

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 x 800-741-3254
<https://www.roxboroughmetrodistrict.org/>

NOTICE OF MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mark Rubic	President	2025/May 2025
Debra Prysby	Vice President	2027/May 2027
Ephram Glass	Treasurer	2027/May 2027
Travis Jensen	Secretary	2025/May 2025
Mat Hart	Assistant Secretary	2025/May 2025

DATE: November 15, 2023

TIME: 6:00 p.m.

LOCATION: Roxborough Library Meeting Room
8357 North Rampart Range Road #200
Littleton, Colorado 80125

And via Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRTWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

** Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

** Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

I. ADMINISTRATIVE MATTERS (5 minutes)

A. Disclosure of Potential Conflicts of Interest

B. Additions/Deletions/Approval of Agenda

Amend to include Turkey Rock Road cleanup and Change order #2 from Chavez Services, LLC as item F under Directors Matters

II. A. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Set Mill Levies for General Fund _____, Debt Service Fund _____, and Other Fund(s) _____ for a total mill levy of _____ (updated enclosures – preliminary AV, draft 20250020030Budget, and Resolutions).

III. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes) *

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines:

<https://www.roxboroughmetrodistrict.org/2022-meetings>

IV. CONSENT AGENDA – (5 minutes) *

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Ratify SAVATREE expense/invoice # 13236838 in the amount of \$3,416.00 (enclosure)
 - Ratify SAVATREE Scope Change for estimate #1037036 for tree fertilization in the amount of \$12,770 (enclosure)
 - Ratify the Assignment Agreement for the 16-B HOA Monument Easement (enclosure)
 - Approve Chatfield Farms 1A HOA amended Real Property Conveyance and Agency Agreement for Tracts G, H-1, II, and O on the north side of Waterton Rd. (enclosure)
 - Approve Student Volunteer Community Services Waiver (enclosure)
 - Approve Broadband Consultant Services Waiver and Release (enclosure)
-

V. CONTRACTOR/CONSULTANT REPORTS

- A. Landscaping Updates- CDI Landscape, LLC (new enclosure) (2 minutes)*
-

- B. Patriot Pest Control Proposal- 2024 (updated enclosure)
-

- C. Engineering Updates – (2 minutes)*
-

- D. FINANCIAL MATTERS- (3 minutes)*

- 1) Review and ratify approval of the payment of claims for the periods ending as follows (enclosure):

Fund	Period Ending October 31, 2023
Total Claims	\$91,891.80

- 2) Review and accept unaudited financial report for the period ending October 31, 2023 (enclosure)
-

VI. LEGAL MATTERS

- A. Review and Consider maintenance agreements with Chatfield Farms Estates/1A (enclosure) (3 minutes)
-
- B. Update on damage to District Property on east side of Rampart Range Road. (5 minutes)
-
- C. Other
-

VII. AGENDA PRIORITIES

- A. Discuss, review and consider Engineering ADA Accessibility survey proposal(s) for Community Park (enclosure) (5 minutes)
-
- B. Discuss and Consider Additional repairs to concrete paths proposal to path along Rampart Range Road that was damaged. (enclosure) (2 minutes)
-
- C. Discuss, and review and consider softball field improvements proposal(s). (enclosure) (3 minutes)*
-
- D. Discuss, consider Status and Compensation for HOA Maintenance Services pursuant to applicable license agreements. (10 minutes)*
-
- E. Update on Airplane Park Playground. (2 minutes)*
-

VIII. OPERATION AND MAINTENANCE MATTERS

A. District management updates. SDMS to provide written updates/enclosures on the following items to be included in the Board packet (2 minutes)

1. Review lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) (enclosure).

2. SDMS Monthly Report (new enclosure)

3. Monthly Invoice from Foothills Park & Recreation re: August 2023 Roxborough Village Resident Use (enclosure)

4. Update regarding website

B. General Updates regarding ongoing projects: (4 minutes) *

1. Holiday lights.

2. Chatfield Farms planter project.

3. Community Park restroom repairs.

C. Other

IX. DIRECTOR MATTERS

A. Discuss and Review capital contributions for Chatfield Farms (2 minutes)

B. Signage committee update. (2 minutes)*

C. Update on handyperson RFP. (2 minutes)*

D. Board Only Meeting (November 7th) Items. (2 minutes)*

E. Discuss and consider approval of Farnsworth GIS proposal. (enclosure) (2 minutes)*

F. **Added to Agenda**- Review and consider approval of Turkey Rock Road cleanup and Change order #2 from Chavez Services, LLC (**new enclosure**)

G. Other

X. OTHER MATTERS

A. Review action items and add to spreadsheet. (5 minutes)

B. Other

XI. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes)*

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines:
<https://www.roxboroughmetrodistrict.org/2022-meetings>

XII. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY,
DECEMBER 20, 2023**

CERTIFICATION OF VALUATION BY DOUGLAS COUNTY ASSESSOR

Name of Jurisdiction: 4109 - Roxborough Village Metro District

IN DOUGLAS COUNTY ON 8/18/2023

New Entity: No

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1), C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2023 IN DOUGLAS COUNTY, COLORADO

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$82,904,990
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: *	\$115,135,120
3. LESS TIF DISTRICT INCREMENT, IF ANY:	\$0
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$115,135,120
5. NEW CONSTRUCTION: **	\$36,510
6. INCREASED PRODUCTION OF PRODUCING MINES: #	\$0
7. ANNEXATIONS/INCLUSIONS:	\$0
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: #	\$0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b) C.R.S.): ##	\$0
10. TAXES COLLECTED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1))(a) C.R.S.):	\$0.00
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a) C.R.S.) and (39-10-114(1)(a)(I)(B) C.R.S.):	\$669.00

* This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec.20(8)(b), Colo.

** New construction is defined as: Taxable real property structures and the personal property connected with the structure.

Jurisdiction must submit respective certifications (Forms DLG 52 AND 52A) to the Division of Local Government in order for the values to be treated as growth in the limit calculation.

Jurisdiction must apply (Forms DLG 52B) to the Division of Local Government before the value can be treated as growth in the limit calculation.

USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY

IN ACCORDANCE WITH THE PROVISION OF ARTICLE X, SECTION 20, COLO CONST, AND 39-5-121(2)(b), C.R.S. THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2023 IN DOUGLAS COUNTY, COLORADO ON AUGUST 25, 2023

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: @	\$1,578,277,609
ADDITIONS TO TAXABLE REAL PROPERTY:	
2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: !	\$539,651
3. ANNEXATIONS/INCLUSIONS:	\$0
4. INCREASED MINING PRODUCTION: %	\$0
5. PREVIOUSLY EXEMPT PROPERTY:	\$0
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	\$0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT:	\$0

(If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)

DELETIONS FROM TAXABLE REAL PROPERTY:

8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	\$0
9. DISCONNECTIONS/EXCLUSION:	\$0
10. PREVIOUSLY TAXABLE PROPERTY:	\$0

@ This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.

! Construction is defined as newly constructed taxable real property structures.

% Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS: 1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY:----->

\$0

NOTE: All levies must be Certified to the Board of County Commissioners NO LATER THAN DECEMBER 15, 2023

IN ACCORDANCE WITH 39-5-128(1.5) C.R.S. THE ASSESSOR PROVIDES:

HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): **

\$33,731

** The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119 f(3). C.R.S.

AUG 29 2023

Roxborough Village Metro District
c/o Peggy Ripko
Special District Management Services
141 Union Blvd Suite 150
Lakewood, CO 80228

Dear Taxing Entity,

Please find the enclosed Douglas County Assessor's 2023 Preliminary Certification of Valuation for your taxing entity, as mandated by Colorado law. A Certification Guideline is provided to assist you with any questions. The guideline provides descriptions of the individual line items on the certification, including any items that changed due to recent legislation. In addition, we have included an invitation to an important Tax Authority Summit hosted by Douglas County Government to discuss the current property tax environment.

As you know, the 2023 reappraisal was the most significant and impactful in our history. The residential real estate market, driven by high demand, low supply, low interest rates, migration, and other factors, experienced the largest increase in any reassessment period in memory. The results of this reappraisal are dramatic for Douglas County residents, including 30 - 60% Actual Value increases on most residences and homeowners appropriately fearful that future property tax increases will reflect a similar rate. At Douglas County, we continue to strive to find solutions to this situation.

We are hosting a meeting with your Douglas County Board of County Commissioners Abe Laydon, George Teal and Lora Thomas, Treasurer Dave Gill, and myself, with the goal to reach property tax relief solutions for the citizens. View the attached invitation to this event, scheduled for September 25 from 4-6 pm, 100 Third Street, Castle Rock, when representatives from taxing authorities in Douglas County gather and receive a first look at the *2023 Assessor's Multiple Certification Guide* needed to calculate your mill levies.

The pending ballot measure creates added complexity to this year's financial modeling. The summit is an opportunity to view your district's certification and related assessed valuation information under various modeled and actual scenarios. The Assessor's office will be providing a packet and online data access at the meeting to significantly expanded information about your district including:

- Current, under SB22-238, and historical certifications, data and reports
- The impact of Proposition HH to AV and certification
- District-level Backfill calculations under SB22-238 and Prop HH scenarios
- Gallagher Amendment applied to AV and certification
- TABOR information
- New online portal for Assessor data reporting

The enclosed Certification of Valuation as well as the current Preliminary Abstract Summary can also be found now on the Douglas County Assessor web site, www.douglas.co.us/assessor. If you have any questions, please contact my office at 303-660-7450, or assessors@douglas.co.us.

Respectfully,

Toby Damisch
Douglas County Assessor

An open letter to all Douglas County Taxing Authorities from the Board of Douglas County Commissioners

PROPERTY TAX RELIEF FOR THE HOMEOWNERS YOU SERVE – LET’S ALL ACT NOW

Join us for a meeting of all Douglas County Taxing Authorities on September 25 from 4 – 6 p.m. at the Phillip S. Miller Building, 100 Third Street, Castle Rock.

You are a recognized leader of a local taxing authority in Douglas County, serving during one of the most historically significant moments in our state’s history.

Countywide, the median increase in Douglas County home values is 47%, leading to an approximate 35% - 40% increase in property taxes in 2024. At a time when the cost of living has left many struggling to cover the cost of food, gasoline, homeowner’s insurance, and shelter, many homeowners, especially older adults, are desperately concerned about their ability to stay in their homes. As your commissioners, we recognize that as property taxes are local – the solution must also be local.

Our collective leadership is required if we are to provide true tax relief to the property owners of Douglas County. As such we are hosting this meeting, with Douglas County Assessor Toby Damisch and Treasurer Dave Gill, with the primary goal to reach a property tax relief solution for the property owners we all serve.

Save the date and watch for your invitation to this event on September 25, when representatives from local taxing authorities in Douglas County will gather, receive the Assessor’s Certifications and related information needed to calculate your 2024 mill levy, including an opportunity to view the data with and without the impact of Prop HH; and discuss among us how we can collaborate on a plan to reduce the total mill rates that impact Douglas County property owners.

Keep in mind that SB23-108, Allowing Temporary Reductions in Property Tax Due, a bipartisan measure, passed in the final hours of this legislative session, provides taxing entities clear authority to float mill levies as needed so long as they don’t exceed what voters approved. This new law was strongly supported by all Douglas County Senators and Representatives, as well as our Board.

Because we do have the authority to act, and the property owners we serve are facing historic property tax increases, well above the rate of inflation, we believe that we all must act and act now. Our hope is to do so with you as part of the solution. Together we can reduce the total mill rates that impact property owners. Please join us on September 25 with your ideas, recommendations, and energy to be part of the solution.

Respectfully,

Abe Laydon, District 1, Board Chair
George Teal, District 2, Board Vice Chair
Lora Thomas, District 3

Visit <https://www.douglas.co.us/taxing-authorities-summit> for additional information.
RSVP to TaxingAuthoritySummit@douglas.co.us or contact the Assessor’s Office at 303.663.6201.

Certification of Valuation Guidelines

Listed on these two pages are brief descriptions of the line-item values on the Certification of Valuation and what is included in each value.

This page is expressed in ASSESSED VALUE for help with the Property Tax Revenue Limit (5.5%) Calculations Only.

1. Previous Year's Net Total Taxable Assessed Valuation: Prior assessed value is all taxable property that was certified or re-certified to your taxing entity last year. Taxable property includes real and personal. This value does not include any exempt value within your taxing entity and comes from re-certification. Values include adjustments associated with SB22-238.
2. Current Year's Gross Total Taxable Assessed Valuation: Current assessed value is all taxable property as of August 25th for Certification or December 10th for Recertification. This value includes Real and Personal property assessed value but does not include Exempt. New Construction assessed value from Line 5 of this report is included.
3. Less Tax Increment Financing, if any: Certify the sum of the increment values of any tax increment finance areas that lie within the boundaries of the taxing entity.
4. Current Year's Net Total Taxable Assessed Valuation: This value is the current assessed value minus tax increment financing. If there is no tax increment financing area or no increment value, the "Current Year's Net Total Assessed Value" is the same as the "Current Year's Gross Total Assessed Value."
5. New Construction Assessed: The assessed value of taxable real property improvements newly constructed in the previous year and new personal property connected with the new construction. New construction includes remodels and additions.
6. Increases in Production of Producing Mine: This value should be zero since the county does not have any producing mines.
7. Annexation or Inclusions: This value is the assessed value of property being annexed to the taxing authority. It also includes personal property connected to the parcels being annexed. The assessed value of taxable real and personal property annexed into the boundary of the taxing authority. The amount is certified ONLY to the entity that is affected.
8. Previously Exempt Federal Property: Increased valuation due to previously exempt federal property that becomes taxable if the property causes an increase in the level of services provided by the taxing entity. The taxing authority must file an impact certification document pertaining to this.
9. New Primary Oil or Gas Production: Increased valuation due to new oil and gas production. Currently, the county does not have any oil or gas production.
10. Taxes Collected Last Year on Omitted Property as of August 1: The amount of revenue received by the taxing entity during the period August 1st of the prior year through July 31 of the current year. This tax dollar amount represents taxes paid on taxable property that had previously been omitted from the assessment roll. This tax dollar amount is computed by the Treasurer's office.
11. Taxes Abated and Refunded as of August 1: The tax dollar amount of abatements and refunds granted during the period of August 1st of the prior year through July 31 of the current year per 29-1-301(1)(a) and 39-10-114(1)(a)(1)(b) Colorado Revised Statutes.

Notice of Proposed Budget



Published in Douglas County News Press on November 2, 2023

Location

Douglas County, Colorado

Notice Text

Public Notice

NOTICE CONCERNING PUBLIC HEARING
ON PROPOSED AMENDED 2023 BUDGET
AND PROPOSED 2024 BUDGET
ROXBOROUGH VILLAGE
METROPOLITAN DISTRICT

NOTICE IS HEREBY GIVEN to all interested parties that the necessity may arise to amend the 2023 Budget, if necessary, and that a proposed Amended 2024 Budget, has been prepared. In accordance with State law, a proposed 2024 Budget has been prepared. The proposed Amended 2023 Budget and the proposed 2024 Budget have been submitted to the Board of Directors of the Roxborough Village Metropolitan District; and that copies of the proposed Amended 2023 Budget and 2024 Budget have been filed at the Districts offices, 141 Union Boulevard, Suite 150, Lakewood, Colorado, where the same are open for public inspection; and that adoption of a Resolution approving the Amended 2023 Budget and adoption of a Resolution approving the 2024 Budget will be considered at a public hearing of the Board of Directors of the District to be held on Wednesday, November 15, 2023, at 6:00 p.m. The public hearing will be held via Zoom Meeting and can be joined through the directions below:

[https://us02web.zoom.us/j/86267550643?
pwd=V3RnRGRtWkRyUjZzc1VMWTFJFzJFHdz09](https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUjZzc1VMWTFJFzJFHdz09)

Call in Number: 1 (719) 359-4580

Meeting ID: 862 6755 0643

Passcode: 987572

Any elector within the District may, at any time prior to the final adoption of the Resolutions to approve the proposed Amended 2023 Budget and the proposed 2024 Budget, inspect and file or register any objections thereto.

ROXBOROUGH VILLAGE
METROPOLITAN DISTRICT

By /s/Peggy Ripko

District Manager/Secretary

Legal Notice No. 946266

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Roxborough Village Metropolitan District
PROPERTY TAX SUMMARY INFORMATION
2024 BUDGET
 WITH 2022 ACTUAL AND 2023 ESTIMATED
 For the Years Ended and Ending December 31

	Actual Audited 2022	Budgeted 2023	YTD Actual through August 2023	Estimated 2023	Budgeted 2024
Assessed Valuation - Douglas County					
Residential	\$ 75,902,960	\$ 73,815,710	\$ 75,902,960	\$ 75,902,960	\$ 100,480,790
Commercial	6,531,820	6,531,760	6,531,820	6,531,820	7,414,770
Industrial	-	-	-	-	-
Natural Resources	-	60	-	-	60
State assessed	16,100	12,900	16,100	16,100	12,700
Vacant land	700,770	656,140	700,770	700,770	833,630
Personal property	1,875,020	1,888,420	1,875,020	1,875,020	2,106,420
Certified Assessed Value	\$ 80,342,990	\$ 82,904,990	\$ 85,026,670	\$ 85,026,670	\$ 110,848,370
Mill Levy					
General	12.087	12.087	12.087	12.087	12.087
Debt Service	0.000	0.000	0.000	0.000	0.000
ARI	-	-	-	-	-
Temporary Mill Levy Reduction	-	-	-	-	-
Refunds and abatements	0.018	0.018	0.018	0.018	0.018
Total mill levy	21.287	12.105	12.105	12.105	12.105
Property Taxes					
General	\$ 1,029,647	\$ 1,002,073	1,005,950	\$ 1,005,950	\$ 1,339,824
Debt Service	-	-	-	-	-
ARI	-	-	-	-	-
Temporary Mill Levy Reduction	-	-	-	-	-
Refunds and abatements	-	\$ 1,492	\$ 1,530	\$ 1,530	\$ 1,995
Levied property taxes	1,029,647	1,003,565	1,007,481	1,007,480	\$ 1,341,820
Adjustments to actual/rounding	-	-	-	-	-
Budgeted property taxes	\$ 1,029,647	1,003,565	\$ 1,027,727	1,029,247	\$ 1,341,820
State assessed	-	-	-	-	-
Vacant land	-	-	-	-	-
Personal property	-	-	-	-	-
Other	-	-	-	-	-
Adjustments	-	-	-	-	-
Certified Assessed Value	\$ -	\$ -	-	\$ -	-
Mill Levy					
General	0.000	0.000	-	0.000	-
Property Taxes					
General	\$ -	\$ -	-	\$ -	-
Debt Service	-	-	-	-	-
ARI	-	-	-	-	-
Budgeted Property Taxes					
General	\$ 1,029,647	\$ 1,003,565	\$ 1,000,780	\$ 1,003,565	\$ 1,339,824
Debt Service	-	-	-	-	-
Total	\$ 1,029,647	\$ 1,003,565	\$ 1,000,780	\$ 1,029,247	\$ 1,339,824

**Roxborough Metropolitan District
2024 BUDGET
With 2022 Actual and 2023 Estimated
For the Years Ended and Ending December 31,
General Fund**

Historical & Current Budget Period

Income

	Actual Audited 2022	Budgeted 2023 <i>Jan - Jun 23</i>	YTD Actual 2023	Estimated 2023	Budgeted 2024
41000 · Property Tax Income					
41010 · Specific Ownership Tax	\$ 91,017	\$ 86,294	\$ 38,942	\$ 66,758	\$ 64,088
41020 · Property Tax	1,029,647	1,003,565	1,000,780	1,003,565	1,339,824
41030 · Delinquent Tax	-	-	-	-	-
41040 · Prior Year Tax	(84)	-	(9)	(16)	(17)
41045 · Property Tax Interest	480	-	156	268	281
41050 · Other Tax	-	-	-	-	-
41000 · Property Tax Income - Other	-	-	-	-	-
41000 · Property Tax Income	1,121,060	1,089,859	1,039,869	1,070,574	1,404,176
43000 · Park and Field Income	11,372	2,000	2,200	3,771	2,200
44000 · Parks/Recreation/Facilities	-	-	-	-	-
45000 · Grant Income	-	-	-	-	126,000
46000 · Interest Income	9,573	5,000	15,160	25,989	27,289
47000 · General Donations Income	-	-	-	-	-
47500 · Insurance Claim Inc.	4,200	-	-	-	-
48000 · CTF/Lottery Income	-	-	-	-	-
49000 · Miscellaneous Income	266	2,000	-	-	-
49800 · Gain/Loss Disposal Cap. Asset	-	-	-	-	-
49850 · Donated Capital Assets	-	-	-	-	-
TOTAL REVENUES	\$ 1,146,471	\$ 1,098,859	\$ 1,057,229	\$ 1,100,335	\$ 1,559,665
% Increase/(Decrease Over Prior Year)					
GENERAL FUND EXPENDITURES					
General Overhead Expenditures					
50000 · Treasurer Fees	15,445	16,483	14,894	15,445	19,345
51000 · General Overhead	27,023	27,057	8,780	15,051	15,804
52000 · Computer & Software Expenses	1,079	425	2,962	5,078	5,332
52500 · Insurance Expense	30,479	34,880	22,491	38,555	45,000
52600 · Election Expense	41,308	45,000	-	-	-
53000 · Board of Director's Expense	10,912	8,720	5,100	9,426	9,897
53500 · Community Relations Exp.	61	4,360	-	-	-
54000 · Payroll Expenses	305	774	434	744	781
57000 · Professional Services Fees	398,066	308,810	209,455	366,065	417,368
57500 · Misc & Petty Cash Expense	-	-	-	-	-
57600 · Bad Debt	-	-	-	-	-
57700 · Depreciation Expense	-	-	-	-	-
58200 · Banking & Credit Card Fees	15	-	-	-	-
61000 · Miscellaneous Expense	1,625	1,635	-	-	-
61500 · Reimbursed Expenditures	-	-	-	-	-
TOTAL OVERHEAD EXPENSE	\$ 526,317	\$ 448,144	\$ 264,115	\$ 450,364	\$ 513,527
Operations Expense					
62000 · Repairs and Maintenance	17,359	14,900	3,173	5,439	10,323
63000 · Vehicle Expense	-	-	-	-	-
64000 · Landscape Expenses	398,646	289,680	158,655	281,771	360,540
65000 · Playground & Infrastructure Exp	4,460	35,165	7,653	29,470	68,443
68000 · Parks & Open Space Expense	216,685	361,979	119,404	129,839	250,797
68500 · Park & Recreation Events	400	1,700	-	-	-
TOTAL OPERATIONS EXPENSE	\$ 637,550	\$ 703,424	\$ 288,886	\$ 446,519	\$ 690,103
Capital and Bond Expenses					
70000 · Bond Interest & Principal Exp.	-	-	-	-	-
80000 · Capital Expenses	-	-	-	-	-
95000 · Capital Reserve Funding	-	-	-	-	-
99000 · Contingency	-	53,139	-	-	-
99000 · Chatfield Farms Reserve Funding	37,232	38,572	-	38,572	39,960
TOTAL CAPITAL & BOND EXPENSE	\$ 37,232.00	\$ 91,710.85	\$ -	\$ 38,571.85	\$ 39,960.44
TOTAL EXPENDITURES w/capital costs	\$ 1,201,099	\$ 1,243,279	\$ 553,001	\$ 935,454	\$ 1,243,590
GENERAL FUND SURPLUS/(DEFICIT) w/o Capital Costs	\$ (17,396)	\$ (52,709)	\$ 504,229	\$ 203,453	\$ 356,035
GENERAL FUND SURPLUS/(DEFICIT)	\$ (54,628)	\$ (144,420)	\$ 504,229	\$ 164,881	\$ 316,074
Other Financing Sources Used					
49910 · Other Financing Source	-	-	-	-	-
49920 · Lottery Distributions	-	-	-	-	-
49930 · Reserve Deposit	-	-	-	-	-
49960 · Transfers	-	-	-	-	-
49900 · Non-Operating Income - Other	-	-	-	-	(316,074.00)
Total Other Financing Sources Used	\$ -	\$ -	\$ -	\$ -	\$ (316,074.00)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	\$ (54,628)	\$ (144,420)	\$ 504,229	\$ 164,881	\$ 0
Beginning Fund Balance - Jan 1	\$ 523,214	\$ 468,586	\$ 468,586	\$ 468,586	\$ 633,467
Ending Fund Balance - Dec 31	\$ 468,586	\$ 324,166	\$ 972,815	\$ 633,467	\$ 633,467
Reserves Fund Accounts					
Restricted Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Chatfield Farm Reserves	-	-	-	-	-
General Operating Funds	\$ 308,140	\$ 286,868	\$ 935,516	\$ 605,403	\$ 596,159
Subsequent Years Expenditures	\$ 124,413	-	-	-	-
Emergency Reserve:	\$ 36,033	\$ 37,298	\$ 37,298	\$ 28,064	\$ 37,308
<i>(3.0% of Income - Donations/Grants)</i>					
Total Reserves	\$ 468,586	\$ 324,166	\$ 972,815	\$ 633,467	\$ 633,467
Beginning Available Cash (Unrestricted & Available for General Use)	\$ 364,099	\$ 308,140	\$ 308,140	\$ 308,140	\$ 473,021
Dec 31 - Estimated Cash Reserves (Unrestricted & Available for General Use)	\$ 308,140	\$ 163,720	\$ 812,369	\$ 473,021	\$ 473,021

Roxborough Metropolitan District
2024 BUDGET
With 2022 Actual and 2023 Estimated
For the Years Ended and Ending December 31,
Capital Projects Fund

	Historical & Current Budget Period				
	Actual Audited 2022	Budgeted 2023 <i>Jan - Jun 23</i>	YTD Actual 2023	Estimated 2023	Budgeted 2024
Income					
41000 · Property Tax Income	-	-	-	-	-
43000 · Park and Field Income	-	-	-	-	-
44000 · Parks/Recreation/Facilities	-	-	-	-	-
45000 · Grant Income	-	-	-	-	-
46000 · Interest Income	24,615	15,000	38,984	66,830	70,171
47000 · General Donations Income	-	-	-	-	-
47500 · Insurance Claim Inc.	-	-	-	-	-
48000 · CTF/Lottery Income	44,789	44,000	26,088	44,000	46,200
49000 · Miscellaneous Income	-	3,000	-	-	-
49800 · Gain/Loss Disposal Cap. Asset	-	-	-	-	-
49850 · Donated Capital Assets	-	-	-	-	-
TOTAL REVENUES	\$ 69,404	\$ 62,000	\$ 65,072	\$ 110,830	\$ 116,371
% Increase/(Decrease Over Prior Year)					
GENERAL FUND EXPENDITURES					
General Overhead Expenditures					
50000 · Treasurer Fees	-	-	-	-	-
51000 · General Overhead	-	-	17	29	31
52000 · Computer & Software Expenses	-	-	123	212	222
52500 · Insurance Expense	-	-	895	1,534	1,611
52600 · Election Expense	-	-	-	-	-
53000 · Board of Director's Expense	-	-	-	-	-
53500 · Community Relations Exp.	-	-	-	-	-
54000 · Payroll Expenses	423	500	-	-	-
57000 · Professional Services Fees	31,446	137,667	8,505	14,579	15,308
57500 · Misc & Petty Cash Expense	-	-	-	-	-
57600 · Bad Debt	-	-	-	-	-
57700 · Depreciation Expense	-	-	-	-	-
58200 · Banking & Credit Card Fees	-	-	-	-	-
61000 · Miscellaneous Expense	-	-	-	-	-
61500 · Reimbursed Expenditures	-	-	-	-	-
TOTAL OVERHEAD EXPENSE	\$ 31,869	\$ 138,167	\$ 9,540	\$ 16,354	\$ 17,172
Operations Expense					
62000 · Repairs and Maintenance	8,742	2,100	-	-	-
63000 · Vehicle Expense	-	-	-	-	-
64000 · Landscape Expenses	42,030	27,000	-	-	-
65000 · Playground & Infrastructure Exp	2,650	-	-	-	-
68000 · Parks & Open Space Expense	184,181	107,920	5,724	9,813	10,303
68500 · Park & Recreation Events	-	-	-	-	-
68900 · Uncategorized Expenses	-	-	-	-	-
TOTAL OPERATIONS EXPENSE	\$ 237,603	\$ 137,020	\$ 5,724	\$ 9,813	\$ 10,303
Capital Expenses					
80000 · Capital Expenses					
80010 · Park Infrastructure/Improvements	4,000	-	-	-	421,500
80020 · Irrigation Improvements	-	100,000	-	-	97,000
80030 · Spillway / Embankment Cost	27,320	-	-	-	-
80040 · Wetland Mitigation	-	-	-	-	-
80050 · Building Improvements	-	-	-	-	13,000
80060 · Plant Nursery	36,010	10,000	11,930	20,451	3,500
80070 · New Playground	-	350,000	-	-	350,000
80080 · Monument Sign	-	-	-	-	-
80000 · Capital Expenses - Other	-	-	-	-	95,000
Total 80000 · Capital Expenses	\$ 67,330	\$ 460,000	\$ 11,930	\$ 20,451	\$ 980,000
99000 · Contingency	-	60,713	-	-	-
TOTAL CAPITAL EXPENSE	\$ 67,330	\$ 520,713	\$ 11,930	\$ 20,451	\$ 980,000
TOTAL EXPENDITURES w/capital costs	\$ 336,801	\$ 795,900	\$ 27,194	\$ 46,618	\$ 1,007,475
CAPITAL FUND SURPLUS/(DEFICIT)	\$ (267,397)	\$ (733,900)	\$ 37,878	\$ 64,212	\$ (891,104)
Other Financing Sources Used					
49910 · Other Financing Source	-	-	-	-	-
49920 · Lottery Distributions	-	-	-	-	-
49930 · Reserve Deposit	-	-	-	-	-
49960 · Transfers	-	-	-	-	316,074
49900 · Non-Operating Income - Other	-	-	-	-	-
Total Other Financing Sources Used	\$ -	\$ -	\$ -	\$ -	\$ 316,074
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	\$ (267,397)	\$ (733,900)	\$ 37,878	\$ 64,212	\$ (575,030)
Beginning Fund Balance - Jan 1	\$ 1,396,352	\$ 1,128,955	\$ 1,128,955	\$ 1,128,955	\$ 1,193,166
Ending Fund Balance - Dec 31	\$ 1,128,955	\$ 395,055	\$ 1,166,833	\$ 1,193,166	\$ 618,136
Reserves Fund Accounts					
Capital Projects Restricted Reserve	1,128,955	395,055	395,055	395,055	395,055
Total Reserves	\$ 1,128,955	\$ 395,055	\$ 395,055	\$ 395,055	\$ 395,055
Beginning Available Cash (Available for Capital Projects)	\$ 1,396,352	\$ 1,128,955	\$ 1,128,955	\$ 1,128,955	\$ 1,193,166
Dec 31 - Estimated Cash Reserves (Available for Capital Projects)	\$ 1,128,955	\$ 395,055	\$ 1,166,833	\$ 1,193,166	\$ 618,136

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
DEBT SERVICE FUND
2024 BUDGET
WITH 2022 ACTUAL AND 2023 ESTIMATED
For the Years Ended and Ending December 31,**

Debt Service Fund					
	ACTUAL 2022	BUDGET 2023	YTD Actual through August 2023	ESTIMATED 2023	BUDGET 2024
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES					
206320 Property taxes	-	-	-	-	-
206360 Interest income	-	-	-	-	-
Total revenues	-	-	-	-	-
TRANSFERS IN					
206900 Transfers from other funds	-	-	-	-	-
Total funds available	-	-	-	-	-
EXPENDITURES					
General and administrative					
207000 Accounting	-	-	-	-	-
207020 Audit	-	-	-	-	-
207825 Bond interest - Series 1993	-	-	-	-	-
207826 Bond interest - Series 2014	-	-	-	-	-
207827 Bond interest - Wildcard 2	-	-	-	-	-
207828 Bond interest - Wildcard 3	-	-	-	-	-
207829 Bond interest - Wildcard 4	-	-	-	-	-
207833 Bond principal - Series 1993	-	-	-	-	-
207830 Bond principal - Series 2014	-	-	-	-	-
207831 Bond principal - Wildcard 1	-	-	-	-	-
207832 Bond principal - Wildcard 2	-	-	-	-	-
207200 County Treasurer's fee	-	-	-	-	-
207350 Dues and licenses	-	-	-	-	-
207360 Insurance and bonds	-	-	-	-	-
207440 District management	-	-	-	-	-
207460 Legal	-	-	-	-	-
207480 Miscellaneous	-	-	-	-	-
207490 Banking fees	-	-	-	-	-
207583 Repay developer advance	-	-	-	-	-
207590 Intergovernmental expenditures	-	-	-	-	-
207800 Expense - Wildcard 1	-	-	-	-	-
207801 Expense - Wildcard 2	-	-	-	-	-
207802 Expense - Wildcard 3	-	-	-	-	-
207803 Expense - Wildcard 4	-	-	-	-	-
207804 Expense - Wildcard 5	-	-	-	-	-
207890 Contingency	-	-	-	-	-
Debt Service					
207834 Bond principal - Wildcard 4	-	-	-	-	-
207835 Bond issue costs	-	-	-	-	-
207591 Paying agent fees	-	-	-	-	-
Total expenditures	-	-	-	-	-
TRANSFERS OUT					
207900 Transfers to other fund	-	-	-	-	-
Total expenditures and transfers out requiring appropriation	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL RESERVE	\$ -	\$ -	\$ -	\$ -	\$ -

No assurance provided. See summary of significant assumptions.

RESOLUTION NO. 2023-11-__
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
TO ADOPT THE 2024 BUDGET AND APPROPRIATE SUMS OF MONEY

WHEREAS, the Board of Directors of the Roxborough Village Metropolitan District (“District”) has appointed the District Accountant to prepare and submit a proposed 2024 budget to the Board at the proper time; and

WHEREAS, the District Accountant has submitted a proposed 2024 budget to this Board on or before October 15, 2023, for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with the law, said proposed 2024 budget was open for inspection by the public at a designated place, a public hearing was held on November 15, 2023, and interested electors were given the opportunity to file or register any objections to said proposed 2024 budget; and

WHEREAS, the 2024 budget has been prepared to comply with all terms, limitations, and exemptions, including, but not limited to, reserve transfers and revenue and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution ("TABOR") and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the proposed 2024 budget remains in balance, as required by law.

WHEREAS, the Board of Directors of the District has made provisions in the proposed 2024 budget for revenues in an amount equal to or greater than the total proposed expenditures as set forth in the proposed 2024 budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the proposed 2024 budget to and for the purposes fully set forth in the proposed 2024 budget, including any interfund transfers listed therein, so as not to impair the operations of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Roxborough Village Metropolitan District:

1. That the proposed 2024 budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Roxborough Village Metropolitan District for the 2024 fiscal year.

2. That the 2024 budget, as hereby approved and adopted, shall be certified by the Board Secretary to all appropriate agencies and is made a part of the public records of the District.

3. That the sums set forth as the total expenditures of each fund in the 2024 budget attached hereto as **EXHIBIT A** and incorporated herein by reference are hereby appropriated from the revenues of each fund, within each fund, for the purposes stated.

ADOPTED this 15th day of November, 2023.

Travis Jensen, Board Secretary

EXHIBIT A
(Budget)

I, Travis Jensen, hereby certify that I am the duly elected Secretary of the Board of Directors of the Roxborough Village Metropolitan District, and that the foregoing is a true and correct copy of the budget for the budget year 2024, duly adopted at a meeting of the Board of Directors of the Roxborough Village Metropolitan District held on November 15, 2023.

By: _____
Travis Jensen, Board
Secretary

RESOLUTION NO. 2023-11-__
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
TO SET MILL LEVIES

WHEREAS, the Board of Directors of the Roxborough Village Metropolitan District (“District”) adopted the 2024 annual budget in accordance with the Local Government Budget Law on November 15, 2023; and

WHEREAS, the adopted 2024 budget is attached to the Resolution of the Board of Directors to Adopt the 2024 Budget and Appropriate Sums of Money, and the adopted 2024 budget is incorporated herein by this reference; and

WHEREAS, the amount of money necessary to balance the budget for general fund expenses from property tax revenue is identified in the 2024 budget; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Roxborough Village Metropolitan District:

1. That for the purposes of meeting all general fund expenses of the District during the 2024 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the 2024 budget, to raise the required revenue.

2. That the District Accountant of the District is hereby authorized and directed to immediately certify to the County Commissioners of Douglas County, Colorado, the mill levies for the District as set forth in the District’s Certification of Tax Levies (attached hereto as EXHIBIT A and incorporated herein by reference), recalculated as needed upon receipt of the final certification of valuation from the County Assessor in order to comply with any applicable law.

ADOPTED this 15th day of November, 2023.

Travis Jensen, Board Secretary

EXHIBIT A
(Certification of Tax Levies)

I, Travis Jensen, hereby certify that I am the duly elected Secretary of the Board of Directors of the Roxborough Village Metropolitan District, and that the foregoing is a true and correct copy of the Certification of Mill Levies for the budget year 2024, duly adopted at a meeting of the Board of Directors of the Roxborough Village Metropolitan District held on November 15, 2023.

Travis Jensen, Board Secretary



For service at:
Roxborough Village Metropolitan District, -
8375 N Rampart Range Rd
Service name:
Commercial Tree Maintenance - III
Account Key: **5760522**
Invoice: **13236838 9/27/2023**

mail to:

Roxborough Village Metropolitan District C/o Special District Management Services, Inc
Attn: Accounts Payable
141 Union Blvd Ste 150
Lakewood, CO 80228

Commercial Tree Maintenance - III

See Attached for Description of Work Performed:

Service Amt	\$3,285.00
Fuel Surcharge	\$131.00
Tax	\$0.00
Service Total	\$3,416.00
Payments/Credits	\$0.00
Please Remit	\$3,416.00



Remittance Section payable upon receipt

Payment Options:

- Pay online at www.savatree.com/pay
- Charge Card #: _____
Expiration Date: _____
Signature: _____
- Check - payable to SavATree
Send in enclosed envelope with "Remittance Section"
Mail to: SavATree, 29885 Network Place, Chicago IL 60673-1298
Fax: (914) 242-4560
@13236838@ 10/2/2023 ARID 5760522A32618A

E-Options:

- You can pay online at www.savatree.com/pay
- You can sign up to receive future invoices via email at www.savatree.com/savepaper

Account Key: 5760522 **Billing Key:** 7550477

Amount Due: \$3,416.00

- Please have my arborist contact me.
- I would like information on green choices for tree, shrub and lawn care.

Description of Work Performed:

Cut to low stump 1 hybrid cottonwood at end of Kicking horse Ct = 1,780.00

Haul 1 dead willow limb leaning against cottonwood along trail = 695.00

#816...cut to low stump 1 dead ash tree = 45.00

#s 587,588,589 and 590...Cut to low stumps 4 dead maple trees = 225.00

Prune 1 tree to clear from roof on pathway on Mule deer PI = 270.00.

Prune 2 ash trees at the SW corner of Liverpool and Waterton to increase visibility for cars entering from Liverpool = 270.00

Clean up all resulting debris

Total = 3,285.00

Hazard: Deadwood

Hazard: Pedestrians on path!!

Obstacle: Fence

Narrow path

**CHANGE ORDER NO. 1 TO THE
AUGUST 16, 2023 INDEPENDENT CONTRACTOR AGREEMENT**

This Change Order No. 1 (“**Change Order**”) to the August 16, 2023 Independent Contractor Agreement (“**Agreement**”) is entered into by and between Roxborough Village Metropolitan District, a political subdivision of the State of Colorado (“**District**”), and SavATree, LLC, a Delaware Limited Liability Company (“**Contractor**”). The District and the Contractor are referred to collectively as the “**Parties**” and individually as a “**Party**.” All capitalized words not defined herein shall have the meaning set forth in the Agreement.

A. Section 8 of the Agreement authorizes the Parties to mutually agree to changes in the scope and/or nature of the Work through a written Change Order that 1) describes in detail the change in the scope and/or the nature of the Work; 2) when the Work will be performed; and, 3) any reduction or increase in the Contract Price; and,

B. The District desires for the Contractor to fertilize 396 designated trees within the District’s boundaries. The Contractor has submitted Estimate No. 1037036 to perform such fertilization, a copy of which is attached as **Exhibit A**.

Now, therefore, the Parties agree to the following changes to the Agreement:

1. The Contract Price set forth in Section 2 of the Agreement is increased by a **one-time payment** of \$12,770.00 for the Contractor to perform the fertilization services set forth in the attached Estimate (“**Services**”).
2. The Contractor shall perform the Services in the Spring of 2024 with a completion date not later than July 31, 2024.
3. The District shall pay the Contractor the \$12,770.00 within 20 business days of the Contractor’s satisfactory completion of the Services.
4. The District’s obligation to pay the \$12,770.00 in 2024 is subject to the District’s Board of Directors appropriating such funds as part of its 2024 budgeting process. If the Board does not appropriate the funds, this Change Order shall immediately terminate with no liability to the District whatsoever.

All other provisions in the Agreement remain in effect and are not modified by this Change Order.

Roxborough Village Metropolitan District, a political subdivision of the State of Colorado

SavATree, LLC, a Delaware Limited Liability Company

By: Mark J Rubic 10/31/2023
Mark Rubic, Board President Date

By: _____
David Entwistle Title Date

EXHIBIT A



SavATree Centennial Office
15558 East Hinsdale Circle
Centennial CO 80112
P: 303-369-1382
E: Centennial@savatree.com

Estimate

Prepared By: David Entwistle
dentwistle@savatree.com

Prepared for

Ephram Glass Roxborough Village Metropolitan District C/o Special District Management Services, Inc.

Service Address:

Roxborough Village Metropolitan District
8375 N Rampart Range Rd, Littleton CO 80125

Account Key:

5760522

Date: 10/21/2023

Estimate #: 1037036

Billing Key: 7550477

Recommendations

Plant Health Care Program

ArborHealth Fertilization - Early Season

\$12,770.00

ArborHealth is our specially formulated, slow release blend of essential micro and macro nutrients and ArborKelp, our exclusive sea-kelp biostimulant. Service Details: 396 designated trees

Plant Health Care Program

\$12,770.00

		TOTAL
	Plant Health Care	\$12,770.00
Note: Included in this program is 1 service for a total of \$12,770.00.		

ASSIGNMENT AGREEMENT

This Assignment Agreement (the "*Assignment*") is made as of this __ day of September, 2023 ("*Effective Date*"), by and among Roxborough Village Metropolitan District, a political subdivision of the State of Colorado ("*District*") and Roxborough Village 16-B Homeowners Association, Inc., a Colorado not-for-profit organization ("*HOA*") with consent of Cheryl J. Thrun and Jason E. Thrun ("*Thrun*"). The District, HOA and Thrun shall be referred to as collectively as the "**Parties**" and individually as a "**Party**."

RECITALS

A. Sandra Jean Ray, as Grantor, entered into that certain Easement Agreement dated May 1, 2009 with the District, for the purpose of permitting the District to reconstruct, use, operate, maintain, repair, replace, and/or remove the monument sign and any related structures (the "*Easement*") concerning the real property described 7752 Rampart Way, Littleton, CO 80125 (the "*Property*"). A copy of the Easement is attached as **Exhibit 1**.

B. The District desires to assign to HOA all of its right, title and interest in and to the Easement, and HOA desires to receive such assignment and to assume all obligations of District pursuant to the Easement.

C. Thrun became owners of the Property in November of 2015. As the current owner of the Property that is burdened by the easement, Thrun consents to the assignment of the Easement from the District to the HOA.

AGREEMENT

NOW, THEREFORE, in consideration of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby, the Parties agree as follows:

1. The District hereby sells, assigns, sets over, transfers and conveys to HOA all of its right, title and interest under the Easement.
2. The HOA hereby assumes all rights and/or obligations of the District pursuant to the Easement.
3. Thrun hereby consents to this Assignment, agrees that the HOA shall be substituted as the assignee under the Easement, and grants a novation to as to any obligations of the District under Easement arising after the Effective Date of this Assignment.
4. Colorado law governs this Agreement. Jurisdiction and venue shall lie exclusively in the Douglas County District Court. This Agreement constitutes the entire Agreement between the Parties and all prior and contemporaneous conversations, negotiations, possible alleged agreements, representations, covenants, and warranties concerning the subject

matter hereof are merged herein. This Agreement shall inure to the benefit of and be binding upon the Parties and their legal representatives, successors, and permitted assigns. In any dispute arising from or relating to this Agreement, the prevailing Party shall be awarded its reasonable attorneys' fees, costs, and expenses, including any attorneys' fees, costs, and expenses incurred in any appellate action and in collecting upon any judgment, order, or award. This Agreement may be executed in several counterparts and by facsimile or electronic PDF, each of which shall be deemed an original and all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the Effective Date.

ATTEST:

ROXBOROUGH VILLAGE
METROPOLITAN DISTRICT

By: _____
_____, Board Secretary

By _____
Mark Rubic, Board President

STATE OF COLORADO)
) ss.
COUNTY OF DOUGLAS)

The foregoing instrument was acknowledged before me this ____ day of _____, 2023 by Mark Rubic as President of Roxborough Village Metropolitan District.

Witness my hand and official seal.
My commission expires: _____

Notary Public

ATTEST:

ROXBOROUGH VILLAGE 16-B
HOMEOWNERS' ASSOCIATION, INC.

By: _____
_____, Board Secretary

By _____
_____, Board President

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____,
2023 by _____ as President of Roxborough Village 16-B Homeowners'
Association, Inc.

Witness my hand and official seal.
My commission expires: _____

Notary Public

Cheryl J. Thrun, Property Owner

Jason E. Thrun, Property Owner

Exhibit 1
(Easement Agreement)

**REAL PROPERTY
CONVEYANCE AND AGENCY AGREEMENT**

THIS REAL PROPERTY CONVEYANCE AND AGENCY AGREEMENT (“Agreement”) is made this 27th day of October, 2023 (the “Effective Date”), by and between CHATFIELD FARMS NO 1A HOMEOWNERS’ ASSOCIATION INC., a Colorado nonprofit corporation (“HOA”), and ROXBOROUGH VILLAGE METROPOLITAN DISTRICT, a political subdivision of the State of Colorado (“District”). Together, HOA and District are referred to herein as the “Parties” and each a “Party.”

RECITALS

A. The HOA is the owner of the real property located in Douglas County, Colorado, more particularly described on **Exhibit A**, attached hereto and made a part hereof (the “Property”).

B. Subject to consent by 80% of the total vote of its members pursuant to Article X, Section 2(a) of the Declaration of Covenants, Conditions, and Restrictions of Chatfield Farms Filing No. 1-A (“Declaration”), the HOA intends to convey the Property to District or to a designated third party as further set forth below.

C. Prior to the conveyance to the District, the District has agreed to negotiate disposition of the Property with third parties on the HOA’s behalf.

D. The HOA and District are entering this Agreement to facilitate District’s negotiation of disposition of the Property and conveyance of the Property to the District.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and covenants herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the HOA and District hereby represent, covenant, and agree as follows:

1. Conveyance of Property. The HOA shall convey the Property to the District or to a designated third party upon obtaining the approval of 80% of the total vote of the members if such approval is obtained prior to the Expiration Date of this Agreement. The HOA’s Board shall have authority to determine the form and terms of the conveyance, including consideration, if any, for the Property. Upon obtaining the requisite vote of the membership, unless the HOA and District mutually agree in writing that the Property is to be conveyed to a third party prior to the Expiration Date, the HOA agrees to convey and the District agrees to accept the Property.

2. Appointment of District as Temporary Agent. The HOA hereby appoints the District as its agent to act for it in any lawful way in connection with the negotiation regarding disposition of the Property to a third party. Provided, however, any such conveyance shall be conditioned on HOA written approval and the District shall not have authority to enter into any buy-sell agreement on the HOA’s behalf.

3. District Representations. The District hereby covenants and agrees to the following: (a) the District shall not assign this agreement to any other person or entity without the prior written consent of HOA, which consent will not be unreasonably withheld, conditioned or delayed; and (b) District shall not convey any interest in the Property without the prior written consent of HOA.

4. Term. This Agreement is valid from the Effective Date until the Property is conveyed to District (or designated third party), or until November 30, 2024, whichever date is earlier ("Expiration Date"). No provision of this Agreement shall survive the Expiration Date.

5. Miscellaneous Provisions. Colorado law governs this Agreement. Jurisdiction and venue shall lie exclusively in the Douglas County District Court. This Agreement constitutes the entire Agreement between the Parties and all prior and contemporaneous conversations, negotiations, possible alleged agreements, representations, covenants, and warranties concerning the subject matter hereof are merged herein. This Agreement may be amended only by a document signed by the Parties. Course of dealing, no matter how long, shall not constitute an amendment to this Agreement. If any provision of this Agreement is held invalid or unenforceable, all other provisions shall continue in full force and effect. Waiver of a breach of this Agreement shall not be construed as a waiver of any subsequent breach of this Agreement. This Agreement shall inure to the benefit of and be binding upon the Parties and their legal representatives, successors, and permitted assigns. Neither Party shall assign this Agreement without the written consent of the other Party, except that the District may assign this Agreement without consent to any successor legal entity resulting from the consolidation, merger, or other unification of the District and another public agency, provided that the consolidation, merger, or other unification does not adversely affect the rights of the HOA under this Agreement. This Agreement is not intended to, and shall not, confer rights on any person or entity not named as a party to this Agreement. In any dispute arising from or relating to this Agreement, the prevailing Party shall be awarded its reasonable attorneys' fees, costs, and expenses, including any attorneys' fees, costs, and expenses incurred in any appellate action and in collecting upon any judgment, order, or award. This Agreement may be executed in several counterparts and by facsimile or electronic PDF, each of which shall be deemed an original and all of which shall constitute one and the same instrument.

6. Governmental Immunity. Nothing in this Agreement is intended to be, and will not be construed as, a waiver of the limitations on damages or any of the privileges, immunities, or defenses provided to or enjoyed by District or its directors, officers, employees, volunteers, or Districts under common law or pursuant to statute, including but not limited to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq.

IN WITNESS WHEREOF, the Parties have executed this Agreement the date first above written.

HOA:

CHATFIELD FARMS NO 1A HOMEOWNERS
ASSOCIATION INC.,
a Colorado nonprofit corporation

By: _____
Name: _____
Title: _____

DISTRICT:

ROXBOROUGH VILLAGE METROPOLITAN
DISTRICT,
a political subdivision of the State of Colorado

By: _____
Name: _____
Title: _____

EXHIBIT A
REAL PROPERTY DESCRIPTION

Parcel

1. 2227-354-18-001 TRACT G CHATFIELD FARMS FILING 1-A 0.07 AM/L
2. 2227-351-01-045 TRACT H-1 CHATFIELD FARMS 1-A 3RD AMD 0.03AM/L
3. 2227-351-01-042 TRACT I 1 CHATFIELD FARMS 1-A 3RD AMD 3.05 AM/L
4. 2227-352-01-001 TRACT O CHATFIELD FARMS FILING 1-A 0.48 AM/L

Waiver and Release Student Volunteer Community Services

Roxborough Village Metropolitan District is a political subdivision of the State of Colorado (“**RVMD**”). _____ is a student of _____ High School (“**Student**”). Student desires to perform volunteer services for RVMD to meet the Student’s High School community services requirement (“**Community Services**”). The Board of Directors of RVMD (“**Board**”) is willing to allow Student to provide the Community Services on the terms and conditions set forth in this Waiver and Release (“**Release**”).

1. **Community Services.** RVMD may from time-to-time offer Student the opportunity to perform volunteer services that will qualify as Community Services for purposes of meeting the High School’s community services requirement. Student expressly understands and agrees that RVMD may not have volunteer services available at any given time and that RVMD may offer any available volunteer services to a different student, or RVMD may have the volunteer services performed by another individual or entity, in RVMD’s sole discretion. If RVMD offers Student an opportunity to perform Community Services, Student shall perform such Community Services in accordance with all instructions given by RVMD or its representative. Under no circumstances will Student make any representations, promises, or commitments on behalf of RVMD or the Board.

2. **Nature of Relationship; No Compensation or Benefits.** Student represents and agrees that Student is performing the Community Services of Student’s own free will and solely in furtherance of Student’s own interest in meeting the High School’s community services requirement. As such, Student will perform the volunteer Community Services for educational, civic, and charitable reasons, without promise, expectation, or receipt of compensation for services rendered within the meaning of the Fair Labor Standards Act of 1938, 29 U.S.C.A. §§ 201, *et seq.*, and the regulations of the US Department of Labor Wage and Hour Division, 29 C.F.R. § 553.10, *et seq.*, interpreting and implementing the Fair Labor Standards Act. Further, Student will not be entitled to any benefits or any other form of remuneration for performing the Community Services.

3. **Responsibility for Activities.** Student, and Student’s parent or guardian signing this Release, as applicable, are solely responsible for Student’s intentional or negligent acts or omissions in performing the Community Services.

4. **Waiver, Release and Promise Not to Sue.** On behalf of themselves and their parents, personal representatives, and other family members and relatives, Student, and Student’s parent or guardian signing this Release, as applicable, hereby releases, waives, discharges, and promises not to sue RVMD, the Board, or its officers and directors from any and all loss, liability, causes of action under any theory of law or equity, claims and demands, damages, and costs or expenses of any kind or nature whatsoever arising from or relating to any injury or damages incurred by Student or any third party as a result of Student performing the Community Services.

6. **Termination.** Either party may terminate this Release upon 24 hours prior written notice to the other party.

8. **Governmental Immunity.** This Release is not intended, and shall not be construed, as a waiver of the limitations on damages or any of the privileges, immunities, benefits, or defenses provided to, or enjoyed by, RVMD and its directors and officers under federal or state law, including but not limited to, the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*

9. **Miscellaneous.** This Release is not intended to, and shall not, confer rights on any person or entity not named as a party. This Release is not assignable. In any civil action or proceeding arising from or relating to this Release or the Community Services, the prevailing party shall be awarded its reasonable attorneys' fees, costs, and expenses, including the reasonable attorneys' fees, costs, and expenses incurred in any appellate action and in collecting or executing upon any judgment, order, or award. This Release may be executed in counterparts and by facsimile or electronic pdf, all of which shall constitute one valid and binding instrument. This Release is effective on the date the last party signs it.

NOTICE

If the student signing this Release is a minor, under the age of 18 years, the parent or guardian of the minor must sign this Release in the space provided below. By signing this Release, the parent or guardian warrants and represents that they have fully explained this Release to the minor and that the parent or guardian accepts this Release as binding on them and their heirs and, further, that the parent or guardian will indemnify and defend RVMD and the Board against any claim, action, suit, liability, or damage that arises from or relates in any manner to the minor performing the Community Services. RVMD has the right to select legal counsel notwithstanding the parent's or guardian's obligation to pay the legal fees, costs, and expenses incurred by RVMD's legal counsel.

Roxborough Village Metropolitan District

Student

By: _____
Mark Rubic, Board President Date

By: _____
Name Date

Parent or Guardian

By: _____
Name Date

Waiver and Release Broadband Consulting Services

Roxborough Village Metropolitan District is a political subdivision of the State of Colorado (“*RVMD*”). Brendan Coupe is a resident of RVMD (“*Consultant*”). The area within RVMD’s boundaries currently does not receive broadband services. The Board of Directors of RVMD (“*Board*”) desires to obtain broadband services for the residents within RVMD’s boundaries. Consultant desires to pursue broadband services for himself and the other residents within RVMD boundaries. The RVMD Board desires to have Consultant provide the services on the terms and conditions set forth in this Waiver and Release (“*Release*”).

1. **Services.** Consultant is authorized to engage in activities related to obtaining broadband services within RVMD’s boundaries, and to state that Consultant is perform such activities as a consultant to RVMD; provided, that under no circumstances will Consultant make any representations, promises, or commitments on behalf of RVMD or the Board.

2. **Prior Authorization; Activity Log.** Consultant shall advise, and obtain approval from, the RVMD Operations Committee, currently comprised of Directors Mark Rubic and Ephram Glass, before taking any action involving broadband services and RVMD and/or the Board. Consultant shall maintain a detailed log of all actions taken, including the date, the individual or entity contacted (as applicable), the nature of the activity, and the result of the activity. Consultant shall submit the log to the Board no less frequently than quarterly.

3. **Nature of Relationship.** Consultant represents and agrees that he is performing the services of his own free will and solely in furtherance of his interest in obtaining broadband services for himself and the other residents within the District’s boundaries. Consultant is performing the services as an independent consultant and under no circumstances will Considered be considered an employee or volunteer of RVMD.

4. **No Compensation or Benefits.** Consultant will not be entitled to any compensation, benefits, or any other form of remuneration for performing the services. Consultant specifically recognizes that RVMD does not carry worker’s compensation insurance.

5. **Responsibility for Activities; Indemnification.** Consultant is solely responsible for his intentional or negligent acts or omissions in performing the services. Consultant will indemnify and defend RVMD and the Board against any claim, action, suit, liability, or damage that arises from or relates in any manner to Consultant performing the services. RVMD has the right to select legal counsel notwithstanding Consultant’s obligation to pay the legal fees, costs, and expenses incurred by RVMD’s legal counsel.

6. **Waiver, Release and Promise Not to Sue.** On behalf of himself and his personal representatives, family members, and relatives, Consultant hereby releases, waives, discharges, and promises not to sue RVMD, the Board, or its officers and directors from any and all loss, liability, causes of action under any theory of law or equity, claims and demands, damages, and costs or expenses of any kind or nature whatsoever arising from or relating to any injury or damages incurred by Consultant or any third party as a result of Consultant performing the services.

6. **Termination.** Either party may terminate this Release upon 24 hours prior written notice to the other party.

8. **Governmental Immunity.** This Release is not intended, and shall not be construed, as a waiver of the limitations on damages or any of the privileges, immunities, benefits, or defenses provided to, or enjoyed by, RVMD and its directors and officers under federal or state law, including but not limited to, the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*

9. **Miscellaneous.** This Release is not intended to, and shall not, confer rights on any person or entity not named as a party. This Release is not assignable. In any civil action or proceeding arising from or relating to this Release or the services, the prevailing party shall be awarded its reasonable attorneys' fees, costs, and expenses, including the reasonable attorneys' fees, costs, and expenses incurred in any appellate action and in collecting or executing upon any judgment, order, or award. This Release may be executed in counterparts and by facsimile or electronic pdf, all of which shall constitute one valid and binding instrument. This Release is effective on the date the last party signs it.

Roxborough Village Metropolitan District

By: _____
Mark Rubic, Board President Date

By: _____
Brendan Coupe Date

From: [Dale Draper](#)
To: [Peggy Ripko](#)
Cc: [Travis Hunsaker](#); [Tom Riley](#)
Subject: Roxborough Monthly Meeting Notes
Date: Friday, November 10, 2023 1:41:37 PM
Attachments: [image001.png](#)

Good Afternoon,

Maintenance season is finally coming to an end.
Below is the most recent activity since the last meeting.
Let me know if you have any questions or comments.

General Maintenance-

Weekly maintenance has been performed on the following days:

- a. 10/12-
- b. 10/16-Weeds
- c. 10/26
- d. 10/31-Weeds

Irrigation-

Onsite Checks:

- a. 10/20
- b. 11/06
- c. 11/07
- d. 11/08
- e. 11/09

Additional work/visits:

- a. 10/20- Roxborough Village Irrigation system Winterization small park's 7872 Mule deer pl 39.47618°N,105.06440°O 9536 Elk mountain cir 39.47123°N,105.06411°O Marmot park 9703 marmot ridge cir 39.46765°N,105.06832°O
- b. 11/06- Pump Irrigation System Started Winterizing
- c. 11/07-Irrigation system winterization
- d. 11/08- Irrigation system winterization blew out Chatfield farms, soccer complex and Liverpool park. System is 95% winterized.
- e. 11/09- Rehung 2 pickets on fence by gate. Added screws to north side picket that was coming off. Replaced ch751 lock on irrigation controller. Cleaned up inside pump enclosure. Irrigation system Winterization

Site Policing-

1. Trash, Dog Stations, etc.
 - a. 10/12
 - b. 10/16

- c. 10/20
 - d. 10/23
 - e. 10/26
 - f. 10/31
 - g. 11/06
2. Tennis & Basketball Court Maintenance, Volleyball Courts Maintenance, Skate Park Maintenance, Softball Field Grooming, Trash Pick Up -Includes - Pond Edges.
- a. 10/16
 - b. 10/20
 - c. 10/23
 - d. 10/31
 - e. 11/06

Additional Site Updates-

Native Sledding Hill- 10/12
Graffiti Removal- 09/21
Aeration- 10/05, 10/06

Project Updates-

Remove/Replace rusted edging-

- a. 11/07- Hammered edging down around Roxborough park. Hammered 26 pieces of edging in. 3 pieces were out that were reinstalled.
- b. 11/08- Hammered edging down around Roxborough park.

Conversion of purple lids- Ongoing-

Review of Upcoming/Open Scheduled Items-

Enhancement- Xeric conversions- Open

Dale Draper
Senior Account Manager | Snow Operations Manager
SLM Certified, QWEL



5585 W. Airport Road, Sedalia, CO 80135

303.304.2937 – Mobile

DaleD@cdi-services.com

cdi-services.com / Naturesworkforce.com

AFTER HOURS IRRIGATION EMERGENCY,
PLEASE CALL [303-358-0498](tel:303-358-0498)

Confidentiality Note: This email may contain confidential and/or private information. If you received this email in error please delete and notify sender.

PATRIOT PEST CONTROL
P.O.BOX372
CASTLE ROCK CO. 80104
720-261-5753

Roxborough Village Metropolitan District
C/O Clifton Larson Allen LLP
8390 E. Crescent Parkway Suite 500
Greenwood Village Co. 80111

Bid for Mosquito control service

Patriot Pest Control's bid for mosquito control is as follows. Patriot Pest Control will treat Roxborough Village's holding pond and listed areas on a twice per month basis. The service will also include any extra services as needed. Patriot Pest Control's service includes but is not limited to the water retention holding ponds along the green belt, the drainage gutters in the neighborhoods that surround the pond and 7 acre lake. Patriot Pest Control will also treat the creek that flows out of the holding ponds and through the neighborhood along with the small pond behind the shopping center and the waterway along the soccer fields. The treatment will include treating for both the eggs and the adult mosquito's. This will be done by using both larvacide's for the eggs and a combination of spraying and baiting for the adult mosquitoes. The price will be \$2300.00 a month for 6 months to start March or April and ending September or October.

Thank you
Ron Burden

PATRIOT PEST CONTROL
P.O.BOX372
CASTLE ROCK CO. 80104
720-261-5753

Roxborough Village Metropolitan District
C/O Clifton Larson Allen LLP
8390 E. Crescent Parkway Suite 500
Greenwood Village Co. 80111

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Thank you
Ron Burden

Roxborough Village Metro District
A/P Aging Summary
 As of October 31, 2023

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Consolidated Divisions Inc	17,133.54	11,467.13	4,456.66	5,734.55	38,791.88
CORE Electric Cooperative	0.00	1,182.00	0.00	0.00	1,182.00
Diversified Underground	0.00	0.00	500.00	4,795.00	5,295.00
Foothills Park & Recreation District	2,242.14	0.00	0.00	0.00	2,242.14
Gemsbok Consulting Inc.	3,172.50	0.00	0.00	0.00	3,172.50
Mission Communication LLC	0.00	0.00	0.00	730.80	730.80
Property Solutions Team (PST)	14,031.43	0.00	0.00	0.00	14,031.43
Roxborough Metro District	0.00	0.00	0.00	0.00	0.00
SavATree, LLC	0.00	75,394.00	0.00	0.00	75,394.00
United Site Services	542.55	0.00	0.00	0.00	542.55
Utility Notification Center of Colora...	127.71	0.00	0.00	0.00	127.71
TOTAL	<u>37,249.87</u>	<u>88,043.13</u>	<u>4,956.66</u>	<u>11,260.35</u>	<u>141,510.01</u>

Roxborough Village Metro District
A/P Aging Detail
 As of October 31, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Due Date</u>	<u>Split</u>	<u>Memo</u>	<u>Aging</u>	<u>Open Balan...</u>
Current							
10/31/202	223101...	Utility Notificati...	10/31/202	-SPLIT-	RTL Transmis...		127.71
10/31/202	SALES...	Foothills Park ...	10/31/202	-SPLIT-	October 2023 ...		2,242.14
10/31/202	INV-02...	United Site Se...	10/31/202	68050 · Portable...	October Servi...		274.76
10/31/202	INV-02...	United Site Se...	10/31/202	68050 · Portable...	October Servi...		267.79
10/30/202	8123C...	Property Soluti...	11/09/202	62010 · General ...			11,227.50
10/30/202	8330C...	Property Soluti...	11/09/202	62010 · General ...			554.70
10/30/202	8185C...	Property Soluti...	11/09/202	62010 · General ...			2,249.23
10/31/202	2011534	Consolidated ...	11/15/202	-SPLIT-	October Land...		17,133.54
10/31/202	5814	Gemsbok Con...	12/15/202	-SPLIT-	October 2023		3,172.50
Total Current							37,249.87
1 - 45							
09/16/202	2011222	Consolidated ...	10/01/202	-SPLIT-	T&M Septemb...	30	1,829.44
09/27/202	132368...	SavATree, LLC	10/07/202	-SPLIT-		24	3,416.00
09/27/202	129193...	SavATree, LLC	10/07/202	-SPLIT-		24	71,978.00
09/23/202	2011200	Consolidated ...	10/08/202	-SPLIT-	T&M Septemb...	23	1,831.29
09/30/202	2011327	Consolidated ...	10/15/202	-SPLIT-	T&M Septemb...	16	4,055.90
09/30/202	2011326	Consolidated ...	10/15/202	-SPLIT-	T&M Septemb...	16	482.83
09/30/202	2011322	Consolidated ...	10/15/202	-SPLIT-	T&M Septemb...	16	3,267.67
10/18/202		CORE Electric...	10/28/202	-SPLIT-		3	1,182.00
Total 1 - 45							88,043.13
46 - 90							
08/05/202	2010522	Consolidated ...	08/20/202	-SPLIT-	T&M August 1...	72	4,456.66
07/31/202	28120	Diversified Un...	08/30/202	-SPLIT-	July Utility Loc...	62	500.00
Total 46 - 90							4,956.66
> 90							
08/18/202	1068174	Mission Com...	08/28/202	64030 · Irrigation...		429	359.40
10/31/202	26607	Diversified Un...	11/30/202	51050 · Utilities ...	10/1-10/31/2022	335	3,735.00
11/30/202	26763	Diversified Un...	12/30/202	62020 · Utility Lo...		305	1,060.00
12/31/202	AJE22...	Roxborough M...		14010 · Prepaid ...	To reclassify b...		-37,962.00
01/01/202	AJE22...	Roxborough M...		14010 · Prepaid ...	To reclassify b...		37,962.00
04/30/202	2009082	Consolidated ...	05/15/202	-SPLIT-	April T&M	169	4,807.12
05/13/202	2009323	Consolidated ...	05/28/202	64030 · Irrigation...	T&M May 7 th...	156	927.43
05/26/202	1076676	Mission Com...	06/05/202	-SPLIT-	Annual Service	148	371.40
Total > 90							11,260.35
TOTAL							141,510.01

Roxborough Village Metro District
Claims by Vendor Detail

October 2023

Type	Date	Num	Memo	Account	Original Amount	Balance
Arvada Pump Company						
Bill	10/19/2023	30137		62010 · General Repairs an...	500.00	500.00
Total Arvada Pump Company						500.00
Bill.com LLC						
Bill	10/06/2023	23102627005	Billing Period 08/05/2023-09/04/2023	52040 · Software & Online ...	458.31	458.31
Bill	10/06/2023	23102627005	Billing Period 08/05/2023-09/04/2023	52040 · Software & Online ...	80.88	539.19
Bill	10/06/2023	23102627005	Billing Period 08/05/2023-09/04/2023	52040 · Software & Online ...	22.47	561.66
Total Bill.com LLC						561.66
Consolidated Divisions Inc						
Bill	10/09/2023	2010993	September Landscape Maintenance	64040 · Landscape Contract	14,563.51	14,563.51
Bill	10/09/2023	2010993	September Landscape Maintenance	64040 · Landscape Contract	2,570.03	17,133.54
Bill	10/19/2023	2009522	T&M May 21 - May 27	64030 · Irrigation Expense	2,712.81	19,846.35
Bill	10/19/2023	2009522	T&M May 21 - May 27	64030 · Irrigation Expense	478.73	20,325.08
Bill	10/19/2023	2011030	T&M September 3-9	64030 · Irrigation Expense	4,184.90	24,509.98
Bill	10/19/2023	2011030	T&M September 3-9	64030 · Irrigation Expense	738.51	25,248.49
Total Consolidated Divisions Inc						25,248.49
CORE Electric Cooperative						
Bill	10/12/2023			51050 · Utilities Expense	737.07	737.07
Bill	10/12/2023			51050 · Utilities Expense	1,271.67	2,008.74
Total CORE Electric Cooperative						2,008.74
Diversified Underground						
Bill	10/17/2023	28472	September Utility Locates	62020 · Utility Locate	259.25	259.25
Bill	10/17/2023	28472	September Utility Locates	62020 · Utility Locate	45.75	305.00
Total Diversified Underground						305.00
Foothills Park & Recreation District						
Bill	10/09/2023	SALES000000035...	September 2023 Resident Use	68010 · Foothills Park & Re...	536.14	536.14
Bill	10/09/2023	SALES000000035...	September 2023 Resident Use	68010 · Foothills Park & Re...	235.50	771.64
Total Foothills Park & Recreation District						771.64
Game-Set-Match Inc.						
Bill	10/17/2023	INV-12184	Tennis Court Wind Screens	80010 · Park Infrastructure/I...	7,001.57	7,001.57
Bill	10/19/2023	INV-12185	Tennis Court Nets	80010 · Park Infrastructure/I...	691.96	7,693.53
Total Game-Set-Match Inc.						7,693.53
Gemsbok Consulting Inc.						
Bill	10/17/2023	5790	September 2023	57030 · Accounting Services	2,564.36	2,564.36
Bill	10/17/2023	5790	September 2023	57030 · Accounting Services	1,042.24	3,606.60
Bill	10/17/2023	5790	September 2023	57030 · Accounting Services	115.90	3,722.50
Total Gemsbok Consulting Inc.						3,722.50
Ireland Stapleton Pryor & Pascoe PC						
Bill	10/19/2023	150146	Billed Through 09/30/2023	57020 · Legal Expenses	10,697.52	10,697.52
Bill	10/19/2023	150146	Billed Through 09/30/2023	57020 · Legal Expenses	6,972.30	17,669.82
Bill	10/19/2023	150146	Billed Through 09/30/2023	57020 · Legal Expenses	524.39	18,194.21
Bill	10/19/2023	150146	Billed Through 09/30/2023	68065 · Water Rights Expen...	1,337.18	19,531.39
Total Ireland Stapleton Pryor & Pascoe PC						19,531.39
Patriot Pest Control						
Bill	10/17/2023	967483	October Mosquito Control Service	68020 · Mosquito Control E...	1,955.00	1,955.00
Bill	10/17/2023	967483	October Mosquito Control Service	68020 · Mosquito Control E...	345.00	2,300.00
Total Patriot Pest Control						2,300.00
QuickBooks Payroll Service						
Liability C...	10/30/2023		Fee for 4 direct deposit(s) at \$1.75 each	54000 · Payroll Expenses	7.00	7.00
Total QuickBooks Payroll Service						7.00
Roxborough Water & Sanitation District						
Bill	10/15/2023		Service Period 8/25/23 - 9/24/23 Rampart R...	68025 · Water Expense	114.50	114.50
Bill	10/15/2023		Service Period 08/25/23 to 09/24/23 Elk Mtn ...	68025 · Water Expense	212.50	327.00
Bill	10/15/2023		Service Period 8/25/23 - 9/24/23 Marmot Rid...	68025 · Water Expense	1,653.50	1,980.50
Bill	10/15/2023		Service Period 08/25/23 to 09/24/23 Mule De...	68025 · Water Expense	877.75	2,858.25
Bill	10/15/2023		Billing Period 09/01/23 to 09/31/23	68025 · Water Expense	747.71	3,605.96
Bill	10/15/2023		Billing Period 09/01/23 to 09/31/23	68025 · Water Expense	131.95	3,737.91
Total Roxborough Water & Sanitation District						3,737.91

**Roxborough Village Metro District
Claims by Vendor Detail**

October 2023

Type	Date	Num	Memo	Account	Original Amount	Balance
Special District Association of Colorado						
Bill	10/12/2023	35556	Ephram Glass 2023	53040 · BOD Conference/R...	375.00	375.00
Total Special District Association of Colorado						375.00
Special District Management Services, Inc						
Bill	10/02/2023	127510	August 2023 District Management Fees	57040 · District Management	9,561.34	9,561.34
Bill	10/02/2023	127510	August 2023 District Management Fees	57040 · District Management	1,687.30	11,248.64
Bill	10/02/2023	127510	August 2023 District Management Fees	57040 · District Management	468.69	11,717.33
Bill	10/02/2023	127510	August 2023 District Management Fees	68065 · Water Rights Expen...	32.00	11,749.33
Bill	10/19/2023	128433	September 2023 District Management Fees	57040 · District Management	10,771.02	22,520.35
Bill	10/19/2023	128433	September 2023 District Management Fees	57040 · District Management	1,900.77	24,421.12
Bill	10/19/2023	128433	September 2023 District Management Fees	57040 · District Management	527.99	24,949.11
Total Special District Management Services, Inc						24,949.11
Utility Notification Center of Colorado						
Bill	10/09/2023	223091271	RTL Transmissions	62020 · Utility Locate	73.47	73.47
Bill	10/09/2023	223091271	RTL Transmissions	62020 · Utility Locate	12.96	86.43
Bill	10/19/2023	223031205	RTL Transmissions	62020 · Utility Locate	75.66	162.09
Bill	10/19/2023	223031205	RTL Transmissions	62020 · Utility Locate	13.35	175.44
Total Utility Notification Center of Colorado						175.44
Xcel Energy						
Bill	10/30/2023	October Statement	October Statement	51050 · Utilities Expense	4.39	4.39
Total Xcel Energy						4.39
TOTAL						91,891.80

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Roxborough Village Metro District
Payroll Detail
October 2023

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
BOD Compensation						
DD1041	10/31/2023	Debra D Prysby	BOD Compens...	Paycheck	0.00	200.00
DD1042	10/31/2023	Ephram Glass	BOD Compens...	Paycheck	0.00	200.00
DD1043	10/31/2023	Mathew Hart	BOD Compens...	Paycheck	0.00	200.00
DD1044	10/31/2023	Travis Jensen	BOD Compens...	Paycheck	0.00	200.00
Total BOD Compensation					0.00	800.00
TOTAL					0.00	800.00

Roxborough Village Metro District

Executive Summary

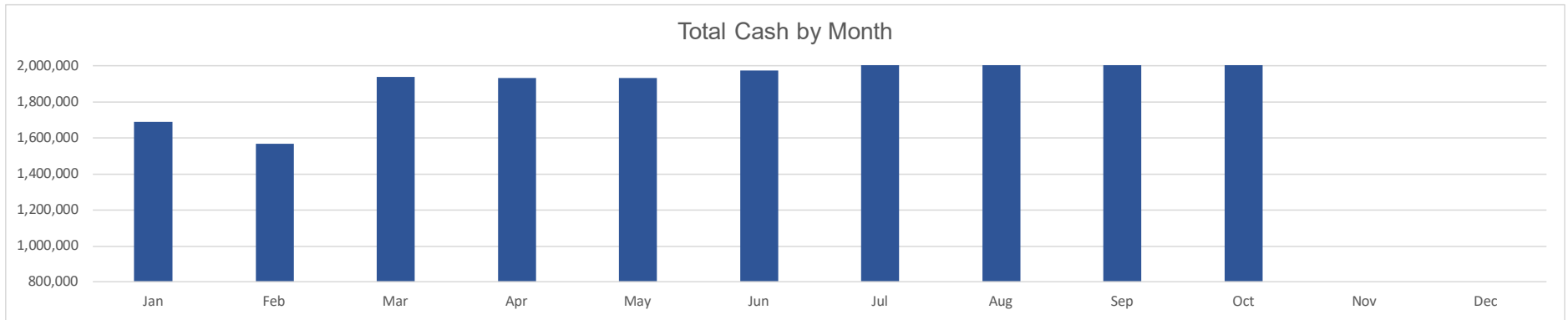
As of October 31, 2023

Summary

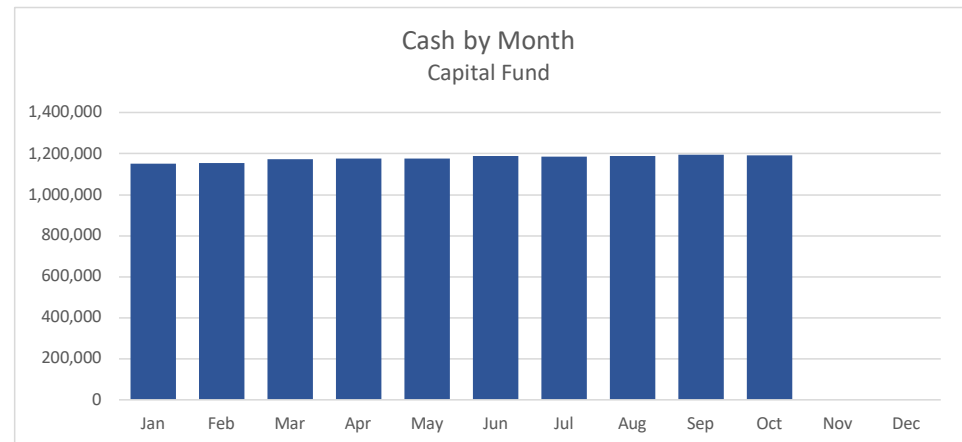
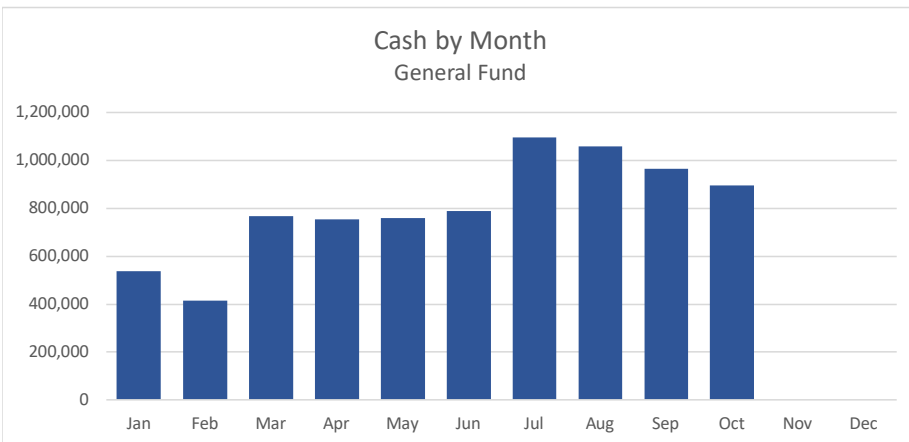
The district received a Property Tax and Specific Ownership tax payment totaling \$8,900 in October. Gemsbok is working with the BOD to finalize 2024 budgets. Draft budgets may change slightly as the district learns more about Proposition HH. Gemsbok is working with Ephram on allocation verification/re-allocation of historical Chatfield Farms expenses. Per the BOD's request, Gemsbok created a bank account with ColoTrust for each fund. This will limit the time spent allocating interest amongst the funds moving forward.

Key Performance Metrics

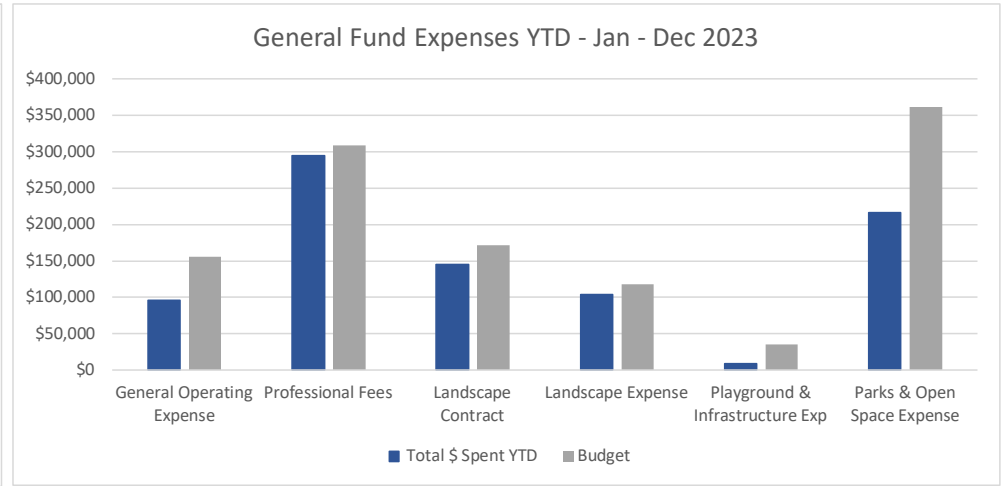
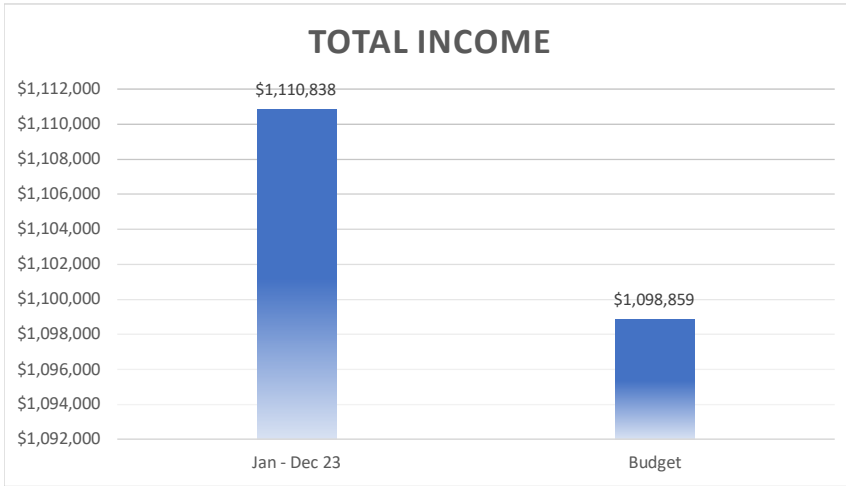
Cash Position



We are at the point in the year where cash reserves will begin decreasing slightly. We can expect to see this decrease into Q1 of 2024, and increasing once the first large Property Tax distribution is received.

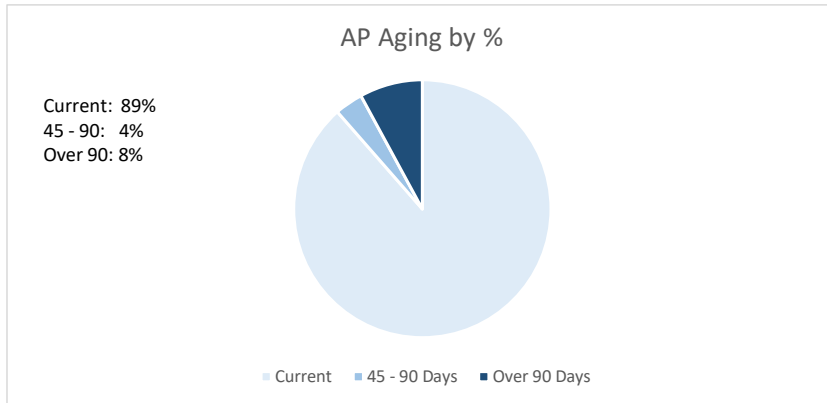


Income & Expenses



Due to the Thanksgiving holiday, the financial packet required a quick turnaround for an earlier board meeting. Because of this, the legal, district management and irrigation invoices had not been received at the time the financials were prepared. We have put in place holder values for all three expenses and will update with actual amounts once the invoices are received. We will continue to monitor expense trends for 2023 as well as in comparison to historical years.

Accounts Payable

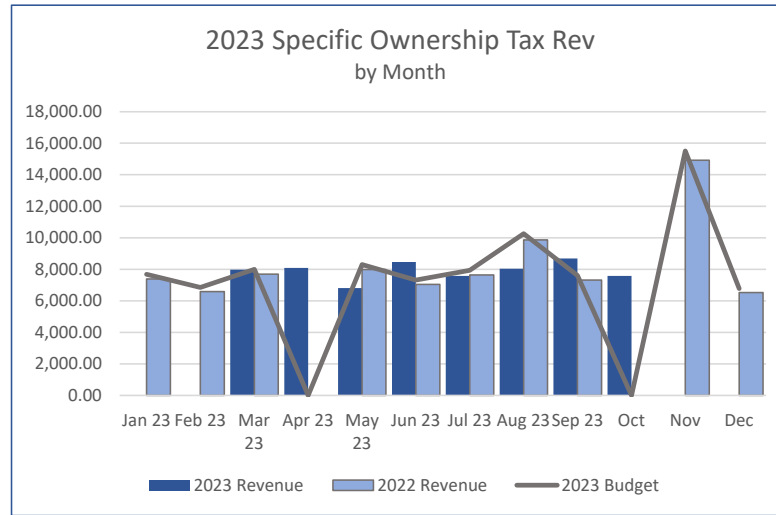
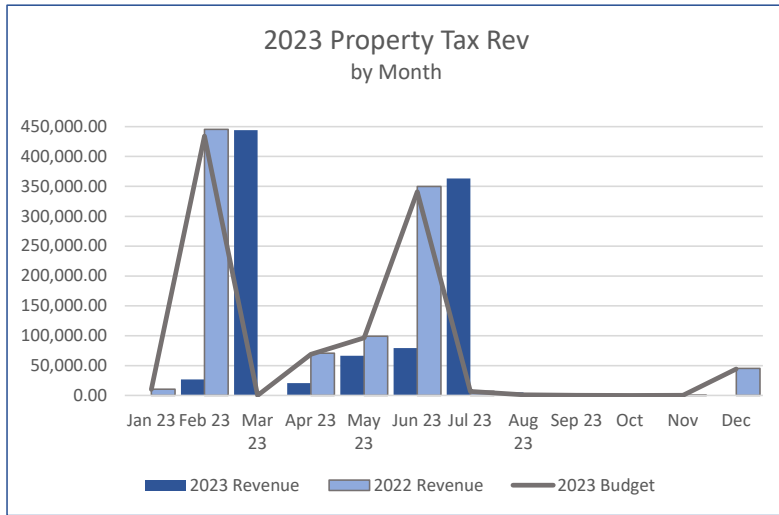


Based on the current reporting, 12% of Accounts Payable are over 45 days past due which remains consistent with last month. The total value of the past due bills through October are \$141,510. The value of the current bills are \$125,293. We will continue to work with the board to provide transparency on all district bills received.

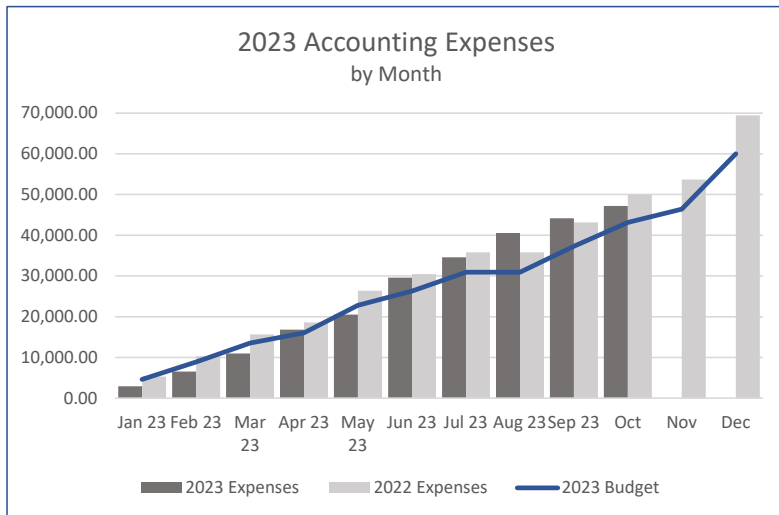
Revenue and Expense Trends by Type

As of October 31, 2023

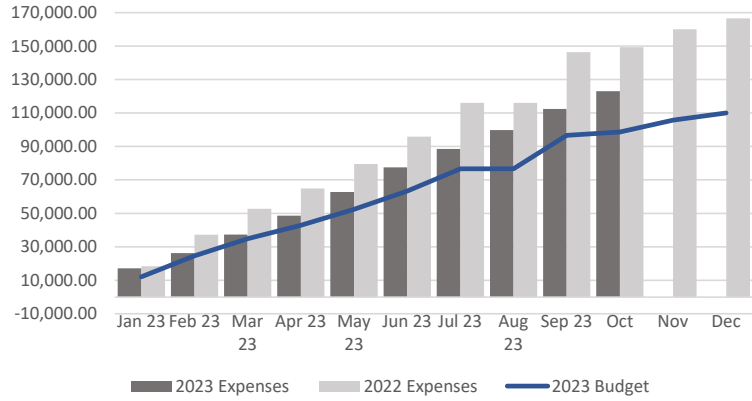
Revenue



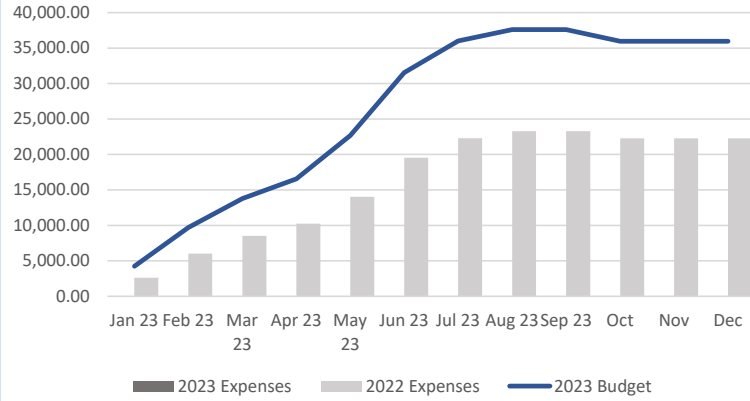
Expenses



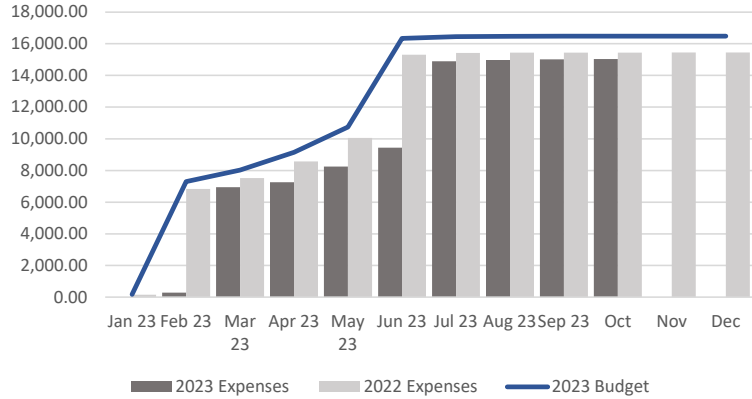
2023 District Mgmt. Expenses
by Month



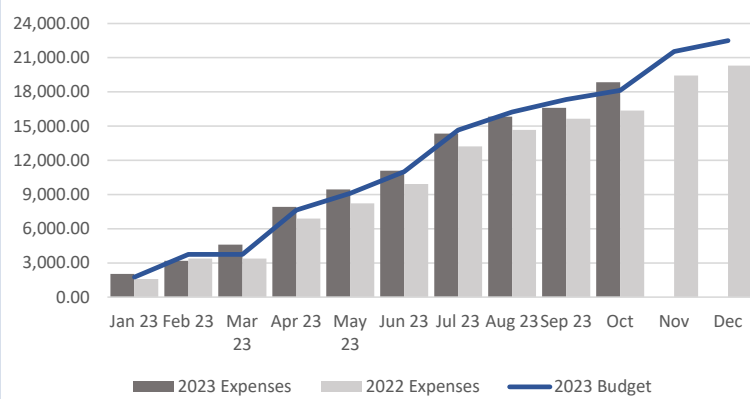
2023 Engineering Expenses
by Month



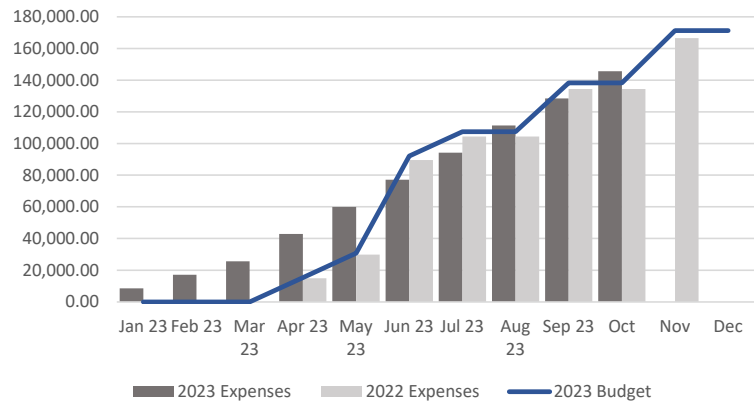
2023 County Treasurer Expenses
by Month



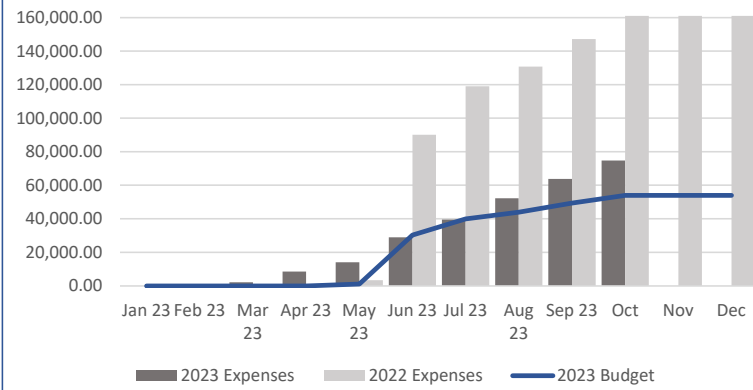
2023 Foothills Park & Rec Expenses
by Month



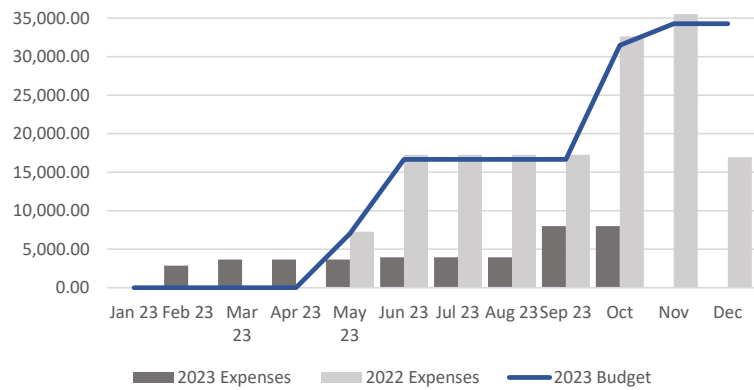
2023 Landscape Contract Expenses
by Month



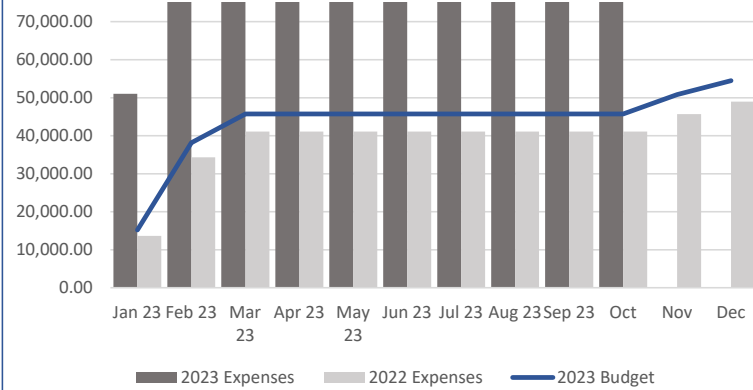
2023 Irrigation Expenses
by Month



2023 Landscape Repairs & Maint. Expenses
by Month

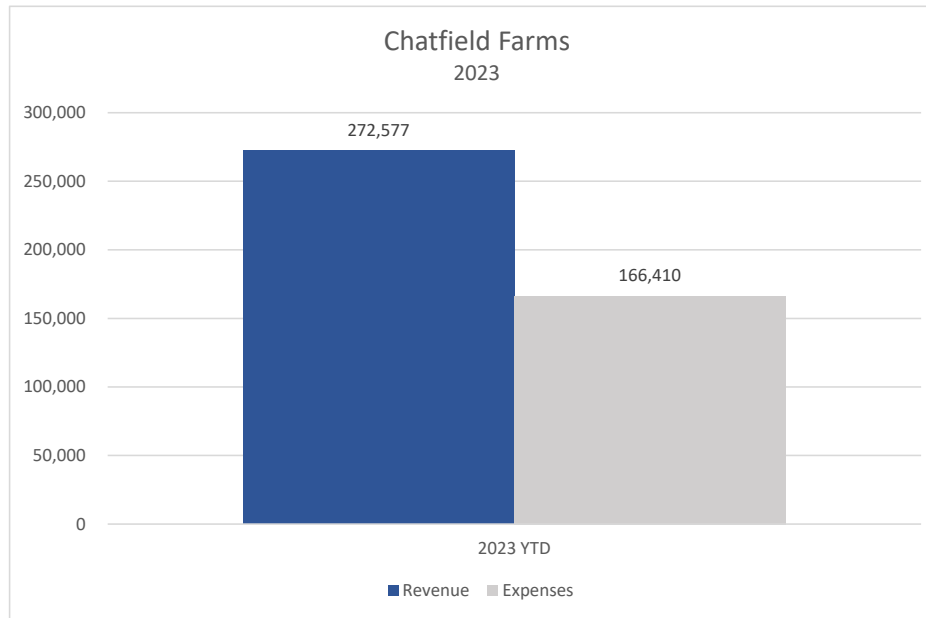


2023 Snow Removal Expenses
by Month



Chatfield Farms Revenue vs. Expenses

Per the Chatfield Farms Reimbursement Agreement, Chatfield Farms revenue cannot exceed expenses. Below is an annual revenue vs. expense tracker which will be updated monthly to track where Chatfield Farms stands in regard to the threshold.



Roxborough Village Metro District
Balance Sheet by Class
 As of October 31, 2023

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 Accrual Basis

	100-General Fund	200 - Capital Project Fund	300 - Debt Service Fund	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
10100 · General Operating Acct	25,902.95	0.00	0.00	25,902.95
10500 · ColoTrust Funds				
10505 · General Fund	869,340.93	0.00	0.00	869,340.93
10510 · Capital Projects Fund	0.00	1,140,399.82	0.00	1,140,399.82
10520 · CTF Fund	0.00	51,407.07	0.00	51,407.07
Total 10500 · ColoTrust Funds	869,340.93	1,191,806.89	0.00	2,061,147.82
Total Checking/Savings	895,243.88	1,191,806.89	0.00	2,087,050.77
Other Current Assets				
14010 · Prepaid Expense	6,327.00	0.00	0.00	6,327.00
14020 · Taxes Receivable	1,003,565.00	0.00	0.00	1,003,565.00
Total Other Current Assets	1,009,892.00	0.00	0.00	1,009,892.00
Total Current Assets	1,905,135.88	1,191,806.89	0.00	3,096,942.77
TOTAL ASSETS	1,905,135.88	1,191,806.89	0.00	3,096,942.77
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	123,767.92	17,742.09	0.00	141,510.01
Total Accounts Payable	123,767.92	17,742.09	0.00	141,510.01
Other Current Liabilities				
20011 · Accrued Expenses	33,080.00	920.00	0.00	34,000.00
22000 · Payroll Liabilities				
20210 · Federal Tax	1.80	0.00	0.00	1.80
20240 · State Tax	6.00	0.00	0.00	6.00
Total 22000 · Payroll Liabilities	7.80	0.00	0.00	7.80
23010 · Deferred Revenue-Taxes	1,003,565.00	0.00	0.00	1,003,565.00
Total Other Current Liabilities	1,036,652.80	920.00	0.00	1,037,572.80
Total Current Liabilities	1,160,420.72	18,662.09	0.00	1,179,082.81
Total Liabilities	1,160,420.72	18,662.09	0.00	1,179,082.81
Equity				
32001 · Retained Earnings	-23,490.44	-265,413.94	0.00	-288,904.38
34000 · Restricted Net Assets				
34010 · Nonspendable	502.00	0.00	0.00	502.00
34020 · Restricted	0.00	1,396,352.55	0.00	1,396,352.55
34040 · Assigned	124,413.00	0.00	0.00	124,413.00
34050 · Emergency Reserve 3%	34,200.00	0.00	0.00	34,200.00
Total 34000 · Restricted Net Assets	159,115.00	1,396,352.55	0.00	1,555,467.55
39000 · Unrestricted Net Assets	364,098.07	0.00	0.00	364,098.07
Net Income	244,992.53	42,206.19	0.00	287,198.72
Total Equity	744,715.16	1,173,144.80	0.00	1,917,859.96
TOTAL LIABILITIES & EQUITY	1,905,135.88	1,191,806.89	0.00	3,096,942.77

Roxborough Village Metro District
Profit & Loss Budget vs. Actual
 January through October 2023

	Jan - Oct 23	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	63,263	86,294	(23,031)	73%
41020 · Property Tax	1,009,497	1,003,565	5,932	101%
41040 · Prior Year Tax	(9)			
41045 · Property Tax Interest	421			
41000 · Property Tax Income - Other	0	0	0	0%
Total 41000 · Property Tax Income	1,073,172	1,089,859	(16,687)	98%
43000 · Park and Field Income				
43010 · Sports Field Fees	2,200	2,000	200	110%
Total 43000 · Park and Field Income	2,200	2,000	200	110%
46000 · Interest Income				
46010 · General Bank Account Interest	83,867			
46000 · Interest Income - Other	0	20,000	(20,000)	0%
Total 46000 · Interest Income	83,867	20,000	63,867	419%
48000 · CTF/Lottery Income	35,282	44,000	(8,718)	80%
49000 · Miscellaneous Income				
49020 · Refunds	0	3,000	(3,000)	0%
49000 · Miscellaneous Income - Other	0	2,000	(2,000)	0%
Total 49000 · Miscellaneous Income	0	5,000	(5,000)	0%
Total Income	1,194,521	1,160,859	33,662	103%
Gross Profit	1,194,521	1,160,859	33,662	103%
Expense				
50000 · Treasurer Fees	15,029	16,483	(1,454)	91%
51000 · General Overhead				
51005 · Dues & Subscriptions	0	1,526	(1,526)	0%
51010 · Communication / Website Expense	426	2,180	(1,754)	20%
51015 · Postage & Shipping	0	0	0	0%
51030 · Security Expense	0	239	(239)	0%
51050 · Utilities Expense	13,899	23,112	(9,213)	60%
51060 · District Functions/Events	47	0	47	100%
Total 51000 · General Overhead	14,373	27,057	(12,684)	53%
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	4,711	425	4,286	1,108%
52000 · Computer & Software Expenses - Ot...	0	0	0	0%
Total 52000 · Computer & Software Expenses	4,711	425	4,286	1,108%
52500 · Insurance Expense				
52550 · General Insurance	32,876	34,880	(2,004)	94%
52500 · Insurance Expense - Other	0	0	0	0%
Total 52500 · Insurance Expense	32,876	34,880	(2,004)	94%
52600 · Election Expense	0	45,000	(45,000)	0%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	8,800	8,720	80	101%
53020 · BOD Travel/Mileage Expense	308			
53040 · BOD Conference/Retreat Expense	375			
Total 53000 · Board of Director's Expense	9,483	8,720	763	109%
53500 · Community Relations Exp.				
53520 · Newsletter Expense	0	4,360	(4,360)	0%
Total 53500 · Community Relations Exp.	0	4,360	(4,360)	0%

**Roxborough Village Metro District
Profit & Loss Budget vs. Actual**

January through October 2023

	Jan - Oct 23	Budget	Budget Variance	% of Budget
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	673	1,274	(601)	53%
54000 · Payroll Expenses - Other	63			
Total 54000 · Payroll Expenses	736	1,274	(538)	58%
57000 · Professional Services Fees				
57010 · Auditing	7,000	6,540	460	107%
57020 · Legal Expenses	122,517	103,550	18,967	118%
57030 · Accounting Services	48,829	63,815	(14,986)	77%
57040 · District Management	128,076	162,102	(34,026)	79%
57050 · Engineering Expense	0	35,970	(35,970)	0%
57070 · Master Plan Fee	0	74,500	(74,500)	0%
57085 · Paying Agent Fees	0	0	0	0%
Total 57000 · Professional Services Fees	306,423	446,477	(140,054)	69%
57500 · Misc & Petty Cash Expense	0	0	0	0%
61000 · Miscellaneous Expense	0	1,635	(1,635)	0%
61500 · Reimbursed Expenditures	0	0	0	0%
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	17,075	13,000	4,075	131%
62020 · Utility Locate	3,165	4,000	(835)	79%
Total 62000 · Repairs and Maintenance	20,239	17,000	3,239	119%
63000 · Vehicle Expense	280			
64000 · Landscape Expenses				
64010 · Landscape Repairs and Maint	8,006	43,350	(35,344)	18%
64020 · Landscape Weed Control Expense	20,942	48,000	(27,058)	44%
64030 · Irrigation Expense	74,756	53,995	20,761	138%
64040 · Landscape Contract	145,635	171,335	(25,700)	85%
Total 64000 · Landscape Expenses	249,339	316,680	(67,341)	79%
65000 · Playground & Infrastructure Exp				
65010 · Playground Repairs and Maint	0	16,350	(16,350)	0%
65030 · Graffiti Removal /Vandalism Exp	8,786	3,815	4,971	230%
65040 · Skate Park Maintenance	0	15,000	(15,000)	0%
Total 65000 · Playground & Infrastructure Exp	8,786	35,165	(26,379)	25%
68000 · Parks & Open Space Expense				
68010 · Foothills Park & Rec Fees	18,844	22,500	(3,656)	84%
68020 · Mosquito Control Expense	15,500	10,000	5,500	155%
68025 · Water Expense	20,578			
68030 · Seasonal Lighting Expense	0	15,260	(15,260)	0%
68045 · Tree Care Expense	75,394	82,000	(6,606)	92%
68050 · Portable Restroom Exp.	5,127	7,630	(2,503)	67%
68065 · Water Rights Expense	7,590	125,350	(117,760)	6%
68070 · Snow Removal Expense	81,290	54,500	26,790	149%
68080 · Algae Control Exp.	0	5,450	(5,450)	0%
68085 · Annual Trails Maintenance	0	114,450	(114,450)	0%
68090 · Pond Maintenance	0	5,509	(5,509)	0%
68095 · Open Space Maintenances / Fire	0	27,250	(27,250)	0%
Total 68000 · Parks & Open Space Expense	224,324	469,899	(245,575)	48%
68500 · Park & Recreation Events				
68540 · Community Service Events	0	1,700	(1,700)	0%
Total 68500 · Park & Recreation Events	0	1,700	(1,700)	0%
70000 · Bond Interest & Principal Exp.				
70010 · Bond Interest - Series 1993	0	0	0	0%
70020 · Bond Principal - Series 1993	0	0	0	0%
70110 · Bond Interest - Series 2014	0	0	0	0%
70120 · Bond Principal - Series 2014	0	0	0	0%
Total 70000 · Bond Interest & Principal Exp.	0	0	0	0%

Roxborough Village Metro District
Profit & Loss Budget vs. Actual

January through October 2023

	Jan - Oct 23	Budget	Budget Variance	% of Budget
80000 · Capital Expenses				
80010 · Park Infrastructure/Improvements	8,794			
80020 · Irrigation Improvements	0	100,000	(100,000)	0%
80030 · Spillway / Embankment Cost	0	0	0	0%
80060 · Plant Nursery	11,930	10,000	1,930	119%
80070 · New Playground	0	350,000	(350,000)	0%
80000 · Capital Expenses - Other	0	0	0	0%
Total 80000 · Capital Expenses	20,723	460,000	(439,277)	5%
99000 · Contingency	0	113,852	(113,852)	0%
Total Expense	907,322	2,000,607	(1,093,285)	45%
Net Ordinary Income	287,199	(839,748)	1,126,947	(34)%
Other Income/Expense				
Other Expense				
78500 · Reserve Expense	0	0	0	0%
99900 · Non-Operating Expense				
99960 · Transfers	0	0	0	0%
Total 99900 · Non-Operating Expense	0	0	0	0%
Total Other Expense	0	0	0	0%
Net Other Income	0	0	0	0%
Net Income	287,199	(839,748)	1,126,947	(34)%

Roxborough Village Metro District
Capital Fund Profit & Loss Budget vs. Actual
 January through October 2023

	<u>Jan - Oct 23</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
41000 · Property Tax Income	0	0	0	0%
46000 · Interest Income	48,400	15,000	33,400	323%
48000 · CTF/Lottery Income	35,282	44,000	(8,718)	80%
49000 · Miscellaneous Income	0	3,000	(3,000)	0%
Total Income	<u>83,682</u>	<u>62,000</u>	<u>21,682</u>	<u>135%</u>
Gross Profit	83,682	62,000	21,682	135%
Expense				
51000 · General Overhead	17	0	17	100%
52000 · Computer & Software Expenses	188			
52500 · Insurance Expense	1,275			
54000 · Payroll Expenses	0	500	(500)	0%
57000 · Professional Services Fees	11,682	137,667	(125,985)	8%
61500 · Reimbursed Expenditures	0	0	0	0%
62000 · Repairs and Maintenance	0	2,100	(2,100)	0%
64000 · Landscape Expenses	0	27,000	(27,000)	0%
68000 · Parks & Open Space Expense	7,590	107,920	(100,330)	7%
80000 · Capital Expenses	20,723	460,000	(439,277)	5%
99000 · Contingency	0	60,713	(60,713)	0%
Total Expense	<u>41,476</u>	<u>795,900</u>	<u>(754,424)</u>	<u>5%</u>
Net Ordinary Income	<u>42,206</u>	<u>(733,900)</u>	<u>776,106</u>	<u>(6)%</u>
Net Income	<u>42,206</u>	<u>(733,900)</u>	<u>776,106</u>	<u>(6)%</u>

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual

January through October 2023

	Jan - Oct 23	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	63,263	86,294	(23,031)	73%
41020 · Property Tax	1,009,497	1,003,565	5,932	101%
41040 · Prior Year Tax	(9)			
41045 · Property Tax Interest	421			
Total 41000 · Property Tax Income	1,073,172	1,089,859	(16,687)	98%
43000 · Park and Field Income				
43010 · Sports Field Fees	2,200	2,000	200	110%
Total 43000 · Park and Field Income	2,200	2,000	200	110%
46000 · Interest Income				
46010 · General Bank Account Interest	35,467			
46000 · Interest Income - Other	0	5,000	(5,000)	0%
Total 46000 · Interest Income	35,467	5,000	30,467	709%
49000 · Miscellaneous Income	0	2,000	(2,000)	0%
Total Income	1,110,838	1,098,859	11,979	101%
Gross Profit	1,110,838	1,098,859	11,979	101%
Expense				
50000 · Treasurer Fees	15,029	16,483	(1,454)	91%
51000 · General Overhead				
51005 · Dues & Subscriptions	0	1,526	(1,526)	0%
51010 · Communication / Website Expense	409	2,180	(1,771)	19%
51015 · Postage & Shipping	0	0	0	0%
51030 · Security Expense	0	239	(239)	0%
51050 · Utilities Expense	13,899	23,112	(9,213)	60%
51060 · District Functions/Events	47	0	47	100%
Total 51000 · General Overhead	14,355	27,057	(12,702)	53%
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	4,523	425	4,098	1,064%
52000 · Computer & Software Expenses - Other	0	0	0	0%
Total 52000 · Computer & Software Expenses	4,523	425	4,098	1,064%
52500 · Insurance Expense				
52550 · General Insurance	31,601	34,880	(3,279)	91%
52500 · Insurance Expense - Other	0	0	0	0%
Total 52500 · Insurance Expense	31,601	34,880	(3,279)	91%
52600 · Election Expense	0	45,000	(45,000)	0%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	8,800	8,720	80	101%
53020 · BOD Travel/Mileage Expense	308			
53040 · BOD Conference/Retreat Expense	375			
Total 53000 · Board of Director's Expense	9,483	8,720	763	109%
53500 · Community Relations Exp.				
53520 · Newsletter Expense	0	4,360	(4,360)	0%
Total 53500 · Community Relations Exp.	0	4,360	(4,360)	0%
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	673	774	(101)	87%
54000 · Payroll Expenses - Other	63			
Total 54000 · Payroll Expenses	736	774	(38)	95%

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual

January through October 2023

	Jan - Oct 23	Budget	Budget Variance	% of Budget
57000 · Professional Services Fees				
57010 · Auditing	6,720	6,540	180	103%
57020 · Legal Expenses	117,822	76,300	41,522	154%
57030 · Accounting Services	47,196	60,000	(12,804)	79%
57040 · District Management	123,002	110,000	13,002	112%
57050 · Engineering Expense	0	35,970	(35,970)	0%
57070 · Master Plan Fee	0	20,000	(20,000)	0%
57085 · Paying Agent Fees	0	0	0	0%
Total 57000 · Professional Services Fees	294,740	308,810	(14,070)	95%
57500 · Misc & Petty Cash Expense	0	0	0	0%
61000 · Miscellaneous Expense	0	1,635	(1,635)	0%
61500 · Reimbursed Expenditures	0	0	0	0%
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	17,075	10,900	6,175	157%
62020 · Utility Locate	3,165	4,000	(835)	79%
Total 62000 · Repairs and Maintenance	20,239	14,900	5,339	136%
63000 · Vehicle Expense	280			
64000 · Landscape Expenses				
64010 · Landscape Repairs and Maint	8,006	16,350	(8,344)	49%
64020 · Landscape Weed Control Expense	20,942	48,000	(27,058)	44%
64030 · Irrigation Expense	74,756	53,995	20,761	138%
64040 · Landscape Contract	145,635	171,335	(25,700)	85%
Total 64000 · Landscape Expenses	249,339	289,680	(40,341)	86%
65000 · Playground & Infrastructure Exp				
65010 · Playground Repairs and Maint	0	16,350	(16,350)	0%
65030 · Graffiti Removal /Vandalism Exp	8,786	3,815	4,971	230%
65040 · Skate Park Maintenance	0	15,000	(15,000)	0%
Total 65000 · Playground & Infrastructure Exp	8,786	35,165	(26,379)	25%
68000 · Parks & Open Space Expense				
68010 · Foothills Park & Rec Fees	18,844	22,500	(3,656)	84%
68020 · Mosquito Control Expense	15,500	10,000	5,500	155%
68025 · Water Expense	20,578			
68030 · Seasonal Lighting Expense	0	15,260	(15,260)	0%
68045 · Tree Care Expense	75,394	70,000	5,394	108%
68050 · Portable Restroom Exp.	5,127	7,630	(2,503)	67%
68065 · Water Rights Expense	0	89,380	(89,380)	0%
68070 · Snow Removal Expense	81,290	54,500	26,790	149%
68080 · Algae Control Exp.	0	5,450	(5,450)	0%
68085 · Annual Trails Maintenance	0	54,500	(54,500)	0%
68090 · Pond Maintenance	0	5,509	(5,509)	0%
68095 · Open Space Maintenances / Fire	0	27,250	(27,250)	0%
Total 68000 · Parks & Open Space Expense	216,733	361,979	(145,246)	60%
68500 · Park & Recreation Events				
68540 · Community Service Events	0	1,700	(1,700)	0%
Total 68500 · Park & Recreation Events	0	1,700	(1,700)	0%
80000 · Capital Expenses	0	0	0	0%
99000 · Contingency	0	53,139	(53,139)	0%
Total Expense	865,846	1,204,707	(338,861)	72%
Net Ordinary Income	244,993	(105,848)	350,841	(231)%

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11/07/23

Accrual Basis

**Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual**

January through October 2023

	<u>Jan - Oct 23</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>% of Budget</u>
Other Income/Expense				
Other Expense				
78500 · Reserve Expense	0	0	0	0%
Total Other Expense	0	0	0	0%
Net Other Income	0	0	0	0%
Net Income	<u>244,993</u>	<u>(105,848)</u>	<u>350,841</u>	<u>(231)%</u>

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11/07/23

Accrual Basis

Roxborough Village Metro District
Chatfield Farms Profit & Loss Budget vs. Actual

January through October 2023

	Jan - Oct 23	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income	272,577	299,857	(27,280)	91%
Total Income	272,577	299,857	(27,280)	91%
Gross Profit	272,577	299,857	(27,280)	91%
Expense				
50000 · Treasurer Fees	2,254	4,394	(2,140)	51%
51000 · General Overhead	4,756	3,009	1,747	158%
52000 · Computer & Software Expenses	678			
52500 · Insurance Expense	4,740	5,232	(492)	91%
52600 · Election Expense	0	8,993	(8,993)	0%
53000 · Board of Director's Expense	46	1,308	(1,262)	4%
53500 · Community Relations Exp.	0	654	(654)	0%
54000 · Payroll Expenses	0	0	0	0%
57000 · Professional Services Fees	62,098	48,887	13,211	127%
61000 · Miscellaneous Expense	0	245	(245)	0%
62000 · Repairs and Maintenance	11,800	1,635	10,165	722%
63000 · Vehicle Expense	42			
64000 · Landscape Expenses	45,671	65,482	(19,811)	70%
65000 · Playground & Infrastructure E...	760	1,390	(630)	55%
68000 · Parks & Open Space Expense	33,565	44,554	(10,989)	75%
68500 · Park & Recreation Events	0	255	(255)	0%
80000 · Capital Expenses	0	0	0	0%
99000 · Contingency	0	1,594	(1,594)	0%
Total Expense	166,411	187,632	(21,221)	89%
Net Ordinary Income	106,166	112,225	(6,059)	95%
Net Income	106,166	112,225	(6,059)	95%

Roxborough Village Metro District
A/P Aging Summary
 As of October 31, 2023

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Consolidated Divisions Inc	17,133.54	11,467.13	4,456.66	5,734.55	38,791.88
CORE Electric Cooperative	0.00	1,182.00	0.00	0.00	1,182.00
Diversified Underground	0.00	0.00	500.00	4,795.00	5,295.00
Foothills Park & Recreation District	2,242.14	0.00	0.00	0.00	2,242.14
Gemsbok Consulting Inc.	3,172.50	0.00	0.00	0.00	3,172.50
Mission Communication LLC	0.00	0.00	0.00	730.80	730.80
Property Solutions Team (PST)	14,031.43	0.00	0.00	0.00	14,031.43
Roxborough Metro District	0.00	0.00	0.00	0.00	0.00
SavATree, LLC	0.00	75,394.00	0.00	0.00	75,394.00
United Site Services	542.55	0.00	0.00	0.00	542.55
Utility Notification Center of Colora...	127.71	0.00	0.00	0.00	127.71
TOTAL	<u>37,249.87</u>	<u>88,043.13</u>	<u>4,956.66</u>	<u>11,260.35</u>	<u>141,510.01</u>

Roxborough Village Metro District
A/P Aging Detail
 As of October 31, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Due Date</u>	<u>Split</u>	<u>Memo</u>	<u>Aging</u>	<u>Open Balan...</u>
Current							
10/31/202	223101...	Utility Notificati...	10/31/202	-SPLIT-	RTL Transmis...		127.71
10/31/202	SALES...	Foothills Park ...	10/31/202	-SPLIT-	October 2023 ...		2,242.14
10/31/202	INV-02...	United Site Se...	10/31/202	68050 · Portable...	October Servi...		274.76
10/31/202	INV-02...	United Site Se...	10/31/202	68050 · Portable...	October Servi...		267.79
10/30/202	8123C...	Property Soluti...	11/09/202	62010 · General ...			11,227.50
10/30/202	8330C...	Property Soluti...	11/09/202	62010 · General ...			554.70
10/30/202	8185C...	Property Soluti...	11/09/202	62010 · General ...			2,249.23
10/31/202	2011534	Consolidated ...	11/15/202	-SPLIT-	October Land...		17,133.54
10/31/202	5814	Gemsbok Con...	12/15/202	-SPLIT-	October 2023		3,172.50
Total Current							37,249.87
1 - 45							
09/16/202	2011222	Consolidated ...	10/01/202	-SPLIT-	T&M Septemb...	30	1,829.44
09/27/202	132368...	SavATree, LLC	10/07/202	-SPLIT-		24	3,416.00
09/27/202	129193...	SavATree, LLC	10/07/202	-SPLIT-		24	71,978.00
09/23/202	2011200	Consolidated ...	10/08/202	-SPLIT-	T&M Septemb...	23	1,831.29
09/30/202	2011327	Consolidated ...	10/15/202	-SPLIT-	T&M Septemb...	16	4,055.90
09/30/202	2011326	Consolidated ...	10/15/202	-SPLIT-	T&M Septemb...	16	482.83
09/30/202	2011322	Consolidated ...	10/15/202	-SPLIT-	T&M Septemb...	16	3,267.67
10/18/202		CORE Electric...	10/28/202	-SPLIT-		3	1,182.00
Total 1 - 45							88,043.13
46 - 90							
08/05/202	2010522	Consolidated ...	08/20/202	-SPLIT-	T&M August 1...	72	4,456.66
07/31/202	28120	Diversified Un...	08/30/202	-SPLIT-	July Utility Loc...	62	500.00
Total 46 - 90							4,956.66
> 90							
08/18/202	1068174	Mission Com...	08/28/202	64030 · Irrigation...		429	359.40
10/31/202	26607	Diversified Un...	11/30/202	51050 · Utilities ...	10/1-10/31/2022	335	3,735.00
11/30/202	26763	Diversified Un...	12/30/202	62020 · Utility Lo...		305	1,060.00
12/31/202	AJE22...	Roxborough M...		14010 · Prepaid ...	To reclassify b...		-37,962.00
01/01/202	AJE22...	Roxborough M...		14010 · Prepaid ...	To reclassify b...		37,962.00
04/30/202	2009082	Consolidated ...	05/15/202	-SPLIT-	April T&M	169	4,807.12
05/13/202	2009323	Consolidated ...	05/28/202	64030 · Irrigation...	T&M May 7 th...	156	927.43
05/26/202	1076676	Mission Com...	06/05/202	-SPLIT-	Annual Service	148	371.40
Total > 90							11,260.35
TOTAL							141,510.01

Roxborough Village Metro District
Claims by Vendor Detail

October 2023

Type	Date	Num	Memo	Account	Original Amount	Balance
Arvada Pump Company						
Bill	10/19/2023	30137		62010 · General Repairs an...	500.00	500.00
Total Arvada Pump Company						500.00
Bill.com LLC						
Bill	10/06/2023	23102627005	Billing Period 08/05/2023-09/04/2023	52040 · Software & Online ...	458.31	458.31
Bill	10/06/2023	23102627005	Billing Period 08/05/2023-09/04/2023	52040 · Software & Online ...	80.88	539.19
Bill	10/06/2023	23102627005	Billing Period 08/05/2023-09/04/2023	52040 · Software & Online ...	22.47	561.66
Total Bill.com LLC						561.66
Consolidated Divisions Inc						
Bill	10/09/2023	2010993	September Landscape Maintenance	64040 · Landscape Contract	14,563.51	14,563.51
Bill	10/09/2023	2010993	September Landscape Maintenance	64040 · Landscape Contract	2,570.03	17,133.54
Bill	10/19/2023	2009522	T&M May 21 - May 27	64030 · Irrigation Expense	2,712.81	19,846.35
Bill	10/19/2023	2009522	T&M May 21 - May 27	64030 · Irrigation Expense	478.73	20,325.08
Bill	10/19/2023	2011030	T&M September 3-9	64030 · Irrigation Expense	4,184.90	24,509.98
Bill	10/19/2023	2011030	T&M September 3-9	64030 · Irrigation Expense	738.51	25,248.49
Total Consolidated Divisions Inc						25,248.49
CORE Electric Cooperative						
Bill	10/12/2023			51050 · Utilities Expense	737.07	737.07
Bill	10/12/2023			51050 · Utilities Expense	1,271.67	2,008.74
Total CORE Electric Cooperative						2,008.74
Diversified Underground						
Bill	10/17/2023	28472	September Utility Locates	62020 · Utility Locate	259.25	259.25
Bill	10/17/2023	28472	September Utility Locates	62020 · Utility Locate	45.75	305.00
Total Diversified Underground						305.00
Foothills Park & Recreation District						
Bill	10/09/2023	SALES000000035...	September 2023 Resident Use	68010 · Foothills Park & Re...	536.14	536.14
Bill	10/09/2023	SALES000000035...	September 2023 Resident Use	68010 · Foothills Park & Re...	235.50	771.64
Total Foothills Park & Recreation District						771.64
Game-Set-Match Inc.						
Bill	10/17/2023	INV-12184	Tennis Court Wind Screens	80010 · Park Infrastructure/I...	7,001.57	7,001.57
Bill	10/19/2023	INV-12185	Tennis Court Nets	80010 · Park Infrastructure/I...	691.96	7,693.53
Total Game-Set-Match Inc.						7,693.53
Gemsbok Consulting Inc.						
Bill	10/17/2023	5790	September 2023	57030 · Accounting Services	2,564.36	2,564.36
Bill	10/17/2023	5790	September 2023	57030 · Accounting Services	1,042.24	3,606.60
Bill	10/17/2023	5790	September 2023	57030 · Accounting Services	115.90	3,722.50
Total Gemsbok Consulting Inc.						3,722.50
Ireland Stapleton Pryor & Pascoe PC						
Bill	10/19/2023	150146	Billed Through 09/30/2023	57020 · Legal Expenses	10,697.52	10,697.52
Bill	10/19/2023	150146	Billed Through 09/30/2023	57020 · Legal Expenses	6,972.30	17,669.82
Bill	10/19/2023	150146	Billed Through 09/30/2023	57020 · Legal Expenses	524.39	18,194.21
Bill	10/19/2023	150146	Billed Through 09/30/2023	68065 · Water Rights Expen...	1,337.18	19,531.39
Total Ireland Stapleton Pryor & Pascoe PC						19,531.39
Patriot Pest Control						
Bill	10/17/2023	967483	October Mosquito Control Service	68020 · Mosquito Control E...	1,955.00	1,955.00
Bill	10/17/2023	967483	October Mosquito Control Service	68020 · Mosquito Control E...	345.00	2,300.00
Total Patriot Pest Control						2,300.00
QuickBooks Payroll Service						
Liability C...	10/30/2023		Fee for 4 direct deposit(s) at \$1.75 each	54000 · Payroll Expenses	7.00	7.00
Total QuickBooks Payroll Service						7.00
Roxborough Water & Sanitation District						
Bill	10/15/2023		Service Period 8/25/23 - 9/24/23 Rampart R...	68025 · Water Expense	114.50	114.50
Bill	10/15/2023		Service Period 08/25/23 to 09/24/23 Elk Mtn ...	68025 · Water Expense	212.50	327.00
Bill	10/15/2023		Service Period 8/25/23 - 9/24/23 Marmot Rid...	68025 · Water Expense	1,653.50	1,980.50
Bill	10/15/2023		Service Period 08/25/23 to 09/24/23 Mule De...	68025 · Water Expense	877.75	2,858.25
Bill	10/15/2023		Billing Period 09/01/23 to 09/31/23	68025 · Water Expense	747.71	3,605.96
Bill	10/15/2023		Billing Period 09/01/23 to 09/31/23	68025 · Water Expense	131.95	3,737.91
Total Roxborough Water & Sanitation District						3,737.91

**Roxborough Village Metro District
Claims by Vendor Detail**

October 2023

Type	Date	Num	Memo	Account	Original Amount	Balance
Special District Association of Colorado						
Bill	10/12/2023	35556	Ephram Glass 2023	53040 · BOD Conference/R...	375.00	375.00
Total Special District Association of Colorado						375.00
Special District Management Services, Inc						
Bill	10/02/2023	127510	August 2023 District Management Fees	57040 · District Management	9,561.34	9,561.34
Bill	10/02/2023	127510	August 2023 District Management Fees	57040 · District Management	1,687.30	11,248.64
Bill	10/02/2023	127510	August 2023 District Management Fees	57040 · District Management	468.69	11,717.33
Bill	10/02/2023	127510	August 2023 District Management Fees	68065 · Water Rights Expen...	32.00	11,749.33
Bill	10/19/2023	128433	September 2023 District Management Fees	57040 · District Management	10,771.02	22,520.35
Bill	10/19/2023	128433	September 2023 District Management Fees	57040 · District Management	1,900.77	24,421.12
Bill	10/19/2023	128433	September 2023 District Management Fees	57040 · District Management	527.99	24,949.11
Total Special District Management Services, Inc						24,949.11
Utility Notification Center of Colorado						
Bill	10/09/2023	223091271	RTL Transmissions	62020 · Utility Locate	73.47	73.47
Bill	10/09/2023	223091271	RTL Transmissions	62020 · Utility Locate	12.96	86.43
Bill	10/19/2023	223031205	RTL Transmissions	62020 · Utility Locate	75.66	162.09
Bill	10/19/2023	223031205	RTL Transmissions	62020 · Utility Locate	13.35	175.44
Total Utility Notification Center of Colorado						175.44
Xcel Energy						
Bill	10/30/2023	October Statement	October Statement	51050 · Utilities Expense	4.39	4.39
Total Xcel Energy						4.39
TOTAL						91,891.80

Roxborough Village Metro District
Payroll Detail
October 2023

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
BOD Compensation						
DD1041	10/31/2023	Debra D Prysby	BOD Compens...	Paycheck	0.00	200.00
DD1042	10/31/2023	Ephram Glass	BOD Compens...	Paycheck	0.00	200.00
DD1043	10/31/2023	Mathew Hart	BOD Compens...	Paycheck	0.00	200.00
DD1044	10/31/2023	Travis Jensen	BOD Compens...	Paycheck	0.00	200.00
Total BOD Compensation					0.00	800.00
TOTAL					0.00	800.00

Roxborough Village Metro District
Capital Fund Profit & Loss Detail
January through October 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
46000 · Interest Income							
46010 · General Bank Account Interest							
Deposit	01/31/2023			Deposit		4,689.17	4,689.17
Deposit	02/28/2023			Deposit		4,316.14	9,005.31
Deposit	03/10/2023			Deposit		5,325.74	14,331.05
Deposit	04/30/2023			Deposit		5,705.78	20,036.83
Deposit	05/31/2023			Deposit		6,008.31	26,045.14
Deposit	06/30/2023			Deposit		5,967.66	32,012.80
Deposit	07/31/2023			Deposit		6,971.14	38,983.94
Deposit	08/31/2023			Deposit		2,863.63	41,847.57
Deposit	09/30/2023			Deposit		881.53	42,729.10
Deposit	09/30/2023			Deposit		38.68	42,767.78
Deposit	10/31/2023			Deposit		5,391.38	48,159.16
Deposit	10/31/2023			Deposit		240.83	48,399.99
Total 46010 · General Bank Account Interest					0.00	48,399.99	48,399.99
Total 46000 · Interest Income					0.00	48,399.99	48,399.99
48000 · CTF/Lottery Income							
Deposit	03/10/2023			Deposit		14,615.74	14,615.74
Deposit	06/22/2023			Deposit		11,471.99	26,087.73
Deposit	09/14/2023			Deposit		9,194.58	35,282.31
Total 48000 · CTF/Lottery Income					0.00	35,282.31	35,282.31
Total Income					0.00	83,682.30	83,682.30
Gross Profit					0.00	83,682.30	83,682.30
Expense							
51000 · General Overhead							
51010 · Communication / Website Expense							
Bill	02/17/2023	78949	Colorado Communit...	Legal: Call for Nominations	1.24		1.24
Bill	03/24/2023	82095	Colorado Communit...	Notice of Cancellation	0.96		2.20
Bill	05/26/2023	1076676	Mission Communic...	Annual Service	14.86		17.06
Total 51010 · Communication / Website Expense					17.06	0.00	17.06
51050 · Utilities Expense							
Check	01/10/2023		CORE Electric Coo...				0.00
Check	01/31/2023		Xcel Energy				0.00
Check	02/09/2023		CORE Electric Coo...				0.00
Check	02/28/2023		Xcel Energy				0.00
Total 51050 · Utilities Expense					0.00	0.00	0.00
Total 51000 · General Overhead					17.06	0.00	17.06
52000 · Computer & Software Expenses							
52040 · Software & Online Subscriptions							
Check	01/06/2023		Bill.com LLC		12.65		12.65
Check	02/07/2023		Bill.com LLC		15.80		28.45
Bill	03/05/2023	23038...	Bill.com LLC	Billing Period 2/05/2023-3/04/2023	18.83		47.28
Bill	04/07/2023	23048...	Bill.com LLC	Billing Period 03/05/2023-04/04/...	17.94		65.22
Bill	05/04/2023	23059...	Bill.com LLC	Billing Period 04/05/2023-05/04/...	17.73		82.95
Bill	06/05/2023	23069...	Bill.com LLC	Billing Period 05/05/2023-06/04/...	20.26		103.21
Bill	07/05/2023	23070...	Bill.com LLC	Billing Period 06/05/2023-07/04/...	20.22		123.43
Bill	08/05/2023	23080...	Bill.com LLC	Billing Period 07/05/2023-08/04/...	20.14		143.57
Bill	09/05/2023	23090...	Bill.com LLC	Billing Period 08/05/2023-09/04/...	22.41		165.98
Bill	10/05/2023	23102...	Bill.com LLC	Billing Period 08/05/2023-09/04/...	22.47		188.45
Total 52040 · Software & Online Subscriptions					188.45	0.00	188.45
Total 52000 · Computer & Software Expenses					188.45	0.00	188.45

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through October 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
52500 · Insurance Expense							
52550 · General Insurance							
General Jour...	01/31/2023	0123B...		To move Business Insruance pr...	126.54		126.54
General Jour...	02/28/2023	0223B...		To move Business Insruance pr...	126.54		253.08
General Jour...	03/31/2023	0323B...		To move Business Insruance pr...	126.54		379.62
General Jour...	04/30/2023	0423B...		To move Business Insruance pr...	126.54		506.16
Bill	05/02/2023	21909	Colorado Special Di...	Add Location - Greenhouse	9.12		515.28
General Jour...	05/31/2023	0523B...		To move Business Insruance pr...	126.54		641.82
General Jour...	06/30/2023	0623B...		To move Business Insruance pr...	126.54		768.36
General Jour...	07/31/2023	0723B...		To move Business Insruance pr...	126.54		894.90
General Jour...	08/31/2023	0823B...		To move Business Insruance pr...	126.54		1,021.44
General Jour...	09/30/2023	0923B...		To move Business Insruance pr...	126.54		1,147.98
General Jour...	10/31/2023	1023B...		To move Business Insruance pr...	126.54		1,274.52
Total 52550 · General Insurance					1,274.52	0.00	1,274.52
Total 52500 · Insurance Expense					1,274.52	0.00	1,274.52
57000 · Professional Services Fees							
57010 · Auditing							
Bill	09/14/2023	1169	Colorado CPA Com...	2022 Audit	280.00		280.00
Total 57010 · Auditing					280.00	0.00	280.00
57020 · Legal Expenses							
General Jour...	01/31/2023	JanAc...		Jan Legal Fees	821.00		821.00
General Jour...	02/01/2023	JanAc...		Jan Legal Fees		821.00	0.00
Bill	02/01/2023	144420	Ireland Stapleton Pr...	January Statement for all Non R...	821.00		821.00
Bill	02/28/2023	145113	Ireland Stapleton Pr...	February Statement for all Non ...	269.68		1,090.68
Bill	03/31/2023	145800	Ireland Stapleton Pr...	Billed Through 03/31/2023	394.73		1,485.41
Bill	04/30/2023	146487	Ireland Stapleton Pr...	Billed Through 04/30/2023	526.09		2,011.50
Bill	05/31/2023	147227	Ireland Stapleton Pr...	Billed Through 05/31/2023	443.83		2,455.33
Bill	06/30/2023	147911	Ireland Stapleton Pr...	Billed Through 06/30/2023	373.09		2,828.42
Bill	07/31/2023	148748	Ireland Stapleton Pr...	Billed Through 07/31/2023	538.29		3,366.71
Bill	08/31/2023	149398	Ireland Stapleton Pr...	Billed Through 08/31/2023	324.12		3,690.83
Bill	09/30/2023	150146	Ireland Stapleton Pr...	Billed Through 09/30/2023	524.39		4,215.22
General Jour...	10/31/2023	Accrd ...		Accrued Legal Exp	480.00		4,695.22
Total 57020 · Legal Expenses					5,516.22	821.00	4,695.22
57030 · Accounting Services							
General Jour...	01/31/2023	JanAc...		Jan Accounting Fees	121.27		121.27
General Jour...	02/01/2023	JanAc...		Jan Accounting Fees		121.27	0.00
Bill	02/02/2023	5605	Gembok Consultin...	January Accounting Services	121.27		121.27
Bill	02/28/2023	5627	Gembok Consultin...	February Services	150.95		272.22
Bill	03/31/2023	5648	Gembok Consultin...	March 2023	185.80		458.02
Bill	04/30/2023	5672	Gembok Consultin...	April 2023	85.25		543.27
Bill	05/31/2023	5700	Gembok Consultin...	May 2023	152.80		696.07
Bill	06/30/2023	5723	Gembok Consultin...	June 2023	316.55		1,012.62
Bill	07/31/2023	5748	Gembok Consultin...	July 2023	208.05		1,220.67
Bill	08/31/2023	5770	Gembok Consultin...	August 2023	179.00		1,399.67
Bill	09/30/2023	5790	Gembok Consultin...	September 2023	115.90		1,515.57
Bill	10/31/2023	5814	Gembok Consultin...	October 2023	117.80		1,633.37
Total 57030 · Accounting Services					1,754.64	121.27	1,633.37
57040 · District Management							
Bill	01/31/2023	01/31/...	Special District Man...	January 2023 District Managem...	716.28		716.28
Bill	02/28/2023	02/28/...	Special District Man...	February 2023 District Manage...	375.01		1,091.29
Bill	03/31/2023	03/31/23	Special District Man...	March 2023 District Managemen...	465.70		1,556.99
Bill	04/30/2023	123409	Special District Man...	April 2023 District Management ...	469.78		2,026.77
Bill	05/31/2023	124839	Special District Man...	May 2023 District Management ...	537.98		2,564.75
Bill	06/30/2023	125914	Special District Man...	June 2023 District Management ...	613.27		3,178.02
Bill	07/31/2023	126438	Special District Man...	July 2023 District Management ...	459.16		3,637.18
Bill	08/31/2023	127510	Special District Man...	August 2023 District Managemen...	468.69		4,105.87
Bill	09/30/2023	128433	Special District Man...	September 2023 District Manag...	527.99		4,633.86
General Jour...	10/31/2023	Accrd ...		Accrued District Mgmt Exp	440.00		5,073.86
Total 57040 · District Management					5,073.86	0.00	5,073.86
Total 57000 · Professional Services Fees					12,624.72	942.27	11,682.45

**Roxborough Village Metro District
Capital Fund Profit & Loss Detail**

January through October 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
64000 · Landscape Expenses							
64040 · Landscape Contract							
Bill	02/01/2023	2007915	Consolidated Divisi...	January Maintenance			0.00
General Jour...	02/01/2023	JanAc...		Jan-Mar Landscape Contract	0.00		0.00
Total 64040 · Landscape Contract					0.00	0.00	0.00
Total 64000 · Landscape Expenses					0.00	0.00	0.00
68000 · Parks & Open Space Expense							
68025 · Water Expense							
Check	01/17/2023		Roxborough Water ...				0.00
Check	01/17/2023		Roxborough Water ...				0.00
Check	01/17/2023		Roxborough Water ...				0.00
Check	01/17/2023		Roxborough Water ...				0.00
Check	01/17/2023		Roxborough Water ...				0.00
Check	02/15/2023		Roxborough Water ...				0.00
Check	02/15/2023		Roxborough Water ...				0.00
Check	02/15/2023		Roxborough Water ...				0.00
Check	02/15/2023		Roxborough Water ...				0.00
Total 68025 · Water Expense					0.00	0.00	0.00
68065 · Water Rights Expense							
Bill	05/31/2023	147227	Ireland Stapleton Pr...	Billed Through 05/31/2023	2,869.00		2,869.00
Bill	05/31/2023	124839	Special District Man...	Water Rights Matters	56.00		2,925.00
Bill	06/30/2023	147911	Ireland Stapleton Pr...	Billed Through 06/30/2023	2,281.15		5,206.15
Bill	07/31/2023	148748	Ireland Stapleton Pr...	Billed Through 07/31/2023	518.00		5,724.15
Bill	08/31/2023	127510	Special District Man...	August 2023 District Manageme...	32.00		5,756.15
Bill	08/31/2023	149398	Ireland Stapleton Pr...	Billed Through 08/31/2023	497.00		6,253.15
Bill	09/30/2023	128433	Special District Man...	September 2023 District Manag...	0.00		6,253.15
Bill	09/30/2023	150146	Ireland Stapleton Pr...	Billed Through 09/30/2023	1,337.18		7,590.33
Total 68065 · Water Rights Expense					7,590.33	0.00	7,590.33
Total 68000 · Parks & Open Space Expense					7,590.33	0.00	7,590.33
80000 · Capital Expenses							
80010 · Park Infrastructure/Improvements							
Bill	07/31/2023	16106	Coatings, Incorpora...	Stripe Pickleball Lines	1,100.00		1,100.00
Bill	10/03/2023	INV-12...	Game-Set-Match Inc.	Tennis Court Nets	691.96		1,791.96
Bill	10/03/2023	INV-12...	Game-Set-Match Inc.	Tennis Court Wind Screens	7,001.57		8,793.53
Total 80010 · Park Infrastructure/Improvements					8,793.53	0.00	8,793.53
80060 · Plant Nursery							
Bill	04/17/2023	783	ACME FIX-IT, LLC	Greenhouse Rox Intermediate S...	4,935.00		4,935.00
Bill	05/01/2023	61963	Stuewe & Sons, Inc.		2,290.08		7,225.08
Bill	06/09/2023	RVMD...	Ephram Glass*	Soil and seed starting mix	385.69		7,610.77
Bill	06/29/2023	29781	JPL Cares, Inc.		4,319.00		11,929.77
Total 80060 · Plant Nursery					11,929.77	0.00	11,929.77
Total 80000 · Capital Expenses					20,723.30	0.00	20,723.30
Total Expense					42,418.38	942.27	41,476.11
Net Ordinary Income					42,418.38	84,624.57	42,206.19
Net Income					42,418.38	84,624.57	42,206.19

Roxborough Village Metro District
 General Fund Profit & Loss Detail
 January through October 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
41000 · Property Tax Income							
41010 · Specific Ownership Tax							
General Jour...	01/01/202:	AJE22...		Reverse of GJE AJE22 #2 -- To ...	6,529.36		-6,529.36
Deposit	01/10/202:			Deposit		6,529.36	0.00
Deposit	03/10/202:			Deposit		7,980.02	7,980.02
Deposit	04/10/202:			Deposit		8,089.10	16,069.12
Deposit	05/10/202:			Deposit		6,809.87	22,878.99
Deposit	06/29/202:			Deposit		8,472.97	31,351.96
Deposit	07/10/202:			Deposit		7,590.15	38,942.11
Deposit	08/10/202:			Deposit		8,043.65	46,985.76
Deposit	09/08/202:			Deposit		8,694.11	55,679.87
Deposit	10/10/202:			Deposit		7,583.12	63,262.99
Total 41010 · Specific Ownership Tax					6,529.36	69,792.35	63,262.99
41020 · Property Tax							
Deposit	02/10/202:			Deposit		26,926.64	26,926.64
Deposit	03/10/202:			Deposit		443,970.87	470,897.51
Deposit	04/10/202:			Deposit		20,662.84	491,560.35
Deposit	05/10/202:			-MULTIPLE-		66,726.12	558,286.47
Deposit	05/10/202:			Current Year Value Adjustment	107.79		558,178.68
Deposit	06/29/202:			Deposit		79,461.77	637,640.45
Deposit	07/10/202:			Deposit		363,139.81	1,000,780.26
Deposit	08/10/202:			Misc Treasurer Credit		5,169.82	1,005,950.08
Deposit	09/08/202:			Deposit		2,278.53	1,008,228.61
Deposit	10/10/202:			Deposit		1,268.25	1,009,496.86
Total 41020 · Property Tax					107.79	1,009,604.65	1,009,496.86
41040 · Prior Year Tax							
Deposit	05/10/202:			Value Adjustment Abatement	9.44		-9.44
Total 41040 · Prior Year Tax					9.44	0.00	-9.44
41045 · Property Tax Interest							
Deposit	04/10/202:			Deposit		7.71	7.71
Deposit	05/10/202:			Deposit		10.01	17.72
Deposit	05/10/202:			-MULTIPLE-	4.46		13.26
Deposit	06/29/202:			Deposit		73.60	86.86
Deposit	07/10/202:			Deposit		69.29	156.15
Deposit	08/10/202:			Current Year Interest		125.41	281.56
Deposit	09/08/202:			Deposit		78.84	360.40
Deposit	10/10/202:			Deposit		60.81	421.21
Total 41045 · Property Tax Interest					4.46	425.67	421.21
Total 41000 · Property Tax Income					6,651.05	1,079,822.67	1,073,171.62
43000 · Park and Field Income							
43010 · Sports Field Fees							
Deposit	05/17/202:	352		Ken Caryl Little League Field Us...		2,200.00	2,200.00
Total 43010 · Sports Field Fees					0.00	2,200.00	2,200.00
Total 43000 · Park and Field Income					0.00	2,200.00	2,200.00

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through October 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
46000 · Interest Income							
46010 · General Bank Account Interest							
Deposit	01/31/202:			Deposit		1,823.57	1,823.57
Deposit	02/28/202:			Deposit		1,678.49	3,502.06
Deposit	03/10/202:			Deposit		2,071.12	5,573.18
Deposit	04/30/202:			Deposit		2,218.91	7,792.09
Deposit	05/31/202:			Deposit		2,336.56	10,128.65
Deposit	06/30/202:			Deposit		2,320.76	12,449.41
Deposit	07/31/202:			Deposit		2,711.00	15,160.41
Deposit	08/31/202:			Deposit		7,363.63	22,524.04
Deposit	09/30/202:			Deposit		8,810.66	31,334.70
Deposit	10/31/202:			Deposit		4,131.98	35,466.68
Total 46010 · General Bank Account Interest					0.00	35,466.68	35,466.68
Total 46000 · Interest Income					0.00	35,466.68	35,466.68
Total Income					6,651.05	1,117,489.35	1,110,838.30
Gross Profit					6,651.05	1,117,489.35	1,110,838.30
Expense							
50000 · Treasurer Fees							
Deposit	02/10/202:			Deposit	290.23		290.23
Deposit	03/10/202:			Deposit	6,659.55		6,949.78
Deposit	04/10/202:			Deposit	310.02		7,259.80
Deposit	05/10/202:			Deposit	993.42		8,253.22
Deposit	05/10/202:			Prior Year Treasurer Fees		0.14	8,253.08
Deposit	06/29/202:			Deposit	1,193.05		9,446.13
Deposit	07/10/202:			Deposit	5,448.12		14,894.25
Deposit	08/10/202:			Deposit	79.42		14,973.67
Deposit	09/08/202:			Deposit	35.37		15,009.04
Deposit	10/10/202:			Deposit	19.95		15,028.99
Total 50000 · Treasurer Fees					15,029.13	0.14	15,028.99
51000 · General Overhead							
51010 · Communication / Website Expense							
Bill	02/17/202:	78949	Colorado Communit...	Legal: Call for Nominations	29.72		29.72
Bill	03/24/202:	82095	Colorado Communit...	Notice of Cancellation	22.96		52.68
Bill	05/26/202:	1076676	Mission Communic...	Annual Service	356.54		409.22
Total 51010 · Communication / Website Expense					409.22	0.00	409.22
51050 · Utilities Expense							
Check	01/10/202:		CORE Electric Coo...		874.53		874.53
Check	01/31/202:		Xcel Energy		20.60		895.13
Check	02/09/202:		CORE Electric Coo...		884.17		1,779.30
Check	02/28/202:		Xcel Energy		20.42		1,799.72
Bill	03/14/202:		CORE Electric Coo...		878.69		2,678.41
Bill	03/28/202:	March ...	Xcel Energy	March Statement	20.10		2,698.51
Bill	04/10/202:		CORE Electric Coo...		879.14		3,577.65
Bill	04/30/202:	April S...	Xcel Energy	April Statement	19.89		3,597.54
Bill	05/16/202:		CORE Electric Coo...		1,071.23		4,668.77
Bill	05/31/202:	May St...	Xcel Energy	May Statement	19.59		4,688.36
Bill	06/01/202:	June S...	Xcel Energy	June Statement	3.91		4,692.27
Bill	06/07/202:		CORE Electric Coo...		901.41		5,593.68
Bill	06/20/202:		CORE Electric Coo...		1,036.74		6,630.42
Bill	07/03/202:	July St...	Xcel Energy	July Statement	4.39		6,634.81
Bill	07/08/202:		CORE Electric Coo...		1,688.58		8,323.39
Bill	08/03/202:	August...	Xcel Energy	August Statement	4.38		8,327.77
Bill	08/17/202:		CORE Electric Coo...		2,371.71		10,699.48
Bill	09/01/202:	Septe...	Xcel Energy	September Statement	4.38		10,703.86
Bill	09/21/202:		CORE Electric Coo...		2,008.74		12,712.60
Bill	10/02/202:	Octob...	Xcel Energy	October Statement	4.39		12,716.99
Bill	10/18/202:		CORE Electric Coo...		1,182.00		13,898.99
Total 51050 · Utilities Expense					13,898.99	0.00	13,898.99

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through October 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
51060 · District Functions/Events							
Bill	02/13/2022	40086	Douglas County Sc...	Classroom Rental	47.25		47.25
Total 51060 · District Functions/Events					47.25	0.00	47.25
Total 51000 · General Overhead					14,355.46	0.00	14,355.46
52000 · Computer & Software Expenses							
52040 · Software & Online Subscriptions							
Check	01/06/2022		Bill.com LLC		303.59		303.59
Check	02/07/2022		Bill.com LLC		379.12		682.71
Bill	03/05/2022	23038...	Bill.com LLC	Billing Period 2/05/2023-3/04/2023	452.00		1,134.71
Bill	04/07/2022	23048...	Bill.com LLC	Billing Period 03/05/2023-04/04/...	430.56		1,565.27
Bill	05/04/2022	23059...	Bill.com LLC	Billing Period 04/05/2023-05/04/...	425.43		1,990.70
Bill	06/05/2022	23069...	Bill.com LLC	Billing Period 05/05/2023-06/04/...	486.13		2,476.83
Bill	07/05/2022	23070...	Bill.com LLC	Billing Period 06/05/2023-07/04/...	485.19		2,962.02
Bill	08/05/2022	23080...	Bill.com LLC	Billing Period 07/05/2023-08/04/...	483.36		3,445.38
Bill	09/05/2022	23090...	Bill.com LLC	Billing Period 08/05/2023-09/04/...	538.00		3,983.38
Bill	10/05/2022	23102...	Bill.com LLC	Billing Period 08/05/2023-09/04/...	539.19		4,522.57
Total 52040 · Software & Online Subscriptions					4,522.57	0.00	4,522.57
Total 52000 · Computer & Software Expenses					4,522.57	0.00	4,522.57
52500 · Insurance Expense							
52550 · General Insurance							
Bill	01/31/2022	01/31/...	Special District Ass...		1,013.01		1,013.01
General Jour...	01/31/2022	0123B...		To move Business Insurance pr...	3,036.96		4,049.97
General Jour...	02/28/2022	0223B...		To move Business Insurance pr...	3,036.96		7,086.93
General Jour...	03/31/2022	0323B...		To move Business Insurance pr...	3,036.96		10,123.89
General Jour...	04/30/2022	0423B...		To move Business Insurance pr...	3,036.96		13,160.85
Bill	05/02/2022	21909	Colorado Special Di...	Add Location - Greenhouse	218.88		13,379.73
General Jour...	05/31/2022	0523B...		To move Business Insurance pr...	3,036.96		16,416.69
General Jour...	06/30/2022	0623B...		To move Business Insurance pr...	3,036.96		19,453.65
General Jour...	07/31/2022	0723B...		To move Business Insurance pr...	3,036.96		22,490.61
General Jour...	08/31/2022	0823B...		To move Business Insurance pr...	3,036.96		25,527.57
General Jour...	09/30/2022	0923B...		To move Business Insurance pr...	3,036.96		28,564.53
General Jour...	10/31/2022	1023B...		To move Business Insurance pr...	3,036.96		31,601.49
Total 52550 · General Insurance					31,601.49	0.00	31,601.49
Total 52500 · Insurance Expense					31,601.49	0.00	31,601.49
53000 · Board of Director's Expense							
53010 · Directors' Stipend							
Paycheck	02/10/2022	DD1009	Calvin Brown	Direct Deposit	200.00		200.00
Paycheck	02/10/2022	DD1010	Ephram Glass	Direct Deposit	200.00		400.00
Paycheck	02/10/2022	DD1011	Mathew Hart	Direct Deposit	200.00		600.00
Paycheck	02/10/2022	DD1012	Travis Jensen	Direct Deposit	200.00		800.00
Paycheck	02/28/2022	DD1013	Calvin Brown	Direct Deposit	200.00		1,000.00
Paycheck	02/28/2022	DD1014	Ephram Glass	Direct Deposit	200.00		1,200.00
Paycheck	02/28/2022	DD1015	Mathew Hart	Direct Deposit	200.00		1,400.00
Paycheck	02/28/2022	DD1016	Travis Jensen	Direct Deposit	200.00		1,600.00
Paycheck	03/31/2022	DD1017	Calvin Brown	Direct Deposit	200.00		1,800.00
Paycheck	03/31/2022	DD1018	Ephram Glass	Direct Deposit	200.00		2,000.00
Paycheck	03/31/2022	DD1019	Mathew Hart	Direct Deposit	200.00		2,200.00
Paycheck	03/31/2022	DD1020	Travis Jensen	Direct Deposit	200.00		2,400.00
Paycheck	05/01/2022	DD1021	Calvin Brown	Direct Deposit	200.00		2,600.00
Paycheck	05/01/2022	DD1022	Ephram Glass	Direct Deposit	200.00		2,800.00
Paycheck	05/01/2022	DD1023	Mathew Hart	Direct Deposit	200.00		3,000.00
Paycheck	05/01/2022	DD1024	Travis Jensen	Direct Deposit	100.00		3,100.00
Paycheck	05/31/2022	DD1025	Ephram Glass	Direct Deposit	300.00		3,400.00
Paycheck	05/31/2022	DD1026	Mathew Hart	Direct Deposit	300.00		3,700.00
Paycheck	05/31/2022	DD1027	Travis Jensen	Direct Deposit	200.00		3,900.00
Paycheck	06/30/2022	DD1028	Ephram Glass	Direct Deposit	200.00		4,100.00
Paycheck	06/30/2022	DD1029	Mathew Hart	Direct Deposit	200.00		4,300.00
Paycheck	06/30/2022	DD1030	Travis Jensen	Direct Deposit	200.00		4,500.00
Paycheck	07/31/2022	DD1031	Ephram Glass	Direct Deposit	200.00		4,700.00
Paycheck	07/31/2022	DD1032	Mathew Hart	Direct Deposit	200.00		4,900.00
Paycheck	07/31/2022	DD1033	Travis Jensen	Direct Deposit	200.00		5,100.00
Paycheck	08/31/2022	DD1034	Ephram Glass	Direct Deposit	500.00		5,600.00

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through October 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Paycheck	08/31/2023	DD1035	Mathew Hart	Direct Deposit	300.00		5,900.00
Paycheck	08/31/2023	DD1036	Travis Jensen	Direct Deposit	500.00		6,400.00
Paycheck	09/29/2023	DD1037	Debra D Prysby	Direct Deposit	1,000.00		7,400.00
Paycheck	09/29/2023	DD1038	Ephram Glass	Direct Deposit	200.00		7,600.00
Paycheck	09/29/2023	DD1039	Mathew Hart	Direct Deposit	200.00		7,800.00
Paycheck	09/29/2023	DD1040	Travis Jensen	Direct Deposit	200.00		8,000.00
Paycheck	10/31/2023	DD1041	Debra D Prysby	Direct Deposit	200.00		8,200.00
Paycheck	10/31/2023	DD1042	Ephram Glass	Direct Deposit	200.00		8,400.00
Paycheck	10/31/2023	DD1043	Mathew Hart	Direct Deposit	200.00		8,600.00
Paycheck	10/31/2023	DD1044	Travis Jensen	Direct Deposit	200.00		8,800.00
Total 53010 · Directors' Stipend					8,800.00	0.00	8,800.00
53020 · BOD Travel/Mileage Expense							
Bill	09/18/2023	RVMD...	Ephram Glass*	SDA Conference Mileage	308.11		308.11
Total 53020 · BOD Travel/Mileage Expense					308.11	0.00	308.11
53040 · BOD Conference/Retreat Expense							
Bill	09/06/2023	35556	Special District Ass...	Ephram Glass 2023	375.00		375.00
Total 53040 · BOD Conference/Retreat Expense					375.00	0.00	375.00
Total 53000 · Board of Director's Expense					9,483.11	0.00	9,483.11
54000 · Payroll Expenses							
54060 · Employer Payroll Taxes							
Paycheck	02/10/2023	DD1009	Calvin Brown	Direct Deposit	15.30		15.30
Paycheck	02/10/2023	DD1010	Ephram Glass	Direct Deposit	15.30		30.60
Paycheck	02/10/2023	DD1011	Mathew Hart	Direct Deposit	15.30		45.90
Paycheck	02/10/2023	DD1012	Travis Jensen	Direct Deposit	15.30		61.20
Paycheck	02/28/2023	DD1013	Calvin Brown	Direct Deposit	15.30		76.50
Paycheck	02/28/2023	DD1014	Ephram Glass	Direct Deposit	15.30		91.80
Paycheck	02/28/2023	DD1015	Mathew Hart	Direct Deposit	15.30		107.10
Paycheck	02/28/2023	DD1016	Travis Jensen	Direct Deposit	15.30		122.40
Paycheck	03/31/2023	DD1017	Calvin Brown	Direct Deposit	15.30		137.70
Paycheck	03/31/2023	DD1018	Ephram Glass	Direct Deposit	15.30		153.00
Paycheck	03/31/2023	DD1019	Mathew Hart	Direct Deposit	15.30		168.30
Paycheck	03/31/2023	DD1020	Travis Jensen	Direct Deposit	15.30		183.60
Paycheck	05/01/2023	DD1021	Calvin Brown	Direct Deposit	15.30		198.90
Paycheck	05/01/2023	DD1022	Ephram Glass	Direct Deposit	15.30		214.20
Paycheck	05/01/2023	DD1023	Mathew Hart	Direct Deposit	15.30		229.50
Paycheck	05/01/2023	DD1024	Travis Jensen	Direct Deposit	7.65		237.15
Paycheck	05/31/2023	DD1025	Ephram Glass	Direct Deposit	22.95		260.10
Paycheck	05/31/2023	DD1026	Mathew Hart	Direct Deposit	22.95		283.05
Paycheck	05/31/2023	DD1027	Travis Jensen	Direct Deposit	15.30		298.35
Paycheck	06/30/2023	DD1028	Ephram Glass	Direct Deposit	15.30		313.65
Paycheck	06/30/2023	DD1029	Mathew Hart	Direct Deposit	15.30		328.95
Paycheck	06/30/2023	DD1030	Travis Jensen	Direct Deposit	15.30		344.25
Paycheck	07/31/2023	DD1031	Ephram Glass	Direct Deposit	15.30		359.55
Paycheck	07/31/2023	DD1032	Mathew Hart	Direct Deposit	15.30		374.85
Paycheck	07/31/2023	DD1033	Travis Jensen	Direct Deposit	15.30		390.15
Paycheck	08/31/2023	DD1034	Ephram Glass	Direct Deposit	38.25		428.40
Paycheck	08/31/2023	DD1035	Mathew Hart	Direct Deposit	22.95		451.35
Paycheck	08/31/2023	DD1036	Travis Jensen	Direct Deposit	38.25		489.60
Paycheck	09/29/2023	DD1037	Debra D Prysby	Direct Deposit	76.50		566.10
Paycheck	09/29/2023	DD1038	Ephram Glass	Direct Deposit	15.30		581.40
Paycheck	09/29/2023	DD1039	Mathew Hart	Direct Deposit	15.30		596.70
Paycheck	09/29/2023	DD1040	Travis Jensen	Direct Deposit	15.30		612.00
Paycheck	10/31/2023	DD1041	Debra D Prysby	Direct Deposit	15.30		627.30
Paycheck	10/31/2023	DD1042	Ephram Glass	Direct Deposit	15.30		642.60
Paycheck	10/31/2023	DD1043	Mathew Hart	Direct Deposit	15.30		657.90
Paycheck	10/31/2023	DD1044	Travis Jensen	Direct Deposit	15.30		673.20
Total 54060 · Employer Payroll Taxes					673.20	0.00	673.20

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through October 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
54000 · Payroll Expenses - Other							
Paycheck	02/10/2022	DD1009	Calvin Brown	Direct Deposit	0.00		0.00
Paycheck	02/10/2022	DD1010	Ephram Glass	Direct Deposit	0.00		0.00
Paycheck	02/10/2022	DD1011	Mathew Hart	Direct Deposit	0.00		0.00
Paycheck	02/10/2022	DD1012	Travis Jensen	Direct Deposit	0.00		0.00
Liability Check	02/21/2022		QuickBooks Payroll...	Fee for 4 direct deposit(s) at \$1....	7.00		7.00
Liability Check	02/27/2022		QuickBooks Payroll...	Fee for 4 direct deposit(s) at \$1....	7.00		14.00
Paycheck	02/28/2022	DD1013	Calvin Brown	Direct Deposit	0.00		14.00
Paycheck	02/28/2022	DD1014	Ephram Glass	Direct Deposit	0.00		14.00
Paycheck	02/28/2022	DD1015	Mathew Hart	Direct Deposit	0.00		14.00
Paycheck	02/28/2022	DD1016	Travis Jensen	Direct Deposit	0.00		14.00
Liability Check	03/30/2022		QuickBooks Payroll...	Fee for 4 direct deposit(s) at \$1....	7.00		21.00
Paycheck	03/31/2022	DD1017	Calvin Brown	Direct Deposit	0.00		21.00
Paycheck	03/31/2022	DD1018	Ephram Glass	Direct Deposit	0.00		21.00
Paycheck	03/31/2022	DD1019	Mathew Hart	Direct Deposit	0.00		21.00
Paycheck	03/31/2022	DD1020	Travis Jensen	Direct Deposit	0.00		21.00
Liability Check	04/28/2022		QuickBooks Payroll...	Fee for 4 direct deposit(s) at \$1....	7.00		28.00
Paycheck	05/01/2022	DD1021	Calvin Brown	Direct Deposit	0.00		28.00
Paycheck	05/01/2022	DD1022	Ephram Glass	Direct Deposit	0.00		28.00
Paycheck	05/01/2022	DD1023	Mathew Hart	Direct Deposit	0.00		28.00
Paycheck	05/01/2022	DD1024	Travis Jensen	Direct Deposit	0.00		28.00
Liability Check	05/30/2022		QuickBooks Payroll...	Fee for 3 direct deposit(s) at \$1....	5.25		33.25
Paycheck	05/31/2022	DD1025	Ephram Glass	Direct Deposit	0.00		33.25
Paycheck	05/31/2022	DD1026	Mathew Hart	Direct Deposit	0.00		33.25
Paycheck	05/31/2022	DD1027	Travis Jensen	Direct Deposit	0.00		33.25
Liability Check	06/29/2022		QuickBooks Payroll...	Fee for 3 direct deposit(s) at \$1....	5.25		38.50
Paycheck	06/30/2022	DD1028	Ephram Glass	Direct Deposit	0.00		38.50
Paycheck	06/30/2022	DD1029	Mathew Hart	Direct Deposit	0.00		38.50
Paycheck	06/30/2022	DD1030	Travis Jensen	Direct Deposit	0.00		38.50
Liability Check	07/28/2022		QuickBooks Payroll...	Fee for 3 direct deposit(s) at \$1....	5.25		43.75
Paycheck	07/31/2022	DD1031	Ephram Glass	Direct Deposit	0.00		43.75
Paycheck	07/31/2022	DD1032	Mathew Hart	Direct Deposit	0.00		43.75
Paycheck	07/31/2022	DD1033	Travis Jensen	Direct Deposit	0.00		43.75
Liability Check	08/30/2022		QuickBooks Payroll...	Fee for 3 direct deposit(s) at \$1....	5.25		49.00
Paycheck	08/31/2022	DD1034	Ephram Glass	Direct Deposit	0.00		49.00
Paycheck	08/31/2022	DD1035	Mathew Hart	Direct Deposit	0.00		49.00
Paycheck	08/31/2022	DD1036	Travis Jensen	Direct Deposit	0.00		49.00
Liability Check	09/28/2022		QuickBooks Payroll...	Fee for 4 direct deposit(s) at \$1....	7.00		56.00
Paycheck	09/29/2022	DD1037	Debra D Prysby	Direct Deposit	0.00		56.00
Paycheck	09/29/2022	DD1038	Ephram Glass	Direct Deposit	0.00		56.00
Paycheck	09/29/2022	DD1039	Mathew Hart	Direct Deposit	0.00		56.00
Paycheck	09/29/2022	DD1040	Travis Jensen	Direct Deposit	0.00		56.00
Liability Check	10/30/2022		QuickBooks Payroll...	Fee for 4 direct deposit(s) at \$1....	7.00		63.00
Paycheck	10/31/2022	DD1041	Debra D Prysby	Direct Deposit	0.00		63.00
Paycheck	10/31/2022	DD1042	Ephram Glass	Direct Deposit	0.00		63.00
Paycheck	10/31/2022	DD1043	Mathew Hart	Direct Deposit	0.00		63.00
Paycheck	10/31/2022	DD1044	Travis Jensen	Direct Deposit	0.00		63.00
Total 54000 · Payroll Expenses - Other					63.00	0.00	63.00
Total 54000 · Payroll Expenses					736.20	0.00	736.20
57000 · Professional Services Fees							
57010 · Auditing							
Bill	09/14/2022	1169	Colorado CPA Com...	2022 Audit	6,720.00		6,720.00
Total 57010 · Auditing					6,720.00	0.00	6,720.00

Roxborough Village Metro District
General Fund Profit & Loss Detail
January through October 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
57020 · Legal Expenses							
General Jour...	01/31/2023	JanAc...		Jan Legal Fees	19,712.39		19,712.39
General Jour...	02/01/2023	JanAc...		Jan Legal Fees		19,712.39	0.00
Bill	02/01/2023	144420	Ireland Stapleton Pr...	January Statement for all Non R...	19,712.39		19,712.39
Bill	02/28/2023	145113	Ireland Stapleton Pr...	February Statement for all Non ...	6,472.32		26,184.71
Bill	03/31/2023	145800	Ireland Stapleton Pr...	Billed Through 03/31/2023	9,473.49		35,658.20
Bill	04/30/2023	146487	Ireland Stapleton Pr...	Billed Through 04/30/2023	12,626.07		48,284.27
Bill	05/31/2023	147227	Ireland Stapleton Pr...	Billed Through 05/31/2023	10,651.86		58,936.13
Bill	06/30/2023	147911	Ireland Stapleton Pr...	Billed Through 06/30/2023	6,672.91		65,609.04
Bill	07/31/2023	148748	Ireland Stapleton Pr...	Billed Through 07/31/2023	14,054.90		79,663.94
Bill	08/31/2023	149398	Ireland Stapleton Pr...	Billed Through 08/31/2023	8,968.01		88,631.95
Bill	09/30/2023	150146	Ireland Stapleton Pr...	Billed Through 09/30/2023	17,669.82		106,301.77
General Jour...	10/31/2023	Accrd ...		Accrued Legal Exp	11,520.00		117,821.77
Total 57020 · Legal Expenses					137,534.16	19,712.39	117,821.77
57030 · Accounting Services							
General Jour...	01/31/2023	JanAc...		Jan Accounting Fees	2,910.46		2,910.46
General Jour...	02/01/2023	JanAc...		Jan Accounting Fees		2,910.46	0.00
Bill	02/02/2023	5605	Gembok Consultin...	January Accounting Services	2,910.46		2,910.46
Bill	02/28/2023	5627	Gembok Consultin...	February Services	3,622.80		6,533.26
Bill	03/31/2023	5648	Gembok Consultin...	March 2023	4,459.20		10,992.46
Bill	04/30/2023	5672	Gembok Consultin...	April 2023	5,863.50		16,855.96
Bill	05/31/2023	5700	Gembok Consultin...	May 2023	3,667.20		20,523.16
Bill	06/30/2023	5723	Gembok Consultin...	June 2023	9,032.20		29,555.36
Bill	07/31/2023	5748	Gembok Consultin...	July 2023	4,993.20		34,548.56
Bill	08/31/2023	5770	Gembok Consultin...	August 2023	5,986.00		40,534.56
Bill	09/30/2023	5790	Gembok Consultin...	September 2023	3,606.60		44,141.16
Bill	10/31/2023	5814	Gembok Consultin...	October 2023	3,054.70		47,195.86
Total 57030 · Accounting Services					50,106.32	2,910.46	47,195.86
57040 · District Management							
Bill	01/31/2023	01/31/...	Special District Man...	January 2023 District Managem...	17,190.55		17,190.55
Bill	02/28/2023	02/28/...	Special District Man...	February 2023 District Manage...	9,000.28		26,190.83
Bill	03/31/2023	03/31/23	Special District Man...	March 2023 District Managemen...	11,176.85		37,367.68
Bill	04/30/2023	123409	Special District Man...	April 2023 District Management ...	11,274.66		48,642.34
Bill	05/31/2023	124839	Special District Man...	May 2023 District Management ...	14,141.23		62,783.57
Bill	06/30/2023	125914	Special District Man...	June 2023 District Management ...	14,718.60		77,502.17
Bill	07/31/2023	126438	Special District Man...	July 2023 District Management ...	11,019.87		88,522.04
Bill	08/31/2023	127510	Special District Man...	August 2023 District Manageme...	11,248.64		99,770.68
Bill	09/30/2023	128433	Special District Man...	September 2023 District Manag...	12,671.79		112,442.47
General Jour...	10/31/2023	Accrd ...		Accrued District Mgmt Exp	10,560.00		123,002.47
Total 57040 · District Management					123,002.47	0.00	123,002.47
Total 57000 · Professional Services Fees					317,362.95	22,622.85	294,740.10
62000 · Repairs and Maintenance							
62010 · General Repairs and Maintenance							
Bill	03/01/2023	95294	Good Plumbing Ser...	Winterization for season 7671 N ...	325.00		325.00
Bill	05/25/2023	98564	Good Plumbing Ser...	Plumbing	350.00		675.00
Bill	06/09/2023	RVMD...	Ephram Glass*	Dog Waste Cans	651.57		1,326.57
Bill	08/16/2023	8368M...	Property Solutions ...		1,216.75		2,543.32
Bill	10/06/2023	30137	Arvada Pump Com...		500.00		3,043.32
Bill	10/30/2023	8123C...	Property Solutions ...		11,227.50		14,270.82
Bill	10/30/2023	8330C...	Property Solutions ...		554.70		14,825.52
Bill	10/30/2023	8185C...	Property Solutions ...		2,249.23		17,074.75
Total 62010 · General Repairs and Maintenance					17,074.75	0.00	17,074.75

Roxborough Village Metro District
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January through October 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
62020 · Utility Locate							
Bill	01/31/2022	22301...	Utility Notification C...	RTL Transmission	64.50		64.50
Bill	02/28/2022	22302...	Utility Notification C...	RTL Transmissions	99.33		163.83
Bill	02/28/2022	27220	Diversified Undergr...	February Utility Locates	785.00		948.83
Bill	03/31/2022	22303...	Utility Notification C...	RTL Transmissions	89.01		1,037.84
Bill	04/30/2022	22304...	Utility Notification C...	RTL Transmissions	92.88		1,130.72
Bill	05/31/2022	22305...	Utility Notification C...	RTL Transmissions	123.84		1,254.56
Bill	06/30/2022	22306...	Utility Notification C...	RTL Transmissions	107.07		1,361.63
Bill	07/31/2022	22307...	Utility Notification C...	RTL Transmissions	73.53		1,435.16
Bill	07/31/2022	28120	Diversified Undergr...	July Utility Locates	500.00		1,935.16
Bill	08/31/2022	22308...	Utility Notification C...	RTL Transmissions	90.30		2,025.46
Bill	08/31/2022	28307	Diversified Undergr...	August Utility Locates	620.00		2,645.46
Bill	09/30/2022	22309...	Utility Notification C...	RTL Transmissions	86.43		2,731.89
Bill	09/30/2022	28472	Diversified Undergr...	September Utility Locates	305.00		3,036.89
Bill	10/31/2022	22310...	Utility Notification C...	RTL Transmissions	127.71		3,164.60
Total 62020 · Utility Locate					3,164.60	0.00	3,164.60
Total 62000 · Repairs and Maintenance					20,239.35	0.00	20,239.35
63000 · Vehicle Expense							
Bill	08/28/2022	01-149...	Colorado Golf and ...		280.00		280.00
Total 63000 · Vehicle Expense					280.00	0.00	280.00
64000 · Landscape Expenses							
64010 · Landscape Repairs and Maint							
Bill	02/15/2022	02152...	Metco Landscape, ...		929.86		929.86
Bill	02/28/2022	2008611	Consolidated Divisi...	February T&M	1,941.86		2,871.72
Bill	03/31/2022	2009038	Consolidated Divisi...	March T&M	779.67		3,651.39
Bill	06/29/2022	2009998	Consolidated Divisi...	T&M June 25 through June 30	299.00		3,950.39
Bill	09/30/2022	2011327	Consolidated Divisi...	T&M September 24-30	4,055.90		8,006.29
Total 64010 · Landscape Repairs and Maint					8,006.29	0.00	8,006.29
64020 · Landscape Weed Control Expense							
General Jour...	05/31/2022	Accrue...		May services	6,980.70		6,980.70
General Jour...	06/30/2022	Accrue...		May services	6,980.70		13,961.40
General Jour...	07/31/2022	Accrue...		May services	6,980.70		20,942.10
Total 64020 · Landscape Weed Control Expense					20,942.10	0.00	20,942.10
64030 · Irrigation Expense							
Bill	03/31/2022	2009039	Consolidated Divisi...	March Construction Damage T&M	2,200.00		2,200.00
Bill	04/30/2022	2009081	Consolidated Divisi...	April T&M(Construction)	1,530.00		3,730.00
Bill	04/30/2022	2009082	Consolidated Divisi...	April T&M	4,807.12		8,537.12
Bill	05/13/2022	2009323	Consolidated Divisi...	T&M May 7 through May 13	927.43		9,464.55
Bill	05/27/2022	2009522	Consolidated Divisi...	T&M May 21 - May 27	3,191.54		12,656.09
Bill	05/31/2022	2009570	Consolidated Divisi...	T&M May 28 - May 31	1,476.64		14,132.73
Bill	06/17/2022	2009855	Consolidated Divisi...	T&M June 11 - June 17	1,280.00		15,412.73
Bill	06/17/2022	2009726	Consolidated Divisi...	June Backflow Test	450.00		15,862.73
Bill	06/24/2022	2009927	Consolidated Divisi...	T&M June 18 - June 24	1,266.91		17,129.64
Bill	06/30/2022	2009977	Consolidated Divisi...	T&M June 25 through June 30	11,744.29		28,873.93
Bill	07/08/2022	2010098	Consolidated Divisi...	T&M July 2 - July 8	1,210.99		30,084.92
Bill	07/15/2022	2010188	Consolidated Divisi...	T&M July 9 - July 15	5,012.98		35,097.90
Bill	07/22/2022	2010343	Consolidated Divisi...	T&M July 16 - July 22	3,360.42		38,458.32
Bill	07/29/2022	2010374	Consolidated Divisi...	T&M July 23 - July 29	790.10		39,248.42
Bill	07/31/2022	2010447	Consolidated Divisi...	T&M July 30 - July 31	280.00		39,528.42
Bill	08/05/2022	2010522	Consolidated Divisi...	T&M August 1 - August 5	4,456.66		43,985.08
Bill	08/12/2022	2010587	Consolidated Divisi...	T&M August 6 - August 12	836.42		44,821.50
Bill	08/31/2022	2010737	Consolidated Divisi...	T&M August 13-19	3,368.06		48,189.56
Bill	08/31/2022	2010887	Consolidated Divisi...	T&M August 27-31	4,041.91		52,231.47
Bill	09/09/2022	2011030	Consolidated Divisi...	T&M September 3-9	4,923.41		57,154.88
Bill	09/16/2022	2011222	Consolidated Divisi...	T&M September 10-16	1,534.18		58,689.06
Bill	09/23/2022	2011200	Consolidated Divisi...	T&M September 17-23	1,316.45		60,005.51
Bill	09/30/2022	2011326	Consolidated Divisi...	T&M September 24-30	482.83		60,488.34
Bill	09/30/2022	2011322	Consolidated Divisi...	T&M September 24-30	3,267.67		63,756.01
General Jour...	10/31/2022	Accrd ...		Accrued Irrigation Exp	11,000.00		74,756.01
Total 64030 · Irrigation Expense					74,756.01	0.00	74,756.01

**Roxborough Village Metro District
General Fund Profit & Loss Detail**

January through October 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
64040 · Landscape Contract							
General Jour...	01/31/2023	JanAc...		Jan Landscape Contract	8,566.77		8,566.77
Bill	02/01/2023	2007915	Consolidated Divisi...	January Maintenance	8,566.77		17,133.54
General Jour...	02/01/2023	JanAc...		Jan-Mar Landscape Contract		8,566.77	8,566.77
Bill	02/28/2023	2008592	Consolidated Divisi...	February Maintenance	8,566.77		17,133.54
Bill	03/24/2023	2008854	Consolidated Divisi...	March Maintenance	8,566.77		25,700.31
Bill	04/30/2023	2009194	Consolidated Divisi...	April Landscape Maintenance	17,133.54		42,833.85
Bill	05/31/2023	2009403	Consolidated Divisi...	May Landscape Maintenance	17,133.54		59,967.39
Bill	06/30/2023	2009786	Consolidated Divisi...	June Landscape Maintenance	17,133.54		77,100.93
Bill	07/31/2023	2010267	Consolidated Divisi...	July Landscape Maintenance	17,133.54		94,234.47
Bill	08/31/2023	2010687	Consolidated Divisi...	August Landscape Maintenance	17,133.54		111,368.01
Bill	09/30/2023	2010993	Consolidated Divisi...	September Landscape Maintena...	17,133.54		128,501.55
Bill	10/31/2023	2011534	Consolidated Divisi...	October Landscape Maintenance	17,133.54		145,635.09
Total 64040 · Landscape Contract					154,201.86	8,566.77	145,635.09
Total 64000 · Landscape Expenses					257,906.26	8,566.77	249,339.49
65000 · Playground & Infrastructure Exp							
65030 · Graffiti Removal /Vandalism Exp							
Bill	01/12/2023	2007690	Consolidated Divisi...	Graffiti Removal	4,255.45		4,255.45
Bill	03/31/2023	2009038	Consolidated Divisi...	March T&M	779.68		5,035.13
Bill	05/20/2023	2009463	Consolidated Divisi...	T&M May 14th-20th	367.23		5,402.36
Bill	06/10/2023	2009704	Consolidated Divisi...	T&M June 5 - June 10	1,485.56		6,887.92
Bill	07/31/2023	2010446	Consolidated Divisi...	T&M July 30 - July 31	765.32		7,653.24
Bill	08/05/2023	2010521	Consolidated Divisi...	T&M August 1 - August 5 Graffiti...	322.37		7,975.61
Bill	09/16/2023	2011222	Consolidated Divisi...	T&M September 10-16	295.26		8,270.87
Bill	09/23/2023	2011200	Consolidated Divisi...	T&M September 17-23	514.84		8,785.71
Total 65030 · Graffiti Removal /Vandalism Exp					8,785.71	0.00	8,785.71
Total 65000 · Playground & Infrastructure Exp					8,785.71	0.00	8,785.71
68000 · Parks & Open Space Expense							
68010 · Foothills Park & Rec Fees							
Bill	01/31/2023	SALE...	Foothills Park & Re...	January 2023 Resident Use	2,033.76		2,033.76
Bill	02/28/2023	34725	Foothills Park & Re...	February 2023 Resident Use	1,161.67		3,195.43
Bill	03/31/2023	SALE...	Foothills Park & Re...	March 2023 Resident Use	1,414.21		4,609.64
Bill	04/30/2023	SALE...	Foothills Park & Re...	April 2023 Resident Use	3,317.49		7,927.13
Bill	05/31/2023	SALE...	Foothills Park & Re...	May 2023 Resident Use	1,519.84		9,446.97
Bill	06/30/2023	SALE...	Foothills Park & Re...	June 2023 Resident Use	1,650.40		11,097.37
Bill	07/31/2023	SALE...	Foothills Park & Re...	July 2023 Resident Use	3,246.17		14,343.54
Bill	08/31/2023	SALE...	Foothills Park & Re...	August 2023 Resident Use	1,486.89		15,830.43
Bill	09/30/2023	SALE...	Foothills Park & Re...	September 2023 Resident Use	771.64		16,602.07
Bill	10/31/2023	SALE...	Foothills Park & Re...	October 2023 Resident Use	2,242.14		18,844.21
Total 68010 · Foothills Park & Rec Fees					18,844.21	0.00	18,844.21
68020 · Mosquito Control Expense							
Bill	04/04/2023	967045	Patriot Pest Control	April Mosquito Control Service	2,000.00		2,000.00
Bill	05/02/2023	967119	Patriot Pest Control	May Mosquito Control Service	2,000.00		4,000.00
Bill	06/05/2023	967186	Patriot Pest Control	June Mosquito Control Service	2,300.00		6,300.00
Bill	07/03/2023	967264	Patriot Pest Control	July Mosquito Control Service	2,300.00		8,600.00
Bill	08/02/2023	967338	Patriot Pest Control	August Mosquito Control Service	2,300.00		10,900.00
Bill	09/02/2023	967406	Patriot Pest Control	September Mosquito Control Se...	2,300.00		13,200.00
Bill	10/03/2023	967483	Patriot Pest Control	October Mosquito Control Service	2,300.00		15,500.00
Total 68020 · Mosquito Control Expense					15,500.00	0.00	15,500.00

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through October 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
68025 - Water Expense							
Check	01/17/2023		Roxborough Water ...		195.00		195.00
Check	01/17/2023		Roxborough Water ...		97.50		292.50
Check	01/17/2023		Roxborough Water ...		110.50		403.00
Check	01/17/2023		Roxborough Water ...		798.35		1,201.35
Check	01/17/2023		Roxborough Water ...		97.50		1,298.85
Check	02/15/2023		Roxborough Water ...		875.33		2,174.18
Check	02/15/2023		Roxborough Water ...		195.00		2,369.18
Check	02/15/2023		Roxborough Water ...		110.50		2,479.68
Check	02/15/2023		Roxborough Water ...		97.50		2,577.18
Check	02/15/2023		Roxborough Water ...		97.50		2,674.68
Bill	02/24/2023	022023	Roxborough Water ...	Service Period 1/25/23 - 2/24/23	97.50		2,772.18
Bill	03/15/2023		Roxborough Water ...	Service Period 1/25/23 - 2/24/23	97.50		2,869.68
Bill	03/15/2023		Roxborough Water ...	Service Period 1/25/23 - 2/24/23	110.50		2,980.18
Bill	03/15/2023		Roxborough Water ...	Service Period 1/25/23 - 2/24/23	195.00		3,175.18
Bill	03/15/2023		Roxborough Water ...	Billing Period 02/01/23-02/28/2023	875.33		4,050.51
Bill	04/15/2023		Roxborough Water ...	Billing Period 03/01/23-03/31/2023	875.33		4,925.84
Bill	04/15/2023		Roxborough Water ...	Service Period 2/25/23 - 3/24/23...	195.00		5,120.84
Bill	04/15/2023		Roxborough Water ...	Service Period 2/25/23 - 3/24/23...	110.50		5,231.34
Bill	04/15/2023		Roxborough Water ...	Service Period 2/25/23 - 3/24/23...	97.50		5,328.84
Bill	04/15/2023		Roxborough Water ...	Service Period 2/25/23 - 3/24/23...	97.50		5,426.34
Bill	05/15/2023		Roxborough Water ...	Service Period 3/25/23 - 4/24/23...	100.50		5,526.84
Bill	05/15/2023		Roxborough Water ...	Service Period 3/25/23 - 4/24/23...	152.00		5,678.84
Bill	05/15/2023		Roxborough Water ...	Service Period 3/25/23 - 4/24/23...	114.50		5,793.34
Bill	05/15/2023		Roxborough Water ...	Service Period 3/25/23 - 4/24/23...	201.00		5,994.34
Bill	05/15/2023		Roxborough Water ...	Billing Period 04/01/23-04/30/2023	879.66		6,874.00
Bill	06/15/2023		Roxborough Water ...	Service Period 4/25/23 - 5/24/23...	189.25		7,063.25
Bill	06/15/2023		Roxborough Water ...	Service Period 4/25/23 - 5/24/23...	114.50		7,177.75
Bill	06/15/2023		Roxborough Water ...	Service Period 4/25/23 - 5/24/23...	279.00		7,456.75
Bill	06/15/2023		Roxborough Water ...	Service Period 4/25/23 - 5/24/23...	111.10		7,567.85
Bill	06/15/2023		Roxborough Water ...	Billing Period 05/01/23 to 05/31/23	879.66		8,447.51
Bill	07/15/2023		Roxborough Water ...	Service Period 5/25/23 - 6/24/23...	1,721.50		10,169.01
Bill	07/15/2023		Roxborough Water ...	Service Period 5/25/23 - 6/24/23...	295.75		10,464.76
Bill	07/15/2023		Roxborough Water ...	Service Period 5/25/23 - 6/24/23...	212.50		10,677.26
Bill	07/15/2023		Roxborough Water ...	Service Period 5/25/23 - 6/24/23...	114.50		10,791.76
Bill	07/15/2023		Roxborough Water ...	Billing Period 06/01/23 to 06/30/23	879.66		11,671.42
Bill	08/15/2023		Roxborough Water ...	Service Period 06/25/23 to 07/2...	189.25		11,860.67
Bill	08/15/2023		Roxborough Water ...	Service Period 06/25/23 to 07/2...	220.25		12,080.92
Bill	08/15/2023		Roxborough Water ...	Service Period 6/25/23 - 7/24/23...	973.50		13,054.42
Bill	08/15/2023		Roxborough Water ...	Service Period 6/25/23 - 7/24/23...	122.06		13,176.48
Bill	08/15/2023		Roxborough Water ...	Billing Period 07/01/23 to 07/30/23	883.99		14,060.47
Bill	09/15/2023		Roxborough Water ...	Service Period 7/25/23 - 8/24/23...	939.50		14,999.97
Bill	09/15/2023		Roxborough Water ...	Service Period 07/25/23 to 08/2...	189.25		15,189.22
Bill	09/15/2023		Roxborough Water ...	Service Period 7/25/23 - 8/24/23...	114.50		15,303.72
Bill	09/15/2023		Roxborough Water ...	Service Period 07/25/23 to 08/2...	656.75		15,960.47
Bill	09/15/2023		Roxborough Water ...	Billing Period 08/01/23 to 08/31/23	879.66		16,840.13
Bill	10/15/2023		Roxborough Water ...	Service Period 8/25/23 - 9/24/23...	114.50		16,954.63
Bill	10/15/2023		Roxborough Water ...	Service Period 08/25/23 to 09/2...	212.50		17,167.13
Bill	10/15/2023		Roxborough Water ...	Service Period 8/25/23 - 9/24/23...	1,653.50		18,820.63
Bill	10/15/2023		Roxborough Water ...	Service Period 08/25/23 to 09/2...	877.75		19,698.38
Bill	10/15/2023		Roxborough Water ...	Billing Period 09/01/23 to 09/31/23	879.66		20,578.04
Total 68025 - Water Expense					20,578.04	0.00	20,578.04
68045 - Tree Care Expense							
Bill	09/27/2023	13236...	SavATree, LLC		3,416.00		3,416.00
Bill	09/27/2023	12919...	SavATree, LLC		71,978.00		75,394.00
Total 68045 - Tree Care Expense					75,394.00	0.00	75,394.00

Roxborough Village Metro District
General Fund Profit & Loss Detail
 January through October 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
68050 · Portable Restroom Exp.							
Bill	01/04/2023	INV-01...	United Site Services	January Services	444.44		444.44
Bill	01/04/2023	INV-01...	United Site Services		444.93		889.37
Bill	04/18/2023	INV-01...	United Site Services	Placement and April Services R...	404.07		1,293.44
Bill	04/18/2023	INV-01...	United Site Services	Placement and April Services Li...	411.04		1,704.48
Bill	05/16/2023	INV-01...	United Site Services	May Services Liverpool Cir	274.76		1,979.24
Bill	05/16/2023	INV-01...	United Site Services	May Services Rampart Range	267.79		2,247.03
Bill	06/05/2023	711608	United Site Services	One Time Charges	83.52		2,330.55
Bill	06/05/2023	711603	United Site Services	One Time Charges	20.88		2,351.43
Bill	06/30/2023	INV-01...	United Site Services	June Services Rampart Range Rd	330.43		2,681.86
Bill	06/30/2023	INV-01...	United Site Services	June Services Liverpool Cir	274.76		2,956.62
Bill	07/31/2023	INV-01...	United Site Services	July Services Liverpool Cir	274.76		3,231.38
Bill	07/31/2023	INV-01...	United Site Services	July Services Rampart Range Rd	267.79		3,499.17
Bill	08/31/2023	INV-01...	United Site Services	August Services Chatfield Farm...	274.76		3,773.93
Bill	08/31/2023	INV-01...	United Site Services	August Services Roxborough Co...	267.79		4,041.72
Bill	09/30/2023	INV-01...	United Site Services	September Services Chatfield F...	274.76		4,316.48
Bill	09/30/2023	INV-01...	United Site Services	September Services Roxboroug...	267.79		4,584.27
Bill	10/31/2023	INV-02...	United Site Services	October Services Chatfield Farm...	274.76		4,859.03
Bill	10/31/2023	INV-02...	United Site Services	October Services Roxborough C...	267.79		5,126.82
Total 68050 · Portable Restroom Exp.					5,126.82	0.00	5,126.82
68070 · Snow Removal Expense							
Bill	01/03/2023	2007737	Consolidated Divisi...	Storm Cycle 01/02/23-01/03/23	5,599.00		5,599.00
Bill	01/28/2023	2008157	Consolidated Divisi...	Storm Cycle 1/22/23 to 1/28/23	5,590.00		11,189.00
General Jour...	01/31/2023	JanAc...		Jan Snow Removal Services	27,009.00		38,198.00
Bill	01/31/2023	2007811	Consolidated Divisi...	Snow remediation 1.04 - 1.14	12,847.00		51,045.00
General Jour...	02/01/2023	JanAc...		Jan Snow Removal Services		27,009.00	24,036.00
Bill	02/01/2023	2008022	Consolidated Divisi...	Storm Cycle 1/17/23 to 1/19/23	25,151.00		49,187.00
Bill	02/01/2023	2008071	Consolidated Divisi...	Post storm ice and snow mit. 1/2...	1,858.00		51,045.00
Bill	02/04/2023	2008262	Consolidated Divisi...	Storm Cycle 01/29/23 - 02/04/23	6,196.00		57,241.00
Bill	02/16/2023	2008462	Consolidated Divisi...	Storm Cycle: 02/14/23 to 02/16/23	13,697.97		70,938.97
Bill	02/18/2023	2008508	Consolidated Divisi...	Post-storm snow and ice mitigati...	10,051.26		80,990.23
Bill	02/24/2023	2008691	Consolidated Divisi...	Storm Cycle 02/19/23 to 02/24/23	300.00		81,290.23
Total 68070 · Snow Removal Expense					108,299.23	27,009.00	81,290.23
Total 68000 · Parks & Open Space Expense					243,742.30	27,009.00	216,733.30
Total Expense					924,044.53	58,198.76	865,845.77
Net Ordinary Income					930,695.58	1,175,688.11	244,992.53
Net Income					930,695.58	1,175,688.11	244,992.53

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
LICENSE AGREEMENT TO PERFORM MAINTENANCE SERVICES
FOR CHATFIELD FARMS ESTATES HOMEOWNERS' ASSOCIATION, INC.**

This License Agreement to Perform Maintenance Services For Chatfield Farms Estates Homeowners' Association, Inc. ("**Agreement**"), effective the [REDACTED] day of [REDACTED], 2023 ("**Effective Date**"), is entered into by and between Roxborough Village Metropolitan District, a political subdivision of the State of Colorado ("**District**"), and Chatfield Farms Estates Homeowners' Association, Inc., a Colorado not-for-profit corporation ("**HOA**"). The District and the HOA are collectively referred to as the "**Parties**" and individually as a "**Party**."

RECITALS

WHEREAS, the District was organized pursuant to the Colorado Special District Act, C.R.S § 32-1-101, *etc.*, to provide, among other services, park and recreation services;

WHEREAS, the HOA is the owner of certain areas and improvements located in Chatfield Farms Filing No. 1-A that are more specifically identified in Section 1, below; and,

WHEREAS, the District has agreed to perform certain maintenance services to such areas and improvements in accordance with the terms of this Agreement.

NOW, THEREFORE, for the mutual covenants and promises set forth herein, the Parties agree as follows.

AGREEMENT

1. **HOA Ownership Of Maintenance Area.** The HOA represents that it is the owner of certain areas within Tract A2 and Tracts K through N that are located in Chatfield Farms Filing No. 1-A, Douglas County, Colorado and, further, the HOA is required to maintain the monument areas on lots 120A-1 and 148A pursuant to the Sixth Amendment to the Plat of Chatfield Farms Filing No. 1-A, dated April 16, 2014, Reception No. 2014021120, and the median along Hunters Hill Lane pursuant to the September 20, 2009 License Agreement between the HOA and Douglas County, all of which are within Chatfield Farms Filing No. 1-A, Douglas County, Colorado and all of which are more specifically depicted on the map attached as **Exhibit A** (collectively, the "***Maintenance Area***").

2. **Grant Of License; Maintenance Services.** The HOA hereby grants the District, and its contractors, consultants, and agents, a license to access and enter upon the Maintenance Area for the purpose of maintaining the landscape improvements and trails existing on the Effective Date that are depicted on Exhibit A ("***Improvements/Trails***") and performing the other maintenance services specifically identified below, if any. Landscaping improvements or trails, or extensions of existing landscaping improvements or trails (collectively, "***New Improvements***"), that are constructed or installed after the Effective Date are not covered by this Agreement and the District has no maintenance obligations for such New Improvements, unless the Parties enter into

a written agreement identifying the New Improvements and the terms and conditions upon which the Maintenance Services will be provided.

- Noxious weed removal
Frequency: Dependent upon weather - Performed “as needed.”
Location(s): N/A
Other Terms of Service: N/A

- Wildfire Mitigation
Frequency: Performed as time and resources permit.
Location(s): N/A
Other Terms of Service: N/A

- Additional Services
Additional Service #1: _____
Frequency: _____
Location(s): _____
Other Terms: _____

Additional Service #2: _____
Frequency: _____
Location(s): _____
Other Terms: _____

Additional Service #3: _____
Frequency: _____
Location(s): _____
Other Terms: _____

3. **Maintenance.** The District shall maintain the Improvements/Trails in substantially the same manner as it maintains similar landscape improvements and trails located elsewhere throughout the District. The District’s maintenance obligations do not include the obligation to enhance or add to, upgrade, remove, replace, or make major repairs to any aspect of the Improvements/Trails (collectively, “*Capital Improvements*”). The HOA is solely responsible for all Capital Improvements. “*Major repair*” means non-routine repairs that are necessary to maintain the structural integrity of an improvement or the basic structural elements of a trail, or that will extend the useful life of an improvement or trail.

4. **Drainage Facilities.** The HOA expressly understands and agrees that the District has no responsibility for maintaining any drainage facilities or improvements within the Maintenance Area.

5. **Compensation.** The District shall provide Maintenance Services to Tracts A2 and K, the monument areas on lots 120A-1 and 148A, and the median along Hunters Hill Lane without charge. The District shall charge for providing Maintenance Services to Tracts L through N. Each year the HOA shall pay the incremental cost for the District to provide Maintenance Services to

Tracts L through N. On or before January 31, or as soon thereafter as practicable, the District shall invoice the HOA for the Maintenance Services the District will provide Tracts L through N in the upcoming year. The HOA shall remit to the District the amount invoiced within 30 calendar days of the date of the invoice. Any invoiced amount that the HOA fails to pay by the date due shall accrue interest at the rate of 8% per annum until paid in full. In addition, if all amounts owed are not paid within the 30-day period, the District may, upon 7 calendar days prior written notice, suspend its Maintenance Services for Tracts L through N until all amounts owed are paid in full. The District shall not be liable for any harm, damage, injury, or adverse effect the District's suspension of Maintenance Services for Tracts L through N may have upon one or more of the Improvements/Trails within the HOA. If the HOA fails to pay the District the full amount owed within 60 days of the date it was due, the District may, without any liability whatsoever, terminate this Agreement as to the areas identified in this Section 5 and exercise all legal and equitable remedies available to it.

6. **Term And Termination.** The term of this Agreement shall commence on the Effective Date and shall continue indefinitely, unless: a) the Parties mutually agree in writing to terminate this Agreement; b) this Agreement violates a new federal or state law, regulation, or rule; c) this Agreement is terminated pursuant to Section 5, above; or, d) all or a portion of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable for any reason.

7. **Prior Agreements and Understandings Void.** The Parties expressly agree that this Agreement supersedes all prior agreements or understandings between the Parties, whether written or oral, and regardless how long they have been in effect, with respect to the subject matter of this Agreement. All such prior agreements and understandings are null and void for all purposes as of the Effective Date.

8. **Recordation.** The District shall record this Agreement in the real property records of the office of the Clerk and Recorder of Douglas County, Colorado.

9. **Captions.** The titles, headings, and captions used in this Agreement are intended solely for convenience and reference and shall not be considered in construing any of the provisions of this Agreement.

10. **Notices.** Any notice, request, demand, or communication (collectively, "***Notice***") under this Agreement shall be in writing and shall be given by hand delivery or overnight courier, or by certified or registered mail, return receipt requested, to the addresses set forth below. If the Notice is given by hand delivery or overnight courier, it shall be deemed given when received or refused by the intended Party. If the Notice is given by certified or registered mail, it shall be deemed given when received or refused by the intended Party, or three business days after deposit in the U.S. mail, whichever occurs first. Either Party may change its address by providing the other Party with Notice of such address change in accordance with this Section.

If to the District:

Roxborough Village Metropolitan District
Attention: Board President

If to the HOA:

Chatfield Farms Estates Homeowners' Association
Attention: HOA President

11. **Governmental Immunity.** Nothing in this Agreement is intended to be, and shall not be construed as, a waiver of the limitations on damages or any of the privileges, immunities, or defenses provided to, or enjoyed by, the District and its directors, officers, employees, volunteers, and agents under federal or state law, including but not limited to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*

12. **Miscellaneous Provisions.** Colorado law governs this Agreement. Jurisdiction and venue shall lie exclusively in the Douglas County District Court. This Agreement constitutes the entire agreement between the Parties and all prior and contemporaneous conversations, negotiations, possible alleged agreements, representations, covenants, and warranties concerning the subject matter hereof are merged herein. This Agreement may be amended only by a document signed by the Parties. Course of dealing, no matter how long, shall not constitute an amendment to this Agreement. If any provision of this Agreement is held invalid or unenforceable, all other provisions shall continue in full force and effect. Waiver of a breach of this Agreement shall not be construed as a waiver of any subsequent breach of this Agreement. This Agreement shall inure to the benefit of and be binding upon the Parties and their legal representatives, successors, and permitted assigns. Neither Party shall assign this Agreement without the written consent of the other Party, except that the District may assign this Agreement without consent to any successor legal entity resulting from the consolidation, merger, or other unification of the District and another public agency, provided that the consolidation, merger, or other unification does not adversely affect the Maintenance Services the District provides under this Agreement. This Agreement is not intended to, and shall not, confer rights on any person or entity not named as a party to this Agreement. In any dispute arising from or relating to this Agreement, the prevailing Party shall be awarded its reasonable attorneys' fees, costs, and expenses, including any attorneys' fees, costs, and expenses incurred in any appellate action and in collecting upon any judgment, order, or award. This Agreement may be executed in several counterparts and by facsimile or electronic PDF, each of which shall be deemed an original and all of which shall constitute one and the same instrument.

[Signature Page Immediately Follows]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the Effective Date.

ATTEST:

ROXBOROUGH VILLAGE
METROPOLITAN DISTRICT

By: _____
_____, Board Secretary

By _____
_____, Board President

STATE OF COLORADO)
) ss.
COUNTY OF DOUGLAS)

The foregoing instrument was acknowledged before me this ____ day of _____, 2023 by _____ as President of Roxborough Village Metropolitan District.

Witness my hand and official seal.
My commission expires: _____

Notary Public

ATTEST:

CHATFIELD FARMS ESTATES
HOMEOWNERS' ASSOCIATION, INC.

By: _____
_____, Board Secretary

By _____
_____, Board President

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2023 by _____ as President of Chatfield Farms Estates Homeowners' Association, Inc.

Witness my hand and official seal.
My commission expires: _____

Notary Public

Exhibit A
Maintenance Services Areas



Blue Areas Maintained At No Cost: 1) Tracts A2 and K2; 2) the monument areas on lots 120A-1 and 148A; and 3) the median along Hunters Hill Lane.

Red Areas Maintained For A Fee: Tracts L, M, and N.

September 28, 2023

Roxborough Village Metropolitan District

Attn: Mark Rubic – President

141 Union Boulevard

Suite 150

Lakewood, CO 80228-1898

Emailed To:

Mark Rubic at MarkRubic@roxboroughmetrodistrict.org

Debra Prysby at DebraPrysby@roxboroughmetrodistrict.org

RE: Community Park – Overall Survey and Design Level Survey Proposal

Farnsworth Group respectfully submits this letter as our proposal to provide professional surveying services for the above referenced project. This proposal letter includes an outline of our understanding of this project including our scope of services, from your original meeting with J.C. Cundall on Friday, August 4, 2023. An updated sketch of the limits of the survey is attached. We have delineated the entire area to be “flown”, which is adequate for master planning. We have also delineated the area that will receive “design level” survey for the projects discussed during the previous meetings. Also, note that all the concrete trails and sidewalks will be surveyed to “design level” as is necessary to determine ADA compliance or if it is out of compliance. Please review the information provided and contact J.C. Cundall or myself if you have any questions or comments.

A. SCOPE OF SERVICES

Control:

Farnsworth Group will conduct a field survey to recover a minimum of two controlling section and/or property corners monuments to tie in horizontally to the subject area. We will use GPS techniques to tie the project to the NAVD88 or local municipal/county vertical datum.

Aerial Survey:

Farnsworth Group will conduct an aerial survey on the overall +/- 17 acre site to produce a “Base Map” of the existing conditions. The map will consist of an orthomosaic and a surface producing 1-foot contours. Hard surfaces will be achieved using total station survey methods to include all trails and sidewalks throughout the overall site.

Topographic Design Survey:

Farnsworth Group will conduct a topographic design survey on the subject area to include +/- 8.4 acres for the purpose of providing mapping for civil design. The survey will include topographic data using both GPS and total station survey methods. Hard surfaces will be achieved using total station survey methods to include all trails and sidewalks throughout the subject area to verify grades to compare against ADA requirements. The elevation data will be sufficient to produce 1-foot contours. Existing utilities will be collected based on observed surface evidence only and will discuss needs for underground locates once final design(s) have been determined.

Assumptions/Exclusions

1. This scope of services is not to be relied upon as a Land Survey Plat and/or Improvement Survey Plat.
2. This scope of services assumes that all PLSS section corner, property corner monuments will be recovered at ground level, undamaged and not in need of rehabilitation.
3. This scope of services does not include securing or reviewing title work. It does not include preparation of legal descriptions or exhibits.
4. The Client will coordinate with the property owners for Farnsworth Group, Inc. employees to have access to the project site.
5. Farnsworth Group is not responsible for delays due to inclement weather, severe wind, rain, snow cover, ice cover, or site access issues.

B. DELIVERABLE

Farnsworth Group, Inc. will provide the "Base Map" of the "flown" area in CAD Civil 3D, release 2020, format.

Farnsworth Group, Inc. will provide the topographic design survey area in CAD Civil 3D, release 2022, format.

C. SCHEDULE

Farnsworth Group anticipates being able to begin the survey promptly upon written notice to proceed. We estimate completion of the survey files within approximately 4 weeks from notice to proceed.

D. FEES FOR PROFESSIONAL SERVICES

Farnsworth Group will perform the above-noted Services for the following lump sum fees, including reimbursable expenses: \$ 15,100.

Additional Services: Professional services beyond the scope of services listed above will be billed in accordance with our current subconsultant agreement fee schedule. Travel and reimbursable expenses are estimated and included in the above fee. Substantial reproduction costs, additional travel beyond the meetings included, or other similar expense items shall be billed at item costs.

Sincerely,

FARNSWORTH GROUP, INC.

FARNSWORTH GROUP, INC.

J.R. McGehee, PLS
Senior Land Surveying Manager
970.232.1430 – Direct Office | 970.576-4641 – Cell |
jmcgehee@f-w.com

J.C. Cundall, PE
Senior Engineering Manager
970.232.1205 – Direct Office | 970.219.1276 – Cell |
jcundall@f-w.com



OVERALL
SURVEY AREA
+/- 17 ACRES

DESIGN LEVEL
SURVEY AREA
+/- 8.4 ACRES



Date: September 28, 2023
Client: Roxborough Village Metropolitan District
Project: Community Park

Standard of Care: Services performed by Farnsworth Group under the Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.

Entire Agreement: These General Conditions and the signed document to which they are attached constitute the entire Agreement between Client and Farnsworth Group and are referred to hereinafter collectively as the "Agreement".

Precedence: All purchases of Services are expressly limited to and conditioned upon acceptance of this Agreement. The Agreement shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding Farnsworth Group's services.

Fee Schedule: Where lump sum fees have been agreed to between the parties, they shall be so designated in the signed document attached hereto and by reference made a part hereof. Where fees are based upon hourly charges for services and costs incurred by Farnsworth Group, they shall be based upon the hourly fee schedule annually adopted by Farnsworth Group, as more fully set forth in a Schedule of Charges attached hereto and by reference made a part hereof.

Opinions of Cost: Farnsworth Group's opinions of probable Project cost or construction cost for the Project will be based solely upon its own experience with construction. Since Farnsworth Group has no control over the cost of labor, materials or equipment, or over a contractor's method of determining prices, or over competitive bidding or market conditions, Farnsworth Group cannot and does not guarantee that proposals, bids, or the construction cost will not vary from its opinions of probable cost.

Invoices: Client will pay Farnsworth Group the fees set forth in the Agreement (the "Fees"). Charges for services will be billed at least as frequently as monthly, and at the completion of Project. Client shall compensate Farnsworth Group for any sales or value added taxes which apply to the services rendered under the Agreement or any amendment thereto.

Group shall have the right to suspend all Services, without liability of any kind to Client, until full payment is received. All time spent and expenses incurred (including attorney's fees) in connection with collection of any delinquent amount will be paid by Client to Farnsworth Group per Farnsworth Group's then current Schedule of Charges.

Confidentiality: Each party shall retain as confidential all information and data furnished to it by the other party which are designated in writing by such other party as confidential at the time of transmission and are obtained or acquired by the receiving party in connection with the Agreement, and said party shall not reveal such information to any third party.

Compliance with Law: In the performance of services to be provided hereunder, Farnsworth Group and Client agree to comply with applicable federal, state, and local laws and ordinances and applicable lawful governmental or quasi-governmental order, rules, and regulations.

Modification to the Agreement: Client or Farnsworth Group may, from time to time, request modifications or changes in the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of Farnsworth Group's compensation, to which Client and Farnsworth Group mutually agree shall be incorporated in the Agreement by a written amendment to the Agreement.

Notice: All notices required or permitted under this Agreement must be written and will be deemed given and received (a) if by personal delivery, on the date of such delivery, (b) if by electronic mail, on the transmission date if sent before 4:00 pm U.S. central time on a business day or, in any other case, on the next business day, (c) if by nationally recognized overnight courier, on the next business day following deposit for next business day delivery, or (d) if by certified mail, return receipt requested with postage prepaid, on the third business day following deposit.

If to Client:
[Company Entity]
Attn: _____

E-mail: _____

If to Farnsworth Group:
Farnsworth Group, Inc.
Attn: J.R. McGehee
Sr. Land Surveying Manager
(970) 484-7477
E-mail: jmcgehee@f-w.com

With a copy (which will not constitute notice) to:
Farnsworth Group, Inc.
Attn: Ryan Perras
5613 DTC Parkway, Suite 1100
Greenwood Village, CO 80111
E-mail: rperras@F-W.com

Facsimile; PDF Signatures. Execution and delivery of this Agreement by delivery of a facsimile or portable document format ("PDF") copy bearing the facsimile or PDF signature of any party hereto shall constitute a valid and binding execution and delivery of this Agreement by such party. Such facsimile and PDF copies shall constitute enforceable original documents.

Force Majeure: Obligations of either party under the Agreement, other than payment obligations, shall be suspended, and such party shall not be liable for damages or other remedies while such party is prevented from complying herewith, in whole or in part, due to contingencies beyond its reasonable control, including, but not limited to strikes, riots, war, fire, acts of God, injunction, compliance with any law, regulation, or order, whether valid or invalid, of the United States of America or any other governmental body or any instrumentality thereof, whether now existing or hereafter created, inability to secure materials or obtain necessary permits, provided, however, the party so prevented from complying with its obligations hereunder shall promptly notify the other party thereof.

Assignment: Client shall not transfer or assign any rights under or interest in the Agreement, without the written consent of Farnsworth Group.

Dispute Resolution: In an effort to resolve any conflicts that arise during the performance of professional services for the Project or following completion of the Project, Client and Farnsworth Group agree that all disputes shall first be negotiated between senior officers of Client and Farnsworth Group for up to thirty (30) days before being submitted to mediation. In the event negotiation and mediation are not successful, either Client or Farnsworth Group may seek a resolution in any state or federal court that has the required jurisdiction within 180 days of the conclusion of mediation.

Timeliness of Performance: Farnsworth Group will begin work under the Agreement upon receipt of a fully executed copy of the Agreement. Client and Farnsworth Group are aware that many factors outside Farnsworth Group's control may affect its ability to complete the services to be provided under the Agreement. Farnsworth Group will perform these services with reasonable diligence and expediency consistent with sound professional practices.

Suspension: Client or Farnsworth Group may suspend all or a portion of the work under the Agreement by notifying the other party in writing if unforeseen circumstances beyond control of Client or Farnsworth Group make normal progress of the work impossible. Farnsworth Group may suspend work in the event Client does not pay invoices when due, and Farnsworth Group shall have no liability whatsoever to Client, and Client agrees to make no claim for any delay or damage as a result of such suspension. The time for completion of the work shall be extended by the number of days work is suspended. If the period of suspension exceeds ninety (90) days, Farnsworth Group shall be entitled to an equitable adjustment in compensation for start-up, accounting and management expenses.

Termination: If either party defaults in performing any of the terms or provisions of the Agreement, and continues in default for a period of fifteen (15) days after written notice thereof, the party not in default shall have the right to immediately terminate the Agreement. The non-defaulting party shall be entitled to all remedies under Colorado law at the time of breach, including, without limitation, the right to recover as an element of its damages, reasonable attorney's fees and court costs.

Reuse of Documents: All documents including reports, drawings, specifications, and electronic media prepared by Farnsworth Group and/or any subconsultant pursuant to the Agreement are instruments of its services for use solely with

respect to this Project. Farnsworth Group and/or any subconsultant shall be deemed the authors and owners of their respective instruments of service and shall retain all common law, statutory and other reserved rights, including copyrights. They are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project. Any reuse without specific written verification or adaptation by Farnsworth Group will be at Client's sole risk, and without liability to Farnsworth Group, and Client shall indemnify and hold harmless Farnsworth Group or any subconsultant from all claims, damages, losses and expenses including court costs and attorney's fees arising out of or resulting therefrom. Any such verification or adaptation will entitle Farnsworth Group to further compensation at rates to be agreed upon by Client and Farnsworth Group.

Subcontracting: Farnsworth Group shall have the right to subcontract any part of the services and duties hereunder without the consent of Client.

Third Party Beneficiaries: Nothing contained in the Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or Farnsworth Group, except as expressly provided herein. Farnsworth Group's services under the Agreement are being performed solely for Client's benefit, and no other party or entity shall have any claim against Farnsworth Group because of the Agreement; or the performance or nonperformance of services hereunder; or reliance upon any report or document prepared hereunder. Neither Farnsworth Group nor Client shall have any obligation to indemnify each other from third party claims, except as expressly provided herein. Client and Farnsworth Group agree to require a similar provision in all contracts with construction contractors and subconsultants, vendors, and other entities involved in the Project to carry out the intent of this provision.

Right of Entry: Client shall provide for Farnsworth Group's and/or any subconsultant's right to enter property owned by Client and/or others in order for Farnsworth Group and/or any subconsultant to fulfill the scope of services for this Project. Client understands that use of exploration equipment may unavoidably cause some damage, the correction of which is not part of the Agreement unless explicitly so provided.

Recognition of Risk: Client acknowledges and accepts the risk that: (1) data on site conditions such as geological, geotechnical, ground water and other substances and materials, can vary from those encountered at the times and locations where such data were obtained, and that this limitation on the available data can cause uncertainty with respect to the interpretation of conditions at Client's site; and (2) although necessary to perform the Agreement, commonly used exploration methods (e.g., drilling, borings or trench excavating) involve an inherent risk of contamination of previously uncontaminated soils and waters. Farnsworth Group's and/or any subconsultant's application of its present judgment will be subject to factors outlined in (1) and (2) above. Client waives any claim against Farnsworth Group and/or any subconsultant, and agrees to indemnify and hold Farnsworth Group and/or any subconsultant harmless from any claim or liability for injury or loss which may arise as a result of alleged contamination caused by any site exploration. Client further agrees to compensate Farnsworth Group and/or any subconsultant for any time spent or expenses incurred by Farnsworth Group and/or any subconsultant in defense of any such claim, in accordance with Farnsworth Group's and/or any subconsultant's prevailing fee schedule and expense reimbursement policy.

Authority and Responsibility: Client agrees that Farnsworth Group and any subconsultant shall not guarantee the work of any construction contractor or construction subconsultant, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site, or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms, or other work aids.

Electronic Files Transfer.

(a) Farnsworth Group may prepare electronic files which contain machine-readable information or certain information for a project ("Project Files"). Client may request Project Files to facilitate Client's understanding of the project. The Parties recognize that the Project Files are subject to alteration, either intentionally or unintentionally, due to, among other causes, transmission, conversion, media degradation, software error or human error. The Parties further understand that the transfer of Project Files from the system and format used by Farnsworth Group

to an alternate system or format cannot be accomplished without the introduction of anomalies and/or errors.

(b) Upon request, Farnsworth Group will supply Project Files to Client upon the express terms and conditions set forth herein:

(i) The Project Files may not be used for any purpose not related specifically to the Client's project. Use of these files for development of other projects; additions to the project, or duplication of the project at any location is expressly prohibited.

(ii) The Project Files are provided for information purposes only and are not intended as an end product. The Project Files may be a work in process, and Farnsworth Group is under no obligation to provide Client with any updated version(s) of the Project Files.

(iii) Client acknowledges and understands that the Project Files may not reflect all data contained in the contract documents, addenda, or other pertinent contract-related documents. Client acknowledges and understands that the Project Files may contain data which is not included in the contract documents.

(c) **BIM Digital Files.** With regard to the transfer of Building Information Model (BIM) digital files, both Parties agree as follows:

(i) Farnsworth Group will provide only those BIM files created for Client's project. There is no representation the BIM files are comprehensive or comprise a complete model of the building.

(ii) The level of development of the model will be defined consistent with AIA Document G202-2013, as agreed by the parties. After reviewing and verifying the accuracy of the information contained within Farnsworth Group's BIM files, Client is authorized to develop its own model to a higher level of development for its own uses, but, in doing so, expressly agrees to assume all risks associated therewith.

Utilities: Client shall be responsible for designating the location of all utility lines and subterranean structures within the property line of the Project. Client agrees to waive any claim against Farnsworth Group and/or any subconsultant, and to indemnify and hold harmless from any claim or liability for injury or loss arising from Farnsworth Group and/or any subconsultant or other persons encountering utilities or other man-made objects that were not called to Farnsworth Group's attention or which were not properly located on documents furnished to Farnsworth Group. Client further agrees to compensate Farnsworth Group and/or any subconsultant for any time spent or expenses incurred by Farnsworth Group and/or any subconsultant in defense of any such claim, in accordance with Farnsworth Group's and/or any subconsultant's prevailing fee schedule and expense reimbursement policy.

Samples: All samples of any type (soil, rock, water, manufactured materials, biological, etc.) will be discarded sixty (60) days after submittal of Project deliverables. Upon Client's authorization, samples will be either delivered in accordance with Client's instructions or stored for an agreed charge.

Discovery of Unanticipated Hazardous Substances or Pollutants: Hazardous substances are those so defined by prevailing Federal, State, or Local laws. Pollutants mean any solid, liquid, gaseous, or thermal irritant or contaminant including smoke, vapor, soot, fumes, acids, alkalies, chemicals and waste. Hazardous substances or pollutants may exist at a site where they would not reasonably be expected to be present. Client and Farnsworth Group and/or any subconsultant agree that the discovery of unanticipated hazardous substances or pollutants constitutes a "changed condition" mandating a renegotiation of the scope of services or termination of services. Client and Farnsworth Group and/or any subconsultant also agree that the discovery of unanticipated hazardous substances or pollutants will make it necessary for Farnsworth Group and/or any subconsultant to take immediate measures to protect human health and safety, and/or the environment. Farnsworth Group and/or any subconsultant agree to notify Client as soon as possible if unanticipated known or suspected hazardous substances or pollutants are encountered. Client encourages Farnsworth Group and/or any subconsultant to take any and all measures that in Farnsworth Group's and/or any subconsultant's professional opinion are justified to preserve and protect the health and safety of Farnsworth Group's and/or any subconsultant's

personnel and the public, and/or the environment, and Client agrees to compensate Farnsworth Group and/or any subconsultant for the additional cost of such measures. In addition, Client waives any claim against Farnsworth Group and/or any subconsultant, and agrees to indemnify and hold Farnsworth Group and/or any subconsultant harmless from any claim or liability for injury or loss arising from the presence of unanticipated known or suspected hazardous substances or pollutants. Client also agrees to compensate Farnsworth Group and/or any subconsultant for any time spent and expenses incurred by Farnsworth Group and/or any subconsultant in defense of any such claim, with such compensation to be based upon Farnsworth Group's and/or any subconsultant's prevailing fee schedule and expense reimbursement policy. Further, Client recognizes that Farnsworth Group and/or any subconsultant has neither responsibility nor liability for the removal, handling, transportation, or disposal of asbestos containing materials, nor will Farnsworth Group and/or any subconsultant act as one who owns or operates an asbestos demolition or renovation activity, as defined in regulations under the Clean Air Act.

Job Site: Client agrees that services performed by Farnsworth Group and/or any subconsultant during construction will be limited to providing observation of the progress of the work and to address questions by Client's representative concerning conformance with the Contract Documents. This activity is not to be interpreted as an inspection service, a construction supervision service, or guaranteeing the construction contractor's or construction subconsultant's performance. Farnsworth Group and/or any subconsultant will not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs. Farnsworth Group and/or any subconsultant will not be responsible for construction contractor's or construction subconsultant's obligation to carry out the work according to the Contract Documents. Farnsworth Group and/or any subconsultant will not be considered an agent of Client and will not have authority to direct construction contractor's or construction subconsultant's work or to stop work.

Shop Drawing Review: Client agrees that Farnsworth Group and/or any subconsultant shall review shop drawings and/or submittals solely for their general conformance with Farnsworth Group's and/or any subconsultant's design concept and general conformance with information given in the Contract Documents. Farnsworth Group and/or any subconsultant shall not be responsible for any aspects of a shop drawing and/or submittal that affect or are affected by the means, methods, techniques, sequences, and procedures of construction, safety precautions and programs incidental thereto, all of which are the construction contractor's or construction subconsultant's responsibility. The construction contractor or construction subconsultant will be responsible for dimensions, lengths, elevations and quantities, which are to be confirmed and correlated at the jobsite, and for coordination of the work with that of all other trades. Client represents that the construction contractor and construction subconsultant shall be made aware by Client of the responsibility to review shop drawings and/or submittals and approve them in these respects before submitting them to Farnsworth Group and/or any subconsultant.

LEED Certification and Energy Models: Client agrees that Farnsworth Group and/or any subconsultant do not guarantee the LEED certification of any facility for which Farnsworth Group and/or any subconsultant provides commissioning, LEED consulting or energy modeling services. The techniques and specific requirements for energy models used to meet LEED criteria have limitations that result in energy usage predictions that may differ from actual energy usage. Farnsworth Group and/or any subconsultant will endeavor to model energy usage very closely to actual usage, but Client agrees that Farnsworth Group and/or any subconsultant will not be responsible or liable in any way for inaccurate budgets for energy use developed from the predictions of LEED-compliant energy models. LEED certification and the number of LEED points awarded for energy efficiency are solely the responsibility of the U.S. Green Building Council and Green Building Certification Institute.

Environmental Site Assessments: No Environmental Site Assessment can wholly eliminate uncertainty regarding the potential for Recognized Environmental Conditions in connection with a Subject Property. Performance of an Environmental Site Assessment is intended to reduce, but not eliminate, uncertainty regarding potential for Recognized Environmental Conditions in connection with a Subject Property. In order to conduct the Environmental Site Assessment, information will be obtained and reviewed from outside sources, potentially including, but not

limited to, interview questionnaires, database searches, and historical records. Farnsworth Group is not be responsible for the quality, accuracy, and content of information from these sources. Any non-scope items provided in the Phase I Environmental Site Assessment Report are provided at the discretion of the environmental professional for the benefit of Client. Inclusion of any non-scope finding(s) does not imply a review of any other non-scope items with the Environmental Site Assessment investigation or report. The Environmental Site Assessment report is prepared for the sole and exclusive use of Client. Farnsworth Group does not intend, without its written consent, for the Phase 1 Environmental Site Assessment Report to be disseminated to anyone beside Client, or to be used or relied upon by anyone beside Client. Use of the report by any other person or entity is unauthorized and such use is at their sole risk.

Consequential Damages: Notwithstanding any other provision of the Agreement, and to the fullest extent permitted by law, neither Client nor Farnsworth Group, their respective officers, directors, partners, employees, contractors or subcontractants shall be liable to the other or shall make any claim for incidental, indirect, or consequential damages arising out of or connected in any way to the Project or Services performed under this Agreement. This mutual waiver of consequential damages shall include, but not be limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict and implied warranty. Both Client and Farnsworth Group shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in Project.

Personal Liability: It is intended by the parties to the Agreement that Farnsworth Group's services in connection with the Project shall not subject Farnsworth Group's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, Client agrees that as Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and/or asserted only against "Farnsworth Group, Inc., an Illinois corporation," and not against any of Farnsworth Group's individual employees, officers or directors.

General Insurance and Limitation: Farnsworth Group is covered by commercial general liability insurance, automobile liability insurance and workers compensation insurance with limits which Farnsworth Group considers reasonable. Certificates of all insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, Farnsworth Group agrees to indemnify and hold Client harmless from any loss, damage or liability arising directly from any negligent act by Farnsworth Group. Farnsworth Group shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Farnsworth Group shall not be responsible for any loss, damage or liability arising from any act by Client, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which Farnsworth Group has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Farnsworth Group has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

Professional Liability Insurance and Limitation: Farnsworth Group is covered by professional liability insurance for its professional acts, errors and omissions, with limits which Farnsworth Group considers reasonable. Certificates of insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, Farnsworth Group agrees to indemnify and hold Client harmless from loss, damage or liability arising from errors or omissions by Farnsworth Group that exceed the industry standard of care for the services provided. Farnsworth Group shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Farnsworth Group shall not be responsible for any loss, damage or liability arising from any act, error or omission by Client, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which Farnsworth Group has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Farnsworth Group has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

ADDITIONAL LIMITATION: IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS OF THE PROJECT TO BOTH CLIENT AND FARNSWORTH GROUP,

THE RISKS HAVE BEEN ALLOCATED SUCH THAT CLIENT AGREES THAT FOR THE COMPENSATION HEREIN PROVIDED, FARNSWORTH GROUP CANNOT EXPOSE ITSELF TO DAMAGES DISPROPORTIONATE TO THE NATURE AND SCOPE OF FARNSWORTH GROUP'S SERVICES OR THE COMPENSATION PAYABLE TO IT HEREUNDER. THEREFORE, TO THE MAXIMUM EXTENT PERMITTED BY LAW, CLIENT AGREES THAT THE LIABILITY OF FARNSWORTH GROUP TO CLIENT FOR ANY AND ALL CAUSES OF ACTION, INCLUDING, WITHOUT LIMITATION, CONTRIBUTION, ASSERTED BY CLIENT AND ARISING OUT OF OR RELATED TO THE NEGLIGENT ACTS, ERRORS OR OMISSIONS OF FARNSWORTH GROUP IN PERFORMING PROFESSIONAL SERVICES SHALL BE LIMITED TO TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) OR THE TOTAL FEES PAID TO FARNSWORTH GROUP BY CLIENT UNDER THE AGREEMENT, WHICHEVER IS GREATER ("LIMITATION"). CLIENT HEREBY WAIVES AND RELEASES (I) ALL PRESENT AND FUTURE CLAIMS AGAINST FARNSWORTH GROUP, OTHER THAN THOSE DESCRIBED IN THE PREVIOUS SENTENCE, AND (II) ANY LIABILITY OF FARNSWORTH GROUP IN EXCESS OF THE LIMITATION. IN CONSIDERATION OF THE PROMISES CONTAINED HEREIN AND FOR OTHER SEPARATE, VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, CLIENT ACKNOWLEDGES AND AGREES THAT (I) BUT FOR THE LIMITATION, FARNSWORTH GROUP WOULD NOT HAVE PERFORMED THE SERVICES, (II) CLIENT HAS HAD THE OPPORTUNITY TO NEGOTIATE THE TERMS OF THE LIMITATION AS PART OF AN "ARMS-LENGTH" TRANSACTION, (III) THE LIMITATION AMOUNT MAY BE LESS THAN THE AMOUNT OF PROFESSIONAL LIABILITY INSURANCE REQUIRED OF FARNSWORTH GROUP UNDER THE AGREEMENT, (IV) THE LIMITATION IS MERELY A LIMITATION OF, AND NOT AN EXCULPATION FROM, FARNSWORTH GROUP'S LIABILITY AND DOES NOT IN ANY WAY OBLIGATE CLIENT TO DEFEND, INDEMNIFY OR HOLD HARMLESS FARNSWORTH GROUP, (V) THE LIMITATION IS AN AGREED REMEDY, AND (VI) THE LIMITATION AMOUNT IS NEITHER NOMINAL NOR A DISINCENTIVE TO FARNSWORTH GROUP PERFORMING THE SERVICES IN ACCORDANCE WITH THE STANDARD OF CARE.

Subpoenas: Client is responsible, after notification, for payment of time charges and expenses resulting from the required response by Farnsworth Group and/or any subconsultant to subpoenas issued by any party other than Farnsworth Group and/or any subconsultant in conjunction with the services performed under the Agreement. Charges are based on fee schedules in effect at the time the subpoena is served.

Statutes of Repose and Limitation: All legal causes of action between the parties to the Agreement shall accrue and any applicable statutes of repose or limitation shall begin to run not later than the date of Substantial Completion. If the act or failure to act complained of occurs after the date of Substantial Completion, then the date of final completion shall be used, but in no event shall any statute of repose or limitation begin to run any later than the date Farnsworth Group's services are completed or terminated.

Severability: If any term or provision of the Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, such holding shall be applied only to the provision so held, and the remainder of the Agreement shall remain in full force and effect.

Waiver: No waiver by either party of any breach, default, or violation of any term, warranty, representation, agreement, covenant, condition, or provision hereof shall constitute a waiver of any subsequent breach, default, or violation of the same or any other term, warranty, representation, agreement, covenant, condition, or provision hereof. All waivers must be in writing.

Survival: Notwithstanding completion or termination of the Agreement for any reason, all rights, duties, obligations of the parties to the Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

Governing Law: The Agreement shall be governed by and interpreted pursuant to the laws of the State of Colorado without regard to conflict of law principles.



Estimate By: Ermilo Chavez
 990 S. Garrison St
 Lakewood, CO 80226
 Cell No. 720-308-2926

Client Name / Address	Date: 11/07/2023	Estimate No.	E2023295
Roxborough Village Metro District Ephram Glass	Project Location: Roxborough Metro District Trails Littleton, CO (Concrete Damage by Xcel)		
Task Description	Qty	Rate	Amount
1. Concrete Saw Cutting	LS		\$ 200.00
2. Concrete Path Demolition - concrete removal, hauling, and disposal fees. (includes 19 different path areas)	320 sq. ft	\$ 2.50	\$ 800.00
3. Earthwork 1 - excavate 2" of existing soil, hauling, and disposal.	320 sq. ft	\$ 1.60	\$ 512.00
4. Earthwork 2 - Soil grading and compaction.	320 sq. ft	\$ 1.25	\$ 400.00
5. Place New Concrete Path - Place 6" thick path, 4500 psi minimum strength, reinforced with fibermesh. Broomed finish. Includes (5) stones x 8' x 8' each.	320 sq. ft	\$ 9.10	\$ 2,912.00
6. Traffic Control		LS	\$ 500.00
7. Mobilization, Concrete Buggies Add'l Expenses, & General Conditions		LS	\$ 700.00
	Total Project Estimate		\$ 6,024.00

Estimate Notes:

1. Permitting or testing fees of any type are excluded from this estimate.
2. All quantities are estimated. Invoicing will be based on actual quantities used or installed.
3. Bond is not included in this estimate.
4. New base material is not included. CDOT Class 6 base material can be delivered, placed, and compacted at a rate of \$55 per ton.
5. Over excavation can be provided at a rate of \$60/CY, includes removal off site.

Approval Signature:

 Ephram Glass Date of Acceptance

Quote

Rocky Mountain Sports Fields LLC 7992 S Otis Ct. Littleton, CO 80128 402-310-7565 robert@rockymountainsportsfields.com	Date: 10/1/2023 Quote #: 294 Prepared By: Robert Sedlak
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Quote For:
 Name: Travis Hunsaker
 Company Name: Special District Management Inc.
 Address: 141 Union Boulevard, Suite 150
 City, ST Zip Code: Lakewood, CO 80228
 Phone #: 303-987-0835

Project:	Roxborough Village Metro District Softball Field Renovation
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Description	Quantity	Unit Price	Total
Softball Infield Skin Renovation <ul style="list-style-type: none"> • Measure out existing back arc to correct dimension • Edge out all overgrown grass/weeds from infield dirt • Repair low spot/dug out mix area in the short stop position area. Bring in infield mix, till in new mix, level out, compact to finish grade. • Work all new edges flush with new infield mix, till in, level out to flush edge, compact • Apply granular pre-emergent along infield skin edge (in dirt) to help prevent weeds from growing back • Includes all labor, materials and work 	1	\$6,500	\$6,500
Softball Outfield Grass Renovation <ul style="list-style-type: none"> • Affected area, thin area about 28,000 sq ft • Core aerate existing thin area, pull core minimum of 3" depth, two directions • Verticut existing thin areas, scarifies soil surface, brings up thatch to surface, breaks up cores and prepares ground for seed to soil contact • Overseed existing area with a 3 way grass mixture blend of Kentucky Bluegrass, Perennial Ryegrass and Turf Type Tall Fescue • Topdress area overseeded with 31 tons of 80/20 topdressing mixture, depth of .25" • Drag in topdressing sand in two directions • Apply starter fertilizer to area following dragging in of topdressing material • Includes all labor, materials and work 	1	\$12,500	\$12,500

<p>*Site Requirements*</p> <ul style="list-style-type: none"> • District and or landscape contractor is responsible for watering seed after completion of area renovation • Turfgrass Renovation to take place during optimal seed growing conditions for best germination rates, when irrigation is turned on • Access to field, ability to have materials delivered to site prior to work being completed • Work on weekends if needed • Landscape Contractors to mark all irrigation heads prior to work with either flag and or paint • If heads are not marked, RMSF is not responsible if irrigation heads are hit during edge renovation or aerating turf grass • Any repairs needed to irrigation system to be done by landscape contractors before renovation takes place, this will ensure best irrigation coverage 			
Quote for products to ordered		Total	\$ 19,000

If you have any questions please contact:

Robert Sedlak 402-310-7565

robert@rockymountainsportsfields.com

Thank you for your business

From: [Travis Hunsaker](#)
To: [Ephram Glass](#); [Mark Rubic](#)
Cc: [Peggy Ripko](#)
Subject: FW: Roxborough Village Metro District- Softball Field
Date: Wednesday, October 18, 2023 5:00:36 PM

Good afternoon,

Please see the below in regards to the questions raised during our project meeting last week.

Travis Hunsaker

Assistant Community Manager

Special District Management Services, Inc.

141 Union Boulevard, Suite 150

Lakewood, CO. 80228-1898

thunsaker@sdmsi.com

Phone: 303-987-0835

From: Robert Sedlak <robert@rockymountainsportsfields.com>
Sent: Monday, October 16, 2023 8:04 PM
To: Travis Hunsaker <thunsaker@sdmsi.com>
Subject: RE: Roxborough Village Metro District- Softball Field

Travis,

Here are some answers to the board questions.

1. This projects can be split into two parts if needed. The infield skin work would take 2-3 days to complete. Main thing with this project would be to have access to water. This will help insure that the bond between new material and old material is good.
 - a. The reseeding part of the project could take place in three different times. Each have pluses and minuses. Below they are ranked in optimal time for grass seed growth. The work listed in the quote for the reseeding will take 3-5 days.
 - i. Option 1 – Mid August – Early September
 - ii. Option 2 – April – Early May (Depends on air and soil temperatures)
 - iii. Option 3 – Dormant seeding early to mid-November
 - b. Option 1 gives you the best chance of success. Soil temperatures are warmer than in the spring and night time temperatures will be dropping. Seed germinates faster and can establish before the cold comes in.
 - c. Option 2 is the next best option, soil will take longer to warm up in the spring compared to the air temperature. The seed is slightly slower to germinate compared to in the fall.
 - d. Option 3 is the least favorable. Dormant seeding is basically getting seed down after growing stops but before the ground is frozen. This means as the spring warms up some seed will already be germinating compared to a spring seeding. However there is more chance of winter desiccation on the seed and also possibility of animals snacking on the seeds.

It will all depend on factors from the district but I would think they would prefer to try a spring seeding to get it established before summer. Waiting almost another full year until August might not be in their interest if they are looking to get the conditions improved. I would also recommending if you have a big concert/festival in the spring might be worth working around those dates. Last thing you want to do is to put all the work in to get the seed bed prepped and seed in the soil and the next weekend there is 3,000 people there for a festival and trample the area.

With the infield skin work, could really do anytime there is water access. This could just be worked around play that is on the field.

2. Raising the irrigation heads. When the heads are low you typically get the frog eye symptom. The grass around the head is very green and then thin around the head. The head is not popping up over the turf surface and you are not getting even coverage. Best way I have found to get the height correct is to take either a 2'x4' or 3'-5' level. You will dig out the grass around the head. Irrigation heads will either be on swing joints or fittings. With a swing joint, you will dig down and raise the joint and head. If the head is on fittings you will need to get and install risers to the pipe in the ground and then thread the head into the riser. Then your straight level comes into play. Lay it over the top of the open area, the bottom edge of the straight level gives you the ground level. Then raise the irrigation head up so it is ½" below the bottom of the straight level. Then you will backfill the hole with the soil and place the grass back on top. Might have to have a little extra soil since it was low to begin with and will be raising up want to fill with a little more soil so it is level and not a low spot.

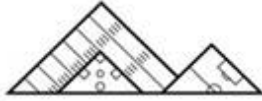
I hope that answers all the questions, might be a little long but wanted to include as much information as possible. If you or the board has any more questions feel free to reach out.

Thanks,

Robert Sedlak
Rocky Mountain Sports Fields LLC
Owner - President
402-310-7565

rockymountainsportsfields.com

[RMSF Twitter](#)



Rocky Mountain Sports Fields

Location	Date	Time	Approved?	Deposit \$100	Deposit Returned	Fee	In Binder?	Voided/ Cashed?	Date Permit Issued	Notes
Community Park	5/27/2023	1-4pm	Yes	Received						
Softball Field	4/8/2023	10am-2pm	Yes	Received	6/28/2023					
Community Park Gazebo and parking	4/1/2023	10am-1pm	Yes	Received						
Community Park/Baseball field	4/13/23-6/15/23	4:30pm-8:30pm	Yes	Received \$500	7/6/2023	\$2,200		Mailed to Gemsbok	3.2.2023	
Community Park/ Baseball Field	4/18/2023 & 5/2/2023 or 4/25/23 & 5/9/23	9am-2:30pm	Yes	Waived						
Chatfield Farms	6/7/2023, 6/21/2023, 7/5/2023 and 7/19/2023	8:30 am- 10:30	Yes	Received						
Softball Field	3/30/2024	930-3:30p	Yes	Received						
Community Park	7/22/2023	11am-7pm	Yes	Received	7/26/2023					
Community Park/Softball Field	7/21/2023	5:30 pm- 8:30 p	Yes	Received						
Community Park/Softball Field	8/4/2023	3:30 pm- 6:30	Yes	Received	8/10/2023					

**Roxborough Village Metropolitan District
District Management Report
October 14 – November 15, 2023**

**** Please see the Action Item list for the full update regarding SDMS actions.**

Homeowner Contact/Communication

1. November 11th- Homeowner reaching out regarding fall clean up.
2. November 5th- Homeowner reaching out regarding crime in the area; referred them to police.

Contractor/Consultant Communication Overview

1. **CDI**
We have been communicating with CDI regarding snow removal, but not much due to the time of year.
2. **Legal**
Legal has been working on agreements for approved items as well as damage caused by Xcel.
3. **Tree Care**
The stump grinding was scheduled to be done last week.
4. **Ark Ecological Services**
They were doing some seeding; 2024 proposal is included in the Board packet
5. **Farnsworth**
All engineering topics have been discussed with them; they are in process.

Community Communication Overview:

1. Several website updates and notices about scheduled herbicide applications and chemicals to be used.

Park/Facility Permits:

We continue to receive requests for reservations and work to process the reservations and collect deposits and fees. Requests are being sent to the Board for review before approval.

CORA Requests

No CORA requests were received.

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Dependent	Farnsworth	Set-up as-built process to identify replaced faulty equipment to better identify weak spots in the irrigation system and models of equipment that are prone to failure	1/31/24	Low		Ideally build into GIS
Dependent	Ireland Stapleton	Sign replacements	12/31/2023	High		Postponed from 1/25/2023 meeting. On hold pending Board action.
Dependent	Ireland Stapleton	Draft agreements with 16B HOA for tracts C and E	11/30/2023	Low		Waiting on formula for how HOAs pay for work
Dependent	SDMS	Reservations for tennis/ cost for non-district residents, rules	11/30/2023	Medium		Working to confirm that SIPA offers this with no monthly fee attached. Also need more direction from the Board about costs and process.
Dependent	SDMS	Signage	12/31/2023	Medium		Need additional guidance from the Board and discussion with Legal Counsel. the 183 days has elapsed. On June agenda. On August agenda.
Dependent	SDMS	Agreements and Easements on Website	11/30/2023	Medium		SDMS gathering documents and remediating files as time permits in preparation for new District Website.
Dependent	SDMS	Board access to edit SIPA website	11/30/2023	Low		
Dependent	SDMS	Sign for greenhouse- brought to you by RVMD	12/31/2023	Low		Sign committee to cover this
Dependent	SDMS	Website - ADA Accessibility	11/30/2023	Medium		Some fixes will be easy in terms of navigation and headers. Remediating older pdf documents and agreements will be more time consuming and expensive. Conversation with legal about what needs to be on site, and WCAG requirements.
Dependent	SDMS	Once park paperwork finalized, draft HO communication-selected for Airplane Park playground, within our approved and planned budget for 2023, draft and have Operations Committee review	11/30/2023	High		Dependent on playground replacement finalization
Dependent	SDMS	Submit grant application for turf replacement	12/31/2023			
Dependent	SDMS	Submit grant applications for wildfire mitigation	12/31/2023			
Dependent	SDMS	Wildfire mitigation grants	10/15/2023	High		9/20 Watched the webinar for grant applicants. Followed up with Douglas County official and was told that applications are no longer being accepted for 2023 due to the high demand and limited funding. Waitlist will be created for 2024.
Dependent	Ireland Stapleton	Execute 16B monument easement assignment	12/31/2023	Low		Easement assignment document sent to HOA 10/13/23
Dependent	SDMS	Get Chatfield Farms 1A Conveyance Agreement executed	11/30/2023	Medium		Board to approve amended agreement on 11/15
Dependent	Dir. Glass	Update Snow Removal contract to include ice melt change to CaCl2	11/30/2023	Low		Waiting for CDI proposal
Dependent	Dir. Glass	Update Landscape contract including added areas to map and grass height threshold changes	11/30/2023	Low		Waiting for CDI proposal
Dependent	Gembok	Generate list of capital items for Chatfield Capital Contributions	12/31/2023	Low		
In Progress	CDI	Replace green irrigation covers with purple	1/31/2024	Low		Get GPS coordinates for each box. Purple covers are difficult to obtain due to supply issues Followed up on 8/8 to see status. Extended. CDI will be replacing as they can with the covers and GPS. Followed up on 8/28. Waiting for GIS. 11/2 Roughly 15- 20% of purple valve box lids have been replaced - TH
In Progress	CDI	Irrigation- list of what is working, what is not, and what the district should fix	8/4/2023	Low		Peggy will work with Dale to get additional details. Confirmed all is on as of 7/24; requested list of repairs. Repairs occurring as needed. Followed up on 8/28. Discussed drip irrigation; want to make sure that the drip going to the trees and monument; that has been abandoned. it is now all rotors. 11/2 Park off Liverpool Circle, all but one tree as drip ran to it. (Tom met Ephram onsite about this) Median by Shell gas station on Rampart Rd broken line by electrical hole. When we winterize system end of this week beginning of next week, we will mark up a map of all areas drip, native, and turf that is not working.
In Progress	CDI	CDI to complete weed priority; including medians and Arrowhead Shores	8/25/2023	High		E-mailed CDI on 6/21. Continue following up. Followed up; extended. Followed up on 8/28. Discussed during meeting on 9/19.

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
In Progress	CDI	Correct metal edging around landscaping throughout the District	8/25/2023	High		Some has been done; confirming how much. Extended. Requested it be done proactively rather than resulting from complaints on 8/14. Followed up on 8/28. Discussed at meeting on 9/19. They are removed once that are rusted and sticking out. Will add to their scheduling discussion on 9/21. 11/2 - Work was unsatisfactory and they will be checking on it again.
In Progress	CDI	Provide scope reduction amount for unmown native areas	8/25/2023	Low		I think this was done but confirming. Extended. Per Dale, this was done. Asked him to re-send. Followed up on 8/28
In Progress	CDI	Proposal for estimates for mowing/snow for Chatfield Farms matter.	7/19/2023	Low		Followed up on 8/28
In Progress	CDI	Correct softball field drainage issues	9/30/2023	Medium		Ask CDI to add additional soil and oversee at the end of the season/fall. Requested proposal on 8/8. Clarified what we need on 8/14. Followed up on 8/28
In Progress	Dir. Glass	Inserts for new home buyers in the district	1/1/2024	Low		Currently waiting on SDA to assist
In Progress	Farnsworth	GIS initiative to map the irrigation system and other RVMD assets (trash cans, etc.)	11/30/23	High		Information provided to Farnsworth on 6/8/2023. Waiting for additional information about next steps. Ephram and SDMS can give JC or crew information that is needed. Need device to get GPS in the field. JC to reach out to Ephram. Presentation was at October meeting; to be discussed at the 11/7 meeting. Proposal to be approved 11/15.
In Progress	Farnsworth	Bridge replacement permitting at south creek crossing	8/31/23	High		Gave info to JC at meeting on 9/20. Get permit going ASAP.
In Progress	Farnsworth	Get permitting to do wildfire mitigation	8/31/23	High		Get permit going ASAP- clear areas
In Progress	Farnsworth	Propose fix for second pump intake at Crystal Lake	7/31/23	Medium		Gave JC info at meeting on 9/20
In Progress	Farnsworth	Seek permits for bridge replacement at Rampart Way Open Area bridge	8/31/2023	High		Get permit going ASAP.
In Progress	Farnsworth	Mission Communications	8/31/2023	Medium		Gave JC info at meeting on 9/20;
In Progress	Ireland Stapleton	Research whether the 16B HOA easement can be assigned	10/1/2023	Low	10/13/2023	Easement assignment document sent to HOA
In Progress	Ireland Stapleton	Reach out to DA regarding process for rule enforcement	9/20/2023			
In Progress	Ireland Stapleton	Go to county re: median maintenance and landscaping along the sides of roads that are on Douglas County property	9/30/2023	Medium		Sent reminder on 7/24.
In Progress	Ireland Stapleton	Ireland Stapleton to draft license agreements with Chatfield Farms Estates and Chatfield Farms 1A for tracts originally intended for the district to maintain.	8/31/2023	Medium		Sent reminder on 7/24. Going to Board meetings in November.
In Progress	SDMS	Find out if we can use ballot box at library	1/30/2025	Low		Have reached out to Rox Water and Library about hosting box. Also will be connecting with Ireland Stapleton Atty about this week of 1/30. Travis called on 9/18; the ballot box they have goes through Douglas county. He is checking with them. Seemed to be a possibility, but we won't know until January 2025.
In Progress	SDMS	Grant/concept paper for Community Park Playground	7/31/2023	High		9/18 called and left message for Alison at Douglas County office. 9/19 Called and left message for Alison. Spoke with Jessica Towles with Sterling Ranch regarding the grant they got. She will be emailing me over some further information about the process, but did not have a contact name.
In Progress	SDMS	Confirm purchase of approved item for Airplane park. Work with legal regarding agreement, etc.	8/4/2023	High		Confirmed with contractor; waiting for paperwork. Followed up on 9/18, will be following up every other day. Neet to set up meeting; asked Travis to spearhead.
In Progress	SDMS	Get anchors for porta-potties	8/31/2023			We paid United Services for this, but there are no anchors installed. SDMS contacted them on 8/14; will provide updates as we have them. Travis contacted on 9/18; scheduled to be done the week of 9/18. 10/11 - As of last week the anchors were not installed. I will call again today - TH
In Progress	SDMS	Get a new bollard and locks for the path leading down the hill in Community Park	8/30/2023	Low		Requested proposal. Travis has options; will be forwarding to OP for selection. 10/5 - Found several options. Spoke with maintenance tech and they said we need a specific lock. Even if it is not a road/trail that emergency response will go on, it is still required for emergency purposes. TH

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
In Progress	SDMS	Check if RVMD can obtain noxious weed grant	11/30/2023	Medium		Grants come from Colorado Department of Agriculture: https://ag.colorado.gov/conservation/noxious-weeds/grants . Travis is tracking and is on the email list to get additional info. The noxious weed grants are open for enrollment in November. Once those are announced, we will sign up for them. 11/03 - Received email the applications will be live soon. Will keep an eye out
In Progress	SDMS	CDI- trimming of trees and bushes next to paths	9/1/2023			E-mailed them on 8/28
In Progress	Ireland Stapleton	Determine next steps on records retention requirements	10/18/2023			E-mailed Dino on 8/25; he will let us know if we need to do anything.
In Progress	SDMS	ask Douglas County to ensure they are mowing the east edge of Rampart Range Rd between the north and south intersections with Village Circles East and West	7/31/2023	Low		Asked Travis to work on it on 8/28. Spoke with Douglas County, and they are not responsible for those areas. That land is owned by an individual and Douglas will not mow there. Originally spoke with Douglas County and they said they were not responsible. Upon further information received, that was inaccurate. 10/4: Called Douglas County and left message for follow up on previous conversation. Will call again week of 10/9 when I am back in the office - TH. 10/26 Spoke with Douglas County. A service request has been entered to mow the area in questions. - TH
In Progress	SDMS	Pumps- get manufacturing into and lead time to order; get replacement if needed.	10/15/2023	medium		Requested on 9/15; confirmed by CDI.
In Progress	SDMS	Continue to try to get electric repaired on Rampart Range Rd	6/1/2023	Low		Additional contractors contracted. Revisiting area and information with CORE electric. Working with FW. Changed to SDMS. Travis coordinating with boring company and McBride. 9/27 - Meeting scheduled with McBride Lighting to meet on 9/29 at 10am. Waiting to here if boring company can attend. 9/29 Met with boring and electrical company. Electrical company will be placing a work order for the area of the week of 10/9 to do more thorough check. Once they update, I will pass along the information - TH
In Progress	CDI	Show that WeatherTrak is working	8/25/2023	Medium		If functioning properly, renew WeatherTrak contract Followed up on 8/28. They do not recommend renewing. Waiting on Tom to send snapshot of filled out WeatherTrak station.
In Progress	Farnsworth	Weathertrak	8/31/2023	Medium		Gave JC info at meeting on 9/20; Per CDI; don't renew. Need info on whether Optiflow is worthwhile to implement.
In Progress	SDMS	Follow-up with Diversified Underground on problems with their invoices		Low		Requested additional detail for addresses that appear to be outside of the district on May 2nd. Awaiting response. The invoices have been retracted. Next step is to remove from bill.com.
In Progress	SDMS	Get updated info from PST per Ephram's e-mail on 7/11	8/4/2023	Low		E-mailed Mark on 7/11. Still waiting on proposals for rubberized coatings for playground eq., benches, picnic tables.
In Progress	SDMS	Issue RFP for handyman	12/31/2023	Low		
In Progress	SDMS	Get a vendor to install holiday lights	11/30/2023	Low		Board approved a NTE amount of \$10,000
In Progress	SDMS	Set up new website	12/31/2023	Low		
In Progress	CDI	Fix fence around Crystal Lake pumps	12/31/2023	Low		
In Progress	CDI	Provide proposal to add missing insulation in pump control cabinets by Crystal Lake	12/31/2023	Low		
In Progress	CDI	Remove weeds from Crystal Lake pump enclosure	12/31/2023	Low		
In Progress	Dir. Glass	Generate list of capital items for Chatfield Capital Contributions	11/30/2023	Low		
Open	SDMS	Request payment for damage caused on east side of Rampart Range Rd	11/30/2023			Pending advice from Ireland Stapleton. Board directed SDMS or Ireland Stapleton on 11/7 to reach out to Xcel about the concrete path damage and damaged field that had been recently seeded.
Open	Ireland Stapleton	Draft policy for handling damage to district property	12/31/2023			Board provided direction on 11/7 to have Dino draft a policy
Open	Dir. Glass	Update landscape contract language for mow strips	11/30/2023			Board provided direction on 11/7 to have the contract language changed for 2024

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Open	Dir. Glass	Contact ARK Ecological to provide spot treatment on some Native Mow areas.	9/30/2023	Low		As of 6/10/23, Ark doesn't have the resources. They may be able to spot herbicide late in the season. Recommend volunteers cut the rabbitbrush.
Open	Dir. Prysby	Check plat to see if we are 'assigned' to maintain the medians	8/31/2023	Low		Followed up on 8/28
Open	Ireland Stapleton	Kelley to ask for survey of irrigation mainline from north side of Waterton	10/18/2023			
Open	SDMS	Get Bailey to plant the trees they owe the district	2/1/2024	Medium		On hold due to contract/agreement issues. Need to coordinate with Save-A-Tree to prepare site for new trees and coordinate with Save-A-Tree. On June agenda for discussion. Can't happen until spring; e-mailed Committee.
Open	SDMS	Follow up with Douglas County on Waterton Rd safety	1/31/2024	High		
Open	Gemsbok	Set up ColoTrust account.	11/15/2023			
Open	SDMS	Execute Signage committee meeting resolution	11/9/2023			
Open	SDMS	Get minutes signed	11/9/2023			
Open	Dir. Glass	Meet with Jill Welle from DC about wildfire mitigation	11/7/2023			Meeting to review scope and need for permits
Open	SDMS	Get Community Park bathrooms locked for the winter	11/10/2023			Need app to lock doors; can provide app info to board members to complete
Open	CDI	Provide new proposals for 2024 landscape and snow contracts	11/30/2023			
Open	CDI	Provide detailed turf replacement proposals	11/30/2023			
Open	SDMS	Get executed change order for SavATree to do 2024 tree fertilization	11/30/2023			
Open	SDMS	Set up pre-submittal meeting with Douglas County Development Review regarding Executive Homes detention pond	11/30/2023			
Open	SavATree	Complete stump removals	12/31/2023			
Open	PST	Replace Chatfield Farms planter masonry	12/31/2023			
Open	PST	Complete all Community Park bathroom repairs	12/31/2023			
Open	Dir. Glass	Respond to DC referral for Ravenna storage and landscaping	11/14/2023			
Open	SDMS	Schedule spring de-winterization, gauge replacement, pressure tank removal and bypass, and spare sewage pump install and removal of failed pump with Good Plumbing	1/31/2024	Low		
Open	SDMS	Renew SDA Membership for 2024	3/1/2024	Low		
Recently Complete	Dir. Glass	Investigate setting up Architectural Review Committee for Chatfield Farms	11/7/2023	Low	11/7/2023	Board authorized Kelley to investigate with a not-to-exceed \$1,000 cap. Board decided to drop the matter due to a lack of covenants covering commercial properties.
Recently Complete	Ireland Stapleton	Determine next steps with Douglas County about drainage channel issues on west side of Rampart Range Rd	10/20/2023	Low	11/1/2023	
Recently Complete	SDMS	CDI- 20 hours of irrigation to be listed on monthly report	10/18/2023		10/15/2023	E-mailed them on 8/28. Locations have been included.
Recently Complete	SDMS	Follow up with Farnsworth re: outstanding tasks.	9/1/2023		11/7/2023	E-mailed OC on 8/28 regarding setting up a meeting. Tracking individually.
Recently Complete	SDMS	Get items needed for Prop HH to Gemsbok	9/1/2023		9/22/2023	
Recently Complete	SDMS	Agreements for bathroom repairs and planter facade	10/18/2023		11/1/2023	
Recently Complete	Ephram	Scope of work for sign committee	10/20/2023	Low	10/12/2023	
Recently Complete	Dir. Rubic	Provide draft RFP for light maintenance contract for Board review.	9/1/2023	Low	9/9/2023	Send reminder on 8/15.
Recently Complete	Farnsworth	Get proposals from contractors on Chatfield Farm planter stone facade replacement/repair	6/21/2023	High	9/20/2023	Requesting updated proposals to include stone, not stucco. Waiting for engineer to be onboard for guidance and assistance. They were not able to find anyone.

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Recently Complete	Farnsworth	Updated community park survey	10/15/2023	High	10/9/2023	Followed up on 10/8.
Recently Complete	Ireland Stapleton	Prepare termination of 3rd amendment with CDI	8/4/2023	Medium	9/20/2023	Sent email to 7/24. (This is the 5th amendment). Cancel locates requirement. Approved at 9/20 meeting.
Recently Complete	Ireland Stapleton	Contact Douglas County about contractor who made a mess digging out storm drains	9/1/2023	High	10/11/2023	All are working on this.
Recently Complete	Ireland Stapleton	Waiver/scope of work for broadband consultant	10/18/2023	Medium	10/18/2023	
Recently Complete	Ireland Stapleton	waiver for high school seniors to do work	10/18/2023		10/10/2023	
Recently Complete	Ireland Stapleton	Resolution for sign committee.	10/18/2023		9/21/2023	
Recently Complete	SDMS	Request elector list to follow up with Foothills invoices	9/30/2023	Low	9/22/2023	Requested on 9/15.
Recently Complete	SDMS	Request estimate for fixing sports fields (soccer and baseball)	9/30/2023	Medium	10/4/23	E-mailed them on 9/15. 10/4 Received quotes from Rocky Mountain. Sent to board
Recently Complete	SDMS	Set up Facebook page; see if we can join the RVMD page	9/1/2023		9/27/2023	Page setup; requested page to join on 9/18. Sent request to join on 9/25. Confirmed on 9/26.
Recently Complete	SDMS	Bill Xcel for irrigation repairs	9/30/2023	Low	9/20/2023	Downloaded on 5/18 and sent to Kelley. Got confirmation they will be working on payment on 5/19. Followed up on 6/5; they have not responded. Kelley will be following up. Information requested; provided to Xcel. Followed up on 6/22- the check is in process but will take a while due to their internal processes. Kelly sent second invoice over on 7/2. Followed up with her on 7/12. Followed up with Michelle on 7/26. Have been following up weekly. Confirmed on 8/28 that both checks were cut. Confirmed payment received on 9/20.
Recently Complete	SDMS	5th amendment to CDI agreement signed.	10/15/2023	Medium	10/9/2023	Uploaded for signature on 9/20; followed up on 10/8.

Month	Billed
2022	
January	1,587.76
February	1,795.55
March	1,003.76
April	2,514.30
May	1,332.01
June	1,701.42
July	3,291.40
August	1,431.49
September	987.42
October	\$718.13
November	\$3,076.51
December	\$869.01
	\$20,308.76
Budgeted	\$17,500.00
YTD	\$20,308.76
Remaining	-\$2,808.76
Percent	116.1%

2023	Users/Items	Non- Residents*	Billed
January	161		\$2,033.76
February	130		\$1,161.67
March	133	3	\$1,414.21
April	206	3	\$3,349.49
May	129	8	\$1,519.84
June	118	2	\$1,650.40
July	156	2	\$3,255.67
August	84	6	\$1,486.89
September	88	1	776.64
October	164	1	\$2,264.14
November			
December			
Total			\$18,912.71
Budgeted			\$22,500.00
YTD			\$18,912.71
Remaining			\$3,587.29
Percent Remaining			15.9%

* Either not in Rox or not an owner per county assessor

GIS and GPS Proposals for Roxborough Village Metro District

November 8, 2023

By Farnsworth Group, Inc.

GIS Proposal

This project involves setting up an Esri Project Delivery Site on ArcGIS Online (AGOL) and creating databases and web-based maps for field data collection, as well as viewing and editing data on the site.

Cost of project site setup and initial administration by FGI: \$1,200

Tasks include but are not limited to:

Coordinate with Esri.

Create logins, sharing groups, connection with FGI users, and other miscellaneous tasks as needed.

Cost of GIS development and web map creation by FGI: \$3,800

Tasks include but are not limited to:

Acquire RVMD data, review data, publish to AGOL as feature services.

Setup new geodatabases with attribute columns and domain values (drop down menu options). (This will be based on client-provided guidance for attributes and values.)

Create and configure various web maps for use by field workers, data editors, and viewers.

Incorporate into the project AGOL site.

Annual cost estimate of the AGOL site and licenses: \$1,760.

\$1,200 for project site – includes two users – one is for site admin.

\$350 for field worker license.

\$110 for viewer license.

\$100 for 1,000 credits to be used for storage.

Coordinate above with client before purchase of project.

Annual Cost of maintenance and GIS Tasks by FGI: Time and Material

This should be a minimal cost, under \$2,000, depending on requests.

Tasks include but are not limited to:

Modify web maps accessed by RVMD and landscape users.

Possible creation of progress dashboards.

Modify online database (attributes, pull down menus)

Miscellaneous editing tasks.

QC/review/backup of data.

Note that FGI engineering staff that may access and modify data would be working through the District Engineer task budgets.

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Initial GIS total cost

\$6,760

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Annual/on-going GIS costs

Esri site:

\$1,760

Farnsworth tasks:

Time and Material

GPS Proposal

Data Collector Tablet

Samsung Tablet S9 – 11”

\$990 – 256 GB Storage (price on Samsung site with taxes)

GNSS Receiver

Eos Arrow Gold + Basic GNSS

\$5,370 (\$4,995 Price at Anatum plus 7.5% tax)

Accessories

Accessories Budget

For both the collection device (table) and the GNSS receiver (Arrow Gold), an accessories budget should be created – \$1,000 total to be conservative.

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Approximate Total Equipment Total

\$7,360



Project Name: Roxborough Village
Metropolitan District - Concrete

Project Manager: Ephram Glass

Date: 11/14/2023

SUMMARY FOR CHANGE ORDER NO. 2

<i>Item</i>	<i>Qty</i>	<i>Rate</i>	<i>Amount</i>
<i>PR1.1 Additional concrete saw cutting.</i>			\$ 120.00
<i>PR1.2 Additional concrete path demolition.</i>	272 sf	\$ 2.50	\$ 680.00
<i>PR1.3 Additional 2" excavation and soil hauling.</i>	272 sf	\$ 1.60	\$ 435.20
<i>PR1.4 Soil grading and compaction.</i>	272 sf	\$ 1.25	\$ 340.00
<i>PR1.5 Place additional concrete, 6" thick, 4500 psi.</i>	272 sf	\$ 9.10	\$ 2,475.20
		Total	\$ 4,050.40

Original Contract Amount	\$	104,403.15
Amount of Previous Change Orders	\$	4,330.00
Amount of this Change Order	\$	4,050.40
Total Change Orders Amount	\$	8,380.40
New Contract Amount	\$	112,783.55



Estimate By: Ermilo Chavez
 990 S. Garrison St
 Lakewood, CO 80226
 Cell No. 720-308-2926

Client Name / Address		Date: 11/14/2023	Estimate No.	E2023290
Roxborough Village Metro District Ephram Glass		Project Location: Roxborough Metro District Trails Littleton, CO (Turkey Rock Road Cleanup)		
Task Description		Qty	Rate	Amount
1. Remove tree branches laying on the ground, hauling, and disposal fees. Includes 12 CY max. of tree branched to be hauled away.		LS		\$ 900.00
2. Remove broken pieces of concrete along the road, hauling, and disposal fees. Includes 10 tons maximum of concrete trash.		LS		\$ 3,300.00
3. Mobilization and general conditions.		LS		\$ 500.00
		Total Project Estimate		\$ 4,700.00
Estimate Notes:				
1. Permitting or testing fees of any type are excluded from this estimate.				
2. Bond is not included in this estimate.				

Approval Signature:

 Ephram Glass

 Date of Acceptance