

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
WEDNESDAY, JUNE 1, 2022

A special meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as the “Board”) was convened on Wednesday, June 1, 2022 at 5:00 p.m. at the Roxborough Community Park Gazebo, 7671 N. Rampart Range Road, Littleton, Colorado, 80125. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Mat Hart, President
Ephram Glass, Vice President
Mark Rubic, Treasurer
Travis Jensen, Secretary
Calvin Brown, Assistant Secretary (present until 6:14 p.m. via telephone)

Also in Attendance were:

Anna Jones, Nic Carlson; CliftonLarsonAllen LLP (“CLA”)
Katie James, Esq.; Folkestad Fazekas Barrick & Patoile, P.C.
Debra Prysby; Residents at 7722 Kyle Way

CALL TO ORDER

The meeting was called to order at 5:07 p.m. by Director Hart.

**DECLARATION OF
QUORUM/DIRECTOR
QUALIFICATIONS/
DISCLOSURE
MATTERS**

A quorum was declared present. No new conflicts were disclosed.

APPROVE AGENDA

Following review and discussion, upon a motion duly made by Director Hart, seconded by Director Glass and, upon vote, unanimously carried, the Board approved the Agenda, as presented.

**PUBLIC COMMENT
and/or GUESTS**

There was no public comment.

**NEW MEMBER
ORIENTATION**

Attorney James reviewed conflicts of interest and the disclosure of such items, statutory requirements of the District and Board members, insurance policies and other items related to the District.

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**RULES FOR LEAGUE
USE OF COMMUNITY
SPORTS FIELDS**

The Board discussed proposed changes to the permits and policies for adult and youth league use of community sports fields. The Board also discussed proposed changes to the Rules and Regulations, including to the prohibition on alcohol in parks and other changes. Attorney James will review the changes and provide a revised copy of both the use permits and the Rules and Regulations for consideration at the regular June Board meeting for vote.

**IMPROVING
EFFICIENCY OF
DISTRICT
OPERATIONS**

The Board discussed the formation of committees, changes to the District website and the efficiency of meetings and operations. The Board will be prepared to propose changes at the regular June Board meeting. Director Brown left the meeting at 6:14 p.m.

OTHER BUSINESS

The Board discussed the handling of fallen tree branches from the recent storm. Following discussion, upon a motion duly made by Director Rubic, seconded by Director Jensen and, upon vote, unanimously carried, the Board approved Bailey Tree to remove branches in the Community Park parking lot at the rate of \$900 per load with the mulch being removed last. The Board also directed Metco Landscape, Inc. to clean up fallen tree branches in Community Park near walking paths.

ADJOURNMENT

There being no further business to come before the Board, upon a motion duly made by Director Hart, seconded by Director Rubic and, upon vote, unanimously carried, the Board adjourned the meeting at 7:29 p.m.

Respectfully submitted,

DocuSigned by:
Mat Hart
By: _____
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Mat Hart, President

Attest:

DocuSigned by:
Travis C Jensen
By: _____
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Travis Jensen, Secretary