

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
Tuesday, April 28, 2020

A special meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday April 28, 2020 at 6:00 p.m. via ZOOM at 8390 E. Crescent Parkway, Suite 300, Greenwood Village, Colorado 80111. The meeting was open to the public.

ATTENDANCE

In Attendance were:

Calvin Brown
Debbie Prysby
Ron Bendall
Ed Wagner
Garry Cook
Anna Jones; CliftonLarsonAllen, LLP
Katie James, Esq.; Folkestad Fazekas
Barrick & Patoile, P.C.

CALL TO ORDER

The meeting was called to order at 6:03 p.m. by Director Brown.

DECLARATION OF QUARUM

A quorum was confirmed.

AGENDA

After discussion, upon a motion duly made by Director Prysby, seconded by Director Wagner, and upon vote unanimously carried, the Board approved the Resolution to Continue the Declaration of a Local Disaster Emergency.

OTHER

A District resident raised a question about closure of the Skate Park and other Park Amenities. Katie informed the Board that the most recent State and Tri-County Health Orders did allow for some limited openings of recreational parks and facilities. The Board discussed each type of recreational facility in

detail. The Board decided to open recreational facilities in accordance with the recent Orders which would include the public use while abiding by social distancing guidelines including groups of 10 or less and remaining 6 feet apart. The Board discussed how best to alert the public as to changes in closures and/or other public health orders.

The Board decided to install permanent signs that can not be as easily torn down as the recent signs that have been used. The signs will post an alert that all information about park closures will be found on the District website and will direct the public to the website address. After review, upon a motion duly made by Director Cook, seconded by Director Prysby, and upon vote unanimously carried, the Board approved the ordering and installing of such signage. In addition to the signage at the park areas, the website will be updated with current information about closures and public health orders. Katie will draft the current language for the website per the recent orders and per the Board's discussion. The Board discussed pushing out such information to other community forms as well.

In evaluating each facility:

- the tennis courts are ok to open;
- basketball courts no open;
- skate park ok to open;
- playgrounds no open;
- parks and open space ok to open;
- softball fields ok to open;
- soccer fields ok to open

Upon a motion duly made by Director Prysby, seconded by Director Wagner, and upon vote unanimously carried, the Board approved opening the facilities in accordance with each item discussed, except the basketball court and playgrounds.

ADJOURNMENT

Upon a motion duly made by Director Prysby, seconded by Director Cook, and upon vote unanimously carried, the Board adjourned the meeting at 6:39 pm.

Respectfully submitted,

DocuSigned by:

Calvin Brown

581B98172FCC405...

Calvin Brown, President

Attest:

DocuSigned by:

Ed Wagner

7D9BACB4D52C4E3...

By: Ed Wagner, Secretary

Certificate Of Completion

Envelope Id: B2A3E2CDE8AB49CAA61387F0C518BB66

Status: Completed

Subject: Please DocuSign: 4-28-20 Minutes.pdf

Client Name: Roxborough Village MD

Client Number: 011-070155 OS02-2020

Source Envelope:

Document Pages: 3

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 0

Kathy Suazo

AutoNav: Enabled

Comments: yes

220 South 6th Street

Envelopeld Stamping: Enabled

Suite 300

Time Zone: (UTC-06:00) Central Time (US &

Minneapolis, MN 55402

Canada)

Kathy.Suazo@claconnect.com

IP Address: 67.137.57.251

Record Tracking

Status: Original

Holder: Kathy Suazo

Location: DocuSign

6/26/2020 4:05:15 PM

Kathy.Suazo@claconnect.com

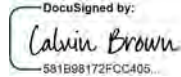
Signer Events

Calvin Brown

cbrown8556@hotmail.com

Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 581B98172FCC405...

Signature Adoption: Pre-selected Style

Using IP Address: 97.122.79.242

Timestamp

Sent: 6/26/2020 4:06:34 PM

Viewed: 6/28/2020 11:13:18 AM

Signed: 6/28/2020 11:15:35 AM

Electronic Record and Signature Disclosure:

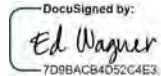
Accepted: 6/28/2020 11:13:18 AM

ID: 8bd5c99a-48c6-4d75-8913-4ea1f943dc7d

Ed Wagner

edward.wagner99@gmail.com

Security Level: Email, Account Authentication (None)

DocuSigned by:

 7D8BACB4D52C4E3...

Signature Adoption: Pre-selected Style

Using IP Address: 73.169.16.204

Sent: 6/26/2020 4:06:34 PM

Viewed: 6/26/2020 4:10:46 PM

Signed: 6/26/2020 4:10:51 PM

Electronic Record and Signature Disclosure:

Accepted: 6/26/2020 4:10:46 PM

ID: 1a0d10a4-b489-42f2-99cf-46f83ae95897

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/26/2020 4:06:34 PM
Certified Delivered	Security Checked	6/28/2020 11:13:18 AM
Signing Complete	Security Checked	6/28/2020 11:15:35 AM
Completed	Security Checked	6/28/2020 11:15:35 AM

Payment Events	Status	Timestamps
-----------------------	---------------	-------------------

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from CliftonLarsonAllen LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CliftonLarsonAllen LLP

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by CliftonLarsonAllen LLP during the course of your relationship with CliftonLarsonAllen LLP.