

**RESOLUTION  
BOARD OF DIRECTORS  
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**

A RESOLUTION CALLING FOR AN ELECTION ON MAY 6, 2025

**WHEREAS**, the Roxborough Village Metropolitan District ("*District*") is a political subdivision of the State of Colorado, organized pursuant to the Special District Act, C.R.S. § 32-1-101, *et seq.* ("*Act*");

**WHEREAS**, pursuant to Section 1-13.5-111, C.R.S. of the Local Government Election Code ("*Code*"), the District is required to hold a regular election on the Tuesday succeeding the first Monday in May in the year 2025 to fill Director positions that have become vacant through expiration of the term of office or otherwise. Accordingly, the District is required to hold an election on May 6, 2025 ("*Election*");

**WHEREAS**, during the Election, three eligible electors must be elected to fill the Board of Directors ("*Board*") positions currently held by Director Mark Rubic, Director Brendan Coupe, and Director Travis Jensen. In accordance with State law, those elected at the May 6, 2025 election will serve for a term of four years each;

**WHEREAS**, the District is permitted to place questions on the Ballot, including TABOR questions which require a mail ballot election;

**WHEREAS**, the Board has not yet determined if the Board will place any questions on the Ballot;

**WHEREAS**, pursuant to C.R.S. §§ 1-13.5-108 and 32-1-804(2), the District's Board of Directors ("*Board*") is required to appoint a Designated Election Official ("*DEO*") who is responsible for conducting the Election in accordance with the Code, the Act, and all other applicable laws, rules, and regulations (collectively, "*Applicable Laws*"). The Board or DEO also may appoint a Deputy DEO who will hold the same authority as the DEO; and,

**WHEREAS**, it is necessary to set forth certain procedures concerning the conduct of the Election.

**NOW, THEREFORE**, be it resolved by the Board of Directors of the Roxborough Village Metropolitan District that:

1. A regular election of the eligible electors of the District shall be held on May 6, 2025, between the hours of 7:00 a.m. and 7:00 p.m. pursuant to and in accordance with all Applicable Laws. At that time, three Directors will be elected to serve a four-year term each.

2. The Board designates Peggy Ripko with Special District Management Services, 141 Union Boulevard, Suite 150, Lakewood, CO 80228-1898, to serve as the District's DEO for the Election. The DEO shall have full authority to take any and all actions necessary and appropriate to conduct the Election in accordance with the requirements of Applicable Laws and effectuate the provisions of this Resolution. Among other matters, the DEO shall provide the call for nominations, appoint election judges as necessary, appoint the canvass board, arrange for the required notices of election, printing of ballots, and direct that all other appropriate actions be accomplished.

3. If the Board determines that it wishes to place a ballot question on the Ballot, it shall do so by separate Resolution, which will include the final approved ballot language, and shall state if the Election

will be by polling place or mail ballot. The Board understands any such Resolution must be adopted prior to March 7, 2025, the deadline for certification of ballot content.

4. If an election is required, the DEO shall have full authority to take any and all actions necessary and appropriate to run the Election as a polling place or mail ballot election as determined by the Board.

5. Self-nomination and acceptance forms shall be available at the DEO's office located at 141 Union Boulevard, Suite 150, Lakewood, CO 80228-1898 or by emailing Peggy Ripko at [pripko@sdmsi.com](mailto:pripko@sdmsi.com). All candidates must file self-nomination and acceptance forms with the DEO no later than the close of business on Friday, February 28, 2025.

6. If Applicable Laws permit the DEO to cancel the Election, then the DEO may cancel the Election in accordance with the requirements of Applicable Laws. In such case, the DEO shall have full authority to take any and all actions necessary and appropriate to cancel the Election.

7. The District shall be responsible for the payment of any and all costs associated with the conduct of the Election, including its cancellation, if necessary.

8. If any section, paragraph, clause, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Resolution.

9. The provisions of this Resolution shall take effect immediately.

**ADOPTED** this 15<sup>th</sup> day of January, 2025 by the Board of Directors of the Roxborough Village Metropolitan District.

By: *Ephram Glass*

Ephram Glass  
Board President

By: *Travis C Jensen*

Travis Jensen  
Board Secretary