

# ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 x 800-741-3254

<https://www.roxboroughmetrodistrict.org/>

## **NOTICE OF MEETING AND AGENDA**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mark Rubic	President	2025/May 2025
Debra Prysby	Vice President	2027/May 2027
Ephram Glass	Treasurer	2027/May 2027
Travis Jensen	Secretary	2025/May 2025
Mat Hart	Assistant Secretary	2025/May 2025

DATE: December 20, 2023

TIME: 6:00 p.m.

LOCATION: Roxborough Library Meeting Room  
8357 North Rampart Range Road #200  
Littleton, Colorado 80125

And via Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRTWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

*\* Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

*\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

### I. ADMINISTRATIVE MATTERS (5 minutes)

#### A. Disclosure of Potential Conflicts of Interest

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#### B. Additions/Deletions/Approval of Agenda

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### II. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes) \*

#### A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines:

<https://www.roxboroughmetrodistrict.org/2022-meetings>

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III. CONSENT AGENDA – (5 minutes) \*

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Review and consider approval of the November 7, 2023 (updated enclosure) and December 5, 2023 special meeting minutes.
- ~~Approve Pilot Panel and Space Travel Panel at \$3,910 as additions to the equipment purchased for Airplane Park (enclosure).~~
- ~~Approve color scheme for Airplane as outlined below:~~
  - a. ~~Posts: Pine Green~~
  - b. ~~Clamps: Pine Green~~
  - c. ~~Rails: Vanilla~~
  - d. ~~Panels: Limon~~
  - e. ~~Decks: Gray~~
  - f. ~~Tendertuff coatings (wheels): Tan~~
  - g. ~~Ropes: Tan~~
  - h. ~~Polyethylene (Tunnels/slides, etc.): Brick~~
  - i. ~~Fabrics: Pine Green~~

IV. CONTRACTOR/CONSULTANT REPORTS

A. Landscaping Updates- CDI Landscape, LLC (5 minutes)\*

1) Monthly Report (enclosure).

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2) Discuss Updates to Snow Removal Contract (enclosure).

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3) Discuss Updates to Landscape Maintenance Contract (enclosure).

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4) Discuss and determine CDI repair threshold allowed without prior authorization (enclosure).

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5) Review and consider approval of proposal to install bollards (enclosure).

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~~6) Review and consider approval of proposal for Xeriscaping (enclosure).~~

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- 6) Review and consider approval of proposal for pump insulation (enclosure).
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V. FINANCIAL MATTERS- (3 minutes)\*

- 1) Review and ratify approval of the payment of claims for the periods ending as follows (enclosure):

Fund	Period Ending November 30, 2023
Total Claims	148,165.22

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- 2) Review and accept unaudited financial report for the period ending November 30, 2023 (enclosure)
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VI. LEGAL MATTERS

- A. Review and approve Resolution Adopting Rules and Regulations for Property and Improvements Owned, Maintained, and/or Operated by Roxborough Village Metropolitan District (enclosure)
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- B. Other
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VII. OPERATION AND MAINTENANCE MATTERS

- A. District management updates. SDMS to provide written updates/enclosures on the following items to be included in the Board packet (2 minutes)

1. Review lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) (enclosure).
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2. SDMS Monthly Report (enclosure)
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3. Monthly Invoice from Foothills Park & Recreation re: November 2023 Roxborough Village Resident Use (to be distributed)
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4. Update regarding website
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- B. Updates regarding ongoing projects: (4 minutes) \*
  - 1. Chatfield Farms planter project.  

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  - 2. Community Park restroom repairs.  

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- C. Review and consider approval of Crystal Lake landscape enhancements (enclosure).  

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- D. Approve Pilot Panel and Space Travel Panel at \$3,910 as additions to the equipment purchased for Airplane Park (enclosure). (Moved from Consent Agenda)  

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- E. Approve color scheme for Airplane as outlined below: (Moved from Consent Agenda)
  - a. Posts: Pine Green
  - b. Clamps: Pine Green
  - c. Rails: Vanilla
  - d. Panels: Limon
  - e. Decks: Gray
  - f. Tendertuff coatings (wheels): Tan
  - g. Ropes: Tan
  - h. Polyethylene (Tunnels/slides, etc.): Brick
  - i. Fabrics: Pine Green

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- F. Other  

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VIII. OTHER MATTERS

- A. Review action items and add to spreadsheet. (5 minutes)  

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- B. Other  

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IX. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes)\*

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please

refer to the Meeting Code of Conduct for additional guidelines:  
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**X. ADJOURNMENT**

**THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY,  
JANUARY 17, 2024**

- Memo regarding New Rate Structure from Special District Management Services, Inc.

# RECORD OF PROCEEDINGS

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## MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD NOVEMBER 7, 2023

A Special Meeting of the Board of Directors (referred to hereafter as the “Board”) of Roxborough Village Metropolitan District (the “District”) was convened Tuesday, the 7th day of November, 2023 at 6:00 p.m. at the Roxborough Library, 8357 N Rampart Range Road, #200, Littleton, CO 80125. The meeting was open to the public.

### ATTENDANCE

#### Directors In Attendance Were:

Mark Rubic  
Debra Prysby  
Mathew Hart  
Ephram Glass  
Travis Jensen

#### Also In Attendance Were:

None.

### CALL TO ORDER

At 6:02 p.m. the meeting was called to order.

### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Director Rubic noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that there are no Directors’ Disclosure Statements to be filed.

### ADMINISTRATIVE MATTERS

Agenda: The Board reviewed the proposed Agenda for this Special Meeting.

Following discussion, upon motion duly made by Director Prysby, seconded by Director Glass, and, upon vote, unanimously carried, the Board approved the agenda, as presented.

## RECORD OF PROCEEDINGS

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**PUBLIC  
COMMENTS**

None.

**BOARD  
DISCUSSION  
MATTERS**

**Status and Compensation for Maintenance Services pursuant to applicable license agreements:** The Board discussed the status and compensation for maintenance services pursuant to applicable License Agreements with the HOA Representatives. Director Jensen asked if we have received information from vendor(s) numbers for the cost. Director Glass stated that we have not received anything from the landscape maintenance vendor as of yet. No other representatives were present of questions submitted. The Board plans to discuss this further at the November 15<sup>th</sup> meeting.

**2024 Proposed Budget:** The Board reviewed the proposed budget for 2024 prepared by Gemsbok. Director Rubic noted the ~~Prissy~~ Budget meeting is scheduled for November 15th and confirmed that newspaper publication for this meeting has been published, Director Rubic asked if the budget included the costs for the planned softball field work. Director Glass will confirm, and if not will contact Gemsbok. Director Rubic also noted an error of the General Fund sheets. The line item that mentions fund surplus/deficit is titled General Fund when it should be Capital Fund. Director Rubic will ensure the correction is made.

**Action on Installation of Holiday Lights and/or Electric Connection Repairs or Purchase of new lights:** Director Glass reviewed with the Board the electric connectivity for the area. He stated that electric is available except for the SE corner of the intersection. Repairs of this area will best be done in the spring when road repaving around this area is anticipated. Director Glass then reviewed the CDI proposal to install lights and a proposal from Holiday Decorations Colorado, Inc. It was noted this proposal while not exactly meeting the specifications desired is substantially less than amount CDI provided. The Board discussed the acceptability of having holiday lights except for the SE corner and agreed this was acceptable. The Board noted that the proposal may need revisions to meet specifications as well as possibly including battery operated lights at the SE corner.

Following discussion, upon motion duly made by Director Prysby, seconded by Director Glass, and, upon vote, unanimously carried, the Board approved the proposal to finalize an agreement to have Holiday Decorations Colorado, Inc. will provide holiday lights at a cost not-to-exceed \$10,000.

**Engineering ADA Accessibility survey proposals for Community Park:** There was no new proposals at this time. It was noted that no new proposal had been received. Director Glass stated he would remind SDMS. Director Rubic stated that

## RECORD OF PROCEEDINGS

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it is his intention to have this item to be considered and acted upon at the November 15<sup>th</sup> meeting with whatever proposals the Board has received by that time.

**Softball Field Improvements/Estimates:** The Board deferred discussion at this time.

**Douglas County Referral SP2022-075, River Canyon Filing 2, Lot 3, 1<sup>st</sup> Revision Site Improvement Plan for installation of Ravenna landscaping and storage facilities:** Director Glass reviewed with the Board the referral. It was noted that potential environmental concerns with the facility as well as some aesthetic concerns. The Board members were in agreement with Director Glass. The Board directed Director Glass to provide a draft response for review by with any comments back to him by November 10<sup>th</sup> in order for him to submit the response by the November 14<sup>th</sup> due date.

**Chatfield Farms 1A HOA amended Real Property Conveyance and Agency Agreement:** The Board reviewed the Chatfield Farms 1A HOA amended Real Property Conveyance and Agency Agreement. It was noted that this is an amended version provided by the HOA of the Board's previously approved agreement. Director Rubic noted that he had some concerns but after Director Jensen pointed out a section of the agreement Director Rubic dropped his concerns. The Board agreed that this version of the agreement will be put on the November 15<sup>th</sup> meeting consent agenda section for Board action.

**Chatfield Farms Estate Water ~~et~~MerMeter:** Director Glass informed the Board that the meter is not functional. He stated that based on the proposed maintenance agreement with Chatfield Farms Estates/1A there may be no need for the water meter and that it could be abandoned. After some discussion the Board agreed to defer any repairs pending Board action on the maintenance agreement

**Chatfield Farms Inclusion Agreement:** The Board discussed the Inclusion Agreement. It was noted that the district management has not been properly allocating costs for the Chatfield Farms inclusion agreement.

**Update Landscape Map for 2024:** Director Rubic updated the Board on some concerns he had with the map. It was noted by Director Glass that one concern, the mowing along the east side of Rampart Range Road from VCE to VCE may be moot based on SDMS receiving notification from Douglas County that this is their responsibility and it will be competed moving forward. The other area concerned area along the west side of VCW near Red Mesa. Director Rubic was concerned that there was no beauty band mow for a part of that area. After Board discussion, it was agreed that there should be a beauty band mow along that area and map will be revised. The Board also discussed some other CDI landscape maintenance issues. Director Glass noted an issue with the replacement of metal

## RECORD OF PROCEEDINGS

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edging. CDI has charged T&M for the edging replacement. The agreement provides for replacement of mow strips to be included. There is disagreement on whether metal edge strips constitute mow strips. The Board decided to pay the disputed T&M charge of approximately \$2300, however moving forward, the Board determined to direct CDI to not replace any additional metal edging~~The Board determined disput T&M charge of approximately \$2300 however moving forward the Board determined to direct CDI to not replace any additional metal edging.~~The Board noted that for the 2024 maintenance agreement this section of the agreement will need to be incorporated revised language. A second item was whether the District is receiving the twenty (20) hours a week for twenty-eight (28) weeks beginning April 1 of the calendar year of irrigation repair labor hours as part of the agreement. Director Glass noted that CDI has stated that invoices received to date have subtracted out these hours although the invoices have no documentation of this. The Board determined to review this matter further at the next meeting.

**Ice Melt Alternatives:** The Board reviewed various ice melt product alternatives.

Following discussion, upon motion duly made by Director ~~?????~~, Glass seconded by Director ~~?????~~, Prysbly, and, upon vote, unanimously carried, the Board determined to go with Calcium Chloride (CaCl<sub>2</sub>) and communicate that to CDI.

**GIS options:** The Board reviewed the various GIS options that were presented at the October 18<sup>th</sup> meeting. The Board discussed how many devices would be needed, what types and who was going to have the devices in order to mark irrigation lines etc. The Board determined to have this as an agenda item for the November 15<sup>th</sup> meeting for the Board to discuss and take action.

**Chatfield Farms and Chatfield Farms Estates Architectural Review Committee Matter:** The Board reviewed the information and research provided by legal counsel. The information provided shows that this issue is moot and the Board determined no further action will be taken.

**Douglas County Stormwater Work:** Director Glass provided an update on a course of action to have a permanent fix for this issue. The Board directed Director Glass to continue to work with ~~SDMs~~ SDMS to set up meetings with the appropriate Douglas County offices/departments to find options to correct/remedy the issue.

**Update on Pumps:** Director Glass noted that SDMS is still working with Arvada Pumps on the Crystal Lake pumps information. He stated that he found there is an extra pump at the Community Park restroom while it was being winterized. The plan is to determine if this can be the replacement pump there when the restroom is prepared for opening in the spring.~~The plan is to determine if this~~

## RECORD OF PROCEEDINGS

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~~can be the replacement pump there when the restroom is prepared for opening in the spring.~~

**Heavy Equipment on Land East of Rampart Range Road** Director Glass updated the Board that with heavy equipment used by Xcel Energy for maintenance work on the transmission lines, in addition to turf/vegetation issues it was discovered that several concrete sections that were replaced last fall by Roxborough Water and Sanitation have cracks in them. The Board determined that it will have SDMS/Legal work with Xcel for a remedy and hold off on any repairs until those discussions are conducted. Director Glass noted that other cracks were discovered on the concrete path adjacent to the to the backyards of the homes along Elmwood but it could not be determined a specific cause.

**Roxborough Marketplace irrigation:** ~~The Board deferred discussion at this time~~ Director Glass provided an update stating the Marketplace owners intended to get off the District irrigation system in the spring.

**Updates from the Signage Committee:** There were no updates at this time.

**Photos for New Website and Website Menu Tree:** The Board reviewed the menu tree and had no concerns at this time and directs SDMS to continue with this. The Board discussed the need for community photos and asked Director Hart about obtaining photos of the area by use of drone as well as any other photos Board members may have.

**Volunteer Opportunities List:** The Board reviewed the list of activities identified and found them agreeable. Question was raised how will these be communicated. Director Jensen will take lead to communicate these to appropriate entities.

**Current Approved and Requested Community Permits:** There was no new information at this time.

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### **OTHER MATTERS**

**Dumping Debris/Material on District Property.** The Board discussed item that SDMS forwarded about community member complaint of debris being dumped or disposed of on District owned property. The Board discussed the need to have a policy in place to be able to fine or recover the cost of such activities of dumping/disposing of debris, unauthorized use of vehicles on District owned property, etc. The Board directed Director Glass will work with legal to develop such a policy.

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## RECORD OF PROCEEDINGS

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**PUBLIC  
COMMENTS/  
HOMEOWNER  
REQUESTS**

No members of the public were present.

**ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Rubic, seconded by Director Prysby, and upon vote, unanimously carried, the Special Meeting was adjourned at 8:02 p.m.

Respectfully submitted,

By: \_\_\_\_\_  
Secretary for the Meeting

## RECORD OF PROCEEDINGS

### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD DECEMBER 5, 2023

A Special Meeting of the Board of Directors (referred to hereafter as the "Board") of Roxborough Village Metropolitan District (the "District") was convened on Tuesday, the 5<sup>th</sup> day of December, 2023 at 6:00 p.m. at the Roxborough Library, 8375 N. Rampart Range Rd, Littleton, CO 80125. The meeting was open to the public.

#### ATTENDANCE

#### Directors In Attendance Were:

Debra Prysby  
Ephram Glass  
Mathew Hart  
Travis Jensen

Following discussion, upon motion duly made by Director Glass, seconded by Director Prysby and, upon vote, unanimously carried, the absence of Director Rubic was excused.

#### Also In Attendance Were:

None.

CALL TO ORDER At 6:01 p.m. the meeting was called to order.

#### I. ADMINISTRATIVE MATTERS

##### A. Disclosure of Potential Conflicts of Interest

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Dir. Prysby noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that there are no Directors' Disclosure Statements to be filed.

##### B. Additions/Deletions/Approval of Agenda

Following discussion, upon motion duly made by Director Glass, seconded by Director Jensen, and, upon vote, unanimously carried, the Board approved the agenda.

## **II. PUBLIC COMMENTS/HOMEOWNER REQUESTS**

No homeowners were present.

## **III. BOARD DISCUSSION MATTERS**

### **A. Discuss Airplane Park Equipment Colors and Other Options**

The Board discussed the color palette options for the new Airplane Park playground equipment. The Board also considered adding sensory panels with airplane and space themes and a shade canopy. The Board's consensus was to add both the Pilot and Space Travel panels but to wait on adding the shade canopy to see if there was a public desire for one. The Board's consensus on colors for the new playground were as follows:

- Posts: Pine Green
- Clamps: Pine Green
- Rails: Vanilla
- Panels: Limon
- Decks: Gray
- Tendertuff coatings (wheels): Tan
- Ropes: Tan
- Polyethylene (Tunnels/slides, etc.): Brick
- Fabrics: Pine Green

The Board agreed to put these decisions on the December 20th meeting's consent agenda if Dir. Rubic concurred with the rest of the Board's consensus.

### **B. Discuss Snow Removal Scope, Including Switchback in Community Park**

The Board discussed the suggested changes to the 2024 snow removal scope. The Board did not recommend further changes.

### **C. Discuss Updates to Snow Removal Contract**

The Board discussed the suggested changes to the 2024 snow removal contract. The Board was ok with the recommended changes. It was noted that the contract cannot be finalized yet without a proposal from CDI.

#### **D. Discuss Updates to Landscape Maintenance Contract**

The Board discussed the suggested changes to the 2024 landscape maintenance contract. The Board was ok with the recommended changes aside from the section allowing CDI to perform repairs up to \$3,000 without prior authorization. The Board directed Dir. Glass to provide some repair from the past year to identify the frequency of repairs of varying amounts to better ascertain the appropriate threshold to have in the contract.

#### **E. Discuss Updates to Rules and Regulations**

The Board discussed the revised rules and regulations resolution. Dir. Hart pointed out that the rules allowed fishing but not hunting of wild animals which could be considered to be in conflict. He recommended changing “wild animal” to “mammal”. The Board concurred with this change. Dir. Hart also noted the restriction for personal consumption of alcohol was not clear. Dir. Glass noted he would look into past revisions to see if the latest revision lost some clarifying language.

#### **F. Update on 10-Year Budget Spreadsheet and Other Budget Matters**

Dir. Glass reviewed the latest modifications to the 10-year budget spreadsheet.

#### **G. Update on Wildfire Mitigation**

Dir. Glass provided an update on efforts to get permission to do wildfire mitigation within the Riparian Conservation Zone. He noted Douglas County had provided a recommendation to proceed with the work and provided contacts within the U.S. Fish and Wildlife Service to get approval to proceed at the federal level. SDMS has already been requested to submit the county recommendation and wildfire mitigation scope to the contacts provided.

#### **H. Update on Noxious Weed Grant**

Dir. Glass provided an update on the noxious weed grant. He stated that he put together the grant proposal and forwarded it to SDMS for submission.

#### **I. Update on Damage by Xcel Contractor**

Dir. Glass provided an update from his meeting with Xcel about the damage they caused on the east side of N Rampart Range Rd. They had agreed to replace the damaged concrete and reseed the area. Dir. Glass said Xcel had asked if hydromulch was ok to use rather than straw blankets. The Board was ok with the use of hydromulch.

#### **J. Update on Campfire St and Waterton Rd Intersection**

Dir. Glass provided an update on his conversation with Douglas County Engineering regarding traffic and safety at the Campfire St and Waterton Rd intersection. The County did not think the traffic warranted a traffic signal. Dir. Glass noted to the Engineer that the community would prefer a traffic circle and the HOAs would provide any necessary land and the HOAs and/or the Metro District may consider partially funding the traffic circle. Given that information, the County Engineer said he would put some momentum into pursuing a solution. Dir. Glass recommended to the Board to keep up the pressure on the County to ensure the project stays on their radar.

#### **K. Signage Committee Update**

The Board deferred discussion at this time.

#### **L. Environmental Committee Update**

Dir. Glass provided an update on progress moving wood chips into and around the greenhouse and noted planting would start shortly. He noted that he would be ordering some hand-pump sprayers to irrigate the seed trays while the irrigation was off for the winter.

#### **M. Discuss River Canyon Planned Development, 10th Amendment, Project File #: ZR2023-020**

The Board discussed the Ravenna proposal to build residential homes where their existing storage building is located. The Board directed Dir. Glass to comment against approval of the project since the related project to replace the storage building with another on an empty tract immediately adjacent to the South Platte River is not a good idea and is opposed by the community.

### **IV. OTHER MATTERS**

Dir. Glass discussed the xeriscaping proposal from CDI and recommended against using the soil amendments. The Board agreed with the recommendation and agreed to proceed with the non-functional turf grant using the rest of the proposal's numbers.

The Board discussed the recent electrician invoices and concurred that SDMS needs to provide good reason for the district to pay for extra costs that could have been avoided if SDMS had used the information provided to them regarding the electrical issues on N Rampart Range Rd.

The Board discussed the lack of holiday lights. After some discussion, the Board decided to give SavATree a deadline of December 10th to get lights and garland installed. The Board directed Dir. Glass to ask CDI for the district's holiday decorations and to ask Dino Ross if a board member could install the decorations if they signed a waiver.

Dir. Hart asked about what the District could do regarding the commercial signs stuck in the ground everywhere. Dir. Glass noted that most of those signs are on Douglas County property. The Board directed the Signage committee to look into having Douglas County enforce their sign policy.

## **V. PUBLIC COMMENTS/HOMEOWNER REQUESTS**

No homeowners were present.

## **VI. ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Prysby, seconded by Director Hart, and upon vote, unanimously carried, the Special Meeting was adjourned at 7:57 p.m.

**From:** [Dale Draper](#)  
**To:** [Peggy Ripko](#)  
**Cc:** [Travis Hunsaker](#)  
**Subject:** Roxborough Monthly Meeting Notes  
**Date:** Monday, December 11, 2023 12:21:18 PM  
**Attachments:** [image001.png](#)

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Hi Peggy-

Not much to report for this time of year.

General Maintenance-

Weekly maintenance has subsided for the season.

Irrigation-

Onsite Checks:

Irrigation is shut down for the season.

Additional work/visits:

1. Pond Cleanup- 11/21/23
2. Fall Cleanup- 12/05/23, 12/06/23
3. Hole in Median backfilled per request- 12/06/23

Site Policing- Trash, Dog Stations, etc.

1. 11/13/23
2. 11/14/23
3. 11/20/23
4. 11/21/23
5. 11/27/23
6. 12/04/23

Additional Site Updates-

1. N/A

Project Updates-

1. N/A

Conversion of purple lids- Ongoing-

Review of Upcoming/Open Scheduled Items-

Enhancement- Xeric conversions- Open

**Dale Draper**  
**Senior Account Manager | Snow Operations Manager**  
**SLM Certified, QWEL**



5585 W. Airport Road, Sedalia, CO 80135

303.304.2937 – Mobile

[DaleD@cdi-services.com](mailto:DaleD@cdi-services.com)

[cdi-services.com](http://cdi-services.com) / [Naturesworkforce.com](http://Naturesworkforce.com)

**AFTER HOURS IRRIGATION EMERGENCY,**  
**PLEASE CALL [303-358-0498](tel:303-358-0498)**

**Confidentiality Note:** This email may contain confidential and/or private information. If you received this email in error please delete and notify sender.



ENVIRONMENTAL CONTRACTOR

5585 W. Airport Rd  
Sedalia, Colorado 80135

☎ 303.471.1522 📠 303.470.3197 📧 sales@cdi-services.com

<b>To:</b> Roxborough Village Metro	<b>Contact:</b>
<b>Address:</b> Littleton, CO	<b>Phone:</b>
	<b>Fax:</b>
<b>Project Name:</b> Roxborough Village Metro - Snow - Jan 2024- Dec 2024	<b>Bid Number:</b>
<b>Project Location:</b> 9779 S Crystal Lake Dr, Littleton, CO	<b>Bid Date:</b> 12/6/2023
<b>Addendum #:</b> NA	

Service	Scope	Ice Mitigation	Service	Scope	Ice Mitigation
Parking Area/ Drive Lanes	2"	Required	Private Sidewalks	2"	Required

Other/Special Requirements \_\_\_\_\_

**AGREEMENT TERMS: January 1, 2024 – December 31, 2024**

Contractor proposes to provide all labor and materials necessary to complete snow and ice management in accordance with the following details, specifications and estimates.

Line #	Item Description	Estimated Quantity	Unit	Unit Price
1	4x4 Pickup With Plow	1.00	HR	\$125.00
2	Sand Truck	1.00	HR	\$125.00
3	ATV With Plow	1.00	HR	\$110.00
4	Zero-Turn With Plow	1.00	HR	\$110.00
5	Skidsteer With Plow	1.00	HR	\$155.00
6	Loader With Box Or Bucket	1.00	HR	\$295.00
7	Snow Blower	1.00	HR	\$95.00
8	Dump Truck	1.00	HR	\$160.00
9	Tractor With Plow	1.00	HR	\$295.00
10	Laborer	1.00	HR	\$68.00
11	Snow Captain Site Supervision	1.00	HR	\$78.00
12	Ice Slicer (Granular)	1.00	TON	\$295.00
13	Ice Melt	1.00	BAG	\$50.00

**Notes:**

- **Note:** The above stated rates are based on time and material. All services are charged portal to portal. There is a minimum charge of 1 hour per push for each piece of equipment used, and such minimum charge shall also include 1 hour of snow supervision and 1 bag (50 lb) ice melt and/or 1/2 ton ice slicer. Client agrees to pay Contractor for time and materials utilized by the contractor, including the minimum charge stated herein. Items listed above include the operator fee in the hourly rate.
- **Fuel Surcharge:** If fuel prices exceed \$4.00 per gallon for gasoline or \$4.50 per gallon for diesel, a surcharge of 8% will be charged on top of the above rates. Additionally, if material costs exceed more than 20% of quoted vendor price and/or cost at the beginning of the season, material prices will be adjusted to reflect such increases and Client agrees to pay the increase. **By signing this Contract, Contractor and Client agree to the above pricing, including this fuel surcharge.**
- **Snow Staking:** Staking of the site(s) will be billed at \$68 per hour, which includes materials. In the event that Client elects to not have the site(s) staked by Contractor prior to commencement of snow/ice removal, then Contractor shall not be responsible for any damage to the site which occurs as a result of snow/ice removal operations.
- **Terms and Conditions.**
- 1. Contractor will furnish labor, materials, supervision and necessary equipment to perform snow/ice removal services as set forth on page one. Services will be provided for length of time specified in "agreement term." Contractor will provide only the services outlined and only at the locations ("site(s)") referenced on page one.
- 2. Contractor will not be responsible for anything that is not included on page one of this Contract. Contractor shall not be held responsible for any damage resulting from Client's (or its agent's) lack of or improper staking of the site(s). If Contractor provides land marking at the site(s), Contractor shall be responsible for items that are damaged by Contractor that have been land marked and will repair, replace, or credit client for such damages which were not present prior to contracted services. However, in order for this provision to apply, Contractor must be notified by Client in writing within 48 hours of such damage occurring, otherwise, any claim for such damage is irrevocably waived by Client.



**ENVIRONMENTAL CONTRACTOR**

5585 W. Airport Rd  
Sedalia, Colorado 80135

☎ 303.471.1522 📠 303.470.3197 📧 sales@cdi-services.com

<b>To:</b> Roxborough Village Metro	<b>Contact:</b>
<b>Address:</b> Littleton, CO	<b>Phone:</b>
	<b>Fax:</b>
<b>Project Name:</b> Roxborough Village Metro - Snow - Jan 2024- Dec 2024	<b>Bid Number:</b>
<b>Project Location:</b> 9779 S Crystal Lake Dr, Littleton, CO	<b>Bid Date:</b> 12/6/2023
<b>Addendum #:</b> NA	

- 3. Contractor shall not be liable for untimely notice of accumulation by Client for snow removal (Unless this is a tolerance based contract). Neither will Contractor be liable for any damages resulting from Client's failure to timely or appropriately request services from Contractor.
- 4. Contractor reserves the right to stop work, with or without notice, if Client does not pay each invoice in full within ten (10) days of the invoice date. In the event that Contractor stops work under this provision, Contractor shall have no obligation to maintain, care for, or provide any service for the site(s) unless and until all of Client's outstanding account is brought current. While Contractor has no responsibility for the sites(s), Contractor shall not be liable for any injuries to Client or to any invitee, guest, or licensee of Client related to accumulation or other hazardous conditions on the site(s). Further, Client acknowledges and agrees that Contractor has the right to record a mechanic's lien against any real property for which Contractor provides the services hereunder.
- 5. Client further agrees to pay Contractor a finance charge of 1.75% per month (21% per annum) for any amount which is not paid in full within fifteen (15) days of the invoice date. Client shall also pay Contractor's fees incurred in association with collection including, but not limited, to attorneys' fees, collection agency fees, and court costs.
- 6. This Contract shall be governed, construed and enforced in accordance with the laws of the State of Colorado. Any controversy or claim arising out of or relating to this contract shall be settled by Med-Arb, as defined in C.R.S. § 13-22-302 (mediation/arbitration) or in a court of competent jurisdiction in the State of Colorado, County of Douglas, at Contractor's sole discretion. If Med-Arb is selected by Contractor, then Contractor and Client shall mutually agree upon a mediator/arbitrator, or if they cannot agree, then Contractor shall select from a list of American Arbitration Association arbiters in Denver, Colorado. If applicable, Med-Arb shall be under the Construction Industry Arbitration Rules and Mediation Procedures of the American Arbitration Association and shall take place in Denver, Colorado. Any settlement agreement shall include reasonable attorney fees and costs incurred by the successful party plus interest at the legal rate. Judgment may be entered upon any such award in any Court of competent jurisdiction, which shall be final and binding upon the parties. **EACH PARTY WAIVES ANY RIGHT TO A TRIAL BY JURY IN ANY ACTION OR PROCEEDING TO ENFORCE OR DEFEND ANY RIGHTS UNDER THIS CONTRACT**
- 7. To the extent allowed by law, Contractor shall not be responsible or liable to Client or to any third-party for any damages to existing walks, curbs, driveways, speed bumps, expansion joints, rubber-coated decks, cesspools, septic tanks, utility lines, sprinkler systems, arches, shrubs, lawn, trees, or other personal property, appurtenances or improvements, or for any damage to the site(s) itself (collectively "Damages"), except in the case of Contractor's gross negligence.. Client shall indemnify, defend and hold Contractor harmless for any and all Damages caused by Client or any of its agents, employees, suppliers, vendors, assigns, or anyone under Client's direction, permission or control.
- 8. If, after Contractor has declared the work completed, Client claims that work still remains to be done, Client shall give Contractor reasonable (in time and amount of detail) notice and opportunity to complete the work before proceeding to hire any other entity to complete the services. Upon Contractor's completion of any corrective work claimed by Client, Contractor shall be entitled to payment of the full of the Contract Price then remaining due.
- 9. This Contract may be amended by a written change order or other agreement signed by both parties, or by Client requesting additional services be performed, Contractor performing said services, and Client accepting such work from Contractor.
- 10. This Contract constitutes the entire contract between the parties and neither party shall be bound by any oral statements or representation by any party or agent
- 11. No action arising from or related to the Contract, or the performance thereof, shall be commenced by either party against the other more than one year after the completion or cessation of work under this Contract. This limitation applies to all actions of any character, whether a law or in equity, and whether sounding in contract, tort, or otherwise.
- 12. Contractor agrees to complete its work under this Contract in a good and workmanlike manner, but is not responsible for failures or defects which result from work done by others.
- 13. Contractor shall not be liable for any claim, loss, expense, damage or cause of action resulting in any matter whatsoever, directly or indirectly, from weather conditions, unless such claim is caused by negligence of Contractor.
- 14. In the event CDI mobilizes on a Holiday, as defined below, all rates are doubled. "Holidays" shall consist of the following days/times:
  - Thanksgiving Day 12:01 am – 11:59 pm
  - Christmas Day 12:01 am – 11:59 pm
  - New Years' Day 12:01 am – 11:59 pm
- 15. Client understands and agrees that Contractor's response time will be affected by events beyond Contractor's control (e.g. governmental emergency, equipment failure, unusually severe weather conditions, etc.) Client further understands that response time will be affected by Contractor's ability to travel to the site(s), and that Contractor may be delayed or even prevented from reaching the site(s). Client also acknowledges that the rate of snowfall and wind conditions dramatically affect snow/ice management operations. Accordingly, Client agrees that Contractor shall not be held to any specific level of performance, other than it shall make a reasonable, good faith effort to complete the work specified herein.



**ENVIRONMENTAL CONTRACTOR**

5585 W. Airport Rd  
Sedalia, Colorado 80135

☎ 303.471.1522 📠 303.470.3197 ✉ sales@cdi-services.com

<b>To:</b> Roxborough Village Metro	<b>Contact:</b>
<b>Address:</b> Littleton, CO	<b>Phone:</b>
	<b>Fax:</b>
<b>Project Name:</b> Roxborough Village Metro - Snow - Jan 2024- Dec 2024	<b>Bid Number:</b>
<b>Project Location:</b> 9779 S Crystal Lake Dr, Littleton, CO	<b>Bid Date:</b> 12/6/2023
<b>Addendum #:</b> NA	

- 16. At no time will Contractor be liable for personal injury or property damage caused by changing winter weather conditions before, during or after the snow/ice removal has been completed.
- 17. Contractor may terminate this Contract at any time, upon ten (10) work days' written notice to Client, for non-payment and may terminate this Contract at any time, upon fifteen (15) work days' written notice to Client, for any other reason. Client may terminate this Contract upon fifteen (15) work days' written notice to Contractor if Contractor fails to cure or take reasonable steps to cure any defaults under this Contract within seven (7) work days of Contractor's receipt of written notice from Client specifying the alleged defaults.
- 18. Client understands and acknowledges that Contractor's crews may not work safely in blizzard or blizzard-like conditions, or if temperatures and/or wind conditions make the wind chill factor below 20 degrees Fahrenheit. Client understands that Contractor reserves the right to have its crew(s) cease working in such conditions.
- 19. If any provision of this Contract is determined to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be affected or impaired thereby.
- 20. Whenever any provision of this Contract requires the giving of written notice, such notice shall be delivered to Client at the address stated on page one, or to Contractor at: CDI, 5585 Airport Rd, Sedalia, CO 80135, [INSERT EMAIL]. The notice shall be effective as of the date of personal delivery or email delivery, or on the fifth day after mailing (which mailing must be certified mail, postage prepaid and return receipt requested).

**ACCEPTANCE OF CONTRACT**

- The undersigned representative of Client hereby acknowledges, represents and warrants to Contractor that: i) he/she is authorized to represent Client with respect to this Contract and has been authorized to sign on Client's behalf; ii) Client is the owner of the site(s) listed on page one of this Contract ("Owner"), or is the authorized representative of the Owner and has the authority to enter into this Contract on behalf of Owner; iii) HE/SHE HAS READ AND UNDERSTOOD THE TERMS AND CONDITIONS OF THIS PROPOSAL, iv) he/she has received from Contractor a completed copy of this Contract, including the Job Estimate, if applicable, v) in consideration of the products, materials and services to be provided by Contractor, he/she accepts the terms and conditions of the Contract in its entirety and, on behalf of Client and Owner, authorizes Contractor to acquire the
- Billing Contact Info:  
Contact Name and Phone Number \_\_\_\_\_  
Email \_\_\_\_\_  
Company information, (If different than proposal header) \_\_\_\_\_

**Consolidated Divisions, Inc.** dba **CDI** ENVIRONMENTAL CONTRACTOR  
**An Equal Opportunity Employer**

**Payment Terms:**

Payment due 30 days from invoice.

<p><b>ACCEPTED:</b></p> <p>The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b></p> <p><b>Consolidated Divisions, Inc Db a CDI Environmental Contractors</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Jamie Salisbury 303.241.1853 jamies@cdi-services.com</p>
--	---



**303-471-1522**  
 naturesworkforce.com

<b>To:</b> SDMS	<b>Contact:</b> Peggy Ripko
<b>Address:</b> 141 Union Boulevard, Suite 150 Lakewood, CO 80228	<b>Phone:</b> 303-987-0835 <b>Fax:</b> 303-987-2032
<b>Project Name:</b> Roxborough Village Jan '24 - Dec '24	<b>Bid Number:</b> 1006
<b>Project Location:</b> Littleton, CO	<b>Bid Date:</b> 12/6/2023
<b>Addendum #:</b> N/a	

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
<b>Summer Weekly Services:</b> Mow, Trim, Blow, Bed Weeding, Trash Pick Up, Edging 13 Times, Spray Tree Rings 3 Times Includes - Bike Path Maintenance, Playground Maintenance, Flower Deadheading,	26.00	EACH	\$1,757.00	\$45,682.00
<b>Pruning Shrubs And Trees:</b> Shrub Pruning 2x Tree Pruning Up To 12' 2x	2.00	EACH	\$5,939.00	\$11,878.00
<b>Spring Clean Up:</b> Cut Ornamental Grasses Back, Remove Pine Needles, And Blow Debris Out Of Beds	1.00	EACH	\$3,060.00	\$3,060.00
<b>Fall Clean Up:</b> Leaf Removal From All Landscape Areas, Cut Back Herbaceous Perennials	1.00	EACH	\$6,553.00	\$6,553.00
<b>Aeration Of All Turf Areas:</b>	2.00	EACH	\$2,764.00	\$5,528.00
<b>Turf Fertilization And Broadleaf Herbicide:</b> 3 Application Of 24-4-10 Fertilizer And One Pre-emergent 3 Applications Of Post Emergent Broadleaf Weed Control	3.00	EACH	\$3,475.22	\$10,425.66
<b>Irrigation Checks:</b> Weekly Irrigation Checks - 20 Hours Per Week	24.00	EACH	\$948.00	\$22,752.00
<b>Irrigation System Spring Start Up:</b>	1.00	EACH	\$2,118.00	\$2,118.00
<b>Irrigation System Winterization:</b>	1.00	EACH	\$2,683.00	\$2,683.00
<b>Native Grass Field Mowing:</b> Includes String Trimming Around Obstacles Such As Trees, Include String Trimming Of Fence Lines, Includes Spraying Herbicide Along Fence Lines And Around Posts	1.00	EACH	\$1,028.00	\$1,028.00
<b>Native Grass Beauty Band &amp; Fence Line Mowing:</b> (6 Occurrences) Mow A 3'-6' Wide Band Along Sidewalks, Turf Areas, And Fence Lines That Are Adjacent To Native Grass Fields.	6.00	EACH	\$598.50	\$3,591.00
<b>Tennis &amp; Basketball Court Maintenance</b>	52.00	EACH	\$138.50	\$7,202.00
<b>Volleyball Courts Maintenance</b>	30.00	EACH	\$107.00	\$3,210.00
<b>Skate Park Maintenance</b>	52.00	EACH	\$108.50	\$5,642.00
<b>Skate Park Pressure Wash</b>	1.00	EACH	\$3,449.00	\$3,449.00
<b>Softball Field Grooming</b>	26.00	EACH	\$157.00	\$4,082.00
<b>Softball Field Striping</b>	6.00	EACH	\$278.50	\$1,671.00
<b>Trash Pick Up - Summer</b> Includes - Pond Edges	52.00	EACH	\$155.00	\$8,060.00
<b>Winter Trash Removal:</b> Police Property For Trash Change Out Trash Bags In Dog Stations And Trash Receptacles Excludes Pick Up Of Hazardous Materials Or Dead Animals	26.00	EACH	\$240.00	\$6,240.00
<b>Dog Waste Pick Up</b>	104.00	EACH	\$99.85	\$10,384.40
<b>Pond Litter Removal - Inside</b>	2.00	EACH	\$1,678.00	\$3,356.00
<b>Shredded Wood Mulch - Refresh</b>	1.00	LS	\$12,090.00	\$12,090.00

**Total Bid Price: \$180,685.06**



**303-471-1522**  
**naturesworkforce.com**

<b>To:</b> SDMS	<b>Contact:</b> Peggy Ripko
<b>Address:</b> 141 Union Boulevard, Suite 150 Lakewood, CO 80228	<b>Phone:</b> 303-987-0835 <b>Fax:</b> 303-987-2032
<b>Project Name:</b> Roxborough Village Jan '24 - Dec '24	<b>Bid Number:</b> 1006
<b>Project Location:</b> Littleton, CO	<b>Bid Date:</b> 12/6/2023
<b>Addendum #:</b> N/a	

**Notes:**

- Irrigation rates will be \$ 82.00 per hour for a irrigation technician any necessary materials will be additional.
- **This proposal is good for 30 days following the date given on the proposal.**
- **Consolidated Divisions, Inc.** dba **CDI** | ENVIRONMENTAL CONTRACTOR  
**An Equal Opportunity Employer**

**Payment Terms:**

Payment due 30 days from invoice.

<p><b>ACCEPTED:</b>          The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b>  <b>Nature's Workforce</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Cory France          303-501-5697 coryf@cdi-services.com</p>
--	---

**From:** [Ephram Glass](#)  
**To:** [Peggy Ripko](#)  
**Subject:** Fwd: CDI Repair Data  
**Date:** Tuesday, December 12, 2023 11:32:26 PM  
**Attachments:** [image.png](#)  
[image.png](#)  
[image.png](#)

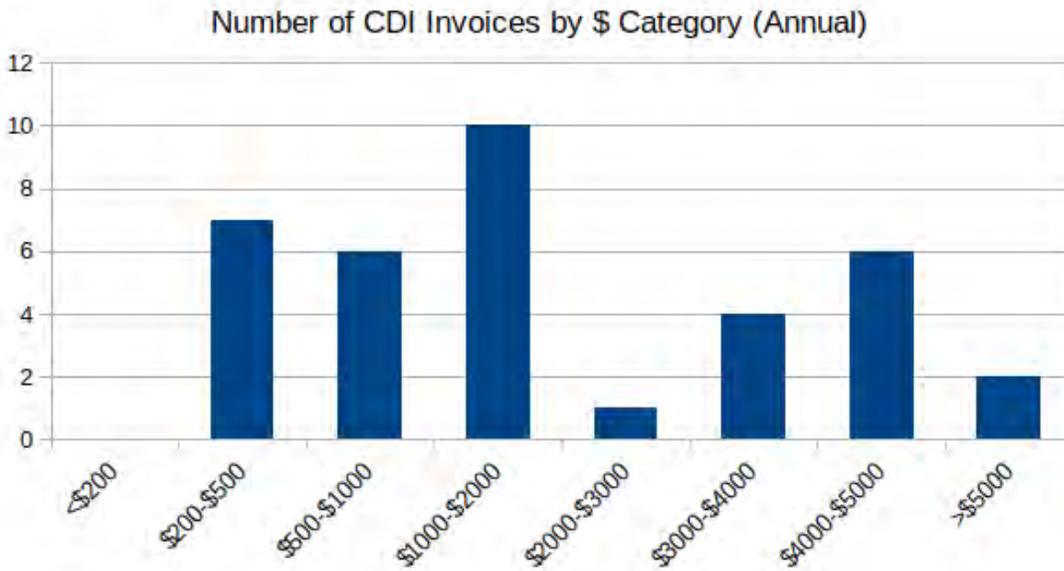
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Please include this email in the December 20th meeting packet.

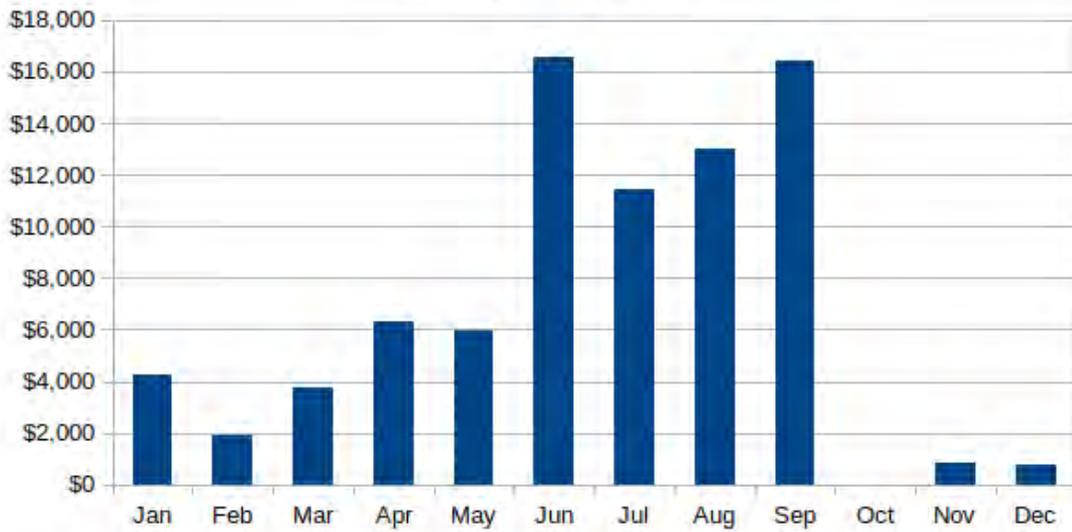
----- Forwarded message -----

**From:** Ephram Glass <[ephramglass@roxboroughmetrodistrict.org](mailto:ephramglass@roxboroughmetrodistrict.org)>  
**Date:** Thu, Dec 7, 2023 at 1:08 AM  
**Subject:** CDI Repair Data

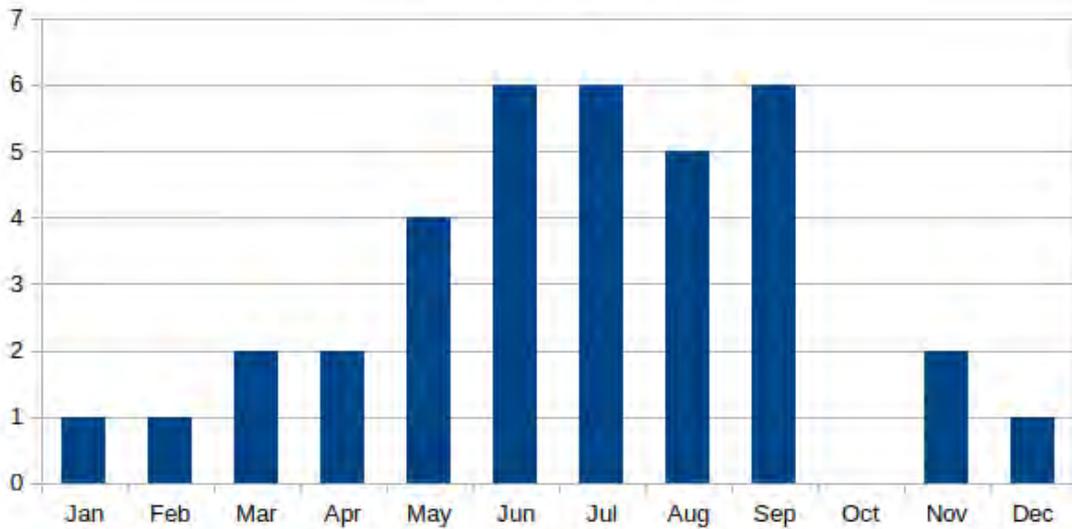
Per the request from the 12/5 meeting, here is the data showing number of invoices by \$ category and total repair costs by month. I added a graph showing number of invoices per month, too. There were 36 invoices, though 3-5 should have been split since they included graffiti and other repairs on the same invoice. Personally, I think it would be a good safeguard to just have CDI request authorization to do a repair every time.



CDI Repairs by Month



# of Invoices by Month



--

**Ephram Glass**

*Roxborough Village Metropolitan District Director*

[ephramglass@RoxboroughMetroDistrict.org](mailto:ephramglass@RoxboroughMetroDistrict.org)



**303-471-1522**  
 naturesworkforce.com

<b>To:</b> SDMS	<b>Contact:</b> Peggy Ripko
<b>Address:</b> 141 Union Boulevard, Suite 150 Lakewood, CO 80228	<b>Phone:</b> 303-987-0835 <b>Fax:</b> 303-987-2032
<b>Project Name:</b> Roxborough Village - Install Bollard	<b>Bid Number:</b>
<b>Project Location:</b> Littleton, CO	<b>Bid Date:</b> 11/27/2023
<b>Addendum #:</b> N/a	

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
<b>Install Bollard At Skate Park Area</b> Includes Bollard, Shackle Lock, Hardware	1.00	EACH	\$1,561.00	\$1,561.00
<b>Total Bid Price:</b>			<b><u>\$1,561.00</u></b>	

**Notes:**

- **This proposal will be subject to a change order for material price increases, if material market pricing escalates at the time of installation, from the date of proposal.**
- Includes Bollard, Shackle Lock, Hardware per specs
- Acts of God are not covered under warranty for anything installed by CDI.
- Not responsible for concrete damage
- **This proposal is good for 30 days following the date given on the proposal.**
- **Nature's Workforce**, a Consolidated Divisions, Inc. company.  
An Equal Opportunity Employer

**Payment Terms:**

Payment due 30 days from invoice.

<p><b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b> <b>Nature's Workforce</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Cory France 303-501-5697 coryf@cdi-services.com</p>
---	---



**303-471-1522**  
 naturesworkforce.com

<b>To:</b> SDMS	<b>Contact:</b> Peggy Ripko
<b>Address:</b> 141 Union Boulevard, Suite 150 Lakewood, CO 80228	<b>Phone:</b> 303-987-0835 <b>Fax:</b> 303-987-2032
<b>Project Name:</b> Roxborough Village - Install Insulation Board	<b>Bid Number:</b> 1006
<b>Project Location:</b> Littleton, CO	<b>Bid Date:</b> 11/29/2023
<b>Addendum #:</b> N/a	

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Install Insulation Board	1.00	EACH	\$1,070.00	\$1,070.00
Install 2" Insulation Board Inside Pump Enclosure				
<b>Total Bid Price:</b>			<u><u>\$1,070.00</u></u>	

**Notes:**

- This proposal will be subject to a change order for material price increases, if material market pricing escalates at the time of installation, from the date of proposal.
- Insulation installment does NOT guarantee against freeze damage
- This proposal is good for 30 days following the date given on the proposal.
- Nature's Workforce, a Consolidated Divisions, Inc. company.  
 An Equal Opportunity Employer

**Payment Terms:**

Payment due 30 days from invoice.

<p><b>ACCEPTED:</b>          The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b>  <b>Nature's Workforce</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Cory France          303-501-5697 coryf@cdi-services.com</p>
--	---

11:30 AM

12/05/23

Roxborough Village Metro District

**A/P Aging Summary**

As of November 30, 2023

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	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Chavez Services LLC	107,144.37	0.00	0.00	0.00	107,144.37
Colorado Community Media	38.76	0.00	0.00	0.00	38.76
Consolidated Divisions Inc	17,133.54	17,962.46	6,928.40	10,191.21	52,215.61
CORE Electric Cooperative	874.02	0.00	0.00	0.00	874.02
Diversified Underground	0.00	0.00	0.00	5,295.00	5,295.00
Farnsworth Group, Inc	19,100.50	0.00	0.00	0.00	19,100.50
Foothills Park & Recreation District	1,563.59	0.00	0.00	0.00	1,563.59
Gembok Consulting Inc.	7,298.75	0.00	0.00	0.00	7,298.75
McBride Lighting, Inc.	0.00	1,413.91	0.00	0.00	1,413.91
Mission Communication LLC	0.00	0.00	0.00	730.80	730.80
Roxborough Metro District	0.00	0.00	0.00	0.00	0.00
Utility Notification Center of Colorado	39.99	0.00	0.00	0.00	39.99
<b>TOTAL</b>	<b><u>153,193.52</u></b>	<b><u>19,376.37</u></b>	<b><u>6,928.40</u></b>	<b><u>16,217.01</u></b>	<b><u>195,715.30</u></b>

11:29 AM  
12/05/23

**Roxborough Village Metro District  
A/P Aging Detail**

As of November 30, 2023

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
<b>Current</b>							
11/20/2023	247180	Farnsworth Group, Inc	11/30/2023	-SPLIT-			19,100.50
11/20/2023		CORE Electric Cooper...	11/30/2023	-SPLIT-			874.02
11/30/2023	223111228	Utility Notification Cen...	11/30/2023	-SPLIT-	RTL Transmissions		39.99
11/30/2023	SALES000...	Foothills Park & Recre...	11/30/2023	-SPLIT-	November 2023 Resi...		1,563.59
11/21/2023	CW-2023-1...	Chavez Services LLC	12/01/2023	-SPLIT-			107,144.37
11/03/2023	99404	Colorado Community ...	12/03/2023	-SPLIT-			38.76
10/31/2023	5814	Gemsbok Consulting I...	12/15/2023	-SPLIT-	October 2023		3,172.50
11/30/2023	2011637	Consolidated Division...	12/15/2023	-SPLIT-	November Landscape...		17,133.54
11/30/2023	5837	Gemsbok Consulting I...	01/14/2024	57030 · Accounting Servi...	November 2023		1,200.00
11/30/2023	5838	Gemsbok Consulting I...	01/14/2024	-SPLIT-	November 2023		2,926.25
Total Current							153,193.52
<b>1 - 45</b>							
10/10/2023	20766	McBride Lighting, Inc.	10/20/2023	-SPLIT-		41	150.00
11/01/2023	20850	McBride Lighting, Inc.	11/11/2023	-SPLIT-		19	1,263.91
10/31/2023	2011534	Consolidated Division...	11/15/2023	-SPLIT-	October Landscape M...	15	17,133.54
11/11/2023	2011884	Consolidated Division...	11/26/2023	-SPLIT-	T&M Nov 5-11	4	228.92
11/11/2023	2011885	Consolidated Division...	11/26/2023	-SPLIT-	T&M Nov 5-11	4	600.00
Total 1 - 45							19,376.37
<b>46 - 90</b>							
09/16/2023	2011222	Consolidated Division...	10/01/2023	-SPLIT-	T&M September 10-16	60	1,829.44
09/23/2023	2011200	Consolidated Division...	10/08/2023	-SPLIT-	T&M September 17-23	53	1,831.29
09/30/2023	2011322	Consolidated Division...	10/15/2023	-SPLIT-	T&M September 24-30	46	3,267.67
Total 46 - 90							6,928.40
<b>&gt; 90</b>							
08/18/2022	1068174	Mission Communicati...	08/28/2022	64030 · Irrigation Expense		459	359.40
10/31/2022	26607	Diversified Underground	11/30/2022	51050 · Utilities Expense	10/1-10/31/2022	365	3,735.00
11/30/2022	26763	Diversified Underground	12/30/2022	62020 · Utility Locate		335	1,060.00
12/31/2022	AJE22#3Audi	Roxborough Metro Dis...		14010 · Prepaid Expense	To reclassify balance ...		-37,962.00
01/01/2023	AJE22#3Au...	Roxborough Metro Dis...		14010 · Prepaid Expense	To reclassify balance ...		37,962.00
04/30/2023	2009082	Consolidated Division...	05/15/2023	-SPLIT-	April T&M	199	4,807.12
05/13/2023	2009323	Consolidated Division...	05/28/2023	64030 · Irrigation Expense	T&M May 7 through M...	186	927.43
05/26/2023	1076676	Mission Communicati...	06/05/2023	-SPLIT-	Annual Service	178	371.40
08/05/2023	2010522	Consolidated Division...	08/20/2023	-SPLIT-	T&M August 1 - Augu...	102	4,456.66
07/31/2023	28120	Diversified Underground	08/30/2023	-SPLIT-	July Utility Locates	92	500.00
Total > 90							16,217.01
<b>TOTAL</b>							<b>195,715.30</b>

11:31 AM

Roxborough Village Metro District

12/05/23

Claims by Vendor Detail

Cash Basis

November 2023

Type	Date	Num	Memo	Account	Original Amount	Balance
<b>ARK Ecological Services, LLC</b>						
Bill	11/28/2023	3612	Invoice Period Aug 2 - Oct 31 2023	64020 · Landscape Weed Control...	4,023.03	4,023.03
Bill	11/28/2023	3612	Invoice Period Aug 2 - Oct 31 2023	64020 · Landscape Weed Control...	10,875.22	14,898.25
Total ARK Ecological Services, LLC						14,898.25
<b>Bill.com LLC</b>						
Bill	11/07/2023	23115028620	Billing Period 10/05/2023-11/04/2023	52040 · Software & Online Subscr...	461.25	461.25
Bill	11/07/2023	23115028620	Billing Period 10/05/2023-11/04/2023	52040 · Software & Online Subscr...	81.40	542.65
Bill	11/07/2023	23115028620	Billing Period 10/05/2023-11/04/2023	52040 · Software & Online Subscr...	22.61	565.26
Total Bill.com LLC						565.26
<b>Consolidated Divisions Inc</b>						
Bill	11/02/2023	2011326	T&M September 24-30	64030 · Irrigation Expense	410.41	410.41
Bill	11/02/2023	2011326	T&M September 24-30	64030 · Irrigation Expense	72.42	482.83
Bill	11/27/2023	2011327	T&M September 24-30	64010 · Landscape Repairs and ...	3,447.51	3,930.34
Bill	11/27/2023	2011327	T&M September 24-30	64010 · Landscape Repairs and ...	608.39	4,538.73
Bill	11/27/2023	2011751	Snow removal 10/28/23-10/29/23	68070 · Snow Removal Expense	6,773.86	11,312.59
Bill	11/27/2023	2011751	Snow removal 10/28/23-10/29/23	68070 · Snow Removal Expense	1,195.39	12,507.98
Total Consolidated Divisions Inc						12,507.98
<b>CORE Electric Cooperative</b>						
Bill	11/08/2023			51050 · Utilities Expense	814.87	814.87
Bill	11/08/2023			51050 · Utilities Expense	371.86	1,186.73
Total CORE Electric Cooperative						1,186.73
<b>Foothills Park &amp; Recreation District</b>						
Bill	11/10/2023	SALES000000035094	October 2023 Resident Use	68010 · Foothills Park & Rec Fees	1,777.89	1,777.89
Bill	11/10/2023	SALES000000035094	October 2023 Resident Use	68010 · Foothills Park & Rec Fees	464.25	2,242.14
Total Foothills Park & Recreation District						2,242.14
<b>Good Plumbing Service</b>						
Bill	11/27/2023	98481		62010 · General Repairs and Mai...	380.00	380.00
Total Good Plumbing Service						380.00
<b>Ireland Stapleton Pryor &amp; Pascoe PC</b>						
Bill	11/28/2023	150855	Billed Through 10/31/2023	57020 · Legal Expenses	11,546.96	11,546.96
Bill	11/28/2023	150855	Billed Through 10/31/2023	57020 · Legal Expenses	4,451.70	15,998.66
Bill	11/28/2023	150855	Billed Through 10/31/2023	57020 · Legal Expenses	566.03	16,564.69
Total Ireland Stapleton Pryor & Pascoe PC						16,564.69
<b>LRE Water</b>						
Bill	11/27/2023	24687		68065 · Water Rights Expense	588.25	588.25
Total LRE Water						588.25
<b>Property Solutions Team (PST)</b>						
Bill	11/10/2023	8123COM		62010 · General Repairs and Mai...	11,227.50	11,227.50
Bill	11/10/2023	8330COM		62010 · General Repairs and Mai...	554.70	11,782.20
Bill	11/10/2023	8185COM		62010 · General Repairs and Mai...	2,249.23	14,031.43
Total Property Solutions Team (PST)						14,031.43
<b>QuickBooks Payroll Service</b>						
Liability Che...	11/29/2023		Fee for 3 direct deposit(s) at \$1.75 each	54000 · Payroll Expenses	5.25	5.25
Total QuickBooks Payroll Service						5.25
<b>Roxborough Water &amp; Sanitation District</b>						
Bill	11/15/2023		Service Period 09/25/23 to 10/24/23 Elk Mtn Cir	68025 · Water Expense	189.25	189.25
Bill	11/15/2023		Service Period 09/25/23 to 10/24/23 Mule Deer Pl	68025 · Water Expense	152.00	341.25
Bill	11/15/2023		Service Period 9/25/23 - 10/24/23 Marmot Ridge Cir	68025 · Water Expense	1,177.50	1,518.75
Bill	11/15/2023		Service Period 9/25/23 - 10/24/23 Rampart Range	68025 · Water Expense	114.50	1,633.25
Bill	11/15/2023		Billing Period 10/01/23 to 10/31/23	68025 · Water Expense	744.03	2,377.28
Bill	11/15/2023		Billing Period 10/01/23 to 10/31/23	68025 · Water Expense	131.30	2,508.58
Total Roxborough Water & Sanitation District						2,508.58
<b>SavATree, LLC</b>						
Bill	11/10/2023	12919321		68045 · Tree Care Expense	61,181.30	61,181.30
Bill	11/10/2023	12919321		68045 · Tree Care Expense	10,796.70	71,978.00
Bill	11/20/2023	13236838		68045 · Tree Care Expense	2,903.60	74,881.60
Bill	11/20/2023	13236838		68045 · Tree Care Expense	512.40	75,394.00
Total SavATree, LLC						75,394.00
<b>Special District Management Services, Inc</b>						
Bill	11/27/2023	129520	October 2023 District Management Fees	57040 · District Management	5,400.35	5,400.35
Bill	11/27/2023	129520	October 2023 District Management Fees	57040 · District Management	953.00	6,353.35
Bill	11/27/2023	129520	October 2023 District Management Fees	57040 · District Management	264.72	6,618.07
Total Special District Management Services, Inc						6,618.07
<b>United Site Services</b>						
Bill	11/27/2023	INV-02064337	October Services Chatfield Farms Park	68050 · Portable Restroom Exp.	274.76	274.76
Bill	11/27/2023	INV-02064322	October Services Roxborough Community Park	68050 · Portable Restroom Exp.	267.79	542.55
Total United Site Services						542.55

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12/05/23

Cash Basis

Roxborough Village Metro District

Claims by Vendor Detail

November 2023

Type	Date	Num	Memo	Account	Original Amount	Balance
<b>Utility Notification Center of Colorado</b>						
Bill	11/10/2023	223101280	RTL Transmissions	62020 · Utility Locate	108.55	108.55
Bill	11/10/2023	223101280	RTL Transmissions	62020 · Utility Locate	19.16	127.71
Total Utility Notification Center of Colorado						127.71
<b>Xcel Energy</b>						
Bill	11/29/2023	November Statement	November Statement	51050 · Utilities Expense	4.33	4.33
Total Xcel Energy						4.33
<b>TOTAL</b>						<b>148,165.22</b>

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Roxborough Village Metro District  
**Payroll Detail**  
November 2023

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<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
<b>BOD Compensation</b>						
DD1046	11/30/2023	Mathew Hart	BOD Compensation	Paycheck	0.00	100.00
DD1045	11/30/2023	Debra D Prysby	BOD Compensation	Paycheck	0.00	200.00
DD1047	11/30/2023	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	500.00
<b>TOTAL</b>					<b>0.00</b>	<b>500.00</b>

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# Roxborough Village Metro District

## Executive Summary

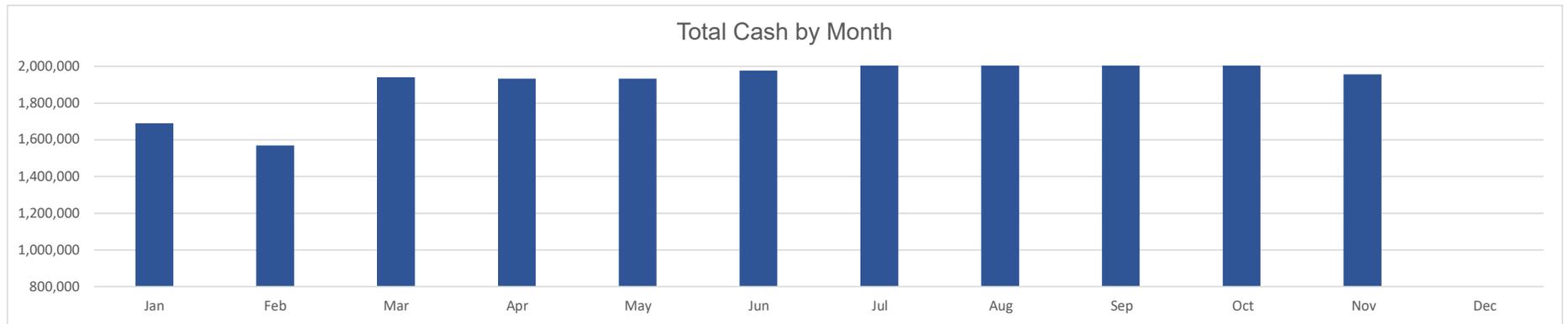
As of November 30, 2023

### Summary

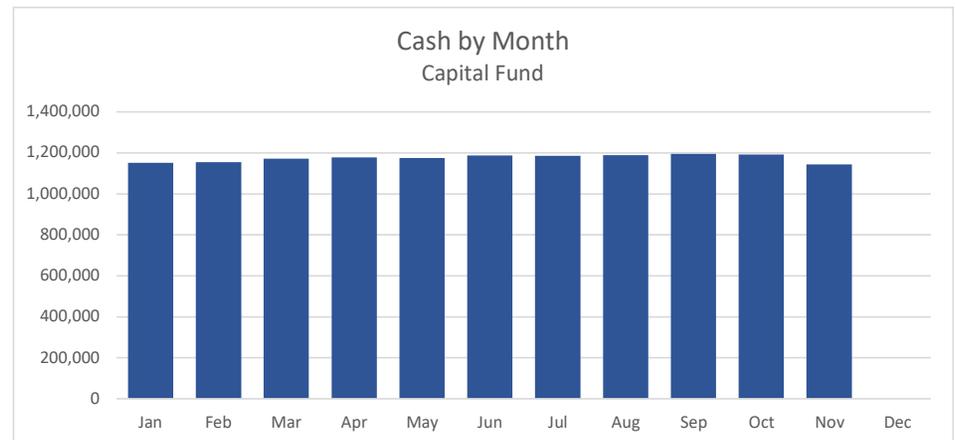
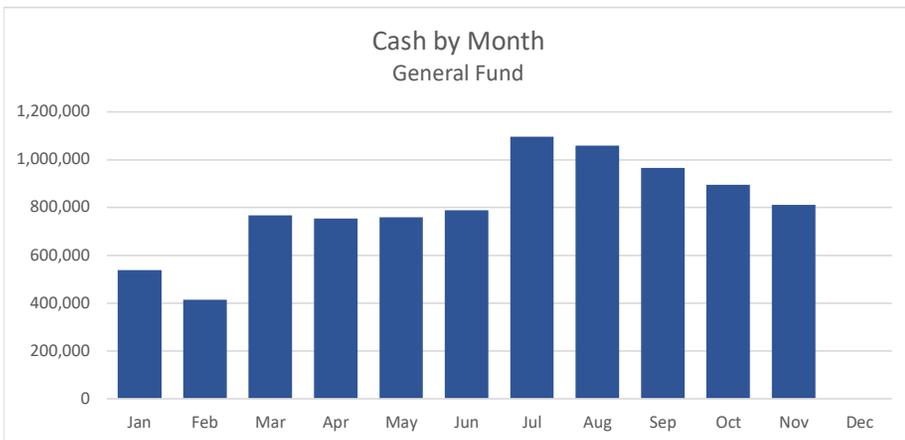
The district received a Property Tax and Specific Ownership Tax payment totaling \$8,591 in November. The 2024 budget was submitted and accepted by the Division of Local Government, however, Gemsbok will continue to monitor developments with assessed values as a result of SB23B-001 and work with the board to amend the budget as necessary. Gemsbok continues to work with Ephram on allocation verification/re-allocation of historical Chatfield Farms expenses.

### Key Performance Metrics

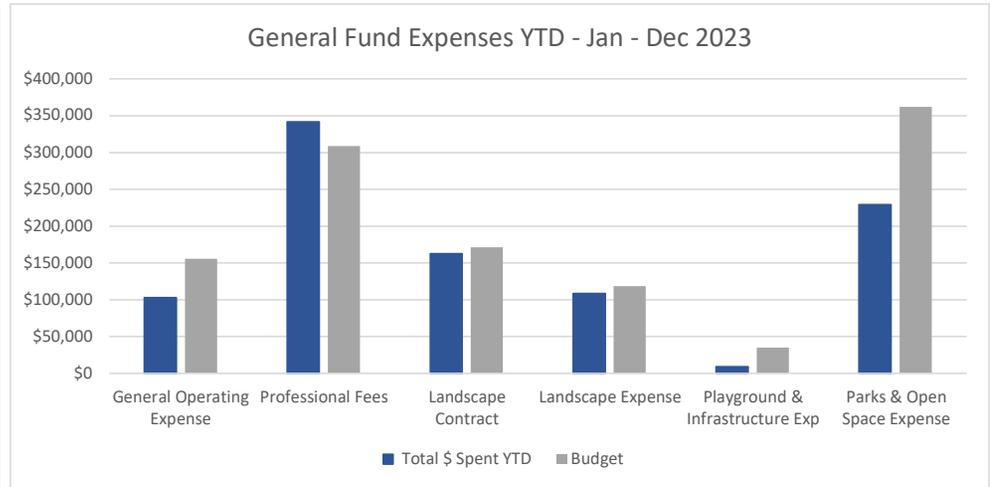
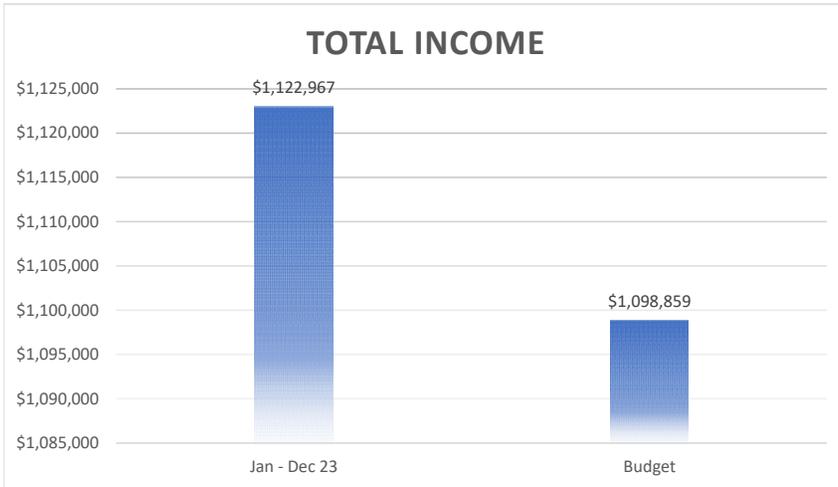
#### Cash Position



We are at the point in the year where cash reserves will begin decreasing slightly. We can expect to see this decrease into Q1 of 2024, and increasing once the first large Property Tax distribution is received.

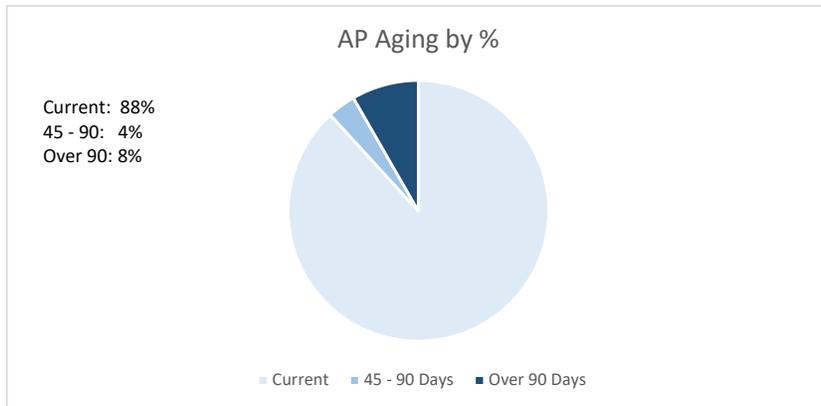


**Income & Expenses**



There was a large capital expense in the month of November in the amount of \$170,000 for Park/Infrastructure Improvements with Chavez Services. As we transition into the winter season we have also started to see some of the expense accounts transition as well. The financial packet was prepared before the legal, district management and portable restroom expenses were received. We have put in place holder values for all three expenses and will updated with actual amounts once the invoices are received. We will continue to monitor expense trends for 2023 as well as in comparison to historical years.

**Accounts Payable**

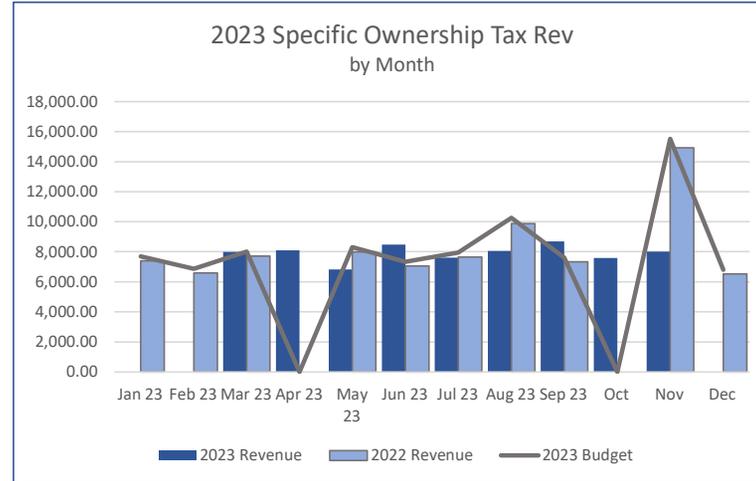
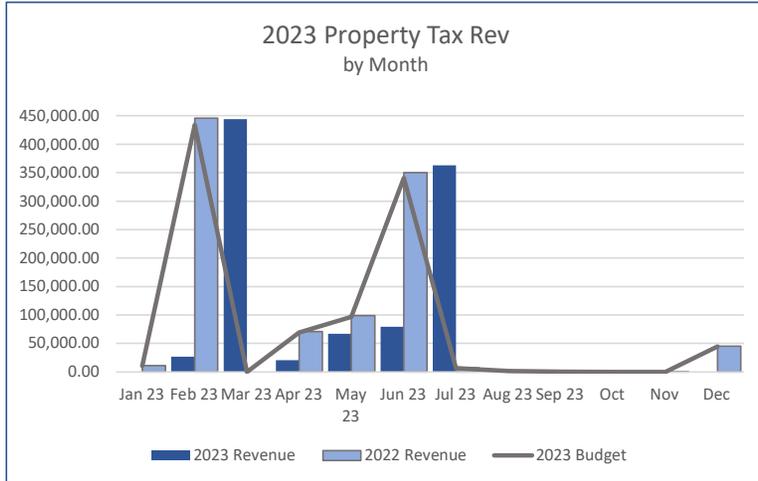


Based on the current reporting, 12% of Accounts Payable are over 45 days past due which remains consistent with last month. The total value of the past due bills through November are \$195,715. The value of the current bills are \$153,193. We will continue to work with the board to provide transparency on all district bills received.

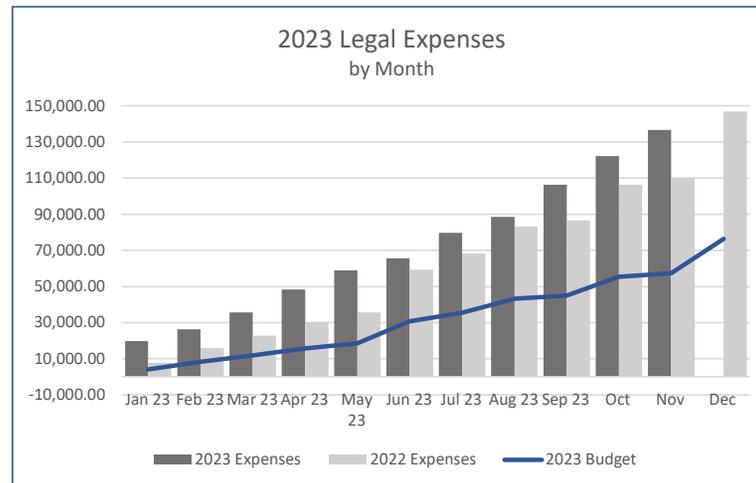
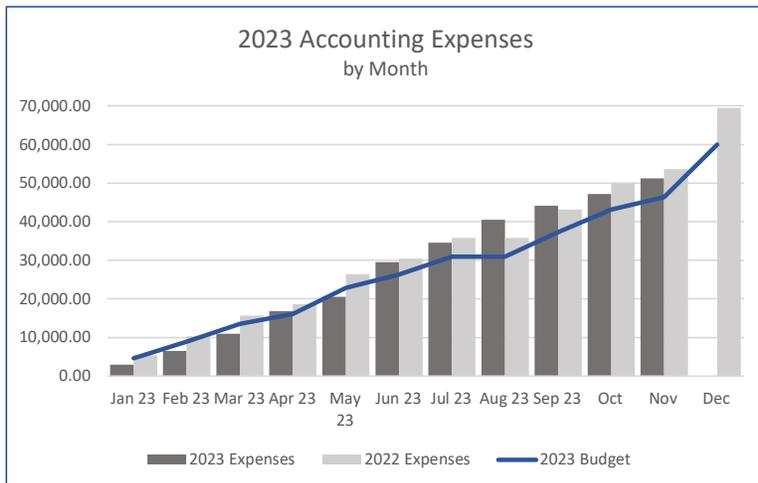
## Revenue and Expense Trends by Type

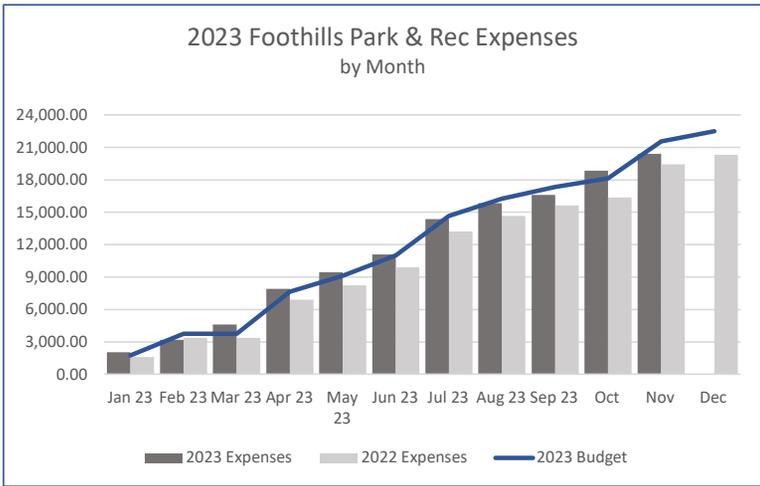
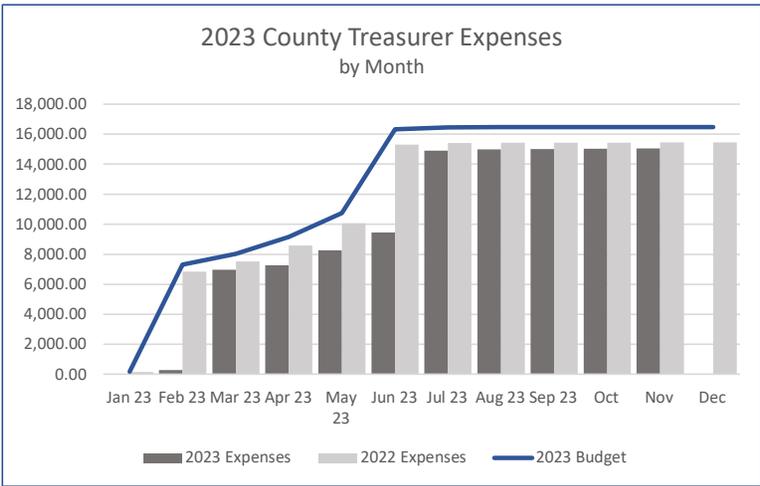
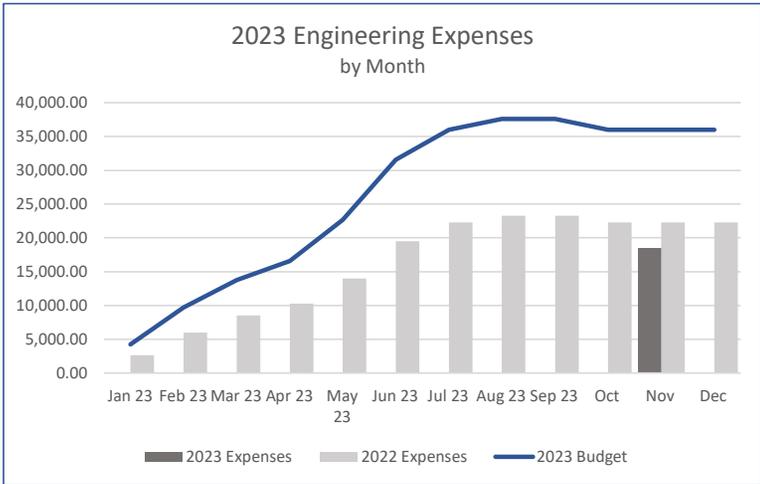
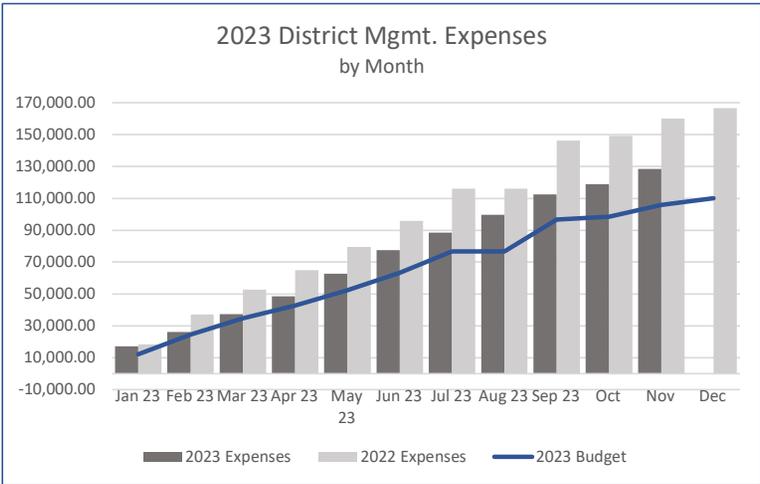
As of November 30, 2023

### Revenue

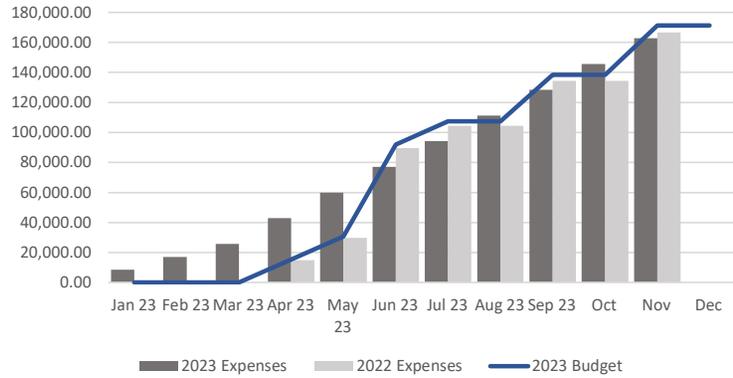


### Expenses

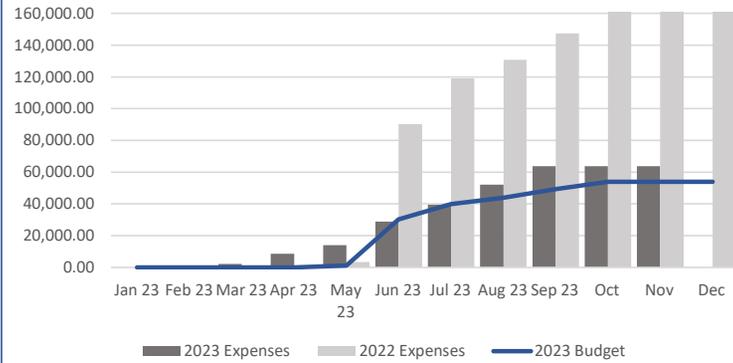




2023 Landscape Contract Expenses  
by Month



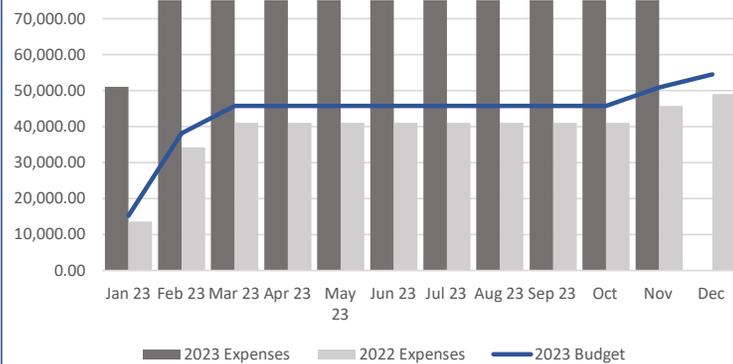
2023 Irrigation Expenses  
by Month



2023 Landscape Repairs & Maint. Expenses  
by Month

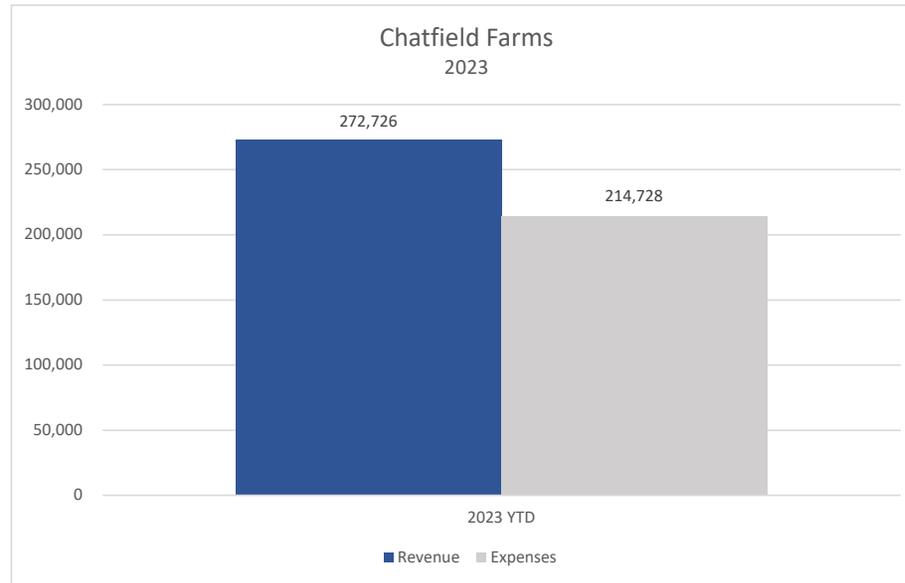


2023 Snow Removal Expenses  
by Month



## Chatfield Farms Revenue vs. Expenses

Per the Chatfield Farms Reimbursement Agreement, Chatfield Farms revenue cannot exceed expenses. Below is an annual revenue vs. expense tracker which will be updated monthly to track where Chatfield Farms stands in regard to the threshold.



Roxborough Village Metro District  
**Balance Sheet by Class**  
 As of November 30, 2023

11:23 AM  
 12/05/2023  
 Accrual Basis

	100-General Fund	200 - Capital Project Fund	300 - Debt Service Fund	TOTAL
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
10100 · General Operating Acct	147,199.48	0.00	0.00	147,199.48
10500 · ColoTrust Funds				
10505 · General Fund	613,029.19	0.00	0.00	613,029.19
10510 · Capital Projects Fund	0.00	1,144,057.50	0.00	1,144,057.50
10520 · CTF Fund	0.00	51,642.50	0.00	51,642.50
<b>Total 10500 · ColoTrust Funds</b>	<b>613,029.19</b>	<b>1,195,700.00</b>	<b>0.00</b>	<b>1,808,729.19</b>
<b>Total Checking/Savings</b>	<b>760,228.67</b>	<b>1,195,700.00</b>	<b>0.00</b>	<b>1,955,928.67</b>
Other Current Assets				
14010 · Prepaid Expense	3,163.50	0.00	0.00	3,163.50
14020 · Taxes Receivable	1,003,565.00	0.00	0.00	1,003,565.00
<b>Total Other Current Assets</b>	<b>1,006,728.50</b>	<b>0.00</b>	<b>0.00</b>	<b>1,006,728.50</b>
<b>Total Current Assets</b>	<b>1,766,957.17</b>	<b>1,195,700.00</b>	<b>0.00</b>	<b>2,962,657.17</b>
<b>TOTAL ASSETS</b>	<b>1,766,957.17</b>	<b>1,195,700.00</b>	<b>0.00</b>	<b>2,962,657.17</b>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	100,992.13	94,723.17	0.00	195,715.30
<b>Total Accounts Payable</b>	<b>100,992.13</b>	<b>94,723.17</b>	<b>0.00</b>	<b>195,715.30</b>
Other Current Liabilities				
20011 · Accrued Expenses	24,500.00	1,000.00	0.00	25,500.00
22000 · Payroll Liabilities				
20210 · Federal Tax	1.80	0.00	0.00	1.80
20240 · State Tax	6.00	0.00	0.00	6.00
<b>Total 22000 · Payroll Liabilities</b>	<b>7.80</b>	<b>0.00</b>	<b>0.00</b>	<b>7.80</b>
23010 · Deferred Revenue-Taxes	1,003,565.00	0.00	0.00	1,003,565.00
<b>Total Other Current Liabilities</b>	<b>1,028,072.80</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,029,072.80</b>
<b>Total Current Liabilities</b>	<b>1,129,064.93</b>	<b>95,723.17</b>	<b>0.00</b>	<b>1,224,788.10</b>
<b>Total Liabilities</b>	<b>1,129,064.93</b>	<b>95,723.17</b>	<b>0.00</b>	<b>1,224,788.10</b>
Equity				
32001 · Retained Earnings	-23,490.44	-265,413.94	0.00	-288,904.38
34000 · Restricted Net Assets				
34010 · Nonspendable	502.00	0.00	0.00	502.00
34020 · Restricted	0.00	1,396,352.55	0.00	1,396,352.55
34040 · Assigned	124,413.00	0.00	0.00	124,413.00
34050 · Emergency Reserve 3%	34,200.00	0.00	0.00	34,200.00
<b>Total 34000 · Restricted Net Assets</b>	<b>159,115.00</b>	<b>1,396,352.55</b>	<b>0.00</b>	<b>1,555,467.55</b>
39000 · Unrestricted Net Assets	364,098.07	0.00	0.00	364,098.07
Net Income	138,169.61	-30,961.78	0.00	107,207.83
<b>Total Equity</b>	<b>637,892.24</b>	<b>1,099,976.83</b>	<b>0.00</b>	<b>1,737,869.07</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,766,957.17</b>	<b>1,195,700.00</b>	<b>0.00</b>	<b>2,962,657.17</b>
<b>UNBALANCED CLASSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Roxborough Village Metro District  
Profit & Loss Budget vs. Actual  
January through November 2023

	Jan - Nov 23	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	71,273	86,294	(15,021)	83%
41020 · Property Tax	1,010,049	1,003,565	6,484	101%
41040 · Prior Year Tax	(9)			
41045 · Property Tax Interest	459			
41000 · Property Tax Income - Other	0	0	0	0%
<b>Total 41000 · Property Tax Income</b>	<b>1,081,772</b>	<b>1,089,859</b>	<b>(8,087)</b>	<b>99%</b>
43000 · Park and Field Income				
43010 · Sports Field Fees	2,200	2,000	200	110%
<b>Total 43000 · Park and Field Income</b>	<b>2,200</b>	<b>2,000</b>	<b>200</b>	<b>110%</b>
46000 · Interest Income				
46010 · General Bank Account Interest	92,856			
46000 · Interest Income - Other	0	20,000	(20,000)	0%
<b>Total 46000 · Interest Income</b>	<b>92,856</b>	<b>20,000</b>	<b>72,856</b>	<b>464%</b>
48000 · CTF/Lottery Income	35,282	44,000	(8,718)	80%
49000 · Miscellaneous Income				
49020 · Refunds	0	3,000	(3,000)	0%
49000 · Miscellaneous Income - Other	0	2,000	(2,000)	0%
<b>Total 49000 · Miscellaneous Income</b>	<b>0</b>	<b>5,000</b>	<b>(5,000)</b>	<b>0%</b>
<b>Total Income</b>	<b>1,212,111</b>	<b>1,160,859</b>	<b>51,252</b>	<b>104%</b>
<b>Gross Profit</b>	<b>1,212,111</b>	<b>1,160,859</b>	<b>51,252</b>	<b>104%</b>
<b>Expense</b>				
50000 · Treasurer Fees	15,038	16,483	(1,445)	91%
51000 · General Overhead				
51005 · Dues & Subscriptions	0	1,526	(1,526)	0%
51010 · Communication / Website Expense	465	2,180	(1,715)	21%
51015 · Postage & Shipping	0	0	0	0%
51030 · Security Expense	0	239	(239)	0%
51050 · Utilities Expense	14,782	23,112	(8,330)	64%
51060 · District Functions/Events	47	0	47	100%
<b>Total 51000 · General Overhead</b>	<b>15,294</b>	<b>27,057</b>	<b>(11,763)</b>	<b>57%</b>
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	5,276	425	4,851	1,241%
52000 · Computer & Software Expenses - Oth...	0	0	0	0%
<b>Total 52000 · Computer &amp; Software Expenses</b>	<b>5,276</b>	<b>425</b>	<b>4,851</b>	<b>1,241%</b>
52500 · Insurance Expense				
52550 · General Insurance	36,040	34,880	1,160	103%
52500 · Insurance Expense - Other	0	0	0	0%
<b>Total 52500 · Insurance Expense</b>	<b>36,040</b>	<b>34,880</b>	<b>1,160</b>	<b>103%</b>
52600 · Election Expense	0	45,000	(45,000)	0%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	9,300	8,720	580	107%
53020 · BOD Travel/Mileage Expense	308			
53040 · BOD Conference/Retreat Expense	375			
<b>Total 53000 · Board of Director's Expense</b>	<b>9,983</b>	<b>8,720</b>	<b>1,263</b>	<b>114%</b>
53500 · Community Relations Exp.				
53520 · Newsletter Expense	0	4,360	(4,360)	0%
<b>Total 53500 · Community Relations Exp.</b>	<b>0</b>	<b>4,360</b>	<b>(4,360)</b>	<b>0%</b>

Roxborough Village Metro District  
Profit & Loss Budget vs. Actual

Accrual Basis

January through November 2023

	Jan - Nov 23	Budget	Budget Variance	% of Budget
<b>54000 · Payroll Expenses</b>				
54060 · Employer Payroll Taxes	711	1,274	(563)	56%
54000 · Payroll Expenses - Other	68			
<b>Total 54000 · Payroll Expenses</b>	<b>780</b>	<b>1,274</b>	<b>(494)</b>	<b>61%</b>
<b>57000 · Professional Services Fees</b>				
57010 · Auditing	7,000	6,540	460	107%
57020 · Legal Expenses	142,082	103,550	38,532	137%
57030 · Accounting Services	52,955	63,815	(10,860)	83%
57040 · District Management	133,694	162,102	(28,408)	82%
57050 · Engineering Expense	19,101	35,970	(16,870)	53%
57070 · Master Plan Fee	0	74,500	(74,500)	0%
57085 · Paying Agent Fees	0	0	0	0%
<b>Total 57000 · Professional Services Fees</b>	<b>354,832</b>	<b>446,477</b>	<b>(91,645)</b>	<b>79%</b>
57500 · Misc & Petty Cash Expense	0	0	0	0%
61000 · Miscellaneous Expense	0	1,635	(1,635)	0%
61500 · Reimbursed Expenditures	0	0	0	0%
<b>62000 · Repairs and Maintenance</b>				
62010 · General Repairs and Maintenance	18,869	13,000	5,869	145%
62020 · Utility Locate	3,205	4,000	(795)	80%
<b>Total 62000 · Repairs and Maintenance</b>	<b>22,073</b>	<b>17,000</b>	<b>5,073</b>	<b>130%</b>
63000 · Vehicle Expense	280			
<b>64000 · Landscape Expenses</b>				
64010 · Landscape Repairs and Maint	8,835	43,350	(34,515)	20%
64020 · Landscape Weed Control Expense	35,840	48,000	(12,160)	75%
64030 · Irrigation Expense	63,756	53,995	9,761	118%
64040 · Landscape Contract	162,769	171,335	(8,566)	95%
<b>Total 64000 · Landscape Expenses</b>	<b>271,200</b>	<b>316,680</b>	<b>(45,480)</b>	<b>86%</b>
<b>65000 · Playground &amp; Infrastructure Exp</b>				
65010 · Playground Repairs and Maint	0	16,350	(16,350)	0%
65030 · Graffiti Removal /Vandalism Exp	8,786	3,815	4,971	230%
65040 · Skate Park Maintenance	0	15,000	(15,000)	0%
<b>Total 65000 · Playground &amp; Infrastructure Exp</b>	<b>8,786</b>	<b>35,165</b>	<b>(26,379)</b>	<b>25%</b>
<b>68000 · Parks &amp; Open Space Expense</b>				
68010 · Foothills Park & Rec Fees	20,408	22,500	(2,092)	91%
68020 · Mosquito Control Expense	15,500	10,000	5,500	155%
68025 · Water Expense	23,087			
68030 · Seasonal Lighting Expense	0	15,260	(15,260)	0%
68045 · Tree Care Expense	75,394	82,000	(6,606)	92%
68050 · Portable Restroom Exp.	5,627	7,630	(2,003)	74%
68065 · Water Rights Expense	8,179	125,350	(117,171)	7%
68070 · Snow Removal Expense	89,259	54,500	34,759	164%
68080 · Algae Control Exp.	0	5,450	(5,450)	0%
68085 · Annual Trails Maintenance	0	114,450	(114,450)	0%
68090 · Pond Maintenance	0	5,509	(5,509)	0%
68095 · Open Space Maintenances / Fire	0	27,250	(27,250)	0%
<b>Total 68000 · Parks &amp; Open Space Expense</b>	<b>237,453</b>	<b>469,899</b>	<b>(232,446)</b>	<b>51%</b>
<b>68500 · Park &amp; Recreation Events</b>				
68540 · Community Service Events	0	1,700	(1,700)	0%
<b>Total 68500 · Park &amp; Recreation Events</b>	<b>0</b>	<b>1,700</b>	<b>(1,700)</b>	<b>0%</b>

Roxborough Village Metro District  
**Profit & Loss Budget vs. Actual**  
 January through November 2023

	Jan - Nov 23	Budget	Budget Variance	% of Budget
<b>70000 · Bond Interest &amp; Principal Exp.</b>				
70010 · Bond Interest - Series 1993	0	0	0	0%
70020 · Bond Principal - Series 1993	0	0	0	0%
70110 · Bond Interest - Series 2014	0	0	0	0%
70120 · Bond Principal - Series 2014	0	0	0	0%
<b>Total 70000 · Bond Interest &amp; Principal Exp.</b>	0	0	0	0%
<b>80000 · Capital Expenses</b>				
80010 · Park Infrastructure/Improvements	115,938			
80020 · Irrigation Improvements	0	100,000	(100,000)	0%
80030 · Spillway / Embankment Cost	0	0	0	0%
80060 · Plant Nursery	11,930	10,000	1,930	119%
80070 · New Playground	0	350,000	(350,000)	0%
80000 · Capital Expenses - Other	0	0	0	0%
<b>Total 80000 · Capital Expenses</b>	127,868	460,000	(332,132)	28%
<b>99000 · Contingency</b>	0	113,852	(113,852)	0%
<b>Total Expense</b>	1,104,903	2,000,607	(895,704)	55%
<b>Net Ordinary Income</b>	107,208	(839,748)	946,956	(13)%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
78500 · Reserve Expense	0	0	0	0%
<b>99900 · Non-Operating Expense</b>				
99960 · Transfers	0	0	0	0%
<b>Total 99900 · Non-Operating Expense</b>	0	0	0	0%
<b>Total Other Expense</b>	0	0	0	0%
<b>Net Other Income</b>	0	0	0	0%
<b>Net Income</b>	<b>107,208</b>	<b>(839,748)</b>	<b>946,956</b>	<b>(13)%</b>

**Roxborough Village Metro District**  
**Capital Fund Profit & Loss Budget vs. Actual**  
 January through November 2023

	Jan - Nov 23	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Property Tax Income	0	0	0	0%
46000 · Interest Income	53,861	15,000	38,861	359%
48000 · CTF/Lottery Income	35,282	44,000	(8,718)	80%
49000 · Miscellaneous Income	0	3,000	(3,000)	0%
<b>Total Income</b>	89,144	62,000	27,144	144%
<b>Gross Profit</b>	89,144	62,000	27,144	144%
<b>Expense</b>				
51000 · General Overhead	19	0	19	100%
52000 · Computer & Software Expenses	211			
52500 · Insurance Expense	1,401			
54000 · Payroll Expenses	0	500	(500)	0%
57000 · Professional Services Fees	13,372	137,667	(124,295)	10%
61500 · Reimbursed Expenditures	0	0	0	0%
62000 · Repairs and Maintenance	0	2,100	(2,100)	0%
64000 · Landscape Expenses	0	27,000	(27,000)	0%
68000 · Parks & Open Space Expense	8,179	107,920	(99,741)	8%
80000 · Capital Expenses	96,924	460,000	(363,076)	21%
99000 · Contingency	0	60,713	(60,713)	0%
<b>Total Expense</b>	120,105	795,900	(675,795)	15%
<b>Net Ordinary Income</b>	(30,962)	(733,900)	702,938	4%
<b>Net Income</b>	(30,962)	(733,900)	702,938	4%

Roxborough Village Metro District  
General Fund Profit & Loss Budget vs. Actual  
January through November 2023

	Jan - Nov 23	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	71,273	86,294	(15,021)	83%
41020 · Property Tax	1,010,049	1,003,565	6,484	101%
41040 · Prior Year Tax	(9)			
41045 · Property Tax Interest	459			
<b>Total 41000 · Property Tax Income</b>	<b>1,081,772</b>	<b>1,089,859</b>	<b>(8,087)</b>	<b>99%</b>
43000 · Park and Field Income				
43010 · Sports Field Fees	2,200	2,000	200	110%
<b>Total 43000 · Park and Field Income</b>	<b>2,200</b>	<b>2,000</b>	<b>200</b>	<b>110%</b>
46000 · Interest Income				
46010 · General Bank Account Interest	38,995			
46000 · Interest Income - Other	0	5,000	(5,000)	0%
<b>Total 46000 · Interest Income</b>	<b>38,995</b>	<b>5,000</b>	<b>33,995</b>	<b>780%</b>
49000 · Miscellaneous Income	0	2,000	(2,000)	0%
<b>Total Income</b>	<b>1,122,967</b>	<b>1,098,859</b>	<b>24,108</b>	<b>102%</b>
<b>Gross Profit</b>	<b>1,122,967</b>	<b>1,098,859</b>	<b>24,108</b>	<b>102%</b>
<b>Expense</b>				
50000 · Treasurer Fees	15,038	16,483	(1,445)	91%
51000 · General Overhead				
51005 · Dues & Subscriptions	0	1,526	(1,526)	0%
51010 · Communication / Website Expense	446	2,180	(1,734)	20%
51015 · Postage & Shipping	0	0	0	0%
51030 · Security Expense	0	239	(239)	0%
51050 · Utilities Expense	14,782	23,112	(8,330)	64%
51060 · District Functions/Events	47	0	47	100%
<b>Total 51000 · General Overhead</b>	<b>15,276</b>	<b>27,057</b>	<b>(11,781)</b>	<b>56%</b>
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	5,065	425	4,640	1,192%
52000 · Computer & Software Expenses - Oth...	0	0	0	0%
<b>Total 52000 · Computer &amp; Software Expenses</b>	<b>5,065</b>	<b>425</b>	<b>4,640</b>	<b>1,192%</b>
52500 · Insurance Expense				
52550 · General Insurance	34,638	34,880	(242)	99%
52500 · Insurance Expense - Other	0	0	0	0%
<b>Total 52500 · Insurance Expense</b>	<b>34,638</b>	<b>34,880</b>	<b>(242)</b>	<b>99%</b>
52600 · Election Expense	0	45,000	(45,000)	0%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	9,300	8,720	580	107%
53020 · BOD Travel/Mileage Expense	308			
53040 · BOD Conference/Retreat Expense	375			
<b>Total 53000 · Board of Director's Expense</b>	<b>9,983</b>	<b>8,720</b>	<b>1,263</b>	<b>114%</b>
53500 · Community Relations Exp.				
53520 · Newsletter Expense	0	4,360	(4,360)	0%
<b>Total 53500 · Community Relations Exp.</b>	<b>0</b>	<b>4,360</b>	<b>(4,360)</b>	<b>0%</b>
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	711	774	(63)	92%
54000 · Payroll Expenses - Other	68			
<b>Total 54000 · Payroll Expenses</b>	<b>780</b>	<b>774</b>	<b>6</b>	<b>101%</b>

Roxborough Village Metro District  
General Fund Profit & Loss Budget vs. Actual  
January through November 2023

	Jan - Nov 23	Budget	Budget Variance	% of Budget
<b>57000 · Professional Services Fees</b>				
57010 · Auditing	6,720	6,540	180	103%
57020 · Legal Expenses	136,700	76,300	60,400	179%
57030 · Accounting Services	51,205	60,000	(8,795)	85%
57040 · District Management	128,396	110,000	18,396	117%
57050 · Engineering Expense	18,439	35,970	(17,531)	51%
57070 · Master Plan Fee	0	20,000	(20,000)	0%
57085 · Paying Agent Fees	0	0	0	0%
<b>Total 57000 · Professional Services Fees</b>	<b>341,460</b>	<b>308,810</b>	<b>32,650</b>	<b>111%</b>
<b>57500 · Misc &amp; Petty Cash Expense</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
61000 · Miscellaneous Expense	0	1,635	(1,635)	0%
61500 · Reimbursed Expenditures	0	0	0	0%
<b>62000 · Repairs and Maintenance</b>				
62010 · General Repairs and Maintenance	18,869	10,900	7,969	173%
62020 · Utility Locate	3,205	4,000	(795)	80%
<b>Total 62000 · Repairs and Maintenance</b>	<b>22,073</b>	<b>14,900</b>	<b>7,173</b>	<b>148%</b>
63000 · Vehicle Expense	280			
<b>64000 · Landscape Expenses</b>				
64010 · Landscape Repairs and Maint	8,835	16,350	(7,515)	54%
64020 · Landscape Weed Control Expense	35,840	48,000	(12,160)	75%
64030 · Irrigation Expense	63,756	53,995	9,761	118%
64040 · Landscape Contract	162,769	171,335	(8,566)	95%
<b>Total 64000 · Landscape Expenses</b>	<b>271,200</b>	<b>289,680</b>	<b>(18,480)</b>	<b>94%</b>
<b>65000 · Playground &amp; Infrastructure Exp</b>				
65010 · Playground Repairs and Maint	0	16,350	(16,350)	0%
65030 · Graffiti Removal /Vandalism Exp	8,786	3,815	4,971	230%
65040 · Skate Park Maintenance	0	15,000	(15,000)	0%
<b>Total 65000 · Playground &amp; Infrastructure Exp</b>	<b>8,786</b>	<b>35,165</b>	<b>(26,379)</b>	<b>25%</b>
<b>68000 · Parks &amp; Open Space Expense</b>				
68010 · Foothills Park & Rec Fees	20,408	22,500	(2,092)	91%
68020 · Mosquito Control Expense	15,500	10,000	5,500	155%
68025 · Water Expense	23,087			
68030 · Seasonal Lighting Expense	0	15,260	(15,260)	0%
68045 · Tree Care Expense	75,394	70,000	5,394	108%
68050 · Portable Restroom Exp.	5,627	7,630	(2,003)	74%
68065 · Water Rights Expense	0	89,380	(89,380)	0%
68070 · Snow Removal Expense	89,259	54,500	34,759	164%
68080 · Algae Control Exp.	0	5,450	(5,450)	0%
68085 · Annual Trails Maintenance	0	54,500	(54,500)	0%
68090 · Pond Maintenance	0	5,509	(5,509)	0%
68095 · Open Space Maintenances / Fire	0	27,250	(27,250)	0%
<b>Total 68000 · Parks &amp; Open Space Expense</b>	<b>229,275</b>	<b>361,979</b>	<b>(132,704)</b>	<b>63%</b>
<b>68500 · Park &amp; Recreation Events</b>				
68540 · Community Service Events	0	1,700	(1,700)	0%
<b>Total 68500 · Park &amp; Recreation Events</b>	<b>0</b>	<b>1,700</b>	<b>(1,700)</b>	<b>0%</b>
<b>80000 · Capital Expenses</b>				
80010 · Park Infrastructure/Improvements	30,943			
80000 · Capital Expenses - Other	0	0	0	0%
<b>Total 80000 · Capital Expenses</b>	<b>30,943</b>	<b>0</b>	<b>30,943</b>	<b>100%</b>
99000 · Contingency	0	53,139	(53,139)	0%
<b>Total Expense</b>	<b>984,798</b>	<b>1,204,707</b>	<b>(219,909)</b>	<b>82%</b>
<b>Net Ordinary Income</b>	<b>138,170</b>	<b>(105,848)</b>	<b>244,018</b>	<b>(131)%</b>

Roxborough Village Metro District  
**General Fund Profit & Loss Budget vs. Actual**  
January through November 2023

	<u>Jan - Nov 23</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>% of Budget</u>
Other Income/Expense				
Other Expense				
78500 - Reserve Expense	0	0	0	0%
Total Other Expense	0	0	0	0%
Net Other Income	0	0	0	0%
Net Income	<u>138,170</u>	<u>(105,848)</u>	<u>244,018</u>	<u>(131)%</u>

**Roxborough Village Metro District**  
**Chatfield Farms Profit & Loss Budget vs. Actual**  
 January through November 2023

	<u>Jan - Nov 23</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Property Tax Income	272,726	299,857	(27,131)	91%
<b>Total Income</b>	<u>272,726</u>	<u>299,857</u>	<u>(27,131)</u>	<u>91%</u>
<b>Gross Profit</b>	272,726	299,857	(27,131)	91%
<b>Expense</b>				
50000 · Treasurer Fees	2,256	4,394	(2,138)	51%
51000 · General Overhead	4,799	3,009	1,790	159%
52000 · Computer & Software Expenses	760			
52500 · Insurance Expense	5,196	5,232	(36)	99%
52600 · Election Expense	0	8,993	(8,993)	0%
53000 · Board of Director's Expense	46	1,308	(1,262)	4%
53500 · Community Relations Exp.	0	654	(654)	0%
54000 · Payroll Expenses	0	0	0	0%
57000 · Professional Services Fees	71,794	48,887	22,907	147%
61000 · Miscellaneous Expense	0	245	(245)	0%
62000 · Repairs and Maintenance	12,018	1,635	10,383	735%
63000 · Vehicle Expense	42			
64000 · Landscape Expenses	50,738	65,482	(14,744)	77%
65000 · Playground & Infrastructure Exp	760	1,390	(630)	55%
68000 · Parks & Open Space Expense	35,376	44,554	(9,178)	79%
68500 · Park & Recreation Events	0	255	(255)	0%
80000 · Capital Expenses	30,943	0	30,943	100%
99000 · Contingency	0	1,594	(1,594)	0%
<b>Total Expense</b>	<u>214,728</u>	<u>187,632</u>	<u>27,096</u>	<u>114%</u>
<b>Net Ordinary Income</b>	<u>57,999</u>	<u>112,225</u>	<u>(54,226)</u>	<u>52%</u>
<b>Net Income</b>	<u><u>57,999</u></u>	<u><u>112,225</u></u>	<u><u>(54,226)</u></u>	<u><u>52%</u></u>

11:30 AM

12/05/23

Roxborough Village Metro District

**A/P Aging Summary**

As of November 30, 2023

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	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Chavez Services LLC	107,144.37	0.00	0.00	0.00	107,144.37
Colorado Community Media	38.76	0.00	0.00	0.00	38.76
Consolidated Divisions Inc	17,133.54	17,962.46	6,928.40	10,191.21	52,215.61
CORE Electric Cooperative	874.02	0.00	0.00	0.00	874.02
Diversified Underground	0.00	0.00	0.00	5,295.00	5,295.00
Farnsworth Group, Inc	19,100.50	0.00	0.00	0.00	19,100.50
Foothills Park & Recreation District	1,563.59	0.00	0.00	0.00	1,563.59
Gembok Consulting Inc.	7,298.75	0.00	0.00	0.00	7,298.75
McBride Lighting, Inc.	0.00	1,413.91	0.00	0.00	1,413.91
Mission Communication LLC	0.00	0.00	0.00	730.80	730.80
Roxborough Metro District	0.00	0.00	0.00	0.00	0.00
Utility Notification Center of Colorado	39.99	0.00	0.00	0.00	39.99
<b>TOTAL</b>	<b><u>153,193.52</u></b>	<b><u>19,376.37</u></b>	<b><u>6,928.40</u></b>	<b><u>16,217.01</u></b>	<b><u>195,715.30</u></b>

11:29 AM  
12/05/23

**Roxborough Village Metro District**  
**A/P Aging Detail**

As of November 30, 2023

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
<b>Current</b>							
11/20/2023	247180	Farnsworth Group, Inc	11/30/2023	-SPLIT-			19,100.50
11/20/2023		CORE Electric Cooper...	11/30/2023	-SPLIT-			874.02
11/30/2023	223111228	Utility Notification Cen...	11/30/2023	-SPLIT-	RTL Transmissions		39.99
11/30/2023	SALES000...	Foothills Park & Recre...	11/30/2023	-SPLIT-	November 2023 Resi...		1,563.59
11/21/2023	CW-2023-1...	Chavez Services LLC	12/01/2023	-SPLIT-			107,144.37
11/03/2023	99404	Colorado Community ...	12/03/2023	-SPLIT-			38.76
10/31/2023	5814	Gembok Consulting I...	12/15/2023	-SPLIT-	October 2023		3,172.50
11/30/2023	2011637	Consolidated Division...	12/15/2023	-SPLIT-	November Landscape...		17,133.54
11/30/2023	5837	Gembok Consulting I...	01/14/2024	57030 · Accounting Servi...	November 2023		1,200.00
11/30/2023	5838	Gembok Consulting I...	01/14/2024	-SPLIT-	November 2023		2,926.25
Total Current							153,193.52
<b>1 - 45</b>							
10/10/2023	20766	McBride Lighting, Inc.	10/20/2023	-SPLIT-		41	150.00
11/01/2023	20850	McBride Lighting, Inc.	11/11/2023	-SPLIT-		19	1,263.91
10/31/2023	2011534	Consolidated Division...	11/15/2023	-SPLIT-	October Landscape M...	15	17,133.54
11/11/2023	2011884	Consolidated Division...	11/26/2023	-SPLIT-	T&M Nov 5-11	4	228.92
11/11/2023	2011885	Consolidated Division...	11/26/2023	-SPLIT-	T&M Nov 5-11	4	600.00
Total 1 - 45							19,376.37
<b>46 - 90</b>							
09/16/2023	2011222	Consolidated Division...	10/01/2023	-SPLIT-	T&M September 10-16	60	1,829.44
09/23/2023	2011200	Consolidated Division...	10/08/2023	-SPLIT-	T&M September 17-23	53	1,831.29
09/30/2023	2011322	Consolidated Division...	10/15/2023	-SPLIT-	T&M September 24-30	46	3,267.67
Total 46 - 90							6,928.40
<b>&gt; 90</b>							
08/18/2022	1068174	Mission Communicati...	08/28/2022	64030 · Irrigation Expense		459	359.40
10/31/2022	26607	Diversified Underground	11/30/2022	51050 · Utilities Expense	10/1-10/31/2022	365	3,735.00
11/30/2022	26763	Diversified Underground	12/30/2022	62020 · Utility Locate		335	1,060.00
12/31/2022	AJE22#3Audi	Roxborough Metro Dis...		14010 · Prepaid Expense	To reclassify balance ...		-37,962.00
01/01/2023	AJE22#3Au...	Roxborough Metro Dis...		14010 · Prepaid Expense	To reclassify balance ...		37,962.00
04/30/2023	2009082	Consolidated Division...	05/15/2023	-SPLIT-	April T&M	199	4,807.12
05/13/2023	2009323	Consolidated Division...	05/28/2023	64030 · Irrigation Expense	T&M May 7 through M...	186	927.43
05/26/2023	1076676	Mission Communicati...	06/05/2023	-SPLIT-	Annual Service	178	371.40
08/05/2023	2010522	Consolidated Division...	08/20/2023	-SPLIT-	T&M August 1 - Augu...	102	4,456.66
07/31/2023	28120	Diversified Underground	08/30/2023	-SPLIT-	July Utility Locates	92	500.00
Total > 90							16,217.01
<b>TOTAL</b>							<b>195,715.30</b>

Claims by Vendor Detail

Type	Date	Num	Memo	Account	Original Amount	Balance
<b>ARK Ecological Services, LLC</b>						
Bill	11/28/2023	3612	Invoice Period Aug 2 - Oct 31 2023	64020 · Landscape Weed Control...	4,023.03	4,023.03
Bill	11/28/2023	3612	Invoice Period Aug 2 - Oct 31 2023	64020 · Landscape Weed Control...	10,875.22	14,898.25
Total ARK Ecological Services, LLC						14,898.25
<b>Bill.com LLC</b>						
Bill	11/07/2023	23115028620	Billing Period 10/05/2023-11/04/2023	52040 · Software & Online Subscr...	461.25	461.25
Bill	11/07/2023	23115028620	Billing Period 10/05/2023-11/04/2023	52040 · Software & Online Subscr...	81.40	542.65
Bill	11/07/2023	23115028620	Billing Period 10/05/2023-11/04/2023	52040 · Software & Online Subscr...	22.61	565.26
Total Bill.com LLC						565.26
<b>Consolidated Divisions Inc</b>						
Bill	11/02/2023	2011326	T&M September 24-30	64030 · Irrigation Expense	410.41	410.41
Bill	11/02/2023	2011326	T&M September 24-30	64030 · Irrigation Expense	72.42	482.83
Bill	11/27/2023	2011327	T&M September 24-30	64010 · Landscape Repairs and ...	3,447.51	3,930.34
Bill	11/27/2023	2011327	T&M September 24-30	64010 · Landscape Repairs and ...	608.39	4,538.73
Bill	11/27/2023	2011751	Snow removal 10/28/23-10/29/23	68070 · Snow Removal Expense	6,773.86	11,312.59
Bill	11/27/2023	2011751	Snow removal 10/28/23-10/29/23	68070 · Snow Removal Expense	1,195.39	12,507.98
Total Consolidated Divisions Inc						12,507.98
<b>CORE Electric Cooperative</b>						
Bill	11/08/2023			51050 · Utilities Expense	814.87	814.87
Bill	11/08/2023			51050 · Utilities Expense	371.86	1,186.73
Total CORE Electric Cooperative						1,186.73
<b>Foothills Park &amp; Recreation District</b>						
Bill	11/10/2023	SALES000000035094	October 2023 Resident Use	68010 · Foothills Park & Rec Fees	1,777.89	1,777.89
Bill	11/10/2023	SALES000000035094	October 2023 Resident Use	68010 · Foothills Park & Rec Fees	464.25	2,242.14
Total Foothills Park & Recreation District						2,242.14
<b>Good Plumbing Service</b>						
Bill	11/27/2023	98481		62010 · General Repairs and Mai...	380.00	380.00
Total Good Plumbing Service						380.00
<b>Ireland Stapleton Pryor &amp; Pascoe PC</b>						
Bill	11/28/2023	150855	Billed Through 10/31/2023	57020 · Legal Expenses	11,546.96	11,546.96
Bill	11/28/2023	150855	Billed Through 10/31/2023	57020 · Legal Expenses	4,451.70	15,998.66
Bill	11/28/2023	150855	Billed Through 10/31/2023	57020 · Legal Expenses	566.03	16,564.69
Total Ireland Stapleton Pryor & Pascoe PC						16,564.69
<b>LRE Water</b>						
Bill	11/27/2023	24687		68065 · Water Rights Expense	588.25	588.25
Total LRE Water						588.25
<b>Property Solutions Team (PST)</b>						
Bill	11/10/2023	8123COM		62010 · General Repairs and Mai...	11,227.50	11,227.50
Bill	11/10/2023	8330COM		62010 · General Repairs and Mai...	554.70	11,782.20
Bill	11/10/2023	8185COM		62010 · General Repairs and Mai...	2,249.23	14,031.43
Total Property Solutions Team (PST)						14,031.43
<b>QuickBooks Payroll Service</b>						
Liability Che...	11/29/2023		Fee for 3 direct deposit(s) at \$1.75 each	54000 · Payroll Expenses	5.25	5.25
Total QuickBooks Payroll Service						5.25
<b>Roxborough Water &amp; Sanitation District</b>						
Bill	11/15/2023		Service Period 09/25/23 to 10/24/23 Elk Mtn Cir	68025 · Water Expense	189.25	189.25
Bill	11/15/2023		Service Period 09/25/23 to 10/24/23 Mule Deer Pl	68025 · Water Expense	152.00	341.25
Bill	11/15/2023		Service Period 9/25/23 - 10/24/23 Marmot Ridge Cir	68025 · Water Expense	1,177.50	1,518.75
Bill	11/15/2023		Service Period 9/25/23 - 10/24/23 Rampart Range	68025 · Water Expense	114.50	1,633.25
Bill	11/15/2023		Billing Period 10/01/23 to 10/31/23	68025 · Water Expense	744.03	2,377.28
Bill	11/15/2023		Billing Period 10/01/23 to 10/31/23	68025 · Water Expense	131.30	2,508.58
Total Roxborough Water & Sanitation District						2,508.58
<b>SavATree, LLC</b>						
Bill	11/10/2023	12919321		68045 · Tree Care Expense	61,181.30	61,181.30
Bill	11/10/2023	12919321		68045 · Tree Care Expense	10,796.70	71,978.00
Bill	11/20/2023	13236838		68045 · Tree Care Expense	2,903.60	74,881.60
Bill	11/20/2023	13236838		68045 · Tree Care Expense	512.40	75,394.00
Total SavATree, LLC						75,394.00
<b>Special District Management Services, Inc</b>						
Bill	11/27/2023	129520	October 2023 District Management Fees	57040 · District Management	5,400.35	5,400.35
Bill	11/27/2023	129520	October 2023 District Management Fees	57040 · District Management	953.00	6,353.35
Bill	11/27/2023	129520	October 2023 District Management Fees	57040 · District Management	264.72	6,618.07
Total Special District Management Services, Inc						6,618.07
<b>United Site Services</b>						
Bill	11/27/2023	INV-02064337	October Services Chatfield Farms Park	68050 · Portable Restroom Exp.	274.76	274.76
Bill	11/27/2023	INV-02064322	October Services Roxborough Community Park	68050 · Portable Restroom Exp.	267.79	542.55
Total United Site Services						542.55

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Roxborough Village Metro District

Claims by Vendor Detail

November 2023

Type	Date	Num	Memo	Account	Original Amount	Balance
<b>Utility Notification Center of Colorado</b>						
Bill	11/10/2023	223101280	RTL Transmissions	62020 · Utility Locate	108.55	108.55
Bill	11/10/2023	223101280	RTL Transmissions	62020 · Utility Locate	19.16	127.71
Total Utility Notification Center of Colorado						127.71
<b>Xcel Energy</b>						
Bill	11/29/2023	November Statement	November Statement	51050 · Utilities Expense	4.33	4.33
Total Xcel Energy						4.33
<b>TOTAL</b>						<b>148,165.22</b>

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Roxborough Village Metro District  
**Payroll Detail**  
November 2023

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<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
<b>BOD Compensation</b>						
DD1046	11/30/2023	Mathew Hart	BOD Compensation	Paycheck	0.00	100.00
DD1045	11/30/2023	Debra D Prysby	BOD Compensation	Paycheck	0.00	200.00
DD1047	11/30/2023	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	500.00
<b>TOTAL</b>					<b>0.00</b>	<b>500.00</b>

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Roxborough Village Metro District  
Capital Fund Profit & Loss Detail

January through November 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>46000 · Interest Income</b>							
<b>46010 · General Bank Account Interest</b>							
Deposit	01/31/2023			Deposit		4,689.17	4,689.17
Deposit	02/28/2023			Deposit		4,316.14	9,005.31
Deposit	03/10/2023			Deposit		5,325.74	14,331.05
Deposit	04/30/2023			Deposit		5,705.78	20,036.83
Deposit	05/31/2023			Deposit		6,008.31	26,045.14
Deposit	06/30/2023			Deposit		5,967.66	32,012.80
Deposit	07/31/2023			Deposit		6,971.14	38,983.94
Deposit	08/31/2023			Deposit		2,863.63	41,847.57
Deposit	09/30/2023			Deposit		881.53	42,729.10
Deposit	09/30/2023			Deposit		38.68	42,767.78
Deposit	10/31/2023			Deposit		5,391.38	48,159.16
Deposit	10/31/2023			Deposit		240.83	48,399.99
Deposit	11/30/2023			Deposit		5,225.83	53,625.82
Deposit	11/30/2023			Deposit		235.43	53,861.25
Total 46010 · General Bank Account Interest					0.00	53,861.25	53,861.25
Total 46000 · Interest Income					0.00	53,861.25	53,861.25
<b>48000 · CTF/Lottery Income</b>							
Deposit	03/10/2023			Deposit		14,615.74	14,615.74
Deposit	06/22/2023			Deposit		11,471.99	26,087.73
Deposit	09/14/2023			Deposit		9,194.58	35,282.31
Total 48000 · CTF/Lottery Income					0.00	35,282.31	35,282.31
Total Income					0.00	89,143.56	89,143.56
Gross Profit					0.00	89,143.56	89,143.56
<b>Expense</b>							
<b>51000 · General Overhead</b>							
<b>51010 · Communication / Website Expense</b>							
Bill	02/17/2023	78949	Colorado Community Media	Legal: Call for Nominations	1.24		1.24
Bill	03/24/2023	82095	Colorado Community Media	Notice of Cancellation	0.96		2.20
Bill	05/26/2023	1076676	Mission Communication LLC	Annual Service	14.86		17.06
Bill	11/03/2023	99404	Colorado Community Media		1.55		18.61
Total 51010 · Communication / Website Expense					18.61	0.00	18.61
<b>51050 · Utilities Expense</b>							
Check	01/10/2023		CORE Electric Cooperative				0.00
Check	01/31/2023		Xcel Energy				0.00
Check	02/09/2023		CORE Electric Cooperative				0.00
Check	02/28/2023		Xcel Energy				0.00
Total 51050 · Utilities Expense					0.00	0.00	0.00
Total 51000 · General Overhead					18.61	0.00	18.61
<b>52000 · Computer &amp; Software Expenses</b>							
<b>52040 · Software &amp; Online Subscriptions</b>							
Check	01/06/2023		Bill.com LLC		12.65		12.65
Check	02/07/2023		Bill.com LLC		15.80		28.45
Bill	03/05/2023	2303860...	Bill.com LLC	Billing Period 2/05/2023-3/04/2023	18.83		47.28
Bill	04/07/2023	2304897...	Bill.com LLC	Billing Period 03/05/2023-04/04/2023	17.94		65.22
Bill	05/04/2023	2305934...	Bill.com LLC	Billing Period 04/05/2023-05/04/2023	17.73		82.95
Bill	06/05/2023	2306970...	Bill.com LLC	Billing Period 05/05/2023-06/04/2023	20.26		103.21
Bill	07/05/2023	2307006...	Bill.com LLC	Billing Period 06/05/2023-07/04/2023	20.22		123.43
Bill	08/05/2023	2308042...	Bill.com LLC	Billing Period 07/05/2023-08/04/2023	20.14		143.57
Bill	09/05/2023	2309077...	Bill.com LLC	Billing Period 08/05/2023-09/04/2023	22.41		165.98
Bill	10/05/2023	2310262...	Bill.com LLC	Billing Period 08/05/2023-09/04/2023	22.47		188.45
Bill	11/07/2023	2311502...	Bill.com LLC	Billing Period 10/05/2023-11/04/2023	22.61		211.06
Total 52040 · Software & Online Subscriptions					211.06	0.00	211.06
Total 52000 · Computer & Software Expenses					211.06	0.00	211.06
<b>52500 · Insurance Expense</b>							
<b>52550 · General Insurance</b>							
General Journal	01/31/2023	0123BusIns		To move Business Insruance prepaid to exp...	126.54		126.54
General Journal	02/28/2023	0223BusIns		To move Business Insruance prepaid to exp...	126.54		253.08
General Journal	03/31/2023	0323BusIns		To move Business Insruance prepaid to exp...	126.54		379.62
General Journal	04/30/2023	0423BusIns		To move Business Insruance prepaid to exp...	126.54		506.16
Bill	05/02/2023	21909	Colorado Special Districts ...	Add Location - Greenhouse	9.12		515.28
General Journal	05/31/2023	0523BusIns		To move Business Insruance prepaid to exp...	126.54		641.82
General Journal	06/30/2023	0623BusIns		To move Business Insruance prepaid to exp...	126.54		768.36
General Journal	07/31/2023	0723BusIns		To move Business Insruance prepaid to exp...	126.54		894.90
General Journal	08/31/2023	0823BusIns		To move Business Insruance prepaid to exp...	126.54		1,021.44
General Journal	09/30/2023	0923BusIns		To move Business Insruance prepaid to exp...	126.54		1,147.98
General Journal	10/31/2023	1023BusIns		To move Business Insruance prepaid to exp...	126.54		1,274.52
General Journal	11/30/2023	1123BusIns		To move Business Insruance prepaid to exp...	126.54		1,401.06
Total 52550 · General Insurance					1,401.06	0.00	1,401.06
Total 52500 · Insurance Expense					1,401.06	0.00	1,401.06

Roxborough Village Metro District  
Capital Fund Profit & Loss Detail

January through November 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>57000 · Professional Services Fees</b>							
<b>57010 · Auditing</b>							
Bill	09/14/2023	1169	Colorado CPA Company PC	2022 Audit	280.00		280.00
Total 57010 · Auditing					280.00	0.00	280.00
<b>57020 · Legal Expenses</b>							
General Journal	01/31/2023	JanAccru...		Jan Legal Fees	821.00		821.00
General Journal	02/01/2023	JanAccru...		Jan Legal Fees		821.00	0.00
Bill	02/01/2023	144420	Ireland Stapleton Pryor & ...	January Statement for all Non Retainer Matt...	821.00		821.00
Bill	02/28/2023	145113	Ireland Stapleton Pryor & ...	February Statement for all Non Retainer Ma...	269.68		1,090.68
Bill	03/31/2023	145800	Ireland Stapleton Pryor & ...	Billed Through 03/31/2023	394.73		1,485.41
Bill	04/30/2023	146487	Ireland Stapleton Pryor & ...	Billed Through 04/30/2023	526.09		2,011.50
Bill	05/31/2023	147227	Ireland Stapleton Pryor & ...	Billed Through 05/31/2023	443.83		2,455.33
Bill	06/30/2023	147911	Ireland Stapleton Pryor & ...	Billed Through 06/30/2023	373.09		2,828.42
Bill	07/31/2023	148748	Ireland Stapleton Pryor & ...	Billed Through 07/31/2023	538.29		3,366.71
Bill	08/31/2023	149398	Ireland Stapleton Pryor & ...	Billed Through 08/31/2023	324.12		3,690.83
Bill	09/30/2023	150146	Ireland Stapleton Pryor & ...	Billed Through 09/30/2023	524.39		4,215.22
Bill	10/31/2023	150855	Ireland Stapleton Pryor & ...	Billed Through 10/31/2023	566.03		4,781.25
General Journal	11/30/2023	1130Accr...		November invoice accruals	600.00		5,381.25
Total 57020 · Legal Expenses					6,202.25	821.00	5,381.25
<b>57030 · Accounting Services</b>							
General Journal	01/31/2023	JanAccru...		Jan Accounting Fees	121.27		121.27
General Journal	02/01/2023	JanAccru...		Jan Accounting Fees		121.27	0.00
Bill	02/02/2023	5605	Gemsbok Consulting Inc.	January Accounting Services	121.27		121.27
Bill	02/28/2023	5627	Gemsbok Consulting Inc.	February Services	150.95		272.22
Bill	03/31/2023	5648	Gemsbok Consulting Inc.	March 2023	185.80		458.02
Bill	04/30/2023	5672	Gemsbok Consulting Inc.	April 2023	85.25		543.27
Bill	05/31/2023	5700	Gemsbok Consulting Inc.	May 2023	152.80		696.07
Bill	06/30/2023	5723	Gemsbok Consulting Inc.	June 2023	316.55		1,012.62
Bill	07/31/2023	5748	Gemsbok Consulting Inc.	July 2023	208.05		1,220.67
Bill	08/31/2023	5770	Gemsbok Consulting Inc.	August 2023	179.00		1,399.67
Bill	09/30/2023	5790	Gemsbok Consulting Inc.	September 2023	115.90		1,515.57
Bill	10/31/2023	5814	Gemsbok Consulting Inc.	October 2023	117.80		1,633.37
Bill	11/30/2023	5838	Gemsbok Consulting Inc.	November 2023	117.05		1,750.42
Total 57030 · Accounting Services					1,871.69	121.27	1,750.42
<b>57040 · District Management</b>							
Bill	01/31/2023	01/31/2023	Special District Manageme...	January 2023 District Management Fees	716.28		716.28
Bill	02/28/2023	02/28/2023	Special District Manageme...	February 2023 District Management Fees	375.01		1,091.29
Bill	03/31/2023	03/31/23	Special District Manageme...	March 2023 District Management Fees	465.70		1,556.99
Bill	04/30/2023	123409	Special District Manageme...	April 2023 District Management Fees	469.78		2,026.77
Bill	05/31/2023	124839	Special District Manageme...	May 2023 District Management Fees	537.98		2,564.75
Bill	06/30/2023	125914	Special District Manageme...	June 2023 District Management Fees	613.27		3,178.02
Bill	07/31/2023	126438	Special District Manageme...	July 2023 District Management Fees	459.16		3,637.18
Bill	08/31/2023	127510	Special District Manageme...	August 2023 District Management Fees	468.69		4,105.87
Bill	09/30/2023	128433	Special District Manageme...	September 2023 District Management Fees	527.99		4,633.86
Bill	10/31/2023	129520	Special District Manageme...	October 2023 District Management Fees	264.72		4,898.58
General Journal	11/30/2023	1130Accr...		November invoice accruals	400.00		5,298.58
Total 57040 · District Management					5,298.58	0.00	5,298.58
<b>57050 · Engineering Expense</b>							
Bill	11/20/2023	247180	Farnsworth Group, Inc		661.50		661.50
Total 57050 · Engineering Expense					661.50	0.00	661.50
Total 57000 · Professional Services Fees					14,314.02	942.27	13,371.75
<b>64000 · Landscape Expenses</b>							
<b>64040 · Landscape Contract</b>							
Bill	02/01/2023	2007915	Consolidated Divisions Inc	January Maintenance			0.00
General Journal	02/01/2023	JanAccru...		Jan-Mar Landscape Contract	0.00		0.00
Total 64040 · Landscape Contract					0.00	0.00	0.00
Total 64000 · Landscape Expenses					0.00	0.00	0.00
<b>68000 · Parks &amp; Open Space Expense</b>							
<b>68025 · Water Expense</b>							
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Total 68025 · Water Expense					0.00	0.00	0.00

**Roxborough Village Metro District**  
**Capital Fund Profit & Loss Detail**

January through November 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>68065 · Water Rights Expense</b>							
Bill	05/31/2023	147227	Ireland Stapleton Pryor & ...	Billed Through 05/31/2023	2,869.00		2,869.00
Bill	05/31/2023	124839	Special District Manageme...	Water Rights Matters	56.00		2,925.00
Bill	06/30/2023	147911	Ireland Stapleton Pryor & ...	Billed Through 06/30/2023	2,281.15		5,206.15
Bill	07/31/2023	148748	Ireland Stapleton Pryor & ...	Billed Through 07/31/2023	518.00		5,724.15
Bill	08/31/2023	127510	Special District Manageme...	August 2023 District Management Fees	32.00		5,756.15
Bill	08/31/2023	149398	Ireland Stapleton Pryor & ...	Billed Through 08/31/2023	497.00		6,253.15
Bill	09/30/2023	128433	Special District Manageme...	September 2023 District Management Fees	0.00		6,253.15
Bill	09/30/2023	150146	Ireland Stapleton Pryor & ...	Billed Through 09/30/2023	1,337.18		7,590.33
Bill	10/31/2023	150855	Ireland Stapleton Pryor & ...	Billed Through 10/31/2023	0.00		7,590.33
Bill	10/31/2023	129520	Special District Manageme...	October 2023 District Management Fees	0.00		7,590.33
Bill	11/08/2023	24687	LRE Water		588.25		8,178.58
Total 68065 · Water Rights Expense					8,178.58	0.00	8,178.58
Total 68000 · Parks & Open Space Expense					8,178.58	0.00	8,178.58
<b>80000 · Capital Expenses</b>							
<b>80010 · Park Infrastructure/Improvements</b>							
Bill	07/31/2023	16106	Coatings, Incorporated	Stripe Pickleball Lines	1,100.00		1,100.00
Bill	10/03/2023	INV-12185	Game-Set-Match Inc.	Tennis Court Nets	691.96		1,791.96
Bill	10/03/2023	INV-12184	Game-Set-Match Inc.	Tennis Court Wind Screens	7,001.57		8,793.53
Bill	11/21/2023	CW-2023...	Chavez Services LLC		76,200.98		84,994.51
Total 80010 · Park Infrastructure/Improvements					84,994.51	0.00	84,994.51
<b>80060 · Plant Nursery</b>							
Bill	04/17/2023	783	ACME FIX-IT, LLC	Greenhouse Rox Intermediate School	4,935.00		4,935.00
Bill	05/01/2023	61963	Stuewe & Sons, Inc.		2,290.08		7,225.08
Bill	06/09/2023	RVMD10...	Ephram Glass*	Soil and seed starting mix	385.69		7,610.77
Bill	06/29/2023	29781	JPL Cares, Inc.		4,319.00		11,929.77
Total 80060 · Plant Nursery					11,929.77	0.00	11,929.77
Total 80000 · Capital Expenses					96,924.28	0.00	96,924.28
Total Expense					121,047.61	942.27	120,105.34
Net Ordinary Income					121,047.61	90,085.83	-30,961.78
<b>Net Income</b>					<b>121,047.61</b>	<b>90,085.83</b>	<b>-30,961.78</b>

Roxborough Village Metro District  
General Fund Profit & Loss Detail

January through November 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>41000 · Property Tax Income</b>							
<b>41010 · Specific Ownership Tax</b>							
General Journal	01/01/2023	AJE22 #2R		Reverse of GJE AJE22 #2 -- To move reven...	6,529.36		-6,529.36
Deposit	01/10/2023			Deposit		6,529.36	0.00
Deposit	03/10/2023			Deposit		7,980.02	7,980.02
Deposit	04/10/2023			Deposit		8,089.10	16,069.12
Deposit	05/10/2023			Deposit		6,809.87	22,878.99
Deposit	06/29/2023			Deposit		8,472.97	31,351.96
Deposit	07/10/2023			Deposit		7,590.15	38,942.11
Deposit	08/10/2023			Deposit		8,043.65	46,985.76
Deposit	09/08/2023			Deposit		8,694.11	55,679.87
Deposit	10/10/2023			Deposit		7,583.12	63,262.99
Deposit	11/10/2023			Deposit		8,009.93	71,272.92
Total 41010 · Specific Ownership Tax					6,529.36	77,802.28	71,272.92
<b>41020 · Property Tax</b>							
Deposit	02/10/2023			Deposit		26,926.64	26,926.64
Deposit	03/10/2023			Deposit		443,970.87	470,897.51
Deposit	04/10/2023			Deposit		20,662.84	491,560.35
Deposit	05/10/2023			-MULTIPLE-		66,726.12	558,286.47
Deposit	05/10/2023			Current Year Value Adjustment	107.79		558,178.68
Deposit	06/29/2023			Deposit		79,461.77	637,640.45
Deposit	07/10/2023			Deposit		363,139.81	1,000,780.26
Deposit	08/10/2023			Misc Treasurer Credit		5,169.82	1,005,950.08
Deposit	09/08/2023			Deposit		2,278.53	1,008,228.61
Deposit	10/10/2023			Deposit		1,268.25	1,009,496.86
Deposit	11/10/2023			Deposit		552.59	1,010,049.45
Total 41020 · Property Tax					107.79	1,010,157.24	1,010,049.45
<b>41040 · Prior Year Tax</b>							
Deposit	05/10/2023			Value Adjustment Abatement	9.44		-9.44
Total 41040 · Prior Year Tax					9.44	0.00	-9.44
<b>41045 · Property Tax Interest</b>							
Deposit	04/10/2023			Deposit		7.71	7.71
Deposit	05/10/2023			Deposit		10.01	17.72
Deposit	05/10/2023			-MULTIPLE-	4.46		13.26
Deposit	06/29/2023			Deposit		73.60	86.86
Deposit	07/10/2023			Deposit		69.29	156.15
Deposit	08/10/2023			Current Year Interest		125.41	281.56
Deposit	09/08/2023			Deposit		78.84	360.40
Deposit	10/10/2023			Deposit		60.81	421.21
Deposit	11/10/2023			Deposit		38.25	459.46
Total 41045 · Property Tax Interest					4.46	463.92	459.46
Total 41000 · Property Tax Income					6,651.05	1,088,423.44	1,081,772.39
<b>43000 · Park and Field Income</b>							
<b>43010 · Sports Field Fees</b>							
Deposit	05/17/2023	352		Ken Caryl Little League Field Use Spring		2,200.00	2,200.00
Total 43010 · Sports Field Fees					0.00	2,200.00	2,200.00
Total 43000 · Park and Field Income					0.00	2,200.00	2,200.00
<b>46000 · Interest Income</b>							
<b>46010 · General Bank Account Interest</b>							
Deposit	01/31/2023			Deposit		1,823.57	1,823.57
Deposit	02/28/2023			Deposit		1,678.49	3,502.06
Deposit	03/10/2023			Deposit		2,071.12	5,573.18
Deposit	04/30/2023			Deposit		2,218.91	7,792.09
Deposit	05/31/2023			Deposit		2,336.56	10,128.65
Deposit	06/30/2023			Deposit		2,320.76	12,449.41
Deposit	07/31/2023			Deposit		2,711.00	15,160.41
Deposit	08/31/2023			Deposit		7,363.63	22,524.04
Deposit	09/30/2023			Deposit		8,810.66	31,334.70
Deposit	10/31/2023			Deposit		4,131.98	35,466.68
Deposit	11/30/2023			Deposit		3,528.21	38,994.89
Total 46010 · General Bank Account Interest					0.00	38,994.89	38,994.89
Total 46000 · Interest Income					0.00	38,994.89	38,994.89
Total Income					6,651.05	1,129,618.33	1,122,967.28
Gross Profit					6,651.05	1,129,618.33	1,122,967.28

Roxborough Village Metro District  
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Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Expense</b>							
<b>50000 · Treasurer Fees</b>							
Deposit	02/10/2023			Deposit	290.23		290.23
Deposit	03/10/2023			Deposit	6,659.55		6,949.78
Deposit	04/10/2023			Deposit	310.02		7,259.80
Deposit	05/10/2023			Deposit	993.42		8,253.22
Deposit	05/10/2023			Prior Year Treasurer Fees		0.14	8,253.08
Deposit	06/29/2023			Deposit	1,193.05		9,446.13
Deposit	07/10/2023			Deposit	5,448.12		14,894.25
Deposit	08/10/2023			Deposit	79.42		14,973.67
Deposit	09/08/2023			Deposit	35.37		15,009.04
Deposit	10/10/2023			Deposit	19.95		15,028.99
Deposit	11/10/2023			Deposit	8.87		15,037.86
Total 50000 · Treasurer Fees					15,038.00	0.14	15,037.86
<b>51000 · General Overhead</b>							
<b>51010 · Communication / Website Expense</b>							
Bill	02/17/2023	78949	Colorado Community Media	Legal: Call for Nominations	29.72		29.72
Bill	03/24/2023	82095	Colorado Community Media	Notice of Cancellation	22.96		52.68
Bill	05/26/2023	1076676	Mission Communication LLC	Annual Service	356.54		409.22
Bill	11/03/2023	99404	Colorado Community Media		37.21		446.43
Total 51010 · Communication / Website Expense					446.43	0.00	446.43
<b>51050 · Utilities Expense</b>							
Check	01/10/2023		CORE Electric Cooperative		874.53		874.53
Check	01/31/2023		Xcel Energy		20.60		895.13
Check	02/09/2023		CORE Electric Cooperative		884.17		1,779.30
Check	02/28/2023		Xcel Energy		20.42		1,799.72
Bill	03/14/2023		CORE Electric Cooperative		878.69		2,678.41
Bill	03/28/2023	March St...	Xcel Energy	March Statement	20.10		2,698.51
Bill	04/10/2023		CORE Electric Cooperative		879.14		3,577.65
Bill	04/30/2023	April Stat...	Xcel Energy	April Statement	19.89		3,597.54
Bill	05/16/2023		CORE Electric Cooperative		1,071.23		4,668.77
Bill	05/31/2023	May Stat...	Xcel Energy	May Statement	19.59		4,688.36
Bill	06/01/2023	June Stat...	Xcel Energy	June Statement	3.91		4,692.27
Bill	06/07/2023		CORE Electric Cooperative		901.41		5,593.68
Bill	06/20/2023		CORE Electric Cooperative		1,036.74		6,630.42
Bill	07/03/2023	July State...	Xcel Energy	July Statement	4.39		6,634.81
Bill	07/08/2023		CORE Electric Cooperative		1,688.58		8,323.39
Bill	08/03/2023	August St...	Xcel Energy	August Statement	4.38		8,327.77
Bill	08/17/2023		CORE Electric Cooperative		2,371.71		10,699.48
Bill	09/01/2023	Septemb...	Xcel Energy	September Statement	4.38		10,703.86
Bill	09/21/2023		CORE Electric Cooperative		2,008.74		12,712.60
Bill	10/02/2023	October ...	Xcel Energy	October Statement	4.39		12,716.99
Bill	10/18/2023		CORE Electric Cooperative		1,186.73		13,903.72
Bill	11/01/2023	Novembe...	Xcel Energy	November Statement	4.33		13,908.05
Bill	11/20/2023		CORE Electric Cooperative		874.02		14,782.07
Total 51050 · Utilities Expense					14,782.07	0.00	14,782.07
<b>51060 · District Functions/Events</b>							
Bill	02/13/2023	40086	Douglas County School Di...	Classroom Rental	47.25		47.25
Total 51060 · District Functions/Events					47.25	0.00	47.25
Total 51000 · General Overhead					15,275.75	0.00	15,275.75
<b>52000 · Computer &amp; Software Expenses</b>							
<b>52040 · Software &amp; Online Subscriptions</b>							
Check	01/06/2023		Bill.com LLC		303.59		303.59
Check	02/07/2023		Bill.com LLC		379.12		682.71
Bill	03/05/2023	2303860...	Bill.com LLC	Billing Period 2/05/2023-3/04/2023	452.00		1,134.71
Bill	04/07/2023	2304897...	Bill.com LLC	Billing Period 03/05/2023-04/04/2023	430.56		1,565.27
Bill	05/04/2023	2305934...	Bill.com LLC	Billing Period 04/05/2023-05/04/2023	425.43		1,990.70
Bill	06/05/2023	2306970...	Bill.com LLC	Billing Period 05/05/2023-06/04/2023	486.13		2,476.83
Bill	07/05/2023	2307006...	Bill.com LLC	Billing Period 06/05/2023-07/04/2023	485.19		2,962.02
Bill	08/05/2023	2308042...	Bill.com LLC	Billing Period 07/05/2023-08/04/2023	483.36		3,445.38
Bill	09/05/2023	2309077...	Bill.com LLC	Billing Period 08/05/2023-09/04/2023	538.00		3,983.38
Bill	10/05/2023	2310262...	Bill.com LLC	Billing Period 08/05/2023-09/04/2023	539.19		4,522.57
Bill	11/07/2023	2311502...	Bill.com LLC	Billing Period 10/05/2023-11/04/2023	542.65		5,065.22
Total 52040 · Software & Online Subscriptions					5,065.22	0.00	5,065.22
Total 52000 · Computer & Software Expenses					5,065.22	0.00	5,065.22

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Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>52500 · Insurance Expense</b>							
<b>52550 · General Insurance</b>							
Bill	01/31/2023	01/31/23 ...	Special District Association...		1,013.01		1,013.01
General Journal	01/31/2023	0123BusIns		To move Business Insruance prepaid to exp...	3,036.96		4,049.97
General Journal	02/28/2023	0223BusIns		To move Business Insruance prepaid to exp...	3,036.96		7,086.93
General Journal	03/31/2023	0323BusIns		To move Business Insruance prepaid to exp...	3,036.96		10,123.89
General Journal	04/30/2023	0423BusIns		To move Business Insruance prepaid to exp...	3,036.96		13,160.85
Bill	05/02/2023	21909	Colorado Special Districts ...	Add Location - Greenhouse	218.88		13,379.73
General Journal	05/31/2023	0523BusIns		To move Business Insruance prepaid to exp...	3,036.96		16,416.69
General Journal	06/30/2023	0623BusIns		To move Business Insruance prepaid to exp...	3,036.96		19,453.65
General Journal	07/31/2023	0723BusIns		To move Business Insruance prepaid to exp...	3,036.96		22,490.61
General Journal	08/31/2023	0823BusIns		To move Business Insruance prepaid to exp...	3,036.96		25,527.57
General Journal	09/30/2023	0923BusIns		To move Business Insruance prepaid to exp...	3,036.96		28,564.53
General Journal	10/31/2023	1023BusIns		To move Business Insruance prepaid to exp...	3,036.96		31,601.49
General Journal	11/30/2023	1123BusIns		To move Business Insruance prepaid to exp...	3,036.96		34,638.45
Total 52550 · General Insurance					34,638.45	0.00	34,638.45
Total 52500 · Insurance Expense					34,638.45	0.00	34,638.45
<b>53000 · Board of Director's Expense</b>							
<b>53010 · Directors' Stipend</b>							
Paycheck	02/10/2023	DD1009	Calvin Brown	Direct Deposit	200.00		200.00
Paycheck	02/10/2023	DD1010	Ephram Glass	Direct Deposit	200.00		400.00
Paycheck	02/10/2023	DD1011	Mathew Hart	Direct Deposit	200.00		600.00
Paycheck	02/10/2023	DD1012	Travis Jensen	Direct Deposit	200.00		800.00
Paycheck	02/28/2023	DD1013	Calvin Brown	Direct Deposit	200.00		1,000.00
Paycheck	02/28/2023	DD1014	Ephram Glass	Direct Deposit	200.00		1,200.00
Paycheck	02/28/2023	DD1015	Mathew Hart	Direct Deposit	200.00		1,400.00
Paycheck	02/28/2023	DD1016	Travis Jensen	Direct Deposit	200.00		1,600.00
Paycheck	03/31/2023	DD1017	Calvin Brown	Direct Deposit	200.00		1,800.00
Paycheck	03/31/2023	DD1018	Ephram Glass	Direct Deposit	200.00		2,000.00
Paycheck	03/31/2023	DD1019	Mathew Hart	Direct Deposit	200.00		2,200.00
Paycheck	03/31/2023	DD1020	Travis Jensen	Direct Deposit	200.00		2,400.00
Paycheck	05/01/2023	DD1021	Calvin Brown	Direct Deposit	200.00		2,600.00
Paycheck	05/01/2023	DD1022	Ephram Glass	Direct Deposit	200.00		2,800.00
Paycheck	05/01/2023	DD1023	Mathew Hart	Direct Deposit	200.00		3,000.00
Paycheck	05/01/2023	DD1024	Travis Jensen	Direct Deposit	100.00		3,100.00
Paycheck	05/31/2023	DD1025	Ephram Glass	Direct Deposit	300.00		3,400.00
Paycheck	05/31/2023	DD1026	Mathew Hart	Direct Deposit	300.00		3,700.00
Paycheck	05/31/2023	DD1027	Travis Jensen	Direct Deposit	200.00		3,900.00
Paycheck	06/30/2023	DD1028	Ephram Glass	Direct Deposit	200.00		4,100.00
Paycheck	06/30/2023	DD1029	Mathew Hart	Direct Deposit	200.00		4,300.00
Paycheck	06/30/2023	DD1030	Travis Jensen	Direct Deposit	200.00		4,500.00
Paycheck	07/31/2023	DD1031	Ephram Glass	Direct Deposit	200.00		4,700.00
Paycheck	07/31/2023	DD1032	Mathew Hart	Direct Deposit	200.00		4,900.00
Paycheck	07/31/2023	DD1033	Travis Jensen	Direct Deposit	200.00		5,100.00
Paycheck	08/31/2023	DD1034	Ephram Glass	Direct Deposit	500.00		5,600.00
Paycheck	08/31/2023	DD1035	Mathew Hart	Direct Deposit	300.00		5,900.00
Paycheck	08/31/2023	DD1036	Travis Jensen	Direct Deposit	500.00		6,400.00
Paycheck	09/29/2023	DD1037	Debra D Prysby	Direct Deposit	1,000.00		7,400.00
Paycheck	09/29/2023	DD1038	Ephram Glass	Direct Deposit	200.00		7,600.00
Paycheck	09/29/2023	DD1039	Mathew Hart	Direct Deposit	200.00		7,800.00
Paycheck	09/29/2023	DD1040	Travis Jensen	Direct Deposit	200.00		8,000.00
Paycheck	10/31/2023	DD1041	Debra D Prysby	Direct Deposit	200.00		8,200.00
Paycheck	10/31/2023	DD1042	Ephram Glass	Direct Deposit	200.00		8,400.00
Paycheck	10/31/2023	DD1043	Mathew Hart	Direct Deposit	200.00		8,600.00
Paycheck	10/31/2023	DD1044	Travis Jensen	Direct Deposit	200.00		8,800.00
Paycheck	11/30/2023	DD1045	Debra D Prysby	Direct Deposit	200.00		9,000.00
Paycheck	11/30/2023	DD1046	Mathew Hart	Direct Deposit	100.00		9,100.00
Paycheck	11/30/2023	DD1047	Travis Jensen	Direct Deposit	200.00		9,300.00
Total 53010 · Directors' Stipend					9,300.00	0.00	9,300.00
<b>53020 · BOD Travel/Mileage Expense</b>							
Bill	09/18/2023	RVMD10...	Ephram Glass*	SDA Conference Mileage	308.11		308.11
Total 53020 · BOD Travel/Mileage Expense					308.11	0.00	308.11
<b>53040 · BOD Conference/Retreat Expense</b>							
Bill	09/06/2023	35556	Special District Association...	Ephram Glass 2023	375.00		375.00
Total 53040 · BOD Conference/Retreat Expense					375.00	0.00	375.00
Total 53000 · Board of Director's Expense					9,983.11	0.00	9,983.11

Roxborough Village Metro District  
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Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>54000 - Payroll Expenses</b>							
<b>54060 - Employer Payroll Taxes</b>							
Paycheck	02/10/2023	DD1009	Calvin Brown	Direct Deposit	15.30		15.30
Paycheck	02/10/2023	DD1010	Ephram Glass	Direct Deposit	15.30		30.60
Paycheck	02/10/2023	DD1011	Mathew Hart	Direct Deposit	15.30		45.90
Paycheck	02/10/2023	DD1012	Travis Jensen	Direct Deposit	15.30		61.20
Paycheck	02/28/2023	DD1013	Calvin Brown	Direct Deposit	15.30		76.50
Paycheck	02/28/2023	DD1014	Ephram Glass	Direct Deposit	15.30		91.80
Paycheck	02/28/2023	DD1015	Mathew Hart	Direct Deposit	15.30		107.10
Paycheck	02/28/2023	DD1016	Travis Jensen	Direct Deposit	15.30		122.40
Paycheck	03/31/2023	DD1017	Calvin Brown	Direct Deposit	15.30		137.70
Paycheck	03/31/2023	DD1018	Ephram Glass	Direct Deposit	15.30		153.00
Paycheck	03/31/2023	DD1019	Mathew Hart	Direct Deposit	15.30		168.30
Paycheck	03/31/2023	DD1020	Travis Jensen	Direct Deposit	15.30		183.60
Paycheck	05/01/2023	DD1021	Calvin Brown	Direct Deposit	15.30		198.90
Paycheck	05/01/2023	DD1022	Ephram Glass	Direct Deposit	15.30		214.20
Paycheck	05/01/2023	DD1023	Mathew Hart	Direct Deposit	15.30		229.50
Paycheck	05/01/2023	DD1024	Travis Jensen	Direct Deposit	7.65		237.15
Paycheck	05/31/2023	DD1025	Ephram Glass	Direct Deposit	22.95		260.10
Paycheck	05/31/2023	DD1026	Mathew Hart	Direct Deposit	22.95		283.05
Paycheck	05/31/2023	DD1027	Travis Jensen	Direct Deposit	15.30		298.35
Paycheck	06/30/2023	DD1028	Ephram Glass	Direct Deposit	15.30		313.65
Paycheck	06/30/2023	DD1029	Mathew Hart	Direct Deposit	15.30		328.95
Paycheck	06/30/2023	DD1030	Travis Jensen	Direct Deposit	15.30		344.25
Paycheck	07/31/2023	DD1031	Ephram Glass	Direct Deposit	15.30		359.55
Paycheck	07/31/2023	DD1032	Mathew Hart	Direct Deposit	15.30		374.85
Paycheck	07/31/2023	DD1033	Travis Jensen	Direct Deposit	15.30		390.15
Paycheck	08/31/2023	DD1034	Ephram Glass	Direct Deposit	38.25		428.40
Paycheck	08/31/2023	DD1035	Mathew Hart	Direct Deposit	22.95		451.35
Paycheck	08/31/2023	DD1036	Travis Jensen	Direct Deposit	38.25		489.60
Paycheck	09/29/2023	DD1037	Debra D Prysby	Direct Deposit	76.50		566.10
Paycheck	09/29/2023	DD1038	Ephram Glass	Direct Deposit	15.30		581.40
Paycheck	09/29/2023	DD1039	Mathew Hart	Direct Deposit	15.30		596.70
Paycheck	09/29/2023	DD1040	Travis Jensen	Direct Deposit	15.30		612.00
Paycheck	10/31/2023	DD1041	Debra D Prysby	Direct Deposit	15.30		627.30
Paycheck	10/31/2023	DD1042	Ephram Glass	Direct Deposit	15.30		642.60
Paycheck	10/31/2023	DD1043	Mathew Hart	Direct Deposit	15.30		657.90
Paycheck	10/31/2023	DD1044	Travis Jensen	Direct Deposit	15.30		673.20
Paycheck	11/30/2023	DD1045	Debra D Prysby	Direct Deposit	15.30		688.50
Paycheck	11/30/2023	DD1046	Mathew Hart	Direct Deposit	7.65		696.15
Paycheck	11/30/2023	DD1047	Travis Jensen	Direct Deposit	15.30		711.45
Total 54060 - Employer Payroll Taxes					711.45	0.00	711.45
<b>54000 - Payroll Expenses - Other</b>							
Paycheck	02/10/2023	DD1009	Calvin Brown	Direct Deposit	0.00		0.00
Paycheck	02/10/2023	DD1010	Ephram Glass	Direct Deposit	0.00		0.00
Paycheck	02/10/2023	DD1011	Mathew Hart	Direct Deposit	0.00		0.00
Paycheck	02/10/2023	DD1012	Travis Jensen	Direct Deposit	0.00		0.00
Liability Check	02/21/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		7.00
Liability Check	02/27/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		14.00
Paycheck	02/28/2023	DD1013	Calvin Brown	Direct Deposit	0.00		14.00
Paycheck	02/28/2023	DD1014	Ephram Glass	Direct Deposit	0.00		14.00
Paycheck	02/28/2023	DD1015	Mathew Hart	Direct Deposit	0.00		14.00
Paycheck	02/28/2023	DD1016	Travis Jensen	Direct Deposit	0.00		14.00
Liability Check	03/30/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		21.00
Paycheck	03/31/2023	DD1017	Calvin Brown	Direct Deposit	0.00		21.00
Paycheck	03/31/2023	DD1018	Ephram Glass	Direct Deposit	0.00		21.00
Paycheck	03/31/2023	DD1019	Mathew Hart	Direct Deposit	0.00		21.00
Paycheck	03/31/2023	DD1020	Travis Jensen	Direct Deposit	0.00		21.00
Liability Check	04/28/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		28.00
Paycheck	05/01/2023	DD1021	Calvin Brown	Direct Deposit	0.00		28.00
Paycheck	05/01/2023	DD1022	Ephram Glass	Direct Deposit	0.00		28.00
Paycheck	05/01/2023	DD1023	Mathew Hart	Direct Deposit	0.00		28.00
Paycheck	05/01/2023	DD1024	Travis Jensen	Direct Deposit	0.00		28.00
Liability Check	05/30/2023		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25		33.25
Paycheck	05/31/2023	DD1025	Ephram Glass	Direct Deposit	0.00		33.25
Paycheck	05/31/2023	DD1026	Mathew Hart	Direct Deposit	0.00		33.25
Paycheck	05/31/2023	DD1027	Travis Jensen	Direct Deposit	0.00		33.25
Liability Check	06/29/2023		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25		38.50
Paycheck	06/30/2023	DD1028	Ephram Glass	Direct Deposit	0.00		38.50
Paycheck	06/30/2023	DD1029	Mathew Hart	Direct Deposit	0.00		38.50
Paycheck	06/30/2023	DD1030	Travis Jensen	Direct Deposit	0.00		38.50
Liability Check	07/28/2023		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25		43.75
Paycheck	07/31/2023	DD1031	Ephram Glass	Direct Deposit	0.00		43.75
Paycheck	07/31/2023	DD1032	Mathew Hart	Direct Deposit	0.00		43.75
Paycheck	07/31/2023	DD1033	Travis Jensen	Direct Deposit	0.00		43.75
Liability Check	08/30/2023		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25		49.00
Paycheck	08/31/2023	DD1034	Ephram Glass	Direct Deposit	0.00		49.00
Paycheck	08/31/2023	DD1035	Mathew Hart	Direct Deposit	0.00		49.00
Paycheck	08/31/2023	DD1036	Travis Jensen	Direct Deposit	0.00		49.00
Liability Check	09/28/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		56.00
Paycheck	09/29/2023	DD1037	Debra D Prysby	Direct Deposit	0.00		56.00
Paycheck	09/29/2023	DD1038	Ephram Glass	Direct Deposit	0.00		56.00
Paycheck	09/29/2023	DD1039	Mathew Hart	Direct Deposit	0.00		56.00
Paycheck	09/29/2023	DD1040	Travis Jensen	Direct Deposit	0.00		56.00
Liability Check	10/30/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		63.00
Paycheck	10/31/2023	DD1041	Debra D Prysby	Direct Deposit	0.00		63.00
Paycheck	10/31/2023	DD1042	Ephram Glass	Direct Deposit	0.00		63.00
Paycheck	10/31/2023	DD1043	Mathew Hart	Direct Deposit	0.00		63.00
Paycheck	10/31/2023	DD1044	Travis Jensen	Direct Deposit	0.00		63.00

Roxborough Village Metro District  
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Accrual Basis

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Liability Check	11/29/2023		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25		68.25
Paycheck	11/30/2023	DD1045	Debra D Prysby	Direct Deposit	0.00		68.25
Paycheck	11/30/2023	DD1046	Mathew Hart	Direct Deposit	0.00		68.25
Paycheck	11/30/2023	DD1047	Travis Jensen	Direct Deposit	0.00		68.25
Total 54000 · Payroll Expenses - Other					68.25	0.00	68.25
Total 54000 · Payroll Expenses					779.70	0.00	779.70
<b>57000 · Professional Services Fees</b>							
<b>57010 · Auditing</b>							
Bill	09/14/2023	1169	Colorado CPA Company PC	2022 Audit	6,720.00		6,720.00
Total 57010 · Auditing					6,720.00	0.00	6,720.00
<b>57020 · Legal Expenses</b>							
General Journal	01/31/2023	JanAccru...		Jan Legal Fees	19,712.39		19,712.39
General Journal	02/01/2023	JanAccru...		Jan Legal Fees		19,712.39	0.00
Bill	02/01/2023	144420	Ireland Stapleton Pryor & ...	January Statement for all Non Retainer Matt...	19,712.39		19,712.39
Bill	02/28/2023	145113	Ireland Stapleton Pryor & ...	February Statement for all Non Retainer Ma...	6,472.32		26,184.71
Bill	03/31/2023	145800	Ireland Stapleton Pryor & ...	Billed Through 03/31/2023	9,473.49		35,658.20
Bill	04/30/2023	146487	Ireland Stapleton Pryor & ...	Billed Through 04/30/2023	12,626.07		48,284.27
Bill	05/31/2023	147227	Ireland Stapleton Pryor & ...	Billed Through 05/31/2023	10,651.86		58,936.13
Bill	06/30/2023	147911	Ireland Stapleton Pryor & ...	Billed Through 06/30/2023	6,672.91		65,609.04
Bill	07/31/2023	148748	Ireland Stapleton Pryor & ...	Billed Through 07/31/2023	14,054.90		79,663.94
Bill	08/31/2023	149398	Ireland Stapleton Pryor & ...	Billed Through 08/31/2023	8,968.01		88,631.95
Bill	09/30/2023	150146	Ireland Stapleton Pryor & ...	Billed Through 09/30/2023	17,669.82		106,301.77
Bill	10/31/2023	150855	Ireland Stapleton Pryor & ...	Billed Through 10/31/2023	15,998.66		122,300.43
General Journal	11/30/2023	1130Accr...		November invoice accruals	14,400.00		136,700.43
Total 57020 · Legal Expenses					156,412.82	19,712.39	136,700.43
<b>57030 · Accounting Services</b>							
General Journal	01/31/2023	JanAccru...		Jan Accounting Fees	2,910.46		2,910.46
General Journal	02/01/2023	JanAccru...		Jan Accounting Fees		2,910.46	0.00
Bill	02/02/2023	5605	Gemsbok Consulting Inc.	January Accounting Services	2,910.46		2,910.46
Bill	02/28/2023	5627	Gemsbok Consulting Inc.	February Services	3,622.80		6,533.26
Bill	03/31/2023	5648	Gemsbok Consulting Inc.	March 2023	4,459.20		10,992.46
Bill	04/30/2023	5672	Gemsbok Consulting Inc.	April 2023	5,863.50		16,855.96
Bill	05/31/2023	5700	Gemsbok Consulting Inc.	May 2023	3,667.20		20,523.16
Bill	06/30/2023	5723	Gemsbok Consulting Inc.	June 2023	9,032.20		29,555.36
Bill	07/31/2023	5748	Gemsbok Consulting Inc.	July 2023	4,993.20		34,548.56
Bill	08/31/2023	5770	Gemsbok Consulting Inc.	August 2023	5,986.00		40,534.56
Bill	09/30/2023	5790	Gemsbok Consulting Inc.	September 2023	3,606.60		44,141.16
Bill	10/31/2023	5814	Gemsbok Consulting Inc.	October 2023	3,054.70		47,195.86
Bill	11/30/2023	5837	Gemsbok Consulting Inc.	November 2023	1,200.00		48,395.86
Bill	11/30/2023	5838	Gemsbok Consulting Inc.	November 2023	2,809.20		51,205.06
Total 57030 · Accounting Services					54,115.52	2,910.46	51,205.06
<b>57040 · District Management</b>							
Bill	01/31/2023	01/31/2023	Special District Manageme...	January 2023 District Management Fees	17,190.55		17,190.55
Bill	02/28/2023	02/28/2023	Special District Manageme...	February 2023 District Management Fees	9,000.28		26,190.83
Bill	03/31/2023	03/31/23	Special District Manageme...	March 2023 District Management Fees	11,176.85		37,367.68
Bill	04/30/2023	123409	Special District Manageme...	April 2023 District Management Fees	11,274.66		48,642.34
Bill	05/31/2023	124839	Special District Manageme...	May 2023 District Management Fees	14,141.23		62,783.57
Bill	06/30/2023	125914	Special District Manageme...	June 2023 District Management Fees	14,718.60		77,502.17
Bill	07/31/2023	126438	Special District Manageme...	July 2023 District Management Fees	11,019.87		88,522.04
Bill	08/31/2023	127510	Special District Manageme...	August 2023 District Management Fees	11,248.64		99,770.68
Bill	09/30/2023	128433	Special District Manageme...	September 2023 District Management Fees	12,671.79		112,442.47
Bill	10/31/2023	129520	Special District Manageme...	October 2023 District Management Fees	6,353.35		118,795.82
General Journal	11/30/2023	1130Accr...		November invoice accruals	9,600.00		128,395.82
Total 57040 · District Management					128,395.82	0.00	128,395.82
<b>57050 · Engineering Expense</b>							
Bill	11/20/2023	247180	Farnsworth Group, Inc		18,439.00		18,439.00
Total 57050 · Engineering Expense					18,439.00	0.00	18,439.00
Total 57000 · Professional Services Fees					364,083.16	22,622.85	341,460.31
<b>62000 · Repairs and Maintenance</b>							
<b>62010 · General Repairs and Maintenance</b>							
Bill	03/01/2023	95294	Good Plumbing Service	Winterization for season 7671 N Rampart R...	325.00		325.00
Bill	05/25/2023	98564	Good Plumbing Service	Plumbing	350.00		675.00
Bill	06/09/2023	RVM10...	Ephram Glass*	Dog Waste Cans	651.57		1,326.57
Bill	08/16/2023	8368MNT	Property Solutions Team (...)		1,216.75		2,543.32
Bill	10/06/2023	30137	Arvada Pump Company		500.00		3,043.32
Bill	10/10/2023	20766	McBride Lighting, Inc.		150.00		3,193.32
Bill	10/30/2023	8123COM	Property Solutions Team (...)		11,227.50		14,420.82
Bill	10/30/2023	8330COM	Property Solutions Team (...)		554.70		14,975.52
Bill	10/30/2023	8185COM	Property Solutions Team (...)		2,249.23		17,224.75
Bill	11/01/2023	20850	McBride Lighting, Inc.		1,263.91		18,488.66
Bill	11/08/2023	98481	Good Plumbing Service		380.00		18,868.66
Total 62010 · General Repairs and Maintenance					18,868.66	0.00	18,868.66

Roxborough Village Metro District  
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Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>62020 · Utility Locate</b>							
Bill	01/31/2023	223011129	Utility Notification Center o...	RTL Transmission	64.50		64.50
Bill	02/28/2023	223021113	Utility Notification Center o...	RTL Transmissions	99.33		163.83
Bill	02/28/2023	27220	Diversified Underground	February Utility Locates	785.00		948.83
Bill	03/31/2023	223031205	Utility Notification Center o...	RTL Transmissions	89.01		1,037.84
Bill	04/30/2023	223041243	Utility Notification Center o...	RTL Transmissions	92.88		1,130.72
Bill	05/31/2023	223051279	Utility Notification Center o...	RTL Transmissions	123.84		1,254.56
Bill	06/30/2023	223061275	Utility Notification Center o...	RTL Transmissions	107.07		1,361.63
Bill	07/31/2023	223071251	Utility Notification Center o...	RTL Transmissions	73.53		1,435.16
Bill	07/31/2023	28120	Diversified Underground	July Utility Locates	500.00		1,935.16
Bill	08/31/2023	223081262	Utility Notification Center o...	RTL Transmissions	90.30		2,025.46
Bill	08/31/2023	28307	Diversified Underground	August Utility Locates	620.00		2,645.46
Bill	09/30/2023	223091271	Utility Notification Center o...	RTL Transmissions	86.43		2,731.89
Bill	09/30/2023	28472	Diversified Underground	September Utility Locates	305.00		3,036.89
Bill	10/31/2023	223101280	Utility Notification Center o...	RTL Transmissions	127.71		3,164.60
Bill	11/30/2023	223111228	Utility Notification Center o...	RTL Transmissions	39.99		3,204.59
Total 62020 · Utility Locate					3,204.59	0.00	3,204.59
Total 62000 · Repairs and Maintenance					22,073.25	0.00	22,073.25
<b>63000 · Vehicle Expense</b>							
Bill	08/28/2023	01-149188	Colorado Golf and Turf, Inc		280.00		280.00
Total 63000 · Vehicle Expense					280.00	0.00	280.00
<b>64000 · Landscape Expenses</b>							
<b>64010 · Landscape Repairs and Maint</b>							
Bill	02/15/2023	021523 ...	Metco Landscape, LLC		929.86		929.86
Bill	02/28/2023	2008611	Consolidated Divisions Inc	February T&M	1,941.86		2,871.72
Bill	03/31/2023	2009038	Consolidated Divisions Inc	March T&M	779.67		3,651.39
Bill	06/29/2023	2009998	Consolidated Divisions Inc	T&M June 25 through June 30	299.00		3,950.39
Bill	09/30/2023	2011327	Consolidated Divisions Inc	T&M September 24-30	4,055.90		8,006.29
Bill	11/11/2023	2011884	Consolidated Divisions Inc	T&M Nov 5-11	228.92		8,235.21
Bill	11/11/2023	2011885	Consolidated Divisions Inc	T&M Nov 5-11	600.00		8,835.21
Total 64010 · Landscape Repairs and Maint					8,835.21	0.00	8,835.21
<b>64020 · Landscape Weed Control Expense</b>							
General Journal	05/31/2023	AccruedE...		May services	6,980.70		6,980.70
General Journal	06/30/2023	AccruedE...		May services	6,980.70		13,961.40
General Journal	07/31/2023	AccruedE...		May services	6,980.70		20,942.10
Bill	11/11/2023	3612	ARK Ecological Services, ...	Invoice Period Aug 2 - Oct 31 2023	14,898.25		35,840.35
Total 64020 · Landscape Weed Control Expense					35,840.35	0.00	35,840.35
<b>64030 · Irrigation Expense</b>							
Bill	03/31/2023	2009039	Consolidated Divisions Inc	March Construction Damage T&M	2,200.00		2,200.00
Bill	04/30/2023	2009081	Consolidated Divisions Inc	April T&M(Construction)	1,530.00		3,730.00
Bill	04/30/2023	2009082	Consolidated Divisions Inc	April T&M	4,807.12		8,537.12
Bill	05/13/2023	2009323	Consolidated Divisions Inc	T&M May 7 through May 13	927.43		9,464.55
Bill	05/27/2023	2009522	Consolidated Divisions Inc	T&M May 21 - May 27	3,191.54		12,656.09
Bill	05/31/2023	2009570	Consolidated Divisions Inc	T&M May 28 - May 31	1,476.64		14,132.73
Bill	06/17/2023	2009855	Consolidated Divisions Inc	T&M June 11 - June 17	1,280.00		15,412.73
Bill	06/17/2023	2009726	Consolidated Divisions Inc	June Backflow Test	450.00		15,862.73
Bill	06/24/2023	2009927	Consolidated Divisions Inc	T&M June 18 - June 24	1,266.91		17,129.64
Bill	06/30/2023	2009977	Consolidated Divisions Inc	T&M June 25 through June 30	11,744.29		28,873.93
Bill	07/08/2023	2010098	Consolidated Divisions Inc	T&M July 2 - July 8	1,210.99		30,084.92
Bill	07/15/2023	2010188	Consolidated Divisions Inc	T&M July 9 - July 15	5,012.98		35,097.90
Bill	07/22/2023	2010343	Consolidated Divisions Inc	T&M July 16 - July 22	3,360.42		38,458.32
Bill	07/29/2023	2010374	Consolidated Divisions Inc	T&M July 23 - July 29	790.10		39,248.42
Bill	07/31/2023	2010447	Consolidated Divisions Inc	T&M July 30 - July 31	280.00		39,528.42
Bill	08/05/2023	2010522	Consolidated Divisions Inc	T&M August 1 - August 5	4,456.66		43,985.08
Bill	08/12/2023	2010587	Consolidated Divisions Inc	T&M August 6 - August 12	836.42		44,821.50
Bill	08/31/2023	2010737	Consolidated Divisions Inc	T&M August 13-19	3,368.06		48,189.56
Bill	08/31/2023	2010887	Consolidated Divisions Inc	T&M August 27-31	4,041.91		52,231.47
Bill	09/09/2023	2011030	Consolidated Divisions Inc	T&M September 3-9	4,923.41		57,154.88
Bill	09/16/2023	2011222	Consolidated Divisions Inc	T&M September 10-16	1,534.18		58,689.06
Bill	09/23/2023	2011200	Consolidated Divisions Inc	T&M September 17-23	1,316.45		60,005.51
Bill	09/30/2023	2011326	Consolidated Divisions Inc	T&M September 24-30	482.83		60,488.34
Bill	09/30/2023	2011322	Consolidated Divisions Inc	T&M September 24-30	3,267.67		63,756.01
Total 64030 · Irrigation Expense					63,756.01	0.00	63,756.01
<b>64040 · Landscape Contract</b>							
General Journal	01/31/2023	JanAccru...		Jan Landscape Contract	8,566.77		8,566.77
Bill	02/01/2023	2007915	Consolidated Divisions Inc	January Maintenance	8,566.77		17,133.54
General Journal	02/01/2023	JanAccru...		Jan-Mar Landscape Contract		8,566.77	8,566.77
Bill	02/28/2023	2008592	Consolidated Divisions Inc	February Maintenance	8,566.77		17,133.54
Bill	03/24/2023	2008854	Consolidated Divisions Inc	March Maintenance	8,566.77		25,700.31
Bill	04/30/2023	2009194	Consolidated Divisions Inc	April Landscape Maintenance	17,133.54		42,833.85
Bill	05/31/2023	2009403	Consolidated Divisions Inc	May Landscape Maintenance	17,133.54		59,967.39
Bill	06/30/2023	2009786	Consolidated Divisions Inc	June Landscape Maintenance	17,133.54		77,100.93
Bill	07/31/2023	2010267	Consolidated Divisions Inc	July Landscape Maintenance	17,133.54		94,234.47
Bill	08/31/2023	2010687	Consolidated Divisions Inc	August Landscape Maintenance	17,133.54		111,368.01
Bill	09/30/2023	2010993	Consolidated Divisions Inc	September Landscape Maintenance	17,133.54		128,501.55
Bill	10/31/2023	2011534	Consolidated Divisions Inc	October Landscape Maintenance	17,133.54		145,635.09
Bill	11/30/2023	2011637	Consolidated Divisions Inc	November Landscape Maintenance	17,133.54		162,768.63
Total 64040 · Landscape Contract					171,335.40	8,566.77	162,768.63
Total 64000 · Landscape Expenses					279,766.97	8,566.77	271,200.20

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January through November 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>65000 · Playground &amp; Infrastructure Exp</b>							
<b>65030 · Graffiti Removal /Vandalism Exp</b>							
Bill	01/12/2023	2007690	Consolidated Divisions Inc	Graffiti Removal	4,255.45		4,255.45
Bill	03/31/2023	2009038	Consolidated Divisions Inc	March T&M	779.68		5,035.13
Bill	05/20/2023	2009463	Consolidated Divisions Inc	T&M May 14th-20th	367.23		5,402.36
Bill	06/10/2023	2009704	Consolidated Divisions Inc	T&M June 5 - June 10	1,485.56		6,887.92
Bill	07/31/2023	2010446	Consolidated Divisions Inc	T&M July 30 - July 31	765.32		7,653.24
Bill	08/05/2023	2010521	Consolidated Divisions Inc	T&M August 1 - August 5 Graffiti Removal	322.37		7,975.61
Bill	09/16/2023	2011222	Consolidated Divisions Inc	T&M September 10-16	295.26		8,270.87
Bill	09/23/2023	2011200	Consolidated Divisions Inc	T&M September 17-23	514.84		8,785.71
Total 65030 · Graffiti Removal /Vandalism Exp					8,785.71	0.00	8,785.71
Total 65000 · Playground & Infrastructure Exp					8,785.71	0.00	8,785.71
<b>68000 · Parks &amp; Open Space Expense</b>							
<b>68010 · Foothills Park &amp; Rec Fees</b>							
Bill	01/31/2023	SALES00...	Foothills Park & Recreatio...	January 2023 Resident Use	2,033.76		2,033.76
Bill	02/28/2023	34725	Foothills Park & Recreatio...	February 2023 Resident Use	1,161.67		3,195.43
Bill	03/31/2023	SALES00...	Foothills Park & Recreatio...	March 2023 Resident Use	1,414.21		4,609.64
Bill	04/30/2023	SALES00...	Foothills Park & Recreatio...	April 2023 Resident Use	3,317.49		7,927.13
Bill	05/31/2023	SALES00...	Foothills Park & Recreatio...	May 2023 Resident Use	1,519.84		9,446.97
Bill	06/30/2023	SALES00...	Foothills Park & Recreatio...	June 2023 Resident Use	1,650.40		11,097.37
Bill	07/31/2023	SALES00...	Foothills Park & Recreatio...	July 2023 Resident Use	3,246.17		14,343.54
Bill	08/31/2023	SALES00...	Foothills Park & Recreatio...	August 2023 Resident Use	1,486.89		15,830.43
Bill	09/30/2023	SALES00...	Foothills Park & Recreatio...	September 2023 Resident Use	771.64		16,602.07
Bill	10/31/2023	SALES00...	Foothills Park & Recreatio...	October 2023 Resident Use	2,242.14		18,844.21
Bill	11/30/2023	SALES00...	Foothills Park & Recreatio...	November 2023 Resident Use	1,563.59		20,407.80
Total 68010 · Foothills Park & Rec Fees					20,407.80	0.00	20,407.80
<b>68020 · Mosquito Control Expense</b>							
Bill	04/04/2023	967045	Patriot Pest Control	April Mosquito Control Service	2,000.00		2,000.00
Bill	05/02/2023	967119	Patriot Pest Control	May Mosquito Control Service	2,000.00		4,000.00
Bill	06/05/2023	967186	Patriot Pest Control	June Mosquito Control Service	2,300.00		6,300.00
Bill	07/03/2023	967264	Patriot Pest Control	July Mosquito Control Service	2,300.00		8,600.00
Bill	08/02/2023	967338	Patriot Pest Control	August Mosquito Control Service	2,300.00		10,900.00
Bill	09/02/2023	967406	Patriot Pest Control	September Mosquito Control Service	2,300.00		13,200.00
Bill	10/03/2023	967483	Patriot Pest Control	October Mosquito Control Service	2,300.00		15,500.00
Total 68020 · Mosquito Control Expense					15,500.00	0.00	15,500.00
<b>68025 · Water Expense</b>							
Check	01/17/2023		Roxborough Water & Sanit...		195.00		195.00
Check	01/17/2023		Roxborough Water & Sanit...		97.50		292.50
Check	01/17/2023		Roxborough Water & Sanit...		110.50		403.00
Check	01/17/2023		Roxborough Water & Sanit...		798.35		1,201.35
Check	01/17/2023		Roxborough Water & Sanit...		97.50		1,298.85
Check	02/15/2023		Roxborough Water & Sanit...		875.33		2,174.18
Check	02/15/2023		Roxborough Water & Sanit...		195.00		2,369.18
Check	02/15/2023		Roxborough Water & Sanit...		110.50		2,479.68
Check	02/15/2023		Roxborough Water & Sanit...		97.50		2,577.18
Check	02/15/2023		Roxborough Water & Sanit...		97.50		2,674.68
Bill	02/24/2023	022023	Roxborough Water & Sanit...	Service Period 1/25/23 - 2/24/23	97.50		2,772.18
Bill	03/15/2023		Roxborough Water & Sanit...	Service Period 1/25/23 - 2/24/23	97.50		2,869.68
Bill	03/15/2023		Roxborough Water & Sanit...	Service Period 1/25/23 - 2/24/23	110.50		2,980.18
Bill	03/15/2023		Roxborough Water & Sanit...	Service Period 1/25/23 - 2/24/23	195.00		3,175.18
Bill	03/15/2023		Roxborough Water & Sanit...	Billing Period 02/01/23-02/28/2023	875.33		4,050.51
Bill	04/15/2023		Roxborough Water & Sanit...	Billing Period 03/01/23-03/31/2023	875.33		4,925.84
Bill	04/15/2023		Roxborough Water & Sanit...	Service Period 2/25/23 - 3/24/23 Marmot Ri...	195.00		5,120.84
Bill	04/15/2023		Roxborough Water & Sanit...	Service Period 2/25/23 - 3/24/23 Rampart R...	110.50		5,231.34
Bill	04/15/2023		Roxborough Water & Sanit...	Service Period 2/25/23 - 3/24/23 Mule Deer	97.50		5,328.84
Bill	04/15/2023		Roxborough Water & Sanit...	Service Period 2/25/23 - 3/24/23 Elk Mtn Cir	97.50		5,426.34
Bill	05/15/2023		Roxborough Water & Sanit...	Service Period 3/25/23 - 4/24/23 Elk Mtn Cir	100.50		5,526.84
Bill	05/15/2023		Roxborough Water & Sanit...	Service Period 3/25/23 - 4/24/23 Mule Deer	152.00		5,678.84
Bill	05/15/2023		Roxborough Water & Sanit...	Service Period 3/25/23 - 4/24/23 Rampart R...	114.50		5,793.34
Bill	05/15/2023		Roxborough Water & Sanit...	Service Period 3/25/23 - 4/24/23 Marmot Ri...	201.00		5,994.34
Bill	05/15/2023		Roxborough Water & Sanit...	Billing Period 04/01/23-04/30/2023	879.66		6,874.00
Bill	06/15/2023		Roxborough Water & Sanit...	Service Period 4/25/23 - 5/24/23 Mule Deer ...	189.25		7,063.25
Bill	06/15/2023		Roxborough Water & Sanit...	Service Period 4/25/23 - 5/24/23 Rampart R...	114.50		7,177.75
Bill	06/15/2023		Roxborough Water & Sanit...	Service Period 4/25/23 - 5/24/23 Marmot Ri...	279.00		7,456.75
Bill	06/15/2023		Roxborough Water & Sanit...	Service Period 4/25/23 - 5/24/23 Elk Mtn Cir	111.10		7,567.85
Bill	06/15/2023		Roxborough Water & Sanit...	Billing Period 05/01/23 to 05/31/23	879.66		8,447.51
Bill	07/15/2023		Roxborough Water & Sanit...	Service Period 5/25/23 - 6/24/23 Marmot Ri...	1,721.50		10,169.01
Bill	07/15/2023		Roxborough Water & Sanit...	Service Period 5/25/23 - 6/24/23 Mule Deer ...	295.75		10,464.76
Bill	07/15/2023		Roxborough Water & Sanit...	Service Period 5/25/23 - 6/24/23 Elk Mtn Cir	212.50		10,677.26
Bill	07/15/2023		Roxborough Water & Sanit...	Service Period 5/25/23 - 6/24/23 Rampart R...	114.50		10,791.76
Bill	07/15/2023		Roxborough Water & Sanit...	Billing Period 06/01/23 to 06/30/23	879.66		11,671.42
Bill	08/15/2023		Roxborough Water & Sanit...	Service Period 06/25/23 to 07/24/23 Elk Mt...	189.25		11,860.67
Bill	08/15/2023		Roxborough Water & Sanit...	Service Period 06/25/23 to 07/24/23 Mule D...	220.25		12,080.92
Bill	08/15/2023		Roxborough Water & Sanit...	Service Period 6/25/23 - 7/24/23 Marmot Ri...	973.50		13,054.42
Bill	08/15/2023		Roxborough Water & Sanit...	Service Period 6/25/23 - 7/24/23 Rampart R...	122.06		13,176.48
Bill	08/15/2023		Roxborough Water & Sanit...	Billing Period 07/01/23 to 07/30/23	883.99		14,060.47
Bill	09/15/2023		Roxborough Water & Sanit...	Service Period 7/25/23 - 8/24/23 Marmot Ri...	939.50		14,999.97
Bill	09/15/2023		Roxborough Water & Sanit...	Service Period 07/25/23 to 08/24/23 Elk Mt...	189.25		15,189.22
Bill	09/15/2023		Roxborough Water & Sanit...	Service Period 7/25/23 - 8/24/23 Rampart R...	114.50		15,303.72
Bill	09/15/2023		Roxborough Water & Sanit...	Service Period 07/25/23 to 08/24/23 Mule D...	656.75		15,960.47
Bill	09/15/2023		Roxborough Water & Sanit...	Billing Period 08/01/23 to 08/31/23	879.66		16,840.13
Bill	10/15/2023		Roxborough Water & Sanit...	Service Period 8/25/23 - 9/24/23 Rampart R...	114.50		16,954.63
Bill	10/15/2023		Roxborough Water & Sanit...	Service Period 08/25/23 to 09/24/23 Elk Mt...	212.50		17,167.13
Bill	10/15/2023		Roxborough Water & Sanit...	Service Period 8/25/23 - 9/24/23 Marmot Ri...	1,653.50		18,820.63
Bill	10/15/2023		Roxborough Water & Sanit...	Service Period 08/25/23 to 09/24/23 Mule D...	877.75		19,698.38

Roxborough Village Metro District  
General Fund Profit & Loss Detail

January through November 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill	10/15/2023		Roxborough Water & Sanit...	Billing Period 09/01/23 to 09/31/23	879.66		20,578.04
Bill	11/15/2023		Roxborough Water & Sanit...	Service Period 09/25/23 to 10/24/23 Elk Mt...	189.25		20,767.29
Bill	11/15/2023		Roxborough Water & Sanit...	Service Period 09/25/23 to 10/24/23 Mule D...	152.00		20,919.29
Bill	11/15/2023		Roxborough Water & Sanit...	Service Period 9/25/23 - 10/24/23 Marmot R...	1,177.50		22,096.79
Bill	11/15/2023		Roxborough Water & Sanit...	Service Period 9/25/23 - 10/24/23 Rampart ...	114.50		22,211.29
Bill	11/15/2023		Roxborough Water & Sanit...	Billing Period 10/01/23 to 10/31/23	875.33		23,086.62
Total 68025 · Water Expense					23,086.62	0.00	23,086.62
<b>68045 · Tree Care Expense</b>							
Bill	09/27/2023	13236838	SavATree, LLC		3,416.00		3,416.00
Bill	09/27/2023	12919321	SavATree, LLC		71,978.00		75,394.00
Total 68045 · Tree Care Expense					75,394.00	0.00	75,394.00
<b>68050 · Portable Restroom Exp.</b>							
Bill	01/04/2023	INV-0132...	United Site Services	January Services	444.44		444.44
Bill	01/04/2023	INV-0132...	United Site Services		444.93		889.37
Bill	04/18/2023	INV-0161...	United Site Services	Placement and April Services Rampart Range	404.07		1,293.44
Bill	04/18/2023	INV-0161...	United Site Services	Placement and April Services Liverpool Cir	411.04		1,704.48
Bill	05/16/2023	INV-0169...	United Site Services	May Services Liverpool Cir	274.76		1,979.24
Bill	05/16/2023	INV-0169...	United Site Services	May Services Rampart Range	267.79		2,247.03
Bill	06/05/2023	711608	United Site Services	One Time Charges	83.52		2,330.55
Bill	06/05/2023	711603	United Site Services	One Time Charges	20.88		2,351.43
Bill	06/30/2023	INV-0176...	United Site Services	June Services Rampart Range Rd	330.43		2,681.86
Bill	06/30/2023	INV-0176...	United Site Services	June Services Liverpool Cir	274.76		2,956.62
Bill	07/31/2023	INV-0184...	United Site Services	July Services Liverpool Cir	274.76		3,231.38
Bill	07/31/2023	INV-0184...	United Site Services	July Services Rampart Range Rd	267.79		3,499.17
Bill	08/31/2023	INV-0192...	United Site Services	August Services Chatfield Farms Park	274.76		3,773.93
Bill	08/31/2023	INV-0192...	United Site Services	August Services Roxborough Community P...	267.79		4,041.72
Bill	09/30/2023	INV-0199...	United Site Services	September Services Chatfield Farms Park	274.76		4,316.48
Bill	09/30/2023	INV-0199...	United Site Services	September Services Roxborough Commun...	267.79		4,584.27
Bill	10/31/2023	INV-0206...	United Site Services	October Services Chatfield Farms Park	274.76		4,859.03
Bill	10/31/2023	INV-0206...	United Site Services	October Services Roxborough Community ...	267.79		5,126.82
General Journal	11/30/2023	1130Accr...		November invoice accruals	500.00		5,626.82
Total 68050 · Portable Restroom Exp.					5,626.82	0.00	5,626.82
<b>68070 · Snow Removal Expense</b>							
Bill	01/03/2023	2007737	Consolidated Divisions Inc	Storm Cycle 01/02/23-01/03/23	5,599.00		5,599.00
Bill	01/28/2023	2008157	Consolidated Divisions Inc	Storm Cycle 1/22/23 to 1/28/23	5,590.00		11,189.00
General Journal	01/31/2023	JanAccru...		Jan Snow Removal Services	27,009.00		38,198.00
Bill	01/31/2023	2007811	Consolidated Divisions Inc	Snow remediation 1.04 - 1.14	12,847.00		51,045.00
General Journal	02/01/2023	JanAccru...		Jan Snow Removal Services		27,009.00	24,036.00
Bill	02/01/2023	2008022	Consolidated Divisions Inc	Storm Cycle 1/17/23 to 1/19/23	25,151.00		49,187.00
Bill	02/01/2023	2008071	Consolidated Divisions Inc	Post storm ice and snow mit. 1/20/23 to 1/2...	1,858.00		51,045.00
Bill	02/04/2023	2008262	Consolidated Divisions Inc	Storm Cycle 01/29/23 - 02/04/23	6,196.00		57,241.00
Bill	02/16/2023	2008462	Consolidated Divisions Inc	Storm Cycle: 02/14/23 to 02/16/23	13,697.97		70,938.97
Bill	02/18/2023	2008508	Consolidated Divisions Inc	Post-storm snow and ice mitigation 2/17/23-...	10,051.26		80,990.23
Bill	02/24/2023	2008691	Consolidated Divisions Inc	Storm Cycle 02/19/23 to 02/24/23	300.00		81,290.23
Bill	10/29/2023	2011751	Consolidated Divisions Inc	Snow removal 10/28/23-10/29/23	7,969.25		89,259.48
Total 68070 · Snow Removal Expense					116,268.48	27,009.00	89,259.48
Total 68000 · Parks & Open Space Expense					256,283.72	27,009.00	229,274.72
<b>80000 · Capital Expenses</b>							
<b>80010 · Park Infrastructure/Improvements</b>							
Bill	11/21/2023	CW-2023...	Chavez Services LLC		30,943.39		30,943.39
Total 80010 · Park Infrastructure/Improvements					30,943.39	0.00	30,943.39
Total 80000 · Capital Expenses					30,943.39	0.00	30,943.39
Total Expense					1,042,996.43	58,198.76	984,797.67
Net Ordinary Income					1,049,647.48	1,187,817.09	138,169.61
<b>Net Income</b>					<b>1,049,647.48</b>	<b>1,187,817.09</b>	<b>138,169.61</b>

**RESOLUTION  
BOARD OF DIRECTORS OF THE  
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**

**A RESOLUTION ADOPTING RULES AND REGULATIONS FOR THE PROPERTY AND IMPROVEMENTS OWNED, MAINTAINED, AND/OR OPERATED BY ROXBOROUGH VILLAGE METROPOLITAN DISTRICT, AND ASSOCIATED PENALTIES, PURSUANT TO SECTIONS 18-9-117 AND 32-1-1001, C.R.S.**

**WHEREAS**, pursuant to Section 32-1-1001(m) of the Colorado Revised Statutes (“*C.R.S.*”), the Board of Directors (“*Board*”) of the Roxborough Village Metropolitan District, a political subdivision of the State of Colorado (“*District*”), is authorized to adopt and amend rules, and regulations not in conflict with the constitution and laws of this State for carrying on the business, objectives, and affairs of the Board and the District;

**WHEREAS**, pursuant to Section 32-1-1001(n), C.R.S., the District, by and through the Board, is authorized to have and exercise all rights and powers necessary or incidental to or implied from the specific powers granted to the District by Article 1 of Title 32 of the Colorado Revised Statutes;

**WHEREAS**, pursuant to § 32-1-1001(1)(j)(I), C.R.S., the Board is authorized to fix and from time-to-time to increase or decrease fees, rates, tolls, penalties, or charges for the services, programs, or facilities the District provides. Until paid, all such fees, rates, tolls, penalties, or charges shall constitute a perpetual lien on and against the property served, and any such lien may be foreclosed in the same manner as provided by Colorado law for the foreclosure of mechanics’ liens;

**WHEREAS**, the Board has determined that it is in the best interest of the residents of the District to adopt rules and regulations (“collectively, “*Regulations*”) pertaining to the parks, trails, facilities, open spaces, parking lots, waters, buildings, signs, vegetation, rocks, structures, roads, and other properties or improvements, whether natural or man-made, that the District owns, maintains, and/or operates (collectively, “*Property/Improvements*”);

**WHEREAS**, pursuant to Section 18-9-117(1), C.R.S., and in addition to any authority granted by any other law, the District, by and through the Board, may adopt orders, rules, and regulations as are reasonably necessary for the administration, protection, and maintenance of public property under its control, management, or supervision, including: the preservation of property, vegetation, and wildlife; restriction or limitation of the use of its public property; necessary sanitation, health and safety measures; camping and picnicking; public meetings and other individual or group usages; prohibition of activities or conduct on public property; use of all vehicles; and, regulation of fires; and,

**WHEREAS**, pursuant to the foregoing authority, on June 21, 2022, the Board adopted *Rules and Regulations For Roxborough Village Metropolitan District Parks and Open Space Pursuant To Section 18-9-117 And Section 32-1-1001, C.R.S. (“2022 Rules and Regulations”)*. On June 21, 2023, the Board adopted the *First Amended and Restated Rules and Regulations For*

*Roxborough Village Metropolitan District Parks and Open Space Pursuant To Section 18-9-117 And Section 32-1-1001, C.R.S. (“First Amended Rules and Regulations”).*

**NOW, THEREFORE**, be it resolved by the Board of Directors of Roxborough Village Metropolitan District that:

**Section 1 – 2022 Rules and Regulations and First Amended Rules and Regulations**

**Superseded:** These *Rules and Regulations for the Property and Improvements Owned, Maintained, and/or Operated by the District, and Associated Penalties, Pursuant to Sections 18-9-117 and 32-1-1001, C.R.S.*, are hereby adopted, and hereby supersede and replace the 2022 Rules and Regulations and the First Amended Rules and Regulations, which are void and of no force or effect as of the date the Board adopts this Resolution.

**Section 2 – Permitted, Restricted, and Prohibited Activities:** For purposes of this Section 2, “**Prior Authorization**” means the prior written approval of the District Manager.

**a. Permitted and Restricted Activities**

1. Property/Improvements are open dawn to dusk.
2. Only domestic pets (dogs and cats) are permitted, and they must be restrained by means of a leash or similar restraint that is always under the physical control of a person, and their waste properly disposed of in a receptacle designated by the District for that purpose.
3. Shelter/field use with prior reservation.
4. Possession or consumption of alcohol (fermented malt beverages/vinous liquor) for personal/private use only. Any event providing alcohol must have Prior Authorization **AND** must: a) have all State and local licenses and permits for serving alcohol; and, b) comply with all State and local laws for alcohol possession and consumption. Alcohol is prohibited on any field or playing surface, including softball fields, soccer fields, tennis courts, basketball courts, volleyball courts, skate parks, or playground areas.
5. Walking, jogging, running, hiking, and biking on designated trails only. Maximum trail speed for bicyclists is 15 mph.
6. Temporary canopies or shade devices are permitted for daily use; provided, they are secured, not left unattended, and do not interfere with others’ use and enjoyment of the Property/Improvements.
7. Vehicles, trailers, or campers may **ONLY** be parked at designated parking lots and **ONLY** between dawn and dusk.
8. Fishing only with a valid permit issued annually by the District Manager.

**b. Prohibited Activities**

1. Enter, use, or engage in any activity on any portion of the Property/Improvements between dusk and dawn, or any Property/Improvements that are closed to, or prohibit, such entry, use, or activity, including seasonal closures, without Prior Authorization.
2. Removing, destroying, defacing, damaging, impairing, or interfering with any building, structure, facility, sign, vegetation, rock, or other natural or man-made Property/Improvements.
3. Construct, place, or maintain any kind of road, trail, structure, sign, fence, marker, enclosure, communication equipment, swing, rope, tree house, or other improvement without Prior Authorization.
4. Start or maintain a fire outside of designated areas. Start or maintain any type of fire, including

- an outdoor fireplace, grill, or camp stove, anywhere when a fire ban is in effect.
5. Feed, hunt, trap, catch, molest, take, harass, harm, kill, or attempt to release or relocate any mammal, bird, reptile, or amphibian, or disturb their habitat.
  6. Release invasive animals, including domestic pets.
  7. Plant or transplant trees, shrubs, plants, or other vegetation without Prior Authorization, or allow for the release of invasive plants or their seeds.
  8. Allow a domestic pet to harm, kill, chase, or otherwise harass any mammal, bird, fish, reptile, or amphibian.
  9. Having a vicious dog as defined in Douglas County Resolution No. R- 998-100 (Control and Licensing of Dogs and Pet Animals).
  10. Possess or discharge any firearm, or any other device capable of discharging a projectile by any means whatsoever, including B-B guns, pellet guns, paint ball guns, air guns, slingshots, and wrist rockets.
  11. Possess or use archery equipment, including bows, longbows, crossbows, arrows, darts, and bolts.
  12. Ignite a model rocket, except for school or organized clubs that have Prior Authorization AND they comply with a) all Regulations; b) any additional conditions imposed by the District Manager; c) current Federal Aviation Administration regulations; and d) the safety guidelines of an organization such as the National Association of Rocketry. Model rocketry is prohibited during fire bans.
  13. Launch or operate any Unmanned Aircraft System (“*UAS*”), including model airplanes and drones, except in accordance with current Federal Aviation Administration regulations and by following the safety guidelines of an organization such as the Academy of Model Aeronautics. Further, it is prohibited to:
    - Fly a UAS over a person or moving vehicle, within 25 feet of a person, or over areas without a direct line of sight.
    - Operate a UAS in a careless or reckless manner, or in any way that may cause a nuisance to others.
    - Engage in any UAS operations during a fire ban.
  14. Use, ignite, or discharge any fireworks or explosives.
  15. Golfing or hitting golf balls.
  16. Any type of camping.
  17. Parking a semi or other commercial truck, except commercial Food Trucks with a valid District-issued permit.
  18. Glass containers.
  19. Unauthorized amplified sound.
  20. Swimming, wading, or using a boat or other flotation device.
  21. Engage in an activity that unreasonably endangers the health, safety, or welfare of any person or animal.
  22. Engage in disorderly conduct (Section 18-9-106(1), C.R.S.).
  23. Misuse of public property.
  24. Interfere or attempt to interfere with law enforcement, County, or District personnel, or to give false or misleading information with the intent to mislead them in the performance of their duties.
  25. Engage in a commercial concession enterprise or operation, or request a donation, except commercial Food Trucks with a valid District-issued permit. This provision does not prohibit a club or a non-profit or charitable organization from using the Property/Improvements for not-for-profit activities, provided that the District has issued the club or a non-profit or charitable organization a permit to engage in such activities and the permit holder complies with these Regulations, and all state and local laws.

26. Deposit, dump, or leave any refuse, trash, litter, household or construction debris, commercial garbage or trash, brush/branches, lawn trimmings, Christmas trees, or any other physical item of any nature, in, under, or upon the Property/Improvements, except that refuse, trash, debris, and litter may be deposited in refuse receptacles specifically designated for such purpose by the District.
27. Violation of any federal, state, or local law, statute, ordinance, resolution, regulation, rule, or code that is in any manner related to the Property/Improvements.

**Section 3 – Restricted Operations of Motorized Vehicles and Equipment:** Operating any type of motorized vehicles or equipment on or through the Property/Improvements is prohibited, except for the following:

**3.1 *District Vendor and Contractors.***

3.1.1 District vendor and contractor motorized service vehicles and equipment required for services to be performed on non-paved areas of the Property/Improvements, such as mowing equipment, tree trimming, planting or mulching equipment, and equipment required to complete repairs, are permitted to operate on non-paved areas to the extent necessary to perform such services.

3.1.2 Except for the motorized vehicles and equipment identified in Section 3.1.1, above, all other vendor and contractor motorized vehicles and equipment shall only operate on concrete or paved areas unless the District Manager has issued an access permit to the contractor or vendor.

**3.2 *Emergency Services.*** Law enforcement, fire, search and rescue, ambulances, and other emergency services agencies are authorized to operate motorized vehicles and equipment in the Property/Improvements in the performance of their duties and services.

**3.3 *Agency Easements, Licenses, and Rights-of-Way.*** Public agencies, directly or through designated third-party contractors, are authorized to operate motorized vehicles and equipment to install, repair, maintain, or replace facilities located in their easements, licenses, or rights-of-way within the Property/Improvements, but only to the extent and in such manner as is authorized in the applicable easement, license, or right-of-way agreement or dedication.

**3.4 *Power-Driven Mobility Devices.*** The following motorized vehicles or equipment are permitted to operate only on the concrete or paved areas within the Property/Improvements:

3.4.1. Class I and II electrical assisted bikes as defined by Section 42-1-102, C.R.S.

3.4.2 Wheelchairs, which are defined under Part 35 of the federal Americans with Disabilities Act (ADA) to mean a manually operated or power-driven device designed primarily for use by an individual with a mobility disability for the main purpose of indoor, or of both indoor and outdoor, locomotion.

**3.5 *Other Power-Driven Mobility Devices.*** “*Other Power-Driven Mobility Devices*” means any mobility device powered by batteries, fuel, or other engines - whether designed primarily for

use by individuals with mobility disabilities - that is used by individuals for the purpose of locomotion, including golf cars, electronic personal assistance mobility devices (EPAMD's), such as the Segway® PT, or any mobility device designed to operate in areas without defined pedestrian routes, but that is not a wheelchair within the meaning of Section 3.4.2, above.

3.5.1 Other Power-Driven Mobility Devices that are powered by fuel (internal combustion engines) are prohibited in all Property/Improvements.

3.5.2 Other Power-Driven Mobility Devices that are powered by electricity, referred to collectively herein as Electric Personal Assistance Mobility Devices (“*EPAMD’s*”) are permitted to operate only on concrete or paved trails and parking lots within the Property/Improvements, and subject to the following restrictions:

- 3.5.2.1 Cannot carry no more than 2 persons.
- 3.5.2.2 Cannot exceed 250 pounds.
- 3.5.2.3 Cannot exceed 36” maximum width.
- 3.5.2.4 Cannot exceed 10 MPH.

**Section 4 – Notice of Rules and Regulations For District Property and Improvements:** The Board hereby adopts and approves the “Notice of Rules and Regulations - Roxborough Village Metropolitan District,” which summarize the Regulations established in this Resolution, and which are set forth in Attachment A, and directs that they be posted within the Property/Improvements.

**Section 5 – Variances:** The Board authorizes the District Manager to grant written variances for good cause shown to any one or more of the Regulations.

**Section 6 – Criminal Penalties:** Pursuant to Section 18-9-117(3)(a) and (b), C.R.S., when the Regulations have been prominently posted as required by Section 18-9-117(2), C.R.S., any violation of the Regulations is unlawful and violators shall be subject to criminal penalties enforceable by the Douglas County Sheriff’s Office or authorized county enforcement personnel who have been designated pursuant to Section 29-7-101(3)(a), C.R.S.

**Section 7 – Civil Remedies:** Anyone violating any Regulation is subject to any and all legal and equitable remedies available to the District under Title 32, C.R.S. or other applicable laws, including but not limited to, the imposition of fines/penalties and/or in establishing a mechanic’s lien on the violator’s property and/or foreclosing on such mechanic’s lien, and recovering the legal fees, costs, and expenses the District incurs in collecting such fines/penalties. The Board shall have the authority to establish a Schedule of Fines/Penalties at any time and from time-to-time in its sole discretion. The initial Schedule of Fines/Penalties is attached hereto as Attachment B.

Adopted the      day of December 2023.

ATTESTED:

By: \_\_\_\_\_  
Mark Rubic, Board President

By: \_\_\_\_\_  
Travis Jensen, Board Secretary

## ATTACHMENT A

### NOTICE OF RULES AND REGULATIONS ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

**“Prior Authorization”** means prior written approval of the District Manager, who can be reached at (303) 779-4525.

#### **Permitted and Restricted Activities:**

1. Possession or personal consumption of alcohol (fermented malt beverages/vinous liquor) for personal/private use only. Any event providing alcohol must have Prior Authorization AND must: a) have all State and local licenses and permits for serving alcohol; and, b) comply with all State and local laws for alcohol possession and consumption. Alcohol is prohibited on any field or playing surface, including softball fields, soccer fields, tennis courts, basketball courts, volleyball courts, skate parks, or playground areas.
2. Property/Improvements are open dawn to dusk.
3. Only domestic pets (dogs and cats) are permitted, and they must be restrained by means of a leash or similar restraint that is always under the physical control of a person, and their waste properly disposed of in a receptacle designated by the District for that purpose.
4. Shelter/field use with prior reservation.
5. Fishing only with a valid permit issued annually by the District Manager.
6. Temporary canopies or shade devices are permitted for daily use; provided, they are secured, not left unattended, and do not interfere with others' use and enjoyment of the Property/Improvements.
7. Walking, jogging, running, hiking, and biking on designated trails only. Maximum trail speed for bicyclists is 15 mph.
8. Vehicles, trailers, or campers may ONLY be parked at designated parking lots and ONLY between dawn and dusk.
9. The operation of motorized vehicles and equipment MUST comply with the District's restrictions on the operation of motorized vehicles and equipment within the Property/Improvements. Any individual wishing to operate a motorized vehicle or equipment MUST first familiarize themselves with the District's policy on Restricted Operations of Motorized Vehicles and Equipment that is included in the District Board's Resolution Adopting Rules and Regulations, which can be obtained from the District Manager at (303) 779-4525.

#### **Prohibited Activities:**

##### ***Class A Violations:***

1. Enter, use, or engage in any activity on any portion of the Property/Improvements that are closed to, or prohibit, such entry, use, or activity, including seasonal closures, without Prior Authorization.
2. Allow a domestic pet to harm, kill, chase, or otherwise harass any mammal, bird, fish, reptile, or amphibian.
3. Removing, destroying, defacing, damaging, impairing, or interfering with any building, structure, facility, sign, vegetation, rock, or other natural or man-made Property/Improvements.
4. Construct, place, or maintain any kind of road, trail, structure, sign, fence, marker, enclosure, communication equipment, swing, rope, tree house, or other improvement without Prior Authorization.
5. Start or maintain a fire outside of designated areas. Start or maintain any type of fire, including an outdoor fireplace, grill, or camp stove, anywhere when a fire ban is in effect.
6. Feed, hunt, trap, catch, molest, take, harass, harm, kill, or attempt to release or relocate any mammal, bird, reptile, or amphibian, or disturb their habitat.
7. Release invasive animals, including domestic pets.
8. Plant or transplant trees, shrubs, plants, or other vegetation without Prior Authorization, or allow for the

release of invasive plants or their seeds

9. Have a vicious dog as defined in Douglas County Resolution No. R- 998-100 (Control and Licensing of Dogs and Pet Animals).
10. Possess or discharge any firearm, or any other device capable of discharging a projectile by any means whatsoever, including B-B guns, pellet guns, paint ball guns, air guns, slingshots, and wrist rockets.
11. Possess or use archery equipment, including bows, longbows, crossbows, arrows, darts, and bolts.
12. Use, ignite, or discharge any fireworks or explosives.
13. Swimming, wading, or using a boat or other flotation device.
14. Engage in an activity that unreasonably endangers the health, safety, or welfare of a person or animal.
15. Interfere or attempt to interfere with law enforcement, County, or District personnel, or to give false or misleading information with the intent to mislead them in the performance of their duties.
16. Deposit, dump, or leave any refuse, trash, litter, household or construction debris, commercial garbage or trash, brush/branches, lawn trimmings, Christmas trees, or any other physical item of any nature, in, under, or upon the Property/Improvements, except that refuse, trash, debris, and litter may be deposited in refuse receptacles specifically designated for such purpose by the District.
17. Engage in disorderly conduct (Section 18-9-106(1), C.R.S.).

**Class B Violations:**

1. Violating any of the Restricted Activities listed above.
2. Ignite a model rocket, except for school or organized clubs that have Prior Authorization AND they comply with a) all Regulations; b) any additional conditions imposed by the District Manager; c) current Federal Aviation Administration regulations; and d) the safety guidelines of an organization such as the National Association of Rocketry. Model rocketry is prohibited during fire bans.
3. Launch or operate any Unmanned Aircraft System (“UAS”), including model airplanes and drones, except in accordance with current Federal Aviation Administration regulations and by following the safety guidelines of an organization such as the Academy of Model Aeronautics. Further, it is prohibited to:
  - Fly a UAS over a person or moving vehicle, within 25 feet of a person, or over areas without a direct line of sight.
  - Operate a UAS in a careless or reckless manner, or in any way that may cause a nuisance to others.
  - Engage in any UAS operations during a fire ban.
4. Golfing or hitting golf balls.
5. Any type of camping.
6. Parking a semi or other commercial truck, except commercial Food Trucks with a valid District-issued permit.
7. Glass containers.
8. Unauthorized amplified sound.
9. Misuse of public property.
10. Engage in a commercial concession enterprise or operation, or request a donation, except commercial Food Trucks with a valid District-issued permit. This provision does not prohibit a club or a non-profit or charitable organization from using the Property/Improvements for not-for-profit activities, provided that the District has issued the club or a non-profit or charitable organization a permit to engage in such activities and the permit holder complies with these Regulations, and all state and local laws.
11. Violation of any federal, state, or local law, statute, ordinance, resolution, regulation, rule, or code that is in any manner related to the Property/Improvements.

To report violations or accidents call 911 and provide the specific location. The full text of the *Resolution Adopting Rules and Regulations* can be obtained from the District Manager at (303) 779-4525. These Rules and Regulations are enforced pursuant to the authority granted by law, including Sections 18-9-117 and 32-1-1001 of the Colorado Revised Statutes.

**ATTACHMENT B**

**SCHEDULE OF FINES/PENALTIES**

	First Violation	Second Violation	Three or More Violations
Class A Violations	\$250	\$350	\$500 Each Violation
	First Violation	Second Violation	Third Violation
Class B Violations	\$50	\$150	Constitutes a Class A First Violation and any further violations will constitute either a Class A Second Violation or a Class A Three or More Violations, as applicable.

Location	Date	Time	Approved?	Deposit \$100	Deposit Returned	Fee	In Binder?	Voided/ Cashed?	Date Permit Issued	Notes
Community Park	5/27/2023	1-4pm	Yes	Received						
Softball Field	4/8/2023	10am-2pm	Yes	Received	6/28/2023					
Community Park Gazebo and parking	4/1/2023	10am-1pm	Yes	Received						
Community Park/Baseball field	4/13/23-6/15/23	4:30pm-8:30pm	Yes	Received \$500	7/6/2023	\$2,200		Mailed to Gemsbok 3.2.2023		
Community Park/ Baseball Field	4/18/2023 & 5/2/2023 or 4/25/23 & 5/9/23	9am-2:30pm	Yes	Waived						
Chatfield Farms	6/7/2023, 6/21/2023, 7/5/2023 and 7/19/2023	8:30 am- 10:30	Yes	Received						
Softball Field	3/30/2024	930-3:30p	Yes	Received						
Community Park	7/22/2023	11am-7pm	Yes	Received	7/26/2023					
Community Park/Softball Field	7/21/2023	5:30 pm- 8:30 p	Yes	Received						
Community Park/Softball Field	8/4/2023	3:30 pm- 6:30	Yes	Received	8/10/2023					

**Roxborough Village Metropolitan District  
District Management Report  
November 15, 2023 – December 15, 2023**

**\*\* Please see the Action Item list for the full update regarding SDMS actions.**

**Homeowner Contact/Communication**

1. December 7<sup>th</sup>- Homeowner asking about the broken street light.
2. November 17<sup>th</sup>- Homeowner reaching out regarding fall clean up.

**Contractor/Consultant Communication Overview**

1. **CDI**  
We have been communicating with CDI regarding snow removal, but not much due to the time of year. They have submitted some of the requested proposals.
2. **Legal**  
Legal has finished the resolution regarding damage to common areas.
3. **Tree Care**  
Nothing to report.
4. **Ark Ecological Services**  
Nothing to report.
5. **Farnsworth**  
Nothing to report.

**Community Communication Overview:**

1. No website updates have been done other than meeting updates. We will be adding the 2024 meeting dates as well.

**Park/Facility Permits:**

No new requests.

**CORA Requests**

No CORA requests were received.

**From:** [Angela Christensen](#)  
**To:** [Peggy Ripko](#)  
**Cc:** [Dale Draper](#)  
**Subject:** Crystal Lake Landscape Enhancements  
**Date:** Monday, December 11, 2023 11:45:27 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[Roxborough - Crystal Lake - 11.09.23.pdf](#)

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Hi Peggy,

The Boar at Arrowhead Shores would like to do some landscape enhancements for the area near the pavilion and port-a-potty at Crystal Lake Park. I have attached the renderings for the project. It will require additional irrigation to be installed. Arrowheads Shores would pay for the enhancements and irrigation installation.

We have been speaking with Dale Drapper of CDI. I have copied him on this email. What additional information or forms do you need to have the Board consider this request?

***KC & Associates office will be closed starting on December 25<sup>th</sup>  
through January 1<sup>st</sup> in observance of the Christmas and New  
Years Holiday.***

***Happy Holidays to All!***

***All voice mails and emails will be monitored, and all will be  
answered upon my return on January 2nd.***

Thank you,

**Angela Christensen, CMCA**

Community Association Manager | KC & Associates, LLC  
10106 W. San Juan Way, Suite 210 | Littleton, Colorado 80127  
Direct: 303-634-2875 | Office: 303-933-6279 | Fax: 303-933-9299  
[www.kchoa.com](http://www.kchoa.com) | [How are we doing?](#)



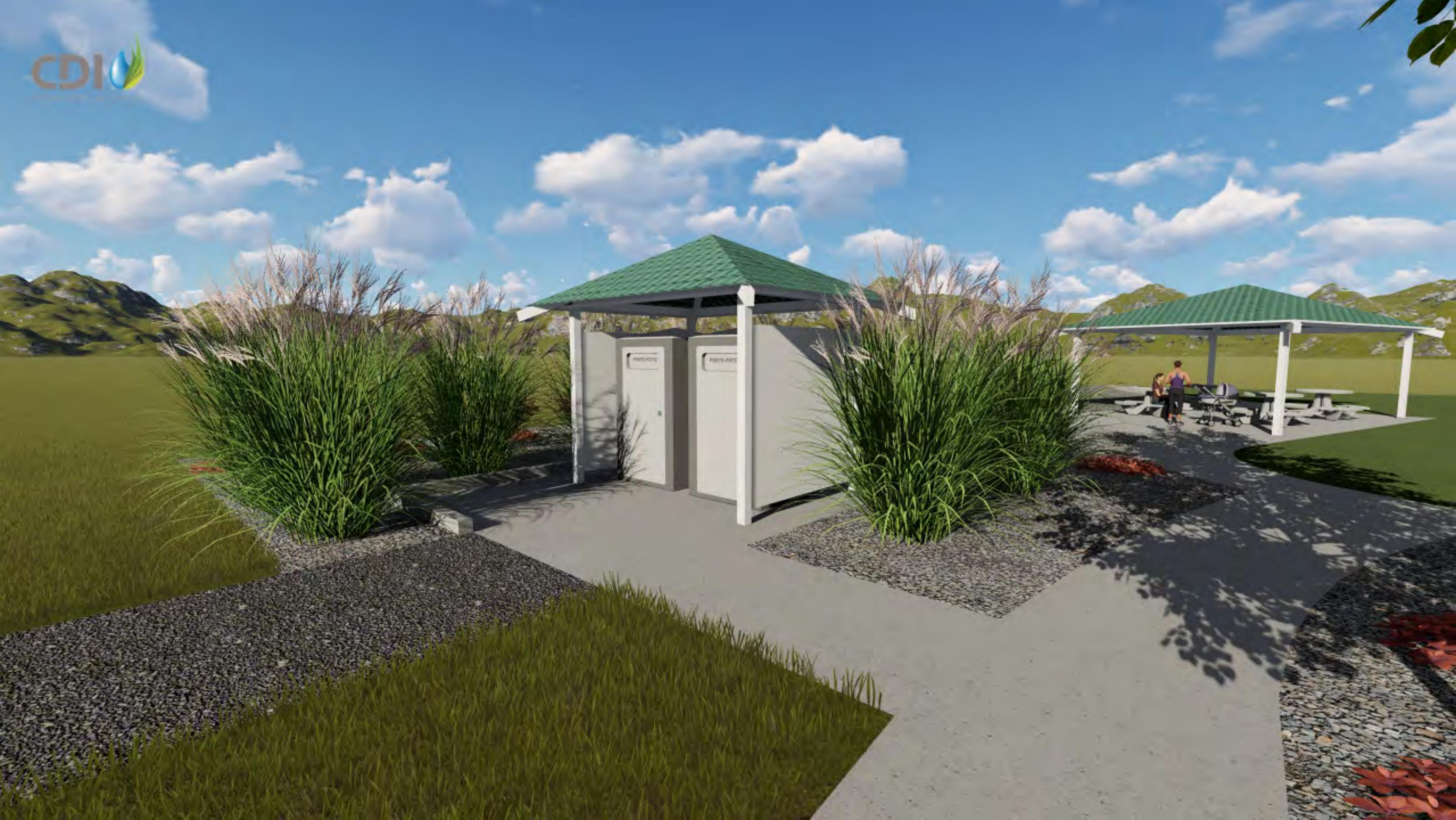
**We at KC & Associates hope everyone is staying healthy and positive during this time. We greatly appreciate your understanding and patience while we work to have employees safely and effectively working remotely, as to ensure lack of interruption to our clients daily needs.**



(9)  
Pampas  
Grass

(9) Diablo  
Ninebark

(12) Pawnee  
Butte  
Sandcherry









**From:** [Ephram Glass](#)  
**To:** [Peggy Ripko](#)  
**Cc:** [Travis Hunsaker](#)  
**Subject:** Re: FW: Airplane Park Questions  
**Date:** Wednesday, November 29, 2023 2:26:24 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Peggy,  
Can you add all this stuff to the December 5th packet?

Thanks,  
Ephram

On Wed, Nov 29, 2023 at 1:30 PM Thomas Beasley <[Thomas@rmrec.com](mailto:Thomas@rmrec.com)> wrote:

Hi Ephram,

For those two panels and the 3 posts for them, you are looking at about \$3,910.00 for the equipment. The shipping and installation would be calculated with the entire playground if we want to move forward.

Let me know if you have any questions.

Thanks!



Thomas Beasley

Project Manager

o: 303.783.1452 d: 720.674.5051

PO Box 620411 / Littleton, CO 80162

[thomas@rmrec.com](mailto:thomas@rmrec.com) / [www.rmrec.com](http://www.rmrec.com)

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**From:** Ephram Glass <[ephramglass@roxboroughmetrodistrict.org](mailto:ephramglass@roxboroughmetrodistrict.org)>  
**Sent:** Wednesday, November 29, 2023 12:22 PM  
**To:** Thomas Beasley <[Thomas@rmrec.com](mailto:Thomas@rmrec.com)>  
**Cc:** Travis Hunsaker <[thunsaker@sdmsi.com](mailto:thunsaker@sdmsi.com)>; Peggy Ripko <[pripko@sdmsi.com](mailto:pripko@sdmsi.com)>  
**Subject:** Re: FW: Airplane Park Questions

Do you have a price for the sensory panels? I'll have the board discuss the options next week.

Thanks,

--

**Ephram Glass**

*Roxborough Village Metropolitan District Director*

[ephramglass@RoxboroughMetroDistrict.org](mailto:ephramglass@RoxboroughMetroDistrict.org)

720-805-7644

On Wed, Nov 29, 2023 at 11:48 AM Thomas Beasley <[Thomas@rmrec.com](mailto:Thomas@rmrec.com)> wrote:

Hi Ephram,

I will see what extra spinners/ bouncers can fit in the space and we can decide that way.

I have included a couple of sensory panels that are airplane/ space themed that would work with the park. Let me know what you all think.

[Pilot Panel.](#) [Space Travel.](#)

For the shade I have 2 options that could work depending on how much coverage you want and pricing.

1. The first is our 20' x 20' x20' Triangle shade. \$13,605 before shipping and installation.
2. The second is our 35' dia Hexagon shade. \$19,660 before shipping and installation.

We can also look at smaller shades for partial coverage.

Let me know if you have any questions.

Thanks!

Thomas Beasley



Project Manager

o: 303.783.1452 d: 720.674.5051

PO Box 620411 / Littleton, CO 80162

[thomas@rmrec.com](mailto:thomas@rmrec.com) / [www.rmrec.com](http://www.rmrec.com)

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**From:** Ephram Glass <[ephramglass@roxboroughmetrodistrict.org](mailto:ephramglass@roxboroughmetrodistrict.org)>  
**Sent:** Monday, November 27, 2023 7:32 PM  
**To:** Thomas Beasley <[Thomas@rmrec.com](mailto:Thomas@rmrec.com)>  
**Cc:** Travis Hunsaker <[thunsaker@sdmsi.com](mailto:thunsaker@sdmsi.com)>; Peggy Ripko <[pripko@sdmsi.com](mailto:pripko@sdmsi.com)>  
**Subject:** Re: FW: Airplane Park Questions

Thomas,

To answer your questions:

- 1) We'll have the board select a color palette or specific colors on December 5th.
- 2) We would need guidance from you on what else could fit in Airplane Park. I believe most of the spinning/bouncing type of equipment has a greater fall distance that's required. If you can provide specific options that fit, especially if they are airplane themed, we can discuss those on December 5th as well.
- 3) We did discuss a spinner replacement at the playground by the marketplace (intersection of Cavaletti Dr and Liverpool Cir). If you provide some guidelines on what equipment will fit in its place, we can make a selection.
- 4) The board would consider a shade structure. If you provide a few examples with prices that would fit in Airplane Park, the board can make a decision on it.
- 5) Timeline is essentially as soon as possible. So as soon as we get the final information to you, we'd like to get things moving.

Thanks,

--

**Ephram Glass**

*Roxborough Village Metropolitan District Director*

[ephramglass@RoxboroughMetroDistrict.org](mailto:ephramglass@RoxboroughMetroDistrict.org)

720-805-7644

On Mon, Nov 27, 2023 at 5:01 PM Travis Hunsaker <[thunsaker@sdmsi.com](mailto:thunsaker@sdmsi.com)> wrote:

Good afternoon Ephram,

Thomas had a few follow up questions for Airplane Park:

- Can the board select a color palette? I have included our color brochure with our 60+ color palettes as well as our full color set if you would like to select individual colors.
  - [Color Brochure](#)
- Do you have any ideas for freestanding equipment? I know we spoke about sensory panels, but did you want to include anything that spins or bounces?
  - [Freestanding Equipment](#)
- We discussed shade, is this still an option on the table? I can get some ideas together, but I wanted to check before going down that path.
- Is the timeline still for installation in late spring?

**Travis Hunsaker**

*Assistant Community Manager*

Special District Management Services, Inc.

141 Union Boulevard, Suite 150

Lakewood, CO. 80228-1898

[thunsaker@sdmsi.com](mailto:thunsaker@sdmsi.com)

Phone: 303-987-0835

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**From:** Thomas Beasley <[Thomas@rmrec.com](mailto:Thomas@rmrec.com)>

**Sent:** Monday, November 27, 2023 11:54 AM  
**To:** Travis Hunsaker <[thunsaker@sdmsi.com](mailto:thunsaker@sdmsi.com)>  
**Subject:** Airplane Park Questions

Hi Travis,

Thank you for meeting me last week in the cold. I hope you had a nice Thanksgiving!

A couple things from our meeting last week:

- Can the board select a color palette? I have included our color brochure with our 60+ color palettes as well as our full color set if you would like to select individual colors.
  - [Color Brochure](#)
- Do you have any ideas for freestanding equipment? I know we spoke about sensory panels, but did you want to include any thing that spins or bounces?
  - [Freestanding Equipment](#)
- We discussed shade, is this still an option on the table? I can get some ideas together, but I wanted to check before going down that path.
- Is the timeline still for installation in late spring?

Let me know if you have any questions.

Thanks!



Thomas Beasley

Project Manager

o: 303.783.1452 d: 720.674.5051

PO Box 620411 / Littleton, CO 80162

[thomas@rmrec.com](mailto:thomas@rmrec.com) / [www.rmrec.com](http://www.rmrec.com)



141 Union Boulevard, Suite 150  
Lakewood, CO 80228-1898  
303-987-0835 • Fax: 303-987-2032

## MEMORANDUM

TO: Board of Directors

FROM: Christel Gemski  
Executive Vice-President

DATE: October 12, 2023

RE: Notice of 2024 Rate Increase

A rectangular box containing a handwritten signature in blue ink that reads "Christel Gemski".

In accordance with the Management Agreement (“Agreement”) between the District and Special District Management Services, Inc. (“SDMS”), at the time of the annual renewal of the Agreement, the hourly rate described in Article III for management and all services shall increase by (6.0%) per hour.

We hope you will understand that it is necessary to increase our rates due to increasing gas and operating costs along with new laws and rules implemented by our legislature.