

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 x 800-741-3254

<https://www.roxboroughmetrodistrict.org/>

NOTICE OF MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mark Rubic	President	2025/May 2025
Debra Prysby	Vice President	2027/May 2027
Ephram Glass	Treasurer	2027/May 2027
Travis Jensen	Secretary	2025/May 2025
Mat Hart	Assistant Secretary	2025/May 2025

DATE: July 17, 2024

TIME: 6:00 p.m.

LOCATION: Roxborough Library Meeting Room and
Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

** Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

** Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

I. ADMINISTRATIVE MATTERS (5 minutes)

A. Disclosure of Potential Conflicts of Interest

B. Additions/Deletions/Approval of Agenda

II. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes) *

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines.
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III. CONSENT AGENDA – (5 minutes) *

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Board Meeting Minutes:
 - a. June 26, 2024
-

IV. CONTRACTOR/CONSULTANT REPORTS

A. Landscaping Updates- CDI Landscape, LLC.

1. Review Monthly Report (enclosure)
-

B. Engineering Updates- Farnsworth

1. Update in status of bridge replacement permits.
 2. Review and discuss parking lot drawings to ascertain what ADA improvements can be made.
 3. Review and discuss Community Park playground engineering drawings.
-

V. FINANCIAL MATTERS- (5 minutes)*

- A. Review and ratify approval of the payment of claims for the periods ending as follows (enclosure):

Fund	Period Ending June 30, 2024
Total Claims	\$77,448.90

- B. Review and accept unaudited financial report for the period ending June 30, 2024 (enclosure)
-

- C. Review and consider approval of 2023 draft Audit and authorize execution of Representations Letter (to be distributed).
-

- D. Hoelting & Company, Inc. Presentation (15 minutes)
-

VI. LEGAL MATTERS

- A. Status of Intergovernmental Agreement for Use of Foothills Recreation Amenities. (1 minute) *
-

- B. Update on the Filing 16B HOA easement conveyance. (1 minute) *
-

- C. Review and discussion of the draft maintenance agreement with Douglas County for medians and roadsides. (enclosure) (5 minutes) *
-

- D. Review, discuss and consider adoption of Records Retention Document. Document(s) distributed to the Board. (5 minutes) *
-

- E. Advice on request received concerning Tract G, Chatfield Farms Filing No. 1-A (i.e., McDonald's area) to discuss a landscape/irrigation maintenance agreement for the area. (enclosure). (2 minutes) *
-

- F. Review and discuss information from legal on requirements and guidance to equip the District to employ part-time/fulltime employee(s) to perform general administrative functions, site oversight and community liaison, light maintenance and/or minor repairs, if any such deamination would be considered. (enclosure, if available). (5 minutes) *
-

- G. Legal Advice on Director Hart Resignation.
-

- H. Other
-

VII. AGENDA PRIORTIES

- A. Discuss and review revised HOA cost allocation for maintenance services letters the Board directed Legal to provide at the June 26, 2024 meeting with changes requested from the July 9, 2024 Board Meeting. (to be distributed). (10 minutes) *
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VIII. OPERATION AND MAINTENANCE MATTERS

- A. District management updates. *SDMS to provide written updates/enclosures on the following items to be included in the Board packet (2 minutes).*
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1. Review lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) (enclosure).
-

2. SDMS Monthly Report (enclosure).
-

3. Review and discuss, if needed, any recent general communications to District or CORA Requests.
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4. Monthly Invoice from Foothills Park & Recreation re: May 2024 Roxborough Village Resident Use. Discuss option of having Gemsbok providing report that will alert District when two-thirds of the budgeted cap has been expended. (enclosure).
-

5. Status of District Website.
-

- B. General Updates regarding ongoing projects or activity. *SDMS to provide written updates/enclosures on following items to be included in the Board Packet. (5 minutes)*

1. Update and Status of Airplane Park Playground.
-

2. Update and Status of identifying vendor(s) for general repairs and maintenance of existing playground equipment.

3. Update of request for Douglas County to mow grass along Rampart Range Road.

4. Update on obtaining quotes/estimates for replacement of the Rampart Way bridge, like those in Chatfield Farms (which use the Continental manufacturer).

5. Xeriscape/Turf Removal project update (to be distributed)

IX. DIRECTOR MATTERS

- A. Review and consider approval of Chatfield Farms Planter project proposals. (enclosures) (5 minutes) *

- B. Review and consider proposals for replacement of the Chatfield Farms Playground Spinner. (to be distributed) (5 minutes) *

- C. Review and discuss any proposals to add or adjust swales near the soccer field. (5 minutes) *

- D. Discuss, review and consider approval of proposals for the replacement of the soccer field goals, delivery and installation options. (to be distributed). (5 minutes) *

- E. Update on repairing (boring) the broken electric line under N Rampart Range Rd and impacts to holiday lighting and irrigation. (1 minutes) *

- F. Signage committee update. (2 minutes)*

G. Environmental committee update. (2 minutes)*

H. Update and review, if available, a “brochure” of picnic tables and benches so the board can discuss a design aesthetic for future replacements. (enclosure, if available). (2 minutes) *

I. Discuss status of newsletter topics and possible community survey regarding items that are completed, in progress, or soon to be initiated. (2 minutes) *Other

J. Other.

X. OTHER MATTERS

A. Review action items and add them to the task spreadsheet. (2 minutes) *

B. Other.

XI. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes)*

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines: <https://www.roxboroughmetrodistrict.org/2022-meetings>

XII. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY,
AUGUST 21, 2024**

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
JUNE 26, 2024**

A regular meeting of the Board of Directors (referred to hereafter as the “Board”) of Roxborough Village Metropolitan District (the “District”) was convened on Wednesday, the 26th day of June, 2024 at 6:00 p.m. via Zoom. The meeting was open to the public.

CALL TO ORDER

Ms. Ripko called the meeting to order the 6:00 p.m.

ATTENDANCE

Directors In Attendance Were:

Mark Rubic, President
Debra Prysby, Vice President
Ephram Glass, Treasurer
Travis Jensen, Secretary
Mat Hart, Assistant Secretary

Also In Attendance Were:

Peggy Ripko; Special District Management Services, Inc. (“SDMS”)

Dino Ross, Esq.; Ireland Stapleton Pryor & Pascoe, P.C.

Dale Draper; Consolidated Divisions, Inc. d/b/a CDI Environmental Contractor (“CDI”) (for a portion of the meeting)

Alisha Bignell; Gemsbok Consulting Inc. (“Gemsbok”) (for a portion of the meeting)

Joanna Waldenmyer, Homeowner

**DISCLOSURE OF
POTENTIAL
CONFLICTS OF
INTEREST**

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Ms. Ripko noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that there are no Directors’ Disclosure Statements to be filed.

**ADMINISTRATIVE
MATTERS**

Agenda: Ms. Ripko reviewed with the Board the proposed Agenda.

Following discussion, upon motion duly made by Director Glass, seconded by Director Prysby, and, upon vote, unanimously carried, the Board approved the agenda.

**PUBLIC
COMMENTS**

There were no comments.

Homeowner Correspondence - Irrigation and Tennis Concerns: The Board reviewed concerns regarding tennis court usage and discussed options to address the concerns.

**CONSENT
AGENDA**

The Board considered the following actions:

- May 15, 2024 Minutes
- June 4, 2024 Minutes

Following discussion, upon motion duly made by Director Glass, seconded by Director Jensen, and, upon vote, unanimously carried, the Board approved the Consent Agenda.

**CONTRACTOR/
CONSULTANT
REPORTS**

CDI Landscape, LLC (“CDI”) Updates: The Board discussed the following CDI landscaping updates.

1. Review Monthly Report.

Following discussion, upon motion duly made by Director Rubic, seconded by Director Glass, and, upon vote, unanimously carried, the Board approved the Monthly Report and mowing as recommended by Ark Ecological along Rampart Range for an amount not to exceed \$2,000.00.

2. Mr. Draper discussed the steps for obtaining all the materials needed to complete the location work and invoice #2014117 from CDI for the cost of locating and marking the sprinkler heads in the softball field area that was renovated.

Following discussion, upon motion duly made by Director Rubic, seconded by Director Prysby, and, upon vote, unanimously carried, the Board approved invoice #2014117 and authorized the removal of the debris on the soccer field.

Engineering Updates – Farnsworth: The Board discussed the status of permits for bridge replacement and updates on the drawing for the asphalt vendor to use in providing estimates to aid in ADA upgrade decisions.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending May 31, 2024
Total Claims	\$99,836.22

Following discussion, upon motion duly made by Director Glass, seconded by Director Prysby and upon vote, unanimously carried, the Board ratified approval of the claims.

Unaudited Financial Report: The Board reviewed the unaudited financial report for the period ending May 31, 2024.

Following discussion, upon motion duly made by Director Glass, seconded by Director Prysby, and upon vote unanimously carried, the Board accepted the unaudited financial report for the period ending May 31, 2024.

LEGAL MATTERS

Maintenance Agreement with Douglas County: The Board discussed the Maintenance Agreement with Douglas County for medians and roadsides. It was noted that Attorney Duke is working on the agreement based on the agreement that the County used in a similar circumstance.

Intergovernmental Agreement for Use of Foothills Park and Recreation District Recreation Amenities: The Board discussed the updated Intergovernmental Agreement for use of Foothills Park and Recreation District’s recreational amenities. Foothills’ Executive Director Hopp had some additional questions. The Board directed SDMS to set up a meeting with Executive Director Hopp and Director Glass.

CORE Request for Easement: The Board discussed CORE’s request for easement. Director Rubic will be signing and finalizing the Easement Agreement.

Chatfield Farms 1A HOA: The Board discussed the amended Agreement by Chatfield Farms 1A HOA for land sales revenue sharing with regard to conveyance of tracts north of Waterton Road. Attorney Duke will be reviewing the deeds conveying the property.

Status of Document Retention and Destruction Manual: The consensus of the Board was to consider this item at the July meeting.

Handyman Invoices for Greenhouse Work: The Board discussed the poor workmanship that actually damaged the structure rather than correcting the problem. Attorney Ross suggested advising the handyman of the unsatisfactory work and the District’s intent not to pay the outstanding invoices. Board agreed

with the recommendation. District Manager Ripko will advise the handyman of the Board's decision.

Pre-submittal Meeting with Douglas County regarding the Executive

Homes detention pond: Director Glass updated the Board on the pre-submittal meeting with Douglas County regarding the Executive Homes detention pond off of Silvercliff Lane silting up.

**AGENDA
PRIORITIES**

ADA Accessibility Survey for Community Park: The Board discussed the ADA Accessibility survey for Community Park.

Notice to HOAs on Payment for Maintenance Services: The Board discussed the possibility of conducting an election to determine whether the District's residents want the District to continue providing certain HOAs free maintenance services. Attorney Ross will revise the letters to the HOAs consistent with the Board's discussion.

**OPERATION AND
MAINTENANCE
MATTERS**

District Management Updates: The Board discussed the District Management updates.

- The Board reviewed the lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.)
- The Board reviewed the SDMS Monthly Report.
- CORA Requests: The District has not received any CORA requests.
- Monthly Invoice from Foothills Park & Recreation re: May 2024 Roxborough Village Resident Use. The Board requested Gemsbok Gemsbok provide reports that will alert the Board when two-thirds of the budgeted cap has been expended.

General Updates Regarding Ongoing Projects or Activity: The Board discussed the General Updates.

- Update and Status of Airplane Park Playground. It is scheduled for the first week of August.
- SDMS gave an update on Update and Status of identifying vendor(s) for general repairs and maintenance of existing playground equipment.
- Update Chatfield Farms Planter project proposals. The Board deferred discussion at this time.
- Update and Status of the softball field renovation. This Project is complete.
- Update on obtaining quotes/estimates for replacement of the Rampart Way bridge, like those in Chatfield Farms. No action was taken.
- Xeriscape/Turf Removal project update. The Board requested additional proposals.
- CDI's proposal to remove smooth brome from landscaped areas at a cost of \$3,814.26. No action was taken.

- Ark Ecological already completed work to remediate the erosion in Community Park behind 7634 Rampart Way at a cost of \$968.55. Following discussion, upon motion duly made by Director Glass, seconded by Director Prysby, and upon vote unanimously carried, the Board approved the work Ark Ecological has completed to remediate the erosion in Community Park behind 7634 Rampart Way at a cost of \$968.55.
- Funds to purchase a new sewage grinder for the Community Park bathrooms including ancillary equipment. No action was taken.

DIRECTOR MATTERS

Hiring Part-time/Full-time Employee(s): The Board discussed whether the District should hire a part-time/fulltime employee(s) to perform general administrative functions, site oversight and community liaison, light maintenance and/or minor repairs. The Board directed Attorney Ross and District Manager Ripko to provide a summary of the actions the Board would need to take to hire an employee and the associated costs.

Proposals for Replacement of Chatfield Farms Playground Spinner: The Board deferred discussion on this topic to the July Board meeting.

Proposals to Add or Adjust Swales Near Soccer Field: The Board deferred discussion on this topic at this time to the July Board meeting.

JPL Cares Proposal: The Board reviewed JPL Cares’ proposal to extend irrigation in the greenhouse at a not-to-exceed cost of \$2,000.00.

Following discussion, upon motion duly made by Director Rubic, seconded by Director Prysby, and upon vote unanimously carried, the Board approved JPL Cares’ proposal to extend irrigation in the greenhouse at a not-to-exceed cost of \$2,000.00. Attorney Ross will prepare an appropriate contract.

District Signage/Committee Update: The Board deferred discussion on this topic to the July Board meeting.

Environmental Committee Update: The Board deferred discussion on this topic to the July Board meeting.

Other: None.

PUBLIC COMMENTS/HOMEOWNER REQUESTS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Prysby, seconded by Director Glass, and upon vote, unanimously carried, the regular meeting was adjourned at 8:32 p.m.

Respectfully submitted,

By: _____
Secretary for the Meeting

From: [Dale Draper](#)
To: [Peggy Ripko](#)
Cc: [Shawna Stevens](#)
Subject: Roxborough Village- July Meeting
Date: Wednesday, July 10, 2024 1:29:59 PM
Attachments: [image001.png](#)

Hi Peggy-

See below for the monthly update-

*Note: Roxborough Village currently has a credit of \$4,721.54 on the account.

Weekly Maintenance-

1. 06/27/24
2. 07/05/24
3. 07/11/24

Ancillary Contract work-

- a. 06/25/24- Pruning.
- b. 06/26/24- Pruning.

Site Policing-

1. Trash, Dog Stations, etc.

- a. 06/21/24
- b. 06/24/24
- c. 06/28/24
- d. 07/01/24
- e. 07/05/24
- f. 07/08/24

2. Tennis & Basketball Court Maintenance, Volleyball Courts Maintenance, Skate Park Maintenance, Softball Field Grooming, Trash Pick Up -Includes - Pond Edges.

- a. 06/21/24
- b. 06/24/24
- c. 06/28/24
- d. 07/01/24
- e. 07/05/24
- f. 07/08/24

Irrigation-

1. Onsite Checks:

- a. 06/24/24
- b. 06/25/24
- c. 06/26/24
- d. 07/01/24
- e. 07/02/24
- f. 07/08/24

2. Additional visits

- a. 06/21/24- Make sure Crystal Lake Park was off for their concert this weekend. 39.46729° N, 105.06827° W Marmot park clock time date set, keeps freezing. Reset and still the same will get proposal made for new controller. Manually watered while troubleshooting controller. 39.47153° N, 105.07017° W Imperial park watered, checked and added time to the controller. 39.46940° N, 105.06622° W Clock adjustment on Village Circle East, turned dry areas up a bit. 39.46964° N, 105.07035° W soaked twice , pretty dry though out dovetail way 39.46935° N, 105.06634° W Solenoid tightened and box next to ball valved , broken heads need fixed Monday. X1 I-20 6" rotor 39.46761° N, 105.06857° W Wasn't rotating X1 I-20 6" rotor 39.46756° N, 105.06843° W broken head
- b. 06/24/24- Chatfield farms near mailbox adjusted rotors (3) 39.48572° N, 105.07809° W, 39.48576° N, 105.07818° W, 39.48584° N, 105.07816° W Along Waterton Replaced X1 i20 39.48645° N, 105.07810° W Dovetail Replaced X1 i-20 rotor 39.47031° N, 105.07029° W Imperial park clock checked 39.47156° N, 105.07033° W Marmot Ridge clock reset and time set ,ran all stations 39.46728° N, 105.06823° W
- c. 06/25/24- Marmot ridge manual water 39.46728° N, 105.06823° W , X1 Carson Standard box lid replaced 39.46756° N, 105.06875° W Elk mnt, village cir east X1 i-20 39.47089° N, 105.06591° W X1 i-20 39.47077° N, 105.06585° W X1 i-20 39.47091° N, 105.06585° W Red fox way village cir east X1 1806 rain bird X1 Nz 15sst 39.46906° N, 105.06676° W X1 1806 X1 15sst 39.46926° N, 105.06644° W New nozzle X1 nz 15sst 39.46916° N, 105.06655° W Crystal lake 1806 rain bird photo Peggy sent. no need to water rocks Closed the flow control at this head 39.47290° N, 105.06635° W New nozzles X1 u15h 39.47278° N, 105.06606° W X1 u12h 39.47305° N, 105.06617° W
- d. 06/26/24- Liverpool & Waterton Chatfield Farms monument Replaced X4 6" Rotors 1. 39.48640° N, 105.07810° W 2. 39.48648° N, 105.07828° W 3. 39.48650° N, 105.07813° W 4. 39.48645° N, 105.07804° W Soccer field rotor was not rotating, replaced X1 I-25 rotor 39.48632° N, 105.07957° W Estates at Chatfield Farms Checked and adjusted run times on controller. Watering 5day a week until it greens back up. controller location 39.487016, 105.077049
- e. 06/27/24- Manually watered 2 times each. Marmot Park 39.467297, 105.068197 Imperial Park 39.476868, 105.081087 39.47054° N, 105.06593° W *Zone 4 located common wire came disconnected, Spliced to new zone back up and running. 39.48702° N, 105.07703° W *Chatfield estate clock ran, watered native and drip zones as well 39.48637° N, 105.07779° W *Value turned off to see if the lateral line has leak ... water doesn't come up for a while but definitely some sort of problem in the area. 39.47164° N, 105.07520° W Volleyball turf i25 39.47200° N, 105.07548° W I25 39.47189° N, 105.07531° W *Head reported by Mark Nothing seemed to be wrong with this head but is pooling up in that spot , going to add soil to raise it up.
- f. 06/28/24- 39.47193° N, 105.07505° W Softball field bleachers & dugout drainage trench dug and sprinkler turned off still collecting in the low spots but should not run into infield 39.47224° N, 105.07504° W 39.47190° N, 105.07536° W 39.47192° N, 105.07556° W 39.47165° N, 105.07522° W Heads adjusted a long dirt and sod line 39.47278° N, 105.07358° W Clock acting up and cycling through zones, turned off for weekend 39.48693° N, 105.07696° W Chatfield Estates turf zone's watered
- g. 07/01/24- Village cir east dry spots and clock check, added time if needed and watered

39.47026° N, 105.06999° W 39.46899° N, 105.06737° W 39.47054° N, 105.06588° W
39.47765° N, 105.07074° W 39.47578° N, 105.06693° W 39.47160° N, 105.07038° W
39.47033° N, 105.07005° W 39.47644° N, 105.06408° W 39.47715° N, 105.07042° W
39.47047° N, 105.06610° W Softball field clock turned back on, still cycling through zones
randomly. Made sure softball field turf got water, it was drying out in the outfield
39.47617° N, 105.06427° W Mule deer park was greening up but a lot of weeds in the turf,
soaked but zone 3 not turning on 39.47617° N, -105.06427° W wire connection changed.
X2 DBRY wire nuts

- h. 07/02/24- 39.46816° N, 105.07795° W X2 9v batteries for note Node goes to 2 zones
along village cir west, reprogrammed 39.48727° N, 105.07722° W Chatfield Estates check
and manually watered twice. No repairs needed, the grass is greening up. 39.48607° N,
105.08394° W Bad solenoid replaced in Chatfield West X1 Rainbird PEG X2 dbry wire nuts
39.48671° N, 105.08433° W Checked Marmot Park no repairs but manually ran cycle as
well. Greening back up 39.46729° N, 105.06826° W Airplane Park checked no repairs
needed. Manually watered 39.47127° N, 105.06391° W Gate valve leaking a bit at Crystal
Lake will dig up tomorrow. 39.47238° N, 105.06606° W
- i. 07/03/24- Clock turned off because it was super wet and flooding the irrigation boxes
39.46940° N, 105.06622° W - Imperial Park irrigation check and repairs 39.47673° N,
105.08080° W X1 1sta node X2 9v Batteries X1 dc RB solenoid X2 DBRY wire nuts - Time
bumped up 2 times a day everyday till the grass starts to look healthy 39.47651° N,
105.08071° W X1 1806 X1 u12h nozzle 39.47666° N, 105.08077° W X1 1806 X1 u10q
nozzle 39.47733° N, 105.08102° W X1 I-20 rotor -Adjusted heads over spray and hitting
fence 39.47749° N, 105.08093° W - 39.47687° N, 105.08084° W
- j. 07/05/24- Replaced X4 I-20 6" 39.47778° N, 105.08100° W 39.47779° N, 105.08090° W
39.47729° N, 105.08110° W 39.47750° N, 105.08104° W Adjustment through out dry
areas at imperial park, and across the street at 39.47594° N, 105.08017° W - 39.47785° N,
105.08060° W Watered behind mow crew along Village Circle East dry spots. 39.469373,
105.066275 39.470061, 105.066222 39.473183, 105.065964 39.476263, 105.068427 Mule
deer park watered 39.476179, 105.064390
- k. 07/08/24- Picked up tarp, someone left behind monument Check Imperial park 39.476838,
105.081069 Rampart Range controller and median towards Safeway 39.478278,
105.073531, 39.478836, 105.073245 Dead node X2 9v batteries X2 Dbry wire nuts
39.47777° N, 105.07347° W Pending Repairs 39.47720° N, 105.08089° W, 39.47795° N,
105.07393° W 39.47641° N, 105.07318° W, 39.47844° N, 105.07355° W No water on the
zones along rampart 39.47844° N, 105.07355° W A couple zones have lateral leaks in the
median by the electric plugin and by the sidewalk 39.47723° N, 105.07326° w 39.47719°
N, 105.07344° W
- l. 07/09/24- Arrowhead shore monument checked controller. Added an extra start time
39.47721° N, 105.07048° W Marmot ridge soaked some zones are on nodes and are doing
well. 39.46762° N, 105.06827° W Couple boxes around crystal lake were filling with water,
pumped out and turned off to see if the will dry out or might be mainline 39.47275° N,
105.06604° W, 39.47322° N, 105.06591° W Watered dry areas around village cir east
39.46913° N, 105.06719° W X1 Node at Crystal Lake 39.47292° N, 105.06617° W X2 9v
batteries replaced at Rampart Range Rd 39.47769° N, 105.07353° W

Misc. Approved Billable Additional Visits-

1. 06/28/24- Removal of soccer goals- Graffiti removal.
2. 07/05/24- Native mow assigned by Ephram.

Overall Site Updates-

Waiting to get with Ephram to train on GPS device since the last week of May.

Weed control is in much better shape for this time of year.

Project Updates-

Bid- 2" or 2.5" Tree Replacements- Pending

**Dale Draper
Account Manager
SLM Certified, QWEL**



5585 Airport Road, Sedalia, CO 80135

303.304.2937 – Mobile

DaleD@cdi-services.com

cdi-services.com / Naturesworkforce.com

**AFTER HOURS IRRIGATION EMERGENCY,
PLEASE CALL [303-358-0498](tel:303-358-0498)**

Confidentiality Note: This email may contain confidential and/or private information. If you received this email in error please delete and notify sender.

Roxborough Village Metro District
A/P Aging Detail

As of June 30, 2024

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
Current							
06/15/2024	2014719	Consolidated Division...	06/30/2024	-SPLIT-	T&M June 9 - 15		4,602.14
06/15/2024	2014722	Consolidated Division...	06/30/2024	-SPLIT-	T&M June 9-158		534.19
06/15/2024	2014721	Consolidated Division...	06/30/2024	-SPLIT-	T&M June 9-15		325.00
06/30/2024	224061277	Utility Notification Cen...	06/30/2024	-SPLIT-	RTL Transmissions		74.82
06/30/2024	136986	Special District Manag...	06/30/2024	-SPLIT-	June 2024 District Ma...		9,893.40
06/30/2024	SALES000...	Foothills Park & Recre...	06/30/2024	-SPLIT-	June 2024 Resident ...		1,741.22
06/30/2024	156515	Ireland Stapleton Pryo...	06/30/2024	-SPLIT-	Billed Through 06/30/...		7,957.50
06/23/2024	27557	Metro Maintenance	07/03/2024	-SPLIT-	June 2024		300.00
06/22/2024	2014672	Consolidated Division...	07/07/2024	-SPLIT-			787.17
06/22/2024	2014797	Consolidated Division...	07/07/2024	-SPLIT-	T&M June 16-22		4,046.46
06/30/2024	879810192	Xcel Energy	07/10/2024	51050 · Utilities Expense	June Statement		3.68
06/30/2024	24077781988	Bill.com LLC	07/10/2024	-SPLIT-	Billing Period 06/05/2...		450.19
06/30/2024	30098	Diversified Underground	07/30/2024	-SPLIT-	Screen Charge		270.00
06/30/2024	6033	Gemsbok Consulting L...	08/14/2024	-SPLIT-	June 2024		2,550.00
Total Current							33,535.77
1 - 45							
05/31/2024	2014479	Consolidated Division...	06/15/2024	-SPLIT-	T&M May 26-31	15	8,975.71
06/01/2024	2014392	Consolidated Division...	06/16/2024	-SPLIT-	June 2024	14	19,305.71
06/08/2024	2014640	Consolidated Division...	06/23/2024	-SPLIT-	T&M June 1-8	7	2,950.49
06/08/2024	2014642	Consolidated Division...	06/23/2024	-SPLIT-	T&M June 1-8	7	1,116.45
06/08/2024	2014641	Consolidated Division...	06/23/2024	-SPLIT-	T&M June 1-8	7	100.00
06/19/2024		CORE Electric Cooper...	06/29/2024	-SPLIT-		1	1,866.06
Total 1 - 45							34,314.42
46 - 90							
04/12/2024	2024-23	HGL Construction Ser...	05/12/2024	80060 · Plant Nursery		49	345.00
04/27/2024	2013941	Consolidated Division...	05/12/2024	-SPLIT-	Water meter install	49	9,253.71
Total 46 - 90							9,598.71
> 90							
Total > 90							
TOTAL							77,448.90

Claims by Vendor Detail

Type	Date	Num	Memo	Account	Original Amount	Balance
ARK Ecological Services, LLC						
Bill	06/24/2024	3620	Invoice Period April 24-May28	64020 · Landscape Weed Control...	5,813.03	5,813.03
Bill	06/24/2024	3620	Invoice Period April 24-May28	64020 · Landscape Weed Control...	8,179.27	13,992.30
Total ARK Ecological Services, LLC						13,992.30
Bill.com LLC						
Bill	06/06/2024	24067432153	Billing Period 05/05/2024 - 06/04/2024	52040 · Software & Online Subscr...	363.82	363.82
Bill	06/06/2024	24067432153	Billing Period 05/05/2024 - 06/04/2024	52040 · Software & Online Subscr...	69.30	433.12
Bill	06/06/2024	24067432153	Billing Period 05/05/2024 - 06/04/2024	52040 · Software & Online Subscr...	18.05	451.17
Total Bill.com LLC						451.17
Consolidated Divisions Inc						
Bill	06/20/2024	2014020		64040 · Landscape Contract	16,216.80	16,216.80
Bill	06/20/2024	2014020		64040 · Landscape Contract	3,088.91	19,305.71
Bill	06/20/2024	2014206	T&M May 5 - May 11	64030 · Irrigation Expense	2,410.34	21,716.05
Bill	06/20/2024	2014087		64030 · Irrigation Expense	1,443.20	23,159.25
Bill	06/20/2024	2014087		64030 · Irrigation Expense	274.90	23,434.15
Bill	06/20/2024	2014290	T&M May 12-18	64010 · Landscape Repairs and ...	350.00	23,784.15
Bill	06/20/2024	2014289	T&M May 12-18	64010 · Landscape Repairs and ...	240.00	24,024.15
Bill	06/20/2024	2014287	T&M May 12-18	64010 · Landscape Repairs and ...	83.00	24,107.15
Bill	06/20/2024	2014314	T&M May 12-18	64030 · Irrigation Expense	961.38	25,068.53
Bill	06/28/2024	2014117	T&M May 1 - 4	64010 · Landscape Repairs and ...	806.40	25,874.93
Bill	06/28/2024	2014117	T&M May 1 - 4	64010 · Landscape Repairs and ...	153.60	26,028.53
Bill	06/28/2024	2014440	T&M May 19-25	64030 · Irrigation Expense	3,162.01	29,190.54
Bill	06/28/2024	2014440	T&M May 19-25	64030 · Irrigation Expense	602.29	29,792.83
Bill	06/28/2024	2014443		65030 · Graffiti Removal /Vandal...	716.50	30,509.33
Bill	06/28/2024	2014443		65030 · Graffiti Removal /Vandal...	136.48	30,645.81
Bill	06/28/2024	2014444		65080 · Misc. Playground & Infr...	203.83	30,849.64
Bill	06/28/2024	2014444		65080 · Misc. Playground & Infr...	38.82	30,888.46
Total Consolidated Divisions Inc						30,888.46
CORE Electric Cooperative						
Bill	06/10/2024			51050 · Utilities Expense	806.79	806.79
Bill	06/10/2024			51050 · Utilities Expense	515.16	1,321.95
Total CORE Electric Cooperative						1,321.95
Diversified Underground						
Bill	06/05/2024	29639	Screen Charge	62020 · Utility Locate	415.80	415.80
Bill	06/05/2024	29639	Screen Charge	62020 · Utility Locate	79.20	495.00
Bill	06/20/2024	29864	Screen Charge	62020 · Utility Locate	336.00	831.00
Bill	06/20/2024	29864	Screen Charge	62020 · Utility Locate	64.00	895.00
Total Diversified Underground						895.00
Foothills Park & Recreation District						
Bill	06/28/2024	SALES000000035474	May 2024 Resident Use	68010 · Foothills Park & Rec Fees	1,489.49	1,489.49
Bill	06/28/2024	SALES000000035474	May 2024 Resident Use	68010 · Foothills Park & Rec Fees	187.50	1,676.99
Total Foothills Park & Recreation District						1,676.99
Gembok Consulting Inc.						
Bill	06/20/2024	6003	May 2024	57030 · Accounting Services	1,639.01	1,639.01
Bill	06/20/2024	6003	May 2024	57030 · Accounting Services	312.19	1,951.20
Bill	06/20/2024	6003	May 2024	57030 · Accounting Services	81.30	2,032.50
Bill	06/20/2024	6002	May 2024 Chatfield	57030 · Accounting Services	482.50	2,515.00
Total Gembok Consulting Inc.						2,515.00
Good Plumbing Service						
Bill	06/20/2024	101704		62010 · General Repairs and Mai...	750.00	750.00
Total Good Plumbing Service						750.00
Hoelting & Company, Inc						
Bill	06/24/2024	46905	Interim billing for 2023 Audit	57010 · Auditing	3,225.60	3,225.60
Bill	06/24/2024	46905	Interim billing for 2023 Audit	57010 · Auditing	614.40	3,840.00
Bill	06/24/2024	46905	Interim billing for 2023 Audit	57010 · Auditing	160.00	4,000.00
Total Hoelting & Company, Inc						4,000.00
Ireland Stapleton Pryor & Pascoe PC						
Bill	06/20/2024	155758	Billed Through 05/31/2024	57020 · Legal Expenses	5,727.69	5,727.69
Bill	06/20/2024	155758	Billed Through 05/31/2024	57020 · Legal Expenses	2,404.49	8,132.18
Bill	06/20/2024	155758	Billed Through 05/31/2024	57020 · Legal Expenses	284.11	8,416.29
Total Ireland Stapleton Pryor & Pascoe PC						8,416.29
Metro Maintenance						
Bill	06/24/2024	27392		62010 · General Repairs and Mai...	210.00	210.00
Bill	06/24/2024	27392		62010 · General Repairs and Mai...	40.00	250.00
Total Metro Maintenance						250.00
Patriot Pest Control						
Bill	06/20/2024	967908	June Mosquito Control Service	68020 · Mosquito Control Expense	1,955.00	1,955.00
Bill	06/20/2024	967908	June Mosquito Control Service	68020 · Mosquito Control Expense	345.00	2,300.00
Total Patriot Pest Control						2,300.00

Roxborough Village Metro District

Claims by Vendor Detail

June 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
QuickBooks Payroll Service						
Liability Che...	06/28/2024		Fee for 4 direct deposit(s) at \$4.00 each	54000 · Payroll Expenses	16.00	16.00
Total QuickBooks Payroll Service						16.00
Roxborough Water & Sanitation District						
Bill	06/15/2024		Service Period 04/25/24 to 05/24/24 Elk Mnt Cir	68025 · Water Expense	215.00	215.00
Bill	06/15/2024		Service Period 04/25/24 to 05/24/24 Mule Deer Pl	68025 · Water Expense	290.00	505.00
Bill	06/15/2024		Service Period 04/25/24 - 05/24/24 Marmot Ridge Cir	68025 · Water Expense	241.50	746.50
Bill	06/15/2024		Service Period 04/24/24 - 05/24/24 Rampart Range	68025 · Water Expense	119.00	865.50
Bill	06/15/2024		Billing Period 05/01/24 to 05/30/24	68025 · Water Expense	739.00	1,604.50
Bill	06/15/2024		Billing Period 05/01/24 to 05/30/24	68025 · Water Expense	140.76	1,745.26
Total Roxborough Water & Sanitation District						1,745.26
Special District Management Services, Inc						
Bill	06/20/2024	136891	May 2024 District Management Fees	57040 · District Management	10,568.37	10,568.37
Bill	06/20/2024	136891	May 2024 District Management Fees	57040 · District Management	2,013.02	12,581.39
Bill	06/20/2024	136891	May 2024 District Management Fees	57040 · District Management	524.23	13,105.62
Total Special District Management Services, Inc						13,105.62
United Site Services						
Bill	06/20/2024	INV-4560605	Services Chatfield Farms Park	68050 · Portable Restroom Exp.	287.26	287.26
Bill	06/20/2024	INV-4559239	Services Roxborough Community Park	68050 · Portable Restroom Exp.	279.97	567.23
Total United Site Services						567.23
Utility Notification Center of Colorado						
Bill	06/20/2024	224051275	RTL Transmissions	62020 · Utility Locate	93.19	93.19
Bill	06/20/2024	224051275	RTL Transmissions	62020 · Utility Locate	17.75	110.94
Total Utility Notification Center of Colorado						110.94
TOTAL						83,002.21

Roxborough Village Metro District
Payroll Detail
June 2024

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
BOD Compensation						
DD1070	06/28/2024	Debra D Prysby	BOD Compensation	Paycheck	0.00	200.00
DD1071	06/28/2024	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1072	06/28/2024	Mathew Hart	BOD Compensation	Paycheck	0.00	200.00
DD1073	06/28/2024	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	800.00
TOTAL					0.00	800.00

Roxborough Village Metro District

Executive Summary

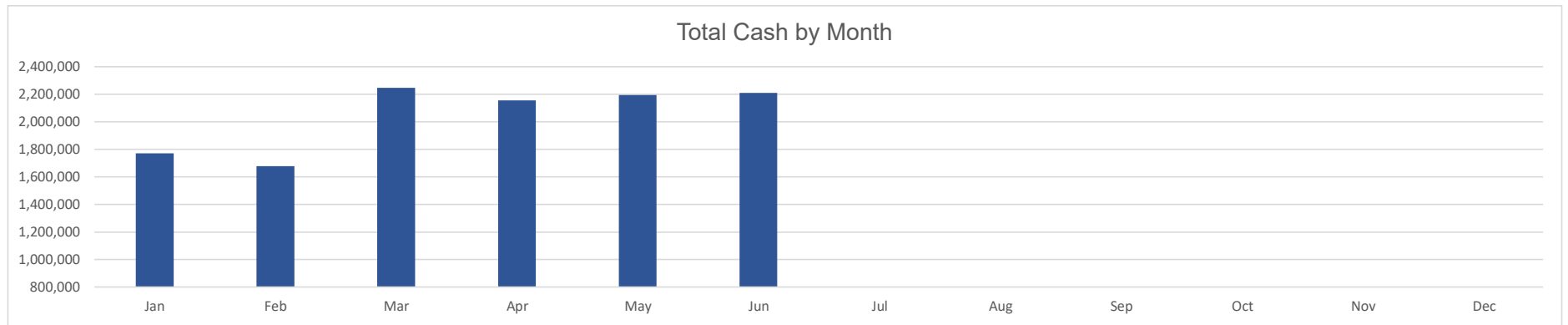
As of June 30th, 2024

Summary

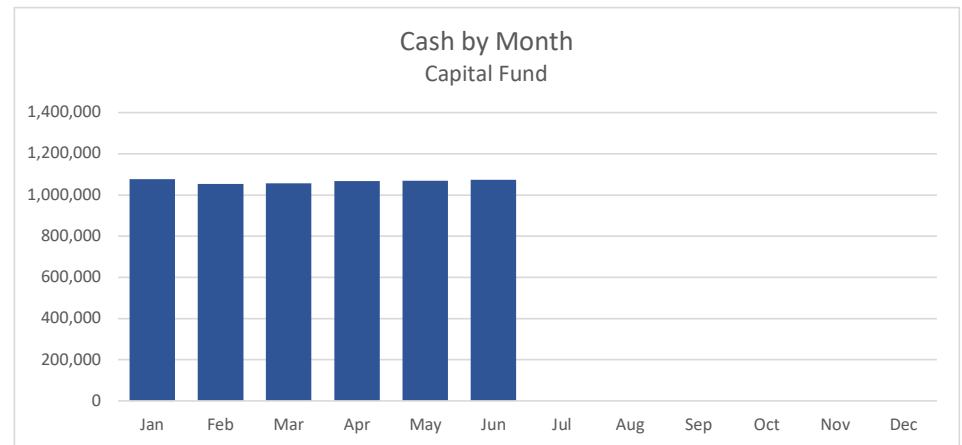
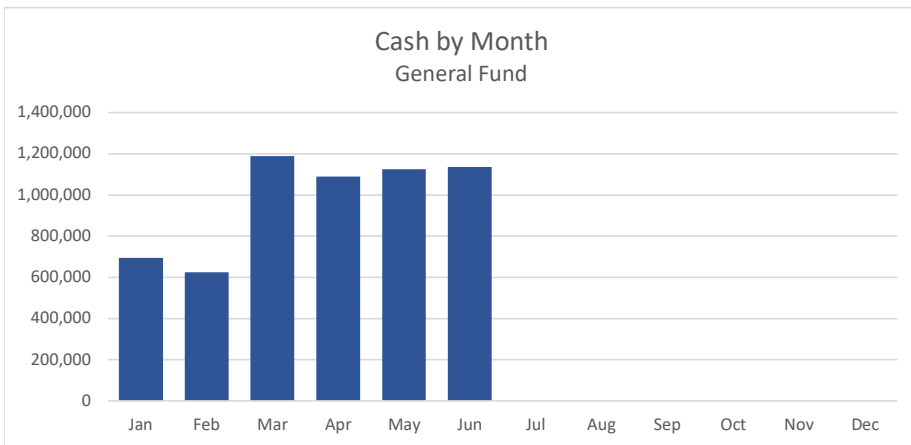
The district received a Property Tax and Specific Ownership Tax payment totaling \$78,643.02 in June. This included \$45,939.40 of the SB22-238/SB23B-001 Backfill. The district also received a Conservation Trust Fund distribution of \$11,459.19 in June. Draft financials of the 2023 audit are complete. With the boards approval after the presentation of the financials, Gemsbok will move forward and submit the audit to DOLA.

Key Performance Metrics

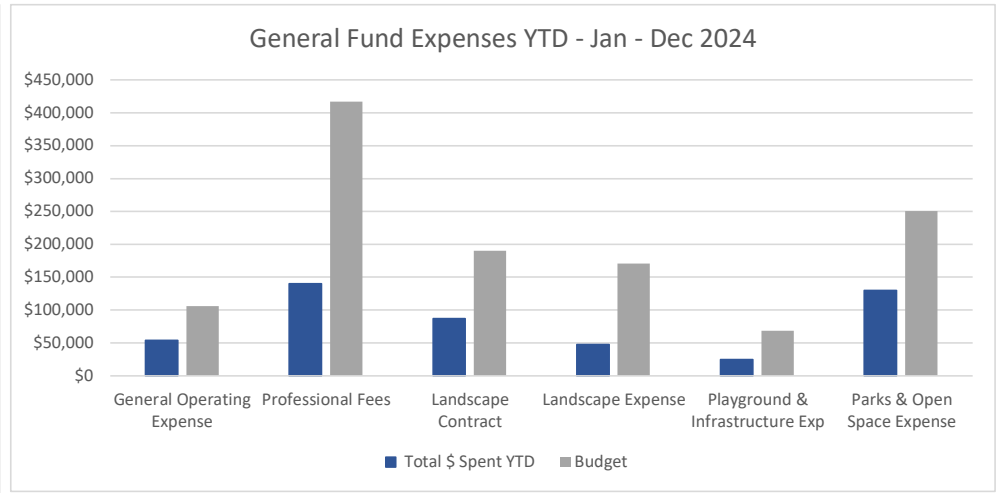
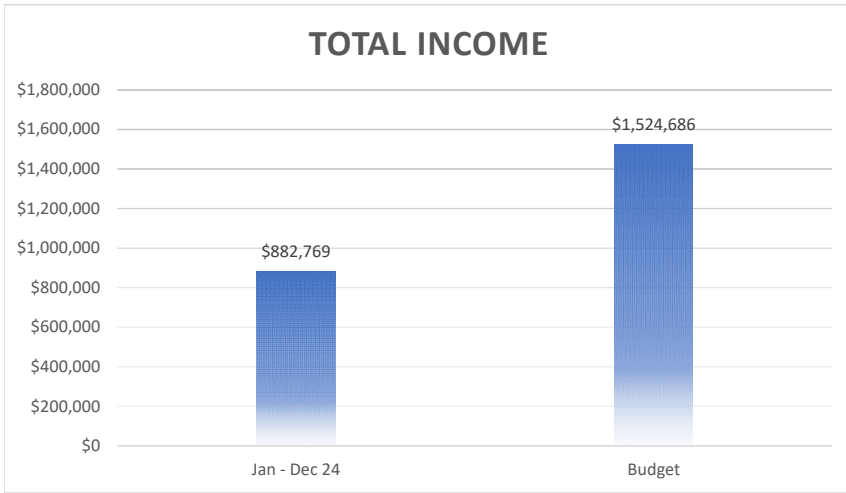
Cash Position



Cash balances remained consistent compared to last month. We expect cash balances to remain fairly consistent for the remainder of the year.

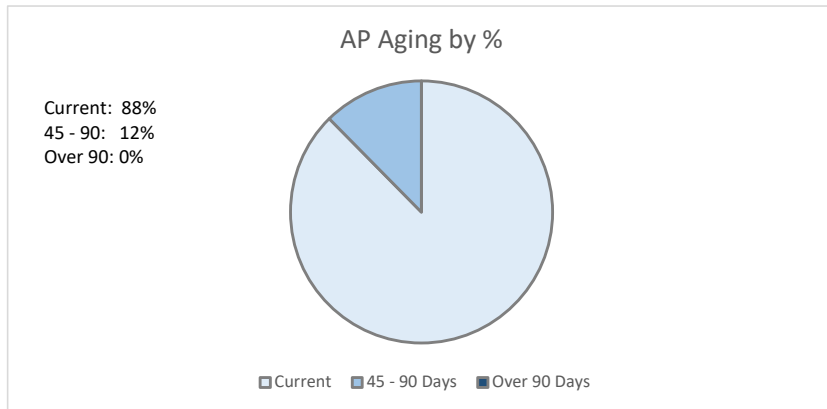


Income & Expenses



All major invoices were received prior to the completion of these financials and are included in this report. Landscape expenses saw the biggest increase with weed control and irrigation expenses, otherwise expenses remained consistent this month. As the year progresses we will monitor expense trends for 2024 to budget as well as in comparison to historical years.

Accounts Payable

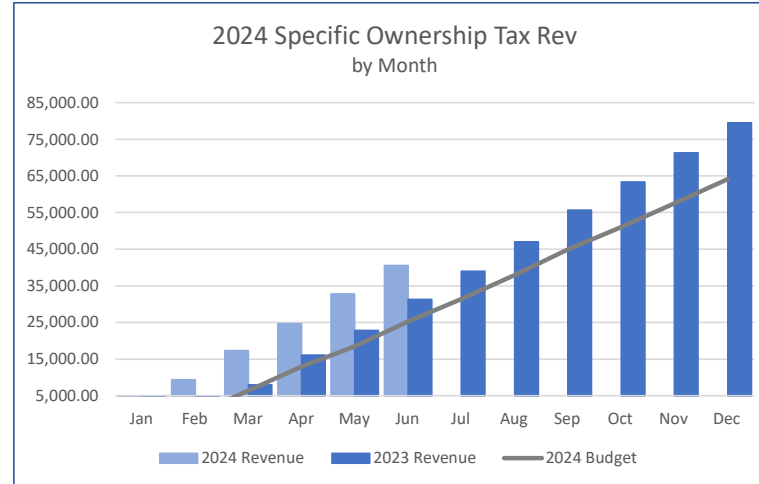
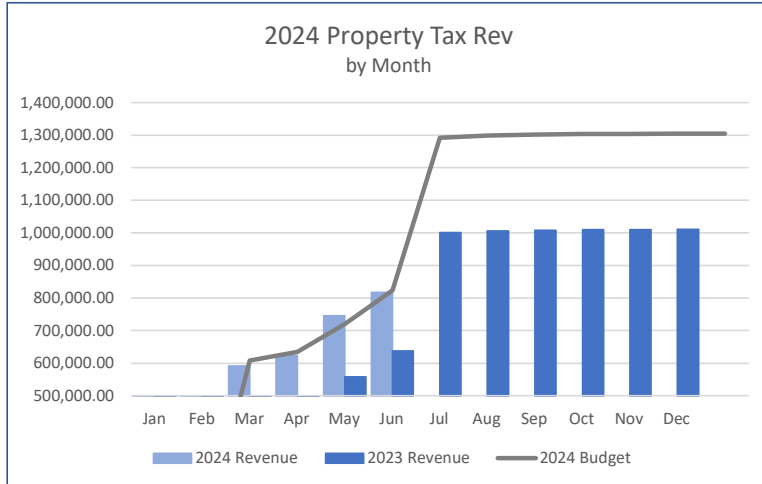


Based on the current reporting, 12% of Accounts Payable are over 45 days past due, representing one HGL Construction Services and one CDI invoice. The total value of the past due bills through June are \$9,598.71. The value of the current bills are \$67,850.19. We will continue to work with the board to provide transparency on all district bills received.

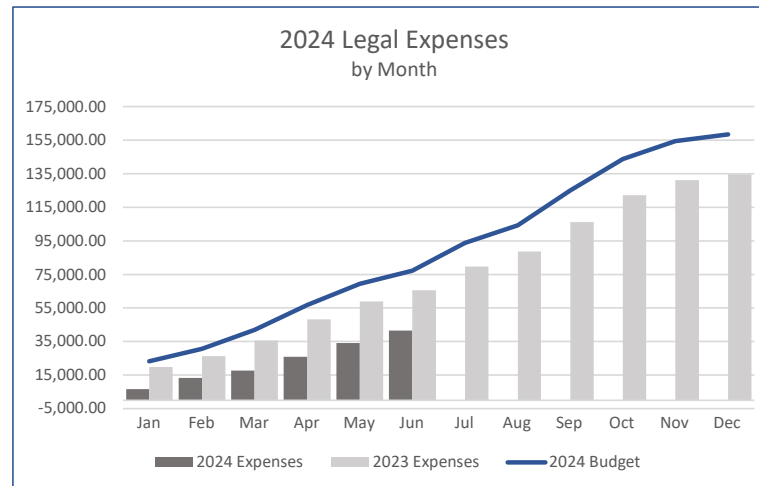
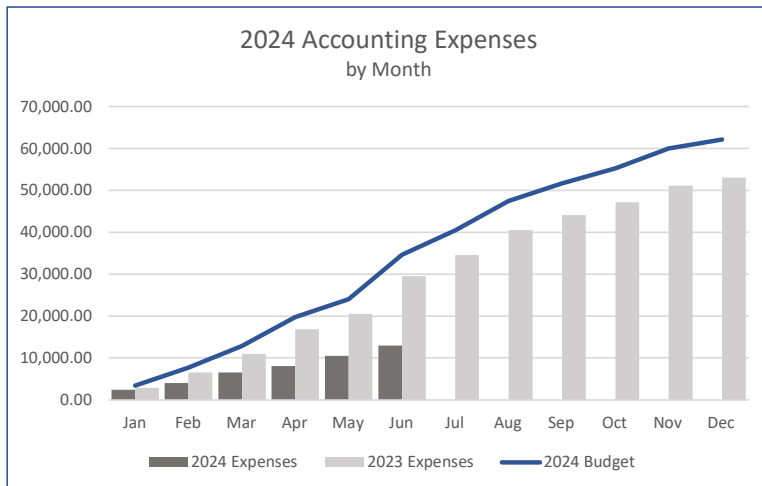
Revenue and Expense Trends by Type

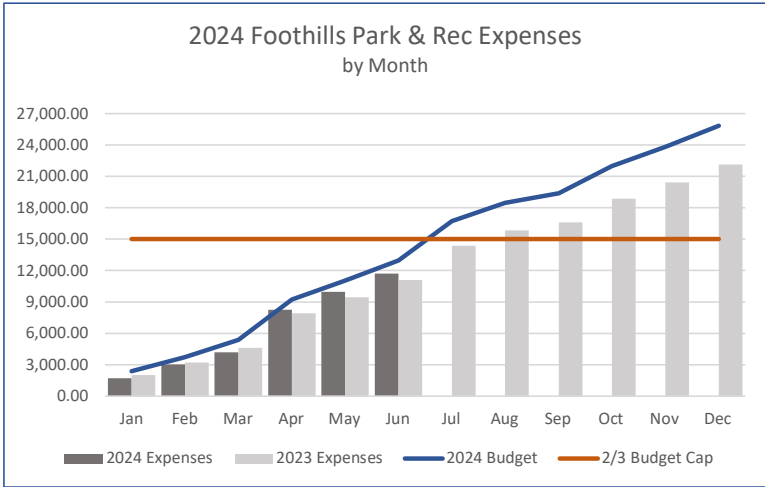
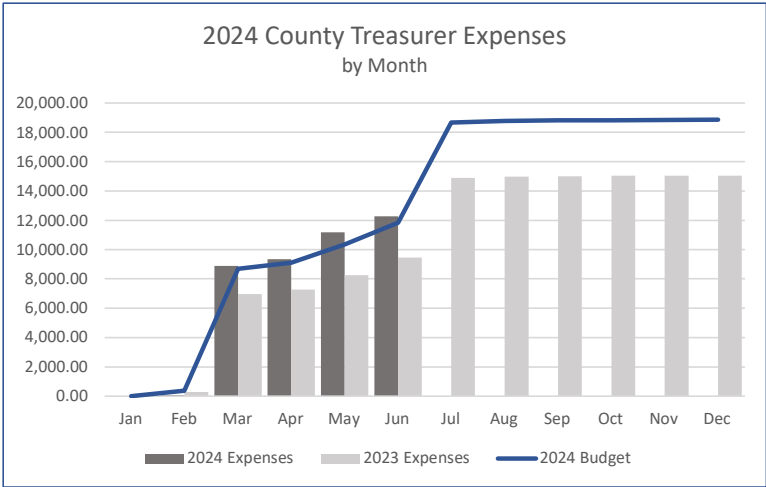
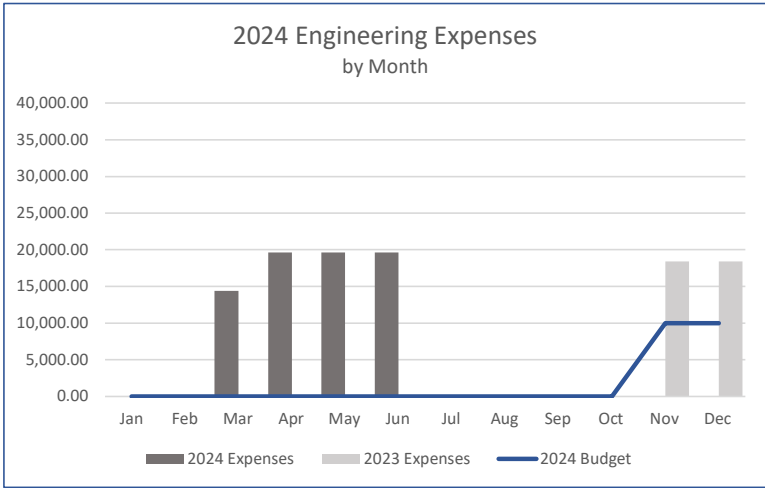
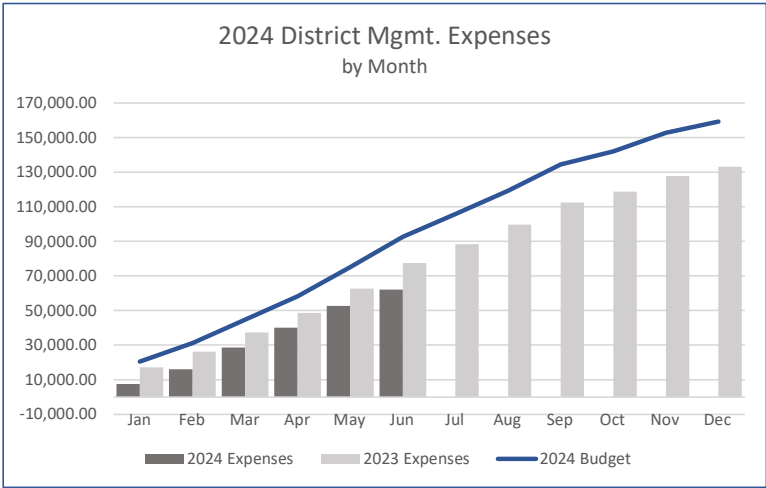
As of June 30th, 2024

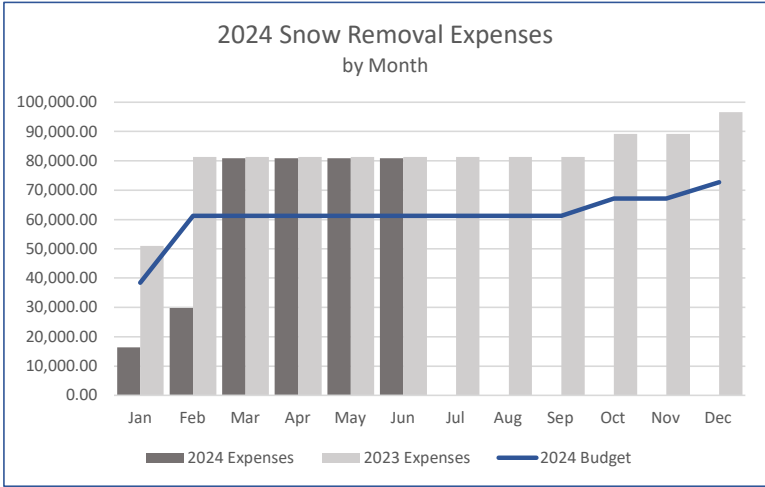
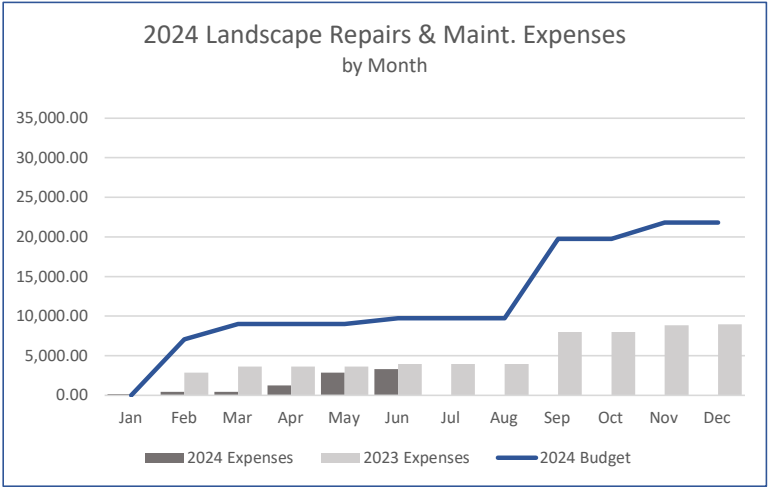
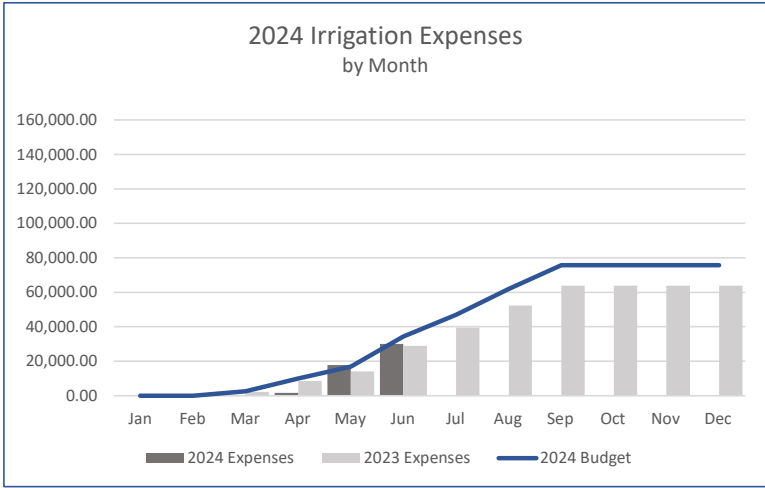
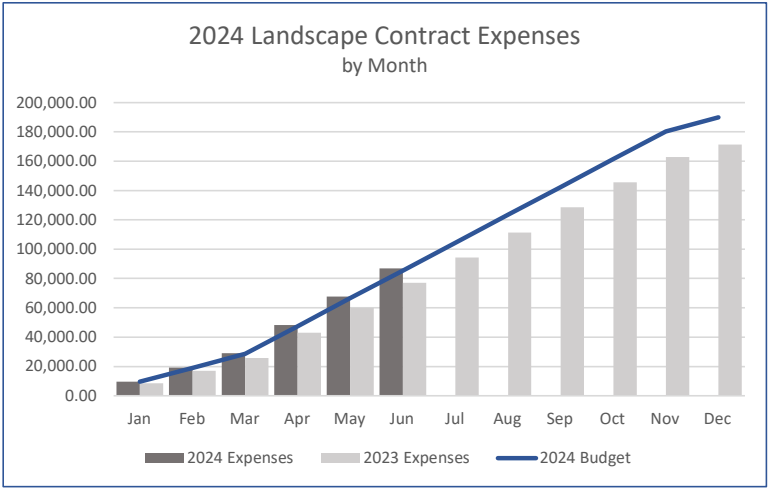
Revenue



Expenses

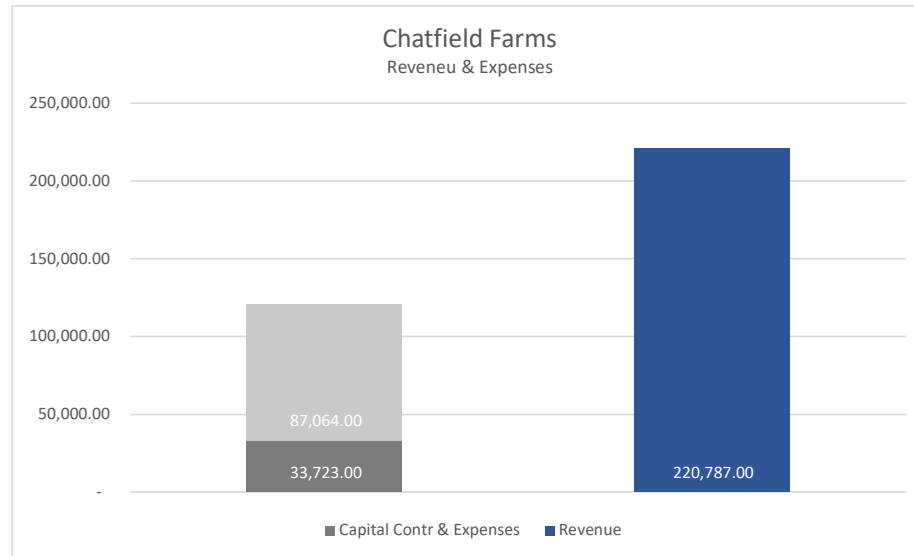






Chatfield Farms Revenue vs. Expenses

Per the Chatfield Farms Reimbursement Agreement, Chatfield Farms revenue cannot exceed expenses. Below is an annual revenue vs. expense tracker which will be updated monthly to track where Chatfield Farms stands in regard to the threshold.



Roxborough Village Metro District
Balance Sheet by Class
 As of June 30, 2024

3:55 PM
 07/09/2024
 Accrual Basis

	100-General Fund	200 - Capital Project Fund	300 - Debt Service Fund	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
10100 · General Operating Acct	48,769.48	0.00	0.00	48,769.48
10500 · ColoTrust Funds				
10505 · General Fund	995,243.68	0.00	0.00	995,243.68
10510 · Capital Projects Fund	0.00	1,073,709.80	0.00	1,073,709.80
10520 · CTF Fund	0.00	92,392.70	0.00	92,392.70
10500 · ColoTrust Funds - Other	0.00	0.00	0.00	0.00
Total 10500 · ColoTrust Funds	995,243.68	1,166,102.50	0.00	2,161,346.18
Total Checking/Savings	1,044,013.16	1,166,102.50	0.00	2,210,115.66
Other Current Assets				
14010 · Prepaid Expense	20,565.00	0.00	0.00	20,565.00
14020 · Taxes Receivable	1,306,788.00	0.00	0.00	1,306,788.00
Total Other Current Assets	1,327,353.00	0.00	0.00	1,327,353.00
Total Current Assets	2,371,366.16	1,166,102.50	0.00	3,537,468.66
TOTAL ASSETS	2,371,366.16	1,166,102.50	0.00	3,537,468.66
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	58,660.42	18,788.48	0.00	77,448.90
Total Accounts Payable	58,660.42	18,788.48	0.00	77,448.90
Other Current Liabilities				
22000 · Payroll Liabilities				
20210 · Federal Tax	1.80	0.00	0.00	1.80
20240 · State Tax	6.00	0.00	0.00	6.00
Total 22000 · Payroll Liabilities	7.80	0.00	0.00	7.80
23010 · Defered Revenue-Taxes	1,306,788.00	0.00	0.00	1,306,788.00
Total Other Current Liabilities	1,306,795.80	0.00	0.00	1,306,795.80
Total Current Liabilities	1,365,456.22	18,788.48	0.00	1,384,244.70
Total Liabilities	1,365,456.22	18,788.48	0.00	1,384,244.70
Equity				
32001 · Retained Earnings	96,835.20	-296,212.25	0.00	-199,377.05
34000 · Restricted Net Assets				
34020 · Restricted	0.00	1,410,090.94	0.00	1,410,090.94
34040 · Assigned	124,413.00	0.00	0.00	124,413.00
34050 · Emergency Reserve 3%	36,200.00	0.00	0.00	36,200.00
Total 34000 · Restricted Net Assets	160,613.00	1,410,090.94	0.00	1,570,703.94
39000 · Unrestricted Net Assets	348,861.80	0.00	0.00	348,861.80
Net Income	399,599.94	33,435.33	0.00	433,035.27
Total Equity	1,005,909.94	1,147,314.02	0.00	2,153,223.96
TOTAL LIABILITIES & EQUITY	2,371,366.16	1,166,102.50	0.00	3,537,468.66
UNBALANCED CLASSES	0.00	0.00	0.00	0.00

Roxborough Village Metro District Profit & Loss Budget vs. Actual

January through June 2024

	Jan - Jun 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	40,586	64,088	(23,502)	63%
41020 · Property Tax	817,728	1,304,845	(487,117)	63%
41040 · Prior Year Tax	361	(17)	378	(2,126)%
41045 · Property Tax Interest	148	281	(133)	53%
41000 · Property Tax Income - Other	0	0	0	0%
Total 41000 · Property Tax Income	858,823	1,369,197	(510,374)	63%
43000 · Park and Field Income				
43010 · Sports Field Fees	1,050	2,200	(1,150)	48%
Total 43000 · Park and Field Income	1,050	2,200	(1,150)	48%
45000 · Grant Income	5,034	126,000	(120,967)	4%
46000 · Interest Income				
46010 · General Bank Account Interest	54,005	27,289	26,716	198%
46000 · Interest Income - Other	0	70,171	(70,171)	0%
Total 46000 · Interest Income	54,005	97,460	(43,455)	55%
48000 · CTF/Lottery Income	24,052	46,200	(22,148)	52%
Total Income	942,963	1,641,057	(698,094)	57%
Gross Profit	942,963	1,641,057	(698,094)	57%
Expense				
50000 · Treasurer Fees	12,274	18,863	(6,590)	65%
51000 · General Overhead				
51005 · Dues & Subscriptions	1,042			
51010 · Communication / Website Expense	0	737	(737)	0%
51050 · Utilities Expense	6,733	14,982	(8,249)	45%
51060 · District Functions/Events	0	85	(85)	0%
51000 · General Overhead - Other	0	31	(31)	0%
Total 51000 · General Overhead	7,775	15,835	(8,059)	49%
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	3,141	5,332	(2,191)	59%
52000 · Computer & Software Expenses - Other	0	222	(222)	0%
Total 52000 · Computer & Software Expenses	3,141	5,554	(2,413)	57%
52500 · Insurance Expense				
52550 · General Insurance	19,995	45,000	(25,005)	44%
52500 · Insurance Expense - Other	170	1,611	(1,441)	11%
Total 52500 · Insurance Expense	20,165	46,611	(26,446)	43%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	4,700	9,180	(4,480)	51%
53020 · BOD Travel/Mileage Expense	0	323	(323)	0%
53040 · BOD Conference/Retreat Expense	0	394	(394)	0%
Total 53000 · Board of Director's Expense	4,700	9,897	(5,197)	47%
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	360	702	(342)	51%
54000 · Payroll Expenses - Other	96	79	17	122%
Total 54000 · Payroll Expenses	456	781	(325)	58%
57000 · Professional Services Fees				
57010 · Auditing	4,000	7,350	(3,350)	54%
57020 · Legal Expenses	43,053	158,491	(115,438)	27%
57030 · Accounting Services	13,465	62,187	(48,722)	22%
57040 · District Management	64,790	159,340	(94,549)	41%
57050 · Engineering Expense	20,448	10,000	10,448	204%
57090 · Other Professional Services Exp	0	20,000	(20,000)	0%
57000 · Professional Services Fees - Other	0	15,308	(15,308)	0%
Total 57000 · Professional Services Fees	145,757	432,676	(286,919)	34%
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	4,844	7,000	(2,156)	69%
62020 · Utility Locate	1,666	3,323	(1,657)	50%
Total 62000 · Repairs and Maintenance	6,510	10,323	(3,814)	63%

Roxborough Village Metro District Profit & Loss Budget vs. Actual

January through June 2024

	Jan - Jun 24	Budget	Budget Variance	% of Budget
64000 · Landscape Expenses				
64010 · Landscape Repairs and Maint	3,293	22,091	(18,798)	15%
64020 · Landscape Weed Control Expense	13,992	42,696	(28,703)	33%
64030 · Irrigation Expense	30,216	75,751	(45,535)	40%
64040 · Landscape Contract	86,876	189,902	(103,027)	46%
64080 · Misc. Landscape Expense	0	100	(100)	0%
64000 · Landscape Expenses - Other	0	30,000	(30,000)	0%
Total 64000 · Landscape Expenses	134,377	360,540	(226,163)	37%
65000 · Playground & Infrastructure Exp				
65010 · Playground Repairs and Maint	0	32,568	(32,568)	0%
65020 · Baseball Field Improvements	19,000	19,000	0	100%
65030 · Graffiti Removal /Vandalism Exp	4,436	13,776	(9,340)	32%
65080 · Misc. Playground & Infrastruct	1,263	600	663	210%
65000 · Playground & Infrastructure Exp - Other	0	2,500	(2,500)	0%
Total 65000 · Playground & Infrastructure Exp	24,699	68,444	(43,745)	36%
68000 · Parks & Open Space Expense				
68010 · Foothills Park & Rec Fees	11,697	25,818	(14,121)	45%
68020 · Mosquito Control Expense	6,900	15,480	(8,580)	45%
68025 · Water Expense	18,745	68,000	(49,255)	28%
68030 · Seasonal Lighting Expense	0	17,000	(17,000)	0%
68035 · Wetland Mitigation	0	275	(275)	0%
68045 · Tree Care Expense	7,560	30,000	(22,440)	25%
68050 · Portable Restroom Exp.	3,921	6,299	(2,377)	62%
68065 · Water Rights Expense	405			
68070 · Snow Removal Expense	80,887	72,725	8,162	111%
68085 · Annual Trails Maintenance	0	15,000	(15,000)	0%
68095 · Open Space Maintenances / Fire	0	200	(200)	0%
68000 · Parks & Open Space Expense - Other	0	10,303	(10,303)	0%
Total 68000 · Parks & Open Space Expense	130,116	261,100	(130,984)	50%
80000 · Capital Expenses				
80010 · Park Infastructure/Improvements	0	421,500	(421,500)	0%
80020 · Irrigation Improvements	0	97,000	(97,000)	0%
80050 · Building Improvements	0	13,000	(13,000)	0%
80060 · Plant Nursery	345	3,500	(3,155)	10%
80070 · New Playground	19,614	350,000	(330,386)	6%
80000 · Capital Expenses - Other	0	95,000	(95,000)	0%
Total 80000 · Capital Expenses	19,959	980,000	(960,041)	2%
99000 · Contingency	0	39,960	(39,960)	0%
Total Expense	509,928	2,250,583	(1,740,655)	23%
Net Ordinary Income	433,035	(609,526)	1,042,562	(71)%
Net Income	433,035	(609,526)	1,042,562	(71)%

Roxborough Village Metro District
Capital Fund Profit & Loss Budget vs. Actual
 January through June 2024

	Jan - Jun 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
45000 · Grant Income	5,034			
46000 · Interest Income	31,109	70,171	(39,062)	44%
48000 · CTF/Lottery Income	24,052	46,200	(22,148)	52%
Total Income	<u>60,194</u>	<u>116,371</u>	<u>(56,177)</u>	<u>52%</u>
Gross Profit	60,194	116,371	(56,177)	52%
Expense				
51000 · General Overhead	0	31	(31)	0%
52000 · Computer & Software Expenses	126	222	(96)	57%
52500 · Insurance Expense	807	1,611	(804)	50%
57000 · Professional Services Fees	5,463	15,308	(9,845)	36%
68000 · Parks & Open Space Expense	405	10,303	(9,898)	4%
80000 · Capital Expenses	19,959	980,000	(960,041)	2%
Total Expense	<u>26,759</u>	<u>1,007,475</u>	<u>(980,716)</u>	<u>3%</u>
Net Ordinary Income	<u>33,435</u>	<u>(891,104)</u>	<u>924,539</u>	<u>(4)%</u>
Net Income	<u><u>33,435</u></u>	<u><u>(891,104)</u></u>	<u><u>924,539</u></u>	<u><u>(4)%</u></u>

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual
January through June 2024

	Jan - Jun 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	40,586	64,088	(23,502)	63%
41020 · Property Tax	817,728	1,304,845	(487,117)	63%
41040 · Prior Year Tax	361	(17)	378	(2,126)%
41045 · Property Tax Interest	148	281	(133)	53%
41000 · Property Tax Income - Other	0	0	0	0%
Total 41000 · Property Tax Income	858,823	1,369,197	(510,374)	63%
43000 · Park and Field Income				
43010 · Sports Field Fees	1,050	2,200	(1,150)	48%
Total 43000 · Park and Field Income	1,050	2,200	(1,150)	48%
45000 · Grant Income	0	126,000	(126,000)	0%
46000 · Interest Income				
46010 · General Bank Account Interest	22,896	27,289	(4,393)	84%
Total 46000 · Interest Income	22,896	27,289	(4,393)	84%
Total Income	882,769	1,524,686	(641,917)	58%
Gross Profit	882,769	1,524,686	(641,917)	58%
Expense				
50000 · Treasurer Fees	12,274	18,863	(6,590)	65%
51000 · General Overhead				
51005 · Dues & Subscriptions	1,042			
51010 · Communication / Website Expense	0	737	(737)	0%
51050 · Utilities Expense	6,733	14,982	(8,249)	45%
51060 · District Functions/Events	0	85	(85)	0%
Total 51000 · General Overhead	7,775	15,804	(8,028)	49%
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	3,015	5,332	(2,317)	57%
Total 52000 · Computer & Software Expenses	3,015	5,332	(2,317)	57%
52500 · Insurance Expense				
52550 · General Insurance	19,195	45,000	(25,805)	43%
52500 · Insurance Expense - Other	163			
Total 52500 · Insurance Expense	19,358	45,000	(25,642)	43%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	4,700	9,180	(4,480)	51%
53020 · BOD Travel/Mileage Expense	0	323	(323)	0%
53040 · BOD Conference/Retreat Expense	0	394	(394)	0%
Total 53000 · Board of Director's Expense	4,700	9,897	(5,197)	47%
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	360	702	(342)	51%
54000 · Payroll Expenses - Other	96	79	17	122%
Total 54000 · Payroll Expenses	456	781	(325)	58%
57000 · Professional Services Fees				
57010 · Auditing	3,840	7,350	(3,510)	52%
57020 · Legal Expenses	41,643	158,491	(116,848)	26%
57030 · Accounting Services	12,981	62,187	(49,206)	21%
57040 · District Management	62,200	159,340	(97,140)	39%
57050 · Engineering Expense	19,631	10,000	9,631	196%
57090 · Other Professional Services Exp	0	20,000	(20,000)	0%
Total 57000 · Professional Services Fees	140,294	417,368	(277,074)	34%

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual

January through June 2024

	Jan - Jun 24	Budget	Budget Variance	% of Budget
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	4,844	7,000	(2,156)	69%
62020 · Utility Locate	1,666	3,323	(1,657)	50%
Total 62000 · Repairs and Maintenance	6,510	10,323	(3,814)	63%
64000 · Landscape Expenses				
64010 · Landscape Repairs and Maint	3,293	22,091	(18,798)	15%
64020 · Landscape Weed Control Expense	13,992	42,696	(28,703)	33%
64030 · Irrigation Expense	30,216	75,751	(45,535)	40%
64040 · Landscape Contract	86,876	189,902	(103,027)	46%
64080 · Misc. Landscape Expense	0	100	(100)	0%
64000 · Landscape Expenses - Other	0	30,000	(30,000)	0%
Total 64000 · Landscape Expenses	134,377	360,540	(226,163)	37%
65000 · Playground & Infrastructure Exp				
65010 · Playground Repairs and Maint	0	32,568	(32,568)	0%
65020 · Baseball Field Improvements	19,000	19,000	0	100%
65030 · Graffiti Removal /Vandalism Exp	4,436	13,776	(9,340)	32%
65080 · Misc. Playground & Infrastruct	1,263	600	663	210%
65000 · Playground & Infrastructure Exp - Ot...	0	2,500	(2,500)	0%
Total 65000 · Playground & Infrastructure Exp	24,699	68,444	(43,745)	36%
68000 · Parks & Open Space Expense				
68010 · Foothills Park & Rec Fees	11,697	25,818	(14,121)	45%
68020 · Mosquito Control Expense	6,900	15,480	(8,580)	45%
68025 · Water Expense	18,745	68,000	(49,255)	28%
68030 · Seasonal Lighting Expense	0	17,000	(17,000)	0%
68035 · Wetland Mitigation	0	275	(275)	0%
68045 · Tree Care Expense	7,560	30,000	(22,440)	25%
68050 · Portable Restroom Exp.	3,921	6,299	(2,377)	62%
68070 · Snow Removal Expense	80,887	72,725	8,162	111%
68085 · Annual Trails Maintenance	0	15,000	(15,000)	0%
68095 · Open Space Maintenances / Fire	0	200	(200)	0%
Total 68000 · Parks & Open Space Expense	129,711	250,797	(121,086)	52%
99000 · Contingency	0	39,960	(39,960)	0%
Total Expense	483,169	1,243,108	(759,939)	39%
Net Ordinary Income	399,600	281,578	118,022	142%
Net Income	399,600	281,578	118,022	142%

Roxborough Village Metro District
Chatfield Farms Profit & Loss Budget vs. Actual
 January through June 2024

	Jan - Jun 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income	220,844	365,357	(144,512)	60%
Total Income	220,844	365,357	(144,512)	60%
Gross Profit	220,844	365,357	(144,512)	60%
Expense				
50000 · Treasurer Fees	1,964	3,018	(1,054)	65%
51000 · General Overhead	1,863	131	1,731	1,417%
52000 · Computer & Software Expenses	477	853	(376)	56%
52500 · Insurance Expense	2,905	7,200	(4,295)	40%
53000 · Board of Director's Expense	0	115	(115)	0%
57000 · Professional Services Fees	29,284	66,779	(37,495)	44%
62000 · Repairs and Maintenance	353	1,652	(1,298)	21%
64000 · Landscape Expenses	24,175	57,686	(33,511)	42%
65000 · Playground & Infrastructure Exp	3,945	5,740	(1,795)	69%
68000 · Parks & Open Space Expense	22,096	37,696	(15,600)	59%
Total Expense	87,062	180,870	(93,808)	48%
Net Ordinary Income	133,782	184,487	(50,705)	73%
Net Income	133,782	184,487	(50,705)	73%

Roxborough Village Metro District

A/P Aging Summary

As of June 30, 2024

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Bill.com LLC	450.19	0.00	0.00	0.00	450.19
Consolidated Divisions Inc	10,294.96	32,448.36	9,253.71	0.00	51,997.03
CORE Electric Cooperative	0.00	1,866.06	0.00	0.00	1,866.06
Diversified Underground	270.00	0.00	0.00	0.00	270.00
Foothills Park & Recreation District	1,741.22	0.00	0.00	0.00	1,741.22
Gemsbok Consulting Inc.	2,550.00	0.00	0.00	0.00	2,550.00
HGL Construction Services LLC	0.00	0.00	345.00	0.00	345.00
Ireland Stapleton Pryor & Pascoe PC	7,957.50	0.00	0.00	0.00	7,957.50
Metro Maintenance	300.00	0.00	0.00	0.00	300.00
Special District Management Services, Inc	9,893.40	0.00	0.00	0.00	9,893.40
Utility Notification Center of Colorado	74.82	0.00	0.00	0.00	74.82
Xcel Energy	3.68	0.00	0.00	0.00	3.68
TOTAL	<u>33,535.77</u>	<u>34,314.42</u>	<u>9,598.71</u>	<u>0.00</u>	<u>77,448.90</u>

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through June 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
45000 · Grant Income							
Deposit	04/11/2024	27663	Colorado Special Districts ...	Remainder of 2022 safety grant applied to p...		5,033.50	5,033.50
Total 45000 · Grant Income					0.00	5,033.50	5,033.50
46000 · Interest Income							
46010 · General Bank Account Interest							
Deposit	01/31/2024			Deposit		293.13	293.13
Deposit	01/31/2024			Deposit		5,160.64	5,453.77
Deposit	02/29/2024			Deposit		4,713.94	10,167.71
Deposit	02/29/2024			Deposit		292.01	10,459.72
Deposit	03/31/2024			Deposit		4,926.38	15,386.10
Deposit	03/31/2024			Deposit		309.91	15,696.01
Deposit	04/30/2024			Deposit		4,719.07	20,415.08
Deposit	04/30/2024			Deposit		339.17	20,754.25
Deposit	05/31/2024			Deposit		367.88	21,122.13
Deposit	05/31/2024			Deposit		4,875.50	25,997.63
Deposit	06/30/2024			Deposit		357.85	26,355.48
Deposit	06/30/2024			Deposit		4,753.38	31,108.86
Total 46010 · General Bank Account Interest					0.00	31,108.86	31,108.86
Total 46000 · Interest Income					0.00	31,108.86	31,108.86
48000 · CTF/Lottery Income							
Deposit	03/08/2024			Deposit		12,592.64	12,592.64
Deposit	06/12/2024			Deposit		11,459.19	24,051.83
Total 48000 · CTF/Lottery Income					0.00	24,051.83	24,051.83
Total Income					0.00	60,194.19	60,194.19
Gross Profit					0.00	60,194.19	60,194.19
Expense							
52000 · Computer & Software Expenses							
52040 · Software & Online Subscriptions							
Bill	01/31/2024	2402609...	Bill.com LLC	Billing Period 01/05/2024 - 02/04/2024	22.23		22.23
Bill	02/29/2024	2403642...	Bill.com LLC	Billing Period 02/05/2024 - 03/04/2024	22.57		44.80
Bill	03/31/2024	2404675...	Bill.com LLC	Billing Period 03/05/2024 - 04/04/2024	22.34		67.14
Bill	04/30/2024	2405708...	Bill.com LLC	Billing Period 04/05/2024 - 05/04/2024	22.43		89.57
Bill	05/31/2024	2406743...	Bill.com LLC	Billing Period 05/05/2024 - 06/04/2024	18.05		107.62
Bill	06/30/2024	2407778...	Bill.com LLC	Billing Period 06/05/2024 - 07/04/2024	18.01		125.63
Total 52040 · Software & Online Subscriptions					125.63	0.00	125.63
Total 52000 · Computer & Software Expenses					125.63	0.00	125.63
52500 · Insurance Expense							
52550 · General Insurance							
General Journal	01/31/2024	0124BusIns		To move Business Insurance prepaid to exp...	133.30		133.30
General Journal	02/29/2024	0224BusIns		To move Business Insurance prepaid to exp...	133.30		266.60
General Journal	03/31/2024	0324BusIns		To move Business Insurance prepaid to exp...	133.30		399.90
General Journal	04/30/2024	0424BusIns		To move Business Insurance prepaid to exp...	133.30		533.20
General Journal	05/31/2024	0524BusIns		To move Business Insurance prepaid to exp...	133.30		666.50
General Journal	06/30/2024	0624BusIns		To move Business Insurance prepaid to exp...	133.30		799.80
Total 52550 · General Insurance					799.80	0.00	799.80
52500 · Insurance Expense - Other							
Bill	03/06/2024	68996341	CNA Surety Direct Bill		6.80		6.80
Total 52500 · Insurance Expense - Other					6.80	0.00	6.80
Total 52500 · Insurance Expense					806.60	0.00	806.60
57000 · Professional Services Fees							
57010 · Auditing							
Bill	05/31/2024	46905	Hoelting & Company, Inc	Interim billing for 2023 Audit	160.00		160.00
Total 57010 · Auditing					160.00	0.00	160.00
57020 · Legal Expenses							
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	230.38		230.38
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		230.38
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	201.15		431.53
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	85.37		516.90
Bill	04/30/2024	154987	Ireland Stapleton Pryor & ...	Billed Through 04/30/2024	291.13		808.03
Bill	05/31/2024	155758	Ireland Stapleton Pryor & ...	Billed Through 05/31/2024	284.11		1,092.14
Bill	06/30/2024	156515	Ireland Stapleton Pryor & ...	Billed Through 06/30/2024	318.30		1,410.44
Total 57020 · Legal Expenses					1,410.44	0.00	1,410.44

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through June 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
57030 · Accounting Services							
Bill	01/31/2024	5892	Gemsbok Consulting Inc.	January 2024	80.97		80.97
Bill	02/29/2024	5920	Gemsbok Consulting Inc.	February 2024	65.80		146.77
Bill	03/31/2024	5945	Gemsbok Consulting Inc.	March 2024	102.75		249.52
Bill	04/30/2024	5975	Gemsbok Consulting Inc.	April 2024	51.55		301.07
Bill	04/30/2024	5974	Gemsbok Consulting Inc.	April 2024 Chatfield Farms	0.00		301.07
Bill	05/31/2024	6003	Gemsbok Consulting Inc.	May 2024	81.30		382.37
Bill	06/30/2024	6033	Gemsbok Consulting Inc.	June 2024	102.00		484.37
Total 57030 · Accounting Services					484.37	0.00	484.37
57040 · District Management							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	311.28		311.28
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	357.02		668.30
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	522.02		1,190.32
Bill	04/30/2024	135726	Special District Manageme...	April 2024 District Management Fees	479.99		1,670.31
Bill	05/31/2024	136891	Special District Manageme...	May 2024 District Management Fees	524.23		2,194.54
Bill	06/30/2024	136986	Special District Manageme...	June 2024 District Management Fees	395.74		2,590.28
Total 57040 · District Management					2,590.28	0.00	2,590.28
57050 · Engineering Expense							
Bill	03/19/2024	250193	Farnsworth Group, Inc	Period ending 02.29.2024	598.86		598.86
Bill	04/30/2024	6731	Anatum GeoMobile Solutio...		219.08		817.94
Total 57050 · Engineering Expense					817.94	0.00	817.94
Total 57000 · Professional Services Fees					5,463.03	0.00	5,463.03
68000 · Parks & Open Space Expense							
68065 · Water Rights Expense							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	0.00		0.00
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		0.00
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	404.85		404.85
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	0.00		404.85
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	0.00		404.85
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	0.00		404.85
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	0.00		404.85
Bill	04/30/2024	135726	Special District Manageme...	April 2024 District Management Fees	0.00		404.85
Bill	04/30/2024	154987	Ireland Stapleton Pryor & ...	Billed Through 04/30/2024	0.00		404.85
Bill	05/31/2024	136891	Special District Manageme...	May 2024 District Management Fees	0.00		404.85
Bill	05/31/2024	155758	Ireland Stapleton Pryor & ...	Billed Through 05/31/2024	0.00		404.85
Bill	06/30/2024	136986	Special District Manageme...	June 2024 District Management Fees	0.00		404.85
Bill	06/30/2024	156515	Ireland Stapleton Pryor & ...	Billed Through 06/30/2024	0.00		404.85
Total 68065 · Water Rights Expense					404.85	0.00	404.85
Total 68000 · Parks & Open Space Expense					404.85	0.00	404.85
80000 · Capital Expenses							
80010 · Park Infrastructure/Improvements							
General Journal	01/01/2024	AJE#6R	Chavez Services LLC	Reverse of GJE AJE#6 -- To record retaina...		5,639.18	-5,639.18
Bill	01/11/2024	CW-2024...	Chavez Services LLC		5,639.18		0.00
Total 80010 · Park Infrastructure/Improvements					5,639.18	5,639.18	0.00
80060 · Plant Nursery							
Bill	04/12/2024	2024-23	HGL Construction Services...		345.00		345.00
Total 80060 · Plant Nursery					345.00	0.00	345.00
80070 · New Playground							
Bill	02/21/2024	7451	Rocky Mountain Recreatio...	Airplane Park	19,613.75		19,613.75
Total 80070 · New Playground					19,613.75	0.00	19,613.75
Total 80000 · Capital Expenses					25,597.93	5,639.18	19,958.75
Total Expense					32,398.04	5,639.18	26,758.86
Net Ordinary Income					32,398.04	65,833.37	33,435.33
Net Income					32,398.04	65,833.37	33,435.33

Roxborough Village Metro District
 General Fund Profit & Loss Detail

January through June 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
41000 · Property Tax Income							
41010 · Specific Ownership Tax							
General Journal	01/01/2024	AJE23 #1R		Reverse of GJE AJE23 #1 -- To move reven...	6,019.01		-6,019.01
Deposit	01/10/2024			Deposit		6,019.01	0.00
Deposit	02/09/2024			Deposit		9,343.72	9,343.72
Deposit	03/08/2024			Deposit		7,948.33	17,292.05
Deposit	04/10/2024			Deposit		7,407.62	24,699.67
Deposit	05/10/2024			Deposit		8,088.20	32,787.87
Deposit	06/10/2024			Deposit		7,797.81	40,585.68
Total 41010 · Specific Ownership Tax					6,019.01	46,604.69	40,585.68
41020 · Property Tax							
Deposit	02/09/2024			Deposit		4,218.41	4,218.41
Deposit	03/08/2024			Deposit		587,756.47	591,974.88
Deposit	04/10/2024			Deposit		31,622.62	623,597.50
Deposit	05/10/2024			-MULTIPLE-		122,684.20	746,281.70
Deposit	06/10/2024			Senior/Veteran/Personal Exemptions	0.13		746,281.57
Deposit	06/10/2024			-MULTIPLE-		71,446.05	817,727.62
Total 41020 · Property Tax					0.13	817,727.75	817,727.62
41040 · Prior Year Tax							
Deposit	06/10/2024			Deposit		361.34	361.34
Total 41040 · Prior Year Tax					0.00	361.34	361.34
41045 · Property Tax Interest							
Deposit	04/10/2024			Deposit		3.04	3.04
Deposit	05/10/2024			Deposit		22.36	25.40
Deposit	06/10/2024			-MULTIPLE-		122.79	148.19
Total 41045 · Property Tax Interest					0.00	148.19	148.19
Total 41000 · Property Tax Income					6,019.14	864,841.97	858,822.83
43000 · Park and Field Income							
43010 · Sports Field Fees							
Deposit	05/08/2024	202	Ken Caryl Little League	Deposit		1,050.00	1,050.00
Total 43010 · Sports Field Fees					0.00	1,050.00	1,050.00
Total 43000 · Park and Field Income					0.00	1,050.00	1,050.00
46000 · Interest Income							
46010 · General Bank Account Interest							
Deposit	01/31/2024			Deposit		2,665.32	2,665.32
Deposit	02/29/2024			Deposit		2,313.43	4,978.75
Deposit	03/31/2024			Deposit		4,261.16	9,239.91
Deposit	04/30/2024			Deposit		4,508.89	13,748.80
Deposit	05/31/2024			Deposit		4,630.84	18,379.64
Deposit	06/30/2024			Deposit		4,516.50	22,896.14
Total 46010 · General Bank Account Interest					0.00	22,896.14	22,896.14
Total 46000 · Interest Income					0.00	22,896.14	22,896.14
Total Income					6,019.14	888,788.11	882,768.97
Gross Profit					6,019.14	888,788.11	882,768.97
Expense							
50000 · Treasurer Fees							
Deposit	02/09/2024			Deposit	63.28		63.28
Deposit	03/08/2024			Deposit	8,816.33		8,879.61
Deposit	04/10/2024			Deposit	474.38		9,353.99
Deposit	05/10/2024			Deposit	1,834.71		11,188.70
Deposit	06/10/2024			-MULTIPLE-	1,084.84		12,273.54
Total 50000 · Treasurer Fees					12,273.54	0.00	12,273.54
51000 · General Overhead							
51005 · Dues & Subscriptions							
Bill	05/03/2024	2024 Me...	Special District Association...	2024 SDA Annual Membership	1,042.29		1,042.29
Total 51005 · Dues & Subscriptions					1,042.29	0.00	1,042.29

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through June 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
51050 · Utilities Expense							
Bill	01/18/2024		CORE Electric Cooperative		891.77		891.77
Bill	01/31/2024	859205179	Xcel Energy	January Statement	4.33		896.10
Bill	02/21/2024		CORE Electric Cooperative		857.69		1,753.79
Bill	02/29/2024	863314567	Xcel Energy	February Statement	4.32		1,758.11
Bill	03/20/2024		CORE Electric Cooperative		921.40		2,679.51
Bill	03/31/2024	867197953	Xcel Energy	March Statement	4.32		2,683.83
Bill	04/17/2024		CORE Electric Cooperative		848.97		3,532.80
Bill	04/30/2024	871245951	Xcel Energy	April Statement	4.32		3,537.12
Bill	05/20/2024		CORE Electric Cooperative		1,321.95		4,859.07
Bill	05/31/2024	875634785	Xcel Energy	May Statement	4.33		4,863.40
Bill	06/19/2024		CORE Electric Cooperative		1,866.06		6,729.46
Bill	06/30/2024	879810192	Xcel Energy	June Statement	3.68		6,733.14
Total 51050 · Utilities Expense					6,733.14	0.00	6,733.14
Total 51000 · General Overhead					7,775.43	0.00	7,775.43
52000 · Computer & Software Expenses							
52040 · Software & Online Subscriptions							
Bill	01/31/2024	2402609...	Bill.com LLC	Billing Period 01/05/2024 - 02/04/2024	533.60		533.60
Bill	02/29/2024	2403642...	Bill.com LLC	Billing Period 02/05/2024 - 03/04/2024	541.76		1,075.36
Bill	03/31/2024	2404675...	Bill.com LLC	Billing Period 03/05/2024 - 04/04/2024	536.16		1,611.52
Bill	04/30/2024	2405708...	Bill.com LLC	Billing Period 04/05/2024 - 05/04/2024	538.25		2,149.77
Bill	05/31/2024	2406743...	Bill.com LLC	Billing Period 05/05/2024 - 06/04/2024	433.12		2,582.89
Bill	06/30/2024	2407778...	Bill.com LLC	Billing Period 06/05/2024 - 07/04/2024	432.18		3,015.07
Total 52040 · Software & Online Subscriptions					3,015.07	0.00	3,015.07
Total 52000 · Computer & Software Expenses					3,015.07	0.00	3,015.07
52500 · Insurance Expense							
52550 · General Insurance							
General Journal	01/31/2024	0124BusIns		To move Business Insruance prepaid to exp...	3,199.20		3,199.20
General Journal	02/29/2024	0224BusIns		To move Business Insruance prepaid to exp...	3,199.20		6,398.40
General Journal	03/31/2024	0324BusIns		To move Business Insruance prepaid to exp...	3,199.20		9,597.60
General Journal	04/30/2024	0424BusIns		To move Business Insruance prepaid to exp...	3,199.20		12,796.80
General Journal	05/31/2024	0524BusIns		To move Business Insruance prepaid to exp...	3,199.20		15,996.00
General Journal	06/30/2024	0624BusIns		To move Business Insruance prepaid to exp...	3,199.20		19,195.20
Total 52550 · General Insurance					19,195.20	0.00	19,195.20
52500 · Insurance Expense - Other							
Bill	03/06/2024	68996341	CNA Surety Direct Bill		163.20		163.20
Total 52500 · Insurance Expense - Other					163.20	0.00	163.20
Total 52500 · Insurance Expense					19,358.40	0.00	19,358.40
53000 · Board of Director's Expense							
53010 · Directors' Stipend							
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	200.00		200.00
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	200.00		400.00
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	200.00		600.00
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	200.00		800.00
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	200.00		1,000.00
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	200.00		1,200.00
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	200.00		1,400.00
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	200.00		1,600.00
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	200.00		1,800.00
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	200.00		2,000.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	200.00		2,200.00
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	200.00		2,400.00
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	200.00		2,600.00
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	200.00		2,800.00
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	200.00		3,000.00
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	200.00		3,200.00
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	100.00		3,300.00
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	200.00		3,500.00
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	200.00		3,700.00
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	200.00		3,900.00
Paycheck	06/28/2024	DD1070	Debra D Prysby	Direct Deposit	200.00		4,100.00
Paycheck	06/28/2024	DD1071	Ephram Glass	Direct Deposit	200.00		4,300.00
Paycheck	06/28/2024	DD1072	Mathew Hart	Direct Deposit	200.00		4,500.00
Paycheck	06/28/2024	DD1073	Travis Jensen	Direct Deposit	200.00		4,700.00
Total 53010 · Directors' Stipend					4,700.00	0.00	4,700.00
Total 53000 · Board of Director's Expense					4,700.00	0.00	4,700.00

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through June 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
54000 · Payroll Expenses							
54060 · Employer Payroll Taxes							
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	15.30		15.30
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	15.30		30.60
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	15.30		45.90
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	15.30		61.20
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	15.30		76.50
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	15.30		91.80
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	15.30		107.10
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	15.30		122.40
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	15.30		137.70
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	15.30		153.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	15.30		168.30
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	15.30		183.60
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	15.30		198.90
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	15.30		214.20
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	15.30		229.50
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	15.30		244.80
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	7.65		252.45
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	15.30		267.75
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	15.30		283.05
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	15.30		298.35
Paycheck	06/28/2024	DD1070	Debra D Prysby	Direct Deposit	15.30		313.65
Paycheck	06/28/2024	DD1071	Ephram Glass	Direct Deposit	15.30		328.95
Paycheck	06/28/2024	DD1072	Mathew Hart	Direct Deposit	15.30		344.25
Paycheck	06/28/2024	DD1073	Travis Jensen	Direct Deposit	15.30		359.55
Total 54060 · Employer Payroll Taxes					359.55	0.00	359.55
54000 · Payroll Expenses - Other							
Liability Check	01/30/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		16.00
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	0.00		16.00
Liability Check	02/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		32.00
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	0.00		32.00
Liability Check	03/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		48.00
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	0.00		48.00
Liability Check	04/29/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		64.00
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	0.00		64.00
Liability Check	05/30/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		80.00
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1070	Debra D Prysby	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1071	Ephram Glass	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1072	Mathew Hart	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1073	Travis Jensen	Direct Deposit	0.00		80.00
Liability Check	06/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		96.00
Total 54000 · Payroll Expenses - Other					96.00	0.00	96.00
Total 54000 · Payroll Expenses					455.55	0.00	455.55
57000 · Professional Services Fees							
57010 · Auditing							
Bill	05/31/2024	46905	Hoelting & Company, Inc	Interim billing for 2023 Audit	3,840.00		3,840.00
Total 57010 · Auditing					3,840.00	0.00	3,840.00
57020 · Legal Expenses							
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	6,558.60		6,558.60
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		6,558.60
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	6,718.14		13,276.74
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	4,427.42		17,704.16
Bill	04/30/2024	154987	Ireland Stapleton Pryor & ...	Billed Through 04/30/2024	8,167.16		25,871.32
Bill	05/31/2024	155758	Ireland Stapleton Pryor & ...	Billed Through 05/31/2024	8,132.18		34,003.50
Bill	06/30/2024	156515	Ireland Stapleton Pryor & ...	Billed Through 06/30/2024	7,639.20		41,642.70
Total 57020 · Legal Expenses					41,642.70	0.00	41,642.70

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through June 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
57030 · Accounting Services							
Bill	01/31/2024	5893	Gemsbok Consulting Inc.	December 2023 Chatfield	508.75		508.75
Bill	01/31/2024	5892	Gemsbok Consulting Inc.	January 2024	1,943.15		2,451.90
Bill	02/29/2024	5920	Gemsbok Consulting Inc.	February 2024	1,579.20		4,031.10
Bill	03/31/2024	5945	Gemsbok Consulting Inc.	March 2024	2,466.00		6,497.10
Bill	04/30/2024	5975	Gemsbok Consulting Inc.	April 2024	1,237.20		7,734.30
Bill	04/30/2024	5974	Gemsbok Consulting Inc.	April 2024 Chatfield Farms	365.00		8,099.30
Bill	05/31/2024	6003	Gemsbok Consulting Inc.	May 2024	1,951.20		10,050.50
Bill	05/31/2024	6002	Gemsbok Consulting Inc.	May 2024 Chatfield	482.50		10,533.00
Bill	06/30/2024	6033	Gemsbok Consulting Inc.	June 2024	2,448.00		12,981.00
Total 57030 · Accounting Services					12,981.00	0.00	12,981.00
57040 · District Management							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	7,504.44		7,504.44
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	8,568.52		16,072.96
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	12,528.40		28,601.36
Bill	04/30/2024	135726	Special District Manageme...	April 2024 District Management Fees	11,519.68		40,121.04
Bill	05/31/2024	136891	Special District Manageme...	May 2024 District Management Fees	12,581.39		52,702.43
Bill	06/30/2024	136986	Special District Manageme...	June 2024 District Management Fees	9,497.66		62,200.09
Total 57040 · District Management					62,200.09	0.00	62,200.09
57050 · Engineering Expense							
Bill	03/19/2024	250193	Farnsworth Group, Inc	Period ending 02.29.2024	14,372.64		14,372.64
Bill	04/30/2024	6731	Anatum GeoMobile Solutio...		5,257.88		19,630.52
Total 57050 · Engineering Expense					19,630.52	0.00	19,630.52
Total 57000 · Professional Services Fees					140,294.31	0.00	140,294.31
62000 · Repairs and Maintenance							
62010 · General Repairs and Maintenance							
Bill	03/06/2024	8185MNT	Property Solutions Team (...)		2,249.23		2,249.23
Bill	03/06/2024	8330MNT	Property Solutions Team (...)		1,294.30		3,543.53
Bill	05/30/2024	27392	Metro Maintenance		250.00		3,793.53
Bill	05/31/2024	101704	Good Plumbing Service		750.00		4,543.53
Bill	06/23/2024	27557	Metro Maintenance	June 2024	300.00		4,843.53
Total 62010 · General Repairs and Maintenance					4,843.53	0.00	4,843.53
62020 · Utility Locate							
Bill	01/31/2024	224011164	Utility Notification Center o...	RTL Transmissions	28.38		28.38
Bill	01/31/2024	29181	Diversified Underground	Screen Charge	105.00		133.38
Bill	02/29/2024	224021158	Utility Notification Center o...	RTL Transmissions	49.02		182.40
Bill	03/31/2024	224031192	Utility Notification Center o...	RTL Transmissions	58.05		240.45
Bill	04/30/2024	224041226	Utility Notification Center o...	RTL Transmissions	74.82		315.27
Bill	04/30/2024	29639	Diversified Underground	Screen Charge	495.00		810.27
Bill	05/31/2024	224051275	Utility Notification Center o...	RTL Transmissions	110.94		921.21
Bill	05/31/2024	29864	Diversified Underground	Screen Charge	400.00		1,321.21
Bill	06/30/2024	224061277	Utility Notification Center o...	RTL Transmissions	74.82		1,396.03
Bill	06/30/2024	30098	Diversified Underground	Screen Charge	270.00		1,666.03
Total 62020 · Utility Locate					1,666.03	0.00	1,666.03
Total 62000 · Repairs and Maintenance					6,509.56	0.00	6,509.56
64000 · Landscape Expenses							
64010 · Landscape Repairs and Maint							
Bill	01/06/2024	2012443	Consolidated Divisions Inc	T&M Jan 1 - Jan 6	160.00		160.00
Bill	02/17/2024	2013099	Consolidated Divisions Inc	T&M Feb 11-17	315.13		475.13
Bill	04/30/2024	2014089	Consolidated Divisions Inc		760.00		1,235.13
Bill	05/04/2024	2014117	Consolidated Divisions Inc	T&M May 1 - 4	960.00		2,195.13
Bill	05/18/2024	2014290	Consolidated Divisions Inc	T&M May 12-18	350.00		2,545.13
Bill	05/18/2024	2014289	Consolidated Divisions Inc	T&M May 12-18	240.00		2,785.13
Bill	05/18/2024	2014287	Consolidated Divisions Inc	T&M May 12-18	83.00		2,868.13
Bill	06/08/2024	2014641	Consolidated Divisions Inc	T&M June 1-8	100.00		2,968.13
Bill	06/15/2024	2014721	Consolidated Divisions Inc	T&M June 9-15	325.00		3,293.13
Total 64010 · Landscape Repairs and Maint					3,293.13	0.00	3,293.13
64020 · Landscape Weed Control Expense							
Bill	06/03/2024	3620	ARK Ecological Services, ...	Invoice Period April 24-May28	13,992.30		13,992.30
Total 64020 · Landscape Weed Control Expense					13,992.30	0.00	13,992.30
64030 · Irrigation Expense							
Bill	04/30/2024	2014087	Consolidated Divisions Inc		1,718.10		1,718.10
Bill	05/11/2024	2014206	Consolidated Divisions Inc	T&M May 5 - May 11	2,410.34		4,128.44
Bill	05/18/2024	2014314	Consolidated Divisions Inc	T&M May 12-18	961.38		5,089.82
Bill	05/25/2024	2014440	Consolidated Divisions Inc	T&M May 19-25	3,764.30		8,854.12
Bill	05/31/2024	2014479	Consolidated Divisions Inc	T&M May 26-31	8,975.71		17,829.83
Bill	06/08/2024	2014640	Consolidated Divisions Inc	T&M June 1-8	2,950.49		20,780.32
Bill	06/15/2024	2014719	Consolidated Divisions Inc	T&M June 9 - 15	4,602.14		25,382.46
Bill	06/22/2024	2014672	Consolidated Divisions Inc		787.17		26,169.63
Bill	06/22/2024	2014797	Consolidated Divisions Inc	T&M June 16-22	4,046.46		30,216.09
Total 64030 · Irrigation Expense					30,216.09	0.00	30,216.09

Roxborough Village Metro District
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January through June 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
64040 · Landscape Contract							
Bill	01/01/2024	2012682	Consolidated Divisions Inc	January 2024	9,652.84		9,652.84
Bill	02/01/2024	2012738	Consolidated Divisions Inc	February 2024	9,652.84		19,305.68
Bill	03/31/2024	2013232	Consolidated Divisions Inc	March Landscape Contract	9,652.85		28,958.53
Bill	04/01/2024	2013609	Consolidated Divisions Inc	Landscape Contract	19,305.71		48,264.24
Bill	05/01/2024	2014020	Consolidated Divisions Inc		19,305.71		67,569.95
Bill	06/01/2024	2014392	Consolidated Divisions Inc	June 2024	19,305.71		86,875.66
Total 64040 · Landscape Contract					86,875.66	0.00	86,875.66
Total 64000 · Landscape Expenses					134,377.18	0.00	134,377.18
65000 · Playground & Infrastructure Exp							
65020 · Baseball Field Improvements							
Bill	05/07/2024	294	Rocky Mountain Sports Fie...	Softball Field Renovation	19,000.00		19,000.00
Total 65020 · Baseball Field Improvements					19,000.00	0.00	19,000.00
65030 · Graffiti Removal /Vandalism Exp							
Bill	02/03/2024	2012847	Consolidated Divisions Inc	T&M Feb 1-3	825.93		825.93
Bill	03/16/2024	2013458	Consolidated Divisions Inc	T&M March 10-17	421.36		1,247.29
Bill	04/20/2024	2014044	Consolidated Divisions Inc		685.36		1,932.65
Bill	05/25/2024	2014443	Consolidated Divisions Inc		852.98		2,785.63
Bill	06/08/2024	2014642	Consolidated Divisions Inc	T&M June 1-8	1,116.45		3,902.08
Bill	06/15/2024	2014722	Consolidated Divisions Inc	T&M June 9-158	534.19		4,436.27
Total 65030 · Graffiti Removal /Vandalism Exp					4,436.27	0.00	4,436.27
65080 · Misc. Playground & Infrastruct							
Bill	01/06/2024	INV-13288	Game-Set-Match Inc.	Tennis Court Washing	700.00		700.00
Bill	02/24/2024	2013195	Consolidated Divisions Inc	T&M Feb 18-24	320.00		1,020.00
Bill	05/25/2024	2014444	Consolidated Divisions Inc		242.65		1,262.65
Total 65080 · Misc. Playground & Infrastruct					1,262.65	0.00	1,262.65
Total 65000 · Playground & Infrastructure Exp					24,698.92	0.00	24,698.92
68000 · Parks & Open Space Expense							
68010 · Foothills Park & Rec Fees							
Bill	01/31/2024	SALES00...	Foothills Park & Recreatio...	January 2024 Resident Use	1,717.39		1,717.39
Bill	02/29/2024	SALES00...	Foothills Park & Recreatio...	February 2024 Resident Use	1,306.04		3,023.43
Bill	03/31/2024	SALES00...	Foothills Park & Recreatio...	March 2024 Resident Use	1,181.99		4,205.42
Bill	04/30/2024	SALES00...	Foothills Park & Recreatio...	April 2024 Resident Use	4,073.60		8,279.02
Bill	05/31/2024	SALES00...	Foothills Park & Recreatio...	May 2024 Resident Use	1,676.99		9,956.01
Bill	06/30/2024	SALES00...	Foothills Park & Recreatio...	June 2024 Resident Use	1,741.22		11,697.23
Total 68010 · Foothills Park & Rec Fees					11,697.23	0.00	11,697.23
68020 · Mosquito Control Expense							
Bill	04/02/2024	967838	Patriot Pest Control	April Mosquito Control Service	2,300.00		2,300.00
Bill	05/01/2024	967872	Patriot Pest Control	May Mosquito Control Service	2,300.00		4,600.00
Bill	06/01/2024	967908	Patriot Pest Control	June Mosquito Control Service	2,300.00		6,900.00
Total 68020 · Mosquito Control Expense					6,900.00	0.00	6,900.00
68025 · Water Expense							
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 to 12/24/23 Elk Mt...	100.50		100.50
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 to 12/24/23 Mule D...	100.50		201.00
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 - 12/24/23 Marmot ...	201.00		402.00
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 - 12/24/23 Rampart...	114.50		516.50
Bill	01/15/2024		Roxborough Water & Sanit...	Billing Period 12/01/23 to 12/31/23	875.33		1,391.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 to 01/24/24 Mule D...	100.50		1,492.33
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 to 01/24/24 Elk Mt...	100.50		1,592.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 - 01/24/24 Marmot ...	201.00		1,793.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 - 01/24/24 Rampart...	114.50		1,908.33
Bill	02/15/2024		Roxborough Water & Sanit...	Billing Period 01/01/23 to 02/31/24	875.33		2,783.66
Bill	02/21/2024	1084922	Mission Communication LLC	Annual Service	371.40		3,155.06
Bill	03/09/2024	2013387	Consolidated Divisions Inc	T&M March 3-9	396.00		3,551.06
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 - 02/24/24 Elk Mtn ...	100.50		3,651.56
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/24/24 - 02/24/24 Rampart...	114.50		3,766.06
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 to 02/24/24 Mule D...	100.50		3,866.56
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 - 02/24/24 Marmot ...	201.00		4,067.56
Bill	03/15/2024		Roxborough Water & Sanit...	Billing Period 02/01/24 to 02/29/24	875.33		4,942.89
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/25/24 to 03/24/24 Elk Mn...	100.50		5,043.39
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/24/24 - 03/24/24 Rampart...	114.50		5,157.89
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/25/24 to 03/24/24 Mule D...	100.50		5,258.39
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/25/24 - 03/24/24 Marmot ...	201.00		5,459.39
Bill	04/15/2024		Roxborough Water & Sanit...	Billing Period 03/01/24 to 03/31/24	875.33		6,334.72
Bill	04/27/2024	2013941	Consolidated Divisions Inc	Water meter install	9,253.71		15,588.43
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/25/24 to 04/24/24 Elk Mn...	104.25		15,692.68
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/24/24 - 04/24/24 Rampart...	119.00		15,811.68
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/25/24 to 04/24/24 Mule D...	104.25		15,915.93
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/25/24 - 04/24/24 Marmot ...	208.50		16,124.43
Bill	05/15/2024		Roxborough Water & Sanit...	Billing Period 04/01/24 to 04/30/24	875.33		16,999.76
Bill	06/15/2024		Roxborough Water & Sanit...	Service Period 04/25/24 to 05/24/24 Elk Mn...	215.00		17,214.76
Bill	06/15/2024		Roxborough Water & Sanit...	Service Period 04/25/24 to 05/24/24 Mule D...	290.00		17,504.76
Bill	06/15/2024		Roxborough Water & Sanit...	Service Period 04/25/24 - 05/24/24 Marmot ...	241.50		17,746.26
Bill	06/15/2024		Roxborough Water & Sanit...	Service Period 04/24/24 - 05/24/24 Rampart...	119.00		17,865.26
Bill	06/15/2024		Roxborough Water & Sanit...	Billing Period 05/01/24 to 05/30/24	879.76		18,745.02
Total 68025 · Water Expense					18,745.02	0.00	18,745.02

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through June 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
68045 · Tree Care Expense							
Deposit	04/11/2024	2177	Bailey Tree, LLC	Reimbursement		5,989.68	-5,989.68
Bill	04/16/2024	14374539	SavATree, LLC		12,770.00		6,780.32
Bill	05/14/2024	122669	SavATree, LLC		780.00		7,560.32
Total 68045 · Tree Care Expense					13,550.00	5,989.68	7,560.32
68050 · Portable Restroom Exp.							
Bill	01/31/2024	INV-4068...	United Site Services	January Services Chatfield Farms Park	274.76		274.76
Bill	01/31/2024	INV-4068...	United Site Services	January Services Roxborough Community ...	267.79		542.55
Bill	02/19/2024	INV-4135...	United Site Services	February Services Roxborough Community ...	267.79		810.34
Bill	02/19/2024	INV-4133...	United Site Services	February Services Chatfield Farms Park	274.76		1,085.10
Bill	03/18/2024	INV-4200...	United Site Services	March Services Roxborough Community Park	279.97		1,365.07
Bill	03/18/2024	INV-4201...	United Site Services	March Services Chatfield Farms Park	287.26		1,652.33
Bill	04/15/2024	INV-4358...	United Site Services	April Services Chatfield Farms Park	287.26		1,939.59
Bill	04/15/2024	INV-4361...	United Site Services	April Services Roxborough Community Park	279.97		2,219.56
Bill	05/13/2024	INV-4425...	United Site Services	May Services Chatfield Farms Park	287.26		2,506.82
Bill	05/13/2024	INV-4426...	United Site Services	May Services Roxborough Community Park	279.97		2,786.79
Bill	05/14/2024	INV-4492...	United Site Services	June Services Roxborough Community Park	279.97		3,066.76
Bill	05/14/2024	INV-4494...	United Site Services	June Services Chatfield Farms Park	287.26		3,354.02
Bill	06/11/2024	INV-4560...	United Site Services	Services Chatfield Farms Park	287.26		3,641.28
Bill	06/11/2024	INV-4559...	United Site Services	Services Roxborough Community Park	279.97		3,921.25
Total 68050 · Portable Restroom Exp.					3,921.25	0.00	3,921.25
68070 · Snow Removal Expense							
Bill	01/10/2024	2012558	Consolidated Divisions Inc	Snow Cycle 01/08/24 - 01/10/24	5,376.00		5,376.00
Bill	01/16/2024	2012642	Consolidated Divisions Inc	Snow Cycle 01/15/24 - 01/16/24	8,234.75		13,610.75
Bill	01/26/2024	2012776	Consolidated Divisions Inc	Snow Cycle 01/26/24	2,735.00		16,345.75
Bill	02/04/2024	2012949	Consolidated Divisions Inc	Snow Cycle 02/03/24 - 02/04/24	11,219.00		27,564.75
Bill	02/08/2024	2013011	Consolidated Divisions Inc	Snow Cycle 02/05/24 - 02/08/24	1,836.00		29,400.75
Bill	02/15/2024	2013116	Consolidated Divisions Inc	Snow Cycle 02/12/24-02/15/24	444.00		29,844.75
Bill	03/15/2024	2013508	Consolidated Divisions Inc	Storm Cycle 03.13.24 - 03.15.24	37,772.50		67,617.25
Bill	03/19/2024	2013556	Consolidated Divisions Inc	Post Storm Cycle 03.16.24 - 03.19.24	6,010.00		73,627.25
Bill	03/25/2024	2013708	Consolidated Divisions Inc	Post Storm Cycle 03.24.24 - 03.25.24	7,260.00		80,887.25
Total 68070 · Snow Removal Expense					80,887.25	0.00	80,887.25
Total 68000 · Parks & Open Space Expense					135,700.75	5,989.68	129,711.07
Total Expense					489,158.71	5,989.68	483,169.03
Net Ordinary Income					495,177.85	894,777.79	399,599.94
Net Income					495,177.85	894,777.79	399,599.94

Location	Date	Time	Approved?	Deposit \$100	Deposit Returned	Fee	In Binder?	Voided/ Cashed?	Date Permit Issued
Rox Skate Park	4/6/2024	10 am- 2 pm	Yes	Yes	Yes	NA		Voided	3.28.2024
Rox Community Park/ Softball Field	3/30/2024	9:30 am-3:30 pm	Yes	Yes	Yes/6/18/2024	NA		Voided	3.12.2024
		Monday- Friday 4pm-8pm Saturday							
Rox Community Park/ Softball Field	4/6/24-5/4/2024	9am-6pm	Yes	Yes/ \$300		\$1,050			4.4.2024
	6/3,6/17,7/1,7/15								
Chatfield Farms	, and 7/29	8:30 am-10:30 am	Yes	on the way		NA			4.11.2024
Rox Community Park/ Softball Field/ CANCELED	5/22/2024	10:30am-1:30pm	Yes	Yes	5/1/2024	NA			4.11.2024
Softball Field	4/23/2024	9am- 3 pm	Yes	Waived		NA			4.11.2024
Rox Community Park Parking Lot	5/18/2024	6am-4pm (SET UP) 7A-2P (SALE)	Yes	NA		NA			
Chatfield Farms	6/5/2024	5:00 PM- 7:30 PM	Yes	Yes					

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	79
Cancelled	Ireland Stapleton	Kelley to ask for survey of irrigation mainline from north side of Waterton	10/18/2023				
Dependent	CDI	Replace green irrigation covers with purple	9/1/2024	Low		Get GPS coordinates for each box. Purple covers are difficult to obtain due to supply issues Followed up on 8/8 to see status. Extended. CDI will be replacing as they can with the covers and GPS. Followed up on 8/28. Waiting for GIS. 11/2 Roughly 15- 20% of purple valve box lids have been replaced - TH E-mailed on 4/4/24 to have them check/replace during the spring irrigation checks.	
Dependent	Dir. Glass	Put together greenhouse update for website	6/30/2024			Waiting on photo	
Dependent	Farnsworth	Set-up as-built process to identify replaced faulty equipment to better identify weak spots in the irrigation system and models of equipment that are prone to failure	7/30/24	Low		Ideally build into GIS	
Dependent	Ireland Stapleton	Sign replacements	8/31/24	High		Postponed from 1/25/2023 meeting. On hold pending Board action.	
Dependent	Ireland Stapleton	Draft agreements with 16B HOA for tracts C and E	6/1/25	Low		Waiting on formula for how HOAs pay for work	
Dependent	PST	Replace Chatfield Farms planter masonry	12/31/2023			Waiting on quote for use of Siloam stone. Pending discussion re: cost.	
Dependent	SDMS- Michelle	Get a new bollard and locks for the path leading down the hill in Community Park	7/1/2024	Low		Requested proposal. Travis has options; will be forwarding to OP for selection. 10/5 - Found several options. Spoke with maintenance tech and they said we need a specific lock. Even if it is not a road/trail that emergency response will go on, it is still required for emergency purposes. TH. Received quote from CDI, need to confirm its the correct bollard. Will request new quote if not. Delayed until new playground is installed.	
Dependent	SDMS- Peggy	Create spreadsheet for snow removal costs/percentages for billing purposes	9/30/2024			Do they want monthly or annually. Add to management report.	
In Progress	CDI	CDI to complete weed priority; including medians and Arrowhead Shores	8/25/2023	High		E-mailed CDI on 6/21. Continue following up. Followed up; extended. Followed up on 8/28. Discussed during meeting on 9/19. Per e-mail from Dale on 11/16, this is an ongoing task. Leaving task open for pulling weed grasses. As of 7/1/24, weeds have been addressed except for established smooth brome.	
In Progress	Dir. Glass	Inserts for new home buyers in the district	10/31/2024	Low		Currently waiting on SDA to assist	
In Progress	Dir. Glass	Get bids for repairing asphalt surfaces	8/1/2024			Waiting for input from Farnsworth, Dino, and the Board	
In Progress	Dir. Glass	Set up pre-submittal meeting with Douglas County Development Review regarding Executive Homes detention pond	8/15/2024			Reach out the Douglas County Engineering for how to fix drainage issues in Executive Homes Detention Pond. 4/5 Called the Engineering department with Douglas County. Left message for Arthur Griffith. 5/10/2024 LVM and emailed Mr. Griffith to get a meeting scheduled. Arthur responded to my email and called back to try to get me in touch with the correct person. Arthur said he has nothing to do with this but he will reroute us to who he thinks can help. Ephram to ask Janet Herman to set up meeting. Scheduled for 6/20 at 2pm. Pre-submittal meeting was held. Waiting on Douglas County's survey results.	
In Progress	Dir. Glass	Contact Douglas County about proposed pedestrian connection to Waterton Canyon	6/30/2024	Low		Lora Thomas was interested in setting up a kickoff meeting early in the year. Initial meeting set for 1/31/24. Peggy to ask Denver Water if they would be on board with a path through their properties -5/13. Contact made; map with location and interested parties sent to DW on 5/20. She will get back with me after Memorial Day. The request was denied; e-mailed her to set up a time for Ephram to discuss. Followed up on 6/12. Per Ephram, he will be reaching out directly.	
In Progress	Farnsworth	Propose fix for second pump intake at Crystal Lake	7/31/23	Medium		Gave JC info at meeting on 9/20. Had meeting on 5/16; set up regular meetings.	
In Progress	Farnsworth	Bridge replacement permitting at south creek crossing	4/1/24	High		Gave info to JC at meeting on 9/20. Get permit going ASAP. (Received permission from US Fish & Wildlife Service on 12/18/23). Had meeting on 5/16; set up regular meetings.	
In Progress	Farnsworth	Seek permits for bridge replacement at Rampart Way Open Area bridge	4/1/24	High		Get permit going ASAP. (Received permission from US Fish & Wildlife Service on 12/18/23) Had meeting on 5/16; set up regular meetings.	
In Progress	Farnsworth	Weathertrak	4/1/24	Low		Gave JC info at meeting on 9/20; Per CDI; don't renew. Need info on whether Optiflow is worthwhile to implement. Had meeting on 5/16; set up regular meetings.	
In Progress	Farnsworth	GIS initiative to map the irrigation system and other RVMD assets (trash cans, etc.)	5/31/24	High		Information provided to Farnsworth on 6/8/2023. Waiting for additional information about next steps. Ephram and SDMS can give JC or crew information that is needed. Need device to get GPS in the field. JC to reach out to Ephram. Presentation was at October meeting; to be discussed at the 11/7 meeting. Proposal to be approved 11/15. GIS device approved on 1/17/2024.	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	79
In Progress	Farnsworth	Create engineering plans for Parking lots	6/30/2024			JC has things partway completed. Will sent to Ephram to relay to Chavez once completed	
In Progress	Gemsbok	Update 10-year plan spreadsheet	7/1/2024			Property tax and Chatfield Farms changes need to be incorporated.	
In Progress	Ireland Stapleton	Reach out to DA regarding process for rule enforcement	9/20/2023				
In Progress	Ireland Stapleton	Draft new records retention document	7/30/2024			E-mailed Dino on 8/25; he will let us know if we need to do anything. Discussed at April meeting and got Board direction. Dino sent draft to board for review.	
In Progress	Ireland Stapleton	Draft letters to HOAs regarding continued services	5/31/2024				
In Progress	Ireland Stapleton	Update HOA letters re: TABOR/election.					
In Progress	Ireland Stapleton	What would be the setup cost and ongoing costs for District employee.	7/15/2024			Meeting set up to discuss.	
In Progress	Ireland Stapleton	Execute agreement with JPL for greenhouse irrigation	7/15/2024			Uploaded for signature on 7/1.	
In Progress	Ireland Stapleton	Go to county re: median maintenance and landscaping along the sides of roads that are on Douglas County property	9/30/2024	Medium		Sent reminder on 7/24. Board directed Kelley to draft new agreement (or substantially change Douglas County's version).	
In Progress	SDMS	Continue to try to get electric repaired on Rampart Range Rd	10/1/2025	Low		Additional contractors contracted. Revisiting area and information with CORE electric. WOeking with FW. Changed to SDMS. Travis coordinating with boring company and McBride. 9/27 - Meeting scheduled with McBride Lighting to meet on 9/29 at 10am. Waiting to here if boring company can attend. 9/29 Met with boring and electrical company. Electrical company will be placing a work order for the area of the week of 10/9 to do more thorough check. Once they update, I will pass along the information - TH. 1/18/2024 Reached out to Core electric. Will follow up on 1/19. 1/22/2024 Emailed Mitch Anderson with McBride lighting to address next steps. Will be done when the road is being repair; changed to Dependance. Per Douglas County, road work will not happen until at least 2026. Board to discuss next steps in June -5/13. Coordinate with Douglas County with Rampart road work in 2026.	
In Progress	SDMS- Diana	Set up new website	12/31/2023	Low		Waiting on redirecting old website	
In Progress	SDMS- Diana	Reservations for tennis/ cost for non-district residents, rules	6/1/2024	Medium		Working to confirm that SIPA offers this with no monthly fee attached. Also need more direction from the Board about costs and process. Rsreaching with SIPA. Not possible through SIPA but we can get an add-on. Diana is researching.	
In Progress	SDMS- Diana	Board access to edit SIPA website	7/1/24	Low		Requested the research on 1/18/2024.	
In Progress	SDMS- Diana	Obtain roxvillagemetro.gov domain	5/31/2024			SDMS has already requested. Waiting to hear back. Followed up on 4/29.	
In Progress	SDMS- Michelle	Get anchors for porta-potties	8/31/2023			We paid United Services for this, but there are no anchors installed. SDMS contacted them on 8/14; will provide updates as we have them. Travis contacted on 9/18; scheduled to be done the week of 9/18. 10/11 - As of last week the anchors were not installed. I will call again today - TH 12/27 - Called to schedule appointment for onsite visit to ensure anchors are in. 1/5/2024 Called for stake down services. 3/4/2024 Spoke with Justice. He mentioned he saw multiple calls for the stake downs, placed a new work order and said they should be staked down on on 3/7. Requested callback on my cell for confirmation that work is complete. 4/2 United Services has said once again they will be out this week to stake. 4/5 Received message from Alyssa stating they did not stake cause they wanted to confirm we wanted to pay the fee for stake down. 4/11 Spoke with Adam at United Services. Restroom should be staked down on Wednesday. Per Ephram, no more work but track if/when they fall.	
In Progress	SDMS- Michelle	Find out if we can use ballot box at library	1/30/2025	Low		Have reached out to Rox Water and Library about hosting box. Also will be connecting with Ireland Stapleton Atty about this week of 1/30. Travis called on 9/18; the ballot box they have goes through Douglas county. He is checking with them. Seemed to be a possibility, but we won't know until January 2025.	
In Progress	SDMS- Michelle	Spinner replacement proposal for Chatfield Farms park	5/15/2024			Emailed Thomas for proposal on Friday. 5/10/24. Proposal received 6/7. Board to review 6/26. Michelle to request info for another device.	
In Progress	SDMS- Michelle	Schedule Browns Hill to come inspect vault water meter and CLA Valve	7/30/2024			Asked Michelle to work on it on 6/17. She is compiling info to request.	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	79
In Progress	SDMS- Peggy	Execute 16B monument easement assignment	12/31/2023	Low		Easement assignment document sent to HOA 10/13/23 for review. Sent to Brandy (Brandy.Hughes@kchoa.com) on 3/18/2024 for execution. Followed up on 3/22/2024. They are in process. Followed up on 4/10/2024. Followed up on 4/29/2024. It was incorrect; fixed on 5/6/2024. Followed up on 5/8/2024. Followed up on 5/15/2024. Followed up on 5/29/2024. Followed up on 6/11. Followed up on 6/25. We have it signed back from the HOA; Mark needs to get with Travis to get signed & notarized.	
In Progress	SDMS- Peggy	Wildfire mitigation grants	5/15/2024			9/20 Watched the webinar for grant applicants. Followed up with Douglas County official and was told that applications are no longer being accepted for 2023 due to the high demand and limited funding. Waitlist will be created for 2024. 1/12/2024 emailed ARPA wildfire@douglas.co.us for more information on the grants for 2024. 1/25/2024 Spoke with Dylan Williams. We have been added to the list to receive information. Applications will go live late April/early May. Received information regarding what we will need including: work we've done in the past. Are we firewise? Have we done any mitigation work in past 10 years? What is the plan going forward? Do we have the Colorado State Forest standards for home mitigations? Was told we would have a leg up on the grant application as we are a target area that they are wanting to help. 4/1 Received email regarding that grants submission is going live. Will begin that project. Spring grant session is over; will be reopening midsummer. Scheduled to check weekly. RFP sent out to 10 contractors on 6/12.	
In Progress	SDMS- Peggy	Website ADA compliance	7/1/2025	Medium		Some fixes will be easy in terms of navigation and headers. Remediating older pdf documents and agreements will be more time consuming and expensive. Conversation with legal about what needs to be on site, and WCAG requirements. Grant proposal submitted on 4/30.	
In Progress	SDMS- Peggy	Grant/concept paper for Community Park Playground	7/31/2023	High		9/18 called and left message for Alison at Douglas County office. 9/19 Called and left message for Alison. Spoke with Jessica Towles with Sterling Ranch regarding the grant they got. She will be emailing me over some further information about the process, but did not have a contact name. 11/8 emailed contact at GoCo website. 11/21 Followed up with GoCo. 12/6 sent another email to GoCo. Added other individuals emails this time as well. 1/18/2024 Emailed Christopher Abby, the program officer for the Southern Front Range district which includes Douglas County. Also emailed Tilah Larson and Dan Zimmerer, Managers of Programs. Will follow up on 1/19/2024. 1/22/2024 Emailed Chris once more. I also called and left a message at 720.703.2343 2/5/2024 Left message at previous phone number again. 3/5/2024 Was able to touch base with Chris and scheduled meeting for 3/13 at 10am 4/2. Met with GoCo; per Ephram, do the paper but no more than 4 hours.	
In Progress	SDMS- Peggy	Double check the maximum amount in the agreement - it should match the budget. Sent to Dino on 1/25 for agreement. Agreement drafted and with the legal department for Foothills. Meeting held on 5/3 to discuss; word document sent to them to update. Approved at May meeting. Uploaded for signature on 6/7. Additional issues found. Meeting set up with Ephram and them to discuss.	5/31/2024			Double check the maximum amount in the agreement - it should match the budget. Sent to Dino on 1/25 for agreement. Agreement drafted and with the legal department for Foothills. Meeting held on 5/3 to discuss; word document sent to them to update. Approved at May meeting. Uploaded for signature on 6/7. Additional issues found.	
In Progress	SDMS- Peggy	Newsletter- get ideas together; get approval from Board and send out. Include info re: new rules.	6/1/2024			This should be done after the website is ready and should include a QR code. Board to list topics.	
In Progress	SDMS- Peggy	Complete SOW for noxious weed grant	3/31/2024			Travis e-mailed info question to Ephram on 3/14. Info was sent over on 6/7, waiting for reply. Meeting set up for 6/14. SOW is done; updated W 9 provided to them on 6/26. Waiting for PO (final step)	
In Progress	SDMS- Peggy	Correct insurance coverages	1/31/2024	Low		Information sent to the pool on 1/24; waiting for confirmation. Final information sent on 5/4. Ephram to review and send back corrections -5/13. Corrections received updated spreadsheet sent in. The items that needed to be removed had an end date of 5/7 but was still on the form since it was included during the calendar year. Requested details on how to add some items response received on 6/5. Need the cost of pump replacements; e-mailed Tom on 6/10. Followed up on 6/17. Sent updated info to insurance on 6/27. Responded to additional questions on 7/2; they should have all of the requested information. Confirmed deductible on 7/5.	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	79
In Progress	Dir. Glass	Installation of 13 new trees	5/15/2024			RFPs sent out on 5/1 to four different contractors. Contractor selected; requested agreement on 6/7. Agreement executed; Ephram coordinating.	
In Progress	SDMS- Peggy	Obtain proposals for Chatfield planter from landscapers	5/1/2024			Get quotes from places like Designs by Sundown. Proposals sent out to four contractors. Confirmed general idea (cost, timeline) with one.	
In Progress	SDMS- Peggy	Reach out to Douglas County about mowing the grass along Rampart Range Road.	7/1/2024			The area is the east side of Rampart Range Road from the north intersection of VCE to the south intersection of VCE and the west side of Rampart Range Road from the south end of Community Park parking lot to the entrance of the tennis courts parking lot. Submitted on 6/7. Sent clarification on 6/7. Followed up on 7/2. Followed up on 7/8.	
In Progress	SDMS- Peggy	Search for vendors to replace the pedestrian bridge in the common area near Rampart Way	7/1/2024			Asked JC for specs on 6/10. Followed up on 6/17. Followed up on 6/25.	
In Progress	SDMS- Peggy	Execute CORE easement agreement	6/30/2024			Sent for signatures 6/10; it has been signed and mailed back. Waiting for it to be delivered. E-mailed to Director Rubic on 6/20. Asked for it to be returned for recording.	
In Progress	Signage Committee	Order sign for greenhouse	4/25/2024			Board provided the name on 4/10. Researching options. 5/10 Still researching options-MG. Waiting on Signage Committee for input.	
Open	CDI	Review drip irrigation areas with board members in the field	6/30/2024			Some areas on the map are suspect. SDMS to set up meeting in late April. Per May meeting, to be done when main line breaks are fixed.	
Open	Dir. Rubic	Update Mission Communications	1/1/2025			Need to remove Scott's email address as the main login	
Open	Dir. Rubic	Replace basketball hoop nets.	7/15/2024				
Open	SDMS- Peggy	Wildfire mitigation RFP	6/30/2024			Create RFP and send to wildfire mitigation companies forwarded from CO state forest service	
Open	SDMS- Peggy	Draft email regarding bad handyman	7/15/2024				
Open	SDMS- Peggy	Reach out for additional turf replacement bid, include residential				Ask Outside Dreams for a proposal.	
Open	Signage Committee	Review signs for tennis courts first.	9/1/2024				
Recently Complete	CDI	Provide NTE amount for cleaning up Chatfield Farms Estates areas	5/2/2024		6/1/2024	Followed up with them on 5/1. Per Dale, still waiting for some additional information from the HOA president regarding a couple sections for access points and clarification.	
Recently Complete	CDI	Pre-emergent- let the Board know when done and what it is.	4/15/2024		6/1/2024		
Recently Complete	Dir. Glass	Reach out to CORE Electric about changing electric accounts	6/1/2024		6/14/2024	Complete	
Recently Complete	Dir. Glass	Get CDI square footage for native mows.	6/27/2024		6/27/2024		
Recently Complete	Dir. Rubic	Approve CDI invoice in bill.com .	6/27/2024		6/27/2024		
Recently Complete	Dir. Rubic	Re-sent records retention documents to the Board members	6/27/2024		6/27/2024		
Recently Complete	Farnsworth	Investigate using battery power at the raw water vault	6/1/2024		6/14/2024	We spend a lot of money on an electric service for very little power usage. Investigate elimination of the CORE supply. Met on site. Determined it was not cost effective to disconnect service.	
Recently Complete	Ireland Stapleton	Draw up contract for DC2 to plant trees	6/30/24	High	6/17/2024	Request 6/7	
Recently Complete	SDMS- Michelle	Issue RFP for handyman	12/31/2023	Low		Sent out several inquiries for handymen in the area. Have received one back so far, waiting for others. 1/11/24 Have received a couple inquiries back. Multiple have said they are not interested in a larger account area. The companies were: Mr. Handyman, A Handy Man LLC, Professional Handyman Services, All Star Pros and Home Tech. Will be sending out more inquiries next week on 1/19. 1/22/2024 Reached out to the following companies: Ron's Handyman Services, Ace Handyman Services, Adams' Handyman Services, and Good Hands Handyman Services. 1/23/2024 Returned message for Adam's Handyman Service and responded to Ron's Handyman Services email. 2/5/2024 Followed up with multiple handymen again including Ace and Adam's. Left messages. 2/22/2024 Followed up with a few of the handymen, those I was able to connect with ultimately decided they were not interested. 3/4/2024 Ron's Handyman Services said they were still interested in the account. Will call more. Proposal included in 4/9 Board packet. Moving forward with other options.	
recently Complete	SDMS- Michelle	Contact GameSetMatch and inform them to remove and dispose of all of the windscreens at the tennis courts	7/1/2024	Medium	7/8/2024	GameSetMatch planning on removing windscreens on 7/2/24. Confirmed done as of 7/8.	
Recently Complete	SDMS- Michelle	Get proposal for Game-Set-Match tennis court cleaning contract and get bids from others	3/31/2024	Low	6/25/2024	Received and included in Board packet.	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	79
Recently Complete	SDMS- Michelle	Get proposal to replace community park bathroom sewage pump	7/1/2024		6/13/2024	Reach out to Environment One (EONE) to get proposal	
Recently Complete	SDMS- Peggy	Get minutes signed and uploaded.	7/12/2024		7/7/2024	Uploaded on 7/5.	
Recently Complete	SDMS- Peggy	Submit grant application for turf replacement	12/31/2023			CDI sent proposal details and board approved moving forward 12/5. 1/9/2024 Met with turf replacement representative with additional questions and clarifications. 1/11/2024 Received additional information to fill out from the turf replacement contact. Paperwork will be completed by 1/25. 1/22/2024 Reached out to Peggy for assistance with paperwork. Paperwork submitted; they need additional info on the budget. Meeting set to review. Updated budget submitted; waiting for review. Everything submitted as of 6/7. Has been sent to procurement for the PO. Confirmed.	
Recently Complete	SDMS- Peggy	Investigate why handyman messed with greenhouse	5/1/2024		6/26/2024	They came back without authorization and damaged the greenhouse. Our understanding of board direction was that we were not to hire them, not that we were not supposed to have them finish the greenhouse project.	
Recently Complete	SDMS- Peggy	Draft updated agreement for Patriot Pest	6/1/2024		6/21/2024	Drafted; uploaded for signature.	
Recently Complete	SDMS- Peggy	Set up meeting with Foothills	7/5/2024		7/5/2024	E-mailed on 7/1. Meeting has been set.	
Recently Complete	SDMS- Peggy	Let Gemsbok know to track amounts for bill 233.	7/15/2024		7/5/2024		
Recently Complete	SDMS- Peggy	Smooth brome- this is a weed and as such needs to be removed per the agreement.	7/15/2024		7/5/2024	Seedheads	
Recently Complete	SDMS- Peggy	Ark- written notice clarifying written approval needs to be received prior to any work.	7/15/2024		7/5/2024	Drafted and sent.	
Recently Complete	SDMS- Peggy	Ask around re: having an employee; other folks at SDMS. What would be the setup cost and ongoing costs.	7/15/2024		7/5/2024	SDMS has done this with no issues. Meeting set up with Ireland Stapleton to discuss.	

2023	
Month	Billed
January	\$2,033.76
February	\$1,161.67
March	\$1,414.21
April	\$3,317.49
May	\$1,519.84
June	\$1,650.40
July	\$3,246.17
August	\$1,486.89
September	771.64
October	\$2,242.14
November	\$1,563.59
December	\$1,717.39
Total	\$22,125.19
Budgeted	\$22,500.00
YTD	\$22,125.19
Remaining	\$374.81
Percent	98.3%

2024	
Month	Billed
January	\$1,717.39
February	\$1,306.04
March	\$1,203.99
April	4,073.60
May	1,676.99
June	\$1,741.22
July	
August	
September	
October	
November	
December	
Total	\$11,719.23
Budgeted	\$25,818.00
YTD	\$11,719.23
Remaining	\$14,098.77
Percent	45.4%