

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 • 800-741-3254  
Fax: 303-987-2032

<https://www.roxboroughmetrodistrict.org/>

**NOTICE OF MEETING AND AGENDA**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mat Hart	President	2025/May 2025
Ephram Glass	Vice President	2023/May 2023
Calvin Brown	Treasurer	2023/May 2023
Travis Jensen	Secretary	2025/May 2025
Mark Rubic		2025/May 2025

DATE: March 8, 2023  
TIME: 6:00 p.m.  
LOCATION: Roxborough Library Meeting Room  
8357 North Rampart Range Road #200  
Littleton, Colorado 80125

*\* Agenda is preliminary and subject to change by majority vote of the Board at the meeting.  
\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

I. ADMINISTRATIVE MATTERS

A. Disclosure of Potential Conflicts of Interest.

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B. Additions/Deletions/Approval of Agenda.

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II. PUBLIC COMMENTS/HOMEOWNER REQUESTS

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines:  
<https://www.roxboroughmetrodistrict.org/2022-meetings>

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III. BOARD DISCUSSION MATTERS

A. Update on development by the shopping center.

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B. Discuss having CDI perform utility locate.

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C. Discuss the need for security cameras (temporary for bad locations, permanent, and Flock)

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D. Discuss how to proceed regarding Sturgeon Electric damage.

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E. Discuss getting people to do various small jobs (fence repair, paint, etc.).

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F. Review tree care contractors (enclosures).

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G. Discuss mosquito treatment scope changes (enclosure).

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H. Discuss how to equitably maintain the district without causing the district financial hardship.

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I. Identify methodologies for prioritizing operational tasks and capital improvements.

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IV. OTHER MATTERS

A. \_\_\_\_\_

V. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 21, 2023**



# Bailey Tree LLC

1801 W. Union Ave.  
Englewood, CO 80110  
720-940-6519

## Roxborough 2023 Tree Service Proposal.

- 1.) Small Willow, **cut back** along trail behind 8483 Liverpool Cir 80125 **\$75**
- ★ 2.) Village Circle West, **Class 2 Prune** all trees as needed, **\$12,000**  
*Class 2 Prune: Remove all dead, dying, diseased, cracked or broken branches, crossing and interfering limbs 1" diameter and over, lighten ends as needed. Allow for 13'6" clearance over roadways and 8' of clearance over sidewalks. Also, clear buildings by 2-3 feet on the side and 6 feet over the roof.*
- 3.) **Remove** Cottonwood at S.W. corner of Ellison and VCW **\$1200/200** (Removal/grind)
- 4.) Park between VCW and Kyle Way, North of Stacy Pl. (7915 VCW) & Across VCW to park area on East side VCW **Class 2 Prune** all trees **\$3000**, and **remove** Cottonwood in West section **\$1650/400** (Removal/grind)
- 5.) **Class 2 Prune** Cottonwood at the North end of Turkey Rock Rd by 7486 Turkey Rock Rd. **\$500**
- 6.) **Class 2 Prune** Cottonwood at the North end of Eagle Rock Dr. **\$950** (7495 Eagle Rock Dr.)
- 7.) Also, **Class 2 Prune** the Maple in the rocks at the South end of the cul-de-sac (7495 Eagle Rock dr.) **\$600**
- 8.) Chatfield Farms Park, **Class 2 prune** all trees as needed. **\$1200**
- 9.) Chatfield Farms Park, **remove** dead tree by mailboxes **\$300/150** (Removal/grind)
- 10.) Chatfield Farms Park, **remove 2** dead trees North side of park out by pathways close to street. **\$250/200** (Removal/grind)
- 11.) **Class 2 Prune** Cottonwood at North end of Kicking Horse Ct (8517 Kicking Horse Ct. 80125) **\$600**
- 12.) Tennis Court Parking Lot, **Class 2 prune** trees around d parking lot and court. **\$1600**
- 13.) Tennis Court Parking Lot, **Remove** dead Pine **\$150/115** (Removal/grind)
- 14.) South end of RRR, West space between homes and street (6840 Blue Mesa Way 80125 backs the area) **Remove 7** small dead trees and dead trees thrown into area by homeowners. No stump grinding. **\$450**
- 15.) South end of RRR, West space between homes and street (6840 Blue Mesa Way 80125 backs the area) **Class 2 Prune** trees in area. (Not including trees growing into power lines, Xcel will cut these back) **\$1200**
- 16.) Large Parking Lot by Basketball court, **Class 2 Prune** all trees around parking lot, basketball court, volleyball court, and skate park. **\$2400**
- 17.) Large Parking Lot by Basketball court, **remove 5** small dead trees between parking lot and street. **\$200/200** (Removal/grind)

- 18.) West RRR ROW between VCW and Safeway, between fence and street. **Class 2 Prune** all trees as needed. **\$3400**
- 19.) West RRR ROW between VCW and Safeway, between fence and street. Behind home at 10024 Westside Cir 80125. **Remove** dying Pine **\$600/200** (Removal/grind) *We will use a small service truck to access the trees in this task(19) and the previous task(18). We will not replace cracked concrete if we service this area (highly unlikely). However, if this is a concern, we can postpone servicing this area until construction with lane closure on RRR is complete so we can close a lane down for a service truck to work on this area.*
- 20.) **Stumps** on VW, backs 7687 Haleys Dr 80125 **\$150**
- ★ 21.) VCE. **Class 2 Prune** all trees along VCE as needed. **\$8800**  
*Class 2 Prune: Remove all dead, dying, diseased, cracked or broken branches, crossing and interfering limbs 1" diameter and over, lighten ends as needed. Allow for 13'6" clearance over roadways and 8' of clearance over sidewalks. Also, clear buildings by 2-3 feet on the side and 6 feet over the roof.*
- 22.) Green Space along Dove Tail Way, **Prune** out dead branches from small Maples **\$400**
- 23.) **Remove** dead tree at NE corner of VCE & Red Fox Way **\$300/115** (Removal/grind)
- 24.) VCE Across from Elk Mtn Cir by Dog Poo station **\$150/115** (Removal/grind)
- 25.) 2 dead Sumacs on VCE Across from Elmwood St, behind grasses **\$150/115** (Removal/grind)
- 26.) Northside of VCE, West of Cougar Ln, dead Plum **\$150/115** (Removal/grind)
- 27.) Northside of VCE, West of Cougar Ln, tortured Pine **\$200/125** (Removal/grind)
- 28.) Dead Pine behind the Arrowhead Shores sign on the North side of VCE **\$150/115** (Removal/grind)
- 29.) Dead Tree, SW corner of 9840 Fox Den Dr. 80125 in greenspace. **\$350/115** (Removal/grind)
- 30.) Mule Deer Park by 7872 Mule Deer Pl 80125, 2 Ash, **Class 2 Prune**. **\$800**
- 31.) **Stump** in Park in SW corner of Crystal lake. Stump is in Rock area by itself. **\$300**
- 32.) Trees at Crystal Lake park (SW corner of lake) **Class 2 prune** bigger trees as needed(not including shrub trees) **\$1800**
- ★ 33.) Trail around Crystal Lake, including connecting side trails from community areas. **Class 2 prune** all trees as needed, not including scrub willow along lake. **\$6600** (UTV and trailer needed to travel around lake and to haul debris to the service vehicle.)
- 34.) Path between Bison Ct and Crystal Lake Ct by 7611 Bison Ct, 3 Ash **Class 2 Prune** **\$1200**
- 35.) Continuing along the pathway, across the street to the West from #34, **Class 2 Prune** trees on this pathway **\$1200**

## Totals:

Class 2 Prunes: **\$45,925**

Removals: **\$6110**

Stump Grinds: **\$2280**

Grand Total: **\$54,315**



Bailey Tree LLC

1801 W. Union Ave.  
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### Roxborough 2023 Tree Service Proposal

The tree mapping company that was out earlier this year recommended disease and pest control for the community trees. He noted damage to the trees and recommended maintaining them rather than letting them die and replacing them with a monoculture of native trees.

Please let me know if the Board agrees with this assessment and would like a proposal for the disease and pest control of their community trees.

Currently the only Plant Health Care service we perform at Roxborough is Spring and Fall fertilization.

The proposal to continue this service in **2023 is \$12,850.00**(Total for both spring and fall **fertilization**)

Additional services we can offer:

- Leaf/needle eater protection for all trees
- Bark/trunk borer protection for Pines and Ash
- Deep Root Watering for all trees (except Pinion Pines)

Let me know if you want to pursue any of these services or if you just have questions about them.



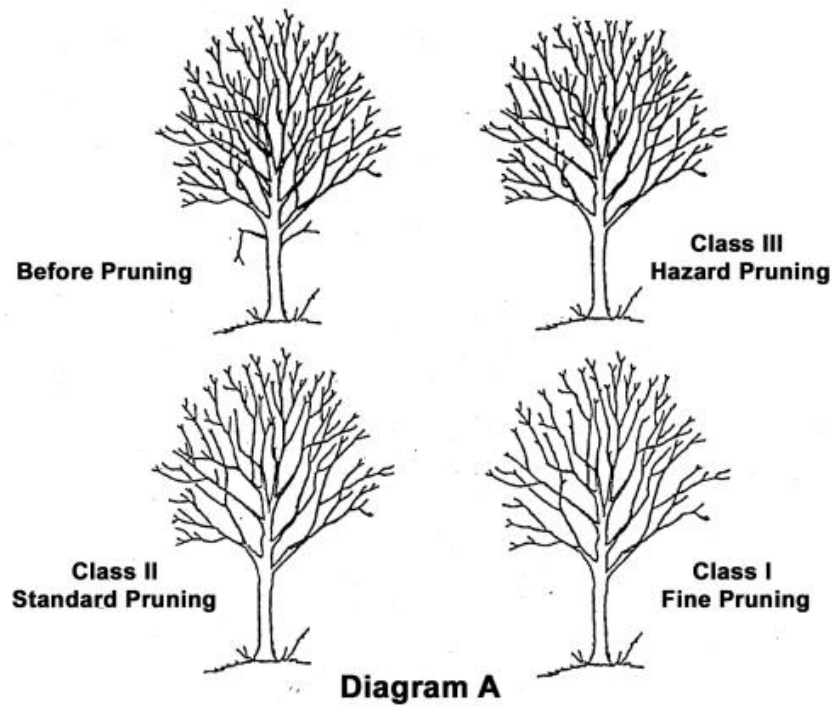








## Tree Pruning Information



### CLASS II -- STANDARD PRUNING

Standard pruning is recommended where aesthetic considerations are secondary to structural integrity and tree health concerns. Standard pruning shall consist of the removal of dead, dying, diseased, decaying, interfering, objectionable, obstructing, and weak branches, as well as selective thinning to lessen wind resistance. The removal of such described branches is to include those on the main trunks, as well as those inside the leaf area (see Diagram A). An occasional undesirable branch up to one inch in diameter may; remain within the main leaf area where it is not practical to remove it

### CLASS III -HAZARD

Hazard Pruning is recommended where safety considerations are paramount. Hazard Pruning shall consist of the removal of dead, diseased, decayed, and obviously weak branches, two inches in diameter or greater (see Diagram A).



SavATree Centennial Office  
 15558 East Hinsdale Circle,  
 Centennial CO 80112  
 P: 303-369-1382  
 E: Centennial@savatree.com

# Estimate

**Prepared By:** David Entwistle  
 ISA Certified Arborist  
 dentwistle@savatree.com

## Prepared for

Larry Loften Roxborough Village Metropolitan District C/o Special District Management Services, Inc.

## Service Address:

Roxborough Village Metropolitan District  
 8375 N Rampart Range Rd, Littleton CO 80125

## Account Key:

5760522

**Date:** 3/3/2023

**Estimate #:** 879334

**Billing Key:** 7550477

## Recommendations

### General Tree Care

#### Commercial Tree Maintenance - IV

**\$60,336.00**

Hello Larry, here is the tree care proposal you requested. Please let me know if you have any questions and/or would like to meet on site.

The term Natural pruning used as pruning specs are as follows: Pruning out deadwood 1" in diameter and larger, thin crowns 10-15%

and perform reduction cuts of up to 5" in diameter to reduce weight on lateral limbs, clear from structures and to restore trees to a shape typical of the species. Prices include clean up of resulting debris.

#### Village circle west

Natural prune the following trees

42 ash trees = 12,655.00

11 locust trees = 4,990.00

7 linden trees = 1,235.00

4 silver maples = 1,080.00

Total = 19,960.00

#### Park north of 7915 Stacy pl

Natural prune 8 ash trees = 1,935.00

Cut to low stump 1 cottonwood at the SW corner of Village circle west and Ellison = 640.00

#### Park east side of Village circle west

Natural prune 9 ash trees = 2,340.00

Cut to low stump 1 cottonwood at the north end of Turkey Rd (use 7486 Turkey rock rd) = 390.00

Natural prune 1 cottonwood at the north end of Eagle rock dr = 975.00

Prune out 1 damaged 8" diameter spar and Natural prune 1 autumn blaze maple in rock area north of 7474 Eagle rock rd = 435.00

#### Chatfield parks farm park

Cut to low stump 1 dead ash tree next to mail kiosk = 55.00

Cut to low stump 1 dead crabapple at north end = 170.00

Natural prune 4 crabapples = 695.00

Natural prune 6 ash trees = 580.00  
Natural prune 1 cottonwood next to 8517 Kicking horse Ct = 765.00

Tennis court area  
Natural prune 5 ash trees = 1,285.00  
Cut to low stump 1 dead pine tree = 45.00

Recreation pkg lot  
Natural prune 4 pear trees = 785.00  
Natural prune 2 ash trees = 495.00

Basketball and skate park area  
Natural prune 2 locust trees = 975.00  
Natural prune 1 ash tree = 55.00  
Natural prune 2 crabapples = 325.00

Volleyball court area  
Natural prune the following trees  
5 ash trees = 1,640.00  
3 locust trees = 1,295.00  
2 maple trees = 355.00  
1 cottonwood 170.00

Rampart range road between fence and street, between Safeway shopping center to Village circle west  
Natural prune 8 ash trees = 2,690.00  
Cut to low stump 1 dead 12" diameter pine next to street = 215.00

East of 7211 Bison Ct  
natural prune 3 ash trees = 1,245.00  
west side of 7211 Bison ct  
Natural prune 2 large hawthorns = 540.00

Trees next to Village circle east  
Cut to low stumps 1 dead maple and 2 dead Canadian cherry trees = 185.00  
Natural prune the following trees  
8 maple trees (some do not need to be pruned) = 1,285.00  
16 ash trees (several do not need to be pruned) = 3,690.00  
10 hawthorns = 960.00

Prune out deadwood 1/2" in diameter and larger from 7 young maple trees on either side of Dovetail trail = 385.00  
Cut to low stumps the following trees  
2 sumacs along Village circle east, across from Elmwood street = 65.00  
North side of village circle east ,west of Cougar lane, 1 dead pine tree = 60.00  
North side of Village circle east, at the corner of fox den dr 1 dead pine behind sign = 65.00  
SW corner of 9840 Fox den dr 1 ash tree 265.00

Crystal lake\*  
Natural prune the following trees  
8 ash trees = 1,875.00  
2 cottonwoods = 1,780.00  
5 locust trees = 2,295.00  
6 crabapples = 1,015.00  
6 large hawthorns = 1,575.00  
Crystal lake park

Natural prune the following trees

4 locust trees = 680.00

7 Canadian cherry trees = 780.00

Total for pruning and removals = \$58,015.00

Hazard: Deadwood

Hazard: Cracks

Hazard: Pedestrians

Obstacle: Busy Street

**General Tree Care \$60,336.00**

**TOTAL**

General Tree Care \$58,015.00

Fuel Surcharge \$2,321.00

Note: Included in this program is 1 service for a total of \$60,336.00.

This proposal has been provided to you on a confidential basis. We kindly request that neither this proposal nor any of its contents be reproduced or shared with any competitor without the prior written consent of SavATree.

Sales tax, if applicable, will be added to the amounts of this estimate per your local and state tax jurisdiction.

If you wish to pay via credit card, please click link to pay. A deposit of 50% may be required prior to the commencement of General Tree Care work. Thank you!

[\\$29007.5 Pay](#)

By paying a deposit, I authorize the work described above and agree to the [terms and conditions](#).

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### OUR UNCONDITIONAL GUARANTEE

Should our service fall short of your expectations, please contact us immediately and we will do everything we can to make it right. Rev. 10-01-2021 aso-pdf

### Fully Licensed & Insured

### Tree Care Industry Accredited



[Testimonials](#)

[www.savatree.com](http://www.savatree.com)

[VIEW FULL TERMS AND CONDITIONS](#)



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# Estimate

**Prepared By:** David Entwistle  
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## Prepared for

Larry Lofton Roxborough Village Metropolitan District C/o Special District Management Services, Inc.

## Service Address:

Roxborough Village Metropolitan District  
 8375 N Rampart Range Rd, Littleton CO 80125

## Account Key:

5760522

**Date:** 3/3/2023

**Estimate #:** 879541

**Billing Key:** 7550477

## Recommendations

### General Tree Care

#### Stump Grinding Premium

**\$4,399.00**

Grind and clean 23 designated stumps 4-6" deep = 4,230.00

Hazard: Pedestrians

Obstacle: Busy Street

Obstacle: Rocks

underground utilities

**General Tree Care** **\$4,399.00**

**TOTAL**

Stump Grinding \$4,230.00

Fuel Surcharge \$169.00

**Note: Included in this program is 1 service for a total of \$4,399.00.**

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# Potential Mosquito Spraying Areas



Google Earth

3000 ft

