

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 × 800-741-3254
<https://www.roxboroughmetrodistrict.org/>

NOTICE OF MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mark Rubic	President	2025/May 2025
Debra Prysby	Vice President	2027/May 2027
Ephram Glass	Treasurer	2027/May 2027
Travis Jensen	Secretary	2025/May 2025
Mat Hart	Assistant Secretary	2025/May 2025

DATE: October 18, 2023

TIME: 6:00 p.m.

LOCATION: Roxborough Library Meeting Room
8357 North Rampart Range Road #200
Littleton, Colorado 80125

And via Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRTWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

** Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

** Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

I. ADMINISTRATIVE MATTERS (5 minutes)

A. Disclosure of Potential Conflicts of Interest

B. Additions/Deletions/Approval of Agenda

II. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes)*

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines:

<https://www.roxboroughmetrodistrict.org/2022-meetings>

III. GUEST SPEAKER- GIS
Doug Barker, Farnsworth Group (enclosure)

IV. RESIDENT REQUEST TO DISCUSS LANDSCAPING ISSUES AND
CORRESPONDENCE FROM RVMD

V. CONSENT AGENDA – (5 minutes)*
These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Approve proposals for concrete path repairs (enclosures)
 - Approve Revised Chatfield Farms HOA Quit Claim Agreement (enclosure)
 - Approve proposal for Gemsbok to add separate a Capital Account with COLOTRUST for more efficient accounting
 - Approval of Signage Committee Resolution (enclosure)
 - Minutes of the following meetings (enclosures):
 - a. September 12, 2023
 - b. September 20, 2023
-

VI. CONTRACTOR/CONSULTANT REPORTS

A. Landscaping Updates- CDI Landscape, LLC (enclosure) (5 minutes) *

B. Engineering Updates – If any (2 minutes) *

VII. FINANCIAL MATTERS- (3 minutes)*

- 1) Review and ratify approval of the payment of claims for the periods ending as follows (enclosure):

Fund	Period Ending September 30, 2023
Total Claims	91,733.68

- 2) Review and accept unaudited financial report for the period ending September 30, 2023 (enclosure)
-

VIII. LEGAL MATTERS

- A. Discuss and/or updates of appropriate maintenance obligations of HOA owned tracts considering TABOR rules. Correspondence sent. (enclosure) (5 minutes)

- B. Discuss and/or updates on agreements to have District maintain non-district owned areas (Douglas County medians). (1 minutes)

- C. Updates Water Due Diligence (if any). (1 minute)

- D. Update on obtaining survey of irrigation mainline from north side of Waterton Road. (1 minute)

- E. Update on the maintenance agreement with Chatfield Farms Estates/1A (1 minute)

- F. Other

IX. 2024 BUDGET PLANNING (15 minutes)

- A. Provide direction to Gemsbok to update Chatfield Farms Capital Contributions (enclosure)

- B. Review/Discuss Submitted Draft 2024 Budget Proposal to Board by District Accountants (Gemsbok) (enclosure)

- C. Board Consideration and Direction to Review/Discuss Draft 2024 Budget at Board-Only Special Meeting on November 7, 2023

- D. Board Consideration and Direction to Schedule 2024 Budget Meeting for November 15, 2023

X. AGENDA PRIORITIES

- A. Update on Airplane Park Playground Replacement - SDMS. (5 minutes)

- B. Review/Discuss Consider Approval of Revised Survey Proposal for Community Park to Conduct Survey of Trails and Sidewalks Throughout the Subject Area for ADA Requirements for Proposed Playground Replacement. (enclosures)
(10 minutes)
-

- C. Update on playground grants (SDMS) (1 minute)
-

- D. Update on Community Park Restroom Repair Work (SDMS). – (1 minute)
-

- E. Update on Chatfield Farms Planter Facade Replacement Work (SDMS). (1 minute)
-

- F. Board Only Meeting (October 3rd) Priority Items if any. (1 minute)

XI. OPERATION AND MAINTENANCE MATTERS

- A. District management updates. SDMS to provide written updates/enclosures on the following items to be included in the Board packet (2 minutes)

- 1. Review lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) (enclosure).
-

- 2. SDMS Monthly Report (enclosure).
-

- 3. Monthly Invoice from Foothills Park & Recreation re: August 2023 Roxborough Village Resident Use (enclosure).
-

- 4. Update on securing a District account on the local community Facebook forum.
-

- 5. Update on District's New Website.
-

6. Update on Board's request of what grants are available to apply to and what information may be needed on our end for wildfire mitigation and development of a Community Wildfire Protection Plan (CWPP) (enclosure)
-

7. Update from Arvada Pumps on the lifespan of the District pumps model and the anticipated lead time for purchasing replacements.
-

8. Update on Weather Trak – Has CDI tested.
-

B. General Updates regarding ongoing projects:

1. Electrical fixes proposal(s) on Rampart Range Road median update.
-

2. Update on Douglas County Drainage Work
-

C. Other

XII. DIRECTOR MATTERS

- A. Update (if any) on approved turf replacement proposal. (1 minutes)
-

- B. Update (if any) from District Signage Committee (enclosure) (2 minutes)
-

- C. Discuss/Review Consider Approval of Draft RFP for a handyperson vendor. (enclosure) (5 minutes)
-

- D. Discuss/Review Consider Approval of Rocky Mountain Sport Fields proposal softball field infield/outfield improvements including updated information to be received. (enclosure) (5 minutes)
-

- E. Other
-

XIII. OTHER MATTERS

A. Review action items and add to spreadsheet. (5 minutes)

B. Other

XIV. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes)*

XV. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY,
NOVEMBER 15, 2023**

GIS Project for Roxborough Village Metropolitan District

Introduction

ArcGIS Online is abbreviated AGOL.

This project involves setting up an Esri Project Delivery Site on AGOL and creating databases and maps for field data collection, as well as viewing and editing data on the site.

The site enables RVMD to have an AGOL presence. It will be set up with the required users and storage capacity to store all your GIS data, including attachments to features (photos and documents like as-built PDFs, etc.).

The RVMD site will be administered and maintained by Farnsworth Group, Inc. (FGI). The site can be transitioned to RVMD in the future if this is desired.

Costs

Cost of site setup and initial admin by FGI: \$1,200

Tasks include but are not limited to:

Coordinate with Esri.

Create logins, sharing groups, connection with FGI users, and other miscellaneous tasks as needed.

Cost of GIS set up and web map creation for field work by FGI: \$3,800

Tasks include but are not limited to:

Acquire RVMD data, review data, publish to AGOL as feature services.

Setup new geodatabases with attribute columns and domain values (drop down menu options). (This will be based on client-provided guidance for attributes and values.)

Create and configure various web maps for use by field workers, data editors, and viewers.

Incorporate into the project AGOL site.

Annual cost estimate of the AGOL site and licenses: \$1,760.

\$1,200 for project site – includes two users – one is for site admin.

\$350 for field worker license.

\$110 for viewer license.

\$100 for 1,000 credits to be used for storage.

Coordinate above with client before purchase of project.

Storage costs by credits.

Capability	Example of where used	Credits used
Feature storage, excluding feature attachments, feature collections, features associated with	Store a hosted feature layer	2.4 credits per 10 MB stored per month, calculated hourly
Storage of all content, excluding hosted feature layers	Store attachments in a hosted feature layer	1.2 credits per 1 GB stored per month, calculated hourly

Ongoing Annual Cost of maintenance and GIS Tasks by FGI: Time and Material

This should be a minimal cost, under \$2,000, depending on requests.

Tasks include but are not limited to:

Modify web maps accessed by RVMD and landscape users.

Possible creation of progress dashboards.

Modify online database (attributes, pull down menus)

Miscellaneous editing tasks.

QC/review/backup of data.

Note that FGI engineering staff that may access and modify data would be working through the District Engineer project task budgets.

Device for Collecting GPS Points (will have the Esri Field Maps App).

Prices are approximate due to possible taxes and upgrades.

For the iPad and Samsung tablets, buying a rugged case is advised – and an external charging source is advised since battery charge may last only four hours under continuous use.

The accuracies shown are without a GNSS receiver to improve the accuracy.

Tablets

iPad Pro 11"

\$1000 – 256 GB Storage

iOS operating system

5M accuracy?

Samsung Tablet S9 – 11"

\$900 – 256 GB Storage

Android 13 operating system

5M accuracy?

Rugged Handheld Units

(Prices from Frontier Precision)

Trimble TDC600-2 rugged handheld data collector

\$1,840

Android 10 operating system.

<2m accuracy GNSS, GPS, GLONASS, Galileo, QZS, BeiDou, **SBAS** (see below for info about SBAS)

Qualcomm® processor with 4 GB RAM and 64 GB internal storage

6" screen is a great size between smart phone and tablet, plus is sunlight readable

15 hr long battery life (user replaceable), 13mp / 5mp camera

Juniper Systems CT8X2 Rugged tablet

\$1,100

Android 10 operating system

8" high-visibility Gorilla glass screen, 1.2 lbs

Long life battery (user replaceable), 5mp/16mp cameras

1-5m accuracy - Multi-constellation GNSS

<https://junipersys.com/products/ct8x2>

Juniper Systems Mesa 3 series Rugged tablet

\$2,583 Geo, cell (I saw a basic non-cell version online for ~2,000)

Android 11 operating system

Multi-constellation Geo-GNSS

2-5m accuracy

7.7x11.2x12 3.4lbs (depending on battery config)

<https://junipersys.com/products/mesa-rugged-tablet>

GNSS Receivers for Improving Accuracy – use with above tablets

These connect to the tablets by Bluetooth.

Note: Satellite Based Augmentation Systems (**SBAS**) are free, regional differential correction services that provide 30-60cm average accuracy with Eos GNSS receivers. Wide Area Augmentation System (WAAS) is the system name in the U.S.

<https://eos-gnss.com/knowledge-base/articles/what-is-sbas-and-how-reliable-is-it>

The following devices receive signals from satellites, so they are not dependent on cell service.

EOS ARROW

(Prices from AGS web site)

Eos Arrow Gold + Basic GNSS

\$4,995

10 to 15 cm accuracy using new free Galileo HAS (High-Accuracy Service) . Does Not require a subscription.

[Galileo High Accuracy Service Early Observations - Eos \(eos-gnss.com\)](#)

Connect more than one device at a time (phone/tablet).

Eos Arrow 100 Plus GNSS

\$3,495.00

https://www.agsgis.com/Eos-Arrow-100-Plus-GNSS_p_176.html

This unit is newer than the original base model and is capable using an Atlas H50 subscription to improve accuracy (30cm) if desired.

Connect more than one device at a time (phone/tablet).

Longer battery life.

Eos Arrow 100 GNSS

\$2,995.00

Submeter unit.

<https://www.agsgis.com/Arrow-100>

Manufacturer claims 30 to 60cm accuracy (~2ft) – see link above re SBAS. (Heading: How does the Arrow Series® take advantage of SBAS?).

IMEG gets 1.5 ft accuracy (45cm).

JUNIPER SYSTEMS

(Prices from Frontier Precision)

Juniper Systems Geode Multi constellation/frequency GNSS:

<https://junipersys.com/products/geode>

Sub-meter, Sub-foot, Decimeter options

Under 1lb, 4x4x2 inches, larger ground plane best under canopy

Internal battery 10 hours +
One button operation, Android, iOS, Windows, two-year warranty

GNS3S

Submeter accuracy \$2,495 GSA 5% discount \$2,370

GPS, GLONASS, Galileo, Beidou, QZSS, 1Hz

Submeter accuracy with SBAS/WAAS

GNS3M

Multi frequency upgradeable **\$2,895** (can be upgraded to sub-foot or decimeter) GSA 5% discount \$2,750

Submeter accuracy with SBAS/WAAS

Enable multi frequency \$1,995

GNS3M

Multi frequency enabled **\$4,845** GSA 5% discount \$4,602

Sub-foot and decimeter accuracy require Atlas real-time correction service subscriptions:

Atlas H50 permanent \$1,100

Atlas H30 1-year \$1,225

Atlas H10 1-month \$265, 3-months \$695, 1-year 1,795

Optional accessories: <https://blog.junipersys.com/which-geode-carrying-mounting-option-is-best-for-you/>

TRIMBLE WITH CATALYST SUBSCRIPTION SERVICE

(Prices from Frontier Precision)

Trimble DA2 antenna \$415 released Q4 2021

<https://geospatial.trimble.com/DA2>

<https://geospatial.trimble.com/catalyst>

Bluetooth: Android and iOS

11.6 oz, 5" x 2"

Requires external USB power pack

Li-Ion 5000 mAh with 1 foot cable **\$32**

Does not include: data collector, pole, brackets, soft case or subscription service

The DA2 along with various accessories can be around \$1100 total. (see accessories below).

Trimble Catalyst subscription service

Catalyst subscription monthly and annual options (12-month expiry)

Annual subscriptions can be purchased in multi-years (2-3-5 etc.) to mirror a capital expenditure

Catalyst "freemium" 2-3 meters

Catalyst 60cm -- \$50 per month / annual \$445

Catalyst 30cm -- \$150 per month / annual \$1,325

Catalyst 10cm -- \$250 per month / annual \$2,205

Catalyst 1 previously: Precision (2cm) - \$430 month / \$3,860 annual

1cm horizontal 2cm vertical possible with RTX and ProPoint (with cellular in VRS network)

2cm horizontal 4cm vertical possible if satellite only

Requires admin email:

Admin is the person who receives the email from Trimble License Manager, activates the license and set-ups other admin/users (usually a GIS or Project Manager)

Trimble Catalyst handle. Can be used with any phone/tablet (BT), additional mounting plates come in 10 packs or singles. Space for battery pack makes everything handheld, also has ¼-20 thread to mount camera or 1.3m Trimble monopole.

<https://geospatial.trimble.com/accessory/catalyst-handle>



1.3 m Carbon Fiber Monopole

Telescopic Carbon Fiber Monopole (1.3 m) with spring-loaded metal tip

P/N: 88142-01



Catalyst GNSS Antenna Handle - Packout

Contains the handle, handle battery door, wrist lanyard, and 1x steel mount plate.

P/N: 128433-00



TSC5 Pouch

Catalyst handle \$170

1.3 m pole \$295

TSC5 pouch \$65

Extra mounting plates \$21



Estimate By: Ermilo Chavez
 990 S. Garrison St
 Lakewood, CO 80226
 Cell No. 720-308-2926

Client Name / Address	Date: 10/02/2023	Estimate No.	E2023284
Roxborough Village Metro District Ephram Glass	Project Location: Roxborough Metro District Trails Littleton, CO (Alternative Sections)		
Task Description	Qty	Rate	Amount
1. Concrete Saw Cutting	LS		\$ 1,900.00
2. Concrete Path Demolition - concrete removal, hauling, and disposal fees. (includes 7 different path areas)	1296 sq. ft	\$ 2.50	\$ 3,240.00
3. Earthwork 1 - excavate 2" of existing soil, hauling, and disposal.	1296 sq. ft	\$ 1.60	\$ 2,073.60
4. Earthwork 2 - Soil grading and compaction.	1296 sq. ft	\$ 1.25	\$ 1,620.00
5. Place New Concrete Path - Place 6" thick path, 4500 psi minimum strength, reinforced with fibermesh. Broomed finish. (includes 7 different path areas)	1296 sq. ft	\$ 9.10	\$ 11,793.60
6. Traffic Control		LS	\$ 1,500.00
7. Mobilization, Concrete Buggies Add'l Expenses, & General Conditions		LS	\$ 2,500.00
	Total Project Estimate		\$ 24,627.20

Estimate Notes:

1. Permitting or testing fees of any type are excluded from this estimate.
2. All quantities are estimated. Invoicing will be based on actual quantities used or installed.
3. Bond is not included in this estimate.
4. New base material is not included. CDOT Class 6 base material can be delivered, placed, and compacted at a rate of \$55 per ton.
5. Over excavation can be provided at a rate of \$60/CY, includes removal off site.

Approval Signature:

 Ephram Glass Date of Acceptance



Estimate By: Ermilo Chavez
 990 S. Garrison St
 Lakewood, CO 80226
 Cell No. 720-308-2926

Client Name / Address	Date: 10/02/2023	Estimate No.	E2023281
Roxborough Village Metro District Ephram Glass	Project Location: Chatfield Farms District Trails Littleton, CO		
Task Description	Qty	Rate	Amount
1. Concrete Saw Cutting	LS		\$ 1,900.00
2. Concrete Path Demolition - concrete removal, hauling, and disposal fees. (includes 18 different path areas)	1648 sq. ft	\$ 2.50	\$ 4,120.00
3. Earthwork 1 - excavate 2" of existing soil, hauling, and disposal.	1648 sq. ft	\$ 1.60	\$ 2,636.80
4. Earthwork 2 - Soil grading and compaction.	1648 sq. ft	\$ 1.25	\$ 2,060.00
5. Place New Concrete Path - Place 6" thick path, 4500 psi minimum strength, reinforced with fibermesh. Broomed finish. (includes 18 different path areas)	1648 sq. ft	\$ 9.10	\$ 14,996.80
6. Traffic Control		LS	\$ 2,150.00
7. Mobilization, Concrete Buggies Add'l Expenses, & General Conditions		LS	\$ 4,160.00
	Total Project Estimate		\$ 32,023.60

Estimate Notes:

1. Permitting or testing fees of any type are excluded from this estimate.
2. All quantities are estimated. Invoicing will be based on actual quantities used or installed.
3. Bond is not included in this estimate.
4. New base material is not included. CDOT Class 6 base material can be delivered, placed, and compacted at a rate of \$55 per ton.
5. Over excavation can be provided at a rate of \$60/CY, includes removal off site.

Approval Signature:

 Ephram Glass Date of Acceptance



Estimate By: Ermilo Chavez
 990 S. Garrison St
 Lakewood, CO 80226
 Cell No. 720-308-2926

Client Name / Address	Date: 10/02/2023	Estimate No.	E2023282
Roxborough Village Metro District Ephram Glass	Project Location: Roxborough Metro District Trails Littleton, CO		
Task Description	Qty	Rate	Amount
1. Concrete Saw Cutting	LS		\$ 1,900.00
2. Concrete Path Demolition - concrete removal, hauling, and disposal fees. (includes 19 different path areas)	2623 sq. ft	\$ 2.50	\$ 6,557.50
3. Earthwork 1 - excavate 2" of existing soil, hauling, and disposal.	2623 sq. ft	\$ 1.60	\$ 4,196.80
4. Earthwork 2 - Soil grading and compaction.	2623 sq. ft	\$ 1.25	\$ 3,278.75
5. Place New Concrete Path - Place 6" thick path, 4500 psi minimum strength, reinforced with fibermesh. Broomed finish. (includes 19 different path areas)	2623 sq. ft	\$ 9.10	\$ 23,869.30
6. Extend Bench Concrete Pad - extend concrete pad by 24" and add (2) 10" diameter x 36" deep caissons. Includes re-installing the bench pad.		LS	\$ 600.00
7. Traffic Control		LS	\$ 2,150.00
8. Mobilization, Concrete Buggies Add'l Expenses, & General Conditions		LS	\$ 5,200.00
	Total Project Estimate		\$ 47,752.35

Estimate Notes:

1. Permitting or testing fees of any type are excluded from this estimate.
2. All quantities are estimated. Invoicing will be based on actual quantities used or installed.
3. Bond is not included in this estimate.
4. New base material is not included. CDOT Class 6 base material can be delivered, placed, and compacted at a rate of \$55 per ton.
5. Over excavation can be provided at a rate of \$60/CY, includes removal off site.

Approval Signature:

 Ephram Glass

 Date of Acceptance

**REAL PROPERTY
AGENCY AGREEMENT**

THIS REAL PROPERTY AGENCY AGREEMENT (“Agreement”) is made this _____ day of October, 2023 (the “Effective Date”), by and between CHATFIELD FARMS NO 1A HOMEOWNERS ASSOCIATION INC., a Colorado nonprofit corporation (“HOA”), and ROXBOROUGH VILLAGE METROPOLITAN DISTRICT, a political subdivision of the State of Colorado (“District”). Together, HOA and District are referred to herein as the “Parties” and each a “Party.”

RECITALS

A. The HOA is the owner of the real property located in Douglas County, Colorado, more particularly described on **Exhibit A**, attached hereto and made a part hereof (the “Property”).

B. Subject to consent by a majority vote of its members pursuant to its Articles of Incorporation dated June 17, 2002, the HOA intends to convey the Property to District.

C. Prior to the conveyance, the District has agreed to negotiate disposition of the Property with third parties on the HOA’s behalf.

D. The HOA and District are entering this Agreement to facilitate District’s negotiation of disposition of the Property.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and covenants herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the HOA and District hereby represent, covenant, and agree as follows:

1. Appointment as Agent. The HOA hereby appoints the District as its agent to act for it in any lawful way in connection with the negotiation regarding disposition of the Property.

2. District Representations. The District hereby covenants and agrees to the following: (a) the District shall not assign this agreement to any other person or entity without the prior written consent of HOA, which consent will not be unreasonably withheld, conditioned or delayed; and (b) District shall not convey any interest in the Property without the prior written consent of HOA.

3. Term. This Agreement is valid from the Effective Date until the Property is conveyed to District, or until November 30, 2024, whichever date is earlier (“Expiration Date”). No provision of this Agreement shall survive the Expiration Date.

4. Miscellaneous Provisions. Colorado law governs this Agreement. Jurisdiction and venue shall lie exclusively in the Douglas County District Court. This Agreement constitutes

the entire Agreement between the Parties and all prior and contemporaneous conversations, negotiations, possible alleged agreements, representations, covenants, and warranties concerning the subject matter hereof are merged herein. This Agreement may be amended only by a document signed by the Parties. Course of dealing, no matter how long, shall not constitute an amendment to this Agreement. If any provision of this Agreement is held invalid or unenforceable, all other provisions shall continue in full force and effect. Waiver of a breach of this Agreement shall not be construed as a waiver of any subsequent breach of this Agreement. This Agreement shall inure to the benefit of and be binding upon the Parties and their legal representatives, successors, and permitted assigns. Neither Party shall assign this Agreement without the written consent of the other Party, except that the District may assign this Agreement without consent to any successor legal entity resulting from the consolidation, merger, or other unification of the District and another public agency, provided that the consolidation, merger, or other unification does not adversely affect the maintenance services the District provides under this Agreement. This Agreement is not intended to, and shall not, confer rights on any person or entity not named as a party to this Agreement. In any dispute arising from or relating to this Agreement, the prevailing Party shall be awarded its reasonable attorneys' fees, costs, and expenses, including any attorneys' fees, costs, and expenses incurred in any appellate action and in collecting upon any judgment, order, or award. This Agreement may be executed in several counterparts and by facsimile or electronic PDF, each of which shall be deemed an original and all of which shall constitute one and the same instrument.

5. Governmental Immunity. Nothing in this Agreement is intended to be, and will not be construed as, a waiver of the limitations on damages or any of the privileges, immunities, or defenses provided to or enjoyed by District or its directors, officers, employees, volunteers, or Districts under common law or pursuant to statute, including but not limited to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq.

IN WITNESS WHEREOF, the Parties have executed this Agreement the date first above written.

HOA:

CHATFIELD FARMS NO 1A HOMEOWNERS
ASSOCIATION INC.,
a Colorado nonprofit corporation

By: _____
Name: _____
Title: _____

DISTRICT:

ROXBOROUGH VILLAGE METROPOLITAN
DISTRICT,
a political subdivision of the State of Colorado

By: _____
Name: _____
Title: _____

EXHIBIT A
REAL PROPERTY DESCRIPTION

Parcel

1. 2227-354-18-001 TRACT G CHATFIELD FARMS FILING 1-A 0.07 AM/L
2. 2227-351-01-045 TRACT H-1 CHATFIELD FARMS 1-A 3RD AMD 0.03AM/L
3. 2227-351-01-042 TRACT I 1 CHATFIELD FARMS 1-A 3RD AMD 3.05 AM/L
4. 2227-352-01-001 TRACT O CHATFIELD FARMS FILING 1-A 0.48 AM/L

**RESOLUTION
OF THE BOARD OF DIRECTORS OF
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
ESTABLISHING A SIGNAGE COMMITTEE**

WHEREAS, Roxborough Village Metropolitan District ("*District*") is a political subdivision of the State of Colorado, duly organized and existing pursuant to the Colorado Special District Act, §32-1-101, *et seq.*, C.R.S.;

WHEREAS, pursuant to §32-1-1001(1)(h), C.R.S., the Board of Directors of the District ("*Board*") has the power and authority to manage, control, and supervise all business and affairs of the District;

WHEREAS, pursuant to §32-1-1001(1)(m), C.R.S., the Board is authorized to adopt, amend, and enforce bylaws and rules and regulations not in conflict with the constitution and laws of Colorado for carrying on the business, objects, and affairs of the Board and the District;

WHEREAS, the Board desires to establish a Signage Committee, and set forth the nature, scope, and authority of the Signage Committee, as stated herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT AS FOLLOWS:

1. Establishment of a Signage Committee. The Board hereby establishes a Signage Committee ("*Committee*"). Directors Mathew Hart and Debra Prysby are hereby designated as the initial members of the Committee. The Board may at any time, by affirmative majority vote, remove Directors from, or add Directors to, the Committee. A Director may resign from the Committee by providing written notice of resignation to the Board.

2. Limited Purpose and Duration. The Signage Committee is a limited purpose, "standing" committee that serves under the direct oversight of the full Board. The Board, through affirmative majority vote, may at any time: a) dissolve the Committee; b) increase, decrease, or otherwise modify the Committee's scope of authority; and, c) take any other action regarding the Committee that the Board believes to be in the best interests of the community and/or the District.

3. Purpose and Scope of Authority. The Committee is charged with evaluating signage matters within the District and making recommendations to the Board on style, size, design, content, and location of signs to be installed within the District. The Committee also communicates and coordinates with, provides information to and receives information from, and provides day-to-day direction to, the District's professional consultants and District management on signage matters within the District.

[Signature Page Immediately Follows]

ADOPTED this [redacted] day of October, 2023.

BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

By: _____

Mark Rubic, Board President

By: _____
Travis Jensen, Board Secretary

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD September 12, 2023

A Special Meeting of the Board of Directors (referred to hereafter as the “Board”) of Roxborough Village Metropolitan District (the “District”) was convened Tuesday, the 12th day of September, 2023 at 6:00 p.m. at the Roxborough Library, 8357 N Rampart Range Road, #200, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

Directors in Attendance Were:

Mark Rubic
Debra Prysby, arrived 6:08
Mathew Hart
Ephram Glass
Travis Jensen

Also. In Attendance Were:

None

CALL TO ORDER

At 6:02 p.m. the meeting was called to order.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Mr. Loften noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that there are no Directors’ Disclosure Statements to be filed.

RECORD OF PROCEEDINGS

ADMINISTRATIVE MATTERS

Agenda: Director Rubic reviewed with the Board the proposed Agenda for this Special Meeting. Motion made by Director Jensen, second by Director Glass, the agenda was approved 4-0.

PUBLIC COMMENTS / HOMEOWNER REQUESTS

There were no members of public present and thus no public comment

RECORD OF PROCEEDINGS

BOARD DISCUSSION MATTERS

A. Discuss status of replacement of playground equipment including any updates from engineer on accessible areas and footprint: Nothing new from SDMS regarding airplane park. Working on getting a contract in place to do the work. Hoping for more info next week.

Playground grant proposal is delayed, needs to move back to the top of SDMS priority list.

Farnsworth survey - follow-up discussion scheduled Wednesday next week before board meeting to review the perceived gaps in the provided survey proposal (Director Glass will also try to talk to them at the SDA Conference).

As for ADA compliant port-a-potties, Boars discussed these should be investigated after it is determined where the playground location and ADA compliant path(s) will be located. For Chatfield Farms - could look to see if one fits and possibly do both at the same time.

B. Discuss Budget Preparation/Timeline and Board Priorities/Identify Capital Projects for 2024:

Gembok has not yet provided any date. Board Priorities: Director Glass - Wildfire mitigation, hogback trail, southern cement

creek crossing, block informal Chatfield Farms path, intake pipe at Crystal Lake;

Director Jensen - sidewalks, playgrounds, rubberized coatings; Director Rubic Mark - Irrigation intake repair and pump(s) replacement, Irrigation/mainline

replacement/upgrade, sidewalk repair/replacement, softball field repair,

more ADA compliance items, parking lot replacement/improvements, bridge

replacements (south creek & rickety). [A suggestion was made to have SDMS seek pump replacement cost details from Arvada pump. Board also discussed making contact with Chavez for estimates on concrete

path repairs.]; Director Prysby - fire mitigation, south creek crossing, playground replacement schedule,

irrigation (replace instead of patch), xeriscaping landscaping along Village Circle West, ADA compliance

and upgrades should be in all decisions; Director Hart - improvements/maintenance to what we have, operational improvements to the district

Board discussed reviewed Budget model - forecast of what revenues would look like and what if Proposition HH passes. Director Rubic stated he asked Gembok to prepare budget forecasts using the assumption Proposition HH passes since this will be most conservative revenue estimates for the District. The Board reviewed model and its assumption of a 5% markup on current expenses. Directors Rubic and Glass will update spreadsheet and have it sent to other Board members for their review and edits. Board plans to discuss and define a timeline at next week's meeting.

C. Updates on Game-Set-Match Inc replacement of net and installation of windscreen and court striping.

It was noted both courts are now striped, and both nets are new. Still waiting on the windscreens to be installed. Was mentioned we should possibly wait until spring, however, with the delay we have had in getting this completed Board's opinion was to have it completed as soon as vendor can.

D. Review any proposals for repairing damage and issues at Community Park restroom building.

Reviewed proposal from PST for \$1849 for new signs, soap dispensers, air freshener, urinal cleanup, tighten women's toilet base. Still haven't gotten the skylight fix proposal approved yet, waiting on correct lighting.

RECORD OF PROCEEDINGS

Board discussed holding off on the pump box for now and approving the bathroom cleanup after the skylight repair. Director Glass to ask SDMS to follow up with PST on missing proposals.

E. Discuss fixing the volleyball court. Deferred, no new information.

F. Updates on Chatfield Farms planter facade replacement and electrical fixes on Rampart median. Deferred, no new information.

G. Discuss getting quotes to fix concrete paths in the district. No new information on getting cost estimates from Chavez. Director Glass to reach out directly to Chavez – estimates and what can be done with remaining weather.

H. Identify and Discuss any Additional Projects to Complete for 2023. The Board discussed getting the remaining outstanding estimates from PST, looking at concrete repairs as discussed previously, Farnsworth's items and completing any approved contract items.

I. Discuss who wants to be on the sign committee. Directors Hart and Prysby stated their interest.

J. Update on the drainage issues caused by Douglas County. Was confirmed that Douglas County (DC) was the entity that is involved in the drainage matters. Director's Glass's communications on this did not go out to the board. Meeting with Commissioner and DC staff confirmed DC were in the wrong, should have notified District of any planned activity, should not have been on HOA land. Question of can they look into connecting the stormwater/drainage of the Silvercliff area to nearby stormwater sewer is that they can look into it. The District's legal counsel is working on getting them to agree to the mitigation. Director Glass has reached out to the concerned homeowners. Director Glass also shared his discussions about safety on Waterton Road with Commissioner Thomas more understanding, with both sensitive concern about safety in the area. Director Glass shared his idea on the Highline to Waterton portion where you could separate the pedestrian part of road widening future project and can apply for grant money from state. Thoughts are to get all parties involved for kickoff meeting sometime next year.

K. Discuss how to fairly maintain HOA owned tracts considering TABOR rules. If we're going to provide maintenance - should we charge? Nominal fee versus fair market value?

L. Discuss and update from meeting with Douglas County and Commissioner Lora and Operations Committee concerning safety concerns along Waterton Road. Covered above within Director Glass's 3J update.

M. Discuss priorities needed to be conveyed to CDI for Landscape Maintenance. Deferred.

N. Update on any Community Park Restroom cleaning. No update until we close it for the season.

O. Discuss/Consider use of ADA compliant port-a-potty units at Community Park and Chatfield Farms. This item was covered earlier in the meeting.

P. Review lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.). No new permits.

RECORD OF PROCEEDINGS

Q. Review/Discuss revised tree fertilization proposal. Hope to have more information/detail by next week's meeting.

R. Review action spreadsheet. Deferred.

S. Approve Gemsbok and SDMS to update the capital contributions for Chatfield Farms. Need to get some more detail on this matter. Discuss further at next week's meeting.

OTHER MATTERS

PUBLIC COMMENTS / HOMEOWNER REQUESTS

ADJOURNMENT

Community Service volunteers -

Director Jensen shared update on the high school volunteers needing work and that District could explore offering volunteer opportunities. Board members have a good list of items or activities of what volunteers could do to help. Director Jensen will get more contact information. Board will seek District legal Counsel opinion/input/drafting on a short waiver form.

RFP Handyperson

Director Rubic provided draft RFP for handyperson for Board review.

CORA Request

Directors Rubic and Glass shared Legal Counsel opinion of an analysis of request, responsive documents collected and a revision of the appropriate spent collecting the documents to be 7 hours (1 free). The Board is good with that approach.

Correspondence Received

Information was provided that Legal Counsel received responses to recent letters sent concerning

RVMD 09.12.23

RECORD OF PROCEEDINGS

unauthorized activity on District property and that no further on our end is needed.

SDMS checking Foothills Bills

Director Glass informed Board moving forward he take over this responsibility.

No members of the public were present.

There being no further business to come before the Board at this time, upon motion duly made by Director Prysby, seconded by Director Jensen, and upon vote, unanimously carried, the Special Meeting was adjourned at 8:02 p.m.

Respectfully submitted,

By: _____ Secretary for the Meeting

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD SEPTEMBER 20, 2023

A Regular Meeting of the Board of Directors (referred to hereafter as the “Board”) of Roxborough Village Metropolitan District (the “District”) was convened on Wednesday, the 20th day of September, 2023 at 6:00 p.m. at the Roxborough Library, 8375 N. Rampart Range Rd, Littleton, CO 80125 and via Zoom. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Mark Rubic
Debra Prysby
Mathew Hart
Ephram Glass
Travis Jensen

Also In Attendance Were:

Peggy Ripko; Special District Management Services, Inc. (“SDMS”)

Dino Ross, Esq.; Ireland Stapleton Pryor & Pascoe, P.C.

Brenna Karamigios, Gemsbok Consulting Inc. (“Gemsbok”) (for a portion of the meeting)

Gale Cramer, Homeowner

CALL TO ORDER

At 6:00 p.m. the meeting was called to order.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Ms. Ripko noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that there are no Directors’ Disclosure Statements to be filed.

RECORD OF PROCEEDINGS

ADMINISTRATIVE MATTERS

Agenda: Ms. Ripko reviewed with the Board the proposed Agenda for this Regular Meeting.

Following discussion, upon motion duly made by Director Glass, seconded by Director Hart, and, upon vote, unanimously carried, the Board approved the agenda, as amended, with the addition of snow removal supplies and designating Brendan Coupe as a Broadband consultant for the District.

PUBLIC COMMENTS

None.

CONSENT AGENDA

The Board considered the following actions:

A. Fifth amendment to CDI agreement - remove utility locate services

B. Minutes

- August 8, 2023, as amended
- August 16, 2023
- August 27, 2023, as amended

Following discussion, upon motion duly made by Director Glass, seconded by Director Prysby and upon vote, unanimously carried, the Board approved the Consent Agenda as amended.

CONTRACTOR/CONSULTANT REPORTS

Landscaping Updates- CDI Landscape, LLC: The Operations Committee had a meeting with CDI on 9/19/2023 to discuss ongoing concerns. Moving forward, the monthly report will include locations of the weekly irrigation checks included in the services agreement.

Snow Removal Supplies: Following discussion, the Board approved placement of ice removal and snow removal supplies any time, noting that the District has no liability if anything is stolen.

Engineering Updates: The Board reviewed the Community Park Survey Proposal. No action was taken at this time.

FINANCIAL

Claims: The Board considered ratifying the approval of the payment of claims as

RECORD OF PROCEEDINGS

MATTERS

follows:

Fund	Period Ending August 31, 2023
Total Claims	\$59,797.28

Following discussion, upon motion duly made by Director Rubic, seconded by Director Prysby and upon vote, unanimously carried, the Board ratified approval of the claims, as presented.

Unaudited Financial Report: The Board reviewed the unaudited financial report for the period ending August 31, 2023.

Following discussion, upon motion duly made by Director Rubic, seconded by Director Prysby, and upon vote unanimously carried, the Board accepted the unaudited financial report for the period ending August 31, 2023, as presented.

2022 Audit: The Board reviewed the 2022 Audit.

Following discussion, upon motion duly made by Director Glass, seconded by Director Hart, and upon vote unanimously carried, the Board approved the 2022 Audit.

Designate Brendan Coupe as Broadband Volunteer Consultant: The Board discussed designating Brendan Coupe as the Broadband Volunteer Consultant for the District.

Following discussion, upon motion duly made by Director Glass, seconded by Director Hart, and upon vote unanimously carried, the Board designated Brendan Coupe as the Broadband Volunteer Consultant for the District.

LEGAL MATTERS

Drainage Issues: The Board discussed the drainage issues caused by Douglas County. Director Glass noted that Douglas County intends to address the issue, but no agreement has been finalized.

Maintaining HOA Owned Tracts: The Board discussed how to fairly maintain the HOA owned tracts considering TABOR's requirements. The Board also discussed options for charging an HOA for maintenance services provided.

Updates on Agreements to have District Maintain Non-District Owned Areas: The Board deferred discussion at this time.

RECORD OF PROCEEDINGS

Updates Water Due Diligence: There were no new updates at this time.

Transfer of Ownership of Chatfield Farms 1A Tracts: The Board discussed the transfer of ownership of Chatfield Farms 1A Tracts. It was noted that legal counsel has drafted a real property agency agreement for the transfer of ownership from the HOA to the District.

Following discussion, upon motion duly made by Director Prysby, seconded by Director Rubic and, upon vote, carried with Directors Rubic, Prysby, Jensen and Hart voting “Yes” and Director Glass abstaining, the Board approved the transfer of ownership of Chatfield Farms 1A Tracts.

Maintenance Agreement with Chatfield Farms Estates/1A: The Board discussed the process. The proposed agreement should be available for the next meeting.

District Irrigation Mainline and Construction on the North Side of Waterton Road: The Board discussed the District irrigation mainline and construction on the north side of Waterton Road.

Resolution Regarding Records Retention: Attorney Ross advised the Board that the State Archivist’s website shows that document retention and destructions schedules were approved for the District. Unfortunately, the State Archivist does not maintain a copy of the approved schedules. Further, legal counsel and District Manager Ripko have been unable to locate a copy of the schedules. Board discussion followed. Attorney Ross and District Manager Ripko will continue to search for a copy of the schedules.

Assignment Agreement to Transfer Monument to 16B: The Board discussed the Assignment Agreement to Transfer Monument to 16B.

Following discussion, upon motion duly made by Director Glass, seconded by Director Prysby, and upon vote unanimously carried, the Board approved the Assignment Agreement to Transfer Monument to 16B.

2024 BUDGET PLANNING

Budget Preparation: The Board reviewed their budget discussion from the September 12, 2023 Special Meeting. It was noted that Director Glass and Director Rubic have been forwarding information to Gemsbok to update the proposed 2024 budget.

Board Budget Priorities: The Board discussed the Budget Priorities for 2024.

RECORD OF PROCEEDINGS

Proposed Budget Preparation/Discussion Timeline: The Board discussed the proposed Budget preparation and timeline.

AGENDA PRIORITIES

Playground Replacement: The contractor requested information regarding the location of the playground; this was provided by SDMS. SDMS has received the proposal and is working with legal counsel regarding specifics.

Playground Grants: SDMS has been working with Douglas County regarding the grants. SDMS has also reached out to Sterling Ranch to get their assistance.

Repairs to Concrete Paths: No action was taken at this time.

Additional Projects to Complete in 2023: No action was taken at this time.

Community Park Restroom Repair Proposals: The Board reviewed proposals from PST to replace the skylight, timer, lights, and trim and other bathroom repairs.

Following discussion, upon motion duly made by Director Prysby, seconded by Director Glass, and upon vote unanimously carried, the Board approved the proposals contingent upon them using dark sky compliant lighting.

Chatfield Farms Planter Façade Replacement: The Board discussed the Chatfield Farms planter façade replacement.

Following discussion, upon motion duly made by Director Prysby, seconded by Director Hart and, upon vote, carried with Directors Rubic, Prysby, Jensen and Hart voting “Yes” and Director Glass abstaining, the Board approved the Chatfield Farms planter façade replacement.

Tree Care Fertilization Revised Proposal: The Board reviewed the revised tree care fertilization proposal.

Following discussion, upon motion duly made by Director Glass, seconded by Director Prysby, and upon vote unanimously carried, the Board approved the tree care fertilization revised proposal, with half of the work being completed in 2024.

Board Only Meeting: The Board discussed the possibility of using high school seniors who need Community Service to help out with District tasks. Legal counsel will be drafting a waiver regarding this.

RECORD OF PROCEEDINGS

OPERATION AND MAINTENANCE MATTERS

District Management Updates:

Current Approved and Requested Community Permits: The Board reviewed the current and approved requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.).

SDMS Monthly Report: The Board reviewed the SDMS monthly report.

Monthly Invoice from Foothills Park & Recreation re: August 2023 Roxborough Village Metro District Resident Use: The Board reviewed the monthly invoice from Foothills Park & Recreation regarding August 2023 Roxborough Village Metro District resident use.

District Account on Local Community Facebook Forum: The Board discussed establishing a District account on the local community Facebook forum.

Website Update: SDMS has been following up regularly regarding the new website. The Board discussed and requested roxvillagemetro.colorado.gov to be the address.

Weather Trak: The Board discussed the weather trak system and if it should be renewed.

General Updates Regarding Ongoing Projects:

Electrical fixes on Rampart Median: SDMS is meeting with the boring company and electrician to get it fixed.

Pickleball Court Striping: The striping has been completed.

Xcel Energy Maintenance Update: Payment has been received for both breaks.

Other: None.

DIRECTOR MATTERS

Turf Replacement: The Board is working with SDMS and CDI regarding the turf replacement.

District Signage/Committee Formation: The Board discussed appointing Director Prysby and Director Hart to the signage committee.

RECORD OF PROCEEDINGS

Following discussion, upon motion duly made by Director Glass, seconded by Director Prysby, and upon vote unanimously carried, the Board appointed Director Prysby and Director Hart to the signage committee.

Hiring Handyman: Director Rubic has drafted an RFP to be reviewed by legal counsel.

Other: There were no other Director matters to discuss.

OTHER MATTERS

Action Items and Spreadsheet: Mr. Ripko stated that the updated spreadsheet would be distributed to the Board for review.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Prysby, seconded by Director Glass, and upon vote, unanimously carried, the Regular Meeting was adjourned at 8:01 p.m.

Respectfully submitted,

By: _____
Secretary for the Meeting

From: [Dale Draper](#)
To: [Peggy Ripko](#)
Cc: [Travis Hunsaker](#); [Cory France](#); [Tom Riley](#); [Josh Walker](#)
Subject: Roxborough Monthly Meeting Notes
Date: Thursday, October 12, 2023 3:16:22 PM
Attachments: [image001.png](#)

Good Afternoon,

Below is the most recent activity since the last meeting.
Let me know if you have any questions or comments.

General Maintenance-

Weekly maintenance has been performed on the following days:

- a. 09/18- Weeds Only
- b. 09/21
- c. 09/25- Weeds Only
- d. 09/28
- e. 10/02- Weed Only
- f. 10/12

Irrigation-

Onsite Checks:

- a. 09/19
- b. 09/25
- c. 09/27
- d. 09/29
- e. 10/04
- f. 10/05
- g. 10/10
- h. 10/11

Additional work/visits:

- a. 09/18- Checked softball field, soccer field as well as park by soccer field. Repairs 7490 village cir E (39.47064°N,105.06591°O) X1 Rot I-20-6" 7491 village cir E (39.47056°N,105.06612°O) X1 solenoid rain bird kit X2 dbry wire connect king X1 valve stuck clean valve 10197 Cavaletti dr. (39.48540°N,105.07581°O) X1 -1806. X1 Nz U12h 10209 Cavaletti dr (39.48557°N,105.07626°O) X1-1806 X2 Nz U12h 10223 Cavaletti dr (39.48588°N,105.07667°O) X1-1806 X2 Nz U12h 10239 Cavaletti dr (39.48623°N,105.07730°O) X1-1806 X1 Nz U12h 8563 Liverpool cir. (39.48629°N,105.07780°O) X2 1806 X2 Nz U12h 10816-10884. Waterton rd (39.48651°N,105.07847°O) X2-1806 X2 Nz U12h 7675 N. Rampart range rd (39.47208°N,105.07470°O) X1 valve stuck clean valve.

- b. 09/21-Josh Walker and Tom met Ephram & Board to discuss Xeriscape bids. Site walk with Ephram, Mark, Travis and Josh on upcoming proposals needed for area 1,6,7. Water sample from Chatfield Farms West giving to Ephram for testing. Checked water level at Crystal Lake, may need to get water for lake will confirm tomorrow.
- c. 09/25- Check irrigation system and clean stuck valve. 7670 Brown Bear Ct. Mule Deer Park (39.47615°N,105.06435°O) Check irrigation system all is good 9536 Elk Mountain Cir Airplane Park (39.47129°N,105.06410°O) Check irrigation system all is good In Liverpool and Waterton check the irrigation system drip line is good. Only two trees don't have water to them. Will get pipe pushed to them on Wednesday next visit. 8563 Liverpool cir. (39.48601°N,105.07845°O) Check for drip line water. Good 8563 Liverpool cir. (39.48594°N,105.07825°O) Check for drip line, not water for two trees there are sleeves to get there but no water to them. 8563 Liverpool cir. (39.48606°N,105.07833°O) Check for drip line is slow water in this area. 8563. Liverpool cir. (39.48632°N,105.07796°O) Check irrigation system for drip line in this area is Good Zones 15//. 27//. Drip line for circle ● Liverpool and waterton by play ground 7675 N Rampart range rd (39.47231°N,105.07490°O) Clean the valve stuck.
- d. 09/27- Checked system by Dovetail way made repairs 7434-7498 Dovetail way 39.47067°N,105.06994°O X1-1806 X1 - Nz U15Q 8563 Liverpool cir. 39.48599°N,105.07837°O X8- 90°. Insert poly pipe X32 -pinch clamp 0.75" X66' poly pipe 0.75" pulled cobble out of planters with trees in them. pushed drip pipe to trees in planters all have water except for one on far north side. backfilled and put cobble back in place.
- e. 09/29- Repair mainline broken for construction Sherwin- Williams 5 hours mainline repair. Bill separate. 10201-10307 Waterton Rd. 39.48563°N,105.07536°O X1 Slip fix 3" X2 coupling 3" sxs X1 ft PVC pipe 3" labor 5hrs Parts: \$82.83 Put purple standard lids and purple circle box 8563 Liverpool cir. 39.48628°N,105.07823°O X1 purple standard lids 8563 Liverpool cir. 39.48623°N,105.07816°O X1 purple standard lids 8563 Liverpool Cir. 39.48611°N,105.07863°O X1 Purple standard lids 8563 Liverpool Cir 39.48608°N,105.07860°O X2 Purple standard lids 8563 Liverpool Cir. 39.48604°N,105.07859°O X1 Purple standard lids 8563 Liverpool Cir. 39.48596°N,105.07862°O X1 purple standard lids 8547 Liverpool Cir. 39.48558°N,105.07885°O X2 Purple standard lids 10816-10884 waterton rd. 39.48645°N,105.07969°O X2 purple standard lids 10816-10884 Waterton rd 39.48586°N,105.07982°O X1 purple standard lids 10816-10884 Waterton rd 39.48648°N,105.07871°O X1 purple standard lids

10810-10814 Waterton rd 39.48649°N,105.07841° X1 purple standard lids 10810-10814 Waterton rd 39.48645°N,105.07832°O X1 purple standard lids 10800-10808 Waterton rd 39.48639°N,105.07780°O X1 purple standard lids Liverpool Cir. 39.48635°N,105.07779°O X2 circle box with lid 10" purple 10800-10808 Waterton rd 39.48646°N,105.07790°O X1 circle box with lid 10" purple 10810-10814 Waterton rd 39.48645°N,105.07817°O X1 circle box with lid 10" purple Valve box and lids 10.5hrs \$423.53 parts.

- f. 10/04- Irrigation checked Mule deer park, Marmot Park, Red Mesa backflow. Turned down water in Red Mesa area.
- g. 10/05- Irrigation check. Checked around Crystal Lake area and village circle east.X4 controllers adjusted heads and rotors. Checked skatepark X2 controllers.
- h. 10/11- Meeting with Ephram, at softball field about irrigation heads being low in field and needing raised. Will mark with flags during blow outs.

Site Policing-

- 1. Trash, Dog Stations, etc.
 - a. 09/18
 - b. 09/21
 - c. 09/25
 - d. 09/28
 - e. 10/02
 - f. 10/05
 - g. 10/09
 - h. 10/12
- 2. Tennis & Basketball Court Maintenance, Volleyball Courts Maintenance, Skate Park Maintenance, Softball Field Grooming, Trash Pick Up -Includes - Pond Edges.
 - a. 09/18
 - b. 09/25
 - c. 09/28
 - d. 10/02
 - e. 10/09

Additional Site Updates-

Native Beauty Bands- 09/27, 09/28, 09/29

Graffiti Removal- 09/21

Aeration- 10/05, 10/06

Project Updates-

Remove/Replace rusted edging-

- a. 09/27- Edging replacement and repairs

Wednesday: replaced 22 lengths with new edging. Repaired 17 lengths.

b. 09/28- Replaced 24 lengths with new edging. Repaired 15 lengths.

c. 09/29- 24 new pieces of edging, 18 lengths repaired

Conversion of purple lids- Ongoing- See above
Weeds- Ongoing

Review of Upcoming/Open Scheduled Items-
Enhancement- Xeric conversions- Open

Dale Draper | Senior Account Manager
SLM Certified, QWEL



7121 Julian St, Westminster, CO 80030

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DaleD@CDI-Services.com

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AFTER HOURS IRRIGATION EMERGENCY,
PLEASE CALL [303-358-0498](tel:303-358-0498)

Confidentiality Note: This email may contain confidential and/or private information. If you received this email in error please delete and notify sender.

Roxborough Village Metro District
A/P Aging Summary
As of September 30, 2023

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Consolidated Divisions Inc	20,794.27	9,380.07	0.00	8,926.09	39,100.43
CORE Electric Cooperative	1,982.73	0.00	0.00	0.00	1,982.73
Diversified Underground	305.00	500.00	0.00	4,795.00	5,600.00
Foothills Park & Recreation District	771.64	0.00	0.00	0.00	771.64
Gembok Consulting Inc.	3,722.50	0.00	0.00	0.00	3,722.50
Mission Communication LLC	0.00	0.00	0.00	730.80	730.80
Roxborough Metro District	0.00	0.00	0.00	0.00	0.00
Roxborough Water & Sanitation District	879.66	0.00	0.00	0.00	879.66
SavATree, LLC	75,394.00	0.00	0.00	0.00	75,394.00
Special District Association of Colorado	0.00	375.00	0.00	0.00	375.00
Special District Management Services, Inc	0.00	11,749.33	0.00	0.00	11,749.33
Utility Notification Center of Colorado	86.43	0.00	0.00	0.00	86.43
TOTAL	<u>103,936.23</u>	<u>22,004.40</u>	<u>0.00</u>	<u>14,451.89</u>	<u>140,392.52</u>

Roxborough Village Metro District
A/P Aging Detail

As of September 30, 2023

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
Current							
09/30/2023	223091271	Utility Notification Cen...	09/30/2023	-SPLIT-	RTL Transmissions		86.43
09/30/2023	SALES000...	Foothills Park & Recr...	09/30/2023	-SPLIT-	September 2023 Resi...		771.64
09/16/2023	2011222	Consolidated Division...	10/01/2023	-SPLIT-	T&M September 10-16		1,829.44
09/21/2023		CORE Electric Coope...	10/01/2023	51050 · Utilities Expense			1,982.73
09/27/2023	13236838	SavATree, LLC	10/07/2023	-SPLIT-			3,416.00
09/27/2023	12919321	SavATree, LLC	10/07/2023	-SPLIT-			71,978.00
09/23/2023	2011200	Consolidated Division...	10/08/2023	-SPLIT-	T&M September 17-23		1,831.29
09/30/2023		Roxborough Water & ...	10/10/2023	-SPLIT-	Billing Period 09/01/2...		879.66
09/30/2023	2010993	Consolidated Division...	10/15/2023	-SPLIT-	September Landscap...		17,133.54
09/30/2023	28472	Diversified Undergrou...	10/30/2023	-SPLIT-	September Utility Loc...		305.00
09/30/2023	5790	Gemsbok Consulting L...	11/14/2023	-SPLIT-	September 2023		3,722.50
Total Current							103,936.23
1 - 45							
08/05/2023	2010522	Consolidated Division...	08/20/2023	-SPLIT-	T&M August 1 - Augu...	41	4,456.66
07/31/2023	28120	Diversified Undergrou...	08/30/2023	-SPLIT-	July Utility Locates	31	500.00
08/31/2023	127510	Special District Mana...	08/31/2023	-SPLIT-	August 2023 District ...	30	11,749.33
09/06/2023	35556	Special District Associ...	09/16/2023	53040 · BOD Conference...	Ephram Glass 2023	14	375.00
09/09/2023	2011030	Consolidated Division...	09/24/2023	-SPLIT-	T&M September 3-9	6	4,923.41
Total 1 - 45							22,004.40
46 - 90							
Total 46 - 90							
> 90							
08/18/2022	1068174	Mission Communicati...	08/28/2022	64030 · Irrigation Expense		398	359.40
10/31/2022	26607	Diversified Undergrou...	11/30/2022	51050 · Utilities Expense	10/1-10/31/2022	304	3,735.00
11/30/2022	26763	Diversified Undergrou...	12/30/2022	62020 · Utility Locate		274	1,060.00
12/31/2022	AJE22#3Audi	Roxborough Metro Di...		14010 · Prepaid Expense	To reclassify balance ...		-37,962.00
01/01/2023	AJE22#3A...	Roxborough Metro Di...		14010 · Prepaid Expense	To reclassify balance ...		37,962.00
04/30/2023	2009082	Consolidated Division...	05/15/2023	-SPLIT-	April T&M	138	4,807.12
05/13/2023	2009323	Consolidated Division...	05/28/2023	-SPLIT-	T&M May 7 through ...	125	927.43
05/26/2023	1076676	Mission Communicati...	06/05/2023	-SPLIT-	Annual Service	117	371.40
05/27/2023	2009522	Consolidated Division...	06/11/2023	-SPLIT-	T&M May 21 - May 27	111	3,191.54
Total > 90							14,451.89
TOTAL							140,392.52

Roxborough Village Metro District
 Claims by Vendor Detail

September 2023

Type	Date	Num	Memo	Account	Original Amount	Balance
Bill.com LLC						
Bill	09/06/2023	23090776627	Billing Period 08/05/2023-09/04/2023	52040 · Software & Online Subscr...	457.29	457.29
Bill	09/06/2023	23090776627	Billing Period 08/05/2023-09/04/2023	52040 · Software & Online Subscr...	80.71	538.00
Bill	09/06/2023	23090776627	Billing Period 08/05/2023-09/04/2023	52040 · Software & Online Subscr...	22.41	560.41
Total Bill.com LLC						560.41
Coatings, Incorporated						
Bill	09/21/2023	16106	Stripe Pickleball Lines	80010 · Park Infrastructure/Improv...	1,100.00	1,100.00
Total Coatings, Incorporated						1,100.00
Colorado CPA Company PC						
Bill	09/21/2023	1169	2022 Audit	57010 · Auditing	5,712.00	5,712.00
Bill	09/21/2023	1169	2022 Audit	57010 · Auditing	1,008.00	6,720.00
Bill	09/21/2023	1169	2022 Audit	57010 · Auditing	280.00	7,000.00
Total Colorado CPA Company PC						7,000.00
Colorado Golf and Turf, Inc						
Bill	09/14/2023	01-149188		63000 · Vehicle Expense	238.00	238.00
Bill	09/14/2023	01-149188		63000 · Vehicle Expense	42.00	280.00
Total Colorado Golf and Turf, Inc						280.00
Consolidated Divisions Inc						
Bill	09/06/2023	2009927	T&M June 18 - June 24	64030 · Irrigation Expense	1,076.87	1,076.87
Bill	09/06/2023	2009927	T&M June 18 - June 24	64030 · Irrigation Expense	190.04	1,266.91
Bill	09/06/2023	2009977	T&M June 25 through June 30	64030 · Irrigation Expense	9,982.65	11,249.56
Bill	09/06/2023	2009977	T&M June 25 through June 30	64030 · Irrigation Expense	1,761.64	13,011.20
Bill	09/06/2023	2010521	T&M August 1 - August 5 Graffiti Removal	65030 · Graffiti Removal /Vandal...	322.37	13,333.57
Bill	09/07/2023	2010687	August Landscape Maintenance	64040 · Landscape Contract	14,563.51	27,897.08
Bill	09/07/2023	2010687	August Landscape Maintenance	64040 · Landscape Contract	2,570.03	30,467.11
Bill	09/21/2023	2010098	T&M July 2 - July 8	64030 · Irrigation Expense	1,210.99	31,678.10
Bill	09/21/2023	2010188	T&M July 9 - July 15	64030 · Irrigation Expense	5,012.98	36,691.08
Bill	09/21/2023	2010447	T&M July 30 - July 31	64030 · Irrigation Expense	280.00	36,971.08
Bill	09/21/2023	2010343	T&M July 16 - July 22	64030 · Irrigation Expense	2,856.36	39,827.44
Bill	09/21/2023	2010343	T&M July 16 - July 22	64030 · Irrigation Expense	504.06	40,331.50
Bill	09/21/2023	2010374	T&M July 23 - July 29	64030 · Irrigation Expense	790.10	41,121.60
Bill	09/21/2023	2010587	T&M August 6 - August 12	64030 · Irrigation Expense	710.96	41,832.56
Bill	09/21/2023	2010587	T&M August 6 - August 12	64030 · Irrigation Expense	125.46	41,958.02
Bill	09/21/2023	2010737	T&M August 13-19	64030 · Irrigation Expense	2,862.85	44,820.87
Bill	09/21/2023	2010737	T&M August 13-19	64030 · Irrigation Expense	505.21	45,326.08
Bill	09/21/2023	2010887	T&M August 27-31	64030 · Irrigation Expense	3,435.62	48,761.70
Bill	09/21/2023	2010887	T&M August 27-31	64030 · Irrigation Expense	606.29	49,367.99
Total Consolidated Divisions Inc						49,367.99
CORE Electric Cooperative						
Bill	09/07/2023			51050 · Utilities Expense	2,371.71	2,371.71
Total CORE Electric Cooperative						2,371.71
Diversified Underground						
Bill	09/21/2023	28307	August Utility Locates	62020 · Utility Locate	527.00	527.00
Bill	09/21/2023	28307	August Utility Locates	62020 · Utility Locate	93.00	620.00
Total Diversified Underground						620.00
Ephram Glass*						
Bill	09/21/2023	RVMD10006	SDA Conference Mileage	53020 · BOD Travel/Mileage Exp...	261.89	261.89
Bill	09/21/2023	RVMD10006	SDA Conference Mileage	53020 · BOD Travel/Mileage Exp...	46.22	308.11
Total Ephram Glass*						308.11
Foothills Park & Recreation District						
Bill	09/21/2023	SALES000000035010	August 2023 Resident Use	68010 · Foothills Park & Rec Fees	1,002.89	1,002.89
Bill	09/21/2023	SALES000000035010	August 2023 Resident Use	68010 · Foothills Park & Rec Fees	484.00	1,486.89
Total Foothills Park & Recreation District						1,486.89
Gembok Consulting Inc.						
Bill	09/07/2023	5748	July 2023	57030 · Accounting Services	4,244.22	4,244.22
Bill	09/07/2023	5748	July 2023	57030 · Accounting Services	748.98	4,993.20
Bill	09/07/2023	5748	July 2023	57030 · Accounting Services	208.05	5,201.25
Bill	09/14/2023	5770	August 2023	57030 · Accounting Services	3,651.60	8,852.85
Bill	09/14/2023	5770	August 2023	57030 · Accounting Services	2,334.40	11,187.25
Bill	09/14/2023	5770	August 2023	57030 · Accounting Services	179.00	11,366.25
Total Gembok Consulting Inc.						11,366.25
Ireland Stapleton Pryor & Pascoe PC						
Bill	09/21/2023	149398	Billed Through 08/31/2023	57020 · Legal Expenses	6,611.95	6,611.95
Bill	09/21/2023	149398	Billed Through 08/31/2023	57020 · Legal Expenses	2,356.06	8,968.01
Bill	09/21/2023	149398	Billed Through 08/31/2023	57020 · Legal Expenses	324.12	9,292.13
Bill	09/21/2023	149398	Billed Through 08/31/2023	68065 · Water Rights Expense	497.00	9,789.13
Total Ireland Stapleton Pryor & Pascoe PC						9,789.13
Patriot Pest Control						
Bill	09/14/2023	967406	September Mosquito Control Service	68020 · Mosquito Control Expense	1,955.00	1,955.00
Bill	09/14/2023	967406	September Mosquito Control Service	68020 · Mosquito Control Expense	345.00	2,300.00
Total Patriot Pest Control						2,300.00

11:24 AM

10/06/23

Cash Basis

Roxborough Village Metro District

Claims by Vendor Detail

September 2023

Type	Date	Num	Memo	Account	Original Amount	Balance
Property Solutions Team (PST)						
Bill	09/06/2023	8368MNT		62010 · General Repairs and Mai...	1,034.24	1,034.24
Bill	09/06/2023	8368MNT		62010 · General Repairs and Mai...	182.51	1,216.75
Total Property Solutions Team (PST)						1,216.75
QuickBooks Payroll Service						
Liability Che...	09/28/2023		Fee for 4 direct deposit(s) at \$1.75 each	54000 · Payroll Expenses	7.00	7.00
Total QuickBooks Payroll Service						7.00
Roxborough Water & Sanitation District						
Bill	09/15/2023		Service Period 7/25/23 - 8/24/23 Marmot Ridge Cir	68025 · Water Expense	939.50	939.50
Bill	09/15/2023		Service Period 07/25/23 to 08/24/23 Elk Mtn Cir	68025 · Water Expense	189.25	1,128.75
Bill	09/15/2023		Service Period 7/25/23 - 8/24/23 Rampart Range	68025 · Water Expense	114.50	1,243.25
Bill	09/15/2023		Service Period 07/25/23 to 08/24/23 Mule Deer Pl	68025 · Water Expense	656.75	1,900.00
Bill	09/15/2023		Billing Period 08/01/23 to 08/31/23	68025 · Water Expense	747.71	2,647.71
Bill	09/15/2023		Billing Period 08/01/23 to 08/31/23	68025 · Water Expense	131.95	2,779.66
Total Roxborough Water & Sanitation District						2,779.66
United Site Services						
Bill	09/21/2023	INV-01924502	August Services Chatfield Farms Park	68050 · Portable Restroom Exp.	274.76	274.76
Bill	09/21/2023	INV-01924600	August Services Roxborough Community Park	68050 · Portable Restroom Exp.	267.79	542.55
Bill	09/30/2023	INV-01998544	September Services Chatfield Farms Park	68050 · Portable Restroom Exp.	274.76	817.31
Bill	09/30/2023	INV-01998527	September Services Roxborough Community Park	68050 · Portable Restroom Exp.	267.79	1,085.10
Total United Site Services						1,085.10
Utility Notification Center of Colorado						
Bill	09/14/2023	223081262	RTL Transmissions	62020 · Utility Locate	76.76	76.76
Bill	09/14/2023	223081262	RTL Transmissions	62020 · Utility Locate	13.54	90.30
Total Utility Notification Center of Colorado						90.30
Xcel Energy						
Bill	09/27/2023	September Statement	September Statement	51050 · Utilities Expense	4.38	4.38
Total Xcel Energy						4.38
TOTAL						91,733.68

Roxborough Village Metro District
Payroll Detail
September 2023

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
BOD Compensation						
DD1037	09/29/2023	Debra D Prysby	BOD Compensation	Paycheck	0.00	1,000.00
DD1038	09/29/2023	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1039	09/29/2023	Mathew Hart	BOD Compensation	Paycheck	0.00	200.00
DD1040	09/29/2023	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	1,600.00
TOTAL					0.00	1,600.00

Roxborough Village Metro District

Executive Summary

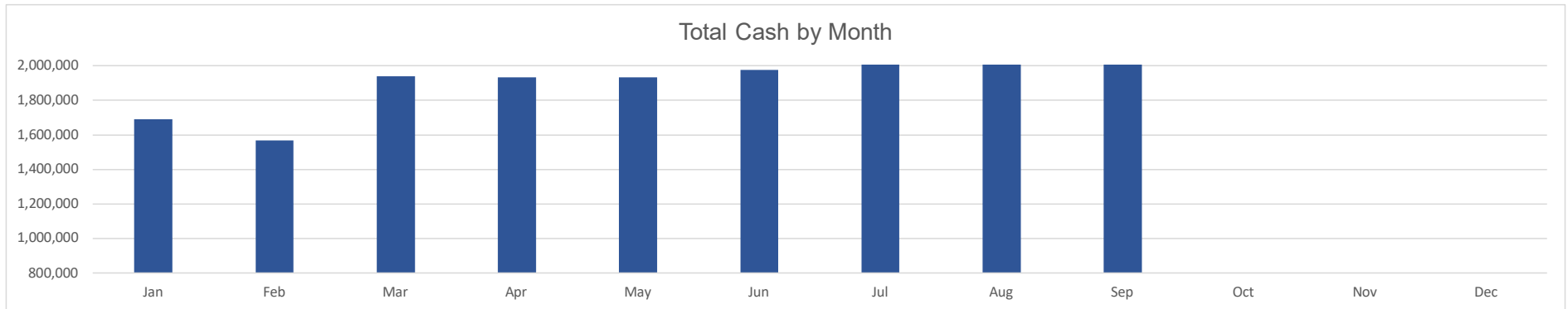
As of September 30, 2023

Summary

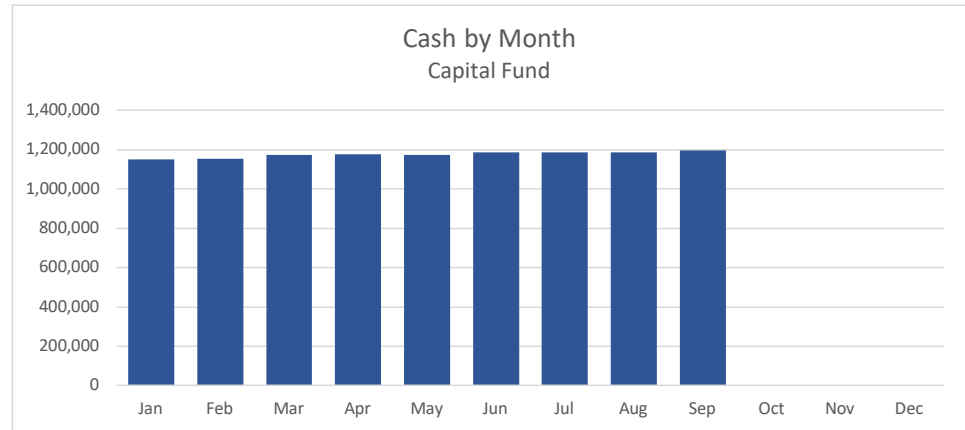
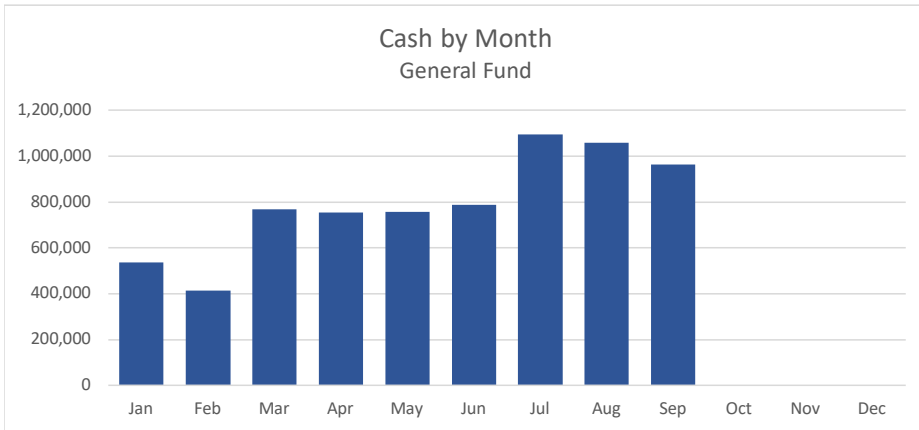
The district received a Property Tax and Specific Ownership Tax payment totaling \$11,000 in September. Gemsbok is working with the board to prepare the first draft of district fund budgets due October 15th. Budgets may change slightly as the district learns more about Proposition HH. To get ahead in the process, Gemsbok is reaching out for proposal for the 2023 audit.

Key Performance Metrics

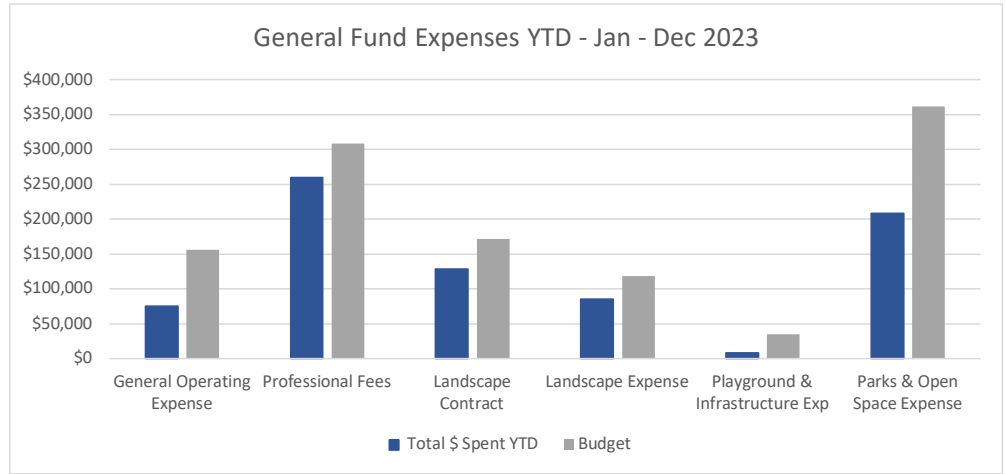
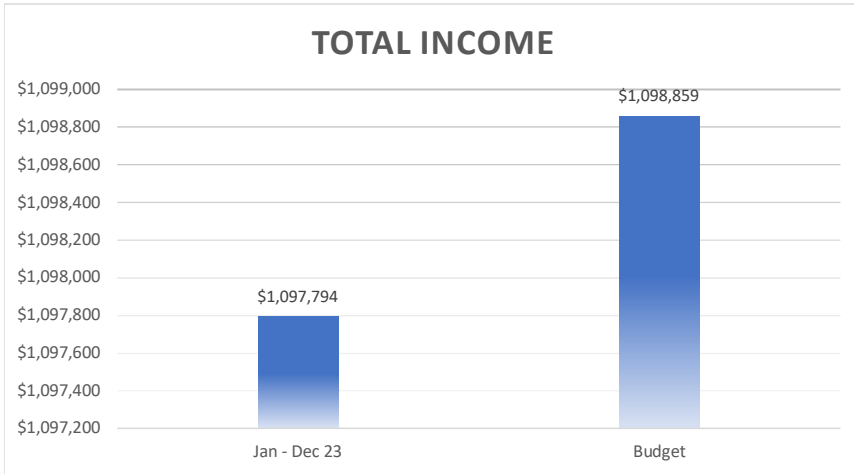
Cash Position



We are 75% through the year and the district has received almost 100% of the revenue budgeted. We can expect all future property and specific ownership tax payments to be relatively small in comparison to those received to date.

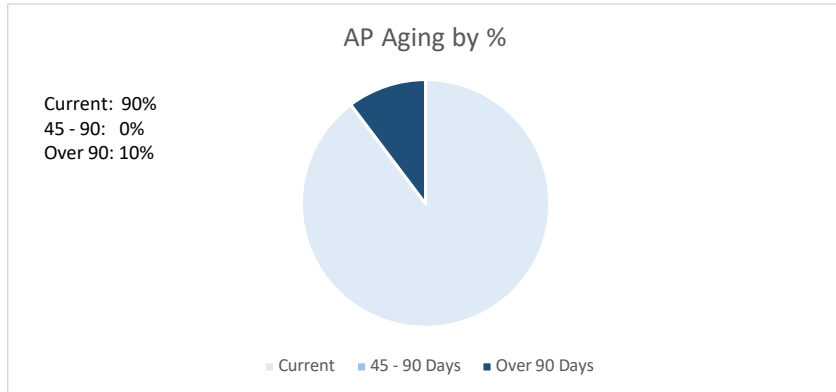


Income & Expenses



The only large expense that hit in the month of September was a \$75,000 Tree Care expense. The legal and district management invoices had not been received at the time the financials were prepared, so a place holder of \$9,500 and \$11,500 were used as place holders respectively, and will be updated with actual amounts once the invoices are received. We will continue to monitor expense trends for 2023 as well in comparison to historical years.

Accounts Payable

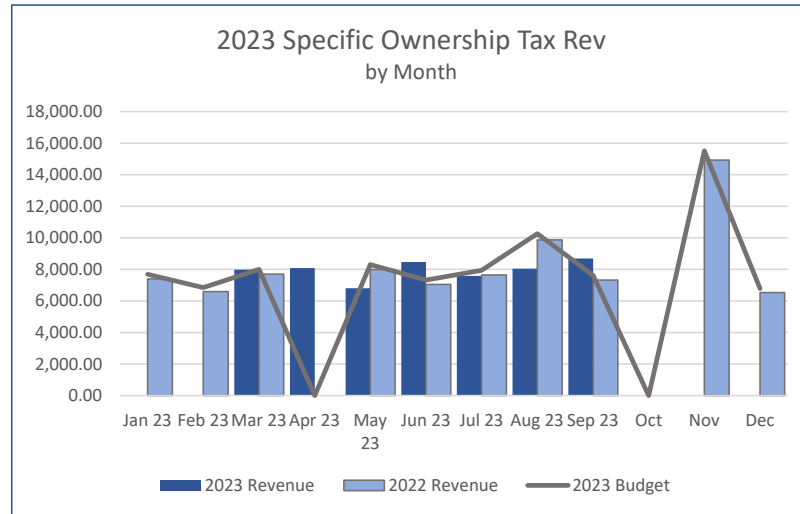
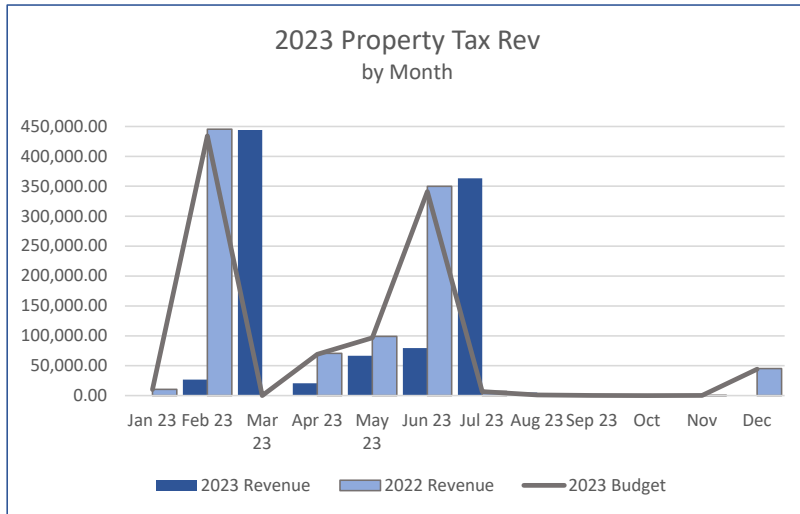


Based on the current reporting, 10% of Accounts Payable are over 45 days past due which is down significantly from August. The total value of the past due bills through September are \$140,393. The value of the current bills are \$103,936. We will continue to work with the board to provide transparency on all district bills received.

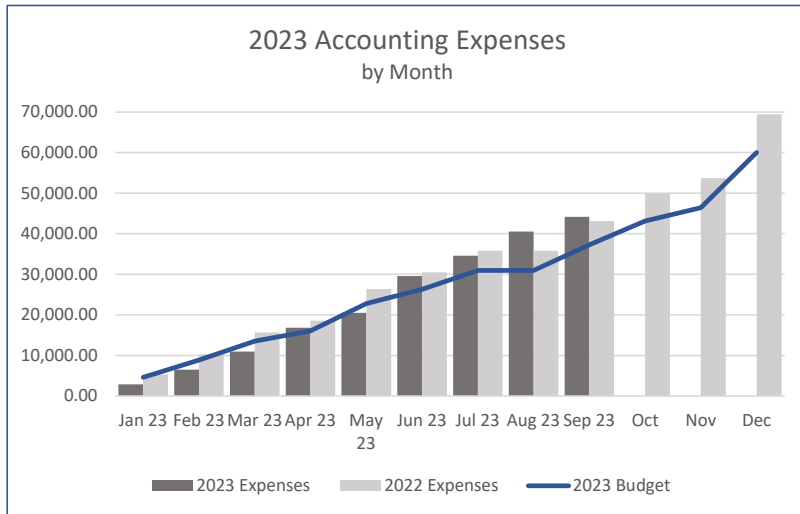
Revenue and Expense Trends by Type

As of September 30, 2023

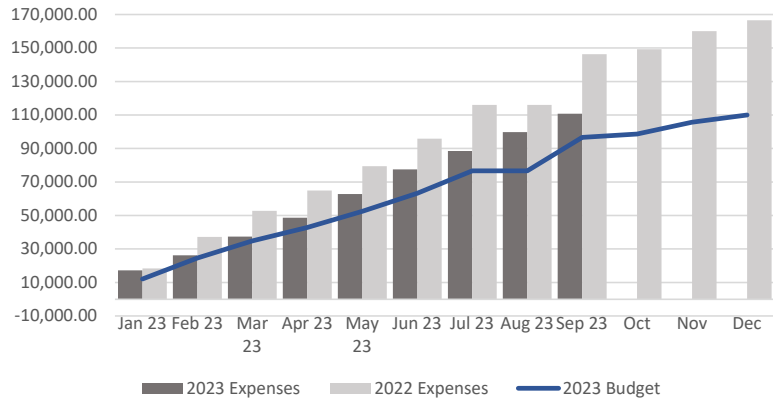
Revenue



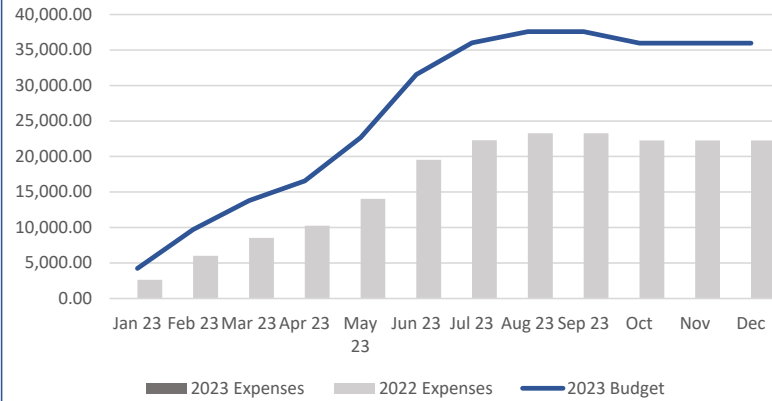
Expenses



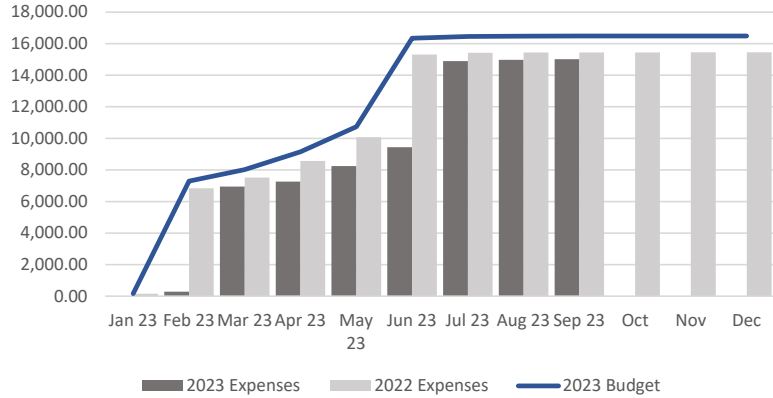
2023 District Mgmt. Expenses
by Month



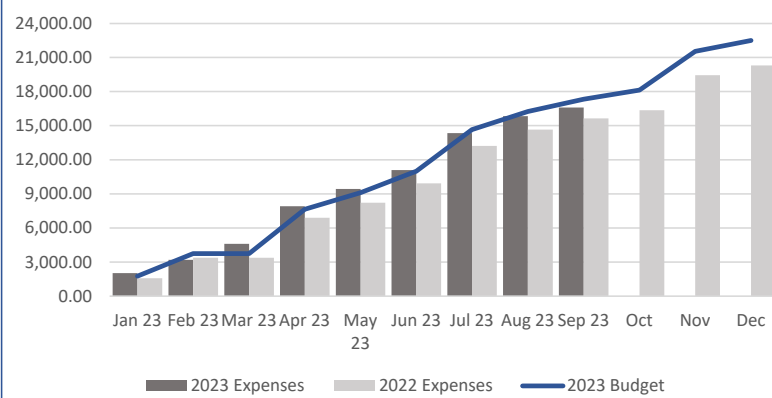
2023 Engineering Expenses
by Month



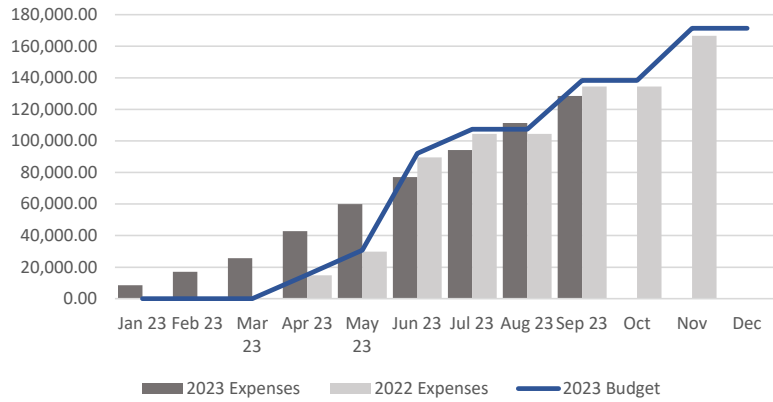
2023 County Treasurer Expenses
by Month



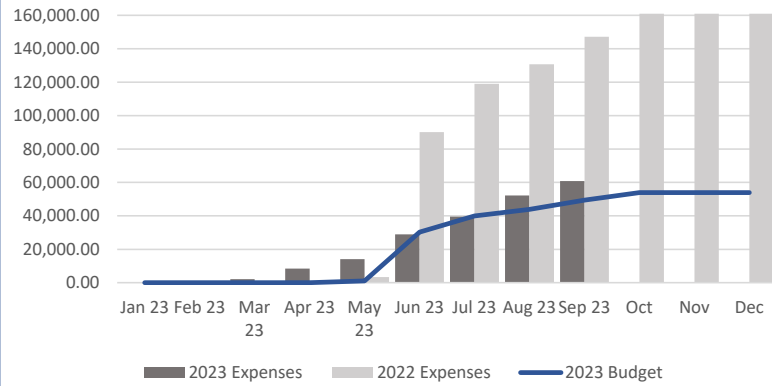
2023 Foothills Park & Rec Expenses
by Month



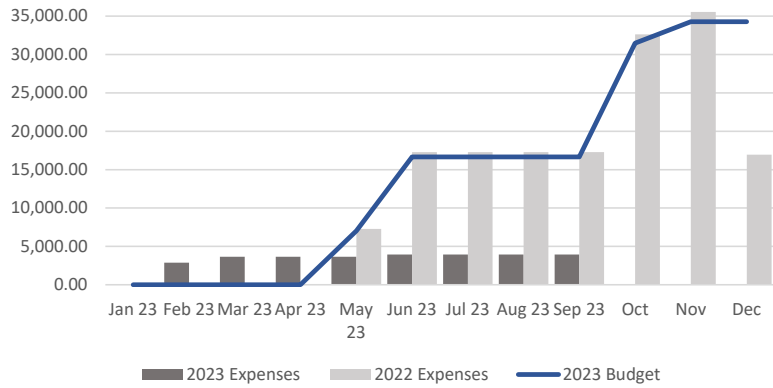
2023 Landscape Contract Expenses
by Month



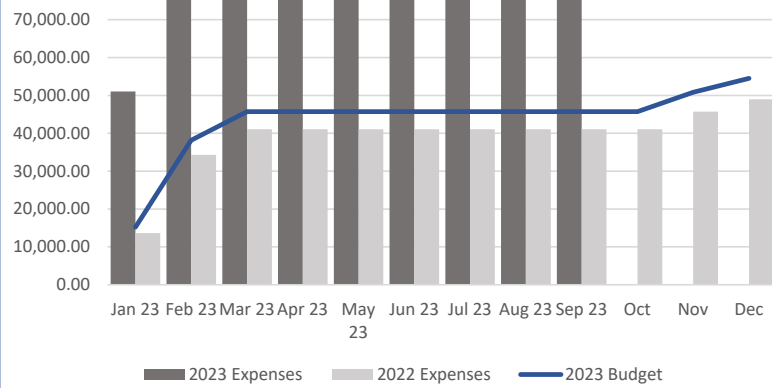
2023 Irrigation Expenses
by Month



2023 Landscape Repairs & Maint. Expenses
by Month

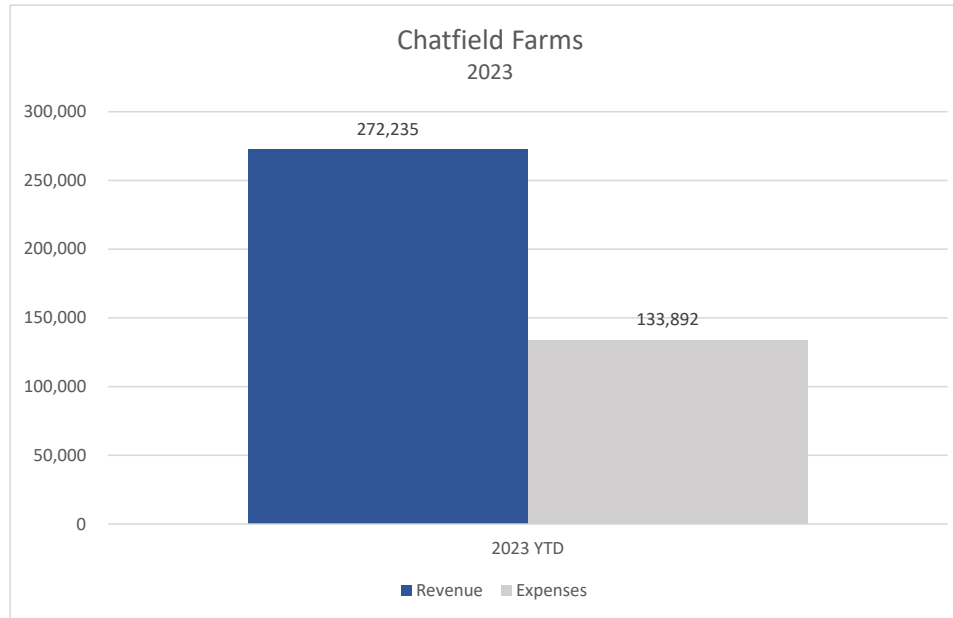


2023 Snow Removal Expenses
by Month



Chatfield Farms Revenue vs. Expenses

Per the Chatfield Farms Reimbursement Agreement, Chatfield Farms revenue cannot exceed expenses. Below is an annual revenue vs. expense tracker which will be updated monthly to track where Chatfield Farms stands in regard to the threshold.



Roxborough Village Metro District
Balance Sheet by Class
 As of September 30, 2023

11:16 AM
 10/06/2023
 Accrual Basis

	100-General Fund	200 - Capital Project Fund	300 - Debt Service Fund	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
10100 · General Operating Acct	39,622.49	-966.54	0.00	38,655.95
10500 · ColoTrust Funds				
10505 · General Fund	925,802.07	0.00	0.00	925,802.07
10510 · Capital Projects Fund	0.00	1,145,523.09	0.00	1,145,523.09
10520 · CTF Fund	0.00	51,166.24	0.00	51,166.24
Total 10500 · ColoTrust Funds	925,802.07	1,196,689.33	0.00	2,122,491.40
Total Checking/Savings	965,424.56	1,195,722.79	0.00	2,161,147.35
Other Current Assets				
14010 · Prepaid Expense	9,490.50	0.00	0.00	9,490.50
14020 · Taxes Receivable	1,003,565.00	0.00	0.00	1,003,565.00
Total Other Current Assets	1,013,055.50	0.00	0.00	1,013,055.50
Total Current Assets	1,978,480.06	1,195,722.79	0.00	3,174,202.85
TOTAL ASSETS	1,978,480.06	1,195,722.79	0.00	3,174,202.85
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	122,151.64	18,240.88	0.00	140,392.52
Total Accounts Payable	122,151.64	18,240.88	0.00	140,392.52
Other Current Liabilities				
20011 · Accrued Expenses	21,000.00	0.00	0.00	21,000.00
22000 · Payroll Liabilities				
20210 · Federal Tax	1.80	0.00	0.00	1.80
20240 · State Tax	6.00	0.00	0.00	6.00
Total 22000 · Payroll Liabilities	7.80	0.00	0.00	7.80
23010 · Deferred Revenue-Taxes	1,003,565.00	0.00	0.00	1,003,565.00
Total Other Current Liabilities	1,024,572.80	0.00	0.00	1,024,572.80
Total Current Liabilities	1,146,724.44	18,240.88	0.00	1,164,965.32
Total Liabilities	1,146,724.44	18,240.88	0.00	1,164,965.32
Equity				
32001 · Retained Earnings	-21,929.86	-266,974.52	0.00	-288,904.38
34000 · Restricted Net Assets				
34010 · Nonspendable	502.00	0.00	0.00	502.00
34020 · Restricted	0.00	1,396,352.55	0.00	1,396,352.55
34040 · Assigned	124,413.00	0.00	0.00	124,413.00
34050 · Emergency Reserve 3%	34,200.00	0.00	0.00	34,200.00
Total 34000 · Restricted Net Assets	159,115.00	1,396,352.55	0.00	1,555,467.55
39000 · Unrestricted Net Assets	364,098.07	0.00	0.00	364,098.07
Net Income	330,472.41	48,103.88	0.00	378,576.29
Total Equity	831,755.62	1,177,481.91	0.00	2,009,237.53
TOTAL LIABILITIES & EQUITY	1,978,480.06	1,195,722.79	0.00	3,174,202.85
UNBALANCED CLASSES	0.00	0.00	0.00	0.00

**Roxborough Village Metro District
Profit & Loss Budget vs. Actual**

January through September 2023

	Jan - Sep 23	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	55,680	86,294	(30,614)	65%
41020 · Property Tax	1,008,229	1,003,565	4,664	100%
41040 · Prior Year Tax	(9)			
41045 · Property Tax Interest	360			
41000 · Property Tax Income - Other	0	0	0	0%
Total 41000 · Property Tax Income	1,064,259	1,089,859	(25,600)	98%
43000 · Park and Field Income				
43010 · Sports Field Fees	2,200	2,000	200	110%
Total 43000 · Park and Field Income	2,200	2,000	200	110%
46000 · Interest Income				
46010 · General Bank Account Interest	74,102			
46000 · Interest Income - Other	0	20,000	(20,000)	0%
Total 46000 · Interest Income	74,102	20,000	54,102	371%
48000 · CTF/Lottery Income	35,282	44,000	(8,718)	80%
49000 · Miscellaneous Income				
49020 · Refunds	0	3,000	(3,000)	0%
49000 · Miscellaneous Income - Other	0	2,000	(2,000)	0%
Total 49000 · Miscellaneous Income	0	5,000	(5,000)	0%
Total Income	1,175,844	1,160,859	14,985	101%
Gross Profit	1,175,844	1,160,859	14,985	101%
Expense				
50000 · Treasurer Fees	15,009	16,483	(1,474)	91%
51000 · General Overhead				
51005 · Dues & Subscriptions	0	1,526	(1,526)	0%
51010 · Communication / Website Expense	426	2,180	(1,754)	20%
51015 · Postage & Shipping	0	0	0	0%
51030 · Security Expense	0	239	(239)	0%
51050 · Utilities Expense	12,687	23,112	(10,425)	55%
51060 · District Functions/Events	47	0	47	100%
Total 51000 · General Overhead	13,160	27,057	(13,897)	49%
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	4,149	425	3,724	976%
52000 · Computer & Software Expenses - Other	0	0	0	0%
Total 52000 · Computer & Software Expenses	4,149	425	3,724	976%
52500 · Insurance Expense				
52550 · General Insurance	29,713	34,880	(5,167)	85%
52500 · Insurance Expense - Other	0	0	0	0%
Total 52500 · Insurance Expense	29,713	34,880	(5,167)	85%
52600 · Election Expense	0	45,000	(45,000)	0%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	8,000	8,720	(720)	92%
53020 · BOD Travel/Mileage Expense	308			
53040 · BOD Conference/Retreat Expense	375			
Total 53000 · Board of Director's Expense	8,683	8,720	(37)	100%
53500 · Community Relations Exp.				
53520 · Newsletter Expense	0	4,360	(4,360)	0%
Total 53500 · Community Relations Exp.	0	4,360	(4,360)	0%
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	612	1,274	(662)	48%
54000 · Payroll Expenses - Other	56			
Total 54000 · Payroll Expenses	668	1,274	(606)	52%

Roxborough Village Metro District Profit & Loss Budget vs. Actual

January through September 2023

	Jan - Sep 23	Budget	Budget Variance	% of Budget
57000 · Professional Services Fees				
57010 · Auditing	7,000	6,540	460	107%
57020 · Legal Expenses	101,823	103,550	(1,727)	98%
57030 · Accounting Services	45,657	63,815	(18,158)	72%
57040 · District Management	115,377	162,102	(46,725)	71%
57050 · Engineering Expense	0	35,970	(35,970)	0%
57070 · Master Plan Fee	0	74,500	(74,500)	0%
57085 · Paying Agent Fees	0	0	0	0%
Total 57000 · Professional Services Fees	269,856	446,477	(176,621)	60%
57500 · Misc & Petty Cash Expense	0	0	0	0%
61000 · Miscellaneous Expense	0	1,635	(1,635)	0%
61500 · Reimbursed Expenditures	0	0	0	0%
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	2,543	13,000	(10,457)	20%
62020 · Utility Locate	2,948	4,000	(1,052)	74%
Total 62000 · Repairs and Maintenance	5,491	17,000	(11,509)	32%
63000 · Vehicle Expense	280			
64000 · Landscape Expenses				
64010 · Landscape Repairs and Maint	3,950	43,350	(39,400)	9%
64020 · Landscape Weed Control Expense	20,942	48,000	(27,058)	44%
64030 · Irrigation Expense	60,816	53,995	6,821	113%
64040 · Landscape Contract	128,502	171,335	(42,833)	75%
Total 64000 · Landscape Expenses	214,210	316,680	(102,470)	68%
65000 · Playground & Infrastructure Exp				
65010 · Playground Repairs and Maint	0	16,350	(16,350)	0%
65030 · Graffiti Removal /Vandalism Exp	7,976	3,815	4,161	209%
65040 · Skate Park Maintenance	0	15,000	(15,000)	0%
Total 65000 · Playground & Infrastructure Exp	7,976	35,165	(27,189)	23%
68000 · Parks & Open Space Expense				
68010 · Foothills Park & Rec Fees	16,602	22,500	(5,898)	74%
68020 · Mosquito Control Expense	13,200	10,000	3,200	132%
68025 · Water Expense	17,720			
68030 · Seasonal Lighting Expense	0	15,260	(15,260)	0%
68045 · Tree Care Expense	75,394	82,000	(6,606)	92%
68050 · Portable Restroom Exp.	4,584	7,630	(3,046)	60%
68065 · Water Rights Expense	6,253	125,350	(119,097)	5%
68070 · Snow Removal Expense	81,290	54,500	26,790	149%
68080 · Algae Control Exp.	0	5,450	(5,450)	0%
68085 · Annual Trails Maintenance	0	114,450	(114,450)	0%
68090 · Pond Maintenance	0	5,509	(5,509)	0%
68095 · Open Space Maintenances / Fire	0	27,250	(27,250)	0%
Total 68000 · Parks & Open Space Expense	215,044	469,899	(254,855)	46%
68500 · Park & Recreation Events				
68540 · Community Service Events	0	1,700	(1,700)	0%
Total 68500 · Park & Recreation Events	0	1,700	(1,700)	0%
70000 · Bond Interest & Principal Exp.				
70010 · Bond Interest - Series 1993	0	0	0	0%
70020 · Bond Principal - Series 1993	0	0	0	0%
70110 · Bond Interest - Series 2014	0	0	0	0%
70120 · Bond Principal - Series 2014	0	0	0	0%
Total 70000 · Bond Interest & Principal Exp.	0	0	0	0%
80000 · Capital Expenses				
80010 · Park Infrastructure/Improvements	1,100			
80020 · Irrigation Improvements	0	100,000	(100,000)	0%
80030 · Spillway / Embankment Cost	0	0	0	0%
80060 · Plant Nursery	11,930	10,000	1,930	119%
80070 · New Playground	0	350,000	(350,000)	0%
80000 · Capital Expenses - Other	0	0	0	0%
Total 80000 · Capital Expenses	13,030	460,000	(446,970)	3%
99000 · Contingency	0	113,852	(113,852)	0%
Total Expense	797,268	2,000,607	(1,203,339)	40%
Net Ordinary Income	378,576	(839,748)	1,218,324	(45)%

**Roxborough Village Metro District
Profit & Loss Budget vs. Actual**

January through September 2023

	Jan - Sep 23	Budget	Budget Variance	% of Budget
Other Income/Expense				
Other Expense				
78500 · Reserve Expense	0	0	0	0%
99900 · Non-Operating Expense				
99960 · Transfers	0	0	0	0%
Total 99900 · Non-Operating Expense	0	0	0	0%
Total Other Expense	0	0	0	0%
Net Other Income	0	0	0	0%
Net Income	378,576	(839,748)	1,218,324	(45)%

Roxborough Village Metro District
Capital Fund Profit & Loss Budget vs. Actual
 January through September 2023

	<u>Jan - Sep 23</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
41000 · Property Tax Income	0	0	0	0%
46000 · Interest Income	42,768	15,000	27,768	285%
48000 · CTF/Lottery Income	35,282	44,000	(8,718)	80%
49000 · Miscellaneous Income	0	3,000	(3,000)	0%
Total Income	<u>78,050</u>	<u>62,000</u>	<u>16,050</u>	<u>126%</u>
Gross Profit	78,050	62,000	16,050	126%
Expense				
51000 · General Overhead	17	0	17	100%
52000 · Computer & Software Expenses	166			
52500 · Insurance Expense	1,148			
54000 · Payroll Expenses	0	500	(500)	0%
57000 · Professional Services Fees	10,432	137,667	(127,235)	8%
61500 · Reimbursed Expenditures	0	0	0	0%
62000 · Repairs and Maintenance	0	2,100	(2,100)	0%
64000 · Landscape Expenses	0	27,000	(27,000)	0%
68000 · Parks & Open Space Expense	6,253	107,920	(101,667)	6%
80000 · Capital Expenses	11,930	460,000	(448,070)	3%
99000 · Contingency	0	60,713	(60,713)	0%
Total Expense	<u>29,946</u>	<u>795,900</u>	<u>(765,954)</u>	<u>4%</u>
Net Ordinary Income	<u>48,104</u>	<u>(733,900)</u>	<u>782,004</u>	<u>(7)%</u>
Net Income	<u><u>48,104</u></u>	<u><u>(733,900)</u></u>	<u><u>782,004</u></u>	<u><u>(7)%</u></u>

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual

January through September 2023

	Jan - Sep 23	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	55,680	86,294	(30,614)	65%
41020 · Property Tax	1,008,229	1,003,565	4,664	100%
41040 · Prior Year Tax	(9)			
41045 · Property Tax Interest	360			
Total 41000 · Property Tax Income	1,064,259	1,089,859	(25,600)	98%
43000 · Park and Field Income				
43010 · Sports Field Fees	2,200	2,000	200	110%
Total 43000 · Park and Field Income	2,200	2,000	200	110%
46000 · Interest Income				
46010 · General Bank Account Interest	31,335			
46000 · Interest Income - Other	0	5,000	(5,000)	0%
Total 46000 · Interest Income	31,335	5,000	26,335	627%
49000 · Miscellaneous Income	0	2,000	(2,000)	0%
Total Income	1,097,794	1,098,859	(1,065)	100%
Gross Profit	1,097,794	1,098,859	(1,065)	100%
Expense				
50000 · Treasurer Fees	15,009	16,483	(1,474)	91%
51000 · General Overhead				
51005 · Dues & Subscriptions	0	1,526	(1,526)	0%
51010 · Communication / Website Expense	409	2,180	(1,771)	19%
51015 · Postage & Shipping	0	0	0	0%
51030 · Security Expense	0	239	(239)	0%
51050 · Utilities Expense	12,687	23,112	(10,425)	55%
51060 · District Functions/Events	47	0	47	100%
Total 51000 · General Overhead	13,143	27,057	(13,914)	49%
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	3,983	425	3,558	937%
52000 · Computer & Software Expenses - Other	0	0	0	0%
Total 52000 · Computer & Software Expenses	3,983	425	3,558	937%
52500 · Insurance Expense				
52550 · General Insurance	28,565	34,880	(6,315)	82%
52500 · Insurance Expense - Other	0	0	0	0%
Total 52500 · Insurance Expense	28,565	34,880	(6,315)	82%
52600 · Election Expense	0	45,000	(45,000)	0%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	8,000	8,720	(720)	92%
53020 · BOD Travel/Mileage Expense	308			
53040 · BOD Conference/Retreat Expense	375			
Total 53000 · Board of Director's Expense	8,683	8,720	(37)	100%
53500 · Community Relations Exp.				
53520 · Newsletter Expense	0	4,360	(4,360)	0%
Total 53500 · Community Relations Exp.	0	4,360	(4,360)	0%
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	612	774	(162)	79%
54000 · Payroll Expenses - Other	56			
Total 54000 · Payroll Expenses	668	774	(106)	86%

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual

January through September 2023

	Jan - Sep 23	Budget	Budget Variance	% of Budget
57000 · Professional Services Fees				
57010 · Auditing	6,720	6,540	180	103%
57020 · Legal Expenses	97,752	76,300	21,452	128%
57030 · Accounting Services	44,141	60,000	(15,859)	74%
57040 · District Management	110,811	110,000	811	101%
57050 · Engineering Expense	0	35,970	(35,970)	0%
57070 · Master Plan Fee	0	20,000	(20,000)	0%
57085 · Paying Agent Fees	0	0	0	0%
Total 57000 · Professional Services Fees	259,424	308,810	(49,386)	84%
57500 · Misc & Petty Cash Expense	0	0	0	0%
61000 · Miscellaneous Expense	0	1,635	(1,635)	0%
61500 · Reimbursed Expenditures	0	0	0	0%
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	2,543	10,900	(8,357)	23%
62020 · Utility Locate	2,948	4,000	(1,052)	74%
Total 62000 · Repairs and Maintenance	5,491	14,900	(9,409)	37%
63000 · Vehicle Expense	280			
64000 · Landscape Expenses				
64010 · Landscape Repairs and Maint	3,950	16,350	(12,400)	24%
64020 · Landscape Weed Control Expense	20,942	48,000	(27,058)	44%
64030 · Irrigation Expense	60,816	53,995	6,821	113%
64040 · Landscape Contract	128,502	171,335	(42,833)	75%
Total 64000 · Landscape Expenses	214,210	289,680	(75,470)	74%
65000 · Playground & Infrastructure Exp				
65010 · Playground Repairs and Maint	0	16,350	(16,350)	0%
65030 · Graffiti Removal /Vandalism Exp	7,976	3,815	4,161	209%
65040 · Skate Park Maintenance	0	15,000	(15,000)	0%
Total 65000 · Playground & Infrastructure Exp	7,976	35,165	(27,189)	23%
68000 · Parks & Open Space Expense				
68010 · Foothills Park & Rec Fees	16,602	22,500	(5,898)	74%
68020 · Mosquito Control Expense	13,200	10,000	3,200	132%
68025 · Water Expense	17,720			
68030 · Seasonal Lighting Expense	0	15,260	(15,260)	0%
68045 · Tree Care Expense	75,394	70,000	5,394	108%
68050 · Portable Restroom Exp.	4,584	7,630	(3,046)	60%
68065 · Water Rights Expense	0	89,380	(89,380)	0%
68070 · Snow Removal Expense	81,290	54,500	26,790	149%
68080 · Algae Control Exp.	0	5,450	(5,450)	0%
68085 · Annual Trails Maintenance	0	54,500	(54,500)	0%
68090 · Pond Maintenance	0	5,509	(5,509)	0%
68095 · Open Space Maintenances / Fire	0	27,250	(27,250)	0%
Total 68000 · Parks & Open Space Expense	208,790	361,979	(153,189)	58%
68500 · Park & Recreation Events				
68540 · Community Service Events	0	1,700	(1,700)	0%
Total 68500 · Park & Recreation Events	0	1,700	(1,700)	0%
80000 · Capital Expenses				
80010 · Park Infrastructure/Improvements	1,100			
80000 · Capital Expenses - Other	0	0	0	0%
Total 80000 · Capital Expenses	1,100	0	1,100	100%
99000 · Contingency	0	53,139	(53,139)	0%
Total Expense	767,322	1,204,707	(437,385)	64%
Net Ordinary Income	330,472	(105,848)	436,320	(312)%

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual
January through September 2023

	<u>Jan - Sep 23</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>% of Budget</u>
Other Income/Expense				
Other Expense				
78500 - Reserve Expense	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
Total Other Expense	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
Net Other Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
Net Income	<u>330,472</u>	<u>(105,848)</u>	<u>436,320</u>	<u>(312)%</u>

Roxborough Village Metro District
Chatfield Farms Profit & Loss Budget vs. Actual
 January through September 2023

	<u>Jan - Sep 23</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
41000 · Property Tax Income	272,235	299,857	(27,622)	91%
Total Income	272,235	299,857	(27,622)	91%
Gross Profit	272,235	299,857	(27,622)	91%
Expense				
50000 · Treasurer Fees	2,251	4,394	(2,143)	51%
51000 · General Overhead	186	3,009	(2,823)	6%
52000 · Computer & Software Expenses	598			
52500 · Insurance Expense	4,285	5,232	(947)	82%
52600 · Election Expense	0	8,993	(8,993)	0%
53000 · Board of Director's Expense	46	1,308	(1,262)	4%
53500 · Community Relations Exp.	0	654	(654)	0%
54000 · Payroll Expenses	0	0	0	0%
57000 · Professional Services Fees	52,486	48,887	3,599	107%
61000 · Miscellaneous Expense	0	245	(245)	0%
62000 · Repairs and Maintenance	824	1,635	(811)	50%
63000 · Vehicle Expense	42			
64000 · Landscape Expenses	41,016	65,482	(24,466)	63%
65000 · Playground & Infrastructure Exp	1,148	1,390	(242)	83%
68000 · Parks & Open Space Expense	31,010	44,554	(13,544)	70%
68500 · Park & Recreation Events	0	255	(255)	0%
80000 · Capital Expenses	0	0	0	0%
99000 · Contingency	0	1,594	(1,594)	0%
Total Expense	133,891	187,632	(53,741)	71%
Net Ordinary Income	138,344	112,225	26,119	123%
Net Income	138,344	112,225	26,119	123%

Roxborough Village Metro District
A/P Aging Summary
As of September 30, 2023

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Consolidated Divisions Inc	20,794.27	9,380.07	0.00	8,926.09	39,100.43
CORE Electric Cooperative	1,982.73	0.00	0.00	0.00	1,982.73
Diversified Underground	305.00	500.00	0.00	4,795.00	5,600.00
Foothills Park & Recreation District	771.64	0.00	0.00	0.00	771.64
Gembok Consulting Inc.	3,722.50	0.00	0.00	0.00	3,722.50
Mission Communication LLC	0.00	0.00	0.00	730.80	730.80
Roxborough Metro District	0.00	0.00	0.00	0.00	0.00
Roxborough Water & Sanitation District	879.66	0.00	0.00	0.00	879.66
SavATree, LLC	75,394.00	0.00	0.00	0.00	75,394.00
Special District Association of Colorado	0.00	375.00	0.00	0.00	375.00
Special District Management Services, Inc	0.00	11,749.33	0.00	0.00	11,749.33
Utility Notification Center of Colorado	86.43	0.00	0.00	0.00	86.43
TOTAL	<u>103,936.23</u>	<u>22,004.40</u>	<u>0.00</u>	<u>14,451.89</u>	<u>140,392.52</u>

Roxborough Village Metro District
A/P Aging Detail

As of September 30, 2023

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
Current							
09/30/2023	223091271	Utility Notification Cen...	09/30/2023	-SPLIT-	RTL Transmissions		86.43
09/30/2023	SALES000...	Foothills Park & Recr...	09/30/2023	-SPLIT-	September 2023 Resi...		771.64
09/16/2023	2011222	Consolidated Division...	10/01/2023	-SPLIT-	T&M September 10-16		1,829.44
09/21/2023		CORE Electric Coope...	10/01/2023	51050 · Utilities Expense			1,982.73
09/27/2023	13236838	SavATree, LLC	10/07/2023	-SPLIT-			3,416.00
09/27/2023	12919321	SavATree, LLC	10/07/2023	-SPLIT-			71,978.00
09/23/2023	2011200	Consolidated Division...	10/08/2023	-SPLIT-	T&M September 17-23		1,831.29
09/30/2023		Roxborough Water & ...	10/10/2023	-SPLIT-	Billing Period 09/01/2...		879.66
09/30/2023	2010993	Consolidated Division...	10/15/2023	-SPLIT-	September Landscap...		17,133.54
09/30/2023	28472	Diversified Undergrou...	10/30/2023	-SPLIT-	September Utility Loc...		305.00
09/30/2023	5790	Gemsbok Consulting L...	11/14/2023	-SPLIT-	September 2023		3,722.50
Total Current							103,936.23
1 - 45							
08/05/2023	2010522	Consolidated Division...	08/20/2023	-SPLIT-	T&M August 1 - Augu...	41	4,456.66
07/31/2023	28120	Diversified Undergrou...	08/30/2023	-SPLIT-	July Utility Locates	31	500.00
08/31/2023	127510	Special District Mana...	08/31/2023	-SPLIT-	August 2023 District ...	30	11,749.33
09/06/2023	35556	Special District Associ...	09/16/2023	53040 · BOD Conference...	Ephram Glass 2023	14	375.00
09/09/2023	2011030	Consolidated Division...	09/24/2023	-SPLIT-	T&M September 3-9	6	4,923.41
Total 1 - 45							22,004.40
46 - 90							
Total 46 - 90							
> 90							
08/18/2022	1068174	Mission Communicati...	08/28/2022	64030 · Irrigation Expense		398	359.40
10/31/2022	26607	Diversified Undergrou...	11/30/2022	51050 · Utilities Expense	10/1-10/31/2022	304	3,735.00
11/30/2022	26763	Diversified Undergrou...	12/30/2022	62020 · Utility Locate		274	1,060.00
12/31/2022	AJE22#3Audi	Roxborough Metro Di...		14010 · Prepaid Expense	To reclassify balance ...		-37,962.00
01/01/2023	AJE22#3A...	Roxborough Metro Di...		14010 · Prepaid Expense	To reclassify balance ...		37,962.00
04/30/2023	2009082	Consolidated Division...	05/15/2023	-SPLIT-	April T&M	138	4,807.12
05/13/2023	2009323	Consolidated Division...	05/28/2023	-SPLIT-	T&M May 7 through ...	125	927.43
05/26/2023	1076676	Mission Communicati...	06/05/2023	-SPLIT-	Annual Service	117	371.40
05/27/2023	2009522	Consolidated Division...	06/11/2023	-SPLIT-	T&M May 21 - May 27	111	3,191.54
Total > 90							14,451.89
TOTAL							140,392.52

Type	Date	Num	Memo	Account	Original Amount	Balance
Bill.com LLC						
Bill	09/06/2023	23090776627	Billing Period 08/05/2023-09/04/2023	52040 · Software & Online Subscr...	457.29	457.29
Bill	09/06/2023	23090776627	Billing Period 08/05/2023-09/04/2023	52040 · Software & Online Subscr...	80.71	538.00
Bill	09/06/2023	23090776627	Billing Period 08/05/2023-09/04/2023	52040 · Software & Online Subscr...	22.41	560.41
Total Bill.com LLC						560.41
Coatings, Incorporated						
Bill	09/21/2023	16106	Stripe Pickleball Lines	80010 · Park Infrastructure/Improv...	1,100.00	1,100.00
Total Coatings, Incorporated						1,100.00
Colorado CPA Company PC						
Bill	09/21/2023	1169	2022 Audit	57010 · Auditing	5,712.00	5,712.00
Bill	09/21/2023	1169	2022 Audit	57010 · Auditing	1,008.00	6,720.00
Bill	09/21/2023	1169	2022 Audit	57010 · Auditing	280.00	7,000.00
Total Colorado CPA Company PC						7,000.00
Colorado Golf and Turf, Inc						
Bill	09/14/2023	01-149188		63000 · Vehicle Expense	238.00	238.00
Bill	09/14/2023	01-149188		63000 · Vehicle Expense	42.00	280.00
Total Colorado Golf and Turf, Inc						280.00
Consolidated Divisions Inc						
Bill	09/06/2023	2009927	T&M June 18 - June 24	64030 · Irrigation Expense	1,076.87	1,076.87
Bill	09/06/2023	2009927	T&M June 18 - June 24	64030 · Irrigation Expense	190.04	1,266.91
Bill	09/06/2023	2009977	T&M June 25 through June 30	64030 · Irrigation Expense	9,982.65	11,249.56
Bill	09/06/2023	2009977	T&M June 25 through June 30	64030 · Irrigation Expense	1,761.64	13,011.20
Bill	09/06/2023	2010521	T&M August 1 - August 5 Graffiti Removal	65030 · Graffiti Removal /Vandal...	322.37	13,333.57
Bill	09/07/2023	2010687	August Landscape Maintenance	64040 · Landscape Contract	14,563.51	27,897.08
Bill	09/07/2023	2010687	August Landscape Maintenance	64040 · Landscape Contract	2,570.03	30,467.11
Bill	09/21/2023	2010098	T&M July 2 - July 8	64030 · Irrigation Expense	1,210.99	31,678.10
Bill	09/21/2023	2010188	T&M July 9 - July 15	64030 · Irrigation Expense	5,012.98	36,691.08
Bill	09/21/2023	2010447	T&M July 30 - July 31	64030 · Irrigation Expense	280.00	36,971.08
Bill	09/21/2023	2010343	T&M July 16 - July 22	64030 · Irrigation Expense	2,856.36	39,827.44
Bill	09/21/2023	2010343	T&M July 16 - July 22	64030 · Irrigation Expense	504.06	40,331.50
Bill	09/21/2023	2010374	T&M July 23 - July 29	64030 · Irrigation Expense	790.10	41,121.60
Bill	09/21/2023	2010587	T&M August 6 - August 12	64030 · Irrigation Expense	710.96	41,832.56
Bill	09/21/2023	2010587	T&M August 6 - August 12	64030 · Irrigation Expense	125.46	41,958.02
Bill	09/21/2023	2010737	T&M August 13-19	64030 · Irrigation Expense	2,862.85	44,820.87
Bill	09/21/2023	2010737	T&M August 13-19	64030 · Irrigation Expense	505.21	45,326.08
Bill	09/21/2023	2010887	T&M August 27-31	64030 · Irrigation Expense	3,435.62	48,761.70
Bill	09/21/2023	2010887	T&M August 27-31	64030 · Irrigation Expense	606.29	49,367.99
Total Consolidated Divisions Inc						49,367.99
CORE Electric Cooperative						
Bill	09/07/2023			51050 · Utilities Expense	2,371.71	2,371.71
Total CORE Electric Cooperative						2,371.71
Diversified Underground						
Bill	09/21/2023	28307	August Utility Locates	62020 · Utility Locate	527.00	527.00
Bill	09/21/2023	28307	August Utility Locates	62020 · Utility Locate	93.00	620.00
Total Diversified Underground						620.00
Ephram Glass*						
Bill	09/21/2023	RVMD10006	SDA Conference Mileage	53020 · BOD Travel/Mileage Exp...	261.89	261.89
Bill	09/21/2023	RVMD10006	SDA Conference Mileage	53020 · BOD Travel/Mileage Exp...	46.22	308.11
Total Ephram Glass*						308.11
Foothills Park & Recreation District						
Bill	09/21/2023	SALES000000035010	August 2023 Resident Use	68010 · Foothills Park & Rec Fees	1,002.89	1,002.89
Bill	09/21/2023	SALES000000035010	August 2023 Resident Use	68010 · Foothills Park & Rec Fees	484.00	1,486.89
Total Foothills Park & Recreation District						1,486.89
Gembok Consulting Inc.						
Bill	09/07/2023	5748	July 2023	57030 · Accounting Services	4,244.22	4,244.22
Bill	09/07/2023	5748	July 2023	57030 · Accounting Services	748.98	4,993.20
Bill	09/07/2023	5748	July 2023	57030 · Accounting Services	208.05	5,201.25
Bill	09/14/2023	5770	August 2023	57030 · Accounting Services	3,651.60	8,852.85
Bill	09/14/2023	5770	August 2023	57030 · Accounting Services	2,334.40	11,187.25
Bill	09/14/2023	5770	August 2023	57030 · Accounting Services	179.00	11,366.25
Total Gembok Consulting Inc.						11,366.25
Ireland Stapleton Pryor & Pascoe PC						
Bill	09/21/2023	149398	Billed Through 08/31/2023	57020 · Legal Expenses	6,611.95	6,611.95
Bill	09/21/2023	149398	Billed Through 08/31/2023	57020 · Legal Expenses	2,356.06	8,968.01
Bill	09/21/2023	149398	Billed Through 08/31/2023	57020 · Legal Expenses	324.12	9,292.13
Bill	09/21/2023	149398	Billed Through 08/31/2023	68065 · Water Rights Expense	497.00	9,789.13
Total Ireland Stapleton Pryor & Pascoe PC						9,789.13
Patriot Pest Control						
Bill	09/14/2023	967406	September Mosquito Control Service	68020 · Mosquito Control Expense	1,955.00	1,955.00
Bill	09/14/2023	967406	September Mosquito Control Service	68020 · Mosquito Control Expense	345.00	2,300.00
Total Patriot Pest Control						2,300.00

Roxborough Village Metro District

Claims by Vendor Detail

September 2023

Type	Date	Num	Memo	Account	Original Amount	Balance
Property Solutions Team (PST)						
Bill	09/06/2023	8368MNT		62010 · General Repairs and Mai...	1,034.24	1,034.24
Bill	09/06/2023	8368MNT		62010 · General Repairs and Mai...	182.51	1,216.75
Total Property Solutions Team (PST)						1,216.75
QuickBooks Payroll Service						
Liability Che...	09/28/2023		Fee for 4 direct deposit(s) at \$1.75 each	54000 · Payroll Expenses	7.00	7.00
Total QuickBooks Payroll Service						7.00
Roxborough Water & Sanitation District						
Bill	09/15/2023		Service Period 7/25/23 - 8/24/23 Marmot Ridge Cir	68025 · Water Expense	939.50	939.50
Bill	09/15/2023		Service Period 07/25/23 to 08/24/23 Elk Mtn Cir	68025 · Water Expense	189.25	1,128.75
Bill	09/15/2023		Service Period 7/25/23 - 8/24/23 Rampart Range	68025 · Water Expense	114.50	1,243.25
Bill	09/15/2023		Service Period 07/25/23 to 08/24/23 Mule Deer Pl	68025 · Water Expense	656.75	1,900.00
Bill	09/15/2023		Billing Period 08/01/23 to 08/31/23	68025 · Water Expense	747.71	2,647.71
Bill	09/15/2023		Billing Period 08/01/23 to 08/31/23	68025 · Water Expense	131.95	2,779.66
Total Roxborough Water & Sanitation District						2,779.66
United Site Services						
Bill	09/21/2023	INV-01924502	August Services Chatfield Farms Park	68050 · Portable Restroom Exp.	274.76	274.76
Bill	09/21/2023	INV-01924600	August Services Roxborough Community Park	68050 · Portable Restroom Exp.	267.79	542.55
Bill	09/30/2023	INV-01998544	September Services Chatfield Farms Park	68050 · Portable Restroom Exp.	274.76	817.31
Bill	09/30/2023	INV-01998527	September Services Roxborough Community Park	68050 · Portable Restroom Exp.	267.79	1,085.10
Total United Site Services						1,085.10
Utility Notification Center of Colorado						
Bill	09/14/2023	223081262	RTL Transmissions	62020 · Utility Locate	76.76	76.76
Bill	09/14/2023	223081262	RTL Transmissions	62020 · Utility Locate	13.54	90.30
Total Utility Notification Center of Colorado						90.30
Xcel Energy						
Bill	09/27/2023	September Statement	September Statement	51050 · Utilities Expense	4.38	4.38
Total Xcel Energy						4.38
TOTAL						91,733.68

Roxborough Village Metro District
Payroll Detail
September 2023

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
BOD Compensation						
DD1037	09/29/2023	Debra D Prysby	BOD Compensation	Paycheck	0.00	1,000.00
DD1038	09/29/2023	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1039	09/29/2023	Mathew Hart	BOD Compensation	Paycheck	0.00	200.00
DD1040	09/29/2023	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	1,600.00
TOTAL					0.00	1,600.00

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through September 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
46000 · Interest Income							
46010 · General Bank Account Interest							
Deposit	01/31/2023			Deposit		4,689.17	4,689.17
Deposit	02/28/2023			Deposit		4,316.14	9,005.31
Deposit	03/10/2023			Deposit		5,325.74	14,331.05
Deposit	04/30/2023			Deposit		5,705.78	20,036.83
Deposit	05/31/2023			Deposit		6,008.31	26,045.14
Deposit	06/30/2023			Deposit		5,967.66	32,012.80
Deposit	07/31/2023			Deposit		6,971.14	38,983.94
Deposit	08/31/2023			Deposit		2,863.63	41,847.57
Deposit	09/30/2023			Deposit		881.53	42,729.10
Deposit	09/30/2023			Deposit		38.68	42,767.78
Total 46010 · General Bank Account Interest					0.00	42,767.78	42,767.78
Total 46000 · Interest Income					0.00	42,767.78	42,767.78
48000 · CTF/Lottery Income							
Deposit	03/10/2023			Deposit		14,615.74	14,615.74
Deposit	06/22/2023			Deposit		11,471.99	26,087.73
Deposit	09/14/2023			Deposit		9,194.58	35,282.31
Total 48000 · CTF/Lottery Income					0.00	35,282.31	35,282.31
Total Income					0.00	78,050.09	78,050.09
Gross Profit					0.00	78,050.09	78,050.09
Expense							
51000 · General Overhead							
51010 · Communication / Website Expense							
Bill	02/17/2023	78949	Colorado Community Media	Legal: Call for Nominations	1.24		1.24
Bill	03/24/2023	82095	Colorado Community Media	Notice of Cancellation	0.96		2.20
Bill	05/26/2023	1076676	Mission Communication LLC	Annual Service	14.86		17.06
Total 51010 · Communication / Website Expense					17.06	0.00	17.06
51050 · Utilities Expense							
Check	01/10/2023		CORE Electric Cooperative				0.00
Check	01/31/2023		Xcel Energy				0.00
Check	02/09/2023		CORE Electric Cooperative				0.00
Check	02/28/2023		Xcel Energy				0.00
Total 51050 · Utilities Expense					0.00	0.00	0.00
Total 51000 · General Overhead					17.06	0.00	17.06
52000 · Computer & Software Expenses							
52040 · Software & Online Subscriptions							
Check	01/06/2023		Bill.com LLC		12.65		12.65
Check	02/07/2023		Bill.com LLC		15.80		28.45
Bill	03/05/2023	2303860...	Bill.com LLC	Billing Period 2/05/2023-3/04/2023	18.83		47.28
Bill	04/07/2023	2304897...	Bill.com LLC	Billing Period 03/05/2023-04/04/2023	17.94		65.22
Bill	05/04/2023	2305934...	Bill.com LLC	Billing Period 04/05/2023-05/04/2023	17.73		82.95
Bill	06/05/2023	2306970...	Bill.com LLC	Billing Period 05/05/2023-06/04/2023	20.26		103.21
Bill	07/05/2023	2307006...	Bill.com LLC	Billing Period 06/05/2023-07/04/2023	20.22		123.43
Bill	08/05/2023	2308042...	Bill.com LLC	Billing Period 07/05/2023-08/04/2023	20.14		143.57
Bill	09/05/2023	2309077...	Bill.com LLC	Billing Period 08/05/2023-09/04/2023	22.41		165.98
Total 52040 · Software & Online Subscriptions					165.98	0.00	165.98
Total 52000 · Computer & Software Expenses					165.98	0.00	165.98
52500 · Insurance Expense							
52550 · General Insurance							
General Journal	01/31/2023	0123BusIns		To move Business Insurance prepaid to exp...	126.54		126.54
General Journal	02/28/2023	0223BusIns		To move Business Insurance prepaid to exp...	126.54		253.08
General Journal	03/31/2023	0323BusIns		To move Business Insurance prepaid to exp...	126.54		379.62
General Journal	04/30/2023	0423BusIns		To move Business Insurance prepaid to exp...	126.54		506.16
Bill	05/02/2023	21909	Colorado Special Districts ...	Add Location - Greenhouse	9.12		515.28
General Journal	05/31/2023	0523BusIns		To move Business Insurance prepaid to exp...	126.54		641.82
General Journal	06/30/2023	0623BusIns		To move Business Insurance prepaid to exp...	126.54		768.36
General Journal	07/31/2023	0723BusIns		To move Business Insurance prepaid to exp...	126.54		894.90
General Journal	08/31/2023	0823BusIns		To move Business Insurance prepaid to exp...	126.54		1,021.44
General Journal	09/30/2023	0923BusIns		To move Business Insurance prepaid to exp...	126.54		1,147.98
Total 52550 · General Insurance					1,147.98	0.00	1,147.98
Total 52500 · Insurance Expense					1,147.98	0.00	1,147.98
57000 · Professional Services Fees							
57010 · Auditing							
Bill	09/14/2023	1169	Colorado CPA Company PC	2022 Audit	280.00		280.00
Total 57010 · Auditing					280.00	0.00	280.00

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through September 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
57020 · Legal Expenses							
General Journal	01/31/2023	JanAccru...		Jan Legal Fees	821.00		821.00
General Journal	02/01/2023	JanAccru...		Jan Legal Fees		821.00	0.00
Bill	02/01/2023	144420	Ireland Stapleton Pryor & P...	January Statement for all Non Retainer Matt...	821.00		821.00
Bill	02/28/2023	145113	Ireland Stapleton Pryor & P...	February Statement for all Non Retainer Ma...	269.68		1,090.68
Bill	03/31/2023	145800	Ireland Stapleton Pryor & P...	Billed Through 03/31/2023	394.73		1,485.41
Bill	04/30/2023	146487	Ireland Stapleton Pryor & P...	Billed Through 04/30/2023	526.09		2,011.50
Bill	05/31/2023	147227	Ireland Stapleton Pryor & P...	Billed Through 05/31/2023	443.83		2,455.33
Bill	06/30/2023	147911	Ireland Stapleton Pryor & P...	Billed Through 06/30/2023	373.09		2,828.42
Bill	07/31/2023	148748	Ireland Stapleton Pryor & P...	Billed Through 07/31/2023	538.29		3,366.71
Bill	08/31/2023	149398	Ireland Stapleton Pryor & P...	Billed Through 08/31/2023	324.12		3,690.83
General Journal	09/30/2023	0930Accr...		Accrued Legal Expenses	380.00		4,070.83
Total 57020 · Legal Expenses					4,891.83	821.00	4,070.83
57030 · Accounting Services							
General Journal	01/31/2023	JanAccru...		Jan Accounting Fees	121.27		121.27
General Journal	02/01/2023	JanAccru...		Jan Accounting Fees		121.27	0.00
Bill	02/02/2023	5605	Gemsbok Consulting Inc.	January Accounting Services	121.27		121.27
Bill	02/28/2023	5627	Gemsbok Consulting Inc.	February Services	150.95		272.22
Bill	03/31/2023	5648	Gemsbok Consulting Inc.	March 2023	185.80		458.02
Bill	04/30/2023	5672	Gemsbok Consulting Inc.	April 2023	85.25		543.27
Bill	05/31/2023	5700	Gemsbok Consulting Inc.	May 2023	152.80		696.07
Bill	06/30/2023	5723	Gemsbok Consulting Inc.	June 2023	316.55		1,012.62
Bill	07/31/2023	5748	Gemsbok Consulting Inc.	July 2023	208.05		1,220.67
Bill	08/31/2023	5770	Gemsbok Consulting Inc.	August 2023	179.00		1,399.67
Bill	09/30/2023	5790	Gemsbok Consulting Inc.	September 2023	115.90		1,515.57
Total 57030 · Accounting Services					1,636.84	121.27	1,515.57
57040 · District Management							
Bill	01/31/2023	01/31/2023	Special District Manageme...	January 2023 District Management Fees	716.28		716.28
Bill	02/28/2023	02/28/2023	Special District Manageme...	February 2023 District Management Fees	375.01		1,091.29
Bill	03/31/2023	03/31/23	Special District Manageme...	March 2023 District Management Fees	465.70		1,556.99
Bill	04/30/2023	123409	Special District Manageme...	April 2023 District Management Fees	469.78		2,026.77
Bill	05/31/2023	124839	Special District Manageme...	May 2023 District Management Fees	537.98		2,564.75
Bill	06/30/2023	125914	Special District Manageme...	June 2023 District Management Fees	613.27		3,178.02
Bill	07/31/2023	126438	Special District Manageme...	July 2023 District Management Fees	459.16		3,637.18
Bill	08/31/2023	127510	Special District Manageme...	August 2023 District Management Fees	468.69		4,105.87
General Journal	09/30/2023	0930Accr...		Accrued Management Expenses	460.00		4,565.87
Total 57040 · District Management					4,565.87	0.00	4,565.87
Total 57000 · Professional Services Fees					11,374.54	942.27	10,432.27
64000 · Landscape Expenses							
64040 · Landscape Contract							
Bill	02/01/2023	2007915	Consolidated Divisions Inc	January Maintenance			0.00
General Journal	02/01/2023	JanAccru...		Jan-Mar Landscape Contract	0.00		0.00
Total 64040 · Landscape Contract					0.00	0.00	0.00
Total 64000 · Landscape Expenses					0.00	0.00	0.00
68000 · Parks & Open Space Expense							
68025 · Water Expense							
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	01/17/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Check	02/15/2023		Roxborough Water & Sanit...				0.00
Total 68025 · Water Expense					0.00	0.00	0.00
68065 · Water Rights Expense							
Bill	05/31/2023	147227	Ireland Stapleton Pryor & P...	Billed Through 05/31/2023	2,869.00		2,869.00
Bill	05/31/2023	124839	Special District Manageme...	Water Rights Matters	56.00		2,925.00
Bill	06/30/2023	147911	Ireland Stapleton Pryor & P...	Billed Through 06/30/2023	2,281.15		5,206.15
Bill	07/31/2023	148748	Ireland Stapleton Pryor & P...	Billed Through 07/31/2023	518.00		5,724.15
Bill	08/31/2023	127510	Special District Manageme...	August 2023 District Management Fees	32.00		5,756.15
Bill	08/31/2023	149398	Ireland Stapleton Pryor & P...	Billed Through 08/31/2023	497.00		6,253.15
Total 68065 · Water Rights Expense					6,253.15	0.00	6,253.15
Total 68000 · Parks & Open Space Expense					6,253.15	0.00	6,253.15

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through September 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
80000 - Capital Expenses							
80060 - Plant Nursery							
Bill	04/17/2023	783	ACME FIX-IT, LLC	Greenhouse Rox Intermediate School	4,935.00		4,935.00
Bill	05/01/2023	61963	Stuewe & Sons, Inc.		2,290.08		7,225.08
Bill	06/09/2023	RVMD10...	Ephram Glass*	Soil and seed starting mix	385.69		7,610.77
Bill	06/29/2023	29781	JPL Cares, Inc.		4,319.00		11,929.77
Total 80060 - Plant Nursery					11,929.77	0.00	11,929.77
Total 80000 - Capital Expenses					11,929.77	0.00	11,929.77
Total Expense					30,888.48	942.27	29,946.21
Net Ordinary Income					30,888.48	78,992.36	48,103.88
Net Income					30,888.48	78,992.36	48,103.88

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through September 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
41000 · Property Tax Income							
41010 · Specific Ownership Tax							
General Journal	01/01/2023	AJE22 #2R		Reverse of GJE AJE22 #2 -- To move reven...	6,529.36		-6,529.36
Deposit	01/10/2023			Deposit		6,529.36	0.00
Deposit	03/10/2023			Deposit		7,980.02	7,980.02
Deposit	04/10/2023			Deposit		8,089.10	16,069.12
Deposit	05/10/2023			Deposit		6,809.87	22,878.99
Deposit	06/29/2023			Deposit		8,472.97	31,351.96
Deposit	07/10/2023			Deposit		7,590.15	38,942.11
Deposit	08/10/2023			Deposit		8,043.65	46,985.76
Deposit	09/08/2023			Deposit		8,694.11	55,679.87
Total 41010 · Specific Ownership Tax					6,529.36	62,209.23	55,679.87
41020 · Property Tax							
Deposit	02/10/2023			Deposit		26,926.64	26,926.64
Deposit	03/10/2023			Deposit		443,970.87	470,897.51
Deposit	04/10/2023			Deposit		20,662.84	491,560.35
Deposit	05/10/2023			-MULTIPLE-		66,726.12	558,286.47
Deposit	05/10/2023			Current Year Value Adjustment	107.79		558,178.68
Deposit	06/29/2023			Deposit		79,461.77	637,640.45
Deposit	07/10/2023			Deposit		363,139.81	1,000,780.26
Deposit	08/10/2023			Misc Treasurer Credit		5,169.82	1,005,950.08
Deposit	09/08/2023			Deposit		2,278.53	1,008,228.61
Total 41020 · Property Tax					107.79	1,008,336.40	1,008,228.61
41040 · Prior Year Tax							
Deposit	05/10/2023			Value Adjustment Abatement	9.44		-9.44
Total 41040 · Prior Year Tax					9.44	0.00	-9.44
41045 · Property Tax Interest							
Deposit	04/10/2023			Deposit		7.71	7.71
Deposit	05/10/2023			Deposit		10.01	17.72
Deposit	05/10/2023			-MULTIPLE-	4.46		13.26
Deposit	06/29/2023			Deposit		73.60	86.86
Deposit	07/10/2023			Deposit		69.29	156.15
Deposit	08/10/2023			Current Year Interest		125.41	281.56
Deposit	09/08/2023			Deposit		78.84	360.40
Total 41045 · Property Tax Interest					4.46	364.86	360.40
Total 41000 · Property Tax Income					6,651.05	1,070,910.49	1,064,259.44
43000 · Park and Field Income							
43010 · Sports Field Fees							
Deposit	05/17/2023	352		Ken Caryl Little League Field Use Spring		2,200.00	2,200.00
Total 43010 · Sports Field Fees					0.00	2,200.00	2,200.00
Total 43000 · Park and Field Income					0.00	2,200.00	2,200.00
46000 · Interest Income							
46010 · General Bank Account Interest							
Deposit	01/31/2023			Deposit		1,823.57	1,823.57
Deposit	02/28/2023			Deposit		1,678.49	3,502.06
Deposit	03/10/2023			Deposit		2,071.12	5,573.18
Deposit	04/30/2023			Deposit		2,218.91	7,792.09
Deposit	05/31/2023			Deposit		2,336.56	10,128.65
Deposit	06/30/2023			Deposit		2,320.76	12,449.41
Deposit	07/31/2023			Deposit		2,711.00	15,160.41
Deposit	08/31/2023			Deposit		7,363.63	22,524.04
Deposit	09/30/2023			Deposit		8,810.66	31,334.70
Total 46010 · General Bank Account Interest					0.00	31,334.70	31,334.70
Total 46000 · Interest Income					0.00	31,334.70	31,334.70
Total Income					6,651.05	1,104,445.19	1,097,794.14
Gross Profit					6,651.05	1,104,445.19	1,097,794.14
Expense							
50000 · Treasurer Fees							
Deposit	02/10/2023			Deposit	290.23		290.23
Deposit	03/10/2023			Deposit	6,659.55		6,949.78
Deposit	04/10/2023			Deposit	310.02		7,259.80
Deposit	05/10/2023			Deposit	993.42		8,253.22
Deposit	05/10/2023			Prior Year Treasurer Fees		0.14	8,253.08
Deposit	06/29/2023			Deposit	1,193.05		9,446.13
Deposit	07/10/2023			Deposit	5,448.12		14,894.25
Deposit	08/10/2023			Deposit	79.42		14,973.67
Deposit	09/08/2023			Deposit	35.37		15,009.04
Total 50000 · Treasurer Fees					15,009.18	0.14	15,009.04
51000 · General Overhead							
51010 · Communication / Website Expense							
Bill	02/17/2023	78949	Colorado Community Media	Legal: Call for Nominations	29.72		29.72
Bill	03/24/2023	82095	Colorado Community Media	Notice of Cancellation	22.96		52.68
Bill	05/26/2023	1076676	Mission Communication LLC	Annual Service	356.54		409.22
Total 51010 · Communication / Website Expense					409.22	0.00	409.22

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through September 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
51050 · Utilities Expense							
Check	01/10/2023		CORE Electric Cooperative		874.53		874.53
Check	01/31/2023		Xcel Energy		20.60		895.13
Check	02/09/2023		CORE Electric Cooperative		884.17		1,779.30
Check	02/28/2023		Xcel Energy		20.42		1,799.72
Bill	03/14/2023		CORE Electric Cooperative		878.69		2,678.41
Bill	03/28/2023	March St...	Xcel Energy	March Statement	20.10		2,698.51
Bill	04/10/2023		CORE Electric Cooperative		879.14		3,577.65
Bill	04/30/2023	April Stat...	Xcel Energy	April Statement	19.89		3,597.54
Bill	05/16/2023		CORE Electric Cooperative		1,071.23		4,668.77
Bill	05/31/2023	May Stat...	Xcel Energy	May Statement	19.59		4,688.36
Bill	06/01/2023	June Stat...	Xcel Energy	June Statement	3.91		4,692.27
Bill	06/07/2023		CORE Electric Cooperative		901.41		5,593.68
Bill	06/20/2023		CORE Electric Cooperative		1,036.74		6,630.42
Bill	07/03/2023	July State...	Xcel Energy	July Statement	4.39		6,634.81
Bill	07/08/2023		CORE Electric Cooperative		1,688.58		8,323.39
Bill	08/03/2023	August St...	Xcel Energy	August Statement	4.38		8,327.77
Bill	08/17/2023		CORE Electric Cooperative		2,371.71		10,699.48
Bill	09/01/2023	Septemb...	Xcel Energy	September Statement	4.38		10,703.86
Bill	09/21/2023		CORE Electric Cooperative		1,982.73		12,686.59
Total 51050 · Utilities Expense					12,686.59	0.00	12,686.59
51060 · District Functions/Events							
Bill	02/13/2023	40086	Douglas County School Di...	Classroom Rental	47.25		47.25
Total 51060 · District Functions/Events					47.25	0.00	47.25
Total 51000 · General Overhead					13,143.06	0.00	13,143.06
52000 · Computer & Software Expenses							
52040 · Software & Online Subscriptions							
Check	01/06/2023		Bill.com LLC		303.59		303.59
Check	02/07/2023		Bill.com LLC		379.12		682.71
Bill	03/05/2023	2303860...	Bill.com LLC	Billing Period 2/05/2023-3/04/2023	452.00		1,134.71
Bill	04/07/2023	2304897...	Bill.com LLC	Billing Period 03/05/2023-04/04/2023	430.56		1,565.27
Bill	05/04/2023	2305934...	Bill.com LLC	Billing Period 04/05/2023-05/04/2023	425.43		1,990.70
Bill	06/05/2023	2306970...	Bill.com LLC	Billing Period 05/05/2023-06/04/2023	486.13		2,476.83
Bill	07/05/2023	2307006...	Bill.com LLC	Billing Period 06/05/2023-07/04/2023	485.19		2,962.02
Bill	08/05/2023	2308042...	Bill.com LLC	Billing Period 07/05/2023-08/04/2023	483.36		3,445.38
Bill	09/05/2023	2309077...	Bill.com LLC	Billing Period 08/05/2023-09/04/2023	538.00		3,983.38
Total 52040 · Software & Online Subscriptions					3,983.38	0.00	3,983.38
Total 52000 · Computer & Software Expenses					3,983.38	0.00	3,983.38
52500 · Insurance Expense							
52550 · General Insurance							
Bill	01/31/2023	01/31/23 ...	Special District Association...		1,013.01		1,013.01
General Journal	01/31/2023	0123BusIns		To move Business Insruance prepaid to exp...	3,036.96		4,049.97
General Journal	02/28/2023	0223BusIns		To move Business Insruance prepaid to exp...	3,036.96		7,086.93
General Journal	03/31/2023	0323BusIns		To move Business Insruance prepaid to exp...	3,036.96		10,123.89
General Journal	04/30/2023	0423BusIns		To move Business Insruance prepaid to exp...	3,036.96		13,160.85
Bill	05/02/2023	21909	Colorado Special Districts ...	Add Location - Greenhouse	218.88		13,379.73
General Journal	05/31/2023	0523BusIns		To move Business Insruance prepaid to exp...	3,036.96		16,416.69
General Journal	06/30/2023	0623BusIns		To move Business Insruance prepaid to exp...	3,036.96		19,453.65
General Journal	07/31/2023	0723BusIns		To move Business Insruance prepaid to exp...	3,036.96		22,490.61
General Journal	08/31/2023	0823BusIns		To move Business Insruance prepaid to exp...	3,036.96		25,527.57
General Journal	09/30/2023	0923BusIns		To move Business Insruance prepaid to exp...	3,036.96		28,564.53
Total 52550 · General Insurance					28,564.53	0.00	28,564.53
Total 52500 · Insurance Expense					28,564.53	0.00	28,564.53
53000 · Board of Director's Expense							
53010 · Directors' Stipend							
Paycheck	02/10/2023	DD1009	Calvin Brown	Direct Deposit	200.00		200.00
Paycheck	02/10/2023	DD1010	Ephram Glass	Direct Deposit	200.00		400.00
Paycheck	02/10/2023	DD1011	Mathew Hart	Direct Deposit	200.00		600.00
Paycheck	02/10/2023	DD1012	Travis Jensen	Direct Deposit	200.00		800.00
Paycheck	02/28/2023	DD1013	Calvin Brown	Direct Deposit	200.00		1,000.00
Paycheck	02/28/2023	DD1014	Ephram Glass	Direct Deposit	200.00		1,200.00
Paycheck	02/28/2023	DD1015	Mathew Hart	Direct Deposit	200.00		1,400.00
Paycheck	02/28/2023	DD1016	Travis Jensen	Direct Deposit	200.00		1,600.00
Paycheck	03/31/2023	DD1017	Calvin Brown	Direct Deposit	200.00		1,800.00
Paycheck	03/31/2023	DD1018	Ephram Glass	Direct Deposit	200.00		2,000.00
Paycheck	03/31/2023	DD1019	Mathew Hart	Direct Deposit	200.00		2,200.00
Paycheck	03/31/2023	DD1020	Travis Jensen	Direct Deposit	200.00		2,400.00
Paycheck	05/01/2023	DD1021	Calvin Brown	Direct Deposit	200.00		2,600.00
Paycheck	05/01/2023	DD1022	Ephram Glass	Direct Deposit	200.00		2,800.00
Paycheck	05/01/2023	DD1023	Mathew Hart	Direct Deposit	200.00		3,000.00
Paycheck	05/01/2023	DD1024	Travis Jensen	Direct Deposit	100.00		3,100.00
Paycheck	05/31/2023	DD1025	Ephram Glass	Direct Deposit	300.00		3,400.00
Paycheck	05/31/2023	DD1026	Mathew Hart	Direct Deposit	300.00		3,700.00
Paycheck	05/31/2023	DD1027	Travis Jensen	Direct Deposit	200.00		3,900.00
Paycheck	06/30/2023	DD1028	Ephram Glass	Direct Deposit	200.00		4,100.00
Paycheck	06/30/2023	DD1029	Mathew Hart	Direct Deposit	200.00		4,300.00
Paycheck	06/30/2023	DD1030	Travis Jensen	Direct Deposit	200.00		4,500.00
Paycheck	07/31/2023	DD1031	Ephram Glass	Direct Deposit	200.00		4,700.00
Paycheck	07/31/2023	DD1032	Mathew Hart	Direct Deposit	200.00		4,900.00
Paycheck	07/31/2023	DD1033	Travis Jensen	Direct Deposit	200.00		5,100.00
Paycheck	08/31/2023	DD1034	Ephram Glass	Direct Deposit	500.00		5,600.00
Paycheck	08/31/2023	DD1035	Mathew Hart	Direct Deposit	300.00		5,900.00
Paycheck	08/31/2023	DD1036	Travis Jensen	Direct Deposit	500.00		6,400.00
Paycheck	09/29/2023	DD1037	Debra D Prysby	Direct Deposit	1,000.00		7,400.00

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through September 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Paycheck	09/29/2023	DD1038	Ephram Glass	Direct Deposit	200.00		7,600.00
Paycheck	09/29/2023	DD1039	Mathew Hart	Direct Deposit	200.00		7,800.00
Paycheck	09/29/2023	DD1040	Travis Jensen	Direct Deposit	200.00		8,000.00
Total 53010 · Directors' Stipend					8,000.00	0.00	8,000.00
53020 · BOD Travel/Mileage Expense							
Bill	09/18/2023	RVMD10...	Ephram Glass*	SDA Conference Mileage	308.11		308.11
Total 53020 · BOD Travel/Mileage Expense					308.11	0.00	308.11
53040 · BOD Conference/Retreat Expense							
Bill	09/06/2023	35556	Special District Association...	Ephram Glass 2023	375.00		375.00
Total 53040 · BOD Conference/Retreat Expense					375.00	0.00	375.00
Total 53000 · Board of Director's Expense					8,683.11	0.00	8,683.11
54000 · Payroll Expenses							
54060 · Employer Payroll Taxes							
Paycheck	02/10/2023	DD1009	Calvin Brown	Direct Deposit	15.30		15.30
Paycheck	02/10/2023	DD1010	Ephram Glass	Direct Deposit	15.30		30.60
Paycheck	02/10/2023	DD1011	Mathew Hart	Direct Deposit	15.30		45.90
Paycheck	02/10/2023	DD1012	Travis Jensen	Direct Deposit	15.30		61.20
Paycheck	02/28/2023	DD1013	Calvin Brown	Direct Deposit	15.30		76.50
Paycheck	02/28/2023	DD1014	Ephram Glass	Direct Deposit	15.30		91.80
Paycheck	02/28/2023	DD1015	Mathew Hart	Direct Deposit	15.30		107.10
Paycheck	02/28/2023	DD1016	Travis Jensen	Direct Deposit	15.30		122.40
Paycheck	03/31/2023	DD1017	Calvin Brown	Direct Deposit	15.30		137.70
Paycheck	03/31/2023	DD1018	Ephram Glass	Direct Deposit	15.30		153.00
Paycheck	03/31/2023	DD1019	Mathew Hart	Direct Deposit	15.30		168.30
Paycheck	03/31/2023	DD1020	Travis Jensen	Direct Deposit	15.30		183.60
Paycheck	05/01/2023	DD1021	Calvin Brown	Direct Deposit	15.30		198.90
Paycheck	05/01/2023	DD1022	Ephram Glass	Direct Deposit	15.30		214.20
Paycheck	05/01/2023	DD1023	Mathew Hart	Direct Deposit	15.30		229.50
Paycheck	05/01/2023	DD1024	Travis Jensen	Direct Deposit	7.65		237.15
Paycheck	05/31/2023	DD1025	Ephram Glass	Direct Deposit	22.95		260.10
Paycheck	05/31/2023	DD1026	Mathew Hart	Direct Deposit	22.95		283.05
Paycheck	05/31/2023	DD1027	Travis Jensen	Direct Deposit	15.30		298.35
Paycheck	06/30/2023	DD1028	Ephram Glass	Direct Deposit	15.30		313.65
Paycheck	06/30/2023	DD1029	Mathew Hart	Direct Deposit	15.30		328.95
Paycheck	06/30/2023	DD1030	Travis Jensen	Direct Deposit	15.30		344.25
Paycheck	07/31/2023	DD1031	Ephram Glass	Direct Deposit	15.30		359.55
Paycheck	07/31/2023	DD1032	Mathew Hart	Direct Deposit	15.30		374.85
Paycheck	07/31/2023	DD1033	Travis Jensen	Direct Deposit	15.30		390.15
Paycheck	08/31/2023	DD1034	Ephram Glass	Direct Deposit	38.25		428.40
Paycheck	08/31/2023	DD1035	Mathew Hart	Direct Deposit	22.95		451.35
Paycheck	08/31/2023	DD1036	Travis Jensen	Direct Deposit	38.25		489.60
Paycheck	09/29/2023	DD1037	Debra D Prysby	Direct Deposit	76.50		566.10
Paycheck	09/29/2023	DD1038	Ephram Glass	Direct Deposit	15.30		581.40
Paycheck	09/29/2023	DD1039	Mathew Hart	Direct Deposit	15.30		596.70
Paycheck	09/29/2023	DD1040	Travis Jensen	Direct Deposit	15.30		612.00
Total 54060 · Employer Payroll Taxes					612.00	0.00	612.00
54000 · Payroll Expenses - Other							
Paycheck	02/10/2023	DD1009	Calvin Brown	Direct Deposit	0.00		0.00
Paycheck	02/10/2023	DD1010	Ephram Glass	Direct Deposit	0.00		0.00
Paycheck	02/10/2023	DD1011	Mathew Hart	Direct Deposit	0.00		0.00
Paycheck	02/10/2023	DD1012	Travis Jensen	Direct Deposit	0.00		0.00
Liability Check	02/21/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		7.00
Liability Check	02/27/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		14.00
Paycheck	02/28/2023	DD1013	Calvin Brown	Direct Deposit	0.00		14.00
Paycheck	02/28/2023	DD1014	Ephram Glass	Direct Deposit	0.00		14.00
Paycheck	02/28/2023	DD1015	Mathew Hart	Direct Deposit	0.00		14.00
Paycheck	02/28/2023	DD1016	Travis Jensen	Direct Deposit	0.00		14.00
Liability Check	03/30/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		21.00
Paycheck	03/31/2023	DD1017	Calvin Brown	Direct Deposit	0.00		21.00
Paycheck	03/31/2023	DD1018	Ephram Glass	Direct Deposit	0.00		21.00
Paycheck	03/31/2023	DD1019	Mathew Hart	Direct Deposit	0.00		21.00
Paycheck	03/31/2023	DD1020	Travis Jensen	Direct Deposit	0.00		21.00
Liability Check	04/28/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		28.00
Paycheck	05/01/2023	DD1021	Calvin Brown	Direct Deposit	0.00		28.00
Paycheck	05/01/2023	DD1022	Ephram Glass	Direct Deposit	0.00		28.00
Paycheck	05/01/2023	DD1023	Mathew Hart	Direct Deposit	0.00		28.00
Paycheck	05/01/2023	DD1024	Travis Jensen	Direct Deposit	0.00		28.00
Liability Check	05/30/2023		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25		33.25
Paycheck	05/31/2023	DD1025	Ephram Glass	Direct Deposit	0.00		33.25
Paycheck	05/31/2023	DD1026	Mathew Hart	Direct Deposit	0.00		33.25
Paycheck	05/31/2023	DD1027	Travis Jensen	Direct Deposit	0.00		33.25
Liability Check	06/29/2023		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25		38.50
Paycheck	06/30/2023	DD1028	Ephram Glass	Direct Deposit	0.00		38.50
Paycheck	06/30/2023	DD1029	Mathew Hart	Direct Deposit	0.00		38.50
Paycheck	06/30/2023	DD1030	Travis Jensen	Direct Deposit	0.00		38.50
Liability Check	07/28/2023		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25		43.75
Paycheck	07/31/2023	DD1031	Ephram Glass	Direct Deposit	0.00		43.75
Paycheck	07/31/2023	DD1032	Mathew Hart	Direct Deposit	0.00		43.75
Paycheck	07/31/2023	DD1033	Travis Jensen	Direct Deposit	0.00		43.75
Liability Check	08/30/2023		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each	5.25		49.00
Paycheck	08/31/2023	DD1034	Ephram Glass	Direct Deposit	0.00		49.00
Paycheck	08/31/2023	DD1035	Mathew Hart	Direct Deposit	0.00		49.00
Paycheck	08/31/2023	DD1036	Travis Jensen	Direct Deposit	0.00		49.00
Liability Check	09/28/2023		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each	7.00		56.00
Paycheck	09/29/2023	DD1037	Debra D Prysby	Direct Deposit	0.00		56.00
Paycheck	09/29/2023	DD1038	Ephram Glass	Direct Deposit	0.00		56.00

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through September 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Paycheck	09/29/2023	DD1039	Mathew Hart	Direct Deposit	0.00		56.00
Paycheck	09/29/2023	DD1040	Travis Jensen	Direct Deposit	0.00		56.00
Total 54000 · Payroll Expenses - Other					56.00	0.00	56.00
Total 54000 · Payroll Expenses					668.00	0.00	668.00
57000 · Professional Services Fees							
57010 · Auditing							
Bill	09/14/2023	1169	Colorado CPA Company PC	2022 Audit	6,720.00		6,720.00
Total 57010 · Auditing					6,720.00	0.00	6,720.00
57020 · Legal Expenses							
General Journal	01/31/2023	JanAccru...		Jan Legal Fees	19,712.39		19,712.39
General Journal	02/01/2023	JanAccru...		Jan Legal Fees		19,712.39	0.00
Bill	02/01/2023	144420	Ireland Stapleton Pryor & P...	January Statement for all Non Retainer Matt...	19,712.39		19,712.39
Bill	02/28/2023	145113	Ireland Stapleton Pryor & P...	February Statement for all Non Retainer Ma...	6,472.32		26,184.71
Bill	03/31/2023	145800	Ireland Stapleton Pryor & P...	Billed Through 03/31/2023	9,473.49		35,658.20
Bill	04/30/2023	146487	Ireland Stapleton Pryor & P...	Billed Through 04/30/2023	12,626.07		48,284.27
Bill	05/31/2023	147227	Ireland Stapleton Pryor & P...	Billed Through 05/31/2023	10,651.86		58,936.13
Bill	06/30/2023	147911	Ireland Stapleton Pryor & P...	Billed Through 06/30/2023	6,672.91		65,609.04
Bill	07/31/2023	148748	Ireland Stapleton Pryor & P...	Billed Through 07/31/2023	14,054.90		79,663.94
Bill	08/31/2023	149398	Ireland Stapleton Pryor & P...	Billed Through 08/31/2023	8,968.01		88,631.95
General Journal	09/30/2023	0930Accr...		Accrued Legal Expenses	9,120.00		97,751.95
Total 57020 · Legal Expenses					117,464.34	19,712.39	97,751.95
57030 · Accounting Services							
General Journal	01/31/2023	JanAccru...		Jan Accounting Fees	2,910.46		2,910.46
General Journal	02/01/2023	JanAccru...		Jan Accounting Fees		2,910.46	0.00
Bill	02/02/2023	5605	Gemsbok Consulting Inc.	January Accounting Services	2,910.46		2,910.46
Bill	02/28/2023	5627	Gemsbok Consulting Inc.	February Services	3,622.80		6,533.26
Bill	03/31/2023	5648	Gemsbok Consulting Inc.	March 2023	4,459.20		10,992.46
Bill	04/30/2023	5672	Gemsbok Consulting Inc.	April 2023	5,863.50		16,855.96
Bill	05/31/2023	5700	Gemsbok Consulting Inc.	May 2023	3,667.20		20,523.16
Bill	06/30/2023	5723	Gemsbok Consulting Inc.	June 2023	9,032.20		29,555.36
Bill	07/31/2023	5748	Gemsbok Consulting Inc.	July 2023	4,993.20		34,548.56
Bill	08/31/2023	5770	Gemsbok Consulting Inc.	August 2023	5,986.00		40,534.56
Bill	09/30/2023	5790	Gemsbok Consulting Inc.	September 2023	3,606.60		44,141.16
Total 57030 · Accounting Services					47,051.62	2,910.46	44,141.16
57040 · District Management							
Bill	01/31/2023	01/31/2023	Special District Manageme...	January 2023 District Management Fees	17,190.55		17,190.55
Bill	02/28/2023	02/28/2023	Special District Manageme...	February 2023 District Management Fees	9,000.28		26,190.83
Bill	03/31/2023	03/31/23	Special District Manageme...	March 2023 District Management Fees	11,176.85		37,367.68
Bill	04/30/2023	123409	Special District Manageme...	April 2023 District Management Fees	11,274.66		48,642.34
Bill	05/31/2023	124839	Special District Manageme...	May 2023 District Management Fees	14,141.23		62,783.57
Bill	06/30/2023	125914	Special District Manageme...	June 2023 District Management Fees	14,718.60		77,502.17
Bill	07/31/2023	126438	Special District Manageme...	July 2023 District Management Fees	11,019.87		88,522.04
Bill	08/31/2023	127510	Special District Manageme...	August 2023 District Management Fees	11,248.64		99,770.68
General Journal	09/30/2023	0930Accr...		Accrued Management Expenses	11,040.00		110,810.68
Total 57040 · District Management					110,810.68	0.00	110,810.68
Total 57000 · Professional Services Fees					282,046.64	22,622.85	259,423.79
62000 · Repairs and Maintenance							
62010 · General Repairs and Maintenance							
Bill	03/01/2023	95294	Good Plumbing Service	Winterization for season 7671 N Rampart R...	325.00		325.00
Bill	05/25/2023	98564	Good Plumbing Service	Plumbing	350.00		675.00
Bill	06/09/2023	RVMD10...	Ephram Glass*	Dog Waste Cans	651.57		1,326.57
Bill	08/16/2023	8368MNT	Property Solutions Team (...)		1,216.75		2,543.32
Total 62010 · General Repairs and Maintenance					2,543.32	0.00	2,543.32
62020 · Utility Locate							
Bill	01/31/2023	223011129	Utility Notification Center of...	RTL Transmission	64.50		64.50
Bill	02/28/2023	223021113	Utility Notification Center of...	RTL Transmissions	99.33		163.83
Bill	02/28/2023	27220	Diversified Underground	February Utility Locates	785.00		948.83
Bill	04/30/2023	223041243	Utility Notification Center of...	RTL Transmissions	92.88		1,041.71
Bill	05/31/2023	223051275	Utility Notification Center of...	RTL Transmissions	123.84		1,165.55
Bill	06/30/2023	223061279	Utility Notification Center of...	RTL Transmissions	107.07		1,272.62
Bill	07/31/2023	223071251	Utility Notification Center of...	RTL Transmissions	73.53		1,346.15
Bill	07/31/2023	28120	Diversified Underground	July Utility Locates	500.00		1,846.15
Bill	08/31/2023	223081262	Utility Notification Center of...	RTL Transmissions	90.30		1,936.45
Bill	08/31/2023	28307	Diversified Underground	August Utility Locates	620.00		2,556.45
Bill	09/30/2023	223091271	Utility Notification Center of...	RTL Transmissions	86.43		2,642.88
Bill	09/30/2023	28472	Diversified Underground	September Utility Locates	305.00		2,947.88
Total 62020 · Utility Locate					2,947.88	0.00	2,947.88
Total 62000 · Repairs and Maintenance					5,491.20	0.00	5,491.20
63000 · Vehicle Expense							
Bill	08/28/2023	01-149188	Colorado Golf and Turf, Inc		280.00		280.00
Total 63000 · Vehicle Expense					280.00	0.00	280.00

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through September 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
64000 · Landscape Expenses							
64010 · Landscape Repairs and Maint							
Bill	02/15/2023	021523 ...	Metco Landscape, LLC		929.86		929.86
Bill	02/28/2023	2008611	Consolidated Divisions Inc	February T&M	1,941.86		2,871.72
Bill	03/31/2023	2009038	Consolidated Divisions Inc	March T&M	779.68		3,651.40
Bill	06/29/2023	2009998	Consolidated Divisions Inc	T&M June 25 through June 30	299.00		3,950.40
Total 64010 · Landscape Repairs and Maint					3,950.40	0.00	3,950.40
64020 · Landscape Weed Control Expense							
General Journal	05/31/2023	AccruedE...		May services	6,980.70		6,980.70
General Journal	06/30/2023	AccruedE...		May services	6,980.70		13,961.40
General Journal	07/31/2023	AccruedE...		May services	6,980.70		20,942.10
Total 64020 · Landscape Weed Control Expense					20,942.10	0.00	20,942.10
64030 · Irrigation Expense							
Bill	03/31/2023	2009039	Consolidated Divisions Inc	March Construction Damage T&M	2,200.00		2,200.00
Bill	04/30/2023	2009081	Consolidated Divisions Inc	April T&M(Construction)	1,530.00		3,730.00
Bill	04/30/2023	2009082	Consolidated Divisions Inc	April T&M	4,807.12		8,537.12
Bill	05/13/2023	2009323	Consolidated Divisions Inc	T&M May 7 through May 13	927.43		9,464.55
Bill	05/27/2023	2009522	Consolidated Divisions Inc	T&M May 21 - May 27	3,191.54		12,656.09
Bill	05/31/2023	2009570	Consolidated Divisions Inc	T&M May 28 - May 31	1,476.64		14,132.73
Bill	06/17/2023	2009855	Consolidated Divisions Inc	T&M June 11 - June 17	1,280.00		15,412.73
Bill	06/17/2023	2009726	Consolidated Divisions Inc	June Backflow Test	450.00		15,862.73
Bill	06/24/2023	2009927	Consolidated Divisions Inc	T&M June 18 - June 24	1,266.91		17,129.64
Bill	06/30/2023	2009977	Consolidated Divisions Inc	T&M June 25 through June 30	11,744.29		28,873.93
Bill	07/08/2023	2010098	Consolidated Divisions Inc	T&M July 2 - July 8	1,210.99		30,084.92
Bill	07/15/2023	2010188	Consolidated Divisions Inc	T&M July 9 - July 15	5,012.98		35,097.90
Bill	07/22/2023	2010343	Consolidated Divisions Inc	T&M July 16 - July 22	3,360.42		38,458.32
Bill	07/29/2023	2010374	Consolidated Divisions Inc	T&M July 23 - July 29	790.10		39,248.42
Bill	07/31/2023	2010447	Consolidated Divisions Inc	T&M July 30 - July 31	280.00		39,528.42
Bill	08/05/2023	2010522	Consolidated Divisions Inc	T&M August 1 - August 5	4,456.66		43,985.08
Bill	08/12/2023	2010587	Consolidated Divisions Inc	T&M August 6 - August 12	836.42		44,821.50
Bill	08/31/2023	2010737	Consolidated Divisions Inc	T&M August 13-19	3,368.06		48,189.56
Bill	08/31/2023	2010887	Consolidated Divisions Inc	T&M August 27-31	4,041.91		52,231.47
Bill	09/09/2023	2011030	Consolidated Divisions Inc	T&M September 3-9	4,923.41		57,154.88
Bill	09/16/2023	2011222	Consolidated Divisions Inc	T&M September 10-16	1,829.44		58,984.32
Bill	09/23/2023	2011200	Consolidated Divisions Inc	T&M September 17-23	1,831.29		60,815.61
Total 64030 · Irrigation Expense					60,815.61	0.00	60,815.61
64040 · Landscape Contract							
General Journal	01/31/2023	JanAccru...		Jan Landscape Contract	8,566.77		8,566.77
Bill	02/01/2023	2007915	Consolidated Divisions Inc	January Maintenance	8,566.77		17,133.54
General Journal	02/01/2023	JanAccru...		Jan-Mar Landscape Contract		8,566.77	8,566.77
Bill	02/28/2023	2008592	Consolidated Divisions Inc	February Maintenance	8,566.77		17,133.54
Bill	03/24/2023	2008854	Consolidated Divisions Inc	March Maintenance	8,566.77		25,700.31
Bill	04/30/2023	2009194	Consolidated Divisions Inc	April Landscape Maintenance	17,133.54		42,833.85
Bill	05/31/2023	2009403	Consolidated Divisions Inc	May Landscape Maintenance	17,133.54		59,967.39
Bill	06/30/2023	2009786	Consolidated Divisions Inc	June Landscape Maintenance	17,133.54		77,100.93
Bill	07/31/2023	2010267	Consolidated Divisions Inc	July Landscape Maintenance	17,133.54		94,234.47
Bill	08/31/2023	2010687	Consolidated Divisions Inc	August Landscape Maintenance	17,133.54		111,368.01
Bill	09/30/2023	2010993	Consolidated Divisions Inc	September Landscape Maintenance	17,133.54		128,501.55
Total 64040 · Landscape Contract					137,068.32	8,566.77	128,501.55
Total 64000 · Landscape Expenses					222,776.43	8,566.77	214,209.66
65000 · Playground & Infrastructure Exp							
65030 · Graffiti Removal /Vandalism Exp							
Bill	01/12/2023	2007690	Consolidated Divisions Inc	Graffiti Removal	4,255.45		4,255.45
Bill	03/31/2023	2009038	Consolidated Divisions Inc	March T&M	779.67		5,035.12
Bill	05/20/2023	2009463	Consolidated Divisions Inc	T&M May 14th-20th	367.23		5,402.35
Bill	06/10/2023	2009704	Consolidated Divisions Inc	T&M June 5 - June 10	1,485.56		6,887.91
Bill	07/31/2023	2010446	Consolidated Divisions Inc	T&M July 30 - July 31	765.32		7,653.23
Bill	08/05/2023	2010521	Consolidated Divisions Inc	T&M August 1 - August 5 Graffiti Removal	322.37		7,975.60
Total 65030 · Graffiti Removal /Vandalism Exp					7,975.60	0.00	7,975.60
Total 65000 · Playground & Infrastructure Exp					7,975.60	0.00	7,975.60
68000 · Parks & Open Space Expense							
68010 · Foothills Park & Rec Fees							
Bill	01/31/2023	SALES00...	Foothills Park & Recreation...	January 2023 Resident Use	2,033.76		2,033.76
Bill	02/28/2023	34725	Foothills Park & Recreation...	February 2023 Resident Use	1,161.67		3,195.43
Bill	03/31/2023	SALES00...	Foothills Park & Recreation...	March 2023 Resident Use	1,414.21		4,609.64
Bill	04/30/2023	SALES00...	Foothills Park & Recreation...	April 2023 Resident Use	3,317.49		7,927.13
Bill	05/31/2023	SALES00...	Foothills Park & Recreation...	May 2023 Resident Use	1,519.84		9,446.97
Bill	06/30/2023	SALES00...	Foothills Park & Recreation...	June 2023 Resident Use	1,650.40		11,097.37
Bill	07/31/2023	SALES00...	Foothills Park & Recreation...	July 2023 Resident Use	3,246.17		14,343.54
Bill	08/31/2023	SALES00...	Foothills Park & Recreation...	August 2023 Resident Use	1,486.89		15,830.43
Bill	09/30/2023	SALES00...	Foothills Park & Recreation...	September 2023 Resident Use	771.64		16,602.07
Total 68010 · Foothills Park & Rec Fees					16,602.07	0.00	16,602.07
68020 · Mosquito Control Expense							
Bill	04/04/2023	967045	Patriot Pest Control	April Mosquito Control Service	2,000.00		2,000.00
Bill	05/02/2023	967119	Patriot Pest Control	May Mosquito Control Service	2,000.00		4,000.00
Bill	06/05/2023	967186	Patriot Pest Control	June Mosquito Control Service	2,300.00		6,300.00
Bill	07/03/2023	967264	Patriot Pest Control	July Mosquito Control Service	2,300.00		8,600.00
Bill	08/02/2023	967338	Patriot Pest Control	August Mosquito Control Service	2,300.00		10,900.00
Bill	09/02/2023	967406	Patriot Pest Control	September Mosquito Control Service	2,300.00		13,200.00
Total 68020 · Mosquito Control Expense					13,200.00	0.00	13,200.00

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through September 2023

Table with columns: Type, Date, Num, Name, Memo, Debit, Credit, Balance. Rows include categories like 68025 - Water Expense, 68045 - Tree Care Expense, 68050 - Portable Restroom Exp., and 68070 - Snow Removal Expense.

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through September 2023

Type	Date	Num	Name	Memo	Debit	Credit	Balance
80000 · Capital Expenses							
80010 · Park Infrastructure/Improvements							
Bill	07/31/2023	16106	Coatings, Incorporated	Stripe Pickleball Lines	1,100.00		1,100.00
			Total 80010 · Park Infrastructure/Improvements		1,100.00	0.00	1,100.00
			Total 80000 · Capital Expenses		1,100.00	0.00	1,100.00
			Total Expense		825,520.49	58,198.76	767,321.73
			Net Ordinary Income		832,171.54	1,162,643.95	330,472.41
			Net Income		832,171.54	1,162,643.95	330,472.41

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150 Lakewood, Colorado 80228-1898

Tel: 303-987-0835 □ 800-741-3254

Fax: 303-987-2032

<https://www.roxboroughmetrodistrict.org>

October 5, 2023

Board of Directors
Roxborough Village First Homeowners' Association, Inc.
Via e-mail- Angela.Christensen@kchoa.com

Dear Board Members,

By a License Agreement dated January 13, 2004, Roxborough Village Metropolitan District (“**District**”) agreed to maintain the landscape improvements and trails within Tract A of Filing No. 12A and Tracts A, B, C, and D in Filing No. 13, which are owned by Roxborough Village First Homeowners' Association, Inc. (“**Association**”).

The District’s Board of Directors (“**Board**”) has begun reviewing all the License Agreements the District has with homeowners’ associations to maintain in perpetuity landscape improvements and trails, and provide other maintenance services, such as noxious weed removal and wildfire mitigation (collectively, the “**Maintenance Services**”), without charge to the homeowners’ associations. The Association is among those homeowners’ associations that receive the District’s Maintenance Services annually without charge.

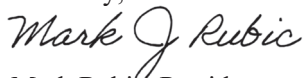
As the governing body of the District, the Board is charged with ensuring public funds are used for the benefit of all the taxpayers and property within the District’s boundaries. The Board also is charged with ensuring that the District does not violate Article X, Section 20 of the Colorado Constitution, commonly known as the Taxpayer’s Bill of Rights (“**TABOR**”). TABOR prohibits the District from entering into a “multiple-fiscal year direct or indirect District debt or other financial obligation whatsoever” without prior approval of the District’s voters. The District did not conduct an election for voter approval of the multiple-fiscal year financial obligation the District assumed in providing Maintenance Services to the Association in perpetuity without compensation.

The Board believes that, while the costs it incurs in providing Maintenance Services to any single homeowners’ association may not be significant, the total costs the District incurs in performing the Maintenance Services for all of the homeowners’ associations in perpetuity without compensation places an unfair burden on the District’s taxpayers to the benefit of the homeowners’ associations, which are private non-profit corporations.

The Board is considering whether to terminate the License Agreement at the end of 2023 by exercising one or both of its termination rights set forth in Section 4 of the License Agreement. Before making a final decision on this matter, the Board would greatly appreciate the opportunity to meet with the Association’s Board members to discuss the situation and the Association’s thoughts on this matter. Given that the end of the year is fast approaching, the Board would like to hold the meeting this month, if at all possible. The Board would greatly appreciate the Association contacting District Manager Peggy Ripko to coordinate a time when the two boards can meet: pripko@sdmsi.com; 303-987-0835.

We look forward to meeting with you.

Sincerely,



Mark Rubic, President

On behalf of the Board of Directors of the
Roxborough Village Metropolitan District

Chatfield Farms Capital Contributions Matter

Actions/Steps To Take:

For the Chatfield Farms allocation fixes:

- 1) We need to review old invoices and give Gemsbok direction on how to allocate them properly. (I've done the analysis already for the invoices in bill.com). Rather than going through all the old invoices, we might need to base older invoices on an allocation based on recent expenditures).
- 2) We need to have Gemsbok recalculate what the percentage allocation for things not directly attributable to Chatfield Farms. This may need to be based on an assumption that built houses have a certificate of occupancy since Douglas County can't/won't give that to us.

For Chatfield Farms Capital Contributions updates:

- 1) Create a list of the actual infrastructure installed in Chatfield Farms (built by the developer, or at a minimum, referred to in the inclusion agreement)
- 2) Identify the replacement costs of the items in #1. Much of this was done by SDMS already when they updated our insurance numbers.
- 3) Identify the expected lifespan of the capital items in #1
- 4) Gemsbok performs a calculation based on #2 and #3 to generate the catch-up contribution needed and the annual capital contribution going forward.

The above recommended actions should be a small expense (a few thousand dollars)

Roxborough Village Metropolitan District
PROPERTY TAX SUMMARY INFORMATION
2024 BUDGET
 WITH 2022 ACTUAL AND 2023 ESTIMATED
 For the Years Ended and Ending December 31

	Actual Audited 2022	Budgeted 2023	YTD Actual through August 2023	Estimated 2023	Budgeted 2024
Assessed Valuation - Douglas County					
Residential	\$ 75,902,960	\$ 73,815,710	\$ 75,902,960	\$ 75,902,960	\$ 100,480,790
Commercial	6,531,820	6,531,760	6,531,820	6,531,820	7,414,770
Industrial	-	-	-	-	-
Natural Resources	-	60	-	-	60
State assessed	16,100	12,900	16,100	16,100	12,700
Vacant land	700,770	656,140	700,770	700,770	833,630
Personal property	1,875,020	1,888,420	1,875,020	1,875,020	2,106,420
Certified Assessed Value	\$ 80,342,990	\$ 82,904,990	\$ 85,026,670	\$ 85,026,670	\$ 110,848,370
Mill Levy					
General	12.087	12.087	12.087	12.087	12.087
Debt Service	0.000	0.000	0.000	0.000	0.000
ARI	-	-	-	-	-
Temporary Mill Levy Reduction	-	-	-	-	-
Refunds and abatements	0.018	0.018	0.018	0.018	0.018
Total mill levy	21.287	12.105	12.105	12.105	12.105
Property Taxes					
General	\$ 1,029,647	\$ 1,002,073	\$ 1,005,950	\$ 1,005,950	\$ 1,339,824
Debt Service	-	-	-	-	-
ARI	-	-	-	-	-
Temporary Mill Levy Reduction	-	-	-	-	-
Refunds and abatements	-	\$ 1,492	\$ 1,530	\$ 1,530	\$ 1,995
Levied property taxes	1,029,647	1,003,565	1,007,481	1,007,480	\$ 1,341,820
Adjustments to actual/rounding	-	-	-	-	-
Budgeted property taxes	\$ 1,029,647	1,003,565	\$ 1,027,727	1,029,247	\$ 1,341,820
State assessed	-	-	-	-	-
Vacant land	-	-	-	-	-
Personal property	-	-	-	-	-
Other	-	-	-	-	-
Adjustments	-	-	-	-	-
Certified Assessed Value	\$ -	\$ -	\$ -	\$ -	\$ -
Mill Levy					
General	0.000	0.000	-	0.000	-
Property Taxes					
General	\$ -	\$ -	-	\$ -	-
Debt Service	-	-	-	-	-
ARI	-	-	-	-	-
Budgeted Property Taxes					
General	\$ 1,029,647	\$ 1,003,565	\$ 1,000,780	\$ 1,003,565	\$ 1,260,587
Debt Service	-	-	-	-	-
Total	\$ 1,029,647	\$ 1,003,565	\$ 1,000,780	\$ 1,029,247	\$ 1,260,587

Roxborough Metropolitan District
2024 BUDGET
With 2022 Actual and 2023 Estimated
For the Years Ended and Ending December 31,
General Fund

	Historical & Current Budget Period				
	Actual Audited 2022	Budgeted 2023 <i>Jan - Jun 23</i>	YTD Actual 2023	Estimated 2023	Budgeted 2024
Income					
41000 · Property Tax Income	1,121,060	1,089,859	1,039,869	1,070,574	1,324,938
43000 · Park and Field Income	11,372	2,000	2,200	3,771	2,200
44000 · Parks/Recreation/Facilities	-	-	-	-	-
45000 · Grant Income	-	-	-	-	126,000
46000 · Interest Income	9,573	5,000	15,160	25,989	27,289
47000 · General Donations Income	-	-	-	-	-
47500 · Insurance Claim Inc.	4,200	-	-	-	-
48000 · CTF/Lottery Income	-	-	-	-	-
49000 · Miscellaneous Income	266	2,000	-	-	-
49800 · Gain/Loss Disposal Cap. Asset	-	-	-	-	-
49850 · Donated Capital Assets	-	-	-	-	-
TOTAL REVENUES	\$ 1,146,471	\$ 1,098,859	\$ 1,057,229	\$ 1,100,335	\$ 1,480,427
% Increase/(Decrease Over Prior Year):					
GENERAL FUND EXPENDITURES					
General Overhead Expenditures					
50000 · Treasurer Fees	15,445	16,483	14,894	15,445	19,345
51000 · General Overhead	27,023	27,057	8,780	15,051	15,804
52000 · Computer & Software Expenses	1,079	425	2,962	5,078	5,332
52500 · Insurance Expense	30,479	34,880	22,491	38,555	45,000
52600 · Election Expense	41,308	45,000	-	-	-
53000 · Board of Director's Expense	10,912	8,720	5,100	9,426	9,897
53500 · Community Relations Exp.	61	4,360	-	-	-
54000 · Payroll Expenses	305	774	434	744	781
57000 · Professional Services Fees	398,066	308,810	209,455	366,065	394,368
57500 · Misc & Petty Cash Expense	-	-	-	-	-
57600 · Bad Debt	-	-	-	-	-
57700 · Depreciation Expense	-	-	-	-	-
58200 · Banking & Credit Card Fees	15	-	-	-	-
61000 · Miscellaneous Expense	1,625	1,635	-	-	-
61500 · Reimbursed Expenditures	-	-	-	-	-
TOTAL OVERHEAD EXPENSE	\$ 526,317	\$ 448,144	\$ 264,115	\$ 450,364	\$ 490,527
Operations Expense					
62000 · Repairs and Maintenance	17,359	14,900	3,173	5,439	10,323
63000 · Vehicle Expense	-	-	-	-	-
64000 · Landscape Expenses	398,646	289,680	158,655	281,771	310,860
65000 · Playground & Infrastructure Exp	4,460	35,165	7,653	29,470	30,943
68000 · Parks & Open Space Expense	216,685	361,979	119,404	129,839	235,322
68500 · Park & Recreation Events	400	1,700	-	-	-
TOTAL OPERATIONS EXPENSE	\$ 637,550	\$ 703,424	\$ 288,886	\$ 446,519	\$ 587,448
Capital and Bond Expenses					
70000 · Bond Interest & Principal Exp.	-	-	-	-	-
80000 · Capital Expenses	-	-	-	-	254,155
95000 · Capital Reserve Funding	-	-	-	-	-
99000 · Contingency	-	53,139	-	-	-
99000 · Chatfield Farms Reserve Funding	37,232	38,572	-	38,572	39,960
TOTAL CAPITAL & BOND EXPENSE	\$ 37,232.00	\$ 91,710.85	\$ -	\$ 38,571.85	\$ 294,115.44
TOTAL EXPENDITURES w/capital costs	\$ 1,201,099	\$ 1,243,279	\$ 553,001	\$ 935,454	\$ 1,372,090
GENERAL FUND SURPLUS/(DEFICIT) w/o Capital Costs	\$ (17,396)	\$ (52,709)	\$ 504,229	\$ 203,453	\$ 402,452
GENERAL FUND SURPLUS/(DEFICIT)	\$ (54,628)	\$ (144,420)	\$ 504,229	\$ 164,881	\$ 108,337
Other Financing Sources Used					
49910 · Other Financing Source	-	-	-	-	-
49920 · Lottery Distributions	-	-	-	-	-
49930 · Reserve Deposit	-	-	-	-	-
49960 · Transfers	-	-	-	-	-
49900 · Non-Operating Income - Other	-	-	-	-	-
Total Other Financing Sources Used	\$ -	\$ -	\$ -	\$ -	\$ -
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	\$ (54,628)	\$ (144,420)	\$ 504,229	\$ 164,881	\$ 108,337
Beginning Fund Balance - Jan 1	\$ 523,214	\$ 468,586	\$ 468,586	\$ 468,586	\$ 633,467
Ending Fund Balance - Dec 31	\$ 468,586	\$ 324,166	\$ 972,815	\$ 633,467	\$ 741,804
Reserves Fund Accounts					
Restricted Reserve	-	-	-	-	-
Chatfield Farm Reserves	-	-	-	-	-
General Operating Funds	\$ 308,140	\$ 286,868	\$ 935,516	\$ 605,403	\$ 700,641
Subsequent Years Expenditures	\$ 124,413	-	-	-	-
Emergency Reserve:	\$ 36,033	\$ 37,298	\$ 37,298	\$ 28,064	\$ 41,163
<i>(3.0% of Income - Donations/Grants)</i>					
Total Reserves	\$ 468,586	\$ 324,166	\$ 972,815	\$ 633,467	\$ 741,804
Beginning Available Cash (Unrestricted & Available for General Use)	\$ 364,099	\$ 308,140	\$ 308,140	\$ 308,140	\$ 473,021
Dec 31 - Estimated Cash Reserves (Unrestricted & Available for General Use)	\$ 308,140	\$ 163,720	\$ 812,369	\$ 473,021	\$ 581,358

Roxborough Metropolitan District
2024 BUDGET
With 2022 Actual and 2023 Estimated
For the Years Ended and Ending December 31,
Capital Projects Fund

	Historical & Current Budget Period				
	Actual Audited 2022	Budgeted 2023 <i>Jan - Jun 23</i>	YTD Actual 2023	Estimated 2023	Budgeted 2024
Income					
41000 · Property Tax Income	-	-	-	-	-
43000 · Park and Field Income	-	-	-	-	-
44000 · Parks/Recreation/Facilities	-	-	-	-	-
45000 · Grant Income	-	-	-	-	-
46000 · Interest Income	24,615	15,000	38,984	66,830	70,171
47000 · General Donations Income	-	-	-	-	-
47500 · Insurance Claim Inc.	-	-	-	-	-
48000 · CTF/Lottery Income	44,789	44,000	26,088	44,000	46,200
49000 · Miscellaneous Income	-	3,000	-	-	-
49800 · Gain/Loss Disposal Cap. Asset	-	-	-	-	-
49850 · Donated Capital Assets	-	-	-	-	-
TOTAL REVENUES	\$ 69,404	\$ 62,000	\$ 65,072	\$ 110,830	\$ 116,371
% Increase/(Decrease Over Prior Year)					
GENERAL FUND EXPENDITURES					
General Overhead Expenditures					
50000 · Treasurer Fees	-	-	-	-	-
51000 · General Overhead	-	-	17	29	31
52000 · Computer & Software Expenses	-	-	123	212	222
52500 · Insurance Expense	-	-	895	1,534	1,611
52600 · Election Expense	-	-	-	-	-
53000 · Board of Director's Expense	-	-	-	-	-
53500 · Community Relations Exp.	-	-	-	-	-
54000 · Payroll Expenses	423	500	-	-	-
57000 · Professional Services Fees	31,446	137,667	8,505	14,579	15,308
57500 · Misc & Petty Cash Expense	-	-	-	-	-
57600 · Bad Debt	-	-	-	-	-
57700 · Depreciation Expense	-	-	-	-	-
58200 · Banking & Credit Card Fees	-	-	-	-	-
61000 · Miscellaneous Expense	-	-	-	-	-
61500 · Reimbursed Expenditures	-	-	-	-	-
TOTAL OVERHEAD EXPENSE	\$ 31,869	\$ 138,167	\$ 9,540	\$ 16,354	\$ 17,172
Operations Expense					
62000 · Repairs and Maintenance	8,742	2,100	-	-	-
63000 · Vehicle Expense	-	-	-	-	-
64000 · Landscape Expenses	42,030	27,000	-	-	-
65000 · Playground & Infrastructure Exp	2,850	-	-	-	-
68000 · Parks & Open Space Expense	184,181	107,920	5,724	9,813	10,303
68500 · Park & Recreation Events	-	-	-	-	-
69800 · Uncategorized Expenses	-	-	-	-	-
TOTAL OPERATIONS EXPENSE	\$ 237,603	\$ 137,020	\$ 5,724	\$ 9,813	\$ 10,303
Capital Expenses					
80000 · Capital Expenses					
80010 · Park Infrastructure/Improvements	\$ 4,000	\$ -	\$ -	\$ -	\$ 290,000
80020 · Irrigation Improvements	-	100,000	-	-	97,000
80030 · Spillway / Embankment Cost	27,320	-	-	-	-
80040 · Wetland Mitigation	-	-	-	-	-
80050 · Building Improvements	-	-	-	-	8,000
80060 · Plant Nursery	36,010	10,000	11,930	20,451	3,500
80070 · New Playground	-	350,000	-	-	350,000
80080 · Monument Sign	-	-	-	-	-
80000 · Capital Expenses - Other	-	-	-	-	84,000
Total 80000 · Capital Expenses	\$ 67,330	\$ 460,000	\$ 11,930	\$ 20,451	\$ 832,500
99000 · Contingency	-	\$ 60,713	-	-	-
TOTAL CAPITAL EXPENSE	\$ 67,330	\$ 520,713	\$ 11,930	\$ 20,451	\$ 832,500
TOTAL EXPENDITURES w/capital costs	\$ 336,801	\$ 795,900	\$ 27,194	\$ 46,618	\$ 859,975
GENERAL FUND SURPLUS/(DEFICIT)	\$ (267,397)	\$ (733,900)	\$ 37,878	\$ 64,212	\$ (743,604)
Other Financing Sources Used					
49910 · Other Financing Source	-	-	-	-	-
49920 · Lottery Distributions	-	-	-	-	-
49930 · Reserve Deposit	-	-	-	-	-
49960 · Transfers	-	-	-	-	-
49900 · Non-Operating Income - Other	-	-	-	-	-
Total Other Financing Sources Used	\$ -	\$ -	\$ -	\$ -	\$ -
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	\$ (267,397)	\$ (733,900)	\$ 37,878	\$ 64,212	\$ (743,604)
Beginning Fund Balance - Jan 1	\$ 1,396,352	\$ 1,128,955	\$ 1,128,955	\$ 1,128,955	\$ 1,193,166
Ending Fund Balance - Dec 31	\$ 1,128,955	\$ 395,055	\$ 1,166,833	\$ 1,193,166	\$ 449,562
Reserves Fund Accounts					
Capital Projects Restricted Reserve	\$ 1,128,955	\$ 395,055	\$ 395,055	\$ 395,055	\$ 395,055
Total Reserves	\$ 1,128,955	\$ 395,055	\$ 395,055	\$ 395,055	\$ 395,055
Beginning Available Cash (Available for Capital Projects)	\$ 1,396,352	\$ 1,128,955	\$ 1,128,955	\$ 1,128,955	\$ 1,193,166
Dec 31 - Estimated Cash Reserves (Available for Capital Projects)	\$ 1,128,955	\$ 395,055	\$ 1,166,833	\$ 1,193,166	\$ 449,562

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
DEBT SERVICE FUND
2024 BUDGET
WITH 2022 ACTUAL AND 2023 ESTIMATED
For the Years Ended and Ending December 31,**

Debt Service Fund					
	ACTUAL 2022	BUDGET 2023	YTD Actual through August 2023	ESTIMATED 2023	BUDGET 2024
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES					
206320 Property taxes	-	-	-	-	-
206360 Interest income	-	-	-	-	-
Total revenues	-	-	-	-	-
TRANSFERS IN					
206900 Transfers from other funds	-	-	-	-	-
Total funds available	-	-	-	-	-
EXPENDITURES					
General and administrative					
207000 Accounting	-	-	-	-	-
207020 Audit	-	-	-	-	-
207825 Bond interest - Series 1993	-	-	-	-	-
207826 Bond interest - Series 2014	-	-	-	-	-
207827 Bond interest - Wildcard 2	-	-	-	-	-
207828 Bond interest - Wildcard 3	-	-	-	-	-
207829 Bond interest - Wildcard 4	-	-	-	-	-
207833 Bond principal - Series 1993	-	-	-	-	-
207830 Bond principal - Series 2014	-	-	-	-	-
207831 Bond principal - Wildcard 1	-	-	-	-	-
207832 Bond principal - Wildcard 2	-	-	-	-	-
207200 County Treasurer's fee	-	-	-	-	-
207350 Dues and licenses	-	-	-	-	-
207360 Insurance and bonds	-	-	-	-	-
207440 District management	-	-	-	-	-
207460 Legal	-	-	-	-	-
207480 Miscellaneous	-	-	-	-	-
207490 Banking fees	-	-	-	-	-
207583 Repay developer advance	-	-	-	-	-
207590 Intergovernmental expenditures	-	-	-	-	-
207800 Expense - Wildcard 1	-	-	-	-	-
207801 Expense - Wildcard 2	-	-	-	-	-
207802 Expense - Wildcard 3	-	-	-	-	-
207803 Expense - Wildcard 4	-	-	-	-	-
207804 Expense - Wildcard 5	-	-	-	-	-
207890 Contingency	-	-	-	-	-
Debt Service					
207834 Bond principal - Wildcard 4	-	-	-	-	-
207835 Bond issue costs	-	-	-	-	-
207591 Paying agent fees	-	-	-	-	-
Total expenditures	-	-	-	-	-
TRANSFERS OUT					
207900 Transfers to other fund	-	-	-	-	-
Total expenditures and transfers out requiring appropriation	-	-	(4)	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ (4)	\$ -	\$ -
TOTAL RESERVE	\$ -	\$ -	\$ -	\$ -	\$ -

No assurance provided. See summary of significant assumptions.

September 28, 2023

Roxborough Village Metropolitan District

Attn: Mark Rubic – President

141 Union Boulevard

Suite 150

Lakewood, CO 80228-1898

Emailed To:

Mark Rubic at MarkRubic@roxboroughmetrodistrict.org

Debra Prysby at DebraPrysby@roxboroughmetrodistrict.org

RE: Community Park – Overall Survey and Design Level Survey Proposal

Farnsworth Group respectfully submits this letter as our proposal to provide professional surveying services for the above referenced project. This proposal letter includes an outline of our understanding of this project including our scope of services, from your original meeting with J.C. Cundall on Friday, August 4, 2023. An updated sketch of the limits of the survey is attached. We have delineated the entire area to be “flown”, which is adequate for master planning. We have also delineated the area that will receive “design level” survey for the projects discussed during the previous meetings. Also, note that all the concrete trails and sidewalks will be surveyed to “design level” as is necessary to determine ADA compliance or if it is out of compliance. Please review the information provided and contact J.C. Cundall or myself if you have any questions or comments.

A. SCOPE OF SERVICES

Control:

Farnsworth Group will conduct a field survey to recover a minimum of two controlling section and/or property corners monuments to tie in horizontally to the subject area. We will use GPS techniques to tie the project to the NAVD88 or local municipal/county vertical datum.

Aerial Survey:

Farnsworth Group will conduct an aerial survey on the overall +/- 17 acre site to produce a “Base Map” of the existing conditions. The map will consist of an orthomosaic and a surface producing 1-foot contours. Hard surfaces will be achieved using total station survey methods to include all trails and sidewalks throughout the overall site.

Topographic Design Survey:

Farnsworth Group will conduct a topographic design survey on the subject area to include +/- 8.4 acres for the purpose of providing mapping for civil design. The survey will include topographic data using both GPS and total station survey methods. Hard surfaces will be achieved using total station survey methods to include all trails and sidewalks throughout the subject area to verify grades to compare against ADA requirements. The elevation data will be sufficient to produce 1-foot contours. Existing utilities will be collected based on observed surface evidence only and will discuss needs for underground locates once final design(s) have been determined.

Assumptions/Exclusions

1. This scope of services is not to be relied upon as a Land Survey Plat and/or Improvement Survey Plat.
2. This scope of services assumes that all PLSS section corner, property corner monuments will be recovered at ground level, undamaged and not in need of rehabilitation.
3. This scope of services does not include securing or reviewing title work. It does not include preparation of legal descriptions or exhibits.
4. The Client will coordinate with the property owners for Farnsworth Group, Inc. employees to have access to the project site.
5. Farnsworth Group is not responsible for delays due to inclement weather, severe wind, rain, snow cover, ice cover, or site access issues.

B. DELIVERABLE

Farnsworth Group, Inc. will provide the "Base Map" of the "flown" area in CAD Civil 3D, release 2020, format.

Farnsworth Group, Inc. will provide the topographic design survey area in CAD Civil 3D, release 2022, format.

C. SCHEDULE

Farnsworth Group anticipates being able to begin the survey promptly upon written notice to proceed. We estimate completion of the survey files within approximately 4 weeks from notice to proceed.

D. FEES FOR PROFESSIONAL SERVICES

Farnsworth Group will perform the above-noted Services for the following lump sum fees, including reimbursable expenses: \$ 15,100.

Additional Services: Professional services beyond the scope of services listed above will be billed in accordance with our current subconsultant agreement fee schedule. Travel and reimbursable expenses are estimated and included in the above fee. Substantial reproduction costs, additional travel beyond the meetings included, or other similar expense items shall be billed at item costs.

Sincerely,

FARNSWORTH GROUP, INC.

FARNSWORTH GROUP, INC.

J.R. McGehee, PLS
Senior Land Surveying Manager
970.232.1430 – Direct Office | 970.576-4641 – Cell |
jmcgehee@f-w.com

J.C. Cundall, PE
Senior Engineering Manager
970.232.1205 – Direct Office | 970.219.1276 – Cell |
jcundall@f-w.com





Date: September 28, 2023
Client: Roxborough Village Metropolitan District
Project: Community Park

Standard of Care: Services performed by Farnsworth Group under the Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.

Entire Agreement: These General Conditions and the signed document to which they are attached constitute the entire Agreement between Client and Farnsworth Group and are referred to hereinafter collectively as the "Agreement".

Precedence: All purchases of Services are expressly limited to and conditioned upon acceptance of this Agreement. The Agreement shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding Farnsworth Group's services.

Fee Schedule: Where lump sum fees have been agreed to between the parties, they shall be so designated in the signed document attached hereto and by reference made a part hereof. Where fees are based upon hourly charges for services and costs incurred by Farnsworth Group, they shall be based upon the hourly fee schedule annually adopted by Farnsworth Group, as more fully set forth in a Schedule of Charges attached hereto and by reference made a part hereof.

Opinions of Cost: Farnsworth Group's opinions of probable Project cost or construction cost for the Project will be based solely upon its own experience with construction. Since Farnsworth Group has no control over the cost of labor, materials or equipment, or over a contractor's method of determining prices, or over competitive bidding or market conditions, Farnsworth Group cannot and does not guarantee that proposals, bids, or the construction cost will not vary from its opinions of probable cost.

Invoices: Client will pay Farnsworth Group the fees set forth in the Agreement (the "Fees"). Charges for services will be billed at least as frequently as monthly, and at the completion of Project. Client shall compensate Farnsworth Group for any sales or value added taxes which apply to the services rendered under the Agreement or any amendment thereto.

Group shall have the right to suspend all Services, without liability of any kind to Client, until full payment is received. All time spent and expenses incurred (including attorney's fees) in connection with collection of any delinquent amount will be paid by Client to Farnsworth Group per Farnsworth Group's then current Schedule of Charges.

Confidentiality: Each party shall retain as confidential all information and data furnished to it by the other party which are designated in writing by such other party as confidential at the time of transmission and are obtained or acquired by the receiving party in connection with the Agreement, and said party shall not reveal such information to any third party.

Compliance with Law: In the performance of services to be provided hereunder, Farnsworth Group and Client agree to comply with applicable federal, state, and local laws and ordinances and applicable lawful governmental or quasi-governmental order, rules, and regulations.

Modification to the Agreement: Client or Farnsworth Group may, from time to time, request modifications or changes in the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of Farnsworth Group's compensation, to which Client and Farnsworth Group mutually agree shall be incorporated in the Agreement by a written amendment to the Agreement.

Notice: All notices required or permitted under this Agreement must be written and will be deemed given and received (a) if by personal delivery, on the date of such delivery, (b) if by electronic mail, on the transmission date if sent before 4:00 pm U.S. central time on a business day or, in any other case, on the next business day, (c) if by nationally recognized overnight courier, on the next business day following deposit for next business day delivery, or (d) if by certified mail, return receipt requested with postage prepaid, on the third business day following deposit.

If to Client:
[Company Entity]
Attn: _____

E-mail: _____

If to Farnsworth Group:
Farnsworth Group, Inc.
Attn: J.R. McGehee
Sr. Land Surveying Manager
(970) 484-7477
E-mail: jmcgehee@f-w.com

With a copy (which will not constitute notice) to:
Farnsworth Group, Inc.
Attn: Ryan Perras
5613 DTC Parkway, Suite 1100
Greenwood Village, CO 80111
E-mail: rperras@F-W.com

Facsimile; PDF Signatures. Execution and delivery of this Agreement by delivery of a facsimile or portable document format ("PDF") copy bearing the facsimile or PDF signature of any party hereto shall constitute a valid and binding execution and delivery of this Agreement by such party. Such facsimile and PDF copies shall constitute enforceable original documents.

Force Majeure: Obligations of either party under the Agreement, other than payment obligations, shall be suspended, and such party shall not be liable for damages or other remedies while such party is prevented from complying herewith, in whole or in part, due to contingencies beyond its reasonable control, including, but not limited to strikes, riots, war, fire, acts of God, injunction, compliance with any law, regulation, or order, whether valid or invalid, of the United States of America or any other governmental body or any instrumentality thereof, whether now existing or hereafter created, inability to secure materials or obtain necessary permits, provided, however, the party so prevented from complying with its obligations hereunder shall promptly notify the other party thereof.

Assignment: Client shall not transfer or assign any rights under or interest in the Agreement, without the written consent of Farnsworth Group.

Dispute Resolution: In an effort to resolve any conflicts that arise during the performance of professional services for the Project or following completion of the Project, Client and Farnsworth Group agree that all disputes shall first be negotiated between senior officers of Client and Farnsworth Group for up to thirty (30) days before being submitted to mediation. In the event negotiation and mediation are not successful, either Client or Farnsworth Group may seek a resolution in any state or federal court that has the required jurisdiction within 180 days of the conclusion of mediation.

Timeliness of Performance: Farnsworth Group will begin work under the Agreement upon receipt of a fully executed copy of the Agreement. Client and Farnsworth Group are aware that many factors outside Farnsworth Group's control may affect its ability to complete the services to be provided under the Agreement. Farnsworth Group will perform these services with reasonable diligence and expediency consistent with sound professional practices.

Suspension: Client or Farnsworth Group may suspend all or a portion of the work under the Agreement by notifying the other party in writing if unforeseen circumstances beyond control of Client or Farnsworth Group make normal progress of the work impossible. Farnsworth Group may suspend work in the event Client does not pay invoices when due, and Farnsworth Group shall have no liability whatsoever to Client, and Client agrees to make no claim for any delay or damage as a result of such suspension. The time for completion of the work shall be extended by the number of days work is suspended. If the period of suspension exceeds ninety (90) days, Farnsworth Group shall be entitled to an equitable adjustment in compensation for start-up, accounting and management expenses.

Termination: If either party defaults in performing any of the terms or provisions of the Agreement, and continues in default for a period of fifteen (15) days after written notice thereof, the party not in default shall have the right to immediately terminate the Agreement. The non-defaulting party shall be entitled to all remedies under Colorado law at the time of breach, including, without limitation, the right to recover as an element of its damages, reasonable attorney's fees and court costs.

Reuse of Documents: All documents including reports, drawings, specifications, and electronic media prepared by Farnsworth Group and/or any subconsultant pursuant to the Agreement are instruments of its services for use solely with

respect to this Project. Farnsworth Group and/or any subconsultant shall be deemed the authors and owners of their respective instruments of service and shall retain all common law, statutory and other reserved rights, including copyrights. They are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project. Any reuse without specific written verification or adaptation by Farnsworth Group will be at Client's sole risk, and without liability to Farnsworth Group, and Client shall indemnify and hold harmless Farnsworth Group or any subconsultant from all claims, damages, losses and expenses including court costs and attorney's fees arising out of or resulting therefrom. Any such verification or adaptation will entitle Farnsworth Group to further compensation at rates to be agreed upon by Client and Farnsworth Group.

Subcontracting: Farnsworth Group shall have the right to subcontract any part of the services and duties hereunder without the consent of Client.

Third Party Beneficiaries: Nothing contained in the Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or Farnsworth Group, except as expressly provided herein. Farnsworth Group's services under the Agreement are being performed solely for Client's benefit, and no other party or entity shall have any claim against Farnsworth Group because of the Agreement; or the performance or nonperformance of services hereunder; or reliance upon any report or document prepared hereunder. Neither Farnsworth Group nor Client shall have any obligation to indemnify each other from third party claims, except as expressly provided herein. Client and Farnsworth Group agree to require a similar provision in all contracts with construction contractors and subconsultants, vendors, and other entities involved in the Project to carry out the intent of this provision.

Right of Entry: Client shall provide for Farnsworth Group's and/or any subconsultant's right to enter property owned by Client and/or others in order for Farnsworth Group and/or any subconsultant to fulfill the scope of services for this Project. Client understands that use of exploration equipment may unavoidably cause some damage, the correction of which is not part of the Agreement unless explicitly so provided.

Recognition of Risk: Client acknowledges and accepts the risk that: (1) data on site conditions such as geological, geotechnical, ground water and other substances and materials, can vary from those encountered at the times and locations where such data were obtained, and that this limitation on the available data can cause uncertainty with respect to the interpretation of conditions at Client's site; and (2) although necessary to perform the Agreement, commonly used exploration methods (e.g., drilling, borings or trench excavating) involve an inherent risk of contamination of previously uncontaminated soils and waters. Farnsworth Group's and/or any subconsultant's application of its present judgment will be subject to factors outlined in (1) and (2) above. Client waives any claim against Farnsworth Group and/or any subconsultant, and agrees to indemnify and hold Farnsworth Group and/or any subconsultant harmless from any claim or liability for injury or loss which may arise as a result of alleged contamination caused by any site exploration. Client further agrees to compensate Farnsworth Group and/or any subconsultant for any time spent or expenses incurred by Farnsworth Group and/or any subconsultant in defense of any such claim, in accordance with Farnsworth Group's and/or any subconsultant's prevailing fee schedule and expense reimbursement policy.

Authority and Responsibility: Client agrees that Farnsworth Group and any subconsultant shall not guarantee the work of any construction contractor or construction subconsultant, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site, or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms, or other work aids.

Electronic Files Transfer.

(a) Farnsworth Group may prepare electronic files which contain machine-readable information or certain information for a project ("Project Files"). Client may request Project Files to facilitate Client's understanding of the project. The Parties recognize that the Project Files are subject to alteration, either intentionally or unintentionally, due to, among other causes, transmission, conversion, media degradation, software error or human error. The Parties further understand that the transfer of Project Files from the system and format used by Farnsworth Group

to an alternate system or format cannot be accomplished without the introduction of anomalies and/or errors.

(b) Upon request, Farnsworth Group will supply Project Files to Client upon the express terms and conditions set forth herein:

(i) The Project Files may not be used for any purpose not related specifically to the Client's project. Use of these files for development of other projects; additions to the project, or duplication of the project at any location is expressly prohibited.

(ii) The Project Files are provided for information purposes only and are not intended as an end product. The Project Files may be a work in process, and Farnsworth Group is under no obligation to provide Client with any updated version(s) of the Project Files.

(iii) Client acknowledges and understands that the Project Files may not reflect all data contained in the contract documents, addenda, or other pertinent contract-related documents. Client acknowledges and understands that the Project Files may contain data which is not included in the contract documents.

(c) **BIM Digital Files.** With regard to the transfer of Building Information Model (BIM) digital files, both Parties agree as follows:

(i) Farnsworth Group will provide only those BIM files created for Client's project. There is no representation the BIM files are comprehensive or comprise a complete model of the building.

(ii) The level of development of the model will be defined consistent with AIA Document G202-2013, as agreed by the parties. After reviewing and verifying the accuracy of the information contained within Farnsworth Group's BIM files, Client is authorized to develop its own model to a higher level of development for its own uses, but, in doing so, expressly agrees to assume all risks associated therewith.

Utilities: Client shall be responsible for designating the location of all utility lines and subterranean structures within the property line of the Project. Client agrees to waive any claim against Farnsworth Group and/or any subconsultant, and to indemnify and hold harmless from any claim or liability for injury or loss arising from Farnsworth Group and/or any subconsultant or other persons encountering utilities or other man-made objects that were not called to Farnsworth Group's attention or which were not properly located on documents furnished to Farnsworth Group. Client further agrees to compensate Farnsworth Group and/or any subconsultant for any time spent or expenses incurred by Farnsworth Group and/or any subconsultant in defense of any such claim, in accordance with Farnsworth Group's and/or any subconsultant's prevailing fee schedule and expense reimbursement policy.

Samples: All samples of any type (soil, rock, water, manufactured materials, biological, etc.) will be discarded sixty (60) days after submittal of Project deliverables. Upon Client's authorization, samples will be either delivered in accordance with Client's instructions or stored for an agreed charge.

Discovery of Unanticipated Hazardous Substances or Pollutants: Hazardous substances are those so defined by prevailing Federal, State, or Local laws. Pollutants mean any solid, liquid, gaseous, or thermal irritant or contaminant including smoke, vapor, soot, fumes, acids, alkalies, chemicals and waste. Hazardous substances or pollutants may exist at a site where they would not reasonably be expected to be present. Client and Farnsworth Group and/or any subconsultant agree that the discovery of unanticipated hazardous substances or pollutants constitutes a "changed condition" mandating a renegotiation of the scope of services or termination of services. Client and Farnsworth Group and/or any subconsultant also agree that the discovery of unanticipated hazardous substances or pollutants will make it necessary for Farnsworth Group and/or any subconsultant to take immediate measures to protect human health and safety, and/or the environment. Farnsworth Group and/or any subconsultant agree to notify Client as soon as possible if unanticipated known or suspected hazardous substances or pollutants are encountered. Client encourages Farnsworth Group and/or any subconsultant to take any and all measures that in Farnsworth Group's and/or any subconsultant's professional opinion are justified to preserve and protect the health and safety of Farnsworth Group's and/or any subconsultant's

personnel and the public, and/or the environment, and Client agrees to compensate Farnsworth Group and/or any subconsultant for the additional cost of such measures. In addition, Client waives any claim against Farnsworth Group and/or any subconsultant, and agrees to indemnify and hold Farnsworth Group and/or any subconsultant harmless from any claim or liability for injury or loss arising from the presence of unanticipated known or suspected hazardous substances or pollutants. Client also agrees to compensate Farnsworth Group and/or any subconsultant for any time spent and expenses incurred by Farnsworth Group and/or any subconsultant in defense of any such claim, with such compensation to be based upon Farnsworth Group's and/or any subconsultant's prevailing fee schedule and expense reimbursement policy. Further, Client recognizes that Farnsworth Group and/or any subconsultant has neither responsibility nor liability for the removal, handling, transportation, or disposal of asbestos containing materials, nor will Farnsworth Group and/or any subconsultant act as one who owns or operates an asbestos demolition or renovation activity, as defined in regulations under the Clean Air Act.

Job Site: Client agrees that services performed by Farnsworth Group and/or any subconsultant during construction will be limited to providing observation of the progress of the work and to address questions by Client's representative concerning conformance with the Contract Documents. This activity is not to be interpreted as an inspection service, a construction supervision service, or guaranteeing the construction contractor's or construction subconsultant's performance. Farnsworth Group and/or any subconsultant will not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs. Farnsworth Group and/or any subconsultant will not be responsible for construction contractor's or construction subconsultant's obligation to carry out the work according to the Contract Documents. Farnsworth Group and/or any subconsultant will not be considered an agent of Client and will not have authority to direct construction contractor's or construction subconsultant's work or to stop work.

Shop Drawing Review: Client agrees that Farnsworth Group and/or any subconsultant shall review shop drawings and/or submittals solely for their general conformance with Farnsworth Group's and/or any subconsultant's design concept and general conformance with information given in the Contract Documents. Farnsworth Group and/or any subconsultant shall not be responsible for any aspects of a shop drawing and/or submittal that affect or are affected by the means, methods, techniques, sequences, and procedures of construction, safety precautions and programs incidental thereto, all of which are the construction contractor's or construction subconsultant's responsibility. The construction contractor or construction subconsultant will be responsible for dimensions, lengths, elevations and quantities, which are to be confirmed and correlated at the jobsite, and for coordination of the work with that of all other trades. Client represents that the construction contractor and construction subconsultant shall be made aware by Client of the responsibility to review shop drawings and/or submittals and approve them in these respects before submitting them to Farnsworth Group and/or any subconsultant.

LEED Certification and Energy Models: Client agrees that Farnsworth Group and/or any subconsultant do not guarantee the LEED certification of any facility for which Farnsworth Group and/or any subconsultant provides commissioning, LEED consulting or energy modeling services. The techniques and specific requirements for energy models used to meet LEED criteria have limitations that result in energy usage predictions that may differ from actual energy usage. Farnsworth Group and/or any subconsultant will endeavor to model energy usage very closely to actual usage, but Client agrees that Farnsworth Group and/or any subconsultant will not be responsible or liable in any way for inaccurate budgets for energy use developed from the predictions of LEED-compliant energy models. LEED certification and the number of LEED points awarded for energy efficiency are solely the responsibility of the U.S. Green Building Council and Green Building Certification Institute.

Environmental Site Assessments: No Environmental Site Assessment can wholly eliminate uncertainty regarding the potential for Recognized Environmental Conditions in connection with a Subject Property. Performance of an Environmental Site Assessment is intended to reduce, but not eliminate, uncertainty regarding potential for Recognized Environmental Conditions in connection with a Subject Property. In order to conduct the Environmental Site Assessment, information will be obtained and reviewed from outside sources, potentially including, but not

limited to, interview questionnaires, database searches, and historical records. Farnsworth Group is not be responsible for the quality, accuracy, and content of information from these sources. Any non-scope items provided in the Phase I Environmental Site Assessment Report are provided at the discretion of the environmental professional for the benefit of Client. Inclusion of any non-scope finding(s) does not imply a review of any other non-scope items with the Environmental Site Assessment investigation or report. The Environmental Site Assessment report is prepared for the sole and exclusive use of Client. Farnsworth Group does not intend, without its written consent, for the Phase 1 Environmental Site Assessment Report to be disseminated to anyone beside Client, or to be used or relied upon by anyone beside Client. Use of the report by any other person or entity is unauthorized and such use is at their sole risk.

Consequential Damages: Notwithstanding any other provision of the Agreement, and to the fullest extent permitted by law, neither Client nor Farnsworth Group, their respective officers, directors, partners, employees, contractors or subcontractants shall be liable to the other or shall make any claim for incidental, indirect, or consequential damages arising out of or connected in any way to the Project or Services performed under this Agreement. This mutual waiver of consequential damages shall include, but not be limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict and implied warranty. Both Client and Farnsworth Group shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in Project.

Personal Liability: It is intended by the parties to the Agreement that Farnsworth Group's services in connection with the Project shall not subject Farnsworth Group's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, Client agrees that as Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and/or asserted only against "Farnsworth Group, Inc., an Illinois corporation," and not against any of Farnsworth Group's individual employees, officers or directors.

General Insurance and Limitation: Farnsworth Group is covered by commercial general liability insurance, automobile liability insurance and workers compensation insurance with limits which Farnsworth Group considers reasonable. Certificates of all insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, Farnsworth Group agrees to indemnify and hold Client harmless from any loss, damage or liability arising directly from any negligent act by Farnsworth Group. Farnsworth Group shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Farnsworth Group shall not be responsible for any loss, damage or liability arising from any act by Client, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which Farnsworth Group has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Farnsworth Group has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

Professional Liability Insurance and Limitation: Farnsworth Group is covered by professional liability insurance for its professional acts, errors and omissions, with limits which Farnsworth Group considers reasonable. Certificates of insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, Farnsworth Group agrees to indemnify and hold Client harmless from loss, damage or liability arising from errors or omissions by Farnsworth Group that exceed the industry standard of care for the services provided. Farnsworth Group shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Farnsworth Group shall not be responsible for any loss, damage or liability arising from any act, error or omission by Client, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which Farnsworth Group has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Farnsworth Group has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

ADDITIONAL LIMITATION: IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS OF THE PROJECT TO BOTH CLIENT AND FARNSWORTH GROUP,

THE RISKS HAVE BEEN ALLOCATED SUCH THAT CLIENT AGREES THAT FOR THE COMPENSATION HEREIN PROVIDED, FARNSWORTH GROUP CANNOT EXPOSE ITSELF TO DAMAGES DISPROPORTIONATE TO THE NATURE AND SCOPE OF FARNSWORTH GROUP'S SERVICES OR THE COMPENSATION PAYABLE TO IT HEREUNDER. THEREFORE, TO THE MAXIMUM EXTENT PERMITTED BY LAW, CLIENT AGREES THAT THE LIABILITY OF FARNSWORTH GROUP TO CLIENT FOR ANY AND ALL CAUSES OF ACTION, INCLUDING, WITHOUT LIMITATION, CONTRIBUTION, ASSERTED BY CLIENT AND ARISING OUT OF OR RELATED TO THE NEGLIGENT ACTS, ERRORS OR OMISSIONS OF FARNSWORTH GROUP IN PERFORMING PROFESSIONAL SERVICES SHALL BE LIMITED TO TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) OR THE TOTAL FEES PAID TO FARNSWORTH GROUP BY CLIENT UNDER THE AGREEMENT, WHICHEVER IS GREATER ("LIMITATION"). CLIENT HEREBY WAIVES AND RELEASES (I) ALL PRESENT AND FUTURE CLAIMS AGAINST FARNSWORTH GROUP, OTHER THAN THOSE DESCRIBED IN THE PREVIOUS SENTENCE, AND (II) ANY LIABILITY OF FARNSWORTH GROUP IN EXCESS OF THE LIMITATION. IN CONSIDERATION OF THE PROMISES CONTAINED HEREIN AND FOR OTHER SEPARATE, VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, CLIENT ACKNOWLEDGES AND AGREES THAT (I) BUT FOR THE LIMITATION, FARNSWORTH GROUP WOULD NOT HAVE PERFORMED THE SERVICES, (II) CLIENT HAS HAD THE OPPORTUNITY TO NEGOTIATE THE TERMS OF THE LIMITATION AS PART OF AN "ARMS-LENGTH" TRANSACTION, (III) THE LIMITATION AMOUNT MAY BE LESS THAN THE AMOUNT OF PROFESSIONAL LIABILITY INSURANCE REQUIRED OF FARNSWORTH GROUP UNDER THE AGREEMENT, (IV) THE LIMITATION IS MERELY A LIMITATION OF, AND NOT AN EXCULPATION FROM, FARNSWORTH GROUP'S LIABILITY AND DOES NOT IN ANY WAY OBLIGATE CLIENT TO DEFEND, INDEMNIFY OR HOLD HARMLESS FARNSWORTH GROUP, (V) THE LIMITATION IS AN AGREED REMEDY, AND (VI) THE LIMITATION AMOUNT IS NEITHER NOMINAL NOR A DISINCENTIVE TO FARNSWORTH GROUP PERFORMING THE SERVICES IN ACCORDANCE WITH THE STANDARD OF CARE.

Subpoenas: Client is responsible, after notification, for payment of time charges and expenses resulting from the required response by Farnsworth Group and/or any subconsultant to subpoenas issued by any party other than Farnsworth Group and/or any subconsultant in conjunction with the services performed under the Agreement. Charges are based on fee schedules in effect at the time the subpoena is served.

Statutes of Repose and Limitation: All legal causes of action between the parties to the Agreement shall accrue and any applicable statutes of repose or limitation shall begin to run not later than the date of Substantial Completion. If the act or failure to act complained of occurs after the date of Substantial Completion, then the date of final completion shall be used, but in no event shall any statute of repose or limitation begin to run any later than the date Farnsworth Group's services are completed or terminated.

Severability: If any term or provision of the Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, such holding shall be applied only to the provision so held, and the remainder of the Agreement shall remain in full force and effect.

Waiver: No waiver by either party of any breach, default, or violation of any term, warranty, representation, agreement, covenant, condition, or provision hereof shall constitute a waiver of any subsequent breach, default, or violation of the same or any other term, warranty, representation, agreement, covenant, condition, or provision hereof. All waivers must be in writing.

Survival: Notwithstanding completion or termination of the Agreement for any reason, all rights, duties, obligations of the parties to the Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

Governing Law: The Agreement shall be governed by and interpreted pursuant to the laws of the State of Colorado without regard to conflict of law principles.

Location	Date	Time	Approved?	Deposit \$100	Deposit Returned	Fee	In Binder?	Voided/ Cashed?	Date Permit Issued	Notes
Community Park	5/27/2023	1-4pm	Yes	Received						
Softball Field	4/8/2023	10am-2pm	Yes	Received	6/28/2023					
Community Park Gazebo and parking	4/1/2023	10am-1pm	Yes	Received						
Community Park/Baseball field	4/13/23-6/15/23	4:30pm-8:30pm	Yes	Received \$500	7/6/2023	\$2,200		Mailed to Gemsbok 3.2.2023		
Community Park/ Baseball Field	4/18/2023 & 5/2/2023 or 4/25/23 & 5/9/23	9am-2:30pm	Yes	Waived						
Chatfield Farms	6/7/2023, 6/21/2023, 7/5/2023 and 7/19/2023	8:30 am- 10:30	Yes	Received						
Softball Field	3/30/2024	930-3:30p	Yes	Received						
Community Park	7/22/2023	11am-7pm	Yes	Received	7/26/2023					
Community Park/Softball Field	7/21/2023	5:30 pm- 8:30 p	Yes	Received						
Community Park/Softball Field	8/4/2023	3:30 pm- 6:30	Yes	Received	8/10/2023					

**Roxborough Village Metropolitan District
District Management Report
September 15 – October 13, 2023**

**** Please see the Action Item list for the full update regarding SDMS actions.**

Homeowner Contact/Communication

1. September 26th- Homeowner e-mail from website asking about the barrier (wind screens) around the tennis courts. Explained the history and why they were installed.
2. September 27th- Second e-mail from website asking about the wind screens; same answer provided.
3. September 29th- E-mail from website asking for donations of mulch; passed on to Director Glass.
4. September 30th- E-mail from website asking for time to talk to the Board; added to agenda for October 18th meeting per Operations Committee.

Contractor/Consultant Communication Overview

1. **CDI**
CDI is in the process of finishing the landscape season, including winterizing the system and trimming of bushes/plants. They have also been working on the metal edging repairs.
2. **Legal**
Most work has been focused on letters to the HOAs and easement agreements, as well as following up regarding action items.
3. **Tree Care**
 - a. Sav-A-Tree had done most of the work; there is one tree that was missed that Director Glass communicated to them.
4. **Ark Ecological Services**
 - a. Ark Ecological continues to perform herbicide services and continues to communicate with us about their schedule. Notices and updates have been posted to the website regularly. Their last service was this week; we have a proposal for 2024 to be reviewed at a future meeting.
5. **Farnsworth**
All engineering topics have been discussed with them; they are in process.

Community Communication Overview:

1. Several website updates and notices about scheduled herbicide applications and chemicals to be used.

Park/Facility Permits:

We continue to receive requests for reservations and work to process the reservations and collect deposits and fees. Requests are being sent to the Board for review before approval.

CORA Requests

We received one CORA request; SDMS worked with the Board and legal to answer as needed. Documents were provided in the specified time.

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Dependent	Farnsworth	Set-up as-built process to identify replaced faulty equipment to better identify weak spots in the irrigation system and models of equipment that are prone to failure	1/31/24	Low		Ideally build into GIS
Dependent	Ireland Stapleton	Sign replacements	11/30/2023	High		Postponed from 1/25/2023 meeting. On hold pending Board action.
Dependent	Ireland Stapleton	Draft agreements with 168 HOA for tracts C and E	9/30/2023	Low		Waiting on formula for how HOAs pay for work
Dependent	SDMS	Reservations for tennis/ cost for non-district residents, rules	9/30/2023	Medium		Working to confirm that SIPA offers this with no monthly fee attached. Also need more direction from the Board about costs and process.
Dependent	SDMS	Signage	9/30/2023	Medium		Need additional guidance from the Board and discussion with Legal Counsel. the 183 days has elapsed. On June agenda. On August agenda.
Dependent	SDMS	Agreements and Easements on Website	9/30/2023	Medium		SDMS gathering documents and remediating files as time permits in preparation for new District Website.
Dependent	SDMS	Board access to edit SIPA website	10/30/2023	Low		
Dependent	SDMS	Sign for greenhouse- brought to you by RVMd	9/30/2023	Low		Sign committee to cover this
Dependent	SDMS	Website - ADA Accessibility	9/30/2023	Medium		Some fixes will be easy in terms of navigation and headers. Remediating older pdf documents and agreements will be more time consuming and expensive.
Dependent	SDMS	Once park paperwork finalized, draft HO communication- selected for Airplane Park playground, within our approved and planned budget for 2023, draft and have Operations Committee review	11/30/2023	High		Conversation with legal about what needs to be on site, and WCAG requirements.
In Progress	CDI	Replace green irrigation covers with purple	1/31/2024	Low		Dependent on playground replacement finalization
In Progress	CDI	Irrigation- list of what is working, what is not, and what the district should fix	8/4/2023	Low		Get GPS coordinates for each box. Purple covers are difficult to obtain due to supply issues Followed up on 8/8 to see status. Extended. CDI will be replacing as they can with the covers and GPS. Followed up on 8/28. Waiting for GIS.
In progress	CDI	CDI to complete weed priority; including medians and Arrowhead Shores	8/25/2023	High		Peggy will work with Dale to get additional details. Confirmed all is on as of 7/24; requested list of repairs. Repairs occurring as needed. Followed up on 8/28. Discussed drip irrigation; want to make sure that the drip going to the trees and monument; that has been abandoned. it is now all rotors.
In Progress	CDI	Show that WeatherTrak is working	8/25/2023	Medium		E-mailed CDI on 6/21. Continue following up. Followed up; extended. Followed up on 8/28. Discussed during meeting on 9/19.
In Progress	CDI	Correct metal edging around landscaping throughout the District	8/25/2023	High		if functioning properly, renew WeatherTrak contract Followed up on 8/28
In Progress	CDI	Provide scope reduction amount for unmown native areas	8/25/2023	Low		Some has been done; confirming how much. Extended. Requested it be done proactively rather than resulting from complaints on 8/14. Followed up on 8/28.
In Progress	CDI	Proposal for estimates for mowing/snow for Chatfield Farms matter.	7/19/2023	Low		Discussed at meeting on 9/19. They are removed once that are rusted and sticking out. Will add to their scheduling discussion on 9/21.
In Progress	CDI	Correct softball field drainage issues	9/30/2023	Medium		I think this was done but confirming. Extended. Per Dale, this was done. Asked him to re-send. Followed up on 8/28
In Progress	Dir. Glass	Inserts for new home buyers in the district	1/1/2024	Low		Followed up on 8/28
In Progress	Farnsworth	GIS initiative to map the irrigation system and other RVMd assets (trash cans, etc.)	8/31/23	High		Ask CDI to add additional soil and overseed at the end of the season/fall. Requested proposal on 8/8. Clarified what we need on 8/14. Followed up on 8/28
In Progress	Farnsworth	Bridge replacement permitting at south creek crossing	8/31/23	High		Currently waiting on SDA to assist
In Progress	Farnsworth	Get permitting to do wildfire mitigation	8/31/23	High		Information provided to Farnsworth on 6/8/2023. Waiting for additional information about next steps. Ephram and SDMS can give JC or crew information that is needed. Need device to get GPS in the field. JC to reach out to Ephram.
In Progress	Farnsworth	Propose fix for second pump intake at Crystal Lake	7/31/23	Medium		Gave info to JC at meeting on 9/20. Get permit going ASAP.
						Get permit going ASAP- clear areas
						Gave JC info at meeting on 9/20

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
In Progress	Farnsworth	Seek permits for bridge replacement at Rampart Way Open Area bridge	8/31/2023	High		Get permit going ASAP.
In Progress	Farnsworth	Weathertrak	8/31/2023	Medium		Gave JC info at meeting on 9/20;
In Progress	Farnsworth	Mission Communications	8/31/2023	Medium		Gave JC info at meeting on 9/20;
In Progress	Ireland Stapleton	Research whether the 16B HOA easement can be assigned	10/1/2023	Low		
In Progress	Ireland Stapleton	Reach out to DA regarding process for rule enforcement	9/20/2023			
In Progress	Dir. Glass	Investigate setting up Architectural Review Committee for Chatfield Farms	11/7/2023	Low		Board authorized Kelley to investigate with a not-to-exceed \$1,000 cap
In progress	Ireland Stapleton	Go to county re: median maintenance and landscaping along the sides of roads that are on Douglas County property	9/30/2023	Medium		Sent reminder on 7/24.
In progress	Ireland Stapleton	Ireland Stapleton to draft license agreements with Chatfield Farms Estates and Chatfield Farms 1A for tracts originally intended for the district to maintain.	8/31/2023	Medium		Sent reminder on 7/24. Have reached out to Rox Water and Library about hosting box. Also will be connecting with Ireland Stapleton Atty about this week of 1/30. Travis called on 9/18; the ballot box they have goes through Douglas county. He is checking with them. Seemed to be a possibility, but we won't know until January 2025.
In Progress	SDMS	Find out if we can use ballot box at library	1/30/2025	Low		Requested additional detail for addresses that appear to be outside of the district on May 2nd. Awaiting response.
In Progress	SDMS	Follow-up with Diversified Underground on problems with their invoices		Low		
In progress	SDMS	Grant/concept paper for Community Park Playground	7/31/2023	High		9/18 called and left message for Alison at Douglas County office. 9/19 Called and left message for Alison. Spoke with Jessica Towles with Sterling Ranch regarding the grant they got. She will be emailing me over some further information about the process, but did not have a contact name.
In progress	SDMS	Confirm purchase of approved item for Airplane park. Work with legal regarding agreement, etc.	8/4/2023	High		Confirmed with contractor; waiting for paperwork. Followed up on 9/18, will be following up every other day.
In progress	SDMS	Get updated info from PST per Ephram's e-mail on 7/11	8/4/2023	Low		E-mailed Mark on 7/11.
In Progress	SDMS	Get anchors for porta-potties				We paid United Services for this, but there are no anchors installed. SDMS contacted them on 8/14; will provide updates as we have them. Travis contacted on 9/18; scheduled to be done the week of 9/18. 10/11 - As of last week the anchors were not installed. I will call again today - TH
In Progress	SDMS	Get a new bollard and locks for the path leading down the hill in Community Park	8/31/2023			Requested proposal. Travis has options; will be forwarding to OP for selection. 10/5 - Found several options. Spoke with maintenance tech and they said we need a specific lock. Even if it is not a road/trail that emergency response will go on, it is still required for emergency purposes. TH
In Progress	SDMS	Check if RVMD can obtain noxious weed grant	8/30/2023	Low		Grants come from Colorado Department of Agriculture: https://ag.colorado.gov/conservation/noxious-weeds/grants . Travis is tracking and is on the email list to get additional info . The noxious weed grants are open for enrollment in November. Once those are announced, we will sign up for them.
In Progress	SDMS	CDI- 20 hours of irrigation to be listed on monthly report	11/30/2023	Medium		E-mailed them on 8/28
In Progress	SDMS	CDI- trimming of trees and bushes	10/18/2023			E-mailed them on 8/28
In Progress	SDMS	Follow up with Farnsworth re: outstanding tasks.	9/1/2023			E-mailed OC on 8/28 regarding setting up a meeting.
In Progress	SDMS	Get items needed for Prop HH to Gemsbok	9/1/2023		9/22/2023	
In Progress	Ireland Stapleton	Determine next steps on records retention requirements	10/18/2023			E-mailed Dino on 8/25; he will let us know if we need to do anything.

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
In Progress	SDMS	ask Douglas County to ensure they are mowing the east edge of Rampart Range Rd between the north and south intersections with Village Circles East and West	7/31/2023	Low		Asked Travis to work on it on 8/28. Spoke with Douglas County, and they are not responsible for those areas. That land is owned by an individual and Douglas will not mow there. Originally spoke with Douglas County and they said they were not responsible. Upon further information received, that was inaccurate. 10/4: Called Douglas County and left message for follow up on previous conversation. Will call again week of 10/9 when I am back in the office - TH
In Progress	SDMS	Pumps- get manufacturing into and lead time to order; get replacement if needed.	10/15/2023	medium		Requested on 9/15; confirmed by CDI.
In Progress	SDMS	Continue to try to get electric repaired on Rampart Range Rd	6/1/2023	Low		Additional contractors contracted. Revisiting area and information with CORE electric.
In Progress	SDMS	Wildfire mitigation grants	10/15/2023	High		Working with FW. Changed to SDMS. Travis coordinating with boring company and McBride. 9/27 - Meeting scheduled with McBride Lighting to meet on 9/29 at 10am.
In Progress	SDMS	Agreements for bathroom repairs and planter facade	10/18/2023			Waiting to here if boring company can attend. 9/29 Met with boring and electrical company. Electrical company will be placing a work order for the area of the week of 10/9 to do more thorough check. Once they update, I will pass along the information - TH
Open	Dir. Glass	Contact ARK Ecological to provide spot treatment on some Native Mow areas.	9/30/2023	Low		9/20 Watched the webinar for grant applicants.
Open	Dir. Prysby	Check plat to see if we are 'assigned' to maintain the medians	8/31/2023	Low		As of 6/10/23, Ark doesn't have the resources. They may be able to spot herbicide late in the season. Recommend volunteers cut the rabbitbrush.
Open	Ephram	Scope of work for sign committee	10/20/2023	Low		Followed up on 8/28
Open	Ireland Stapleton	Determine next steps with Douglas County about drainage channel issues on west side of Rampart Range Rd	10/20/2023	Low		
Open	Ireland Stapleton	Kelley to ask for survey of irrigation mainline from north side of Waterton	10/18/2023			
Open	SDMS	Get Bailey to plant the trees they owe the district	2/1/2024	Medium		On hold due to contract/agreement issues. Need to coordinate with Save-A-Tree to prepare site for new trees and coordinate with Save-A-Tree. On June agenda for discussion. Can't happen until spring; e-mailed Committee.
Open	SDMS	Follow up with Douglas County on Waterton Rd safety	1/31/2024	High		
Recently Complete	Dir. Rubic	Provide draft RFP for light maintenance contract for Board review.	9/1/2023	Low	9/9/2023	Send reminder on 8/15.
Recently Complete	Farnsworth	Get proposals from contractors on Chatfield Farm planter stone facade replacement/repair	6/21/2023	High	9/20/2023	Requesting updated proposals to include stone, not stucco. Waiting for engineer to be onboard for guidance and assistance. They were not able to find anyone.
Recently Complete	Farnsworth	Updated community park survey	10/15/2023	High	10/9/2023	Followed up on 10/8.
Recently Complete	Ireland Stapleton	Prepare termination of 3rd amendment with CDI	8/4/2023	Medium	9/20/2023	Sent email to 7/24. (This is the 5th amendment). Cancel locates requirement. Approved at 9/20 meeting.
Recently Complete	Ireland Stapleton	Contact Douglas County about contractor who made a mess digging out storm drains	9/1/2023	High	10/11/2023	All are working on this.
Recently Complete	Ireland Stapleton	Waiver/scope of work for broadband consultant	10/18/2023	Medium		
Recently Complete	Ireland Stapleton	waiver for high school seniors to do work	10/18/2023		10/10/2023	
Recently Complete	Ireland Stapleton	Resolution for sign committee.	10/18/2023		9/21/2023	
Recently Complete	SDMS	Request elector list to follow up with Foothills invoices	9/30/2023	Low	9/22/2023	Requested on 9/15.
Recently Complete	SDMS	Request estimate for fixing sports fields (soccer and baseball)	9/30/2023	Medium	10/4/23	E-mailed them on 9/15. 10/4 Received quotes from Rocky Mountain. Sent to board

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Recently Complete	SDMS	Set up Facebook page; see if we can join the RVMMD page	9/1/2023		9/27/2023	Page setup; requested page to join on 9/18. Sent request to join on 9/25. Confirmed on 9/26.
Recently Complete	SDMS	Bill Xcel for irrigation repairs	9/30/2023	Low	9/20/2023	Downloaded on 5/18 and sent to Kelley. Got confirmation they will be working on payment on 5/19. Followed up on 6/5; they have not responded. Kelley will be following up. Information requested; provided to Xcel. Followed up on 6/22- the check is in process but will take a while due to their internal processes. Kelly sent second invoice over on 7/2. Followed up with her on 7/12. Followed up with Michelle on 7/26. Have been following up weekly. Confirmed on 8/28 that both checks were cut. Confirmed payment received on 9/20.
Recently Complete	SDMS	5th amendment to CDI agreement signed.	10/15/2023	Medium	10/9/2023	Uploaded for signature on 9/20; followed up on 10/8.

Month	Billed
2022	
January	1,587.76
February	1,795.55
March	1,003.76
April	2,514.30
May	1,332.01
June	1,701.42
July	3,291.40
August	1,431.49
September	987.42
October	\$718.13
November	\$3,076.51
December	\$869.01
	\$20,308.76
Budgeted	\$17,500.00
YTD	\$20,308.76
Remaining	-\$2,808.76
Percent	116.1%

2023	Users/Items	Non- Residents*	Billed
January	161		\$2,033.76
February	130		\$1,161.67
March	133	3	\$1,414.21
April	206	3	\$3,349.49
May	129	8	\$1,519.84
June	118	2	\$1,650.40
July	156	2	\$3,255.67
August	84	6	\$1,486.89
September	88	1	776.64
October			
November			
December			
Total			\$16,648.57
Budgeted			\$22,500.00
YTD			\$16,648.57
Remaining			\$5,851.43
Percent Remaining			26.0%

* Either not in Rox or not an owner per county assessor

ACE TREE CARE INC

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Estimate

ADDRESS
Roxborough Village Metro District-Care of Mark

ESTIMATE 1199
DATE 10/09/2023
EXPIRATION DATE 10/16/2023

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Miscellaneous	1	0.00	0.00
	Miscellaneous	5	225.00	1,125.00
	1. Meet with one or more reps from Roxborough to discuss the treatment plan. 2. An entire walk or drive of the treatment area. 3. Detail equipment operations particulars for the treatment area. 4. Include a brief write up of a post treatment restoration plan. This will take somewhere between 5 to 10 hours. *Email correspondence, phone calls drive time to and from the site plus site visit are all billable. \$225.00/hr. 5 hour minimum			
	Work order specifications + General terms & conditions	1	0.00	0.00
	Please see the attached Work order specifications + General terms and conditions. By accepting this estimate you are agreeing to all of the work order specs and the general terms and condition. A \$2,500.00 non-refundable deposit is required to reserve a spot in our schedule.			

TOTAL

\$1,125.00

Accepted By

Accepted Date

From: [Ephram Glass](#)
To: [Peggy Ripko](#)
Cc: [Mathew Hart](#); [Travis Hunsaker](#)
Subject: Signage Committee Scope
Date: Thursday, October 12, 2023 12:06:18 AM

Peggy,

Per our conversation today, below is the list of signs the signage committee needs to consider replacing/adding:

- 1) Rules and Regulations signs (located at every park access point and specific park amenities, like the skatepark)
- 2) No motorized vehicles signs (these are usually paired with the Rules and Regulations signs when next to a road)
- 3) Tennis court signs
- 4) Pond signs (existing ones are outdated and only by Tadpole Pond)
- 5) Interpretive signs (Debbie and I went through an exercise to identify what would be good additions; I can re-forward if she can't find them)
- 6) Map signs (large ones at main entrances and small ones at access points)
- 7) Permitting signs (this is to indicate permits are required or suggested for specific amenities)

Generally, signs would be best if they could use symbology to convey prohibited activities.

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Ephram Glass

Roxborough Village Metropolitan District Director
ephramglass@RoxboroughMetroDistrict.org

DISTRICT MAINTENANCE/REPAIR (HANDYPERSON) SERVICES

Contact Information

- Peggy Ripko
- pripko@sdmsi.com
- (303) 987-0835

City: Littleton Postal Code: 80125

Created: Saturday, September 9, 2023

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ROXBOROUGH VILLAGE METROPOLITAN DISTRICT REQUEST FOR PROPOSALS

FOR INDEPENDENT CONTRACTOR TO PERFORM

DISTRICT MAINTENANCE/REPAIR (HANDYPERSON) SERVICES

FOR DISTRICT Maintenance/Repair (Handyperson) Services

-

The Roxborough Village Metropolitan District (District) is seeking to hire a qualified independent contractor to perform handyperson services within the District's boundaries ("Provider").

I. BACKGROUND

The District is located in Douglas County just past the south end of Wadsworth Boulevard situated between Roxborough State Park, Chatfield State Park, and Waterton Canyon. The District is District's boundaries include approximately 959-acres and is primarily residential, with about 6,700 residents and 2,150 households. The Roxborough Park Foundation, Ravenna, and Sterling Ranch Prospect Village are neighbors to Roxborough Village the District and are separately funded entities, though their residents use the schools, commercial areas, and recreation facilities located within Roxborough Village the District. With close proximity to two state parks, the regional High Line Canal trail, Waterton Canyon, and the Rocky Mountains, the District is known for its community, nature, and wildlife.

The District was formed in 1985. The District is a Title 32 Special District political subdivision of the State of Colorado and a unit of local government that provides park and recreation, open space, mosquito control, and streetscape improvements and, maintenance, and management services. Douglas County is responsible for street and drainage maintenance in within the District. The District is governed by a Board of five Directors, ("Board"), elected by the District's residents of the District. The purpose of the District is to provide certain public improvements and services for the benefit of existing and future inhabitants and taxpayers of the District, either within or without its boundaries and as more fully specified in the District's Service Plan. The District finances and constructs various public improvements and provides ongoing operations and maintenance services as permitted by its Amended Service Plan.

The District has no outstanding debt service and assesses approximately 12 mills for the its general operating fund operations. Primary District activities services include parks, open space, and landscape

maintenance and management. Maps, ~~district~~District documents, and additional information can be found on the District's website at www.roxboroughmetrodistrict.org.

Questions regarding the District or this Request for Proposals ("RFP") should be directed to: **Board President Mark Rubic at MarkRubic@roxboroughmetrodistrict.org** and to **District Manager Peggy Ripko, Special District Management Services, District Manager, at pripko@sdmsi.com.**

SCOPE OF MAINTANENCE/REPAIR (HANDTPERSON)

2. SERVICES REQUESTED TO BE PERFORMED FOR THE DISTRICT:

The Scope of Services includesIn general, Provider shall perform on-going general maintenance and repair services, including general maintenance and repair ~~to~~of District facilities, buildings, playgrounds, sports fields and courts, landscaping, painting, ~~cleaning and~~ cleaning (collectively, the "Services"). The Services include, but are not limited to:

- a. Meetings - At the Board's request ~~of the District~~, Provider shall attend meetings and ~~will~~shall also be available to meet as requested on general issues.
- b. Provider shall furnish all ~~necessary~~ labor, supervision, travel, equipment, materials, and supplies ~~to necessary or appropriate to satisfactorily~~ perform the ~~handyman service specified for this agreement~~Services.
- c. Provider shall at all times provide sufficient labor and supervision ~~at all times to carry outperform~~ the ~~work~~Services satisfactorily, and shall ensure that it employs only competent workers who are skilled in the type of work ~~specified are employed to be performed~~. If the District determines that a person is incompetent or disorderly, ~~the Contractor~~Provider shall immediately remove such person from performing any further ~~service under this agreement~~Services.
- d. Provider shall keep a record of each employee ~~working on this agreement performing Services~~ and provide ~~to~~ the District Manager, ~~as follows:~~ with: Name · Work Classification · Biweekly hours worked.
- e. ~~Provider shall provide sufficient personnel as necessary to ensure that each assignment is performed per specifications~~
- f. ~~Provider shall~~Provider shall promptly notify the District of any irregularities ~~noted~~identified during performance of ~~services~~the Services, including, but not limited to, defective ~~issues,~~ graffiti ~~plumbing or electrical fixtures, lights, general breakages or site problems,~~ vandalism, ~~and/or~~ damage to ~~buildings or facilities.~~ any building or facility, and graffiti.
- g. Provider and its employees ~~will be responsible for adhering and conforming to~~shall comply with all ~~RVMD~~the District's procedures and policies. ~~This will include, including~~ observing and reporting any suspicious or unusual activity that threatens safety or security.
- h. ~~Provider shall only bill the District monthly in arrears for the satisfactory handyman service performed.~~
- i. ~~Equipment:~~ The equipment used by ~~the~~ Provider, ~~and methods~~ the method and/or manner in which such equipment is used, in performing the ~~handling of the work will~~Services shall be such that a satisfactory quality of ~~work will be maintained, and which will ensure compliance with the intent of this contract. In cases where Services is consistently provided. If a~~ particular ~~types of~~ equipment have been banned, or in cases where the District has condemned for use of any

~~piece type~~ of equipment, ~~the is banned by federal or state law or is prohibited by the District,~~ Provider shall immediately remove such equipment from ~~the site of work. Failure to do so within a reasonable time may constitute a breach of contract~~ the District's boundaries.

3. ADDITIONAL REQUIREMENTS

- a. Materials and supplies: ~~Only~~ Provider shall only use first-class standard brands of materials and supplies ~~will be acceptable in performing the performance of this work~~ Services. The District ~~reserves~~ has the right to specify the type and quality of all materials and supplies to be used in performing the work Services.
- b. Storage of equipment, materials, and supplies: ~~The~~ Provider shall obtain prior approval from the designated District representative for any space or area ~~required for storage of the Contractor's~~ Provider proposes to use for storing its equipment, materials, and supplies. Equipment, materials, and supplies shall not be piled or stored at any location ~~to~~ that will hinder normal business operations or ~~to~~ constitute a hazard to persons or property.
- j. Responsibility of Provider; Provider Parties: Provider shall be responsible for all aspects of performing the work Services and shall bear all losses ~~resulting to him or her, on account~~ Provider incurs as result of the amount or character of the work Services to be ~~done.~~ This shall include performed, including any work subcontracted Service performed by a subcontractor, vendor, supplier, or any other individual or entity performing any aspect of the Provider to another party, under this contract. Services for or on behalf of Provider (collectively "Provider Party(ies)"). Provider shall ~~assume~~ bear all losses ~~resulting to him or her from~~ Provider incurs as result of unforeseen difficulties, accidents, or other causes.
- c. ~~The~~ Provider shall neither assign nor subcontract any aspect of the work Services without the District's prior approval ~~from the District. It shall be agreed that any.~~ Any subcontracting shall be solely between the Provider and the ~~subcontractor.~~ Provider Party. Provider shall remain solely responsible for the ~~performance intentional or negligent acts or omissions of a Provider Party in performing any aspect of the work, and the party dealing directly~~ Services.
- k. Compliance with District.
- l. ~~Provider shall notify District of any irregularities noted during performance of services required, hereunder including, but not limited to, defective plumbing or electrical fixtures, lights, general breakages or site problems, vandalism, damage to any building or facility, and graffiti.~~
- d. ~~The~~ Local, State, and Federal Law. Provider shall plan and conduct the ~~work to comply~~ Services in compliance with all applicable local, State, and Federal ~~government agencies applicable~~ laws, rules, regulations, codes, and ordinances ~~to adequately (collectively, "Applicable Law"), and shall safeguard persons and property from injury.~~ The Provider shall direct the performance of the work in compliance with reasonable safety regulations and work practices, and with applicable federal, state, and local laws, rules, and regulations or harm.
- e. Emergencies ~~–~~ Provider ~~will~~ shall be available in case of emergencies.
- m. Communications and Confidentiality.
- f. Provider shall hold the information supplied by the District in confidence and will not disclose it to any other person or party, unless the District authorizes it to do so, ~~it is published or released by the District, or publishes or releases the information,~~ it becomes publicly known

or available other than through disclosure by Provider, or its disclosure is required by lawApplicable Law. This confidentiality provision does not prohibit Provider from disclosing District information to one or more of ~~its affiliated companies in order to provide services that the District has requested from Provider or from any such affiliated company. Any such affiliated company~~ the Provider Parties in order to provide the Services. Such Provider Parties shall be subject to the same restrictions on the use and disclosure of District information as apply to Provider.

n. ~~Termination of Services~~

a. ~~The District may terminate the services agreement at any time by giving 30 days written notice. In that event, the provisions of the services agreement shall continue to apply to all services rendered prior to termination.~~

19. ~~Timeline for Proposers:~~

a. ~~RFP issued September 21, 2023~~

b. ~~Responses due by October 16, 2023~~

c. ~~Interviews conducted October 17 and 30, 2023 via Zoom~~

d. ~~Candidate/Provider Selection NLT November 7, 2023~~

e. ~~Selected candidate/provider begin services November 15, 2023~~

g. ~~Contract. If a Provider is selected, it will be required to enter into a mutually acceptable contract within 15 business days of receiving notice that the Provider has been conditionally hired to perform the Services.~~

4. PROPOSAL SUBMITTAL INSTRUCTIONS:

Responding firmsa. Providers shall submit ~~One~~one (1) electronic copy of their proposal via email to District Manager Peggy Ripko, Special District Management Services, ~~District Manager,~~ pripko@sdms.com.at pripko@sdmsi.com.

~~Responses to this RFP should address how the firm~~b. _____ Proposals shall, at a minimum, include:

i. How Provider would provide the ~~services outlined~~.

~~Responders~~Services. Providers are encouraged to be creative in their proposed approach and manner or style of _____ management.

~~All proposals should include, at a minimum:~~

- ~~ii.~~ ii. A cover letter that includes a statement of understanding of the ~~services~~ Services being requested and any other information that would assist the District in making a selection ~~;~~.
- ~~iii.~~ iii. An organizational overview of the firm, including years in existence, ~~practice~~ service areas, and experience in areas related to ~~Special Districts~~ special districts, with emphasis on Metropolitan Districts and maintenance and repair, including any licenses, such as, plumbing, electrical, etc.
- ~~iv.~~ iv. Identification of the members of the team who will be working on the engagement, as well as their relevant experience ~~and~~, qualifications, and primary role(s), along with their primary location ~~;~~.
- ~~v.~~ v. Client references ~~;~~.
- ~~vi.~~ vi. Disclosure of any potential conflict of interest by individuals or the firm ~~;~~ and.
- ~~vii.~~ vii. Timing of ability to begin ~~work~~ performing the Services.

~~Cost Proposal: please~~ Cost Proposal: please. Please provide standard fees ~~the firm charges~~ Provider would charge for ~~requested services~~ performing the Services by relevant

~~members of the~~ Provider's team, as well as any out-of-pocket expenses to be reimbursed by the District.

~~d.~~ d. Proposals must be received no later than 4:30 p.m. on ~~Monday, October 30,~~ Monday, October 30, 2023, ~~at~~ at ("Submission Deadline"). Each Provider is the

~~responsibility of the submitting firm to ensure the~~ solely responsible for ensuring its proposal is received by the District ~~by the~~

~~date and time specified in this RFP. A~~ on or before the Submission Deadline. Any proposal ~~that is~~ not received ~~by~~ after the ~~submission deadline~~ Submission Deadline will not

be considered.

5. ADDITIONAL TERMS

a. All costs incurred in the preparation and presentation of a proposal in any way whatsoever shall be wholly absorbed by the ~~firm~~ Provider submitting the proposal.

b. Each ~~firm~~ Provider, by submitting its proposal, represents that it has read and understands this RFP and the requirements set forth herein, and is qualified, willing, and capable of performing the required ~~services.~~ The Services. Upon submission, a proposal and all supporting materials

and documentation shall become the property of the District and shall constitute public records within the meaning of the Colorado Open Records Act. If a firm Provider considers any portion(s) of its proposal ~~to constitute~~ and/or supporting materials and documentation confidential, proprietary information, ~~the firm~~ Provider must clearly mark such portion(s) as confidential and separate it /them from the rest of the proposal in such a manner that the District can withhold it from production of the proposal in accordance with ~~applicable law~~ Applicable Law.

c. The District has the right, in its sole discretion, to terminate, suspend, or modify this selection process at any time; reject any and all proposals at any time; and, waive any informalities, irregularities or omissions in a proposal at any time.

Quote

Rocky Mountain Sports Fields LLC 7992 S Otis Ct. Littleton, CO 80128 402-310-7565 robert@rockymountainsportsfields.com	Date: 10/1/2023 Quote #: 294 Prepared By: Robert Sedlak
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Quote For:
 Name: Travis Hunsaker
 Company Name: Special District Management Inc.
 Address: 141 Union Boulevard, Suite 150
 City, ST Zip Code: Lakewood, CO 80228
 Phone #: 303-987-0835

Project:	Roxborough Village Metro District Softball Field Renovation
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Description	Quantity	Unit Price	Total
Softball Infield Skin Renovation <ul style="list-style-type: none"> • Measure out existing back arc to correct dimension • Edge out all overgrown grass/weeds from infield dirt • Repair low spot/dug out mix area in the short stop position area. Bring in infield mix, till in new mix, level out, compact to finish grade. • Work all new edges flush with new infield mix, till in, level out to flush edge, compact • Apply granular pre-emergent along infield skin edge (in dirt) to help prevent weeds from growing back • Includes all labor, materials and work 	1	\$6,500	\$6,500
Softball Outfield Grass Renovation <ul style="list-style-type: none"> • Affected area, thin area about 28,000 sq ft • Core aerate existing thin area, pull core minimum of 3" depth, two directions • Verticut existing thin areas, scarifies soil surface, brings up thatch to surface, breaks up cores and prepares ground for seed to soil contact • Overseed existing area with a 3 way grass mixture blend of Kentucky Bluegrass, Perennial Ryegrass and Turf Type Tall Fescue • Topdress area overseeded with 31 tons of 80/20 topdressing mixture, depth of .25" • Drag in topdressing sand in two directions • Apply starter fertilizer to area following dragging in of topdressing material • Includes all labor, materials and work 	1	\$12,500	\$12,500

<p>*Site Requirements*</p> <ul style="list-style-type: none"> • District and or landscape contractor is responsible for watering seed after completion of area renovation • Turfgrass Renovation to take place during optimal seed growing conditions for best germination rates, when irrigation is turned on • Access to field, ability to have materials delivered to site prior to work being completed • Work on weekends if needed • Landscape Contractors to mark all irrigation heads prior to work with either flag and or paint • If heads are not marked, RMSF is not responsible if irrigation heads are hit during edge renovation or aerating turf grass • Any repairs needed to irrigation system to be done by landscape contractors before renovation takes place, this will ensure best irrigation coverage 			
Quote for products to ordered		Total	\$ 19,000

If you have any questions please contact:

Robert Sedlak 402-310-7565
 robert@rockymountainsportsfields.com

Thank you for your business