

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
TUESDAY, AUGUST 17, 2021

A special meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, August 17, 2021 at 6:00 p.m. via ZOOM. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Calvin Brown, President
Debra Prysby, Vice President
Ephram Glass, Treasurer
Ed Wagner, Secretary
Garry Cook, Assistant Secretary

Also in Attendance were:

Anna Jones, Nic Carlson, Rebecca Gianarkis, & Gina Karapetyan; CliftonLarsonAllen LLP ("CLA")
Katie James, Esq.; Folkestad Fazekas Barrick & Patoile, P.C.
Scott Barnett; Mulhern MRE, Inc.
Bill Barr; Metco Landscaping
Jason Simmons; Hilltop Financial Advisors
Dillon Peters; Butler Snow LLP
Bob Pasicznyuk; Douglas County Libraries
Travis Jensen; Resident at 7434 Eagle Rock Drive
Mark & Marcy Rubic; Residents at 7735 Verandah Court
Joanna Waldenmyer; Resident at 8106 Eagleview Drive
Pam & Jim Burke; Residents at 7236 Red Mesa Court
Greg Clemens; Resident at 10470 Stable Lane
Mat Hart; Resident at 7783 Verandah Court
Amy & Dennis Corneillie; Residents at 7647 Verandah Court
Jack Tubbs; Resident at 8359 Hackamore Road
Chad Bergman; Resident at 7416 Elk Trail Place
Gloria Gearhart; Resident at 7392 Eagle Rock Drive
Colette Brooks; Resident
Paul Herring; Resident
Pak Karmer; Resident
Michael Hruza; Resident
John Michael Fasciani; Resident
Linda Rothwell; Resident
Rae Spencer; Resident

RECORD OF PROCEEDINGS

CALL TO ORDER

Director Brown called the meeting to order at 6:04 p.m.

DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/ DISCLOSURE MATTERS

A quorum was declared present. No new conflicts were disclosed.

APPROVE AGENDA

Ms. Jones reviewed the agenda with the Board. Following discussion, upon a motion duly made by Director Glass, seconded by Director Cook and, upon vote, unanimously carried, the Board approved the agenda, as presented.

PUBLIC COMMENT and/or GUESTS

Upon a motion duly made by Director Prysby, seconded by Director Glass and, upon vote, unanimously carried, the Board increased the Public Comment period to allow for all residents who expressed interest in contributing to the Public Comment to do so.

Greg Clemens, resident, requested the Board record Board meetings and post to the District website.

Mark Rubic, resident, expressed his dissatisfaction pertaining to correspondence with the District.

Matt Hart, resident, summarized his correspondence with the District, in part, regarding encrypted information on the District website.

Travis Jensen, resident, expressed his frustration regarding the forthcoming discussion about the recreation center and that there is not an opportunity to ask questions after the discussion.

Pam and Jim Burke, residents, expressed they are grateful to see that the Cottonwood Trees are being discussed later in the agenda.

Joanna Waldenmeyer, resident, requested permission from the Board to put up banners for school activities. The Board directed CLA to follow up with Ms. Waldenmeyer to coordinate.

Michael Ruza, resident, echoed comments made by Mr. Rubic and Mr. Jensen.

RECORD OF PROCEEDINGS

CONSENT AGENDA

June 9, 2021, July 15, 2021 and July 20, 2021 Special Meeting Minutes:

Cash Position and Property Tax Schedule for June:

Current Claims, Approve Transfer of Funds, Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims:

Ms. Jones reviewed the Consent Agenda with the Board. Following discussion, upon a motion duly made by Director Glass, seconded by Director Cook and, upon vote, unanimously carried, the Board approved the Consent Agenda, as amended, so that the July 20, 2021 Special Meeting Minutes reflect the corrections previously provided by Director Glass.

FINANCIAL MATTERS

June 30, 2021 Unaudited Financial Statements: Ms. Karapetyan reviewed the June 30, 2021 Financial Statements with the Board.

Other: None.

BAILEY TREE UPDATE

Proposal to Mitigate Road Salt Damage: Ms. Jones presented the updated proposal to mitigate road salt damage to the Board. Following discussion, upon a motion duly made by Director Cook, seconded by Director Prysby and, upon vote, unanimously carried, the Board approved soil testing near salt damaged trees in an amount not to exceed \$500.00. Mr. Barr will coordinate the soil sampling and bring the results to the Board once he has obtained them.

Recommendations Regarding Cottonwood Trees: Ms. Jones presented the recommendations regarding Cottonwood trees provided by Bailey Tree LLC to the Board. Following discussion between the Board and Mr. Barr, the Board tabled action until this matter can be discussed with Bailey Tree LLC.

Status of Dead Tree Replacements: Ms. Jones and Mr. Barr presented the status of dead tree replacements with the Board. Following discussion, the Board directed Mr. Barr and Bailey Tree LLC to provide recommendations regarding the trees listed on the proposal at the September Board meeting.

LANDSCAPING MATTERS

Metco Landscape Report: Mr. Barr reviewed the update provided by Metco Landscape with the Board.

Review and Consider Approval of Proposals:

RECORD OF PROCEEDINGS

Installation of Fishing Line and Hook Disposal Containers and Baseball or Softball 24" Pitching Mound: Mr. Barr presented the proposals to the Board and answered questions from the Board. Following discussion, upon a motion duly made by Director Wagner, seconded by Director Cook and, upon vote, unanimously carried, the Board approved the installation of four fishing line and hook disposal containers, and installation of 24" pitching mound in the amount of \$235.00.

Other: Director Wagner reported tire damage near the pavilion in Roxborough Community Park.

LEGAL MATTERS

Code of Conduct at District Board Meetings: Ms. James reviewed the proposed Code of Conduct and answered questions from the Board. Director Glass inquired about adding time for question and answer on specific topics. Ms. James described the balancing of timing considerations with that approach and that at any time a Director can propose to add additional public comment to an agenda item. Ms. James will review and add to the proposed items to provide a resolution for Board review and consideration of approval at the September Board meeting.

Mill Levy and Fee Hybrid Scenario: Ms. James and Mr. Peters reviewed the proposed mill levy and fee hybrid scenario provided to the Board. Director Glass expressed his concerns and informed the Board that updates to the analysis created by Greater than Analytics are forthcoming.

Survey Status: Ms. Jones presented the Greater Than Analytics project terms. Director Glass expressed concerns about the proposal, noting that some of his previously suggested notes had not been incorporated. No action was taken.

Recreation Center Election Resolution: Mr. Peters presented the potential Recreation Center Election Resolution to the Board. The Board engaged in discussion. Directors Cook, Wagner and Prysby expressed concerns about the expense of the project.

Following discussion, upon a motion duly made by Director Wagner, seconded by Director Glass and, upon vote, unanimously carried, the Board determined not to place the proposed recreation center on the November ballot.

Ballot Question Board Review Process: Given prior Board actions, this item no longer needed to be discussed.

RECORD OF PROCEEDINGS

Amendment to Resolution regarding Colorado Open Records Act Rules and Policy (CORA): Ms. James will provide an updated Amendment to the Resolution regarding CORA at the September Board meeting.

Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purpose of Receiving Legal Advice on Special Legal Questions, if requested: No action taken.

Request from Arrowhead Shores HOA: Ms. James reviewed the request received from Arrowhead Shores HOA and requested the Board's permission to attend the hearing to discuss the easement pertaining to Arrowhead Shores HOA. Upon a motion duly made by Director Prysby, seconded by Director Glass and, upon vote, majority carried, the Board approved Ms. James to work with Arrowhead Shores HOA's Legal Counsel as outlined in the request. It was noted that Directors Wagner, Prysby and Glass were in favor while Directors Brown and Cook abstained.

Other: None.

DIRECTOR MATTERS

Environmental Committee: The Environmental Committee's updates and discussions were tabled. No action was taken.

Greenhouse Process and Next Steps:

Greenhouse Water Meter Installation:

Director Glass Attendance at Fire Mitigation Meeting on Behalf of District or as Resident: Director Glass reviewed the opportunity with the Board. The Board directed Director Glass to attend the Fire Mitigation Meeting as a citizen, not a District representative. Director Glass agreed to do so and will provide a report at the September Board meeting.

Other: None.

MANAGER MATTERS

Replace Edging at Volleyball Court: Ms. Jones presented the proposals to replace edging at the volleyball courts. Due to time, discussion was tabled. Ms. Jones will send proposals to the Board. Director Cook requested additional proposals and Director Wagner requested photos accompany the proposals.

RECORD OF PROCEEDINGS

EcoResources Proposal for Weed and Algae Treatments at North and South Ponds: Mr. Carlson noted that Aqua Sierra Inc. is not returning correspondence. He presented the EcoResources proposal and answered questions from the Board. Upon a motion duly made by Director Prysby, seconded by Director Cook, and upon vote, unanimously carried, the Board tabled action on this proposal until after the Landscape Walk.

Mosquito Mitigation: Mr. Carlson reported he requested Patriot Pest revise their current scope of services. No action was taken.

Other: Directors Glass and Prysby will provide additional information regarding birdhouses at the September Board meeting.

ENGINEERING MATTERS

Spillway Follow-Up:

Status and Water Levels: Mr. Barnett reported the water levels are not adequate to proceed with the work. The Board directed Mr. Barnett to consider active water reduction the week of September 15th.

Backflow Preventer: Mr. Barnett noted that Metco will dig out the existing back flow preventer near the bathrooms as it is no longer operational or necessary.

Proposal for New Fence Installation: Mr. Barnett presented the new fence installation options to the Board. Following discussion, upon a motion duly made by Director Glass, seconded by Director Wagner and, upon vote, unanimously carried, the Board approved the vinyl fence option in the amount of \$10,067.00.

Other: None.

OTHER BUSINESS

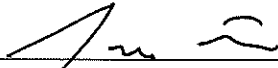
Quorum for September 21, 2021 Special Meeting at Roxborough Library: A quorum was confirmed though the location is subject to change.

ADJOURNMENT


There being no further business to come before the Board, upon a motion duly made by Director Prysby, seconded by Director Wagner and, upon vote, unanimously carried, the Board adjourned the meeting at 9:46 p.m.

RECORD OF PROCEEDINGS

Respectfully submitted,

By: 
Carvin Brown, President

Attest:

By: 
Ed Wagner, Secretary

