

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 x 800-741-3254
<https://www.roxboroughmetrodistrict.org/>

NOTICE OF MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mark Rubic	President	2025/May 2025
Debra Prysby	Vice President	2027/May 2027
Ephram Glass	Treasurer	2027/May 2027
Travis Jensen	Secretary	2025/May 2025
Mat Hart	Assistant Secretary	2025/May 2025

DATE: June 26, 2024

TIME: 6:00 p.m.

LOCATION: via Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

** Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

** Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

I. ADMINISTRATIVE MATTERS (5 minutes)

A. Disclosure of Potential Conflicts of Interest

B. Additions/Deletions/Approval of Agenda

Amend to add Discussion regarding repair of the Chatfield Farms planter.

II. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes) *

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines.

B. Homeowner Correspondence- Irrigation and Tennis Concerns (enclosure)

III. CONSENT AGENDA – (5 minutes) *

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Board Meeting Minutes:
 - a. May 15, 2024
 - b. June 4, 2024
-

IV. CONTRACTOR/CONSULTANT REPORTS

A. Landscaping Updates- CDI Landscape, LLC.

1. Review Monthly Report (enclosure)
-

2. Specifically, the Board will discuss the status of Invoice #2014117 from CDI for the cost of locating and marking the sprinkler heads in the softball field area that was renovated and the Board’s determination (enclosure) (7 minutes) *
-

B. Engineering Updates- Farnsworth

Specifically, the Board would like to know the status of permits for bridge replacement and updates on drawing for the asphalt vendor to use in providing estimates to aid in ADA upgrade decisions.(3 minutes)*

V. FINANCIAL MATTERS- (5 minutes)*

- A. Review and ratify approval of the payment of claims for the periods ending as follows (enclosure):

Fund	Period Ending May 31, 2024
Total Claims	\$56,703.91

- B. Review and accept unaudited financial report for the period ending May 31, 2024 (enclosure)
-

VI. LEGAL MATTERS

- A. Update on the development of a maintenance agreement with Douglas County for medians and roadsides (2 minutes)*

- B. Status of Intergovernmental Agreement for Use of Foothills Recreation Amenities. (1 minute)*

- C. Update on CORE’s request for an easement regarding changes made to the project’s footprint and design. (1 minute)*

- D. Update on the request for an amended agreement by Chatfield Farms 1A HOA for land sales revenue sharing with regard to conveyance of tracts north of Waterton Rd. (5 minutes)*

- E. Status of Records Retention Document. Document(s) distributed to the Board and schedule to be reviewed at the July meeting. (1 minute) *

- F. Discuss with Legal the District’s responsibilities of the handyman invoices submitted for “fixing” the greenhouse. (2 minutes) *

- G. Update on pre-submittal meeting with Douglas County regarding the Executive Homes detention pond, off of Silvercliff Lane, silting up. (2 minutes) *

- H. Other

VII. AGENDA PRIORTIES

- A. Discuss and determine the Community Park playground placement area and access alternatives, considering ADA requirements, to the area from parking lot(s). (10 minutes) *

- B. Discuss and seek Legal Counsel input and advice on the HOA cost allocation service letters to revise the letters to make them more of an informative message of what each HOA would be required to contribute for landscaping, snow removal, etc., that the District currently provides at no cost in order for the District to comply with TABOR along with the proposal of adding the measure to the upcoming May 2025 ballot with the District continuing current services until that election. Depending on the outcome of such an election, services would either be voted to be covered as they have been or voted down requiring each HOA to be responsible for maintenance. The HOAs could either opt-in to reimburse the District for continued maintenance or take on the maintenance themselves. (10 minutes) *
-

VIII. OPERATION AND MAINTENANCE MATTERS

- A. District management updates. *SDMS to provide written updates/enclosures on the following items to be included in the Board packet (2 minutes).*
-

1. Review lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) (enclosure).

2. SDMS Monthly Report (enclosure).

3. Review and discuss, if needed, any recent general communications to District or CORA Requests.

4. Monthly Invoice from Foothills Park & Recreation re: May 2024 Roxborough Village Resident Use. Discuss option of having Gemsbok providing report that will alert District when two-thirds of the budgeted cap has been expended. (enclosure).

- B. General Updates regarding ongoing projects or activity. *SDMS to provide written updates/enclosures on following items to be included in the Board Packet. (5 minutes)*

1. Update and Status of Airplane Park Playground.
-

2. Update and Status of identifying vendor(s) for general repairs and maintenance of existing playground equipment.

3. Update Chatfield Farms Planter project proposals.

4. Update and Status of the softball field renovation.

5. Update on obtaining quotes/estimates for replacement of the Rampart Way bridge, like those in Chatfield Farms (which use the Continental manufacturer).

6. Xeriscape/Turf Removal project update (enclosures)

- C. Discuss and consider approval of CDI's proposal to remove smooth brome from landscaped areas at a cost of \$3,814.26. (enclosure) (3 minutes)

- D. Discuss and consider approval of Ark Ecological's already completed work to remediate the erosion in Community Park behind 7634 Rampart Way at a cost of \$968.55. (3 minutes).

- E. Discuss and consider approval of funds to purchase a new sewage grinder for the Community Park bathrooms including ancillary equipment. (enclosure) (5 minutes) *

- F. Review proposal for repairs to Chatfield Farms planter (new enclosure).

IX. DIRECTOR MATTERS

- A. Discuss the use of part-time/fulltime employee(s) to perform general administrative functions, site oversight and community liaison, light maintenance and/or minor repairs. Seek Legal Counsel input and guidance. (10 minutes) *

- B. Review and consider proposals for replacement of the Chatfield Farms Playground Spinner. (enclosures) (5 minutes) *

C. Review and discuss any proposals to add or adjust swales near the soccer field. (5 minutes) *

D. Discuss and consider approval of JPL Cares' proposal to extend irrigation in the greenhouse at a not-to-exceed cost of \$2,000. (enclosures) (3 minutes) *

E. Signage committee update. Any update on signage for the greenhouse. (2 minutes)*

F. Environmental committee update. (2 minutes)*

G. Other

X. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes)*

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines:
<https://www.roxboroughmetrodistrict.org/2022-meetings>

XI. ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, JULY , 2024

From:

To:

Subject:

RVMD Irrigation and Tennis Concerns
Wednesday, June 19, 2024 12:47:15 PM

Date:

Hi RVMD,

Just wanted to reach out to you all with a couple of concerns.

1. When we have been coming home in the evenings we have seen significant irrigation runoff, just north of the intersection of Village Circle West and Rampart. This has been going on now for several weeks. It looks like it's coming from the median south of the intersection. An image taken last night is attached.
2. When the Board has the opportunity, can the basketball hoop nets be replaced at the Community Park basketball court? They are in very bad shape and have been that way for quite a long time.
3. Over a year ago I attended a RVMD meeting requesting that signage be installed at the tennis courts due to issues with people using the courts improperly (ie. roller blading on the court while we were trying to play, letting dogs run loose on the courts etc.) The courts did have signage at one point several years ago, but it is no longer present. I was told that the signage request would be referred to the signage committee. Can I get an update on where the board is in the process of having signs made?
4. Over the last 20 years we have used the tennis courts regularly and we have been using them more often because our son has taken up competitive tennis. Roxborough's courts are designed to provide tennis for Roxborough, and we pay for the maintenance of these courts. With Sterling Ranch and Solstice now outnumbering our population we are seeing a significant change at our tennis courts. I would like to request that the board consider locking the tennis courts and sell tennis keys for access. Our courts are one of the only courts, within a Metro District, in the Denver Metro that do not have keyed access. This would be an opportunity for the District to recoup maintenance fees for the courts. Those within Roxborough should pay a yearly key fee, those outside of Roxborough should pay a non-resident key fee, similar to how other Metro Districts handle court access. Our courts are regularly used by people as an off-leash dog park and we are often picking up dog poop on the courts. The skate park kids use the courts to skate around either on their skateboards or rollerblades and we see kids there just sitting on the nets.

Last night, Tuesday, my son, and his three friends were playing at the courts. Three of the kids play competitive tennis, two play on the Thunder Ridge tennis team and one friend came along to learn how to play. When we got there, the courts were full, which nowadays is a very common occurrence. Our kids waited for 15 minutes, one of the groups left and our kids got on to the courts. The moms all stayed to watch the kids. About 30 minutes in to their playing a couple showed up and started waiting for one of the courts, ten minutes after that a large group of teenagers showed up to play pickleball. The teenagers came onto the

courts and started hitting pickleballs at one another, which is not okay. They eventually left the courts and after waiting a few more minutes decided they weren't going to wait and left. Soon after the teenagers left, the woman that was a part of the couple, walked onto the courts and rudely addressed our kids essentially telling them they needed to get off the courts. Our kids were actively playing. For open play, single matches have access to the court for one hour, doubles an hour and a half. However, since we do not have signage stating that, we really don't have a leg to stand on. The adjacent court should have left since they had been there the longest (they had been there for over an hour, playing a singles match), and our kids had only been playing for 50 minutes, but she didn't really speak to the adjacent court. The sun had already set behind the mountains and our kids technically had access to the court for another 40 minutes. Our kids told her that they were planning to stay until dark, which was within their right. She was irate with their response and walked off the courts. As they were leaving, they threw a can of soda over the fence at our kids.

You all are not responsible for managing person behavior, but it is your responsibility to provide a safe environment for the residents of Roxborough. Signage needs to be provided explicitly stating the tennis courts are available for tennis, the amount of time people are able to use the courts, etc. Renner can provide you with completely acceptable signage. It should not take over a year to get signage installed at the courts. Ephram mentioned to me several weeks ago that the District is looking at setting up a reservation system for the courts. Do you have a date as to when that system will be available and how that will be communicated to people visiting the courts? How do you plan to manage this significant influx of people wishing to use the courts?

Roxborough does not have many amenities, and maintaining the tennis courts is a very expensive endeavor. I know that resurfacing, wind screens, regular surface maintenance is costly, but the District needs to be doing a better job of protecting this amenity. And residents should be able to use the courts without being intimidated or potentially hurt. Because there are no stated rules/expectations, it's essentially a free-for-all. As moms we were so shocked by the woman's behavior we didn't think to get her license plate as she drove out of the parking lot, next time we will and call the police.

I plan to attend next week's meeting and I am hopeful as a board you are willing to address this issue with the tennis courts.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
MAY 15, 2024**

A Regular meeting of the Board of Directors (referred to hereafter as the “Board”) of Roxborough Village Metropolitan District (the “District”) was convened on Wednesday, the 15th day of May, 2024 at 6:00 p.m. at the Roxborough Library 8357 N Rampart Range Rd # 200, Littleton, CO 80125 and via Zoom. The meeting was open to the public.

CALL TO ORDER

Ms. Ripko called the meeting to order the 6:00 p.m.

ATTENDANCE

Directors In Attendance Were:

Mark Rubic
Ephram Glass
Travis Jensen
Mat Hart

Also In Attendance Were:

Peggy Ripko; Special District Management Services, Inc. (“SDMS”)

Dino Ross, Esq.; Ireland Stapleton Pryor & Pascoe, P.C.

Dale Draper; Consolidated Divisions, Inc. d/b/a CDI Environmental Contractor (“CDI”) (for a portion of the meeting)

Brenna Karamigios; Gemsbok Consulting Inc. (“Gemsbok”) (for a portion of the meeting)

**DISCLOSURE OF
POTENTIAL
CONFLICTS OF
INTEREST**

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Ms. Ripko noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that there are no Directors’ Disclosure Statements to be filed.

**ADMINISTRATIVE
MATTERS**

Agenda: Ms. Ripko reviewed with the Board the proposed Agenda.

Following discussion, upon motion duly made by Director Glass, seconded by Director Rubic, and, upon vote, unanimously carried, the Board approved the agenda, and the absence of Director Prysby was excused.

**PUBLIC
COMMENTS**

There were no comments.

**CONSENT
AGENDA**

The Board considered the following actions:

- January 9, 2024 Minutes
- March 20, 2024 Minutes
- April 4, 2024 Minutes
- April 9, 2024 Minutes
- April 17, 2024 Minutes
- April 30, 2024 Minutes

Following discussion, upon motion duly made by Director Glass, seconded by Director Rubic, and, upon vote, unanimously carried, the Board approved the Consent Agenda, as amended.

**CONTRACTOR/
CONSULTANT
REPORTS**

CDI Landscape, LLC (“CDI”) Updates: The Board discussed the following CDI landscaping updates.

1. Status of billing of the 20 hours of irrigation services- The Board approved the billing format presented by CDI.
2. Metal edging replacement- The Board had directed CDI to do District property only and not HOA property with the exception of Chatfield Farms. The Board noted that other edging has been done. The Board directed CDI to cease doing edging until further direction from the Board.
3. Irrigation system activation- All systems are up and running except when there is a main line issue. The Board would like to review areas of drip that were questionable regarding functioning. The Board requested zone chart for the individual controllers so the board can review days/times/frequencies.
4. The Board requested status of spring clean-up of flower beds and landscaped areas, including cutting back perennial grasses and removing accumulated leaves and branches; weed control; and aeration and fertilization. The Board expressed concern regarding the weeds in medians and in general.

Landscape Improvement Proposals & Requests:

Tree Installation: The Board deferred discussion at this time.

Smooth Brome Treatment: The Board deferred discussion at this time.

Patriot Pest Control: The Board discussed the May 2024 payment to Patriot Pest Control.

Following discussion, upon motion duly made by Director Rubic, seconded by Director Glass, and, upon vote, unanimously carried, the Board ratified approval of the May 2024 payment.

Removal of Bushes: The Board discussed the request regarding the removal of bushes. The Board stated that this will be done as part of wildfire mitigation and will be a part of the Chatfield Farms area.

Engineering Updates – Status of Permits for Bridge Replacement: There were no updates at this time.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending April 30, 2024
Total Claims	\$138,196.79

Following discussion, upon motion duly made by Director Glass, seconded by Director Rubic and upon vote, unanimously carried, the Board ratified approval of the claims.

Unaudited Financial Report: The Board reviewed the unaudited financial report for the period ending April 30, 2024.

Following discussion, upon motion duly made by Director Jensen, seconded by Director Glass, and upon vote unanimously carried, the Board accepted the unaudited financial report for the period ending April 30, 2024.

Outstanding Invoices: The Board discussed outstanding invoices from Diversified Underground. Director Glass will be reviewing the invoices to calculate how much on the invoices were due to delays in SDMS providing maps.

LEGAL MATTERS

Intergovernmental Agreement for Use of Foothills Recreation Amenities: The Board discussed the Intergovernmental Agreement for Use of Foothills Recreation Amenities.

Following discussion, upon motion duly made by Director Jensen, seconded by Director Glass, and upon vote unanimously carried, the Board approved the Intergovernmental Agreement for Use of Foothills Recreation Amenities.

CORE Request for Easement: The Board discussed the CORE request for easement. SDMS confirmed that this has been submitted to CORE for review.

Chatfield Farms 1A HOA: The Board discussed the amended Agreement by Chatfield Farms 1A HOA for land sales revenue sharing with regard to conveyance of tracts north of Waterton Road.

Following discussion, upon motion duly made by Director Rubic, seconded by Director Hart and, upon vote, carried with Directors Rubic, Hart and Jensen voting in favor and Director Glass abstaining, the Board approved amended Agreement by Chatfield Farms 1A HOA for land sales revenue sharing with regard to conveyance of tracts north of Waterton Road.

Status of Records Retention: There was no update at this time.

SB24-233: Attorney Ross reviewed with the Board the SB24-233 signed by the Governor on May 14, 2024.

**AGENDA
PRIORITIES**

ADA Accessibility Survey for Community Park: The Board discussed the ADA Accessibility survey for Community Park. The Board discussed options and asked consultants to do more research.

Chatfield Farms Planter Project Proposals: The Board deferred discussion at this time.

Revised HOA Cost Allocation: The Board discussed the revised HOA cost allocation for maintenance services, and communication. The Board conferred and discussed with legal counsel questions that arose from the April 30, 2024, Board-Only meeting. Questions included: consideration of having a ballot issue for voters to decide on whether the District should maintain areas within the district that are owned by an HOA or Douglas County that have historically been maintained by the District at an upcoming election, and deferring action on any cost allocation taking effect until such election. The Board discussed options and will continue to discuss.

**OPERATION AND
MAINTENANCE
MATTERS**

District Management Updates: The Board discussed the District Management updates.

- The Board reviewed the lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.)
- The Board reviewed the SDMS Monthly Report.

CORA Requests: The District has not received any CORA requests.

Status of Identifying Vendor for General Repairs: The Board discussed the status of identifying vendor for general repairs. No action was taken at this time.

Status of Softball Field Renovation: The Board discussed the status of the softball field renovation. The work has been done and they are waiting for the grass to be re-established.

Update on Community Park Restroom Cleaning Services: The Board discussed the community park restroom cleaning services. The Agreement has been confirmed and the bathrooms are scheduled to open next week.

Xeriscape/Turf Removal Project: The Board discussed the xeriscape/turf removal project. The grant has been submitted and the Board will be requesting additional proposals for the work.

Chatfield Farms Playground Spinner: The Board discussed proposals for replacement of the Chatfield Farms Playground Spinner. The information has been requested and SDMS is following up weekly.

District Signage/Committee Update: No update.

Environmental Committee Update: Director Glass is ordering items to be added to the greenhouse.

Update on Xcel's Transmission Line Maintenance Plan: The Board discussed the update on Xcel's transmission line maintenance plan. Director Glass talked to Xcel; they will be doing work in the fall and is working with them regarding the process

Asphalt Repairs/Replacement Between Red/Blue Mesa: The Board deferred discussion at this time.

Other: None.

None.

**DIRECTOR
MATTERS**

**PUBLIC
COMMENTS/HOM
EOWNER
REQUESTS**

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made and seconded, and upon vote, unanimously carried, the regular meeting was adjourned.

Respectfully submitted,

By: _____
Secretary for the Meeting

**ROXBOROUGH VILLAGE METROPOLITAN
DISTRICT**

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Lakewood, Colorado 80228-1898
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<https://www.roxboroughmetrodistrict.org/>

SPECIAL MEETING MINUTES JUNE 4, 2024

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mark Rubic	President	2025/May 2025
Debra Prysby	Vice President	2027/May 2027
Ephram Glass	Treasurer	2027/May 2027
Travis Jensen	Secretary	2025/May 2025
Mat Hart	Assistant Secretary	2025/May 2025

Meeting was called to order by Director Rubic at 6:02 pm. Quorum present with Directors Rubic, Glass and Jensen present in person and Director Prysby remote. Director Hart joined remotely at 6:18 pm.

I. ADMINISTRATIVE MATTERS

- A. Disclosure of Potential Conflicts of Interest. *No new conflicts disclosed.*
- B. Additions/Deletions/Approval of Agenda. *Motion to approve agenda with no changes made by Director Glass, Seconded by Director Prysby, approved by vote 4-0.*

II. PUBLIC COMMENTS/HOMEOWNER REQUESTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines: <https://www.roxboroughmetrodistrict.org/2022-meetings>

No members of the public present.

III. BOARD DISCUSSION MATTERS

- A. Discuss ADA Accessibility for Community Park for the parking lots, area for the new playground and other areas to include tennis courts, skate park and

Roxborough Village Metropolitan District
June 4, 2024 Special Meeting Minutes

basketball court. It was noted District's Counsel did additional research revealing that minor repairs don't require full ADA compliance. The District can also make ADA improvements without having to fully comply with the full ADA requirements. Director Rubic to forward the email from counsel to the Board. Farnsworth will work on a drawing for the asphalt vendor to use in providing an estimate if the Board determines to regrade.

B. Discuss HOA cost allocation for maintenance services letters and calculations and options as to whether to send out letters to the HOA's, or hold off pending a ballot measure in May 2025. The Board discussed revising the letters to make them more of an informative message of what each HOA would be required to contribute for landscaping, snow removal, etc., that the District currently provides at no cost in order for the District to comply with TABOR. The Board also discussed the idea of adding the measure to the upcoming May 2025 ballot with the District continuing current services until that election. Depending on the outcome of such an election, services would either be voted to be covered as they have been or voted down requiring each HOA to be responsible for maintenance. The HOAs could either opt-in to reimburse the District for continued maintenance or take on the maintenance themselves. The Board will review this with Legal Counsel and get input. This item will be added to the regular June meeting agenda.

C. Discuss the need to replace the locks on the Community Park Restrooms in order to have them open this summer. Locks are working now. Lock at 9 pm, and open at 7 am. Will continue to monitor.

D. Discuss the condition of the pedestrian bridge near Rampart Way and replacement options. (enclosure). The Board discussed this item and will request SDMS get quotes for replacement of the bridge, possibly similar to those in Chatfield Farms (which use the Continental manufacturer). Any bridge should support a golf cart and be more substantial than the current bridge. The Board will want detailed information on where Farnsworth is with the permit process for bridge replacements.

E. Discuss Chatfield Farms planter project new estimates, if available. (enclosures). No updates available. The Board will need something from SDMS for the regular June meeting. Director Rubic will reach out to SDMS to see what additional vendors have been contacted and, if needed, try to obtain additional estimates.

Roxborough Village Metropolitan District
June 4, 2024 Special Meeting Minutes

- F. Discuss repairs/maintenance of playground equipment throughout the District. Updates, if any, from vendor information that has been provided to SDMS to contact. No updates available from SDMS. Director Rubic will reach out to SDMS to see if they have more information on the suggested vendors. Director Prysby noted that she has misplaced the contact that she may have had.
- G. Discuss Landscape Maintenance conditions (beauty band mows, fence line mows, sidewalk edging, weeds, etc.) throughout the District. Most things have been taken care of this week. CDI still needs to complete Village Circle West by the hogback trail and areas in Community Park as well as follow the 20-foot rule. The Board needs to convey to CDI that moving forward, they cannot wait until the grass is hip-high before mowing. Director Rubic will remind SDMS to contact Douglas County to mow their areas along Rampart Range Road. Director Rubic will photograph and send to SDMS and CDI the areas noted above that were missed and offer to CDI to ride around and point out what was missed next time they are out. Board discussed the condition of the renovated Softball field. The Board gave direction to Director Rubic to buy and spread grass seed/fertilizer.
-
- H. Discuss next steps for a maintenance agreement with Douglas County for medians and roadsides. (enclosure). The Board determined to have Legal to draft something that incurs less liability onto the district than the county's standard agreement. Director Rubic will convey this direction to Legal Counsel.
-
- I. Discuss the condition of the windscreens at the tennis courts and the proposals provided by the vendor (GSM). (enclosures). The Board discussed this matter and determined it was not cost effective to continue to maintain the wind screens. Board directed Director Rubic to have SDMS contact GSM to take the screens down and dispose of them.
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- J. Discuss the use of paid/unpaid volunteers to assist with upkeep of the District (weeding, beauty band mowing, other small projects) and/or hiring an employee. Deferred. The Board did authorize Director Glass to reach out to Legal Counsel with questions.
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- K. Discuss a concern from a resident about two trees adjacent to their property in Douglas County owned area along VCW. (enclosure). The Board noted that the trees are on Douglas County property. Since the Board is still working on an agreement with Douglas County on maintenance in such areas and since the trees do not meet the threshold for pruning, the Board will not take any action. Director Rubic will convey this to SDMS and have them respond to the

Roxborough Village Metropolitan District
June 4, 2024 Special Meeting Minutes

homeowner suggesting that the homeowner may want to reach out to the county.

- L. Update and Status of various projects: condition/progress of the completed softball field renovation; Airplane Park playground timetable; turf replacement (xeriscape) project; Chatfield Farms Playground Spinner Equipment. No updates from SDMS at this time. Director Rubic will request information from SDMS on where they are on obtaining information on the playground spinner.
-
- M. Discuss Invoice #2014117 from CDI for the cost of locating and marking the sprinkler heads in the softball field area that was renovated and CDI's response to the concern raised that the amount seemed high. (enclosures). The Board discussed this matter and determined the invoiced amount for the work was excessive. The Board agreed that a more reasonable amount would be two hours for marking the sprinklers, one hour for the bench repair. The Board will inform CDI of its determination at the regular June meeting.
-
- N. Discuss handyman invoices submitted for "fixing" the greenhouse. Director Glass discussed this invoice and noted that SDMS has already rejected this invoice. Director Glass explained the handyperson did more damage than good and that he will follow-up with Legal on the District's responsibility.
-
- O. Discuss having a board member assemble a "brochure" of picnic tables and benches so the board can discuss a design aesthetic for future replacements. The Board determined that this is a good idea and Director Hart volunteered to look into some options.
-
- P. Discuss obtaining proposals to add or adjust swales near the soccer field, basketball court, and elsewhere. The Board directed Director Glass to reach out to Keeson, the vendor that did the original work at the soccer field area, for an estimate to make improvements to the swale by the soccer field. The Board determined to defer any action for the area near the basketball court pending action on the playground and accessibility finalization.
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- Q. Discuss using pay-for-performance goals for contractors. The Board had some discussion on how to ensure contractors meet contract requirements, tabling additional discussions for now.
-

Roxborough Village Metropolitan District
June 4, 2024 Special Meeting Minutes

R. Update and discussion on the broken electrical line under Rampart Range Rd. Director Glass informed the Board that the section of Rampart Range Road near the electrical line break will not be fixed until 2026, thus no rush to fix the line at this moment.

S. Discuss asking the sheriff to enforce state noise laws (CRS § 25-12). Director Glass brought up a state law dealing with noise that he thinks may apply to road noise. The Board offered that Director Glass consult with Legal for an opinion.

T. Signage Committee Update. No updates. Directors Prysby and Hart will try to meet next Friday, June 14th.

U. Environmental Committee Update. Director Glass informed the Board he will get shade cloths for the greenhouse. He stated there are no quotes yet for the extra irrigation. He stated he is hoping to meet with the designer for the xeriscape project so we can transplant appropriately.

V. Review lists of current approved and requested community permits, if any. (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) Assuming response was sent for the 5.20 request for 6.4/6.5

IV. OTHER MATTERS

* June meeting is currently scheduled for June 19th (a holiday) that has the library closed. The Board looking at calendar dates decided the preferred rescheduled date is to move the meeting to June 26th and conduct it by Zoom only. Director Rubic to inform SDMS.

* Director Hart mentioned the Douglas County ordinance on solicitors and recommended that information on this be placed on the District's webpage. The Board agreed. Director Rubic to inform SDMS to draft something for the webpage.

*Board reviewed information that was shared by Gemsbok that it reviewed with the auditor regarding Chatfield Farms agreement and surplus/deficit tracking. The Auditor proposes we remove this long-term liability from the audited financials. The auditor would have to include a note as to why this is being removed in this year's audit – they will allow us to contribute to the verbiage being used, but then it would not have to be addressed in future audits. We would continue to track everything as we are through the end of the contract. The Board agreed to the proposal. Director Rubic will inform Gemsbok.

* The Board discussed the new tree proposals. Director Glass stated that he has identified a contractor that is much cheaper than the other two that we have received. The Board determined to go with that vendor and have Director Glass to inform SDMS and Legal for the

Roxborough Village Metropolitan District
June 4, 2024 Special Meeting Minutes

required contract. The Board was fine with trying two or three fruit trees.

* The Board revisited item J. The Board determined it would be best to get Legal's input about the feasibility of carrying volunteer insurance. Director Glass to discuss this with Legal.

* Director Rubic noted that the Operations Committee received drafts of the records maintenance documents from Legal. He had asked these be forwarded to the Board members by SDMS but that has not been done He will forward the documents and tentatively the Board will put this on the July meeting agenda.

V. PUBLIC COMMENTS/HOMEOWNER REQUESTS

No members of the public were present.

VI. ADJOURNMENT

On a motion by Director Prysby, Seconded by Director Jensen, The Board unanimously adjourned the meeting at 7:58pm.

From: [Dale Draper](#)
To: [Peggy Ripko](#)
Subject: Roxborough Village- June Meeting
Date: Wednesday, June 19, 2024 2:10:03 PM
Attachments: [image001.png](#)

Hi Peggy-

See below for the monthly update-

Weekly Maintenance-

1. 05/16/24
2. 05/23/24
3. 05/31/24
4. 06/06/24
5. 06/13/24
6. 06/20/24

Ancillary Contract work-

- a. 05/13/24- Addressing weeds.
- b. 05/16/24- Addressing Weeds.
- c. 05/18/24- Addressing weeds.
- d. 05/22/24- Chemical Weed Control.
- e. 05/23/24- Addressing weeds. Cover exposed irrigation lines in beds.
- f. 05/31/24- Addressing weeds. Cover exposed irrigation lines in beds.
- g. 06/03/24- Beauty Band/Fence Line Mowing.
- h. 06/04/24- Beauty Band/Fence Line Mowing.
- i. 06/25/24- Addressing Weeds.
- j. 06/06/24- Beauty Band/Fence Line Mowing.
- k. 06/06/24- Addressing weeds. Cover exposed irrigation lines in beds
- l. 06/08/24- Beauty Band/Fence Line Mowing.
- m. 06/13/24- Weeds
- n. 06/20/24

Site Policing-

1. Trash, Dog Stations, etc.
 - a. 05/13/24
 - b. 05/17/24
 - c. 05/20/24
 - d. 05/24/24
 - e. 05/28/24
 - f. 05/31/24
 - g. 06/03/24
 - h. 06/06/24
 - i. 06/10/24
 - j. 06/14/24

- k. 06/17/24
 - l. 06/21/24
2. Tennis & Basketball Court Maintenance, Volleyball Courts Maintenance, Skate Park Maintenance, Softball Field Grooming, Trash Pick Up -Includes - Pond Edges.
- a. 05/13/24
 - b. 05/17/24
 - c. 05/20/24
 - d. 05/24/24
 - e. 05/28/24
 - f. 05/31/24
 - g. 06/03/24
 - h. 06/06/24
 - i. 06/10/24
 - j. 06/14/24
 - k. 06/17/24
 - l. 06/21/24

Irrigation-

1. Onsite Checks:
- a. 05/13/24-Check and repair Program controller softball park X-5 I20 rotors X-10 swing 90 .75" X-5 swing pipe .5" X1 clean one stuck valve Unit 7471 elk trail X-1 1806 X-1 nozzle u10h X-2 swing 90 .5" X-1 swing pipe .5"
 - b. 05/17/24- Checked Mule deer & Marmot Park. Pump at Marmot is not working, starts and then stops. Will need to have someone look at it. Skate park confirmed the new seed is getting water. Area is damp and some seed is starting to germinate. Soft ball field X3 times a day 7 days a week.
 - c. 05/21/24- Finished digging up mainline, made repair, left mainline exposed to cure and check once we turn back on it. Area was still pretty wet. Village Circle East & Lark Way. West of 7625 Brown Bear Way X-1 pvc coupler 2.5" X-1 Slipfix 2.5"
 - d. 05/28/24- Checked along Village Circle East, found 3 valves that would not seal. cleaned them and they seemed to seal back up. Checked around Crystal Lake for new plant install this week. Programmed controllers on the East side of property. Need to replace x2 broken 1806 flagged around Crystal Lake.
 - e. 06/05/24- X1 3" slipfix X1 3" Couple
 - f. 06/06/24- Did check a 2 controller long village circle west .
 - g. 06/10/24- Check only no repairs Found a couple broken heads along Waterton by the neighborhood park and round about. Did not replace yet but heads are flagged. X1 broken i25 at the soccer field, flagged. Started making and updating zone charts for all controllers. Manually ran the sprinklers at Chatfield west along campfire street and dry turf areas. Found the controller for park located by the intermediate school (Stacy pl and Kyle Way). May have a leak by the intersection of westside cir & rampart rd. Turned of drip valve in bed to see where the leak is will check this area again tomorrow.
 - h. 06/11/24- Checked along Waterton, Liverpool & soccer field

- i. 06/17/24- Red Mesa checked, softball field, soccer field. Mule Deer and Marmot Parks. Manually watered parks and dry areas. X2 goof plugs 105.07382° W X1 1806 pop up X1 u12h X1 I-20 6" Rotor 39.47300° N, 105.06589° W
- j. 06/18/24- Check and repairs and manually watering hot spots. Arrowhead Shore: Checked system and watered dry spots manually

2. Additional visits

- a. 05/19/24- T&M Emergency Call Supervisor Rate Call from Kyle at Roxborough Water Dept of mainline break at Lark Way & Village Circle East. Pump turned off, met with homeowner who's backyard was flooded. (Behind 7625 Brown Bear Way) Techs will be onsite to repair mainline tomorrow.
- b. 05/20/24- 9536 Elk Mnt Cir. raised valve box cleaned out valves that were sticking a bit. Dug up broken main line lark way & village Cir East. West of 7625 brown bear way, found mainline but still filling up with water and have not found break yet will return tomorrow. Checked backflow and controller off Red Mesa. No issues.
- c. 05/21/24- Marmot Ridge Park X1 i-20 rotor X2 swing 90 .75" X1' swing pipe X1 i-20 rotor X2 swing 90 .75" X1' swing pipe - controller ET water Gen 4 needs to be replaced -backflow pump needs to be replaced because there is not a lot of pressure -one valve (station 7) needs to be replaced
- d. 05/23/24- Backfill broken main line Turn pump back on, mainline held no leaks. Checked softball field.
- e. 05/24/24- Report of a stuck valve. Located behind the house 9780 Fox Den Dr on Village Circle East. Closed the ball valve for the weekend will come back next week to look into area.
- f. 05/25/24- Report of leak off Village Circle east. Pump was turned off, we will look into this area next week.
- g. 05/29/24- Village Circle E X-7 i20 rotors X-11 swing pipe .5" X-14 swing 90 .75" X-15 nozzle u12h X-4 1806 X8 swing 90 .5" * walk around the softball field with Mark and adjusted some rotors. 2 broken main lines along Village Cir E.
- h. 05/30/24- Unit X-4 pvc coupler 1.25" X- 1 nipple 1.5" X-2 pvc coupler 3" X-1 slip fix 3" X-1 tee 3x3x3" X-1 reducer 3x2.5" X-1reducer 2.5x1.25 X-3 ft pvc 3" sch 40 Unit X-1 slip fix 2.5" X-3 pvc coupler 2.5" X-1 pvc tee 2.5x2.x2.5" X-1 reducer 2.5x 1.25" X-2 pvc coupler 1.25" X-2 ft pvc 2.5" sch40 X-1 ft pvc 1.25" sch40 Need to come back tomorrow to backfill the main lines
- i. 05/31/24- -Time to backfill both main lines - softball field and replace the followings X-3 I25 X2 -I20 X-1 pvc coupler .75" X-4 swing pipe .5" X-8 swing 90 .75"
- j. 06/03/24- Roxborough Village Irrigation Emergency Call Mainline break @ crystal lake , turned pump off.
- k. 06/04/24- Found mainline leak at crystal lake, dug up box and around the pipe. Coned off and caution tape put around to let mainline drain and get parts. Will repair tomorrow.
- l. 06/06/24- Turned on pump and back filled break, watered the park
- m. 06/07/24- Adjusted rotors at mule deer pl park, controller is not responding and needs a new controller Found the broken head at the soccer field, repaired. X1 6" i-20 Turned the pump off for the weekend and ran zones to drain the line Tried to get water on at Kyle way and Stacy pl park i think I found the controller it's hooked up to but won't

know until there is pressure **Marmot Park pump needs to be serviced.

- n. 06/12/24- Softball field irrigation repairs X1 i25 - 39.47257° N, 105.07541° X1 1" pvc FIPT cap. Broken lateral line, dug up and will finish tomorrow. W Village Cir east Stuck valve, flushed. Leaking valve, flushed and clean back running. Shopping center Mainline break reported at the shopping center. Turned off pumps, let drain for a while. Installed 1" ball valve to temporarily fixed mainline break. Water is back on for the night. I will dig up and repair tomorrow.
- o. 06/12/24- Report from Michelle of a mainline break near Safeway. Met Cameron onsite and discovered a broken drip valve near SW corner of lot. Turned of pumps, isolated area, installed a ball valve at mainline to isolate the break until we can fix it. Update Peggy and board, turned pumps back on. System is back up and running.
- p. 06/13/24- Zone stuck on valve. Flushed back up and running zn5 softball field repair X2 2" Tee X1 1.5x2" reducer X1 1.5 coupler X1 1.5 slip fix repaired and backfilled. Ill bring a tamper tomorrow to get this packed down better. Mule deer sprinkler adjustments, 2 zones in the middle 10 heads, there are a bunch of weeds and grass doesn't look healthy Pump is off for mainline repair from another company located by the by remax.
- q. 06/14/24- Pump turned on. irrigation ran at all the parks, softball field, soccer field, dry spots. First base at softball field tamped down, not perfect but i did get it leveled and smoothed out Missing nozzle in the median on rampart X u15h. Replaced X2 broken i-20 rotors Halley's way - Ellison place adjusted sprinklers so they don't spray just the fence.
- r. 06/18/24- Node reprogrammed, installed 9v batteries X2 9v batteries. Rotor adjustments by mailboxes, and tree lawn. X1 6" i-20 replaced. Manually watered Marmot Park. System check Mule Deer Park after controller was installed.
- s. 06/18/24- Roxborough Village Change Order Completed. Installed approved Hunter 8station controller at Mule Deer Park. Mounted, programmed, and checked.

Misc. Approved Billable Additional Visits-

1. 05/17/24- Per Ephram- Cut Willows and Misc. plant material back in order to create native path in North Chatfield Farms. Remove T-post Stakes requested by Ephram.
2. 05/21/24- Graffiti removal at skatepark and behind baseball field along cart path - Repaired gate at tennis court. Gate hinge x2
3. 06/04/24- Graffiti Removal.
4. 06/11/24- Flush cut 2 snapped trees on Village Circle East and Graffiti removal.

Overall Site Updates-

Waiting to get with Ephram to train on GPS device.

Weed control is in much better shape for this time of year.

Project Updates-

Bid- Brome Grasses- Pending

Bid- 2" or 2.5" Tree Replacements- Pending

Thanks Much!

Dale Draper
Senior Account Manager | Snow Operations Manager
SLM Certified, QWEL



5585 Airport Road, Sedalia, CO 80135

303.304.2937 – Mobile

DaleD@cdi-services.com

cdi-services.com / Naturesworkforce.com

AFTER HOURS IRRIGATION EMERGENCY,
PLEASE CALL [303-358-0498](tel:303-358-0498)

Confidentiality Note: This email may contain confidential and/or private information. If you received this email in error please delete and notify sender.



A Subsidiary of Consolidated Divisions, Inc
 7121 Julian Street, Westminster, CO 80030
 Phone: 303-471-1522
 Web: www.naturesworkforce.com

INVOICE

Number: 2014117

Date: 5/4/24

Bill to:

Roxborough Village Metro Dist
 SDMS
 141 Union Blvd Ste 150
 Lakewood, CO 80228

Job: 2022-0311

Roxborough Village Maint
 Roxborough Village
 Littleton, CO 80125

Customer Code	Purchase Order No.	Salesperson	Terms
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SPEDIS01 Net due 15 days

Remarks: T&M May 1 through May 4

Quantity	Description	U/M	Unit Price	Extension
11.500	Landscape Foreman	HR	80.000	920.00
1.000	T and M Landscape Materials	DL	40.000	40.00

Subtotal:	960.00
Total:	960.00

5/2/24
 Repaired park bench.

5/3/24
 Marked all heads and valves in softball field for construction, per request of Peggy Ripko. Pump is turned off until Tuesday, 5/7/24, for work. No parts.

Please remit payment to:
 Consolidated Divisions, Inc.
 5585 Airport Road
 Sedalia, CO 80135

Consolidated Divisions, Inc.

5585 West Airport Road

Sedalia, CO 80135



05-02-2024 10:29am

Roxborough Park



05-02-2024 10:28am

Roxborough Park



05-02-2024 10:28am

Roxborough Park

Roxborough Village Metro District
A/P Aging Summary
As of May 31, 2024

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Bill.com LLC	451.17	0.00	0.00	0.00	451.17
Consolidated Divisions Inc	1,634.38	33,647.86	0.00	0.00	35,282.24
CORE Electric Cooperative	0.00	1,321.95	0.00	0.00	1,321.95
Diversified Underground	400.00	495.00	0.00	0.00	895.00
Foothills Park & Recreation District	1,676.99	0.00	0.00	0.00	1,676.99
Gemsbok Consulting Inc.	2,515.00	0.00	0.00	0.00	2,515.00
Good Plumbing Service	750.00	0.00	0.00	0.00	750.00
HGL Construction Services LLC	0.00	345.00	0.00	0.00	345.00
Metro Maintenance	250.00	0.00	0.00	0.00	250.00
Special District Management Services, Inc	13,105.62	0.00	0.00	0.00	13,105.62
Utility Notification Center of Colorado	110.94	0.00	0.00	0.00	110.94
TOTAL	<u>20,894.10</u>	<u>35,809.81</u>	<u>0.00</u>	<u>0.00</u>	<u>56,703.91</u>

Roxborough Village Metro District
A/P Aging Detail
As of May 31, 2024

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
Current							
05/31/2024	224051275	Utility Notification Cen...	05/31/2024	-SPLIT-	RTL Transmissions		110.94
05/31/2024	SALES000...	Foothills Park & Recre...	05/31/2024	-SPLIT-	May 2024 Resident Use		1,676.99
05/31/2024	136891	Special District Manag...	05/31/2024	-SPLIT-	May 2024 District Ma...		13,105.62
05/18/2024	2014290	Consolidated Division...	06/02/2024	64010 · Landscape Repai...	T&M May 12-18		350.00
05/18/2024	2014289	Consolidated Division...	06/02/2024	64010 · Landscape Repai...	T&M May 12-18		240.00
05/18/2024	2014287	Consolidated Division...	06/02/2024	64010 · Landscape Repai...	T&M May 12-18		83.00
05/18/2024	2014314	Consolidated Division...	06/02/2024	-SPLIT-	T&M May 12-18		961.38
05/30/2024	27392	Metro Maintenance	06/09/2024	-SPLIT-			250.00
05/31/2024	101704	Good Plumbing Service	06/10/2024	62010 · General Repairs ...			750.00
05/31/2024	24067432153	Bill.com LLC	06/10/2024	-SPLIT-	Billing Period 05/05/2...		451.17
05/31/2024	29864	Diversified Underground	06/30/2024	-SPLIT-	Screen Charge		400.00
05/31/2024	6003	Gemsbok Consulting I...	07/15/2024	-SPLIT-	May 2024		2,032.50
05/31/2024	6002	Gemsbok Consulting I...	07/15/2024	57030 · Accounting Servi...	May 2024 Chatfield		482.50
Total Current							20,894.10
1 - 45							
04/12/2024	2024-23	HGL Construction Ser...	04/22/2024	80060 · Plant Nursery		39	345.00
04/27/2024	2013941	Consolidated Division...	05/12/2024	-SPLIT-	Water meter install	19	9,253.71
04/30/2024	2014087	Consolidated Division...	05/15/2024	-SPLIT-		16	1,718.10
05/01/2024	2014020	Consolidated Division...	05/16/2024	-SPLIT-		15	19,305.71
05/04/2024	2014117	Consolidated Division...	05/19/2024	-SPLIT-	T&M May 1 - 4	12	960.00
05/11/2024	2014206	Consolidated Division...	05/26/2024	-SPLIT-	T&M May 5 - May 11	5	2,410.34
04/30/2024	29639	Diversified Underground	05/30/2024	-SPLIT-	Screen Charge	1	495.00
05/20/2024		CORE Electric Cooper...	05/30/2024	-SPLIT-		1	1,321.95
Total 1 - 45							35,809.81
46 - 90							
Total 46 - 90							
> 90							
Total > 90							
TOTAL							56,703.91

Type	Date	Num	Memo	Account	Original Amount	Balance
Anatum GeoMobile Solutions, LLC						
Bill	05/22/2024	6731		57050 · Engineering Expense	4,416.62	4,416.62
Bill	05/22/2024	6731		57050 · Engineering Expense	841.26	5,257.88
Bill	05/22/2024	6731		57050 · Engineering Expense	219.08	5,476.96
Total Anatum GeoMobile Solutions, LLC						5,476.96
Bill.com LLC						
Bill	05/07/2024	24057087655	Billing Period 04/05/2024 - 05/04/2024	52040 · Software & Online Subscr...	452.13	452.13
Bill	05/07/2024	24057087655	Billing Period 04/05/2024 - 05/04/2024	52040 · Software & Online Subscr...	86.12	538.25
Bill	05/07/2024	24057087655	Billing Period 04/05/2024 - 05/04/2024	52040 · Software & Online Subscr...	22.43	560.68
Total Bill.com LLC						560.68
Consolidated Divisions Inc						
Bill	05/01/2024	2013609	Landscape Contract	64040 · Landscape Contract	16,216.80	16,216.80
Bill	05/01/2024	2013609	Landscape Contract	64040 · Landscape Contract	3,088.91	19,305.71
Bill	05/14/2024	2014089		64010 · Landscape Repairs and ...	638.40	19,944.11
Bill	05/14/2024	2014089		64010 · Landscape Repairs and ...	121.60	20,065.71
Bill	05/22/2024	2014044		65030 · Graffiti Removal /Vandali...	575.70	20,641.41
Bill	05/22/2024	2014044		65030 · Graffiti Removal /Vandali...	109.66	20,751.07
Total Consolidated Divisions Inc						20,751.07
CORE Electric Cooperative						
Bill	05/08/2024			51050 · Utilities Expense	815.97	815.97
Bill	05/08/2024			51050 · Utilities Expense	33.00	848.97
Total CORE Electric Cooperative						848.97
Diversified Underground						
Bill	05/22/2024	26607	10/1-10/31/2022	51050 · Utilities Expense	3,735.00	3,735.00
Bill	05/22/2024	26763		62020 · Utility Locate	1,060.00	4,795.00
Bill	05/22/2024	28120	July Utility Locates	62020 · Utility Locate	425.00	5,220.00
Bill	05/22/2024	28120	July Utility Locates	62020 · Utility Locate	75.00	5,295.00
Bill	05/22/2024	28840	November Utility Locates	62020 · Utility Locate	204.00	5,499.00
Bill	05/22/2024	28840	November Utility Locates	62020 · Utility Locate	36.00	5,535.00
Bill	05/22/2024	27403	March 2023 Utility Locates	62020 · Utility Locate	1,653.25	7,188.25
Bill	05/22/2024	27403	March 2023 Utility Locates	62020 · Utility Locate	291.75	7,480.00
Total Diversified Underground						7,480.00
Foothills Park & Recreation District						
Bill	05/28/2024	SALES000000035400	April 2024 Resident Use	68010 · Foothills Park & Rec Fees	3,187.40	3,187.40
Bill	05/28/2024	SALES000000035400	April 2024 Resident Use	68010 · Foothills Park & Rec Fees	886.20	4,073.60
Total Foothills Park & Recreation District						4,073.60
Gemsbok Consulting Inc.						
Bill	05/06/2024	5975	April 2024	57030 · Accounting Services	1,039.25	1,039.25
Bill	05/06/2024	5975	April 2024	57030 · Accounting Services	197.95	1,237.20
Bill	05/06/2024	5975	April 2024	57030 · Accounting Services	51.55	1,288.75
Bill	05/06/2024	5974	April 2024 Chatfield Farms	57030 · Accounting Services	365.00	1,653.75
Total Gemsbok Consulting Inc.						1,653.75
Ireland Stapleton Pryor & Pascoe PC						
Bill	05/22/2024	154987	Billed Through 04/30/2024	57020 · Legal Expenses	5,869.21	5,869.21
Bill	05/22/2024	154987	Billed Through 04/30/2024	57020 · Legal Expenses	2,297.95	8,167.16
Bill	05/22/2024	154987	Billed Through 04/30/2024	57020 · Legal Expenses	291.13	8,458.29
Total Ireland Stapleton Pryor & Pascoe PC						8,458.29
Patriot Pest Control						
Bill	05/22/2024	967872	May Mosquito Control Service	68020 · Mosquito Control Expense	1,955.00	1,955.00
Bill	05/22/2024	967872	May Mosquito Control Service	68020 · Mosquito Control Expense	345.00	2,300.00
Total Patriot Pest Control						2,300.00
QuickBooks Payroll Service						
	Liability Che...	05/30/2024	Fee for 4 direct deposit(s) at \$4.00 each	54000 · Payroll Expenses	16.00	16.00
Total QuickBooks Payroll Service						16.00
Rocky Mountain Sports Fields LLC						
Bill	05/22/2024	294	Softball Field Renovation	65020 · Baseball Field Improvem...	15,960.00	15,960.00
Bill	05/22/2024	294	Softball Field Renovation	65020 · Baseball Field Improvem...	3,040.00	19,000.00
Total Rocky Mountain Sports Fields LLC						19,000.00
Roxborough Water & Sanitation District						
Bill	05/15/2024		Service Period 03/25/24 to 04/24/24 Elk Mnt Cir	68025 · Water Expense	104.25	104.25
Bill	05/15/2024		Service Period 03/24/24 - 04/24/24 Rampart Range	68025 · Water Expense	119.00	223.25
Bill	05/15/2024		Service Period 03/25/24 to 04/24/24 Mule Deer Pl	68025 · Water Expense	104.25	327.50
Bill	05/15/2024		Service Period 03/25/24 - 04/24/24 Marmot Ridge Cir	68025 · Water Expense	208.50	536.00
Bill	05/15/2024		Billing Period 04/01/24 to 04/30/24	68025 · Water Expense	735.28	1,271.28
Bill	05/15/2024		Billing Period 04/01/24 to 04/30/24	68025 · Water Expense	140.05	1,411.33
Total Roxborough Water & Sanitation District						1,411.33

Roxborough Village Metro District

Claims by Vendor Detail

May 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
SavATree, LLC						
Bill	05/14/2024	14374539		68045 · Tree Care Expense	10,726.80	10,726.80
Bill	05/14/2024	14374539		68045 · Tree Care Expense	2,043.20	12,770.00
Bill	05/22/2024	122669		68045 · Tree Care Expense	655.20	13,425.20
Bill	05/22/2024	122669		68045 · Tree Care Expense	124.80	13,550.00
Total SavATree, LLC						13,550.00
Special District Association of Colorado						
Bill	05/22/2024	2024 Membership	2024 SDA Annual Membership	51005 · Dues & Subscriptions	875.52	875.52
Bill	05/22/2024	2024 Membership	2024 SDA Annual Membership	51005 · Dues & Subscriptions	166.77	1,042.29
Total Special District Association of Colorado						1,042.29
Special District Management Services, Inc						
Bill	05/14/2024	135726	April 2024 District Management Fees	57040 · District Management	9,676.53	9,676.53
Bill	05/14/2024	135726	April 2024 District Management Fees	57040 · District Management	1,843.15	11,519.68
Bill	05/14/2024	135726	April 2024 District Management Fees	57040 · District Management	479.99	11,999.67
Total Special District Management Services, Inc						11,999.67
United Site Services						
Bill	05/13/2024	INV-4425782	May Services Chatfield Farms Park	68050 · Portable Restroom Exp.	287.26	287.26
Bill	05/13/2024	INV-4426211	May Services Roxborough Community Park	68050 · Portable Restroom Exp.	279.97	567.23
Bill	05/22/2024	INV-4492289	June Services Roxborough Community Park	68050 · Portable Restroom Exp.	279.97	847.20
Bill	05/22/2024	INV-4494125	June Services Chatfield Farms Park	68050 · Portable Restroom Exp.	287.26	1,134.46
Total United Site Services						1,134.46
Utility Notification Center of Colorado						
Bill	05/06/2024	224041226	RTL Transmissions	62020 · Utility Locate	62.85	62.85
Bill	05/06/2024	224041226	RTL Transmissions	62020 · Utility Locate	11.97	74.82
Total Utility Notification Center of Colorado						74.82
Xcel Energy						
Bill	05/31/2024	875634785	May Statement	51050 · Utilities Expense	4.33	4.33
Total Xcel Energy						4.33
TOTAL						99,836.22

Roxborough Village Metro District
Payroll Detail
May 2024

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
BOD Compensation						
DD1066	05/31/2024	Debra D Prysby	BOD Compensation	Paycheck	0.00	100.00
DD1067	05/31/2024	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1068	05/31/2024	Mathew Hart	BOD Compensation	Paycheck	0.00	200.00
DD1069	05/31/2024	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	700.00
TOTAL					0.00	700.00

Roxborough Village Metro District

Executive Summary

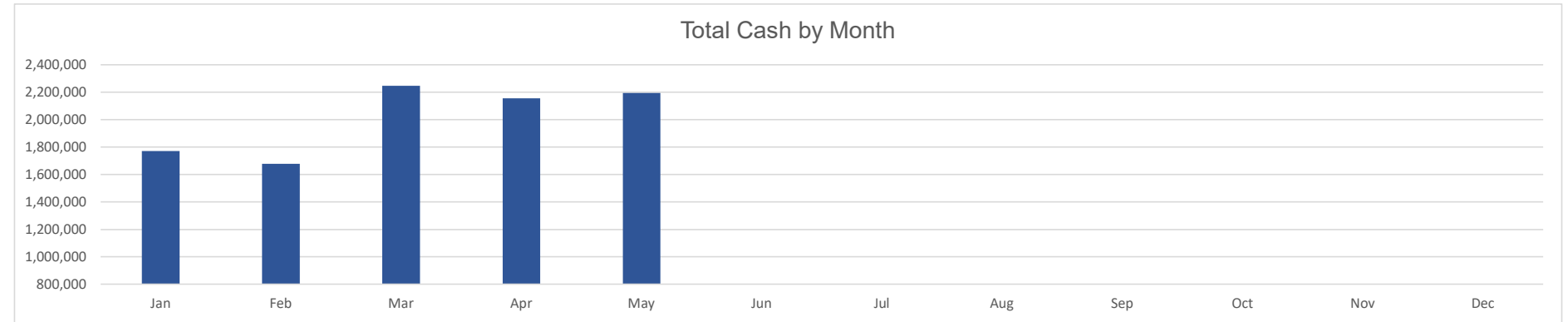
As of May 31st, 2024

Summary

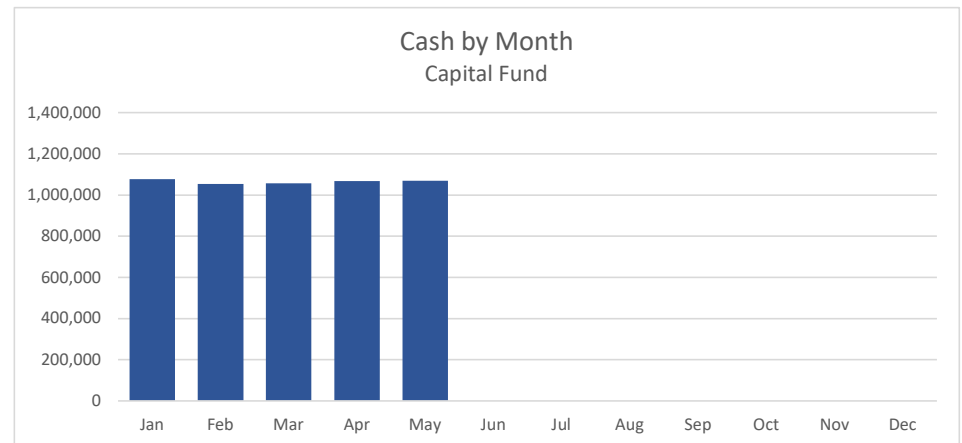
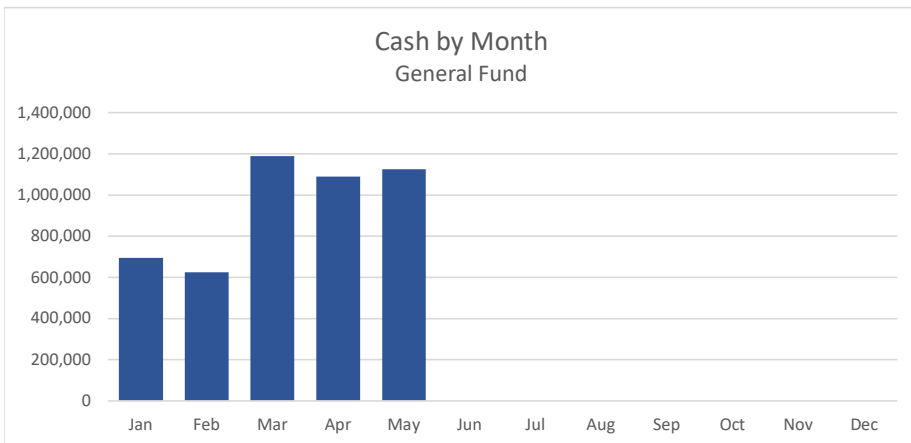
The district received a Property Tax and Specific Ownership Tax payment totaling \$128,960 in May. Fieldwork for the 2023 audit is nearly complete with just a few outstanding items pending. Currently there are no concerns regarding large changes, and Gemsbok will keep the board informed of any pertinent requests or questions regarding the audit.

Key Performance Metrics

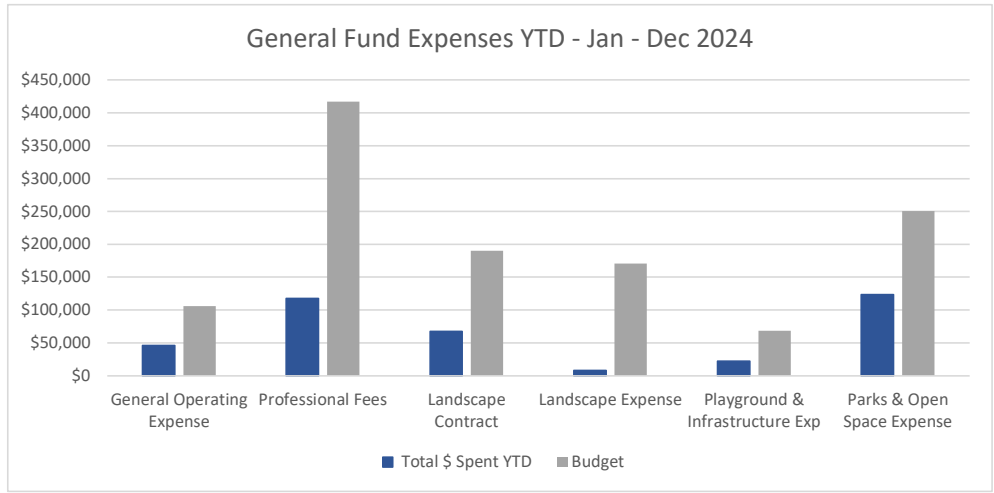
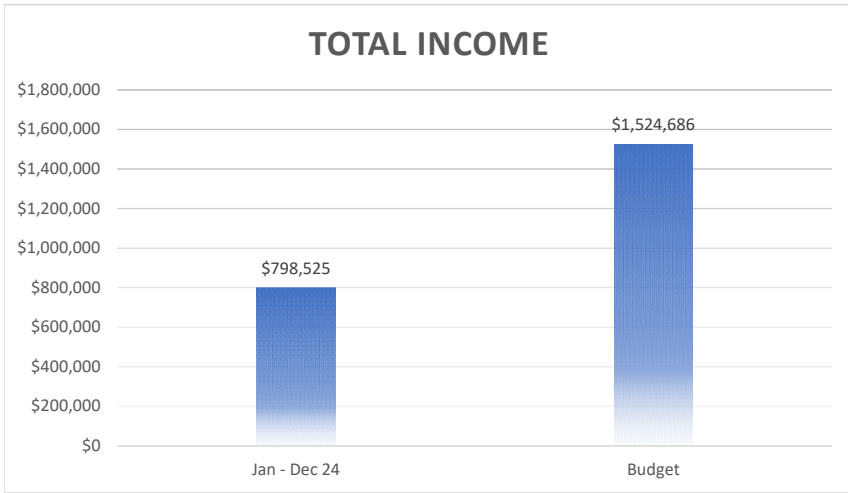
Cash Position



Cash balances increased slightly compared to last month. We expect cash balances to remain fairly consistent for the remainder of the year.

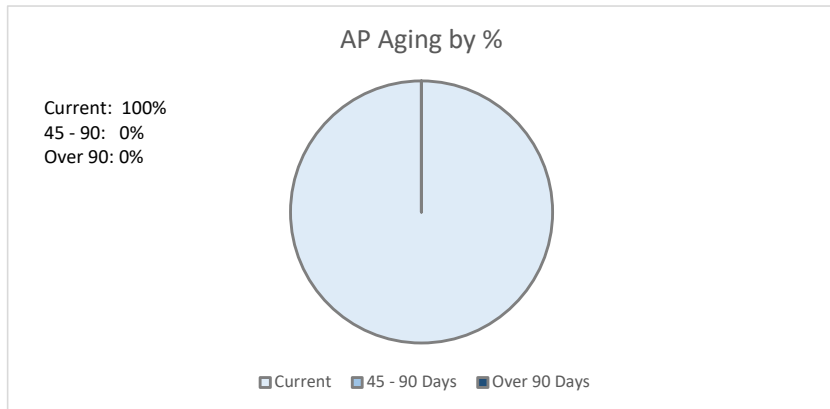


Income & Expenses



Legal expenses were not received before the financials were prepared and a placeholder has been added. Actual amounts will be updated once the invoice is received. Playground and infrastructure expenses increased due to the baseball field improvements, otherwise expenses remained consistent this month. As the year progresses we will monitor expense trends for 2024 to budget as well as in comparison to historical years.

Accounts Payable

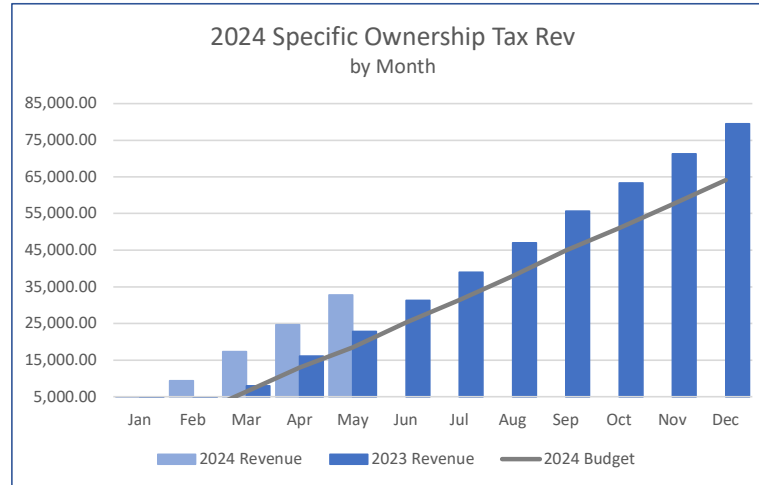
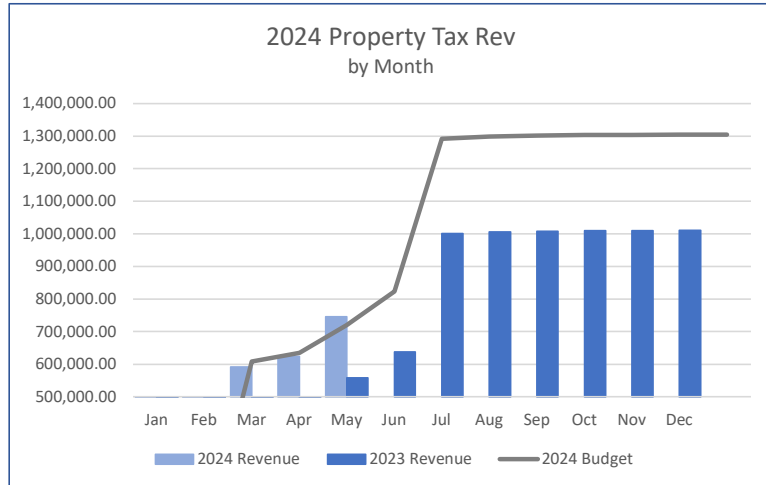


Based on the current reporting, 0% of Accounts Payable are over 45 days past due which is again lower than last month. The total value of the past due bills through May are \$0. The value of the current bills are \$56,703.91. We will continue to work with the board to provide transparency on all district bills received.

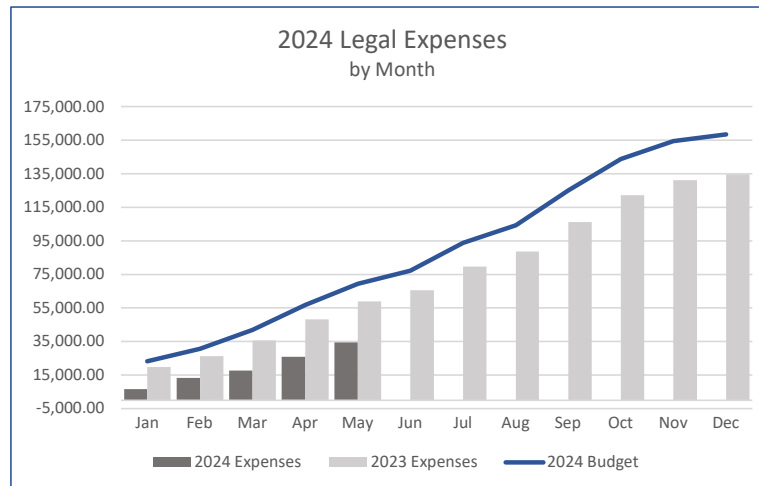
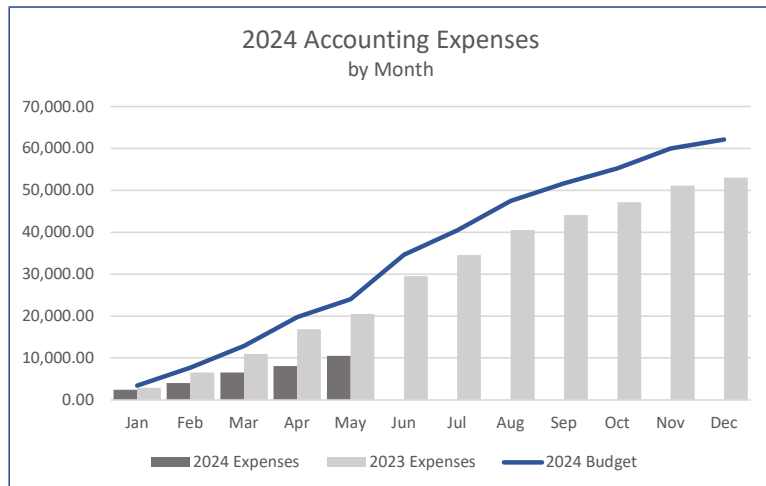
Revenue and Expense Trends by Type

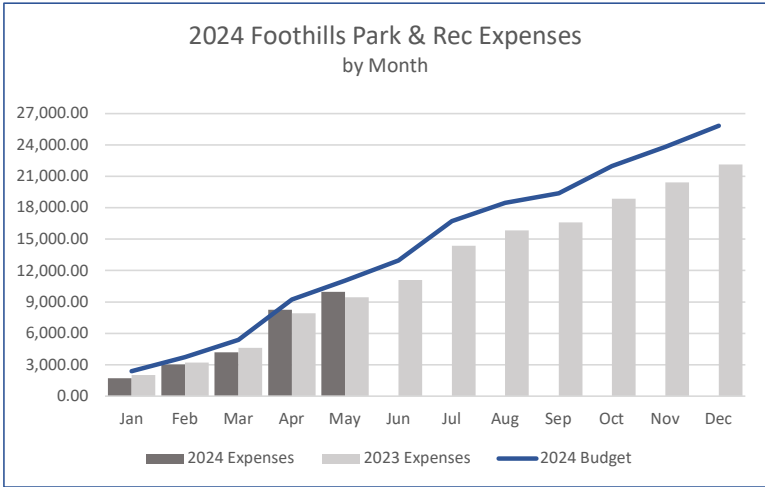
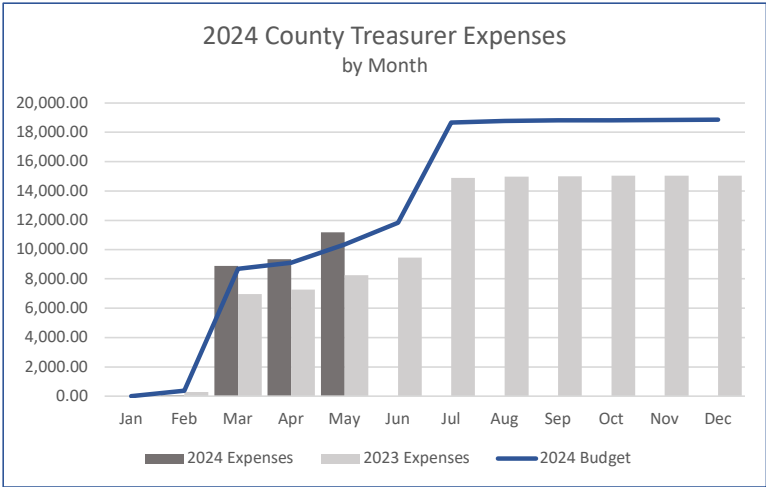
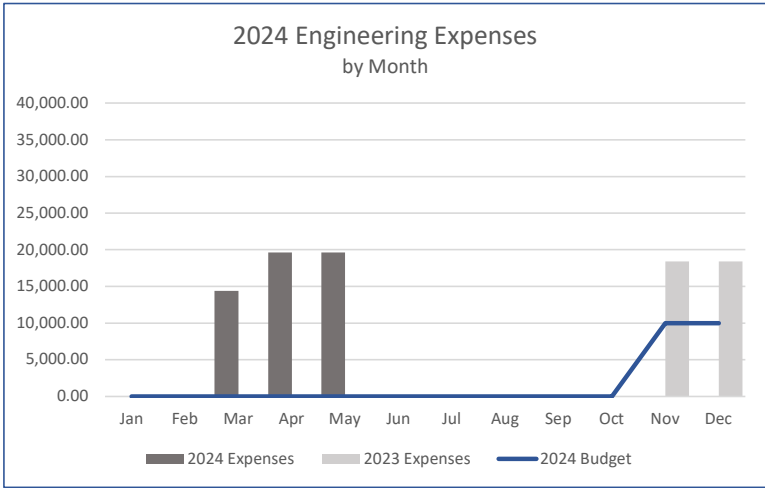
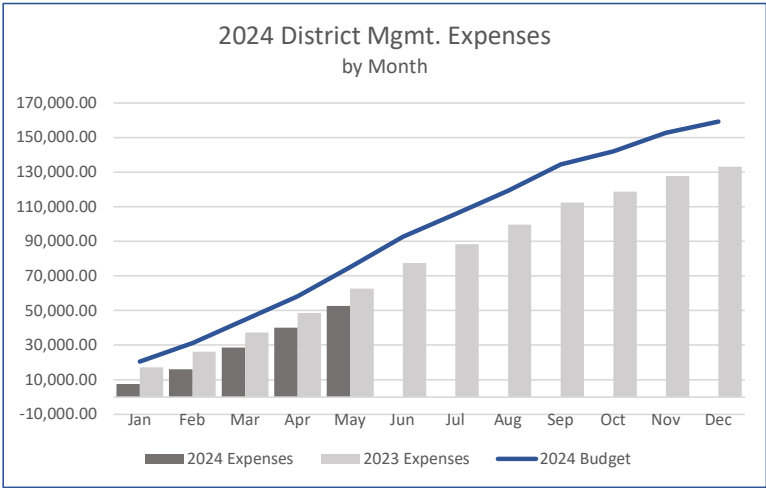
As of May 31st, 2024

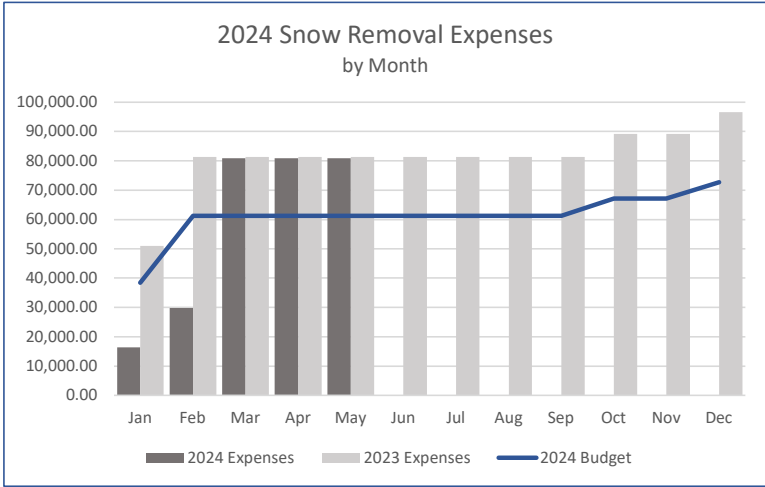
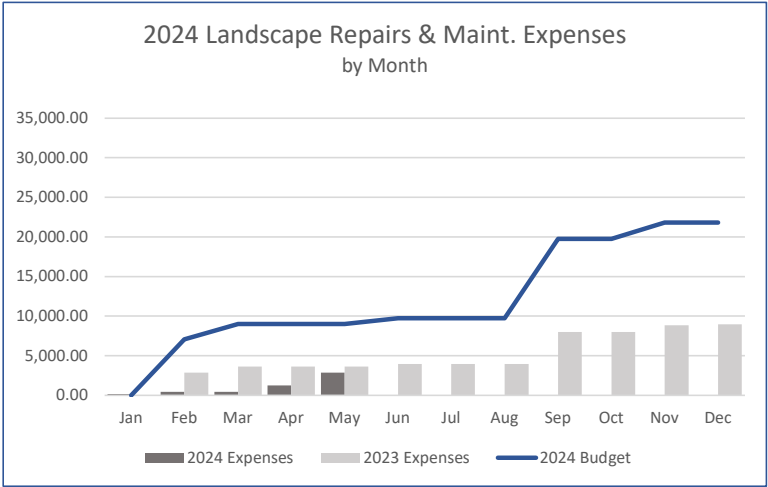
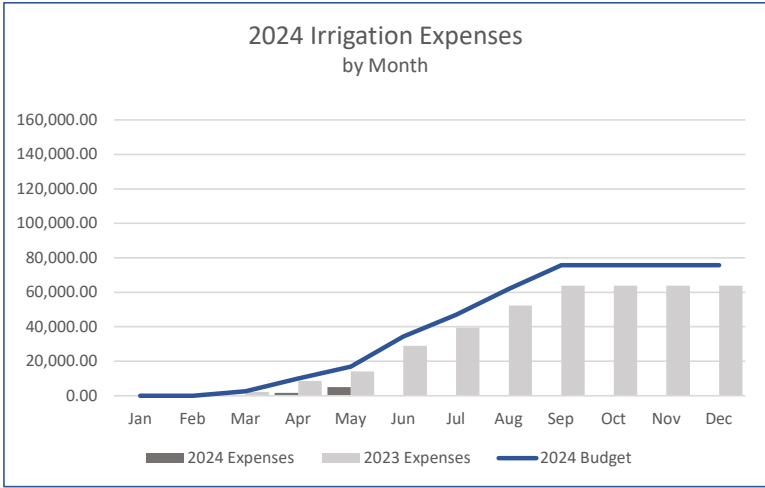
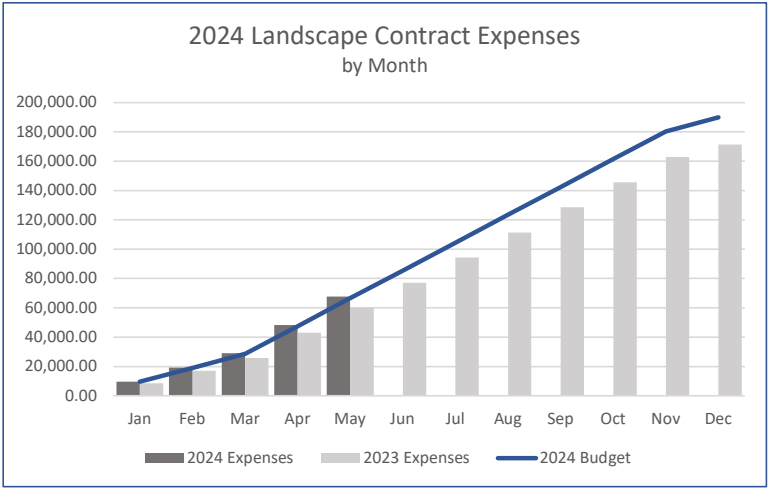
Revenue



Expenses

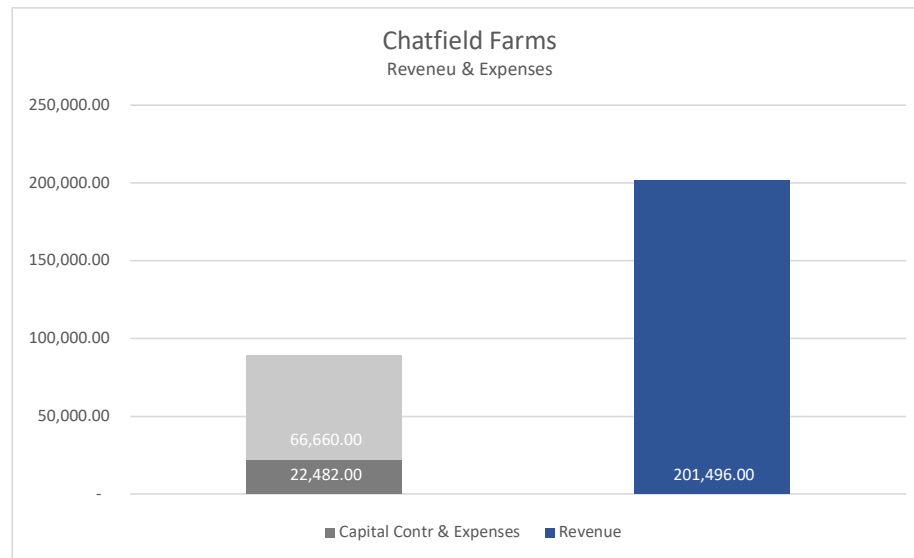






Chatfield Farms Revenue vs. Expenses

Per the Chatfield Farms Reimbursement Agreement, Chatfield Farms revenue cannot exceed expenses. Below is an annual revenue vs. expense tracker which will be updated monthly to track where Chatfield Farms stands in regard to the threshold.



Roxborough Village Metro District
Balance Sheet by Class
 As of May 31, 2024

9:27 AM
 06/10/2024
 Accrual Basis

	100-General Fund	200 - Capital Project Fund	300 - Debt Service Fund	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
10100 · General Operating Acct	32,632.89	0.00	0.00	32,632.89
10500 · ColoTrust Funds				
10505 · General Fund	1,011,243.17	0.00	0.00	1,011,243.17
10510 · Capital Projects Fund	0.00	1,069,797.41	0.00	1,069,797.41
10520 · CTF Fund	0.00	80,575.66	0.00	80,575.66
10500 · ColoTrust Funds - Other	0.00	0.00	0.00	0.00
Total 10500 · ColoTrust Funds	1,011,243.17	1,150,373.07	0.00	2,161,616.24
Total Checking/Savings	1,043,876.06	1,150,373.07	0.00	2,194,249.13
Other Current Assets				
14010 · Prepaid Expense	23,897.50	0.00	0.00	23,897.50
14020 · Taxes Receivable	1,003,565.00	0.00	0.00	1,003,565.00
Total Other Current Assets	1,027,462.50	0.00	0.00	1,027,462.50
Total Current Assets	2,071,338.56	1,150,373.07	0.00	3,221,711.63
TOTAL ASSETS	2,071,338.56	1,150,373.07	0.00	3,221,711.63
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	38,125.90	18,578.01	0.00	56,703.91
Total Accounts Payable	38,125.90	18,578.01	0.00	56,703.91
Other Current Liabilities				
20011 · Accrued Expenses	9,000.00	0.00	0.00	9,000.00
22000 · Payroll Liabilities				
20210 · Federal Tax	1.80	0.00	0.00	1.80
20240 · State Tax	6.00	0.00	0.00	6.00
Total 22000 · Payroll Liabilities	7.80	0.00	0.00	7.80
23010 · Deferred Revenue-Taxes	1,003,565.00	0.00	0.00	1,003,565.00
Total Other Current Liabilities	1,012,572.80	0.00	0.00	1,012,572.80
Total Current Liabilities	1,050,698.70	18,578.01	0.00	1,069,276.71
Total Liabilities	1,050,698.70	18,578.01	0.00	1,069,276.71
Equity				
32001 · Retained Earnings	83,096.93	-276,834.68	0.00	-193,737.75
34000 · Restricted Net Assets				
34010 · Nonspendable	502.00	0.00	0.00	502.00
34020 · Restricted	0.00	1,396,352.55	0.00	1,396,352.55
34040 · Assigned	124,413.00	0.00	0.00	124,413.00
34050 · Emergency Reserve 3%	34,200.00	0.00	0.00	34,200.00
Total 34000 · Restricted Net Assets	159,115.00	1,396,352.55	0.00	1,555,467.55
39000 · Unrestricted Net Assets	364,098.07	0.00	0.00	364,098.07
Net Income	414,329.86	12,277.19	0.00	426,607.05
Total Equity	1,020,639.86	1,131,795.06	0.00	2,152,434.92
TOTAL LIABILITIES & EQUITY	2,071,338.56	1,150,373.07	0.00	3,221,711.63
UNBALANCED CLASSES	0.00	0.00	0.00	0.00

**Roxborough Village Metro District
Profit & Loss Budget vs. Actual**

January through May 2024

	Jan - May 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	32,788	64,088	(31,300)	51%
41020 · Property Tax	746,282	1,304,845	(558,563)	57%
41040 · Prior Year Tax	0	(17)	17	0%
41045 · Property Tax Interest	25	281	(256)	9%
41000 · Property Tax Income - Other	0	0	0	0%
Total 41000 · Property Tax Income	779,095	1,369,197	(590,102)	57%
43000 · Park and Field Income				
43010 · Sports Field Fees	1,050	2,200	(1,150)	48%
Total 43000 · Park and Field Income	1,050	2,200	(1,150)	48%
45000 · Grant Income	5,034	126,000	(120,967)	4%
46000 · Interest Income				
46010 · General Bank Account Interest	44,377	27,289	17,088	163%
46000 · Interest Income - Other	0	70,171	(70,171)	0%
Total 46000 · Interest Income	44,377	97,460	(53,083)	46%
48000 · CTF/Lottery Income	12,593	46,200	(33,607)	27%
Total Income	842,148	1,641,057	(798,909)	51%
Gross Profit	842,148	1,641,057	(798,909)	51%
Expense				
50000 · Treasurer Fees	11,189	18,863	(7,674)	59%
51000 · General Overhead				
51005 · Dues & Subscriptions	1,042			
51010 · Communication / Website Expense	0	737	(737)	0%
51050 · Utilities Expense	4,863	14,982	(10,119)	32%
51060 · District Functions/Events	0	85	(85)	0%
51000 · General Overhead - Other	0	31	(31)	0%
Total 51000 · General Overhead	5,906	15,835	(9,929)	37%
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	2,691	5,332	(2,641)	50%
52000 · Computer & Software Expenses - Other	0	222	(222)	0%
Total 52000 · Computer & Software Expenses	2,691	5,554	(2,863)	48%
52500 · Insurance Expense				
52550 · General Insurance	16,663	45,000	(28,338)	37%
52500 · Insurance Expense - Other	170	1,611	(1,441)	11%
Total 52500 · Insurance Expense	16,833	46,611	(29,779)	36%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	3,900	9,180	(5,280)	42%
53020 · BOD Travel/Mileage Expense	0	323	(323)	0%
53040 · BOD Conference/Retreat Expense	0	394	(394)	0%
Total 53000 · Board of Director's Expense	3,900	9,897	(5,997)	39%
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	298	702	(404)	43%
54000 · Payroll Expenses - Other	80	79	1	101%
Total 54000 · Payroll Expenses	378	781	(403)	48%
57000 · Professional Services Fees				
57010 · Auditing	0	7,350	(7,350)	0%
57020 · Legal Expenses	35,679	158,491	(122,812)	23%
57030 · Accounting Services	10,915	62,187	(51,272)	18%
57040 · District Management	54,897	159,340	(104,443)	34%
57050 · Engineering Expense	20,448	10,000	10,448	204%
57090 · Other Professional Services Exp	0	20,000	(20,000)	0%
57000 · Professional Services Fees - Other	0	15,308	(15,308)	0%
Total 57000 · Professional Services Fees	121,940	432,676	(310,736)	28%
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	4,544	7,000	(2,456)	65%
62020 · Utility Locate	1,321	3,323	(2,002)	40%
Total 62000 · Repairs and Maintenance	5,865	10,323	(4,458)	57%

Roxborough Village Metro District Profit & Loss Budget vs. Actual

January through May 2024

	Jan - May 24	Budget	Budget Variance	% of Budget
64000 · Landscape Expenses				
64010 · Landscape Repairs and Maint	2,868	22,091	(19,223)	13%
64020 · Landscape Weed Control Expense	0	42,696	(42,696)	0%
64030 · Irrigation Expense	5,090	75,751	(70,661)	7%
64040 · Landscape Contract	67,570	189,902	(122,332)	36%
64080 · Misc. Landscape Expense	0	100	(100)	0%
64000 · Landscape Expenses - Other	0	30,000	(30,000)	0%
Total 64000 · Landscape Expenses	75,528	360,540	(285,012)	21%
65000 · Playground & Infrastructure Exp				
65010 · Playground Repairs and Maint	0	32,568	(32,568)	0%
65020 · Baseball Field Improvements	19,000	19,000	0	100%
65030 · Graffiti Removal /Vandalism Exp	1,933	13,776	(11,843)	14%
65080 · Misc. Playground & Infrastruct	1,020	600	420	170%
65000 · Playground & Infrastructure Exp - Other	0	2,500	(2,500)	0%
Total 65000 · Playground & Infrastructure Exp	21,953	68,444	(46,491)	32%
68000 · Parks & Open Space Expense				
68010 · Foothills Park & Rec Fees	9,956	25,818	(15,862)	39%
68020 · Mosquito Control Expense	4,600	15,480	(10,880)	30%
68025 · Water Expense	17,000	68,000	(51,000)	25%
68030 · Seasonal Lighting Expense	0	17,000	(17,000)	0%
68035 · Wetland Mitigation	0	275	(275)	0%
68045 · Tree Care Expense	7,560	30,000	(22,440)	25%
68050 · Portable Restroom Exp.	3,354	6,299	(2,944)	53%
68065 · Water Rights Expense	405			
68070 · Snow Removal Expense	80,887	72,725	8,162	111%
68085 · Annual Trails Maintenance	0	15,000	(15,000)	0%
68095 · Open Space Maintenances / Fire	0	200	(200)	0%
68000 · Parks & Open Space Expense - Other	0	10,303	(10,303)	0%
Total 68000 · Parks & Open Space Expense	123,762	261,100	(137,338)	47%
80000 · Capital Expenses				
80010 · Park Infrastructure/Improvements	5,639	421,500	(415,861)	1%
80020 · Irrigation Improvements	0	97,000	(97,000)	0%
80050 · Building Improvements	0	13,000	(13,000)	0%
80060 · Plant Nursery	345	3,500	(3,155)	10%
80070 · New Playground	19,614	350,000	(330,386)	6%
80000 · Capital Expenses - Other	0	95,000	(95,000)	0%
Total 80000 · Capital Expenses	25,598	980,000	(954,402)	3%
99000 · Contingency	0	39,960	(39,960)	0%
Total Expense	415,541	2,250,583	(1,835,042)	18%
Net Ordinary Income	426,607	(609,526)	1,036,133	(70)%
Net Income	426,607	(609,526)	1,036,133	(70)%

Roxborough Village Metro District
Capital Fund Profit & Loss Budget vs. Actual
 January through May 2024

	Jan - May 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
45000 · Grant Income	5,034			
46000 · Interest Income	25,998	70,171	(44,173)	37%
48000 · CTF/Lottery Income	12,593	46,200	(33,607)	27%
Total Income	43,624	116,371	(72,747)	37%
Gross Profit	43,624	116,371	(72,747)	37%
Expense				
51000 · General Overhead	0	31	(31)	0%
52000 · Computer & Software Expenses	108	222	(114)	48%
52500 · Insurance Expense	673	1,611	(938)	42%
57000 · Professional Services Fees	4,563	15,308	(10,745)	30%
68000 · Parks & Open Space Expense	405	10,303	(9,898)	4%
80000 · Capital Expenses	25,598	980,000	(954,402)	3%
Total Expense	31,347	1,007,475	(976,128)	3%
Net Ordinary Income	12,277	(891,104)	903,381	(1)%
Net Income	12,277	(891,104)	903,381	(1)%

**Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual**

January through May 2024

	Jan - May 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	32,788	64,088	(31,300)	51%
41020 · Property Tax	746,282	1,304,845	(558,563)	57%
41040 · Prior Year Tax	0	(17)	17	0%
41045 · Property Tax Interest	25	281	(256)	9%
41000 · Property Tax Income - Other	0	0	0	0%
Total 41000 · Property Tax Income	779,095	1,369,197	(590,102)	57%
43000 · Park and Field Income				
43010 · Sports Field Fees	1,050	2,200	(1,150)	48%
Total 43000 · Park and Field Income	1,050	2,200	(1,150)	48%
45000 · Grant Income	0	126,000	(126,000)	0%
46000 · Interest Income				
46010 · General Bank Account Interest	18,380	27,289	(8,909)	67%
Total 46000 · Interest Income	18,380	27,289	(8,909)	67%
Total Income	798,525	1,524,686	(726,161)	52%
Gross Profit	798,525	1,524,686	(726,161)	52%
Expense				
50000 · Treasurer Fees	11,189	18,863	(7,674)	59%
51000 · General Overhead				
51005 · Dues & Subscriptions	1,042			
51010 · Communication / Website Expense	0	737	(737)	0%
51050 · Utilities Expense	4,863	14,982	(10,119)	32%
51060 · District Functions/Events	0	85	(85)	0%
Total 51000 · General Overhead	5,906	15,804	(9,898)	37%
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	2,583	5,332	(2,749)	48%
Total 52000 · Computer & Software Expenses	2,583	5,332	(2,749)	48%
52500 · Insurance Expense				
52550 · General Insurance	15,996	45,000	(29,004)	36%
52500 · Insurance Expense - Other	163			
Total 52500 · Insurance Expense	16,159	45,000	(28,841)	36%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	3,900	9,180	(5,280)	42%
53020 · BOD Travel/Mileage Expense	0	323	(323)	0%
53040 · BOD Conference/Retreat Expense	0	394	(394)	0%
Total 53000 · Board of Director's Expense	3,900	9,897	(5,997)	39%
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	298	702	(404)	43%
54000 · Payroll Expenses - Other	80	79	1	101%
Total 54000 · Payroll Expenses	378	781	(403)	48%
57000 · Professional Services Fees				
57010 · Auditing	0	7,350	(7,350)	0%
57020 · Legal Expenses	34,511	158,491	(123,980)	22%
57030 · Accounting Services	10,533	62,187	(51,654)	17%
57040 · District Management	52,702	159,340	(106,637)	33%
57050 · Engineering Expense	19,631	10,000	9,631	196%
57090 · Other Professional Services Exp	0	20,000	(20,000)	0%
Total 57000 · Professional Services Fees	117,377	417,368	(299,991)	28%

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual

January through May 2024

	Jan - May 24	Budget	Budget Variance	% of Budget
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	4,544	7,000	(2,456)	65%
62020 · Utility Locate	1,321	3,323	(2,002)	40%
Total 62000 · Repairs and Maintenance	5,865	10,323	(4,458)	57%
64000 · Landscape Expenses				
64010 · Landscape Repairs and Maint	2,868	22,091	(19,223)	13%
64020 · Landscape Weed Control Expense	0	42,696	(42,696)	0%
64030 · Irrigation Expense	5,090	75,751	(70,661)	7%
64040 · Landscape Contract	67,570	189,902	(122,332)	36%
64080 · Misc. Landscape Expense	0	100	(100)	0%
64000 · Landscape Expenses - Other	0	30,000	(30,000)	0%
Total 64000 · Landscape Expenses	75,528	360,540	(285,012)	21%
65000 · Playground & Infrastructure Exp				
65010 · Playground Repairs and Maint	0	32,568	(32,568)	0%
65020 · Baseball Field Improvements	19,000	19,000	0	100%
65030 · Graffiti Removal /Vandalism Exp	1,933	13,776	(11,843)	14%
65080 · Misc. Playground & Infrastruct	1,020	600	420	170%
65000 · Playground & Infrastructure Exp - Ot...	0	2,500	(2,500)	0%
Total 65000 · Playground & Infrastructure Exp	21,953	68,444	(46,491)	32%
68000 · Parks & Open Space Expense				
68010 · Foothills Park & Rec Fees	9,956	25,818	(15,862)	39%
68020 · Mosquito Control Expense	4,600	15,480	(10,880)	30%
68025 · Water Expense	17,000	68,000	(51,000)	25%
68030 · Seasonal Lighting Expense	0	17,000	(17,000)	0%
68035 · Wetland Mitigation	0	275	(275)	0%
68045 · Tree Care Expense	7,560	30,000	(22,440)	25%
68050 · Portable Restroom Exp.	3,354	6,299	(2,944)	53%
68070 · Snow Removal Expense	80,887	72,725	8,162	111%
68085 · Annual Trails Maintenance	0	15,000	(15,000)	0%
68095 · Open Space Maintenances / Fire	0	200	(200)	0%
Total 68000 · Parks & Open Space Expense	123,357	250,797	(127,440)	49%
99000 · Contingency	0	39,960	(39,960)	0%
Total Expense	384,195	1,243,108	(858,914)	31%
Net Ordinary Income	414,330	281,578	132,752	147%
Net Income	414,330	281,578	132,752	147%

Roxborough Village Metro District
Chatfield Farms Profit & Loss Budget vs. Actual
 January through May 2024

	<u>Jan - May 24</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
41000 · Property Tax Income	201,496	365,357	(163,861)	55%
Total Income	<u>201,496</u>	<u>365,357</u>	<u>(163,861)</u>	<u>55%</u>
Gross Profit	201,496	365,357	(163,861)	55%
Expense				
50000 · Treasurer Fees	1,790	3,018	(1,228)	59%
51000 · General Overhead	808	131	676	615%
52000 · Computer & Software Expenses	408	853	(445)	48%
52500 · Insurance Expense	2,426	7,200	(4,774)	34%
53000 · Board of Director's Expense	0	115	(115)	0%
57000 · Professional Services Fees	24,514	66,779	(42,265)	37%
62000 · Repairs and Maintenance	250	1,652	(1,402)	15%
64000 · Landscape Expenses	11,833	57,686	(45,854)	21%
65000 · Playground & Infrastructure Exp	3,505	5,740	(2,235)	61%
68000 · Parks & Open Space Expense	21,125	37,696	(16,570)	56%
Total Expense	<u>66,659</u>	<u>180,870</u>	<u>(114,211)</u>	<u>37%</u>
Net Ordinary Income	<u>134,837</u>	<u>184,487</u>	<u>(49,649)</u>	<u>73%</u>
Net Income	<u>134,837</u>	<u>184,487</u>	<u>(49,649)</u>	<u>73%</u>

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06/10/24

Roxborough Village Metro District
A/P Aging Summary
As of May 31, 2024

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Bill.com LLC	451.17	0.00	0.00	0.00	451.17
Consolidated Divisions Inc	1,634.38	33,647.86	0.00	0.00	35,282.24
CORE Electric Cooperative	0.00	1,321.95	0.00	0.00	1,321.95
Diversified Underground	400.00	495.00	0.00	0.00	895.00
Foothills Park & Recreation District	1,676.99	0.00	0.00	0.00	1,676.99
Gemsbok Consulting Inc.	2,515.00	0.00	0.00	0.00	2,515.00
Good Plumbing Service	750.00	0.00	0.00	0.00	750.00
HGL Construction Services LLC	0.00	345.00	0.00	0.00	345.00
Metro Maintenance	250.00	0.00	0.00	0.00	250.00
Special District Management Services, Inc	13,105.62	0.00	0.00	0.00	13,105.62
Utility Notification Center of Colorado	110.94	0.00	0.00	0.00	110.94
TOTAL	<u>20,894.10</u>	<u>35,809.81</u>	<u>0.00</u>	<u>0.00</u>	<u>56,703.91</u>

Roxborough Village Metro District
A/P Aging Detail
As of May 31, 2024

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
Current							
05/31/2024	224051275	Utility Notification Cen...	05/31/2024	-SPLIT-	RTL Transmissions		110.94
05/31/2024	SALES000...	Foothills Park & Recre...	05/31/2024	-SPLIT-	May 2024 Resident Use		1,676.99
05/31/2024	136891	Special District Manag...	05/31/2024	-SPLIT-	May 2024 District Ma...		13,105.62
05/18/2024	2014290	Consolidated Division...	06/02/2024	64010 · Landscape Repai...	T&M May 12-18		350.00
05/18/2024	2014289	Consolidated Division...	06/02/2024	64010 · Landscape Repai...	T&M May 12-18		240.00
05/18/2024	2014287	Consolidated Division...	06/02/2024	64010 · Landscape Repai...	T&M May 12-18		83.00
05/18/2024	2014314	Consolidated Division...	06/02/2024	-SPLIT-	T&M May 12-18		961.38
05/30/2024	27392	Metro Maintenance	06/09/2024	-SPLIT-			250.00
05/31/2024	101704	Good Plumbing Service	06/10/2024	62010 · General Repairs ...			750.00
05/31/2024	24067432153	Bill.com LLC	06/10/2024	-SPLIT-	Billing Period 05/05/2...		451.17
05/31/2024	29864	Diversified Underground	06/30/2024	-SPLIT-	Screen Charge		400.00
05/31/2024	6003	Gemsbok Consulting I...	07/15/2024	-SPLIT-	May 2024		2,032.50
05/31/2024	6002	Gemsbok Consulting I...	07/15/2024	57030 · Accounting Servi...	May 2024 Chatfield		482.50
Total Current							20,894.10
1 - 45							
04/12/2024	2024-23	HGL Construction Ser...	04/22/2024	80060 · Plant Nursery		39	345.00
04/27/2024	2013941	Consolidated Division...	05/12/2024	-SPLIT-	Water meter install	19	9,253.71
04/30/2024	2014087	Consolidated Division...	05/15/2024	-SPLIT-		16	1,718.10
05/01/2024	2014020	Consolidated Division...	05/16/2024	-SPLIT-		15	19,305.71
05/04/2024	2014117	Consolidated Division...	05/19/2024	-SPLIT-	T&M May 1 - 4	12	960.00
05/11/2024	2014206	Consolidated Division...	05/26/2024	-SPLIT-	T&M May 5 - May 11	5	2,410.34
04/30/2024	29639	Diversified Underground	05/30/2024	-SPLIT-	Screen Charge	1	495.00
05/20/2024		CORE Electric Cooper...	05/30/2024	-SPLIT-		1	1,321.95
Total 1 - 45							35,809.81
46 - 90							
Total 46 - 90							
> 90							
Total > 90							
TOTAL							56,703.91

Type	Date	Num	Memo	Account	Original Amount	Balance
Anatum GeoMobile Solutions, LLC						
Bill	05/22/2024	6731		57050 · Engineering Expense	4,416.62	4,416.62
Bill	05/22/2024	6731		57050 · Engineering Expense	841.26	5,257.88
Bill	05/22/2024	6731		57050 · Engineering Expense	219.08	5,476.96
Total Anatum GeoMobile Solutions, LLC						5,476.96
Bill.com LLC						
Bill	05/07/2024	24057087655	Billing Period 04/05/2024 - 05/04/2024	52040 · Software & Online Subscr...	452.13	452.13
Bill	05/07/2024	24057087655	Billing Period 04/05/2024 - 05/04/2024	52040 · Software & Online Subscr...	86.12	538.25
Bill	05/07/2024	24057087655	Billing Period 04/05/2024 - 05/04/2024	52040 · Software & Online Subscr...	22.43	560.68
Total Bill.com LLC						560.68
Consolidated Divisions Inc						
Bill	05/01/2024	2013609	Landscape Contract	64040 · Landscape Contract	16,216.80	16,216.80
Bill	05/01/2024	2013609	Landscape Contract	64040 · Landscape Contract	3,088.91	19,305.71
Bill	05/14/2024	2014089		64010 · Landscape Repairs and ...	638.40	19,944.11
Bill	05/14/2024	2014089		64010 · Landscape Repairs and ...	121.60	20,065.71
Bill	05/22/2024	2014044		65030 · Graffiti Removal /Vandali...	575.70	20,641.41
Bill	05/22/2024	2014044		65030 · Graffiti Removal /Vandali...	109.66	20,751.07
Total Consolidated Divisions Inc						20,751.07
CORE Electric Cooperative						
Bill	05/08/2024			51050 · Utilities Expense	815.97	815.97
Bill	05/08/2024			51050 · Utilities Expense	33.00	848.97
Total CORE Electric Cooperative						848.97
Diversified Underground						
Bill	05/22/2024	26607	10/1-10/31/2022	51050 · Utilities Expense	3,735.00	3,735.00
Bill	05/22/2024	26763		62020 · Utility Locate	1,060.00	4,795.00
Bill	05/22/2024	28120	July Utility Locates	62020 · Utility Locate	425.00	5,220.00
Bill	05/22/2024	28120	July Utility Locates	62020 · Utility Locate	75.00	5,295.00
Bill	05/22/2024	28840	November Utility Locates	62020 · Utility Locate	204.00	5,499.00
Bill	05/22/2024	28840	November Utility Locates	62020 · Utility Locate	36.00	5,535.00
Bill	05/22/2024	27403	March 2023 Utility Locates	62020 · Utility Locate	1,653.25	7,188.25
Bill	05/22/2024	27403	March 2023 Utility Locates	62020 · Utility Locate	291.75	7,480.00
Total Diversified Underground						7,480.00
Foothills Park & Recreation District						
Bill	05/28/2024	SALES000000035400	April 2024 Resident Use	68010 · Foothills Park & Rec Fees	3,187.40	3,187.40
Bill	05/28/2024	SALES000000035400	April 2024 Resident Use	68010 · Foothills Park & Rec Fees	886.20	4,073.60
Total Foothills Park & Recreation District						4,073.60
Gemsbok Consulting Inc.						
Bill	05/06/2024	5975	April 2024	57030 · Accounting Services	1,039.25	1,039.25
Bill	05/06/2024	5975	April 2024	57030 · Accounting Services	197.95	1,237.20
Bill	05/06/2024	5975	April 2024	57030 · Accounting Services	51.55	1,288.75
Bill	05/06/2024	5974	April 2024 Chatfield Farms	57030 · Accounting Services	365.00	1,653.75
Total Gemsbok Consulting Inc.						1,653.75
Ireland Stapleton Pryor & Pascoe PC						
Bill	05/22/2024	154987	Billed Through 04/30/2024	57020 · Legal Expenses	5,869.21	5,869.21
Bill	05/22/2024	154987	Billed Through 04/30/2024	57020 · Legal Expenses	2,297.95	8,167.16
Bill	05/22/2024	154987	Billed Through 04/30/2024	57020 · Legal Expenses	291.13	8,458.29
Total Ireland Stapleton Pryor & Pascoe PC						8,458.29
Patriot Pest Control						
Bill	05/22/2024	967872	May Mosquito Control Service	68020 · Mosquito Control Expense	1,955.00	1,955.00
Bill	05/22/2024	967872	May Mosquito Control Service	68020 · Mosquito Control Expense	345.00	2,300.00
Total Patriot Pest Control						2,300.00
QuickBooks Payroll Service						
	Liability Che...	05/30/2024	Fee for 4 direct deposit(s) at \$4.00 each	54000 · Payroll Expenses	16.00	16.00
Total QuickBooks Payroll Service						16.00
Rocky Mountain Sports Fields LLC						
Bill	05/22/2024	294	Softball Field Renovation	65020 · Baseball Field Improvem...	15,960.00	15,960.00
Bill	05/22/2024	294	Softball Field Renovation	65020 · Baseball Field Improvem...	3,040.00	19,000.00
Total Rocky Mountain Sports Fields LLC						19,000.00
Roxborough Water & Sanitation District						
Bill	05/15/2024		Service Period 03/25/24 to 04/24/24 Elk Mnt Cir	68025 · Water Expense	104.25	104.25
Bill	05/15/2024		Service Period 03/24/24 - 04/24/24 Rampart Range	68025 · Water Expense	119.00	223.25
Bill	05/15/2024		Service Period 03/25/24 to 04/24/24 Mule Deer Pl	68025 · Water Expense	104.25	327.50
Bill	05/15/2024		Service Period 03/25/24 - 04/24/24 Marmot Ridge Cir	68025 · Water Expense	208.50	536.00
Bill	05/15/2024		Billing Period 04/01/24 to 04/30/24	68025 · Water Expense	735.28	1,271.28
Bill	05/15/2024		Billing Period 04/01/24 to 04/30/24	68025 · Water Expense	140.05	1,411.33
Total Roxborough Water & Sanitation District						1,411.33

Roxborough Village Metro District

Claims by Vendor Detail

May 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
SavATree, LLC						
Bill	05/14/2024	14374539		68045 · Tree Care Expense	10,726.80	10,726.80
Bill	05/14/2024	14374539		68045 · Tree Care Expense	2,043.20	12,770.00
Bill	05/22/2024	122669		68045 · Tree Care Expense	655.20	13,425.20
Bill	05/22/2024	122669		68045 · Tree Care Expense	124.80	13,550.00
Total SavATree, LLC						13,550.00
Special District Association of Colorado						
Bill	05/22/2024	2024 Membership	2024 SDA Annual Membership	51005 · Dues & Subscriptions	875.52	875.52
Bill	05/22/2024	2024 Membership	2024 SDA Annual Membership	51005 · Dues & Subscriptions	166.77	1,042.29
Total Special District Association of Colorado						1,042.29
Special District Management Services, Inc						
Bill	05/14/2024	135726	April 2024 District Management Fees	57040 · District Management	9,676.53	9,676.53
Bill	05/14/2024	135726	April 2024 District Management Fees	57040 · District Management	1,843.15	11,519.68
Bill	05/14/2024	135726	April 2024 District Management Fees	57040 · District Management	479.99	11,999.67
Total Special District Management Services, Inc						11,999.67
United Site Services						
Bill	05/13/2024	INV-4425782	May Services Chatfield Farms Park	68050 · Portable Restroom Exp.	287.26	287.26
Bill	05/13/2024	INV-4426211	May Services Roxborough Community Park	68050 · Portable Restroom Exp.	279.97	567.23
Bill	05/22/2024	INV-4492289	June Services Roxborough Community Park	68050 · Portable Restroom Exp.	279.97	847.20
Bill	05/22/2024	INV-4494125	June Services Chatfield Farms Park	68050 · Portable Restroom Exp.	287.26	1,134.46
Total United Site Services						1,134.46
Utility Notification Center of Colorado						
Bill	05/06/2024	224041226	RTL Transmissions	62020 · Utility Locate	62.85	62.85
Bill	05/06/2024	224041226	RTL Transmissions	62020 · Utility Locate	11.97	74.82
Total Utility Notification Center of Colorado						74.82
Xcel Energy						
Bill	05/31/2024	875634785	May Statement	51050 · Utilities Expense	4.33	4.33
Total Xcel Energy						4.33
TOTAL						99,836.22

Roxborough Village Metro District
Payroll Detail
May 2024

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
BOD Compensation						
DD1066	05/31/2024	Debra D Prysby	BOD Compensation	Paycheck	0.00	100.00
DD1067	05/31/2024	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1068	05/31/2024	Mathew Hart	BOD Compensation	Paycheck	0.00	200.00
DD1069	05/31/2024	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	700.00
TOTAL					0.00	700.00

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through May 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
45000 · Grant Income							
Deposit	04/11/2024	27663	Colorado Special Districts ...	Remainder of 2022 safety grant applied to p...		5,033.50	5,033.50
Total 45000 · Grant Income					0.00	5,033.50	5,033.50
46000 · Interest Income							
46010 · General Bank Account Interest							
Deposit	01/31/2024			Deposit		293.13	293.13
Deposit	01/31/2024			Deposit		5,160.64	5,453.77
Deposit	02/29/2024			Deposit		4,713.94	10,167.71
Deposit	02/29/2024			Deposit		292.01	10,459.72
Deposit	03/31/2024			Deposit		4,926.38	15,386.10
Deposit	03/31/2024			Deposit		309.91	15,696.01
Deposit	04/30/2024			Deposit		4,719.07	20,415.08
Deposit	04/30/2024			Deposit		339.17	20,754.25
Deposit	05/31/2024			Deposit		367.88	21,122.13
Deposit	05/31/2024			Deposit		4,875.50	25,997.63
Total 46010 · General Bank Account Interest					0.00	25,997.63	25,997.63
Total 46000 · Interest Income					0.00	25,997.63	25,997.63
48000 · CTF/Lottery Income							
Deposit	03/08/2024			Deposit		12,592.64	12,592.64
Total 48000 · CTF/Lottery Income					0.00	12,592.64	12,592.64
Total Income					0.00	43,623.77	43,623.77
Gross Profit					0.00	43,623.77	43,623.77
Expense							
52000 · Computer & Software Expenses							
52040 · Software & Online Subscriptions							
Bill	01/31/2024	2402609...	Bill.com LLC	Billing Period 01/05/2024 - 02/04/2024	22.23		22.23
Bill	02/29/2024	2403642...	Bill.com LLC	Billing Period 02/05/2024 - 03/04/2024	22.57		44.80
Bill	03/31/2024	2404675...	Bill.com LLC	Billing Period 03/05/2024 - 04/04/2024	22.34		67.14
Bill	04/30/2024	2405708...	Bill.com LLC	Billing Period 04/05/2024 - 05/04/2024	22.43		89.57
Bill	05/31/2024	2406743...	Bill.com LLC	Billing Period 05/05/2024 - 06/04/2024	18.05		107.62
Total 52040 · Software & Online Subscriptions					107.62	0.00	107.62
Total 52000 · Computer & Software Expenses					107.62	0.00	107.62
52500 · Insurance Expense							
52550 · General Insurance							
General Journal	01/31/2024	0124BusIns		To move Business Insruance prepaid to exp...	133.30		133.30
General Journal	02/29/2024	0224BusIns		To move Business Insruance prepaid to exp...	133.30		266.60
General Journal	03/31/2024	0324BusIns		To move Business Insruance prepaid to exp...	133.30		399.90
General Journal	04/30/2024	0424BusIns		To move Business Insruance prepaid to exp...	133.30		533.20
General Journal	05/31/2024	0524BusIns		To move Business Insruance prepaid to exp...	133.30		666.50
Total 52550 · General Insurance					666.50	0.00	666.50
52500 · Insurance Expense - Other							
Bill	03/06/2024	68996341	CNA Surety Direct Bill		6.80		6.80
Total 52500 · Insurance Expense - Other					6.80	0.00	6.80
Total 52500 · Insurance Expense					673.30	0.00	673.30
57000 · Professional Services Fees							
57020 · Legal Expenses							
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	230.38		230.38
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		230.38
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	201.15		431.53
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	85.37		516.90
Bill	04/30/2024	154987	Ireland Stapleton Pryor & ...	Billed Through 04/30/2024	291.13		808.03
General Journal	05/31/2024	0531Accr...		May invoice accruals	360.00		1,168.03
Total 57020 · Legal Expenses					1,168.03	0.00	1,168.03
57030 · Accounting Services							
Bill	01/31/2024	5892	Gemsbok Consulting Inc.	January 2024	80.97		80.97
Bill	02/29/2024	5920	Gemsbok Consulting Inc.	February 2024	65.80		146.77
Bill	03/31/2024	5945	Gemsbok Consulting Inc.	March 2024	102.75		249.52
Bill	04/30/2024	5975	Gemsbok Consulting Inc.	April 2024	51.55		301.07
Bill	04/30/2024	5974	Gemsbok Consulting Inc.	April 2024 Chatfield Farms	0.00		301.07
Bill	05/31/2024	6003	Gemsbok Consulting Inc.	May 2024	81.30		382.37
Total 57030 · Accounting Services					382.37	0.00	382.37
57040 · District Management							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	311.28		311.28
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	357.02		668.30
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	522.02		1,190.32
Bill	04/30/2024	135726	Special District Manageme...	April 2024 District Management Fees	479.99		1,670.31
Bill	05/31/2024	136891	Special District Manageme...	May 2024 District Management Fees	524.23		2,194.54
Total 57040 · District Management					2,194.54	0.00	2,194.54

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through May 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
57050 · Engineering Expense							
Bill	03/19/2024	250193	Farnsworth Group, Inc	Period ending 02.29.2024	598.86		598.86
Bill	04/30/2024	6731	Anatum GeoMobile Solutio...		219.08		817.94
Total 57050 · Engineering Expense					817.94	0.00	817.94
Total 57000 · Professional Services Fees					4,562.88	0.00	4,562.88
68000 · Parks & Open Space Expense							
68065 · Water Rights Expense							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	0.00		0.00
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		0.00
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	404.85		404.85
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	0.00		404.85
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	0.00		404.85
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	0.00		404.85
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	0.00		404.85
Bill	04/30/2024	135726	Special District Manageme...	April 2024 District Management Fees	0.00		404.85
Bill	04/30/2024	154987	Ireland Stapleton Pryor & ...	Billed Through 04/30/2024	0.00		404.85
Bill	05/31/2024	136891	Special District Manageme...	May 2024 District Management Fees	0.00		404.85
Total 68065 · Water Rights Expense					404.85	0.00	404.85
Total 68000 · Parks & Open Space Expense					404.85	0.00	404.85
80000 · Capital Expenses							
80010 · Park Infrastructure/Improvements							
Bill	01/11/2024	CW-2024...	Chavez Services LLC		5,639.18		5,639.18
Total 80010 · Park Infrastructure/Improvements					5,639.18	0.00	5,639.18
80060 · Plant Nursery							
Bill	04/12/2024	2024-23	HGL Construction Services...		345.00		345.00
Total 80060 · Plant Nursery					345.00	0.00	345.00
80070 · New Playground							
Bill	02/21/2024	7451	Rocky Mountain Recreatio...	Airplane Park	19,613.75		19,613.75
Total 80070 · New Playground					19,613.75	0.00	19,613.75
Total 80000 · Capital Expenses					25,597.93	0.00	25,597.93
Total Expense					31,346.58	0.00	31,346.58
Net Ordinary Income					31,346.58	43,623.77	12,277.19
Net Income					31,346.58	43,623.77	12,277.19

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through May 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
41000 · Property Tax Income							
41010 · Specific Ownership Tax							
General Journal	01/01/2024	AJE23 #1R		Reverse of GJE AJE23 #1 -- To move reven...	6,019.01		-6,019.01
Deposit	01/10/2024			Deposit		6,019.01	0.00
Deposit	02/09/2024			Deposit		9,343.72	9,343.72
Deposit	03/08/2024			Deposit		7,948.33	17,292.05
Deposit	04/10/2024			Deposit		7,407.62	24,699.67
Deposit	05/10/2024			Deposit		8,088.20	32,787.87
Total 41010 · Specific Ownership Tax					6,019.01	38,806.88	32,787.87
41020 · Property Tax							
Deposit	02/09/2024			Deposit		4,218.41	4,218.41
Deposit	03/08/2024			Deposit		587,756.47	591,974.88
Deposit	04/10/2024			Deposit		31,622.62	623,597.50
Deposit	05/10/2024			-MULTIPLE-		122,684.20	746,281.70
Total 41020 · Property Tax					0.00	746,281.70	746,281.70
41045 · Property Tax Interest							
Deposit	04/10/2024			Deposit		3.04	3.04
Deposit	05/10/2024			Deposit		22.36	25.40
Total 41045 · Property Tax Interest					0.00	25.40	25.40
Total 41000 · Property Tax Income					6,019.01	785,113.98	779,094.97
43000 · Park and Field Income							
43010 · Sports Field Fees							
Deposit	05/08/2024	202	Ken Caryl Little League	Deposit		1,050.00	1,050.00
Total 43010 · Sports Field Fees					0.00	1,050.00	1,050.00
Total 43000 · Park and Field Income					0.00	1,050.00	1,050.00
46000 · Interest Income							
46010 · General Bank Account Interest							
Deposit	01/31/2024			Deposit		2,665.32	2,665.32
Deposit	02/29/2024			Deposit		2,313.43	4,978.75
Deposit	03/31/2024			Deposit		4,261.16	9,239.91
Deposit	04/30/2024			Deposit		4,508.89	13,748.80
Deposit	05/31/2024			Deposit		4,630.84	18,379.64
Total 46010 · General Bank Account Interest					0.00	18,379.64	18,379.64
Total 46000 · Interest Income					0.00	18,379.64	18,379.64
Total Income					6,019.01	804,543.62	798,524.61
Gross Profit					6,019.01	804,543.62	798,524.61
Expense							
50000 · Treasurer Fees							
Deposit	02/09/2024			Deposit	63.28		63.28
Deposit	03/08/2024			Deposit	8,816.33		8,879.61
Deposit	04/10/2024			Deposit	474.38		9,353.99
Deposit	05/10/2024			Deposit	1,834.71		11,188.70
Total 50000 · Treasurer Fees					11,188.70	0.00	11,188.70
51000 · General Overhead							
51005 · Dues & Subscriptions							
Bill	05/03/2024	2024 Me...	Special District Association...	2024 SDA Annual Membership	1,042.29		1,042.29
Total 51005 · Dues & Subscriptions					1,042.29	0.00	1,042.29
51050 · Utilities Expense							
Bill	01/18/2024			CORE Electric Cooperative	891.77		891.77
Bill	01/31/2024	859205179	Xcel Energy	January Statement	4.33		896.10
Bill	02/21/2024			CORE Electric Cooperative	857.69		1,753.79
Bill	02/29/2024	863314567	Xcel Energy	February Statement	4.32		1,758.11
Bill	03/20/2024			CORE Electric Cooperative	921.40		2,679.51
Bill	03/31/2024	867197953	Xcel Energy	March Statement	4.32		2,683.83
Bill	04/17/2024			CORE Electric Cooperative	848.97		3,532.80
Bill	04/30/2024	871245951	Xcel Energy	April Statement	4.32		3,537.12
Bill	05/20/2024			CORE Electric Cooperative	1,321.95		4,859.07
Bill	05/31/2024	875634785	Xcel Energy	May Statement	4.33		4,863.40
Total 51050 · Utilities Expense					4,863.40	0.00	4,863.40
Total 51000 · General Overhead					5,905.69	0.00	5,905.69

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through May 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
52000 · Computer & Software Expenses							
52040 · Software & Online Subscriptions							
Bill	01/31/2024	2402609...	Bill.com LLC	Billing Period 01/05/2024 - 02/04/2024	533.60		533.60
Bill	02/29/2024	2403642...	Bill.com LLC	Billing Period 02/05/2024 - 03/04/2024	541.76		1,075.36
Bill	03/31/2024	2404675...	Bill.com LLC	Billing Period 03/05/2024 - 04/04/2024	536.16		1,611.52
Bill	04/30/2024	2405708...	Bill.com LLC	Billing Period 04/05/2024 - 05/04/2024	538.25		2,149.77
Bill	05/31/2024	2406743...	Bill.com LLC	Billing Period 05/05/2024 - 06/04/2024	433.12		2,582.89
Total 52040 · Software & Online Subscriptions					2,582.89	0.00	2,582.89
Total 52000 · Computer & Software Expenses					2,582.89	0.00	2,582.89
52500 · Insurance Expense							
52550 · General Insurance							
General Journal	01/31/2024	0124BusIns		To move Business Insurance prepaid to exp...	3,199.20		3,199.20
General Journal	02/29/2024	0224BusIns		To move Business Insurance prepaid to exp...	3,199.20		6,398.40
General Journal	03/31/2024	0324BusIns		To move Business Insurance prepaid to exp...	3,199.20		9,597.60
General Journal	04/30/2024	0424BusIns		To move Business Insurance prepaid to exp...	3,199.20		12,796.80
General Journal	05/31/2024	0524BusIns		To move Business Insurance prepaid to exp...	3,199.20		15,996.00
Total 52550 · General Insurance					15,996.00	0.00	15,996.00
52500 · Insurance Expense - Other							
Bill	03/06/2024	68996341	CNA Surety Direct Bill		163.20		163.20
Total 52500 · Insurance Expense - Other					163.20	0.00	163.20
Total 52500 · Insurance Expense					16,159.20	0.00	16,159.20
53000 · Board of Director's Expense							
53010 · Directors' Stipend							
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	200.00		200.00
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	200.00		400.00
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	200.00		600.00
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	200.00		800.00
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	200.00		1,000.00
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	200.00		1,200.00
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	200.00		1,400.00
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	200.00		1,600.00
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	200.00		1,800.00
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	200.00		2,000.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	200.00		2,200.00
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	200.00		2,400.00
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	200.00		2,600.00
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	200.00		2,800.00
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	200.00		3,000.00
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	200.00		3,200.00
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	100.00		3,300.00
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	200.00		3,500.00
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	200.00		3,700.00
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	200.00		3,900.00
Total 53010 · Directors' Stipend					3,900.00	0.00	3,900.00
Total 53000 · Board of Director's Expense					3,900.00	0.00	3,900.00
54000 · Payroll Expenses							
54060 · Employer Payroll Taxes							
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	15.30		15.30
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	15.30		30.60
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	15.30		45.90
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	15.30		61.20
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	15.30		76.50
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	15.30		91.80
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	15.30		107.10
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	15.30		122.40
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	15.30		137.70
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	15.30		153.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	15.30		168.30
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	15.30		183.60
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	15.30		198.90
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	15.30		214.20
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	15.30		229.50
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	15.30		244.80
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	7.65		252.45
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	15.30		267.75
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	15.30		283.05
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	15.30		298.35
Total 54060 · Employer Payroll Taxes					298.35	0.00	298.35

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through May 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
54000 · Payroll Expenses - Other							
Liability Check	01/30/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		16.00
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	0.00		16.00
Liability Check	02/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		32.00
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	0.00		32.00
Liability Check	03/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		48.00
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	0.00		48.00
Liability Check	04/29/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		64.00
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	0.00		64.00
Liability Check	05/30/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		80.00
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	0.00		80.00
Total 54000 · Payroll Expenses - Other					80.00	0.00	80.00
Total 54000 · Payroll Expenses					378.35	0.00	378.35
57000 · Professional Services Fees							
57020 · Legal Expenses							
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	6,558.60		6,558.60
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		6,558.60
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	6,718.14		13,276.74
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	4,427.42		17,704.16
Bill	04/30/2024	154987	Ireland Stapleton Pryor & ...	Billed Through 04/30/2024	8,167.16		25,871.32
General Journal	05/31/2024	0531Accr...		May invoice accruals	8,640.00		34,511.32
Total 57020 · Legal Expenses					34,511.32	0.00	34,511.32
57030 · Accounting Services							
Bill	01/31/2024	5893	Gemsbok Consulting Inc.	December 2023 Chatfield	508.75		508.75
Bill	01/31/2024	5892	Gemsbok Consulting Inc.	January 2024	1,943.15		2,451.90
Bill	02/29/2024	5920	Gemsbok Consulting Inc.	February 2024	1,579.20		4,031.10
Bill	03/31/2024	5945	Gemsbok Consulting Inc.	March 2024	2,466.00		6,497.10
Bill	04/30/2024	5975	Gemsbok Consulting Inc.	April 2024	1,237.20		7,734.30
Bill	04/30/2024	5974	Gemsbok Consulting Inc.	April 2024 Chatfield Farms	365.00		8,099.30
Bill	05/31/2024	6003	Gemsbok Consulting Inc.	May 2024	1,951.20		10,050.50
Bill	05/31/2024	6002	Gemsbok Consulting Inc.	May 2024 Chatfield	482.50		10,533.00
Total 57030 · Accounting Services					10,533.00	0.00	10,533.00
57040 · District Management							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	7,504.44		7,504.44
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	8,568.52		16,072.96
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	12,528.40		28,601.36
Bill	04/30/2024	135726	Special District Manageme...	April 2024 District Management Fees	11,519.68		40,121.04
Bill	05/31/2024	136891	Special District Manageme...	May 2024 District Management Fees	12,581.39		52,702.43
Total 57040 · District Management					52,702.43	0.00	52,702.43
57050 · Engineering Expense							
Bill	03/19/2024	250193	Farnsworth Group, Inc	Period ending 02.29.2024	14,372.64		14,372.64
Bill	04/30/2024	6731	Anatum GeoMobile Solutio...		5,257.88		19,630.52
Total 57050 · Engineering Expense					19,630.52	0.00	19,630.52
Total 57000 · Professional Services Fees					117,377.27	0.00	117,377.27
62000 · Repairs and Maintenance							
62010 · General Repairs and Maintenance							
Bill	03/06/2024	8185MNT	Property Solutions Team (...)		2,249.23		2,249.23
Bill	03/06/2024	8330MNT	Property Solutions Team (...)		1,294.30		3,543.53
Bill	05/30/2024	27392	Metro Maintenance		250.00		3,793.53
Bill	05/31/2024	101704	Good Plumbing Service		750.00		4,543.53
Total 62010 · General Repairs and Maintenance					4,543.53	0.00	4,543.53
62020 · Utility Locate							
Bill	01/31/2024	224011164	Utility Notification Center o...	RTL Transmissions	28.38		28.38
Bill	01/31/2024	29181	Diversified Underground	Screen Charge	105.00		133.38
Bill	02/29/2024	224021158	Utility Notification Center o...	RTL Transmissions	49.02		182.40
Bill	03/31/2024	224031192	Utility Notification Center o...	RTL Transmissions	58.05		240.45
Bill	04/30/2024	224041226	Utility Notification Center o...	RTL Transmissions	74.82		315.27
Bill	04/30/2024	29639	Diversified Underground	Screen Charge	495.00		810.27
Bill	05/31/2024	224051275	Utility Notification Center o...	RTL Transmissions	110.94		921.21
Bill	05/31/2024	29864	Diversified Underground	Screen Charge	400.00		1,321.21
Total 62020 · Utility Locate					1,321.21	0.00	1,321.21
Total 62000 · Repairs and Maintenance					5,864.74	0.00	5,864.74

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through May 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
64000 · Landscape Expenses							
64010 · Landscape Repairs and Maint							
Bill	01/06/2024	2012443	Consolidated Divisions Inc	T&M Jan 1 - Jan 6	160.00		160.00
Bill	02/17/2024	2013099	Consolidated Divisions Inc	T&M Feb 11-17	315.13		475.13
Bill	04/30/2024	2014089	Consolidated Divisions Inc		760.00		1,235.13
Bill	05/04/2024	2014117	Consolidated Divisions Inc	T&M May 1 - 4	960.00		2,195.13
Bill	05/18/2024	2014290	Consolidated Divisions Inc	T&M May 12-18	350.00		2,545.13
Bill	05/18/2024	2014289	Consolidated Divisions Inc	T&M May 12-18	240.00		2,785.13
Bill	05/18/2024	2014287	Consolidated Divisions Inc	T&M May 12-18	83.00		2,868.13
Total 64010 · Landscape Repairs and Maint					2,868.13	0.00	2,868.13
64030 · Irrigation Expense							
Bill	04/30/2024	2014087	Consolidated Divisions Inc		1,718.10		1,718.10
Bill	05/11/2024	2014206	Consolidated Divisions Inc	T&M May 5 - May 11	2,410.34		4,128.44
Bill	05/18/2024	2014314	Consolidated Divisions Inc	T&M May 12-18	961.38		5,089.82
Total 64030 · Irrigation Expense					5,089.82	0.00	5,089.82
64040 · Landscape Contract							
Bill	01/01/2024	2012682	Consolidated Divisions Inc	January 2024	9,652.84		9,652.84
Bill	02/01/2024	2012738	Consolidated Divisions Inc	February 2024	9,652.84		19,305.68
Bill	03/31/2024	2013232	Consolidated Divisions Inc	March Landscape Contract	9,652.85		28,958.53
Bill	04/01/2024	2013609	Consolidated Divisions Inc	Landscape Contract	19,305.71		48,264.24
Bill	05/01/2024	2014020	Consolidated Divisions Inc		19,305.71		67,569.95
Total 64040 · Landscape Contract					67,569.95	0.00	67,569.95
Total 64000 · Landscape Expenses					75,527.90	0.00	75,527.90
65000 · Playground & Infrastructure Exp							
65020 · Baseball Field Improvements							
Bill	05/07/2024	294	Rocky Mountain Sports Fie...	Softball Field Renovation	19,000.00		19,000.00
Total 65020 · Baseball Field Improvements					19,000.00	0.00	19,000.00
65030 · Graffiti Removal /Vandalism Exp							
Bill	02/03/2024	2012847	Consolidated Divisions Inc	T&M Feb 1-3	825.93		825.93
Bill	03/16/2024	2013458	Consolidated Divisions Inc	T&M March 10-17	421.36		1,247.29
Bill	04/20/2024	2014044	Consolidated Divisions Inc		685.36		1,932.65
Total 65030 · Graffiti Removal /Vandalism Exp					1,932.65	0.00	1,932.65
65080 · Misc. Playground & Infrastruct							
Bill	01/06/2024	INV-13288	Game-Set-Match Inc.	Tennis Court Washing	700.00		700.00
Bill	02/24/2024	2013195	Consolidated Divisions Inc	T&M Feb 18-24	320.00		1,020.00
Total 65080 · Misc. Playground & Infrastruct					1,020.00	0.00	1,020.00
Total 65000 · Playground & Infrastructure Exp					21,952.65	0.00	21,952.65
68000 · Parks & Open Space Expense							
68010 · Foothills Park & Rec Fees							
Bill	01/31/2024	SALES00...	Foothills Park & Recreatio...	January 2024 Resident Use	1,717.39		1,717.39
Bill	02/29/2024	SALES00...	Foothills Park & Recreatio...	February 2024 Resident Use	1,306.04		3,023.43
Bill	03/31/2024	SALES00...	Foothills Park & Recreatio...	March 2024 Resident Use	1,181.99		4,205.42
Bill	04/30/2024	SALES00...	Foothills Park & Recreatio...	April 2024 Resident Use	4,073.60		8,279.02
Bill	05/31/2024	SALES00...	Foothills Park & Recreatio...	May 2024 Resident Use	1,676.99		9,956.01
Total 68010 · Foothills Park & Rec Fees					9,956.01	0.00	9,956.01
68020 · Mosquito Control Expense							
Bill	04/02/2024	967838	Patriot Pest Control	April Mosquito Control Service	2,300.00		2,300.00
Bill	05/01/2024	967872	Patriot Pest Control	May Mosquito Control Service	2,300.00		4,600.00
Total 68020 · Mosquito Control Expense					4,600.00	0.00	4,600.00
68025 · Water Expense							
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 to 12/24/23 Elk Mt...	100.50		100.50
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 to 12/24/23 Mule D...	100.50		201.00
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 - 12/24/23 Marmot ...	201.00		402.00
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 - 12/24/23 Rampart...	114.50		516.50
Bill	01/15/2024		Roxborough Water & Sanit...	Billing Period 12/01/23 to 12/31/23	875.33		1,391.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 to 01/24/24 Mule D...	100.50		1,492.33
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 to 01/24/24 Elk Mt...	100.50		1,592.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 - 01/24/24 Marmot ...	201.00		1,793.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 - 01/24/24 Rampart...	114.50		1,908.33
Bill	02/15/2024		Roxborough Water & Sanit...	Billing Period 01/01/23 to 02/31/24	875.33		2,783.66
Bill	02/21/2024	1084922	Mission Communication LLC	Annual Service	371.40		3,155.06
Bill	03/09/2024	2013387	Consolidated Divisions Inc	T&M March 3-9	396.00		3,551.06
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 - 02/24/24 Elk Mtn ...	100.50		3,651.56
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/24/24 - 02/24/24 Rampart...	114.50		3,766.06
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 to 02/24/24 Mule D...	100.50		3,866.56
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 - 02/24/24 Marmot ...	201.00		4,067.56
Bill	03/15/2024		Roxborough Water & Sanit...	Billing Period 02/01/24 to 02/29/24	875.33		4,942.89
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/25/24 to 03/24/24 Elk Mn...	100.50		5,043.39
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/24/24 - 03/24/24 Rampart...	114.50		5,157.89
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/25/24 to 03/24/24 Mule D...	100.50		5,258.39
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/25/24 - 03/24/24 Marmot ...	201.00		5,459.39
Bill	04/15/2024		Roxborough Water & Sanit...	Billing Period 03/01/24 to 03/31/24	875.33		6,334.72
Bill	04/27/2024	2013941	Consolidated Divisions Inc	Water meter install	9,253.71		15,588.43
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/25/24 to 04/24/24 Elk Mn...	104.25		15,692.68
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/24/24 - 04/24/24 Rampart...	119.00		15,811.68
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/25/24 to 04/24/24 Mule D...	104.25		15,915.93

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through May 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/25/24 - 04/24/24 Marmot ...	208.50		16,124.43
Bill	05/15/2024		Roxborough Water & Sanit...	Billing Period 04/01/24 to 04/30/24	875.33		16,999.76
Total 68025 · Water Expense					16,999.76	0.00	16,999.76
68045 · Tree Care Expense							
Deposit	04/11/2024	2177	Bailey Tree, LLC	Reimbursement		5,989.68	-5,989.68
Bill	04/16/2024	14374539	SavATree, LLC		12,770.00		6,780.32
Bill	05/14/2024	122669	SavATree, LLC		780.00		7,560.32
Total 68045 · Tree Care Expense					13,550.00	5,989.68	7,560.32
68050 · Portable Restroom Exp.							
Bill	01/31/2024	INV-4068...	United Site Services	January Services Chatfield Farms Park	274.76		274.76
Bill	01/31/2024	INV-4068...	United Site Services	January Services Roxborough Community ...	267.79		542.55
Bill	02/19/2024	INV-4135...	United Site Services	February Services Roxborough Community ...	267.79		810.34
Bill	02/19/2024	INV-4133...	United Site Services	February Services Chatfield Farms Park	274.76		1,085.10
Bill	03/18/2024	INV-4200...	United Site Services	March Services Roxborough Community Park	279.97		1,365.07
Bill	03/18/2024	INV-4201...	United Site Services	March Services Chatfield Farms Park	287.26		1,652.33
Bill	04/15/2024	INV-4358...	United Site Services	April Services Chatfield Farms Park	287.26		1,939.59
Bill	04/15/2024	INV-4361...	United Site Services	April Services Roxborough Community Park	279.97		2,219.56
Bill	05/13/2024	INV-4425...	United Site Services	May Services Chatfield Farms Park	287.26		2,506.82
Bill	05/13/2024	INV-4426...	United Site Services	May Services Roxborough Community Park	279.97		2,786.79
Bill	05/14/2024	INV-4492...	United Site Services	June Services Roxborough Community Park	279.97		3,066.76
Bill	05/14/2024	INV-4494...	United Site Services	June Services Chatfield Farms Park	287.26		3,354.02
Total 68050 · Portable Restroom Exp.					3,354.02	0.00	3,354.02
68070 · Snow Removal Expense							
Bill	01/10/2024	2012558	Consolidated Divisions Inc	Snow Cycle 01/08/24 - 01/10/24	5,376.00		5,376.00
Bill	01/16/2024	2012642	Consolidated Divisions Inc	Snow Cycle 01/15/24 - 01/16/24	8,234.75		13,610.75
Bill	01/26/2024	2012776	Consolidated Divisions Inc	Snow Cycle 01/26/24	2,735.00		16,345.75
Bill	02/04/2024	2012949	Consolidated Divisions Inc	Snow Cycle 02/03/24 - 02/04/24	11,219.00		27,564.75
Bill	02/08/2024	2013011	Consolidated Divisions Inc	Snow Cycle 02/05/24 - 02/08/24	1,836.00		29,400.75
Bill	02/15/2024	2013116	Consolidated Divisions Inc	Snow Cycle 02/12/24-02/15/24	444.00		29,844.75
Bill	03/15/2024	2013508	Consolidated Divisions Inc	Storm Cycle 03.13.24 - 03.15.24	37,772.50		67,617.25
Bill	03/19/2024	2013556	Consolidated Divisions Inc	Post Storm Cycle 03.16.24 - 03.19.24	6,010.00		73,627.25
Bill	03/25/2024	2013708	Consolidated Divisions Inc	Post Storm Cycle 03.24.24 - 03.25.24	7,260.00		80,887.25
Total 68070 · Snow Removal Expense					80,887.25	0.00	80,887.25
Total 68000 · Parks & Open Space Expense					129,347.04	5,989.68	123,357.36
Total Expense					390,184.43	5,989.68	384,194.75
Net Ordinary Income					396,203.44	810,533.30	414,329.86
Net Income					396,203.44	810,533.30	414,329.86

Location	Date	Time	Approved?	Deposit \$100	Deposit Returned	Fee	In Binder?	Voided/ Cashed?	Date Permit Issued
Rox Skate Park	4/6/2024	10 am- 2 pm	Yes	Yes	Yes	NA		Voided	3.28.2024
Rox Community Park/ Softball Field	3/30/2024	9:30 am-3:30 pm	Yes	Yes	Yes/6/18/2024	NA		Voided	3.12.2024
Rox Community Park/ Softball Field	4/6/24-5/4/2024	Monday- Friday 4pm-8pm Saturday 9am-6pm	Yes	Yes/ \$300			\$1,050		4.4.2024
Chatfield Farms	6/3,6/17,7/1,7/15 , and 7/29	8:30 am-10:30 am	Yes	on the way		NA			4.11.2024
Rox Community Park/ Softball Field/ CANCELED	5/22/2024	10:30am-1:30pm	Yes	Yes	5/1/2024	NA			4.11.2024
Softball Field	4/23/2024	9am- 3 pm	Yes	Waived		NA			4.11.2024
Rox Community Park Parking Lot	5/18/2024	6am-4pm (SET UP) 7A-2P (SALE)	Yes	NA		NA			
Chatfield Farms	6/5/2024	5:00 PM- 7:30 PM	Yes	Yes					

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	88
Cancelled	Dir. Prysby	Check plat to see if we are 'assigned' to maintain the medians	8/31/2023	Low		Followed up on 8/28. E-mailed her on 5/10. Added to my daily task list for follow up every two week. Per Ephram, close.	
Dependent	Dir. Glass	Put together greenhouse update for website	6/30/2024			Waiting on photo	
Dependent	Farnsworth	Set-up as-built process to identify replaced faulty equipment to better identify weak spots in the irrigation system and models of equipment that are prone to failure	7/30/24	Low		Ideally build into GIS	
Dependent	Ireland Stapleton	Sign replacements	8/31/24	High		Postponed from 1/25/2023 meeting. On hold pending Board action.	
Dependent	Ireland Stapleton	Draft agreements with 16B HOA for tracts C and E	8/31/24	Low		Waiting on formula for how HOAs pay for work	
Dependent	PST	Replace Chatfield Farms planter masonry	12/31/2023			Waiting on quote for use of Siloam stone. Pending discussion re: cost.	
Dependent	SDMS- Michelle	Get a new bollard and locks for the path leading down the hill in Community Park	7/1/2024	Low		Requested proposal. Travis has options; will be forwarding to OP for selection. 10/5 - Found several options. Spoke with maintenance tech and they said we need a specific lock. Even if it is not a road/trail that emergency response will go on, it is still required for emergency purposes. TH. Received quote from CDI, need to confirm its the correct bollard. Will request new quote if not. Delayed until new playground is installed.	
Dependent	SDMS- Peggy	Create spreadsheet for snow removal costs/percentages	9/30/2024			Do they want monthly or annually. Add to management report.	
In Progress	CDI	CDI to complete weed priority; including medians and Arrowhead Shores	8/25/2023	High		E-mailed CDI on 6/21. Continue following up. Followed up; extended. Followed up on 8/28. Discussed during meeting on 9/19. Per e-mail from Dale on 11/16, this is an ongoing task. Leaving task open for pulling weed grasses.	
In Progress	CDI	Replace green irrigation covers with purple	7/1/2024	Low		Get GPS coordinates for each box. Purple covers are difficult to obtain due to supply issues Followed up on 8/8 to see status. Extended. CDI will be replacing as they can with the covers and GPS. Followed up on 8/28. Waiting for GIS. 11/2 Roughly 15- 20% of purple valve box lids have been replaced - TH E-mailed on 4/4/24 to have them check/replace during the spring irrigation checks.	
In Progress	CDI	Provide NTE amount for cleaning up Chatfield Farms Estates areas	5/2/2024		6/1/2024	Followed up with them on 5/1. Per Dale, still waiting for some additional information from the HOA president regarding a couple sections for access points and clarification.	
In Progress	Dir. Glass	Inserts for new home buyers in the district	7/31/2024	Low		Currently waiting on SDA to assist	
In Progress	Dir. Glass	Get bids for repairing asphalt surfaces	7/1/2024			Waiting for input from Farnsworth, Dino, and the Board	
In Progress	Dir. Glass	Reach out to CORE Electric about changing electric accounts	6/1/2024				
In Progress	Dir. Glass	Continue to try to get electric repaired on Rampart Range Rd	7/9/2024	High		Additional contractors contracted. Revisiting area and information with CORE electric. WORKING with FW. Changed to SDMS. Travis coordinating with boring company and McBride. 9/27 - Meeting scheduled with McBride Lighting to meet on 9/29 at 10am. Waiting to here if boring company can attend. 9/29 Met with boring and electrical company. Electrical company will be placing a work order for the area of the week of 10/9 to do more thorough check. Once they update, I will pass along the information - TH. 1/18/2024 Reached out to Core electric. Will follow up on 1/19. 1/22/2024 Emailed Mitch Anderson with McBride lighting to address next steps. Will be done when the road is being repair; changed to Dependence. Per Douglas County, road work will not happen until at least 2026. Board to discuss next steps in June -5/13.	
In Progress	Farnsworth	Propose fix for second pump intake at Crystal Lake	7/31/23	Medium		Gave JC info at meeting on 9/20. Had meeting on 5/16; set up regular meetings.	
In Progress	Farnsworth	Bridge replacement permitting at south creek crossing	4/1/24	High		Gave info to JC at meeting on 9/20. Get permit going ASAP. (Received permission from US Fish & Wildlife Service on 12/18/23). Had meeting on 5/16; set up regular meetings.	
In Progress	Farnsworth	Seek permits for bridge replacement at Rampart Way Open Area bridge	4/1/24	High		Get permit going ASAP. (Received permission from US Fish & Wildlife Service on 12/18/23) Had meeting on 5/16; set up regular meetings.	
In Progress	Farnsworth	Weathertrak	4/1/24	Low		Gave JC info at meeting on 9/20; Per CDI; don't renew. Need info on whether Optiflow is worthwhile to implement. Had meeting on 5/16; set up regular meetings.	
In Progress	Farnsworth	GIS initiative to map the irrigation system and other RVMG assets (trash cans, etc.)	5/31/24	High		Information provided to Farnsworth on 6/8/2023. Waiting for additional information about next steps. Ephram and SDMS can give JC or crew information that is needed. Need device to get GPS in the field. JC to reach out to Ephram. Presentation was at October meeting; to be discussed at the 11/7 meeting. Proposal to be approved 11/15. GIS device approved on 1/17/2024.	
In Progress	Gemsbok	Update 10-year plan spreadsheet	7/1/2024			Property tax and Chatfield Farms changes need to be incorporated.	
In Progress	Ireland Stapleton	Reach out to DA regarding process for rule enforcement	9/20/2023				

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	88
In Progress	Ireland Stapleton	Draft new records retention document	7/30/2024			E-mailed Dino on 8/25; he will let us know if we need to do anything. Discussed at April meeting and got Board direction. Dino sent draft to board for review.	
In Progress	Ireland Stapleton	Draft letters to HOAs regarding continued services	5/31/2024				
In Progress	Ireland Stapleton	Go to county re: median maintenance and landscaping along the sides of roads that are on Douglas County property	9/30/2024	Medium		Sent reminder on 7/24. Board directed Kelley to draft new agreement (or substantially change Douglas County's version).	
In Progress	SDMS- Diana	Set up new website	12/31/2023	Low		Waiting on redirecting old website	
In Progress	SDMS- Diana	Reservations for tennis/ cost for non-district residents, rules	6/1/2024	Medium		Working to confirm that SIPA offers this with no monthly fee attached. Also need more direction from the Board about costs and process. Rsreaching with SIPA. Not possible through SIPA but we can get an add-on. Diana is researching.	
In Progress	SDMS- Diana	Board access to edit SIPA website	7/1/24	Low		Requested the research on 1/18/2024.	
In Progress	SDMS- Diana	Obtain roxvillagemetro.gov domain	5/31/2024			SDMS has already requested. Waiting to hear back. Followed up on 4/29.	
In Progress	SDMS- Michelle	Get anchors for porta-potties	8/31/2023			We paid United Services for this, but there are no anchors installed. SDMS contacted them on 8/14; will provide updates as we have them. Travis contacted on 9/18; scheduled to be done the week of 9/18. 10/11 - As of last week the anchors were not installed. I will call again today - TH 12/27 - Called to schedule appointment for onsite visit to ensure anchors are in. 1/5/2024 Called for stake down services. 3/4/2024 Spoke with Justice. He mentioned he saw multiple calls for the stake downs, placed a new work order and said they should be staked down on on 3/7. Requested callback on my cell for confirmation that work is complete. 4/2 United Services has said once again they will be out this week to stake. 4/5 Received message from Alyssa stating they did not stake cause they wanted to confirm we wanted to pay the fee for stake down. 4/11 Spoke with Adam at United Services. Restroom should be staked down on Wednesday	
In Progress	SDMS- Michelle	Issue RFP for handyman	12/31/2023	Low		Sent out several inquiries for handymen in the area. Have received one back so far, waiting for others. 1/11/24 Have received a couple inquiries back. Multiple have said they are not interested in a larger account area. The companies were: Mr. Handyman, A Handy Man LLC, Professional Handyman Services, All Star Pros and Home Tech. Will be sending out more inquiries next week on 1/19. 1/22/2024 Reached out to the following companies: Ron's Handyman Services, Ace Handyman Services, Adams' Handyman Services, and Good Hands Handyman Services. 1/23/2024 Returned message for Adam's Handyman Service and responded to Ron's Handyman Services email. 2/5/2024 Followed up with multiple handymen again including Ace and Adam's. Left messages. 2/22/2024 Followed up with a few of the handymen, those I was able to connect with ultimately decided they were not interested. 3/4/2024 Ron's Handyman Services said they were still interested in the account. Will call more . Proposal included in 4/9 Board packet.	
In Progress	SDMS- Michelle	Find out if we can use ballot box at library	1/30/2025	Low		Have reached out to Rox Water and Library about hosting box. Also will be connecting with Ireland Stapleton Atty about this week of 1/30. Travis called on 9/18; the ballot box they have goes through Douglas county. He is checking with them. Seemed to be a possibility, but we won't know until January 2025.	
In Progress	SDMS- Michelle	Spinner replacement proposal for Chatfield Farms park	5/15/2024			Emailed Thomas for proposal on Friday. 5/10/24. Proposal received 6/7. Board to review 6/26.	
In Progress	Dir. Glass	Set up pre-submittal meeting with Douglas County Development Review regarding Executive Homes detention pond	1/15/2024			Reach out the Douglas County Engineering for how to fix drainage issues in Executive Homes Detention Pond. 4/5 Called the Engineering department with Douglas County. Left message for Arthur Griffith. 5/10/2024 LVM and emailed Mr. Griffith to get a meeting scheduled. Arthur responded to my email and called back to try to get me in touch with the correct person. Arthur said he has nothing to do with this but he will reroute us to who he thinks can help. Ephram to ask Janet Herman to set up meeting. Scheduled for 6/20 at 2pm.	
In Progress	SDMS- Peggy	Execute 16B monument easement assignment	12/31/2023	Low		Easement assignment document sent to HOA 10/13/23 for review. Sent to Brandy (Brandy.Hughes@kchoa.com) on 3/18/2024 for execution. Followed up on 3/22/2024. They are in process. Followed up on 4/10/2024. Followed up on 4/29/2024. It was incorrect; fixed on 5/6/2024. Followed up on 5/8/2024. Followed up on 5/15/2024. Followed up on 5/29/2024. Followed up on 6/11.	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	88
In Progress	SDMS- Peggy	Wildfire mitigation grants	5/15/2024			9/20 Watched the webinar for grant applicants. Followed up with Douglas County official and was told that applications are no longer being accepted for 2023 due to the high demand and limited funding. Waitlist will be created for 2024. 1/12/2024 emailed ARPA wildfire@douglas.co.us for more information on the grants for 2024. 1/25/2024 Spoke with Dylan Williams. We have been added to the list to receive information. Applications will go live late April/early May. Received information regarding what we will need including: work we've done in the past. Are we firewise? Have we done any mitigation work in past 10 years? What is the plan going forward? Do we have the Colorado State Forest standards for home mitigations? Was told we would have a leg up on the grant application as we are a target area that they are wanting to help. 4/1 Received email regarding that grants submission is going live. Will begin that project. Spring grant session is over; will be re-opening mid-summer. Scheduled to check weekly. RFP sent out to 10 contractors on 6/12.	
In Progress	SDMS- Peggy	Website ADA compliance	7/1/2024	Medium		Some fixes will be easy in terms of navigation and headers. Remediating older pdf documents and agreements will be more time consuming and expensive. Conversation with legal about what needs to be on site, and WCAG requirements. Grant proposal submitted on 4/30.	
In Progress	SDMS- Peggy	Grant/concept paper for Community Park Playground	7/31/2023	High		9/18 called and left message for Alison at Douglas County office. 9/19 Called and left message for Alison. Spoke with Jessica Towles with Sterling Ranch regarding the grant they got. She will be emailing me over some further information about the process, but did not have a contact name. 11/8 emailed contact at GoCo website. 11/21 Followed up with GoCo. 12/6 sent another email to GoCo. Added other individuals emails this time as well. 1/18/2024 Emailed Christopher Abby, the program officer for the Southern Front Range district which includes Douglas County. Also emailed Tilah Larson and Dan Zimmerer, Managers of Programs. Will follow up on 1/19/2024. 1/22/2024 Emailed Chris once more. I also called and left a message at 720.703.2343 2/5/2024 Left message at previous phone number again. 3/5/2024 Was able to touch base with Chris and scheduled meeting for 3/13 at 10am 4/2.	
In Progress	SDMS- Peggy	Renewal for Foothills agreement	5/31/2024			Double check the maximum amount in the agreement - it should match the budget. Sent to Dino on 1/25 for agreement. Agreement drafted and with the legal department for Foothills. Meeting held on 5/3 to discuss; word document sent to them to update. Approved at May meeting. Uploaded for signature on 6/7.	
In Progress	SDMS- Peggy	Newsletter- get ideas together; get approval from Board and send out. Include info re: new rules.	6/1/2024			This should be done after the website is ready and should include a QR code	
In Progress	SDMS- Peggy	Complete SOW for noxious weed grant	3/31/2024			Travis e-mailed info question to Ephram on 3/14. Info was sent over on 6/7, waiting for reply. Meeting set up for 6/14.	
In Progress	SDMS- Peggy	Submit grant application for turf replacement	12/31/2023			CDI sent proposal details and board approved moving forward 12/5. 1/9/2024 Met with turf replacement representative with additional questions and clarifications. 1/11/2024 Received additional information to fill out from the turf replacement contact. Paperwork will be completed by 1/25. 1/22/2024 Reached out to Peggy for assistance with paperwork. Paperwork submitted; they need additional info on the budget. Meeting set to review. Updated budget submitted; waiting for review. Everything submitted as of 6/7.	
In Progress	SDMS- Peggy	Correct insurance coverages	1/31/2024	Low		Information sent to the pool on 1/24; waiting for confirmation. Final information sent on 5/4. Ephram to review and send back corrections -5/13. Corrections received updated spreadsheet sent in. The items that needed to be removed had an end date of 5/7 but was still on the form since it was included during the calendar year. Requested details on how to add some items response received on 6/5. Need the cost of pump replacements; e-mailed Tom on 6/10. Followed up on 6/17.	
In Progress	SDMS- Peggy	Installation of 13 new trees	5/15/2024			RFPs sent out on 5/1 to four different contractors. Contractor selected; requestd agreement on 6/7.	
In Progress	SDMS- Peggy	Investigate why handyman messed with greenhouse	5/1/2024			They came back without authorization and damaged the greenhouse. Our understanding of board direction was that we were not to hire them, not that we were not supposed to have them finish the greenhouse project.	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	88
In Progress	Dir. Glass	Contact Douglas County about proposed pedestrian connection to Waterton Canyon	6/30/2024	Low		Lora Thomas was interested in setting up a kickoff meeting early in the year. Initial meeting set for 1/31/24. Peggy to ask Denver Water if they would be on board with a path through their properties -5/13. Contact made; map with location and interested parties sent to DW on 5/20. She will get back with me after Memorial Day. The request was denied; e-mailed her to set up a time for Ephram to discuss. Followed up on 6/12. Per Ephram, he will be reaching out directly.	
In Progress	SDMS- Peggy	Draft updated agreement for Patriot Pest	6/1/2024			Drafted; uploaded for signature.	
In Progress	SDMS- Peggy	Obtain proposals for Chatfield planter from landscapers	5/1/2024			Get quotes from places like Designs by Sundown. Proposals sent out to four contractors. Confirmed general idea (cost, timeline) with one.	
In Progress	Signage Committee	Order sign for greenhouse	4/25/2024			Board provided the name on 4/10. Researching options. 5/10 Still researching options-MG. Waiting on Signage Committee for input.	
In Progress	SDMS- Michelle	Contact GameSetMatch and inform them to remove and dispose of all of the windscreens at the tennis courts	7/1/2024	Medium			
In Progress	SDMS- Peggy	Reach out to Douglas County about mowing the grass along Rampart Range Road.	7/1/2024			The area is the east side of Rampart Range Road from the north intersection of VCE to the south intersection of VCE and the west side of Rampart Range Road from the south end of Community Park parking lot to the entrance of the tennis courts parking lot. Submitted on 6/7. Sent clarification on 6/7.	
In Progress	SDMS- Peggy	Search for vendors to replace the pedestrian bridge in the common area near Rampart Way	7/1/2024			Asked JC for specs on 6/10. Followed up on 6/17.	
In Progress	Ireland Stapleton	Draw up contract for DC2 to plant trees	6/30/24	High		Request 6/7	
In Progress	SDMS- Peggy	Execute CORE easement agreement	6/30/2024			Sent for signatures 6/10; it has been signed and mailed back. Waiting for it to be delivered.	
In Progress	Farnsworth	Create engineering plans for Parking lots	6/30/2024			JC has things partway completed. Will sent to Ephram to relay to Chavez once completed	
Open	CDI	Pre-emergent- let the Board know when done and what it is.	4/15/2024		6/1/2024		
Open	CDI	Review drip irrigation areas with board members in the field	6/30/2024			Some areas on the map are suspect. SDMS to set up meeting in late April. Per May meeting, to be done when main line breaks are fixed.	
Open	Dir. Glass	Update Mission Communications	1/1/2025			Need to remove Scott's email address as the main login	
Open	Farnsworth	Investigate using battery power at the raw water vault	6/1/2024			We spend a lot of money on an electric service for very little power usage. Investigate elimination of the CORE supply.	
Open	Ireland Stapleton	Kelley to ask for survey of irrigation mainline from north side of Waterton	10/18/2023				
Open	SDMS- Michelle	Get proposal for Game-Set-Match tennis court cleaning contract and get bids from others	3/31/2024	Low			
Open	SDMS- Michelle	Get proposal to replace community park bathroom sewage pump	7/1/2024			Reach out to Environment One (EONE) to get proposal	
Open	SDMS- Peggy	Wildfire mitigation RFP	6/30/2024			Create RFP and send to wildfire mitigation companies forwarded from CO state forest service	
Recently Completed	Ark Ecological	Send proposal to fix erosion behind 7634 Rampart Way	2/21/2024	Low	6/1/2024	Ephram requested proposal Feb 6th. Followed up on 2/23. CDI provided proposal 5/1. Work was done by Ark due to confusion.	
Recently Completed	CDI	Provide proposal to remove weed grasses in landscaping	5/2/2024		5/6/2024	Followed up with them on 5/1.	
Recently Completed	Dir. Glass	Identify new trees to plant for 2024	3/31/2024		4/30/2024		
Recently Completed	Gemsbok	Generate list of capital items for Chatfield Capital Contributions	6/30/2024	High	5/8/2024	List is created. Auditor is good with changes as long as legal is ok. Scheduling meeting with Dino to discuss. Dino was good.	
Recently Completed	Ireland Stapleton	Complete CORE Electric Easement Agreement	5/31/2024		6/8/2024	Waiting on CORE. Draft sent to juliet.sweet@ulteig.com on 5/2.	
Recently Completed	Ireland Stapleton	Draft amendment to Chatfield Tract Conveyance Agreement for revenue sharing	6/1/2024		5/31/2024	As decided at 4/17/24 meeting, amendment to be added to recover district costs first from any tract sales with a 50/50 revenue split with HOA afterward. An 18 month "poison pill" delay should be in there to prevent the HOA from selling the tracts themselves.	
Recently Completed	SDMS	Draft standard response to homeowner emails sent out full Board.	4/15/2024		4/15/2024	Sent to Dino for review on 4/10; final version on 4/15.	
Recently Completed	SDMS	Get minutes signed and uploaded.	4/15/2024		4/18/2024	Uploaded on 4/5. Dino signed on 4/18; uploaded.	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	88
Recently Completed	SDMS- Diana	Agreements and Easements on Website	2/29/24	Medium	5/1/2024	SDMS gathering documents and remediating files as time permits in preparation for new District Website. Requested the compilation on 1/18/24.	
Recently Completed	SDMS- Peggy	ask Douglas County to ensure they are mowing the east edge of Rampart Range Rd between the north and south intersections with Village Circles East and West	6/30/2024	Low	6/1/2024	Asked Travis to work on it on 8/28. Spoke with Douglas County, and they are not responsible for those areas. That land is owned by an individual and Douglas will not mow there. Originally spoke with Douglas County and they said they were not responsible. Upon further information received, that was inaccurate. 10/4: Called Douglas County and left message for follow up on previous conversation. Will call again week of 10/9 when I am back in the office - TH. 10/26 Spoke with Douglas County. A service request has been entered to mow the area in questions. - TH; Board to check in June if mowed	
Recently Completed	SDMS- Michelle	Replace broken zip ties on tennis court wind screens	2/29/2024	Low	5/19/2024	CDI to complete; check on warranty with Game-Set-Match. Not covered by warranty as it was an 'act of god'. Reached out to Clayton at GSM for proposal. 5/10/24. Per Board meeting, not continuing with the screens.	
Recently Completed	SDMS- Michelle	Bathroom cleaning confirmation & agreement	4/15/2024		5/5/2024	Let Travis know on 4/5. Requested agreement from Dino on 4/5.. Executed and distributed on 5/5.	
Recently Completed	SDMS- Michelle	Schedule spring de-winterization, gauge replacement, pressure tank removal and bypass, and spare sewage pump install and removal of failed pump with Good Plumbing	5/15/2024	High	5/22/2024	Good Plumbing will be on-site on March 12th at 10am. Approved at 4/4 Board meeting. To be scheduled when agreement finalized. Done of 5/22.	
Recently Completed	SDMS- Michelle	Bathroom to be open asap	5/1/2024		5/22/2024	Emailed and waiting to hear back for scheduling. 5/10/2024	
Recently Completed	SDMS- Peggy	Homeowner response re: removal of trees			5/19/2024	Installed by Metco; run by Ephram before sending	
Recently Completed	SDMS- Peggy	De-winterization confirmation & agreement	4/15/2024		4/30/2024	Let Travis know on 4/5. Requested agreement from Dino on 4/5. Uploaded for signature on 4/12.	
Recently Completed	SDMS- Peggy	Send sample of playground report	5/3/2024		5/1/2024	Emailed on 5/1.	
Recently Completed	SDMS- Peggy	Get total edging replaced to date from Dale	5/15/2024		5/3/2024	Requested on 5/1. Sent to Board.	
Recently Completed	SDMS- Peggy	Meet to discuss Foothills IGA	5/31/2024		5/3/2024	Scheduled for May 3. They are updating the section in question. Followed up on 5/10.	
Recently Completed	SDMS- Peggy	Work with CDI re: irrigation documentation	5/10/2024		5/10/2024	E-mailed details on 4/30. Final version approved on 5/9.	
Recently Completed	SDMS- Peggy	Follow-up with Diversified Underground on problems with their invoices		Low	5/20/2024	Requested additional detail for addresses that appear to be outside of the district on May 2nd. Awaiting response. The invoices have been retracted. Next step is to remove from bill.com. 2/28/2024 Received information from Eric and Diversified regarding the area. Will forward email on. Highlighted areas of concern and sent to them on 4/28; they are reviewed and will get back to me. Meeting being scheduled with Director Glass to review. Reviewed and approved/updated.	
Recently Completed	SDMS- Diana	Solicitation info on website	6/7/2024		6/7/2024	Sent her the info on 6/7.	
Recently Completed	SDMS	Resolve conflict on electrician invoices	12/31/2023	Low	4/17/2024	Board thinks the district was overbilled for recent electrical work on Rampart. Information e-mailed to McBride on 3/13. To be discussed at the 4/9 meeting.	
Recently Completed	SDMS- Peggy	Upload minutes for signature	6/7/2024		6/7/2024	Uploaded on 6/3. Posted to website on 6/7.	
In Progress	SDMS- Michelle	Raw water bault inspected & cla-val inspected and cleaned.	7/30/2024			Asked Michelle to work on it on 6/17.	

From:
To: [Peggy Ripko](#)
Subject: [RoxboroughVillageMD] Feedback - new submission
Date: Tuesday, May 14, 2024 6:04:50 AM

just submitted your form: Feedback
on [RoxboroughVillageMD](#)

Message Details:

First Name:

Last Name:

Email:

Tell us more: Hello! Thanks for maintaining the tennis courts in Roxborough. My family enjoys the courts frequently. We were there Sunday evening and the door was off and several of the wind screens were pulled off and torn.

If you think this submission is spam, [report it as spam](#).

To edit your email settings, go to your Inbox on desktop.

From:
To: [Peggy Ripko](#)
Subject: [RoxboroughVillageMD] Feedback - new submission
Date: Saturday, May 25, 2024 10:31:01 AM

You don't often get email from reply-to+22ccdbd368f2@wixforms.com. [Learn why this is important](#)

just submitted your form: Feedback
on [RoxboroughVillageMD](#)

Message Details:

First Name:

Last Name:

Email:

Tell us more: put more no fishing signs at crystal lake park, and tell residents to not be rude. this lady and her husband walking their dog without a leash approached me and said i cannot fish at crystal lake park, i said im sorry its my first time here ill get out of here. They then proceed to keep talking and say they will take pictures of me and call the police. She's an ignorant person and needs to be taught a lesson to be nice and respectful to young kids fishing.

If you think this submission is spam, [report it as spam](#).

To edit your email settings, go to your Inbox on desktop.

From:
To: [Peggy Ripko](#)
Subject: Request for Rox village metro district
Date: Monday, May 27, 2024 12:06:35 PM

I found your contact on the Rox village metro district. If you are not the correct person to contact, please forward to whoever is the correct person. Thank you!

There are two ash trees adjacent to our property (xxxx Canvasback Circle) on the side of our house that borders Village Circle West. I will post pictures below. They were trimmed a few years ago by the district. One was done well, the other not so much. And it shows big time, as the one not trimmed well appears to be suffering.

I would hate to lose this tree unnecessarily. Can you please send someone out to trim the dead or “sad” branches away. If it is trimmed(properly), it should revive the tree. Otherwise it will need replacing soon. I understand that the tree may need trimming in the fall instead of now. But having the same person come look at it now and then return to trim in the fall would be ideal, so that they know what to trim.

These 2 ash trees are right next to each other. The one that is suffering is the one on the north. It should be obvious to anyone who knows what they are doing. Thank you for addressing this!







From: [Roxborough Village Metropolitan District](#)
To: [Peggy Ripko](#)
Subject: Webform submission from: Contact Info > Rows > Cards Content
Date: Tuesday, June 4, 2024 8:59:17 AM

Submitted on Tuesday, June 4, 2024

Submitted by: Anonymous

Submitted values are:

Your Name

Your Email

Subject

Mowing around paths

Message

The growth in either side on the cement pathways through the community is out of control and also hard to see snakes lurking...have little inwalk with and we are always watching so we can stay out of harms way but the growth is so thick and high can see a thing. Was wondering when we might see some mowing...also the ditch cares behind dressage road is in need of mowing. Thank you!

Add my email address to the District distribution list.

Yes

From: [Roxborough Village Metropolitan District](#)
To: [Peggy Ripko](#)
Subject: Webform submission from: Contact Info > Rows > Cards Content
Date: Monday, June 3, 2024 10:17:23 AM

Submitted on Monday, June 3, 2024

Submitted by: Anonymous

Submitted values are:

Your Name

Your Email

Subject

Roxborough Village / No Mowing Around Walking Paths

Message

Hello,

My name is [redacted] and I have lived in Roxborough Village for the past 26 years. I walk the village daily and have noticed for some reason no mowing is taken place on either side of the cement walking paths for some time. The grass stands about 3-4 feet high. This applies to the entire walking path on both sides around all 3 ponds, skate park, below the tennis courts, baseball field, but also the paths west of the soccer field behind the homes. Has something changed? Is there a new mowing service that may not be aware of all the pathways?

We have a lot of families walking with young children, strollers, bikes, walking dogs. The grass is so high you cannot see what lurks in it, especially summer time with lots of snakes. Thank you,

Add my email address to the District distribution list.

Yes



Foothills

Park & Recreation District

6612 South Ward Street
Littleton Co 80127
(303) 409-2100 Ext. 0000

Invoice Number

SALES000000035474

Date

5/31/2024

Payment Terms

Upon Receipt

Customer ID

RVMD

Customer:

SPECIAL DISTRICT MANAGEMENT SERVICES, IN
8390 E CRESCENT PKWY STE:
GREENWOOD VILLAGE CO 8

Description	Amount
MAY 2024 ROXBOROUGH VILLAGE RESIDENT USE	1,676.99

Subtotal	1,676.99
Misc	0.00
Tax	0.00
Freight	0.00
Trade Discount	0.00
Payment	0.00
Total Due	1,676.99



Proposal For

Roxborough Village

c/o Special District Management Services
 141 Union Boulevard, Suite 150
 Lakewood, Colorado 80228-1898

pripko@sdmsi.com

Location

Roxborough Park, CO 80125

RV - AREA 1 TURF CONVERSION

Terms
 Due on receipt

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Landscape Construction: Mobilization Mobilization, staging, material and equipment delivery.	1	\$ 550.00	\$ 550.00
Dump Service Removal of items taken to the dump	1	\$ 390.00	\$ 390.00
Port-A-Potty On site Port-A-Potty for worker use during project.	1	\$ 300.00	\$ 300.00
2024 Landscape Labor Landscape Labor Rate for 2024	30 Hr	\$ 75.00	\$ 2,250.00
Landscape Materials: Soils: Planters Mix Planters Mix	3	\$ 112.00	\$ 336.00
4' x 300' Landscape Fabric 4' x 300' Landscape Fabric	1 ea	\$ 425.00	\$ 425.00
Fabric/Sod Staple 4' x 1" Fabric/Sod Staple	70 ea	\$ 0.50	\$ 35.00
Landscape Materials: Boulders: Granite boulders Granite boulders per ton - 500lb maximum	1 ea	\$ 340.00	\$ 340.00
Landscape Materials: Granite bolder: Cobblestone 12" Multi-color cobblestone 6"-12"	3	\$ 212.00	\$ 636.00
Landscape Materials: River Rock, Western 1 1/2" Western River Rock 1 1/2"	5	\$ 134.00	\$ 670.00
Landscape Construction: Shrub Planting: Spirea, Blue Mist #5 Blue Mist Spirea #5	5	\$ 65.00	\$ 325.00



Landscape Construction:Perennial Planting:Sage, various #1 #1 Sage	10	\$ 25.00	\$ 250.00
Landscape Construction:Shrub Planting:Karl Foerster #1 #1 Karl Foerster Grass	5	\$ 30.00	\$ 150.00
Landscape Materials:Sprinkler Parts:Drip Assem. RB 1" RB 1" drip valve assembly including PRV and wye filter	1	\$ 360.00	\$ 360.00
Misc. Materials IRR Drib pipe, fittings, emitters, tubing, primer, glue, teflon	1	\$ 400.00	\$ 400.00

Client Notes

- Description of work to be performed (refer to attached map):
- Remove and dispose of 700 square feet of turf grass to a depth of 4" (white area on map).
 - Amend soil by adding 2" of planters mix and till to a depth of 6".
 - Install new landscape fabric and pins.
 - Convert irrigation from overhead spray to drip.
 - Install four (4) granite boulders, 500 pound maximum.
 - Install matching 6"-12" multi-color cobblestone border along sidewalk (grey area on map).
 - Fill in remaining area with local river rock.
 - Install plant material above in accordance to the attached map:
 - Blue dot: Blue Mist Spirea #5
 - Purple dot: Rocky Mountain Sage #1
 - Green dot: Karl Foerster Grass #1

All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. Balances not paid by the due date are subject to late fees.

Signature

x

Date:

Please sign here to accept the terms and conditions

SUBTOTAL	\$ 7,417.00
TOTAL	\$ 7,417.00
DEPOSIT AMOUNT (50.0%)	\$ 3,708.50
DUE DATE	07/29/2024

Photos



Fabric/Sod Staple





Proposal For

Roxborough Village

c/o Special District Management Services
 141 Union Boulevard, Suite 150
 Lakewood, Colorado 80228-1898

pripko@sdmsi.com

Location

N Rampart Range Rd
 CO 80125

Terms

Due on receipt

RV - AREA 6&7 NATIVE CONVERSION

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Landscape Construction: Mobilization Mobilization, staging, material and equipment delivery.	1	\$ 740.00	\$ 740.00
Port-A-Potty On site Port-A-Potty for worker use during project.	1	\$ 300.00	\$ 300.00
Ventrac - Scarifier Attachment Ventrac articulated tractor with bucket, soil scarifier attachment, and turf mowing deck, per day	2 Day	\$ 500.00	\$ 1,000.00
Landscape Construction: Equipment: 24" Trencher, Bobcat Bobcat with bucket and 24" trencher attachment	2	\$ 330.00	\$ 660.00
2024 Landscape Labor Landscape Labor Rate for 2024	90 Hr	\$ 75.00	\$ 6,750.00
Landscape Materials: Soils: Planters Mix Planters Mix	48	\$ 112.00	\$ 5,376.00
Roxborough Native Seed Mix Custom blend of native grasses mixed according to supplied specification.	25 lb	\$ 74.00	\$ 1,850.00
Landscape Materials: Straw blanket Biodegradable Straw Blanket - 900 sf	32	\$ 180.00	\$ 5,760.00
Biodegradable Stake Biodegradable Stake	3000 ea	\$ 0.96	\$ 2,880.00
Landscape Materials: Sprinkler Parts: Drip Assem. RB 3/4" RB 1" PRV drip assembly with wye filter	2	\$ 360.00	\$ 720.00



HIRNODE200 Controller, 2-Station 9-Volt with DC Latching Solenoid	1	\$ 360.00	\$ 360.00
Misc. Materials IRR Drip pipe, fittings, clamps, emitters tubing, primer, glue, teflon	2	\$ 1,000.00	\$ 2,000.00

Client Notes

Description of work to be performed:

- Turf water off to turf one month prior to work beginning and allow turf grass to go dormant.
- Mow 28,500 square feet of turf to 2", leaving all clippings on site and marking all irrigation heads.
- Scarify turf area with hydraulic scarifier.
- Install two (2) new battery-operated drip zones to supply drip irrigation to existing trees.
- Top dress with a mixture of nutrient dense compost and custom mixed Roxborough Native Seed blend.
- Cover with biodegradable seed blanket secured with biodegradable pins.

Notes:

- No warranty offered without full control of irrigation scheduling during establishment period (3 months) as well the irrigation system is operating at 85% efficiency or better.
- Not to be mowed during establishment period. Grass should be allowed to seed before any mowing thereafter.

Watering Schedule:

Native Grass:

- 1st 2 weeks: Daily
- 2 weeks - 4 weeks: 3 times a week
- 4 weeks - 12 weeks: Weekly
- After 12 weeks: As needed

Trees:

- During establishment: Do not water
- After establishment: Twice weekly as needed

All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. Balances not paid by the due date are subject to late fees.

Signature

x

Date:

Please sign here to accept the terms and conditions

SUBTOTAL	\$ 28,396.00
TOTAL	\$ 28,396.00
DEPOSIT AMOUNT (50.0%)	\$ 14,198.00
DUE DATE	09/16/2024

Photos



Cox Professional Landscape Services LLC
14051 E Davies Ave Unit A
Centennial, CO 80112

Proposal #42901
Created: 06/07/2024
Date: 09/16/2024
From: Wesley R Cox





303-471-1522
naturesworkforce.com

To: SDMS	Contact: Peggy Ripko
Address: 141 Union Boulevard, Suite 150 Lakewood, CO 80228	Phone: 303-987-0835 Fax: 303-987-2032
Project Name: Roxborough Village - COR1005 Smooth Brome	Bid Number: COR 1005
Project Location: Littleton, CO	Bid Date: 5/6/2024
Addendum #: N/A	

Spray smooth Brome with a tank mix of Glyphosate and Flumioxan. Allow 1-2 weeks for the chemical to kill the grasses then comeback to remove the standing dead. The flumioxan should work as a pre-emergent weed control for several months. Flumioxan can only be applied to beds without a lot of plant material and or only around tolerant species, so not all areas will receive the Flumioxan.

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Treat Rock Beds For Smooth Brome Grass	1.00	LS	\$2,072.13	\$2,072.13
Removal Of Dead Grasses	1.00	LS	\$1,742.13	\$1,742.13
Total Bid Price:			\$3,814.26	

Notes:

- On-site water source to be provided by others at no cost to CDI.
- This bid does not include traffic control.
- This bid does not include engineering, permits or testing.
- This bid does not include surveying or layout.
- This bid does not include a bond. If required the rate is 2.5%
- Additional mobilizations will be charged at the unit price.
- Owner Controlled Insurance Program (OCIP) has not been included in this bid. If enrollment in an Owner Controlled Insurance Program (OCIP) is required, a deduction in contract value is not allowed.
- Any fees for billing or project management platforms such as Textura are not included in this proposal and will be billed as an additional cost to the project.
- The work in this bid is not subject to retention.
- Assumes all beds can be treated via UTV and or Truck without Traffic control.
- CDI is a commercial applicator licensed by the Department of Agriculture.
- **This proposal will be subject to a change order for material price increases, if material market pricing escalates at the time of installation, from the date of proposal.**
- **This proposal is good for 30 days following the date given on the proposal.**
- **Nature's Workforce, a Consolidated Divisions, Inc. company.
An Equal Opportunity Employer**

Payment Terms:

Payment due 30 days from invoice.

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Nature's Workforce</p> <p>Authorized Signature: _____</p> <p>Estimator: Cory France 303-501-5697 coryf@cdi-services.com</p>
--	---

Estimate

For: Peggy Ripko
 pripko@sdmsi.com
 (303) 987-0835

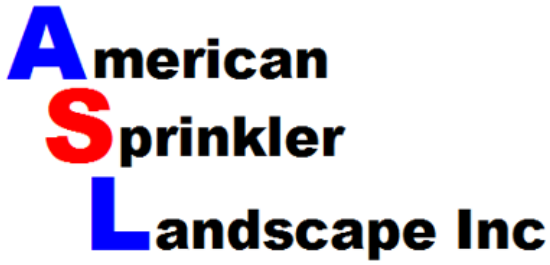
Estimate No: 1046
Date: 06/25/2024

Description	Quantity	Rate	Amount
Veneer stone On face of concrete per face ft labor and materials includes prep work to ensure stone sticks appropriately	360	\$48.50	\$17,460.00*
Flagstone cap Per linear ft labor and materials installed	180	\$55.00	\$9,900.00*
Delivery Cost to deliver materials	3	\$125.00	\$375.00*
Dump fee Cost to truck and dump debris crested from job	1	\$395.00	\$395.00*

*Indicates non-taxable item

Subtotal \$28,130.00
 Total \$28,130.00

Total \$28,130.00



7736 W Walker Dr
 Littleton, CO 80123
 (720)312-3616
 www.asprinkler.com

Estimate

ADDRESS
Roxborough Village

ESTIMATE #	DATE
19166	04/19/2024

JOB LOCATION

Play Ground

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Stone Lathe	Install metal lathe for scratch coat before stone installation	550	10.00	5,500.00
	Rock veneer	Install stone veneer	550	35.00	19,250.00
	Veneer Concrete	Install veneer concrete	50	40.00	2,000.00
	Retaining cap	Install retaining wall cap to match block	185	40.00	7,400.00

TOTAL \$34,150.00

Customer agrees to items listed above as completed and is financially responsible for and agrees to prices listed for labor performed or materials installed. Payment is due upon completion/receipt. If payment isn't received ten (10) days from the date of completion, overdue payments will bear a 10% service charge plus \$10.00 re-billing charge, plus 18% annual interest. Failure by customer to pay within five (5) days after payment is due will constitute a breach of contract and place the job location property in subject to immediate lien. All legal, court or other collection costs incurred from this project by American Sprinkler and Landscape, Inc. will be paid by the customer named above. Returned check fees are \$25.00 each item returned.
 All parts/labor for items above have a one (1) year warranty (excludes seeding, sod, annual plantings, freezing, physical damage, vandalism and neglect). Perennials, shrubbery and trees carry a three (3) month warranty from the date of this invoice.

Accepted By

Accepted Date

Credit Card Payments require an additional 3% processing fee.

From: [Mark Muniz-Brown](#)
To: [Peggy Ripko](#); [Travis Hunsaker](#)
Cc: [RM - TripleThreat](#)
Subject: P23-08123MNT, Roxborough Village - Park Retaining Wall
Date: Monday, March 11, 2024 4:41:15 PM

Dear Peggy/Travis:

We were tasked with finding specific stone to resurface the park retaining wall. Scott has been working with Ephram and with his vision, the stone cost upgrades for the retaining wall will push the cost of the retaining wall up significantly. The change order to use the stone he has requested will result in a \$10,725.21 cost increase. The original estimate was based on the stone matching the monuments into the community.

Before I commit this change order to paper, I wanted to give you a heads up to see if that was something that could be supported by management and the rest of the Board for the Metro District. I am less aware of the operations of Metro Districts and didn't want to take full direction from a Board Member without prior authorization.

I am happy to perform the work with the requested changes however, if the change is indeed approved, we will need 75% of the change order pre-paid as commencement as the full amount of the change order is material cost increases.

I look forward to your response. If you would rather chat, know that I am available via phone as well.

Sincerely,

Mark (Richardson) Muniz-Brown, CMCA[®], AMS[®], PCAM[®] | EVP Business Development
MarkMB@PSTgo.com | MarkMB@WaterExtractionTeam.com
Property Solutions Team | Water Extraction Team
Office: (303) 350-4778 | (303) 232-8888 | (866) 344-4WET (4938) | Fax: (720) 500-6047 | DID: (720) 912-8388
4191 Inca St; Denver, CO 80211
www.PSTgo.com | www.WaterExtractionTeam.com - *Problem Solved!*

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From: [Ephram Glass](#)
To: [Peggy Ripko](#); [Mark Rubic](#)
Subject: Fwd: P23-08123MNT, Roxborough- 10245 Cavaletti Dr, Littleton, CO 80125- Retaining Wall Stone
Date: Tuesday, March 12, 2024 10:24:02 AM

FYI, one of the mentions that there would be no price change for natural stone.

----- Forwarded message -----

From: **Scott Chandler** <scottc@pstgo.com>
Date: Mon, Jan 8, 2024 at 4:12 PM
Subject: P23-08123MNT, Roxborough- 10245 Cavaletti Dr, Littleton, CO 80125- Retaining Wall Stone
To: ephramglass@roxboroughmetrodistrict.org <ephramglass@roxboroughmetrodistrict.org>
Cc: RM - TripleThreat <triplethreat@servicesoftwareinc.com>

Good afternoon Ephram.

Hope you are having a great day.

I was able to find Siloam veneer stone that you said you wanted.

The pricing difference between the stone selection I showed you and the Siloam stone is minimal, due to the distance we would have to go to get the Siloam stone about 2 hrs. from Denver for the sizes needed. There will not be any price changes as to the estimate you approved.

If you have any questions, please don't hesitate to ask...

Sincerely,

Scott Chandler | Project Manager / Estimator

ScottC@WaterExtractionTeam.com | ScottC@PSTgo.com

Water Extraction Team, LLC. | Property Solutions Team

Office: 303-232-8888 | 303-350-4778 | (866) 344-4WET (4938) | Fax: (720) 500-6047 | DID: 720-912-8387

4191 Inca St. Denver, CO 80211

www.WaterExtractionTeam.com | www.PSTgo.com

Problem Solved!

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Estimate

4191 Inca St

Denver CO 80211

Phone (303) 350-4778 Fax (303) 232-3344

Date: 5/9/2023

Job # 8123MNT

Chatfield Farms HOA
SDMS - Larry Loften
10245 Cavaletti Dr
Littleton CO 80125

Bid Description: Estimate to reface and top park planter with new rock and top cap.

Items:

I Item Name:	Item Cost
--------------	-----------

Notes - This estimate is to reface the playground planter, there used to be faux rock on the face and a top cap. All has been removed and there is still mortar and top cap that will need to be removed. This estimate we be for cleaning up the planter top and walls, prep for new and install new faux rock and top cap. The material will match the from property signage as close as possible.

- 1) Install safety barriers for work to be done.
- 2) Chipping and or grinding of existing mortar and concrete to level surface.
- 3) Installing concrete adhesive to the face of the planter wall.
- 4) When installing faux rock skim coat metal lathe will be installed.
- 5) Install Faux Rock to the face of the planter wall, Sample of Faux Rock will be provided prior to install.
- 6) Install new top cap to planter approx.: 180 In ft.
- 7 Final clean up.



New Stone to Match Entry Sign



Existing Conditions Of Planter Wall



Notes

Total

\$ 22,455.00

- 1) Job will take 5 days to complete, weather dependent.
- 2) Any items not listed above or unforeseen conditions will result in change order.
- 3) 50% commencement required for order of material.

Respectfully submitted by _____

David Lian, Property Solutions Team

ACCEPTANCE OF PROPOSAL / CONTRACT

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted by: _____

Printed Name & Title: _____

Terms and Conditions & Exclusions:

- * All material is guaranteed to be as specified, the work to be performed in accordance with the drawings and/or specifications submitted (if any), and the job completed in a substantial workmanlike manner.
- * This Proposal is based on our interpretation of the plans, specifications, or description of the work supplied by Owner. Estimate subject to equitable adjustment due to Owner directed changes in anticipated specifications, sequence, scope, or schedule.
 - Excludes any utility relocates or repairs that may be required.
 - Excludes any and all associated cost with winter conditions and will be addressed on a time and material bases if required. (i.e. Including but not limited to acts of God, excessive snow, frozen ground, below freezing temperatures and other unforeseen conditions)
 - I reserve the right to revise this report if and when additional information is provided.
- * This proposal is valid for a period of 30 days from its effective date.
 - Note: The owner to have the property tested for asbestos and lead prior to start of work on any building constructed prior to October 12, 1988, as per Colorado Department of Public Health and Environment Regulation No. 8 part B - Asbestos section III subparagraph III.A.I.d., all abatement by OWNER.
 - Note: If the estimate contains materials that fluctuate in price, i.e. steel, petroleum, etc. the estimate may change if not accepted within 30 days.
- * If accepted, the above items noted as "OPTIONS" will be incorporated into the contract through a change order, therein modifying the contract amount accordingly.

Exclusions:

- * Engineering, life safety, or permits.
- * Code related upgrades or corrections.
- * Bonding, permitting, or any related fees.
- * Remediation, removal, or abatement of any hazardous or toxic materials (e.g. lead paint, asbestos, etc.).
- * EPA regulations and requirements are the responsibility of the owner.



ALL PURCHASE ORDERS, CONTRACTS, AND
CHECKS TO BE MADE OUT TO:
ROCKY MOUNTAIN RECREATION INC.
P.O. BOX 1521
ENGLEWOOD, CO 80150
303-783-1452 800-636-0199

PROPOSAL

June 7, 2024
DATE

CONTACT: Michelle Gardner
PHONE: 303.987.0835 ext 204
EMAIL: mgardner@sdmsi.com

Littleton, CO
F.O.B.

FREIGHT Prepaid Collect

SHIP TO: Roxborough Village
Littleton, CO


50% Down, Remaining Balance Due After
Install; 1.5% Monthly Finance Charge Thereafter
TERMS

BILL TO: Special District Management Services
141 Union Boulevard, Suite 150
Lakewood, CO. 80228-1898

Apx 6-8 Weeks A.R.O.
SHIPPING TIME

July 7, 2024
PROPOSAL GOOD UNTIL

We are pleased to submit this proposal to supply the following items:

QTY	ITEM NO.	DESCRIPTION	UNIT WT	UNIT PRICE	WEIGHT	EXTENDED AMT
1	DEMO	 DEMO: Demo & Disposal of Existing Kompan Spica Spinner		\$1,500.00		\$ 1,500.00
1	152179A	REPLACEMENT SPINNER OPTIONS PRICING INCLUDES MATERIALS, TAX, FREIGHT, & INSTALL: Option 1 Saddle Spinner	40	\$2,539.90	40	\$ 2,539.90
1	155077A	Option 2 Stand-Up Spinner	60	\$4,234.40	60	\$ 4,234.40
1	247179A	Option 3 Curva Spinner	117	\$4,400.80	117	\$ 4,400.80

Comments: Please provide a copy of the tax-exempt cert, resale license, or direct pay permit. If applicable GC is responsible for collecting sales tax on this transaction. Thank you!

SUBTOTAL	TBD
DEMO & INSTALLATION	Included
FREIGHT	Included
4% SALES TAX	Included
TOTAL	TBD

ACCEPTED BY CUSTOMER _____ DATE _____

PRINT NAME _____

Isabel Keegan _____ 6/7/24

PROPOSED BY RMR REPRESENTATIVE _____ DATE _____

Isabel Keegan
PRINT NAME _____



June 12, 2024

WORK ORDER #12409

PROPOSAL FOR

EPHRAM GLASS

THE ROXBOROUGH INTERMEDIATE SCHOOL

ROXBOROUGH INTERMEDIATE SCHOOL

7370 VILLAGE CIRCLE E

LITTLETON, CO 80125

DESCRIPTION OF WORK TO BE PERFORMED

This proposal is a Not to Exceed \$2,000 to install new irrigation pipe, provide spray nozzles and labor inside of the greenhouse.

Price includes all Labor, Equipment, Materials, Delivery and Disposal Fees.

SALE:	\$0.00
TOTAL:	\$0.00

IRRIGATION REPAIR

**ROXBOROUGH INTERMEDIATE SCHOOL
WORK ORDER SUMMARY**

INCLUDED SERVICES	OCCURS	COST EACH	EXT COST	TOTAL COST
IRRIGATION REPAIR	1	\$0.00	\$0.00	\$0.00
TOTAL:			\$0.00	\$0.00

This proposal is valid for 30 days and is based on current market rates for material and labor costs, which are subject to change due to supply chain variability and market uncertainties. Contractor reserves the right to revise pricing should Client approve and accept this proposal after 30 days from the date of the proposal.

INVOICING AND PAYMENT: Payments will be due in a net 30 fashion. Interest shall accrue from the date payment is due at the rate of 2% per week until payment in full is received. All billing that has aged over forty-five (45) days will be sent to collections. Please email ar@jplcares.com for any questions or to update invoicing contact information.

WARRANTY LIMITATIONS: Contractor to perform warranty installation of trees and shrubs supplied by Contractor, for a period of 1-year from the date of installation. The warranty shall be in effect provided Contractor has been responsible for the maintenance of trees and shrubs under a separate landscape maintenance agreement, and all recommendations made for ongoing care have been approved by the Client. Annuals, Perennials, Seed and Sod are not covered under warranty. Contractor will supply and install replacements for trees and shrubs that are more than 50% perished before the expiration of the 1-year warranty period. Contractor will cover warranty costs based on their material cost at the date of installation, to be performed around the 1-year anniversary of installation. Client is responsible to notify the Contractor of perished trees and shrubs prior to the date of the 1-year anniversary of installation. The Contractor assumes no responsibility for and shall not be held responsible by Clients for damages due to conditions beyond the Contractor's control, including landscape maintenance performed by others, over/under watering, protection and care provided by Client or others, extreme weather; including abnormally cold winter temperatures, ice, snow damage, melting snow, wind, hail, tornado, fire, vandalism, theft, neglect, abuse, wildlife (including but not limited to rabbits and deer), the impact from separate or other construction projects and/or improper practices by others. Warranty does not include the price of labor

to install new plant material. All items in this agreement are stated assuming that weather conditions are favorable. Contractor is not to be held responsible, in any way, for delays in the completion of specified tasks due to weather conditions. Should the price of fuel rise above \$4.25 a gallon, JPL Cares reserves the right to increase the overall contract price by a percentage no greater than 5% based on rising costs in various materials.

By _____

Cory S Sulzle

Date June 12, 2024 _____

JPL CARES

By _____

Date _____

**THE ROXBOROUGH
INTERMEDIATE SCHOOL**