

# ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 x 800-741-3254

<https://www.roxboroughmetrodistrict.org/>

## **NOTICE OF MEETING AND AGENDA**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mark Rubic	President	2025/May 2025
Debra Prysby	Vice President	2027/May 2027
Ephram Glass	Treasurer	2027/May 2027
Travis Jensen	Secretary	2025/May 2025
Mat Hart	Assistant Secretary	2025/May 2025

DATE: April 17, 2024

TIME: 6:00 p.m.

LOCATION: Roxborough Library Meeting Room  
8357 North Rampart Range Road #200  
Littleton, Colorado 80125

And via Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRTWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

*\* Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

*\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

### I. ADMINISTRATIVE MATTERS (5 minutes)

#### A. Disclosure of Potential Conflicts of Interest

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#### B. Additions/Deletions/Approval of Agenda

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### II. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes) \*

#### A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines.

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#### B. Review request from homeowner regarding removal of trees (enclosure)

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III. CONSENT AGENDA – (5 minutes) \*

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- None
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V. CONTRACTOR/CONSULTANT REPORTS

- A. Landscaping Updates- CDI Landscape, LLC (new enclosure) (5 minutes)\*
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- B. Engineering Updates- Farnsworth (2 minutes)\*
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VI. FINANCIAL MATTERS- (3 minutes)\*

- A. Review and ratify approval of the payment of claims for the periods ending as follows (enclosure):

Fund	Period Ending March 31, 2024
Total Claims	\$152,481.04

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- B. Review and accept unaudited financial report for the period ending March, 31, 2024 (enclosure)
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- C. Review backfill tax revenue (enclosure).
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VII. LEGAL MATTERS

- A. Status of Roxborough Marketplace Irrigation System and Water Supply Installation Agreement. (1 minute)\*
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- B. Status of Intergovernmental Agreement for Use of Foothills Recreation Amenities. (1 minute)\*
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- C. CORE request for easement. (1 minute)\*

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- D. Appropriate ways, if any, to coordinate Board responses to resident concerns outside of public meetings without violating open meeting laws. (5 minutes)\*

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- E. Discuss request by Chatfield Farms 1A HOA for land sales revenue sharing with regarding to conveyance of tracts north of Waterton Rd. (enclosure). (5 minutes)\*

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- F. Status of Records Retention Document. (1 minute)\*

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- G. ADA Accessibility requirements for maintenance, repairs, changes or improvements to existing facilities or equipment. (5 minutes)\*

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- H. Other

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VIII. AGENDA PRIORTIES

- A. ADA Accessibility survey for Community Park for playground placement and installation. (enclosure) (2 minutes)\*

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- B. Status of the HOA cost allocation for maintenance services communication draft with complete costs allocations (enclosures). (2 minutes)\*

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IX. OPERATION AND MAINTENANCE MATTERS

- A. District management updates. *SDMS to provide written updates/enclosures on the following items to be included in the Board packet (2 minutes).*

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  - 1. Review lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) (new enclosure).

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  - 2. SDMS Monthly Report (enclosure)

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- B. Review and discuss, if needed, any recent general communications to District or CORA Requests.  

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- C. Monthly Invoice from Foothills Park & Recreation re: February 2024 Roxborough Village Resident Use (enclosure).  

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- D. Status of new District Website.  

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- X. General Updates regarding ongoing projects; (5 minutes) \*
  - A. Update and Status of Airplane Park Playground.  

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  - B. Update and Status on the Handyperson RFP (enclosure)  

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  - C. Update and Status of identifying vendor for general repairs and maintenance of existing playground equipment.  

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  - D. Update and Status of the Chatfield Farms Planter Project.  

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  - E. Update and Status of the softball field renovation; review estimate to renovate volleyball court (enclosure).  

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  - F. Community Park Restroom Repairs/cleaning services.  

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  - G. Bridge replacements permit update.  

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  - H. Xeriscape/Turf Removal project update.  

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  - I. Chatfield Farms Playground Spinner Equipment update.  

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XI. DIRECTOR MATTERS

- A. Status of receipt of requested additional information of irrigation checks documentation to be supplied by CDI (enclosure). (2 minutes)\*

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- B. Signage committee update. (2 minutes)\*

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- C. Environmental committee update. (2 minutes)\*

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- D. Update on Xcel's transmission line maintenance plan. (2 minutes)\*

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- E. Discuss and consider tree replacement proposals. (2 minutes)\*

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- F. Discuss and consider asphalt repairs/replacement proposals for pathways and parking lots. (2 minutes)\*

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- G. Other

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XII. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes)\*

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines:  
<https://www.roxboroughmetrodistrict.org/2022-meetings>

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XIII. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, MAY 15, 2024**

**From:** [Mark Rubic](#)  
**To:** [Travis Hunsaker](#)  
**Cc:** [Ephram Glass](#); [Peggy Ripko](#)  
**Subject:** Re: FW: Overgrown trees blocking my view of the lake.  
**Date:** Friday, April 5, 2024 2:13:24 PM

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Peggy,

Please use a version of the "canned" response your working on to send to the homeowner.

On Fri, Apr 5, 2024 at 1:25 PM Travis Hunsaker <[thunsaker@sdmsi.com](mailto:thunsaker@sdmsi.com)> wrote:

Good afternoon,

This is from a homeowner I spoke with last year regarding the cottonwoods around Crystal Lake. He does not agree with the decision to let them remain and asked that I pass along this email to the board.

Travis Hunsaker  
Assistant Community Manager  
Special District Management Services, Inc.  
141 Union Boulevard, Suite 150  
Lakewood, CO. 80228-1898  
[thunsaker@sdmsi.com](mailto:thunsaker@sdmsi.com)  
Phone: 303-987-0835

-----Original Message-----

From:  
Sent: Friday, April 5, 2024 10:20 AM  
To: Travis Hunsaker  
Subject: Overgrown trees blocking my view of the lake.

I am asking Metro District to please remove or reduce the overgrown trees blocking my view of the lake. I'm an original owner and have seen the landscape grow from nothing to overgrowth that is not maintained and has taken away the aesthetics. I understand there is no safety concerns and roots will help with erosion. None of these trees were planted here, they all grew on their own "Wild". The evergreens planted on the east side of the lake most have died, removed and not replaced. No maintenance...no one watered them to ensure their survival. This is a man made lake that should be managed and maintained like we have to our own yards. Overgrown trees and bushes should be trimmed down. Please help me with my concerns. Thank you [REDACTED]

--

Mark Rubic  
Board President  
Roxborough Village Metropolitan District

**From:** [Dale Draper](#)  
**To:** [Peggy Ripko](#)  
**Cc:** [Travis Hunsaker](#); [Chelsea Dunda](#)  
**Subject:** Roxborough Village- April Meeting  
**Date:** Monday, April 15, 2024 6:21:35 PM  
**Attachments:** [image001.png](#)

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Hi Peggy-

See below for the monthly update-

General Maintenance-

- Weekly maintenance has been performed on the following days:
  1. 04/18/24

Ancillary Contract work-

- Spring Cleanup
  1. 02/26/24
  2. 02/29/24
  3. 03/01/24
  4. 03/21/24
- Mulch Rings
  1. 03/04/24
  2. 03/05/24
  3. 03/06/24
- Edging replacements
  1. 03/11/24
- Preemergent
  1. 03/21/24
- Aeration
  1. 04/17/24

Irrigation-

1. Onsite Checks:
  - a. Irrigation is shut down for the season.
2. Additional visits
  - a. 03/05/24- Mobilized meter to pump enclosure

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Misc. Additional Visits-

- a. 02/15/24- Repair Fence Gate
- b. 02/21/24- Secure Tennis court screens
- c. 03/11/24- Graffiti Removal
- d. 03/19/24- Repair tennis courts screens
- e. 03/19/24- Tennis court gate repair
- f. 04/16/24- Graffiti removal

Site Policing-

1. Trash, Dog Stations, etc.

1. 02/14/24
2. 02/19/24
3. 02/21/24-Continued
4. 02/26/24
5. 03/04/24
6. 03/05/24- Continued
7. 03/12/24
8. 03/19/24
9. 03/26/24
10. 04/01/24
11. 04/05/24
12. 04/08/24
13. 04/11/24
14. 04/15/24

2. Tennis & Basketball Court Maintenance, Volleyball Courts Maintenance, Skate Park Maintenance, Softball Field Grooming, Trash Pick Up -Includes - Pond Edges.

1. 04/01/24
2. 04/05/24
3. 04/08/24
4. 04/11/24

Overall Site Updates-

Overall I feel like we are ahead of the game this season.  
Stay Tuned for more.

Project Updates-

N/A

Thanks Much!

**Dale Draper**  
**Senior Account Manager | Snow Operations Manager**  
**SLM Certified, QWEL**



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5585 Airport Road, Sedalia, CO 80135

303.304.2937 – Mobile

[DaleD@cdi-services.com](mailto:DaleD@cdi-services.com)

[cdi-services.com](http://cdi-services.com) / [Naturesworkforce.com](http://Naturesworkforce.com)

**AFTER HOURS IRRIGATION EMERGENCY,**  
**PLEASE CALL [303-358-0498](tel:303-358-0498)**

**Confidentiality Note:** This email may contain confidential and/or private information. If you received this email in error please delete and notify sender.

8:43 AM

04/09/24

**Roxborough Village Metro District**  
**A/P Aging Summary**  
As of March 31, 2024

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	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Bill.com LLC	558.50	0.00	0.00	0.00	558.50
Consolidated Divisions Inc	23,344.21	38,407.63	0.00	42,833.85	104,585.69
CORE Electric Cooperative	0.00	921.40	0.00	0.00	921.40
Diversified Underground	0.00	0.00	0.00	7,480.00	7,480.00
Farnsworth Group, Inc	0.00	14,971.50	0.00	0.00	14,971.50
Foothills Park & Recreation District	1,203.99	1,306.04	0.00	0.00	2,510.03
Gembok Consulting Inc.	2,568.75	0.00	0.00	0.00	2,568.75
Ireland Stapleton Pryor & Pascoe PC	4,512.79	0.00	0.00	0.00	4,512.79
McBride Lighting, Inc.	0.00	0.00	0.00	1,263.91	1,263.91
Special District Management Services, Inc	13,050.42	0.00	0.00	0.00	13,050.42
Utility Notification Center of Colorado	58.05	0.00	0.00	0.00	58.05
<b>TOTAL</b>	<b><u>45,296.71</u></b>	<b><u>55,606.57</u></b>	<b><u>0.00</u></b>	<b><u>51,577.76</u></b>	<b><u>152,481.04</u></b>

Roxborough Village Metro District  
A/P Aging Detail

As of March 31, 2024

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
<b>Current</b>							
03/16/2024	2013458	Consolidated Division...	03/31/2024	-SPLIT-	T&M March 10-17		421.36
03/31/2024	224031192	Utility Notification Cen...	03/31/2024	-SPLIT-	RTL Transmissions		58.05
03/31/2024	134811	Special District Manag...	03/31/2024	-SPLIT-	March 2024 District M...		13,050.42
03/31/2024	SALES000...	Foothills Park & Recre...	03/31/2024	-SPLIT-	March 2024 Resident ...		1,203.99
03/31/2024	154266	Ireland Stapleton Pryo...	03/31/2024	-SPLIT-	Billed Through 03/31/...		4,512.79
03/19/2024	2013556	Consolidated Division...	04/03/2024	-SPLIT-	Post Storm Cycle 03....		6,010.00
03/25/2024	2013708	Consolidated Division...	04/09/2024	-SPLIT-	Post Storm Cycle 03....		7,260.00
03/31/2024	24046758322	Bill.com LLC	04/10/2024	-SPLIT-	Billing Period 03/05/2...		558.50
03/31/2024	2013232	Consolidated Division...	04/15/2024	-SPLIT-	March Landscape Co...		9,652.85
03/31/2024	5945	Gembok Consulting L...	05/15/2024	-SPLIT-	March 2024		2,568.75
Total Current							45,296.71
<b>1 - 45</b>							
02/29/2024	SALES000...	Foothills Park & Recre...	02/29/2024	-SPLIT-	February 2024 Reside...	31	1,306.04
02/17/2024	2013099	Consolidated Division...	03/03/2024	-SPLIT-	T&M Feb 11-17	28	315.13
02/24/2024	2013195	Consolidated Division...	03/10/2024	80010 · Park Infrastructur...	T&M Feb 18-24	21	320.00
03/19/2024	250193	Farnsworth Group, Inc	03/29/2024	-SPLIT-	Period ending 02.29.2...	2	14,971.50
03/15/2024	2013508	Consolidated Division...	03/30/2024	-SPLIT-	Storm Cycle 03.13.24...	1	37,772.50
03/20/2024		CORE Electric Cooper...	03/30/2024	-SPLIT-		1	921.40
Total 1 - 45							55,606.57
<b>46 - 90</b>							
Total 46 - 90							
<b>&gt; 90</b>							
10/31/2022	26607	Diversified Underground	11/30/2022	51050 · Utilities Expense	10/1-10/31/2022	487	3,735.00
11/30/2022	26763	Diversified Underground	12/30/2022	62020 · Utility Locate		457	1,060.00
03/01/2023	27403	Diversified Underground	03/31/2023	-SPLIT-	March 2023 Utility Loc...	366	1,945.00
07/31/2023	28120	Diversified Underground	08/30/2023	-SPLIT-	July Utility Locates	214	500.00
11/01/2023	20850	McBride Lighting, Inc.	11/11/2023	-SPLIT-		141	1,263.91
10/31/2023	2011534	Consolidated Division...	11/15/2023	-SPLIT-	October Landscape M...	137	17,133.54
11/30/2023	2011637	Consolidated Division...	12/15/2023	-SPLIT-	November Landscape...	107	17,133.54
12/01/2023	2011975	Consolidated Division...	12/16/2023	-SPLIT-	December Landscape...	106	8,566.77
11/30/2023	28840	Diversified Underground	12/30/2023	-SPLIT-	November Utility Loca...	92	240.00
Total > 90							51,577.76
<b>TOTAL</b>							<b>152,481.04</b>

## Claims by Vendor Detail

Type	Date	Num	Memo	Account	Original Amount	Balance
<b>Bill.com LLC</b>						
Bill	03/06/2024	24036423676	Billing Period 02/05/2024 - 03/04/2024	52040 · Software & Online Subscr...	455.08	455.08
Bill	03/06/2024	24036423676	Billing Period 02/05/2024 - 03/04/2024	52040 · Software & Online Subscr...	86.68	541.76
Bill	03/06/2024	24036423676	Billing Period 02/05/2024 - 03/04/2024	52040 · Software & Online Subscr...	22.57	564.33
Total Bill.com LLC						564.33
<b>CNA Surety Direct Bill</b>						
Bill	03/18/2024	68996341		52500 · Insurance Expense	137.09	137.09
Bill	03/18/2024	68996341		52500 · Insurance Expense	26.11	163.20
Bill	03/18/2024	68996341		52500 · Insurance Expense	6.80	170.00
Total CNA Surety Direct Bill						170.00
<b>Consolidated Divisions Inc</b>						
Bill	03/01/2024	2012949	Snow Cycle 02/03/24 - 02/04/24	68070 · Snow Removal Expense	9,423.96	9,423.96
Bill	03/01/2024	2012949	Snow Cycle 02/03/24 - 02/04/24	68070 · Snow Removal Expense	1,795.04	11,219.00
Bill	03/06/2024	2013116	Snow Cycle 02/12/24-02/15/24	68070 · Snow Removal Expense	372.96	11,591.96
Bill	03/06/2024	2013116	Snow Cycle 02/12/24-02/15/24	68070 · Snow Removal Expense	71.04	11,663.00
Bill	03/26/2024	2013387	T&M March 3-9	68025 · Water Expense	332.64	11,995.64
Bill	03/26/2024	2013387	T&M March 3-9	68025 · Water Expense	63.36	12,059.00
Total Consolidated Divisions Inc						12,059.00
<b>CORE Electric Cooperative</b>						
Bill	03/13/2024			51050 · Utilities Expense	827.69	827.69
Bill	03/13/2024			51050 · Utilities Expense	30.00	857.69
Total CORE Electric Cooperative						857.69
<b>Gembok Consulting Inc.</b>						
Bill	03/18/2024	5920	February 2024	57030 · Accounting Services	1,326.53	1,326.53
Bill	03/18/2024	5920	February 2024	57030 · Accounting Services	252.67	1,579.20
Bill	03/18/2024	5920	February 2024	57030 · Accounting Services	65.80	1,645.00
Total Gembok Consulting Inc.						1,645.00
<b>Ireland Stapleton Pryor &amp; Pascoe PC</b>						
Bill	03/26/2024	153514	Billed Through 02/29/2024	57020 · Legal Expenses	4,055.22	4,055.22
Bill	03/26/2024	153514	Billed Through 02/29/2024	57020 · Legal Expenses	2,662.92	6,718.14
Bill	03/26/2024	153514	Billed Through 02/29/2024	57020 · Legal Expenses	201.15	6,919.29
Total Ireland Stapleton Pryor & Pascoe PC						6,919.29
<b>McBride Lighting, Inc.</b>						
Bill	03/06/2024	20766		62010 · General Repairs and Mai...	127.50	127.50
Bill	03/06/2024	20766		62010 · General Repairs and Mai...	22.50	150.00
Total McBride Lighting, Inc.						150.00
<b>Mission Communication LLC</b>						
Bill	03/06/2024	1084922	Annual Service	68025 · Water Expense	311.97	311.97
Bill	03/06/2024	1084922	Annual Service	68025 · Water Expense	59.43	371.40
Total Mission Communication LLC						371.40
<b>Property Solutions Team (PST)</b>						
Bill	03/18/2024	8185MNT		62010 · General Repairs and Mai...	1,889.35	1,889.35
Bill	03/18/2024	8185MNT		62010 · General Repairs and Mai...	359.88	2,249.23
Bill	03/18/2024	8330MNT		62010 · General Repairs and Mai...	1,087.21	3,336.44
Bill	03/18/2024	8330MNT		62010 · General Repairs and Mai...	207.09	3,543.53
Total Property Solutions Team (PST)						3,543.53
<b>QuickBooks Payroll Service</b>						
Liability Che...	03/28/2024		Fee for 4 direct deposit(s) at \$4.00 each	54000 · Payroll Expenses	16.00	16.00
Total QuickBooks Payroll Service						16.00
<b>Roxborough Water &amp; Sanitation District</b>						
Bill	03/15/2024		Service Period 01/25/24 - 02/24/24 Elk Mtn Cir	68025 · Water Expense	100.50	100.50
Bill	03/15/2024		Service Period 01/24/24 - 02/24/24 Rampart Range	68025 · Water Expense	114.50	215.00
Bill	03/15/2024		Service Period 01/25/24 to 02/24/24 Mule Deer Pl	68025 · Water Expense	100.50	315.50
Bill	03/15/2024		Service Period 01/25/24 - 02/24/24 Marmot Ridge Cir	68025 · Water Expense	201.00	516.50
Bill	03/15/2024		Billing Period 02/01/24 to 02/29/24	68025 · Water Expense	735.28	1,251.78
Bill	03/15/2024		Billing Period 02/01/24 to 02/29/24	68025 · Water Expense	140.05	1,391.83
Total Roxborough Water & Sanitation District						1,391.83
<b>SavATree, LLC</b>						
Bill	03/06/2024	12919320		68045 · Tree Care Expense	2,846.76	2,846.76
Bill	03/06/2024	12919320		68045 · Tree Care Expense	542.24	3,389.00
Total SavATree, LLC						3,389.00
<b>Special District Management Services, Inc</b>						
Bill	03/18/2024	133803	February 2024 District Management Fees	57040 · District Management	7,197.56	7,197.56
Bill	03/18/2024	133803	February 2024 District Management Fees	57040 · District Management	1,370.96	8,568.52
Bill	03/18/2024	133803	February 2024 District Management Fees	57040 · District Management	357.02	8,925.54
Total Special District Management Services, Inc						8,925.54

Roxborough Village Metro District  
 Claims by Vendor Detail  
 March 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
<b>United Site Services</b>						
Bill	03/18/2024	INV-4200585	March Services Roxborough Community Park	68050 · Portable Restroom Exp.	279.97	279.97
Bill	03/18/2024	INV-4201430	March Services Chatfield Farms Park	68050 · Portable Restroom Exp.	287.26	567.23
Total United Site Services						567.23
<b>Utility Notification Center of Colorado</b>						
Bill	03/06/2024	224021158	RTL Transmissions	62020 · Utility Locate	41.18	41.18
Bill	03/06/2024	224021158	RTL Transmissions	62020 · Utility Locate	7.84	49.02
Total Utility Notification Center of Colorado						49.02
<b>Xcel Energy</b>						
Bill	03/31/2024	867197953	March Statement	51050 · Utilities Expense	4.32	4.32
Total Xcel Energy						4.32
<b>TOTAL</b>						<b>40,623.18</b>

Roxborough Village Metro District  
**Payroll Detail**  
March 2024

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<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
<b>BOD Compensation</b>						
DD1058	03/29/2024	Debra D Prysby	BOD Compensation	Paycheck	0.00	200.00
DD1059	03/29/2024	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1060	03/29/2024	Mathew Hart	BOD Compensation	Paycheck	0.00	200.00
DD1061	03/29/2024	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	800.00
<b>TOTAL</b>					<b>0.00</b>	<b>800.00</b>

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# Roxborough Village Metro District

## Executive Summary

As of March 31st, 2024

### Summary

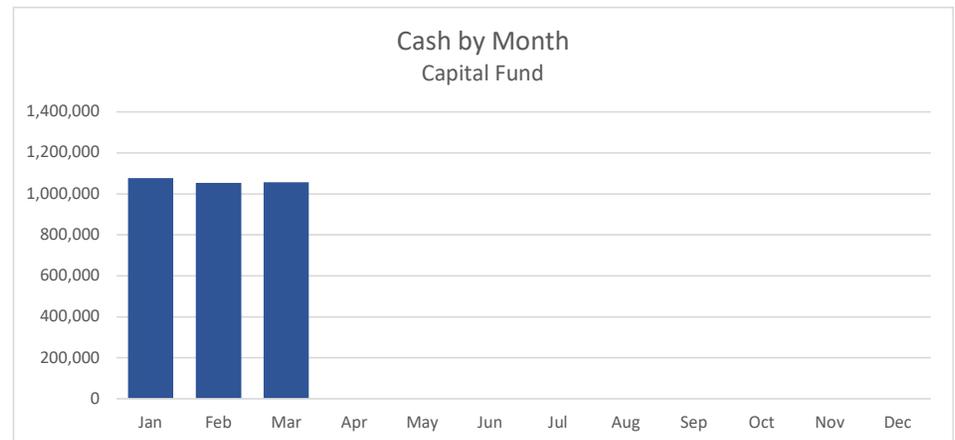
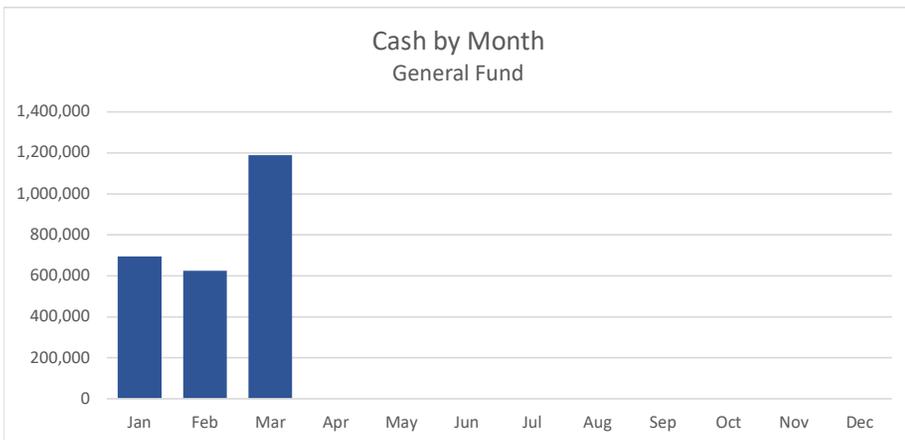
The district received a Property Tax and Specific Ownership Tax payment totaling \$586,888.47 in March as well as a Conservation Trust Fund payment totaling \$12,592.64. The formal engagement letter for 2023 audit has been signed and all requested documents have been provided to the auditor at this time. Gemsbok will continue to work with the auditor and Board to provide any additional information requested for the audit.

### Key Performance Metrics

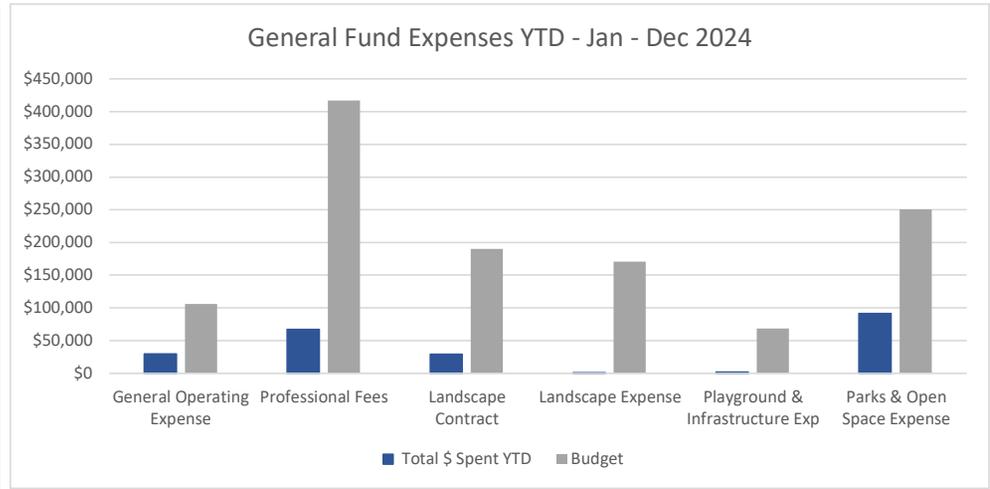
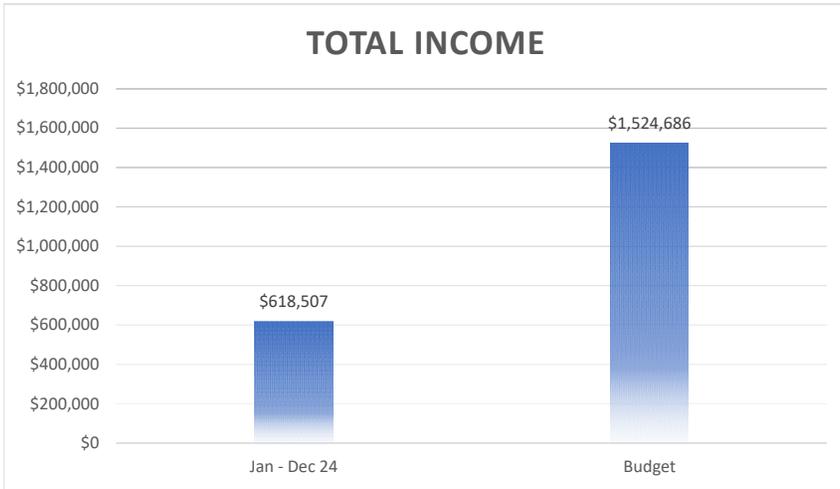
#### Cash Position



Cash balances increased as a result of a large Property and Specific Ownership Tax receipt and the first quarterly Conservation Trust Fund receipt. We expect cash balances to continue to grow as we enter Q2.

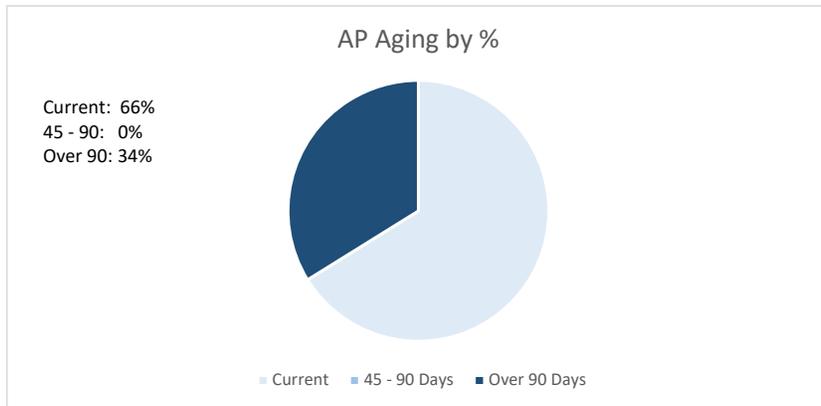


**Income & Expenses**



All major invoices were received prior to the completion of these financials and are included in this report. Expenses remained consistent with a slight increase in professional fees due to an engineering expense and a slight increase in parks and open space due to increases in snow removal. As the year progresses we will monitor expense trends for 2024 to budget as well as in comparison to historical years.

**Accounts Payable**

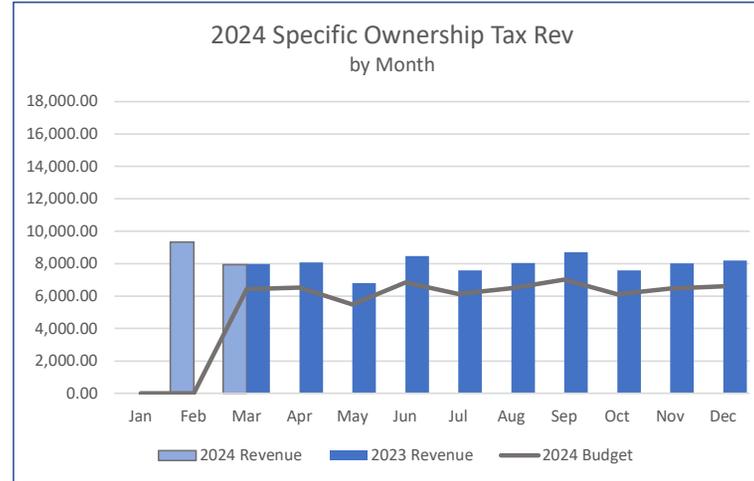
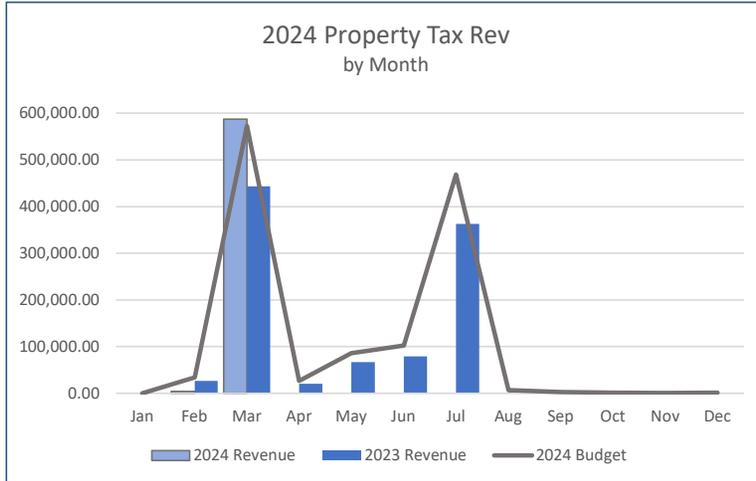


Based on the current reporting, 34% of Accounts Payable are over 45 days past due which is significantly lower than last month. The total value of the past due bills through March are \$51,577.76. The value of the current bills are \$100,903.28. We will continue to work with the board to provide transparency on all district bills received.

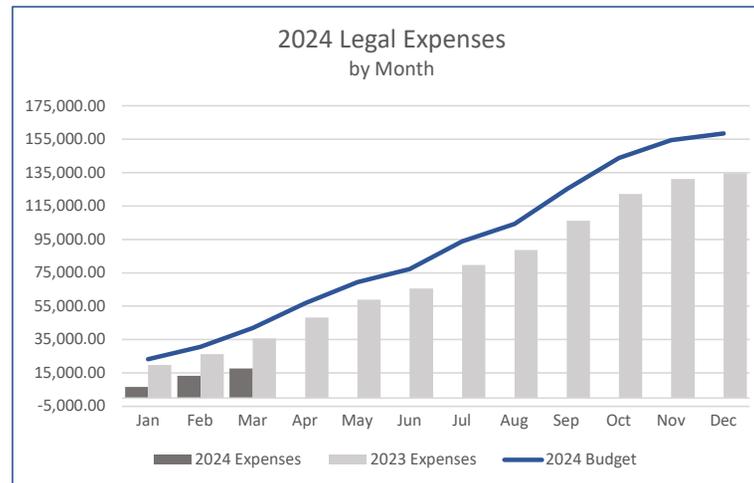
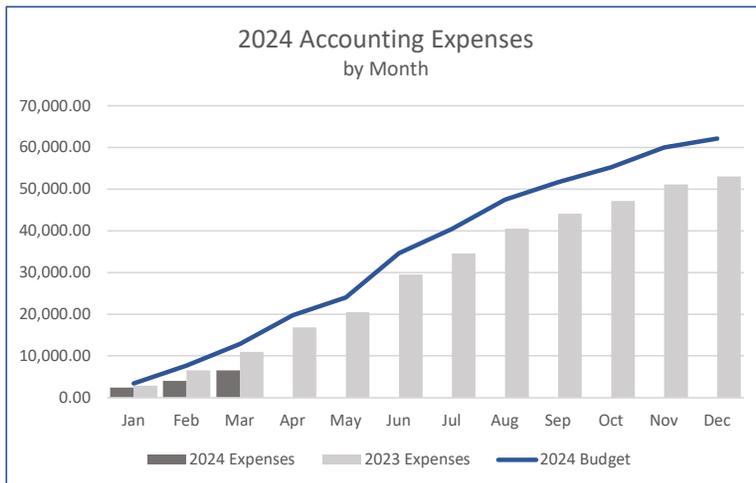
## Revenue and Expense Trends by Type

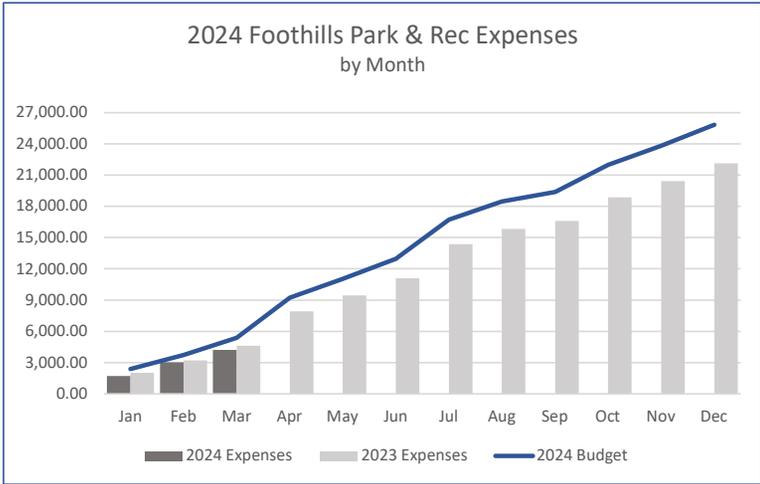
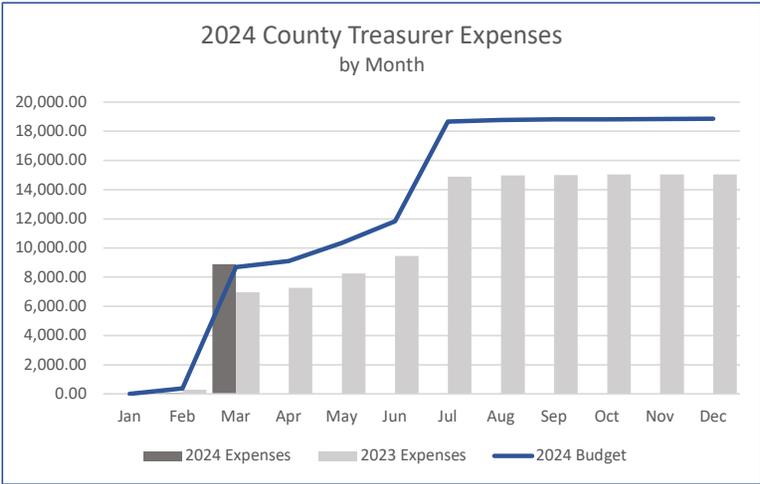
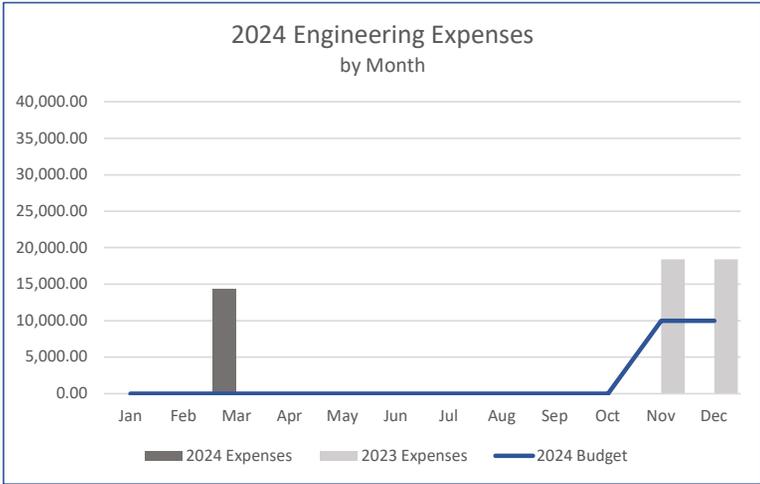
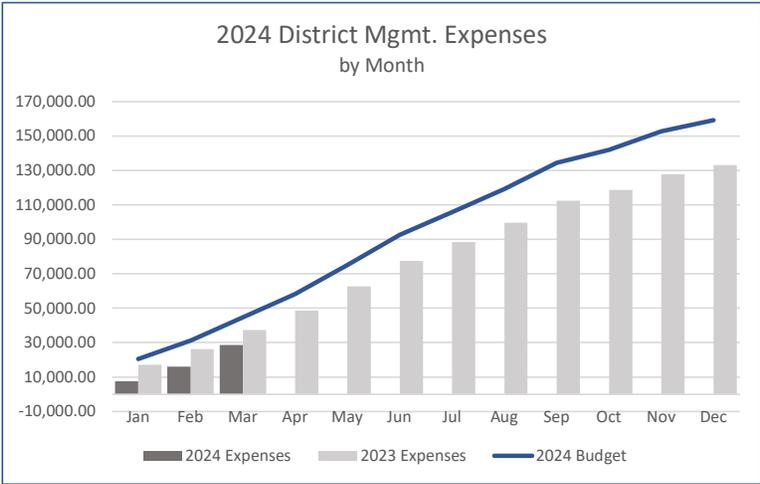
As of March 31st, 2024

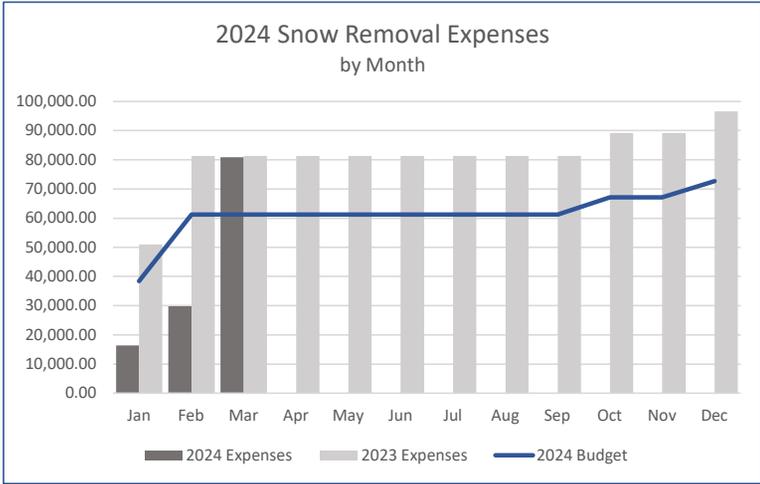
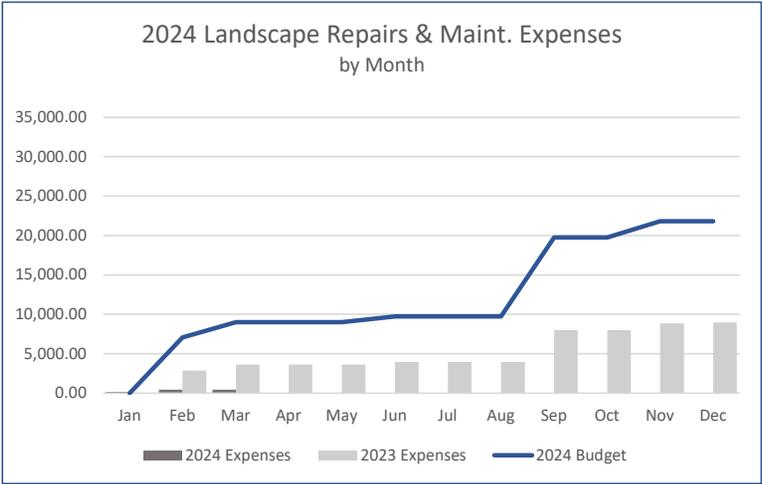
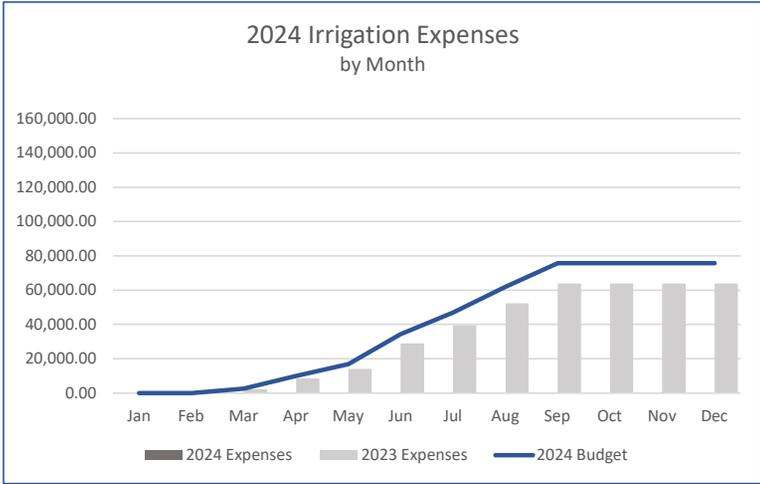
### Revenue



### Expenses

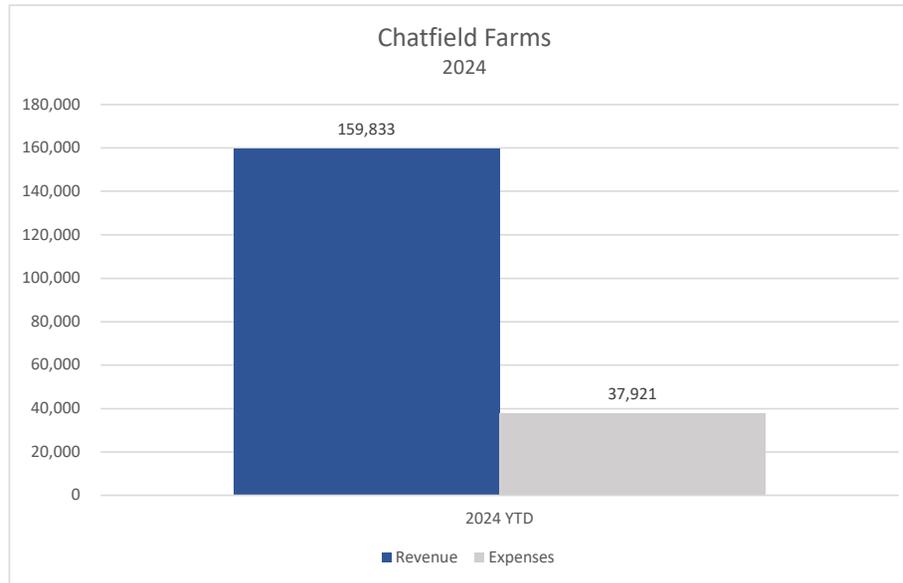






## Chatfield Farms Revenue vs. Expenses

Per the Chatfield Farms Reimbursement Agreement, Chatfield Farms revenue cannot exceed expenses. Below is an annual revenue vs. expense tracker which will be updated monthly to track where Chatfield Farms stands in regard to the threshold.



Roxborough Village Metro District  
**Balance Sheet by Class**  
 As of March 31, 2024

8:25 AM  
 04/09/2024  
 Accrual Basis

	100-General Fund	200 - Capital Project Fund	300 - Debt Service Fund	TOTAL
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
10100 · General Operating Acct	71,800.65	0.00	0.00	71,800.65
10500 · ColoTrust Funds				
10505 · General Fund	1,036,595.87	0.00	0.00	1,036,595.87
10510 · Capital Projects Fund	0.00	1,058,191.46	0.00	1,058,191.46
10520 · CTF Fund	0.00	79,868.61	0.00	79,868.61
10500 · ColoTrust Funds - Other	0.00	0.00	0.00	0.00
<b>Total 10500 · ColoTrust Funds</b>	<b>1,036,595.87</b>	<b>1,138,060.07</b>	<b>0.00</b>	<b>2,174,655.94</b>
<b>Total Checking/Savings</b>	<b>1,108,396.52</b>	<b>1,138,060.07</b>	<b>0.00</b>	<b>2,246,456.59</b>
<b>Other Current Assets</b>				
14010 · Prepaid Expense	29,992.50	0.00	0.00	29,992.50
14020 · Taxes Receivable	1,003,565.00	0.00	0.00	1,003,565.00
<b>Total Other Current Assets</b>	<b>1,033,557.50</b>	<b>0.00</b>	<b>0.00</b>	<b>1,033,557.50</b>
<b>Total Current Assets</b>	<b>2,141,954.02</b>	<b>1,138,060.07</b>	<b>0.00</b>	<b>3,280,014.09</b>
<b>TOTAL ASSETS</b>	<b>2,141,954.02</b>	<b>1,138,060.07</b>	<b>0.00</b>	<b>3,280,014.09</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
20000 · Accounts Payable	133,125.12	19,355.92	0.00	152,481.04
<b>Total Accounts Payable</b>	<b>133,125.12</b>	<b>19,355.92</b>	<b>0.00</b>	<b>152,481.04</b>
<b>Other Current Liabilities</b>				
22000 · Payroll Liabilities				
20210 · Federal Tax	1.80	0.00	0.00	1.80
20240 · State Tax	6.00	0.00	0.00	6.00
<b>Total 22000 · Payroll Liabilities</b>	<b>7.80</b>	<b>0.00</b>	<b>0.00</b>	<b>7.80</b>
23010 · Deferred Revenue-Taxes	1,003,565.00	0.00	0.00	1,003,565.00
<b>Total Other Current Liabilities</b>	<b>1,003,572.80</b>	<b>0.00</b>	<b>0.00</b>	<b>1,003,572.80</b>
<b>Total Current Liabilities</b>	<b>1,136,697.92</b>	<b>19,355.92</b>	<b>0.00</b>	<b>1,156,053.84</b>
<b>Total Liabilities</b>	<b>1,136,697.92</b>	<b>19,355.92</b>	<b>0.00</b>	<b>1,156,053.84</b>
<b>Equity</b>				
32001 · Retained Earnings	83,058.48	-276,834.68	0.00	-193,776.20
<b>34000 · Restricted Net Assets</b>				
34010 · Nonspendable	502.00	0.00	0.00	502.00
34020 · Restricted	0.00	1,396,352.55	0.00	1,396,352.55
34040 · Assigned	124,413.00	0.00	0.00	124,413.00
34050 · Emergency Reserve 3%	34,200.00	0.00	0.00	34,200.00
<b>Total 34000 · Restricted Net Assets</b>	<b>159,115.00</b>	<b>1,396,352.55</b>	<b>0.00</b>	<b>1,555,467.55</b>
39000 · Unrestricted Net Assets	364,098.07	0.00	0.00	364,098.07
Net Income	398,984.55	-813.72	0.00	398,170.83
<b>Total Equity</b>	<b>1,005,256.10</b>	<b>1,118,704.15</b>	<b>0.00</b>	<b>2,123,960.25</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,141,954.02</b>	<b>1,138,060.07</b>	<b>0.00</b>	<b>3,280,014.09</b>
<b>UNBALANCED CLASSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## Roxborough Village Metro District Profit & Loss Budget vs. Actual

January through March 2024

	Jan - Mar 24	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	17,292	64,088	(46,796)	27%
41020 · Property Tax	591,975	1,304,845	(712,870)	45%
41040 · Prior Year Tax	0	(17)	17	0%
41045 · Property Tax Interest	0	281	(281)	0%
41000 · Property Tax Income - Other	0	0	0	0%
<b>Total 41000 · Property Tax Income</b>	<b>609,267</b>	<b>1,369,197</b>	<b>(759,930)</b>	<b>44%</b>
43000 · Park and Field Income				
43010 · Sports Field Fees	0	2,200	(2,200)	0%
<b>Total 43000 · Park and Field Income</b>	<b>0</b>	<b>2,200</b>	<b>(2,200)</b>	<b>0%</b>
45000 · Grant Income	0	126,000	(126,000)	0%
46000 · Interest Income				
46010 · General Bank Account Interest	24,936	27,289	(2,353)	91%
46000 · Interest Income - Other	0	70,171	(70,171)	0%
<b>Total 46000 · Interest Income</b>	<b>24,936</b>	<b>97,460</b>	<b>(72,524)</b>	<b>26%</b>
48000 · CTF/Lottery Income	12,593	46,200	(33,607)	27%
<b>Total Income</b>	<b>646,795</b>	<b>1,641,057</b>	<b>(994,261)</b>	<b>39%</b>
<b>Gross Profit</b>	<b>646,795</b>	<b>1,641,057</b>	<b>(994,261)</b>	<b>39%</b>
<b>Expense</b>				
50000 · Treasurer Fees	8,880	18,863	(9,984)	47%
51000 · General Overhead				
51010 · Communication / Website Expense	0	737	(737)	0%
51050 · Utilities Expense	2,684	14,982	(12,298)	18%
51060 · District Functions/Events	0	85	(85)	0%
51000 · General Overhead - Other	0	31	(31)	0%
<b>Total 51000 · General Overhead</b>	<b>2,684</b>	<b>15,835</b>	<b>(13,151)</b>	<b>17%</b>
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	1,679	5,332	(3,653)	31%
52000 · Computer & Software Expenses - Other	0	222	(222)	0%
<b>Total 52000 · Computer &amp; Software Expenses</b>	<b>1,679</b>	<b>5,554</b>	<b>(3,875)</b>	<b>30%</b>
52500 · Insurance Expense				
52550 · General Insurance	9,998	45,000	(35,003)	22%
52500 · Insurance Expense - Other	170	1,611	(1,441)	11%
<b>Total 52500 · Insurance Expense</b>	<b>10,168</b>	<b>46,611</b>	<b>(36,444)</b>	<b>22%</b>
53000 · Board of Director's Expense				
53010 · Directors' Stipend	2,400	9,180	(6,780)	26%
53020 · BOD Travel/Mileage Expense	0	323	(323)	0%
53040 · BOD Conference/Retreat Expense	0	394	(394)	0%
<b>Total 53000 · Board of Director's Expense</b>	<b>2,400</b>	<b>9,897</b>	<b>(7,497)</b>	<b>24%</b>
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	184	702	(518)	26%
54000 · Payroll Expenses - Other	48	79	(31)	61%
<b>Total 54000 · Payroll Expenses</b>	<b>232</b>	<b>781</b>	<b>(549)</b>	<b>30%</b>
57000 · Professional Services Fees				
57010 · Auditing	0	7,350	(7,350)	0%
57020 · Legal Expenses	18,221	158,491	(140,270)	11%
57030 · Accounting Services	6,747	62,187	(55,441)	11%
57040 · District Management	29,792	159,340	(129,548)	19%
57050 · Engineering Expense	14,972	10,000	4,972	150%
57090 · Other Professional Services Exp	0	20,000	(20,000)	0%
57000 · Professional Services Fees - Other	0	15,308	(15,308)	0%
<b>Total 57000 · Professional Services Fees</b>	<b>69,731</b>	<b>432,676</b>	<b>(362,945)</b>	<b>16%</b>
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	3,544	7,000	(3,456)	51%
62020 · Utility Locate	240	3,323	(3,083)	7%
<b>Total 62000 · Repairs and Maintenance</b>	<b>3,784</b>	<b>10,323</b>	<b>(6,539)</b>	<b>37%</b>

## Roxborough Village Metro District Profit & Loss Budget vs. Actual

January through March 2024

	Jan - Mar 24	Budget	Budget Variance	% of Budget
<b>64000 · Landscape Expenses</b>				
64010 · Landscape Repairs and Maint	475	22,091	(21,616)	2%
64020 · Landscape Weed Control Expense	0	42,696	(42,696)	0%
64030 · Irrigation Expense	0	75,751	(75,751)	0%
64040 · Landscape Contract	28,959	189,902	(160,944)	15%
64080 · Misc. Landscape Expense	0	100	(100)	0%
64000 · Landscape Expenses - Other	0	30,000	(30,000)	0%
<b>Total 64000 · Landscape Expenses</b>	<b>29,434</b>	<b>360,544</b>	<b>(331,106)</b>	<b>8%</b>
<b>65000 · Playground &amp; Infrastructure Exp</b>				
65010 · Playground Repairs and Maint	0	32,568	(32,568)	0%
65020 · Baseball Field Improvements	0	19,000	(19,000)	0%
65030 · Graffiti Removal /Vandalism Exp	1,247	13,776	(12,529)	9%
65080 · Misc. Playground & Infrastruct	700	600	100	117%
65000 · Playground & Infrastructure Exp - Other	0	2,500	(2,500)	0%
<b>Total 65000 · Playground &amp; Infrastructure Exp</b>	<b>1,947</b>	<b>68,444</b>	<b>(66,497)</b>	<b>3%</b>
<b>68000 · Parks &amp; Open Space Expense</b>				
68010 · Foothills Park & Rec Fees	4,227	25,818	(21,591)	16%
68020 · Mosquito Control Expense	0	15,480	(15,480)	0%
68025 · Water Expense	4,943	68,000	(63,057)	7%
68030 · Seasonal Lighting Expense	0	17,000	(17,000)	0%
68035 · Wetland Mitigation	0	275	(275)	0%
68045 · Tree Care Expense	0	30,000	(30,000)	0%
68050 · Portable Restroom Exp.	1,652	6,299	(4,646)	26%
68065 · Water Rights Expense	405			
68070 · Snow Removal Expense	80,887	72,725	8,162	111%
68085 · Annual Trails Maintenance	0	15,000	(15,000)	0%
68095 · Open Space Maintenances / Fire	0	200	(200)	0%
68000 · Parks & Open Space Expense - Other	0	10,303	(10,303)	0%
<b>Total 68000 · Parks &amp; Open Space Expense</b>	<b>92,115</b>	<b>261,100</b>	<b>(168,985)</b>	<b>35%</b>
<b>80000 · Capital Expenses</b>				
80010 · Park Infastructure/Improvements	5,959	421,500	(415,541)	1%
80020 · Irrigation Improvements	0	97,000	(97,000)	0%
80050 · Building Improvements	0	13,000	(13,000)	0%
80060 · Plant Nursery	0	3,500	(3,500)	0%
80070 · New Playground	19,614	350,000	(330,386)	6%
80000 · Capital Expenses - Other	0	95,000	(95,000)	0%
<b>Total 80000 · Capital Expenses</b>	<b>25,573</b>	<b>980,000</b>	<b>(954,427)</b>	<b>3%</b>
<b>99000 · Contingency</b>	<b>0</b>	<b>39,960</b>	<b>(39,960)</b>	<b>0%</b>
<b>Total Expense</b>	<b>248,625</b>	<b>2,250,583</b>	<b>(2,001,959)</b>	<b>11%</b>
<b>Net Ordinary Income</b>	<b>398,171</b>	<b>(609,526)</b>	<b>1,007,697</b>	<b>(65)%</b>
<b>Net Income</b>	<b>398,171</b>	<b>(609,526)</b>	<b>1,007,697</b>	<b>(65)%</b>

**Roxborough Village Metro District**  
**Capital Fund Profit & Loss Budget vs. Actual**  
 January through March 2024

	Jan - Mar 24	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
46000 · Interest Income	15,696	70,171	(54,475)	22%
48000 · CTF/Lottery Income	12,593	46,200	(33,607)	27%
<b>Total Income</b>	28,289	116,371	(88,082)	24%
<b>Gross Profit</b>	28,289	116,371	(88,082)	24%
<b>Expense</b>				
51000 · General Overhead	0	31	(31)	0%
52000 · Computer & Software Expenses	67	222	(155)	30%
52500 · Insurance Expense	407	1,611	(1,204)	25%
57000 · Professional Services Fees	2,651	15,308	(12,657)	17%
68000 · Parks & Open Space Expense	405	10,303	(9,898)	4%
80000 · Capital Expenses	25,573	980,000	(954,427)	3%
<b>Total Expense</b>	29,102	1,007,475	(978,373)	3%
<b>Net Ordinary Income</b>	(814)	(891,104)	890,290	0%
<b>Net Income</b>	(814)	(891,104)	890,290	0%

**Roxborough Village Metro District**  
**General Fund Profit & Loss Budget vs. Actual**

January through March 2024

	Jan - Mar 24	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	17,292	64,088	(46,796)	27%
41020 · Property Tax	591,975	1,304,845	(712,870)	45%
41040 · Prior Year Tax	0	(17)	17	0%
41045 · Property Tax Interest	0	281	(281)	0%
41000 · Property Tax Income - Other	0	0	0	0%
<b>Total 41000 · Property Tax Income</b>	<b>609,267</b>	<b>1,369,197</b>	<b>(759,930)</b>	<b>44%</b>
43000 · Park and Field Income				
43010 · Sports Field Fees	0	2,200	(2,200)	0%
<b>Total 43000 · Park and Field Income</b>	<b>0</b>	<b>2,200</b>	<b>(2,200)</b>	<b>0%</b>
45000 · Grant Income	0	126,000	(126,000)	0%
46000 · Interest Income				
46010 · General Bank Account Interest	9,240	27,289	(18,049)	34%
<b>Total 46000 · Interest Income</b>	<b>9,240</b>	<b>27,289</b>	<b>(18,049)</b>	<b>34%</b>
<b>Total Income</b>	<b>618,507</b>	<b>1,524,686</b>	<b>(906,179)</b>	<b>41%</b>
<b>Gross Profit</b>	<b>618,507</b>	<b>1,524,686</b>	<b>(906,179)</b>	<b>41%</b>
<b>Expense</b>				
50000 · Treasurer Fees	8,880	18,863	(9,984)	47%
51000 · General Overhead				
51010 · Communication / Website Expense	0	737	(737)	0%
51050 · Utilities Expense	2,684	14,982	(12,298)	18%
51060 · District Functions/Events	0	85	(85)	0%
<b>Total 51000 · General Overhead</b>	<b>2,684</b>	<b>15,804</b>	<b>(13,120)</b>	<b>17%</b>
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	1,612	5,332	(3,720)	30%
<b>Total 52000 · Computer &amp; Software Expenses</b>	<b>1,612</b>	<b>5,332</b>	<b>(3,720)</b>	<b>30%</b>
52500 · Insurance Expense				
52550 · General Insurance	9,598	45,000	(35,402)	21%
52500 · Insurance Expense - Other	163			
<b>Total 52500 · Insurance Expense</b>	<b>9,761</b>	<b>45,000</b>	<b>(35,239)</b>	<b>22%</b>
53000 · Board of Director's Expense				
53010 · Directors' Stipend	2,400	9,180	(6,780)	26%
53020 · BOD Travel/Mileage Expense	0	323	(323)	0%
53040 · BOD Conference/Retreat Expense	0	394	(394)	0%
<b>Total 53000 · Board of Director's Expense</b>	<b>2,400</b>	<b>9,897</b>	<b>(7,497)</b>	<b>24%</b>
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	184	702	(518)	26%
54000 · Payroll Expenses - Other	48	79	(31)	61%
<b>Total 54000 · Payroll Expenses</b>	<b>232</b>	<b>781</b>	<b>(549)</b>	<b>30%</b>
57000 · Professional Services Fees				
57010 · Auditing	0	7,350	(7,350)	0%
57020 · Legal Expenses	17,609	158,491	(140,882)	11%
57030 · Accounting Services	6,497	62,187	(55,690)	10%
57040 · District Management	28,601	159,340	(130,738)	18%
57050 · Engineering Expense	14,373	10,000	4,373	144%
57090 · Other Professional Services Exp	0	20,000	(20,000)	0%
<b>Total 57000 · Professional Services Fees</b>	<b>67,080</b>	<b>417,368</b>	<b>(350,288)</b>	<b>16%</b>
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	3,544	7,000	(3,456)	51%
62020 · Utility Locate	240	3,323	(3,083)	7%
<b>Total 62000 · Repairs and Maintenance</b>	<b>3,784</b>	<b>10,323</b>	<b>(6,539)</b>	<b>37%</b>

**Roxborough Village Metro District**  
**General Fund Profit & Loss Budget vs. Actual**

January through March 2024

	Jan - Mar 24	Budget	Budget Variance	% of Budget
<b>64000 · Landscape Expenses</b>				
64010 · Landscape Repairs and Maint	475	22,091	(21,616)	2%
64020 · Landscape Weed Control Expense	0	42,696	(42,696)	0%
64030 · Irrigation Expense	0	75,751	(75,751)	0%
64040 · Landscape Contract	28,959	189,902	(160,944)	15%
64080 · Misc. Landscape Expense	0	100	(100)	0%
64000 · Landscape Expenses - Other	0	30,000	(30,000)	0%
<b>Total 64000 · Landscape Expenses</b>	<b>29,434</b>	<b>360,540</b>	<b>(331,106)</b>	<b>8%</b>
<b>65000 · Playground &amp; Infrastructure Exp</b>				
65010 · Playground Repairs and Maint	0	32,568	(32,568)	0%
65020 · Baseball Field Improvements	0	19,000	(19,000)	0%
65030 · Graffiti Removal /Vandalism Exp	1,247	13,776	(12,529)	9%
65080 · Misc. Playground & Infrastruct	700	600	100	117%
65000 · Playground & Infrastructure Exp - Other	0	2,500	(2,500)	0%
<b>Total 65000 · Playground &amp; Infrastructure Exp</b>	<b>1,947</b>	<b>68,444</b>	<b>(66,497)</b>	<b>3%</b>
<b>68000 · Parks &amp; Open Space Expense</b>				
68010 · Foothills Park & Rec Fees	4,227	25,818	(21,591)	16%
68020 · Mosquito Control Expense	0	15,480	(15,480)	0%
68025 · Water Expense	4,943	68,000	(63,057)	7%
68030 · Seasonal Lighting Expense	0	17,000	(17,000)	0%
68035 · Wetland Mitigation	0	275	(275)	0%
68045 · Tree Care Expense	0	30,000	(30,000)	0%
68050 · Portable Restroom Exp.	1,652	6,299	(4,646)	26%
68070 · Snow Removal Expense	80,887	72,725	8,162	111%
68085 · Annual Trails Maintenance	0	15,000	(15,000)	0%
68095 · Open Space Maintenances / Fire	0	200	(200)	0%
<b>Total 68000 · Parks &amp; Open Space Expense</b>	<b>91,710</b>	<b>250,797</b>	<b>(159,087)</b>	<b>37%</b>
<b>99000 · Contingency</b>	<b>0</b>	<b>39,960</b>	<b>(39,960)</b>	<b>0%</b>
<b>Total Expense</b>	<b>219,522</b>	<b>1,243,108</b>	<b>(1,023,586)</b>	<b>18%</b>
<b>Net Ordinary Income</b>	<b>398,985</b>	<b>281,578</b>	<b>117,407</b>	<b>142%</b>
<b>Net Income</b>	<b>398,985</b>	<b>281,578</b>	<b>117,407</b>	<b>142%</b>

**Roxborough Village Metro District**  
**Chatfield Farms Profit & Loss Budget vs. Actual**  
 January through March 2024

	Jan - Mar 24	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Property Tax Income	159,833	365,357	(205,523)	44%
<b>Total Income</b>	159,833	365,357	(205,523)	44%
<b>Gross Profit</b>	159,833	365,357	(205,523)	44%
<b>Expense</b>				
50000 · Treasurer Fees	1,421	3,018	(1,597)	47%
51000 · General Overhead	93	131	(38)	71%
52000 · Computer & Software Expenses	253	853	(601)	30%
52500 · Insurance Expense	1,466	7,200	(5,734)	20%
53000 · Board of Director's Expense	0	115	(115)	0%
57000 · Professional Services Fees	14,612	66,779	(52,167)	22%
62000 · Repairs and Maintenance	37	1,652	(1,615)	2%
64000 · Landscape Expenses	4,515	57,686	(53,172)	8%
65000 · Playground & Infrastructure Exp	305	5,740	(5,436)	5%
68000 · Parks & Open Space Expense	15,220	37,696	(22,475)	40%
<b>Total Expense</b>	37,920	180,870	(142,950)	21%
<b>Net Ordinary Income</b>	121,913	184,487	(62,573)	66%
<b>Net Income</b>	<b>121,913</b>	<b>184,487</b>	<b>(62,573)</b>	<b>66%</b>

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**Roxborough Village Metro District**  
**A/P Aging Summary**  
As of March 31, 2024

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	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Bill.com LLC	558.50	0.00	0.00	0.00	558.50
Consolidated Divisions Inc	23,344.21	38,407.63	0.00	42,833.85	104,585.69
CORE Electric Cooperative	0.00	921.40	0.00	0.00	921.40
Diversified Underground	0.00	0.00	0.00	7,480.00	7,480.00
Farnsworth Group, Inc	0.00	14,971.50	0.00	0.00	14,971.50
Foothills Park & Recreation District	1,203.99	1,306.04	0.00	0.00	2,510.03
Gembok Consulting Inc.	2,568.75	0.00	0.00	0.00	2,568.75
Ireland Stapleton Pryor & Pascoe PC	4,512.79	0.00	0.00	0.00	4,512.79
McBride Lighting, Inc.	0.00	0.00	0.00	1,263.91	1,263.91
Special District Management Services, Inc	13,050.42	0.00	0.00	0.00	13,050.42
Utility Notification Center of Colorado	58.05	0.00	0.00	0.00	58.05
<b>TOTAL</b>	<b><u>45,296.71</u></b>	<b><u>55,606.57</u></b>	<b><u>0.00</u></b>	<b><u>51,577.76</u></b>	<b><u>152,481.04</u></b>

Roxborough Village Metro District  
A/P Aging Detail

As of March 31, 2024

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
<b>Current</b>							
03/16/2024	2013458	Consolidated Division...	03/31/2024	-SPLIT-	T&M March 10-17		421.36
03/31/2024	224031192	Utility Notification Cen...	03/31/2024	-SPLIT-	RTL Transmissions		58.05
03/31/2024	134811	Special District Manag...	03/31/2024	-SPLIT-	March 2024 District M...		13,050.42
03/31/2024	SALES000...	Foothills Park & Recre...	03/31/2024	-SPLIT-	March 2024 Resident ...		1,203.99
03/31/2024	154266	Ireland Stapleton Pryo...	03/31/2024	-SPLIT-	Billed Through 03/31/...		4,512.79
03/19/2024	2013556	Consolidated Division...	04/03/2024	-SPLIT-	Post Storm Cycle 03....		6,010.00
03/25/2024	2013708	Consolidated Division...	04/09/2024	-SPLIT-	Post Storm Cycle 03....		7,260.00
03/31/2024	24046758322	Bill.com LLC	04/10/2024	-SPLIT-	Billing Period 03/05/2...		558.50
03/31/2024	2013232	Consolidated Division...	04/15/2024	-SPLIT-	March Landscape Co...		9,652.85
03/31/2024	5945	Gembok Consulting I...	05/15/2024	-SPLIT-	March 2024		2,568.75
Total Current							45,296.71
<b>1 - 45</b>							
02/29/2024	SALES000...	Foothills Park & Recre...	02/29/2024	-SPLIT-	February 2024 Reside...	31	1,306.04
02/17/2024	2013099	Consolidated Division...	03/03/2024	-SPLIT-	T&M Feb 11-17	28	315.13
02/24/2024	2013195	Consolidated Division...	03/10/2024	80010 · Park Infrastructur...	T&M Feb 18-24	21	320.00
03/19/2024	250193	Farnsworth Group, Inc	03/29/2024	-SPLIT-	Period ending 02.29.2...	2	14,971.50
03/15/2024	2013508	Consolidated Division...	03/30/2024	-SPLIT-	Storm Cycle 03.13.24...	1	37,772.50
03/20/2024		CORE Electric Cooper...	03/30/2024	-SPLIT-		1	921.40
Total 1 - 45							55,606.57
<b>46 - 90</b>							
Total 46 - 90							
<b>&gt; 90</b>							
10/31/2022	26607	Diversified Underground	11/30/2022	51050 · Utilities Expense	10/1-10/31/2022	487	3,735.00
11/30/2022	26763	Diversified Underground	12/30/2022	62020 · Utility Locate		457	1,060.00
03/01/2023	27403	Diversified Underground	03/31/2023	-SPLIT-	March 2023 Utility Loc...	366	1,945.00
07/31/2023	28120	Diversified Underground	08/30/2023	-SPLIT-	July Utility Locates	214	500.00
11/01/2023	20850	McBride Lighting, Inc.	11/11/2023	-SPLIT-		141	1,263.91
10/31/2023	2011534	Consolidated Division...	11/15/2023	-SPLIT-	October Landscape M...	137	17,133.54
11/30/2023	2011637	Consolidated Division...	12/15/2023	-SPLIT-	November Landscape...	107	17,133.54
12/01/2023	2011975	Consolidated Division...	12/16/2023	-SPLIT-	December Landscape...	106	8,566.77
11/30/2023	28840	Diversified Underground	12/30/2023	-SPLIT-	November Utility Loca...	92	240.00
Total > 90							51,577.76
<b>TOTAL</b>							<b>152,481.04</b>

## Claims by Vendor Detail

Type	Date	Num	Memo	Account	Original Amount	Balance
<b>Bill.com LLC</b>						
Bill	03/06/2024	24036423676	Billing Period 02/05/2024 - 03/04/2024	52040 · Software & Online Subscr...	455.08	455.08
Bill	03/06/2024	24036423676	Billing Period 02/05/2024 - 03/04/2024	52040 · Software & Online Subscr...	86.68	541.76
Bill	03/06/2024	24036423676	Billing Period 02/05/2024 - 03/04/2024	52040 · Software & Online Subscr...	22.57	564.33
Total Bill.com LLC						564.33
<b>CNA Surety Direct Bill</b>						
Bill	03/18/2024	68996341		52500 · Insurance Expense	137.09	137.09
Bill	03/18/2024	68996341		52500 · Insurance Expense	26.11	163.20
Bill	03/18/2024	68996341		52500 · Insurance Expense	6.80	170.00
Total CNA Surety Direct Bill						170.00
<b>Consolidated Divisions Inc</b>						
Bill	03/01/2024	2012949	Snow Cycle 02/03/24 - 02/04/24	68070 · Snow Removal Expense	9,423.96	9,423.96
Bill	03/01/2024	2012949	Snow Cycle 02/03/24 - 02/04/24	68070 · Snow Removal Expense	1,795.04	11,219.00
Bill	03/06/2024	2013116	Snow Cycle 02/12/24-02/15/24	68070 · Snow Removal Expense	372.96	11,591.96
Bill	03/06/2024	2013116	Snow Cycle 02/12/24-02/15/24	68070 · Snow Removal Expense	71.04	11,663.00
Bill	03/26/2024	2013387	T&M March 3-9	68025 · Water Expense	332.64	11,995.64
Bill	03/26/2024	2013387	T&M March 3-9	68025 · Water Expense	63.36	12,059.00
Total Consolidated Divisions Inc						12,059.00
<b>CORE Electric Cooperative</b>						
Bill	03/13/2024			51050 · Utilities Expense	827.69	827.69
Bill	03/13/2024			51050 · Utilities Expense	30.00	857.69
Total CORE Electric Cooperative						857.69
<b>Gembok Consulting Inc.</b>						
Bill	03/18/2024	5920	February 2024	57030 · Accounting Services	1,326.53	1,326.53
Bill	03/18/2024	5920	February 2024	57030 · Accounting Services	252.67	1,579.20
Bill	03/18/2024	5920	February 2024	57030 · Accounting Services	65.80	1,645.00
Total Gembok Consulting Inc.						1,645.00
<b>Ireland Stapleton Pryor &amp; Pascoe PC</b>						
Bill	03/26/2024	153514	Billed Through 02/29/2024	57020 · Legal Expenses	4,055.22	4,055.22
Bill	03/26/2024	153514	Billed Through 02/29/2024	57020 · Legal Expenses	2,662.92	6,718.14
Bill	03/26/2024	153514	Billed Through 02/29/2024	57020 · Legal Expenses	201.15	6,919.29
Total Ireland Stapleton Pryor & Pascoe PC						6,919.29
<b>McBride Lighting, Inc.</b>						
Bill	03/06/2024	20766		62010 · General Repairs and Mai...	127.50	127.50
Bill	03/06/2024	20766		62010 · General Repairs and Mai...	22.50	150.00
Total McBride Lighting, Inc.						150.00
<b>Mission Communication LLC</b>						
Bill	03/06/2024	1084922	Annual Service	68025 · Water Expense	311.97	311.97
Bill	03/06/2024	1084922	Annual Service	68025 · Water Expense	59.43	371.40
Total Mission Communication LLC						371.40
<b>Property Solutions Team (PST)</b>						
Bill	03/18/2024	8185MNT		62010 · General Repairs and Mai...	1,889.35	1,889.35
Bill	03/18/2024	8185MNT		62010 · General Repairs and Mai...	359.88	2,249.23
Bill	03/18/2024	8330MNT		62010 · General Repairs and Mai...	1,087.21	3,336.44
Bill	03/18/2024	8330MNT		62010 · General Repairs and Mai...	207.09	3,543.53
Total Property Solutions Team (PST)						3,543.53
<b>QuickBooks Payroll Service</b>						
Liability Che...	03/28/2024		Fee for 4 direct deposit(s) at \$4.00 each	54000 · Payroll Expenses	16.00	16.00
Total QuickBooks Payroll Service						16.00
<b>Roxborough Water &amp; Sanitation District</b>						
Bill	03/15/2024		Service Period 01/25/24 - 02/24/24 Elk Mtn Cir	68025 · Water Expense	100.50	100.50
Bill	03/15/2024		Service Period 01/24/24 - 02/24/24 Rampart Range	68025 · Water Expense	114.50	215.00
Bill	03/15/2024		Service Period 01/25/24 to 02/24/24 Mule Deer Pl	68025 · Water Expense	100.50	315.50
Bill	03/15/2024		Service Period 01/25/24 - 02/24/24 Marmot Ridge Cir	68025 · Water Expense	201.00	516.50
Bill	03/15/2024		Billing Period 02/01/24 to 02/29/24	68025 · Water Expense	735.28	1,251.78
Bill	03/15/2024		Billing Period 02/01/24 to 02/29/24	68025 · Water Expense	140.05	1,391.83
Total Roxborough Water & Sanitation District						1,391.83
<b>SavATree, LLC</b>						
Bill	03/06/2024	12919320		68045 · Tree Care Expense	2,846.76	2,846.76
Bill	03/06/2024	12919320		68045 · Tree Care Expense	542.24	3,389.00
Total SavATree, LLC						3,389.00
<b>Special District Management Services, Inc</b>						
Bill	03/18/2024	133803	February 2024 District Management Fees	57040 · District Management	7,197.56	7,197.56
Bill	03/18/2024	133803	February 2024 District Management Fees	57040 · District Management	1,370.96	8,568.52
Bill	03/18/2024	133803	February 2024 District Management Fees	57040 · District Management	357.02	8,925.54
Total Special District Management Services, Inc						8,925.54

Roxborough Village Metro District  
 Claims by Vendor Detail  
 March 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
<b>United Site Services</b>						
Bill	03/18/2024	INV-4200585	March Services Roxborough Community Park	68050 · Portable Restroom Exp.	279.97	279.97
Bill	03/18/2024	INV-4201430	March Services Chatfield Farms Park	68050 · Portable Restroom Exp.	287.26	567.23
Total United Site Services						567.23
<b>Utility Notification Center of Colorado</b>						
Bill	03/06/2024	224021158	RTL Transmissions	62020 · Utility Locate	41.18	41.18
Bill	03/06/2024	224021158	RTL Transmissions	62020 · Utility Locate	7.84	49.02
Total Utility Notification Center of Colorado						49.02
<b>Xcel Energy</b>						
Bill	03/31/2024	867197953	March Statement	51050 · Utilities Expense	4.32	4.32
Total Xcel Energy						4.32
<b>TOTAL</b>						<b>40,623.18</b>

Roxborough Village Metro District  
**Payroll Detail**  
March 2024

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<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
<b>BOD Compensation</b>						
DD1058	03/29/2024	Debra D Prysby	BOD Compensation	Paycheck	0.00	200.00
DD1059	03/29/2024	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1060	03/29/2024	Mathew Hart	BOD Compensation	Paycheck	0.00	200.00
DD1061	03/29/2024	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	800.00
<b>TOTAL</b>					<b>0.00</b>	<b>800.00</b>

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Roxborough Village Metro District  
Capital Fund Profit & Loss Detail

January through March 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>46000 · Interest Income</b>							
<b>46010 · General Bank Account Interest</b>							
Deposit	01/31/2024			Deposit		293.13	293.13
Deposit	01/31/2024			Deposit		5,160.64	5,453.77
Deposit	02/29/2024			Deposit		4,713.94	10,167.71
Deposit	02/29/2024			Deposit		292.01	10,459.72
Deposit	03/31/2024			Deposit		4,926.38	15,386.10
Deposit	03/31/2024			Deposit		309.91	15,696.01
Total 46010 · General Bank Account Interest					0.00	15,696.01	15,696.01
Total 46000 · Interest Income					0.00	15,696.01	15,696.01
<b>48000 · CTF/Lottery Income</b>							
Deposit	03/08/2024			Deposit		12,592.64	12,592.64
Total 48000 · CTF/Lottery Income					0.00	12,592.64	12,592.64
Total Income					0.00	28,288.65	28,288.65
Gross Profit					0.00	28,288.65	28,288.65
<b>Expense</b>							
<b>52000 · Computer &amp; Software Expenses</b>							
<b>52040 · Software &amp; Online Subscriptions</b>							
Bill	01/31/2024	2402609...	Bill.com LLC	Billing Period 01/05/2024 - 02/04/2024	22.23		22.23
Bill	02/29/2024	2403642...	Bill.com LLC	Billing Period 02/05/2024 - 03/04/2024	22.57		44.80
Bill	03/31/2024	2404675...	Bill.com LLC	Billing Period 03/05/2024 - 04/04/2024	22.34		67.14
Total 52040 · Software & Online Subscriptions					67.14	0.00	67.14
Total 52000 · Computer & Software Expenses					67.14	0.00	67.14
<b>52500 · Insurance Expense</b>							
<b>52550 · General Insurance</b>							
General Journal	01/31/2024	0124BusIns		To move Business Insurance prepaid to exp...	133.30		133.30
General Journal	02/29/2024	0224BusIns		To move Business Insurance prepaid to exp...	133.30		266.60
General Journal	03/31/2024	0324BusIns		To move Business Insurance prepaid to exp...	133.30		399.90
Total 52550 · General Insurance					399.90	0.00	399.90
<b>52500 · Insurance Expense - Other</b>							
Bill	03/06/2024	68996341	CNA Surety Direct Bill		6.80		6.80
Total 52500 · Insurance Expense - Other					6.80	0.00	6.80
Total 52500 · Insurance Expense					406.70	0.00	406.70
<b>57000 · Professional Services Fees</b>							
<b>57020 · Legal Expenses</b>							
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	230.38		230.38
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		230.38
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	201.15		431.53
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	180.52		612.05
Total 57020 · Legal Expenses					612.05	0.00	612.05
<b>57030 · Accounting Services</b>							
Bill	01/31/2024	5892	Gemsbok Consulting Inc.	January 2024	80.97		80.97
Bill	02/29/2024	5920	Gemsbok Consulting Inc.	February 2024	65.80		146.77
Bill	03/31/2024	5945	Gemsbok Consulting Inc.	March 2024	102.75		249.52
Total 57030 · Accounting Services					249.52	0.00	249.52
<b>57040 · District Management</b>							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	311.28		311.28
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	357.02		668.30
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	522.02		1,190.32
Total 57040 · District Management					1,190.32	0.00	1,190.32
<b>57050 · Engineering Expense</b>							
Bill	03/19/2024	250193	Farnsworth Group, Inc	Period ending 02.29.2024	598.86		598.86
Total 57050 · Engineering Expense					598.86	0.00	598.86
Total 57000 · Professional Services Fees					2,650.75	0.00	2,650.75
<b>68000 · Parks &amp; Open Space Expense</b>							
<b>68065 · Water Rights Expense</b>							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	0.00		0.00
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		0.00
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	404.85		404.85
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	0.00		404.85
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	0.00		404.85
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	0.00		404.85
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	0.00		404.85
Total 68065 · Water Rights Expense					404.85	0.00	404.85
Total 68000 · Parks & Open Space Expense					404.85	0.00	404.85

Roxborough Village Metro District  
**Capital Fund Profit & Loss Detail**

January through March 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>80000 · Capital Expenses</b>							
<b>80010 · Park Infrastructure/Improvements</b>							
Bill	01/11/2024	CW-2024...	Chavez Services LLC		5,639.18		5,639.18
Bill	02/24/2024	2013195	Consolidated Divisions Inc	T&M Feb 18-24	320.00		5,959.18
Total 80010 · Park Infrastructure/Improvements					5,959.18	0.00	5,959.18
<b>80070 · New Playground</b>							
Bill	02/21/2024	7451	Rocky Mountain Recreatio...	Airplane Park	19,613.75		19,613.75
Total 80070 · New Playground					19,613.75	0.00	19,613.75
Total 80000 · Capital Expenses					25,572.93	0.00	25,572.93
Total Expense					29,102.37	0.00	29,102.37
Net Ordinary Income					29,102.37	28,288.65	-813.72
<b>Net Income</b>					<b>29,102.37</b>	<b>28,288.65</b>	<b>-813.72</b>

Roxborough Village Metro District  
General Fund Profit & Loss Detail

January through March 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>41000 · Property Tax Income</b>							
<b>41010 · Specific Ownership Tax</b>							
General Journal	01/01/2024	AJE23 #1R		Reverse of GJE AJE23 #1 -- To move reven...	6,019.01		-6,019.01
Deposit	01/10/2024			Deposit		6,019.01	0.00
Deposit	02/09/2024			Deposit		9,343.72	9,343.72
Deposit	03/08/2024			Deposit		7,948.33	17,292.05
Total 41010 · Specific Ownership Tax					6,019.01	23,311.06	17,292.05
<b>41020 · Property Tax</b>							
Deposit	02/09/2024			Deposit		4,218.41	4,218.41
Deposit	03/08/2024			Deposit		587,756.47	591,974.88
Total 41020 · Property Tax					0.00	591,974.88	591,974.88
Total 41000 · Property Tax Income					6,019.01	615,285.94	609,266.93
<b>46000 · Interest Income</b>							
<b>46010 · General Bank Account Interest</b>							
Deposit	01/31/2024			Deposit		2,665.32	2,665.32
Deposit	02/29/2024			Deposit		2,313.43	4,978.75
Deposit	03/31/2024			Deposit		4,261.16	9,239.91
Total 46010 · General Bank Account Interest					0.00	9,239.91	9,239.91
Total 46000 · Interest Income					0.00	9,239.91	9,239.91
Total Income					6,019.01	624,525.85	618,506.84
Gross Profit					6,019.01	624,525.85	618,506.84
<b>Expense</b>							
<b>50000 · Treasurer Fees</b>							
Deposit	02/09/2024			Deposit	63.28		63.28
Deposit	03/08/2024			Deposit	8,816.33		8,879.61
Total 50000 · Treasurer Fees					8,879.61	0.00	8,879.61
<b>51000 · General Overhead</b>							
<b>51050 · Utilities Expense</b>							
Bill	01/18/2024		CORE Electric Cooperative		891.77		891.77
Bill	01/31/2024	859205179	Xcel Energy	January Statement	4.33		896.10
Bill	02/21/2024		CORE Electric Cooperative		857.69		1,753.79
Bill	02/29/2024	863314567	Xcel Energy	February Statement	4.32		1,758.11
Bill	03/20/2024		CORE Electric Cooperative		921.40		2,679.51
Bill	03/31/2024	867197953	Xcel Energy	March Statement	4.32		2,683.83
Total 51050 · Utilities Expense					2,683.83	0.00	2,683.83
Total 51000 · General Overhead					2,683.83	0.00	2,683.83
<b>52000 · Computer &amp; Software Expenses</b>							
<b>52040 · Software &amp; Online Subscriptions</b>							
Bill	01/31/2024	2402609...	Bill.com LLC	Billing Period 01/05/2024 - 02/04/2024	533.60		533.60
Bill	02/29/2024	2403642...	Bill.com LLC	Billing Period 02/05/2024 - 03/04/2024	541.76		1,075.36
Bill	03/31/2024	2404675...	Bill.com LLC	Billing Period 03/05/2024 - 04/04/2024	536.16		1,611.52
Total 52040 · Software & Online Subscriptions					1,611.52	0.00	1,611.52
Total 52000 · Computer & Software Expenses					1,611.52	0.00	1,611.52
<b>52500 · Insurance Expense</b>							
<b>52550 · General Insurance</b>							
General Journal	01/31/2024	0124BusIns		To move Business Insruance prepaid to exp...	3,199.20		3,199.20
General Journal	02/29/2024	0224BusIns		To move Business Insruance prepaid to exp...	3,199.20		6,398.40
General Journal	03/31/2024	0324BusIns		To move Business Insruance prepaid to exp...	3,199.20		9,597.60
Total 52550 · General Insurance					9,597.60	0.00	9,597.60
<b>52500 · Insurance Expense - Other</b>							
Bill	03/06/2024	68996341	CNA Surety Direct Bill		163.20		163.20
Total 52500 · Insurance Expense - Other					163.20	0.00	163.20
Total 52500 · Insurance Expense					9,760.80	0.00	9,760.80

**Roxborough Village Metro District**  
**General Fund Profit & Loss Detail**

January through March 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>53000 · Board of Director's Expense</b>							
<b>53010 · Directors' Stipend</b>							
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	200.00		200.00
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	200.00		400.00
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	200.00		600.00
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	200.00		800.00
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	200.00		1,000.00
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	200.00		1,200.00
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	200.00		1,400.00
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	200.00		1,600.00
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	200.00		1,800.00
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	200.00		2,000.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	200.00		2,200.00
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	200.00		2,400.00
Total 53010 · Directors' Stipend					2,400.00	0.00	2,400.00
Total 53000 · Board of Director's Expense					2,400.00	0.00	2,400.00
<b>54000 · Payroll Expenses</b>							
<b>54060 · Employer Payroll Taxes</b>							
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	15.30		15.30
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	15.30		30.60
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	15.30		45.90
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	15.30		61.20
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	15.30		76.50
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	15.30		91.80
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	15.30		107.10
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	15.30		122.40
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	15.30		137.70
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	15.30		153.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	15.30		168.30
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	15.30		183.60
Total 54060 · Employer Payroll Taxes					183.60	0.00	183.60
<b>54000 · Payroll Expenses - Other</b>							
Liability Check	01/30/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		16.00
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	0.00		16.00
Liability Check	02/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		32.00
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	0.00		32.00
Liability Check	03/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		48.00
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	0.00		48.00
Total 54000 · Payroll Expenses - Other					48.00	0.00	48.00
Total 54000 · Payroll Expenses					231.60	0.00	231.60
<b>57000 · Professional Services Fees</b>							
<b>57020 · Legal Expenses</b>							
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	6,558.60		6,558.60
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		6,558.60
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	6,718.14		13,276.74
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	4,332.27		17,609.01
Total 57020 · Legal Expenses					17,609.01	0.00	17,609.01
<b>57030 · Accounting Services</b>							
Bill	01/31/2024	5893	Gembok Consulting Inc.	December 2023 Chatfield	508.75		508.75
Bill	01/31/2024	5892	Gembok Consulting Inc.	January 2024	1,943.15		2,451.90
Bill	02/29/2024	5920	Gembok Consulting Inc.	February 2024	1,579.20		4,031.10
Bill	03/31/2024	5945	Gembok Consulting Inc.	March 2024	2,466.00		6,497.10
Total 57030 · Accounting Services					6,497.10	0.00	6,497.10
<b>57040 · District Management</b>							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	7,504.44		7,504.44
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	8,568.52		16,072.96
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	12,528.40		28,601.36
Total 57040 · District Management					28,601.36	0.00	28,601.36
<b>57050 · Engineering Expense</b>							
Bill	03/19/2024	250193	Farnsworth Group, Inc	Period ending 02.29.2024	14,372.64		14,372.64
Total 57050 · Engineering Expense					14,372.64	0.00	14,372.64
Total 57000 · Professional Services Fees					67,080.11	0.00	67,080.11

Roxborough Village Metro District  
General Fund Profit & Loss Detail

January through March 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>62000 · Repairs and Maintenance</b>							
<b>62010 · General Repairs and Maintenance</b>							
Bill	03/06/2024	8185MNT	Property Solutions Team (...)		2,249.23		2,249.23
Bill	03/06/2024	8330MNT	Property Solutions Team (...)		1,294.30		3,543.53
Total 62010 · General Repairs and Maintenance					3,543.53	0.00	3,543.53
<b>62020 · Utility Locate</b>							
Bill	01/31/2024	224011164	Utility Notification Center o...	RTL Transmissions	28.38		28.38
Bill	01/31/2024	29181	Diversified Underground	Screen Charge	105.00		133.38
Bill	02/29/2024	224021158	Utility Notification Center o...	RTL Transmissions	49.02		182.40
Bill	03/31/2024	224031192	Utility Notification Center o...	RTL Transmissions	58.05		240.45
Total 62020 · Utility Locate					240.45	0.00	240.45
Total 62000 · Repairs and Maintenance					3,783.98	0.00	3,783.98
<b>64000 · Landscape Expenses</b>							
<b>64010 · Landscape Repairs and Maint</b>							
Bill	01/06/2024	2012443	Consolidated Divisions Inc	T&M Jan 1 - Jan 6	160.00		160.00
Bill	02/17/2024	2013099	Consolidated Divisions Inc	T&M Feb 11-17	315.13		475.13
Total 64010 · Landscape Repairs and Maint					475.13	0.00	475.13
<b>64040 · Landscape Contract</b>							
Bill	01/01/2024	2012682	Consolidated Divisions Inc	January 2024	9,652.84		9,652.84
Bill	02/01/2024	2012738	Consolidated Divisions Inc	February 2024	9,652.84		19,305.68
Bill	03/31/2024	2013232	Consolidated Divisions Inc	March Landscape Contract	9,652.85		28,958.53
Total 64040 · Landscape Contract					28,958.53	0.00	28,958.53
Total 64000 · Landscape Expenses					29,433.66	0.00	29,433.66
<b>65000 · Playground &amp; Infrastructure Exp</b>							
<b>65030 · Graffiti Removal /Vandalism Exp</b>							
Bill	02/03/2024	2012847	Consolidated Divisions Inc	T&M Feb 1-3	825.93		825.93
Bill	03/16/2024	2013458	Consolidated Divisions Inc	T&M March 10-17	421.36		1,247.29
Total 65030 · Graffiti Removal /Vandalism Exp					1,247.29	0.00	1,247.29
<b>65080 · Misc. Playground &amp; Infrastruct</b>							
Bill	01/06/2024	INV-13288	Game-Set-Match Inc.	Tennis Court Washing	700.00		700.00
Total 65080 · Misc. Playground & Infrastruct					700.00	0.00	700.00
Total 65000 · Playground & Infrastructure Exp					1,947.29	0.00	1,947.29
<b>68000 · Parks &amp; Open Space Expense</b>							
<b>68010 · Foothills Park &amp; Rec Fees</b>							
Bill	01/31/2024	SALES00...	Foothills Park & Recreatio...	January 2024 Resident Use	1,717.39		1,717.39
Bill	02/29/2024	SALES00...	Foothills Park & Recreatio...	February 2024 Resident Use	1,306.04		3,023.43
Bill	03/31/2024	SALES00...	Foothills Park & Recreatio...	March 2024 Resident Use	1,203.99		4,227.42
Total 68010 · Foothills Park & Rec Fees					4,227.42	0.00	4,227.42
<b>68025 · Water Expense</b>							
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 to 12/24/23 Elk Mt...	100.50		100.50
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 to 12/24/23 Mule D...	100.50		201.00
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 - 12/24/23 Marmot ...	201.00		402.00
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 - 12/24/23 Rampart...	114.50		516.50
Bill	01/15/2024		Roxborough Water & Sanit...	Billing Period 12/01/23 to 12/31/23	875.33		1,391.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 to 01/24/24 Mule D...	100.50		1,492.33
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 to 01/24/24 Elk Mt...	100.50		1,592.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 - 01/24/24 Marmot ...	201.00		1,793.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 - 01/24/24 Rampart...	114.50		1,908.33
Bill	02/15/2024		Roxborough Water & Sanit...	Billing Period 01/01/23 to 02/31/24	875.33		2,783.66
Bill	02/21/2024	1084922	Mission Communication LLC	Annual Service	371.40		3,155.06
Bill	03/09/2024	2013387	Consolidated Divisions Inc	T&M March 3-9	396.00		3,551.06
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 - 02/24/24 Elk Mtn ...	100.50		3,651.56
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/24/24 - 02/24/24 Rampart...	114.50		3,766.06
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 to 02/24/24 Mule D...	100.50		3,866.56
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 - 02/24/24 Marmot ...	201.00		4,067.56
Bill	03/15/2024		Roxborough Water & Sanit...	Billing Period 02/01/24 to 02/29/24	875.33		4,942.89
Total 68025 · Water Expense					4,942.89	0.00	4,942.89
<b>68050 · Portable Restroom Exp.</b>							
Bill	01/31/2024	INV-4068...	United Site Services	January Services Chatfield Farms Park	274.76		274.76
Bill	01/31/2024	INV-4068...	United Site Services	January Services Roxborough Community ...	267.79		542.55
Bill	02/19/2024	INV-4135...	United Site Services	February Services Roxborough Community ...	267.79		810.34
Bill	02/19/2024	INV-4133...	United Site Services	February Services Chatfield Farms Park	274.76		1,085.10
Bill	03/18/2024	INV-4200...	United Site Services	March Services Roxborough Community Park	279.97		1,365.07
Bill	03/18/2024	INV-4201...	United Site Services	March Services Chatfield Farms Park	287.26		1,652.33
Total 68050 · Portable Restroom Exp.					1,652.33	0.00	1,652.33

**Roxborough Village Metro District  
General Fund Profit & Loss Detail**

January through March 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>68070 - Snow Removal Expense</b>							
Bill	01/10/2024	2012558	Consolidated Divisions Inc	Snow Cycle 01/08/24 - 01/10/24	5,376.00		5,376.00
Bill	01/16/2024	2012642	Consolidated Divisions Inc	Snow Cycle 01/15/24 - 01/16/24	8,234.75		13,610.75
Bill	01/26/2024	2012776	Consolidated Divisions Inc	Snow Cycle 01/26/24	2,735.00		16,345.75
Bill	02/04/2024	2012949	Consolidated Divisions Inc	Snow Cycle 02/03/24 - 02/04/24	11,219.00		27,564.75
Bill	02/08/2024	2013011	Consolidated Divisions Inc	Snow Cycle 02/05/24 - 02/08/24	1,836.00		29,400.75
Bill	02/15/2024	2013116	Consolidated Divisions Inc	Snow Cycle 02/12/24-02/15/24	444.00		29,844.75
Bill	03/15/2024	2013508	Consolidated Divisions Inc	Storm Cycle 03.13.24 - 03.15.24	37,772.50		67,617.25
Bill	03/19/2024	2013556	Consolidated Divisions Inc	Post Storm Cycle 03.16.24 - 03.19.24	6,010.00		73,627.25
Bill	03/25/2024	2013708	Consolidated Divisions Inc	Post Storm Cycle 03.24.24 - 03.25.24	7,260.00		80,887.25
Total 68070 - Snow Removal Expense					80,887.25	0.00	80,887.25
Total 68000 - Parks & Open Space Expense					91,709.89	0.00	91,709.89
Total Expense					219,522.29	0.00	219,522.29
Net Ordinary Income					225,541.30	624,525.85	398,984.55
<b>Net Income</b>					<b>225,541.30</b>	<b>624,525.85</b>	<b>398,984.55</b>



**FIRST AMENDED REAL PROPERTY  
CONVEYANCE AND AGENCY AGREEMENT**

THIS FIRST AMENDED REAL PROPERTY CONVEYANCE AND AGENCY AGREEMENT (“Agreement”) effective the 1<sup>st</sup> day of November, 2023 (the “Effective Date”), by and between CHATFIELD FARMS NO 1A HOMEOWNERS’ ASSOCIATION INC., a Colorado nonprofit corporation (“HOA”), and ROXBOROUGH VILLAGE METROPOLITAN DISTRICT, a political subdivision of the State of Colorado (“District”). Together, HOA and District are referred to herein as the “Parties” and each a “Party.”

**RECITALS**

A. The HOA is the owner of the real property located in Douglas County, Colorado, more particularly described on **Exhibit A**, attached hereto and made a part hereof (the “Property”).

B. Subject to consent by 80% of the total vote of its members pursuant to Article X, Section 2(a) of the Declaration of Covenants, Conditions, and Restrictions of Chatfield Farms Filing No. 1-A (“Declaration”), the HOA intends to convey the Property to District or to a designated third party as further set forth below.

C. Prior to the conveyance to the District, the District has agreed to negotiate disposition of the Property with third parties on the HOA’s behalf.

D. The HOA and District are entering this Agreement to facilitate District’s negotiation of disposition of the Property and conveyance of the Property to the District.

E. This Agreement is intended to replace and supersede the Real Property Conveyance and Agency Agreement dated October 31, 2023.

**AGREEMENT**

NOW, THEREFORE, in consideration of the mutual promises and covenants herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the HOA and District hereby represent, covenant, and agree as follows:

1. Conveyance of Property. The HOA shall convey the Property to the District or to a designated third party upon obtaining the approval of 80% of the total vote of the members if such approval is obtained prior to the Expiration Date of this Agreement. The HOA’s Board shall have authority to determine the form and terms of the conveyance, including consideration, if any, for the Property. Upon obtaining the requisite vote of the membership, unless the HOA and District mutually agree in writing that the Property is to be conveyed to a third party prior to the Expiration Date, the HOA agrees to convey and the District agrees to accept the Property.

2. Appointment of District as Temporary Agent. The HOA hereby appoints the District as its agent to act for it in any lawful way in connection with the negotiation regarding disposition of the Property to a third party. Provided, however, any such conveyance shall be

conditioned on HOA written approval and the District shall not have authority to enter into any buy-sell agreement on the HOA's behalf.

3. District Representations. The District hereby covenants and agrees to the following: (a) the District shall not assign this agreement to any other person or entity without the prior written consent of HOA, which consent will not be unreasonably withheld, conditioned or delayed; and (b) District shall not convey any interest in the Property without the prior written consent of HOA.

4. Term. This Agreement is valid from the Effective Date until the Property is conveyed to District (or designated third party), or until November 30, 2024, whichever date is earlier ("Expiration Date"). No provision of this Agreement shall survive the Expiration Date.

5. Miscellaneous Provisions. Colorado law governs this Agreement. Jurisdiction and venue shall lie exclusively in the Douglas County District Court. This Agreement constitutes the entire Agreement between the Parties and all prior and contemporaneous conversations, negotiations, possible alleged agreements, representations, covenants, and warranties concerning the subject matter hereof are merged herein. This Agreement may be amended only by a document signed by the Parties. Course of dealing, no matter how long, shall not constitute an amendment to this Agreement. If any provision of this Agreement is held invalid or unenforceable, all other provisions shall continue in full force and effect. Waiver of a breach of this Agreement shall not be construed as a waiver of any subsequent breach of this Agreement. This Agreement shall inure to the benefit of and be binding upon the Parties and their legal representatives, successors, and permitted assigns. Neither Party shall assign this Agreement without the written consent of the other Party, except that the District may assign this Agreement without consent to any successor legal entity resulting from the consolidation, merger, or other unification of the District and another public agency, provided that the consolidation, merger, or other unification does not adversely affect the rights of the HOA under this Agreement. This Agreement is not intended to, and shall not, confer rights on any person or entity not named as a party to this Agreement. In any dispute arising from or relating to this Agreement, the prevailing Party shall be awarded its reasonable attorneys' fees, costs, and expenses, including any attorneys' fees, costs, and expenses incurred in any appellate action and in collecting upon any judgment, order, or award. This Agreement may be executed in several counterparts and by facsimile or electronic PDF, each of which shall be deemed an original and all of which shall constitute one and the same instrument.

6. Governmental Immunity. Nothing in this Agreement is intended to be, and will not be construed as, a waiver of the limitations on damages or any of the privileges, immunities, or defenses provided to or enjoyed by District or its directors, officers, employees, volunteers, or Districts under common law or pursuant to statute, including but not limited to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq.

IN WITNESS WHEREOF, the Parties have made effective this Agreement the date first above written.

**HOA:**

CHATFIELD FARMS NO 1A HOMEOWNERS  
ASSOCIATION INC.,  
a Colorado nonprofit corporation

By: Michele Olds  
Name: Michele Olds  
Title: President

**DISTRICT:**

ROXBOROUGH VILLAGE METROPOLITAN  
DISTRICT,  
a political subdivision of the State of Colorado

By: Mark Rubic  
Name: Mark Rubic  
Title: RVMD Board  
President

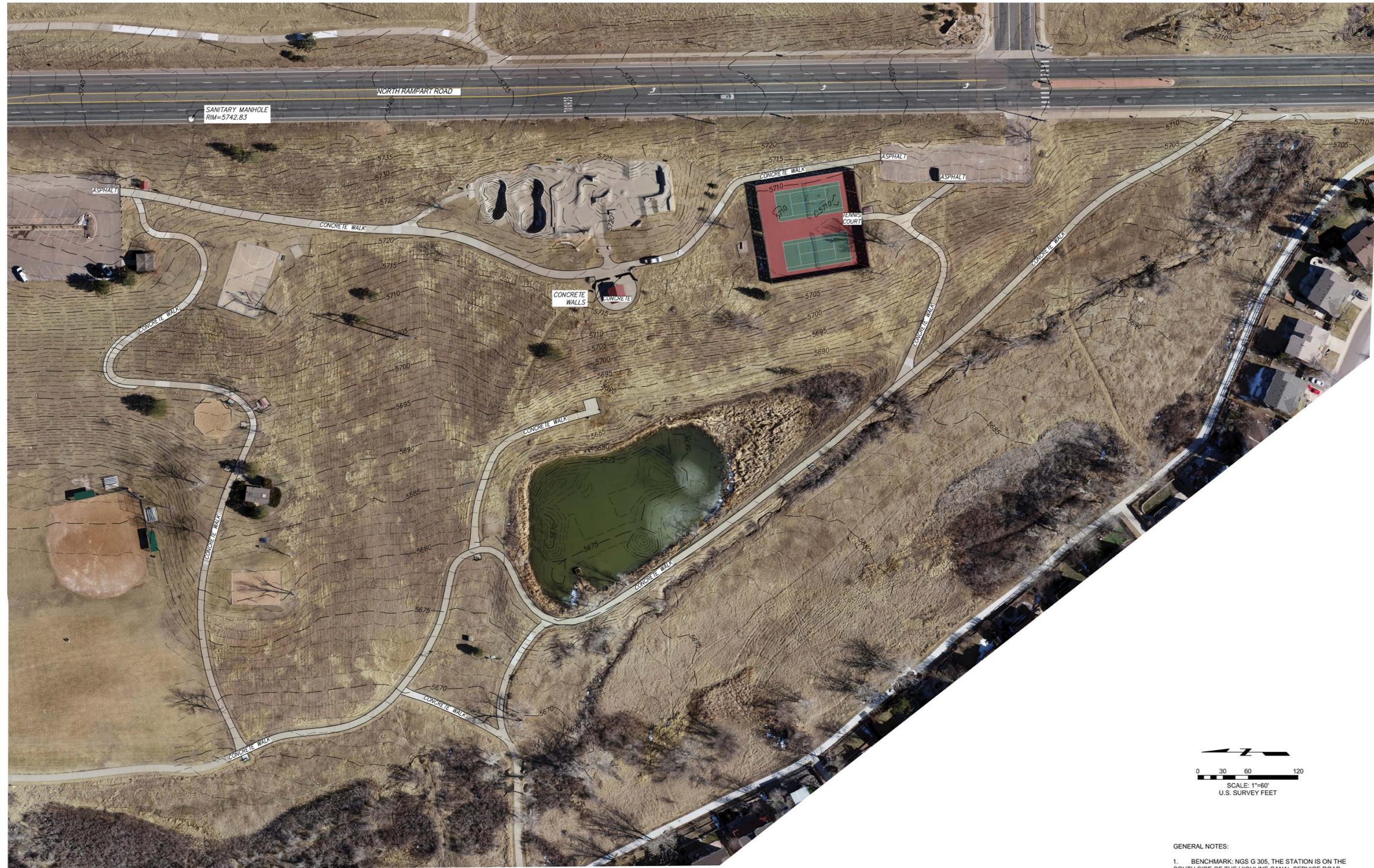
**EXHIBIT A**  
**REAL PROPERTY DESCRIPTION**

Parcel

1. 2227-354-18-001 TRACT G CHATFIELD FARMS FILING 1-A 0.07 AM/L
2. 2227-351-01-045 TRACT H-1 CHATFIELD FARMS 1-A 3RD AMD 0.03AM/L
3. 2227-351-01-042 TRACT I 1 CHATFIELD FARMS 1-A 3RD AMD 3.05 AM/L
4. 2227-352-01-001 TRACT O CHATFIELD FARMS FILING 1-A 0.48 AM/L

# TOPOGRAPHIC SURVEY

ROXBOROUGH VILLAGE METRO DISTRICT



GENERAL NOTES:  
 1. BENCHMARK: NGS G 305, THE STATION IS ON THE SOUTH SIDE OF THE HIGHLINE CANAL SERVICE ROAD, 150 FEET EAST OF WATERTON ROAD, SOUTHEAST OF PLATTE CANYON RESERVOIR, HAVING A PUBLISHED ELEVATION OF 5552.10' (NAVD 88).



**Farnsworth**  
GROUP

223 WILLOW STREET  
FORT COLLINS, COLORADO 80524  
(970) 484-7477 / info@f-w.com

www.f-w.com  
Engineers | Architects | Surveyors | Scientists

ISSUE:  
# DATE: DESCRIPTION:

PROJECT:

**ROXBOROUGH  
VILLAGE METRO  
DISTRICT**

DATE: 3/26/2024

DESIGNED:

DRAWN: MDG

REVIEWED: JRM

FIELD BOOK NO.: FTC 5091

SHEET TITLE:

**TOPOGRAPHIC  
SURVEY**

SHEET NUMBER:

**1**

OF 1

PROJECT NO.: 0230459.00

## ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150 Lakewood, Colorado 80228-1898

Tel: 303-987-0835 800-741-3254

Fax: 303-987-2032

<https://www.roxboroughmetrodistrict.org>

March [REDACTED], 2024

Board of Directors  
Roxborough Village First Homeowners' Association, Inc.  
Via e-mail: [Angela.Christensen@kchoa.com](mailto:Angela.Christensen@kchoa.com)

Dear Board Members,

This letter follows the [REDACTED] letter the District sent the Association regarding the District's maintenance of the landscape improvements and trails within Tract A of Filing No. 12A and Tracts A, B, C, and D in Filing No. 13, which are owned by the Association. The District's maintenance obligations are set forth in a January 13, 2004 License Agreement between the District and the Association. While not specifically called for in the License Agreement, the District also provides and pays for water for irrigation, routine maintenance of the irrigation system, and non-routine repairs of the irrigation system (collectively, "*Irrigation System Services*"). The License Agreement states the District will maintain the landscape improvements and trails "in perpetuity."

As discussed in our prior letter, the District Board is charged with ensuring public funds are used for the benefit of all the taxpayers and property within the District's boundaries. The Board also is charged with ensuring the District does not violate Article X, Section 20 of the Colorado Constitution, commonly known as the Taxpayer's Bill of Rights ("*TABOR*"). TABOR prohibits the District from entering into a multiple-fiscal year direct or indirect debt or other financial obligation whatsoever without prior approval of the District's voters. The District did not obtain prior voter approval to enter into a contract obligating it to provide maintenance services to the Association in perpetuity without compensation. To avoid violating TABOR, the License Agreement states that if the District Board does not appropriate funds to perform its duties for the next calendar year, the License Agreement terminates at the end of the current year.

The District's landscape maintenance and snow removal contractor has advised the Board that annually it will cost approximately \$XXXXX to maintain the landscape improvements and trails, including the costs associated with the Irrigation System Services, and, approximately \$XXXXX to provide snow removal services, at the level and scope that it has historically provided such services. These estimates are for 2024. The costs for the District's services will likely change over time.

The Board has not received a response to its first letter on this matter. The Association may have been delaying its response until it had a sense of what it will cost for the District to continue to provide the same services it has historically provided to the Association. Now that the Association has received the estimates, the Board believes it is important for the parties to reach an agreement within the next 60 days on whether the Association will compensate the District for continuing to provide the Association with the services discussed in this letter. Absent such an agreement, this letter constitutes the District's notice to the Association that, for calendar year 2025 and all future years, the District Board will not appropriate the funds necessary to provide to the Association the services discussed in this letter.

The Board renews its offer to meet with the Association Board to discuss this matter.

Sincerely,

Mark Rubic, President  
On behalf of the Board of Directors

## ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150 Lakewood, Colorado 80228-1898

Tel: 303-987-0835 800-741-3254

Fax: 303-987-2032

<https://www.roxboroughmetrodistrict.org>

March [REDACTED], 2024

Board of Directors

Roxborough Village Filing No. 16-A Homeowners' Association, Inc.

Via E-Mail: [REDACTED]

Dear Board Members,

This letter follows the [date] letter the District sent the Association regarding the District's maintenance of the landscape improvements and trails within Tracts A-A, B, B-B-1, B-2, C, C-C, D-1, E-E, F, G, K, K2, U, V, Y and Z within Roxborough Village Filing No. 16-A, which are owned by the Association.

The District's maintenance obligations are set forth in the October 9, 2001 License Agreement, as amended effective September 9, 2008 (collectively, the "*License Agreement*"), between the District and the Association. While not specifically called for in the License Agreement, the District also provides noxious weed treatments in non-irrigated areas, and pays for water for irrigation, routine maintenance of the irrigation system, and non-routine repairs of the irrigation system (collectively, "*Irrigation System Services*"). The License Agreement states the District will maintain the landscape improvements and trails "in perpetuity."

As discussed in our last letter, the District Board is charged with ensuring public funds are used for the benefit of all the taxpayers and property within the District's boundaries. The Board also is charged with ensuring the District does not violate Article X, Section 20 of the Colorado Constitution, commonly known as the Taxpayer's Bill of Rights ("*TABOR*"). TABOR prohibits the District from entering into a multiple-fiscal year direct or indirect debt or other financial obligation whatsoever without prior approval of the District's voters. The District did not obtain prior voter approval to enter into a contract obligating it to provide maintenance services to the Association in perpetuity without compensation. To avoid violating TABOR, the License Agreement states that if the District Board does not appropriate funds to perform its duties for the next calendar year, the License Agreement terminates at the end of the current year.

The District's landscape maintenance and snow removal contractors have advised the Board that annually it will cost approximately \$XXXXX to maintain the landscape improvements and trails, including the noxious weed treatments and the costs associated with the Irrigation System Services, and, approximately \$XXXXX to provide snow removal services, all at the level and scope that it has historically provided such services. These estimates are for 2024. The costs for the District's services will likely change over time.

The Board has not received a response to its first letter on this matter. The Association may have been delaying its response until it had a sense of what it will cost for the District to continue to provide the same services it has historically provided to the Association. Now that the Association has received the estimates, the Board believes it is important for the parties to reach an agreement within the next 60 days on whether the Association will compensate the District for continuing to provide the Association with the services discussed in this letter. Absent such an agreement, this letter constitutes the District's notice to the Association that, for calendar year 2025 and all future years, the District Board will not appropriate the funds necessary to provide to the Association the services discussed in this letter.

The Board renews its offer to meet with the Association Board to discuss this matter.

Sincerely,

Mark Rubic, President

On behalf of the Board of Directors

Location	Date	Time	Approved?	Deposit \$100	Deposit Returned	Fee
Rox Skate Park	4/6/2024	10 am- 2 pm	Yes	Yes	Yes	NA
Rox Community Park/ Softball Field	3/30/2024	9:30 am-3:30 pm	Yes	Yes	Yes	NA
		Monday- Friday 4pm-8pm				
Rox Community Park/ Softball Field	4/6/24-5/4/2024	Saturday 9am-6pm	Yes	Yes/ \$300		\$1,050
	6/3,6/17,7/1,7/15					
Chatfield Farms	, and 7/29	8:30 am-10:30 am	Yes	on the way		NA
Rox Community Park/ Softball Field	5/22/2024	10:30am-1:30pm	Yes	Yes		NA
Softball Field	4/23/2024	9am- 3 pm	Yes	Waived		NA

In Binder?	Voided/ Cashed?	Date Permit Issued	Notes
	Voided	3.28.2024	
	Voided	3.12.2024	
		4.4.2024	
		4.11.2024	
		4.11.2024	
		4.11.2024	

Location	Date	Time	Approved?	Deposit \$100	Deposit Returned	Fee	In Binder?	Voided/ Cashed?	Date Permit Issued	Notes
Rampart Range Rd.	3/31/-4/6/2024	NA	Yes	NA	NA	NA			3.28.2024	

**Roxborough Village Metropolitan District  
District Management Report  
April 2024**

**\*\* Please see the Action Item list for the full update regarding SDMS actions.**

**Homeowner Website Communication**

E-mails attached.

**Contractor/Consultant Communication Overview**

**1. CDI**

We are still working it them regarding the snow removal percentages and the irrigation details. Both have been presenting but the Board has concerns.

**2. Legal**

Legal has been working on agreements as needed.

**3. Tree Care**

We have requested the funds to replace the trees from Bailey Tree; and these have been received.

**4. Ark Ecological Services**

2024 Agreement has been finalized and executed.

**5. Chatfield Farms Planter**

Top cap discussion in process.

**Park/Facility Permits:**

See attached.

**CORA Requests**

No new requests have been received.

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Dependent	Dir. Glass	Finalize information for the green house sign	4/15/2024			
Dependent	Farnsworth	Set-up as-built process to identify replaced faulty equipment to better identify weak spots in the irrigation system and models of equipment that are prone to failure	7/30/24	Low		Ideally build into GIS
Dependent	Ireland Stapleton	Sign replacements	5/31/24	High		Postponed from 1/25/2023 meeting. On hold pending Board action.
Dependent	Ireland Stapleton	Draft agreements with 16B HOA for tracts C and E	5/31/24	Low		Waiting on formula for how HOAs pay for work
Dependent	Ireland Stapleton	Complete CORE Electric Easement Agreement	4/15/2024			Waiting on board
Dependent	PST	Replace Chatfield Farms planter masonry	12/31/2023			Waiting on quote for use of Siloam stone. Pending discussion re: cost.
Dependent	SDMS	Execute 16B monument easement assignment	12/31/2023	Low		Easement assignment document sent to HOA 10/13/23
Dependent	SDMS	Wildfire mitigation grants	5/15/2024	High		9/20 Watched the webinar for grant applicants. Followed up with Douglas County official and was told that applications are no longer being accepted for 2023 due to the high demand and limited funding. Waitlist will be created for 2024. 1/12/2024 emailed ARPA wildfire@douglas.co.us for more information on the grants for 2024. 1/25/2024 Spoke with Dylan Williams. We have been added to the list to receive information. Applications will go live late April/early May. Received information regarding what we will need including: work we've done in the past. Are we firewise? Have we done any mitigation work in past 10 years? What is the plan going forward? Do we have the Colorado State Forest standards for home mitigations? Was told we would have a leg up on the grant application as we are a target area that they are wanting to help. 4/1 Received email regarding that grants submission is going live. Will begin that project.
Dependent	SDMS	Sign for greenhouse- brought to you by RVMD	2/29/24	Low		Sign committee to cover this
Dependent	SDMS	Get a new bollard and locks for the path leading down the hill in Community Park	7/1/2024	Low		Requested proposal. Travis has options; will be forwarding to OP for selection. 10/5 - Found several options. Spoke with maintenance tech and they said we need a specific lock. Even if it is not a road/trail that emergency response will go on, it is still required for emergency purposes. TH. Received quote from CDI, need to confirm its the correct bollard. Will request new quote if not. Delayed until new playground is installed.
Dependent	SDMS	Coordinate using CDI resources to help Ark Ecological and create agreement	7/1/2024	Low		
Dependent	SDMS	Get tree planting bids for 2024	3/20/2024			
Dependent	SDMS	Schedule spring de-winterization, gauge replacement, pressure tank removal and bypass, and spare sewage pump install and removal of failed pump with Good Plumbing	1/31/2024	Low		Good Plumbing will be on-site on March 12th at 10am. Approved at 4/4 Board meeting. To be scheduled when agreement finalized.
In Progress	CDI	CDI to complete weed priority; including medians and Arrowhead Shores	8/25/2023	High		E-mailed CDI on 6/21. Continue following up. Followed up; extended. Followed up on 8/28. Discussed during meeting on 9/19. Per e-mail from Dale on 11/16, this is an ongoing task. Leaving task open for pulling weed grasses.
In Progress	CDI	Replace green irrigation covers with purple	7/1/2024	Low		Get GPS coordinates for each box. Purple covers are difficult to obtain due to supply issues Followed up on 8/8 to see status. Extended. CDI will be replacing as they can with the covers and GPS. Followed up on 8/28. Waiting for GIS. 11/2 Roughly 15- 20% of purple valve box lids have been replaced - TH E-mailed on 4/4/24 to have them check/replace during the spring irrigation checks.
In Progress	CDI	Provide hours for irrigation work and missing invoice details	4/9/2024			Waiting on board approval; final numbers submitted to be reviewed at April 9th Board only meeting.
In Progress	CDI	Need Snow removal percentages for each HOA	4/1/2024	Low		Followed up on 4/3; per Dale- they are working on it.
In Progress	Dir. Glass	Inserts for new home buyers in the district	5/31/2024	Low		Currently waiting on SDA to assist
In Progress	Dir. Glass	Get bids for repairing asphalt surfaces	4/15/2024			Waiting for survey information
In Progress	Dir. Glass	Reach out re: Chatfield Farms top cap	4/15/2024			
In Progress	Dir. Glass	Reach out to CORE Electric about changing electric accounts	5/1/2024			
In Progress	Farnsworth	Propose fix for second pump intake at Crystal Lake	7/31/23	Medium		Gave JC info at meeting on 9/20

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
In Progress	Farnsworth	Bridge replacement permitting at south creek crossing	4/1/24	High		Gave info to JC at meeting on 9/20. Get permit going ASAP.
In Progress	Farnsworth	Seek permits for bridge replacement at Rampart Way Open Area bridge	4/1/24	High		Get permit going ASAP.
In Progress	Farnsworth	Weathertrak	4/1/24	Medium		Gave JC info at meeting on 9/20; Per CDI; don't renew. Need info on whether Optiflow is worthwhile to implement.
In Progress	Farnsworth	GIS initiative to map the irrigation system and other RVMD assets (trash cans, etc.)	5/31/24	High		Information provided to Farnsworth on 6/8/2023. Waiting for additional information about next steps. Ephram and SDMS can give JC or crew information that is needed. Need device to get GPS in the field. JC to reach out to Ephram. Presentation was at October meeting; to be discussed at the 11/7 meeting. Proposal to be approved 11/15. GIS device approved on 1/17/2024.
In Progress	Gemsbok	Generate list of capital items for Chatfield Capital Contributions	6/30/2024	High		List is created. Waiting on Gemsbok to discuss with auditor.
In Progress	Ireland Stapleton	Reach out to DA regarding process for rule enforcement	9/20/2023			
In Progress	Ireland Stapleton	Determine next steps on records retention requirements	6/30/2024			E-mailed Dino on 8/25; he will let us know if we need to do anything.
In Progress	Ireland Stapleton	Draft letters to HOAs regarding continued services	3/31/2024			
In Progress	Ireland Stapleton	Go to county re: median maintenance and landscaping along the sides of roads that are on Douglas County property	9/30/2023	Medium		Sent reminder on 7/24.
In Progress	SDMS	Website ADA compliance	7/1/2024	Medium		Some fixes will be easy in terms of navigation and headers. Remediating older pdf documents and agreements will be more time consuming and expensive. Conversation with legal about what needs to be on site, and WCAG requirements.
In Progress	SDMS	Continue to try to get electric repaired on Rampart Range Rd	6/1/2023	High		Additional contractors contracted. Revisiting area and information with CORE electric. Working with FW. Changed to SDMS. Travis coordinating with boring company and McBride. 9/27 - Meeting scheduled with McBride Lighting to meet on 9/29 at 10am. Waiting to here if boring company can attend. 9/29 Met with boring and electrical company. Electrical company will be placing a work order for the area of the week of 10/9 to do more thorough check. Once they update, I will pass along the information - TH. 1/18/2024 Reached out to Core electric. Will follow up on 1/19. 1/22/2024 Emailed Mitch Anderson with McBride lighting to address next steps. Will be done when the road is being repair; changed to Dependance.
In Progress	SDMS	Grant/concept paper for Community Park Playground	7/31/2023	High		9/18 called and left message for Alison at Douglas County office. 9/19 Called and left message for Alison. Spoke with Jessica Towles with Sterling Ranch regarding the grant they got. She will be emailing me over some further information about the process, but did not have a contact name. 11/8 emailed contact at GoCo website. 11/21 Followed up with GoCo. 12/6 sent another email to GoCo. Added other individuals emails this time as well. 1/18/2024 Emailed Christopher Abby, the program officer for the Southern Front Range district which includes Douglas County. Also emailed Tilah Larson and Dan Zimmerer, Managers of Programs. Will follow up on 1/19/2024. 1/22/2024 Emailed Chris once more. I also called and left a message at 720.703.2343 2/5/2024 Left message at previous phone number again. 3/5/2024 Was able to touch base with Chris and scheduled meeting for 3/13 at 10am 4/2 The equipment is schedule to ship 7/25. Demolition is scheduled for that week and have installation scheduled for the week of Aug 1st. The new EWF will be scheduled for the following week (8/5).

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
In Progress	SDMS	Get anchors for porta-potties	8/31/2023			We paid United Services for this, but there are no anchors installed. SDMS contacted them on 8/14; will provide updates as we have them. Travis contacted on 9/18; scheduled to be done the week of 9/18. 10/11 - As of last week the anchors were not installed. I will call again today - TH 12/27 - Called to schedule appointment for onsite visit to ensure anchors are in. 1/5/2024 Called for stake down services. 3/4/2024 Spoke with Justice. He mentioned he saw multiple calls for the stake downs, placed a new work order and said they should be staked down on on 3/7. Requested callback on my cell for confirmation that work is complete. 4/2 United Services has said once again they will be out this week to stake. 4/5 Received message from Alyssa stating they did not stake cause they wanted to confirm we wanted to pay the fee for stake down.
In Progress	SDMS	Issue RFP for handyman	12/31/2023	Low		Sent out several inquiries for handymen in the area. Have received one back so far, waiting for others. 1/11/24 Have received a couple inquiries back. Multiple have said they are not interested in a larger account area. The companies were: Mr. Handyman, A Handy Man LLC, Professional Handyman Services, All Star Pros and Home Tech. Will be sending out more inquiries next week on 1/19. 1/22/2024 Reached out to the following companies: Ron's Handyman Services, Ace Handyman Services, Adams' Handyman Services, and Good Hands Handyman Services. 1/23/2024 Returned message for Adam's Handyman Service and responded to Ron's Handyman Services email. 2/5/2024 Followed up with multiple handymen again including Ace and Adam's. Left messages. 2/22/2024 Followed up with a few of the handymen, those I was able to connect with ultimately decided they were not interested. 3/4/2024 Ron's Handyman Services said they were still interested in the account. Will call more . Proposal included in 4/9 Board packet.
In Progress	SDMS	Set up new website	12/31/2023	Low		
In Progress	SDMS	Renewal for Foothills agreement	2/19/2024			Double check the maximum amount in the agreement - it should match the budget. Sent to Dino on 1/25 for agreement. Agreement drafted and with the legal department for Foothills.
In Progress	SDMS	Newsletter- get ideas together; get approval from Board and send out. Include info re: new rules.	4/1/2024			This should be done after the website is ready and should include a QR code
In Progress	SDMS	Reservations for tennis/ cost for non-district residents, rules	4/1/2024	Medium		Working to confirm that SIPA offers this with no monthly fee attached. Also need more direction from the Board about costs and process. Rsreaching with SIPA. Not possible through SIPA but we can get an add-on. Diana is researching.
In Progress	SDMS	Agreements and Easements on Website	2/29/24	Medium		SDMS gathering documents and remediating files as time permits in preparation for new District Website. Requested the compilation on 1/18/24.
In Progress	SDMS	Board access to edit SIPA website	2/29/24	Low		Requested the research on 1/18/2024.
In Progress	SDMS	ask Douglas County to ensure they are mowing the east edge of Rampart Range Rd between the north and south intersections with Village Circles East and West	6/30/2024	Low		Asked Travis to work on it on 8/28. Spoke with Douglas County, and they are not responsible for those areas. That land is owned by an individual and Douglas will not mow there. Originally spoke with Douglas County and they said they were not responsible. Upon further information received, that was inaccurate. 10/4: Called Douglas County and left message for follow up on previous conversation. Will call again week of 10/9 when I am back in the office - TH. 10/26 Spoke with Douglas County. A service request has been entered to mow the area in questions. - TH; Board to check in June if mowed
In Progress	SDMS	Find out if we can use ballot box at library	1/30/2025	Low		Have reached out to Rox Water and Library about hosting box. Also will be connecting with Ireland Stapleton Atty about this week of 1/30. Travis called on 9/18; the ballot box they have goes through Douglas county. He is checking with them. Seemed to be a possibility, but we won't know until January 2025.
In Progress	SDMS	Follow-up with Diversified Underground on problems with their invoices		Low		Requested additional detail for addresses that appear to be outside of the district on May 2nd. Awaiting response. The invoices have been retracted. Next step is to remove from bill.com. 2/28/2024 Received information from Eric and Diversified regarding the area. Will forward email on

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
In Progress	SDMS	Replace broken zip ties on tennis court wind screens	2/29/2024	Low		CDI to complete; check on warranty with Game-Set-Match
In Progress	SDMS	Follow up with CDI re: weeds in beds and snow removal breakdown.	3/1/2024			
In Progress	SDMS	Get irrigation agreement executed	3/1/2024			E-mailed Dino on 2/23 to confirm who is doing it.
In Progress	SDMS	Confirm settlement with Bailey	3/1/2024			4/3 Received check from Bailey Tree. Mailed payment to accountant
In Progress	SDMS	Complete SOW for noxious weed grant	3/31/2024			Travis e-mailed info question to Ephram on 3/14.
In Progress	SDMS	Obtain <a href="http://roxvillagemetro.gov">roxvillagemetro.gov</a> domain	5/31/2024			SDMS has already requested. Waiting to hear back.
In Progress	SDMS	Resolve conflict on electrician invoices	12/31/2023	Low		Board thinks the district was overbilled for recent electrical work on Rampart. Information e-mailed to McBride on 3/13. To be discussed at the 4/9 meeting.
In Progress	SDMS	Execute Ark Ecological agreement pending approval on 3/20	3/31/2024		4/8/2024	Uploaded on 4/5.
In Progress	SDMS	Bathroom cleaning confirmation & agreement	4/15/2024			Let Travis know on 4/5. Requested agreement from Dino on 4/5.
In Progress	SDMS	De-winterization confirmation & agreement	4/15/2024			Let Travis know on 4/5. Requested agreement from Dino on 4/5. Uploaded for signature on 4/12.
In Progress	SDMS	Order sign for greenhouse	4/25/2024			Board provided the name on 4/10. Researching options.
In Progress	SDMS	Get minutes signed and uploaded.	4/15/2024			Uploaded on 4/5.
In Progress	SDMS	Draft response to homeowner emails sent out full Board.	4/15/2024			Sent to Dino for review on 4/10.
In Progress	SDMS	Spinner replacement proposal for Chatfield Farms park				
In Progress	SDMS	Submit grant application for turf replacement	12/31/2023			CDI sent proposal details and board approved moving forward 12/5. 1/9/2024 Met with turf replacement representative with additional questions and clarifications. 1/11/2024 Received additional information to fill out from the turf replacement contact. Paperwork will be completed by 1/25. 1/22/2024 Reached out to Peggy for assistance with paperwork
In Progress	SDMS	Set up pre-submittal meeting with Douglas County Development Review regarding Executive Homes detention pond	1/15/2024			Reach out the Douglas County Engineering for how to fix drainage issues in Executive Homes Detention Pond. 4/5 Called the Engineering department with Douglas County. Left message for Arthur Griffith.
Open	CDI	Send proposal to fix erosion behind 7634 Rampart Way	2/21/2024	Low		Ephram requested proposal Feb 6th. Followed up on 2/23.
Open	CDI	Pre-emergent- let the Board know when done and what it is.	4/15/2024			
Open	CDI	Review drip irrigation areas with board members in the field	5/31/2024			Some areas on the map are suspect. SDMS to set up meeting in late April.
Open	Dir. Glass	Contact Douglas County about proposed pedestrian connection to Waterton Canyon	5/1/2024	Low		Lora Thomas was interested in setting up a kickoff meeting early in the year. Initial meeting set for 1/31/24.
Open	Dir. Glass	Identify new trees to plant for 2024	3/31/2024			
Open	Dir. Prysby	Check plat to see if we are 'assigned' to maintain the medians	8/31/2023	Low		Followed up on 8/28
Open	Ireland Stapleton	Kelley to ask for survey of irrigation mainline from north side of Waterton	10/18/2023			
Open	SDMS	Correct insurance coverages	1/31/2024	Low		Information sent to the pool on 1/24; waiting for confirmation.
Open	SDMS	Renew Game-Set-Match tennis court cleaning contract and/or get bids from others	3/31/2024	Low		
Open	SDMS	Wind screens- zip tie them	3/1/2024			Need heavy duty zip ties with tails cut off. They need to secure ALL the eyelets. Reach out to Game-Set-Match to do the fixes under warranty.
Open	SDMS	Post ribbon cutting 'meeting'	4/15/2024			
Recently Completed	SDMS	Upload original survey to dropbox	4/12/2024			
Recently Completed	SDMS	Find contractor to repair greenhouse	4/22/2024			Ratchet needed and four small, flat metal connectors
Recently Completed	SDMS	Confirm with Tom that irrigation in field will be marked last week of April.	4/30/2024			4/5: Emailed Tom for confirmation. Confirmed.
Recently Completed	SDMS	See if JC can come to 4/9 meeting	4/5/2024			E-mailed him on 4/5.
Recently Completed	Farnsworth	Complete ADA surveying of Community Park	4/1/2024			Requested update on 3/14.

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Recently Completed	Dir. Glass	Reach out to CORE Electric about project off Rampart Range Rd	3/31/2024		4/3/2024	
Recently Completed	SDMS	Fix the tennis court and dugout gates	2/29/2024	Low	4/1/2024	1/17/2024 Sent out email to multiple places for fence repair. Received one back from Mr. Handyman stating it would be Commercial Rates are 1-2 hour min, cost would be between \$240-\$360 for repair. Some places contacted said they do not repair existing fences, they only install new ones. Waiting for more quotes. 2/2/2024: CDI secured the doors back. Locking hardware will be installed next week. 2/20/24 Received word from CDI that all the fences were repaired.
Recently Completed	SDMS	Get new bathroom cleaning service contract	3/31/2024	Low	4/4/2024	Travis will start reaching out to vendors for quotes. One proposal received. 3/4/2024: Reached out to the following companies: Denver Janitorial, Blue Amber, Jan Pro, Metro Maintenance and Systems 4. Scheduled meeting with Systems 4 for 3/5 and Jan Pro on 3/12. Proposals to be reviewed at 3/20 Board meeting. 4/5 emailed vendors regarding contract status
Recently Completed	SDMS	Contact Douglas County about proposed traffic circle at Campfire St.	4/1/2024	Low	3/20/2024	Check on status of researching this. Douglas County engineering was to keep momentum behind this effort
Recently Completed	SDMS	Tell Castle Rock Water to notify the district when performing maintenance on land RVMD maintains	3/31/2024		4/5/2024	4/5: Sent email to address on webpage asking them to keep us notified when performing work on district land.
Recently Completed	SDMS	Relay restrictions on trucks for baseball field restoration	3/31/2024		4/3/2024	Set up pre-construction meeting to discuss
Recently Completed	SDMS	Let Travis know re: Boy Scout clean up	4/5/2024		4/5/2024	
Recently Completed	SDMS	Let Michelle know the application outcomes	4/5/2024		4/5/2024	
Recently Completed	SDMS	Remove link from redacted packet	4/12/2024			Completed on 4/5

**From:** [REDACTED]  
**To:** [Peggy Ripko](#)  
**Subject:** [RoxboroughVillageMD] Feedback - new submission  
**Date:** Wednesday, April 10, 2024 3:21:43 PM

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[REDACTED] just submitted your form: Feedback  
on [RoxboroughVillageMD](#)

**Message Details:**

First Name: [REDACTED]

Last Name: [REDACTED]

Email: [REDACTED]

Tell us more: Hi, I was wondering what to do if people in the neighborhood have noisy chickens. I thought for some reason that they were not allowed in Roxborough Village. Please let me know who I should contact to find out. Thank you, Mike

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If you think this submission is spam, [report it as spam](#).

To edit your email settings, go to your Inbox on desktop.



**To:**  
**Subject:**  
**Date:**



[Peggy Ripko](#)  
[RoxboroughVillageMD] Feedback - new submission  
Saturday, April 6, 2024 10:26:12 AM

---

**Francois Monnar** just submitted your form: Feedback  
on [RoxboroughVillageMD](#)

**Message Details:**

First Name: 

Last Name: 

Email:

Tell us more: Good morning. Hopefully this email gets to the right location. The two tennis courts on 7501 N. Rampart Range Rd. the windscreens on some parts, the tie wraps have broken off and need to be replaced. Some of the screens are flapping in the wind and the other tie wraps will eventually break off as well. Please put tie wraps on the holes that do not have any on them.

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To edit your email settings, go to your Inbox on desktop.

**From:** [REDACTED]  
**To:** [Peggy Ripko](#)  
**Subject:** [RoxboroughVillageMD] Feedback - new submission  
**Date:** Wednesday, April 3, 2024 8:08:27 PM

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[REDACTED] just submitted your form: Feedback  
on [RoxboroughVillageMD](#)

**Message Details:**

First Name: [REDACTED]

Last Name: -

Email: [REDACTED]

Tell us more: Hello, I was curious if there is a plan to post the meeting minutes for December 5, 2023, January 9 2024, and February 21, 2024. Also the Agenda is accidentally repeated in the Minutes link for February 12, 2024. Also, at the top of the page the link states "2023 meetings". Thanks for your help in ensuring transparent communication.

J

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To edit your email settings, go to your Inbox on desktop.

**From:** [REDACTED]  
**Subject:** RE: [RoxboroughVillageMD] Feedback - new submission  
**Date:** Monday, March 18, 2024 2:43:00 PM

---

Hi, Christine-

They were out for many, many hours over the weekend clearing the snow. As you know it was a very wet, heavy snow. There were some areas that they originally missed and they went out over the weekend to address. If you have noticed areas that are still needing work, please let me know!

Peggy

**Please note that I will be out of the office from Tuesday, March 26<sup>th</sup> to Tuesday, Tuesday, April 2<sup>nd</sup> with limited access to e-mail.**

*Peggy Ripko*  
**District Manager & Community Management Division Manager**  
Special District Management Services, Inc.  
141 Union Boulevard, Suite 150  
Lakewood, CO 80228-1898  
[pripko@sdmsi.com](mailto:pripko@sdmsi.com)  
Phone: 303-987-0835

*The information contained in this electronic communication and any document attached hereto or transmitted herewith is confidential and intended for the exclusive use of the individual or entity named above. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering it to the intended recipient, you are hereby notified that any examination, use, dissemination, distribution or copying of this communication or any part thereof is strictly prohibited. If you have received this communication in error, please immediately notify the sender by reply e-mail and destroy this communication. Thank you.*

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**From:** [REDACTED] <reply-to+9340e04ec682@wixforms.com>  
**Sent:** Sunday, March 17, 2024 2:32 PM  
**To:** Peggy Ripko <pripko@sdmsi.com>  
**Subject:** [RoxboroughVillageMD] Feedback - new submission

[REDACTED] just submitted your form: Feedback  
on [RoxboroughVillageMD](#)

**Message Details:**

First Name: [REDACTED]  
Last Name: [REDACTED]

Email: [REDACTED]

Tell us more: Do you have any idea how many people use the paths on a daily basis? I would have liked to attach pictures that were taken today (Sunday 3-17-24). The snow removal people were here on Thursday night and Friday for many hours. They did a good job on the parts they plowed but they left many sections incomplete. Two important parts of the path were not done. One is the section between the two ponds behind the primary school. The other is further south before you get to the softball park. A lot of people on Facebook seemed to think it was ok because school is not in session and that I should just do it myself and quit complaining. That's not happening. We pay taxes for this very service. I hope the contract is not written that they only have to plow when the kids are in school. My husband and I are both seniors and I have fallen on the path twice. Once resulting in a major broken ankle and wrist. Are you waiting for a lawsuit to happen before you straighten out your policies for contractors? We have lived here for 26 years and have no plans to move. Please get it together and start checking the work being done by the contractors you hire. The paths are rarely being used by children on their way to/from school. Mostly by people walking and running for exercise and fresh air.

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<b>2023</b>	
<b>Month</b>	<b>Billed</b>
January	\$2,033.76
February	\$1,161.67
March	\$1,414.21
April	\$3,317.49
May	\$1,519.84
June	\$1,650.40
July	\$3,246.17
August	\$1,486.89
September	771.64
October	\$2,242.14
November	\$1,563.59
December	\$1,717.39
<b>Total</b>	<b>\$22,125.19</b>
<b>Budgeted</b>	<b>\$22,500.00</b>
<b>YTD</b>	<b>\$22,125.19</b>
<b>Remaining</b>	<b>\$374.81</b>
<b>Percent</b>	<b>98.3%</b>

<b>2024</b>	
<b>Month</b>	<b>Billed</b>
January	\$1,717.39
February	\$1,306.04
March	\$1,203.99
April	
May	
June	
July	
August	
September	
October	
November	
December	
<b>Total</b>	<b>\$4,227.42</b>
<b>Budgeted</b>	<b>\$25,818.00</b>
<b>YTD</b>	<b>\$4,227.42</b>
<b>Remaining</b>	<b>\$21,590.58</b>
<b>Percent</b>	<b>16.4%</b>



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March 28, 2024

Peggy Ripko  
Special District Management Services, Inc.  
141 Union Boulevard, Suite 150  
Lakewood, CO. 80228-1898

Re: Maintenance/Repair (handyperson) Services Proposal for the  
Roxborough Village Metropolitan District

Dear Mrs. Ripko,  
HGL Construction Services, LLC. Is pleased to submit this proposal to you for the  
Maintenance/Repair (Handyperson) Services required for the Roxborough Village Metropolitan  
District located in Douglas County.

**I. Request Understanding and Summary:**

The approximately 959 acres of the Roxborough Village District (District), primarily residential space within Douglas County will require ongoing maintenance services. HGL Construction Services understands that the District will procure any required permits for projects required.

**II. Project Scope of Services:**

HGL Construction Services understands that the maintenance within the District will consist of the following:

1. The Scope of Services includes on-going general maintenance and repair services, including general maintenance and repair to District facilities, buildings, playgrounds, sports fields and courts, landscaping, painting, and cleaning.
2. Meetings - At the request of the District, HGL Construction Services shall attend meetings and will also be available to meet as requested regarding general issues.
3. HGL Construction Services shall furnish all necessary labor, supervision, travel, equipment, materials, and supplies to perform the Maintenance (handyperson) service specified for this agreement.
4. HGL Construction Services shall provide sufficient labor and supervision to conduct the work satisfactorily and shall ensure that only competent workers who are skilled in the type of work specified are employed. If the District determines that a person is incompetent or disorderly, the Contractor shall immediately remove such person from performing any further service under this agreement.
5. HGL Construction Services shall keep a record of each employee working on this agreement and provide it to the District Manager, as follows: · Name · Work Classification · Biweekly hours worked.
6. HGL Construction Services shall provide sufficient personnel as necessary to ensure that each assignment is performed per specifications.
7. HGL Construction Services shall notify the District of any irregularities noted during performance of services including, but not limited to, defective issues, graffiti, vandalism, and/or damage to buildings or facilities.



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8. HGL Construction Services and its employees will be responsible for adhering to and conforming to all RVMD procedures and policies. This will include observing and reporting any suspicious or unusual activity that threatens safety or security.
9. HGL Construction Services shall only bill the District monthly in arrears for the satisfactory handyman service performed.
10. The equipment used by the HGL Construction Services and methods used in the handling of the work will be such that a satisfactory quality of work will be maintained and ensure compliance with the intent of this contract. In cases where particular types of equipment have been banned, or in cases where the District has condemned the use of any piece of equipment, HGL Construction shall remove such equipment from the site of work. Failure to do so within a reasonable time may constitute a breach of contract.
11. Only first-class standard brands of materials and supplies will be acceptable in the performance of this work. The District reserves the right to specify the type and quality of all materials and supplies to be used in the work.
12. HGL Construction Services shall obtain prior approval from the designated District representative for any space or area required for storage of the Contractor's equipment, materials, and supplies. Equipment, materials, and supplies shall not be staged nor stored at any location to hinder normal business operations or to constitute a hazard to persons or property.
13. HGL Construction Services shall neither assign nor subcontract the work without prior approval from the District. It shall be agreed, that any subcontracting shall be solely between the Provider and the subcontractor. HGL Construction Services shall remain responsible for the performance of the work, and the party dealing directly with District.
14. HGL Construction Services shall notify District of any irregularities noted during performance of services required, hereunder including, but not limited to, defective plumbing or electrical fixtures, lights, general breakages or site problems, vandalism, damage to any building or facility, and graffiti.
15. HGL Construction Services shall plan and conduct the work to comply with local, State, and Federal government agencies applicable rules, regulations, codes, and ordinances to adequately safeguard persons and property from injury. HGL Construction shall direct the performance of the work in compliance with reasonable safety regulations and work practices, and with applicable federal, state, and local laws, rules, and regulations.
16. HGL Construction shall be available in case of emergencies.
17. HGL Construction Services will hold the information supplied by the District in confidence and will not disclose it to any other person or party, unless the District authorizes it to do so, it is published or released by the District, or it becomes publicly known or available other than through disclosure by HGL Construction Services, or disclosure is required by law. This confidentiality provision does not prohibit HGL Construction Services from disclosing District information to one or more of its affiliated companies in order to provide services that the District has requested from HGL Construction Services or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of District information as apply to HGL Construction Services.
18. The District may terminate the services agreement at any time by giving 30 days written notice. In that event, the provisions of the services agreement shall continue to apply to all services rendered prior to termination.



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**III. Assumptions and Exclusions:**

HGL Construction Services made the following assumptions when preparing this proposal and specifically excludes the following.

- HGL Construction Services assumes billing will be done on a Time and Materials basis.
- HGL Construction Services assumes that the District will gather and provide any drawings and relative documents required for each project.
- HGL Construction Services has excluded purchasing any required permits.
- HGL Construction Services assumes the District will provide existing As-Builts and submittals of the buildings or facilities.
- HGL Construction Services has specifically excluded any environmental studies or SWPPP (Storm Water Pollution Prevention Plan) as required for any projects.
- HGL Construction Services has specifically excluded any As-Builts Drawings or Red Line Drawings/Documents.

**IV. Summary of Fees:**

Task	Description	Fee
1	Project Management/Supervision	\$150
2	Maintenance Personnel	\$125
3	Electrician (see rate sheet)	\$175
4	Plumber (see rate sheet)	\$125
5	HVAC (see rate sheet)	\$125
3	Clerical (see rate sheet)	\$95

**Note:** Overtime for hourly employees in excess of 8 hours per day, Saturday, Sunday, or holidays at District’s request will be charged at 1.5 times.

**V. Organizational Overview:**

HGL Construction Services has been operating in Littleton, Highlands Ranch, Roxborough, Lakewood, Englewood and Jefferson County. Primary roles included meeting with customers to review scope and provide an estimate with alternative methods and solutions to provide the customer with the best value. Many projects involved maintenance tasks from drywall, paint, landscaping, electrical fixtures, plumbing fixtures, and interior and exterior finishes. In addition to residential customers, we have completed Coyote Table Artisan restaurant as Project Manager and onsite carpenter. Currently Chatfield Veterinary Clinic has me on call for all their maintenance tasks or upgrades. We have provided them with budgetary costs for a list of projects so they can plan their fiscal year and allowance of funds for maintenance.

HGL Construction Services prides themselves on compiling the best team to execute projects in the most efficient ways possible for owners and contractors. Rather than having a staff of electricians, plumbers, and mechanical technicians. We find it more beneficial cost-wise and schedule-wise to subcontract Mechanical, Electrical and Plumbing to compile the most experienced team. We propose using Elkhorn Heating-Air, Electrical and Plumbing for any specialty tasks that involve mechanical, electrical, or plumbing. As a trusted company, Elkhorn caters to the entire Denver metro area, delivering a comprehensive range of services that encompass installation, replacement, repair, and maintenance.



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HGL Construction Services would be the main contact and the advantage would be that we would not need to have any specialty trades onsite until their scope was ready to execute, which would keep the pricing in control and project more efficient. HGL Construction Services would have Bryant Lofgren onsite managing any work and all trades that were working so there would be one person managing the projects from inception through completion and billing. Minimal turnover and one familiar point of contact that would know the processes and procedures in addition to the contacts for each project. HGL Construction Services has always used Lean Construction Methods to manage projects and has been very successful. Lean methodology puts customer demands first and sets expectations based on stakeholder values. In addition, the lean construction process is repeatable, making success a predictable result.

HGL Construction has worked with many homeowners and real estate agents in addition to commercial customers. Below are a few key customers that HGL would like to provide for references.

1. **Tony Martinez** (Roxborough Resident): (719) – 252-0813 armdmartinez4@gmail.com
2. **Alan Smith** (Alan Smith Remax Team): (303) – 503-2526 alan@alanjsmith.com
3. **Dominique Walker** (Chatfield Vet Clinic): 720) – 630-5307 chatfieldvh@mypm.vet

**VI. Required Information from District:**

To complete the tasks within this proposal HGL Construction Services requires the following information.

- Executed copy of this agreement

HGL Construction Services is prepared to start work on services requested immediately upon receiving an executed agreement. By signing below, you indicate your acceptance of this proposal and responsibility for payment. Progress invoices will be provided monthly. All plan fees and building permits are your responsibility.

HGL Construct Services looks forward to working with you on this important Maintenance Services Agreement. Please feel free to call me with any questions or concerns you may have.

Respectfully,

Bryant Lofgren  
Owner  
Services

Peggy Ripko  
Special District Management

## Elkhorn Flat Rate HVAC Pricing

Standard Price	Standard Heating & Cooling System Repairs	Member Price
<b>\$1,011</b>	A. Heat Pump Reversing Valve B. Complicated Boiler Purge C. Install Bypass Humidifier	<b>\$859</b>
<b>\$777</b>	A. TXV replacement B. iWave C. Universal Blower & Cleaning D. Replace Circulator Pump (with Existing Flange) E. Replace Boiler Expansion tank	<b>\$660</b>
<b>\$554</b>	A. Replace Condo Pump B. Complicated Flue Repair C. Filter Drier D. Zone Valve E. Universal Gas Valve F. Install Acid Neutralizer G. Universal Head Pressure Switch H. Complicated Gas Leak Detection and Repair I. Simple Boiler System Purge J. Universal Condenser Motor	<b>\$471</b>
<b>\$369</b>	A. Humidifier Solenoid B. Complex Pressure Switch C. Dual Run Capacitor D. Hard Start Kit E. Evaporator Coil Cleaning F. Transformer 40va G. Complicated Duct Repair (May Require to Quote Repair) H. Humidistat I. Replace Humidifier Supply Line – Up to 15' J. Replace Condenser disconnect K. Thaw Frozen Coil L. Simple Gas Leak Detection and Repair M. Replace 1/8 Inch Auto Vent	<b>\$314</b>
<b>\$267</b>	A. Simple Pressure Switch B. Contactor C. Condenser Cleaning D. Hot Surface Ignitor E. Complicated Wire Repair F. Humidifier Leak G. Single Run Capacitor H. Blower Cleaning I. Simple Flue Repair J. Simple Duct Repair K. AprilAir Steam canister L. Install Humidifier water shutoff valve M. Change Furnace Disconnect N. Acid Neutralizer Recharge Kit O. Install Overflow Device P. Low Level CO Detector Q. Condensate Repair With Fittings R. Replace High Voltage Fuse S. Combustion Analysis T. Schrader Core and Locking Caps	<b>\$227</b>
<b>\$139</b>	A. Replace Standard 1" filter B. Clean Flame Sensor C. Simple Cleaning D. Low Voltage Fuse E. Reset Limit F. Clear Condensate with No Fittings G. Bypass Humidifier Pad H. Simple Wiring Repair	<b>\$118</b>

***Repairs Not Listed, OEM Replacement Part Repairs,  
Refrigerant Related Repairs and Repairs Over \$1,000 to be  
Quoted On-Site by Technician***

## Elkhorn Flat Rate Plumbing Pricing

<b>Water Heater Related</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Water Heater Flush & Maintenance	\$125	\$125
Tankless Water Heater Flush & Maintenance	\$189	\$189
Replace Pilot Safety Sensor	\$400	\$340
Replace T&P Valve	\$300	\$255
Replace Water Shut Off Valve	\$375	\$319
Replace Water Lines - First 5"	\$375	\$319
Each Additional 5"	\$275	\$234
Replace / Install Recirculation Pump	\$1,186	\$1,008
Replace Expansion Tank - 2 Gallon	\$650	\$553
Replace Expansion Tank - 5 Gallon	\$750	\$638

<b>Faucet Repair / Installation</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Install Customer Supplied Faucet	\$450	\$383
Silcock Replacement	\$350	\$298
Detect & Repair Basic Water Leak (1 hr.)	\$250	\$213
Detect & Repair Moderate Water Leak (2 hr.)	\$450	\$383

<b>Undersink Repair</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Install Customer Supplied Garbage Disposal	\$364	\$309
Install Elkhorn Supplied Garbage Disposal	\$612	\$520
Repipe Tubular Waste Line	\$250	\$213
Detect & Repair Basic Water Leak (1 hr.)	\$250	\$213
Detect & Repair Moderate Water Leak (2 hr.)	\$450	\$383
Pop-up Assembly for Lavatory Sink	\$350	\$298
Basket Strainer	\$400	\$340

<b>Toilet Repair / Installation</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Flapper Replacement	\$260	\$221
Fill Valve Replacement	\$325	\$276
Replace Toilet Flange	<i>Quoted</i>	<i>Quoted</i>
Install Elkhorn Supplied Standard Toilet - First One	\$1,005	\$854
Install Elkhorn Supplied Standard Toilet - Each Additional	\$780	\$663
Install Customer Supplied Standard Toilet - First One	\$375	\$319
Install Customer Supplied Standard Toilet - Each Additional	\$225	\$191
Detect & Repair Basic Water Leak (1 hr.)	\$250	\$213
Detect & Repair Moderate Water Leak (2 hr.)	\$450	\$383

## Elkhorn Flat Rate Plumbing Pricing

<b>Tub / Shower</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Repair Basic Water Leak	\$250	\$213
Repair Moderate Water Leak	\$450	\$383
Customer Provided Fixture Installations	\$250	\$213

<b>Water / Waste Line Repairs</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Waste Line Repair	Quoted	Quoted
Main Water Line Repair	Quoted	Quoted

<b>Pressure Vacuum Breaker (Pricing Seasonal)</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Replace Pressure Vacuum Breaker - 1"	\$750	\$638
Replace Pressure Vacuum Breaker - 3/4"	\$850	\$723

<b>PRV Replacement</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Replace Pressure Reducing Valve - 1"	\$780	\$663
Replace Pressure Reducing Valve - 3/4"	\$680	\$578

<b>Frozen Pipes</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Simple Thaw - Less Than One Hour	\$255	\$217
Complicated Thaw - More Than One Hour	Quoted	Quoted

<b>Other Items</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Back Flow Test (No Fire Testing; No Outside in Winter)	\$125	\$125
Sump Pump Replacement	\$870	\$740
Sewage Ejector Pump Replacement	\$1,254	\$1,066
Water Alarm - Standard	\$100	\$85
Water Alarm - Wi-Fi	\$179	\$152
Washer Box - Hot & Cold Valves - Replace Box	\$550	\$468
Washer Box - Hot & Cold Valves - Replace Valves	\$375	\$319
Ice Maker - Standard Repair	\$350	\$298
Gas Line Inspection & Pressure Test	\$663	\$563
Standard Drain Cleaning - Main Line	Quoted	Quoted
Standard Drain Cleaning - Branch Line	\$189	\$161
Detect & Repair Basic Water Leak (1 hr.)	\$259	\$220
Detect & Repair Moderate Water Leak (2 hr.)	\$459	\$390
Detect & Repair Gas Leak	Quoted	Quoted

**Repairs Not Listed, OEM Replacement Part Repair and Repairs Over**

**\$1,000 to be Quoted On-Site by Technician**

# Elkhorn Flat Rate Electrical Pricing

General	Non-Member Pricing	Member Pricing
Simple Electrical Repair - Not Listed - Less than 30 Mins.	\$132	\$115

Devices	Non-Member Pricing	Member Pricing
Replace / Install 15 or 20 amp 120v Duplex Receptacle and Plate	\$91	\$79
Additional 15 or 20 amp 120v	\$66	\$57
Replace 30 or 50 amp 250v Receptacle and Plate	\$112	\$97
Additional 30 or 50 amp 250v	\$86	\$75
Replace GFCI Receptacles	\$155	\$135
Additional GFCI Receptacles	\$86	\$75
Replace Photocell	\$178	\$155
Change / Replace Door Bell Transformer	\$259	\$225
Install Ring Doorbell	\$569	\$495

Appliance Hook-ups	Non-Member Pricing	Member Pricing
Install 110v Appliance Cord	\$183	\$159
Install 220v Appliance Cord	\$205	\$178
Hardwire Appliance Whip	\$183	\$159

Fixture Installation / Replacement	Non-Member Pricing	Member Pricing
Install Customer Provided Fan - First	\$491	\$427
Install Customer Provided Fan - Each Additional	\$298	\$259
Additional Charge for Heights +15 feet or Complexity	\$408	\$355
Install Customer Provided Fixture - First - Level I	\$160	\$139
Install Customer Provided Fixture - First - Level II	\$247	\$215
Install Customer Provided Fixture - First - Level III	\$351	\$305
Install Customer Provided Fixture - Each Additional	\$125	\$109
Additional Charge for Heights +15 feet or Complexity	\$408	\$355
Install New Standard Door Bell	\$401	\$349
Install New Cameras / Motion Sensors	Quoted	Quoted
Ballast Replacement	\$173	\$150

Can Lights Installation / Replacement	Non-Member Pricing	Member Pricing
Install Elkhorn Provided Can Lights - First	\$282	\$245
Install Elkhorn Provided Can Lights - Second	\$236	\$205
Retrofit Existing Can Light - First	\$79	\$69
Retrofit Existing Can Light - Second	\$68	\$59
Install Elkhorn Provided LED Can Lights - Each Additional	\$86	\$75
Additional Charge for Heights +12 feet or Complexity	\$115	\$100

Fixture Enhancement - Dimmers / Timers	Non-Member Pricing	Member Pricing
Add Dimmers to Lights - First	\$183	\$159
Add Timers to Lights - First	\$206	\$179

## Elkhorn Flat Rate Electrical Pricing

<b>Smoke Detectors / CO Monitors</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Install New Smoke Detector - First	\$232	\$202
Install New Smoke Detector - Each Additional	\$204	\$177
Install New CO Monitor - First	\$204	\$177
<b>Surge Protector</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Install Surge Protector	\$551	\$479
<b>Flickering Lights / Lost Power / Circuit Service</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Trouble Shoot / Trace Out Flickering Lights - Standard (1 hr.)	\$298	\$259
Trouble Shoot / Trace Out Flickering Lights - Moderate (2 hr.)	\$580	\$504
Trouble Shoot / Trace Out Flickering Lights - Complicated (3 hr.)	\$862+	\$750+
Trouble Shoot / Trace Out Lost Power - Standard	\$298	\$259
Trouble Shoot / Trace Out Lost Power - Moderate	\$580	\$504
Trouble Shoot / Trace Out Lost Power - Complicated	\$862+	\$750+
<b>Breaker Replacement</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Replace Standard Single Pole Breaker	\$167	\$145
Replace Standard Double Pole Breaker	\$201	\$175
Replace Arc Fault / GFCI / Combo Breaker	\$328	\$285
Replace Tandem Breaker	\$201	\$175
Replace Quad Breaker	\$273	\$237
Replace Main Breaker	<i>Quoted</i>	<i>Quoted</i>
<b>Fuses</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Replace Standard Fuse	\$148	\$129
<b>New Circuit</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
New Circuit Romex - Less than 25 Feet	\$403	\$350
New Circuit Romex - Greater than 25 Feet	\$633	\$550
Extend Circuit Romex - Less than 25 Feet	\$230	\$200
Extend Circuit Romex - Greater than 25 Feet	\$575	\$500
New Circuit Flex / MC - Less than 25 Feet	\$460	\$400
New Circuit Flex / MC - Greater than 25 Feet	\$690	\$600
<b>Disconnect</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Install New Disconnect	\$307	\$267
<b>Panel Maintenance</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
Relabel Panel	\$633	\$550
Evaluate / Tighten Panel Connections	\$194	\$169
<b>Sub Panel</b>	<b>Non-Member Pricing</b>	<b>Member Pricing</b>
New Sub Panel	\$2,044	\$1,777

***Repairs Not Listed, OEM Replacement Part Repair and Repairs Over***

***\$1,000 to be Quoted On-Site by Technician***

# Quote

<b>Rocky Mountain Sports Fields LLC</b> 7992 S Otis Ct. Littleton, CO 80128 402-310-7565 robert@rockymountainsportsfields.com	Date: 4/8/2024 Quote #: 336 Prepared By: Robert Sedlak
-------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------

Quote For:  
 Name: Travis Hunsaker  
 Company Name: Special District Management Inc.  
 Address: 141 Union Boulevard, Suite 150  
 City, ST Zip Code: Lakewood, CO 80228  
 Phone #: 303-987-0835

Project:	Roxborough Community Park Sand Volleyball Court Options
----------	---------------------------------------------------------

Description	Quantity	Unit Price	Total
<b>General Maintenance</b>			
Remove Weeds, Till and Level Existing Sand	1	\$800	\$800
Remove Existing Net Posts, Install New Net Posts	1	\$1,000	\$1,000
Level Out Existing Border Timbers	1	\$600	\$600
Replace Timbers As Needed (Price per New Timber)	1	\$75	\$75
<b>Curb Options</b>			
<b>Existing Timbers with Compression Foam Padding in Vinyl</b> <ul style="list-style-type: none"> <li>Covers 40'x60' border</li> <li>Can be removed in winter, will help longevity of padding</li> </ul>	1	\$4,500	\$4,500
<b>Installation of Compression Foam Padding</b>	1	\$1,250	\$1,250
<b>Removal of Existing Timbers, Installation of Plastic Edge Guard</b> <ul style="list-style-type: none"> <li>Covers 40'x60' border</li> <li>Not as sturdy of a border compared to timbers</li> <li>More likelihood to be potentially damaged from mowers/string trimmers</li> </ul>	1	\$5,000	\$5,000
<b>Removal of Existing Timbers, Installation of Rubber Flex Edge Boarder</b> <ul style="list-style-type: none"> <li>Covers 40'x60' border</li> </ul>	1	\$22,100	\$22,100

<b>Sand</b>			
<b>Addition of Pro Tour Beach Sand Angular</b> <ul style="list-style-type: none"> <li>• Specific Sand for pro tour beach volleyball regulations</li> <li>• Till existing sand</li> <li>• Install 3 inches of Pro Tour Beach Sand</li> <li>• Till to blend in the new sand</li> <li>• Grade out level</li> </ul>	1	\$9,000	\$9,000
Quote for products to ordered		<b>Total</b>	<b>\$ Options</b>

If you have any questions please contact:

Robert Sedlak 402-310-7565

robert@rockymountainsportsfields.com

Thank you for your business

## Sand Volleyball Quote Options

The sand that is currently in the sand volleyball court appears to be a construction sand. Different particle sizes as well as different materials. Professional beach volleyball sand is all angular, no mason concrete particles and has a maximum particle size. If you are not going to be hosting big tournaments, not sure will be gaining in value what you would spend for the different sand.

In my opinion having a well presented court with a net will get more people to use than a court that has the perfect sand as most will not know the difference and just want a place to play.

With the construction sand having lots of different particle size, you will get settling over time from play, weather, rain etc. The finer particles work down farther into the profile and the larger particles will move up to the surface. One way to improve would be a yearly till and grade of the existing sand. This will be your cheapest option and will bring the smaller particles back up to the surface.

The amount of current sand in the sand court is adequate in my opinion. No need to add extra or remove material.

### Options for Curbing

1. Can keep the existing timbers, they are in good shape, re-set the ones that are not level or replace any bad/damaged timbers.

Adding compression foam padding will give you the safety aspect you are looking for but still being able to use the existing timbers.

- Pads hard edges around your volleyball court, protecting from injuries
- Easily removable for storage and maintenance via rigid outdoor velcro attachments
- Can be permanently installed via brass grommets
- Available in 2" High Compression Foam thicknesses.



Removal of existing timbers, installation of plastic edging. This will not be as sturdy as the existing timbers as you will have thinner wood for your boarder, on 2"x12" that are installed vertically.

- Keep your grass from growing into your sand!
- Impact, UV resistant High Density Polyethylene Plastic helps reduce injuries and allows you to maintain a clear edge between your sand and grass. (Same plastic used as with 1 gallon milk jugs but much thicker) Product can be recycled at the end of it's use decades later.
- .10 Wall thickness to maintain cushion on warm days. (Some of our competitors sell .07 wall which doesn't protect in warm weather. It gets too soft with warm weather and compresses down to the wood.)
- Screws to the top of 2 by 12 treated lumber with 1" stainless steel pan head screws mounted every foot on both sides of the wood. The wood is buried an inch below grade for the Edge Guard to stand proud of the sand and surrounding area with a 2-3 inch cushion gap for easy installation. (Screws are sold separately are are not included with an Edge Guard purchase).
- Pieces are overlapped every 8 feet about 4" for quick set-up.



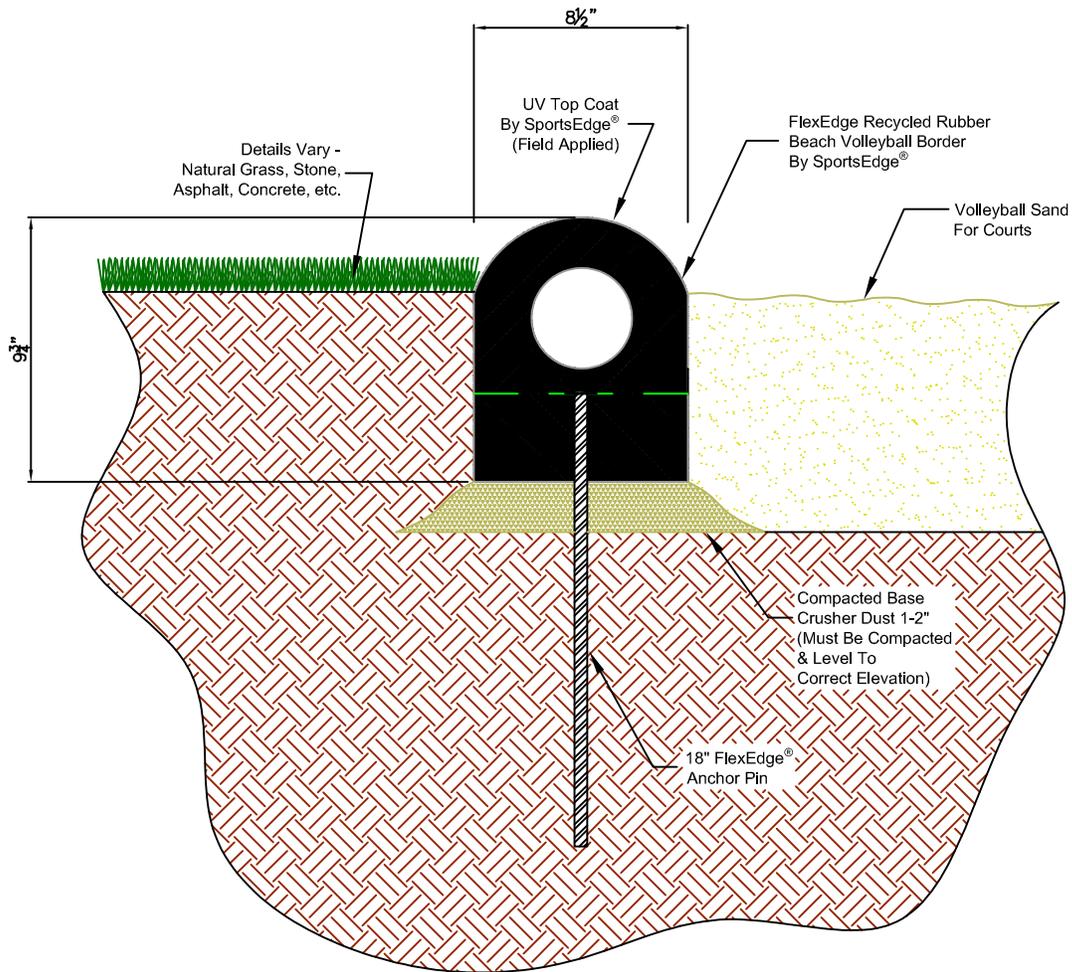


Removal of exiting timbers and installation of rubber Flex Border. See attachment for size and specs.



### Sand Options

If you would like to incorporate new sand here is my suggested process. Till existing material, bring in 3" of Pro Tour Beach Sand and then till sands together and grade level. With tilling the new material to the old you will get more uniform blending, if you just put the new on top of the old till will still end up getting mixed together as people playing and moving through the sand will mix.




**SportsEdge**  
 SAFETY MATTERS  
 A Division of ABT, Inc.  
 P.O. Box 837 / 259 Murdock Road  
 Troutman, NC 28166  
 (800) 334-6057

SPECIFICATION DRAWING © 2023 ABT, Inc.

## SPORTSEGE® FLEXEDGE VOLLEYBALL CURB CROSS SECTION

PART:

**SEFLEXVBC**

REV: 01  
07/20/23

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**From:** [Tom Riley](#)  
**To:** [Peggy Ripko](#)  
**Cc:** [Chelsea Dunda](#); [Dale Draper](#); [Daniel Levine](#)  
**Subject:** RE: FW: Roxborough Irrigation Check Dates & Times  
**Date:** Tuesday, April 2, 2024 4:02:53 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[Roxborough June Check-Time Breakdown.pdf](#)

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Hey Peggy,

Please see attached.

I am sorry it has taken me this long to get this information over to you, but with the snow and such, taking this on was more cumbersome than I had anticipated.

I want to assure you that I have taken the time to review the contract and all of the issues that Ephram and Mark have pointed out. We take pride in providing excellent service and making sure that all service standards are met in a timely and efficient manner.

I want to reassure everyone that we are meeting the contract needs as specified for irrigation needs for your property. We have designated "(1) on-site Maintenance Technician on the Property to monitor and check the irrigation system, as well as, make all repairs for twenty (20) hours a week for twenty-eight (28) weeks" (Contract, Section 7 Irrigation System Operation and Maintenance). The issue being here that the amount of irrigation repairs exceeds the 20 hours designated in the contract due to the sheer size of the property and the amount of the repairs that are needed on a weekly basis. Per the contract, any hours outside of the monthly specified 80 hours is to be billed at the agreed upon labor rates. Since we schedule out the 20 hours a week for checks and repairs per month, all additional work is billed accordingly. The reason we did not add the check hours on the specific invoices was because we were providing this information at the monthly board meetings. All parts that were used during repairs were added on the invoices as specified in the contract. Pictures and GPS coordinates of all repairs have also been submitted. We have a better understanding of what they are wanting from us, and we are willing to provide that to them.

I would like to provide some evidence showing the breakdown of hours for the month of June. As Mark stated in his email, it is nearly impossible to analyze these hours without the backup. We wanted to provide this backup to provide solid evidence that all additional billed hours were in addition to the twenty hours a week check times. The attached shows the hours and how many crew members were on the property per day.

We understand that this property has had issues with other companies in the past, and we hope that this helps to build the trust that is needed in order for us to be able to perform our services in an efficient and timely manner. Our intention is to build that trust and work *with* our client. We have made several accommodations, specifically for this property, and will continue to work with them so that they feel confident about working with us.

Thank you,

Tom Riley Irrigation Manager  
QWEL, SLM Certified



📍 7121 Julian St, Westminster, CO 80030

📞 720.921.1518

📞 303.471.1522

✉️ [Tomr@cdi-services.com](mailto:Tomr@cdi-services.com)

🌐 [Naturesworkforce.com](http://Naturesworkforce.com)

**AFTER HOURS IRRIGATION EMERGENCY  
PLEASE CALL 303-358-0498**

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**From:** Peggy Ripko <[pripko@sdmsi.com](mailto:pripko@sdmsi.com)>

**Sent:** Tuesday, February 6, 2024 9:06 PM

**To:** Tom Riley <[TomR@cdi-services.com](mailto:TomR@cdi-services.com)>; Dale Draper <[DaleD@cdi-services.com](mailto:DaleD@cdi-services.com)>; Daniel Levine <[Daniell@cdi-services.com](mailto:Daniell@cdi-services.com)>

**Cc:** Chelsea Dunda <[ChelseaD@cdi-services.com](mailto:ChelseaD@cdi-services.com)>

**Subject:** FW: FW: Roxborough Irrigation Check Dates & Times

Please see below..

*Peggy Ripko*

**District Manager & Community Management Division Manager**

**Special District Management Services, Inc.**

141 Union Boulevard, Suite 150

Lakewood, CO 80228-1898

[pripko@sdmsi.com](mailto:pripko@sdmsi.com)

Phone: 303-987-0835

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**From:** Mark Rubic <[MarkRubic@roxboroughmetrodistrict.org](mailto:MarkRubic@roxboroughmetrodistrict.org)>

**Sent:** Monday, February 5, 2024 2:24 PM

**To:** Peggy Ripko <[pripko@sdmsi.com](mailto:pripko@sdmsi.com)>

**Cc:** Ephram Glass ([ephramglass@roxboroughmetrodistrict.org](mailto:ephramglass@roxboroughmetrodistrict.org))  
<[ephramglass@roxboroughmetrodistrict.org](mailto:ephramglass@roxboroughmetrodistrict.org)>

**Subject:** Re: FW: Roxborough Irrigation Check Dates & Times

Peggy,

I have taken a look at what CDI supplied and then compared it to the invoices received for irrigation work. Comparing these, I found 321.3 hours of irrigation tech work billed for some of the days that CDI has for these irrigation checks. Without knowing what technician (s) provided what work and how many hours it is impossible to make any precise analysis of what was billed did not include any of the irrigation check amounts.

Consequently, based on what CDI has provided us I am not able to say they have met the contract terms. Can you reach out to CDI and let them know we will need additional information to show that the irrigation technician hours billed and paid for on the invoices do not duplicate any of the hours they have included on their spreadsheet to show they met the 20 hours of weekly irrigation services. I have attached a marked-up version of the spreadsheet CDI provided showing the bill 3's submitted and paid that have irrigation hours and the dates of the bills corresponding to dates on their spreadsheet.

Thanks

Mark

On Thu, Feb 1, 2024 at 12:10 PM Mark Rubic <[MarkRubic@roxboroughmetrodistrict.org](mailto:MarkRubic@roxboroughmetrodistrict.org)> wrote:

I was planning and will take a look this weekend of what was provided.

On Thu, Feb 1, 2024 at 9:16 AM Peggy Ripko <[pripko@sdmsi.com](mailto:pripko@sdmsi.com)> wrote:

I let them know.

Can you or Ephram do a quick review? IF there is something else needed, we can get it from them prior to the 12<sup>th</sup>.

*Peggy Ripko*

**District Manager & Community Management Division Manager**

**Special District Management Services, Inc.**

**141 Union Boulevard, Suite 150**

**Lakewood, CO 80228-1898**

**[pripko@sdmsi.com](mailto:pripko@sdmsi.com)**

**Phone: 303-987-0835**

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**From:** Mark Rubic <[MarkRubic@roxboroughmetrodistrict.org](mailto:MarkRubic@roxboroughmetrodistrict.org)>

**Sent:** Wednesday, January 31, 2024 5:49 PM

**To:** Peggy Ripko <[pripko@sdmsi.com](mailto:pripko@sdmsi.com)>

**Cc:** Ephram Glass ([ephramglass@roxboroughmetrodistrict.org](mailto:ephramglass@roxboroughmetrodistrict.org))  
<[ephramglass@roxboroughmetrodistrict.org](mailto:ephramglass@roxboroughmetrodistrict.org)>

**Subject:** Re: FW: Roxborough Irrigation Check Dates & Times

We have this as a Board agenda item and will review and discuss it as a Board on the 12th. If we would have received this sooner we could have reviewed and discussed at a previous Board meeting.

On Wed, Jan 31, 2024 at 5:37 PM Peggy Ripko <[pripko@sdmsi.com](mailto:pripko@sdmsi.com)> wrote:

Hi, again-

CDI has asked about their outstanding payments; is this sufficient info or do you need something else?

*Peggy Ripko*

**District Manager & Community Management Division Manager**

**Special District Management Services, Inc.**

141 Union Boulevard, Suite 150

Lakewood, CO 80228-1898

[pripko@sdmsi.com](mailto:pripko@sdmsi.com)

Phone: 303-987-0835

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**From:** Peggy Ripko

**Sent:** Tuesday, January 30, 2024 8:52 AM

**To:** Ephram Glass ([ephramglass@roxboroughmetrodistrict.org](mailto:ephramglass@roxboroughmetrodistrict.org))

<[ephramglass@roxboroughmetrodistrict.org](mailto:ephramglass@roxboroughmetrodistrict.org)>; Mark Rubic

([MarkRubic@roxboroughmetrodistrict.org](mailto:MarkRubic@roxboroughmetrodistrict.org)) <[MarkRubic@roxboroughmetrodistrict.org](mailto:MarkRubic@roxboroughmetrodistrict.org)>

**Subject:** FW: Roxborough Irrigation Check Dates & Times

Good morning-

Please see attached and let me know if you need more info.

*Peggy Ripko*

**District Manager & Community Management Division Manager**

**Special District Management Services, Inc.**

141 Union Boulevard, Suite 150

Lakewood, CO 80228-1898

[pripko@sdmsi.com](mailto:pripko@sdmsi.com)

Phone: 303-987-0835

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**From:** Dale Draper <[DaleD@cdi-services.com](mailto:DaleD@cdi-services.com)>

**Sent:** Monday, January 29, 2024 8:57 AM

**To:** Peggy Ripko <[pripko@sdmsi.com](mailto:pripko@sdmsi.com)>

**Subject:** Roxborough Irrigation Check Dates & Times

Hi Peggy,

Please see the attached onsite tech time as requested.

Please let me know if you have any questions or comments.

Thank you,

**Dale Draper**

**Senior Account Manager | Snow Operations Manager**

**SLM Certified, QWEL**



---

5585 Airport Road, Sedalia, CO 80135

303.304.2937 – Mobile

[DaleD@cdi-services.com](mailto:DaleD@cdi-services.com)

[cdi-services.com](http://cdi-services.com) / [Naturesworkforce.com](http://Naturesworkforce.com)

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Mark Rubic  
Board President  
Roxborough Village Metropolitan District

--

Mark Rubic  
Board President  
Roxborough Village Metropolitan District

--

Mark Rubic  
Board President  
Roxborough Village Metropolitan District

6/2/23

Type	Start Time	Stop Time	Work Hours	04-30-100 Irrigation Checks:...	Lunch ↓	Total Hours
Irrigation Technician ▼	6:00 AM ⌚	6:00 PM ⌚	12.00	11.50	0.50	12.00
			<b>12.00</b>	<b>11.50</b>	<b>0.50</b>	<b>12.00</b>

6/6/23

Type	Start Time	Stop Time	Work Hours	04-30-100 Irrigation Checks:...	Lunch ↓	Total Hours
Irrigation Technician ▼	6:30 AM ⌚	5:15 PM ⌚	10.75	10.25	0.50	10.75
			<b>10.75</b>	<b>10.25</b>	<b>0.50</b>	<b>10.75</b>

6/9/23

Type ↓	Start Time	Stop Time	Work Hours	04-30-100 Irrigation Checks:...	Lunch	Total Hours
Irrigation Technician ▼	6:30 AM ⌚	12:30 ... ⌚	6.00	6.00	0.00	6.00
			<b>6.00</b>	<b>6.00</b>	<b>0.00</b>	<b>6.00</b>

6/12/23

Type ↓	Start Time	Stop Time	Work Hours	04-30-100 Irrigation Checks:...	Lunch	Total Hours
Irrigation Technician ▼	6:00 AM ⌚	4:45 PM ⌚	10.75	10.25	0.50	10.75
			<b>10.75</b>	<b>10.25</b>	<b>0.50</b>	<b>10.75</b>

6/14/23

Type ↓	Start Time	Stop Time	Work Hours	04-30-100 Irrigation Checks:...	04-71-100 T&M Irrigation Pa...	04-71-100.a T&M Irrigation Te...	Lunch	Total Hours
Irrigation Technician ▼	7:00 ... ⌚	4:30 PM ⌚	9.50	9.00	0.00	0.00	0.50	9.50
Irrigation Technician ▼	11:1... ⌚	4:30 PM ⌚	5.33	0.00	0.00	5.33	0.00	5.33
Irrigation Technician ▼	11:1... ⌚	4:30 PM ⌚	5.33	0.00	0.00	5.33	0.00	5.33
Irrigation Tech B ▼	11:1... ⌚	4:30 PM ⌚	5.33	0.00	0.00	5.33	0.00	5.33
			<b>25.50</b>	<b>9.00</b>	<b>0.00</b>	<b>15.99</b>	<b>0.50</b>	<b>25.49</b>

6/16/23

Type ↓	Start Time	Stop Time	Work Hours	04-30-100 Irrigation Checks:...	Lunch	Total Hours
Irrigation Technician ▼	6:45 AM ⌚	2:00 PM ⌚	7.25	6.75	0.50	7.25
			<b>7.25</b>	<b>6.75</b>	<b>0.50</b>	<b>7.25</b>

**6/20/23**

Type ↓	Start Time	Stop Time	Work Hours	04-30-100 Irrigation Checks:...	04-71-100 T&M Irrigation Pa...	04-71-100.a T&M Irrigation Te...	Lunch	Total Hours
Irrigation Technician ▼	6:30 AM ⌚	6:00 PM ⌚	11.50	11.00	0.00	0.00	0.50	11.50
Irrigation Technician ▼	1:00 PM ⌚	6:00 PM ⌚	5.00	0.00	0.00	4.50	0.50	5.00
Irrigation Technician ▼	1:00 PM ⌚	6:00 PM ⌚	5.00	0.00	0.00	4.50	0.50	5.00
Irrigation Tech B ▼	1:00 PM ⌚	6:00 PM ⌚	5.00	0.00	0.00	4.50	0.50	5.00
			<b>26.50</b>	<b>11.00</b>	<b>0.00</b>	<b>13.50</b>	<b>2.00</b>	<b>26.50</b>

**6/23/23**

Type ↑	Start Time	Stop Time	Work Hours	04-30-100 Irrigation Checks:...	Lunch	Total Hours
Irrigation Technician ▼	6:00 AM ⌚	3:00 PM ⌚	9.00	8.50	0.50	9.00
			<b>9.00</b>	<b>8.50</b>	<b>0.50</b>	<b>9.00</b>

**6/26/23**

Type ↓	Start Time	Stop Time	Work Hours	04-30-100 Irrigation Checks:...	04-71-100 T&M Irrigation Pa...	04-71-100.a T&M Irrigation Te...	Lunch	Total Hours	N
Irrigation Technician ▼	6:45 AM ⌚	6:00 PM ⌚	11.25	8.58	0.00	2.17	0.50	11.25	
Irrigation Technician ▼	2:45 PM ⌚	6:00 PM ⌚	3.25	0.00	0.00	3.25	0.00	3.25	
Irrigation Technician ▼	3:30 PM ⌚	6:00 PM ⌚	2.50	0.00	0.00	2.50	0.00	2.50	
Irrigation Technician ▼	3:00 PM ⌚	6:00 PM ⌚	3.00	0.00	0.00	3.00	0.00	3.00	
Irrigation Tech B ▼	3:15 PM ⌚	6:00 PM ⌚	2.75	0.00	0.00	2.75	0.00	2.75	
			<b>22.75</b>	<b>8.58</b>	<b>0.00</b>	<b>13.67</b>	<b>0.50</b>	<b>22.75</b>	

**6/28/23**

Type ↓	Start Time	Stop Time	Work Hours	04-30-100 Irrigation Checks:...	04-71-100 T&M Irrigation Pa...	04-71-100.a T&M Irrigation Te...	Lunch	Total Hours
Irrigation Technician ▼	6:30 AM ⌚	6:00 PM ⌚	11.50	8.50	0.00	2.50	0.50	11.50
Irrigation Technician ▼	12:05 ... ⌚	6:00 PM ⌚	5.92	0.00	0.00	5.42	0.50	5.92
Irrigation Technician ▼	11:55 ... ⌚	6:00 PM ⌚	6.08	0.00	0.00	5.58	0.50	6.08
Irrigation Technician ▼	11:45 ... ⌚	6:00 PM ⌚	6.25	0.00	0.00	5.75	0.50	6.25
Irrigation Tech B ▼	12:05 ... ⌚	6:00 PM ⌚	5.92	0.00	0.00	5.92	0.00	5.92
			<b>35.67</b>	<b>8.50</b>	<b>0.00</b>	<b>25.17</b>	<b>2.00</b>	<b>35.67</b>

6/30/23

Type ↓	Start Time	Stop Time	Work Hours	04-30-100 Irrigation Checks:...	04-71-100 T&M Irrigation Pa...	04-71-100.a T&M Irrigation Te...	Lunch	Total Hours ↑
Project Manager ▼	5:15 PM ⌚	7:15 PM ⌚	2.00	0.00	0.00	2.00	0.00	2.00
Irrigation Technician ▼	6:00 AM ⌚	6:35 PM ⌚	12.58	4.00	0.00	8.08	0.50	12.58
Irrigation Technician ▼	6:00 AM ⌚	6:35 PM ⌚	12.58	4.00	0.00	8.08	0.50	12.58
Irrigation Technician ▼	6:00 AM ⌚	7:30 PM ⌚	13.50	0.00	0.00	13.00	0.50	13.50
Irrigation Technician ▼	6:00 AM ⌚	7:30 PM ⌚	13.50	0.00	0.00	13.00	0.50	13.50
Irrigation Tech B ▼	6:00 AM ⌚	7:30 PM ⌚	13.50	0.00	0.00	13.00	0.50	13.50
			<b>67.67</b>	<b>8.00</b>	<b>0.00</b>	<b>57.16</b>	<b>2.50</b>	<b>67.66</b>

Date	Start Time	Stop Time	x Tech	Hours	Total Hours	
4/10/2023	7:00 AM	5:10 PM	2	10:10	20:20	2023 Spring Start-Up
4/11/2023	8:00 AM	5:30 PM	2	9:30	19:00	
4/12/2023	6:30 AM	5:30 PM	1	11:00	11:00	
4/13/2023	7:00 AM	12:00 PM	2	5:00	10:00	23' Spring Start-Up Completed = 60:20hrs
4/17/2023	6:30 AM	5:30 PM	3	11:00	33:00	
4/18/2023	6:30 AM	5:30 PM	2	11:00	22:00	
4/21/2023	7:00 AM	4:30 PM	2	9:30	19:00	
4/27/2023	7:05 AM	2:30 PM	2	7:25	14:50	April Checktime = 88:50hrs
5/12/2023	7:45 AM	3:45 PM	2	8:00	16:00	
5/15/2023	6:15 AM	3:50 PM	1	9:35	9:35	
5/19/2023	6:20 AM	3:45 PM	2	9:25	18:50	
5/22/2023	6:00 AM	1:00 PM	2	7:00	14:00	
5/26/2023	6:00 AM	4:30 PM	2	10:30	21:00	
5/30/2023	1:00 PM	6:30 PM	2	5:30	11:00	May Checktime = 90:25Hrs
6/2/2023	6:00 AM	5:30 PM	1	11:30	11:30	
6/6/2023	6:30 AM	4:45 PM	1	10:15	10:15	
6/9/2023	6:30 AM	12:30 PM	1	6:00	6:00	
6/12/2023	6:00 AM	4:15 PM	1	10:15	10:15	
6/14/2023	7:00 AM	4:00 PM	1	9:00	9:00	
6/16/2023	6:45 AM	1:30 PM	1	6:45	6:45	
6/20/2023	6:30 AM	5:30 PM	1	11:00	11:00	
6/23/2023	6:00 AM	2:30 PM	1	8:30	8:30	
6/26/2023	6:45 AM	3:20 PM	1	8:35	8:35	
6/28/2023	6:30 AM	3:00 PM	1	8:30	13:00	
6/30/2023	6:00 AM	10:00 AM	2	4:00	8:00	June Checktime = 102:50hrs
7/3/2023	7:30 AM	1:30 PM	2	6:00	12:00	
7/6/2023	11:30 AM	6:30 PM	1	7:00	7:00	
7/11/2023	7:30 AM	3:10 PM	1	7:40	7:40	
7/14/2023	6:50 AM	7:00 PM	1	12:10	12:10	
7/17/2023	6:30 AM	12:30 PM	1	6:00	6:00	
7/18/2023	6:00 AM	1:15 PM	1	7:15	7:15	
7/21/2023	12:30 PM	4:20 PM	2	3:50	7:40	
7/25/2023	6:00 AM	10:00 AM	2	4:00	8:00	
7/28/2023	6:35 AM	5:10 PM	1	10:35	10:35	
7/31/2023	10:30 AM	6:45 PM	1	8:15	8:15	July Checktime = 86:35hrs
8/1/2023	6:00 AM	1:40 PM	1	7:40	7:40	
8/7/2023	1:00 PM	7:05 PM	1	6:05	6:05	
8/8/2023	6:00 AM	4:45 PM	1	10:45	10:45	
8/11/2023	6:20 AM	12:30 PM	1	6:10	6:10	
8/14/2023	6:00 AM	4:35 PM	1	10:35	10:35	
8/15/2023	6:30 AM	5:10 PM	1	10:40	10:40	
8/16/2023	1:00 PM	7:10 PM	1	6:10	6:10	
8/22/2023	6:45 AM	4:30 PM	1	9:45	9:45	
8/25/2023	6:30 AM	4:05 PM	1	9:35	9:35	
8/29/2023	6:25 AM	12:40 PM	1	6:15	6:15	
8/30/2023	6:05 AM	1:30 PM	1	7:25	7:25	August Checktime = 91:05hrs
9/5/2023	6:30 AM	1:00 PM	1	6:30	6:30	
9/7/2023	7:00 AM	12:30 PM	1	5:30	5:30	
9/8/2023	7:10 AM	3:45 PM	2	8:35	17:10	
9/11/2023	7:00 AM	3:20 PM	1	8:20	8:20	
9/13/2023	12:45 PM	4:10 PM	2	3:25	6:50	
9/19/2023	7:00 AM	1:30 PM	2	6:30	13:00	
9/25/2023	7:30 AM	6:15 PM	2	10:45	21:30	
9/27/2023	6:45 AM	1:20 PM	1	6:35	6:35	
9/29/2023	7:00 AM	11:10 AM	1	4:10	4:10	September Checktime = 89:35hrs
10/4/2023	7:30 AM	5:15 PM	1	9:45	9:45	
10/5/2023	6:45 AM	6:00 PM	1	11:15	11:15	
10/10/2023	7:05 AM	5:35 PM	1	10:30	10:30	
10/11/2023	7:00 AM	12:15 PM	1	5:15	5:15	
10/20/2023	7:45 AM	3:10 PM	1	7:25	7:25	October Checktime = 44:10hrs
11/6/2023	11:00 AM	6:45 PM	2	7:45	15:30	Blow-Out
11/7/2023	7:00 AM	6:50 PM	2	11:50	23:40	Blow-Out
11/8/2023	9:30 AM	6:00 PM	2	8:30	17:00	Blow-Out
11/9/2023	7:00 AM	5:15 PM	2	10:15	20:30	Blow-Out
						23' Winterization Completed = 76:40hrs
						23' Season Start-up 60:20hrs
						23' Season Check Time 593:30hrs
						23' Season Winterization 76.40hrs

Bill #2009082  
56 hours irr tech hours billed for 4/11 - 4/21

Bill #2009323 7 hours irr tech billed on 5/12

Bill # 2009522 21 hours irr tech billed 5/26  
Bill #2009570 11 hours irr tech billed on 5/30

Bill # 2009855 16 hours irr tec billed for on 6/14

Bill # 2009927 13.5 hour irr tech billed for on 6/20

Bill # 2009977 96 hours irr tech billed for on 6/26, 28, and 30  
Bill #2010098 13 hours irr tech billed for on 7/3 and 6

Bill # 2010343 33.5 hours irr tech billed for on 7/17 and 18

Bill # 2010374 6 hours irr tech billed for on 7/25

Bill # 2010447 3.5 hours irr tech billed for on 7/31  
Bill # 2010522 19 hours irr tech billed for on 8/1  
Bill # 2010587 10 hours irr tech billed for on 8/7

Bill # 2010737 33.5 hours irr tech billed for on 8/14 and 15

Bill # 2010887 37 hours irr tech billed for on 8/29 and 30

Bill # 201103 39 hours irr tech billed for on 9/5, 7 and 8

Bill # 201122 12.5 hours irr tech billed for on 9/11

Bill # 2011206 11 hours irr tech billed hor on 9/19  
Bill # 2011322 34 hours irr tech billed for on 9/25, 27, and 29 Bill # 2011326 5 hours irr tech billed for on 9/29