

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 x 800-741-3254

<https://www.roxboroughmetrodistrict.org/>

NOTICE OF MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mark Rubic	President	2025/May 2025
Debra Prysby	Vice President	2027/May 2027
Ephram Glass	Treasurer	2027/May 2027
Travis Jensen	Secretary	2025/May 2025
Mat Hart	Assistant Secretary	2025/May 2025

DATE: August 16, 2023

TIME: 6:00 p.m.

LOCATION: Roxborough Library Meeting Room
8357 North Rampart Range Road #200
Littleton, Colorado 80125

And via Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

** Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

** Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

I. ADMINISTRATIVE MATTERS (2 minutes)

A. Disclosure of Potential Conflicts of Interest.

B. Additions/Deletions/Approval of Agenda.

II. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes)*

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines: <https://www.roxboroughmetrodistrict.org/2022-meetings>

III. CONSENT AGENDA – (5 minutes)*

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Minutes of the following meetings (enclosures):

A. Minutes

1. June 6, 2023
2. July 10, 2023
3. July 19, 2023
4. August 6, 2023
5. August 9, 2023

B. ICA- SaveATree

IV. CONTRACTOR/CONSULTANT REPORTS

A. Landscaping Updates- CDI Landscape, LLC (enclosure) (2 minutes)*

B. Engineering Updates – Farnsworth (2 minutes)*

C. FINANCIAL MATTERS- (10 minutes)*

- 1) Review and ratify approval of the payment of claims for the periods ending as follows (enclosure):

Fund	Period Ending July 31, 2023
Total Claims	67,839.00

- 2) Review and accept unaudited financial report for the period ending July 31, 2023 (enclosure).
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- 3) Update on Audit.
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V. PRELIMINARY 2024 BUDGET PLANNING (10 minutes)

A. Review budget discussion from August 8th Special Meeting.

B. Board Budget Priorities

C. Proposed Budget Preparation/Discussion Timeline

VI. AGENDA PRIORITIES

A. Updates and Discussion regarding playground replacement (Airplane Park/Community Park. (New information to be distributed) (15 minutes)

B. Update on playground grants. (1 minute)

C. Discuss and Consider Community Park Restroom repair proposals – if available (to be distributed). (3 minutes)

D. Discuss and Consider Community Park Restroom cleaning proposals - if available (to be distributed). (3 minutes)

E. Discuss and Consider use of ADA compliant port-a-potty units at Community Park and Chatfield Farms – if available (to be distributed). (3 minutes)

F. Tree Care agreement/fertilization proposals, Discuss and Consider Approval. (enclosures) (2 minutes)

VII. OPERATION AND MAINTENANCE MATTERS

A. District management updates.

1. Review lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) (enclosure). (1 minute)*

2. SDMS Monthly Report (enclosure). (2 minutes)*

3. Monthly Invoice from Foothills Park & Recreation re: July 2023 Roxborough Village Resident Use (enclosure). (1 minute)*

4. Weather Trak discussion, consider proposal approval (enclosure). (2 minutes)
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B. General Updates regarding ongoing projects:

1. Chatfield Farms planter facade replacement update. (1 minute)
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2. Electrical fixes on Rampart median update. (1 minute)
-
3. Pickleball Court Striping and Windscreen updates. (2 minute)
-
4. Xcel Energy Maintenance Update (enclosure) (1 minute)
-
5. Bathroom Sewage Pump Update (1 minute).
-

C. Other

VIII. LEGAL MATTERS

- A. Consider approval of Request and Agreement for Use of Sign/Banner Posts in Roxborough Village Metropolitan District (enclosure). (1 minutes)
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- B. Consider approval of graffiti/vandalism messages for placement on District website and dissemination to community (enclosure). (1 minutes)
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- C. Consider approval of revised Public Meeting Notice, Agenda, Meeting Packet and Director, Consultant, or Vendor Expectations. (enclosure). (1 minutes)
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- D. Discuss securing a District account on the local community Facebook forum. (5 minutes)
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- E. Discuss and/or updates on agreements to have District maintain non-district owned areas (Douglas County medians, HOA parcels, templates). (5 minutes)
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- F. Updates Water Due Diligence (1 minute)

- G. Update and discussion of District irrigation mainline and construction on the north side of Waterton Road (3 minutes)

- H. Discussion of enforcement authority of District Rules & Regulations. (5 minutes)

- I. Chatfield Farms Filing 1A, 3rd Amendment Referral Response Comments (1 minute)

- J. Other

IX. DIRECTOR MATTERS

- A. Discuss and approve where to perform turf replacement under approved grant provided there are updates on estimates from CDI (enclosure). (5 minutes)

- B. Discussion regarding District signage/committee formation. (2 minutes)

- C. Discuss potentially hiring a handyperson to have a dedicated person fixing things around the District. (2 minutes)

- D. Discuss/Consider Roxborough Music Sponsorship (September 8th-9th) Information (enclosure) (2 minutes)

- E. Other

X. OTHER MATTERS

- A. Review action items and add to spreadsheet. (2 minutes)

- B. Other

XI. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes)*

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines: <https://www.roxboroughmetrodistrict.org/2022-meetings>
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XII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, SEPTEMBER 20, 2023**

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD June 6, 2023

A Special Meeting of the Board of Directors (referred to hereafter as the “Board”) of Roxborough Village Metropolitan District (the “District”) was convened Tuesday, the 6th day of June, 2023 at 6:00 p.m. at the Roxborough Library, 8357 N Rampart Range Road, #200, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Mark Rubic
Debra Prysby
Mathew Hart
Ephram Glass
Travis Jensen

Also, In Attendance Were:

None

CALL TO ORDER

At 6:00 p.m. the meeting was called to order.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Mr. Loften noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that there are no Directors’ Disclosure Statements to be filed.

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ADMINISTRATIVE MATTERS

Agenda: Director Rubic reviewed with the Board the proposed Agenda for this Special Meeting.

Following discussion, upon motion duly made by Director Jensen, seconded by Director Hart, and, upon vote, unanimously carried, the Board approved the agenda as amended.

PUBLIC COMMENTS / HOMEOWNER REQUESTS

There were no public comments.

BOARD DISCUSSION MATTERS

A. Discuss where to perform turf replacement under the approved grant: The Board discussed the approved grant in the amount of \$25,000 from CWCB. There was brief discussion of the background of the grant and purpose and what is required moving forward, specifically Scope of Work and Budget and Cost. Also mentioned were timeframes of the grant; funds awarded must begin invoicing (i.e., the project must start) within 12 months of the award, and all funds must be fully expended on or before June 30, 2025.

The Board identified three potential sites: 1) Intermediate School, specifically the RVMD owned parcel on north side of Village Circle East from Rampart Range Road to Dovetail Way; 2) the RVMD owned parcel on the west side of Rampart Range Road from the intersection with Village Circle East/West going north to approximately Monta Vista Avenue; and 3) the RVMD owned parcel east of the large Community Park parking lot. The Board will have CDI Landscape, LLC (“CDI”) provide estimates for each area consistent with the grant requirements and direction provided by Board or its Operations Committee with a report back to the Board.

B. Discuss posting and emailing out playground styles for the community to provide feedback: The Board discussed having community input on possible playground designs for replacement of the removed playground equipment at Community Park and the closed playground equipment at Airplane Park. The Board is currently awaiting a report from its engineering vendor, Farnsworth Group Inc. (“Farnsworth”) on the suitability of potential equipment options and locations. When the Board has that information, the intent is to ask the community for input on some different equipment choices for each location. The Board will direct its management vendor, Special District Management Services, Inc. (“SDMS”), to begin preparation to solicit and collect community input for the Board’s review.

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C. Discuss website redesign: The Board discussed its recent decision to change its website portal to that provided by SIPA. The Board discussed some features it would like to see, such as compatibility with mobile devices, a more inviting look and feel, friendlier template, etc. Board members should provide any feedback and suggestions to Director Rubic so they can be passed on to SDMS as it begins to work with SIPA on implementation.

D. Discuss vandalism and placing cameras in Community Park (since the sheriff backpedaled and will not install temporary ones): The Board discussed ongoing/increasing issue of vandalism in the District, specifically graffiti at the skate park and nearby shelter, the recent skylight damage at the Community Park restroom building, and electrical breaker meddling. Director Glass stated that the Douglas County Sheriff's Office backtracked on supplying the use of temporary cameras. The Board discussed the feasibility and utility of installing its own cameras, as well as other options. Director Rubic noted the Board had a notice placed on its website about the problem and its cost to the District, but that the email transmission to the community was never done. The Board concluded that a combination of avenues will need to be considered to try to lessen the reoccurrence of the issue. The Board will direct SDMS to revise its website notice and email it out to the community members it has email addresses for. The Board will direct SDMS to explore obtaining RVMD Facebook membership to The Roxborough Community and Forum Group in order for the District to post a notice about this and other issues. The Board also talked about the possibility of a community graffiti clean-up, as well as exploring cameras such as Go Pro or from a commercial security company.

E. Provide an update on Chatfield Farms and discuss spending more on Chatfield Farms: Director Glass provided the Board an update on the agreement with developer of Chatfield Farms concerning the District's obligations and requirements. He noted that his review shows the District is approximately \$50,000 short of meeting its yearly obligation. It was noted that the agreement covers all three of the HOA's (Chatfield Farms 1A (East), Chatfield Farms 1B (West), and Chatfield Farms Estates). The Board discussed areas where it could possibly provide additional maintenance or services. Director Glass will inquire with some of the District's vendors for estimates of the cost of additional services, such as mowing, snow removal, pesticide/insecticide applications. The Board also discussed increasing the reserves amount it sets aside for this area and possible other improvements (planter, soccer field improvements, drainage improvements). The Board will continue to review and discuss this matter. Director Rubic stated that the Board will begin preliminary budget discussions in July and this area will be a discussion point.

F. Update and discussion regarding the Rampart Range Rd medians and other

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medians with no associated maintenance agreements in the District: Director Glass provided some background on this issue and information for the District's legal counsel. The issue is the District does not have any agreements in place for its maintenance of any of the medians on the Douglas County roadways and that it is legal counsel's opinion and advice that the District should secure such an agreement before continuing further maintenance or improvements on such medians. Director Glass informed the Board that legal counsel stated that there is a process for the District to obtain such an agreement. The Board determined that it should direct its legal counsel to begin exploring the process to secure such agreements. Director Glass will provide the Board with a list of the medians he has identified. It was noted that this issue of agreements also is applicable to the District's maintenance and/or improvements on parcels or property throughout the District where the District does not own or have any agreement in place.

G. Discuss changing the native mow scope due to CDI missing the mowing window: Director Glass informed the Board that CDI missed the appropriate time window for completing the native mow areas. CDI did mow some areas after the appropriate window but was informed to stop. Director Glass solution is to ask CDI for a discount on the native mow scope and to have the District's vendor ARK Ecological Services provide some spot treatments to remove rabbitbrush in areas that a native mow would have treated.

H. Discuss changes/alterations to the landscape contract mowing scope, frequency, and criteria: Directors Glass and Rubic discussed some ongoing issues with CDI landscaping. Issues highlighted were communication, missed or overlooked areas, and attention to detail. Director Prysby mentioned an area along Red Mesa which Director Rubic also mentioned he received a complaint from a homeowner. Director Jensen stated that, before the Board changes any scope or frequency, it should provide some additional time to review due to the abnormal amount of precipitation this spring that is contributing to some of the issues. He expressed some concerns of the beauty band mowing leaving "Mohawks" along sidewalk/path edges that should be addressed, as well as grass along fence lines that are getting very high and should be mowed. The consensus of the Board was that CDI should start the fence line mows now and to remind them that the contract states to fully mow strips between fence lines and beauty bands that are less than 20 feet apart.

I. Discuss fixing the volleyball court: Director Rubic brought up the condition of the volleyball court and that the Board should consider either repairing/updating this asset or removing it. He provided the Board with two estimates for materials only and suggested the Board seek estimates from vendors on the cost of installation. Director Glass stated that he can provide a couple of vendors to provide estimates. The consensus of the Board was to direct SDMS to seek installation estimates for the Board's review.

J. Discuss adding a permit fee and/or nonrefundable deposit fee for use of the Districts banner hanging posts: The Board discussed entities using the District's banner sign posts without District permission. The consensus of the Board was that

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individuals or entities should be required to seek a permit from the District without any fee or deposit required in order to use its posts at Chatfield Farms, along Rampart Range Road or Community Park. Director Rubic will provide a draft policy for the Board's consideration. Director Glass stated there must be a secure sign on the posts directing people to reserve the posts. Director Hart also noted that if the Board determines to require a permit, then the Board should enforce it by removing any use that does not comply with the permit requirement.

K. Discuss SB23-178 (water-wise landscaping rules for HOAs) and how the District can help: Director Glass reviewed for the Board the provisions of the recently passed bill. This bill is directed towards HOA's and does not apply to Metro Districts. Director Glass posed the question if the District desired to offer assistance to the HOA's in the District in meeting the bill's requirements. Director Prysby noted that the Board has a number of items and matters before it and this may not be a prudent use of its resources at this time. The rest of the Board members agreed.

L. Discuss potentially hiring a handyperson to have a dedicated person fixing things around the District: Director Rubic stated that the District has many outstanding repair or maintenance items. It was noted that SDMS has arranged, for an hourly fee, to have one of its employees provide the District with such services up to 10 hours per week; however, there are a large number of outstanding issues and this employee is not always available for the full ten hours per week. It was suggested the Board may want to consider posting a Request for Proposals for a contracted entity to provide the District such services. The consensus of the Board was that such an arrangement may make sense and Director Rubic stated that he will prepare an RFP for Board review.

M. Discuss how to consider the remaining Board policies that have been on the agenda and continually deferred for the June 21st meeting: Director Rubic stated this was his concern. He reviewed that there have been a number of policies or amendment to policies that have been outstanding without any Board action for a considerable time now. He stated that it was his intention to have the Board review and consider these policies at the June 21st regular meeting and the Board should come prepared. The policies outstanding are: Meeting Code Of Conduct; Resolution Adopting The First Amended And Restated Rules And Regulations For Roxborough Village Metropolitan District Parks And Open Space Pursuant To Section 18-9-117 And Section 32-1- 1001, C.R.S.; Public Meeting Notice, Agenda, Meeting Packet and Director, Consultant, or Vendor Expectations by RVMD Board of Directors; and Sports Leagues Permit Application Revisions/Updates.

N. Discuss asking Gemsbok to adjust the profit and loss reports to show negative numbers as over budget: Director Glass stated that Director Prysby inquired about the format of Gemsbok's report and color annotation, noting its confusing use of color. Director Glass stated he was informed by Gemsbok that this was their program's default format and that they could manually override it at an additional cost. The consensus of the Board was to forego any changes.

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OTHER MATTERS

Request for Reservation of Chatfield Farms Soccer Field: The Board discussed the recent request to use the site for a movie night. Director Hart asked if this was a private event or one that would be widely publicized. If widely publicized, he drew comparisons to the recent Easter Egg Hunt event at Community Park and its robust participation and issues of parking/traffic. With the growth of Sterling Ranch, the community has changed and anticipated numbers of participants no longer reflect past numbers. The consensus of the Board was that, in order to consider approval of the permit, it will require information on a parking/traffic plan, excess trash removal plan, information on if there are any plans for providing food and/or refreshments, information on advertising, and a reminder that no vehicles are permitted on the grass or path areas including for set-up and take-down. SDMS shall communicate these requirements to the requestor in order for the Board to consider approval. The Board also noted that the form the permit was submitted on was not an updated one that the Board had previously directed to be used and that SDMS should check to see if such form is the one on the District's website and that requestor should submit its revised request using that form.

Bridge Repair Maintenance Near Rampart Way Open Space Area: Director Glass noted that the bridge at this area is in poor shape and most likely will need to be replaced. The bridge is structurally sound but has a number of items that need to be addressed. He suggested that the Board should forgo any further repairs at this time and rather have the District Engineer begin to seek permits for bridge replacements at both this site and the one to the south. Director Hart raised concerns about safety and any delays that this process would take. The Board agreed that any safety issues need to be addressed now while the permitting process takes place.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Prysby, seconded by Director Glass, and upon vote, unanimously carried, the Special Meeting was adjourned at 8:01 p.m.

Respectfully submitted,

By: _____
Secretary for the Meeting

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MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD JULY 10, 2023

A Special Meeting of the Board of Directors (referred to hereafter as the “Board”) of Roxborough Village Metropolitan District (the “District”) was convened on Monday, the 10th day of July, 2023 at 6:00 p.m. at the Roxborough Library, 8375 N. Rampart Range Rd, Littleton, CO 80125 and via Zoom. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Mark Rubic
Debra Prysby
Mathew Hart
Ephram Glass
Travis Jensen

Also In Attendance Were:

None.

CALL TO ORDER

At 6:03 p.m. the meeting was called to order.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Mr. Lofton noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that there are no Disclosure Statements to be filed.

ADMINISTRATIVE MATTERS

Agenda: Director Rubic reviewed with the Board the proposed Agenda for this Special Meeting. It was noted there were some additional items to be discussed including Audit Discussion, Mainline Repair Issue, Construction on north side Waterton Road and District Irrigation Line, Vendor Commitments for 2024. It was noted this could be discussed under item noted Other Matters.

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Following discussion, upon motion duly made by Director Jensen, seconded by Director Prysby, and, upon vote, unanimously carried, the Board approved the agenda, as amended.

**PUBLIC
COMMENTS/
HOMEOWNERS
REQUESTS**

None.

**BOARD
DISCUSSION
MATTERS**

Replacement of Playground Equipment: The Board discussed the status of replacement of playground equipment including any updates from the District Engineer on accessible areas and footprint. The Board discussed the District Engineer’s report prepared for Airplane Park and Community Park playground equipment replacement detailing accessibility and location configuration. The report indicated for Airplane Park that possible equipment choices would fit the location and configuration and there were no accessibility issues. For Community Park the report showed possible equipment choices would fit the configuration of the possible locations identified but none of the possible locations met accessibility standards as paths are currently constructed. The Board discussed having the District Engineer provide additional information on what would be required to make the possible playground locations accessible, including an additional site to the south of the volleyball court. The Board also discussed accessibility to other park amenities.

Status and Review of Draft Survey: The Board discussed seeking community response to playground styles and locations. The Board reviewed the draft survey prepared by SDMS. The Board found that the survey for the purpose of receiving community input should be shortened to receive information on possible site locations and equipment choices. The Board directed that the Operations Committee revise the survey and direct SDMS to publish and disseminate the survey for the Airplane Park playground equipment choices in order to have results for Board consideration at the July 19th meeting. The Board deferred any action on the Community Park survey pending receiving additional information from its District Engineer.

Draft Request and Agreement for Use of Sign/Banner Posts: The Board reviewed the draft request and Agreement for use of sign/banner posts in Roxborough Village Metropolitan District. Director Rubic noted that a draft of this document that has been reviewed by District’s attorney and is included in the

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meeting packet and that the Board should be prepared to discuss and take action on the document at the July 19th meeting.

Graffiti/Vandalism Messages: The Board reviewed the draft graffiti/vandalism messages for placement on District website and dissemination to community. Director Rubic noted that a draft of this document included in the meeting packet has been reviewed by District's attorney and the Board should be prepared to discuss and take action on the document at the July 19th meeting.

Landscape Performance, Upkeep and Conditions: The Board discussed the status of landscape performance, upkeep and condition as well as any changes/alterations to the landscape contract regarding mowing scope, frequency, and criteria that may be needed. It was noted that in the past week, CDI has made meaningful progress on a number of outstanding issues, such as weed control on medians, some rock beds, and beauty band mows. The Board noted that some areas still needed to be addressed, such as additional weed control and removal, correcting improper beauty band mows, fence line mows that leave swaths of unmown grass that are less than 20 feet wide, and areas that require full beauty band mows. The Board then discussed recent communication that was received from Arrowhead Shores addressing various matters. The Board identified some issues that it will seek the District's attorney review and will then have a response prepared.

Game-Set Match Inc. Windscreen Proposal: The Board reviewed the Game-Set-Match Inc. updated windscreen proposal that includes cost of installation. The Board reviewed the revised proposal that eliminated the sales tax and added in the cost of installation for the windscreen. Director Rubic noted that at the June 21st meeting the Board approved the proposal but since it has now been revised the Board should make an exception to its guideline that no action be taken at these "Board-Only" and vote to approve the proposal in order for the contract to be signed and execution could commence without any further delay.

Following discussion, upon motion duly made by Director Jensen, seconded by Director Hart, and, upon vote, unanimously carried, the Board approved the proposal, subject to review by the District's attorney.

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Turf Replacement: The Board discussed where to perform turf replacement under approved grant (any updates on estimates from CDI). It was noted that the Board has not received any estimates from CDI. The Board deferred discussion at this time.

Proposals for Repairing Damage at Community Park: The Board reviewed two proposals it received for repairing damage and issues at the Community Park restroom building. It was noted the most recent proposal received did not include estimates for performing the work, which was requested, and that the vendor should be asked to provide a revised proposal in time for the Board to consider at its July 19th meeting.

Volleyball Court: The Board discussed fixing the volleyball court (any updates on new information/estimates). The Board has not yet received a proposal that it has requested. The Board deferred any further discussion at this time..

Project/Repairs to Existing District Facilities/Infrastructure: The Board discussed any potential projects/repairs to existing District facilities/infrastructure to undertake by end of fiscal year, including Community Park parking lots repair/recoating/restriping, repairs to concrete sections, new bollards, painting of gazebo/restroom buildings, drainage at basketball court, skate park cracks. Director Rubic noted that at the July 19th meeting the Board will begin preliminary discussions regarding the 2024 budget and the Board as part of that may want to discuss what, if any, other matters the Board would like to have done this fiscal year. Director Jensen noted that there are items that could be pursued but the Board should be careful not to undertake matters that may detract from ongoing matters such as the playground replacements. It was noted that repairing unsafe concrete paths should be prioritized and would not detract from ongoing efforts because it would be using a separate contractor.

Chatfield Agreements/Update: The Board noted that it has not yet received any drafts or information from the District's attorney. The Board deferred discussion at this time.

Safety Concerns Along Waterton Road: Director Hart noted that Director Glass just provided the Board a copy of the police report on this incident. The Board discussed the merits of starting a dialogue with the county about pedestrian/cyclist

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safety at this area/crossing as well as others in the District and will have SDMS reach out to our area's County Commissioner to start the engagement.

Tree Care Proposal from SavATree: The Board reviewed the updated proposal from SavATree. Director Rubic noted that he has found a number of issues in the proposal, such as duplicate cost estimated for tree services, identification of trees, and omission or removal of trees. Director Glass noted there are a number of tree service estimates that the District may not want to perform since they do not present any safety issues and residents may not wish certain trees to be trimmed. The Board directed the Operating Committee to have SavATree revise their proposal based on the corrections identified.

Supervision Zones: The Board discussed the Supervision Zones to include publicizing such zones and seeking community volunteers to assist Board zone assignments. The Board discussed the plan to have District walk-throughs in August. August 6th and 30th were identified as possible dates with a third unidentified date. It was determined that the August 6th walk-through would cover the area east of Rampart Range Rd and two electric carts would be rented. If only one cart is deemed needed, the subsequent walk-throughs would only have one cart rented. Director Glass will continue to work with SDMS to identify dates and times and postings for these meetings.

Current Approved and Requested Community Permits: The Board reviewed the lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.). The Board discussed the request and uses to access park green spaces with vehicles to set up or transport equipment. The Board reiterated that in order to protect green spaces and grass areas and sprinkler heads no vehicles are permitted. The Board expressed that a small ATV may be utilized as long as it traverses along paved paths to the greatest extent possible and not be used at all if the green space fields or areas are wet/soggy with water or precipitation. The Board also noted any permit requesters considering food truck or refreshment vendors need to ensure that such vendors have a current District permit. Director Hart asked about permit requesters planning movie nights whether they have or may be required to have a copyright license for such a use and if they do not what if any legal consequences the District may have. The Board will request the District's attorney to review this question.

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Noxious Weed Removal Grant: Director Glass notified the Board that there are grants available for removal of noxious weeds. The Board agreed that Director Glass should continue to work with SDMS to identify and pursue these grant opportunities.

LEGAL MATTERS

Resolution Establishing Environmental Committee: The Board reviewed the Resolution Establishing Environmental Committee.

Following discussion, upon motion duly made by Director Glass, seconded by Director Rubic, and unanimously carried, the Board adopted the Resolution Establishing Environmental Committee.

Maintenance Agreements for Medians: The Board determined that additional research into the plats and other agreements was needed in order to move forward with requesting/pursuing agreements. Director Prysby and Attorney Ross will review plats and report back to the Board.

District Account on Local Community Facebook Forum: The Board deferred discussion.

Other: There were no other legal matters to discuss.

OTHER MATTERS

2022 Audit Discussion: Director Rubic informed the Board that Colorado CPA who was selected to perform our audit has objected to the changes of its engagement letter that the District's attorney has advised. The District's attorney provided: "I cannot recommend that the District sign the letter; however, I recognize that the District is in a difficult spot because it must have the audit completed and it would be difficult, if not impossible, to locate and engage another auditor. On balance, and recognizing all of the issues and risks discussed above, it is probably more important to ensure it complies with the statutory requirement to have the annual audit completed. At the end of the day, the District will need to make a business decision on whether to go forward with this auditor." After a discussion, the Board's determination was that it should continue to go forward with this vendor.

Mainline Repair Issue: Director Rubic informed the Board that the recent mainline irrigation repair along Rampart Range Road near the skate park is once again leaking. The hole that was dug is full of water and it is running down the hillside. He stated that he noticed it on Friday morning and requested CDI be notified. As of the time of the meeting he has not received any updates from CDI but will continue to request information.

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Construction on North Side Waterton Road and District Irrigation Line:

Director Rubic informed the Board he will be meeting with CDI and the construction firm on the project to review a concern about the District's irrigation mainline and/or valve that is located at or near the location where the construction firm is intending to construct a retaining wall. The meeting is scheduled for Tuesday at 10:30 am at the construction site.

Vendor Commitments for 2024: Director Rubic noted that the Board may want to consider, since we will begin 2024 budget planning, requesting that its current vendors (management, landscape, snow removal, engineer, and attorney) note their intention as providing services for the district in 2024 and, if so, to prepare new proposals as necessary.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Prysby, seconded by Director ????? (Travis or Mat), and upon vote, unanimously carried, the Regular Meeting was adjourned at 8:02 p.m.

Respectfully submitted,

By: _____
Secretary for the Meeting

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD JULY 19, 2023

A Regular Meeting of the Board of Directors (referred to hereafter as the “Board”) of Roxborough Village Metropolitan District (the “District”) was convened on Wednesday, the 19th day of July, 2023 at 6:00 p.m. at the Roxborough Library, 8375 N. Rampart Range Rd, Littleton, CO 80125 and via Zoom. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Mathew Hart
Ephram Glass
Travis Jensen
Mark Rubic
Debra Prysby

Also In Attendance Were:

Peggy Ripko; Special District Management Services, Inc. (“SDMS”)

Dino Ross, Esq.; Ireland Stapleton Pryor & Pascoe, P.C.

Alisha Bignell, Gemsbok Consulting Inc. (“Gemsbok”) (for a portion of the meeting)

CALL TO ORDER

At 6:00 p.m. the meeting was called to order.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Ms. Ripko noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that there are no Directors’ Disclosure Statements to be filed.

RECORD OF PROCEEDINGS

ADMINISTRATIVE MATTERS

Agenda: Ms. Ripko reviewed with the Board the proposed Agenda for this Regular Meeting. The Board discussed the need to have an Executive Session and amend the agenda to include it.

Following discussion, upon motion duly made by Director Jensen, seconded by Director Hart, and, upon vote, unanimously carried, the Board approved the agenda, as amended.

PUBLIC COMMENTS

None.

CONSENT AGENDA

The Board considered the following actions:

- Minutes of the following meetings:
 - a. June 21, 2023

Following discussion, upon motion duly made by Director Rubic seconded by Director Jensen and, unanimously carried, the Board approved the Minutes as presented.

CONTRACTOR/CONSULTANT REPORTS

Landscaping Updates- CDI Landscape, LLC: Director Rubic updated the Board regarding the repairs on a mainline break, which has been corrected. He also gave an update regarding the District's irrigation mainline and construction on the north side of Waterton Road. The retaining wall construction has continued; the District believes it is not covering the District's main line but will be doing more research. The Board also discussed issues with Utility locates as CDI stated they do provide utility locate services. Ms. Ripko stated that the locates have continued with Diversified Underground in order to assure that locates were completed. Following discussion, upon motion duly made by Director Prysby, seconded by Director Jensen, and unanimously carried, the Board directed that SDMS terminate the 3rd amendment with CDI and continue with SDMS as utility locates, who subcontracts with Diversified Underground. Director Rubic let the Board know that there was high usage for irrigation on Marmot Ridge. The Board directed CDI to investigate the reasons for the high usage.

Engineering Updates: The Board discussed Engineering Updates with Farnsworth.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

RECORD OF PROCEEDINGS

Fund	Period Ending June 30, 2023
Total Claims	\$62,930.78

Following discussion, upon motion duly made by Director Prysby, seconded by Director Jensen and, unanimously carried, the Board ratified approval of the claims, as presented.

Unaudited Financial Report: The Board reviewed the unaudited financial report for the period ending June 30, 2023.

Following discussion, upon motion duly made by Director Prysby, seconded by Director Jensen, and unanimously carried, the Board approved the unaudited financial report for the period ending June 30, 2023, as presented.

Revised Audit Engagement Letter from Colorado CPA Company: The Board reviewed the Revised Audit Engagement Letter from Colorado CPA Company.

Following discussion, upon motion duly made by Director Prysby, seconded by Director Jensen, and unanimously carried, the Board ratified the Revised Audit Engagement Letter from Colorado CPA Company.

PRELIMINARY 2024 BUDGET PLANNING

Gemsbok Budget Model: The Board deferred discussion at this time.

Property Tax Revenue Projections Current Law / SB23 -303 & Proposition HH: The Board deferred discussion at this time.

Board Budget Priorities: The Board deferred discussion at this time.

Proposed Budget Preparation/Discussion Timeline: The Board deferred discussion at this time.

EXECUTIVE SESSION

EXECUTIVE SESSION: Pursuant to 24-6-402(4), C.R.S., following discussion, upon motion duly made by Director Prysby, seconded by Director Hart, and unanimously carried, the Board moved that the regular public meeting of the Board of Roxborough Village Metropolitan District adjourn and, upon an affirmative vote of at least two-thirds of the quorum present, that the Board convened in executive session at 6:43 p.m. for the purpose of receiving from the Board's attorney legal advice on specific legal questions as authorized by Section 24-6-402(4)(b), C.R.S. regarding legal strategy and TABOR, uncompensated provision of maintenance services, and injury at Arrowhead Shores playground.

RECORD OF PROCEEDINGS

Attorney Ross certified that the executive session will constitute a privileged attorney-client communication and will not be recorded.

Following discussion, upon motion duly made by Director Prysby, seconded by Director Rubic, and unanimously carried, the Board reconvened in regular session at 7:47 p.m.

AGENDA PRIORITIES

Playground Replacement: Director Rubic discussed the result of the survey for the replacement of the equipment for Airplane Park, and Option A was the decision from the Homeowners.

Following discussion, upon motion duly made by Director Prysby, seconded by Director Hart, and unanimously carried, the Board approved the survey for the replacement of the equipment for Airplane Park, and Option A was the decision from the Homeowners.

The Board further discussed the District Engineer's report regarding replacement of Community Park playground equipment. The Board authorized Directors Rubic and Prysby to work with the District Engineer to ascertain the best place to install new equipment to ensure it is ADA accessible.

Community Park Restroom Repair Proposals: The Board deferred discussion at this time.

Community Park Restroom Cleaning Proposals: The Board deferred discussion at this time.

ADA Compliant Port-a-Potty Units at Community Park and Chatfield Farms: The Board deferred discussion at this time.

Landscape Performance and Upkeep: The Board deferred discussion at this time.

Public Meeting Notice, Agenda, Meeting Packet and Director, Consultant, or

Board Only Meeting (July 10th) Priority Items: The Board deferred discussion at this time.

OPERATION AND MAINTENANCE MATTERS

District Management Updates:

Current Approved and Requested Community Permits: The Board reviewed the current and approved requested community permits (Sports Field Use, Park Areas

RECORD OF PROCEEDINGS

& Gazebo, Food Truck Vendors, etc.).

SDMS Monthly Report: The Board deferred discussion at this time.

Monthly Invoice from Foothills Park & Recreation re: June 2023 Roxborough Village Resident Use: The Board deferred discussion at this time.

General Updates Regarding Ongoing Projects:

Chatfield Farms Planter Facade Replacement: The Board deferred discussion at this time.

Electrical fixes on Rampart Median: The Board deferred discussion at this time.

Pickleball Court Striping: The Board deferred discussion at this time.

Pole Light Estimates: The Board deferred discussion at this time.

Other: None.

LEGAL MATTERS

Request and Agreement for Use of Sign/Banner Posts in Roxborough Village Metropolitan District: The Board deferred discussion at this time.

Graffiti/Vandalism Messages for Placement on District website and Dissemination to Community: The Board deferred discussion at this time.

Public Meeting Notice, Agenda, Meeting Packet and Director, Consultant, or Vendor Expectations: The Board deferred discussion at this time.

Securing a District Account on the Local Community Facebook Forum: The Board deferred discussion at this time.

DIRECTOR MATTERS

Turf Replacement: The Board deferred discussion at this time.

Supervision Zones: The Board discussed upcoming meetings for a District walk through.

Tree Care Agreement: The Board discussed the Tree Care Agreement.

Board Only Meeting Follow-up Items: None.

Other: There were no other Director matters to discuss.

RECORD OF PROCEEDINGS

OTHER MATTERS

Action Items and Spreadsheet: Mr. Ripko stated that the updated spreadsheet would be distributed to the Board for review.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made and seconded, and upon vote, unanimously carried, the Regular Meeting was adjourned.

Respectfully submitted,

By: _____
Secretary for the Meeting

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney–client communications.

Dino Ross, Esq.

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD August 6, 2023

A Special Meeting of the Board of Directors (referred to hereafter as the “Board”) of Roxborough Village Metropolitan District (the “District”) was convened Sunday, the 6th day of August, 2023 at 1:00 p.m. at Roxborough Community Park, 7671 N. Rampart Range Road, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

Directors in Attendance Were:

Mark Rubic
Mathew Hart
Ephram Glass
Travis Jensen

Also, In Attendance Were:

None

CALL TO ORDER

At 1:07 p.m. the meeting was called to order by Director Rubic.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. It was noted that there are no Directors’ Disclosure Statements to be filed.

ADMINISTRATIVE MATTERS

Agenda: Director Rubic reviewed with the Board the proposed Agenda for this Special Meeting. With motion made by Director Jensen, seconded by Director Glass, the agenda was approved by vote 4-0.

RECORD OF PROCEEDINGS

**PUBLIC
COMMENTS /
HOMEOWNER
REQUESTS**

There were no members of public present and thus no public comments.

**BOARD
DISCUSSION
MATTERS**

**A. DISCUSS DISTRICT LANDSCAPING – TOUR EAST SIDE OF
RAMPART RANGE:** The Board toured the area on the east side of Rampart Range Road from the intersections of Village Circle East both to north and south noting issues of landscape care and condition, irrigation, repair, and maintenance items. Director Jensen left the meeting at 3:50 p. m.

**OTHER
MATTERS**

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rubic, seconded by Director Hart, and upon vote, unanimously carried, the Special Meeting was adjourned at 4:17 p.m.

Respectfully submitted,

By: _____ Secretary for the Meeting

RECORD OF PROCEEDINGS

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD August 9, 2023

A Special Meeting of the Board of Directors (referred to hereafter as the “Board”) of Roxborough Village Metropolitan District (the “District”) was convened Wednesday, the 9th day of August, 2023 at 4:30 p.m. at Chatfield Farms West Park Parking Lot, 8563 Liverpool Circle, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

Directors in Attendance Were:

Mark Rubic
Debra Prysby
Ephram Glass
Travis Jensen

Also, In Attendance Were:

Brendan Coup, joined at approximately 6:00 p.m.

CALL TO ORDER

At 4:33 p.m. the meeting was called to order by Director Rubic.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. It was noted that there are no Directors’ Disclosure Statements to be filed.

ADMINISTRATIVE MATTERS

Agenda: Director Rubic reviewed with the Board the proposed agenda for this Special Meeting. With motion made by Director Rubic, seconded by Director Glass, the agenda was approved by vote 4-0.

RECORD OF PROCEEDINGS

PUBLIC COMMENTS / HOMEOWNER REQUESTS

There were no public comments.

BOARD DISCUSSION MATTERS

A. DISCUSS DISTRICT LANDSCAPING – TOUR CHATFIELD FARMS AREAS AND PARKS, AND AREAS NORTH OF VILLAGE CIRCLE WEST:

Prior to starting the tour Director Rubic confirmed for the Board the CDI did in fact shut the irrigation pumps down due to a mainline break, CDI will be able to program the WeatherTrak system for Community Park, and new nets have been installed at the tennis courts. The Board toured Chatfield Farms areas and parks and areas north of Village Circle West noting issues with landscape care and condition, irrigation, repair, and maintenance. Director Jensen left the meeting at 5:40 p.m.

OTHER MATTERS

At the end of the tour, the Board briefly discussed items dealing with the architectural review committee (ARC) and tracts along the north side of Waterton Road owned by the Chatfield Farms HOA. The consensus of the Board was for Director Rubic to have legal counsel continue working on the ARC matter and prepare documents for the tracts for discussion/review/consideration at the regular Board meeting to be held on August 16th, such work. not to exceed \$1000 in billable hours The Board discussed playground colors. The consensus of the Board was for Director Glass to inform legal counsel to proceed with drafting the paperwork necessary to convey the Chatfield Farms 1A tracts north of Waterton Rd over to the District in preparation for the August 16th Board meeting.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Rubic, seconded by Director Prysby, and upon vote, unanimously carried, the Special Meeting was adjourned at 7:04 p.m.

Respectfully submitted,

By: _____ Secretary for the Meeting

RECORD OF PROCEEDINGS

INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement ("**Agreement**"), effective the day of August, 2023 ("**Effective Date**"), is entered into by and between Roxborough Village Metropolitan District, a political subdivision of the State of Colorado ("**District**"), and SavATree, LLC, a Delaware Limited Liability Company ("**Contractor**"). The District and Contractor are referred to collectively as the "**Parties**" and individually as a "**Party**."

1. **WORK TO BE PERFORMED.** Contractor agrees to furnish all labor, tools, equipment, supervision, supplies, and other items necessary to perform the work described in Estimate #966210 dated July 31, 2023 ("**Proposal**") attached as **Exhibit A** ("**Work**"). All work shall be performed in a professional manner by experienced personnel outfitted with the appropriate tools and equipment to complete the job safely and properly. Contractor's work shall meet or exceed the guidelines and standards set forth by the American National Standards Institute (ANSI) A300. As part of the Arbor Patrol Program, Contractor may perform some minor deep root watering, minor fertilization and/or minor pruning of insect infested or diseased limbs. Any additional major work to be performed will be evaluated during a follow-up site inspection by an arborist who will submit an estimate, proposal, and/or services agreement for the District Board to consider, and, if it deems appropriate, approval.

2. **CONTRACT PRICE; PAYMENT.** In exchange for Contractor's satisfactory performance of the Work, the District agrees to pay, and Contractor agrees to accept as full compensation for performing the Work, Seventy-One Thousand Nine Hundred Seventy-Eight Dollars (\$71,978.00) ("**Contract Price**"). Contractor shall invoice the District by the first day of each month for the Work performed during the preceding month. The District shall pay all undisputed amounts invoiced within thirty (30) calendar days from the date the District receives an invoice. Any undisputed amount that the District does not pay by the date due shall accrue interest at 8% per annum compounded annually until paid in full.

3. **TERM AND TERMINATION.** The term of this Agreement commences on the Effective Date and terminates upon Contractor's satisfactory completion of the Work or December 31, 2023, whichever occurs first ("**Term**"). The District may terminate this Agreement at any time upon ten (10) business days prior written notice of termination; notwithstanding the foregoing, the District may immediately terminate this Agreement and without prior notice or recourse to any judicial authority if Contractor:

- a) Breaches the terms of this Agreement.
- b) Becomes insolvent, is subject to a petition in bankruptcy filed by or against Contractor, or is placed under control of receiver, liquidator, or committee of creditors.
- c) Assigns or attempts to assign this Agreement without the District's prior written consent.
- d) Ceases to function as a going concern or abandons the Work.

If this Agreement is terminated, the District will pay Contractor for actual for Work satisfactorily performed by Contractor through the date of termination, as determined by the

District in its sole discretion.

4. **LAWS AND REGULATIONS.** Contractor, its agents and employees, shall at all times comply with all applicable federal, state, county and municipal laws, ordinances, statutes, rules, and regulations (collectively "**Applicable Laws**"). Contractor shall procure and pay for all permits, licenses, and inspections required by any governmental authority for any part of the Work under this Agreement, and shall furnish any bonds, security, or deposits required by such governmental authority to permit performance of the Work.

5. **INSURANCE.** Contractor shall acquire and maintain in full force and effect during the Term of this Agreement the insurance coverage set forth below. All insurance shall be placed with insurance carriers licensed in Colorado with an A.M. Best and Company rating of no less than A- and/or Standard and Poor's Insurance Solvency Review rating of no less than A- or as otherwise accepted by the District's Representative. Each such policy shall include a provision that the insurer shall provide the District thirty (30) days written notice prior to cancellation or material modification of any policy of insurance obtained to comply with this Paragraph 6. Except for workers' compensation insurance, each policy shall include the District as an additional insured and shall state that it is primary and non-contributory from the District's insurance.

- a) Workers' Compensation Insurance in accordance with Applicable Laws;
- b) Commercial general liability insurance in the amount of \$1,000,000.00 combined single limit for bodily injury and property damage, each occurrence; \$2,000,000.00 general aggregate; and,
- c) Commercial automobile liability insurance in the amount of \$1,000,000.00 combined single limit for bodily injury and property damage, each accident covering any auto.

Prior to commencing any Work hereunder, Contractor shall provide the District with certificates of insurance or endorsements evidencing that (i) all of the insurance required by this Agreement is in full force and effect; and, (ii) will remain in effect for the duration of the Term. During the Term, Contractor shall comply in full with the Occupational Safety and Health Act of 1970 and any amendments thereof.

6. **INDEMNIFICATION.** Contractor shall indemnify and defend the District, and its directors, officers, and agents, from and against all claims, damages, losses, and expenses, including reasonable attorneys' fees, costs, and expenses arising out of, relating to, or resulting from performance of this Agreement and the Work that is caused in whole or in part by the negligent or intentional acts or omissions of Contractor, Contractor's subcontractors, and anyone else that is directly or indirectly performing any part of the Work on behalf of Contractor. The District shall be entitled to hire its own attorney notwithstanding Contractor's obligation to pay the reasonable attorney's fees, costs, and expenses incurred by the attorney.

7. **SAFETY.** Contractor, its employees, subcontractors, and agents shall follow all applicable safety and health laws in performing the Work, including the rules and regulations promulgated by the Federal Occupational Safety and Health Administration.

8. **CHANGE ORDERS.** The Parties may mutually agree to changes in the scope and/or nature of the Work through a written document signed by both Parties (“*Change Order(s)*”). All Change Orders shall a) describe in detail the change in the scope and/or the nature of the Work; b) when the Work will be performed; and, c) any reduction or increase in the Contract Price.

9. **GOVERNMENTAL IMMUNITY.** This Agreement is not intended, and shall not be construed, as a waiver of the limitations on damages or any of the privileges, immunities, or defenses provided to, or enjoyed by, the District and its current or past directors, officers, and agents under federal or state law, including but not limited to, the Colorado Governmental Immunity Act, C.R.S. §24-10-101, *et seq.*

10. **CONFLICTS.** Contractor expressly acknowledges and agrees to the deletion of the separate “Terms and Conditions” that are accessed through a link the Proposal, and, further, if there is a direct or indirect conflict between any other terms and conditions in the attached Exhibit A and the terms and conditions in this Agreement, the terms and conditions in this Agreement shall control.

11. **INDEPENDENT CONTRACTOR.** CONTRACTOR UNDERSTANDS AND AGREES: A) CONTRACTOR AND ITS EMPLOYEES ARE NOT ENTITLED TO WORKERS COMPENSATION OR UNEMPLOYMENT COMPENSATION INSURANCE BENEFITS UNLESS WORKERS COMPENSATION OR UNEMPLOYMENT COMPENSATION COVERAGE IS PROVIDED BY CONTRACTOR OR SOME ENTITY OTHER THAN THE DISTRICT; AND B) CONTRACTOR IS OBLIGATED TO PAY FEDERAL, STATE, AND LOCAL INCOME TAX ON ANY MONEYS PAID PURSUANT TO THIS AGREEMENT. THE DISTRICT WILL NOT MAKE FEDERAL, STATE, AND LOCAL WITHHOLDINGS AND WILL NOT PROVIDE WORKERS COMPENSATION OR UNEMPLOYMENT COMPENSATION INSURANCE.

Under penalties of perjury, Contractor certifies that [REDACTED] is Contractor’s correct Federal Taxpayer Identification Number. By signing this Agreement, Contractor certifies that it assumes full responsibility for the payment of all contributions, payroll taxes, income taxes, withholdings and backup withholdings, or assessments under Applicable Laws.

12. **NOTICE.** Any notice required or permitted under this Agreement shall be in writing and given by hand delivery or sent by certified or registered mail, return receipt requested, to the address set forth on the signature page, or at another address previously furnished in writing to the other Party pursuant to this provision. A notice sent by certified or registered mail is deemed given when received, or 3 business days after the date sent, if not accepted by the Party to whom it was sent, whichever is earlier.

13. **VEHICLES AND HEAVY EQUIPMENT.** Contractor and its employees, subcontractors, and any other individual or entity performing any aspect of the Work shall only park and operate their vehicles and any heavy equipment on streets, parking lots, and paved paths, unless the District’s Board of Directors provides prior written permission for each occurrence to go off the streets, parking lots, or paved paths.

14. **IDENTIFYING TREES FOR REMOVAL.** Contractor shall conspicuously identify any tree it intends to remove, by wrapping colored ribbon around its trunk. Contractor shall promptly notify the District Manager of any tree(s) it has identified for removal. The District shall have ten (10) business days from when the District Manager is notified that a tree(s) has been identified for removal to object to such removal. If the District has not objected within the 10-business day period, Contractor may proceed with removing the tree(s). If the District objects to one or more trees being removed, Contractor shall not remove those trees.

15. **TRACKING CHANGES TO TREE INVENTORY.** Contractor shall maintain an inventory, in the form determined by the District, that contains at least the following categories for each tree: Tree Species; Tree Diameter; Date Planted; Date Pruned; Date Removed; Date Treated; and, Changes In Health. Contractor shall provide an updated inventory to the District Manager each month.

16. **ADDITIONAL TERMS.** This Agreement is the entire agreement between the Parties; there are no oral or collateral agreements or understandings. Specifically, the Contractor's standard "Terms and Conditions" that are accessed through a link in the Proposal do not apply to this Agreement or the Work. This Agreement may only be amended by a document signed by the Parties. If any provision is held invalid or unenforceable, all other provisions shall continue in full force and effect. Colorado law governs this Agreement. Jurisdiction and venue lie exclusively in the District Court for Douglas County. In any civil action or proceeding arising from or relating to this Agreement or the Work, the prevailing Party shall be awarded its reasonable attorneys' fees, costs, and expenses, including any attorneys' fees, costs, and expenses incurred in any appellate action and in collecting or executing upon any judgment, order, or award. This Agreement may be executed in counterparts and by facsimile or electronic pdf, each of which shall be deemed an original and both of which shall constitute one valid and binding instrument.

Roxborough Village Metropolitan District, a political subdivision of the State of Colorado

SavATree, LLC, a Delaware Limited Liability Company

By: _____
Mark Rubic, Board President Date

By: _____
David Entwistle Title Date

Attest:

Address: 15558 East Hinsdale Circle
Centennial, Colorado 80112

By: _____
Travis Jensen, Board Secretary Date

Address: Roxborough Village Metropolitan District
c/o Special District Management Services, Inc.
141 Union Boulevard, Suite 150
Lakewood, CO 80228-1898

EXHIBIT A



SavATree Centennial Office
15558 East Hinsdale Circle,
Centennial CO 80112
P: 303-369-1382
E: Centennial@savatree.com

Estimate
Prepared By: David Entwistle
dentwistle@savatree.com

Prepared for

Larry Loften Roxborough Village Metropolitan District C/o Special District Management Services, Inc.
Service Address:
Roxborough Village Metropolitan District
8375 N Rampart Range Rd, Littleton CO 80125
Account Key: 5760522

Date: 7/31/2023

Estimate #: 966210
Billing Key: 7550477

Recommendations

General Tree Care

Commercial Tree Maintenance - IV

\$71,978.00

Natural pruning definition.

Prune out all deadwood 1" in diameter and larger, thin crowns 10-15% and perform reduction cuts of up to 6" in diameter on the outer 1/3 of the canopy to reduce weight on lateral limbs, clear and raise crown as needed and to restore trees to a shape typical of the species.

I've broken down the following bid into sections that include corresponding plot #'s, as a way to translate this bid to our operation folks. There were new areas, addition and subtraction from areas that were already bid, and several areas that are not included on this bid.
Dave

Trees west of Waterton road

Cut to low stumps 2 ash trees # 86 and #87 = 115.00

Natural prune 1 locust # 84 = 195.00

Total = \$310.00

Chatfield park

Cut to low stumps...2 ash trees-#'s 99 and 96 = 195.00 and 1 crabapple # 112 = 135.00

Prune 6 ash trees-#'s 95,97,98,100,101 = 790.00

Prune 5 crabapples #'s 102,103,104,110 and 111 = 1,275.00

Total = 2,395.00

Neighborhood Park.

Prune 3 ash #'s 144, 145 and 146, and 1 crabapple #142 = 985.00

North side of N. Rampart range Rd

Prune 5 ash trees-#'s 153,157,159, 160 and 161

Cut to low stump 1 dead pine # 154 = 270.00 = 3,530.00

Sports complex east Pkg lot

Cut to low stumps the following dead/declining trees.

2 hybrid elms #'s,385 and 386...2 locust #'s 388and 389 ..1 pear tree # 398 = 280.00

Prune 1 cottonwood # 383 = 390.00

Prune 2 ash trees-#'s,387 and 394 = 655.00

Prune 3 pear trees-#'s 391,398 and #399 = 465.00

Total = 1,790.00

Volley Ball area

Cut to low stumps 2 dead ash trees #'s 350 and 351 and 1 linden tree # 348 = 125.00

Natural prune 1 cottonwood # 346 = 390.00
Prune 1 cottonwood # 357 = 490.00
8 Ash trees #'s 349, 358, 359, 365, 366 and 364 = 2,230.00
2 maple trees- #'s 355 and 354 = 690.00
1 locust #352 = 530.00
Total = 4,455.00

Basketball and skate park area
Prune 2 locust trees #'s 378 and 379 = 990.00
Prune Cottonwood # 374 = 1,440.00
Prune 1 ash tree # 372 = 70.00
Prune 2 crabapples #'s 369 and 370 = 540.00
Cut to low stump 1 dead Pine tree # 377 = 125.00
Cut to low stump 1 dead pine #344 = 120.00
Total = \$3,305.00

Tennis court area
Prune 3 ash trees-#'s 325,324,328, = 1,285.00
Prune 1 cottonwood # 327 = 1,480.00
Cut to low stump 1 dead pine tree # 326 = 55.00
Total = \$2,820.00

Village circle west
Prune 4 ash trees-#'s 165,166,167,168 = 1,490.00

Park on the west side of Village circle west
Cut to low stump 1 large declining cottonwood # 191 = 2,155.00
Prune 1 cottonwood # 184 = 580.00
Prune 8 ash trees #'s 188,189,190,197,199,201 and 202 = 4,695.00
Total = 7,430.00

SE corner of Village circle East and Rampart range rd
Prune 2 ash trees-#'s 472 and 473 = 575.00

Path running west of Village circle east
Prune 6 ash trees- #'s 477,478,479,480,512 and 511 = 6,090.00
Prune 2 maple trees-#'s 481 and 487 = 1,225.00
Prune 2 Cottonwoods-#'s 486 and 505 = 1,060.00
Cut to low stump 1 dead cottonwood # 485.00 = 590.00
Total = 8,965.00

Path to green belt (@ 7535 Bison Pl)
Prune 3 locusts #'s 684,687,688
Prune 1 hawthorn 3 # 685
Prune 1 Amur maple #686
Prune 1 cottonwood # 690
Cut to low stump 1 cottonwood # 689 = 480.00
Total = \$2,770.00

Path to green belt (@ 7635 Crystal lake Ct)
Prune 2 maples #'s 694 and 696
Prune 1 hawthorn # 695
Prune 3 crabapples-#'s 698,700 and 701
Prune 1 locust tree # 697
Total = 2,865.00

Village circle east
Prune 15 maple trees-#'s 537, 538,669, 570, 573,574,575,576,707, 709, 727,726,738,749,740 and = 2,535.00

Prune 18 ash trees-#'s 591,601,602,613,615,617,618,619 620,621,622,645,646,662,663,667,678 and 677 = 4,445.00
Prune 4 locust trees- #'s ,697,708, 750 and 751 = 1,585.00
Prune 2 cottonwoods-#'s 581 and 582 = 690.00
Cut to low stumps the following trees,
683...1 pine tree
655...1 Canadian cherry
#587...1 Maple tree
#538... one 12" dead maple
#532...one 3" dead maple
#530...one 3" dead maple
#528...one 3" dead maple

(the last 4 were observed today 7/24) removal total = 695.00
Total = \$9,950.00

Crystal lake area (We will need benches, covers unlocked and some stones moved for access)
Prune 4 ash trees #'s 710, 736,748,and 764.00 = 1,770.00
Prune 5 locust trees #'s 708,714,715, 750,751 = 2,295.00
Prune 2 cottonwoods-#'s 732 and 733 = 1,960.00
Prune 7 crabapples-#'s 730,731,734,735, 745,746, and 747= 1.360.00
Prune 6 large hawthorns-#'s 702,703,704, 729, 766,767 = 1,675.00
8 Canadian cherry trees-#'s 758,759,760,761,762,763, 752 and 756 = 985.00
Cut to low stumps the following trees.
#728> 1,2,3,5and 8
#724...Total = 415.00
Total = \$10,460.00

East of 7211 Bison
Prune 3 ash trees #'s 691,692 and 693 = 1,385.00

Marmot Park
Prune 3 locusts-#'s 775,776,777
Prune 2 maple trees-#'s 782,783, 788
Prune 1 boxelder # 785
Prune 1 plum tree # 789
Prune 1 hawthorn #790
Cut to low stumps: 1 elm#784, 2 box elders #'s786 and 787
Total = 1,980.00

Airplane park
Prune 2 ash trees #'s 795,797
Prune 1 crabapple # 796
Total = 915.00

Prune 2 ash trees #'s 814 and 815 = 855.00

Clean up all resulting debris
Total = \$69,210.00

Hazard: Deadwood
Hazard: Cracks
Hazard: Pedestrians
Hazard: Slope
Obstacle: Busy Street
Obstacle: Narrow Roadway
Obstacle: Pond
Obstacle: Rocks

General Tree Care \$71,978.00

TOTAL

General Tree Care \$69,210.00
Fuel Surcharge \$2,768.00

Note: Included in this program is 1 service for a total of \$71,978.00.

OUR BRAND PROMISE

We are committed to your complete satisfaction. Should anything not be to your liking please let us know right away so we can make it right.

Fully Licensed & Insured

Tree Care Industry Accredited



From: [Dale Draper](#)
To: [Peggy Ripko](#); [Tom Riley](#); [Cory France](#)
Subject: RE: Rox meeting enclosure
Date: Monday, August 14, 2023 11:26:52 AM
Attachments: [image001.png](#)

Good Morning,

Below is the most recent activity since the last meeting.

General Maintenance-

Weekly maintenance has been performed on the following days:

- a. 07/13
- b. 07/17- Weeds
- c. 07/20
- d. 07/24- Weeds
- e. 07/27
- f. 07/31- Weeds
- g. 08/03
- h. 08/08- Weeds
- i. 08/10

Irrigation-

Onsite Checks:

- a. 07/11
- b. 07/14
- c. 07/17
- d. 07/18
- e. 07/21
- f. 07/25
- g. 07/28
- h. 07/31
- i. 08/01
- j. 08/07
- k. 08/08
- l. 08/11

Additional work/visits:

- a. 07/12 Worked approved by Mark remove the water from the 6" mainline with 2 pumps digging through the mainline in new construction on the north side of Waterton and rampart dig uncover mainline 3" drain mainline for tomorrow cut and move mainline so it does not hinder construction, retaining wall. Mark mainline in purple paint from far West side of retaining wall all the way to Rampart Rd.
- b. 07/13 Finished digging up mainline 3" on Waterton for retaining wall, cut mainline and installed 3" cap at the tee heading north. Replaced 6" gasket on coupler for mainline 6".. X1 PVC Cap 3" SxS

- c. 07/17 mainline repair is completed will backfill tomorrow Open the water pump Checked rampart rd. Repair Lt in the rampart range and village circle east car ran over heads see pictures X8 H PRS40-6" X28 Nz U10H
- d. 07/17 Roxborough emergency call T&M Irrigation Emai from Marc about head shooting straight up by softball field. X2 stuck valves turned off at ball valve
- e. 07/18 Roxborough added extra bag of concrete by mainline and backfill the mainline 6". Cleaned X2 stuck valves by softball field, back up and running now Check the clock north west location Watertown and Liverpool by park X4 H 1806 X4 Nz U15h North east Watertown and cavaletti by play ground X2 Rotor PGJ-6"
- f. 07/25 Village circle east and Elk circle. X5 H 1806 X5 Nz U15 sst X10 fittings swing pipe X5' swing pipe Village circle east and marmot Ridge cir. X2 Rot. I-20-6
- g. 07/31 In the softball field Clean the valve stuck for rocks, all zones working now. X9 valve stuck
- h. 08/01 Park Béisbol clean the Lt. X15 Rot. I-25-6" X1 solenoid hunter Play ground Liverpool cir. and cavaletti dr. X2 clock NODE 100 X4 battery 9vlt X4 dbry wire connect king X2 solenoid latching Rampart range and village circle east Repair one Lt. Drip line X1 coupling insert 0.75" X4 pinch clamps 0.75" Village circle east and lark way X1 clock NODE 100 X1 solenoid latching X2 dbry wire connect king X2 battery 9vlt Village circle east and crystal lake X3 clock NODE 100 X6 Battery 9vlt X6 dbry wire connect king X3 solenoid latching X3 H 1806 X3 Nz U15h
- i. 08/07 Check, found broken mainline off of Village Circle East, turned off the pump. Need to have 811 for locations the power electric & gas. The problem is in the big box electric in this area. reprogrammed x2 dead nodes. And check different areas for work orders is stuck water for no good drainage from houses. X4 battery 9vlt X4 dbry wire connect king For clock NODE in play ground area.
- j. 08/08 repair mainline broken in this area Only dig mainline 4"- Still waiting for locates.
- k. 08/14 Mainline repair

Site Policing-

1. Trash, Dog Stations, etc.
 - a. 07/10
 - b. 07/13
 - c. 07/17
 - d. 07/20
 - e. 07/24
 - f. 07/27
 - g. 07/31
 - h. 08/03
 - i. 08/08
 - j. 08/10
2. Tennis & Basketball Court Maintenance, Volleyball Courts Maintenance, Skate Park Maintenance, Softball Field Grooming, Trash Pick Up -Includes - Pond Edges.
 - a. 07/10
 - b. 07/17
 - c. 07/24
 - d. 07/31

e. 08/08

Additional Site Updates-

Softball Field Striping- 07/10, 08/10

Native Beauty Bands- 07/13, 07/20 Upcoming 08/22

Graffiti Removal- 07/31, 08/01

Project Updates-

Removing rusted edging- Ongoing

Conversion of purple lids- Ongoing

Weeds- Ongoing

Review of Upcoming/Open Scheduled Items-

Enhancement- Xeric conversions- Open

Proposal for Softball Field

Dead trees- Need approval to remove these at the established T&M rates. We will only flush cut these to ground level and haul off. Doesn't include stump grinding.

No Follow up regarding the area by Red Mesa/VCW that was requested to be mowed but is not in the previously discussed scope of work.

Let me know if you have any additional questions.

Thanks!

Dale Draper | Senior Account Manager
SLM Certified, QWEL



7121 Julian St, Westminster, CO 80030

303.304.2937 – Mobile

DaleD@CDI-Services.com

CDI-Services.com / Naturesworkforce.com

AFTER HOURS IRRIGATION EMERGENCY,
PLEASE CALL [303-358-0498](tel:303-358-0498)

Confidentiality Note: This email may contain confidential and/or private information. If you received this email in error please delete and notify sender.

From: Peggy Ripko <pripko@sdmsi.com>

Sent: Friday, August 11, 2023 12:17 PM

To: Dale Draper <DaleD@cdi-services.com>; Tom Riley <TomR@cdi-services.com>; Cory France <CoryF@cdi-services.com>

Subject: Rox meeting enclosure

Importance: High

Can you get the report over to me asap?

Peggy Ripko

District Manager & Community Management Division Manager

Special District Management Services, Inc.

141 Union Boulevard, Suite 150

Lakewood, CO 80228-1898

pripko@sdmsi.com

Phone: 303-987-0835

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3:47 PM
08/07/23

Roxborough Village Metro District
A/P Aging Detail
As of July 31, 2023

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
Current							
07/31/2023	SALES000...	Foothills Park & Rec...	07/31/2023	-SPLIT-	July 2023 Resident ...		3,255.67
07/31/2023	223071251	Utility Notification C...	07/31/2023	-SPLIT-	RTL Transmissions		73.53
07/31/2023	INV-01847...	United Site Services	07/31/2023	-SPLIT-	July Services Liverp...		274.76
07/31/2023	INV-01848...	United Site Services	07/31/2023	-SPLIT-	July Services Ramp...		267.79
07/31/2023	126438	Special District Man...	07/31/2023	-SPLIT-	July 2023 District M...		11,479.03
07/31/2023	2010267	Consolidated Divisio...	08/15/2023	-SPLIT-	July Landscape Mai...		17,133.54
07/31/2023	28120	Diversified Undergro...	08/30/2023	-SPLIT-	July Utility Locates		500.00
07/31/2023	3599	ARK Ecological Ser...	08/30/2023	-SPLIT-	Invoice Period May ...		20,942.10
07/31/2023	5748	Gemsbok Consultin...	09/14/2023	-SPLIT-	July 2023		5,201.25
Total Current							59,127.67
1 - 45							
06/30/2023	INV-01769...	United Site Services	06/30/2023	-SPLIT-	June Services Ram...	31	330.43
06/30/2023	INV-01769...	United Site Services	06/30/2023	-SPLIT-	June Services Liver...	31	274.76
06/24/2023	2009927	Consolidated Divisio...	07/09/2023	-SPLIT-	T&M June 18 - June...	22	1,266.91
06/30/2023	2009977	Consolidated Divisio...	07/15/2023	-SPLIT-	T&M June 25 throu...	16	11,744.29
07/08/2023		CORE Electric Coop...	07/18/2023	51050 · Utilities Expense		13	1,688.58
07/08/2023	2010098	Consolidated Divisio...	07/23/2023	-SPLIT-	T&M July 2 - July 8	8	1,210.99
Total 1 - 45							16,515.96
46 - 90							
04/30/2023	2009082	Consolidated Divisio...	05/15/2023	-SPLIT-	April T&M	77	4,807.12
05/13/2023	2009323	Consolidated Divisio...	05/28/2023	-SPLIT-	T&M May 7 through...	64	927.43
05/26/2023	1076676	Mission Communica...	06/05/2023	-SPLIT-	Annual Service	56	371.40
05/27/2023	2009522	Consolidated Divisio...	06/11/2023	-SPLIT-	T&M May 21 - May 27	50	3,191.54
Total 46 - 90							9,297.49
> 90							
08/18/2022	1068174	Mission Communica...	08/28/2022	64030 · Irrigation Expe...		337	359.40
10/31/2022	26607	Diversified Undergro...	11/30/2022	51050 · Utilities Expense	10/1-10/31/2022	243	3,735.00
11/30/2022	26763	Diversified Undergro...	12/30/2022	62020 · Utility Locate		213	1,060.00
Total > 90							5,154.40
TOTAL							90,095.52

Roxborough Village Metro District

Claims by Vendor Detail

July 2023

Type	Date	Num	Memo	Account	Original Amount	Balance
Bill.com LLC						
Bill	07/06/2023	23070061997	Billing Period 06/05/2023-07/04/2023	52040 · Software & Online Subscr...	412.41	412.41
Bill	07/06/2023	23070061997	Billing Period 06/05/2023-07/04/2023	52040 · Software & Online Subscr...	72.78	485.19
Bill	07/06/2023	23070061997	Billing Period 06/05/2023-07/04/2023	52040 · Software & Online Subscr...	20.22	505.41
Total Bill.com LLC						505.41
Colorado Community Media						
Bill	07/31/2023	78949	Legal: Call for Nominations	51010 · Communication / Website...	25.26	25.26
Bill	07/31/2023	78949	Legal: Call for Nominations	51010 · Communication / Website...	4.46	29.72
Bill	07/31/2023	78949	Legal: Call for Nominations	51010 · Communication / Website...	1.24	30.96
Total Colorado Community Media						30.96
Consolidated Divisions Inc						
Bill	07/11/2023	2009704	T&M June 5 - June 10	65030 · Graffiti Removal /Vandal...	1,262.73	1,262.73
Bill	07/11/2023	2009704	T&M June 5 - June 10	65030 · Graffiti Removal /Vandal...	222.83	1,485.56
Bill	07/11/2023	2009855	T&M June 11 - June 17	64030 · Irrigation Expense	1,088.00	2,573.56
Bill	07/11/2023	2009855	T&M June 11 - June 17	64030 · Irrigation Expense	192.00	2,765.56
Bill	07/11/2023	2009786	June Landscape Maintenance	64040 · Landscape Contract	14,563.51	17,329.07
Bill	07/11/2023	2009786	June Landscape Maintenance	64040 · Landscape Contract	2,570.03	19,899.10
Bill	07/18/2023	2009726	June Backflow Test	64030 · Irrigation Expense	382.50	20,281.60
Bill	07/18/2023	2009726	June Backflow Test	64030 · Irrigation Expense	67.50	20,349.10
Bill	07/24/2023	2009998	T&M June 25 through June 30	64010 · Landscape Repairs and ...	254.15	20,603.25
Bill	07/24/2023	2009998	T&M June 25 through June 30	64010 · Landscape Repairs and ...	44.85	20,648.10
Total Consolidated Divisions Inc						20,648.10
CORE Electric Cooperative						
Bill	07/11/2023			51050 · Utilities Expense	1,036.74	1,036.74
Total CORE Electric Cooperative						1,036.74
Foothills Park & Recreation District						
Bill	07/18/2023	SALES000000034930	June 2023 Resident Use	68010 · Foothills Park & Rec Fees	1,402.84	1,402.84
Bill	07/18/2023	SALES000000034930	June 2023 Resident Use	68010 · Foothills Park & Rec Fees	247.56	1,650.40
Total Foothills Park & Recreation District						1,650.40
Gemsbok Consulting Inc.						
Bill	07/18/2023	5723	June 2023	57030 · Accounting Services	6,457.62	6,457.62
Bill	07/18/2023	5723	June 2023	57030 · Accounting Services	2,574.58	9,032.20
Bill	07/18/2023	5723	June 2023	57030 · Accounting Services	316.55	9,348.75
Total Gemsbok Consulting Inc.						9,348.75
Ireland Stapleton Pryor & Pascoe PC						
Bill	07/24/2023	147911	Billed Through 06/30/2023	57020 · Legal Expenses	3,805.30	3,805.30
Bill	07/24/2023	147911	Billed Through 06/30/2023	57020 · Legal Expenses	2,867.61	6,672.91
Bill	07/24/2023	147911	Billed Through 06/30/2023	57020 · Legal Expenses	373.09	7,046.00
Bill	07/24/2023	147911	Billed Through 06/30/2023	80000 · Capital Expenses	2,281.15	9,327.15
Total Ireland Stapleton Pryor & Pascoe PC						9,327.15
JPL Cares, Inc.						
Bill	07/11/2023	29781		80060 · Plant Nursery	4,319.00	4,319.00
Total JPL Cares, Inc.						4,319.00
Patriot Pest Control						
Bill	07/18/2023	967264	July Mosquito Control Service	68020 · Mosquito Control Expense	1,955.00	1,955.00
Bill	07/18/2023	967264	July Mosquito Control Service	68020 · Mosquito Control Expense	345.00	2,300.00
Total Patriot Pest Control						2,300.00
QuickBooks Payroll Service						
Liability Che...	07/28/2023		Fee for 3 direct deposit(s) at \$1.75 each	54000 · Payroll Expenses	5.25	5.25
Total QuickBooks Payroll Service						5.25
Roxborough Water & Sanitation District						
Bill	07/15/2023		Service Period 5/25/23 - 6/24/23 Marmot Ridge Cir	68025 · Water Expense	1,721.50	1,721.50
Bill	07/15/2023		Service Period 5/25/23 - 6/24/23 Mule Deer Pl	68025 · Water Expense	295.75	2,017.25
Bill	07/15/2023		Service Period 5/25/23 - 6/24/23 Elk Mtn Cir	68025 · Water Expense	212.50	2,229.75
Bill	07/15/2023		Service Period 5/25/23 - 6/24/23 Rampart Range	68025 · Water Expense	114.50	2,344.25
Bill	07/15/2023		Billing Period 06/01/23 to 06/30/23	68025 · Water Expense	747.70	3,091.95
Bill	07/15/2023		Billing Period 06/01/23 to 06/30/23	68025 · Water Expense	131.96	3,223.91
Total Roxborough Water & Sanitation District						3,223.91
Special District Management Services, Inc						
Bill	07/24/2023	125914	June 2023 District Management Fees	57040 · District Management	12,286.81	12,286.81
Bill	07/24/2023	125914	June 2023 District Management Fees	57040 · District Management	2,431.79	14,718.60
Bill	07/24/2023	125914	June 2023 District Management Fees	57040 · District Management	613.27	15,331.87
Total Special District Management Services, Inc						15,331.87
Utility Notification Center of Colorado						
Bill	07/18/2023	223061275	RTL Transmissions	62020 · Utility Locate	91.01	91.01
Bill	07/18/2023	223061275	RTL Transmissions	62020 · Utility Locate	16.06	107.07
Total Utility Notification Center of Colorado						107.07

1:56 PM

08/07/23

Cash Basis

Roxborough Village Metro District

Claims by Vendor Detail

July 2023

Type	Date	Num	Memo	Account	Original Amount	Balance
Xcel Energy Bill	07/28/2023	July Statement	July Statement	51050 · Utilities Expense	4.39	4.39
Total Xcel Energy						4.39
TOTAL						67,839.00

Roxborough Village Metro District
Payroll Detail
July 2023

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
BOD Compensation						
DD1031	07/31/2023	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1032	07/31/2023	Mathew Hart	BOD Compensation	Paycheck	0.00	200.00
DD1033	07/31/2023	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	600.00
TOTAL					0.00	600.00

Roxborough Village Metro District

Executive Summary

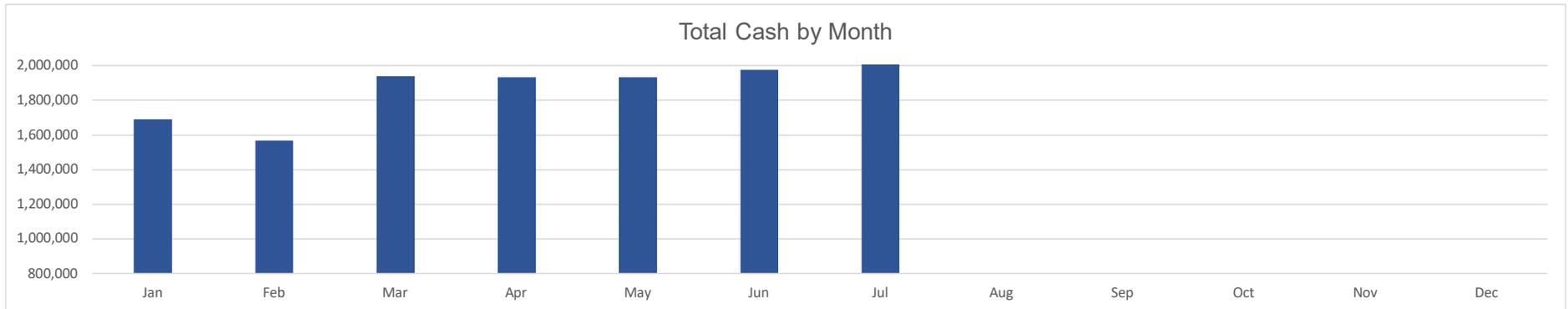
As of July 31, 2023

Summary

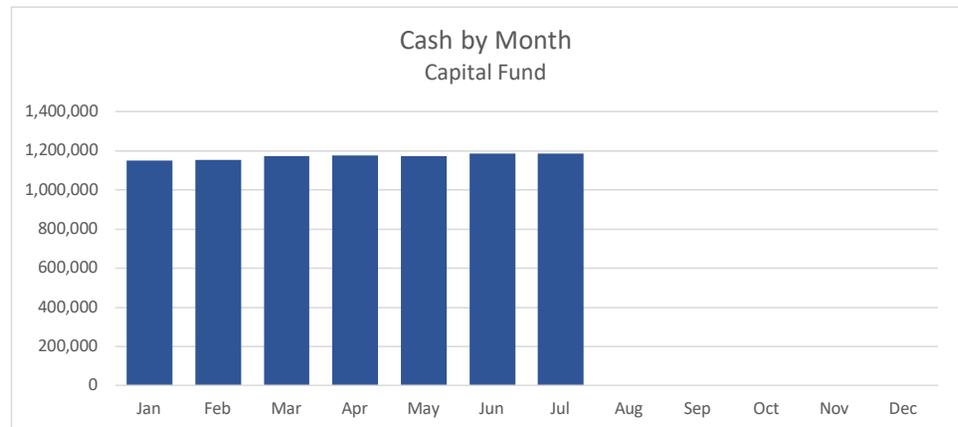
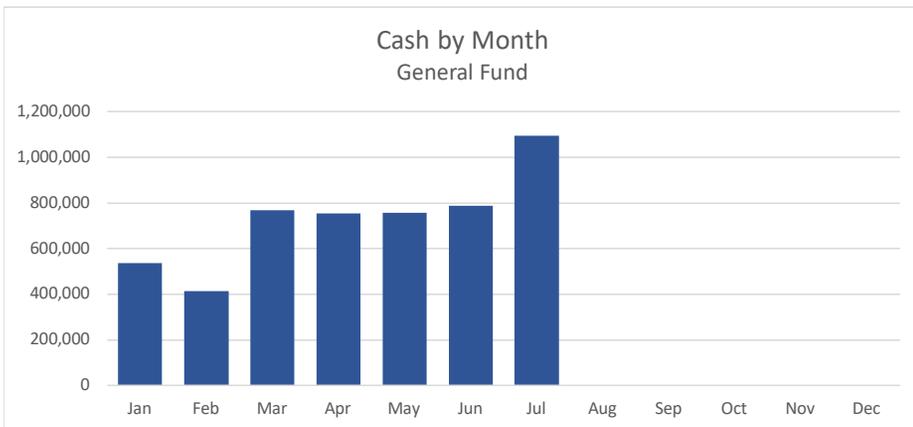
The District received a Property Tax and Specific Ownership Tax payment totaling \$370,800.00 in July. There was a landscape weed control invoice received for the service periods of May through July. This has been allocated evenly across those months. Gemsbok has made the requested modifications to the 10-Year Model. There is some functionality with regard to Proposition HH, however more adjustments may need to be made.

Key Performance Metrics

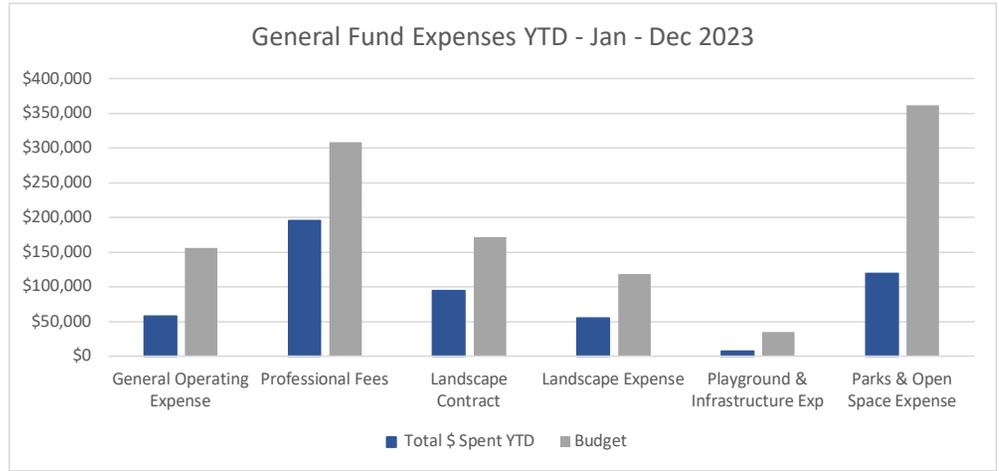
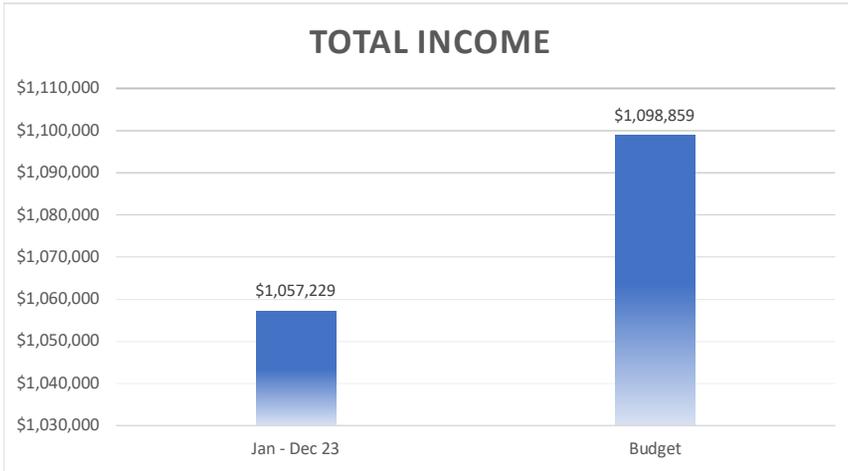
Cash Position



The audit extension was approved. The District's new audit deadline for the 2022 calendar year is September 30, 2023. The District has received almost 100% of its budgeted revenue. We can expect all future property and specific ownership tax payments to be relatively small in comparison to those received to date, and to receive two more Conservation Trust Fund distributions in September and December.

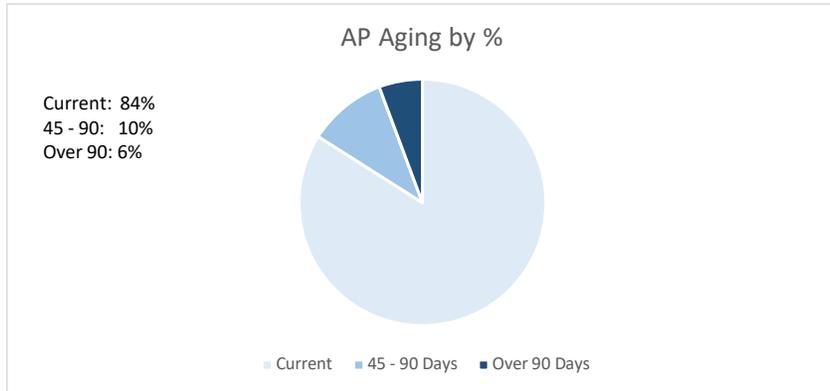


Income & Expenses



Financials were prepared before receiving July's legal invoice. A place holder of \$7,000 was used and will be updated when the actual invoice is received. We will continue to monitor expense trends for 2023 as well as in comparison to historical years.

Accounts Payable

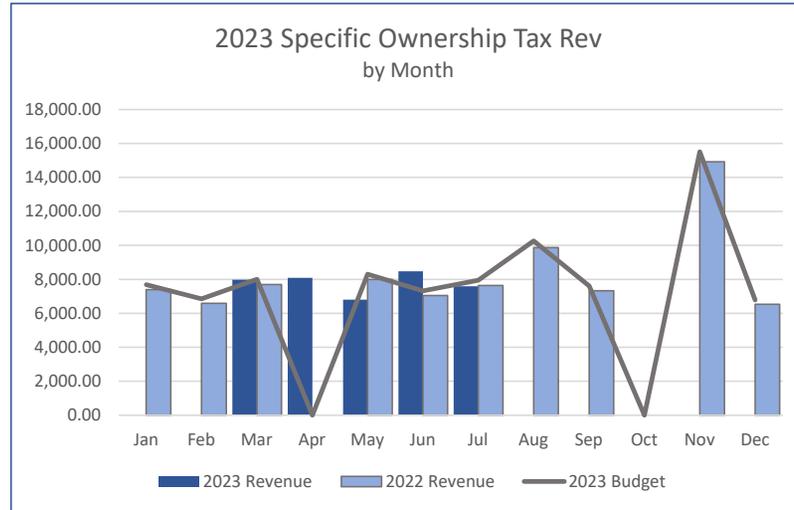
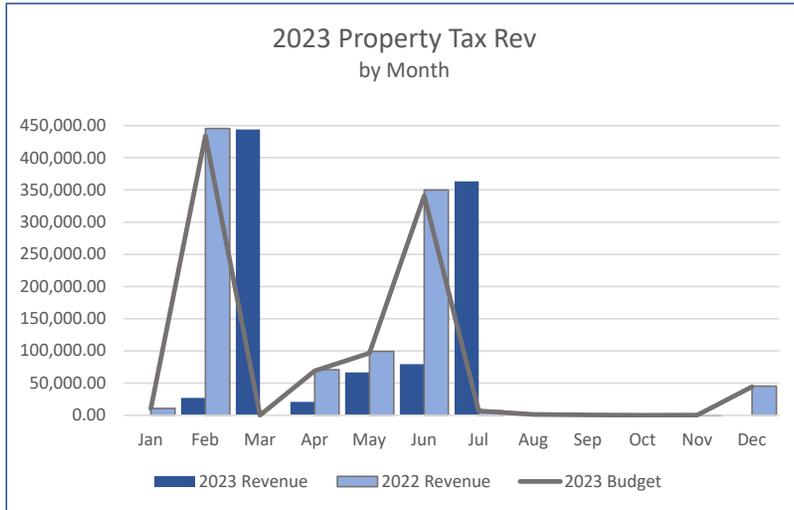


Based on the current reporting, 10% of Accounts Payable are over 45 days past due which is down from last months 15%. The total value of the past due bills through July are \$90,096.00. The value of the current bills are \$59,128.00. We will continue to work with the board to provide transparency on all district bills received.

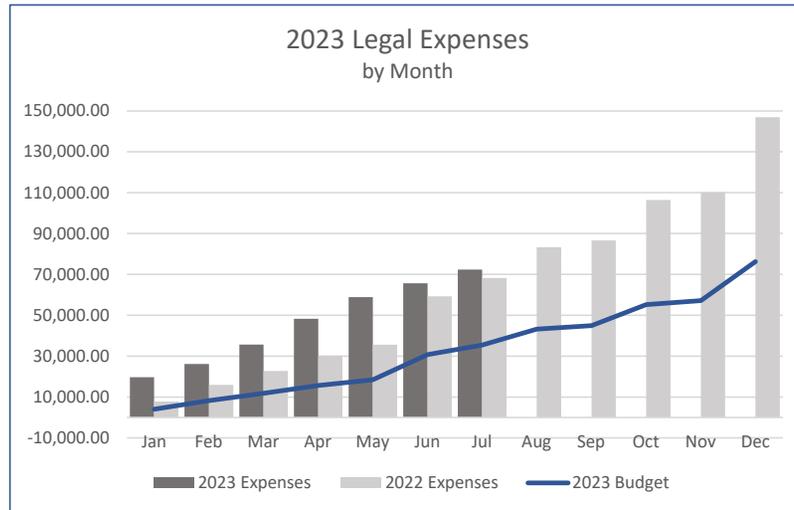
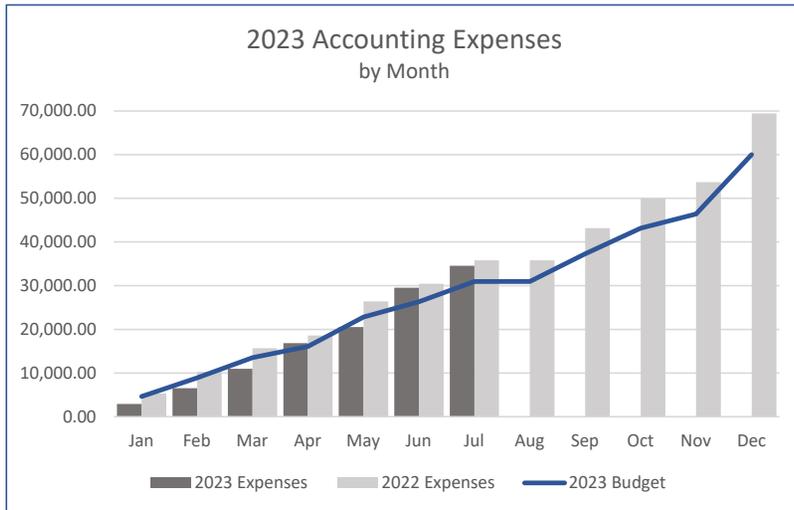
Revenue and Expense Trends by Type

As of July 31, 2023

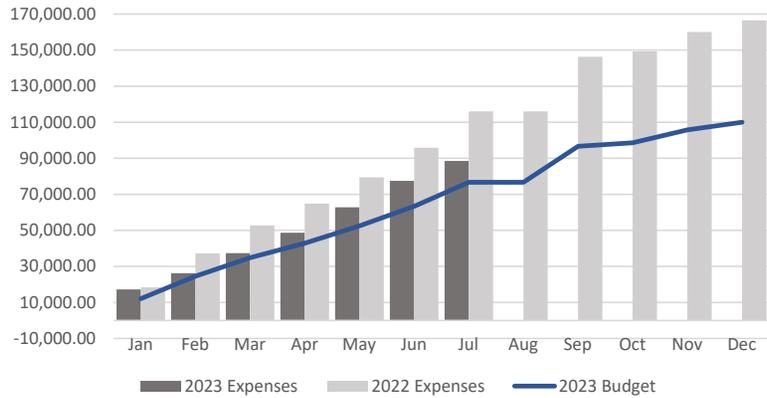
Revenue



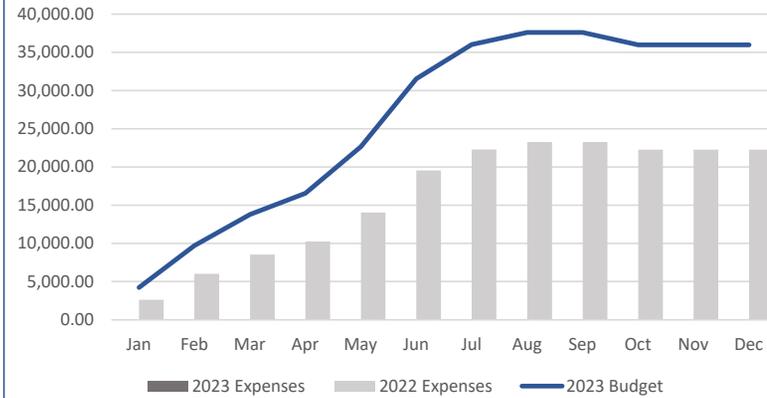
Expenses



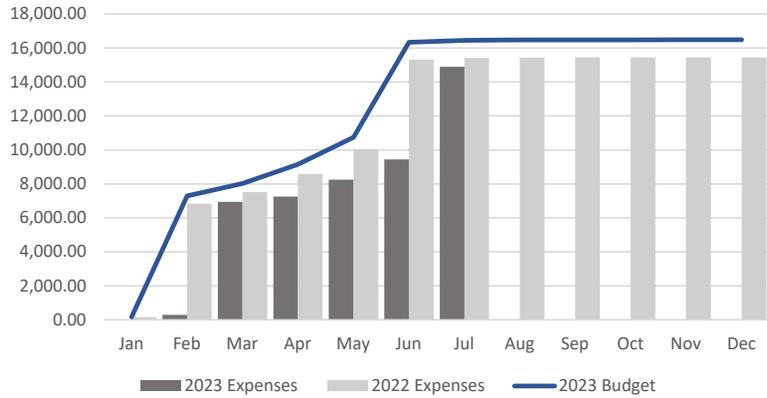
2023 District Mgmt. Expenses
by Month



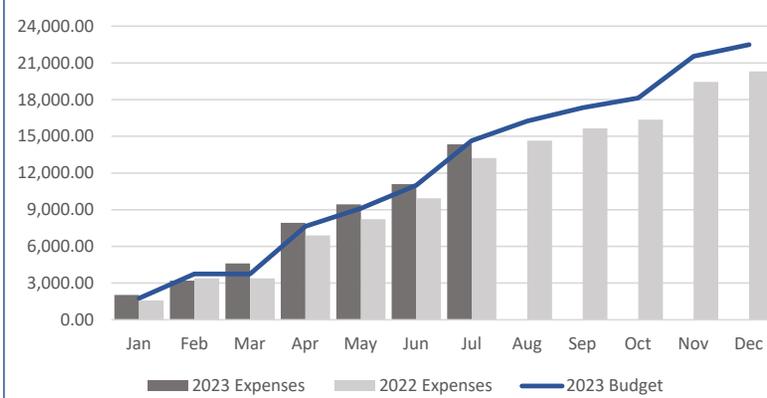
2023 Engineering Expenses
by Month



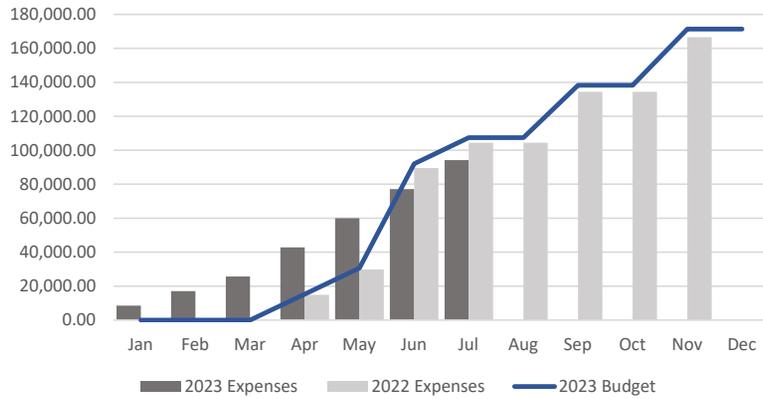
2023 County Treasurer Expenses
by Month



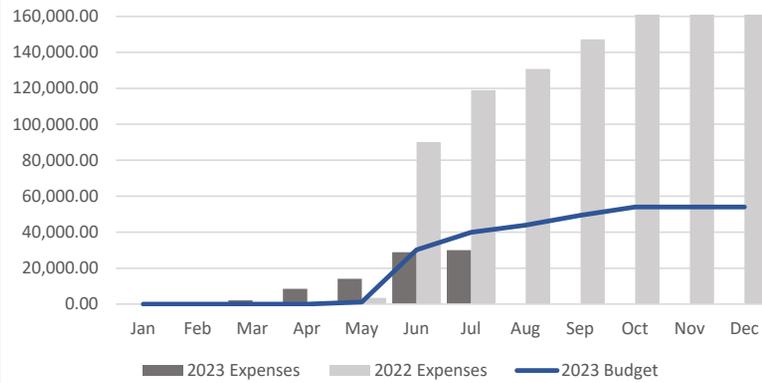
2023 Foothills Park & Rec Expenses
by Month



2023 Landscape Contract Expenses
by Month



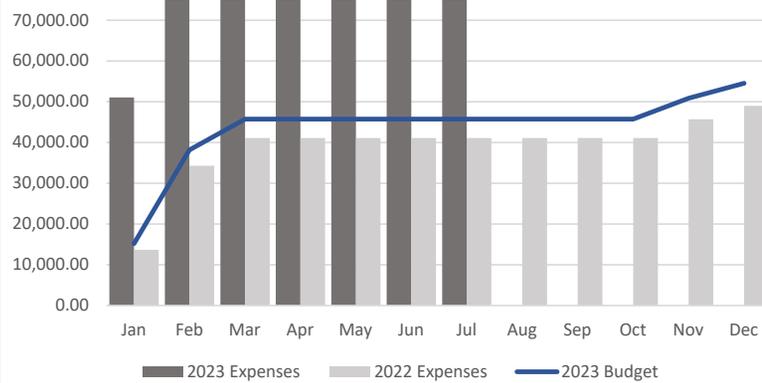
2023 Irrigation Expenses
by Month



2023 Landscape Repairs & Maint. Expenses
by Month

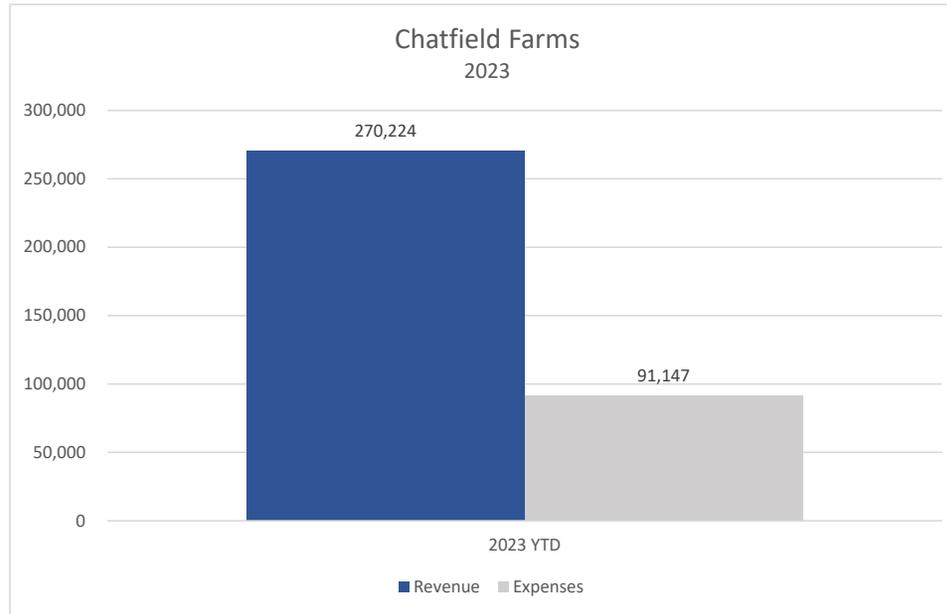


2023 Snow Removal Expenses
by Month



Chatfield Farms Revenue vs. Expenses

Per the Chatfield Farms Reimbursement Agreement, Chatfield Farms revenue cannot exceed expenses. Below is an annual revenue vs. expense tracker which will be updated monthly to track where Chatfield Farms stands in regard to the threshold.



Roxborough Village Metro District
Balance Sheet by Class
As of July 31, 2023

3:43 PM
08/07/2023
Accrual Basis

	100-General Fund	200 - Capital Project Fund	300 - Debt Service Fund	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
10100 · General Operating Acct	390,691.82	-346,440.96	0.00	44,250.86
10500 · ColoTrust Funds	705,940.74	1,532,902.03	220.35	2,239,063.12
Total Checking/Savings	1,096,632.56	1,186,461.07	220.35	2,283,313.98
Other Current Assets				
13000 · Due from Capital Projects Fund	230.59	0.00	0.00	230.59
14010 · Prepaid Expense	16,318.50	0.00	0.00	16,318.50
14020 · Taxes Receivable	1,029,247.00	0.00	0.00	1,029,247.00
15000 · Bond Fund 1993 A&B	0.00	0.00	10.24	10.24
Total Other Current Assets	1,045,796.09	0.00	10.24	1,045,806.33
Total Current Assets	2,142,428.65	1,186,461.07	230.59	3,329,120.31
TOTAL ASSETS	2,142,428.65	1,186,461.07	230.59	3,329,120.31
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	71,804.02	18,291.50	0.00	90,095.52
Total Accounts Payable	71,804.02	18,291.50	0.00	90,095.52
Other Current Liabilities				
20011 · Accrued Expenses	6,720.00	280.00	0.00	7,000.00
22000 · Payroll Liabilities				
20210 · Federal Tax	1.80	0.00	0.00	1.80
20240 · State Tax	6.00	0.00	0.00	6.00
Total 22000 · Payroll Liabilities	7.80	0.00	0.00	7.80
23010 · Deferred Revenue-Taxes	1,029,247.00	0.00	0.00	1,029,247.00
24100 · Due to Capital Improvement Fund	0.00	0.00	230.59	230.59
Total Other Current Liabilities	1,035,974.80	280.00	230.59	1,036,485.39
Total Current Liabilities	1,107,778.82	18,571.50	230.59	1,126,580.91
Total Liabilities	1,107,778.82	18,571.50	230.59	1,126,580.91
Equity				
32001 · Retained Earnings	-17,396.07	-267,397.07	0.00	-284,793.14
34000 · Restricted Net Assets				
34010 · Nonspendable	502.00	0.00	0.00	502.00
34020 · Restricted	0.00	1,396,352.55	0.00	1,396,352.55
34040 · Assigned	124,413.00	0.00	0.00	124,413.00
34050 · Emergency Reserve 3%	34,200.00	0.00	0.00	34,200.00
Total 34000 · Restricted Net Assets	159,115.00	1,396,352.55	0.00	1,555,467.55
39000 · Unrestricted Net Assets	364,098.07	0.00	0.00	364,098.07
Net Income	528,832.83	38,934.09	0.00	567,766.92
Total Equity	1,034,649.83	1,167,889.57	0.00	2,202,539.40
TOTAL LIABILITIES & EQUITY	2,142,428.65	1,186,461.07	230.59	3,329,120.31
UNBALANCED CLASSES	0.00	0.00	0.00	0.00

Roxborough Village Metro District Profit & Loss Budget vs. Actual

January through July 2023

	Jan - Jul 23	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	38,942	86,294	(47,352)	45%
41020 · Property Tax	1,000,780	1,003,565	(2,785)	100%
41040 · Prior Year Tax	(9)			
41045 · Property Tax Interest	156			
41000 · Property Tax Income - Other	0	0	0	0%
Total 41000 · Property Tax Income	1,039,869	1,089,859	(49,990)	95%
43000 · Park and Field Income				
43010 · Sports Field Fees	2,200	2,000	200	110%
Total 43000 · Park and Field Income	2,200	2,000	200	110%
46000 · Interest Income				
46010 · General Bank Account Interest	54,144			
46000 · Interest Income - Other	0	20,000	(20,000)	0%
Total 46000 · Interest Income	54,144	20,000	34,144	271%
48000 · CTF/Lottery Income	26,088	44,000	(17,912)	59%
49000 · Miscellaneous Income				
49020 · Refunds	0	3,000	(3,000)	0%
49000 · Miscellaneous Income - Other	0	2,000	(2,000)	0%
Total 49000 · Miscellaneous Income	0	5,000	(5,000)	0%
Total Income	1,122,301	1,160,859	(38,558)	97%
Gross Profit	1,122,301	1,160,859	(38,558)	97%
Expense				
50000 · Treasurer Fees	14,894	16,483	(1,589)	90%
51000 · General Overhead				
51005 · Dues & Subscriptions	0	1,526	(1,526)	0%
51010 · Communication / Website Expense	426	2,180	(1,754)	20%
51015 · Postage & Shipping	0	0	0	0%
51030 · Security Expense	0	239	(239)	0%
51050 · Utilities Expense	8,323	23,112	(14,789)	36%
51060 · District Functions/Events	47	0	47	100%
Total 51000 · General Overhead	8,797	27,057	(18,260)	33%
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	3,085	425	2,660	726%
52000 · Computer & Software Expenses - Other	0	0	0	0%
Total 52000 · Computer & Software Expenses	3,085	425	2,660	726%
52500 · Insurance Expense				
52550 · General Insurance	23,386	34,880	(11,494)	67%
52500 · Insurance Expense - Other	0	0	0	0%
Total 52500 · Insurance Expense	23,386	34,880	(11,494)	67%
52600 · Election Expense	0	45,000	(45,000)	0%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	5,100	8,720	(3,620)	58%
Total 53000 · Board of Director's Expense	5,100	8,720	(3,620)	58%
53500 · Community Relations Exp.				
53520 · Newsletter Expense	0	4,360	(4,360)	0%
Total 53500 · Community Relations Exp.	0	4,360	(4,360)	0%
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	390	1,274	(884)	31%
54000 · Payroll Expenses - Other	44			
Total 54000 · Payroll Expenses	434	1,274	(840)	34%

Roxborough Village Metro District Profit & Loss Budget vs. Actual

January through July 2023

	Jan - Jul 23	Budget	Budget Variance	% of Budget
57000 · Professional Services Fees				
57010 · Auditing	0	6,540	(6,540)	0%
57020 · Legal Expenses	75,437	103,550	(28,113)	73%
57030 · Accounting Services	35,769	63,815	(28,046)	56%
57040 · District Management	92,159	162,102	(69,943)	57%
57050 · Engineering Expense	0	35,970	(35,970)	0%
57070 · Master Plan Fee	0	74,500	(74,500)	0%
57085 · Paying Agent Fees	0	0	0	0%
Total 57000 · Professional Services Fees	203,366	446,477	(243,111)	46%
57500 · Misc & Petty Cash Expense	0	0	0	0%
61000 · Miscellaneous Expense	0	1,635	(1,635)	0%
61500 · Reimbursed Expenditures	0	0	0	0%
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	977	13,000	(12,023)	8%
62020 · Utility Locate	1,846	4,000	(2,154)	46%
Total 62000 · Repairs and Maintenance	2,823	17,000	(14,177)	17%
64000 · Landscape Expenses				
64010 · Landscape Repairs and Maint	3,950	43,350	(39,400)	9%
64020 · Landscape Weed Control Expense	20,942	48,000	(27,058)	44%
64030 · Irrigation Expense	30,085	53,995	(23,910)	56%
64040 · Landscape Contract	94,234	171,335	(77,101)	55%
Total 64000 · Landscape Expenses	149,212	316,680	(167,468)	47%
65000 · Playground & Infrastructure Exp				
65010 · Playground Repairs and Maint	0	16,350	(16,350)	0%
65030 · Graffiti Removal /Vandalism Exp	6,888	3,815	3,073	181%
65040 · Skate Park Maintenance	0	15,000	(15,000)	0%
Total 65000 · Playground & Infrastructure Exp	6,888	35,165	(28,277)	20%
68000 · Parks & Open Space Expense				
68010 · Foothills Park & Rec Fees	14,353	22,500	(8,147)	64%
68020 · Mosquito Control Expense	8,600	10,000	(1,400)	86%
68025 · Water Expense	11,671			
68030 · Seasonal Lighting Expense	0	15,260	(15,260)	0%
68045 · Tree Care Expense	0	82,000	(82,000)	0%
68050 · Portable Restroom Exp.	3,499	7,630	(4,131)	46%
68065 · Water Rights Expense	0	125,350	(125,350)	0%
68070 · Snow Removal Expense	81,290	54,500	26,790	149%
68080 · Algae Control Exp.	0	5,450	(5,450)	0%
68085 · Annual Trails Maintenance	0	114,450	(114,450)	0%
68090 · Pond Maintenance	0	5,509	(5,509)	0%
68095 · Open Space Maintenances / Fire	0	27,250	(27,250)	0%
Total 68000 · Parks & Open Space Expense	119,414	469,899	(350,485)	25%
68500 · Park & Recreation Events				
68540 · Community Service Events	0	1,700	(1,700)	0%
Total 68500 · Park & Recreation Events	0	1,700	(1,700)	0%
70000 · Bond Interest & Principal Exp.				
70010 · Bond Interest - Series 1993	0	0	0	0%
70020 · Bond Principal - Series 1993	0	0	0	0%
70110 · Bond Interest - Series 2014	0	0	0	0%
70120 · Bond Principal - Series 2014	0	0	0	0%
Total 70000 · Bond Interest & Principal Exp.	0	0	0	0%
80000 · Capital Expenses				
80020 · Irrigation Improvements	0	100,000	(100,000)	0%
80030 · Spillway / Embankment Cost	0	0	0	0%
80060 · Plant Nursery	11,930	10,000	1,930	119%
80070 · New Playground	0	350,000	(350,000)	0%
80000 · Capital Expenses - Other	5,206	0	5,206	100%
Total 80000 · Capital Expenses	17,136	460,000	(442,864)	4%
99000 · Contingency	0	113,852	(113,852)	0%
Total Expense	554,534	2,000,607	(1,446,073)	28%
Net Ordinary Income	567,767	(839,748)	1,407,515	(68)%

**Roxborough Village Metro District
Profit & Loss Budget vs. Actual**

January through July 2023

	Jan - Jul 23	Budget	Budget Variance	% of Budget
Other Income/Expense				
Other Expense				
78500 · Reserve Expense	0	0	0	0%
99900 · Non-Operating Expense				
99960 · Transfers	0	0	0	0%
Total 99900 · Non-Operating Expense	0	0	0	0%
Total Other Expense	0	0	0	0%
Net Other Income	0	0	0	0%
Net Income	567,767	(839,748)	1,407,515	(68)%

Roxborough Village Metro District
Capital Fund Profit & Loss Budget vs. Actual

January through July 2023

	Jan - Jul 23	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income	0	0	0	0%
46000 · Interest Income	38,984	15,000	23,984	260%
48000 · CTF/Lottery Income	26,088	44,000	(17,912)	59%
49000 · Miscellaneous Income	0	3,000	(3,000)	0%
Total Income	<u>65,072</u>	<u>62,000</u>	<u>3,072</u>	<u>105%</u>
Gross Profit	65,072	62,000	3,072	105%
Expense				
51000 · General Overhead	17	0	17	100%
52000 · Computer & Software Expenses	123			
52500 · Insurance Expense	895			
54000 · Payroll Expenses	0	500	(500)	0%
57000 · Professional Services Fees	7,966	137,667	(129,701)	6%
61500 · Reimbursed Expenditures	0	0	0	0%
62000 · Repairs and Maintenance	0	2,100	(2,100)	0%
64000 · Landscape Expenses	0	27,000	(27,000)	0%
68000 · Parks & Open Space Expense	0	107,920	(107,920)	0%
80000 · Capital Expenses	17,136	460,000	(442,864)	4%
99000 · Contingency	0	60,713	(60,713)	0%
Total Expense	<u>26,138</u>	<u>795,900</u>	<u>(769,762)</u>	<u>3%</u>
Net Ordinary Income	<u>38,934</u>	<u>(733,900)</u>	<u>772,834</u>	<u>(5)%</u>
Net Income	<u><u>38,934</u></u>	<u><u>(733,900)</u></u>	<u><u>772,834</u></u>	<u><u>(5)%</u></u>

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual

January through July 2023

	Jan - Jul 23	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	38,942	86,294	(47,352)	45%
41020 · Property Tax	1,000,780	1,003,565	(2,785)	100%
41040 · Prior Year Tax	(9)			
41045 · Property Tax Interest	156			
Total 41000 · Property Tax Income	1,039,869	1,089,859	(49,990)	95%
43000 · Park and Field Income				
43010 · Sports Field Fees	2,200	2,000	200	110%
Total 43000 · Park and Field Income	2,200	2,000	200	110%
46000 · Interest Income				
46010 · General Bank Account Interest	15,160			
46000 · Interest Income - Other	0	5,000	(5,000)	0%
Total 46000 · Interest Income	15,160	5,000	10,160	303%
49000 · Miscellaneous Income	0	2,000	(2,000)	0%
Total Income	1,057,229	1,098,859	(41,630)	96%
Gross Profit	1,057,229	1,098,859	(41,630)	96%
Expense				
50000 · Treasurer Fees	14,894	16,483	(1,589)	90%
51000 · General Overhead				
51005 · Dues & Subscriptions	0	1,526	(1,526)	0%
51010 · Communication / Website Expense	409	2,180	(1,771)	19%
51015 · Postage & Shipping	0	0	0	0%
51030 · Security Expense	0	239	(239)	0%
51050 · Utilities Expense	8,323	23,112	(14,789)	36%
51060 · District Functions/Events	47	0	47	100%
Total 51000 · General Overhead	8,780	27,057	(18,277)	32%
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	2,962	425	2,537	697%
52000 · Computer & Software Expenses - Other	0	0	0	0%
Total 52000 · Computer & Software Expenses	2,962	425	2,537	697%
52500 · Insurance Expense				
52550 · General Insurance	22,491	34,880	(12,389)	64%
52500 · Insurance Expense - Other	0	0	0	0%
Total 52500 · Insurance Expense	22,491	34,880	(12,389)	64%
52600 · Election Expense	0	45,000	(45,000)	0%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	5,100	8,720	(3,620)	58%
Total 53000 · Board of Director's Expense	5,100	8,720	(3,620)	58%
53500 · Community Relations Exp.				
53520 · Newsletter Expense	0	4,360	(4,360)	0%
Total 53500 · Community Relations Exp.	0	4,360	(4,360)	0%
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	390	774	(384)	50%
54000 · Payroll Expenses - Other	44			
Total 54000 · Payroll Expenses	434	774	(340)	56%

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual

January through July 2023

	Jan - Jul 23	Budget	Budget Variance	% of Budget
57000 · Professional Services Fees				
57010 · Auditing	0	6,540	(6,540)	0%
57020 · Legal Expenses	72,329	76,300	(3,971)	95%
57030 · Accounting Services	34,549	60,000	(25,451)	58%
57040 · District Management	88,522	110,000	(21,478)	80%
57050 · Engineering Expense	0	35,970	(35,970)	0%
57070 · Master Plan Fee	0	20,000	(20,000)	0%
57085 · Paying Agent Fees	0	0	0	0%
Total 57000 · Professional Services Fees	195,400	308,810	(113,410)	63%
57500 · Misc & Petty Cash Expense	0	0	0	0%
61000 · Miscellaneous Expense	0	1,635	(1,635)	0%
61500 · Reimbursed Expenditures	0	0	0	0%
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	977	10,900	(9,923)	9%
62020 · Utility Locate	1,846	4,000	(2,154)	46%
Total 62000 · Repairs and Maintenance	2,823	14,900	(12,077)	19%
64000 · Landscape Expenses				
64010 · Landscape Repairs and Maint	3,950	16,350	(12,400)	24%
64020 · Landscape Weed Control Expense	20,942	48,000	(27,058)	44%
64030 · Irrigation Expense	30,085	53,995	(23,910)	56%
64040 · Landscape Contract	94,234	171,335	(77,101)	55%
Total 64000 · Landscape Expenses	149,212	289,680	(140,468)	52%
65000 · Playground & Infrastructure Exp				
65010 · Playground Repairs and Maint	0	16,350	(16,350)	0%
65030 · Graffiti Removal /Vandalism Exp	6,888	3,815	3,073	181%
65040 · Skate Park Maintenance	0	15,000	(15,000)	0%
Total 65000 · Playground & Infrastructure Exp	6,888	35,165	(28,277)	20%
68000 · Parks & Open Space Expense				
68010 · Foothills Park & Rec Fees	14,353	22,500	(8,147)	64%
68020 · Mosquito Control Expense	8,600	10,000	(1,400)	86%
68025 · Water Expense	11,671			
68030 · Seasonal Lighting Expense	0	15,260	(15,260)	0%
68045 · Tree Care Expense	0	70,000	(70,000)	0%
68050 · Portable Restroom Exp.	3,499	7,630	(4,131)	46%
68065 · Water Rights Expense	0	89,380	(89,380)	0%
68070 · Snow Removal Expense	81,290	54,500	26,790	149%
68080 · Algae Control Exp.	0	5,450	(5,450)	0%
68085 · Annual Trails Maintenance	0	54,500	(54,500)	0%
68090 · Pond Maintenance	0	5,509	(5,509)	0%
68095 · Open Space Maintenances / Fire	0	27,250	(27,250)	0%
Total 68000 · Parks & Open Space Expense	119,414	361,979	(242,565)	33%
68500 · Park & Recreation Events				
68540 · Community Service Events	0	1,700	(1,700)	0%
Total 68500 · Park & Recreation Events	0	1,700	(1,700)	0%
80000 · Capital Expenses	0	0	0	0%
99000 · Contingency	0	53,139	(53,139)	0%
Total Expense	528,397	1,204,707	(676,310)	44%
Net Ordinary Income	528,833	(105,848)	634,681	(500)%

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual

January through July 2023

	<u>Jan - Jul 23</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>% of Budget</u>
Other Income/Expense				
Other Expense				
78500 - Reserve Expense	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
Total Other Expense	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
Net Other Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
Net Income	<u>528,833</u>	<u>(105,848)</u>	<u>634,681</u>	<u>(500)%</u>

Roxborough Village Metro District
Chatfield Farms Profit & Loss Budget vs. Actual

January through July 2023

	Jan - Jul 23	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income	270,224	299,857	(29,633)	90%
Total Income	270,224	299,857	(29,633)	90%
Gross Profit	270,224	299,857	(29,633)	90%
Expense				
50000 · Treasurer Fees	2,234	4,394	(2,160)	51%
51000 · General Overhead	177	3,009	(2,832)	6%
52000 · Computer & Software Expenses	444			
52500 · Insurance Expense	3,374	5,232	(1,858)	64%
52600 · Election Expense	0	8,993	(8,993)	0%
53000 · Board of Director's Expense	0	1,308	(1,308)	0%
53500 · Community Relations Exp.	0	654	(654)	0%
54000 · Payroll Expenses	0	0	0	0%
57000 · Professional Services Fees	38,768	48,887	(10,119)	79%
61000 · Miscellaneous Expense	0	245	(245)	0%
62000 · Repairs and Maintenance	423	1,635	(1,212)	26%
64000 · Landscape Expenses	27,348	65,482	(38,134)	42%
65000 · Playground & Infrastructure Exp	1,033	1,390	(357)	74%
68000 · Parks & Open Space Expense	17,345	44,554	(27,209)	39%
68500 · Park & Recreation Events	0	255	(255)	0%
80000 · Capital Expenses	0	0	0	0%
99000 · Contingency	0	1,594	(1,594)	0%
Total Expense	91,147	187,632	(96,485)	49%
Net Ordinary Income	179,077	112,225	66,852	160%
Net Income	179,077	112,225	66,852	160%

Roxborough Village Metro District
A/P Aging Summary
As of July 31, 2023

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
ARK Ecological Services, LLC	20,942.10	0.00	0.00	0.00	20,942.10
Consolidated Divisions Inc	17,133.54	14,222.19	8,926.09	0.00	40,281.82
CORE Electric Cooperative	0.00	1,688.58	0.00	0.00	1,688.58
Diversified Underground	500.00	0.00	0.00	4,795.00	5,295.00
Foothills Park & Recreation District	3,255.67	0.00	0.00	0.00	3,255.67
Gemsbok Consulting Inc.	5,201.25	0.00	0.00	0.00	5,201.25
Mission Communication LLC	0.00	0.00	371.40	359.40	730.80
Special District Management Services, Inc	11,479.03	0.00	0.00	0.00	11,479.03
United Site Services	542.55	605.19	0.00	0.00	1,147.74
Utility Notification Center of Colorado	73.53	0.00	0.00	0.00	73.53
TOTAL	<u>59,127.67</u>	<u>16,515.96</u>	<u>9,297.49</u>	<u>5,154.40</u>	<u>90,095.52</u>

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Roxborough Village Metro District
A/P Aging Detail
As of July 31, 2023

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance	
Current								
07/31/2023	SALES000...	Foothills Park & Rec...	07/31/2023	-SPLIT-	July 2023 Resident ...		3,255.67	
07/31/2023	223071251	Utility Notification C...	07/31/2023	-SPLIT-	RTL Transmissions		73.53	
07/31/2023	INV-01847...	United Site Services	07/31/2023	-SPLIT-	July Services Liverp...		274.76	
07/31/2023	INV-01848...	United Site Services	07/31/2023	-SPLIT-	July Services Ramp...		267.79	
07/31/2023	126438	Special District Man...	07/31/2023	-SPLIT-	July 2023 District M...		11,479.03	
07/31/2023	2010267	Consolidated Divisio...	08/15/2023	-SPLIT-	July Landscape Mai...		17,133.54	
07/31/2023	28120	Diversified Undergro...	08/30/2023	-SPLIT-	July Utility Locates		500.00	
07/31/2023	3599	ARK Ecological Ser...	08/30/2023	-SPLIT-	Invoice Period May ...		20,942.10	
07/31/2023	5748	Gemsbok Consultin...	09/14/2023	-SPLIT-	July 2023		5,201.25	
Total Current								59,127.67
1 - 45								
06/30/2023	INV-01769...	United Site Services	06/30/2023	-SPLIT-	June Services Ram...	31	330.43	
06/30/2023	INV-01769...	United Site Services	06/30/2023	-SPLIT-	June Services Liver...	31	274.76	
06/24/2023	2009927	Consolidated Divisio...	07/09/2023	-SPLIT-	T&M June 18 - June...	22	1,266.91	
06/30/2023	2009977	Consolidated Divisio...	07/15/2023	-SPLIT-	T&M June 25 throu...	16	11,744.29	
07/08/2023		CORE Electric Coop...	07/18/2023	51050 · Utilities Expense		13	1,688.58	
07/08/2023	2010098	Consolidated Divisio...	07/23/2023	-SPLIT-	T&M July 2 - July 8	8	1,210.99	
Total 1 - 45								16,515.96
46 - 90								
04/30/2023	2009082	Consolidated Divisio...	05/15/2023	-SPLIT-	April T&M	77	4,807.12	
05/13/2023	2009323	Consolidated Divisio...	05/28/2023	-SPLIT-	T&M May 7 through...	64	927.43	
05/26/2023	1076676	Mission Communica...	06/05/2023	-SPLIT-	Annual Service	56	371.40	
05/27/2023	2009522	Consolidated Divisio...	06/11/2023	-SPLIT-	T&M May 21 - May 27	50	3,191.54	
Total 46 - 90								9,297.49
> 90								
08/18/2022	1068174	Mission Communica...	08/28/2022	64030 · Irrigation Expe...		337	359.40	
10/31/2022	26607	Diversified Undergro...	11/30/2022	51050 · Utilities Expense	10/1-10/31/2022	243	3,735.00	
11/30/2022	26763	Diversified Undergro...	12/30/2022	62020 · Utility Locate		213	1,060.00	
Total > 90								5,154.40
TOTAL								90,095.52

Roxborough Village Metro District
 Claims by Vendor Detail

July 2023

Type	Date	Num	Memo	Account	Original Amount	Balance
Bill.com LLC						
Bill	07/06/2023	23070061997	Billing Period 06/05/2023-07/04/2023	52040 · Software & Online Subscr...	412.41	412.41
Bill	07/06/2023	23070061997	Billing Period 06/05/2023-07/04/2023	52040 · Software & Online Subscr...	72.78	485.19
Bill	07/06/2023	23070061997	Billing Period 06/05/2023-07/04/2023	52040 · Software & Online Subscr...	20.22	505.41
Total Bill.com LLC						505.41
Colorado Community Media						
Bill	07/31/2023	78949	Legal: Call for Nominations	51010 · Communication / Website...	25.26	25.26
Bill	07/31/2023	78949	Legal: Call for Nominations	51010 · Communication / Website...	4.46	29.72
Bill	07/31/2023	78949	Legal: Call for Nominations	51010 · Communication / Website...	1.24	30.96
Total Colorado Community Media						30.96
Consolidated Divisions Inc						
Bill	07/11/2023	2009704	T&M June 5 - June 10	65030 · Graffiti Removal /Vandal...	1,262.73	1,262.73
Bill	07/11/2023	2009704	T&M June 5 - June 10	65030 · Graffiti Removal /Vandal...	222.83	1,485.56
Bill	07/11/2023	2009855	T&M June 11 - June 17	64030 · Irrigation Expense	1,088.00	2,573.56
Bill	07/11/2023	2009855	T&M June 11 - June 17	64030 · Irrigation Expense	192.00	2,765.56
Bill	07/11/2023	2009786	June Landscape Maintenance	64040 · Landscape Contract	14,563.51	17,329.07
Bill	07/11/2023	2009786	June Landscape Maintenance	64040 · Landscape Contract	2,570.03	19,899.10
Bill	07/18/2023	2009726	June Backflow Test	64030 · Irrigation Expense	382.50	20,281.60
Bill	07/18/2023	2009726	June Backflow Test	64030 · Irrigation Expense	67.50	20,349.10
Bill	07/24/2023	2009998	T&M June 25 through June 30	64010 · Landscape Repairs and ...	254.15	20,603.25
Bill	07/24/2023	2009998	T&M June 25 through June 30	64010 · Landscape Repairs and ...	44.85	20,648.10
Total Consolidated Divisions Inc						20,648.10
CORE Electric Cooperative						
Bill	07/11/2023			51050 · Utilities Expense	1,036.74	1,036.74
Total CORE Electric Cooperative						1,036.74
Foothills Park & Recreation District						
Bill	07/18/2023	SALES000000034930	June 2023 Resident Use	68010 · Foothills Park & Rec Fees	1,402.84	1,402.84
Bill	07/18/2023	SALES000000034930	June 2023 Resident Use	68010 · Foothills Park & Rec Fees	247.56	1,650.40
Total Foothills Park & Recreation District						1,650.40
Gemsbok Consulting Inc.						
Bill	07/18/2023	5723	June 2023	57030 · Accounting Services	6,457.62	6,457.62
Bill	07/18/2023	5723	June 2023	57030 · Accounting Services	2,574.58	9,032.20
Bill	07/18/2023	5723	June 2023	57030 · Accounting Services	316.55	9,348.75
Total Gemsbok Consulting Inc.						9,348.75
Ireland Stapleton Pryor & Pascoe PC						
Bill	07/24/2023	147911	Billed Through 06/30/2023	57020 · Legal Expenses	3,805.30	3,805.30
Bill	07/24/2023	147911	Billed Through 06/30/2023	57020 · Legal Expenses	2,867.61	6,672.91
Bill	07/24/2023	147911	Billed Through 06/30/2023	57020 · Legal Expenses	373.09	7,046.00
Bill	07/24/2023	147911	Billed Through 06/30/2023	80000 · Capital Expenses	2,281.15	9,327.15
Total Ireland Stapleton Pryor & Pascoe PC						9,327.15
JPL Cares, Inc.						
Bill	07/11/2023	29781		80060 · Plant Nursery	4,319.00	4,319.00
Total JPL Cares, Inc.						4,319.00
Patriot Pest Control						
Bill	07/18/2023	967264	July Mosquito Control Service	68020 · Mosquito Control Expense	1,955.00	1,955.00
Bill	07/18/2023	967264	July Mosquito Control Service	68020 · Mosquito Control Expense	345.00	2,300.00
Total Patriot Pest Control						2,300.00
QuickBooks Payroll Service						
Liability Che...	07/28/2023		Fee for 3 direct deposit(s) at \$1.75 each	54000 · Payroll Expenses	5.25	5.25
Total QuickBooks Payroll Service						5.25
Roxborough Water & Sanitation District						
Bill	07/15/2023		Service Period 5/25/23 - 6/24/23 Marmot Ridge Cir	68025 · Water Expense	1,721.50	1,721.50
Bill	07/15/2023		Service Period 5/25/23 - 6/24/23 Mule Deer Pl	68025 · Water Expense	295.75	2,017.25
Bill	07/15/2023		Service Period 5/25/23 - 6/24/23 Elk Mtn Cir	68025 · Water Expense	212.50	2,229.75
Bill	07/15/2023		Service Period 5/25/23 - 6/24/23 Rampart Range	68025 · Water Expense	114.50	2,344.25
Bill	07/15/2023		Billing Period 06/01/23 to 06/30/23	68025 · Water Expense	747.70	3,091.95
Bill	07/15/2023		Billing Period 06/01/23 to 06/30/23	68025 · Water Expense	131.96	3,223.91
Total Roxborough Water & Sanitation District						3,223.91
Special District Management Services, Inc						
Bill	07/24/2023	125914	June 2023 District Management Fees	57040 · District Management	12,286.81	12,286.81
Bill	07/24/2023	125914	June 2023 District Management Fees	57040 · District Management	2,431.79	14,718.60
Bill	07/24/2023	125914	June 2023 District Management Fees	57040 · District Management	613.27	15,331.87
Total Special District Management Services, Inc						15,331.87
Utility Notification Center of Colorado						
Bill	07/18/2023	223061275	RTL Transmissions	62020 · Utility Locate	91.01	91.01
Bill	07/18/2023	223061275	RTL Transmissions	62020 · Utility Locate	16.06	107.07
Total Utility Notification Center of Colorado						107.07

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Cash Basis

Roxborough Village Metro District

Claims by Vendor Detail

July 2023

Type	Date	Num	Memo	Account	Original Amount	Balance
Xcel Energy Bill	07/28/2023	July Statement	July Statement	51050 · Utilities Expense	4.39	4.39
Total Xcel Energy						4.39
TOTAL						67,839.00

Roxborough Village Metro District
Payroll Detail
July 2023

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
BOD Compensation						
DD1031	07/31/2023	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1032	07/31/2023	Mathew Hart	BOD Compensation	Paycheck	0.00	200.00
DD1033	07/31/2023	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	600.00
TOTAL					0.00	600.00

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through July 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
46000 · Interest Income							
46010 · General Bank Account Interest							
Deposit	01/31/2023			Deposit		4,689.17	4,689.17
Deposit	02/28/2023			Deposit		4,316.14	9,005.31
Deposit	03/10/2023			Deposit		5,325.74	14,331.05
Deposit	04/30/2023			Deposit		5,705.78	20,036.83
Deposit	05/31/2023			Deposit		6,008.31	26,045.14
Deposit	06/30/2023			Deposit		5,967.66	32,012.80
Deposit	07/31/2023			Deposit		6,971.14	38,983.94
Total 46010 · General Bank Account Interest					0.00	38,983.94	38,983.94
Total 46000 · Interest Income					0.00	38,983.94	38,983.94
48000 · CTF/Lottery Income							
Deposit	03/10/2023			Deposit		14,615.74	14,615.74
Deposit	06/22/2023			Deposit		11,471.99	26,087.73
Total 48000 · CTF/Lottery Income					0.00	26,087.73	26,087.73
Total Income					0.00	65,071.67	65,071.67
Gross Profit					0.00	65,071.67	65,071.67
Expense							
51000 · General Overhead							
51010 · Communication / Website Expense							
Bill	02/17/2023	78949	Colorado Community Media	Legal: Call for Nominations	1.24		1.24
Bill	03/24/2023	82095	Colorado Community Media	Notice of Cancellation	0.96		2.20
Bill	05/26/2023	1076676	Mission Communication LLC	Annual Service	14.86		17.06
Total 51010 · Communication / Website Expense					17.06	0.00	17.06
51050 · Utilities Expense							
Check	01/10/2023		CORE Electric Cooperative				0.00
Check	01/31/2023		Xcel Energy				0.00
Check	02/09/2023		CORE Electric Cooperative				0.00
Check	02/28/2023		Xcel Energy				0.00
Total 51050 · Utilities Expense					0.00	0.00	0.00
Total 51000 · General Overhead					17.06	0.00	17.06
52000 · Computer & Software Expenses							
52040 · Software & Online Subscriptions							
Check	01/06/2023		Bill.com LLC		12.65		12.65
Check	02/07/2023		Bill.com LLC		15.80		28.45
Bill	03/05/2023	2303860...	Bill.com LLC	Billing Period 2/05/2023-3/04/2023	18.83		47.28
Bill	04/07/2023	2304897...	Bill.com LLC	Billing Period 03/05/2023-04/04/2023	17.94		65.22
Bill	05/04/2023	2305934...	Bill.com LLC	Billing Period 04/05/2023-05/04/2023	17.73		82.95
Bill	06/05/2023	2306970...	Bill.com LLC	Billing Period 05/05/2023-06/04/2023	20.26		103.21
Bill	07/05/2023	2307006...	Bill.com LLC	Billing Period 06/05/2023-07/04/2023	20.22		123.43
Total 52040 · Software & Online Subscriptions					123.43	0.00	123.43
Total 52000 · Computer & Software Expenses					123.43	0.00	123.43
52500 · Insurance Expense							
52550 · General Insurance							
General Journal	01/31/2023	0123BusIns		To move Business Insurance prepaid to exp...	126.54		126.54
General Journal	02/28/2023	0223BusIns		To move Business Insurance prepaid to exp...	126.54		253.08
General Journal	03/31/2023	0323BusIns		To move Business Insurance prepaid to exp...	126.54		379.62
General Journal	04/30/2023	0423BusIns		To move Business Insurance prepaid to exp...	126.54		506.16
Bill	05/02/2023	21909	Colorado Special Districts ...	Add Location - Greenhouse	9.12		515.28
General Journal	05/31/2023	0523BusIns		To move Business Insurance prepaid to exp...	126.54		641.82
General Journal	06/30/2023	0623BusIns		To move Business Insurance prepaid to exp...	126.54		768.36
General Journal	07/31/2023	0723BusIns		To move Business Insurance prepaid to exp...	126.54		894.90
Total 52550 · General Insurance					894.90	0.00	894.90
Total 52500 · Insurance Expense					894.90	0.00	894.90
57000 · Professional Services Fees							
57020 · Legal Expenses							
General Journal	01/31/2023	JanAccru...		Jan Legal Fees	821.00		821.00
General Journal	02/01/2023	JanAccru...		Jan Legal Fees		821.00	0.00
Bill	02/01/2023	144420	Ireland Stapleton Pryor & P...	January Statement for all Non Retainer Matt...	821.00		821.00
Bill	02/28/2023	145113	Ireland Stapleton Pryor & P...	February Statement for all Non Retainer Ma...	269.68		1,090.68
Bill	03/31/2023	145800	Ireland Stapleton Pryor & P...	Billed Through 03/31/2023	394.73		1,485.41
Bill	04/30/2023	146487	Ireland Stapleton Pryor & P...	Billed Through 04/30/2023	526.09		2,011.50
Bill	05/31/2023	147227	Ireland Stapleton Pryor & P...	Billed Through 05/31/2023	443.83		2,455.33
Bill	06/30/2023	147911	Ireland Stapleton Pryor & P...	Billed Through 06/30/2023	373.09		2,828.42
General Journal	07/31/2023	AccruedE...		Accued July Expense	280.00		3,108.42
Total 57020 · Legal Expenses					3,929.42	821.00	3,108.42

**Roxborough Village Metro District
Capital Fund Profit & Loss Detail**

January through July 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
57030 · Accounting Services							
General Journal	01/31/2023	JanAccru...		Jan Accounting Fees	121.27		121.27
General Journal	02/01/2023	JanAccru...		Jan Accounting Fees		121.27	0.00
Bill	02/02/2023	5605	Gemsbok Consulting Inc.	January Accounting Services	121.27		121.27
Bill	02/28/2023	5627	Gemsbok Consulting Inc.	February Services	150.95		272.22
Bill	03/31/2023	5648	Gemsbok Consulting Inc.	March 2023	185.80		458.02
Bill	04/30/2023	5672	Gemsbok Consulting Inc.	April 2023	85.25		543.27
Bill	05/31/2023	5700	Gemsbok Consulting Inc.	May 2023	152.80		696.07
Bill	06/30/2023	5723	Gemsbok Consulting Inc.	June 2023	316.55		1,012.62
Bill	07/31/2023	5748	Gemsbok Consulting Inc.	July 2023	208.05		1,220.67
Total 57030 · Accounting Services					1,341.94	121.27	1,220.67
57040 · District Management							
Bill	01/31/2023	01/31/2023	Special District Manageme...	January 2023 District Management Fees	716.28		716.28
Bill	02/28/2023	02/28/2023	Special District Manageme...	February 2023 District Management Fees	375.01		1,091.29
Bill	03/31/2023	03/31/23	Special District Manageme...	March 2023 District Management Fees	465.70		1,556.99
Bill	04/30/2023	123409	Special District Manageme...	April 2023 District Management Fees	469.78		2,026.77
Bill	05/31/2023	124839	Special District Manageme...	May 2023 District Management Fees	537.98		2,564.75
Bill	06/30/2023	125914	Special District Manageme...	June 2023 District Management Fees	613.27		3,178.02
Bill	07/31/2023	126438	Special District Manageme...	July 2023 District Management Fees	459.16		3,637.18
Total 57040 · District Management					3,637.18	0.00	3,637.18
Total 57000 · Professional Services Fees					8,908.54	942.27	7,966.27
64000 · Landscape Expenses							
64040 · Landscape Contract							
Bill	02/01/2023	2007915	Consolidated Divisions Inc	January Maintenance			0.00
General Journal	02/01/2023	JanAccru...		Jan-Mar Landscape Contract	0.00		0.00
Total 64040 · Landscape Contract					0.00	0.00	0.00
Total 64000 · Landscape Expenses					0.00	0.00	0.00
68000 · Parks & Open Space Expense							
68025 · Water Expense							
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Total 68025 · Water Expense					0.00	0.00	0.00
Total 68000 · Parks & Open Space Expense					0.00	0.00	0.00
80000 · Capital Expenses							
80060 · Plant Nursery							
Bill	04/17/2023	783	ACME FIX-IT, LLC	Greenhouse Rox Intermediate School	4,935.00		4,935.00
Bill	05/01/2023	61963	Stuewe & Sons, Inc.		2,290.08		7,225.08
Bill	06/09/2023	RVMD10...	Ephram Glass*	Soil and seed starting mix	385.69		7,610.77
Bill	06/29/2023	29781	JPL Cares, Inc.		4,319.00		11,929.77
Total 80060 · Plant Nursery					11,929.77	0.00	11,929.77
80000 · Capital Expenses - Other							
Bill	05/31/2023	147227	Ireland Stapleton Pryor & P...	Billed Through 05/31/2023	2,869.00		2,869.00
Bill	05/31/2023	124839	Special District Manageme...	Water Rights Matters	56.00		2,925.00
Bill	06/30/2023	147911	Ireland Stapleton Pryor & P...	Billed Through 06/30/2023	2,281.15		5,206.15
Total 80000 · Capital Expenses - Other					5,206.15	0.00	5,206.15
Total 80000 · Capital Expenses					17,135.92	0.00	17,135.92
Total Expense					27,079.85	942.27	26,137.58
Net Ordinary Income					27,079.85	66,013.94	38,934.09
Net Income					27,079.85	66,013.94	38,934.09

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through July 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
41000 · Property Tax Income							
41010 · Specific Ownership Tax							
General Journal	01/01/2023	AJE22 #2R		Reverse of GJE AJE22 #2 -- To move reven...	6,529.36		-6,529.36
Deposit	01/10/2023			Deposit		6,529.36	0.00
Deposit	03/10/2023			Deposit		7,980.02	7,980.02
Deposit	04/10/2023			Deposit		8,089.10	16,069.12
Deposit	05/10/2023			Deposit		6,809.87	22,878.99
Deposit	06/29/2023			Deposit		8,472.97	31,351.96
Deposit	07/10/2023			Deposit		7,590.15	38,942.11
Total 41010 · Specific Ownership Tax					6,529.36	45,471.47	38,942.11
41020 · Property Tax							
Deposit	02/10/2023			Deposit		26,926.64	26,926.64
Deposit	03/10/2023			Deposit		443,970.87	470,897.51
Deposit	04/10/2023			Deposit		20,662.84	491,560.35
Deposit	05/10/2023			Current Year Value Adjustment	107.79		491,452.56
Deposit	05/10/2023			-MULTIPLE-		66,726.12	558,178.68
Deposit	06/29/2023			Deposit		79,461.77	637,640.45
Deposit	07/10/2023			Deposit		363,139.81	1,000,780.26
Total 41020 · Property Tax					107.79	1,000,888.05	1,000,780.26
41040 · Prior Year Tax							
Deposit	05/10/2023			Value Adjustment Abatement	9.44		-9.44
Total 41040 · Prior Year Tax					9.44	0.00	-9.44
41045 · Property Tax Interest							
Deposit	04/10/2023			Deposit		7.71	7.71
Deposit	05/10/2023			Deposit		10.01	17.72
Deposit	05/10/2023			-MULTIPLE-	4.46		13.26
Deposit	06/29/2023			Deposit		73.60	86.86
Deposit	07/10/2023			Deposit		69.29	156.15
Total 41045 · Property Tax Interest					4.46	160.61	156.15
Total 41000 · Property Tax Income					6,651.05	1,046,520.13	1,039,869.08
43000 · Park and Field Income							
43010 · Sports Field Fees							
Deposit	05/17/2023	352		Ken Caryl Little League Field Use Spring		2,200.00	2,200.00
Total 43010 · Sports Field Fees					0.00	2,200.00	2,200.00
Total 43000 · Park and Field Income					0.00	2,200.00	2,200.00
46000 · Interest Income							
46010 · General Bank Account Interest							
Deposit	01/31/2023			Deposit		1,823.57	1,823.57
Deposit	02/28/2023			Deposit		1,678.49	3,502.06
Deposit	03/10/2023			Deposit		2,071.12	5,573.18
Deposit	04/30/2023			Deposit		2,218.91	7,792.09
Deposit	05/31/2023			Deposit		2,336.56	10,128.65
Deposit	06/30/2023			Deposit		2,320.76	12,449.41
Deposit	07/31/2023			Deposit		2,711.00	15,160.41
Total 46010 · General Bank Account Interest					0.00	15,160.41	15,160.41
Total 46000 · Interest Income					0.00	15,160.41	15,160.41
Total Income					6,651.05	1,063,880.54	1,057,229.49
Gross Profit					6,651.05	1,063,880.54	1,057,229.49
Expense							
50000 · Treasurer Fees							
Deposit	02/10/2023			Deposit	290.23		290.23
Deposit	03/10/2023			Deposit	6,659.55		6,949.78
Deposit	04/10/2023			Deposit	310.02		7,259.80
Deposit	05/10/2023			Deposit	993.42		8,253.22
Deposit	05/10/2023			Prior Year Treasurer Fees		0.14	8,253.08
Deposit	06/29/2023			Deposit	1,193.05		9,446.13
Deposit	07/10/2023			Deposit	5,448.12		14,894.25
Total 50000 · Treasurer Fees					14,894.39	0.14	14,894.25
51000 · General Overhead							
51010 · Communication / Website Expense							
Bill	02/17/2023	78949	Colorado Community Media	Legal: Call for Nominations	29.72		29.72
Bill	03/24/2023	82095	Colorado Community Media	Notice of Cancellation	22.96		52.68
Bill	05/26/2023	1076676	Mission Communication LLC	Annual Service	356.54		409.22
Total 51010 · Communication / Website Expense					409.22	0.00	409.22

**Roxborough Village Metro District
General Fund Profit & Loss Detail**

January through July 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
51050 · Utilities Expense							
Check	01/10/2023		CORE Electric Cooperative		874.53		874.53
Check	01/31/2023		Xcel Energy		20.60		895.13
Check	02/09/2023		CORE Electric Cooperative		884.17		1,779.30
Check	02/28/2023		Xcel Energy		20.42		1,799.72
Bill	03/14/2023		CORE Electric Cooperative		878.69		2,678.41
Bill	03/28/2023	March St...	Xcel Energy	March Statement	20.10		2,698.51
Bill	04/10/2023		CORE Electric Cooperative		879.14		3,577.65
Bill	04/30/2023	April Stat...	Xcel Energy	April Statement	19.89		3,597.54
Bill	05/16/2023		CORE Electric Cooperative		1,071.23		4,668.77
Bill	05/31/2023	May Stat...	Xcel Energy	May Statement	19.59		4,688.36
Bill	06/01/2023	June Stat...	Xcel Energy	June Statement	3.91		4,692.27
Bill	06/07/2023		CORE Electric Cooperative		901.41		5,593.68
Bill	06/20/2023		CORE Electric Cooperative		1,036.74		6,630.42
Bill	07/03/2023	July State...	Xcel Energy	July Statement	4.39		6,634.81
Bill	07/08/2023		CORE Electric Cooperative		1,688.58		8,323.39
Total 51050 · Utilities Expense					8,323.39	0.00	8,323.39
51060 · District Functions/Events							
Bill	02/13/2023	40086	Douglas County School Di...	Classroom Rental	47.25		47.25
Total 51060 · District Functions/Events					47.25	0.00	47.25
Total 51000 · General Overhead					8,779.86	0.00	8,779.86
52000 · Computer & Software Expenses							
52040 · Software & Online Subscriptions							
Check	01/06/2023		Bill.com LLC		303.59		303.59
Check	02/07/2023		Bill.com LLC		379.12		682.71
Bill	03/05/2023	2303860...	Bill.com LLC	Billing Period 2/05/2023-3/04/2023	452.00		1,134.71
Bill	04/07/2023	2304897...	Bill.com LLC	Billing Period 03/05/2023-04/04/2023	430.56		1,565.27
Bill	05/04/2023	2305934...	Bill.com LLC	Billing Period 04/05/2023-05/04/2023	425.43		1,990.70
Bill	06/05/2023	2306970...	Bill.com LLC	Billing Period 05/05/2023-06/04/2023	486.13		2,476.83
Bill	07/05/2023	2307006...	Bill.com LLC	Billing Period 06/05/2023-07/04/2023	485.19		2,962.02
Total 52040 · Software & Online Subscriptions					2,962.02	0.00	2,962.02
Total 52000 · Computer & Software Expenses					2,962.02	0.00	2,962.02
52500 · Insurance Expense							
52550 · General Insurance							
Bill	01/31/2023	01/31/23 ...	Special District Association...		1,013.01		1,013.01
General Journal	01/31/2023	0123BusIns		To move Business Insurance prepaid to exp...	3,036.96		4,049.97
General Journal	02/28/2023	0223BusIns		To move Business Insurance prepaid to exp...	3,036.96		7,086.93
General Journal	03/31/2023	0323BusIns		To move Business Insurance prepaid to exp...	3,036.96		10,123.89
General Journal	04/30/2023	0423BusIns		To move Business Insurance prepaid to exp...	3,036.96		13,160.85
Bill	05/02/2023	21909	Colorado Special Districts ...	Add Location - Greenhouse	218.88		13,379.73
General Journal	05/31/2023	0523BusIns		To move Business Insurance prepaid to exp...	3,036.96		16,416.69
General Journal	06/30/2023	0623BusIns		To move Business Insurance prepaid to exp...	3,036.96		19,453.65
General Journal	07/31/2023	0723BusIns		To move Business Insurance prepaid to exp...	3,036.96		22,490.61
Total 52550 · General Insurance					22,490.61	0.00	22,490.61
Total 52500 · Insurance Expense					22,490.61	0.00	22,490.61
53000 · Board of Director's Expense							
53010 · Directors' Stipend							
Paycheck	02/10/2023	DD1009	Calvin Brown	Direct Deposit	200.00		200.00
Paycheck	02/10/2023	DD1010	Ephram Glass	Direct Deposit	200.00		400.00
Paycheck	02/10/2023	DD1011	Mathew Hart	Direct Deposit	200.00		600.00
Paycheck	02/10/2023	DD1012	Travis Jensen	Direct Deposit	200.00		800.00
Paycheck	02/28/2023	DD1013	Calvin Brown	Direct Deposit	200.00		1,000.00
Paycheck	02/28/2023	DD1014	Ephram Glass	Direct Deposit	200.00		1,200.00
Paycheck	02/28/2023	DD1015	Mathew Hart	Direct Deposit	200.00		1,400.00
Paycheck	02/28/2023	DD1016	Travis Jensen	Direct Deposit	200.00		1,600.00
Paycheck	03/31/2023	DD1017	Calvin Brown	Direct Deposit	200.00		1,800.00
Paycheck	03/31/2023	DD1018	Ephram Glass	Direct Deposit	200.00		2,000.00
Paycheck	03/31/2023	DD1019	Mathew Hart	Direct Deposit	200.00		2,200.00
Paycheck	03/31/2023	DD1020	Travis Jensen	Direct Deposit	200.00		2,400.00
Paycheck	05/01/2023	DD1021	Calvin Brown	Direct Deposit	200.00		2,600.00
Paycheck	05/01/2023	DD1022	Ephram Glass	Direct Deposit	200.00		2,800.00
Paycheck	05/01/2023	DD1023	Mathew Hart	Direct Deposit	200.00		3,000.00
Paycheck	05/01/2023	DD1024	Travis Jensen	Direct Deposit	100.00		3,100.00
Paycheck	05/31/2023	DD1025	Ephram Glass	Direct Deposit	300.00		3,400.00
Paycheck	05/31/2023	DD1026	Mathew Hart	Direct Deposit	300.00		3,700.00
Paycheck	05/31/2023	DD1027	Travis Jensen	Direct Deposit	200.00		3,900.00
Paycheck	06/30/2023	DD1028	Ephram Glass	Direct Deposit	200.00		4,100.00
Paycheck	06/30/2023	DD1029	Mathew Hart	Direct Deposit	200.00		4,300.00
Paycheck	06/30/2023	DD1030	Travis Jensen	Direct Deposit	200.00		4,500.00
Paycheck	07/31/2023	DD1031	Ephram Glass	Direct Deposit	200.00		4,700.00
Paycheck	07/31/2023	DD1032	Mathew Hart	Direct Deposit	200.00		4,900.00
Paycheck	07/31/2023	DD1033	Travis Jensen	Direct Deposit	200.00		5,100.00
Total 53010 · Directors' Stipend					5,100.00	0.00	5,100.00
Total 53000 · Board of Director's Expense					5,100.00	0.00	5,100.00

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through July 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
54000 - Payroll Expenses							
54060 - Employer Payroll Taxes							
Paycheck	02/10/2023	DD1009	Calvin Brown	Direct Deposit	15.30		15.30
Paycheck	02/10/2023	DD1010	Ephram Glass	Direct Deposit	15.30		30.60
Paycheck	02/10/2023	DD1011	Mathew Hart	Direct Deposit	15.30		45.90
Paycheck	02/10/2023	DD1012	Travis Jensen	Direct Deposit	15.30		61.20
Paycheck	02/28/2023	DD1013	Calvin Brown	Direct Deposit	15.30		76.50
Paycheck	02/28/2023	DD1014	Ephram Glass	Direct Deposit	15.30		91.80
Paycheck	02/28/2023	DD1015	Mathew Hart	Direct Deposit	15.30		107.10
Paycheck	02/28/2023	DD1016	Travis Jensen	Direct Deposit	15.30		122.40
Paycheck	03/31/2023	DD1017	Calvin Brown	Direct Deposit	15.30		137.70
Paycheck	03/31/2023	DD1018	Ephram Glass	Direct Deposit	15.30		153.00
Paycheck	03/31/2023	DD1019	Mathew Hart	Direct Deposit	15.30		168.30
Paycheck	03/31/2023	DD1020	Travis Jensen	Direct Deposit	15.30		183.60
Paycheck	05/01/2023	DD1021	Calvin Brown	Direct Deposit	15.30		198.90
Paycheck	05/01/2023	DD1022	Ephram Glass	Direct Deposit	15.30		214.20
Paycheck	05/01/2023	DD1023	Mathew Hart	Direct Deposit	15.30		229.50
Paycheck	05/01/2023	DD1024	Travis Jensen	Direct Deposit	7.65		237.15
Paycheck	05/31/2023	DD1025	Ephram Glass	Direct Deposit	22.95		260.10
Paycheck	05/31/2023	DD1026	Mathew Hart	Direct Deposit	22.95		283.05
Paycheck	05/31/2023	DD1027	Travis Jensen	Direct Deposit	15.30		298.35
Paycheck	06/30/2023	DD1028	Ephram Glass	Direct Deposit	15.30		313.65
Paycheck	06/30/2023	DD1029	Mathew Hart	Direct Deposit	15.30		328.95
Paycheck	06/30/2023	DD1030	Travis Jensen	Direct Deposit	15.30		344.25
Paycheck	07/31/2023	DD1031	Ephram Glass	Direct Deposit	15.30		359.55
Paycheck	07/31/2023	DD1032	Mathew Hart	Direct Deposit	15.30		374.85
Paycheck	07/31/2023	DD1033	Travis Jensen	Direct Deposit	15.30		390.15
Total 54060 - Employer Payroll Taxes					390.15	0.00	390.15
54000 - Payroll Expenses - Other							
Paycheck	02/10/2023	DD1009	Calvin Brown	Direct Deposit	0.00		0.00
Paycheck	02/10/2023	DD1010	Ephram Glass	Direct Deposit	0.00		0.00
Paycheck	02/10/2023	DD1011	Mathew Hart	Direct Deposit	0.00		0.00
Paycheck	02/10/2023	DD1012	Travis Jensen	Direct Deposit	0.00		0.00
Liability Check	02/21/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		7.00
Liability Check	02/27/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		14.00
Paycheck	02/28/2023	DD1013	Calvin Brown	Direct Deposit	0.00		14.00
Paycheck	02/28/2023	DD1014	Ephram Glass	Direct Deposit	0.00		14.00
Paycheck	02/28/2023	DD1015	Mathew Hart	Direct Deposit	0.00		14.00
Paycheck	02/28/2023	DD1016	Travis Jensen	Direct Deposit	0.00		14.00
Liability Check	03/30/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		21.00
Paycheck	03/31/2023	DD1017	Calvin Brown	Direct Deposit	0.00		21.00
Paycheck	03/31/2023	DD1018	Ephram Glass	Direct Deposit	0.00		21.00
Paycheck	03/31/2023	DD1019	Mathew Hart	Direct Deposit	0.00		21.00
Paycheck	03/31/2023	DD1020	Travis Jensen	Direct Deposit	0.00		21.00
Liability Check	04/28/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		28.00
Paycheck	05/01/2023	DD1021	Calvin Brown	Direct Deposit	0.00		28.00
Paycheck	05/01/2023	DD1022	Ephram Glass	Direct Deposit	0.00		28.00
Paycheck	05/01/2023	DD1023	Mathew Hart	Direct Deposit	0.00		28.00
Paycheck	05/01/2023	DD1024	Travis Jensen	Direct Deposit	0.00		28.00
Liability Check	05/30/2023		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25		33.25
Paycheck	05/31/2023	DD1025	Ephram Glass	Direct Deposit	0.00		33.25
Paycheck	05/31/2023	DD1026	Mathew Hart	Direct Deposit	0.00		33.25
Paycheck	05/31/2023	DD1027	Travis Jensen	Direct Deposit	0.00		33.25
Liability Check	06/29/2023		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25		38.50
Paycheck	06/30/2023	DD1028	Ephram Glass	Direct Deposit	0.00		38.50
Paycheck	06/30/2023	DD1029	Mathew Hart	Direct Deposit	0.00		38.50
Paycheck	06/30/2023	DD1030	Travis Jensen	Direct Deposit	0.00		38.50
Liability Check	07/28/2023		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25		43.75
Paycheck	07/31/2023	DD1031	Ephram Glass	Direct Deposit	0.00		43.75
Paycheck	07/31/2023	DD1032	Mathew Hart	Direct Deposit	0.00		43.75
Paycheck	07/31/2023	DD1033	Travis Jensen	Direct Deposit	0.00		43.75
Total 54000 - Payroll Expenses - Other					43.75	0.00	43.75
Total 54000 - Payroll Expenses					433.90	0.00	433.90
57000 - Professional Services Fees							
57020 - Legal Expenses							
General Journal	01/31/2023	JanAccru...		Jan Legal Fees	19,712.39		19,712.39
General Journal	02/01/2023	JanAccru...		Jan Legal Fees		19,712.39	0.00
Bill	02/01/2023	144420	Ireland Stapleton Pryor & P...	January Statement for all Non Retainer Matt...	19,712.39		19,712.39
Bill	02/28/2023	145113	Ireland Stapleton Pryor & P...	February Statement for all Non Retainer Ma...	6,472.32		26,184.71
Bill	03/31/2023	145800	Ireland Stapleton Pryor & P...	Billed Through 03/31/2023	9,473.49		35,658.20
Bill	04/30/2023	146487	Ireland Stapleton Pryor & P...	Billed Through 04/30/2023	12,626.07		48,284.27
Bill	05/31/2023	147227	Ireland Stapleton Pryor & P...	Billed Through 05/31/2023	10,651.86		58,936.13
Bill	06/30/2023	147911	Ireland Stapleton Pryor & P...	Billed Through 06/30/2023	6,672.91		65,609.04
General Journal	07/31/2023	AccruedE...		Accrued July Expense	6,720.00		72,329.04
Total 57020 - Legal Expenses					92,041.43	19,712.39	72,329.04
57030 - Accounting Services							
General Journal	01/31/2023	JanAccru...		Jan Accounting Fees	2,910.46		2,910.46
General Journal	02/01/2023	JanAccru...		Jan Accounting Fees		2,910.46	0.00
Bill	02/02/2023	5605	Gemsbok Consulting Inc.	January Accounting Services	2,910.46		2,910.46
Bill	02/28/2023	5627	Gemsbok Consulting Inc.	February Services	3,622.80		6,533.26
Bill	03/31/2023	5648	Gemsbok Consulting Inc.	March 2023	4,459.20		10,992.46
Bill	04/30/2023	5672	Gemsbok Consulting Inc.	April 2023	5,863.50		16,855.96
Bill	05/31/2023	5700	Gemsbok Consulting Inc.	May 2023	3,667.20		20,523.16
Bill	06/30/2023	5723	Gemsbok Consulting Inc.	June 2023	9,032.20		29,555.36
Bill	07/31/2023	5748	Gemsbok Consulting Inc.	July 2023	4,993.20		34,548.56
Total 57030 - Accounting Services					37,459.02	2,910.46	34,548.56

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through July 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
57040 · District Management							
Bill	01/31/2023	01/31/2023	Special District Manageme...	January 2023 District Management Fees	17,190.55		17,190.55
Bill	02/28/2023	02/28/2023	Special District Manageme...	February 2023 District Management Fees	9,000.28		26,190.83
Bill	03/31/2023	03/31/23	Special District Manageme...	March 2023 District Management Fees	11,176.85		37,367.68
Bill	04/30/2023	123409	Special District Manageme...	April 2023 District Management Fees	11,274.66		48,642.34
Bill	05/31/2023	124839	Special District Manageme...	May 2023 District Management Fees	14,141.23		62,783.57
Bill	06/30/2023	125914	Special District Manageme...	June 2023 District Management Fees	14,718.60		77,502.17
Bill	07/31/2023	126438	Special District Manageme...	July 2023 District Management Fees	11,019.87		88,522.04
Total 57040 · District Management					88,522.04	0.00	88,522.04
Total 57000 · Professional Services Fees					218,022.49	22,622.85	195,399.64
62000 · Repairs and Maintenance							
62010 · General Repairs and Maintenance							
Bill	03/01/2023	95294	Good Plumbing Service	Winterization for season 7671 N Rampart R...	325.00		325.00
Bill	06/09/2023	RVMD10...	Ephram Glass*	Dog Waste Cans	651.57		976.57
Total 62010 · General Repairs and Maintenance					976.57	0.00	976.57
62020 · Utility Locate							
Bill	01/31/2023	223011129	Utility Notification Center of...	RTL Transmission	64.50		64.50
Bill	02/28/2023	223021113	Utility Notification Center of...	RTL Transmissions	99.33		163.83
Bill	02/28/2023	27220	Diversified Underground	February Utility Locates	785.00		948.83
Bill	04/30/2023	223041243	Utility Notification Center of...	RTL Transmissions	92.88		1,041.71
Bill	05/31/2023	223051279	Utility Notification Center of...	RTL Transmissions	123.84		1,165.55
Bill	06/30/2023	223061275	Utility Notification Center of...	RTL Transmissions	107.07		1,272.62
Bill	07/31/2023	223071251	Utility Notification Center of...	RTL Transmissions	73.53		1,346.15
Bill	07/31/2023	28120	Diversified Underground	July Utility Locates	500.00		1,846.15
Total 62020 · Utility Locate					1,846.15	0.00	1,846.15
Total 62000 · Repairs and Maintenance					2,822.72	0.00	2,822.72
64000 · Landscape Expenses							
64010 · Landscape Repairs and Maint							
Bill	02/15/2023	021523 ...	Metco Landscape, LLC		929.86		929.86
Bill	02/28/2023	2008611	Consolidated Divisions Inc	February T&M	1,941.86		2,871.72
Bill	03/31/2023	2009038	Consolidated Divisions Inc	March T&M	779.68		3,651.40
Bill	06/29/2023	2009998	Consolidated Divisions Inc	T&M June 25 through June 30	299.00		3,950.40
Total 64010 · Landscape Repairs and Maint					3,950.40	0.00	3,950.40
64020 · Landscape Weed Control Expense							
Bill	07/31/2023	3599	ARK Ecological Services, L...	Invoice Period May 5 - Aug 1, 2023	20,942.10		20,942.10
Total 64020 · Landscape Weed Control Expense					20,942.10	0.00	20,942.10
64030 · Irrigation Expense							
Bill	03/31/2023	2009039	Consolidated Divisions Inc	March Construction Damage T&M	2,200.00		2,200.00
Bill	04/30/2023	2009081	Consolidated Divisions Inc	April T&M(Construction)	1,530.00		3,730.00
Bill	04/30/2023	2009082	Consolidated Divisions Inc	April T&M	4,807.12		8,537.12
Bill	05/13/2023	2009323	Consolidated Divisions Inc	T&M May 7 through May 13	927.43		9,464.55
Bill	05/27/2023	2009522	Consolidated Divisions Inc	T&M May 21 - May 27	3,191.54		12,656.09
Bill	05/31/2023	2009570	Consolidated Divisions Inc	T&M May 28 - May 31	1,476.64		14,132.73
Bill	06/17/2023	2009855	Consolidated Divisions Inc	T&M June 11 - June 17	1,280.00		15,412.73
Bill	06/17/2023	2009726	Consolidated Divisions Inc	June Backflow Test	450.00		15,862.73
Bill	06/24/2023	2009927	Consolidated Divisions Inc	T&M June 18 - June 24	1,266.91		17,129.64
Bill	06/30/2023	2009977	Consolidated Divisions Inc	T&M June 25 through June 30	11,744.29		28,873.93
Bill	07/08/2023	2010098	Consolidated Divisions Inc	T&M July 2 - July 8	1,210.99		30,084.92
Total 64030 · Irrigation Expense					30,084.92	0.00	30,084.92
64040 · Landscape Contract							
General Journal	01/31/2023	JanAccru...		Jan Landscape Contract	8,566.77		8,566.77
Bill	02/01/2023	2007915	Consolidated Divisions Inc	January Maintenance	8,566.77		17,133.54
General Journal	02/01/2023	JanAccru...		Jan-Mar Landscape Contract		8,566.77	8,566.77
Bill	02/28/2023	2008592	Consolidated Divisions Inc	February Maintenance	8,566.77		17,133.54
Bill	03/24/2023	2008854	Consolidated Divisions Inc	March Maintenance	8,566.77		25,700.31
Bill	04/30/2023	2009194	Consolidated Divisions Inc	April Landscape Maintenance	17,133.54		42,833.85
Bill	05/31/2023	2009403	Consolidated Divisions Inc	May Landscape Maintenance	17,133.54		59,967.39
Bill	06/30/2023	2009786	Consolidated Divisions Inc	June Landscape Maintenance	17,133.54		77,100.93
Bill	07/31/2023	2010267	Consolidated Divisions Inc	July Landscape Maintenance	17,133.54		94,234.47
Total 64040 · Landscape Contract					102,801.24	8,566.77	94,234.47
Total 64000 · Landscape Expenses					157,778.66	8,566.77	149,211.89
65000 · Playground & Infrastructure Exp							
65030 · Graffiti Removal /Vandalism Exp							
Bill	01/12/2023	2007690	Consolidated Divisions Inc	Graffiti Removal	4,255.45		4,255.45
Bill	03/31/2023	2009038	Consolidated Divisions Inc	March T&M	779.67		5,035.12
Bill	05/20/2023	2009463	Consolidated Divisions Inc	T&M May 14th-20th	367.23		5,402.35
Bill	06/10/2023	2009704	Consolidated Divisions Inc	T&M June 5 - June 10	1,485.56		6,887.91
Total 65030 · Graffiti Removal /Vandalism Exp					6,887.91	0.00	6,887.91
Total 65000 · Playground & Infrastructure Exp					6,887.91	0.00	6,887.91

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through July 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
68000 · Parks & Open Space Expense							
68010 · Foothills Park & Rec Fees							
Bill	01/31/2023	SALES00...	Foothills Park & Recreation...	January 2023 Resident Use	2,033.76		2,033.76
Bill	02/28/2023	34725	Foothills Park & Recreation...	February 2023 Resident Use	1,161.67		3,195.43
Bill	03/31/2023	SALES00...	Foothills Park & Recreation...	March 2023 Resident Use	1,414.21		4,609.64
Bill	04/30/2023	SALES00...	Foothills Park & Recreation...	April 2023 Resident Use	3,317.49		7,927.13
Bill	05/31/2023	SALES00...	Foothills Park & Recreation...	May 2023 Resident Use	1,519.84		9,446.97
Bill	06/30/2023	SALES00...	Foothills Park & Recreation...	June 2023 Resident Use	1,650.40		11,097.37
Bill	07/31/2023	SALES00...	Foothills Park & Recreation...	July 2023 Resident Use	3,255.67		14,353.04
Total 68010 · Foothills Park & Rec Fees					14,353.04	0.00	14,353.04
68020 · Mosquito Control Expense							
Bill	04/04/2023	967045	Patriot Pest Control	April Mosquito Control Service	2,000.00		2,000.00
Bill	05/02/2023	967119	Patriot Pest Control	May Mosquito Control Service	2,000.00		4,000.00
Bill	06/05/2023	967186	Patriot Pest Control	June Mosquito Control Service	2,300.00		6,300.00
Bill	07/03/2023	967264	Patriot Pest Control	July Mosquito Control Service	2,300.00		8,600.00
Total 68020 · Mosquito Control Expense					8,600.00	0.00	8,600.00
68025 · Water Expense							
Check	01/17/2023		Roxborough Water & Sanit...		195.00		195.00
Check	01/17/2023		Roxborough Water & Sanit...		97.50		292.50
Check	01/17/2023		Roxborough Water & Sanit...		110.50		403.00
Check	01/17/2023		Roxborough Water & Sanit...		798.35		1,201.35
Check	01/17/2023		Roxborough Water & Sanit...		97.50		1,298.85
Check	02/15/2023		Roxborough Water & Sanit...		875.33		2,174.18
Check	02/15/2023		Roxborough Water & Sanit...		195.00		2,369.18
Check	02/15/2023		Roxborough Water & Sanit...		110.50		2,479.68
Check	02/15/2023		Roxborough Water & Sanit...		97.50		2,577.18
Check	02/15/2023		Roxborough Water & Sanit...		97.50		2,674.68
Bill	02/24/2023	022023	Roxborough Water & Sanit...	Service Period 1/25/23 - 2/24/23	97.50		2,772.18
Bill	03/15/2023		Roxborough Water & Sanit...	Service Period 1/25/23 - 2/24/23	97.50		2,869.68
Bill	03/15/2023		Roxborough Water & Sanit...	Service Period 1/25/23 - 2/24/23	110.50		2,980.18
Bill	03/15/2023		Roxborough Water & Sanit...	Service Period 1/25/23 - 2/24/23	195.00		3,175.18
Bill	03/15/2023		Roxborough Water & Sanit...	Billing Period 02/01/23-02/28/2023	875.33		4,050.51
Bill	04/15/2023		Roxborough Water & Sanit...	Billing Period 03/01/23-03/31/2023	875.33		4,925.84
Bill	04/15/2023		Roxborough Water & Sanit...	Service Period 2/25/23 - 3/24/23 Marmot Ri...	195.00		5,120.84
Bill	04/15/2023		Roxborough Water & Sanit...	Service Period 2/25/23 - 3/24/23 Rampart R...	110.50		5,231.34
Bill	04/15/2023		Roxborough Water & Sanit...	Service Period 2/25/23 - 3/24/23 Mule Deer	97.50		5,328.84
Bill	04/15/2023		Roxborough Water & Sanit...	Service Period 2/25/23 - 3/24/23 Elk Mtn Cir	97.50		5,426.34
Bill	05/15/2023		Roxborough Water & Sanit...	Service Period 3/25/23 - 4/24/23 Elk Mtn Cir	100.50		5,526.84
Bill	05/15/2023		Roxborough Water & Sanit...	Service Period 3/25/23 - 4/24/23 Mule Deer	152.00		5,678.84
Bill	05/15/2023		Roxborough Water & Sanit...	Service Period 3/25/23 - 4/24/23 Rampart R...	114.50		5,793.34
Bill	05/15/2023		Roxborough Water & Sanit...	Service Period 3/25/23 - 4/24/23 Marmot Ri...	201.00		5,994.34
Bill	05/15/2023		Roxborough Water & Sanit...	Billing Period 04/01/23-04/30/2023	879.66		6,874.00
Bill	06/15/2023		Roxborough Water & Sanit...	Service Period 4/25/23 - 5/24/23 Mule Deer Pl	189.25		7,063.25
Bill	06/15/2023		Roxborough Water & Sanit...	Service Period 4/25/23 - 5/24/23 Rampart R...	114.50		7,177.75
Bill	06/15/2023		Roxborough Water & Sanit...	Service Period 4/25/23 - 5/24/23 Marmot Ri...	279.00		7,456.75
Bill	06/15/2023		Roxborough Water & Sanit...	Service Period 4/25/23 - 5/24/23 Elk Mtn Cir	111.10		7,567.85
Bill	06/15/2023		Roxborough Water & Sanit...	Billing Period 05/01/23 to 05/31/23	879.66		8,447.51
Bill	07/15/2023		Roxborough Water & Sanit...	Service Period 5/25/23 - 6/24/23 Marmot Ri...	1,721.50		10,169.01
Bill	07/15/2023		Roxborough Water & Sanit...	Service Period 5/25/23 - 6/24/23 Mule Deer Pl	295.75		10,464.76
Bill	07/15/2023		Roxborough Water & Sanit...	Service Period 5/25/23 - 6/24/23 Elk Mtn Cir	212.50		10,677.26
Bill	07/15/2023		Roxborough Water & Sanit...	Service Period 5/25/23 - 6/24/23 Rampart R...	114.50		10,791.76
Bill	07/15/2023		Roxborough Water & Sanit...	Billing Period 06/01/23 to 06/30/23	879.66		11,671.42
Total 68025 · Water Expense					11,671.42	0.00	11,671.42
68050 · Portable Restroom Exp.							
Bill	01/04/2023	INV-0132...	United Site Services		444.93		444.93
Bill	01/04/2023	INV-0132...	United Site Services	January Services	444.93		889.37
Bill	04/18/2023	INV-0161...	United Site Services	Placement and April Services Rampart Range	404.07		1,293.44
Bill	04/18/2023	INV-0161...	United Site Services	Placement and April Services Liverpool Cir	411.04		1,704.48
Bill	05/16/2023	INV-0169...	United Site Services	May Services Liverpool Cir	274.76		1,979.24
Bill	05/16/2023	INV-0169...	United Site Services	May Services Rampart Range	267.79		2,247.03
Bill	06/05/2023	711608	United Site Services	One Time Charges	83.52		2,330.55
Bill	06/05/2023	711603	United Site Services	One Time Charges	20.88		2,351.43
Bill	06/30/2023	INV-0176...	United Site Services	June Services Rampart Range Rd	330.43		2,681.86
Bill	06/30/2023	INV-0176...	United Site Services	June Services Liverpool Cir	274.76		2,956.62
Bill	07/31/2023	INV-0184...	United Site Services	July Services Liverpool Cir	274.76		3,231.38
Bill	07/31/2023	INV-0184...	United Site Services	July Services Rampart Range Rd	267.79		3,499.17
Total 68050 · Portable Restroom Exp.					3,499.17	0.00	3,499.17
68070 · Snow Removal Expense							
Bill	01/03/2023	2007737	Consolidated Divisions Inc	Storm Cycle 01/02/23-01/03/23	5,599.00		5,599.00
Bill	01/28/2023	2008157	Consolidated Divisions Inc	Storm Cycle 1/22/23 to 1/28/23	5,590.00		11,189.00
General Journal	01/31/2023	JanAccru...		Jan Snow Removal Services	27,009.00		38,198.00
Bill	01/31/2023	2007811	Consolidated Divisions Inc	Snow remediation 1.04 - 1.14	12,847.00		51,045.00
General Journal	02/01/2023	JanAccru...		Jan Snow Removal Services		27,009.00	24,036.00
Bill	02/01/2023	2008022	Consolidated Divisions Inc	Storm Cycle 1/17/23 to 1/19/23	25,151.00		49,187.00
Bill	02/01/2023	2008071	Consolidated Divisions Inc	Post storm ice and snow mit. 1/20/23 to 1/2...	1,858.00		51,045.00
Bill	02/04/2023	2008262	Consolidated Divisions Inc	Storm Cycle 01/29/23 - 02/04/23	6,196.00		57,241.00
Bill	02/16/2023	2008462	Consolidated Divisions Inc	Storm Cycle: 02/14/23 to 02/16/23	13,697.97		70,938.97

**Roxborough Village Metro District
General Fund Profit & Loss Detail**

Accrual Basis

January through July 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill	02/18/2023	2008508	Consolidated Divisions Inc	Post-storm snow and ice mitigation 2/17/23-...	10,051.26		80,990.23
Bill	02/24/2023	2008691	Consolidated Divisions Inc	Storm Cycle 02/19/23 to 02/24/23	300.00		81,290.23
Total 68070 · Snow Removal Expense					108,299.23	27,009.00	81,290.23
Total 68000 · Parks & Open Space Expense					146,422.86	27,009.00	119,413.86
Total Expense					586,595.42	58,198.76	528,396.66
Net Ordinary Income					593,246.47	1,122,079.30	528,832.83
Net Income					593,246.47	1,122,079.30	528,832.83



Roxborough metro district

Attn Ephram Glass

ephramglass@roxboroughmetrodistrict.org

Inject soil around aprox 835 (all) trees listed on updated tree list with
Kelp and Mycorrhizae to help form new fibrous roots = \$28,905.00

Respectfully submitted

David Entwistle

Certified arborist #RM-0445



David Entwistle
15558 E Hinsdale Cir,
Centennial, CO 80112
Phone: (303)-210-9926
Email: dentwistle@savatree.com

Prepared By:
David Entwistle

Authorization

I authorize the work described above and agree to the terms and conditions that follow.

Authorized By: _____ Date: _____

TERMS AND CONDITIONS

Thank you for choosing SavATree! The following terms and conditions, together with the terms, prices, and specifications outlined on your estimate, proposal, and/or services agreement and Plant Health Care and/or Lawn Care Datasheet ("Datasheet"), if applicable for your state, constitute your entire agreement with SavATree, LLC d/b/a SavATree, SavaLawn, Swingle Lawn, Tree and Landscape Care, Mountain High Tree Service, Thrive, 404-CUT-TREE, Mike's Tree Surgeons, Integrity Tree Service, DeerTech, Clear Cut Tree, Red Cedar Arborists and Landscapers, Greenhaven Tree Care, Pauley Tree and Lawn Care, Vine and Branch, Wasatch Arborists, Ping's Tree Service, Arbor Experts, Downey Trees, Jordan's Tree Moving and Maintenance, Treecology, Big Twigs Arboricultural Services, Kaiser Tree Preservation, Glynn Tree Experts, Branches Tree Experts, TREE-TECH, Preservation Tree Services and Giroud Tree and Lawn (collectively referred to as "SavATree") ("Agreement").

PERFORMANCE

Our Plant Health Care and Lawn programs are designed to manage and not eradicate weeds, insects, mites, disease and deer browsing. Horticulturally tolerable levels of insects, mites, disease and deer browse may still be present after treatments. Epidemic infestations may require additional visits at additional cost to you, pending your approval.

Each time we are on your property, an evaluation card will be left or emailed indicating the service(s) performed and, if necessary, any additional recommendations and precautions to be observed. Remeasurement of your lawn, trees or shrubs may also be done if there is a discrepancy between the original estimate and the actual square footage or product(s) required. You will be notified of any price adjustments for future services.

Work crews will arrive at the job site unannounced unless otherwise noted herein. The Datasheet provides approximate and alternate dates of our service. SavATree shall not be liable for damage or losses due to delays for weather or causes beyond our control, or for failure to observe precaution notices. By accepting this Agreement and engaging our services, you accept that every day during the Agreement's term is a day on which applications may be applied, and you are continuously on notice that SavATree will perform applications on any day during the term of this Agreement if any other day becomes unnecessary or infeasible for performance (due to weather, scheduling conflicts, or weed, insect, mite and disease cycles) in which case you waive SavATree's performance on such a day. Absent extraordinary circumstances, you request that SavATree not further contact you concerning dates of application as such further contact would be a burden to you.

You understand that, in connection with rendering our services to you, SavATree may be required to bring trucks and other heavy equipment onto your driveway and other parts of your property. SavATree operates under the assumption that any and all parts of your property onto which we must bring such equipment can sustain the presence, weight, and movement of that equipment, and you hereby hold SavATree harmless for, and agree not to bring any claims against SavATree as a result of, any damage or degradation to any part of your property that results from the presence on it of such equipment.

You understand that certain work that SavATree will render for you, such as dismantling large trees, will likely have a visible impact on your lawn and other parts of your property (e.g., divots, holes, sawdust, etc.). While we will do our best to minimize, mitigate, and repair any such impact, you hereby hold SavATree harmless for, and agree not to bring any claims against SavATree as a result of, any such impact on your property.

You understand that after removal of stumps/roots that some shrubs/trees will continue to produce sprouts that may require multiple treatments, at additional cost to you, for control and that these treatments may result in damage to nearby plants/shrubs/trees and that you hereby hold SavATree harmless for, and agree not to bring any claims against SavATree as a result of, any damage to nearby plants/shrubs/trees.

The following provision applies to New York and Minnesota clients only: The term of this Agreement shall be for twenty years from the date it is signed by you; however this Agreement may be terminated without penalty at any time by either party. Minnesota clients are required to cancel this Agreement upon sale of property serviced with this Agreement.

WORKMANSHIP

All work is performed in a professional manner by experienced personnel outfitted with the appropriate tools and equipment to complete the job properly. Our work meets and exceeds the guidelines and standards set forth by ANSI (the American National Standards Institute) A300. As part of the Arbor Patrol Program, we may perform some minor deep root watering, minor fertilization and/or minor pruning of insect infested or diseased limbs. Any additional major work to be performed will be evaluated during a follow-up site inspection by an arborist who will submit an estimate, proposal, and/or services agreement for client approval. You are responsible for advising SavATree regarding the location of underground utilities in the area where work is to be done. SavATree shall not be responsible for damage to such utilities, unless the location has been indicated prior to the commencement of work. Recommendations are intended to minimize or reduce hazardous conditions associated with trees. The owner or owner's representative is responsible for the annual scheduling of the required inspection of supplemental support systems. You have a duty to inspect your property within fifteen (15) calendar days of service and provide written notice within that time of alleged damage of any nature. If written notice is not provided within that time, you agree that any claims alleging damage of any nature and/or rights to withhold future payments under this Agreement are waived. No Warranties Except as expressly set forth in this agreement, no representations, warranties, or guarantees, express or implied, are intended with regard to products used or services performed. Limit of Liability SavATree's total liability for any losses, damages, and expenses of any type whatsoever incurred by you or any of your guests, tenants, or invitees in connection with or resulting from SavATree's services under this Agreement ("Losses"), which are caused by wrongful acts or omissions of SavATree, shall be limited solely to proven direct and actual damages in an aggregate amount not to exceed the amounts actually paid to SavATree hereunder. In no event will SavATree be liable for special, indirect, incidental or consequential damages, irrespective of the form or cause of action, in contract, tort or otherwise, whether or not the possibility of such damages has been disclosed to SavATree in advance or could have reasonably been foreseen by SavATree.

INSURANCE

SavATree is insured for liability resulting from injury to persons or negligent damage to property, and all its employees are covered by Workers' Compensation Insurance. A certificate of insurance is available upon request.

OWNERSHIP

By accepting this Agreement and engaging our services, you warrant that all trees, plant material and property on which work is to be performed are either owned by you or that permission for the work has been obtained from the owner by you. It is further agreed that the property owner or representative shall be responsible for obtaining any and all permits which may be required by local authorities. You hereby hold SavATree harmless from all claims for damages resulting from your failure to obtain such permits.

TERMS OF PAYMENT

The total cost estimates within this Agreement are valid for 60 days unless otherwise noted. All invoices are payable upon receipt. A deposit of 50% may be required prior to the commencement of General Tree Care work. A finance charge at the maximum rate allowed under applicable state law will be added to invoices after 30 days. Your next treatment may not be performed if your account is past due. Past due balances void any guarantees. If outside assistance is used to collect the account, you are responsible for all costs associated with the collection including, but not limited to, reasonable attorneys' fees and court costs. Sales tax, if applicable, will be added to the amounts of this Agreement per your local and state tax jurisdiction. Should any terms of this Agreement be amended, subsequent payment for our services shall constitute your written acceptance thereof. The following provision applies to New York clients only: By accepting this Agreement and engaging our services, you accept that the annual program total cost shall increase on January 1st of each year of this Agreement by the annual increase in the CPI (CPI-U) published on www.bls.gov for twelve months ending September 30 unless otherwise agreed, with a minimum annual increase of 1%. Further, you hereby acknowledge that you have received notice of and understand the total cost of SavATree's services.

CONCEALED CONTINGENCIES

You agree to pay SavATree on a time and materials basis for any additional work required to complete the job occasioned by concrete or other foreign matter; stinging insect nests in the tree, trees, or branches; rock, pipe, or underground utilities encountered in excavations; and work not described within this Agreement, or any other condition not apparent in estimating the work specified.

STATE NOTIFICATION REQUIREMENTS

Certain states require that specific product information be submitted to you. Part of this agreement is our Datasheet, which provides such information. The Datasheet can be found at www.savatree.com/ds/index.html. Massachusetts clients should see the Consumer Information Bulletin at www.savatree.com/ds/macnsminfo. You have the right to receive specific date pre-notification for certain applications in certain states. Your written authorization on the Authorization Page of this estimate, proposal, and/or services agreement waives any pre-notification requirement unless noted otherwise. In New York State: The property owner or owner's agent may request the specific date or dates of the application(s) to be provided and, if so requested, the pesticide applicator or business must inform of the specific dates and include that date or dates in the contract. Wisconsin clients hereby consent to receiving electronic pre-notification of materials to be used on their property via the Datasheet link listed above.

CUSTOMER REFERRAL PROGRAM

Word of mouth is our best advertising. When you are satisfied with our services, please tell a friend. Each time you refer a new customer to us who meets with an arborist, we will send you a thank you gift.

OUR UNCONDITIONAL GUARANTEE

Should our service fall short of your expectations, please contact us immediately and we will do everything we can to make it right. Rev. 9-3-2021 aso-pdf

Location	Date	Time	Approved?	Deposit \$100	Deposit Returned	Fee	In Binder?	Voided/ Cashed?	Date Permit Issued	Notes
Community Park	5/27/2023	1-4pm	Yes	Received						
Softball Field	4/8/2023	10am-2pm	Yes	Received	6/28/2023					
Community Park Gazebo and parking	4/1/2023	10am-1pm	Yes	Received						
Community Park/Baseball field	4/13/23-6/15/23	4:30pm-8:30pm	Yes	Received \$500	7/6/2023	\$2,200		Mailed to Gemsbok 3.2.2023		
Community Park/ Baseball Field	4/18/2023 & 5/2/2023 or 4/25/23 & 5/9/23	9am-2:30pm	Yes	Waived						
Chatfield Farms	6/7/2023, 6/21/2023, 7/5/2023 and 7/19/2023	8:30 am- 10:30	Yes	Received						
Softball Field	3/30/2024	930-3:30p	Yes	Received						
Community Park	7/22/2023	11am-7pm	Yes	Received	7/26/2023					
Community Park/Softball Field	7/21/2023	5:30 pm- 8:30 p	Yes	Received						
Community Park/Softball Field	8/4/2023	3:30 pm- 6:30	Yes	Received	8/10/2023					

Roxborough Village Metropolitan District
District Management Report
July 14 – August 15, 2023

**** Please see the Action Item list for the full update regarding SDMS actions.**

1. Tennis Courts/Pickle Ball

- a. The pickle ball court was finally striped, but it was the wrong one. Coatings has agreed that it was a mis-communication on their part and will be correcting.
- b. Director Rubic confirmed on July 10th that the nets were installed.

2. Graffiti

We received graffiti reports on the following dates; all were sent to CDI for removal and police reports filed:

- a. July 19th- E-mail from DougCo deputy regarding graffiti report she filed.
- b. July 26th- Report regarding graffiti and broken table. CDI has been asked to address both.
- c. August 14th - Chatfield Farms soccer field shelter

3. Port-a-potties

We received a report from Director Rubic that the port-a-potties are still not secure. We have reached out to USS to get that address; this will be done at no cost to the District.

4. Utility Boxes

The Board asked us to address some utility boxes that were exposed; both Travis and John have been working on this. The box that was the most concerning was Comcast; they indicated they would be out to address. Travis will be following up.

Homeowner Contact/Communication

1. August 14th- Call regarding mowing in common area along Rampart; contacted Operations Committee who went out to check. The contractor was contacted by the HOA; Director Rubic asked them to stop and they complied.
2. August 9th- Message regarding trees around the lake in 16a; the homeowner was asking for them to be removed so they can have a better aesthetic look on their property. We told them we would take it to the Board and e-mailed the Operations Committee.
3. August 3rd- E-mail from homeowner regarding edging. I reached out to CDI to have them address it and they reported it has been removed.
4. July 31st- E-mail from homeowner regarding weeds; forwarded to CDI to address.
5. July 23rd- Message regarding irrigation; contacted CDI to address.
6. July 19th- E-mail from homeowner regarding weeds; contacted CDI to address.

Contractor/Consultant Communication Overview

1. CDI

It has been a busy stretch in terms of communication and work with CDI. We have had several meetings and phone calls with Dale to discuss numerous concerns. We also met with CDI and the Operations Committee in June to review performance, discuss concerns, and set priorities for work to be completed. Landscaping issues including, but not limited to:

- A. Trees along the lake
- B. Weeds and debris along the lake
- C. Several beauty band areas
- D. Issues at Imperial Park
- E. Dead grass in areas
- F. Dead trees
- G. Issues with fence along Dressage Road
- H. Areas not being mowed
- I. Weeds along walkways

2. Legal

SDMS has been working with legal to research items related to the July executive session discussions.

3. Tree Care

- a. We continue to work with Bailey Tree on the replacement trees. The trees that were initially on hold at the nursery are no longer available. The Environmental Committee reviewed the inventory available at the nursery and has selected alternative replacements. Bailey is now backed up after the hail and tornadoes a few weeks ago. We will continue to work with them to complete the replacement of the trees. The trees are no longer in stock; we are looking at next spring for this.
- b. The agreement with Sav-A-Tree also remains in progress. Sav-A-Tree has been working to address the changes requested by the Board. The proposal is in the consent agenda for approval.

4. Ark Ecological Services

- a. Ark Ecological continues to perform pesticide services and continues to communicate with us about their schedule. They have also needed to adjust the schedule several times because of the weather. Notices and updates have been posted to the website regularly and we are still working on the best way to send emails to the broader community.

5. SDMS Field Services

Items here will be included in next month's report.

6. Farnsworth

Directors Rubic and Prysby met with Farnsworth to review District needs.

7. Colorado Water Conservation Board Grant

- a. We followed-up with CDI on 7/6/2023 about the information requested from the Board for potential areas for the turf replacement. We hope to have something back from them soon. We also follow-up with our contact at the CWCB about the process. They are ready and willing to assist as soon as the Board has the basic location and information; the proposal for this is included in the packet for the meeting.

Community Communication Overview:

1. Several website updates and notices about scheduled herbicide applications and chemicals to be used.
2. A required notice was posted regarding the Metropolitan District Homeowner Task force

Park/Facility Permits:

We continue to receive requests for reservations and work to process the reservations and collect deposits and fees. Requests are being sent to the Board for review before approval.

The current approved reservations are included below:

1. June 7 and 21, July 5 and 19 – 8:30-10:30 – DougCo Library
 - a. \$100 deposit received.
2. June 22 - 11:00-7:00 – Birthday Party
 - a. \$100 deposit received.
3. April 30, 2024 – 9:30-3:30- Easter Egg Hunt
 - a. \$100 deposit received.
4. August 4, 2023 – 4:00-6:00 – Ice Cream Social
5. August 5, 2023- 6:00-9:00 PM- Movie Night

Director Rubic sent an e-mail on July 21st regarding a food truck without a permit; he contacted the truck himself as it was a weekend and we did not get the email in time.

CORA Requests

1. No CORA requests were received during this time.

SDMD Update

As you can see, the report template has changed with Larry's departure. This format takes less time to produce, which saves the District money. I would estimate 2-3 hours of savings (\$\$320-480). Please let us know if you would like to go back to the other format.

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
In progress	Board	Review/approve policy for permit to use District sign/banner posts for Board consideration.	8/25/2023	Low		At July 10th meeting for review. Extended to August due to executive session.
In Progress	CDI	Replace green irrigation covers with purple	8/31/2023	Low		Get GPS coordinates for each box. Purple covers are difficult to obtain due to supply issues Followed up on 8/8 to see status. Extended. CDI will be replacing as they can with the covers and GPS.
In Progress	CDI	Once irrigation is turned on- list of what is working, what is not, and what the district should fix	8/4/2023	Low		Peggy will work with Dale to get additional details. Confirmed all is on as of 7/24; requested list of repairs. Repairs occurring as needed.
In progress	CDI	CDI to complete weed priority; including medians and Arrowhead Shores	8/25/2023	High		E-mailed CDI on 6/21. Continue following up. Followed up; extended.
In Progress	Dir. Glass	Inserts for new home buyers in the district	11/1/2023	Low		Currently waiting on SDA to assist
In progress	Dir. Rubic	Provide revised draft on vandalism/graffiti to SDMS for posting and distribution.	8/25/2023	Low		Included in agenda for 7/10 meeting. Extended to August meeting.
In Progress	Farnsworth	Renew WeatherTrak and Mission Communications contracts	7/31/2023	Medium		Information provided to Farnsworth on 6/8/2023. Waiting for additional information about next steps.
In Progress	CDI	Show that WeatherTrak is working	8/25/2023	Medium		If functioning properly, renew WeatherTrak contract
In Progress	Farnsworth	GIS initiative to map the irrigation system and other RVMD assets (trash cans, etc.)	8/31/23	Medium		Information provided to Farnsworth on 6/8/2023. Waiting for additional information about next steps.
In Progress	Farnsworth	Bridge replacement permitting at south creek crossing	8/31/23	Low		
In Progress	Farnsworth	Get permitting to do wildfire mitigation	8/31/23	High		
In Progress	Farnsworth	Propose fix for second pump intake at Crystal Lake	7/31/23	Medium		
In Progress	Farnsworth	Set-up as-built process to identify replaced faulty equipment to better identify weak spots in the irrigation system and models of equipment that are prone to failure	8/31/23	Low		
In Progress	Farnsworth	Talk with Douglas County about drainage channel issues on west side of Rampart Range Rd	8/31/23	Low		
In Progress	Farnsworth	Seek permits for bridge replacement at Rampart Way Open Area bridge	8/31/2023	Low		
In Progress	Farnsworth	Get proposals from contractors on Chatfield Farm planter stone facade replacement/repair	6/21/2023	High		Requesting updated proposals to include stone, not stucco. Waiting for engineer to be onboard for guidance and assistance.
In Progress	Ireland Stapleton	Research whether the 16B HOA easement can be assigned	6/1/2023	Low		
In Progress	SDMS	Bill Xcel for irrigation repairs	8/31/2023	Low		Downloaded on 5/18 and sent to Kelley. Got confirmation they will be working on payment on 5/19. Followed up on 6/5; they have not responded. Kelley will be following up. Information requested; provided to Xcel. Followed up on 6/22- the check is in process but will take a while due to their internal processes. Kelly sent second invoice over on 7/2. Followed up with her on 7/12. Followed up with Michelle on 7/26.
In Progress	Ireland Stapleton	Sign replacements	9/30/2023	High		Postponed from 1/25/2023 meeting - need to add to future agenda
In Progress	Ireland Stapleton	Draft agreements with 16B HOA for tracts C and E	9/30/2023	Low		
In Progress	Ireland Stapleton	SavATree- execute agreement	8/25/2023	Medium		Board to agree on scope on 7/10; still in process.
In Progress	Ireland Stapleton	Prepare termination of 3rd amendment with CDI	8/4/2023	Medium		Sent email to 7/24. (This is the 5th amendment)
In progress	Ireland Stapleton	Go to county re: median maintenance and landscaping along the sides of roads that are on Douglas County property	8/31/2023	Medium		Sent reminder on 7/24.

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
In progress	Ireland Stapleton	Ireland Stapleton to draft license agreements with Chatfield Farms Estates and Chatfield Farms 1A for tracts originally intended for the district to maintain.	8/31/2023	Medium		Sent reminder on 7/24.
In Progress	SDMS	Reservations for tennis/ cost for non-district residents, rules	9/30/2023	Medium		Working to confirm that SIPA offers this with no monthly fee attached. Also need more direction from the Board about costs and process.
In Progress	SDMS	Signage	8/25/2023	Medium		Need additional guidance from the Board and discussion with Legal Counsel. the 183 days has elapsed. On June agenda. On August agenda.
In Progress	SDMS	Confirm striping the second tennis court with pickleball lines in a single-court configuration like the existing striping on the other tennis court.	8/25/2023	Medium		Coatings Inc. has confirmed that we are on the list and that they are experiencing weather related delays, and rescheduling issues. Need to confirm timing. It was done, but incorrectly. Travis is working on addressing. Extended.
In Progress	SDMS	Update insurance coverages	7/31/2023	Low		Property schedule received and reviewed; e-mailed back questions regarding values. Met OP on 6/7 to update. Basic updates sent to TCW.
In Progress	SDMS	Agreements and Easements on Website	9/30/2023	Medium		SDMS gathering documents and remediating files as time permits in preparation for new District Website.
In Progress	SDMS	Find out if we can use ballot box at library	1/1/2025	Low		Have reached out to Rox Water and Library about hosting box. Also will be connecting with Ireland Stapleton Atty about this week of 1/30.
In Progress	SDMS	Follow-up with Diversified Underground on problems with their invoices		Low		Requested additional detail for addresses that appear to be outside of the district on May 2nd. Awaiting response.
In progress	SDMS	Follow-up with vendor to request additional information/detail regarding planter repair and masonry work.	7/19/2023	Medium		Request sent on June 27, 2023. Awaiting response.
In progress	SDMS	Grant/concept paper for Community Park Playground	7/31/2023	High		
In progress	SDMS	Confirm purchase of approved item for Airplane park. Work with legal regarding agreement, etc.	8/4/2023	High		Confirmed with contractor; waiting for paperwork.
In progress	SDMS	Seek proposals/estimated to replace volleyball court edging/curbs.	7/30/2023	Low		Requested of PST. Followed up up 8/1.
In progress	SDMS	Reach out to DougCo and/or Division of Wildlife re: bears	7/31/2023	Low		Reached out but haven't heard back; mother bear has moved on
In progress	SDMS	Set up meeting with Douglas County Commissioners (Lora) to discuss safety. Include Sterling Ranch, Roxborough Park, and Ravenna	7/28/2023	High		Requested; waiting for contact. Confirmed we will go to Castle Rock so we can meet with Traffic department as well.
In progress	SDMS	Get updated info from PST per Ephram's e-mail on 7/11	8/4/2023	Low		E-mailed Mark on 7/11.
In Progress	SDMS	Get proposals from PST to do various things fixed	8/25/2023	High		
In Progress	SDMS	Get anchors for porta-potties	8/31/2023			We paid United Services for this, but there are no anchors installed. SDMS contacted them on 8/14; will provide updates as we have them.
Newly Completed	CDI	Provide estimate for CWCB grant requirements for) 1. RVMD owned parcel at Intermediate School, 2. RVMD owned parcel on Rampart Range Road - VCE/W and Monte Vista, 3. RVMD owned parcel on Rampart Range Road between ___ and Community Park lot.	8/25/2023	Medium		Information and request provided to CDI on 6/7/2023. Included in 8/16 Board packet/agenda. Extended.

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Newly Completed	CDI	Check into high usage on Marmot	8/11/2023	High		Followed up on 8/8. Per Dale, they do not have the historical information to know why the use is higher this year.
Newly Completed	CDI	Correct beauty band mowing leaving "Mohawks" along sidewalk and path edges. Fence line mows need to be addressed and widened to avoid narrow patches.	6/24/2023	Low		Information and request provided to CDI on 6/7/2023.
Newly Completed	CDI	Program WeatherTrak system	8/1/2023	Medium		Information provided to Farnsworth on 6/8/2023. Waiting for additional information about next steps. Confirmed the system has been programmed by CDI.
Newly Completed	Dir. Rubic	Compile list of comments/suggestions for website from the Board.	7/19/2023	Low	7/19/2023	List from Mark received.
Newly Completed	Environmental Committee	Schedule landscape walk(s).	6/9/2023		7/19/2023	Need guidance and decision from the Board and the Committee. CDI is willing and able to participate in a walk. Scheduled.
Newly Completed	Gembok	Update May financials with new Chatfield farms numbers.	6/28/2023		6/28/2023	
Newly Completed	Ireland Stapleton	Draft response re: park maintenance	7/22/2023	Medium	7/22/2023	
Newly Completed	SDMS	Get addendums executed (CDI, SDMS)	6/21/2023	Low		Waiting on SDMS. Not needed.
Newly Completed	SDMS	Get keys to the bollards by tennis courts and one by main parking lot by porta potty	8/25/2023	Low		Request key unique to the locks on the bollards from the fire department. E-mailed and waiting for response. Extended. Fire Dept won't give out key copies.
Newly Completed	SDMS	Fix electric in Community Park bathroom	7/30/2023	Medium	7/15/2023	If sewage pump is not fixed, there is a potential for things to get stinky. Ephram met contractor on Monday, 6/5.
Newly Completed	SDMS	Develop process to solicit community input on playground designs	7/30/2023		7/19/2023	Draft survey for Community Park and overall playground improvements is in process. Survey provided to Board for 7/10 meeting. Survey done.
Newly Completed	SDMS	Follow-up with Movie Night permit requestor to gather required information from the Board - parking/traffic plan, excess trash removal plan, refreshment status and plan, and vehicle reminder. Reminder about vehicle limitations on paths/grass including set-up and take down.	6/19/2023			Updated form sent to requestor on 6/7/2023 including additional questions and requirements from the Board. Awaiting response form re-submittal. Event has occurred.
Newly Completed	SDMS	Irrigation repairs- another one to be paid by Xcel	7/31/2023			Sent to IS; Kelley sent to Xcel on 7/3. Tracking with other Xcel task so closing this out.
Newly Completed	SDMS	Confirm with Operations Committee re: tasks from mainline and retaining wall area	7/28/2023	High		E-mailed Operations Committee on 7/24.
Newly Completed	SDMS	Get PST out for temp cover for bathrooms	7/28/2023	High		E-mailed Mark on 7/24.
Newly Completed	SDMS	Follow up re: trees at Arrowhead Shores.	7/19/2023	Low		
Newly Completed	SDMS	Bailey- remove trees & grind stumps and install new trees	7/31/2023	Low		Ephram has e-mail with details; Will have SavATree do the tree removals and stump grinding
Newly Completed	SDMS	Get minutes signed and posted.	7/19/2023	Medium	7/19/2023	
Newly Completed	SDMS	Compile post packet and post to website	7/28/2023	Medium	7/24/2023	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Newly Completed	SDMS	Confirm CDI is no longer doing locates	7/28/2023	Medium	7/24/2023	
Newly Completed	SDMS	Confirm with PST that the District is not responsible for the light.	7/28/2023	High	7/24/2023	E-mailed Mark on 7/24.
Open	CDI	Correct metal edging around landscaping throughout the District	8/25/2023	High		Some has been done; confirming how much. Extended. Requested it be done proactively rather than resulting from complaints on 8/14.
Open	CDI	Provide scope reduction amount for unmown native areas	8/25/2023	Low		I think this was done but confirming. Extended. Per Dale, this was done. Asked him to re-send.
Open	CDI	Proposal for estimates for mowing/snow for Chatfield Farms matter.	7/19/2023	Low		
Open	CDI	Correct softball field drainage issues	9/30/2023	Medium		Ask CDI to add additional soil and overseed at the end of the season/fall. Requested proposal on 8/8. Clarified what we need on 8/14.
Open	Dir. Glass	Contact ARK Ecological to provide spot treatment on some Native Mow areas.	9/30/2023	Low		As of 6/10/23, Ark doesn't have the resources. They may be able to spot herbicide late in the season. Recommend volunteers cut the rabbitbrush.
Open	Dir. Prysby	Check plat to see if we are 'assigned' to maintain the medians	8/31/2023	Low		
Open	Dir. Rubic	Provide draft RFP for light maintenance contract for Board review.	9/1/2023	Low		Send reminder on 8/15.
Open	Farnsworth	Continue to try to get electric repaired on Rampart Range Rd	6/1/2023	Low		Additional contractors contracted. Revisiting area and information with CORE electric. Working with FW.
Open	SDMS	Once finalized, draft HO communication- selected, within our approved and planned budget for 2023, draft and have Operations Committee review	8/11/2023	High		
Open	SDMS	Board access to edit SIPA website	9/30/2023	Low		
Open	SDMS	Explore District Facebook account to allow posting/membership on Roxborough community and group pages.	8/31/2023	Low		On agenda for July meeting. Extended to August due to executive session.
Open	SDMS	Explore District NextDoor account to allow additional means of communication with community.	7/30/2023	Low		On agenda for July meeting. Extended to August due to executive session.
Open	SDMS	ask Douglas County to ensure they are mowing the east edge of Rampart Range Rd between the north and south intersections with Village Circles East and West	7/31/2023	Low		
Open	SDMS	Get Bailey to plant the trees they owe the district	2/1/2024	Medium		On hold due to contract/agreement issues. Need to coordinate with Save-A-Tree to prepare site for new trees and coordinate with Save-A-Tree. On June agenda for discussion. Can't happen until spring; e-mailed Committee.
Open	SDMS	Get a new bollard and locks for the path leading down the hill in Community Park	8/30/2023	Low		Requested proposal.
Open	SDMS	Sign for greenhouse- brought to you by RVMD	8/31/2023	Low		Sign committee to cover this
Open	SDMS	Set up meeting re: Flock camera & Ephram	8/31/2023	Low		Confirm with Board what next steps they are wanting to pursue. Set up meeting with Ephram.

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Open	SDMS	Website - ADA Accessibility	9/30/2023	Medium		Some fixes will be easy in terms of navigation and headers. Remediating older pdf documents and agreements will be more time consuming and expensive. Conversation with legal about what needs to be on site, and WCAG requirements.
Open	SDMS	Get Arvada pump to fix sewage pump at Community Park bathrooms	9/30/2023	Medium		

Month	Billed
2022	
January	1,587.76
February	1,795.55
March	1,003.76
April	2,514.30
May	1,332.01
June	1,701.42
July	3,291.40
August	1,431.49
September	987.42
October	\$718.13
November	\$3,076.51
December	\$869.01
	\$20,308.76
Budgeted	\$17,500.00
YTD	\$20,308.76
Remaining	-\$2,808.76
Percent	116.1%

2023	Users/Items	Non- Residents*	Billed
January	161		\$2,033.76
February	130		\$1,161.67
March	133		\$1,414.21
April	206		\$3,349.49
May	129		\$1,519.84
June	118	0	\$1,650.40
July	156	0	\$3,255.67
August			
September			
October			
November			
December			
Total			\$14,385.04
Budgeted			\$22,500.00
YTD			\$14,385.04
Remaining			\$8,114.96
Percent Remaining			36.1%

* Either not in Rox or not an owner per county assessor



WeatherTRAK Central Service Subscription Renewal Quote

As of Date: 07/19/2023
 Subscriber Name: Roxborough
 Controller Quantity: 17

	Total to Renew Thru 07/31/2024	Total to Renew Thru 07/31/2026	Total to Renew Thru 07/31/2028
Discount:	0%	3%	5%
Total Due:	\$5,744.00	\$16,720.00	\$27,280.00
Your Savings	\$0.00	\$617.11	\$1,435.79

****Annual WeatherTRAK Subscription Costs Will Increase By Roughly 5%, Starting July 2023****

Serial Number	Current Expiration Date	Customer Site	Installation Address	Installation City	Installation State	Subscription SKU	Renew Thru 7/31/2024	Renew Thru 7/31/2026	Renew Thru 7/31/2028	status
10055546	07/24/2023	Roxborough	Village Cir W	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10055765	07/24/2023	Roxborough	Dovetail Way	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10053850	07/24/2023	Roxborough	Village Cir E & Elk Mountain Cir	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10053849	07/24/2023	Roxborough	6222 Roxborough Park Road	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10055527	07/24/2023	Roxborough	6222 Roxborough Park Road	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10055653	07/24/2023	Roxborough	Village Cir W	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10055736	07/24/2023	Roxborough	Village Cir E & Red Fox Way	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10055479	07/24/2023	Roxborough	Village Cir E & Lark Way	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10053829	07/24/2023	Roxborough	6222 Roxborough Park Road	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10001473	07/24/2023	Roxborough	Chatfield Farms Park	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10054926	07/24/2023	Roxborough	Rampa Rd & Village Cr E	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10055482	07/24/2023	Roxborough	Village Cir E & Cristal Lake Dr	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10053836	07/24/2023	Roxborough	Village Cir E & Elk Mountain Cir	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10053834	07/24/2023	Roxborough	Village Cir W	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10052497	07/24/2023	Roxborough	Village Cir W	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10055638	07/24/2023	Roxborough	Crystal Lake Park West Side	Littleton	CO	CIM+OFS-1YA	\$359.00	\$1,045.00	\$1,705.00	Deactivated
10050495	08/31/2031	Roxborough	Community Park	Littleton	CO	CIM+OFS-1YA	\$0.00	\$0.00	\$0.00	Active

Total to Renew Thru Dates Listed Above:	\$5,744.00	\$16,720.00	\$27,280.00
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Terms and Conditions: Pricing valid 30 days from date of quote. Upon acceptance of quote, HydroPoint will invoice customer for amount listed on quote. Payment terms are net thirty (30) days from the date of the invoice issued by HydroPoint. This is an estimate. Items sold by HydroPoint Data Systems, Inc. are subject to sales tax. If an item is subject to sales tax for your location, tax is generally calculated on the total selling price. This estimate may not include applicable sales tax, which will be added at the time of order. For complete terms and conditions please visit: <https://www.hydropoint.com/legal/purchasing/>

Date Renewing Thru: _____
 Confirmation Signature: _____
 Printed Name: _____
 Title: _____

Renewal Total: \$ _____
 Date Signed: _____



Mark Rubic <markrubic@roxboroughmetrodistrict.org>

FW: Xcel Energy Transmission Line Maintenance in Roxborough Village

1 message

Peggy Ripko <pripko@sdmsi.com>

Mon, Jul 24, 2023 at 12:51 PM

To: "Ephram Glass (ephramglass@roxboroughmetrodistrict.org)" <ephramglass@roxboroughmetrodistrict.org>, "Mark Rubic (MarkRubic@roxboroughmetrodistrict.org)" <MarkRubic@roxboroughmetrodistrict.org>, "Dino A. Ross" <DRoss@irelandstapleton.com>

FYI

Peggy Ripko

District Manager & Community Management Division Manager

Special District Management Services, Inc.

141 Union Boulevard, Suite 150

Lakewood, CO 80228-1898

pripko@sdmsi.com

Phone: 303-987-0835

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From: Turk, Shawn <sturk@burnsmcd.com>

Sent: Monday, July 24, 2023 11:37 AM

To: Peggy Ripko <pripko@sdmsi.com>

Subject: RE: Xcel Energy Transmission Line Maintenance in Roxborough Village

Morning Peggy –

I hope you had an enjoyable weekend and stayed out of the heat! My apologies for the delayed response, I'm seeking some clarification from Xcel's construction group on a few of your questions. I believe wherever possible Xcel will be utilizing a bucket truck from the County ROW to do this repair work, but I'm confirming for certain. Both locations that involve Metro District property are immediately adjacent to county roads (Rampart Range and Village Circle), so I would imagine the amount of equipment and traffic on District property would be minimal. As for the initial comments from the District, if Xcel has to access from the actual trail, they will certainly restore any damage/disturbance resulting from that access as laid out in the easement agreement with the District.

The current construction window will not likely be finalized until September, however I've sent over the Districts request that it be completed the week of October 15th.

As soon as I confirm responses to your questions I will reach back out. Thank you again for your assistance!

Regards,

Shawn Turk \ Burns & McDonnell

Project Manager \ Environmental Studies

Pronouns: he, him, his

o 720.592.3432 \ m 720.289.4106

sturk@burnsmcd.com \ burnsmcd.com

9191 Jamiaca Street, Englewood, CO 80112



Please consider the environment before printing this email.

From: Peggy Ripko <pripko@sdmsi.com>
Sent: Monday, July 17, 2023 4:57 PM
To: Turk, Shawn <sturk@burnsmcd.com>
Subject: RE: Xcel Energy Transmission Line Maintenance in Roxborough Village

Hi Shawn,

The District's operations committee really appreciates you reaching out to us in advance of commencing the work. The committee is concerned about the impact the work will have on the District's property. The committee would appreciate additional information to assist the committee in discussing this matter at the July 19 meeting of the full Board:

1. To what extent will Xcel actually be on the District's property (i.e., the trail and adjacent lands) and how much impact on the property is anticipated? For example, will the work be handled through use of a bucket truck that can stay off the District's trails and adjacent lands? If not, what types of vehicles and equipment will be used?
2. Will Xcel ensure that the work will not take place if the area is damp/wet due to precipitation?

Pending receipt of the above-requested information, the committee has the following initial comments:

1. If Xcel will need to have vehicles and/or equipment on District property, the committee prefers that Xcel keep its vehicles and equipment off the sidewalks and heavily cover/protect any land that will be used.
2. Xcel will be required to correct any damage it causes to a sidewalk, land, grass, or vegetation, or reimburse the District for taking such corrective actions.
3. The committee asks that Xcel perform the work during the week of October 15th because the Douglas County schools are closed that week.

Peggy Ripko

District Manager & Community Management Division Manager

Special District Management Services, Inc.

141 Union Boulevard, Suite 150

Lakewood, CO 80228-1898

pripko@sdmsi.com

Phone: 303-987-0835

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From: Turk, Shawn <sturk@burnsmcd.com>
Sent: Friday, July 14, 2023 8:54 AM
To: Peggy Ripko <pripko@sdmsi.com>
Subject: RE: Xcel Energy Transmission Line Maintenance in Roxborough Village

Perfect, thank you Peggy!

Regards,

Shawn Turk \ Burns & McDonnell
Project Manager \ Environmental Studies

Pronouns: he, him, his

o 720.592.3432 \ m 720.289.4106

sturk@burnsmcd.com \ burnsmcd.com

9191 Jamiaca Street, Englewood, CO 80112



Please consider the environment before printing this email.

From: Peggy Ripko <pripko@sdmsi.com>
Sent: Friday, July 14, 2023 8:52 AM
To: Turk, Shawn <sturk@burnsmcd.com>
Subject: RE: Xcel Energy Transmission Line Maintenance in Roxborough Village

I will pass on to our Board and legal counsel and get back to you!

Peggy Ripko

District Manager & Community Management Division Manager

Special District Management Services, Inc.

141 Union Boulevard, Suite 150

Lakewood, CO 80228-1898

pripko@sdmsi.com

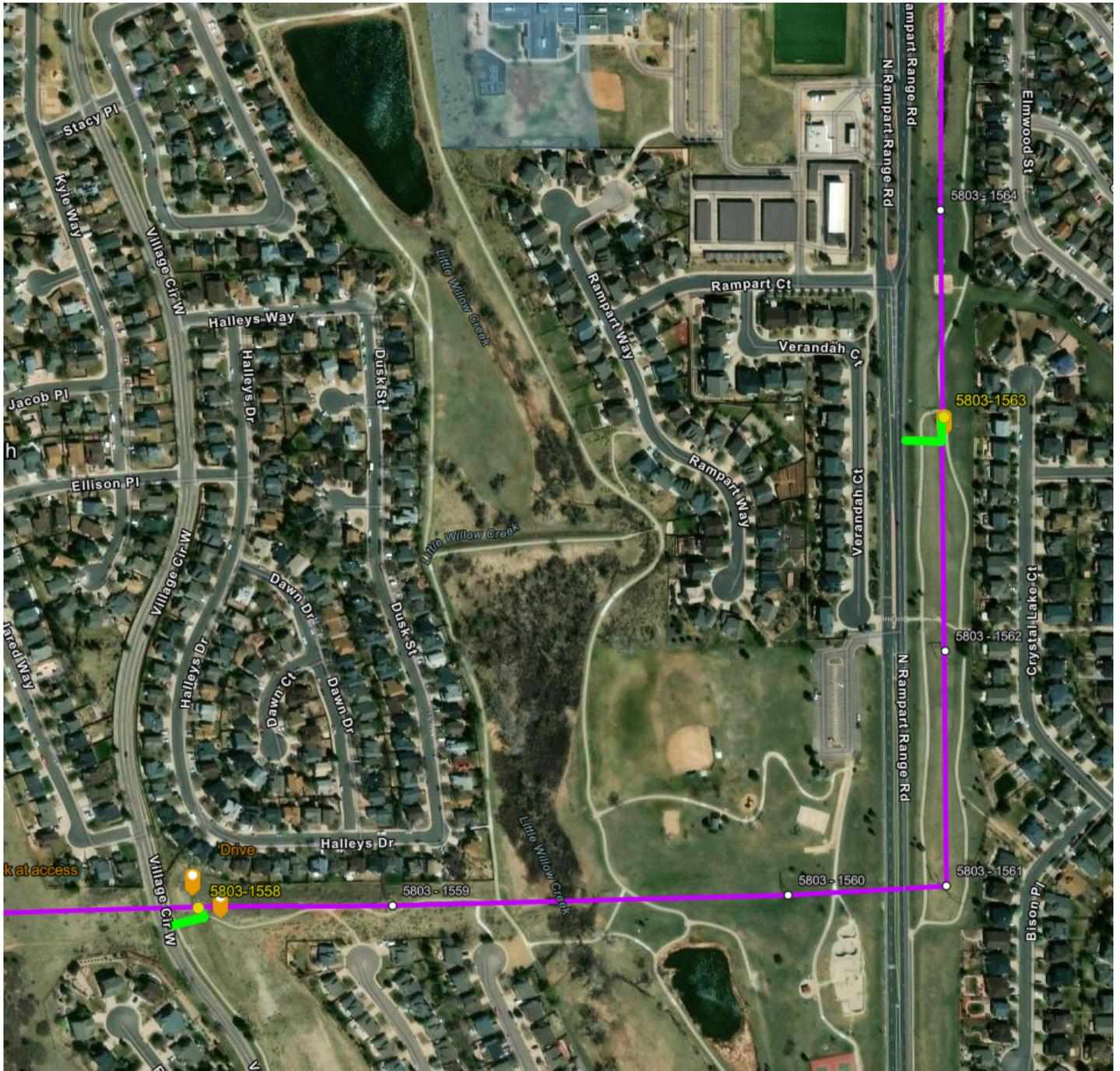
Phone: 303-987-0835

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From: Turk, Shawn <sturk@burnsmcd.com>
Sent: Friday, July 14, 2023 8:39 AM
To: Peggy Ripko <pripko@sdmsi.com>; Larry Loftin <lloften@sdmsi.com>
Subject: Xcel Energy Transmission Line Maintenance in Roxborough Village

Good morning Peggy and Larry –

I'm an engineering consultant for Xcel Energy and am needing to determine what requirements the Metro District might have for some upcoming maintenance Xcel is planning along Rampart Range Road north of Village Circle East, and adjacent to Village Circle West in this same area. Xcel has two structures (see screenshot below where green lines are; purple line represents the existing transmission line) that require some simple maintenance/equipment replacement. We are working with Douglas County on any potential road permits to park their equipment trucks in the County ROW, but the crew will need to access both locations through Metro District property, along the trails. The work is tentatively scheduled to occur in October to hopefully minimize disruption to use of the trail, and the work should only take a day or two. Can you confirm if there is anything in the way of a permit that we need to acquire from you all, or is a letter of notice sufficient?



Regards,

Shawn Turk \ Burns & McDonnell

Project Manager \ Environmental Studies

Pronouns: he, him, his

o 720.592.3432 \ m 720.289.4106

sturk@burnsmcd.com \ burnsmcd.com

9191 Jamiaca Street, Englewood, CO 80112



Please consider the environment before printing this email.

2023
**REQUEST AND AGREEMENT FOR USE OF SIGN/BANNER
POSTS IN ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**

The Roxborough Village Metropolitan District's sign/banner posts are available for use by local organizations and residents of the Roxborough Village Metropolitan District. ~~In order~~ To request the use of a sign/banner post, complete ~~this~~ the entire form and submit it to Roxborough Village Metropolitan District, Attention: Peggy Ripko, 141 Union Blvd., Suite 150 Lakewood, CO 80228 or via email at pripko@sdmsi.com. Incomplete forms will be returned.

Contact Information:

Organization/Resident/Name: _____

Phone Number: _____ Cell Number: _____

Address: _____

E-Mail Address: _____

Formatted: Font: Bold

Formatted: Indent: Left: 0.19"

Purpose of Use/Request:

Provide a description of your request/use:

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Request Details:

Post Requested:

Community Park Rampart Range Road Chatfield Farms

Start Date: _____ End Date: _____

Request/Use Requirements:

~~In order~~ To use the District's sign/banner posts a request and approval is required by the use of this form. The District may order the immediate removal or remove any banner and/or mounting which has not been approved or installed in accordance with these requirements. The District shall not be liable or responsible for the removal or disposal of any such sign.

Banners may only convey a non-commercial message and promote community activities, celebrations, or events. Political or social advocacy signs are not permitted.

The permit holder is responsible for arranging installation and removal of all banners and for bearing the associated costs. Safe working conditions measures must be followed during installation and removal. Banners and mounting must be designed so that they will not scar or damage poles. Mountings may not be permanently attached to poles. The permit holder or any unauthorized user shall be responsible for any costs, damage, or repair related to their use.

The permit holder agrees to ~~hold harmless,~~ defend and indemnify the ~~Roxborough Village Metropolitan~~ District from and against any and all claims of liability ~~and/or damages~~ arising from ~~or relating to~~ the installation, maintenance, use ~~and/or removal failure in any manner~~ of the sign/banner ~~or the content and/or image(s) on the sign/banner.~~

~~**Rules and Regulations.** I understand and agree to abide by the terms of this Agreement and the~~
~~HYPERLINK~~

~~"https://www.roxboroughmetrodistrict.org/_files/ugd/eec1e8_5ca8a1ede21f4fecbec4882f3dd608d1.pdf" \h "Rules and Regulations for Roxborough Village Metropolitan District Parks and Open Spaces." I understand that I am responsible for any loss or damage of the facility or surrounding areas which may occur as a result of this function and agree to hold the Roxborough Village Metropolitan District harmless from any and all liability or damage resulting from the actions of myself, my family, or any attendees at the function. I acknowledge that I have read this Agreement and the "HYPERLINK~~
~~"https://www.roxboroughmetrodistrict.org/_files/ugd/eec1e8_5ca8a1ede21f4fecbec4882f3dd608d1.pdf" \h Rules and HYPERLINK~~
~~"https://www.roxboroughmetrodistrict.org/_files/ugd/eec1e8_5ca8a1ede21f4fecbec4882f3dd608d1.pdf" \h Regulations for Roxborough Village Metropolitan District Parks and Open Spaces," which are incorporated herein by this reference.~~

~~**Non-Waiver.** No waiver of any of the provisions of this Agreement shall be deemed to constitute a waiver of any other provision of this Agreement, nor shall such waiver constitute a continuing waiver unless otherwise expressly provided herein, nor shall the waiver of any default hereunder be deemed to be a waiver of any subsequent default hereunder. Notwithstanding any provision to the contrary in this Agreement, no term or condition of this Agreement shall be construed or interpreted as a waiver, either expressed or implied, of any of the immunities, rights, benefits or protection provided to the District under the Colorado Governmental Immunity Act.~~

~~**Vehicles/Parking:**~~

~~I understand that it is prohibited to operate any motorized vehicle within any Parks or Open Space, except on public roads or within public parking areas. Emergency, maintenance, and patrol vehicles are specifically excluded. I further understand that it is prohibited to park vehicles, trailers, or campers within any Parks or Open Space except within designated parking lots, and only between the hours of 6:00 a.m. and 10:00 p.m. I understand that vehicles that do not abide by the rules may be towed at the owner's expense and agree to inform guests of these rules and prohibitions.~~

Signature of Organization/Resident: _____ Date: _____

~~-----**The Remainder of this Form to be completed by District Management**-----~~

Reviewed by ~~Board of Directors~~Management on (Date): _____

Approved Denied More Information Requested

This agreement entered into on (date): _____

Accepted by: _____

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For questions about this form or the request process please contact Michelle Gardner at mgardner@sdmsi.com or call 303-987-0835.

(Website Message)

Community Vandalism and Graffiti Problem

In recent months we have seen an increase in vandalism and graffiti in our community. This includes damage to fields and common areas from vehicles, graffiti in the skate park and other areas, and port-o-lets being tipped over. Graffiti has a significant negative impact on the community. Vandalism increases the community's perception of crime, reduces community pride and displaces funds which could be spent elsewhere.

- *Since 2022 the Metro District has spent more than \$13,000 removing graffiti and repairing or replacing damaged property in our community. This does not include the recent graffiti at the skate park area or damage at the Community Park bathroom structure. For reference, the \$13,000 represents approximately thirteen new trees that could have been planted.*

Your Metro District is asking for your help.

- If you see vandalism happening, call 911 to report it.
 - The police need to know when vandalism is happening so they can increase patrols in impacted areas and catch those responsible.
- If you see vandalism after it has happened call our Business Manager at 303-987-0835.
 - Reporting allows us to quickly address vandalism and remove graffiti
 - Rapid removal is a “best practice” in reducing graffiti and can take away the thrill that vandals get in seeing their vandalism on display.

Metro District property is community property. The parks, playgrounds, ballfields, and open space are for our enjoyment. Help us protect our shared property. We are committed to reducing the occurrence of this destruction as well as increasing the likelihood of detection and apprehension. The Metro District will work together with law enforcement to ensure those persons identified as committing these offenses within the Metro District will be prosecuted to the fullest extent permitted by law.

If you **SEE** something, **SAY** something. Your awareness is very important in the preservation of our parks and community.

(Email Message)

Subject: Community Vandalism and Graffiti Problem

Dear Roxborough Village Metro District Resident,

The Community needs your help. In recent months we have seen an increase in vandalism and graffiti in our community. This includes damage to fields and common areas from vehicles, graffiti in the skate park and other areas, and port-o-lets being tipped over. Graffiti has a significant negative impact on the community. Vandalism increases the community's perception of crime, reduces community pride and displaces funds which could be spent elsewhere.

- *Since 2022 the District has spent more than \$13,000 removing graffiti and repairing or replacing damaged property in our community. This does not include the recent graffiti at the skate park area or damage at the Community Park bathroom structure. For reference, the \$13,000 represents approximately thirteen new trees that could have been planted.*

Your Metro District is asking for your help.

- If you see vandalism happening, call 911 to report.
 - The police need to know when vandalism is happening so they can increase patrols in impacted areas and catch those responsible.
- If you see vandalism after it has happened call our Business Manager at 303-987-0835.
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Metro District property is community property. The parks, playgrounds, ballfields, and open space are for our enjoyment. Help us protect our shared property. We are committed to reducing the occurrence of this destruction as well as increasing the likelihood of detection and apprehension. The Metro District will work together with law enforcement to ensure those persons identified as committing these offenses within the District will be prosecuted to the fullest extent permitted by law.

If you **SEE** something, **SAY** something. Your awareness is very important in the preservation of our parks and community.

Thank you for your assistance,
The Roxborough Village Metropolitan District Board of Directors

Roxborough Village Metropolitan District

Expectations Regarding Public Meeting Notices, Agendas, and Meeting Packets, and Expectations Regarding Directors, Consultants, or Vendors

The policy set forth herein supersedes and replaces any prior policy or practice relating to the matters addressed in this policy.

1. Formulation of Public Meeting Agenda and Meeting Packets.

To facilitate the formulation of agendas and meeting packets for public meetings, the following expectations are established for all regular Board meetings and, to the extent practical, all special Board meetings:

- a. No later than twelve (12) calendar days prior to the meeting date, the Board President, or his or her designee, and/or the District Manager will request agenda items and/or meeting packet inclusions from Board members. Board members will provide any agenda items or meeting packet inclusions they propose for the meeting no later than three (3) calendar days after such request.
- b. At the end of the three-day submission deadline, the Board President or his/her designee or the Operations Committee, if such committee has been established, and the District Manager shall finalize the meeting notice and agenda and the meeting packet within the time specified in Section 2.

2. Public Meeting Notice and Agenda and Meeting Packets Posting Expectations.

- a. The Board's expectation is to have the meeting notice and agenda and the meeting packet information for all regular Board meetings posted on the District's website no later than three (3) business days preceding the regular Board meeting date and time but in no event later than the time required by law. The Board has the same expectation for all special Board meetings, to the extent practical.
- b. The meeting notice and Agenda, and the meeting packet will be delivered at the same time, but not later than the day before the scheduled meeting, to District residents that have provided an email contact requesting them.
- c. The purpose of expectations set for in subsections (a) and (b), above, is to affirm the Board's commitment to accountability and transparency by fostering public engagement and participation by such advance notification. If advance notification is not made, or agenda items or information are added after such time period, the Board will postpone taking formal action on any such matter(s), except for those matters that a) pose a health or safety concern, b) are of such an urgent nature as to require immediate Board attention, or c) the Board by an affirmative vote majority approve consideration of the matter(s).

3. Meeting Notice Agenda Items Involving District Residents.

Any agenda items identifying a specific District resident communication, issues, concerns, or the like, will be considered at such meeting; provided, to the extent practical, such meeting topic or item has been noticed under the meeting notice and agenda and meeting packet

provision and the District resident has been advised by separate communication that the topic or item will be considered at such meeting and the resident is invited to attend the meeting. If the resident is not so advised, discussion or action on such agenda topic or item will be deferred to a future meeting where the resident has been so advised, except for those matters that a) pose a health or safety concern, b) are otherwise of such an urgent nature as to require immediate Board attention, or c) the Board by an affirmative vote approve consideration of the matter(s)..

4. Director, Consultant or Vendor Meeting Expectations.

The Board's expectation is that each Director, consultant, and vendor that is to participate in any Board meeting will have reviewed all meeting agenda items and meeting packet information prior to the meeting and will be prepared to participate in the meeting in a timely, meaningful, and efficient manner.



303-471-1522
 naturesworkforce.com

To: SDMS	Contact: Peggy Ripko
Address: 141 Union Boulevard, Suite 150 Lakewood, CO 80228	Phone: 303-987-0835 Fax: 303-987-2032
Project Name: Roxborough Village Jan '23 - Dec '23 - Xeriscape Project	Bid Number:
Project Location: Littleton, CO	Bid Date: 8/8/2023
Addendum #: N/a	

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Area 1	700.00	SF	\$11.70	\$8,190.00
Includes...				
Demo And Dump Fees				
1.5" River Rock With Weed Barrier				
5"-12" Cobblestone Border				
Sandstone Boulders - 2 Total				
#5 Shrubs - 10 Total				
#1 Grasses - 20 Total				
#1 Perennials - 40 Total				
Area 2	6,300.00	SF	\$7.51	\$47,313.00
Includes...				
Demo And Dump Fees				
1.5" River Rock With Weed Barrier				
5"-12" Cobblestone Border				
Sandstone Boulders - 8 Total				
#5 Shrubs - 80 Total				
#1 Grasses - 80 Total				
#1 Perennials - 160 Total				
Area 3	6,200.00	SF	\$6.97	\$43,214.00
Includes...				
Demo And Dump Fees				
1.5" River Rock With Weed Barrier				
5"-12" Cobblestone Border				
Sandstone Boulders - 6 Total				
#5 Shrubs - 65 Total				
#1 Grasses - 65 Total				
#1 Perennials - 130 Total				
Area 4	14,890.00	SF	\$6.39	\$95,147.10
Includes...				
Demo And Dump Fees				
1.5" River Rock With Weed Barrier				
5"-12" Cobblestone Border				
Sandstone Boulders - 10 Total				
#5 Shrubs - 150 Total				
#1 Grasses - 150 Total				
#1 Perennials - 300 Total				
Area 5	15,400.00	SF	\$6.33	\$97,482.00
Includes...				
Demo And Dump Fees				
1.5" River Rock With Weed Barrier				
5"-12" Cobblestone Border				
Sandstone Boulders - 12 Total				
#5 Shrubs - 160 Total				
#1 Grasses - 160 Total				
#1 Perennials - 320 Total				
Area 6	14,600.00	SF	\$6.66	\$97,236.00
Includes...				
Demo And Dump Fees				
1.5" River Rock With Weed Barrier				
5"-12" Cobblestone Border				



303-471-1522
 naturesworkforce.com

To: SDMS	Contact: Peggy Ripko
Address: 141 Union Boulevard, Suite 150 Lakewood, CO 80228	Phone: 303-987-0835 Fax: 303-987-2032
Project Name: Roxborough Village Jan '23 - Dec '23 - Xeriscape Project	Bid Number:
Project Location: Littleton, CO	Bid Date: 8/8/2023
Addendum #: N/a	

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Sandstone Boulders - 8 Total #5 Shrubs - 150 Total #1 Grasses - 150 Total #1 Perennials - 300 Total				
Area 7 Includes... Demo And Dump Fees 1.5" River Rock With Weed Barrier 5"-12" Cobblestone Border Sandstone Boulders - 12 Total #5 Shrubs - 140 Total #1 Grasses - 140 Total #1 Perennials - 280 Total	13,900.00	SF	\$6.73	\$93,547.00
Area 3 Native Soil Retention Blanket (Biodegradable Double Net Straw With 6" Wire Staples) Includes Existing Sod Removal And Dump Fees	700.00	SY	\$9.26	\$6,482.00
Area 4 Native Soil Retention Blanket (Biodegradable Double Net Straw With 6" Wire Staples)	1,700.00	SY	\$3.07	\$5,219.00
Area 6 Native Soil Retention Blanket (Biodegradable Double Net Straw With 6" Wire Staples)	1,650.00	SY	\$9.05	\$14,932.50
Area 7 Native Soil Retention Blanket (Biodegradable Double Net Straw With 6" Wire Staples)	1,650.00	SY	\$9.00	\$14,850.00
Total Bid Price:				<u>\$523,612.60</u>

Notes:

- **This proposal will be subject to a change order for material price increases, if material market pricing escalates at the time of installation, from the date of proposal.**
- This proposal is a rough draft only and does not reflect final prices
- This proposal uses materials that have NOT been finalized by customer and are subject to change
- Irrigation rates will be \$ 80.00 per hour for a irrigation technician and any necessary materials will be additional.
- **This proposal is good for 30 days following the date given on the proposal.**
- **Nature's Workforce, a Consolidated Divisions, Inc. company.**
An Equal Opportunity Employer

Payment Terms:

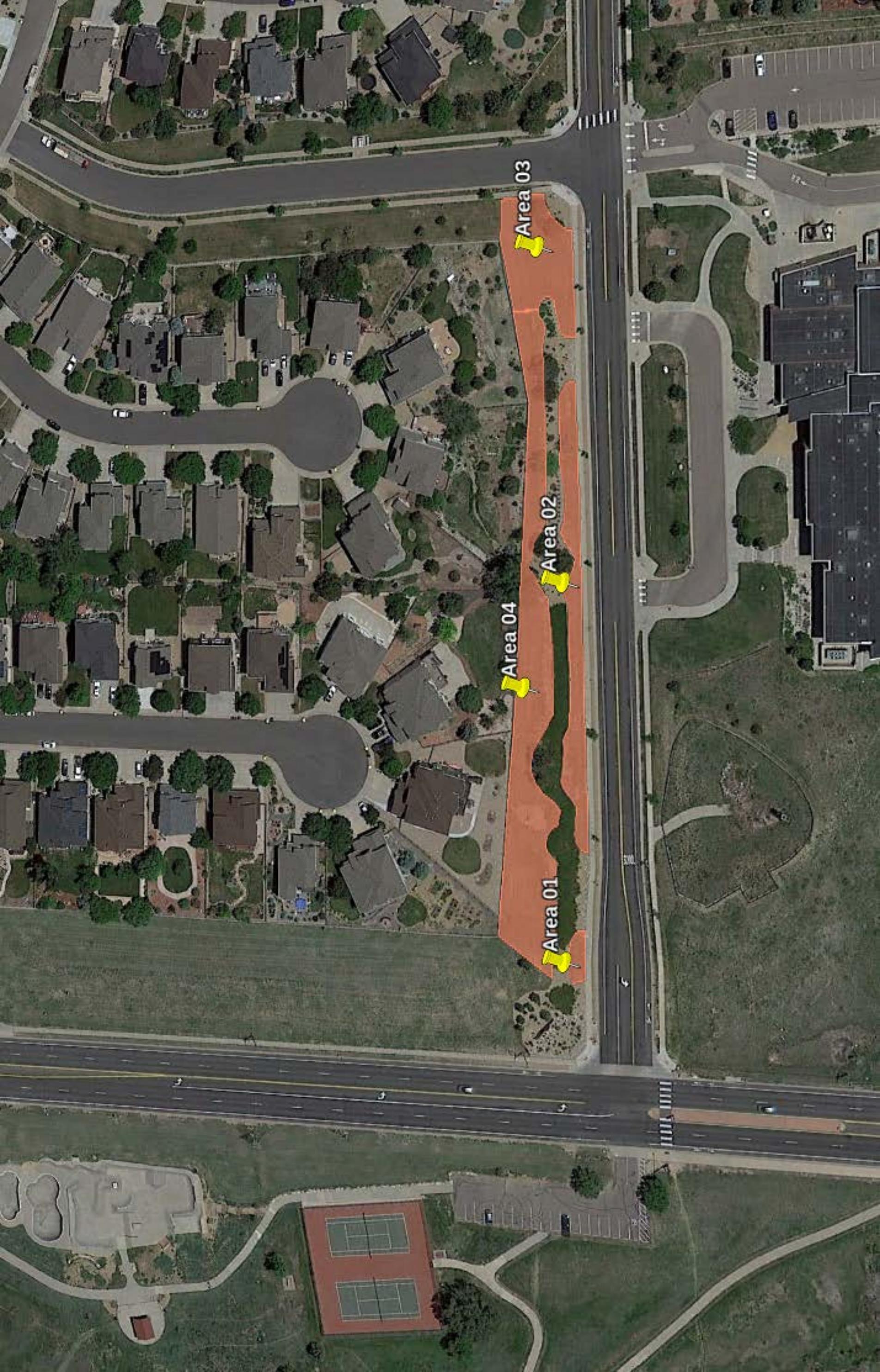
Payment due 30 days from invoice.



303-471-1522
naturesworkforce.com

To: SDMS	Contact: Peggy Ripko
Address: 141 Union Boulevard, Suite 150 Lakewood, CO 80228	Phone: 303-987-0835 Fax: 303-987-2032
Project Name: Roxborough Village Jan '23 - Dec '23 - Xeriscape Project	Bid Number:
Project Location: Littleton, CO	Bid Date: 8/8/2023
Addendum #: N/a	

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Nature's Workforce</p> <p>Authorized Signature: _____</p> <p>Estimator: Cory France 303-501-5697 coryf@cdi-services.com</p>
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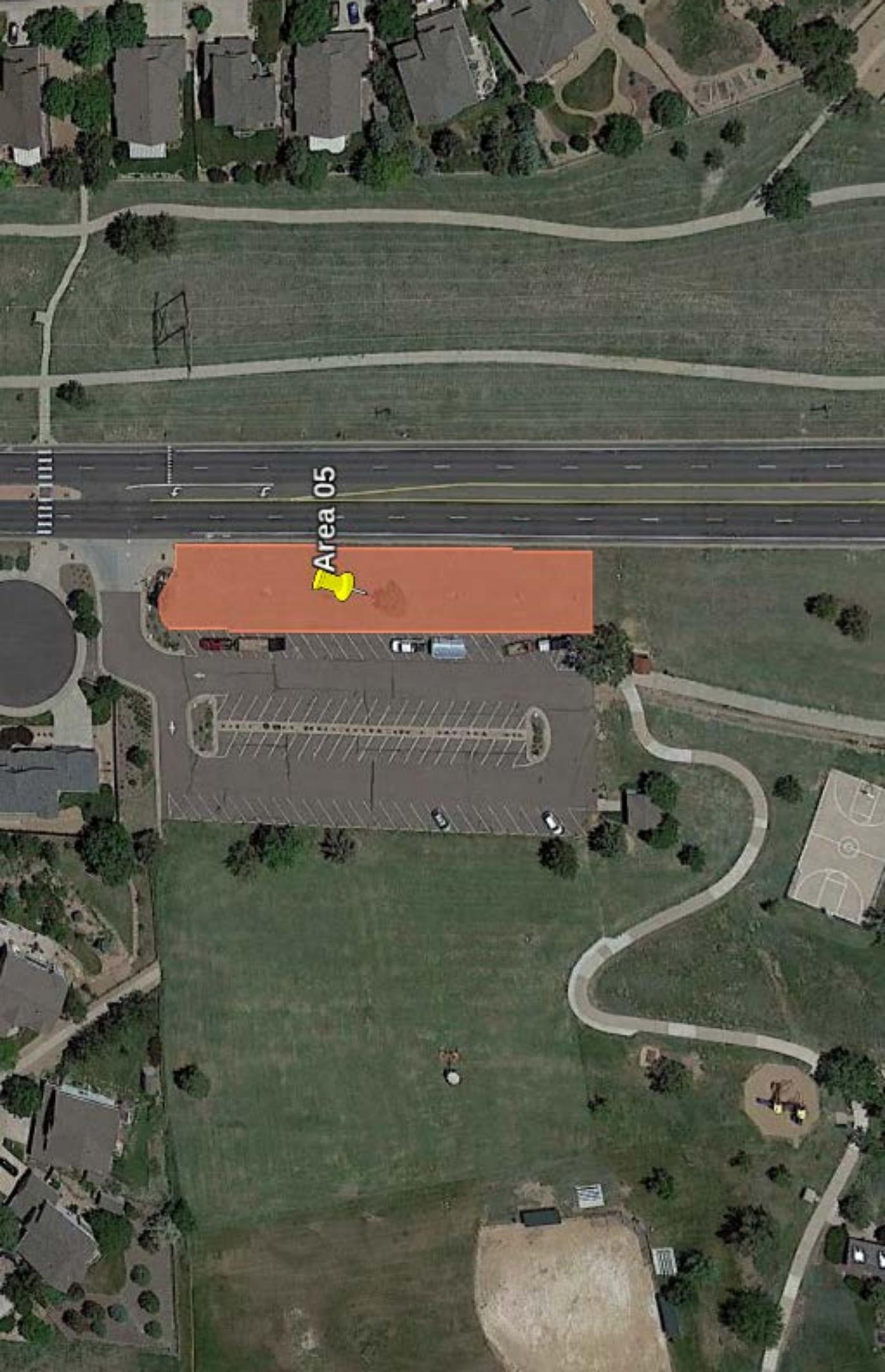
Area 03

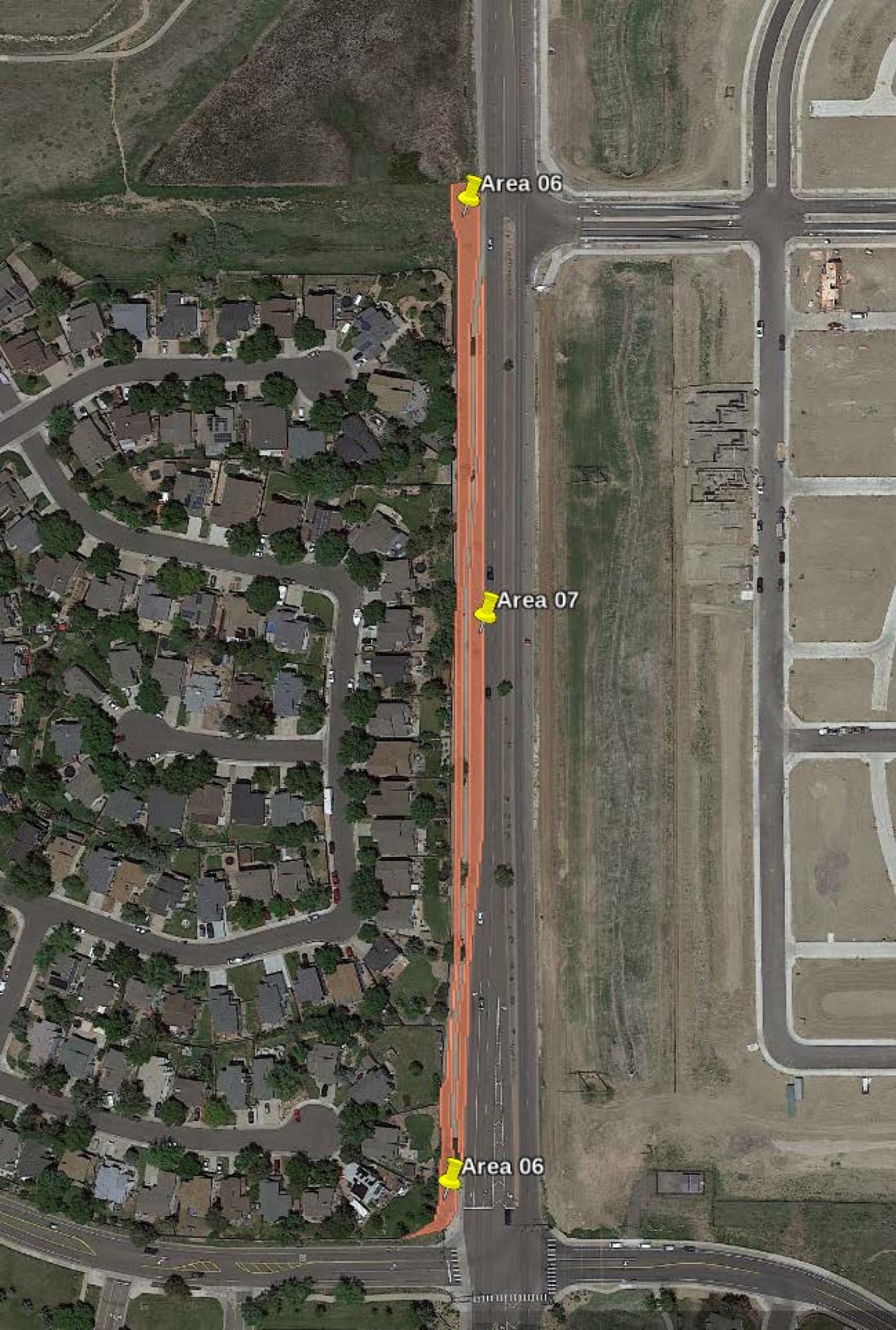
Area 02

Area 04

Area 01

Area 05



An aerial photograph of a road network. A central road runs vertically. A long, thin orange highlight is placed along the left side of this road. Three yellow pushpin markers are placed on the road: one at the top, one in the middle, and one at the bottom. The top and bottom markers are labeled 'Area 06', and the middle marker is labeled 'Area 07'. To the left of the road is a residential neighborhood with many houses and trees. To the right is a large, mostly empty lot with some structures and a parking area. The road has multiple lanes and some traffic is visible.

Area 06

Area 07

Area 06

Roxborough Music Festival 2021



ROXBOROUGH MUSIC FESTIVAL 2023 Sponsor & Vendor Application

Thank you so much for participating in the 2021 Roxborough Music Festival!!

Event Information:

Friday, September 8th, 5:00 p.m. to 11:00 p.m.: Live music on the Guitar Center stage
Saturday, September 9th, 3:00 p.m. to 11:00 p.m.: Live music on both the RE/MAX EDGE and Guitar Center stages

Charities & Programs supported by this years' event:

- Roxborough Elementary School
 - Special Needs Program (TBD)
-

A.) Contact Information:

Company Name: _____
Web Address: _____
Contact Name: _____ Phone Number: _____
Email Address: _____

B.) Participation Level - Please indicate ways you would like to support and participate in the 2023 Roxborough Music Festival. (Please select all that apply)

C.) Event Sponsorship - Please select your level of sponsorship. Refer to page 4 for information on what is included for each level.

- \$5,000 - Platinum Level Sponsor (Includes ½ page advertisement in mailer & premium booth space)
- \$2,500 - Premier Level Sponsor (Includes ¼ page advertisement in mailer)
- \$1,000 - Stage Sponsor
- \$500 - Rockstar Sponsor
- \$250 - Supporting Sponsor

1.) Will you be providing a banner to be displayed at the event? Yes No

2.) Would you like to donate goods or services for the door prize? Yes No

Items donated: _____

*** Please email your high-resolution artwork or logo to kimdegrande@remax.net for the website.

**** Sponsorship donations must be received on or before August 17th, 2023, to be included in print advertising materials and / or banners.

*** Please email your high-resolution artwork or logo to kimdegrande@remax.net for the website.

D.) Logos for the Mailer: - The mailer for the 2023 Roxborough Music Festival will go out to 6,000+ homes.

Large contributors logos will be featured on the mailer.

*** Please email your high-resolution artwork or logo to kimdegrande@remax.net for the website

E.) Payment Info:

Please indicate:

\$_____ Amount for sponsorship level indicated in Section C, if applicable.

\$_____ Total Payment to Roxborough Music Festival

All checks should be made out to Roxborough Music Festival and are 100% tax deductible.

We can also accept donation payments via credit card. Please contact Kim DeGrande at the number below if you prefer to pay via credit card.

For sponsorship commitments and/or general questions, please contact Kim DeGrande at 303-908-7566.

You can drop off your application and payment at:

RE/MAX EDGE – Drop through the mail slot on the door if no one is in the office
8351 N. Rampart Range Rd., Ste 111
Littleton, CO 80125

Or, mail to:

Roxborough Music Festival
% RE/MAX EDGE
8351 N. Rampart Range Rd., Ste 111
Littleton, CO 80125

Signature: _____ Date: _____

Additional event information can be found at:
www.facebook.com/roxboroughmusicfestival/
www.roxboroughmusicfestival.com/

2021 Roxborough Music Festival Sponsorship Levels:

\$5,000.00 – Platinum Level Sponsor:

- Company name mentioned in all promotions, print & digital
- Company name and contact information displayed on event website
- Company name mentioned multiple times from the main stage on the day of the event
- Opportunity to display company banner in front of main stage
- Ad displayed on the big screen throughout the event

\$2,500.00 – Gold Level Sponsor:

- Company name mentioned in all promotions, print & digital
- Company name and contact information displayed on website
- Company name mentioned every hour from the main stage on the day of the event
- Opportunity to display company banner in front of main stage
- Ad displayed on the big screen throughout the event

\$1,000.00 – Stage Level Sponsor:

- Company name mentioned in all promotions, print & digital
- Company name and contact information displayed on website
- Opportunity to display company banner in front of main stage
- Ad displayed on the big screen throughout the event

\$500.00 – Rockstar Sponsor:

- Company name mentioned in all promotions, print & digital
- Company name and contact information displayed on website
- Opportunity to display company banner in front of main stage
- Ad displayed on the big screen throughout the event

\$250.00 – Supporting Sponsor:

- Company name mentioned in all promotions, print & digital
- Company name and contact information displayed on website