

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD August 9, 2023

A Special Meeting of the Board of Directors (referred to hereafter as the “Board”) of Roxborough Village Metropolitan District (the “District”) was convened Wednesday, the 9th day of August, 2023 at 4:30 p.m. at Chatfield Farms West Park Parking Lot, 8563 Liverpool Circle, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

Directors in Attendance Were:

Mark Rubic
Debra Prysby
Ephram Glass
Travis Jensen

Also, In Attendance Were:

Brendan Coup, joined at approximately 6:00 p.m.

CALL TO ORDER

At 4:33 p.m. the meeting was called to order by Director Rubic.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. It was noted that there are no Directors’ Disclosure Statements to be filed.

ADMINISTRATIVE MATTERS

Agenda: Director Rubic reviewed with the Board the proposed agenda for this Special Meeting. With motion made by Director Rubic, seconded by Director Glass, the agenda was approved by vote 4-0.

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PUBLIC COMMENTS / HOMEOWNER REQUESTS

There were no public comments.

BOARD DISCUSSION MATTERS

A. DISCUSS DISTRICT LANDSCAPING – TOUR CHATFIELD FARMS AREAS AND PARKS, AND AREAS NORTH OF VILLAGE CIRCLE WEST:

Prior to starting the tour Director Rubic confirmed for the Board the CDI did in fact shut the irrigation pumps down due to a mainline break, CDI will be able to program the WeatherTrak system for Community Park, and new nets have been installed at the tennis courts. The Board toured Chatfield Farms areas and parks and areas north of Village Circle West noting issues with landscape care and condition, irrigation, repair, and maintenance. Director Jensen left the meeting at 5:40 p.m.

OTHER MATTERS

At the end of the tour, the Board briefly discussed items dealing with the architectural review committee (ARC) and tracts along the north side of Waterton Road owned by the Chatfield Farms HOA. The consensus of the Board was for Director Rubic to have legal counsel continue working on the ARC matter and prepare documents for the tracts for discussion/review/consideration at the regular Board meeting to be held on August 16th, such work. not to exceed \$1000 in billable hours The Board discussed playground colors. The consensus of the Board was for Director Glass to inform legal counsel to proceed with drafting the paperwork necessary to convey the Chatfield Farms 1A tracts north of Waterton Rd over to the District in preparation for the August 16th Board meeting.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Rubic, seconded by Director Prysby, and upon vote, unanimously carried, the Special Meeting was adjourned at 7:04 p.m.

Respectfully submitted,

Travis C Jensen

By: _____ Secretary for the Meeting

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