

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300
Greenwood Village, CO 80111
303-779-5710
www.roxboroughmetrodistrict.org

NOTICE OF SPECIAL BOARD MEETING AND AGENDA

DATE: October 19, 2021
TIME: 6:00 p.m.
LOCATION: Given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting is being held by teleconference and virtual meeting only.

Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information:

- 1. To attend via Zoom Videoconference, use the link:
<https://us02web.zoom.us/j/83357228503?pwd=ZnV3OUY2RXo4N3ZQRzZpQzVjWE9Tdz09>

- ACCESS:**
- 2. To attend via telephone, dial 346-248-7799 and enter the following additional information:
 - a. Meeting ID: 833 5722 8503
 - b. Passcode: 074830

| <u>Board of Directors</u> | <u>Office</u> | <u>Term Expires</u> |
|---------------------------|---------------------|---------------------|
| Calvin Brown | President | May, 2023 |
| Debra Prysby | Vice President | May, 2022 |
| Ephram Glass | Treasurer | May, 2023 |
| Edward Wagner | Secretary | May, 2022 |
| Garry Cook | Assistant Secretary | May, 2022 |

- I. CALL TO ORDER**
- II. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS**
- III. APPROVE AGENDA (10 minutes)**

IV. PUBLIC COMMENT and/or GUESTS (15 minutes)

(Note: Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time.)

V. CONSENT AGENDA (5 minutes)

(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)

- A. Review and Consider Approval of the August 25, 2021, September 1, 2021 and September 21, 2021 Special Meetings Minutes (enclosed)
- B. Review and Accept the Cash Position and Property Tax Schedule for September (enclosed)
- C. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
- D. Review Bailey Tree Update (enclosed)

VI. FINANCIAL MATTERS (5 minutes)

- A. Draft 2022 Budget Distributed
- B. Motion to Hold Budget Hearing On November 16, 2021
- C. Other

DISCUSSION AGENDA

(Note: Some items are included in the packet for the Board's information and if not discussed at a Board meeting, may not be included in future packets.)

VII. ACTION ITEMS (30 minutes)

- A. Review and Consider Approval of Code of Conduct at District Board Meetings (to be distributed)
- B. Review and Consider Approval of Amendment to Resolution regarding Colorado Open Records Act Rules and Policy (CORA) (to be distributed)
- C. Landscaping Walk Action Items and Course of Action (enclosed)
- D. Review and Consider Approval of Metco Proposal to Mulch Trees, Refresh Playground Chips and Install Dog Station (enclosed)
- E. Review and Consider Approval of Metco Proposal to Remove Silt and Debris from Drainage Channel (enclosed)

- F. Review and Consider Approval of Metco Proposal to Install 2021 Holiday Lighting (enclosed)
- G. Review and Consider Approval of Proposal for Phase 1 Asphalt Replacement (enclosed)
- H. Review and Consider Approval of Amendments to Youth and Adult Sports Teams Applications and Revocable Park Use Permit for Sports Fields (enclosed)
- I. Review and Consider Approval of Towing Agreement with Wyatts Parking Management (enclosed)
- J. Consider Rescheduling December 21, 2021 Board Meeting

VIII. DIRECTOR MATTERS (10 minutes)

- A. Environmental Committee Update (enclosed)
 - 1. Update on Greenhouse Process and Next Steps
 - 2. Discuss Crystal Lake Tree Plan
- B. Other

IX. MANAGER MATTERS (20 minutes)

- A. Update on New Playground Design
 - 1. Review Phasing and Costing Schedule (enclosed)
- B. Other

X. LEGAL MATTERS (5 minutes)

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- B. Other

XI. ENGINEERING MATTERS (5 minutes)

- A. Spillway Follow-Up
 - 1. Spillway Construction Status Update

Roxborough Village Metropolitan District

Agenda – October 19, 2021

Page 4 of 4

- B. Imperial Park Fence Construction Update
- C. Concrete Trail Repairs Update
- D. Other

XII. LANDSCAPING MATTERS (10 minutes)

- A. Metco Landscape Report (enclosed)
- B. Discuss Soil Sample Results (enclosed)
- C. Discuss Water Usage between 2020 and 2021
- D. Other

XIII. OTHER BUSINESS (5 minutes)

- A. Confirm Quorum for November 16, 2021 Special Meeting via Zoom

XIV. EXECUTIVE SESSION (15 minutes)

- A. Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) for the Purposes of Receiving Legal Advice on the Specific Legal Question of CORA Requests and Responses by District Custodian

XV. ADJOURNMENT

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD

Wednesday, August 25, 2021

A special meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as the “Board”) was convened on Wednesday, August 25, 2021 at 6:00 p.m. at Roxborough Community Park. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Debra Prysby; Vice President
Ephram Glass; Treasurer
Edward Wagner; Secretary
Garry Cook; Assistant Secretary

Director Brown’s absence was noted and excused.

Also in Attendance were:

Bill Barr; Metco Landscape, Inc.
George Biedenstein; Bailey Tree LLC
Gloria Gearhart; Resident at 7392 Eagle Rock Drive
Travis Jensen; Resident at 7434 Eagle Rock Drive
Mark Rubic; Resident at 7735 Veranda Court

CALL TO ORDER

The meeting was called to order by Director Prysby at 6:11 p.m. Upon a motion duly made by Director Cook, seconded by Director Wagner and, upon vote, unanimously carried, the Board noted and excused the absence of Director Brown and appointed Director Prysby to run the meeting in the absence of Director Brown.

DECLARATION OF
QUORUM/DIRECTOR
QUALIFICATIONS/
DISCLOSURE MATTERS

A quorum was declared present. No new conflicts were disclosed.

DISCUSS DISTRICT
LANDSCAPING

The Board toured areas of the District and discussed areas of concern that need to be addressed as well as potential projects for the future to enhance the landscaping.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

By: _____
Calvin Brown, President

Attest:

By: _____
Ed Wagner, Secretary

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD

Wednesday, September 1, 2021

A special meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as the “Board”) was convened on Wednesday, September 1, 2021 at 5:00 p.m. at Roxborough Community Park. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Debra Prysby; Vice President
Ephram Glass; Treasurer
Edward Wagner; Secretary
Garry Cook; Assistant Secretary

Director Brown’s absence was noted and excused.

Also in Attendance were:

Anna Jones and Nic Carlson; CliftonLarsonAllen LLP
Bill Barr; Metco Landscape, Inc.
George Biedenstein; Bailey Tree LLC
Todd Wenskoski; Livable Cities Studio
Mark Rubic; Resident at 7735 Verandah Court
Mat Hart; Resident at 7783 Verandah Court

CALL TO ORDER

The meeting was called to order at 5:00 p.m. Upon a motion duly made, seconded and, upon vote, unanimously carried, the Board noted and excused the absence of Director Brown and appointed Director Prysby to run the meeting in the absence of Director Brown.

DECLARATION OF
QUORUM/DIRECTOR
QUALIFICATIONS/
DISCLOSURE MATTERS

A quorum was declared present. No new conflicts were disclosed.

DISCUSS DISTRICT
LANDSCAPING

The Board toured areas of the District and discussed areas of concern that need to be addressed as well as potential projects for the future to enhance the landscaping. The Board also visited and discussed the potential playground location and its proposed features and concerns.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

By: _____
Calvin Brown, President

Attest:

By: _____
Ed Wagner, Secretary

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
TUESDAY, SEPTEMBER 21, 2021

A special meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as the “Board”) was convened on Tuesday, September 21, 2021 at 6:00 p.m. at the Roxborough Library, 8375 N. Rampart Range Road #200, Littleton, Colorado 80125. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Calvin Brown, President
Debra Prysby, Vice President
Ephram Glass, Treasurer
Ed Wagner, Secretary
Garry Cook, Assistant Secretary

Also in Attendance were:

Anna Jones and Nic Carlson; CliftonLarsonAllen LLP (“CLA”)
Katie James, Esq.; Folkestad Fazekas Barrick & Patoile, P.C.
Scott Barnett; Mulhern MRE, Inc.
George Biedenstein; Bailey Tree LLC
Todd Wenskoski; Livable Cities Studio
Susan Beckman, Denise Hogenes, and Brock Smethills; Sterling Ranch Development Company
Travis Jensen; Resident at 7434 Eagle Rock Drive
Mark & Marcy Rubic; Residents at 7735 Verandah Court
Pam & Jim Burke; Residents at 7236 Red Mesa Court
Mat Hart; Resident at 7783 Verandah Court
Kristen Scott; Resident
Miles

CALL TO ORDER

Director Brown called the meeting to order at 6:04 p.m.

DECLARATION OF
QUORUM/DIRECTOR
QUALIFICATIONS/
DISCLOSURE MATTERS

A quorum was declared present. No new conflicts were disclosed.

APPROVE AGENDA

Ms. Jones reviewed the agenda with the Board. Following discussion, upon a motion duly made by Director Glass, seconded by Director Prysby and, upon vote, unanimously carried, the

RECORD OF PROCEEDINGS

Board approved the agenda, as amended to move the Environmental Committee to the end of the agenda.

PUBLIC COMMENT and/or GUESTS

Kristen Scott, resident, spoke about the dugout and requested a plaque be dedicated to the two gentlemen for whom it was built as a memorial. Ms. James indicated there is a naming policy for certain memorial items currently in place. Ms. Scott requested the Board to consider allowing a five inch by five inch plaque.

Mark Rubic, resident, addressed the Board and requested the Board reconsider the proposed playground, including location and using funds elsewhere.

Jim Burke, resident, asked regarding status of the Cottonwood tree removal.

CONSENT AGENDA

August 17, 2021 Special Meeting Minutes:

Cash Position and Property Tax Schedule for August:

Current Claims, Approve Transfer of Funds, Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims:

Ms. Jones reviewed the Consent Agenda with the Board. Following discussion, upon a motion duly made by Director Wagner, seconded by Director Glass and, upon vote, unanimously carried, the Board approved the Consent Agenda, as presented.

FINANCIAL MATTERS

Review 2022 Budget Season Schedule: Upon a motion duly made by Director Prysby, seconded by Director Glass and, upon vote, unanimously carried, the Board set the budget hearing for November 16, 2021. Director Glass requested a five-year categorical chart to display historical spending by the District.

Other: None.

DIRECTOR MATTERS

Environmental Committee: The Environmental Committee's updates and discussions were tabled. No action was taken.

Greenhouse Process and Next Steps:

Crystal Lake Tree Plan:

Other: Director Glass requested a sign outlining District boundaries be installed on open space. Following discussion,

RECORD OF PROCEEDINGS

Director Glass will provide an example of what he has in mind and staff will research its viability.

Directors Glass and Prysby asked about acquiring apparel with the District logo for Board members. They will pursue further.

BAILEY TREE UPDATE

Recommendations Regarding Cottonwood Trees: Mr. Biedenstein discussed the Cottonwood trees and indicated one has approximately three to four years of life left and another has approximately 12 years of life left. The trees are on Haley's Way on Village Center West. The more mature tree is located on Jared Way. Following discussion, upon a motion duly made by Director Prysby, seconded by Director Cook and, upon vote unanimously carried, the Board determined to remove the Cottonwood tree in greater decline, replace it with a Linden tree and leave the other Cottonwood as it is.

Status of Dead Tree Replacements: Following discussion, the Board determined to wait until the spring to plant the new trees.

Approval of Tree Service Proposal: Following discussion, upon a motion duly made by Director Prysby, seconded by Director Glass and, upon vote, unanimously carried, the Board approved the proposal to clear the area near Eagle Rock along the asphalt path, in an amount not to exceed \$10,500.00 for seven days of work.

Director Glass asked about removing and replacing trees at the same time, as previously discussed.

MANAGER MATTERS

Sterling Ranch Update: Susan Beckman, Denise Hogenes, and Brock Smethills of Sterling Ranch Development Company provided an overview of the recent Sterling Ranch development to the Board. The Board asked questions regarding traffic movement, timing and potential for a shared effort to connect the Waterton Canyon and Chatfield pedestrian and bike trails.

At this point in the meeting, following discussion, upon a motion duly made by Director Prysby, seconded by Director Glass and, upon vote, unanimously carried, the Board amended the agenda to only review critical action items.

New Playground: Mr. Wenskoski reviewed the revised playground plans per the landscape walk and feedback provided by the Board. The main concern expressed by the Board was separation between the park and Rampart Range Road. Director Prysby recommended installing a fence to provide a safety buffer.

RECORD OF PROCEEDINGS

Following discussion, the Board requested Mr. Wenskoski provide a phasing and costing schedule for the Board's review at the October Board meeting.

Proposal from CDR Construction to Replace Edging at Volleyball Court: This item was not discussed.

EcoResources Proposal for Weed and Algae Treatments at North and South Ponds: This item was not discussed.

Mosquito Mitigation: This item was not discussed.

Resident Correspondence: This item was not discussed.

Softball League and Resident/League Interaction: This item was not discussed.

Other: None.

LEGAL MATTERS

Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purpose of Receiving Legal Advice on Special Legal Questions, if requested: No action taken.

Code of Conduct at District Board Meetings: This item was not discussed.

Amendment to Resolution regarding Colorado Open Records Act Rules and Policy (CORA): This item was not discussed.

Other: None.

ENGINEERING MATTERS

Spillway Follow-Up:

Status and Water Levels: Mr. Barnett reported the on the status of the project, noting that the pond has been drained and the concrete box culvert will be poured in the next week or so.

Backflow Preventer: This item was not discussed.

Budgetary Estimate Sections One and Two from Chavez Services LLC: Mr. Barnett reviewed the budgetary estimates regarding a concrete replacement program with the Board. Following discussion, upon a motion duly made by Director Wagner, seconded by Director Glass and, upon vote, unanimously carried, the Board approved adding the concrete

RECORD OF PROCEEDINGS

replacement program proposed to the existing work performed by Chavez Services LLC in an amount not to exceed \$65,000.00

Other: None.

LANDSCAPING MATTERS

Landscaping Walk Action Items and Course of Action: This item was not discussed.

Metco Landscape Report: This item was not discussed.

Review and Consider Approval of Proposals:

Mulch Trees, Refresh Playground chips and Install Dog Station: No action taken.

Remove Silt and Debris from Drainage Channel: No action taken.

Other: None.

OTHER BUSINESS

Quorum for October 19, 2021 Special Meeting via Zoom: A quorum was confirmed. The Board requested CLA schedule two additional landscape walks.

ADJOURNMENT

There being no further business to come before the Board, upon a motion duly made by Director Prysby, seconded by Director Wagner and, upon vote, unanimously carried, the Board adjourned the meeting at 8:02 p.m.

Respectfully submitted,

By: _____
Calvin Brown, President

Attest:

By: _____
Ed Wagner, Secretary

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
Schedule of Cash Position
June 30, 2021
Updated as of October 11, 2021

| | General Fund | Debt Service Fund | Capital Projects Fund | Total |
|--|-----------------------------|-------------------------------|-------------------------------|-------------------------------|
| <u>FirstBank - Checking Account</u> | | | | |
| Balance as of 06/30/21 | \$ 58,081.73 | \$ - | \$ 4,120.00 | \$ 62,201.73 |
| Subsequent activities: | | | | - |
| 07/01/21- ADP Payroll/Taxes | (538.25) | - | - | (538.25) |
| 07/09/21- ADP Payroll/Taxes | (538.25) | - | - | (538.25) |
| 07/13/21- Transfer from Colostrust | 78,573.97 | - | 51,426.03 | 130,000.00 |
| 07/13/21- ADP Payroll/Taxes | (430.60) | - | - | (430.60) |
| 07/16/21- Roxborough Water Payment June | (5,070.39) | - | - | (5,070.39) |
| 07/22/21- IREA Payment | (837.70) | - | - | (837.70) |
| 07/23/21- Bill.com Payment | (672.24) | - | - | (672.24) |
| 07/23/21- ADP Payroll/Taxes | (538.25) | - | - | (538.25) |
| 07/26/21- Bill.com Payment | (77,487.22) | - | (55,546.03) | (133,033.25) |
| 07/29/21- Xcel Energy June | (20.59) | - | - | (20.59) |
| 08/09/21- Transfer from Colostrust | 72,636.94 | - | 27,363.06 | 100,000.00 |
| 08/10/21- Bill.com Payment | (641.74) | - | - | (641.74) |
| 08/11/21- Bill.com Payment | (55,351.97) | - | (27,363.06) | (82,715.03) |
| 08/17/21- Void Payment | 5,000.00 | - | - | 5,000.00 |
| 08/17/21- Roxborough Water Payment July | (14,724.96) | - | - | (14,724.96) |
| 08/20/21- ADP Payroll/Taxes | (538.25) | - | - | (538.25) |
| 08/23/21 - IREA Payment | (2,051.91) | - | - | (2,051.91) |
| 08/30/21- ADP Payroll/Taxes | (430.60) | - | - | (430.60) |
| 08/30/21- Xcel Energy July | (20.77) | - | - | (20.77) |
| 09/01/21- Bill.com Payment | (9,050.00) | - | - | (9,050.00) |
| 09/07/21 - IREA Payment | (1,776.93) | - | - | (1,776.93) |
| 09/14/21- Bill.com Payment | (694.50) | - | - | (694.50) |
| 09/14/21- Transfer from Colostrust | 120,274.40 | - | 44,725.60 | 165,000.00 |
| 09/15/21- Bill.com Payment | (84,174.35) | - | (44,725.60) | (128,899.95) |
| 09/15/21- Roxborough Water Payment August | (27,452.15) | - | - | (27,452.15) |
| 09/15/21 - IREA Payment | (87.05) | - | - | (87.05) |
| 09/24/21- ADP Payroll/Taxes | (538.25) | - | - | (538.25) |
| 09/28/21- Xcel Energy August | (21.17) | - | - | (21.17) |
| 10/07/21 - IREA Payment | (991.20) | - | - | (991.20) |
| <i>Anticipated Transfer from Colostrust</i> | <i>102,178.45</i> | <i>-</i> | <i>7,821.55</i> | <i>110,000.00</i> |
| <i>Anticipated ADP Payroll/taxes - October</i> | <i>(538.25)</i> | <i>-</i> | <i>-</i> | <i>(538.25)</i> |
| <i>Anticipated Payables</i> | <i>(76,586.33)</i> | <i>-</i> | <i>(7,821.55)</i> | <i>(84,407.88)</i> |
| <i>Anticipated Roxborough Water payment</i> | <i>(17,563.88)</i> | <i>-</i> | <i>-</i> | <i>(17,563.88)</i> |
| <i>Anticipated Balance</i> | <u><i>57,377.74</i></u> | <u><i>-</i></u> | <u><i>-</i></u> | <u><i>57,377.74</i></u> |
| <u>Colostrust - Plus</u> | | | | |
| Balance as of 06/30/21 | 853,801.81 | 997,639.09 | 1,418,224.25 | 3,269,665.15 |
| Subsequent activities: | | | | |
| 07/09/21- June PTAX | 349,750.85 | 253,499.19 | - | 603,250.04 |
| 07/13/21- Transfer to Checking | (78,573.97) | - | (51,426.03) | (130,000.00) |
| 07/31/21- Interest Income | 30.43 | 71.01 | - | 101.44 |
| 07/13/21- Transfer to Checking | (72,636.94) | - | (27,363.06) | (100,000.00) |
| 08/10/21- July PTAX | 20,154.12 | 4,972.86 | - | 25,126.98 |
| 08/31/21- Interest Income | 24.65 | 57.52 | - | 82.17 |
| 09/03/21 - Softball Field Fee | 500.00 | - | - | 500.00 |
| 09/10/21 - August PTAX | 15,716.63 | 1,825.18 | - | 17,541.81 |
| 09/10/21- CTF Q3 | - | - | 9,974.43 | 9,974.43 |
| 09/14/21- Transfer to Checking | (120,274.40) | - | (44,725.60) | (165,000.00) |
| 09/30/21- Interest Income | 16.10 | 37.56 | - | 53.66 |
| <i>Anticipated September PTAX</i> | <i>15,624.77</i> | <i>1,633.05</i> | <i>-</i> | <i>17,257.82</i> |
| <i>Anticipated Transfer to Checking</i> | <i>(102,178.45)</i> | <i>-</i> | <i>(7,821.55)</i> | <i>(110,000.00)</i> |
| <i>Anticipated Balance</i> | <u><i>881,955.60</i></u> | <u><i>1,259,735.46</i></u> | <u><i>1,296,862.44</i></u> | <u><i>3,438,553.50</i></u> |
| <u>UMB - 1993 A & B Bond Fund</u> | | | | |
| Balance as of 06/30/21 | - | 659,681.16 | - | 659,681.16 |
| Subsequent activities: | | | | |
| 07/31/21 - Interest Income | - | 5.69 | - | 5.69 |
| 08/31/21 - Interest Income | - | 5.58 | - | 5.58 |
| 09/30/21 - Interest Income | - | 5.58 | - | 5.58 |
| <i>Anticipated Balance</i> | <u><i>-</i></u> | <u><i>659,698.01</i></u> | <u><i>-</i></u> | <u><i>659,698.01</i></u> |
| Anticipated Balances | <u>\$ 939,333.34</u> | <u>\$ 1,919,433.47</u> | <u>\$ 1,296,862.44</u> | <u>\$ 4,155,629.25</u> |

Yield information (as of 09/30/21):

First Bank - 0.0%
Colostrust Plus - 0.0182%

ROXBOROUGH VILLAGE METRO DISTRICT
Property Taxes Reconciliation
2021

| | Current Year | | | | | | | Prior Year | | | |
|--------------|------------------------|--|--------------------------|------------------|-----------------------|------------------------|------------------------------------|---------------|------------------------|------------------------------------|---------------|
| | Property Taxes | Delinquent Taxes, Rebates and Abatements | Specific Ownership Taxes | Interest | Treasurer's Fees | Net Amount Received | % of Total Property Taxes Received | | Total Cash Received | % of Total Property Taxes Received | |
| | | | | | | | Monthly | Y-T-D | | Monthly | Y-T-D |
| January | \$ 37,888.63 | \$ - | \$ 12,904.78 | \$ - | \$ (568.33) | \$ 50,225.08 | 2.22% | 2.22% | \$ 51,417.22 | 2.04% | 2.04% |
| February | 727,901.87 | - | 11,032.71 | - | (10,918.54) | 728,016.04 | 42.56% | 44.78% | 770,614.81 | 42.57% | 44.61% |
| March | 72,025.94 | - | 16,751.34 | 22.81 | (1,080.73) | 87,719.36 | 4.21% | 48.99% | 70,389.11 | 3.36% | 47.97% |
| April | 128,063.20 | (356.36) | 14,234.93 | 18.49 | (1,921.23) | 140,039.03 | 7.47% | 56.45% | 151,956.43 | 7.96% | 55.93% |
| May | 128,251.33 | - | 12,667.58 | 104.03 | (1,925.34) | 139,097.60 | 7.50% | 63.95% | 136,830.81 | 7.06% | 62.99% |
| June | 595,167.10 | - | 16,878.35 | 134.09 | (8,929.50) | 603,250.04 | 34.80% | 98.75% | 649,033.71 | 35.59% | 98.57% |
| July | 11,050.10 | - | 13,976.17 | 270.52 | (169.81) | 25,126.98 | 0.65% | 99.40% | 32,201.29 | 0.91% | 99.48% |
| August | 3,974.82 | - | 13,494.67 | 133.94 | (61.62) | 17,541.81 | 0.23% | 99.63% | 17,508.76 | 0.21% | 99.69% |
| September | 3,407.85 | - | 13,720.34 | 183.50 | (53.87) | 17,257.82 | 0.20% | 99.83% | 15,757.39 | 0.06% | 99.75% |
| October | - | - | - | - | - | - | 0.00% | 99.83% | 14,808.13 | 0.06% | 99.81% |
| November | - | - | - | - | - | - | 0.00% | 99.83% | 15,349.36 | 0.06% | 99.87% |
| December | - | - | - | - | - | - | 0.00% | 99.83% | 14,012.63 | 0.00% | 99.87% |
| Total | \$ 1,707,730.84 | \$ (356.36) | \$ 125,660.87 | \$ 867.38 | \$ (25,628.97) | \$ 1,808,273.76 | 99.83% | 99.83% | \$ 1,939,879.65 | 99.87% | 99.87% |

| Taxes Levied | % of Levied | Property Taxes Collected | % Collected to Amount Levied |
|---------------------|----------------|--------------------------|------------------------------|
| \$ 971,106 | 56.78% | \$ 969,467.00 | 99.83% |
| 739,155 | 43.22% | 737,907.48 | 99.83% |
| \$ 1,710,261 | 100.00% | \$ 1,707,374.48 | 99.83% |

| |
|----------------------|
| Chatfield Farms |
| \$ 254,791.44 |
| - |
| \$ 254,791.44 |

Property Tax

General Fund
 Debt Service Fund

Specific Ownership Tax

General Fund
 Debt Service Fund

Treasurer's Fees

General Fund
 Debt Service Fund

**Roxborough Village Metro District
Claims Listing
09/01/21 - 09/30/21**

| Vendor | Invoice # | Description | Balance |
|---|--------------|----------------------------------|----------------------|
| ACH | | | |
| *Intermountain Rural Electric Association | August-21 | Utilities | 1,072.15 |
| *Intermountain Rural Electric Association | August-21 | Utilities | 21.71 |
| *Intermountain Rural Electric Association | August-21 | Utilities | 101.95 |
| *Intermountain Rural Electric Association | August-21 | Utilities | 32.54 |
| *Intermountain Rural Electric Association | August-21 | Utilities | 23.35 |
| *Intermountain Rural Electric Association | August-21 | Utilities | 21.23 |
| *Intermountain Rural Electric Association | August-21 | Utilities | 504.00 |
| *Intermountain Rural Electric Association | August-21 | Utilities | 21.00 |
| *Intermountain Rural Electric Association | August-21 | Utilities | 48.03 |
| *Intermountain Rural Electric Association | August-21 | Utilities | 18.02 |
| | | | 1,863.98 |
| *Roxborough Water & Sanitation District | August-21 | Nonpotable water purchase usage | 24,770.65 |
| *Roxborough Water & Sanitation District | August-21 | Nonpotable water purchase usage | 1,549.60 |
| *Roxborough Water & Sanitation District | August-21 | Nonpotable water purchase usage | 628.30 |
| *Roxborough Water & Sanitation District | August-21 | Nonpotable water purchase usage | 388.30 |
| *Roxborough Water & Sanitation District | August-21 | Nonpotable water purchase usage | 115.30 |
| | | | 27,452.15 |
| Xcel Energy | August-21 | Utilities | 21.17 |
| | | Total ACH | \$ 29,337.30 |
| Check or Epayment | | | |
| General | | | |
| *Roxborough Water & Sanitation District | 635 | Repairs and maintenance | 2,238.54 |
| Browns Hill Engineering & Controls, LLC | 21655 | Landscape irrigation maintenance | 277.00 |
| CDR Construction | 1155 | Repairs and maintenance | 383.19 |
| CliftonLarsonAllen, LLP | 2969258 | Accounting | 3,657.27 |
| CliftonLarsonAllen, LLP | 2969912 | District management | 16,620.90 |
| CliftonLarsonAllen, LLP | 2997568 | District management | 12,995.79 |
| CliftonLarsonAllen, LLP | 2969912 | Communications/website | 2,410.00 |
| CliftonLarsonAllen, LLP | 2997568 | Communications/website | 287.50 |
| Folkestad Fazekas Barrick & Patoile, P.C | 41135 | Legal services | 12,804.40 |
| Folkestad Fazekas Barrick & Patoile, P.C | 41592 | Legal services | 7,317.00 |
| Metco Landscape, LLC | 569334 | Landscape maintenance & repairs | 4,050.00 |
| Metco Landscape, LLC | 5694016 | Landscape irrigation maintenance | 2,216.55 |
| Metco Landscape, LLC | 5694017 | Landscape irrigation maintenance | 1,705.38 |
| Metco Landscape, LLC | 5694018 | Landscape irrigation maintenance | 1,593.68 |
| Metco Landscape, LLC | 5694019 | Landscape irrigation maintenance | 3,191.21 |
| Metco Landscape, LLC | 5694020 | Landscape irrigation maintenance | 358.44 |
| Metco Landscape, LLC | 5694021 | Landscape irrigation maintenance | 1,116.46 |
| Metco Landscape, LLC | 5694022 | Landscape irrigation maintenance | 195.70 |
| Metco Landscape, LLC | 5694023 | Landscape irrigation maintenance | 133.90 |
| Metco Landscape, LLC | 5694024 | Landscape irrigation maintenance | 1,621.75 |
| Metco Landscape, LLC | 5694041 | Landscape irrigation maintenance | 1,263.35 |
| Metco Landscape, LLC | 5694128 | Landscape irrigation maintenance | 1,568.30 |
| Metco Landscape, LLC | 5694129 | Landscape irrigation maintenance | 520.00 |
| Metco Landscape, LLC | 5694130 | Landscape irrigation maintenance | 1,163.78 |
| Metco Landscape, LLC | 5694228 | Landscape irrigation maintenance | 324.45 |
| Mulhern MRE Inc. | MMRE62575 | Engineering | 544.00 |
| Mulhern MRE Inc. | MMRE62580 | Engineering | 1,360.00 |
| Mulhern MRE Inc. | MMRE62588 | Engineering | 3,985.25 |
| Mulhern MRE Inc. | MMRE62589 | Engineering | 748.00 |
| Patriot Pest Control | 965441 | Mosquito control | 1,500.00 |
| United Site Services | 114-12308036 | Portable restrooms | 347.25 |
| United Site Services | 114-12308038 | Portable restrooms | 347.25 |
| Utility Notification Center of Colorado | 221081265 | Miscellaneous | 142.56 |
| WIPFLI LLP | 1864286 | Auditing | 5,000.00 |
| | | | 93,918.85 |
| Capital | | | |
| CliftonLarsonAllen, LLP | 2969912 | District management | 16,341.00 |
| CliftonLarsonAllen, LLP | 2997568 | District management | 3,256.00 |
| Evolution Builders | 19205 | Master plan | 12,082.30 |
| Livable Cities Studio, Inc. | 1490 | Master plan | 11,845.80 |
| LRE Water | 17476 | Water rights enhancements | 248.50 |
| Mulhern MRE Inc. | MMRE62579 | Engineering | 272.00 |
| Mulhern MRE Inc. | MMRE62578 | Spillway / embankment | 680.00 |
| | | | 44,725.60 |
| | | TOTAL Checks/Epagement | \$ 138,644.45 |



Bailey Tree LLC

1801 W Union Ave
Englewood, Co 80110

720-940-6519
baileytreetrimming@gmail.com

Roxborough Metro District Arborist Report 10/14/2021

The trees are going dormant are in pretty decent health altogether.

We will be beginning Fall Deep Root Fertilization of all the trees toward the end of this month. This is a liquid treatment containing Slow release Nitrogen, Potassium, and Phosphorus fertilizer, a micronutrient supplement with Iron, Manganese, and other micronutrients, and a beneficial Mychorryzae fungus that increases nutrient and water uptake in the plants.

The clearance along the green belt paths will happen in the winter, probably December or January.

I assume that Metco will do all the winter watering this year as they have been.

I have seen more ash trees with borer and bark beetle damage throughout the association. No confirmed Emerald Ash Borer at this time.

Anna told me that my presence was not required for the next meeting. If you decide you would like me there , please let me know.

George Biedenstein

ISA Board Certified Master Arborist #RM 0756B

Email: baileytreetrimming@gmail.com

Herschberg, Natalie

To: Jones, Anna
Subject: RE: [External] Estimates and feasibility of landscape items

From: Ephram Glass <ephramglass@roxboroughmetrodistrict.org>

Sent: Monday, September 13, 2021 10:47 PM

To: Bill Barr <BillB@metcolandscape.com>

Cc: Jones, Anna <Anna.Jones@claconnect.com>; Carlson, Nicholas <Nicholas.Carlson@claconnect.com>; Debra Prysby <debbieprysby@gmail.com>

Subject: [External] Estimates and feasibility of landscape items

Think Security – This email originated from an external source. Be cautious with any links or attachments.

Bill,

Per our meeting this afternoon, below are the items I think would be feasible for Metco to accomplish before the end of October (depending on labor availability).

All we need at this point are cost estimates and feasibility in completing each before the end of October. If you can only handle a few due to labor availability, let us know. The exceptions are the last three items (native mows, extra fence line mowing, and trash collection); we only need those estimates for next year's contract. (Note, I've re-written some items to make it more legible). If you have any questions, please let me know.

| Main Item | Action Item | Location |
|-------------------------|--|-----------------------|
| Tire Ruts | Install small boulders at the south end of the upper parking lot and maybe bushes and trees | Community Park |
| Tire Ruts | Remediate tire ruts by leveling with dirt and reseeding with native grasses | Community Park |
| Skate Park | Repaint shade structure by skatepark | Skate Park |
| Trees growing into path | Cut back trees along asphalt path, clear suckers, and mow 6-foot beauty band | Path by Eagle Rock Dr |
| Incursion | Second house from power lines, clean up vegetation dumped in open space along pathway. | Community Park |
| Dog Stations | Gloria requested we add a doggy station at the bottom of the path that goes under the power lines (just north of Eagle Rock Dr). It seems a lot of people come in that way and end up leaving their dog poop right there. Add Dog Station to the 'Y' path connector. (Near Eagle Rock cul-de-sac). | Community Park |
| Irrigation | Review sprinklers by the bathrooms. Waters bathroom doors and dirt area. | Community Park |
| Wood Chips | It was suggested that all the playgrounds could use a new layer of wood chips. | General |
| Wood Chips | Bill said he could rake the wood chips back for now. | Mule Deer Park |
| Landscape Maintenance | The path between Brown Bear Ct and Mule Deer PI had a concrete block that had fallen off - it needs to be reglued into place. | Access Path |

| | | |
|--------------|---|------------------------|
| Irrigation | Bill is going to provide a map with all the drip irrigation locations and show whether the irrigation is functional or not. | General |
| Native Mows | Estimate savings if large native mows are only mowed once or not at all | Community Park |
| Beauty Bands | Estimate cost to mow a band along all fence lines in the central open space and bordering the hogback | Open Space and Hogback |
| Trash | Estimate cost to clean out trash from drainages and creek, particularly after heavy rains | General |

Thanks,
Ephram

| Main Item | Action Item | Location | Timeline Feasibility | Responsible Person | Priority | Cost Estimate |
|--------------------------------------|---|-------------------|----------------------|--------------------|----------|---------------|
| Tire Ruts | Install small boulders at the south end of the upper parking lot and maybe bushes and trees | Community Park | Medium | Bill or Other | Medium | |
| Tire Ruts | Find better access to field or bathrooms that does not damage turf. | Community Park | Long | Scott | Medium | |
| Tire Ruts | Remediate tire ruts by leveling with dirt and reseeding with native grasses | Community Park | Medium | Bill | Medium | |
| Bollards | Bollards need to be replaced with ones that are easily removed like knock-down bollards | Community Park | Short | Bill or Other | High | |
| Dead trees east of upper parking lot | Remove dead trees and replant later or use tree replacements elsewhere | Community Park | Short | George | Low | |
| Shots fired | A community member informed us that there were shots fired in the Community Park the night of Aug. 19, morning of Aug. 20. Need to see if there is a case file with Douglas County Sheriff. | General | Short | Anna | High | |
| Concrete Path Issues | The 'Y' concrete path way on the North side of the skate park has several panels needing repair or replacement. | Community Park | Short | Scott | High | |
| Skate Park | The skate park has cracked concrete in certain spots and should be fixed as soon as possible. | Skate Park | Medium | Scott | High | |
| Signs | The rules and regulations signs were missing from the post by the skate park. | Skate Park | Medium | Anna | Medium | |
| Skate Park | The group saw a lot of graffiti on the skate park shade structure. Bill Barr said he'd come out within a week and paint it with matching color paint. Weekly visual inspection of the skate park for graffiti, trash, or damage. Once a week, check and clean graffiti from the picnic shelter. Metco to clear the concrete pad of the picnic shelter. (Have Metco crew inspect and clean shelter each week while performing their other duties.) | Skate Park | Short | Bill | Medium | |
| Native Mows | Suggestion on leaving the turf under the power lines native. Ephram made the suggestion that we stop mowing the large, unirrigated areas. Debbie noted that it is occasionally helpful to mow areas for easter egg hunts, firework displays, and other events. Most people seemed to be in favor of limiting the mowing to beauty bands with exceptions for special events. | Community Park | Short | Bill | Medium | |
| Informal Paths | Ephram pointed out the dirt path made from the lower concrete paths up to the skate park. He suggested using pavers for the path to prevent further erosion. Debbie suggested we tie that in with proposed paths from the master plan and have a larger plan for installing any new paths. | Skate Park | Long | Bill or Other | Low | |
| Picnic Area | Garry noted the picnic table was missing from the BBQ area on the east side of Preble's Pond. Debbie noted it went missing years ago. Garry suggested we replace it. | Preble's Pond | Medium | Bill or Other | Medium | |
| Shade Shelter | Consider adding a shade shelter at the picnic area by the pond. | Preble's Pond | Long | Scott | Medium | |
| Informal Paths | We should consider an extension of the pathway from picnic pad by Preble's Pond (1 acre pond) towards the tennis courts. | Preble's Pond | Long | Bill or Other | Low | |
| Concrete Path Issues | Between the skate park and the tennis courts, it was pointed out that the sidewalk was heaving. It would be good to correct that to avoid a tripping hazard. | Community Park | Short | Scott | High | |
| Shade Shelter | Possible picnic shelter by the tennis courts. | Tennis Courts | Long | Scott | Low | |
| Parking Lot | Address the surface issues with the tennis court parking lot. | Lower Parking Lot | Long | Scott | Medium | |
| Weeds | Ephram is concerned about the weeds growing between the rocks by the tennis courts. | Community Park | Short | Ray | Low | |
| Weeds | Does Ray do any weed control in the Community Park? | Community Park | Short | Ray | Low | |
| Weeds | Side question – How are we doing on the noxious weeds in the district | General | Short | Ray | Low | |
| Concrete Path Issues | Debbie pointed out the concrete was spalling close to Rampart Range Rd. She thought it was the salt damage, though others thought it was just installed improperly. | Community Park | Medium | Scott | Low | |
| Fire Access | Address fire access on the Southwest path. | Community Park | Long | Scott | Low | |
| Asphalt Path | Replace asphalt path behind homes on Eagle rock. There was a long discussion about the poor condition of the asphalt path paralleling Eagle Rock Dr. The general agreement was to try to get a new quote to replace the path with a 8-ft wide concrete path. Once we see the quote, we can decide on next steps. | Community Park | Long | Scott | Medium | |
| Incursion | It was pointed out that the owners of 7290 Eagle Rock Dr had built a horseshoe pitch in the open space behind their house. General consensus was to ask them to remove it. | Community Park | Short | Katie | Low | |
| Trees | Ephram suggested planting fruit trees in the open space. | Community Park | Medium | Bill | Low | |
| Trees | A member of the public asked that we cut out at least some of the dead branches at the top of some of the cottonwoods along the creek bed. Need to look at the trees in the open space. Which ones need pruning, cut down or new trees planted. Of the ones to be cut down, can they be used for nature play in play grounds? | Community Park | Medium | George | Low | |

| | | | | | | |
|-------------------------|---|-----------------------------------|--------|-----------------|--------|--|
| Trees growing into path | It was noted that the willows and cottonwoods were growing into the asphalt path. Bill and George said they could work together to get a bid to get them back and maintain a beauty band to help keep them back. need to clean the willows back off the path 3 to 6 feet. To create better access and safety. (Metco & Bailey Tree) | Community Park | Medium | Bill and George | Medium | |
| Trees growing into path | Clear sucker trees out of pathways and shoulders. | Community Park | Medium | Bill and George | Medium | |
| Trees growing into path | Beauty bands 5 to 6 feet off path shoulders. | Community Park | Short | Bill | Medium | |
| Informal Paths | Ephram noted the dirt path created by kids going to school that entered the open space from Eagle Rock Dr. Ephram suggested we make it a gravel path with a small bridge over the creek since we're not likely to get kids to stay on the main path. Garry concurred that having an official path would at least keep them from creating new paths. Debbie noted that attempts in the past to use gravel fines failed because they washed away. | Community Park | Long | Bill or Other | Low | |
| Weeds | Ephram pointed out the weeds along the southernmost access from Eagle Rock Dr. Bill Barr said he'd get someone to take them out within a week. | Community Park | Short | Bill | Medium | |
| Trash | Create a plan to clean up trash at outlets from all stormwater drainages. Consider including the trash clean-up in the landscape contract for next year. (Metco) | General | Medium | Bill | Medium | |
| Dog Stations | Visit the Dog station pick up schedule. (Metco) | Community Park | Short | Bill | Low | |
| Incursion | Second house from power lines, clean up vegetation dumped in open space along pathway. | Community Park | Short | Bill and Katie | Low | |
| Dog Stations | Gloria requested we add a doggy station at the bottom of the path that goes under the power lines (just north of Eagle Rock Dr). It seems a lot of people come in that way and end up leaving their dog poop right there. Add Dog Station to the 'Y' path connector. (Near Eagle Rock cul-de-sac). | Community Park | Short | Bill | Low | |
| South Bridge | We discussed the orange construction fencing being a hazard and an eyesore. We settled on asking Scott how soon we could get that south bridge fixed. If it would take a long time, it may be preferable to add a better fence in the meantime. Timeline for path work from Eagle Rock to Community Park. (Scott) | Community Park | Long | Scott | Medium | |
| Mosquitoes | Due to the mosquitoes, it was suggested that we try to eliminate any low spots to avoid puddles where mosquitoes can breed. | Community Park | Long | Scott | Medium | |
| Trash | Review trash cans by the ball field. Possible relocation of low use cans to high use location. | Community Park | Medium | Bill | Medium | |
| Irrigation | Review sprinklers by the bathrooms. Waters bathroom doors and dirt area. | Community Park | Short | Bill | Medium | |
| New Playground | Look into moving the swings to the east of the sidewalk | Rampart Range Rd Playground | Long | Todd | Medium | |
| New Playground | Use the elevation on the west to form a barrier to slow or prevent kids from heading toward the street. The barrier could be a steep slope (made by digging out the bottom area) with stone seating at the bottom and shrubs or trees at the top which would help shade the seating area. It was proposed to make this area slightly elliptical. | Rampart Range Rd Playground | Long | Todd | Medium | |
| New Playground | Shift the play structure to the east to keep it as far from the road and power lines as much as possible. | Rampart Range Rd Playground | Long | Todd | Medium | |
| New Playground | It was suggested to modify the swale to have a dry streambed with some wetland landscaping and play areas like log crossings or a bridge. | Rampart Range Rd Playground | Long | Todd | Medium | |
| New Playground | Look into adding a path in the open corridor between housing developments. | Rampart Range Rd Playground | Long | Scott | Medium | |
| Paths | Add a walkable path to the connection to the north end of Crystal Lake Ct. | Rampart Range Rd Playground | Long | Scott | Medium | |
| Native Mows | It was suggested to stop mowing the open space paralleling Rampart Range Rd other than the beauty bands. There were plenty of wildflowers there, but they all got mowed. | Open Space Along Rampart Range Rd | Short | Bill | Medium | |
| Concrete Path Issues | The sidewalk has a heaving issue toward the north end of the open space along Rampart Range Rd. | Open Space Along Rampart Range Rd | Short | Scott | High | |
| Irrigation | At the south entrance of Village Circle East, there is an irrigation issue with too much water leaking down the sidewalk. The grass along the north side of the road is in poor shape. It was suggested to just convert everything to wildflower beds. | Village Circle East | Long | Bill | Medium | |
| Stump Grinding | Stump grind the one stump that was missed. | Marmot Ridge Park | Short | George | Low | |
| Trees | Instead of replacing the dead elms, plant new trees, like chokecherries, on the south side of the playground area to provide shade. | Marmot Ridge Park | Medium | George | Low | |
| Playgrounds | There was tape residue on the play structure and the paint was faded and peeling. | Marmot Ridge Park | Medium | Bill or Other | Low | |

| | | | | | | |
|-----------------------|---|-----------------------------------|--------|-----------------|--------|--|
| Playgrounds | Most of the issues identified in 2018 had not been corrected. | Marmot Ridge Park | Long | Jay | High | |
| Signs | The sign had been painted over. It was recommended to ask Katie if we needed signs in the parks. | Airplane Ridge Park | Medium | Anna | Medium | |
| Playgrounds | Most of the issues identified in 2018 had not been corrected. | Airplane Ridge Park | Long | Jay | High | |
| Playgrounds | There was a missing bolt on the top of the slide entrance piece. | Airplane Ridge Park | Short | Jay | High | |
| Playgrounds | The bench and play structure had hard and cracked rubber coatings. Both will likely need to be replaced. | Mule Deer Park | Long | Jay | High | |
| Playgrounds | The play structure had the same issues identified in 2018. | Mule Deer Park | Long | Jay | High | |
| Playgrounds | It was recommended that we have a new play structure geared to kids of more ages. | Mule Deer Park | Long | Jay | Medium | |
| Playgrounds | Due to the wind blowing the wood chips, it was suggested that we move the play structure away from the fence and add trees as a windbreak. | Mule Deer Park | Short | Bill | Low | |
| Wood Chips | Bill said he could rake the wood chips back for now. | Mule Deer Park | Short | Bill | Medium | |
| Playgrounds | For future enhancement, we could add some nature play elements in the lower area of the park. | Mule Deer Park | Long | Jay | Low | |
| Shade Shelter | A shade structure would be a nice addition. | Mule Deer Park | Long | Scott | Medium | |
| Signs | The signs were missing from the signpost. | Mule Deer Park | Medium | Anna | Medium | |
| Landscape Maintenance | The path between Brown Bear Ct and Mule Deer Pl had a concrete block that had fallen off - it needs to be reglued into place. | Access Path | Short | Bill | Medium | |
| Paths | In looking at the passage between Brown Bear Way and Mule Deer Place, the possibility of a path seemed difficult due to the slope. It was suggested we ask Katie of any ramifications of adding a sloping path or stairs due to the likelihood of misuse. | Access Path | Long | Scott and Katie | Low | |
| Trees | There is a hackberry tree in the passage between Brown Bear Way and Mule Deer Place which is growing into a neighboring house and on top of their air conditioning unit. While the homeowners could trim it, George was going to look into trimming it for them since the tree is on district property. | Access Path | Short | George | Medium | |
| Trees | There were a few pine trees along the west side of Rampart Range Rd that were not doing well. Due to expense, it's cheaper to replace them with salt tolerant species if they die. | Rampart Range Rd | Short | George | Low | |
| Drainage | The drainage ditch on the west side of Rampart Range Rd had sitting water. It's apparent that we need to do some dredging to get that to drain properly. We need Scott to determine which way the water was intended to flow and where we need to do dredging. | Rampart Range Rd | Long | Scott | Medium | |
| Median | The north end of the north median on Rampart Range Rd already has people illegally turning left, as predicted, and are clipping the curb. It was recommended to use the stamped concrete on the nose of the median just as the south end has. | Rampart Range Rd | Long | Scott | Medium | |
| Median | It was recommended to use the stamped concrete on the edges of the north median just as the south median has. | Rampart Range Rd | Long | Scott | Medium | |
| Median | At some point, we need to landscape the north median with salt tolerant species. | Rampart Range Rd | Long | Bill | Medium | |
| Irrigation | Bill is going to provide a map with all the drip irrigation locations and show whether the irrigation is functional or not. | General | Long | Bill | Medium | |
| Irrigation | We need to ask Scott about what as-builts he has and what the status is on collecting those as new stuff is put in. | General | Short | Bill and Scott | Medium | |
| Irrigation | It was recommended we get an intern to identify where all our irrigation facilities are. | General | Medium | Anna | Low | |
| Wood Chips | It was suggested that all the playgrounds could use a new layer of wood chips. | General | Medium | Bill | Medium | |
| Playgrounds | It would be good to look into adding some exercise stations - particularly around the loop under the power lines by Rampart Range Rd. | Open Space Along Rampart Range Rd | Long | Jay | Low | |
| Scheduling | We need at least two more landscape walkthroughs to cover the rest of the district. | General | Short | Anna | High | |
| Landscape Maintenance | The shade structure at the Chatfield Farms playground has the paint peeling off the roof. Jay had mentioned it wasn't done properly last time. | Chatfield Farms Playground | Medium | Jay | Medium | |
| Landscape Maintenance | The planter at the Chatfield Farms playground needs a new veneer of stone. The old stuff was applied using glue which did not work. Jay said if they used standard mortar and stone, it would not have any issues. | Chatfield Farms Playground | Long | Jay | Medium | |

Total: **\$15,375.00****CONDITION** *This proposal is valid for 60 days. After 60 days, pricing may need to be revised*

CONDITIO

Extra Work Proposal**9/13/2021****CONTRACT SPECIFICATIONS & LIMITATIONS**

All material
is
guaranteed
to be as
specified in

Unit Prices –
The Base

Alternates /
Time &

Scheduling –
Landscape
enhancement
contracts

Watering
and
Maintenance

Seeding –
Re-seeding
or re-
sodding of

GUARANT

Our
guarantee is

All claims for

Plant
Material
Guarantee –
Metco
Landscaping
guarantees

We will not
guarantee
plants
damaged or

TERMS

Invoices will
be sent after
the contract
work is
completed,

CANCELL

This contract
may be
cancelled by
either party
with a 30-

DISPUTES

All disputes

PHOTOG



Extra Work Proposal

| | |
|-----------------------|-----------|
| Proposal By: | |
| Metco Account Manager | Bill |
| Metco Landscape Inc. | |
| Proposal Date | 7/13/2021 |

| | |
|---|--|
| Job Location | |
| Roxborough Village Metro District | |
| 6222 Roxborough Park Road Littleton, Co | |

| | |
|----------------------|------------|
| Submitted To: | |
| Manager Name: | Anna Jones |
| Email Address: | |
| Phone Number: | |
| Send Invoice: | |

| | |
|-------------------------------|-----------|
| Accounting Information | |
| Job # | 19-10-305 |
| AR Cust | ROXBDIST |

Extra work proposed as follows:

| | | Qty | Rate | Total |
|---|---|-----|-------------|-------------|
| 1 | EXCAVATE AND REMOVE SILT AND DEBRIS FROM DRAINAGE CHANNEL ADJACENT TO RAMPART RD. NORTH END OF MEDIAN WEST SIDE OF STREET ADJACENT TO NEIBORHOOD HAUL OFF ALL DEBRIS AND SILT THIS WILL INCLUDE ALL LABOR AND MOBILIZING MINI EXCAVATOR | DNE | \$10,000.00 | \$10,000.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

**This work does not include any modifications or repairs to the irrigation system. Any repairs will be billed at contractual T&M rates, or \$65.00/Hour plus materials if no contract is held between Metco Landscape, Inc. and the management company*

Acceptance of proposal - I have read the terms stated herein, and I hereby accept them.

Client's Signature _____ Date _____ Total **\$10,000.00**

Metco Landscaping 2200 Rifle Street, Aurora, CO, 80011 Tel: (303) 421-3100
This proposal is valid for 60 days. After 60 days, pricing may need to be revised

Extra Work Proposal**7/13/2021**Total: **\$10,000.00****CONDITIONS OF CONTRACT***THESE CONDITIONS ARE A PART OF YOUR CONTRACT.***CONTRACT SPECIFICATIONS & LIMITATIONS**

All material is guaranteed to be as specified in this contract; Metco Landscape, Inc. only uses premium quality materials. All work shall be completed using sound practices and in a workmanlike manner and shall conform to local building codes and regulations set forth by the town in which the work is being performed. Any alteration or deviation from specifications involving extra costs will be executed only upon written confirmation, and will become an extra charge over and above the base contract price. All agreements are contingent upon accidents, weather or delays beyond our control. Our workers are fully covered by Worker's Compensation Insurance.

Unit Prices – The Base Contract price, if any is set forth, is the only guaranteed price in this contract. Any change in materials or services under the original contract may result in a change to individual unit prices and/or the Contract price.

Alternates / Time & Materials – Any work specified as an Alternate or as Time and Material will be charged as an extra to this contract and will increase the Contract price.

Scheduling – Landscape enhancement contracts accepted after October will be completed during the Fall as long as weather permits. Any work not completed in the Fall will be completed the following Spring. Work will be invoiced as items have been completed. Landscape enhancement contracts that extend into June, July or August, and include seeding, may require a delay in completion until after September 1 when newly seeded lawns will readily germinate. Sodding can be performed at any time of year for an additional charge if not already specified in the contract.

Watering and Maintenance – Metco Landscape, Inc. will perform watering of all new and/or transplanted plant material each day we are on site for the duration of a landscape enhancement contract. Metco Landscape, Inc. is not responsible for watering or maintaining plant material after completion of a landscape enhancement contract unless expressly stated in writing.

Seeding – Re-seeding or re-sodding of new grass areas may be required due to insects, diseases, mechanical damage, neglect, under watering, over watering, heavy rainfall, weather or animals. In addition, seeding that is not performed between April 1 – May 15 or September 1 – October 15 will typically require follow-up re-seeding. All such re-seeding, re-sodding, and/or re-establishment of soil is not included in the contract work, unless otherwise stated in writing, and will be charged as an extra to this contract.

GUARANTEES

Our guarantee is expressly conditioned upon on-time payment of invoices. This guarantee is void if payment in full has not been received within 30 days from the invoice date.

All claims for loss must be reported in writing within the one (1) year guarantee period.

Plant Material Guarantee – Metco Landscaping guarantees to replace any tree or shrub, which we purchase and plant, that dies from natural causes within a period of one year from the date of planting, provided that the Owner has fully complied with all of the terms of this contract. This guarantee is not transferable. Plant material not covered in this guarantee includes, but is not limited to, herbaceous material such as: annual flowers, bulbs, roses, perennials, groundcovers and turf or wildflower seed germination. However, for a fee equal to 8% of the cost of the herbaceous plant materials, Metco Landscaping will guarantee all herbaceous items, with the exception of annual flowers and bulbs, for one year from installation as long as the Owner has made a good faith effort to keep the plant material properly watered and cared for.

We will not guarantee plants damaged or killed by insects, mechanical damage, neglect, under watering, over watering, severe seasonal conditions, natural disasters, disease or animal damage. Plants installed in pots, planter boxes or containers are not guaranteed. Transplanted material is not guaranteed. Metco Landscape, Inc. will satisfy its responsibility under the guarantee by furnishing and installing replacement plant material of equal type and size that was originally planted. The replacement material shall be warranted for the

TERMS OF PAYMENT/SUSPENSION OF WORK

Invoices will be sent after the contract work is completed, or progress billings will be issued during or at the end of each month through contract completion. Accounts remaining unpaid 30 days past the invoice date will lose the plant guarantee and will be charged interest at a rate of 1.5% per month on the unpaid balance. Accounts remaining unpaid 60 days past the invoice date may result in Metco Landscaping's election to suspend work on the project. Contractor shall recover all expenses incurred in enforcing this agreement, including all collection agency charges, lein fees, court cost, attorney fees, and all expenses incurred in collecting on any judgement.

CANCELLATION

This contract may be cancelled by either party with a 30-day written notice should either party fail substantially to perform in accordance with the terms of the contract through no fault of the other. The notified party shall be provided an opportunity to explain and rectify the circumstances. In the event of termination, Metco Landscape, Inc. shall be compensated fully for all services performed and expenses incurred up to the date of termination. In the event of early termination of this contract, the amount paid to date will be compared to the amount that would have been charged on a time and material basis and the difference in this comparison will result in a final payment due or a refund issued.

DISPUTES

All disputes shall be settled by binding arbitration pursuant to the commercial arbitration rules of the American Arbitration Association.

PHOTOGRAPHY

Metco Landscape, Inc. may take photographs of the property for use in promotional advertising, training, and educational classes unless the Owner communicates in writing that this is

SIGNAGE

By signing this contract you, the Owner, are granting Metco Landscape, Inc. permission to install a temporary site sign on your property while our work is being performed. Upon completion of our work, we will remove the site sign or ask for permission to have it remain for an agreed to amount of time. If you do not wish to grant Metco Landscape, Inc. permission to install a temporary site sign on your property, please initial here. _____

UTILITIES/UNKNOWN OBSTRUCTIONS

All reasonable caution will be taken to prevent damage to existing pavement, septic tanks, septic fields and underground utility lines. Underground gas, phone, and electric utilities will be marked by a representative from the utility companies, at the request of Metco Landscape, Inc., prior to any machine excavation. However, Metco Landscape, Inc. will not be held responsible for the accuracy of any utility line marking done by the utility companies.

It is the Owner's responsibility to conspicuously mark and advise Metco Landscape, Inc. of the location of any other underground utilities including: drainage pipes, plumbing, irrigation, propane lines, electric dog fence, cable TV, lighting, etc. Any delays in crew time and/or costs involved in repairing unmarked systems are the responsibility of the Owner. The cost of removing or circumventing concealed and/or undisclosed obstructions which prevent installation of the site improvements according to plan shall be charged as an extra to this contract. Examples of such obstructions include ledge rock, very large boulders, buried foundations, buried stumps, septic tanks, driveways/pavement, uncharted utilities, unsuitable soil, etc.

OWNER'S RESPONSIBILITIES

Hold Harmless - To the fullest extent permitted by law, the Owner will hold harmless Metco Landscape, Inc. and its officers, representatives, partners and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and court costs and liability arising in whole or in part and in any manner from injury and/or death of a person, or damage to or loss of any property resulting from the acts, omissions, breach or default of the Owner, except those caused by the negligence of Metco Landscape, Inc..





Extra Work Proposal**10/13/2021**Total: **\$8,850.00****CONDITIONS OF CONTRACT***THESE CONDITIONS ARE A PART OF YOUR CONTRACT.***CONTRACT SPECIFICATIONS & LIMITATIONS**

All material is guaranteed to be as specified in this contract; Metco Landscape, Inc. only uses premium quality materials. All work shall be completed using sound practices and in a workmanlike manner and shall conform to local building codes and regulations set forth by the town in which the work is being performed. Any alteration or deviation from specifications involving extra costs will be executed only upon written confirmation, and will become an extra charge over and above the base contract price. All agreements are contingent upon accidents, weather or delays beyond our control. Our workers are fully covered by Worker's Compensation Insurance.

Unit Prices – The Base Contract price, if any is set forth, is the only guaranteed price in this contract. Any change in materials or services under the original contract may result in a change to individual unit prices and/or the Contract price.

Alternates / Time & Materials – Any work specified as an Alternate or as Time and Material will be charged as an extra to this contract and will increase the Contract price.

Scheduling – Landscape enhancement contracts accepted after October will be completed during the Fall as long as weather permits. Any work not completed in the Fall will be completed the following Spring. Work will be invoiced as items have been completed. Landscape enhancement contracts that extend into June, July or August, and include seeding, may require a delay in completion until after September 1 when newly seeded lawns will readily germinate. Sodding can be performed at any time of year for an additional charge if not already specified in the contract.

Watering and Maintenance – Metco Landscape, Inc. will perform watering of all new and/or transplanted plant material each day we are on site for the duration of a landscape enhancement contract. Metco Landscape, Inc. is not responsible for watering or maintaining plant material after completion of a landscape enhancement contract unless expressly stated in writing.

Seeding – Re-seeding or re-sodding of new grass areas may be required due to insects, diseases, mechanical damage, neglect, under watering, over watering, heavy rainfall, weather or animals. In addition, seeding that is not performed between April 1 – May 15 or September 1 – October 15 will typically require follow-up re-seeding. All such re-seeding, re-sodding, and/or re-establishment of soil is not included in the contract work, unless otherwise stated in writing, and will be charged as an extra to this contract.

GUARANTEES

Our guarantee is expressly conditioned upon on-time payment of invoices. This guarantee is void if payment in full has not been received within 30 days from the invoice date.

All claims for loss must be reported in writing within the one (1) year guarantee period.

Plant Material Guarantee – Metco Landscaping guarantees to replace any tree or shrub, which we purchase and plant, that dies from natural causes within a period of one year from the date of planting, provided that the Owner has fully complied with all of the terms of this contract. This guarantee is not transferable. Plant material not covered in this guarantee includes, but is not limited to, herbaceous material such as: annual flowers, bulbs, roses, perennials, groundcovers and turf or wildflower seed germination. However, for a fee equal to 8% of the cost of the herbaceous plant materials, Metco Landscaping will guarantee all herbaceous items, with the exception of annual flowers and bulbs, for one year from installation as long as the Owner has made a good faith effort to keep the plant material properly watered and cared for.

We will not guarantee plants damaged or killed by insects, mechanical damage, neglect, under watering, over watering, severe seasonal conditions, natural disasters, disease or animal damage. Plants installed in pots, planter boxes or containers are not guaranteed. Transplanted material is not guaranteed. Metco Landscape, Inc. will satisfy its responsibility under the guarantee by furnishing and installing replacement plant material of equal type and size that was originally planted. The replacement material shall be warranted for the remainder of the original guarantee period.

TERMS OF PAYMENT/SUSPENSION OF WORK

Invoices will be sent after the contract work is completed, or progress billings will be issued during or at the end of each month through contract completion. Accounts remaining unpaid 30 days past the invoice date will lose the plant guarantee and will be charged interest at a rate of 1.5% per month on the unpaid balance. Accounts remaining unpaid 60 days past the invoice date may result in Metco Landscaping's election to suspend work on the project. Contractor shall recover all expenses incurred in enforcing this agreement, including all collection agency charges, lein fees, court cost, attorney fees, and all expenses incurred in collecting on any judgement.

CANCELLATION

This contract may be cancelled by either party with a 30-day written notice should either party fail substantially to perform in accordance with the terms of the contract through no fault of the other. The notified party shall be provided an opportunity to explain and rectify the circumstances. In the event of termination, Metco Landscape, Inc. shall be compensated fully for all services performed and expenses incurred up to the date of termination. In the event of early termination of this contract, the amount paid to date will be compared to the amount that would have been charged on a time and material basis and the difference in this comparison will result in a final payment due or a refund issued.

DISPUTES

All disputes shall be settled by binding arbitration pursuant to the commercial arbitration rules of the American Arbitration Association.

PHOTOGRAPHY

Metco Landscape, Inc. may take photographs of the property for use in promotional advertising, training, and educational classes unless the Owner communicates in writing that this is not acceptable.

SIGNAGE

By signing this contract you, the Owner, are granting Metco Landscape, Inc. permission to install a temporary site sign on your property while our work is being performed. Upon completion of our work, we will remove the site sign or ask for permission to have it remain for an agreed to amount of time. If you do not wish to grant Metco Landscape, Inc. permission to install a temporary site sign on your property, please initial here. _____.

UTILITIES/UNKNOWN OBSTRUCTIONS

All reasonable caution will be taken to prevent damage to existing pavement, septic tanks, septic fields and underground utility lines. Underground gas, phone, and electric utilities will be marked by a representative from the utility companies, at the request of Metco Landscape, Inc., prior to any machine excavation. However, Metco Landscape, Inc. will not be held responsible for the accuracy of any utility line marking done by the utility companies. It is the Owner's responsibility to conspicuously mark and advise Metco Landscape, Inc. of the location of any other underground utilities including: drainage pipes, plumbing, irrigation, propane lines, electric dog fence, cable TV, lighting, etc. Any delays in crew time and/or costs involved in repairing unmarked systems are the responsibility of the Owner. The cost of removing or circumventing concealed and/or undisclosed obstructions which prevent installation of the site improvements according to plan shall be charged as an extra to this contract. Examples of such obstructions include ledge rock, very large boulders, buried foundations, buried stumps, septic tanks, driveways/pavement, uncharted utilities, unsuitable soil, etc.

OWNER'S RESPONSIBILITIES

Hold Harmless - To the fullest extent permitted by law, the Owner will hold harmless Metco Landscape, Inc. and its officers, representatives, partners and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and court costs and liability arising in whole or in part and in any manner from injury and/or death of a person, or damage to or loss of any property resulting from the acts, omissions, breach or default of the Owner, except those caused by the negligence of Metco Landscape, Inc..



Estimate By: Ermilo Chavez
 990 S. Garrison St
 Lakewood, CO 80226
 Cell No. 720-308-2926

| Client Name / Address | Date: 09/15/2021 | Budgetary Estimate No. | E2021301 |
|---|---|-------------------------------|---------------------|
| Roxborough Village Metro District Attn: Scott Barnett P.E. 8390 E. Crescent Parkway, Suite 500 Greenwood Village, CO 80111 | Project Location: Roxborough Park - Section 1 N Rampart Range Rd and Village Circle E Littleton, CO 80125 | | |
| | | | |
| Task Description | Qty | Rate | Amount |
| 1. Concrete Saw Cutting | LS | | \$ 650.00 |
| 2. Concrete Path Demolition - concrete removal, hauling, and disposal fees. | 526 sq. ft | \$ 2.10 | \$ 1,104.60 |
| 3. Asphalt Path Demolition - asphalt removal, hauling, and disposal fees. | 4264 sq. ft | \$ 2.10 | \$ 8,954.40 |
| 4. Earthwork 1 - excavate 2" of existing soil, hauling, and disposal. | 4790 sq. ft | \$ 1.38 | \$ 6,610.20 |
| 5. Earthwork 2 - Soil grading and compaction. | 4790 sq. ft | \$ 1.27 | \$ 6,083.30 |
| 6. Place New Concrete Path - Place 6" thick path, 4500 psi minimum strength, reinforced with fibermesh. Broomed finish. | 4264 sq. ft | \$ 8.25 | \$ 35,178.00 |
| 7. Traffic Control | | LS | \$ 2,200.00 |
| 8. Mobilization & General Conditions | | LS | \$ 4,125.00 |
| | Total Project Estimate | | \$ 64,905.50 |
| Estimate Notes: | | | |
| 1. Permitting or testing fees of any type are excluded from this estimate. | | | |
| 2. All quantities are estimated. Invoicing will be based on actual quantities used or installed. | | | |
| 3. Bond is not included in this estimate. | | | |
| 4. New base material is not included. CDOT Class 6 base material can be delivered, placed, and compacted at a rate of \$55 per ton. | | | |
| 5. Over excavation can be provided at a rate of \$60/CY, includes removal off site. | | | |

Roxborough Village Metropolitan District
8390 E. Crescent Pkwy., Suite 500
Greenwood Village, CO 80111-2814
303-779-4525
303-773-2050 (fax)

2021
Application and Revocable Park Use Permit for Sport Fields for Adult
Sport Team Practices, and
Sport Fields Release Waiver and Indemnification

Please complete the entire form and submit to Roxborough Village Metropolitan District, Attention: Natalie Herschberg, 8390 E. Crescent Pkwy., Suite 300, Greenwood Village, Colorado 80111 or via email at Natalie.Herschberg@CLAconnect.com

Only teams comprised of players not less than half of which are residents of Roxborough Village Metropolitan District ("District") may reserve sport fields. At least one team coach must be a resident of the District, who is not less than 21 years of age. A resident coach must be present at all reserved times.

_____ Number of Resident Players
_____ Number of Non-Resident Players

Name of Organization: _____

Address of Organization: _____

Name of Park: Community Park Chatfield Farms

Dates of Use: From _____ to _____

Days of Use: Sun. Mon. Tues. Wed. Thurs. Fri. Sat. (circle all that apply)

Times of Use: _____ a.m./p.m. to _____ a.m./p.m.

Resident Coach's Name: _____

Address: _____

Phone: Office _____ Home _____

E-mail Address: _____

Additional Coach's Name: _____

Address: _____

Phone: Office _____ Home _____

E-mail Address: _____

Age Group: _____ Male Female Sport: _____

POLICY

Teams may reserve practice times from 4:00 p.m. until 8:30 p.m. on Monday through Friday and 9:00 a.m. until 6:00 p.m. on Saturday and Sunday. There is a \$50.00 per day fee for field use on weekdays and \$100 per day for weekend use. A refundable damage deposit will be collected and held in the amount of \$300.00. Once the fee and refundable damage deposit are made, the eligible team will receive the key to the sport's box.

Revocable Park Use Permits for Sport Fields for Adult Sport Team Practices ("Practice Permit") will be issued seasonally on a first come first serve basis starting February 15th of each year. The following must be submitted in order to be considered for a Practice Permit:

- 1) A completed Application for Revocable Park Use Permit for Sport Fields for Adult Sport Team Practices;
- 2) A formal roster of all team players with their addresses;
- 3) A Sport Fields Release Waiver and Indemnification signed by each player;
- 4) A Sport Fields Release Waiver and Indemnification signed by each coach;
- 5) A Sport Fields Release Waiver and Indemnification signed on behalf of the sponsoring organization.

The applicable fees are due in full no less than seven (7) days prior to the first requested reservation date. ~~at the end of the first week of practice.~~ The fees are charged per season. There is one season each year for baseball and football. There are two seasons each year for softball (Spring/Summer) and soccer (Spring/Fall). The fees are payable to Roxborough Village Metropolitan District.

No refunds will be issued for days in which the field was not used.

PERMIT CONDITIONS

- i. Motorized vehicles are prohibited (this includes vehicles for purposes of unloading or loading equipment) unless a prior written approval of the District is granted (for such purposes as dragging the infield with ATV).
- ii. No commercial concessions may be operated, nor charge or donation requested of the public on the premises.
- iii. Upon completion of each practice, the area shall be restored to a litter free condition. The applicant agrees to be responsible for costs incurred by the District for repairs or cleanup by the District necessitated by the team's use.
- iv. Tents, booths, stands, awnings, canopies, or other structures are prohibited without the prior written approval of the District.
- v. Destruction, damage, or removal of any vegetation or defacement of District property is prohibited. The applicant agrees to be responsible for all such damage.
- vi. Disorderly conduct and / or abusive language are prohibited and shall be cause for revocation of the Practice Permit.
- vii. Any machine or device for the purpose of amplification of human voice, music or any other sound is prohibited without the prior written approval of the District.
- viii. No alcoholic beverages are permitted. Consumption of alcoholic beverages on the premises shall be cause for revocation of Practice Permit.
- ix. A copy of Practice Permit must be in the possession of the resident coach and shown to District personnel upon request.
- x. District parks and facilities are patrolled by local law enforcement agencies. Use of the facilities is subject to all applicable state and local laws and regulations.
- xi. This Practice Permit is non-assignable.

VIOLATION OF ANY OF THE PRACTICE PERMIT CONDITIONS MAY RESULT IN IMMEDIATE REVOCATION OF THE PRACTICE PERMIT AND PERMIT HOLDER SHALL NOT BE ENTITLED TO A REFUND.

I have read, understand, fully agree with and accept all responsibility for the terms and conditions of this Practice Permit.

Signature of
Applicant _____ (Name of Organization)

Date _____

=====

Roxborough Village Metropolitan District
Revocable Park Use Permit for Sport Fields for
Adult Sport Team Practices
(to be completed by District office personnel)

Name of Organization: _____

Address of Organization: _____

Name of Park / Location: _____

Days and dates of Use: S M T W TH F S From _____ to _____

Days of Use: Sun. Mon. Tues. Wed. Thurs. Fri. Sat. (circle all that apply)

Times of Use: From _____ to _____

Approved Disapproved Date _____

Fee: (\$50 weekday/ \$100 weekend - \$300 refundable damage deposit)

Cash Check # _____ Other _____ Total \$ _____

Special Conditions: _____

Signature

Title

Date

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

SPORT FIELDS RELEASE WAIVER AND INDEMNIFICATION
(COACH)

I, _____, wish to participate in sports activities on sport fields operated by Roxborough Village Metropolitan District, Douglas County, Colorado.

I recognize the possibility of physical injury associated with use of sports fields operated by the District and/or from participation in athletic activities, including but not limited to, soccer, football, baseball, and softball. I will abide by the Rules and Regulations of the District, and the Permit Conditions, and release the District from all liability for property damage and bodily injury, occurring directly or indirectly, in connection with such use of District property.

I RELEASE, INDEMNIFY AND HOLD HARMLESS the Roxborough Village Metropolitan District its directors, employees, agents, and subcontractors, from and against any and all claims, actions, causes of action, liabilities, and suits as a result of my participation in athletic activities and use of the District property.

I have read this Release Waiver and Indemnification and fully understand its content.

I acknowledge the receipt of a copy of the District Rules and Regulations.

UNDERSIGNED

_____ (signature)

_____ (printed name of signer)

Title: _____

Date: _____

Address: _____

SPORT FIELDS RELEASE WAIVER AND INDEMNIFICATION
(ORGANIZATION)

I, _____, am authorized to sign this Release Waiver and Indemnification on behalf of _____ (name of organization) (“Organization”). The Organization accepts responsibility for all liability associated with the Organization’s use of the sport fields operated by the District, including, but not limited to any damage to District property, and bodily injury, occurring directly or indirectly, in connection with such use of District property.

The Organization releases the District from all liability for property damage and bodily injury, occurring directly or indirectly, in connection with such use of District property. The Organization RELEASES, INDEMNIFIES AND HOLDS HARMLESS the Roxborough Village Metropolitan District its directors, employees, agents and subcontractors, from and against any and all claims, actions, causes of action, liabilities and suits as a result of the Organization’s use of the District property.

UNDERSIGNED

_____ (Name of Organization)

By: _____ (signature)

_____ (printed name of signer)

Title: _____

Date: _____

Address: _____

Roxborough Village Metropolitan District 8390 E.
Crescent Pkwy., Suite 500 Greenwood
Village, CO 80111-2814
303-779-4525
303-773-2050 (fax)

2021
Application and Revocable Park Use Permit for Sport Fields for Youth Sport Team
Practices, and
Sport Fields Release Waiver and Indemnification

Please complete the entire form and submit to Roxborough Village Metropolitan District, Attention: Natalie Herschberg, 8390 E. Crescent Pkwy., Suite 300, Greenwood Village, Colorado 80111 or via email at Natalie.Herschberg@CLAconnect.com

Only teams comprised of players not less than half of which are residents of or attending schools within Roxborough Village Metropolitan District (“District”) may reserve sport fields. At least one team coach must be a resident of the District, who is not less than 21 years of age. A resident coach must be present at all reserved times.

_____ Number of Resident Players
_____ Number of Non-Resident Players

Name of Organization: _____

Address of Organization: _____

Name of Park: Community Park Chatfield Farms

Dates of Use: From _____ to _____

Days of Use: Sun. Mon. Tues. Wed. Thurs. Fri. Sat. (circle all that apply)

Times of Use: _____ a.m./p.m. to _____ a.m./p.m.

Resident Coach’s Name: _____

Address: _____

Phone: Office _____ Home _____

E-mail Address: _____

Additional Coach’s Name: _____

Address: _____

Phone: Office _____ Home _____

E-mail Address: _____

Age Group: _____ Male Female Sport: _____

POLICY

Teams may reserve practice times from 3:30 p.m. until dusk Monday through Saturday. No practices are permitted on Sunday. There is a \$50.00 per player fee for District residents (including students that attend schools located within the District) There is a \$100.00 per day fee for field use for weekend use. A refundable damage deposit will be collected and held in the amount of \$300.00 and \$5.00 per player (resident), \$10.00 per player (non-resident). Once the fee and refundable damage deposit are made, the eligible team will receive the key to the sport’s box.

Revocable Park Use Permits for Sport Fields for Youth Sport Team Practices (“Practice Permit”) will be issued seasonally on a first come first serve basis starting February 15th of each year. The following must be submitted in order to be considered for a Practice Permit:

- 1) A completed Application for Revocable Park Use Permit for Sport Fields for Youth Sport Team Practices;
- 2) A formal roster of all team players with their addresses or addresses of schools they attend within the District;
- 3) A Sport Fields Release Waiver and Indemnification signed by a parent or guardian for each player;
- 4) A Sport Fields Release Waiver and Indemnification signed by each coach;
- 5) A Sport Fields Release Waiver and Indemnification signed on behalf of the sponsoring organization.

The applicable fees are due in full no less than seven (7) days prior to the first requested reservation date. ~~at the end of the first week of practice.~~ The fees are charged per season. There is one season each year for baseball and football. There are two seasons each year for softball (Spring/Summer) and soccer (Spring/Fall). The fees are payable to Roxborough Village Metropolitan District.

No refunds will be issued for days in which the field was not used.

PERMIT CONDITIONS

- i. Motorized vehicles are prohibited (this includes vehicles for purposes of unloading or loading equipment) unless a prior written approval of the District is granted (for such purposes as dragging the infield with ATV).
- ii. No commercial concessions may be operated, nor charge or donation requested of the public on the premises.
- iii. Upon completion of each practice, the area shall be restored to a litter free condition. The applicant agrees to be responsible for costs incurred by the District for repairs or cleanup by the District necessitated by the team's use.
- iv. Tents, booths, stands, awnings, canopies, or other structures are prohibited without the prior written approval of the District.
- v. Destruction, damage, or removal of any vegetation or defacement of District property is prohibited. The applicant agrees to be responsible for all such damage.
- vi. Disorderly conduct and / or abusive language are prohibited and shall be cause for revocation of the Practice Permit.
- vii. Any machine or device for the purpose of amplification of human voice, music or any other sound is prohibited without the prior written approval of the District.
- viii. No alcoholic beverages are permitted. Consumption of alcoholic beverages on the premises shall be cause for revocation of Practice Permit.
- ix. A copy of Practice Permit must be in the possession of the resident coach and shown to District personnel upon request.
- x. District parks and facilities are patrolled by local law enforcement agencies. Use of the facilities is subject to all applicable state and local laws and regulations.
- xi. This Practice Permit is non-assignable.

VIOLATION OF ANY OF THE PRACTICE PERMIT CONDITIONS MAY RESULT IN IMMEDIATE REVOCATION OF THE PRACTICE PERMIT AND PERMIT HOLDER SHALL NOT BE ENTITLED TO A REFUND.

I have read, understand, fully agree with and accept all responsibility for the terms and conditions of this Practice Permit.

Signature of Applicant _____ (Name of Organization)

Date _____

Roxborough Village Metropolitan District
Revocable Park Use Permit for Sport Fields for
Youth Sport Team Practices
(to be completed by District office personnel)

Name of Organization: _____

Address of Organization: _____

Name of Park / Location: _____

Dates of Use: From _____ to _____

Days of Use: Sun. Mon. Tues. Wed. Thurs. Fri. Sat. (circle all that apply)

Times of Use: From _____ to _____

Approved Disapproved Date _____

Fee: (\$5.00 / player for residents & \$10.00 / player for non-residents)

Cash Check # Other Total \$ _____

Special Conditions: _____

Signature

Title

Date

SPORT FIELDS RELEASE WAIVER AND INDEMNIFICATION
(PARENT/LEGAL GUARDIAN)

I, _____, am an adult signing on my own behalf and on behalf of my minor child/minor child _____ for whom I am the parent and/or legal guardian named who wishes to participate in sports activities on sport fields operated by Roxborough Village Metropolitan District, Douglas County, Colorado (the "District").

I recognize the possibility of physical injury associated with use of sports fields operated by the District and/or from participation in athletic activities including but not limited to soccer, football, baseball, and softball. I agree that my minor child, and I will abide by the Rules and Regulations of the District, and release the District from all liability for property damage and bodily injury, occurring directly or indirectly, in connection with such use of District property.

I RELEASE, INDEMNIFY AND HOLD HARMLESS the Roxborough Village Metropolitan District, its directors, employees, agents and subcontractors, from and against any and all claims, actions, causes of action, liabilities and suits resulting from my child's use of District property and/or participation in athletic activities on the District property.

I have read the Release Waiver and Indemnification and fully understand its content.

I acknowledge the receipt of a copy of the District Rules and Regulations.

Parent's/Legal Guardian's Signature

Date

(printed name of signer)

Name of Minor: _____

SPORT FIELDS RELEASE WAIVER AND INDEMNIFICATION
(COACH)

I, _____, wish to participate in sports activities on sport fields operated by Roxborough Village Metropolitan District, Douglas County, Colorado.

I recognize the possibility of physical injury associated with athletic activities including but not limited to soccer, football, baseball, and softball. I will abide by the Rules and Regulations of the District, and the Permit Conditions and release the District from all liability for property damage and bodily injury, occurring directly or indirectly, in connection with such use of District property.

I RELEASE, INDEMNIFY AND HOLD HARMLESS the Roxborough Village Metropolitan District its directors, employees, agents and subcontractors, from and against any and all claims, actions, causes of action, liabilities and suits as a result of my participation in athletic activities and use of the District property.

I have read this Release Waiver and Indemnification and fully understand its content.

UNDERSIGNED

_____ (signature)

_____ (printed name of signer)

Title: _____

Date: _____

Address: _____

SPORT FIELDS RELEASE WAIVER AND INDEMNIFICATION
(ORGANIZATION)

I, _____, am authorized to sign this Release Waiver and Indemnification on behalf of _____(name of organization) (“Organization”). The Organization accepts responsibility for all liability associated with the Organization’s use of the sport fields operated by the District, including, but not limited to any damage to District property and bodily injury, occurring directly or indirectly, in connection with such use of District property.

The Organization releases the District from all liability for property damage and bodily injury, occurring directly or indirectly, in connection with such use of District property. The Organization RELEASES, INDEMNIFIES AND HOLDS HARMLESS the Roxborough Village Metropolitan District its directors, employees, agents and subcontractors, from and against any and all claims, actions, causes of action, liabilities and suits as a result of the Organization’s and use of the District property.

UNDERSIGNED

_____ (Name of Organization)

By: _____ (signature)

_____ (printed name of signer)

Title: _____

Date: _____

Address: _____



PUC T-4269

970-673-0822

TOWING AGREEMENT

THIS AGREEMENT is made and entered into by and between Towing Operations, LLC dba Wyatts Towing (“Wyatts”), and _____, who is the Owner/Management/Agent (“Owner”) of _____ (“Property”).

Now therefore, upon consideration, the receipt of which is hereby acknowledged, the parties agree as follows;

Towing Service: Wyatts will promptly remove vehicles from the Property in accordance with the terms of this Agreement, and at the request of Owner. The terms of the ticketing and towing will be governed by the Parking Rules Addendum. Owner agrees to notify Wyatts in writing of any changes to parking or towing policies. Wyatts will report all towed vehicles to the proper authorities upon removal, and will impound such vehicles at one of the following locations:

- 3725 Canal Drive, Ft. Collins, CO 80524
- 5130 Brighton Boulevard, Denver, CO 80216
- 13202 E Adam Aircraft Circle, Englewood, CO 80112
- other such facilities leased or owned by Wyatts

Authorization: Owner authorizes Wyatts, and specified Wyatts employees to post signs and tow and impound vehicles described above by the Owner’s request. The list of Authorized Signers is found in the Authorized Signers Addendum. Owner acknowledges that this Authorized Signers Addendum will be updated from time to time to contain the current list of Wyatts employees who are authorized to sign the tow authorization. Owner hereby authorizes the employees on the Authorized Signers Addendum (as amended from time to time) to authorize the towing vehicles from the Property.

Indemnity: Wyatts will assume responsibility for any damage or injuries which result from Wyatts’ negligence and occur during the towing of any motor vehicle under this agreement. Wyatts agrees to indemnify and hold harmless the Owner for said damages.

Signage: Wyatts will provide signs free of charge for the entrances of the Property and additional signs as requested by the Property. Custom signage may be at the Property’s expense.

Termination: This Agreement shall be in force for a period of one year from the date of the Agreement. The Agreement shall renew automatically each year for an additional year unless cancelled. Notwithstanding the term of the Agreement, this Agreement may be terminated by either party upon thirty days written notice.

Tow Charges: The maximum rates for a nonconsensual tow from private property, and the maximum drop charge if the vehicle is retrieved before removal from the private Property, are set by rule of the Public Utilities Commission. The Owner will not be responsible for paying any fees for nonconsensual tows, instead, such fees will be paid by the Owner of the vehicle.

Entire Agreement: This agreement, including the Addendums referenced herein, constitutes the entire agreement between the parties and supersedes and extinguishes all previous drafts, agreements, arrangements and understandings between them, whether written or oral, relating to this subject matter.

Wyatts Towing:

Signature Date

Name for Wyatts Towing

Title

Account Manager:

Name

Email

Phone: 303-945-2000

Mailing Address:
13202 E Adam Aircraft Circle
Englewood, CO 80112

Owner:

Signature Date

Name for _____

Company/Organization

Title

Phone: _____ Fax: _____
Email: _____
Address: _____

For access to our online portal, please list each Email address you would like to register. You will receive an automatic email notification containing your login information:

Email: _____
Email: _____
Email: _____
Email: _____
Email: _____



Property Information Addendum

Property Name: _____
 Address: _____ City: _____ State: CO Zip _____
 Onsite Contact: _____ Title _____
 Phone _____ Alt Phone _____ Fax _____

Manager or Management Company Name: _____
 Contact Person(s): _____
 Address: _____ City: _____ State: _____ Zip _____
 Phone: _____ Alt Phone _____ Fax _____

Persons Authorized to Request Tows on behalf of Owner:

By default, all employees/ agents of your company are authorized to call in tows. If you want only specified people to have this authority, please check this box and list the names below.

| NAME | PHONE | TITLE/POSITION |
|------|-------|----------------|
| | | |
| | | |
| | | |

If you have "Parking Rules and Regulations" please provide us with a copy

Do your tenants have assigned spaces? _____ If yes how are they labeled? _____

Are tenants allowed to call in vehicles' parked in their assigned spaces? _____ If yes, what proof is tenant required to show driver prior to signing authorization _____ (Lease, driver's license, etc.)

Do you use parking permits? _____ If yes, please give a tag description and procedure for obtaining a permit or other relevant information _____

Special Instructions: _____

Date _____ Completed by _____



Parking Rules Addendum

Property Name: _____

| PARKING VIOLATION | TICKET | IMMEDIATE TOW | N/A |
|-----------------------------------|---------------|----------------------|------------|
| Fire Lane | | | |
| Expired Tags | | | |
| No Plates | | | |
| Handicapped w/o permit | | | |
| No Parking Permit | | | |
| Not Allowed on Property | | | |
| Inoperable | | | |
| Flat Tire | | | |
| Abandoned | | | |
| No Tags on License | | | |
| Parked on Grass or Landscaping | | | |
| No Parking Area | | | |
| Double Parked | | | |
| RV's/ Trailers | | | |
| Construction Vehicle | | | |
| Construction Trailer | | | |
| Commercial Vehicle | | | |
| Commercial Trailer | | | |
| Not In A Designated Parking Space | | | |
| | | | |

How often must a vehicle be moved? _____

Ticket Expiration Time 24____ 48____ other_____

Vehicles will be towed without further notice if violation persists after ticket expiration

Patrol Times Requested: 24/7____ **After Hours Only**____ **Other**_____

Special Instructions

 Date

 Authorized Signature

Environmental Committee Update

Action Items:

- 1) Ephram would like to ask for volunteers to identify a couple possible trails on the hogback so we can ultimately get better access for residents, increase presence to keep an eye on kids lighting fires and littering, and to provide better access in the event of a fire. (Trail approval would come at a later date. This approval is only to identify possible trail routes.)
- 2) Ephram would like to ask the PTIC if they would like to volunteer or partner with the district on anything. Possible opportunities could be improved communications, more volunteers for planting or trash clean-up, and help completing master plan items.
- 3) Ephram would like to ask the Chatfield Farms CSA if they would like to partner with the District on anything.
- 4) Should we have a separate committee to talk through various items outside of regular meetings and make recommendations that would be put to a vote at the regular Board meetings? This could include minor issues but should include the backlog of maintenance work needed around the District. This way we can prioritize and price out items outside of regular monthly meetings.
- 5) How would the Board like to proceed regarding all the wildfire mitigation recommendations (fence line mows, starting a chipping program, engaging with outside groups, etc.)?

Greenhouse:

Currently, Ephram is working through the permitting process. Thus far, it looks like we'll only need a permit for an auxiliary structure and the permitting will be very straightforward. We've marked out where the greenhouse will go and the permit application will be sent out shortly to Douglas County.

Crystal Lake Water Level:

We're still waiting for data from Scott.

Smooth Brome Reduction:

The field south of Tadpole Pond was marked with nine locations for herbicide treatments and eventual planting. Both herbicide treatments were completed. We won't need a second mowing this fall since there hasn't been much regrowth of the smooth brome that wasn't treated. Seeding will likely begin in November. We have already developed several species lists for group seeding (and run these by Ray). Each group of seeds are designed to be complementary and specific to certain microclimates (example: wet meadow species will be planted together).

Seed Collection:

Seed collection is still ongoing. Thus far, we have collected some seeds from over 100 species.

Bat Box:

Jay set the bat box foundation on September 1st. We're hoping to get the bat boxes mounted in November when Jay is available.

Crystal Lake Trees:

As discussed during the September meeting, Bailey said planting trees in the spring is preferable to the fall. So, we'll delay planting the trees next to Crystal Lake until the spring. We have marked the tree locations with pink flags and notified Arrowhead Shores' HOA manager so residents can see where they will be planted.

Fire Mitigation:

After conversations with the Roxborough Fire Committee, West Metro Fire, and a USDA wildlife biologist, we have the following recommendations for Roxborough in regard to balancing wildlife and fire mitigation:

- 1) For wildfires, the two things that can threaten homes most are rabbitbrush and wood fencing since these can burn hot, for a long period, and with tall flames. Since grasses burn quickly, it's best to have fence lines mowed to prevent ignition of wood fences (since the wood takes longer to ignite). If thick rabbitbrush stands are near homes, these should be broken up by taking out some of the rabbitbrush and mowing between stands to create firebreaks.
- 2) With regard to grasses, whether we mow or not will have minimal effect to mitigate wildfires. Non-native grasses with higher biomass are worse than native plants from both a wildfire perspective and biodiversity perspective. Replacing our smooth brome will mitigate wildfires to some extent and greatly increase biodiversity.
- 3) With regard to dead wood, as long as the dead wood is not immediately adjacent to homes, it's not a particularly high fire risk due to ample access along the paths. In fact, more snags would help wildlife since many species rely on them. Dead wood would only be a concern if it was shading out the ground to the point that it blocks forb and grass growth. Dave McNitt, the wildlife biologist, noted that he didn't see any concern in our open space. Of note, the large logs are of minimal fire risk since they take a long time to burn. We could possibly move some of the dead wood for use in nature-play areas.
- 4) To maximize wildlife habitat and biodiversity, we should aim to have height diversity of plants and plant species diversity. For example, this means we should have trees, shrubs, and forbs of varying heights. Dave noted we have pretty good height diversity, but we are lacking some of the species diversity since we only have a handful of species growing around Little Willow Creek.
- 5) There are multiple locations where we could install more bird houses and bat boxes that could help with bug control and generally improve wildlife opportunities.
- 6) For the hogback, maintaining the grass gap between the houses and gambel oak will help with wildfire mitigation. There is only one spot that is of concern at the north end of Red Mesa Ct.
- 7) When putting in a path on the hogback, we should try to keep some larger areas with cover for animals to hide, especially while giving birth. Hikers and loud music (someone was doing this when we were there) will disturb animals, so they need places to hide. Paths could also help serve as fire breaks.
- 8) As a possible option, we did discuss the use of grazing animals to reduce or eliminate the smooth brome. If there are any ranchers/farmers who would be interested in that, the animals may be a nice attraction while serving the dual purpose of habitat restoration.

We recommend adopting official Wildfire Mitigation and Wildlife Habitat guidelines for the metro district for continued use going forward.

Community Wildfire Protection Plan Meeting Take-aways:

Our area is categorized as a moderate risk for wildfires compared to Roxborough Park and Ravenna (who are in the highest risk category). We currently have good access for firefighters to get in and for residents to evacuate. Our main risks fall into two categories: home buffer zones and home construction. Since our district has homes closely spaced together, there's often not enough room to create a defensible space. Often homeowners plant trees and bushes immediately adjacent to homes. If a wildfire did occur, this increases the chances of homes burning. For home construction, we have wooden homes with wooden exteriors and asphalt roofs. These are designed with some fire resistant coatings, but they will burn at a high enough temperature. The primary risk to our area actually comes from embers blowing ahead of the fire that can land anywhere in the community.

The metro district has minimal or no control over much of the fire risks identified. It's impossible to get a defensible space cleared around homes due to home density, however we can ensure the perimeter of all the developments has a defensible space by mowing and clearing dead brush and trees along fence lines. We can also act as an information hub for HOAs and act as a representative in wider wildfire control efforts.

Roxborough Park has implemented a couple programs we can emulate or join them in.

1) Since the Hayman Fire, Roxborough Park has heavily recommended that residents replace their roofs with non-flammable materials when they apply to replace their roof. They implemented this as part of their normal architectural review process. Since that implementation, nearly all homes now have tile or metal roofs. We could similarly request HOAs in the district to do the same.

2) Roxborough Park has a chipping program where they have specific days when a truck will go around chipping any branches or trees people leave out. These wood chips are then stored and used for landscaping. These programs have been very successful nationwide. The metro district could have its own chipping program or possibly join Roxborough Park's program.

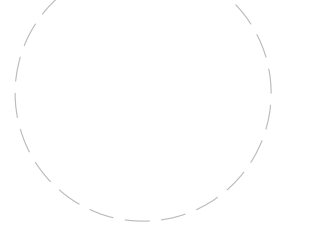
As a district, we could also ask that HOAs adopt certain language in their rules and regulations to limit fuels around homes. This could include mowing any dead grasses and weeds in the fall or just a general prohibition on leaving dead biomass around the home. We can also ask the local schools to get kids involved with fire mitigation efforts.

Lastly, we could get more involved in local efforts by participating in coordination efforts (which include fire departments, the National Forest Service, the Colorado State Forest Service, Douglas County, and local governments) or even becoming members of various wildfire action groups like National Fire Protection Association (NFPA) and Fire Adapted Communities (FAC).

REVISIONS/ SUBMISSIONS

| NO. | DATE | DESCRIPTION | BY |
|-----|------|-------------|----|
| X | | | |

STAMP



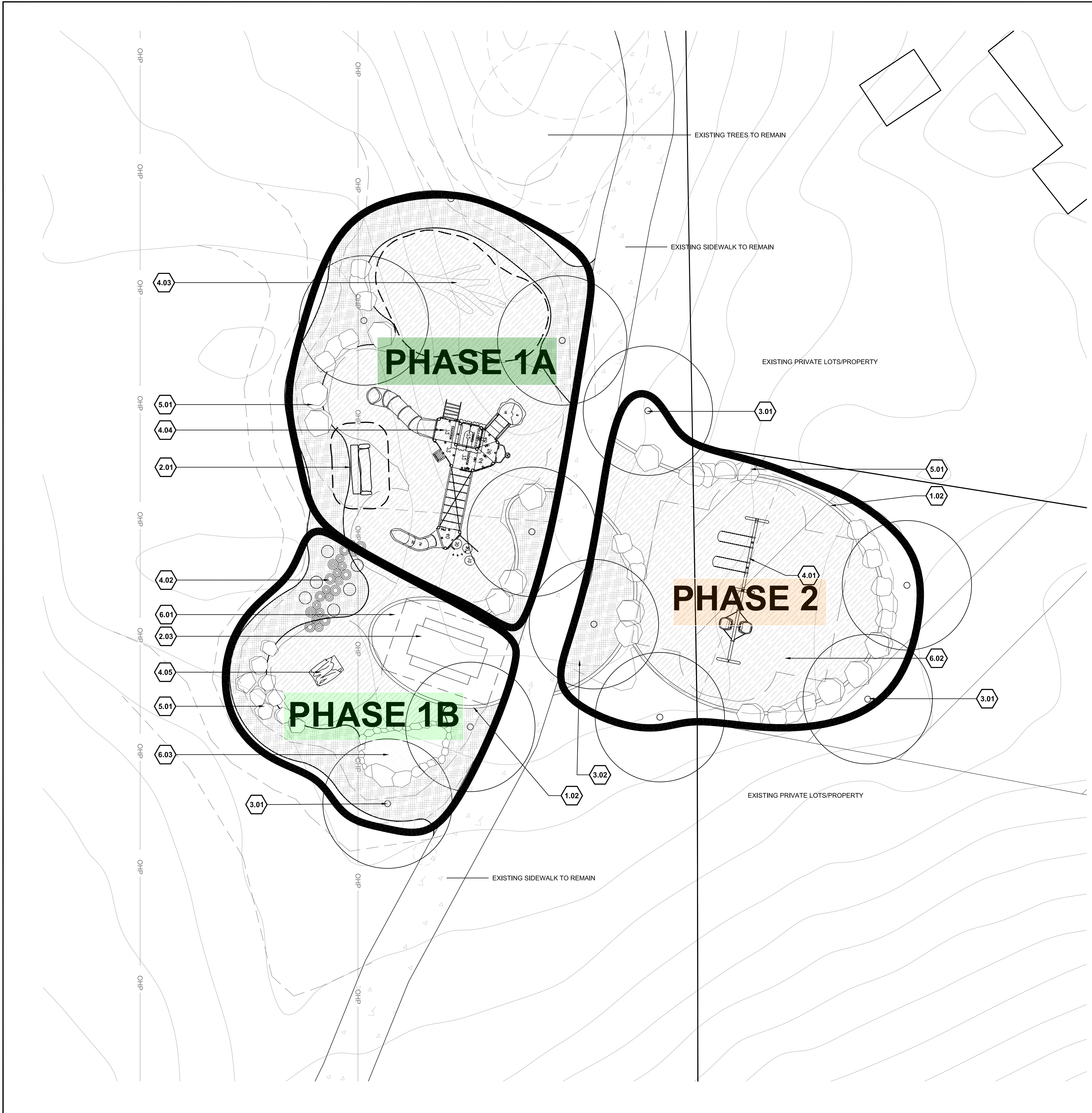
REFERENCE NOTES

- 1.0 CONCRETE**
 - 1-01 CIP CONCRETE PAVING DTL. 1 / SHT. L201
 - 1-02 CONCRETE PLAYGROUND EDGER DTL. 3 / SHT. L201
- 2.0 EXTERIOR IMPROVEMENTS - FURNISHINGS**
 - 2-01 FULL LOG CARVED BENCH DTL. 1 / SHT. L204
 - 2-02 MILLED LOG BENCH NOT USED
 - 2-03 ACCESSIBLE OAK PICNIC TABLE DTL. 3 / SHT. L204
- 3.0 EXTERIOR IMPROVEMENTS - PLANTING**
 - 3-01 TREE PLANTING DTL. 1 / SHT. L303
 - 3-02 UNDERSTORY PLANTING DTL. 3 / SHT. L303
- 4.0 EXTERIOR IMPROVEMENTS - PLAY STRUCTURES & EQUIPMENT**
 - 4-01 SWINGSSET DTL. 1 / SHT. L203
 - 4-02 LOG CLUSTER DTL. 2 / SHT. L203
 - 4-03 MULTIBRANCH LOG DTL. 1 / SHT. L205
 - 4-04 PLAY STRUCTURE DTL. 2 / SHT. L205
 - 4-05 LOG CRAWL DTL. 4 / SHT. L205
- 5.0 EXTERIOR IMPROVEMENTS - WALLS & BOULDERS**
 - 5-01 LANDSCAPE BOULDER DTL. 1 / SHT. L202
- 6.0 EXTERIOR IMPROVEMENTS - PAVING & SURFACING**
 - 6-01 CRUSHER FINES DTL. 7 / SHT. L201
 - 6-02 ENGINEERED WOOD FIBER SURFACING DTL. 8 / SHT. L201
 - 6-03 SAND PLAY PIT DTL. 9 / SHT. L201

| COST ESTIMATE | PHASE 1A | PHASE 1B | PHASE 2 | Totals |
|--|-----------|-----------|----------|-----------|
| HARD COSTS | \$184,018 | \$92,379 | \$80,267 | \$356,663 |
| MOBILIZATION & DEMOBILIZATION (10% of subtotal) | \$18,402 | \$9,238 | \$8,027 | \$35,666 |
| OWNER CONTINGENCY (10%) | \$18,402 | \$9,238 | \$8,027 | \$35,666 |
| | \$220,821 | \$110,854 | \$96,320 | \$427,996 |

LEGEND

- PLAY STRUCTURE FALL ZONE
- CONCRETE
- ENGINEERED WOOD FIBER
- UNDERSTORY PLANTING
- CRUSHER FINES
- SAND
- TRASH CAN



CLIENT
ROXBOROUGH VILLAGE
METROPOLITAN DISTRICT

PROJECT
**RAMPART RANGE ROAD
PLAYGROUND
IMPROVEMENTS**



RAMPART RANGE ROAD PLAYGROUND

SHEET INFO
SCALE: 1" = 8'
0' 4' 8' 16'

SHEET TITLE
SITE PLAN

SHEET NO.
1 OF 1

PHASE 1A

Roxborough Village
 Rampart Range Road Playground
 Revised Concept Level Cost Estimate
 10/13/2021
 LIVABLE CITIES STUDIO

| Rampart Range Playground Improvement -PHASE 1A | Unit | Adjusted Unit Price | Quantity | Cost | List Cost | Makup | COMMENTS/QUESTIONS |
|--|------|---------------------|----------|---------------------|-----------|-------|--------------------|
| GENERAL REQUIREMENTS | | | | | | | |
| Erosion and Sedimentation Control | LS | \$5,000.00 | 1 | \$5,000.00 | | | Allowance |
| SITE WORK | | | | | | | |
| DEMO: Clearing and Grubbing (Remove Existing Grasses and Surface Conditions) | SF | \$0.80 | 3,066 | \$2,453.00 | | | |
| DEMO: Remove Existing Concrete Trail | SF | \$3.00 | 0 | \$0.00 | | | |
| Earthmoving | CY | \$20.00 | 1,533 | \$30,662.50 | | | |
| subtotal | | | | \$38,115.50 | | | |
| CONCRETE | | | | | | | |
| Concrete Paving (Realigned Trail) | SF | \$10.00 | 0 | \$0.00 | | | |
| Steel Edger | LF | \$6.00 | 200 | \$1,200.00 | | | |
| Crusher Fines (Outdoor Classroom + East Walking Path) | SF | \$3.50 | 0 | \$0.00 | | | |
| Edger (8" Mow Strip) | LF | \$58.00 | 30 | \$1,740.00 | | | |
| ADA Playground Ramp | EA | \$1,500.00 | 1 | \$1,500.00 | | | |
| subtotal | | | | \$4,440.00 | | | |
| FURNISHINGS | | | | | | | |
| Trash | EA | \$1,100.00 | 1 | \$1,100.00 | | | |
| Benches | EA | \$1,000.00 | 1 | \$1,000.00 | | | |
| Picnic Table | EA | \$5,000.00 | 0 | \$0.00 | | | |
| subtotal | | | | \$2,100.00 | | | |
| PLAYGROUND EQUIPMENT | | | | | | | |
| Landscape Structures RMRP - Large Structure + Swings + Add'l Elements | EA | \$120,000.00 | 1 | \$90,000.00 | | | |
| Nature Instruments - Sideways Tree Climber | EA | \$20,000.00 | 1 | \$20,000.00 | | | |
| Nature Instruments - Stepping Rounds | EA | \$2,000.00 | 3 | \$6,000.00 | | | |
| Nature Instruments - Single Boulder | EA | \$12,000.00 | 0 | \$0.00 | | | |
| Nature Instruments - Amorphous Log | EA | \$12,000.00 | 0 | \$0.00 | | | |
| subtotal | | | | \$116,000.00 | | | |
| EXTERIOR IMPROVEMENTS | | | | | | | |
| Finish Grading | SF | \$0.60 | 3,066 | \$1,839.75 | | | |
| Soil Preparation - (6" depth) | CY | \$25.00 | 14 | \$352.31 | | | |
| Deciduous Tree, (2.5" cal.) | EA | \$750.00 | 3 | \$2,250.00 | | | |
| Shrubs, Deciduous (5 gal) | EA | \$45.00 | 42 | \$1,902.50 | | | |
| Ornamental Grasses and Perennials (1 gal) | EA | \$20.00 | 42 | \$845.56 | | | |
| Shrub Bed Mulch | SF | \$1.25 | 761 | \$951.25 | | | |
| Irrigation | SF | \$3.00 | 761 | \$2,283.00 | | | |
| Engineered Wood Mulch | SF | \$1.50 | 1,692 | \$2,538.00 | | | |
| Natural Rock Boulders | EA | \$650.00 | 16 | \$10,400.00 | | | |
| subtotal | | | | \$23,362.37 | | | |
| SUBTOTAL | | | | | | | |
| | | | | \$184,017.87 | | | |
| MOBILIZATION & DEMOBILIZATION (10% of subtotal) | | | | \$18,401.79 | | | |
| TOTAL | | | | \$202,419.66 | | | |
| Owner Contingency (10%) | | | | \$18,401.79 | | | |
| TOTAL | | | | \$220,821.44 | | | |

PHASE 1B

Roxborough Village
 Rampart Range Road Playground
 Revised Concept Level Cost Estimate
 10/13/2021
 LIVABLE CITIES STUDIO

| Rampart Range Playground Improvement - PHASE 1B | Unit | Adjusted Unit Price | Quantity | Cost | List Cost | Makup | COMMENTS/QUESTIONS |
|--|-----------------|---------------------|----------|---------------------|-----------|-------|--------------------|
| GENERAL REQUIREMENTS | | | | | | | |
| Erosion and Sedimentation Control | LS | \$5,000.00 | 1 | \$5,000.00 | | | Allowance |
| SITE WORK | | | | | | | |
| DEMO: Clearing and Grubbing (Remove Existing Grasses and Surface Conditions) | SF | \$0.80 | 960 | \$768.00 | | | |
| DEMO: Remove Existing Concrete Trail | SF | \$3.00 | 0 | \$0.00 | | | |
| Earthmoving | CY | \$20.00 | 480 | \$9,600.00 | | | |
| | subtotal | | | \$15,368.00 | | | |
| CONCRETE | | | | | | | |
| Concrete Paving (Realigned Trail) | SF | \$10.00 | 0 | \$0.00 | | | |
| Steel Edger | LF | \$6.00 | 125 | \$750.00 | | | |
| Crusher Fines (Outdoor Classroom + East Walking Path) | SF | \$3.50 | 330 | \$1,155.00 | | | |
| Edger (8" Mow Strip) | LF | \$58.00 | 60 | \$3,480.00 | | | |
| ADA Playground Ramp | EA | \$1,500.00 | 2 | \$3,000.00 | | | |
| | subtotal | | | \$8,385.00 | | | |
| FURNISHINGS | | | | | | | |
| Trash | EA | \$1,100.00 | 0 | \$0.00 | | | |
| Benches | EA | \$1,000.00 | 0 | \$0.00 | | | |
| Picnic Table | EA | \$5,000.00 | 1 | \$5,000.00 | | | |
| Shade Structure | EA | \$33,600.00 | 1 | \$33,600.00 | | | |
| | subtotal | | | \$38,600.00 | | | |
| PLAYGROUND EQUIPMENT | | | | | | | |
| Landscape Structures RMRP - Large Structure + Swings + Add'l Elements | EA | \$120,000.00 | 0 | \$0.00 | | | |
| Nature Instruments - Sideways Tree Climber | EA | \$20,000.00 | 0 | \$0.00 | | | |
| Nature Instruments - Stepping Rounds | EA | \$2,000.00 | 0 | \$0.00 | | | |
| Nature Instruments - Single Boulder | EA | \$12,000.00 | 0 | \$0.00 | | | |
| Nature Instruments - Amorphous Log | EA | \$12,000.00 | 1 | \$12,000.00 | | | |
| | subtotal | | | \$12,000.00 | | | |
| EXTERIOR IMPROVEMENTS | | | | | | | |
| Finish Grading | SF | \$0.60 | 960 | \$576.00 | | | |
| Soil Preparation - (6" depth) | CY | \$25.00 | 11 | \$267.59 | | | |
| Deciduous Tree, (2.5" cal.) | EA | \$750.00 | 3 | \$2,250.00 | | | |
| Shrubs, Deciduous (5 gal) | EA | \$45.00 | 32 | \$1,445.00 | | | |
| Ornamental Grasses and Perennials (1 gal) | EA | \$20.00 | 32 | \$642.22 | | | |
| Shrub Bed Mulch | SF | \$1.25 | 578 | \$722.50 | | | |
| Irrigation | SF | \$3.00 | 578 | \$1,734.00 | | | |
| Engineered Wood Mulch | SF | \$1.50 | 363 | \$544.50 | | | |
| Natural Rock Boulders | EA | \$650.00 | 15 | \$9,750.00 | | | |
| Sand | SF | \$1.25 | 75 | \$93.75 | | | |
| | subtotal | | | \$18,025.56 | | | |
| SUBTOTAL | | | | | | | |
| | | | | \$92,378.56 | | | |
| MOBILIZATION & DEMOBILIZATION (10% of subtotal) | | | | \$9,237.86 | | | |
| TOTAL | | | | \$101,616.42 | | | |
| Owner Contingency (10%) | | | | \$9,237.86 | | | |
| TOTAL | | | | \$110,854.28 | | | |

PHASE 2

Roxborough Village
 Rampart Range Road Playground
 Revised Concept Level Cost Estimate
 10/13/2021
 LIVABLE CITIES STUDIO

| Rampart Range Playground Improvement - PHASE 2 | Unit | Adjusted Unit Price | Quantity | Cost | List Cost | Makup | COMMENTS/QUESTIONS |
|--|------|---------------------|----------|--------------------|-----------|-------|--------------------|
| GENERAL REQUIREMENTS | | | | | | | |
| Erosion and Sedimentation Control | LS | \$5,000.00 | 1 | \$5,000.00 | | | Allowance |
| SITE WORK | | | | | | | |
| DEMO: Clearing and Grubbing (Remove Existing Grasses and Surface Conditions) | SF | \$0.80 | 1,878 | \$1,502.00 | | | |
| DEMO: Remove Existing Concrete Trail | SF | \$3.00 | 0 | \$0.00 | | | |
| Earthmoving | CY | \$20.00 | 939 | \$18,775.00 | | | |
| subtotal | | | | \$25,277.00 | | | |
| CONCRETE | | | | | | | |
| Concrete Paving (Realigned Trail) | SF | \$10.00 | 0 | \$0.00 | | | |
| Steel Edger | LF | \$6.00 | 0 | \$0.00 | | | |
| Crusher Fines (Outdoor Classroom + East Walking Path) | SF | \$3.50 | 0 | \$0.00 | | | |
| Edger (8" Mow Strip) | LF | \$58.00 | 110 | \$6,380.00 | | | |
| ADA Playground Ramp | EA | \$1,500.00 | 1 | \$1,500.00 | | | |
| subtotal | | | | \$7,880.00 | | | |
| FURNISHINGS | | | | | | | |
| Trash | EA | \$1,100.00 | 0 | \$0.00 | | | |
| Benches | EA | \$1,000.00 | 0 | \$0.00 | | | |
| Picnic Table | EA | \$5,000.00 | 0 | \$0.00 | | | |
| subtotal | | | | \$0.00 | | | |
| PLAYGROUND EQUIPMENT | | | | | | | |
| Landscape Structures RMRP - Large Structure + Swings + Add'l Elements | EA | \$120,000.00 | 0 | \$24,000.00 | | | |
| Nature Instruments - Sideways Tree Climber | EA | \$20,000.00 | 0 | \$0.00 | | | |
| Nature Instruments - Stepping Rounds | EA | \$2,000.00 | 0 | \$0.00 | | | |
| Nature Instruments - Single Boulder | EA | \$12,000.00 | 0 | \$0.00 | | | |
| Nature Instruments - Amorphous Log | EA | \$12,000.00 | 0 | \$0.00 | | | |
| subtotal | | | | \$24,000.00 | | | |
| EXTERIOR IMPROVEMENTS | | | | | | | |
| Finish Grading | SF | \$0.60 | 1,878 | \$1,126.50 | | | |
| Soil Preparation - (6" depth) | CY | \$25.00 | 3 | \$69.91 | | | |
| Deciduous Tree, (2.5" cal.) | EA | \$750.00 | 5 | \$3,750.00 | | | |
| Shrubs, Deciduous (5 gal) | EA | \$45.00 | 8 | \$377.50 | | | |
| Ornamental Grasses and Perennials (1 gal) | EA | \$20.00 | 8 | \$167.78 | | | |
| Shrub Bed Mulch | SF | \$1.25 | 151 | \$188.75 | | | |
| Irrigation | SF | \$3.00 | 151 | \$453.00 | | | |
| Engineered Wood Mulch | SF | \$1.50 | 1,351 | \$2,026.50 | | | |
| Natural Rock Boulders | EA | \$650.00 | 23 | \$14,950.00 | | | |
| subtotal | | | | \$23,109.94 | | | |
| SUBTOTAL | | | | | | | |
| | | | | \$80,266.94 | | | |
| MOBILIZATION & DEMOBILIZATION (10% of subtotal) | | | | \$8,026.69 | | | |
| TOTAL | | | | \$88,293.63 | | | |
| Owner Contingency (10%) | | | | \$8,026.69 | | | |
| TOTAL | | | | \$96,320.32 | | | |



METCO LANDSCAPE, INC.

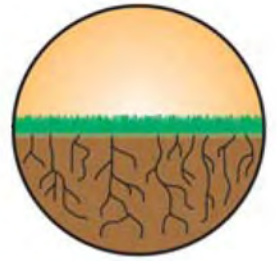
Monthly Maintenance Report for Roxborough Village Metropolitan District

Submitted by: Bill Barr 10/11/2021 Recipients: Anna Jones, Public Manager

REVIEW OF GANTTED OPERATIONS

| | |
|--|---|
| Turf | TURF IN GOOD HEALTH GOING INTO FALL AND WINTER AERATION OF THE TURF FIELDS WILL BE DONE THIS MONTH |
| Shrub Beds | SHRUB BEDS IN GOOD CONDITION FALL PRUNE OF SHRUBS NEEDING PRUNE COMPLETED |
| Trees | TREES LOOK GOOD GOING INTO FALL |
| Irrigation | WE CONTINUE TO WORK ON IRRIGATION OUR BLOWOUT SCHEDULE IS THE END OF THIS MONTH |
| Site Policing | TRASH AND DOG PORTER CONTINUES ON WE WILL BE FIXING A NUMBER OF DOG STATIONS THROUGH THE FALL AND WINTER SEASON |
| Overall Site | SITE LOOKS GOOD THROUGH THE DISTRICT CONCRETE REPAIR ON SEVERAL PATHS IS ONGOING |
| Review of Operatons for Upcoming Month: <i>Schedule, Gantt, special Needs, Concerns, Areas of Focus</i> | Landscape Inspections |

SOIL HORIZONS, INC.



September 27, 2021

Bill Barr
Metco Landscaping, Inc.
2200 Rifle St
Aurora, CO 80011

RE: Roxborough/Rampart

Bill,

Enclosed are the soil audits for the selected areas we discussed. These included Rampart Rock area, Rampart North Entry (turf), Community Park (south) and Rampart Northwest (turf). An overview follows on the results.

RAMPART ROCK

- This was the area that was rock covered with drip irrigation into the trees. Samples were taken from the tree wells.
- The magnesium and potassium were a little low, not enough to cause any problems.
- Sodium was high.
- There was no issue with chlorides (<90 ppm).

NORTH ENTRY (TURF)

- This was the turf area that was just north of the Community Park on the west side of the road.
- Calcium is low and there is an excess of sodium.
- Consider 3 or 4 applications of gypsum at 25 lbs/M of product. Deep water after the application. An application prior to winter dormancy would be an excellent time to apply. Water is the key ingredient to help in dissolution of the gypsum. The calcium will displace the sodium and the sodium will combine with the sulfate and leach as sodium sulfate.
- Chlorides were a little higher, but below the 90 ppm.

COMMUNITY SOUTH PARK

- The sample was taken to the east of the parking lot to the road. Area was very droughty.
- Calcium is very low and magnesium and sodium are excessive.
- Apply 3 or 4 applications of hi calcium lime (30% to 38% Ca) at 25 lbs/M of product. Apply this fall. Deep water after the application. Repeat in the spring.

RAMPART NORTH/WEST

- This sample was taken from the stop light north (turf).
- Calcium is low and sodium is high.
- Apply both hi calcium lime (25 lbs/M) and gypsum (25 lbs/M). Alternate applications this fall at 3 to 4 week intervals. Repeat next spring. Deep water after the application.
- No problem with chlorides.

Keep in mind these values will change, subject to soil amending applications, as well as treatment for ice and snow removal in the winter. Looks like magnesium chloride might be what is being used based on the magnesium levels. This will provide good results in ice melting, but is very detrimental to trees and other landscaping plants. Chloride is easily leached, so this late in the season levels will be low. Depending upon how much ice melt is applied, expectation would be for the chloride to be higher in the early spring.

If you have any questions don't hesitate calling or emailing.

Sincerely,

Rusty Oetker

Rusty Oetker
Agronomist

Soil Horizons, Inc.

Soil Audit and Inventory Report

Account of : Metco Landscaping, Inc
 City: Aurora
 State: CO

ID#: 83811
 Date: 09/20/21

| Field: | RAMPART | ROCK | NORTH | |
|--------------------------------|---------------------------------------|-----------------|----------------|-------|
| | Sample: | | ENTRY | |
| | Lab # : | 364 | 365 | |
| | Total Exchange Capacity (M.E./100g): | 28.39 | 32.81 | |
| | pH: (H2O 1:1) | 7.3 | 8.6 | |
| | Organic Matter (humus) %: | 3.56 | 4.85 | |
| | Estimated Nitrogen Release (lbs/acre) | 86 | 98 | |
| A | Soluble Sulfur (p.p.m.) | 21 | 53 | |
| N | Easily Extractable | *Desired Value | 100 | 100 |
| I | Phosphates: | Value Found | 316 | 1434 |
| O | as P2O5 | Deficit | | |
| N | lbs/acre | BRAY II | *Desired Value | 350 |
| S | | Value Found | 545 | 1511 |
| | | Deficit | | |
| | OLSEN | | | |
| E | Calcium: | *Desired Value | 7722 | 8924 |
| X | lbs/acre | Value Found | 8254 | 8400 |
| C | | Deficit | | -524 |
| H C | Magnesium: | *Desired Value | 1022 | 1181 |
| A A | lbs/acre | Value Found | 872 | 1474 |
| N T | | Deficit | -150 | |
| G I | Potassium: | *Desired Value | 996 | 1152 |
| E O | lbs/acre | Value Found | 896 | 864 |
| A N | | Deficit | -100 | -288 |
| B S | Sodium: | *Desired Value | 392 | 453 |
| L | lbs/acre | Value Found | 834 | 1676 |
| E | | Excess | 442 | 1223 |
| BASE SATURATION PERCENT | | *IDEAL | | |
| | Calcium | % | 68 | 72.68 |
| | Magnesium | % | 15 | 12.80 |
| | Potassium | % | 4.5 | 4.05 |
| | Sodium | % | < 3 | 6.39 |
| | Other Bases | % | 4 - 8 | 4.10 |
| | Hydrogen | % | 5 - 10 | 0.00 |
| EXTRACTABLE MINORS: | | *DESIRED | | |
| | Boron (p.p.m.) | 1.2 - 1.4 | 1.16 | 2.04 |
| | Iron (p.p.m.) | 100 - 300 | 129 | 132 |
| | Manganese (p.p.m.) | 25 - 80 | 83 | 57 |
| | Copper (p.p.m.) | 0.5 - 3.0 | 12.44 | 5.49 |
| | Zinc (p.p.m.) | 5 - 17 | 14.82 | 19.72 |
| | Aluminum (p.p.m.) | < 900 | 261 | 95 |
| | Molybdenum (p.p.m.) | | | |
| O T | NO3-N (p.p.m.) | | | |
| T E | NH4-N (p.p.m.) | | | |
| H S | Chloride (p.p.m.) | | 42.7 | 74.03 |
| E T | Soluble Salts (mmhos/cm) | | | |
| R S | | | | |

Analysis provided by: Brookside Laboratories Inc./Mehlich III extractable

Soil Horizons, Inc.

67

Soil Audit and Inventory Report

Account of : Metco Landscaping, Inc
 City: Aurora
 State: CO

ID#: 83811
 Date: 09/20/21

| | | | | |
|--|---------------------------------------|-----------------|----------------|-----|
| Field: | COMMUNITY | SOUTH | | |
| | Sample: | PARK | | |
| | Lab # : | 363 | | |
| | Total Exchange Capacity (M.E./100g): | 25.64 | | |
| | pH: (H2O 1:1) | 8.4 | | |
| | Organic Matter (humus) %: | 4.81 | | |
| A N I O N S | Estimated Nitrogen Release (lbs/acre) | 98 | | |
| | Soluble Sulfur (p.p.m.) | 50 | | |
| | Easily Extractable | *Desired Value | 100 | |
| | Phosphates: | Value Found | 467 | |
| | as P2O5 | Deficit | | |
| | lbs/acre | BRAY II | *Desired Value | 350 |
| | | | Value Found | 943 |
| | | | Deficit | |
| | OLSEN | | | |
| E X C | Calcium: | *Desired Value | 6974 | |
| | lbs/acre | Value Found | 4646 | |
| | | Deficit | -2328 | |
| H C A A N T | Magnesium: | *Desired Value | 923 | |
| | lbs/acre | Value Found | 1728 | |
| | | Deficit | | |
| G I E O A N | Potassium: | *Desired Value | 900 | |
| | lbs/acre | Value Found | 752 | |
| | | Deficit | -148 | |
| B S L E | Sodium: | *Desired Value | 354 | |
| | lbs/acre | Value Found | 2344 | |
| | | Excess | 1990 | |
| BASE SATURATION PERCENT | | *IDEAL | | |
| | Calcium | % 68 | 45.30 | |
| | Magnesium | % 15 | 28.08 | |
| | Potassium | % 4.5 | 3.76 | |
| | Sodium | % < 3 | 19.87 | |
| | Other Bases | % 4 - 8 | 3.00 | |
| | Hydrogen | % 5 - 10 | 0.00 | |
| EXTRACTABLE MINORS: | | *DESIRED | | |
| | Boron (p.p.m.) | 1.2 - 1.4 | 2.84 | |
| | Iron (p.p.m.) | 100 - 300 | 108 | |
| | Manganese (p.p.m.) | 25 - 80 | 61 | |
| | Copper (p.p.m.) | 0.5 - 3.0 | 3.15 | |
| | Zinc (p.p.m.) | 5 - 17 | 7.95 | |
| | Aluminum (p.p.m.) | < 900 | 367 | |
| | Molybdenum (p.p.m.) | | | |
| O T T E H S E T R S | NO3-N (p.p.m.) | | | |
| | NH4-N (p.p.m.) | | | |
| | Chloride (p.p.m.) | | 113.67 | |
| | Soluble Salts (mmhos/cm) | | | |

Analysis provided by: Brookside Laboratories Inc./Mehlich III extractable

Soil Horizons, Inc.

Soil Audit and Inventory Report

Account of : Metco Landscaping, Inc
 City: Aurora
 State: CO

ID#: 83811
 Date: 09/20/21

| | | | | |
|--|---------------------------------------|-----------------|----------------|-----|
| Field: | RAMPART | NORTH/ | | |
| | Sample: | WEST | | |
| | Lab # : | 362 | | |
| | Total Exchange Capacity (M.E./100g): | 28.83 | | |
| | pH: (H2O 1:1) | 8.1 | | |
| | Organic Matter (humus) %: | 5.99 | | |
| A N I O N S | Estimated Nitrogen Release (lbs/acre) | 105 | | |
| | Soluble Sulfur (p.p.m.) | 32 | | |
| | Easily Extractable | *Desired Value | 100 | |
| | Phosphates: | Value Found | 266 | |
| | as P2O5 | Deficit | | |
| | lbs/acre | BRAY II | *Desired Value | 350 |
| | | Value Found | 797 | |
| | | Deficit | | |
| | | OLSEN | | |
| | | | | |
| E X C H C A A N T G I E O A N B S L E | Calcium: | *Desired Value | 7842 | |
| | lbs/acre | Value Found | 7238 | |
| | | Deficit | -604 | |
| | Magnesium: | *Desired Value | 1038 | |
| | lbs/acre | Value Found | 1456 | |
| | | Deficit | | |
| | Potassium: | *Desired Value | 1012 | |
| | lbs/acre | Value Found | 914 | |
| | | Deficit | -98 | |
| | Sodium: | *Desired Value | 398 | |
| lbs/acre | Value Found | 1172 | | |
| | Excess | 774 | | |
| BASE SATURATION PERCENT | | *IDEAL | | |
| | Calcium | % 68 | 62.76 | |
| | Magnesium | % 15 | 21.04 | |
| | Potassium | % 4.5 | 4.06 | |
| | Sodium | % < 3 | 8.84 | |
| | Other Bases | % 4 - 8 | 3.30 | |
| | Hydrogen | % 5 - 10 | 0.00 | |
| EXTRACTABLE MINORS: | | *DESIRED | | |
| | Boron (p.p.m.) | 1.2 - 1.4 | 1.98 | |
| | Iron (p.p.m.) | 100 - 300 | 95 | |
| | Manganese (p.p.m.) | 25 - 80 | 58 | |
| | Copper (p.p.m.) | 0.5 - 3.0 | 3.14 | |
| | Zinc (p.p.m.) | 5 - 17 | 11.93 | |
| | Aluminum (p.p.m.) | < 900 | 283 | |
| | Molybdenum (p.p.m.) | | | |
| O T T E H S E T R S | NO3-N (p.p.m.) | | | |
| | NH4-N (p.p.m.) | | | |
| | Chloride (p.p.m.) | | 55.11 | |
| | Soluble Salts (mmhos/cm) | | | |

Analysis provided by: Brookside Laboratories Inc./Mehlich III extractable



Extra Work Proposal

| | |
|------------------------------|------------------|
| Proposal By: | |
| Metco Account Manager | Bill |
| Metco Landscape Inc. | |
| Proposal Date | 10/5/2021 |

| | |
|---|--|
| Job Location | |
| Roxborough Village Metro District | |
| 6222 Roxborough Park Road Littleton, Co | |

| | |
|-----------------------|-----------------------------|
| Submitted To: | |
| Manager Name: | Anna Jones |
| Email Address: | |
| Phone Number: | |
| Send Invoice: | Clifton Larson Allen |

| | |
|-------------------------------|------------------|
| Accounting Information | |
| Job # | 19-10-305 |
| AR Cust | ROXBDIST |

Extra work proposed as follows:

| | | <i>Qty</i> | <i>Rate</i> | <i>Total</i> |
|----------|---|------------|-------------|--------------|
| 1 | Soil Samples taken from (4) areas along Rampart Road Includes Report from Soil Horizons on results. | 1 | | \$500.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

**This work does not include any modifications or repairs to the irrigation system. Any repairs will be billed at contractual T&M rates, or \$65.00/Hour plus materials if no contract is held between Metco Landscape, Inc. and the management company*

Acceptance of proposal - I have read the terms stated herein, and I hereby accept them.

Client's Signature _____ **Date** _____ **Total** **\$500.00**

Metco Landscaping 2200 Rifle Street, Aurora, CO, 80011 Tel: (303) 421-3100
 This proposal is valid for 60 days. After 60 days, pricing may need to be revised

Extra Work Proposal**10/5/2021**Total: **\$500.00****CONDITIONS OF CONTRACT***THESE CONDITIONS ARE A PART OF YOUR CONTRACT.***CONTRACT SPECIFICATIONS & LIMITATIONS**

All material is guaranteed to be as specified in this contract; Metco Landscape, Inc. only uses premium quality materials. All work shall be completed using sound practices and in a workmanlike manner and shall conform to local building codes and regulations set forth by the town in which the work is being performed. Any alteration or deviation from specifications involving extra costs will be executed only upon written confirmation, and will become an extra charge over and above the base contract price. All agreements are contingent upon accidents, weather or delays beyond our control. Our workers are fully covered by Worker's Compensation Insurance.

Unit Prices – The Base Contract price, if any is set forth, is the only guaranteed price in this contract. Any change in materials or services under the original contract may result in a change to individual unit prices and/or the Contract price.

Alternates / Time & Materials – Any work specified as an Alternate or as Time and Material will be charged as an extra to this contract and will increase the Contract price.

Scheduling – Landscape enhancement contracts accepted after October will be completed during the Fall as long as weather permits. Any work not completed in the Fall will be completed the following Spring. Work will be invoiced as items have been completed. Landscape enhancement contracts that extend into June, July or August, and include seeding, may require a delay in completion until after September 1 when newly seeded lawns will readily germinate. Sodding can be performed at any time of year for an additional charge if not already specified in the contract.

Watering and Maintenance – Metco Landscape, Inc. will perform watering of all new and/or transplanted plant material each day we are on site for the duration of a landscape enhancement contract. Metco Landscape, Inc. is not responsible for watering or maintaining plant material after completion of a landscape enhancement contract unless expressly stated in writing.

Seeding – Re-seeding or re-sodding of new grass areas may be required due to insects, diseases, mechanical damage, neglect, under watering, over watering, heavy rainfall, weather or animals. In addition, seeding that is not performed between April 1 – May 15 or September 1 – October 15 will typically require follow-up re-seeding. All such re-seeding, re-sodding, and/or re-establishment of soil is not included in the contract work, unless otherwise stated in writing, and will be charged as an extra to this contract.

GUARANTEES

Our guarantee is expressly conditioned upon on-time payment of invoices. This guarantee is void if payment in full has not been received within 30 days from the invoice date.

All claims for loss must be reported in writing within the one (1) year guarantee period.

Plant Material Guarantee – Metco Landscaping guarantees to replace any tree or shrub, which we purchase and plant, that dies from natural causes within a period of one year from the date of planting, provided that the Owner has fully complied with all of the terms of this contract. This guarantee is not transferable. Plant material not covered in this guarantee includes, but is not limited to, herbaceous material such as: annual flowers, bulbs, roses, perennials, groundcovers and turf or wildflower seed germination. However, for a fee equal to 8% of the cost of the herbaceous plant materials, Metco Landscaping will guarantee all herbaceous items, with the exception of annual flowers and bulbs, for one year from installation as long as the Owner has made a good faith effort to keep the plant material properly watered and cared for.

We will not guarantee plants damaged or killed by insects, mechanical damage, neglect, under watering, over watering, severe seasonal conditions, natural disasters, disease or animal damage. Plants installed in pots, planter boxes or containers are not guaranteed. Transplanted material is not guaranteed. Metco Landscape, Inc. will satisfy its responsibility under the guarantee by furnishing and installing replacement plant material of equal type and size that was originally planted. The replacement material shall be

TERMS OF PAYMENT/SUSPENSION OF WORK

Invoices will be sent after the contract work is completed, or progress billings will be issued during or at the end of each month through contract completion. Accounts remaining unpaid 30 days past the invoice date will lose the plant guarantee and will be charged interest at a rate of 1.5% per month on the unpaid balance. Accounts remaining unpaid 60 days past the invoice date may result in Metco Landscaping's election to suspend work on the project. Contractor shall recover all expenses incurred in enforcing this agreement, including all collection agency charges, lein fees, court cost, attorney fees, and all expenses incurred in collecting on any judgement.

CANCELLATION

This contract may be cancelled by either party with a 30-day written notice should either party fail substantially to perform in accordance with the terms of the contract through no fault of the other. The notified party shall be provided an opportunity to explain and rectify the circumstances. In the event of termination, Metco Landscape, Inc. shall be compensated fully for all services performed and expenses incurred up to the date of termination. In the event of early termination of this contract, the amount paid to date will be compared to the amount that would have been charged on a time and material basis and the difference in this comparison will result in a final payment due or a refund issued.

DISPUTES

All disputes shall be settled by binding arbitration pursuant to the commercial arbitration rules of the American Arbitration Association.

PHOTOGRAPHY

Metco Landscape, Inc. may take photographs of the property for use in promotional advertising, training, and educational classes unless the Owner communicates in writing that this

SIGNAGE

By signing this contract you, the Owner, are granting Metco Landscape, Inc. permission to install a temporary site sign on your property while our work is being performed. Upon completion of our work, we will remove the site sign or ask for permission to have it remain for an agreed to amount of time. If you do not wish to grant Metco Landscape, Inc. permission to install a temporary site sign on your property, please initial here. _____.

UTILITIES/UNKNOWN OBSTRUCTIONS

All reasonable caution will be taken to prevent damage to existing pavement, septic tanks, septic fields and underground utility lines. Underground gas, phone, and electric utilities will be marked by a representative from the utility companies, at the request of Metco Landscape, Inc., prior to any machine excavation. However, Metco Landscape, Inc. will not be held responsible for the accuracy of any utility line marking done by the utility companies.

It is the Owner's responsibility to conspicuously mark and advise Metco Landscape, Inc. of the location of any other underground utilities including: drainage pipes, plumbing, irrigation, propane lines, electric dog fence, cable TV, lighting, etc. Any delays in crew time and/or costs involved in repairing unmarked systems are the responsibility of the Owner. The cost of removing or circumventing concealed and/or undisclosed obstructions which prevent installation of the site improvements according to plan shall be charged as an extra to this contract. Examples of such obstructions include ledge rock, very large boulders, buried foundations, buried stumps, septic tanks, driveways/pavement, uncharted utilities, unsuitable soil, etc.

OWNER'S RESPONSIBILITIES

Hold Harmless - To the fullest extent permitted by law, the Owner will hold harmless Metco Landscape, Inc. and its officers, representatives, partners and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and court costs and liability arising in whole or in part and in any manner from injury and/or death of a person, or damage to or loss of any property resulting from the acts, omissions, breach or default of the Owner, except those caused by the negligence of Metco Landscape, Inc..

**THE FOLLOWING ARE POST PACKET ITEMS:
ITEMS THAT WERE DISTRIBUTED AT THE MEETING
AND NOT IN THE ORIGINAL PACKET**

PUBLIC COMMENT AND MEETING CONDUCT
DRAFT POLICY NOTES

Public comment—general

- When agenda provides for it, to be held near beginning of meeting. Public comment may be routinely held at regular meetings of the Board and will be added to the agenda at the discretion of the Board at special meetings.
- Speakers can address the entire Board—personal Board member addressing to be done directly to a Board member outside of a meeting. Topic can be any matter that speaker wishes to address whether on the agenda or not on the agenda. If any agenda item is allocated specific comment such specific comments should be given at that agenda item time.
- Total time limit for individual comments will be 3 minutes per speaker, with a maximum total of 15 minutes for public comment, collectively unless otherwise extended by the Board (via Motion by a Director and majority Board approval).

Speakers taken in order of sign-in, as time allows. Priority will be given to District residents if any speakers are non-residents, unless non-residents are attending at the behest of the Board.

Public comment—specific

- If requested by the Board (via Motion by a Director and Board approval), any specific agenda item may have public comment added to that item.
- Comment limited to specific agenda item.
- Total time limit is 15 minutes or as specified by the Board via aforementioned Motion.
- Question and Answer session: If requested by the Board (via Motion by a Director and Board approval), any specific agenda item may include a Question and Answer session with members of the public which shall be more of an engaged discussion than Public comment as otherwise described herein. Such Q and A session will be limited to 15 minutes unless the Motion and approval otherwise specifies.

Manner of addressing Board

- Time limit 3 minutes per speaker. Speakers cannot cede time to others.
- All speakers must give their name and identify themselves as 1) a resident of the District and give address; 2) non-resident doing business within the District and give business name and address; or 3) non-resident and non-business speaker, and give address (?).
- Speakers who refuse to give name or address may not address the Board.
- As a general rule, Board members will not discuss or debate items during public comment with the speakers or one another, but will refer such items to staff for follow-up. Q and A sessions, if held, as a general rule will not include discussion or debate with

the public but will provide a more engaged form of information gathering for the Board members.

- If a Board member asks a clarifying question of a speaker, only the Board member and speaker are permitted to enter any discussion regarding same.
- All speakers must respect the public nature of the forum, and the limited purpose of the forum to conduct the business of the District by using language to convey a message that is free from profanity or expletives.
- No speaker may make threats of violence or harm, or convey threats of violence or harm.

Manner of conduct by attendees of meeting

- All attendees must sign in or will be asked to leave meeting.
- No speaking out of public comment period or unless directly addressed by the Board.
- No obscene, offensive, or profane language, gestures or written materials.
- No distracting gestures or written materials.
- No intoxicated or otherwise impaired attendees.
- All speech and conduct must be respectful to other attendees and to Board Members.
- For video meetings—
 - Turning on video camera is optional for any attendee.
 - All non-Board public member attendees must stay on Mute at all times unless they are called for public comment.
 - All non-Board consultant attendees must stay on Mute as much as possible when they are not being consulted by the Board.
 - Board members should stay on Mute during any period they do not wish to speak.
 - Speaking out of turn, obscene or profane language, gestures, or written materials, or distracting gestures or written materials or backgrounds are prohibited on video meetings as in person meetings.
 - Any chat function on the video meeting will be monitored by one designated consultant of the District and used for noting attendance, identifying information for attendees and speakers, and for collecting informal written comment, none of which will constitute an official Board record but will be used passing information along at the discretion of such consultant.
 - All attendees must sign in through the chat, or will be removed from the meeting.

Public comment—written in advance of meeting

- Public comment specific to an agenda item may be submitted in writing to the District Manager by 1:00 p.m. the day prior to a scheduled Board meeting, to be included in the meeting packet or post-packet items. [And for reading by the Manager during public comment period as time allows]. Written comments must be specifically identified as public comment in order to be included in meeting packet materials.
- As a general rule, Board members will not discuss or debate items submitted as written public comment during a meeting but will refer such items to staff for follow-up.

Violations of meeting conduct/manner

- Request by any Board member to cease the conduct—1 request.
- Request by any Board member to cease the conduct –2nd request.
- Request by any Board member to cease the conduct—3rd request will require attendee to leave the meeting.
- Any threat of violence or harm, whether verbally or through gesture or other mannerism, will result in immediate ejection from meeting and a police report will be filed.
- Any attendee with signs of intoxication or impairment may be immediately ejected from meeting.

draft