

**ROXBOROUGH VILLAGE METROPOLITAN  
DISTRICT**

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<https://www.roxboroughmetrodistrict.org/>

**NOTICE OF SPECIAL MEETING AND AGENDA**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mark Rubic	President	2025/May 2025
Debra Prysby	Vice President	2027/May 2027
Ephram Glass	Treasurer	2027/May 2027
Travis Jensen	Secretary	2025/May 2025
Mat Hart	Assistant Secretary	2025/May 2025

DATE: July 9, 2024  
TIME: 6:00 p.m.  
LOCATION: Roxborough Library Meeting Room  
8357 North Rampart Range Road #200  
Littleton, CO 80125

Google Meet joining info

Video call link: <https://meet.google.com/wxg-widf-tez>

Or dial: (US) +1 929-999-1554 PIN: 311 870 203#

More phone numbers: <https://tel.meet/wxg-widf-tez?pin=2676737404682>

- \* *Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*
- \* *Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager ([pripko@sdmsi.com](mailto:pripko@sdmsi.com) or 303-987-0835) of their specific need(s) before the meeting.*

I. ADMINISTRATIVE MATTERS

A. Disclosure of Potential Conflicts of Interest.

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B. Additions/Deletions/Approval of Agenda.

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II. PUBLIC COMMENTS/HOMEOWNER REQUESTS

A. Members of the public may express their views to the Board on matters that

affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines: <https://www.roxboroughmetrodistrict.org/2022-meetings>

### III. BOARD DISCUSSION MATTERS

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- A. Discuss the Community Park playground placement area and access alternatives, considering ADA requirements, to the area from parking lot(s). (Farnsworth enclosures, if any).

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- B. Discuss and review revised HOA cost allocation for maintenance services letters as Board directed Legal to provide at the June 26, 2024 meeting. (enclosures).

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- C. Discuss and review proposals for the replacement of the soccer field goals. (enclosures).

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- D. Updates and review of any proposals of the pedestrian bridge near Rampart Way. (enclosures, if any).

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- E. Review Chatfield Farms planter project new estimates, if available. (enclosures).

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- F. Discuss and review any updated information or proposal for repairs/maintenance of playground equipment throughout the District. (enclosures, if any).

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- G. Discuss and review any proposed maintenance agreement with Douglas County for medians and roadsides. (enclosures, if any).

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- H. Discuss the use of paid/unpaid volunteers to assist with upkeep of the District (weeding, beauty band mowing, other small projects) and/or hiring an employee, considering the advice from legal.

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- I. Update and Status of various projects: condition/progress of the completed softball field renovation; Airplane Park playground timetable; turf replacement (xeriscape) project; Chatfield Farms Playground Spinner Equipment.

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- J. Update and review, if available, a “brochure” of picnic tables and benches so the board can discuss a design aesthetic for future replacements. (enclosure, if available).

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- K. Review and discuss any correspondence(s) received by the District from the public. (enclosures, if available).

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- L. Updates on the correspondence sent to Sherman-Williams and McDonald’s concerning use of tracts. (enclosures).

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- M. Review request received concerning Tract G, Chatfield Farms Filing No. 1-A (i.e., McDonald’s area) to discuss a landscape/irrigation maintenance agreement for the area. (enclosure).

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- N. Discuss and review any proposals to add or adjust swales near the soccer field. (enclosures, if any).

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- O. Discuss Records Retention Document(s) distributed to the Board and scheduled to be reviewed at the July 17<sup>th</sup> regular board meeting.

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- P. Discuss timeline for repairing the broken electric line under N Rampart Range Rd and impacts to holiday lighting and irrigation.

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- Q. Discuss implementing a survey to gather suggestions from the community on what they’d like to see the District do or improve.

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- R. Discuss newsletter topics to be sent out to the community regarding items that are completed, in progress, or soon to be initiated.

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S. Review and discuss Douglas County eReferral (SB2024-038), approval of a final plat application for 182 single-family detached residential lots, 6 tracts, and associated public roads on approximately 306 acres within the Canyons South Planned Development. (enclosure).

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T. Signage Committee Update.

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U. Environmental Committee Update.

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V. Review lists of current approved and requested community permits, if any. (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.)

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IV. OTHER MATTERS

V. PUBLIC COMMENTS/HOMEOWNER REQUESTS

VI. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR JULY 17, 2024.**