

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD March 11, 2024

A Special Meeting of the Board of Directors (referred to hereafter as the "Board") of Roxborough Village Metropolitan District (the "District") was convened on Monday, the 11th day of March, 2024 at 6:00 p.m. at the Roxborough Library, 8375 N. Rampart Range Rd, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Debra Prysby
Ephram Glass
Mark Rubic
Mathew Hart
Travis Jensen

Also In Attendance Were:

None.

CALL TO ORDER At 6:00 p.m. the meeting was called to order.

I. ADMINISTRATIVE MATTERS

A. Disclosure of Potential Conflicts of Interest

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Dir. Rubic noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that there are no Directors' Disclosure Statements to be filed.

B. Additions/Deletions/Approval of Agenda

Following discussion, upon motion duly made by Director Prysby, seconded by Director Glass, and, upon vote, unanimously carried, the Board approved the agenda.

II. PUBLIC COMMENTS/HOMEOWNER REQUESTS

No homeowners were present.

III. BOARD DISCUSSION MATTERS

A. Airplane Park playground update

Dir. Rubic and Dir. Glass noted that there were non-substantive changes to the Airplane Park playground agreement and it was signed.

B. Update and Status of the engineering ADA Accessibility survey for Community Park for playground placement and installation

Dir. Rubic and Dir. Glass noted that there were no new developments yet.

C. Discussion regarding protecting resident information

Dir. Glass noted there was a concern that resident personal information was being disseminated unnecessarily and suggested instituting a policy to prevent that from occurring. After some discussion concerning possible issues with CORA, the Board agreed to ask Dino what could be done to prevent publicizing resident personal information.

D. Drip irrigation map update

Dir. Glass discussed the drip irrigation map provided by CDI and noted several inaccuracies. He recommended reviewing the areas in question with CDI in the spring after the irrigation was turned on. The Board agreed with Dir. Glass' recommendation.

E. Review and discuss irrigation checks documentation supplied by CDI (enclosure).

This topic was deferred due to a lack of updated information from CDI.

F. Review Ark updated proposal

The Board discussed the Ark Ecological proposal and had no issues. The Board agreed to

put it up for approval in the consent agenda for the March 20th meeting.

G. Review New Website

Dir. Glass reviewed remaining issues with the new website. After some discussion, the Board directed Dir. Glass to request SMDS make the recommended changes.

H. GIS update

Dir. Glass noted the GIS equipment was ordered.

I. CORE Electric update

Dir. Glass discussed some changes in the agreement with CORE Electric but said he did not want to submit the agreement for signature until he had discussed the project with the CORE engineer. The Board agreed with Dir. Glass' plan of action.

J. Update and Status of Chatfield Farms planter project.

Dir. Glass noted that the cap stone had been selected and PST was now in the process of ordering the material and scheduling the work.

K. Update and Status of Community Park restroom repairs.

Dir. Rubic noted the skylights were installed. Dir. Glass noted that SDMS was in the process of finding a cleaning company.

L. Update and Status of softball field renovation.

Dir. Rubic shared information provided by Rocky Mountain Sports Fields on when work would commence. Work is scheduled to begin May 5th. After some discussion, the Board agreed that the timeline made sense. The Board discussed how the vehicles would deliver the material to the field and determined that the issue needed to be discussed with the vendor to keep vehicles on paths and prevent damage to underground lines.

M. Update and Status of Handyperson RFP.

Dir. Rubic noted there was no new update.

N. Bridge permit update

Dir. Glass noted he provided a draft letter to SDMS to ask the various governing entities if permitting was required for replacing the creek crossings in the district. Dir. Glass directed SDMS to ask the U.S. Fish & Wildlife Service and Farnsworth to ask Douglas County and other entities.

O. Sterling Ranch update

Dir. Rubic shared that he attended the Douglas County Planning meeting where Sterling Ranch's Prospect Park was discussed. Dir. Rubic stated at the meeting that if Sterling Ranch charged exorbitant rates, the metro district would oppose the park. The Sterling Ranch representative provided tentative dollar figures for Douglas County residents use of the recreation facility of \$10 per person for a day pass and \$100 per family for an annual pass. The Board discussed the dollar figures and thought those were reasonable but were concerned they would change.

P. Discuss ordering tree replacements

Dir. Glass noted that the District had allocated money in the budget for new trees and it would be a good time to initiate that effort. The Board agreed and directed the Environmental Committee to initiate efforts to get bids and generate a proposed scope.

Q. Signage Committee Update.

Dir. Hart noted there were no new developments.

R. Environmental Committee Update.

There were no new updates. Dir. Glass scheduled a meeting with Dir. Prysby for March 15th.

S. Review lists of current approved and requested community permits, if any. (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.)

The Board discussed how to handle permit requests and agreed to have all permit requests discussed and approved at board meetings except for short notice requests that would only

go through the Operations Committee. The Board discussed issues surrounding the Easter Egg Hunt permit. There were concerns that vehicles could damage the underground water lines when delivering bouncy houses and the stakes holding the bouncy houses could penetrate the water lines. After some discussion, the Board recommended having the bouncy houses be placed to the south of the ballfield in the currently unirrigated area. There is still irrigation in that area, but the delivery trucks would not need to drive off the paths. The Board directed Dir. Rubic to convey the Board's concerns to the Easter Egg Hunt organizer.

IV. OTHER MATTERS

Dir. Hart discussed an issue relating to responding to resident inquiries directed at all board members. The Board discussed problems with coordinating responses without violating open meeting laws. The Board decided to ask Dino how to handle these responses.

Dir. Glass discussed issues with the tennis court windscreens being torn in the wind. The Board directed Dir. Glass to look into any warranty on the windscreens.

Dir. Glass shared that a resident was concerned about the large cracks in the path between Red and Blue Mesa. He suggested the district get quotes to repair the asphalt throughout the district with alternate quotes for full replacements. Dir. Jensen suggested breaking up the quotes to each area because the parking lots in Community Park may be impacted by recommended changes to make the park ADA compliant. The Board directed Dir. Glass to get some quotes.

The Board discussed being behind on a number of tasks and directed Dir. Glass and Dir. Prysby to speak with SDMS on how to address the issue.

V. PUBLIC COMMENTS/HOMEOWNER REQUESTS

No homeowners were present.

VI. ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Prysby, seconded by Director Jensen, and upon vote, unanimously carried, the Special Meeting was adjourned at 7:58 p.m.

Travis C Jensen