

# ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 x 800-741-3254  
<https://www.roxboroughmetrodistrict.org/>

## NOTICE OF MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mark Rubic	President	2025/May 2025
Debra Prysby	Vice President	2027/May 2027
Ephram Glass	Treasurer	2027/May 2027
Travis Jensen	Secretary	2025/May 2025
Vacant		2025/May 2025

DATE: August 21, 2024  
TIME: 6:00 p.m.  
LOCATION: Roxborough Library Meeting Room and  
Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

*\* Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

*\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

### I. ADMINISTRATIVE MATTERS (5 minutes)

#### A. Disclosure of Potential Conflicts of Interest

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#### B. Additions/Deletions/Approval of Agenda As amended

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**Moved Up:** Introduction and review of applicants for the vacant Director position. Board consideration and selection to fill the vacant position. (45 minutes) \*

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### II. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes) \*

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines.

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III. CONSENT AGENDA – (5 minutes) \*

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Approval of the \$2,112.81 swale proposal from JPL Cares for soccer field area. (enclosure)
  - Approval of the repair proposal of not to exceed \$14,261.00 from P&L Electric LLC for the damaged electrical line underneath Rampart Range Road. (enclosure)
  - Approval of the purchase of 20 ponderosa pine trees from Douglas County Conservation District for \$20 each.
  - Approval of change of scope to the DC2 Agreement to add the cost of an additional tree for Chatfield Farms soccer field area.
  - Approval to enter into an agreement with JPL Cares to repair greenhouse issues and install fans/vents at a not to exceed cost of \$2,500,
  - Board Meeting Minutes:
    - a. July 9, 2024 (enclosure)
- 

IV. CONTRACTOR/CONSULTANT REPORTS

A. Landscaping Updates- CDI Landscape, LLC.

1. Review Monthly Report (to be distributed)
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B. Engineering Updates- Farnsworth

1. Rickety Bridge Assessment Proposal (enclosure)

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2. Survey for Irrigation Intake Pipes (enclosure)

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3. Survey for Little Willow Creek Floodplain w exhibit (enclosure)

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V. FINANCIAL MATTERS- (5 minutes)\*

- A. Review and ratify approval of the payment of claims for the periods ending as follows (enclosure):

Fund	Period Ending July 31, 2024
Total Claims	\$147,085.08

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B. Review and accept unaudited financial report for the period ending June 30, 2024 (enclosure)

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C. Final 2023 Audit Documents approval (enclosure)

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## VI. LEGAL MATTERS

A. Update on the maintenance agreement with Douglas County for medians and roadsides. (enclosure, if available) (1 minutes) \*

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B. Update on correspondence with the party concerning Tract G, Chatfield Farms Filing No. 1-A (i.e., McDonald's area).

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C. Update and discussion on any additional information received from Legal and SDMS dealing with estimates of the costs to set up the administrative framework in order to have District employees. (3 minutes) \*

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D. Other

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## VII. AGENDA PRIORTIES

A. Review the Community Park playground placement area and ADA access requirement alternatives for the area from parking lot(s) and approve asphalt surface repair options including those for the Chatfield Farms parking lot and the Red Mesa-Blue Mesa fire access road. (enclosures). (10 minutes) \*

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B. Discuss and review any response(s) received concerning the HOA cost allocation for maintenance services letters that were sent to the affected HOAs. Consider development of a message explaining the issue for dissemination to the community. (10 minutes) \*

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- C. Review and consider proposals for wild fire mitigation (enclosures)
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VIII. OPERATION AND MAINTENANCE MATTERS

- A. District management updates. *SDMS to provide written updates/enclosures on the following items to be included in the Board packet (2 minutes).*
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1. Review lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) (enclosure).

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2. SDMS Monthly Report (enclosure).

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3. Review and discuss, if needed, any recent general communications to District or CORA Requests.

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4. Monthly Invoice from Foothills Park & Recreation re: July 2024 Roxborough Village Resident Use. (enclosure).

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5. Status of District Website.

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- B. General Updates regarding ongoing projects or activity. *SDMS to provide written updates/enclosures on following items to be included in the Board Packet.*

1. Update and Status of Airplane Park Playground, soccer field goal nets, Chatfield Farms planter project.

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2. Review proposals for pest control (enclosures).

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3. Update and Status of identifying vendor(s) for general repairs and maintenance of existing playground equipment.

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4. Update on obtaining quotes/estimates for replacement of the Rampart Way bridge, like those in Chatfield Farms (which use the Continental manufacturer).

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5. Discuss and consider approval of EOne proposal to replace the failed sewage pump at the Community Park bathrooms (enclosure)

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IX. DIRECTOR MATTERS

- A. Xeriscape/Turf removal project proposals review and consideration. (enclosures) (5 minutes) \*

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- B. Signage committee update. (2 minutes)\*

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X. OTHER MATTERS

- A. Review action items and add them to the task spreadsheet. (2 minutes) \*

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- B. Other.

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XI. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes)\*

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines: <https://www.roxboroughmetrodistrict.org/2022-meetings>

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XII. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, SEPTEMBER 18, 2024**



August 01, 2024

WORK ORDER #12892

**PROPOSAL FOR**

EPHRAM GLASS

ROXBOROUGH METRO DISTRICT

ROXBOROUGH METRO DISTRICT

W WATERTON ROAD AND N RAMPART RANGE ROAD

LITTLETON, CO 80125

**DESCRIPTION OF WORK TO BE PERFORMED**

This proposal represents the following scope of work to take place in the swale by the soccer field, off of W Waterton Road:

- Dirt would be removed from the center of the swale, approximately 2 feet wide to recreate the proper grade to allow water to flow to the south.

- Once the proper grade is created the area would be reseeded with native grass seed and have straw blanket installed to help prevent erosion

Price includes all Labor, Equipment, Materials, Delivery and Disposal Fees.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL COST
<b>Labor</b>			
24.0000	Labor Hours	\$68.00	\$1,632.02
<b>Total Labor</b>			<b>\$1,632.02</b>
<b>Materials</b>			
0.5000	Low Grow Native Seed Mix - 25lb	\$273.58	\$136.79
1.0000	Disposal Charge (Inorganic)	\$224.00	\$224.00
1.0000	Straw Blanket 8' x 112.5'	\$80.00	\$80.00
1.0000		\$40.00	\$40.00
<b>Total Materials</b>			<b>\$480.79</b>
<b>SALE:</b>			<b>\$2,112.81</b>
<b>TOTAL:</b>			<b>\$2,112.81</b>

**ENHANCEMENTS**

<u>QTY</u>	<u>TYPE</u>	<u>DESCRIPTION</u>
1.00	TON	Disposal Charge (Inorganic)

<b>ROXBOROUGH METRO DISTRICT WORK ORDER SUMMARY</b>
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INCLUDED SERVICES	OCCURS	COST EACH	EXT COST	TOTAL COST
ENHANCEMENTS	1	\$2,112.81	\$2,112.81	\$2,112.81
<b>TOTAL:</b>			<b>\$2,112.81</b>	<b>\$2,112.81</b>

**This proposal is valid for 30 days and is based on current market rates for material and labor costs, which are subject to change due to supply chain variability and market uncertainties. Contractor reserves the right to revise pricing should Client approve and accept this proposal after 30 days from the date of the proposal.**

**INVOICING AND PAYMENT:** Payments will be due in a net 30 fashion. Interest shall accrue from the date payment is due at the rate of 2% per week until payment in full is received. All billing that has aged over forty-five (45) days will be sent to collections. Please email ar@jplcares.com for any questions or to update invoicing contact information.

**WARRANTY LIMITATIONS:** Contractor to perform warranty installation of trees and shrubs supplied by Contractor, for a period of 1-year from the date of installation. The warranty shall be in effect provided Contractor has been responsible for the maintenance of trees and shrubs under a separate landscape maintenance agreement, and all recommendations made for ongoing care have been approved by the Client. Annuals, Perennials, Seed and Sod are not covered under warranty. Contractor will supply and install replacements for trees and shrubs that are more than 50% perished before the expiration of the 1-year warranty period. Contractor will cover warranty costs based on their material cost at the date of installation, to be performed around the 1-year anniversary of installation. Client is responsible to notify the Contractor of perished trees and shrubs prior to the date of the 1-year anniversary of installation. The Contractor assumes no responsibility for and shall not be held responsible by Clients for damages due to conditions beyond the Contractor's control, including landscape maintenance performed by others, over/under watering, protection and care provided by Client or others, extreme weather; including abnormally cold winter temperatures, ice, snow damage, melting snow, wind, hail, tornado, fire, vandalism, theft, neglect, abuse, wildlife (including but not limited to rabbits and deer), the impact from separate or other construction projects and/or improper practices by others. Warranty does not include the price of labor to install new plant material. All items in this agreement are stated assuming that weather conditions are favorable. Contractor is not to be held responsible, in any way, for delays in the completion of specified tasks due to weather conditions. Should the price of fuel rise above \$4.25 a gallon, JPL Cares reserves the right to increase the overall contract price by a percentage no greater than 5% based on rising costs in various materials.

By \_\_\_\_\_

Cory S Sulzle

Date August 01, 2024

By \_\_\_\_\_

Date \_\_\_\_\_

**JPL CARES**

**ROXBOROUGH METRO DISTRICT**

Roxborough Village Metro District  
141 Union Blvd, Suite 150  
Lakewood CO 80228

P&L Electric LLC  
5905 Cheetah Chase  
Littleton CO 80124  
(720) 341-9770  
Fax (303) 200- 0522

Attn: Ephram Glass

Proposal #: 2018 Phone: 720-805-7644 Fax: (303) 987-0835 Approximate Start Date: TBD Approximate Finish Date: TBD

Date: August 3, 2024

This confidential proposal is to furnish all materials and perform all labor to complete the following electrical work:

Location: Roxborough Village Metro District 141 Union Blvd, Suite 150 Lakewood CO 80228

Scope of Work: Repair direct burial electrical line

- INCLUDED:
- 1) Provide subcontracting to provide underground bore under N Rampart Range Rd, south of the intersection at Village Cir. Provide permit for partial road closure as needed.
  - 2) Install 3" pvc conduit.
  - 3) Replace existing damaged wiring between 2 underground splices on each side of road.
  - 4) Reconnect circuit to existing weather proof outlet on west side of road.

**Work to be completed on NTE price of \$14,261.00 (based on scope of work listed above).**

Notes and Exclusion:

- 1) Estimate excludes repairs all other parts of existing circuit other then specified in quote.
- 2) Price excludes electrical permit fees if required.

ASSUMPTIONS:

All work to be completed between the hours of 8:00am and 5:00pm Monday – Friday.

For any additional scope of work, see attached exhibit "A". The following price is good for 30 days. All of the above work to be completed in a substantial and workmanlike manner according to standard and code practices for the sum of **see above** including sales tax

**-TERMS-**

The standard terms and conditions on attached page of this proposal apply and are incorporated by reference.

The parties agree that all disputes in anyway related to, arising out of, or connected with the sale of goods and/or services provided by P&L Electric LLC shall be litigated if at all, exclusively in Douglas County, Colorado. Furthermore, the part also agree that Colorado laws shall govern all such disputes.

The customer agrees to pay **Bi-weekly progress billings due Net 30 with approved credit. In some cases a down payment and/or progress payment may be required and due upon receipt of invoice.**

Service charges listed below become effective on all accounts 30 days after the invoice date. Charges are computed at the lower of 1.5% per month or the maximum allowed by law.

NOTICE TO BUYER – Do not sign this agreement before you read all attached pages (including our Standard Terms and Conditions), or if it contains blank spaces. You are entitled to a copy of the agreement you sign. Keep this agreement to protect your legal rights.

Respectfully Submitted By: \_\_\_\_\_ Date: 8/3/2024

Authorized Signature: \_\_\_\_\_

Michael Cantral Cell Phone # (720) 341-9770

Printed Name

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name



**ROXBOROUGH VILLAGE METROPOLITAN  
DISTRICT**

141 Union Boulevard, Suite 150  
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Tel: 303-987-0835 • 800-741-3254  
Fax: 303-987-2032

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**NOTICE OF SPECIAL MEETING MINUTES**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mark Rubic	President	2025/May 2025
Debra Prysby	Vice President	2027/May 2027
Ephram Glass	Treasurer	2027/May 2027
Travis Jensen	Secretary	2025/May 2025
Mat Hart	Assistant Secretary	2025/May 2025

DATE: July 9, 2024  
TIME: 6:00 p.m.  
LOCATION: Roxborough Library Meeting Room  
8357 North Rampart Range Road #200  
Littleton, CO 80125

- I. ADMINISTRATIVE MATTERS Meeting was called to order at 6:02 pm. Board Members Rubic, Glass, and Jensen present.
  - A. Disclosure of Potential Conflicts of Interest. None
  - B. Additions/Deletions/Approval of Agenda. Motion to approve agenda as is by Director Jensen, seconded by Director Glass, approved 3-0.
- II. PUBLIC COMMENTS/HOMEOWNER REQUESTS No members of the public present. Director Prysby joined the meeting at 6:05pm.
- III. BOARD DISCUSSION MATTERS
  - A. Discuss the Community Park playground placement area and access alternatives,

considering ADA requirements, to the area from parking lot(s). (Farnsworth enclosures, if any). **No new updates or information.**

- B.** Discuss and review revised HOA cost allocation for maintenance services letters as Board directed Legal to provide at the June 26, 2024 meeting. (enclosures). **Board reviewed the draft letters. Director Rubic requested a change to add verbiage in next to last paragraph the clarification that the association can enter into an agreement with the District to compensate the District for the services to avoid termination. The Board agreed to have Legal to revise the letters to include such language.**
- 

- C.** Discuss and review proposals for the replacement of the soccer field goals. (enclosures). **The Board reviewed the proposals and indicated a preference for option 2 along with corkscrew anchors. The Board discussed the options of having the goal assembled and installed separately by another party to save money, noting that for installation the irrigation in the field will need to be marked. The Board determined to have SDMS contact the vendor for an itemized price of the goal, delivery, assembly and installation and to also contact CDI for a proposal to assemble and install the goal. The Board will review the updated information at its July 17<sup>th</sup> meeting.**
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- D.** Updates and review of any proposals of the pedestrian bridge near Rampart Way. (enclosures, if any). **No new updates or information.**
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- E.** Review Chatfield Farms planter project new estimates, if available. (enclosures). **Director Glass noted he met with another vendor and is awaiting a proposal. The Board hopes to have proposal and review all proposals at July 17<sup>th</sup> meeting.**
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- F.** Discuss and review any updated information or proposal for repairs/maintenance of playground equipment throughout the District. (enclosures, if any). **No new updates or information.**
- 

- G.** Discuss and review any proposed maintenance agreement with Douglas County for medians and roadsides. (enclosures, if any). **No new updates or information.**
-

H. Discuss the use of paid/unpaid volunteers to assist with upkeep of the District (weeding, beauty band mowing, other small projects) and/or hiring an employee, considering the advice from legal. The Board reviewed and discussed the information that it was provided by Legal ~~at~~ its last meeting. Director Glass noted the obstacles Legal mentioned in order to pay volunteers or provide insurance coverage. The Board noted it is awaiting information from Legal and SDMS on some estimates of costs to set up the administrative framework to have District employees.

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I. Update and Status of various projects: condition/progress of the completed softball field renovation; Airplane Park playground timetable; turf replacement (xeriscape) project; Chatfield Farms Playground Spinner Equipment. No new updates or information on these items. Director Rubic noted that the basketball nets have been replaced.

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J. Update and review, if available, a “brochure” of picnic tables and benches so the board can discuss a design aesthetic for future replacements. (enclosure, if available). No new updates or information.

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K. Review and discuss any correspondence(s) received by the District from the public. (enclosures, if available). Director Rubic noted that SDMS did receive ~~and~~ inquiry requesting information (CORA request). SDMS replied by sending ~~the~~ requestor the District’s CORA request form and has not received any further correspondence from the requestor.

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L. Updates on the correspondence sent to Sherman-Williams and McDonald’s concerning use of tracts. (enclosures). Director Glass noted that Sherwin-Williams stated it did not cut the grass, nor did they hire the vendor that did so. The Board will try to seek additional information.

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M. Review request received concerning Tract G, Chatfield Farms Filing No. 1-A (i.e., McDonald’s area) to discuss a landscape/irrigation maintenance agreement for the area. (enclosure). The Board noted the request received from McDonald’s. Director Glass stated he will talk with Legal and note that the Board will maintain this area as it does other areas of the District and not to any specific standard or preference of the adjacent landowner. He will also have Legal relay the message that McDonald’s can buy the parcel(s).

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N. Discuss and review any proposals to add or adjust swales near the soccer field. (enclosures, if any). Director Glass noted that he has not received any reply from the vendor he contacted for a proposal. He stated he will follow-up and can seek a proposal from another vendor also.

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O. Discuss Records Retention Document(s) distributed to the Board and scheduled to be reviewed at the July 17<sup>th</sup> regular board meeting. The Board agreed that it will be ready to review the documents at the July 17<sup>th</sup> meeting.

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P. Discuss timeline for repairing the broken electric line under N Rampart Range Rd and impacts to holiday lighting and irrigation. Director Glass noted that Douglas County does not plan to repair the road pavement in this area until 2026~~5~~. The Board discussed waiting until then to consider any repairs. It was noted that doing so would limit the District's displaying any holiday lights in this area again. The Board noted that it should start seeking vendors to either look into repairing this sooner or have one in place once Douglas County is prepared to begin the road improvements in this area. Director Rubic noted that RWSD did some boring under another area of Rampart Range Road earlier this year and that we may be able to identify a vendor from them. Director Glass stated he would contact RWSD.

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Q. Discuss implementing a survey to gather suggestions from the community on what they'd like to see the District do or improve. The Board discussed the merits of implementing a survey. Director Prysby raised a concern. Director Glass noted that the idea would be an initial general survey/question of having residents suggest ideas or improvements. The timeline would be sometime after the new District website is fully up and running.

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R. Discuss newsletter topics to be sent out to the community regarding items that are completed, in progress, or soon to be initiated. The Board discussed the merits of a newsletter. The Board members agreed that this is a good idea. The idea is to have something put together once the new District website is fully up and running. The newsletter would contain information about the survey and other relevant information. The Board discussed some initial topics and assigned some responsibilities for drafting draft articles: Director Glass – GIS, Greenhouse, Xeriscaping; Director Jensen – Playground updates; Director Prysby – District Signage; and Director Rubic – Amended District Rules and Regulations.

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- S. Review and discuss Douglas County eReferral (SB2024-038), approval of a final plat application for 182 single-family detached residential lots, 6 tracts, and associated public roads on approximately 306 acres within the Canyons South Planned Development. (enclosure). **The Board noted the location of the application and the distance from the District. The Board determined to take no action.**
- 

- T. Signage Committee Update. No new updates or information. **Director Rubic noted that he has prepared some signage templates and will provide them to Director Prysby.**

- U. Environmental Committee Update. **No new updates or information.**
- 

- V. Review lists of current approved and requested community permits, if any. (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.)  
**None.**

#### IV. OTHER MATTERS

- A. Director Glass discussed the revised Foothills agreement. He noted that Foothills would prefer a 30-day notice for all items that have a time period as well as an increase in the annual amount to avoid hitting the 2/3 threshold given that growth of the actual costs wasn't dramatically increasing. ~~to reduce the provision that or other language that does not necessitate any action/warning that the District's budgeted amount was getting close to its limit.~~ The Board agreed that setting a budgeted amount of \$40k would be an acceptable alternative and will have Legal draft appropriate language.
- B. Director Glass noted that the SDA Annual Meeting is set for September 10-12. He noted that past meetings have been very informative and provided useful information and contacts.
- C. Director Glass provided a follow-up from Legal concerning the noise ordinance discussion. He stated that basically the way state law is written, it is too unclear/general for us to have the county to enforce it for road noise.
- D. Director Rubic noted that SDMS has not received any response from the county about having the grass along Rampart Range Road cut. He stated that if SDMS does not have a response by the July 17<sup>th</sup> meeting he will raise the proposal to have CDI mow beauty bands along the sides of the road.
- E. The Board discussed if there have been any benefits from the county's re-striping and speed limit changes on Waterton Road. The Board noted some initial confusion on part of motorists, but since things have improved to some degree ~~somewhat improved~~. The consensus ~~though~~ was it is still too early to draw any

definitive conclusions.

- V. PUBLIC COMMENTS/HOMEOWNER REQUESTS **None**
- VI. ADJOURNMENT **Director Jensen made motion to adjourn, seconded by Director Glass and was approved 4-0. Meeting adjourned at 7:55pm.**

**From:** [Dale Draper](#)  
**To:** [Peggy Ripko](#)  
**Subject:** Roxborough Village- August Meeting  
**Date:** Monday, August 19, 2024 10:26:32 AM  
**Attachments:** [image001.png](#)

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Hi Peggy-

See below for the monthly update-

Weekly Maintenance-

1. 07/11/24
2. 07/18/24
3. 07/25/24
4. 08/01/24
5. 08/08/24
6. 08/15/24

Ancillary Contract work-

- a. 07/15/24- Replaced damaged sod at Crystal Lake
- b. 07/16/24- Replaced damaged sod at Crystal Lake
- c. 07/18/24- Beauty bands and Fence Lines.
- d. 07/23/24- Deadwood and broken limbs cleared from park area vegetation (soccer field park)
- e. 07/24/24- Replaced damaged sod at Crystal Lake
- f. 07/25/24- Beauty Bands and Fence lines
- g. 07/31/24- Brome attack.
- h. 08/08/24- Beauty Bands and Fence lines
- i. 08/12/24- Weed and Feed to Turf
- j. 08/13/24- Weed and Feed to Turf
- k. 08/15/24- Beauty Bands and Fence lines
- l.

Site Policing-

1. Trash, Dog Stations, etc.
  - a. 07/12/24
  - b. 07/15/24
  - c. 07/19/24
  - d. 07/22/24
  - e. 07/26/24
  - f. 07/29/24
  - g. 08/02/24
  - h. 08/06/24
  - i. 08/09/24
  - j. 08/12/24

- k. 08/16/24
  - l.
2. Tennis & Basketball Court Maintenance, Volleyball Courts Maintenance, Skate Park Maintenance, Softball Field Grooming, Trash Pick Up -Includes - Pond Edges.
- a. 07/12/24
  - b. 07/15/24
  - c. 07/19/24
  - d. 07/22/24
  - e. 07/26/24
  - f. 07/29/24
  - g. 08/02/24
  - h. 08/06/24
  - i. 08/09/24
  - j. 08/12/24
  - k. 08/16/24
  - l.

Irrigation-

1. Onsite Checks:
- a. 07/15/24- Check Pump turned off , pond was getting low 39.47280° N, 105.06829° W Softball field lateral line back filled and sod put back in. 39.47280° N, 105.06829° W Some dry spots watered but not enough pressure with pump off
  - b. 07/16/24- Marmont ridge irrigation check 39.46744° N, 105.06854° W Elk ridge irrigation check 39.47133° N, 105.06392° W Mule deer irrigation check 39.47601° N, 105.06394° W Pump turned back off at the end of day.
  - c. 07/22/24- Turned on pump , water level is still rising, 2.5' until it reaches overflow Watered the softball field, controller still seems out of whack and does its own thing but everything did get watered. Dry spot water replace battery on Node Battery, 9 Volt 39.46771° N, 105.07762° W- 39.47757° N, 105.07069° W-39.46979° N, 105.06630° W Install Node and battery at Solenoid, Hunter NODE-100, Battery Op Controller 39.47288° N, 105.07027° W
  - d. 07/23/24- Check time Crystal lake irrigation check 39.47249° N, 105.07050° W Straitened heads 1. 39.47275° N, 105.07040° W 2. 39.47266° N, 105.07042° W 3. 39.47254° N, 105.07041° W New node on rainbird solenoid 39.47290° N, 105.07000° W X1 1 station Node. X2 Dbry wire nuts Marmot park clock checked. 39.46749° N, 105.06864° W Chatfield Estates clock checked. 39.48697° N, 105.07713° W grass is greening up
  - e. 07/24/24- Roxborough Village T&M Irrigation Check and repairs Blue mesa and red mesa irrigation check 39.46120° N, 105.07383° W - 39.46888° N, 105.07907° W Chatfield farms irrigation check 39.48686° N, 105.08459° W Softball field check 39.47280° N, 105.07347° W Valve stuck open flushed and closed. 39.47693° N, 105.08057° W X1 1806 X1 U12h 39.47697° N, 105.08070° W X1 I-20 6" 39.47183° N, 105.07057° W Turning irrigation times up, watered drier grass & new sod 39.47163° N, 105.07036° W - 39.47287° N, 105.06994° W - 39.47267° N, 105.07045° W - 39.47190°



- N, 105.06989° W - 39.47191° N, 105.07050° W - 39.47173° N, 105.07026° W - 39.47031° N, 105.07007° W - 39.46907° N, 105.06740° W
- f. 07/25/24- Soccer field manually watered 39.486237° N, -105.078070° W X1 I-20 6" 39.46884° N, 105.06840° W Village Cir East X1 I-20 6" 39.47171° N, 105.07034° W Crystal Lake Training meeting with Doug, Ephram and Tom on GPS unit. Sod area Crystal Lake watered, moved and adjusted heads to water in new sod. 39.471733° N, -105.070290° W
  - g. 07/29/24- Check time Marmot park soaked 39.46730° N, 105.06823° W Crystal lake new sod soaked 39.47176° N, 105.07038° W Irrigation check mainly on the village cir west 39.47176° N, 105.07038° W / 39.47879° N, 105.07797° W / 39.47674° N, 105.08081° W / 39.47291° N, 105.08031° W Flagged and will repair Wednesday
  - h. 07/30/24- Finished village cir west irrigation check 39.47815° N, 105.08055° W / 39.47702° N, 105.08070° W / 39.46737° N, 105.07711° W / 39.47057° N, 105.07972° W Crystal lake park soaked 39.47191° N, 105.06985° W / 39.47168° N, 105.07024° W / 39.47177° N, 105.07040° W / 39.47290° N, 105.07024° W / 39.47289° N, 105.07002° W / 39.47194° N, 105.07054° W / 39.47277° N, 105.07045° W
  - i. 08/02/24- Pump fault tried resetting and still not much pressure. Turned off for the weekend. Water ordered for Crystal Lake. Manually Water Imperial Park 39.476885 N, -105.080633 W Marmot Park 39.467328 N, -105.068374 W Mule Deer Park 39.476265 N, -105.064082 W
  - j. 08/05/24- Marmot park check 39.46743° N, 105.06833° W Airplane park check 39.47132° N, 105.06395° W Mule deer park check 39.47615° N, 105.06424° W Red Mesa checked and reduced watering a little. 39.469049° N, -105.078801° W
  - k. 08/06/24- Check and repair. Chatfield Estates 39.487020° N, -105.077053° W Soccer field 39.486278° N, -105.078101° W X1 I-25 NP 39.47266° N, 105.07522° W Turned pump on water level looks like it is filling up 8.4 in the well pressure does seem low Watered new sod 39.471694° N, -105.070263° W
  - l. 08/07/24- Check soccer field 39.486315° N, -105.078124° W Softball field 39.472289° N, -105.074946° W 39.48586° N, 105.07799° W Broken head from concrete pour X1 1806 X1 u15h 39.48581° N, 105.07813° W broken head replaced X1 I-20 39.48583° N, 105.07844° W Clogged filter Adjusted soccer field sprinklers so the don't reach the sidewalk 39.47881° N, 105.07809° W Adjusting heads so they don't hit the street / unclogging filters, going to start here after school starts
  - m. 08/08/24- Crystal lake park watered 39.47284° N, 105.07004° W / 39.47243° N, 105.07042° W / 39.47167° N, 105.07043° W / 39.47167° N, 105.07049° W / 39.48674° N, 105.07723° W .... Some sprinkler adjustments to get dry spots, most of the grass is looking healthy 39.47154° N, 105.07024° W Could use a drain to get around the gazebo, water is pooling up from the homeowners yard 39.48674° N, 105.07723° W Water at chat field estate turned off ,meter leaking from both ends, pumped out and letting it dry out a little
  - n. 08/09/24- System check and repairs Mule Deer park X1 I-20-6. 39.476184, -105.064160 X2 fittings swing pipe. X1' swing pipe Marmot Ridge Park X2 -1806. 39.467493, -105.068359, 39.467445, -105.068174 X1' swing pipe. X2 fittings swing pipe X3 Nz u15h
  - o. 08/12/24- Pump turned on clocks turned on Softball irrigation check 39.47256° N, 105.07583° W Soccer field irrigation check 39.48529° N, 105.07953° W Crystal Lake

park irrigation check 39.47153° N, 105.07024° W Marmot park irrigation check  
39.46736° N, 105.06832° W

- p. 08/14/24- Stacy Pl area 39.477286 N, -105.080662 W
- q. 08/15/24- Softball field checked and reduced watering. X2 i-25 rotor 39°28'19.9"N 105°04'31.2"W / 39°28'19.0"N 105°04'31.1"W Marmot Park checked stuck valve flushed 39°28'02.9"N 105°04'05.2"W X1 Rb Solenoid 39°28'03.2"N 105°04'07.7"W X2 Dbrys flushed debris out of backflow 39°28'02.5"N 105°04'05.4"W Mule Deer Park check and reduced watering X2 u15q 39°28'33.9"N 105°03'50.3"W / 39°28'33.8"N 105°03'50.5"W X1 u15h 39°28'34.0"N 105°03'50.3"W
- r. 08/16/24- Crystal Lake pump off for movie night. Adjusted controllers around site to reduce watering. Change Order Completed Marmot Ridge Park 39°28'02.1"N 105°04'05.6"W Installed new Hunter 12 station controller T&M Irrigation X3 i20 6" rotors 39.4675361°N, 105.0743388°W 39.4676466°N, 105.0776534°W 39.4678001°N, 105.0779963°W

## 2. Additional visits

- a. 07/11/24- Roxborough Village T&M Irrigation Bumping up water % on clocks by 25% and adding second start time on nodes 39.47060° N, 105.06594° W Needs valve replaced solenoid leaks when I tried to install a node but the one in there seems to fit alright just not hooked up to the clock 39.47593° N, 105.06716° W Zone not coming on and can't find the box 39.47731° N, 105.07059° W Node second start time added 39.47794° N, 105.07386° W Leak before the valve , gate valved behind monument 39.47257° N, 105.06616° W crystal lake water level reading, 3' low 39.47831° N, 105.07354° W Haven't found turn on for the water along rampart before the light and after shopping center 39.48628° N, 105.07805° W Clock adjustments at soccer field, zone 24 was off and date was wrong, zones turned back on 39.48497° N, 105.07557° W Node was off , programmed and turned on set for every day till it greens up 39.47798° N, 105.07288° W Drip zone for monument turned on and programmed, X2 9v
- b. 07/12/24- Roxborough Village T&M Irrigation 39.472413, -105.074958 Lateral line at softball field dug up, repaired waiting for it to dry before backfill, caution tape and stakes around it till Monday. X1 2" slipfix X1 2" Slip coupler Manually watered Marmot Park 39.467315, -105.068223
- c. 07/17/24- Turned pump back on. Checked irrigation, water started filling lake around 11am. Turned pump back off for the night. Blue mesa irrigation check 39.46126° N, 105.07366° W Red mesa irrigation check 39.46891° N, 105.07923° W Added time to mule deer park 39.47618° N, 105.06416° W
- d. 07/18/24- Marmot ridge park clock ran 39.46727° N, 105.06830° W clock approved to install hopefully will get that in soon Pump turned on and dry spots watered 39.47042° N, 105.07008° W/ 39.46914° N, 105.06724° W/39.47242° N, 105.06600° W/39.47757° N, 105.07084° W/39.47877° N, 105.07790° W/39.46734° N, 105.07711° W/39.47281° N, 105.07348° W I 20 - 39.47028° N, 105.07033° W I25 - 39.47226° N, 105.07504° W Tamped down lateral break more and watered 39.47241° N, 105.07503° W 39.47223° N, 105.07048° W- 39.47282° N, 105.07049° W made adjustments to (10)most of the i20s/pjp heads flagged the ones that need replaced will get to them tomorrow and turn the pump off for the weekend

- e. 07/19/24- Crystal lakes Rain bird 1806 w/nozzle 39.47186° N, 105.07006° W 39.47196° N, 105.07012° W I20 39.47188° N, 105.06981° W 39.47186° N, 105.07006° W 39.47187° N, 105.06987° W 39.47161° N, 105.07001° W Pump turned off for the weekend Added soil to softball field low spots 39.47188° N, 105.07533° W/ 39.47246° N, 105.07499° W Found broken sprinkler 39.46928° N, 105.07246° W , will fix Monday
- f. 07/22/24- Turned on pump , water level is still rising, 2.5' until it reaches overflow Watered the softball field, controller still seems out of whack and does its own thing but everything did get watered. Dry spot water replace battery on Node Battery, 9 Volt 39.46771° N, 105.07762° W- 39.47757° N, 105.07069° W-39.46979° N, 105.06630° W Install Node and battery at Solenoid, Hunter NODE-100, Battery Op Controller 39.47288° N, 105.07027° W
- g. 07/24/24- Roxborough Village T&M Irrigation Check and repairs Blue mesa and red mesa irrigation check 39.46120° N, 105.07383° W - 39.46888° N, 105.07907° W Chatfield farms irrigation check 39.48686° N, 105.08459° W Softball field check 39.47280° N, 105.07347° W Valve stuck open flushed and closed. 39.47693° N, 105.08057° W X1 1806 X1 U12h 39.47697° N, 105.08070° W X1 I-20 6" 39.47183° N, 105.07057° W Turning irrigation times up, watered drier grass & new sod 39.47163° N, 105.07036° W - 39.47287° N, 105.06994° W - 39.47267° N, 105.07045° W - 39.47190° N, 105.06989° W - 39.47191° N, 105.07050° W - 39.47173° N, 105.07026° W - 39.47031° N, 105.07007° W - 39.46907° N, 105.06740° W
- h. 07/25/24- Soccer field manually watered 39.486237° N, -105.078070° W X1 I-20 6" 39.46884° N, 105.06840° W Village Cir East X1 I-20 6" 39.47171° N, 105.07034° W Crystal Lake Training meeting with Doug, Ephram and Tom on GPS unit. Sod area Crystal Lake watered, moved and adjusted heads to water in new sod. 39.471733° N, -105.070290° W
- i. 07/26/24- Programmed the controller's & nodes north of skatepark near marks house X4 -1806. X5 nz u15h 39.47291°N,105.07016°W 39.471995 °N, -105.069913 °W 39.471527 °N, -105.069972 °W 39.471867 °N, -105.070056 °W X1-I-20-6" X1coupling sxs1". X1 bushings 1.25" x1" sxs X1 slip fix 1" 39.47222°N,105.07054°W X6-I20-6" 39.474515 °N, -105.073400 °W 39.474109 °N, -105.073486 °W 39.473819 °N, -105.073416 °W 39.473855 °N, -105.07350 °W 39.474469 °N, -105.073497 °W 39.474142 °N, -105.073454 °W X5 -1806. X8 nz u15h 39.47355°N,105.07350°W 39.473664°N, -105.073386°W 39.473828°N, -105.073386°W 39.473556°N, -105.073483°W 39.473711°N, -105.073480°W
- j. 07/26/24- Crystal Lake Capped off X2 rotors that are not being used in rock bed for better pressure. 1. I-20 turned off 39.47175° N, 105.07053° W X1 .75" female cap 2. I-20 turned off 39.47163° N, 105.07043° W X1 .75" female cap X1 I-20 moved to be able to water new sod roughly 10' .39.47172° N, 105.07028° W X10' swing pipe X2 .5" swing couplers Replaced Node for new sod 39.47191° N, 105.07043° W X1 Node 1st X2 Dbry wire nuts
- k. 07/30/24- GPS drop down list to Doug and Ephram. Last week GPS training with Cameron, Doug & Ephram. 11am-2:20pm @ soccer field. 39.486155 N, -105.078362 W
- l. 07/31/24- Broken Lateral dug up and repaired and backfilled 39.47057° N, 105.07972°

- W X1 1.25" Poly stretch coupling X4 1.25" Pinch clamps X1 i20 6" Np rotor Manually watered Marmot Park 39.467407° N, -105.068305° W
- m. 08/01/24- Watered on village cir east dry spots and crystal lake new sod 39.47289° N, 105.07039° W / 39.47209° N, 105.07047° W / 39.47193° N, 105.06985° W / 39.47151° N, 105.07019° W / 39.47151° N, 105.07019° W / 39.47189° N, 105.07045° W 39.47235° N, 105.06598° W Reset controller and programmed Village cir west repairs 39.47853° N, 105.07994° W , missing head X1 i-20 rotor 39.47492° N, 105.07974° W value flushed out 39.47853° N, 105.07994° W - 39.47710° N, 105.08078° W line blown out filters cleaned out
- n. 08/06/24- Check and repair. Chatfield Estates 39.487020° N, -105.077053° W Soccer field 39.486278° N, -105.078101° W X1 I-25 NP 39.47266° N, 105.07522° W Turned pump on water level looks like it is filling up 8.4 in the well pressure does seem low Watered new sod 39.471694° N, -105.070263° W
- o. 08/07/24- Check soccer field 39.486315° N, -105.078124° W Softball field 39.472289° N, -105.074946° W 39.48586° N, 105.07799° W Broken head from concrete pour X1 1806 X1 u15h 39.48581° N, 105.07813° W broken head replaced X1 I-20 39.48583° N, 105.07844° W Clogged filter Adjusted soccer field sprinklers so the don't reach the sidewalk 39.47881° N, 105.07809° W Adjusting heads so they don't hit the street / unclogging filters, going to start here after school starts
- p. 08/08/24- Crystal lake park watered 39.47284° N, 105.07004° W / 39.47243° N, 105.07042° W / 39.47167° N, 105.07043° W / 39.47167° N, 105.07049° W / 39.48674° N, 105.07723° W .... Some sprinkler adjustments to get dry spots, most of the grass is looking healthy 39.47154° N, 105.07024° W Could use a drain to get around the gazebo, water is pooling up from the homeowners yard 39.48674° N, 105.07723° W Water at chat field estate turned off ,meter leaking from both ends, pumped out and letting it dry out a little
- q. 08/09/24- System check and repairs Mule Deer park X1 I-20-6. 39.476184, -105.064160 X2 fittings swing pipe. X1' swing pipe Marmot Ridge Park X2 -1806. 39.467493, -105.068359, 39.467445, -105.068174 X1' swing pipe. X2 fittings swing pipe X3 Nz u15h. Coverage on dry spots at the softball field 39.47242° N, 105.07590° W / 39.47262° N, 105.07540° W Pump turned off 39.47286° N, 105.06847° W Line drained at crystal lake park 39.47156° N, 105.07026° W Control turned off at soccer field 39.48628° N, 105.07809° W
- r. 08/15/24- Softball field checked and reduced watering. X2 i-25 rotor 39°28'19.9"N 105°04'31.2"W / 39°28'19.0"N 105°04'31.1"W Marmot Park checked stuck valve flushed 39°28'02.9"N 105°04'05.2"W X1 Rb Solenoid 39°28'03.2"N 105°04'07.7"W X2 Dbrys flushed debris out of backflow 39°28'02.5"N 105°04'05.4"W Mule Deer Park check and reduced watering X2 u15q 39°28'33.9"N 105°03'50.3"W / 39°28'33.8"N 105°03'50.5"W X1 u15h 39°28'34.0"N 105°03'50.3"W
- s. 08/16/24- Crystal Lake pump off for movie night. Adjusted controllers around site to reduce watering. Change Order Completed Marmot Ridge Park 39°28'02.1"N 105°04'05.6"W Installed new Hunter 12 station controller T&M Irrigation X3 i20 6" rotors 39.4675361°N, 105.0743388°W 39.4676466°N, 105.0776534°W 39.4678001°N, 105.0779963°W

Misc. Approved Billable Additional Visits-

1. 07/23/24- Remove glass from sidewalk southside safeway
2. 08/01/24- Native mow along rampart per Email request
3. 08/01/24- Put up temporary fence around hole in native area per Mark.
4. 08/08/24- Native mow along rampart per Email request.
5. 08/08/24- Branch Pick up
6. 08/15/24- Graffiti removal
- 7.

Project Updates-

Bid- 2" or 2.5" Tree Replacements- Pending

**Dale Draper**  
**Account Manager**  
**SLM Certified, QWEL**



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5585 Airport Road, Sedalia, CO 80135

303.304.2937 – Mobile

[DaleD@cdi-services.com](mailto:DaleD@cdi-services.com)

[cdi-services.com](http://cdi-services.com) / [Naturesworkforce.com](http://Naturesworkforce.com)

**AFTER HOURS IRRIGATION EMERGENCY,**  
**PLEASE CALL [303-358-0498](tel:303-358-0498)**

**Confidentiality Note:** This email may contain confidential and/or private information. If you received this email in error please delete and notify sender.



PROJECT SERVICES PROPOSAL

# Roxborough Village Metro District Pedestrian Bridge Structural Assessment

Roxborough Village Metro District

August 14, 2024

August 14, 2024

Board of Directors  
Roxborough Village Metropolitan District  
141 Union Blvd, Suite 150  
Lakewood, CO 80228

RE: Project Services Agreement for Roxborough Village Metro District (RVMD) - Rickety Bridge  
Structural Analysis

Dear RVMD:

Farnsworth Group, Inc. (FGI) is pleased to present our proposal for Bridge services to the Roxborough Village Metro District (RVMD) (CLIENT) for the Foundation Loading associated with the Rickety Pedestrian Bridge (PROJECT) located at RVMD. This proposal reflects added Bridge Analysis following the previous site visit report completed September 8, 2023, project scope presented below.

- Site Visit to collect relevant data i.e member dimensions, lengths, thicknesses, identify material types, and other necessary items to complete this task.
- Develop the Dead Loads and live loads that the existing foundation must withstand in accordance with IBC/ AASHTO Pedestrian Design Codes.
- Develop and report with recommendations for loading and loading table to be given to another steel fabricator to design a replacement superstructure

Please let me know if there are any questions regarding the scope as we have outlined above. The following pages provide more specific details regarding the scope of work, project approach, project team, etc. Please indicate your acceptance of this Proposal, by signing and returning one copy for our records. We appreciate your consideration and look forward to working with you on this project.

Sincerely,

FARNSWORTH GROUP, INC.



J.C. Cundall, PE  
Senior Engineering Manager

## PROJECT OVERVIEW / SCOPE OF PROFESSIONAL SERVICES /

Farnsworth Group's scope of work consists of bridge services within the parameters set by the scope identified within this proposal. We have included necessary interface with the Owner, review agencies, and other owner retained consultants and vendors. The scope of work includes the services generally described as follows:

- Structural
  - Site Visit to collect relevant data i.e member dimensions, lengths, thicknesses, identify material types, and other necessary items to complete this task.
  - Develop the Dead Loads and live loads that the existing foundation must withstand in accordance with IBC/ AASHTO Pedestrian Design Codes.
  - Develop and report with recommendations for loading and loading table to be given to another steel fabricator to design a replacement superstructure

## PROFESSIONAL FEES /

Farnsworth Group proposes to provide the described services for a Lump Sum fee of **\$8,560 (Eight thousand five hundred Sixty dollars)**.

## ASSUMPTIONS AND CLARIFICATIONS /

The following assumptions and clarifications support the fees for this proposal.

- This work is expected to commence in September 2024. Significant delays in start date may require reassessing necessary services, schedule, and fees.
- Readily available access to the project site will be provided.
- Value engineering exercises are not included.
- Opinion of Probable Cost or detailed cost estimates are not included in the scope.
- Material properties are unknown and will be assumed. No material testing is included.
- No geotechnical or soil investigations are anticipated. Below grade elements will not be assessed.

## ADDITIONAL SERVICES /

The following services are not included in the fees for this proposal, but may be relevant to the project and can be provided at your request for an additional fee:

- Attendance at additional meetings or site visits beyond those listed above.
- Detailed repair or reinforcement design or drawings.
- Cost opinion services or value engineering.
- Assistance with Material Testing.
- Assistance with bidding, permitting, construction observation, or construction administration.



**CLIENT RESPONSIBILITIES /**

The following services or items are required to be provided by you to allow Farnsworth to complete the scope of services outlined above.

- N/A

**AGREEMENT /**

FARNSWORTH GROUP, INC.

ROXBOROUGH VILLAGE METRO DISTRICT

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Signature

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Typed Name

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**Senior Engineering Manager**

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Title

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**August 14, 2024**

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Date

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Signature

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Typed Name

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Title

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Date

FARNSWORTH GROUP, INC.

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Signature

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Typed Name

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Title

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**August 14, 2024**

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Date



PROJECT SERVICES PROPOSAL

# Roxborough Village Metro District Survey of Crystal Lake Irrigation Intake

Roxborough Village Metro District

August 14, 2024

August 14, 2024

Board of Directors  
Roxborough Village Metropolitan District  
141 Union Blvd, Suite 150  
Lakewood, CO 80228

RE: Project Services Agreement for Roxborough Village Metro District (RVMD) - Rickety Bridge  
Structural Analysis

Dear RVMD:

Farnsworth Group, Inc. (FGI) is pleased to present our proposal for Survey services to the Roxborough Village Metro District (RVMD) (CLIENT) for the survey of the Crystal Lake Irrigation Intake Structures and Topography (PROJECT) located at RVMD.

Please review the scope as we have outlined on the following pages. The following pages provide specific details regarding the scope of work, project approach, project team, etc. Please indicate your acceptance of this Proposal, by signing and returning one copy for our records. We appreciate your consideration and look forward to working with you on this project.

Sincerely,

FARNSWORTH GROUP, INC.



J.C. Cundall, PE  
Senior Engineering Manager

## PROJECT OVERVIEW / SCOPE OF PROFESSIONAL SERVICES /

Farnsworth Group's scope of work includes the services described as follows:

1. Survey Control: Farnsworth Group, Inc, will establish survey control for the project using GPS techniques to produce a NAD83(2011) horizontal datum and NAVD88 vertical datum. The survey control is georeferenced to ensure compatibility with GIS data and other sources of mapping information. We will set at least two semi-permanent survey monuments that will be suitable for use during the construction phases of the project, one on-site and the other nearby in public rights of way. The control information will be graphically shown and included in a table on the design survey drawing noted herein.
  
2. Topographic Design Survey: Farnsworth Group will conduct a topographic design survey (survey) of the pump station areas within the area fence, as outlined on the attached aerial graphic. The survey will include the following information:
  - Pump Station Infrastructure within the fenced area, including existing physical features.
  - Pump Station Area Fence:
    - Survey and document gate(s) locations and widths
  - Concrete Trail/Sidewalk to the south of Pump Station Area and North of Pond
  - Bottom Elevations of Wet Wells: (Note – access from the surface only. This scope of work does not include confined space access)
    - Document the size of inlet/outlet pipes
    - Elevations of inlet/outlet pipes
    - Directions of inlet/outlet pipes
  - Underground utilities will not be located for this survey, and only visible surface evidence of underground utilities plus overhead utilities will be located and shown on the survey. Underground utility lines will be drawn to the best of our ability based only upon the visual evidence and any utility maps provided. Please note that the utility mapping shown on the survey might be incomplete.
  - RVMD shall be responsible for marking their utilities and any other known private utilities, if any.

Elevations will be adequate to support 1-foot contour interval and elevation digital terrain model. A Civil 3-D AutoCAD drawing of the survey will be prepared showing the information noted above.

3. Bathymetric Pond Survey: In addition to the topographic design survey of the pump station areas noted above, we will provide a Bathymetric Survey of an approximate 100' x 100' area of the bottom of the pond, extending 100' from the shore towards the middle of the pond, as marked on the attached aerial graphic. This survey will be based on the control points established, as noted above. We anticipate the bathymetric data will be sufficient to produce approximate 1 ft. contours of the bottom of the pond. This data will be merged into the survey of the pump station areas to provide one overall survey drawing. The bathymetric survey will be performed by a sub-consultant of Farnsworth Group. Pipe invert elevations and diameters of the ends of the intake piles will not be surveyed.

NOTE - This survey is based on the use of a sonar-mite GPS depth unit mounted to a flat bottom aluminum boat that has very good accuracy however vegetation can affect the readings. If the pond bottom is overgrown, alternative methods may need to be used and if that is the case, we will advise on an alternate scope of work and related additional fees.

### PROFESSIONAL FEES /

Farnsworth Group proposes to provide the above-described services on an hourly basis, plus direct expenses, not to exceed Ten Thousand, Nine Hundred Dollars (\$10,900) including expenses and subconsultant fees.

### ASSUMPTIONS AND CLARIFICATIONS /

The following assumptions and clarifications support the fees for this proposal.

- None

### SURVEY DELIVERABLES /

- The combined topographic design and bathymetric survey data will also be delivered in an AutoCAD Civil 3D (2023) format .DWG file, using Farnsworth Group CAD standards.

### PROJECT TIMELINE /

We propose the timeline of the survey services to be as follows:

- Mobilize for Design Survey and Bathymetric Survey 2 weeks from NTP
- Completion and delivery of the survey drawing 4 weeks from NTP

### AGREEMENT /

FARNSWORTH GROUP, INC.

ROXBOROUGH VILLAGE METRO DISTRICT

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed Name

**Senior Engineering Manager**  
\_\_\_\_\_  
Title

**August 14, 2024**  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

FARNSWORTH GROUP, INC.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Title

**August 14, 2024**  
\_\_\_\_\_  
Date

August 14, 2024

< *Client Name* >

< *Project Name* >



PROJECT SERVICES PROPOSAL

# Roxborough Village Metro District Survey of Little Willow Creek - Floodplain

Roxborough Village Metro District

August 16, 2024

August 16, 2024

Board of Directors  
Roxborough Village Metropolitan District  
141 Union Blvd, Suite 150  
Lakewood, CO 80228

RE: Project Services Proposal for Little Willow Creek Floodplain Survey

Dear RVMD:

Farnsworth Group, Inc. (FGI) is pleased to present our proposal for Survey services to the Roxborough Village Metro District (RVMD) (CLIENT) for the survey of the Little Willow Creek Floodplain (PROJECT) located at RVMD.

Please review the scope as we have outlined on the following pages. The following pages provide specific details regarding the scope of work, project approach, project team, etc. Please indicate your acceptance of this Proposal, by signing and returning one copy for our records. We appreciate your consideration and look forward to working with you on this project.

Sincerely,

FARNSWORTH GROUP, INC.



J.C. Cundall, PE  
Senior Engineering Manager



## PROJECT OVERVIEW / SCOPE OF PROFESSIONAL SERVICES /

Farnsworth Group's scope of work includes the services described as follows:

1. Survey Control: Farnsworth Group recently performed a survey of the Community Park site along the south end of the Little Willow Creek HECRAS study area. For this survey, we will utilize, and expand, if necessary, the same horizontal and vertical survey control that was used for the Community Park Survey (CPS). The control information will be graphically shown and included in a table on the survey drawing.
2. Topographic Design Survey: Farnsworth Group will conduct an aerial topographic survey (survey) of the portions of the HECRAS study area that are beyond the limits of the CPS covering the overall study area sufficient to obtain the cross-section data noted in yellow on the attached Survey Request Graphic (graphic). The new survey will be merged with the CPS, along with the supplemental survey data noted below to create one overall topographic survey surface covering the entire HECRAS study area from which the cross-section data will be obtained. The HECRAS study area is defined by the limits of the yellow cross-sections on the attached graphic. Aerial ground control points will be added to what was used for the CPS as needed for the expanded aerial topographic survey area.

The aerial survey will be supplemented with traditional field surveys to obtain detailed information as noted on the attached graphic.

The aerial survey will provide elevation data that will be sufficient to produce 1-foot contours and digital terrain model. Existing utility data will not be obtained or located in this scope of work and can be added as an additional service later once design parameters are established.

The cross-sections required for the HECRAS modelling will be obtained and extracted from the digital terrain model produced from the aerial survey by Farnsworth Group engineering staff and are not included in this survey scope of work.

A Civil 3-D AutoCAD drawing will be prepared showing the information noted above.

An exhibit of the area and cross-sections is attached to the end of the document.

## PROFESSIONAL FEES /

Farnsworth Group proposes to provide the above-described services on an hourly basis, plus direct expenses, not to exceed Ten Thousand, One Hundred Dollars (\$10,100) including expenses.

## ASSUMPTIONS AND CLARIFICATIONS /

The following assumptions and clarifications support the fees for this proposal.

- Access permission on private property will not be required and is not included in the proposed scope of work.
- No boundary or easement information will be addressed or shown on the survey in this scope of work.
- Accuracy of the survey will be consistent with 1-foot contour map standards.
- The proposed fee is valid during 2024 only.

### SURVEY DELIVERABLES /

- The combined topographic aerial survey, as noted above, delivered in an AutoCAD Civil 3D (2023) format .DWG file, using Farnsworth Group CAD standards.

### PROJECT TIMELINE /

We anticipate completion of the survey and deliverable CAD drawing within 3 – 4 weeks from receipt of written acceptance of this scope of work and fee estimate as notice to proceed.

### AGREEMENT /

FARNSWORTH GROUP, INC.

ROXBOROUGH VILLAGE METRO DISTRICT

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Signature

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Typed Name

**Senior Engineering Manager**

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Title

**August 16, 2024**

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Date

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Signature

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Typed Name

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Title

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Date

FARNSWORTH GROUP, INC.

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Signature

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Typed Name

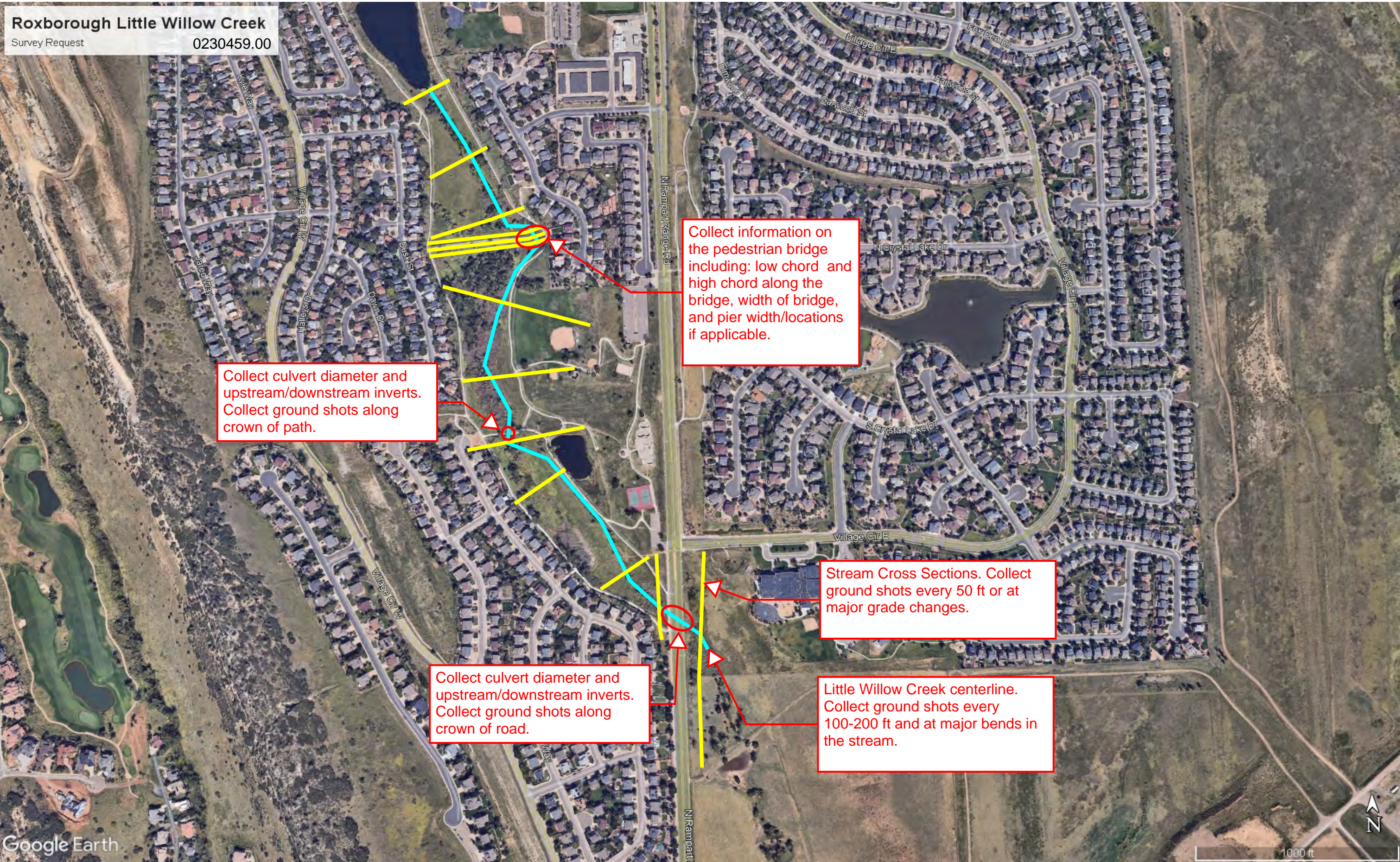
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Title

**August 16, 2024**

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Date



Collect culvert diameter and upstream/downstream inverts. Collect ground shots along crown of path.

Collect information on the pedestrian bridge including: low chord and high chord along the bridge, width of bridge, and pier width/locations if applicable.

Stream Cross Sections. Collect ground shots every 50 ft or at major grade changes.

Collect culvert diameter and upstream/downstream inverts. Collect ground shots along crown of road.

Little Willow Creek centerline. Collect ground shots every 100-200 ft and at major bends in the stream.



3:16 PM  
08/12/24

**Roxborough Village Metro District**  
**A/P Aging Summary**  
As of July 31, 2024

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	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Bill.com LLC	1.69	450.19	0.00	0.00	451.88
Browns Hill Engineering & Controls, LLC	773.00	0.00	0.00	0.00	773.00
Colorado Special Districts Property and L	14,743.00	0.00	0.00	0.00	14,743.00
Consolidated Divisions Inc	13,189.56	28,471.55	18,229.42	0.00	59,890.53
CORE Electric Cooperative	0.00	2,505.37	0.00	0.00	2,505.37
Diversified Underground	350.00	0.00	0.00	0.00	350.00
Farnsworth Group, Inc	0.00	46,425.33	0.00	0.00	46,425.33
Foothills Park & Recreation District	3,695.27	0.00	0.00	0.00	3,695.27
Gemsbok Consulting Inc.	2,912.50	0.00	0.00	0.00	2,912.50
HGL Construction Services LLC	0.00	0.00	345.00	0.00	345.00
Hoelting & Company, Inc	1,950.00	0.00	0.00	0.00	1,950.00
Metro Maintenance	300.00	0.00	0.00	0.00	300.00
Special District Management Services, Inc	12,655.48	0.00	0.00	0.00	12,655.48
Utility Notification Center of Colorado	87.72	0.00	0.00	0.00	87.72
<b>TOTAL</b>	<b><u>50,658.22</u></b>	<b><u>77,852.44</u></b>	<b><u>18,574.42</u></b>	<b><u>0.00</u></b>	<b><u>147,085.08</u></b>

Roxborough Village Metro District  
A/P Aging Detail

As of July 31, 2024

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
<b>Current</b>							
07/31/2024	SALES000...	Foothills Park & Recre...	07/31/2024	-SPLIT-	July 2024 Resident Use		3,695.27
07/31/2024	137890	Special District Manag...	07/31/2024	-SPLIT-	July 2024 District Man...		12,655.48
07/31/2024	224071271	Utility Notification Cen...	07/31/2024	-SPLIT-	RTL Transmissions		87.72
07/20/2024	2015255	Consolidated Division...	08/04/2024	-SPLIT-			4,001.13
07/26/2024	27750	Metro Maintenance	08/05/2024	-SPLIT-	July 2024		300.00
07/30/2024	24PL-6010...	Colorado Special Distr...	08/09/2024	14010 · Prepaid Expense			14,438.00
07/31/2024	24088129715	Bill.com LLC	08/10/2024	-SPLIT-	Billing Period 07/05/2...		1.69
07/31/2024	24PL-6010...	Colorado Special Distr...	08/10/2024	14010 · Prepaid Expense			305.00
07/31/2024	47289	Hoelting & Company, I...	08/10/2024	-SPLIT-	2023 Audit		1,950.00
07/27/2024	2015307	Consolidated Division...	08/11/2024	-SPLIT-			120.00
07/27/2024	2015301	Consolidated Division...	08/11/2024	-SPLIT-			7,400.22
07/31/2024	2015446	Consolidated Division...	08/15/2024	-SPLIT-	T&M July 28 - 31		1,588.21
07/31/2024	2015447	Consolidated Division...	08/15/2024	-SPLIT-			80.00
07/25/2024	28520	Browns Hill Engineeri...	08/24/2024	-SPLIT-			773.00
07/31/2024	30312	Diversified Underground	08/30/2024	-SPLIT-	Screen Charge		350.00
07/31/2024	6063	Gemsbok Consulting I...	09/14/2024	-SPLIT-	July 2024		2,912.50
Total Current							50,658.22
<b>1 - 45</b>							
06/30/2024	253236	Farnsworth Group, Inc	07/10/2024	-SPLIT-	Period ending 06.30.2...	21	46,425.33
06/30/2024	24077781988	Bill.com LLC	07/10/2024	-SPLIT-	Billing Period 06/05/2...	21	450.19
07/01/2024	2014872	Consolidated Division...	07/16/2024	-SPLIT-	July 2024	15	19,305.71
07/06/2024	2015076	Consolidated Division...	07/21/2024	-SPLIT-		10	3,627.59
07/13/2024	2015176	Consolidated Division...	07/28/2024	-SPLIT-		3	639.62
07/13/2024	2015175	Consolidated Division...	07/28/2024	-SPLIT-		3	4,898.63
07/18/2024		CORE Electric Cooper...	07/28/2024	-SPLIT-		3	2,505.37
Total 1 - 45							77,852.44
<b>46 - 90</b>							
04/12/2024	2024-23	HGL Construction Ser...	05/12/2024	80060 · Plant Nursery		80	345.00
04/27/2024	2013941	Consolidated Division...	05/12/2024	-SPLIT-	Water meter install	80	9,253.71
05/31/2024	2014479	Consolidated Division...	06/15/2024	-SPLIT-	T&M May 26-31	46	8,975.71
Total 46 - 90							18,574.42
<b>&gt; 90</b>							
Total > 90							
<b>TOTAL</b>							<b>147,085.08</b>

## Roxborough Village Metro District

## Claims by Vendor Detail

July 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
<b>Bill.com LLC</b>						
Bill	07/31/2024	24088129715	Billing Period 07/05/2024 - 08/04/2024	52040 · Software & Online Subscr...	364.40	363.04
Bill	07/31/2024	24088129715	Billing Period 07/05/2024 - 08/04/2024	52040 · Software & Online Subscr...	69.40	432.18
Bill	07/31/2024	24088129715	Billing Period 07/05/2024 - 08/04/2024	52040 · Software & Online Subscr...	18.08	450.19
Total Bill.com LLC						450.19
<b>Colorado Special Districts Property and L</b>						
Deposit	07/12/2024	27993	Deposit	52550 · General Insurance	-47.00	-47.00
Total Colorado Special Districts Property and L						-47.00
<b>Consolidated Divisions Inc</b>						
Bill	07/09/2024	2014797	T&M June 16-22	64030 · Irrigation Expense	4,046.46	4,046.46
Bill	07/10/2024	2014392	June 2024	64040 · Landscape Contract	16,216.80	20,263.26
Bill	07/10/2024	2014392	June 2024	64040 · Landscape Contract	3,088.91	23,352.17
Bill	07/10/2024	2014672		64030 · Irrigation Expense	661.22	24,013.39
Bill	07/10/2024	2014672		64030 · Irrigation Expense	125.95	24,139.34
Bill	07/10/2024	2014722	T&M June 9-158	65030 · Graffiti Removal /Vandali...	448.72	24,588.06
Bill	07/10/2024	2014722	T&M June 9-158	65030 · Graffiti Removal /Vandali...	85.47	24,673.53
Bill	07/10/2024	2014721	T&M June 9-15	64010 · Landscape Repairs and ...	273.00	24,946.53
Bill	07/10/2024	2014721	T&M June 9-15	64010 · Landscape Repairs and ...	52.00	24,998.53
Bill	07/10/2024	2014640	T&M June 1-8	64030 · Irrigation Expense	2,478.41	27,476.94
Bill	07/10/2024	2014640	T&M June 1-8	64030 · Irrigation Expense	472.08	27,949.02
Bill	07/10/2024	2014642	T&M June 1-8	65030 · Graffiti Removal /Vandali...	937.82	28,886.84
Bill	07/10/2024	2014642	T&M June 1-8	65030 · Graffiti Removal /Vandali...	178.63	29,065.47
Bill	07/10/2024	2014641	T&M June 1-8	64010 · Landscape Repairs and ...	84.00	29,149.47
Bill	07/10/2024	2014641	T&M June 1-8	64010 · Landscape Repairs and ...	16.00	29,165.47
Bill	07/22/2024	2014719	T&M June 9 - 15	64030 · Irrigation Expense	3,865.80	33,031.27
Bill	07/22/2024	2014719	T&M June 9 - 15	64030 · Irrigation Expense	736.34	33,767.61
Bill	07/22/2024	2014999		64010 · Landscape Repairs and ...	382.86	34,150.47
Bill	07/22/2024	2014999		64010 · Landscape Repairs and ...	72.92	34,223.39
Bill	07/22/2024	2014957		65030 · Graffiti Removal /Vandali...	388.42	34,611.81
Bill	07/22/2024	2014957		65030 · Graffiti Removal /Vandali...	73.99	34,685.80
Bill	07/22/2024	2014955		64030 · Irrigation Expense	3,937.69	38,623.49
Bill	07/22/2024	2014955		64030 · Irrigation Expense	750.04	39,373.53
Bill	07/22/2024	2014956		64010 · Landscape Repairs and ...	273.00	39,646.53
Bill	07/22/2024	2014956		64010 · Landscape Repairs and ...	52.00	39,698.53
Total Consolidated Divisions Inc						39,698.53
<b>CORE Electric Cooperative</b>						
Bill	07/10/2024			51050 · Utilities Expense	811.16	811.16
Bill	07/10/2024			51050 · Utilities Expense	1,054.90	1,866.06
Total CORE Electric Cooperative						1,866.06
<b>Diversified Underground</b>						
Bill	07/09/2024	30098	Screen Charge	62020 · Utility Locate	226.80	226.80
Bill	07/09/2024	30098	Screen Charge	62020 · Utility Locate	43.20	270.00
Total Diversified Underground						270.00
<b>Ephram Glass*</b>						
Bill	07/09/2024	RVMD10008	Greenhouse Supplies	80060 · Plant Nursery	436.64	436.64
Total Ephram Glass*						436.64
<b>Excell Pump Services</b>						
Bill	07/31/2024	2153		64030 · Irrigation Expense	424.83	424.83
Bill	07/31/2024	2153		64030 · Irrigation Expense	80.92	505.75
Total Excell Pump Services						505.75
<b>Foothills Park &amp; Recreation District</b>						
Bill	07/22/2024	SALES000000035506	June 2024 Resident Use	68010 · Foothills Park & Rec Fees	1,429.72	1,429.72
Bill	07/22/2024	SALES000000035506	June 2024 Resident Use	68010 · Foothills Park & Rec Fees	307.50	1,737.22
Total Foothills Park & Recreation District						1,737.22
<b>Gemsbok Consulting Inc.</b>						
Bill	07/09/2024	6033	June 2024	57030 · Accounting Services	2,056.32	2,056.32
Bill	07/09/2024	6033	June 2024	57030 · Accounting Services	391.68	2,448.00
Bill	07/09/2024	6033	June 2024	57030 · Accounting Services	102.00	2,550.00
Total Gemsbok Consulting Inc.						2,550.00
<b>Hoelting &amp; Company, Inc</b>						
Bill	07/22/2024	47088	Interim billing for 2023 Audit	57010 · Auditing	1,612.80	1,612.80
Bill	07/22/2024	47088	Interim billing for 2023 Audit	57010 · Auditing	307.20	1,920.00
Bill	07/22/2024	47088	Interim billing for 2023 Audit	57010 · Auditing	80.00	2,000.00
Total Hoelting & Company, Inc						2,000.00
<b>Ireland Stapleton Pryor &amp; Pascoe PC</b>						
Bill	07/22/2024	156515	Billed Through 06/30/2024	57020 · Legal Expenses	4,978.31	4,978.31
Bill	07/22/2024	156515	Billed Through 06/30/2024	57020 · Legal Expenses	2,732.25	7,710.56
Bill	07/22/2024	156515	Billed Through 06/30/2024	57020 · Legal Expenses	246.94	7,957.50
Total Ireland Stapleton Pryor & Pascoe PC						7,957.50

Roxborough Village Metro District  
**Claims by Vendor Detail**

July 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
<b>Mark Rubic</b>						
Bill	07/22/2024	111-8219153-9021033		65080 · Misc. Playground & Infr...	223.95	223.95
Bill	07/22/2024	111-8219153-9021033		65080 · Misc. Playground & Infr...	42.66	266.61
Total Mark Rubic						266.61
<b>Metro Maintenance</b>						
Bill	07/15/2024	27557	June 2024	62010 · General Repairs and Mai...	252.00	252.00
Bill	07/15/2024	27557	June 2024	62010 · General Repairs and Mai...	48.00	300.00
Total Metro Maintenance						300.00
<b>Patriot Pest Control</b>						
Bill	07/09/2024	967942	July Mosquito Control Service	68020 · Mosquito Control Expense	1,955.00	1,955.00
Bill	07/09/2024	967942	July Mosquito Control Service	68020 · Mosquito Control Expense	345.00	2,300.00
Total Patriot Pest Control						2,300.00
<b>QuickBooks Payroll Service</b>						
Liability Che...	07/30/2024		Fee for 3 direct deposit(s) at \$4.00 each	54000 · Payroll Expenses	12.00	12.00
Total QuickBooks Payroll Service						12.00
<b>Roxborough Water &amp; Sanitation District</b>						
Bill	07/15/2024		Service Period 05/24/24 - 06/24/24 Rampart Range	68025 · Water Expense	126.86	126.86
Bill	07/15/2024		Service Period 05/25/24 to 06/24/24 Mule Deer Pl	68025 · Water Expense	190.25	317.11
Bill	07/15/2024		Service Period 05/25/24 to 06/24/24 Elk Mnt Cir	68025 · Water Expense	300.50	617.61
Bill	07/15/2024		Service Period 05/25/24 - 06/24/24 Marmot Ridge Cir	68025 · Water Expense	580.00	1,197.61
Bill	07/15/2024		Billing Period 06/01/24 to 06/30/24	68025 · Water Expense	735.28	1,932.89
Bill	07/15/2024		Billing Period 06/01/24 to 06/30/24	68025 · Water Expense	140.05	2,072.94
Total Roxborough Water & Sanitation District						2,072.94
<b>Special District Management Services, Inc</b>						
Bill	07/15/2024	136986	June 2024 District Management Fees	57040 · District Management	7,978.04	7,978.04
Bill	07/15/2024	136986	June 2024 District Management Fees	57040 · District Management	1,519.62	9,497.66
Bill	07/15/2024	136986	June 2024 District Management Fees	57040 · District Management	395.74	9,893.40
Total Special District Management Services, Inc						9,893.40
<b>United Site Services</b>						
Bill	07/22/2024	INV-4630007	Services Chatfield Farms Park	68050 · Portable Restroom Exp.	287.26	287.26
Bill	07/22/2024	INV-4629035	Services Roxborough Community Park	68050 · Portable Restroom Exp.	279.97	567.23
Total United Site Services						567.23
<b>Utility Notification Center of Colorado</b>						
Bill	07/09/2024	224061277	RTL Transmissions	62020 · Utility Locate	62.85	62.85
Bill	07/09/2024	224061277	RTL Transmissions	62020 · Utility Locate	11.97	74.82
Total Utility Notification Center of Colorado						74.82
<b>Xcel Energy</b>						
Bill	07/01/2024	879810192	June Statement	51050 · Utilities Expense	3.68	3.68
Bill	07/29/2024	883862153	July Statement	51050 · Utilities Expense	3.76	7.44
Total Xcel Energy						7.44
<b>TOTAL</b>						<b>72,919.33</b>

Roxborough Village Metro District  
**Payroll Detail**  
July 2024

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<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
<b>BOD Compensation</b>						
DD1074	07/31/2024	Debra D Prysby	BOD Compensation	Paycheck	0.00	200.00
DD1075	07/31/2024	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1076	07/31/2024	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	600.00
<b>TOTAL</b>					<b>0.00</b>	<b>600.00</b>

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# Roxborough Village Metro District

## Executive Summary

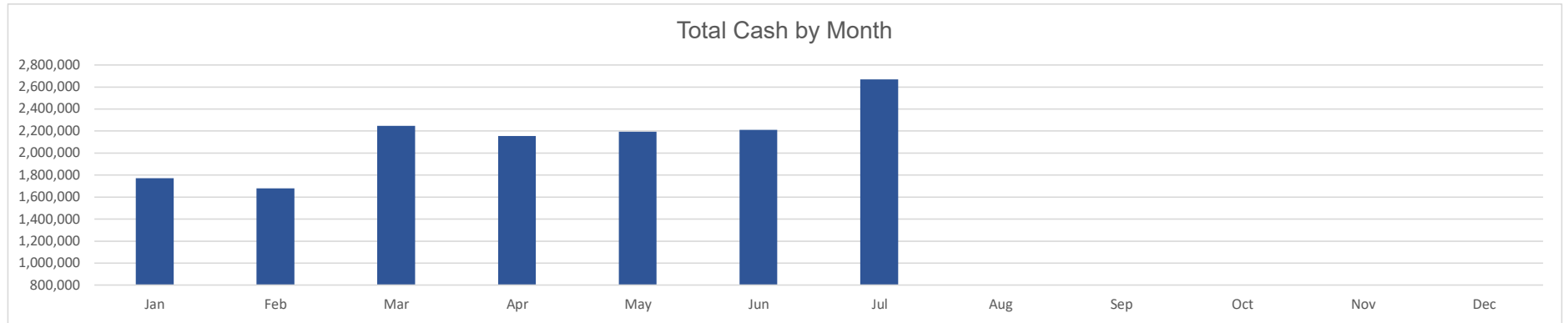
As of July 31st, 2024

### Summary

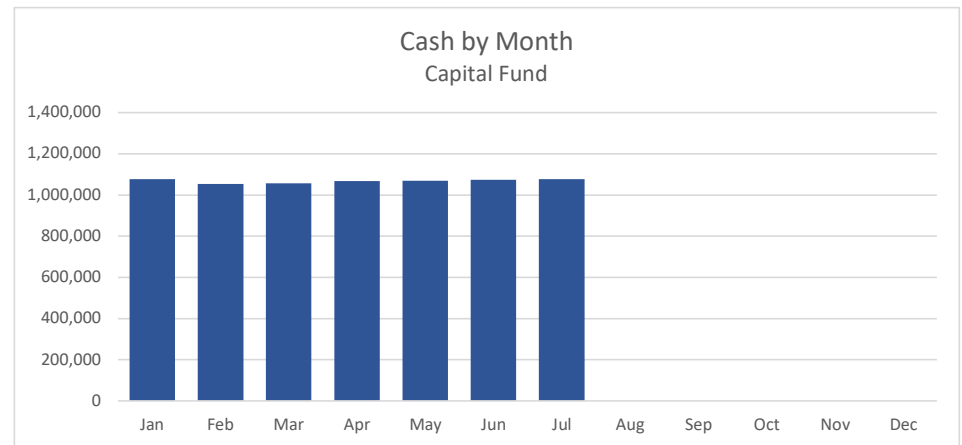
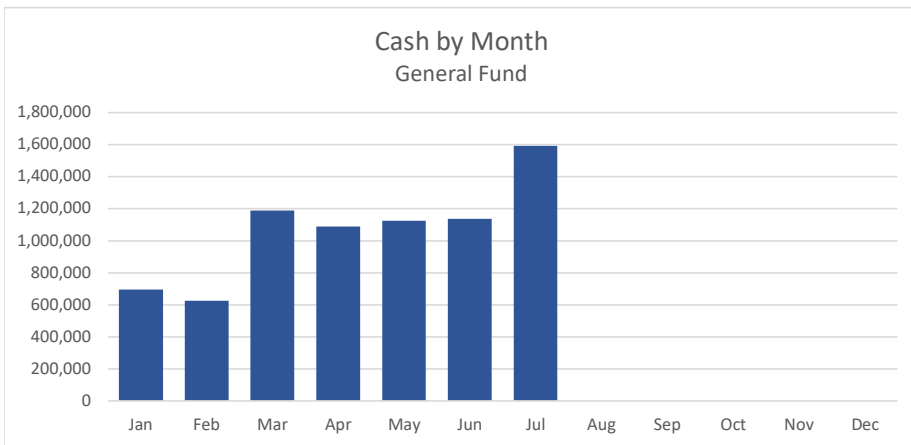
The district received a Property Tax and Specific Ownership Tax payment totaling \$521,137.96 in July. Minor edits still remain to be made to the 2023 audit financials per the Board's request. Once those are made the final will be submitted to DOLA. Gemsbok has provided the Board with an updated 10-Year Model Budget Worksheet for 2025. Additional edits to the budget worksheet pertaining to property tax revenues are pending, and will be provided by Gemsbok.

### Key Performance Metrics

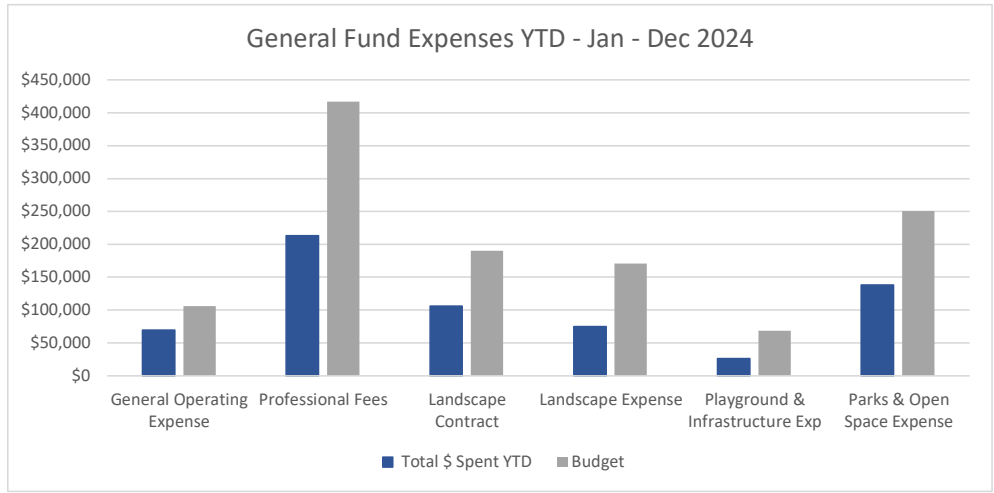
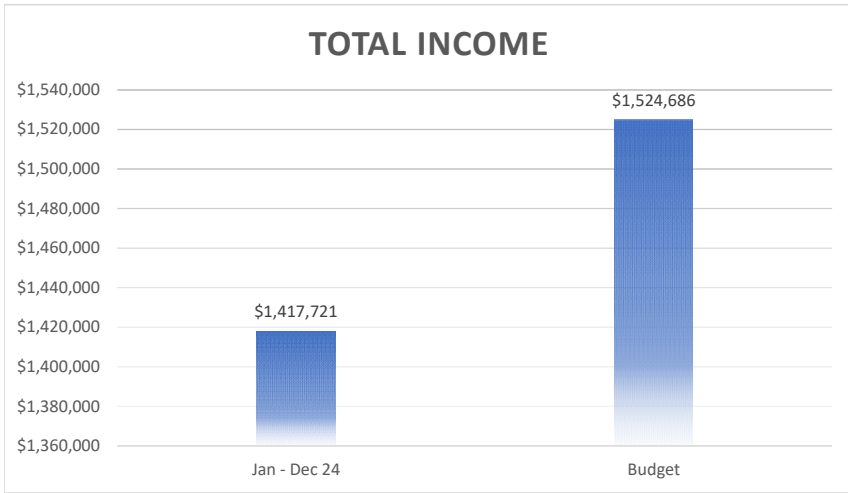
#### Cash Position



Cash balances increased due to the large property tax and specific ownership tax receipt in July. The district has received nearly all of its budgeted revenue. We can expect all future property and specific ownership tax payments to be relatively small in comparison to those received to date.

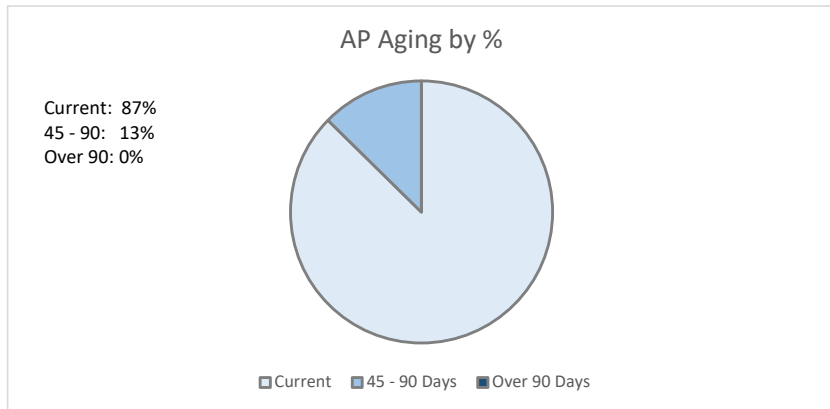


**Income & Expenses**



Financials were prepared before receiving July's legal invoice. A place holder of \$9,000 was used and will be updated when the actual invoice is received. As the year progresses we will monitor expense trends for 2024 to budget as well as in comparison to historical years.

**Accounts Payable**

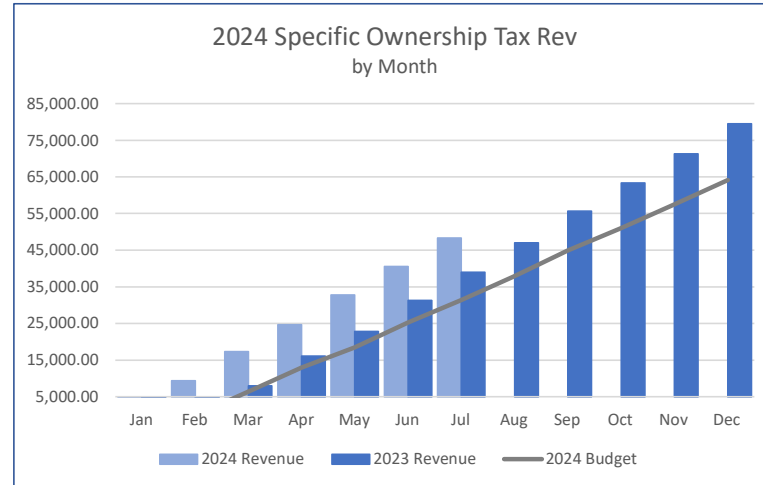
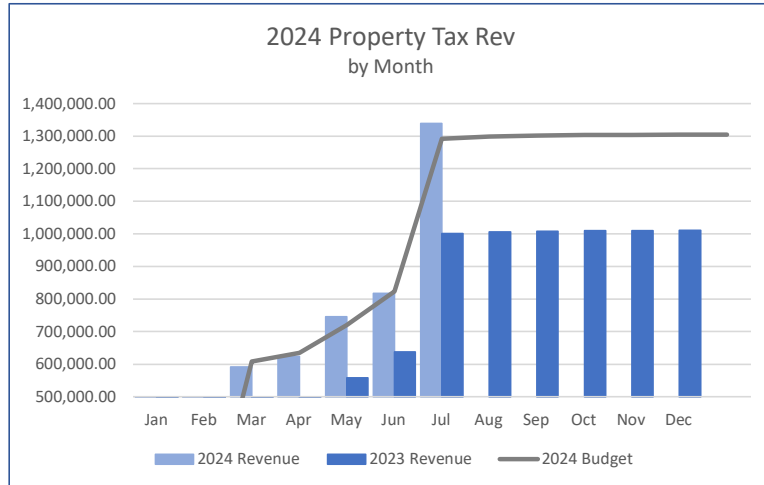


Based on the current reporting, 13% of Accounts Payable are over 45 days past due, which is 1% up over last month. The total value of the past due bills through July are \$18,574.42. The value of the current bills are \$128,510.66. We will continue to work with the board to provide transparency on all district bills received.

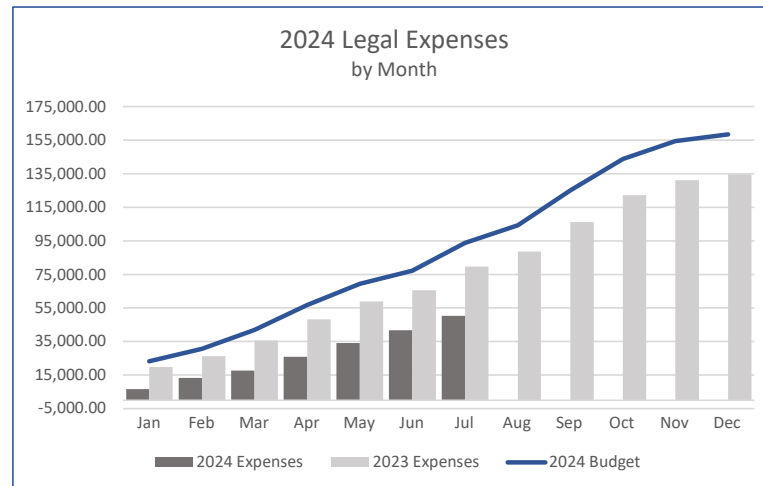
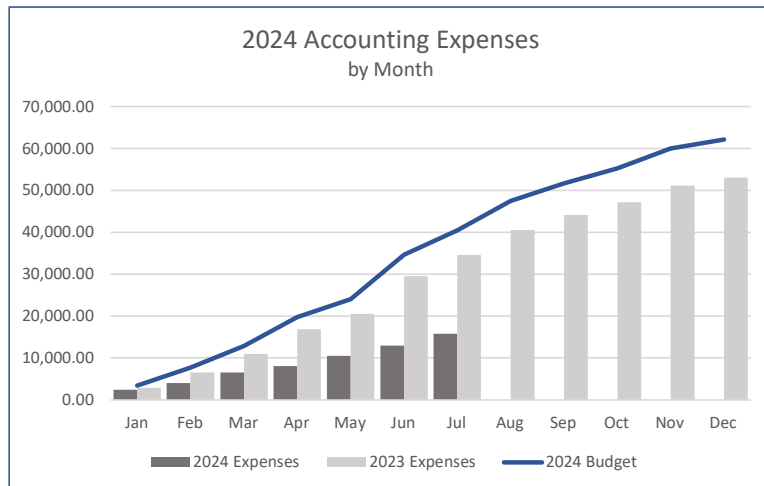
## Revenue and Expense Trends by Type

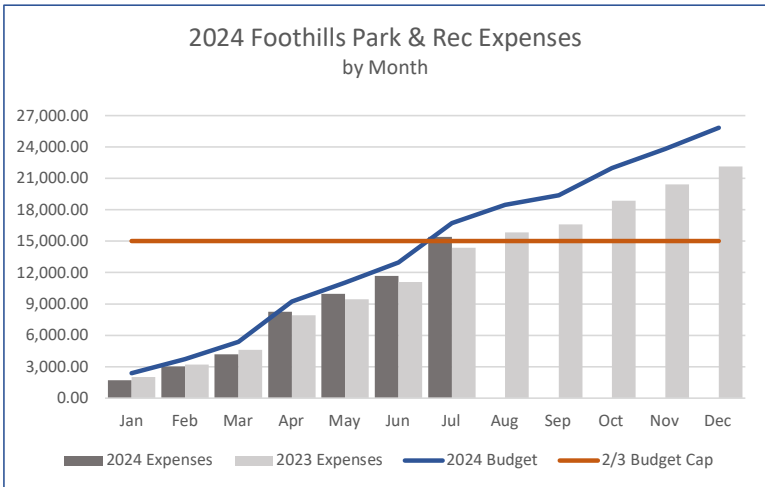
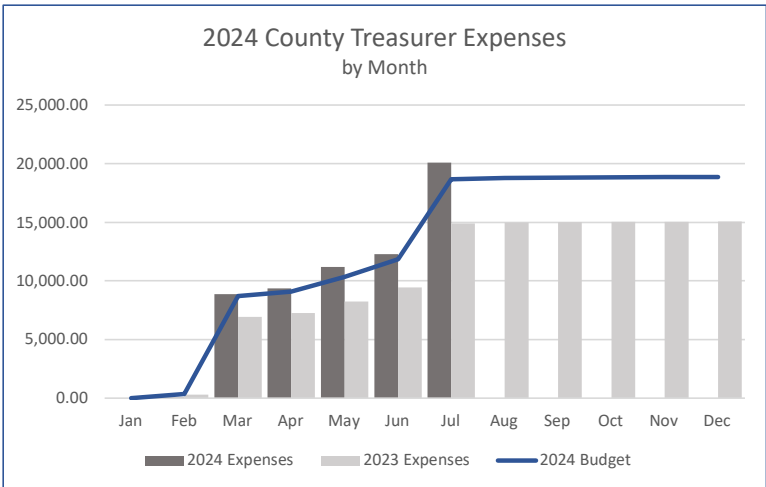
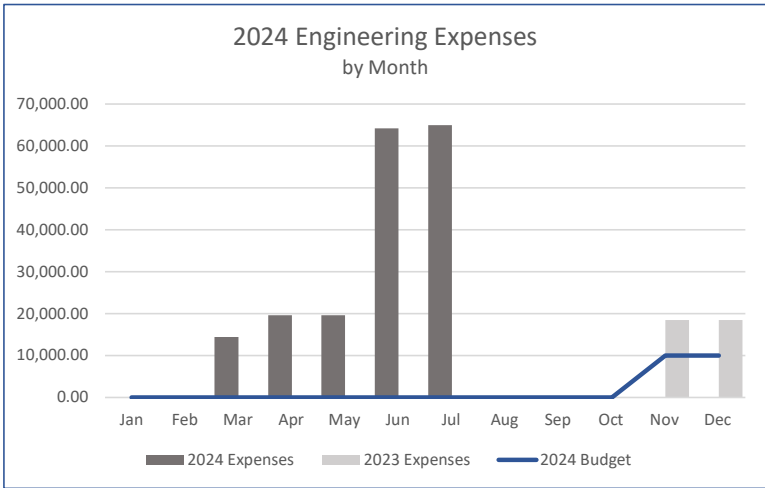
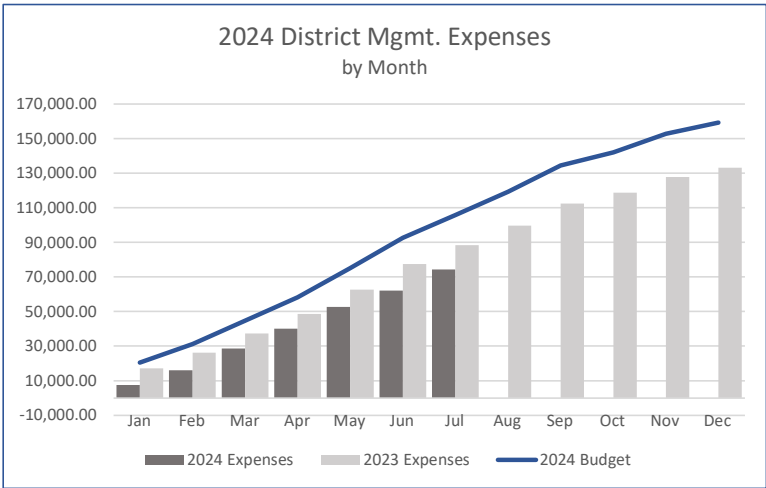
As of July 31st, 2024

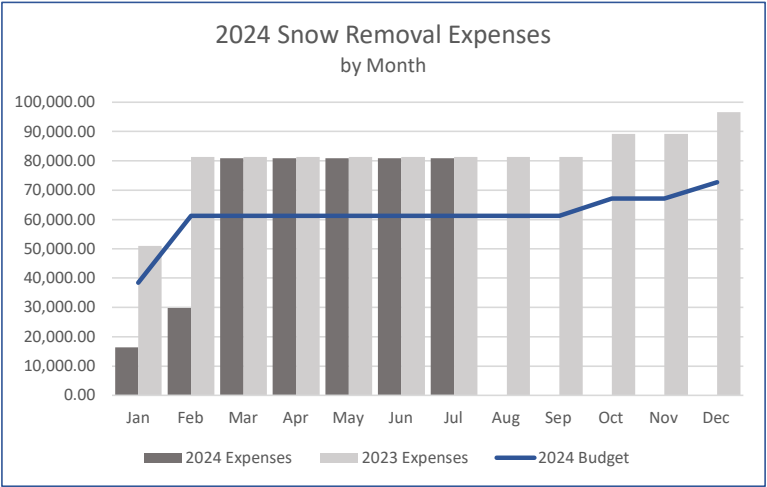
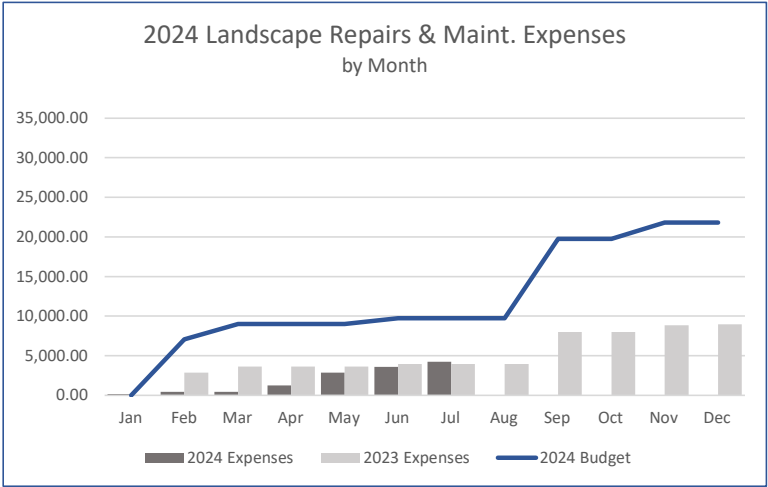
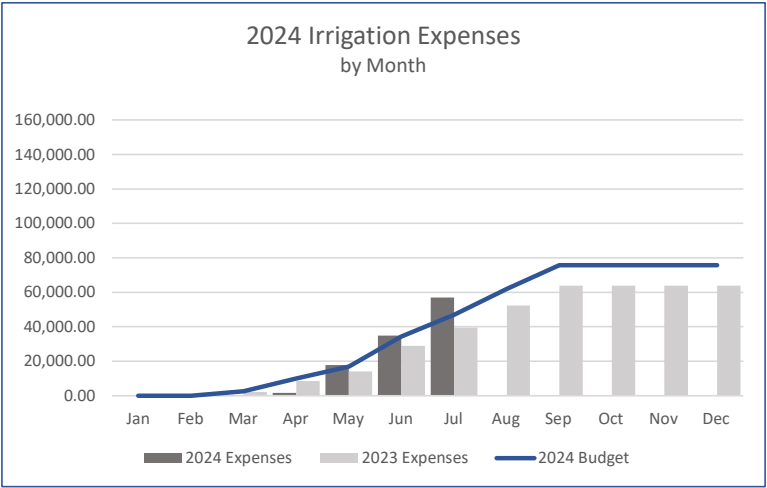
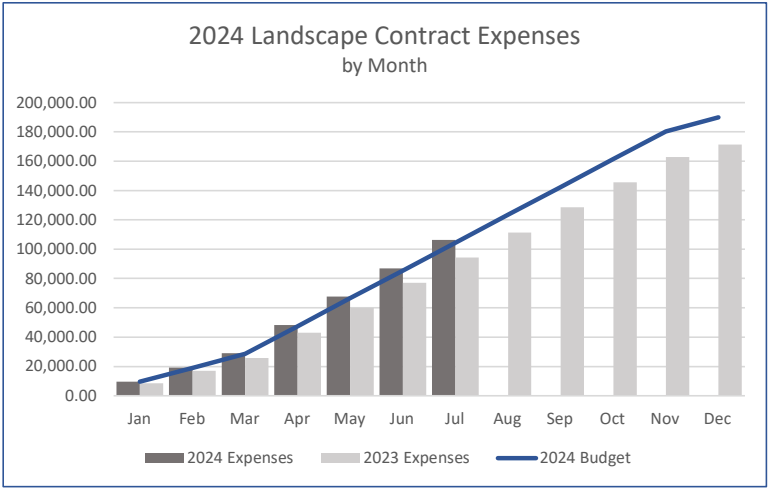
### Revenue



### Expenses

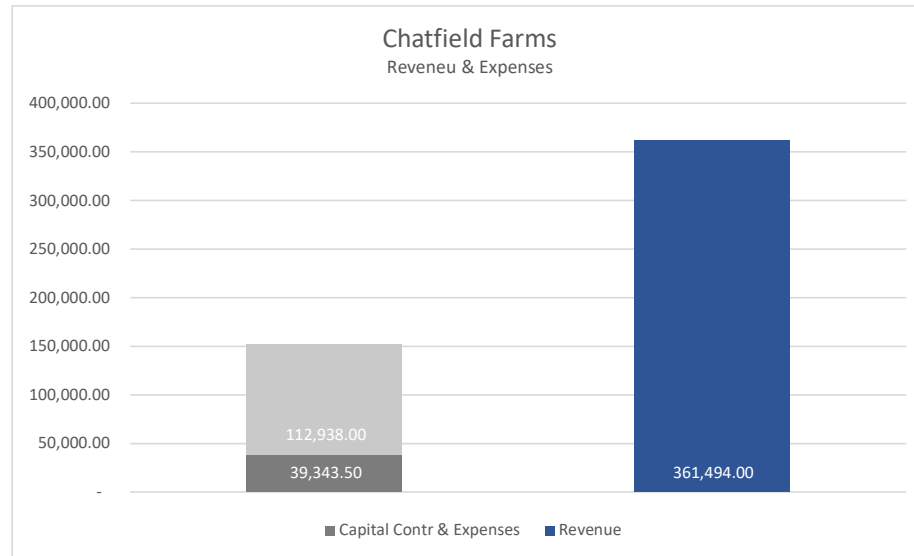






## Chatfield Farms Revenue vs. Expenses

Per the Chatfield Farms Reimbursement Agreement, Chatfield Farms revenue cannot exceed expenses. Below is an annual revenue vs. expense tracker which will be updated monthly to track where Chatfield Farms stands in regard to the threshold.



Roxborough Village Metro District  
**Balance Sheet by Class**  
 As of July 31, 2024

3:05 PM  
 08/12/2024  
 Accrual Basis

	100-General Fund	200 - Capital Project Fund	300 - Debt Service Fund	TOTAL
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
10100 · General Operating Acct	105,204.25	0.00	0.00	105,204.25
10500 · ColoTrust Funds				
10505 · General Fund	1,393,657.31	0.00	0.00	1,393,657.31
10510 · Capital Projects Fund	0.00	1,077,373.65	0.00	1,077,373.65
10520 · CTF Fund	0.00	92,782.15	0.00	92,782.15
10500 · ColoTrust Funds - Other	0.00	0.00	0.00	0.00
<b>Total 10500 · ColoTrust Funds</b>	<b>1,393,657.31</b>	<b>1,170,155.80</b>	<b>0.00</b>	<b>2,563,813.11</b>
<b>Total Checking/Savings</b>	<b>1,498,861.56</b>	<b>1,170,155.80</b>	<b>0.00</b>	<b>2,669,017.36</b>
<b>Other Current Assets</b>				
14010 · Prepaid Expense	31,975.50	0.00	0.00	31,975.50
14020 · Taxes Receivable	1,306,788.00	0.00	0.00	1,306,788.00
<b>Total Other Current Assets</b>	<b>1,338,763.50</b>	<b>0.00</b>	<b>0.00</b>	<b>1,338,763.50</b>
<b>Total Current Assets</b>	<b>2,837,625.06</b>	<b>1,170,155.80</b>	<b>0.00</b>	<b>4,007,780.86</b>
<b>TOTAL ASSETS</b>	<b>2,837,625.06</b>	<b>1,170,155.80</b>	<b>0.00</b>	<b>4,007,780.86</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
20000 · Accounts Payable	126,523.92	20,561.16	0.00	147,085.08
<b>Total Accounts Payable</b>	<b>126,523.92</b>	<b>20,561.16</b>	<b>0.00</b>	<b>147,085.08</b>
<b>Other Current Liabilities</b>				
20011 · Accrued Expenses	8,640.00	360.00	0.00	9,000.00
22000 · Payroll Liabilities				
20210 · Federal Tax	1.80	0.00	0.00	1.80
20240 · State Tax	6.00	0.00	0.00	6.00
<b>Total 22000 · Payroll Liabilities</b>	<b>7.80</b>	<b>0.00</b>	<b>0.00</b>	<b>7.80</b>
23010 · Defered Revenue-Taxes	1,306,788.00	0.00	0.00	1,306,788.00
<b>Total Other Current Liabilities</b>	<b>1,315,435.80</b>	<b>360.00</b>	<b>0.00</b>	<b>1,315,795.80</b>
<b>Total Current Liabilities</b>	<b>1,441,959.72</b>	<b>20,921.16</b>	<b>0.00</b>	<b>1,462,880.88</b>
<b>Total Liabilities</b>	<b>1,441,959.72</b>	<b>20,921.16</b>	<b>0.00</b>	<b>1,462,880.88</b>
<b>Equity</b>				
<b>34000 · Restricted Net Assets</b>				
34020 · Restricted	0.00	1,113,878.94	0.00	1,113,878.94
34050 · Emergency Reserve 3%	36,200.00	0.00	0.00	36,200.00
<b>Total 34000 · Restricted Net Assets</b>	<b>36,200.00</b>	<b>1,113,878.94</b>	<b>0.00</b>	<b>1,150,078.94</b>
<b>39000 · Unrestricted Net Assets</b>	<b>570,109.75</b>	<b>0.00</b>	<b>0.00</b>	<b>570,109.75</b>
<b>Net Income</b>	<b>789,355.59</b>	<b>35,355.70</b>	<b>0.00</b>	<b>824,711.29</b>
<b>Total Equity</b>	<b>1,395,665.34</b>	<b>1,149,234.64</b>	<b>0.00</b>	<b>2,544,899.98</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,837,625.06</b>	<b>1,170,155.80</b>	<b>0.00</b>	<b>4,007,780.86</b>
<b>UNBALANCED CLASSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## Roxborough Village Metro District Profit & Loss Budget vs. Actual

January through July 2024

	Jan - Jul 24	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	48,334	64,088	(15,754)	75%
41020 · Property Tax	1,338,865	1,304,845	34,020	103%
41040 · Prior Year Tax	361	(17)	378	(2,126)%
41045 · Property Tax Interest	219	281	(62)	78%
41000 · Property Tax Income - Other	0	0	0	0%
<b>Total 41000 · Property Tax Income</b>	<b>1,387,779</b>	<b>1,369,197</b>	<b>18,582</b>	<b>101%</b>
43000 · Park and Field Income				
43010 · Sports Field Fees	1,050	2,200	(1,150)	48%
<b>Total 43000 · Park and Field Income</b>	<b>1,050</b>	<b>2,200</b>	<b>(1,150)</b>	<b>48%</b>
45000 · Grant Income	5,034	126,000	(120,967)	4%
46000 · Interest Income				
46010 · General Bank Account Interest	65,334	27,289	38,045	239%
46000 · Interest Income - Other	0	70,171	(70,171)	0%
<b>Total 46000 · Interest Income</b>	<b>65,334</b>	<b>97,460</b>	<b>(32,126)</b>	<b>67%</b>
48000 · CTF/Lottery Income	24,052	46,200	(22,148)	52%
<b>Total Income</b>	<b>1,483,248</b>	<b>1,641,057</b>	<b>(157,809)</b>	<b>90%</b>
<b>Gross Profit</b>	<b>1,483,248</b>	<b>1,641,057</b>	<b>(157,809)</b>	<b>90%</b>
<b>Expense</b>				
50000 · Treasurer Fees	20,092	18,863	1,229	107%
51000 · General Overhead				
51005 · Dues & Subscriptions	1,042			
51010 · Communication / Website Expense	0	737	(737)	0%
51050 · Utilities Expense	9,242	14,982	(5,740)	62%
51060 · District Functions/Events	0	85	(85)	0%
51000 · General Overhead - Other	0	31	(31)	0%
<b>Total 51000 · General Overhead</b>	<b>10,285</b>	<b>15,835</b>	<b>(5,550)</b>	<b>65%</b>
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	3,593	5,332	(1,739)	67%
52000 · Computer & Software Expenses - Other	0	222	(222)	0%
<b>Total 52000 · Computer &amp; Software Expenses</b>	<b>3,593</b>	<b>5,554</b>	<b>(1,961)</b>	<b>65%</b>
52500 · Insurance Expense				
52550 · General Insurance	23,281	45,000	(21,720)	52%
52500 · Insurance Expense - Other	170	1,611	(1,441)	11%
<b>Total 52500 · Insurance Expense</b>	<b>23,451</b>	<b>46,611</b>	<b>(23,161)</b>	<b>50%</b>
53000 · Board of Director's Expense				
53010 · Directors' Stipend	5,300	9,180	(3,880)	58%
53020 · BOD Travel/Mileage Expense	0	323	(323)	0%
53040 · BOD Conference/Retreat Expense	0	394	(394)	0%
<b>Total 53000 · Board of Director's Expense</b>	<b>5,300</b>	<b>9,897</b>	<b>(4,597)</b>	<b>54%</b>
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	405	702	(297)	58%
54000 · Payroll Expenses - Other	108	79	29	137%
<b>Total 54000 · Payroll Expenses</b>	<b>513</b>	<b>781</b>	<b>(268)</b>	<b>66%</b>
57000 · Professional Services Fees				
57010 · Auditing	7,950	7,350	600	108%
57020 · Legal Expenses	52,053	158,491	(106,438)	33%
57030 · Accounting Services	16,378	62,187	(45,810)	26%
57040 · District Management	77,446	159,340	(81,894)	49%
57050 · Engineering Expense	67,647	10,000	57,647	676%
57090 · Other Professional Services Exp	0	20,000	(20,000)	0%
57000 · Professional Services Fees - Other	0	15,308	(15,308)	0%
<b>Total 57000 · Professional Services Fees</b>	<b>221,474</b>	<b>432,676</b>	<b>(211,203)</b>	<b>51%</b>
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	5,144	7,000	(1,856)	73%
62020 · Utility Locate	2,104	3,323	(1,219)	63%
<b>Total 62000 · Repairs and Maintenance</b>	<b>7,247</b>	<b>10,323</b>	<b>(3,076)</b>	<b>70%</b>



**Roxborough Village Metro District  
Profit & Loss Budget vs. Actual**

January through July 2024

	Jan - Jul 24	Budget	Budget Variance	% of Budget
<b>64000 · Landscape Expenses</b>				
64010 · Landscape Repairs and Maint	4,274	22,091	(17,817)	19%
64020 · Landscape Weed Control Expense	13,992	42,696	(28,703)	33%
64030 · Irrigation Expense	56,925	75,751	(18,826)	75%
64040 · Landscape Contract	106,181	189,902	(83,721)	56%
64080 · Misc. Landscape Expense	0	100	(100)	0%
64000 · Landscape Expenses - Other	0	30,000	(30,000)	0%
<b>Total 64000 · Landscape Expenses</b>	<b>181,373</b>	<b>360,540</b>	<b>(179,167)</b>	<b>50%</b>
<b>65000 · Playground &amp; Infrastructure Exp</b>				
65010 · Playground Repairs and Maint	0	32,568	(32,568)	0%
65020 · Baseball Field Improvements	19,000	19,000	0	100%
65030 · Graffiti Removal /Vandalism Exp	5,538	13,776	(8,238)	40%
65080 · Misc. Playground & Infrastruct	1,529	600	929	255%
65000 · Playground & Infrastructure Exp - Other	0	2,500	(2,500)	0%
<b>Total 65000 · Playground &amp; Infrastructure Exp</b>	<b>26,068</b>	<b>68,444</b>	<b>(42,376)</b>	<b>38%</b>
<b>68000 · Parks &amp; Open Space Expense</b>				
68010 · Foothills Park & Rec Fees	15,389	25,818	(10,430)	60%
68020 · Mosquito Control Expense	9,200	15,480	(6,280)	59%
68025 · Water Expense	20,818	68,000	(47,182)	31%
68030 · Seasonal Lighting Expense	0	17,000	(17,000)	0%
68035 · Wetland Mitigation	0	275	(275)	0%
68045 · Tree Care Expense	7,560	30,000	(22,440)	25%
68050 · Portable Restroom Exp.	4,488	6,299	(1,810)	71%
68065 · Water Rights Expense	405			
68070 · Snow Removal Expense	80,887	72,725	8,162	111%
68085 · Annual Trails Maintenance	0	15,000	(15,000)	0%
68095 · Open Space Maintenances / Fire	0	200	(200)	0%
68000 · Parks & Open Space Expense - Other	0	10,303	(10,303)	0%
<b>Total 68000 · Parks &amp; Open Space Expense</b>	<b>138,747</b>	<b>261,100</b>	<b>(122,353)</b>	<b>53%</b>
<b>80000 · Capital Expenses</b>				
80010 · Park Infrastructure/Improvements	0	421,500	(421,500)	0%
80020 · Irrigation Improvements	0	97,000	(97,000)	0%
80050 · Building Improvements	0	13,000	(13,000)	0%
80060 · Plant Nursery	782	3,500	(2,718)	22%
80070 · New Playground	19,614	350,000	(330,386)	6%
80000 · Capital Expenses - Other	0	95,000	(95,000)	0%
<b>Total 80000 · Capital Expenses</b>	<b>20,395</b>	<b>980,000</b>	<b>(959,605)</b>	<b>2%</b>
<b>99000 · Contingency</b>	<b>0</b>	<b>39,960</b>	<b>(39,960)</b>	<b>0%</b>
<b>Total Expense</b>	<b>658,537</b>	<b>2,250,583</b>	<b>(1,592,046)</b>	<b>29%</b>
<b>Net Ordinary Income</b>	<b>824,711</b>	<b>(609,526)</b>	<b>1,434,238</b>	<b>(135)%</b>
<b>Net Income</b>	<b>824,711</b>	<b>(609,526)</b>	<b>1,434,238</b>	<b>(135)%</b>

**Roxborough Village Metro District**  
**Capital Fund Profit & Loss Budget vs. Actual**  
 January through July 2024

	Jan - Jul 24	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
45000 · Grant Income	5,034			
46000 · Interest Income	36,441	70,171	(33,730)	52%
48000 · CTF/Lottery Income	24,052	46,200	(22,148)	52%
<b>Total Income</b>	<u>65,527</u>	<u>116,371</u>	<u>(50,844)</u>	<u>56%</u>
<b>Gross Profit</b>	65,527	116,371	(50,844)	56%
<b>Expense</b>				
51000 · General Overhead	0	31	(31)	0%
52000 · Computer & Software Expenses	144	222	(78)	65%
52500 · Insurance Expense	807	1,611	(804)	50%
57000 · Professional Services Fees	8,420	15,308	(6,888)	55%
68000 · Parks & Open Space Expense	405	10,303	(9,898)	4%
80000 · Capital Expenses	20,395	980,000	(959,605)	2%
<b>Total Expense</b>	<u>30,171</u>	<u>1,007,475</u>	<u>(977,304)</u>	<u>3%</u>
<b>Net Ordinary Income</b>	<u>35,356</u>	<u>(891,104)</u>	<u>926,460</u>	<u>(4)%</u>
<b>Net Income</b>	<u><u>35,356</u></u>	<u><u>(891,104)</u></u>	<u><u>926,460</u></u>	<u><u>(4)%</u></u>

**Roxborough Village Metro District**  
**General Fund Profit & Loss Budget vs. Actual**  
January through July 2024

	Jan - Jul 24	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	48,334	64,088	(15,754)	75%
41020 · Property Tax	1,338,865	1,304,845	34,020	103%
41040 · Prior Year Tax	361	(17)	378	(2,126)%
41045 · Property Tax Interest	219	281	(62)	78%
41000 · Property Tax Income - Other	0	0	0	0%
<b>Total 41000 · Property Tax Income</b>	<b>1,387,779</b>	<b>1,369,197</b>	<b>18,582</b>	<b>101%</b>
43000 · Park and Field Income				
43010 · Sports Field Fees	1,050	2,200	(1,150)	48%
<b>Total 43000 · Park and Field Income</b>	<b>1,050</b>	<b>2,200</b>	<b>(1,150)</b>	<b>48%</b>
45000 · Grant Income	0	126,000	(126,000)	0%
46000 · Interest Income				
46010 · General Bank Account Interest	28,892	27,289	1,603	106%
<b>Total 46000 · Interest Income</b>	<b>28,892</b>	<b>27,289</b>	<b>1,603</b>	<b>106%</b>
<b>Total Income</b>	<b>1,417,721</b>	<b>1,524,686</b>	<b>(106,965)</b>	<b>93%</b>
<b>Gross Profit</b>	<b>1,417,721</b>	<b>1,524,686</b>	<b>(106,965)</b>	<b>93%</b>
<b>Expense</b>				
50000 · Treasurer Fees	20,092	18,863	1,229	107%
51000 · General Overhead				
51005 · Dues & Subscriptions	1,042			
51010 · Communication / Website Expense	0	737	(737)	0%
51050 · Utilities Expense	9,242	14,982	(5,740)	62%
51060 · District Functions/Events	0	85	(85)	0%
<b>Total 51000 · General Overhead</b>	<b>10,285</b>	<b>15,804</b>	<b>(5,519)</b>	<b>65%</b>
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	3,449	5,332	(1,883)	65%
<b>Total 52000 · Computer &amp; Software Expenses</b>	<b>3,449</b>	<b>5,332</b>	<b>(1,883)</b>	<b>65%</b>
52500 · Insurance Expense				
52550 · General Insurance	22,480	45,000	(22,520)	50%
52500 · Insurance Expense - Other	163			
<b>Total 52500 · Insurance Expense</b>	<b>22,644</b>	<b>45,000</b>	<b>(22,356)</b>	<b>50%</b>
53000 · Board of Director's Expense				
53010 · Directors' Stipend	5,300	9,180	(3,880)	58%
53020 · BOD Travel/Mileage Expense	0	323	(323)	0%
53040 · BOD Conference/Retreat Expense	0	394	(394)	0%
<b>Total 53000 · Board of Director's Expense</b>	<b>5,300</b>	<b>9,897</b>	<b>(4,597)</b>	<b>54%</b>
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	405	702	(297)	58%
54000 · Payroll Expenses - Other	108	79	29	137%
<b>Total 54000 · Payroll Expenses</b>	<b>513</b>	<b>781</b>	<b>(268)</b>	<b>66%</b>
57000 · Professional Services Fees				
57010 · Auditing	7,632	7,350	282	104%
57020 · Legal Expenses	50,354	158,491	(108,137)	32%
57030 · Accounting Services	15,777	62,187	(46,410)	25%
57040 · District Management	74,349	159,340	(84,990)	47%
57050 · Engineering Expense	64,941	10,000	54,941	649%
57090 · Other Professional Services Exp	0	20,000	(20,000)	0%
<b>Total 57000 · Professional Services Fees</b>	<b>213,053</b>	<b>417,368</b>	<b>(204,315)</b>	<b>51%</b>

**Roxborough Village Metro District**  
**General Fund Profit & Loss Budget vs. Actual**

January through July 2024

	Jan - Jul 24	Budget	Budget Variance	% of Budget
<b>62000 · Repairs and Maintenance</b>				
62010 · General Repairs and Maintenance	5,144	7,000	(1,856)	73%
62020 · Utility Locate	2,104	3,323	(1,219)	63%
<b>Total 62000 · Repairs and Maintenance</b>	<b>7,247</b>	<b>10,323</b>	<b>(3,076)</b>	<b>70%</b>
<b>64000 · Landscape Expenses</b>				
64010 · Landscape Repairs and Maint	4,274	22,091	(17,817)	19%
64020 · Landscape Weed Control Expense	13,992	42,696	(28,703)	33%
64030 · Irrigation Expense	56,925	75,751	(18,826)	75%
64040 · Landscape Contract	106,181	189,902	(83,721)	56%
64080 · Misc. Landscape Expense	0	100	(100)	0%
64000 · Landscape Expenses - Other	0	30,000	(30,000)	0%
<b>Total 64000 · Landscape Expenses</b>	<b>181,373</b>	<b>360,540</b>	<b>(179,167)</b>	<b>50%</b>
<b>65000 · Playground &amp; Infrastructure Exp</b>				
65010 · Playground Repairs and Maint	0	32,568	(32,568)	0%
65020 · Baseball Field Improvements	19,000	19,000	0	100%
65030 · Graffiti Removal /Vandalism Exp	5,538	13,776	(8,238)	40%
65080 · Misc. Playground & Infrastruct	1,529	600	929	255%
65000 · Playground & Infrastructure Exp - Ot...	0	2,500	(2,500)	0%
<b>Total 65000 · Playground &amp; Infrastructure Exp</b>	<b>26,068</b>	<b>68,444</b>	<b>(42,376)</b>	<b>38%</b>
<b>68000 · Parks &amp; Open Space Expense</b>				
68010 · Foothills Park & Rec Fees	15,389	25,818	(10,430)	60%
68020 · Mosquito Control Expense	9,200	15,480	(6,280)	59%
68025 · Water Expense	20,818	68,000	(47,182)	31%
68030 · Seasonal Lighting Expense	0	17,000	(17,000)	0%
68035 · Wetland Mitigation	0	275	(275)	0%
68045 · Tree Care Expense	7,560	30,000	(22,440)	25%
68050 · Portable Restroom Exp.	4,488	6,299	(1,810)	71%
68070 · Snow Removal Expense	80,887	72,725	8,162	111%
68085 · Annual Trails Maintenance	0	15,000	(15,000)	0%
68095 · Open Space Maintenances / Fire	0	200	(200)	0%
<b>Total 68000 · Parks &amp; Open Space Expense</b>	<b>138,343</b>	<b>250,797</b>	<b>(112,454)</b>	<b>55%</b>
<b>99000 · Contingency</b>	<b>0</b>	<b>39,960</b>	<b>(39,960)</b>	<b>0%</b>
<b>Total Expense</b>	<b>628,366</b>	<b>1,243,108</b>	<b>(614,742)</b>	<b>51%</b>
<b>Net Ordinary Income</b>	<b>789,356</b>	<b>281,578</b>	<b>507,778</b>	<b>280%</b>
<b>Net Income</b>	<b>789,356</b>	<b>281,578</b>	<b>507,778</b>	<b>280%</b>

**Roxborough Village Metro District**  
**Chatfield Farms Profit & Loss Budget vs. Actual**  
 January through July 2024

	Jan - Jul 24	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Property Tax Income	361,551	365,357	(3,805)	99%
<b>Total Income</b>	361,551	365,357	(3,805)	99%
<b>Gross Profit</b>	361,551	365,357	(3,805)	99%
<b>Expense</b>				
50000 · Treasurer Fees	3,215	3,018	197	107%
51000 · General Overhead	3,548	131	3,417	2,699%
52000 · Computer & Software Expenses	546	853	(307)	64%
52500 · Insurance Expense	3,385	7,200	(3,815)	47%
53000 · Board of Director's Expense	0	115	(115)	0%
57000 · Professional Services Fees	42,424	66,779	(24,355)	64%
62000 · Repairs and Maintenance	471	1,652	(1,180)	29%
64000 · Landscape Expenses	31,695	57,686	(25,992)	55%
65000 · Playground & Infrastructure Exp	4,164	5,740	(1,576)	73%
68000 · Parks & Open Space Expense	23,488	37,696	(14,207)	62%
<b>Total Expense</b>	112,937	180,870	(67,933)	62%
<b>Net Ordinary Income</b>	248,615	184,487	64,128	135%
<b>Net Income</b>	<b>248,615</b>	<b>184,487</b>	<b>64,128</b>	<b>135%</b>

**Roxborough Village Metro District**  
**A/P Aging Summary**  
 As of July 31, 2024

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Bill.com LLC	1.69	450.19	0.00	0.00	451.88
Browns Hill Engineering & Controls, LLC	773.00	0.00	0.00	0.00	773.00
Colorado Special Districts Property and L	14,743.00	0.00	0.00	0.00	14,743.00
Consolidated Divisions Inc	13,189.56	28,471.55	18,229.42	0.00	59,890.53
CORE Electric Cooperative	0.00	2,505.37	0.00	0.00	2,505.37
Diversified Underground	350.00	0.00	0.00	0.00	350.00
Farnsworth Group, Inc	0.00	46,425.33	0.00	0.00	46,425.33
Foothills Park & Recreation District	3,695.27	0.00	0.00	0.00	3,695.27
Gemsbok Consulting Inc.	2,912.50	0.00	0.00	0.00	2,912.50
HGL Construction Services LLC	0.00	0.00	345.00	0.00	345.00
Hoelting & Company, Inc	1,950.00	0.00	0.00	0.00	1,950.00
Metro Maintenance	300.00	0.00	0.00	0.00	300.00
Special District Management Services, Inc	12,655.48	0.00	0.00	0.00	12,655.48
Utility Notification Center of Colorado	87.72	0.00	0.00	0.00	87.72
<b>TOTAL</b>	<b><u>50,658.22</u></b>	<b><u>77,852.44</u></b>	<b><u>18,574.42</u></b>	<b><u>0.00</u></b>	<b><u>147,085.08</u></b>

Roxborough Village Metro District  
A/P Aging Detail

As of July 31, 2024

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
<b>Current</b>							
07/31/2024	SALES000...	Foothills Park & Recre...	07/31/2024	-SPLIT-	July 2024 Resident Use		3,695.27
07/31/2024	137890	Special District Manag...	07/31/2024	-SPLIT-	July 2024 District Man...		12,655.48
07/31/2024	224071271	Utility Notification Cen...	07/31/2024	-SPLIT-	RTL Transmissions		87.72
07/20/2024	2015255	Consolidated Division...	08/04/2024	-SPLIT-			4,001.13
07/26/2024	27750	Metro Maintenance	08/05/2024	-SPLIT-	July 2024		300.00
07/30/2024	24PL-6010...	Colorado Special Distr...	08/09/2024	14010 · Prepaid Expense			14,438.00
07/31/2024	24088129715	Bill.com LLC	08/10/2024	-SPLIT-	Billing Period 07/05/2...		1.69
07/31/2024	24PL-6010...	Colorado Special Distr...	08/10/2024	14010 · Prepaid Expense			305.00
07/31/2024	47289	Hoelting & Company, I...	08/10/2024	-SPLIT-	2023 Audit		1,950.00
07/27/2024	2015307	Consolidated Division...	08/11/2024	-SPLIT-			120.00
07/27/2024	2015301	Consolidated Division...	08/11/2024	-SPLIT-			7,400.22
07/31/2024	2015446	Consolidated Division...	08/15/2024	-SPLIT-	T&M July 28 - 31		1,588.21
07/31/2024	2015447	Consolidated Division...	08/15/2024	-SPLIT-			80.00
07/25/2024	28520	Browns Hill Engineeri...	08/24/2024	-SPLIT-			773.00
07/31/2024	30312	Diversified Underground	08/30/2024	-SPLIT-	Screen Charge		350.00
07/31/2024	6063	Gemsbok Consulting I...	09/14/2024	-SPLIT-	July 2024		2,912.50
Total Current							50,658.22
<b>1 - 45</b>							
06/30/2024	253236	Farnsworth Group, Inc	07/10/2024	-SPLIT-	Period ending 06.30.2...	21	46,425.33
06/30/2024	24077781988	Bill.com LLC	07/10/2024	-SPLIT-	Billing Period 06/05/2...	21	450.19
07/01/2024	2014872	Consolidated Division...	07/16/2024	-SPLIT-	July 2024	15	19,305.71
07/06/2024	2015076	Consolidated Division...	07/21/2024	-SPLIT-		10	3,627.59
07/13/2024	2015176	Consolidated Division...	07/28/2024	-SPLIT-		3	639.62
07/13/2024	2015175	Consolidated Division...	07/28/2024	-SPLIT-		3	4,898.63
07/18/2024		CORE Electric Cooper...	07/28/2024	-SPLIT-		3	2,505.37
Total 1 - 45							77,852.44
<b>46 - 90</b>							
04/12/2024	2024-23	HGL Construction Ser...	05/12/2024	80060 · Plant Nursery		80	345.00
04/27/2024	2013941	Consolidated Division...	05/12/2024	-SPLIT-	Water meter install	80	9,253.71
05/31/2024	2014479	Consolidated Division...	06/15/2024	-SPLIT-	T&M May 26-31	46	8,975.71
Total 46 - 90							18,574.42
<b>&gt; 90</b>							
Total > 90							
<b>TOTAL</b>							<b>147,085.08</b>

## Roxborough Village Metro District

## Claims by Vendor Detail

July 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
<b>Bill.com LLC</b>						
Bill	07/31/2024	24088129715	Billing Period 07/05/2024 - 08/04/2024	52040 · Software & Online Subscr...	364.40	363.04
Bill	07/31/2024	24088129715	Billing Period 07/05/2024 - 08/04/2024	52040 · Software & Online Subscr...	69.40	432.18
Bill	07/31/2024	24088129715	Billing Period 07/05/2024 - 08/04/2024	52040 · Software & Online Subscr...	18.08	450.19
Total Bill.com LLC						450.19
<b>Colorado Special Districts Property and L</b>						
Deposit	07/12/2024	27993	Deposit	52550 · General Insurance	-47.00	-47.00
Total Colorado Special Districts Property and L						-47.00
<b>Consolidated Divisions Inc</b>						
Bill	07/09/2024	2014797	T&M June 16-22	64030 · Irrigation Expense	4,046.46	4,046.46
Bill	07/10/2024	2014392	June 2024	64040 · Landscape Contract	16,216.80	20,263.26
Bill	07/10/2024	2014392	June 2024	64040 · Landscape Contract	3,088.91	23,352.17
Bill	07/10/2024	2014672		64030 · Irrigation Expense	661.22	24,013.39
Bill	07/10/2024	2014672		64030 · Irrigation Expense	125.95	24,139.34
Bill	07/10/2024	2014722	T&M June 9-158	65030 · Graffiti Removal /Vandali...	448.72	24,588.06
Bill	07/10/2024	2014722	T&M June 9-158	65030 · Graffiti Removal /Vandali...	85.47	24,673.53
Bill	07/10/2024	2014721	T&M June 9-15	64010 · Landscape Repairs and ...	273.00	24,946.53
Bill	07/10/2024	2014721	T&M June 9-15	64010 · Landscape Repairs and ...	52.00	24,998.53
Bill	07/10/2024	2014640	T&M June 1-8	64030 · Irrigation Expense	2,478.41	27,476.94
Bill	07/10/2024	2014640	T&M June 1-8	64030 · Irrigation Expense	472.08	27,949.02
Bill	07/10/2024	2014642	T&M June 1-8	65030 · Graffiti Removal /Vandali...	937.82	28,886.84
Bill	07/10/2024	2014642	T&M June 1-8	65030 · Graffiti Removal /Vandali...	178.63	29,065.47
Bill	07/10/2024	2014641	T&M June 1-8	64010 · Landscape Repairs and ...	84.00	29,149.47
Bill	07/10/2024	2014641	T&M June 1-8	64010 · Landscape Repairs and ...	16.00	29,165.47
Bill	07/22/2024	2014719	T&M June 9 - 15	64030 · Irrigation Expense	3,865.80	33,031.27
Bill	07/22/2024	2014719	T&M June 9 - 15	64030 · Irrigation Expense	736.34	33,767.61
Bill	07/22/2024	2014999		64010 · Landscape Repairs and ...	382.86	34,150.47
Bill	07/22/2024	2014999		64010 · Landscape Repairs and ...	72.92	34,223.39
Bill	07/22/2024	2014957		65030 · Graffiti Removal /Vandali...	388.42	34,611.81
Bill	07/22/2024	2014957		65030 · Graffiti Removal /Vandali...	73.99	34,685.80
Bill	07/22/2024	2014955		64030 · Irrigation Expense	3,937.69	38,623.49
Bill	07/22/2024	2014955		64030 · Irrigation Expense	750.04	39,373.53
Bill	07/22/2024	2014956		64010 · Landscape Repairs and ...	273.00	39,646.53
Bill	07/22/2024	2014956		64010 · Landscape Repairs and ...	52.00	39,698.53
Total Consolidated Divisions Inc						39,698.53
<b>CORE Electric Cooperative</b>						
Bill	07/10/2024			51050 · Utilities Expense	811.16	811.16
Bill	07/10/2024			51050 · Utilities Expense	1,054.90	1,866.06
Total CORE Electric Cooperative						1,866.06
<b>Diversified Underground</b>						
Bill	07/09/2024	30098	Screen Charge	62020 · Utility Locate	226.80	226.80
Bill	07/09/2024	30098	Screen Charge	62020 · Utility Locate	43.20	270.00
Total Diversified Underground						270.00
<b>Ephram Glass*</b>						
Bill	07/09/2024	RVMD10008	Greenhouse Supplies	80060 · Plant Nursery	436.64	436.64
Total Ephram Glass*						436.64
<b>Excell Pump Services</b>						
Bill	07/31/2024	2153		64030 · Irrigation Expense	424.83	424.83
Bill	07/31/2024	2153		64030 · Irrigation Expense	80.92	505.75
Total Excell Pump Services						505.75
<b>Foothills Park &amp; Recreation District</b>						
Bill	07/22/2024	SALES000000035506	June 2024 Resident Use	68010 · Foothills Park & Rec Fees	1,429.72	1,429.72
Bill	07/22/2024	SALES000000035506	June 2024 Resident Use	68010 · Foothills Park & Rec Fees	307.50	1,737.22
Total Foothills Park & Recreation District						1,737.22
<b>Gemsbok Consulting Inc.</b>						
Bill	07/09/2024	6033	June 2024	57030 · Accounting Services	2,056.32	2,056.32
Bill	07/09/2024	6033	June 2024	57030 · Accounting Services	391.68	2,448.00
Bill	07/09/2024	6033	June 2024	57030 · Accounting Services	102.00	2,550.00
Total Gemsbok Consulting Inc.						2,550.00
<b>Hoelting &amp; Company, Inc</b>						
Bill	07/22/2024	47088	Interim billing for 2023 Audit	57010 · Auditing	1,612.80	1,612.80
Bill	07/22/2024	47088	Interim billing for 2023 Audit	57010 · Auditing	307.20	1,920.00
Bill	07/22/2024	47088	Interim billing for 2023 Audit	57010 · Auditing	80.00	2,000.00
Total Hoelting & Company, Inc						2,000.00
<b>Ireland Stapleton Pryor &amp; Pascoe PC</b>						
Bill	07/22/2024	156515	Billed Through 06/30/2024	57020 · Legal Expenses	4,978.31	4,978.31
Bill	07/22/2024	156515	Billed Through 06/30/2024	57020 · Legal Expenses	2,732.25	7,710.56
Bill	07/22/2024	156515	Billed Through 06/30/2024	57020 · Legal Expenses	246.94	7,957.50
Total Ireland Stapleton Pryor & Pascoe PC						7,957.50



Roxborough Village Metro District  
**Claims by Vendor Detail**

July 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
<b>Mark Rubic</b>						
Bill	07/22/2024	111-8219153-9021033		65080 · Misc. Playground & Infr...	223.95	223.95
Bill	07/22/2024	111-8219153-9021033		65080 · Misc. Playground & Infr...	42.66	266.61
Total Mark Rubic						266.61
<b>Metro Maintenance</b>						
Bill	07/15/2024	27557	June 2024	62010 · General Repairs and Mai...	252.00	252.00
Bill	07/15/2024	27557	June 2024	62010 · General Repairs and Mai...	48.00	300.00
Total Metro Maintenance						300.00
<b>Patriot Pest Control</b>						
Bill	07/09/2024	967942	July Mosquito Control Service	68020 · Mosquito Control Expense	1,955.00	1,955.00
Bill	07/09/2024	967942	July Mosquito Control Service	68020 · Mosquito Control Expense	345.00	2,300.00
Total Patriot Pest Control						2,300.00
<b>QuickBooks Payroll Service</b>						
Liability Che...	07/30/2024		Fee for 3 direct deposit(s) at \$4.00 each	54000 · Payroll Expenses	12.00	12.00
Total QuickBooks Payroll Service						12.00
<b>Roxborough Water &amp; Sanitation District</b>						
Bill	07/15/2024		Service Period 05/24/24 - 06/24/24 Rampart Range	68025 · Water Expense	126.86	126.86
Bill	07/15/2024		Service Period 05/25/24 to 06/24/24 Mule Deer Pl	68025 · Water Expense	190.25	317.11
Bill	07/15/2024		Service Period 05/25/24 to 06/24/24 Elk Mnt Cir	68025 · Water Expense	300.50	617.61
Bill	07/15/2024		Service Period 05/25/24 - 06/24/24 Marmot Ridge Cir	68025 · Water Expense	580.00	1,197.61
Bill	07/15/2024		Billing Period 06/01/24 to 06/30/24	68025 · Water Expense	735.28	1,932.89
Bill	07/15/2024		Billing Period 06/01/24 to 06/30/24	68025 · Water Expense	140.05	2,072.94
Total Roxborough Water & Sanitation District						2,072.94
<b>Special District Management Services, Inc</b>						
Bill	07/15/2024	136986	June 2024 District Management Fees	57040 · District Management	7,978.04	7,978.04
Bill	07/15/2024	136986	June 2024 District Management Fees	57040 · District Management	1,519.62	9,497.66
Bill	07/15/2024	136986	June 2024 District Management Fees	57040 · District Management	395.74	9,893.40
Total Special District Management Services, Inc						9,893.40
<b>United Site Services</b>						
Bill	07/22/2024	INV-4630007	Services Chatfield Farms Park	68050 · Portable Restroom Exp.	287.26	287.26
Bill	07/22/2024	INV-4629035	Services Roxborough Community Park	68050 · Portable Restroom Exp.	279.97	567.23
Total United Site Services						567.23
<b>Utility Notification Center of Colorado</b>						
Bill	07/09/2024	224061277	RTL Transmissions	62020 · Utility Locate	62.85	62.85
Bill	07/09/2024	224061277	RTL Transmissions	62020 · Utility Locate	11.97	74.82
Total Utility Notification Center of Colorado						74.82
<b>Xcel Energy</b>						
Bill	07/01/2024	879810192	June Statement	51050 · Utilities Expense	3.68	3.68
Bill	07/29/2024	883862153	July Statement	51050 · Utilities Expense	3.76	7.44
Total Xcel Energy						7.44
<b>TOTAL</b>						<b>72,919.33</b>

Roxborough Village Metro District  
**Payroll Detail**  
July 2024

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<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
<b>BOD Compensation</b>						
DD1074	07/31/2024	Debra D Prysby	BOD Compensation	Paycheck	0.00	200.00
DD1075	07/31/2024	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1076	07/31/2024	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	600.00
<b>TOTAL</b>					<b>0.00</b>	<b>600.00</b>

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Roxborough Village Metro District  
Capital Fund Profit & Loss Detail

January through July 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>45000 · Grant Income</b>							
Deposit	04/11/2024	27663	Colorado Special Districts ...	Remainder of 2022 safety grant applied to p...		5,033.50	5,033.50
Total 45000 · Grant Income					0.00	5,033.50	5,033.50
<b>46000 · Interest Income</b>							
<b>46010 · General Bank Account Interest</b>							
Deposit	01/31/2024			Deposit		293.13	293.13
Deposit	01/31/2024			Deposit		5,160.64	5,453.77
Deposit	02/29/2024			Deposit		4,713.94	10,167.71
Deposit	02/29/2024			Deposit		292.01	10,459.72
Deposit	03/31/2024			Deposit		4,926.38	15,386.10
Deposit	03/31/2024			Deposit		309.91	15,696.01
Deposit	04/30/2024			Deposit		4,719.07	20,415.08
Deposit	04/30/2024			Deposit		339.17	20,754.25
Deposit	05/31/2024			Deposit		367.88	21,122.13
Deposit	05/31/2024			Deposit		4,875.50	25,997.63
Deposit	06/30/2024			Deposit		357.85	26,355.48
Deposit	06/30/2024			Deposit		4,753.38	31,108.86
Deposit	07/31/2024			Deposit		4,943.18	36,052.04
Deposit	07/31/2024			Deposit		389.45	36,441.49
Total 46010 · General Bank Account Interest					0.00	36,441.49	36,441.49
Total 46000 · Interest Income					0.00	36,441.49	36,441.49
<b>48000 · CTF/Lottery Income</b>							
Deposit	03/08/2024			Deposit		12,592.64	12,592.64
Deposit	06/12/2024			Deposit		11,459.19	24,051.83
Total 48000 · CTF/Lottery Income					0.00	24,051.83	24,051.83
Total Income					0.00	65,526.82	65,526.82
Gross Profit					0.00	65,526.82	65,526.82
<b>Expense</b>							
<b>52000 · Computer &amp; Software Expenses</b>							
<b>52040 · Software &amp; Online Subscriptions</b>							
Bill	01/31/2024	2402609...	Bill.com LLC	Billing Period 01/05/2024 - 02/04/2024	22.23		22.23
Bill	02/29/2024	2403642...	Bill.com LLC	Billing Period 02/05/2024 - 03/04/2024	22.57		44.80
Bill	03/31/2024	2404675...	Bill.com LLC	Billing Period 03/05/2024 - 04/04/2024	22.34		67.14
Bill	04/30/2024	2405708...	Bill.com LLC	Billing Period 04/05/2024 - 05/04/2024	22.43		89.57
Bill	05/31/2024	2406743...	Bill.com LLC	Billing Period 05/05/2024 - 06/04/2024	18.05		107.62
Bill	06/30/2024	2407778...	Bill.com LLC	Billing Period 06/05/2024 - 07/04/2024	18.01		125.63
Bill	07/31/2024	2408812...	Bill.com LLC	Billing Period 07/05/2024 - 08/04/2024	18.08		143.71
Total 52040 · Software & Online Subscriptions					143.71	0.00	143.71
Total 52000 · Computer & Software Expenses					143.71	0.00	143.71
<b>52500 · Insurance Expense</b>							
<b>52550 · General Insurance</b>							
General Journal	01/31/2024	0124BusIns		To move Business Insruance prepaid to exp...	133.30		133.30
General Journal	02/29/2024	0224BusIns		To move Business Insruance prepaid to exp...	133.30		266.60
General Journal	03/31/2024	0324BusIns		To move Business Insruance prepaid to exp...	133.30		399.90
General Journal	04/30/2024	0424BusIns		To move Business Insruance prepaid to exp...	133.30		533.20
General Journal	05/31/2024	0524BusIns		To move Business Insruance prepaid to exp...	133.30		666.50
General Journal	06/30/2024	0624BusIns		To move Business Insruance prepaid to exp...	133.30		799.80
General Journal	07/31/2024	0724BusIns		To move Business Insruance prepaid to exp...	0.25		800.05
Total 52550 · General Insurance					800.05	0.00	800.05
<b>52500 · Insurance Expense - Other</b>							
Bill	03/06/2024	68996341	CNA Surety Direct Bill		6.80		6.80
Total 52500 · Insurance Expense - Other					6.80	0.00	6.80
Total 52500 · Insurance Expense					806.85	0.00	806.85
<b>57000 · Professional Services Fees</b>							
<b>57010 · Auditing</b>							
Bill	05/31/2024	46905	Hoelting & Company, Inc	Interim billing for 2023 Audit	160.00		160.00
Bill	06/29/2024	47088	Hoelting & Company, Inc	Interim billing for 2023 Audit	80.00		240.00
Bill	07/31/2024	47289	Hoelting & Company, Inc	2023 Audit	78.00		318.00
Total 57010 · Auditing					318.00	0.00	318.00
<b>57020 · Legal Expenses</b>							
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	230.38		230.38
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		230.38
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	201.15		431.53
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	85.37		516.90
Bill	04/30/2024	154987	Ireland Stapleton Pryor & ...	Billed Through 04/30/2024	291.13		808.03
Bill	05/31/2024	155758	Ireland Stapleton Pryor & ...	Billed Through 05/31/2024	284.11		1,092.14
Bill	06/30/2024	156515	Ireland Stapleton Pryor & ...	Billed Through 06/30/2024	246.94		1,339.08
General Journal	07/31/2024	0731Accr...		July invoice accruals	360.00		1,699.08
Total 57020 · Legal Expenses					1,699.08	0.00	1,699.08

Roxborough Village Metro District  
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Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>57030 · Accounting Services</b>							
Bill	01/31/2024	5892	Gemsbok Consulting Inc.	January 2024	80.97		80.97
Bill	02/29/2024	5920	Gemsbok Consulting Inc.	February 2024	65.80		146.77
Bill	03/31/2024	5945	Gemsbok Consulting Inc.	March 2024	102.75		249.52
Bill	04/30/2024	5975	Gemsbok Consulting Inc.	April 2024	51.55		301.07
Bill	04/30/2024	5974	Gemsbok Consulting Inc.	April 2024 Chatfield Farms	0.00		301.07
Bill	05/31/2024	6003	Gemsbok Consulting Inc.	May 2024	81.30		382.37
Bill	06/30/2024	6033	Gemsbok Consulting Inc.	June 2024	102.00		484.37
Bill	07/31/2024	6063	Gemsbok Consulting Inc.	July 2024	116.50		600.87
Total 57030 · Accounting Services					600.87	0.00	600.87
<b>57040 · District Management</b>							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	311.28		311.28
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	357.02		668.30
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	522.02		1,190.32
Bill	04/30/2024	135726	Special District Manageme...	April 2024 District Management Fees	479.99		1,670.31
Bill	05/31/2024	136891	Special District Manageme...	May 2024 District Management Fees	524.23		2,194.54
Bill	06/30/2024	136986	Special District Manageme...	June 2024 District Management Fees	395.74		2,590.28
Bill	07/31/2024	137890	Special District Manageme...	July 2024 District Management Fees	506.22		3,096.50
Total 57040 · District Management					3,096.50	0.00	3,096.50
<b>57050 · Engineering Expense</b>							
Bill	03/19/2024	250193	Farnsworth Group, Inc	Period ending 02.29.2024	598.86		598.86
Bill	04/30/2024	6731	Anatum GeoMobile Solutio...		219.08		817.94
Bill	06/30/2024	253236	Farnsworth Group, Inc	Period ending 06.30.2024	1,857.01		2,674.95
Bill	07/25/2024	28520	Browns Hill Engineering & ...		30.92		2,705.87
Total 57050 · Engineering Expense					2,705.87	0.00	2,705.87
Total 57000 · Professional Services Fees					8,420.32	0.00	8,420.32
<b>68000 · Parks &amp; Open Space Expense</b>							
<b>68065 · Water Rights Expense</b>							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	0.00		0.00
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		0.00
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	404.85		404.85
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	0.00		404.85
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	0.00		404.85
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	0.00		404.85
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	0.00		404.85
Bill	04/30/2024	135726	Special District Manageme...	April 2024 District Management Fees	0.00		404.85
Bill	04/30/2024	154987	Ireland Stapleton Pryor & ...	Billed Through 04/30/2024	0.00		404.85
Bill	05/31/2024	136891	Special District Manageme...	May 2024 District Management Fees	0.00		404.85
Bill	05/31/2024	155758	Ireland Stapleton Pryor & ...	Billed Through 05/31/2024	0.00		404.85
Bill	06/30/2024	136986	Special District Manageme...	June 2024 District Management Fees	0.00		404.85
Bill	06/30/2024	156515	Ireland Stapleton Pryor & ...	Billed Through 06/30/2024	0.00		404.85
Bill	07/31/2024	137890	Special District Manageme...	July 2024 District Management Fees	0.00		404.85
Total 68065 · Water Rights Expense					404.85	0.00	404.85
Total 68000 · Parks & Open Space Expense					404.85	0.00	404.85
<b>80000 · Capital Expenses</b>							
<b>80010 · Park Infrastructure/Improvements</b>							
General Journal	01/01/2024	AJE#6R	Chavez Services LLC	Reverse of GJE AJE#6 -- To record retaina...		5,639.18	-5,639.18
Bill	01/11/2024	CW-2024...	Chavez Services LLC		5,639.18		0.00
Total 80010 · Park Infrastructure/Improvements					5,639.18	5,639.18	0.00
<b>80060 · Plant Nursery</b>							
Bill	04/12/2024	2024-23	HGL Construction Services...		345.00		345.00
Bill	07/04/2024	RVMD10...	Ephram Glass*	Greenhouse Supplies	436.64		781.64
Total 80060 · Plant Nursery					781.64	0.00	781.64
<b>80070 · New Playground</b>							
Bill	02/21/2024	7451	Rocky Mountain Recreatio...	Airplane Park	19,613.75		19,613.75
Total 80070 · New Playground					19,613.75	0.00	19,613.75
Total 80000 · Capital Expenses					26,034.57	5,639.18	20,395.39
Total Expense					35,810.30	5,639.18	30,171.12
Net Ordinary Income					35,810.30	71,166.00	35,355.70
<b>Net Income</b>					<b>35,810.30</b>	<b>71,166.00</b>	<b>35,355.70</b>

Roxborough Village Metro District  
General Fund Profit & Loss Detail

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Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>41000 · Property Tax Income</b>							
<b>41010 · Specific Ownership Tax</b>							
General Journal	01/01/2024	AJE23 #1R		Reverse of GJE AJE23 #1 -- To move reven...	6,019.01		-6,019.01
Deposit	01/10/2024			Deposit		6,019.01	0.00
Deposit	02/09/2024			Deposit		9,343.72	9,343.72
Deposit	03/08/2024			Deposit		7,948.33	17,292.05
Deposit	04/10/2024			Deposit		7,407.62	24,699.67
Deposit	05/10/2024			Deposit		8,088.20	32,787.87
Deposit	06/10/2024			Deposit		7,797.81	40,585.68
Deposit	07/10/2024			Deposit		7,748.11	48,333.79
Total 41010 · Specific Ownership Tax					6,019.01	54,352.80	48,333.79
<b>41020 · Property Tax</b>							
Deposit	02/09/2024			Deposit		4,218.41	4,218.41
Deposit	03/08/2024			Deposit		587,756.47	591,974.88
Deposit	04/10/2024			Deposit		31,622.62	623,597.50
Deposit	05/10/2024			-MULTIPLE-		122,684.20	746,281.70
Deposit	06/10/2024			Senior/Veteran/Personal Exemptions	0.13		746,281.57
Deposit	06/10/2024			-MULTIPLE-		71,446.05	817,727.62
Deposit	07/10/2024			Deposit		521,137.22	1,338,864.84
Total 41020 · Property Tax					0.13	1,338,864.97	1,338,864.84
<b>41040 · Prior Year Tax</b>							
Deposit	06/10/2024			Deposit		361.34	361.34
Total 41040 · Prior Year Tax					0.00	361.34	361.34
<b>41045 · Property Tax Interest</b>							
Deposit	04/10/2024			Deposit		3.04	3.04
Deposit	05/10/2024			Deposit		22.36	25.40
Deposit	06/10/2024			-MULTIPLE-		122.79	148.19
Deposit	07/10/2024			Deposit		70.75	218.94
Total 41045 · Property Tax Interest					0.00	218.94	218.94
Total 41000 · Property Tax Income					6,019.14	1,393,798.05	1,387,778.91
<b>43000 · Park and Field Income</b>							
<b>43010 · Sports Field Fees</b>							
Deposit	05/08/2024	202	Ken Caryl Little League	Deposit		1,050.00	1,050.00
Total 43010 · Sports Field Fees					0.00	1,050.00	1,050.00
Total 43000 · Park and Field Income					0.00	1,050.00	1,050.00
<b>46000 · Interest Income</b>							
<b>46010 · General Bank Account Interest</b>							
Deposit	01/31/2024			Deposit		2,665.32	2,665.32
Deposit	02/29/2024			Deposit		2,313.43	4,978.75
Deposit	03/31/2024			Deposit		4,261.16	9,239.91
Deposit	04/30/2024			Deposit		4,508.89	13,748.80
Deposit	05/31/2024			Deposit		4,630.84	18,379.64
Deposit	06/30/2024			Deposit		4,516.50	22,896.14
Deposit	07/31/2024			Deposit		5,996.34	28,892.48
Total 46010 · General Bank Account Interest					0.00	28,892.48	28,892.48
Total 46000 · Interest Income					0.00	28,892.48	28,892.48
Total Income					6,019.14	1,423,740.53	1,417,721.39
Gross Profit					6,019.14	1,423,740.53	1,417,721.39
<b>Expense</b>							
<b>50000 · Treasurer Fees</b>							
Deposit	02/09/2024			Deposit	63.28		63.28
Deposit	03/08/2024			Deposit	8,816.33		8,879.61
Deposit	04/10/2024			Deposit	474.38		9,353.99
Deposit	05/10/2024			Deposit	1,834.71		11,188.70
Deposit	06/10/2024			-MULTIPLE-	1,084.84		12,273.54
Deposit	07/10/2024			Deposit	7,818.12		20,091.66
Total 50000 · Treasurer Fees					20,091.66	0.00	20,091.66
<b>51000 · General Overhead</b>							
<b>51005 · Dues &amp; Subscriptions</b>							
Bill	05/03/2024	2024 Me...	Special District Association...	2024 SDA Annual Membership	1,042.29		1,042.29
Total 51005 · Dues & Subscriptions					1,042.29	0.00	1,042.29

Roxborough Village Metro District  
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Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>51050 · Utilities Expense</b>							
Bill	01/18/2024		CORE Electric Cooperative		891.77		891.77
Bill	01/31/2024	859205179	Xcel Energy	January Statement	4.33		896.10
Bill	02/21/2024		CORE Electric Cooperative		857.69		1,753.79
Bill	02/29/2024	863314567	Xcel Energy	February Statement	4.32		1,758.11
Bill	03/20/2024		CORE Electric Cooperative		921.40		2,679.51
Bill	03/31/2024	867197953	Xcel Energy	March Statement	4.32		2,683.83
Bill	04/17/2024		CORE Electric Cooperative		848.97		3,532.80
Bill	04/30/2024	871245951	Xcel Energy	April Statement	4.32		3,537.12
Bill	05/20/2024		CORE Electric Cooperative		1,321.95		4,859.07
Bill	05/31/2024	875634785	Xcel Energy	May Statement	4.33		4,863.40
Bill	06/19/2024		CORE Electric Cooperative		1,866.06		6,729.46
Bill	06/30/2024	879810192	Xcel Energy	June Statement	3.68		6,733.14
Bill	07/18/2024		CORE Electric Cooperative		2,505.37		9,238.51
Bill	07/26/2024	883862153	Xcel Energy	July Statement	3.76		9,242.27
Total 51050 · Utilities Expense					9,242.27	0.00	9,242.27
Total 51000 · General Overhead					10,284.56	0.00	10,284.56
<b>52000 · Computer &amp; Software Expenses</b>							
<b>52040 · Software &amp; Online Subscriptions</b>							
Bill	01/31/2024	2402609...	Bill.com LLC	Billing Period 01/05/2024 - 02/04/2024	533.60		533.60
Bill	02/29/2024	2403642...	Bill.com LLC	Billing Period 02/05/2024 - 03/04/2024	541.76		1,075.36
Bill	03/31/2024	2404675...	Bill.com LLC	Billing Period 03/05/2024 - 04/04/2024	536.16		1,611.52
Bill	04/30/2024	2405708...	Bill.com LLC	Billing Period 04/05/2024 - 05/04/2024	538.25		2,149.77
Bill	05/31/2024	2406743...	Bill.com LLC	Billing Period 05/05/2024 - 06/04/2024	433.12		2,582.89
Bill	06/30/2024	2407778...	Bill.com LLC	Billing Period 06/05/2024 - 07/04/2024	432.18		3,015.07
Bill	07/31/2024	2408812...	Bill.com LLC	Billing Period 07/05/2024 - 08/04/2024	433.80		3,448.87
Total 52040 · Software & Online Subscriptions					3,448.87	0.00	3,448.87
Total 52000 · Computer & Software Expenses					3,448.87	0.00	3,448.87
<b>52500 · Insurance Expense</b>							
<b>52550 · General Insurance</b>							
General Journal	01/31/2024	0124BusIns		To move Business Insurance prepaid to exp...	3,199.20		3,199.20
General Journal	02/29/2024	0224BusIns		To move Business Insurance prepaid to exp...	3,199.20		6,398.40
General Journal	03/31/2024	0324BusIns		To move Business Insurance prepaid to exp...	3,199.20		9,597.60
General Journal	04/30/2024	0424BusIns		To move Business Insurance prepaid to exp...	3,199.20		12,796.80
General Journal	05/31/2024	0524BusIns		To move Business Insurance prepaid to exp...	3,199.20		15,996.00
General Journal	06/30/2024	0624BusIns		To move Business Insurance prepaid to exp...	3,199.20		19,195.20
Deposit	07/12/2024	27993	Colorado Special Districts ...	Deposit		47.00	19,148.20
General Journal	07/31/2024	0724BusIns		To move Business Insurance prepaid to exp...	3,332.25		22,480.45
Total 52550 · General Insurance					22,527.45	47.00	22,480.45
<b>52500 · Insurance Expense - Other</b>							
Bill	03/06/2024	68996341	CNA Surety Direct Bill		163.20		163.20
Total 52500 · Insurance Expense - Other					163.20	0.00	163.20
Total 52500 · Insurance Expense					22,690.65	47.00	22,643.65
<b>53000 · Board of Director's Expense</b>							
<b>53010 · Directors' Stipend</b>							
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	200.00		200.00
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	200.00		400.00
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	200.00		600.00
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	200.00		800.00
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	200.00		1,000.00
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	200.00		1,200.00
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	200.00		1,400.00
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	200.00		1,600.00
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	200.00		1,800.00
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	200.00		2,000.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	200.00		2,200.00
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	200.00		2,400.00
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	200.00		2,600.00
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	200.00		2,800.00
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	200.00		3,000.00
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	200.00		3,200.00
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	100.00		3,300.00
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	200.00		3,500.00
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	200.00		3,700.00
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	200.00		3,900.00
Paycheck	06/28/2024	DD1070	Debra D Prysby	Direct Deposit	200.00		4,100.00
Paycheck	06/28/2024	DD1071	Ephram Glass	Direct Deposit	200.00		4,300.00
Paycheck	06/28/2024	DD1072	Mathew Hart	Direct Deposit	200.00		4,500.00
Paycheck	06/28/2024	DD1073	Travis Jensen	Direct Deposit	200.00		4,700.00
Paycheck	07/31/2024	DD1074	Debra D Prysby	Direct Deposit	200.00		4,900.00
Paycheck	07/31/2024	DD1075	Ephram Glass	Direct Deposit	200.00		5,100.00
Paycheck	07/31/2024	DD1076	Travis Jensen	Direct Deposit	200.00		5,300.00
Total 53010 · Directors' Stipend					5,300.00	0.00	5,300.00
Total 53000 · Board of Director's Expense					5,300.00	0.00	5,300.00

Roxborough Village Metro District  
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January through July 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>54000 - Payroll Expenses</b>							
<b>54060 - Employer Payroll Taxes</b>							
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	15.30		15.30
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	15.30		30.60
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	15.30		45.90
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	15.30		61.20
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	15.30		76.50
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	15.30		91.80
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	15.30		107.10
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	15.30		122.40
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	15.30		137.70
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	15.30		153.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	15.30		168.30
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	15.30		183.60
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	15.30		198.90
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	15.30		214.20
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	15.30		229.50
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	15.30		244.80
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	7.65		252.45
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	15.30		267.75
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	15.30		283.05
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	15.30		298.35
Paycheck	06/28/2024	DD1070	Debra D Prysby	Direct Deposit	15.30		313.65
Paycheck	06/28/2024	DD1071	Ephram Glass	Direct Deposit	15.30		328.95
Paycheck	06/28/2024	DD1072	Mathew Hart	Direct Deposit	15.30		344.25
Paycheck	06/28/2024	DD1073	Travis Jensen	Direct Deposit	15.30		359.55
Paycheck	07/31/2024	DD1074	Debra D Prysby	Direct Deposit	15.30		374.85
Paycheck	07/31/2024	DD1075	Ephram Glass	Direct Deposit	15.30		390.15
Paycheck	07/31/2024	DD1076	Travis Jensen	Direct Deposit	15.30		405.45
Total 54060 - Employer Payroll Taxes					405.45	0.00	405.45
<b>54000 - Payroll Expenses - Other</b>							
Liability Check	01/30/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		16.00
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	0.00		16.00
Liability Check	02/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		32.00
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	0.00		32.00
Liability Check	03/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		48.00
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	0.00		48.00
Liability Check	04/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		64.00
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	0.00		64.00
Liability Check	05/30/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		80.00
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1070	Debra D Prysby	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1071	Ephram Glass	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1072	Mathew Hart	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1073	Travis Jensen	Direct Deposit	0.00		80.00
Liability Check	06/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		96.00
Liability Check	07/30/2024		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$4.00 each	12.00		108.00
Paycheck	07/31/2024	DD1074	Debra D Prysby	Direct Deposit	0.00		108.00
Paycheck	07/31/2024	DD1075	Ephram Glass	Direct Deposit	0.00		108.00
Paycheck	07/31/2024	DD1076	Travis Jensen	Direct Deposit	0.00		108.00
Total 54000 - Payroll Expenses - Other					108.00	0.00	108.00
Total 54000 - Payroll Expenses					513.45	0.00	513.45
<b>57000 - Professional Services Fees</b>							
<b>57010 - Auditing</b>							
Bill	05/31/2024	46905	Hoelting & Company, Inc	Interim billing for 2023 Audit	3,840.00		3,840.00
Bill	06/29/2024	47088	Hoelting & Company, Inc	Interim billing for 2023 Audit	1,920.00		5,760.00
Bill	07/31/2024	47289	Hoelting & Company, Inc	2023 Audit	1,872.00		7,632.00
Total 57010 - Auditing					7,632.00	0.00	7,632.00
<b>57020 - Legal Expenses</b>							
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	6,558.60		6,558.60
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		6,558.60
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	6,718.14		13,276.74
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	4,427.42		17,704.16
Bill	04/30/2024	154987	Ireland Stapleton Pryor & ...	Billed Through 04/30/2024	8,167.16		25,871.32
Bill	05/31/2024	155758	Ireland Stapleton Pryor & ...	Billed Through 05/31/2024	8,132.18		34,003.50
Bill	06/30/2024	156515	Ireland Stapleton Pryor & ...	Billed Through 06/30/2024	7,710.56		41,714.06
General Journal	07/31/2024	0731Accr...		July invoice accruals	8,640.00		50,354.06
Total 57020 - Legal Expenses					50,354.06	0.00	50,354.06

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Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>57030 · Accounting Services</b>							
Bill	01/31/2024	5893	Gemsbok Consulting Inc.	December 2023 Chatfield	508.75		508.75
Bill	01/31/2024	5892	Gemsbok Consulting Inc.	January 2024	1,943.15		2,451.90
Bill	02/29/2024	5920	Gemsbok Consulting Inc.	February 2024	1,579.20		4,031.10
Bill	03/31/2024	5945	Gemsbok Consulting Inc.	March 2024	2,466.00		6,497.10
Bill	04/30/2024	5975	Gemsbok Consulting Inc.	April 2024	1,237.20		7,734.30
Bill	04/30/2024	5974	Gemsbok Consulting Inc.	April 2024 Chatfield Farms	365.00		8,099.30
Bill	05/31/2024	6003	Gemsbok Consulting Inc.	May 2024	1,951.20		10,050.50
Bill	05/31/2024	6002	Gemsbok Consulting Inc.	May 2024 Chatfield	482.50		10,533.00
Bill	06/30/2024	6033	Gemsbok Consulting Inc.	June 2024	2,448.00		12,981.00
Bill	07/31/2024	6063	Gemsbok Consulting Inc.	July 2024	2,796.00		15,777.00
Total 57030 · Accounting Services					15,777.00	0.00	15,777.00
<b>57040 · District Management</b>							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	7,504.44		7,504.44
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	8,568.52		16,072.96
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	12,528.40		28,601.36
Bill	04/30/2024	135726	Special District Manageme...	April 2024 District Management Fees	11,519.68		40,121.04
Bill	05/31/2024	136891	Special District Manageme...	May 2024 District Management Fees	12,581.39		52,702.43
Bill	06/30/2024	136986	Special District Manageme...	June 2024 District Management Fees	9,497.66		62,200.09
Bill	07/31/2024	137890	Special District Manageme...	July 2024 District Management Fees	12,149.26		74,349.35
Total 57040 · District Management					74,349.35	0.00	74,349.35
<b>57050 · Engineering Expense</b>							
Bill	03/19/2024	250193	Farnsworth Group, Inc	Period ending 02.29.2024	14,372.64		14,372.64
Bill	04/30/2024	6731	Anatum GeoMobile Solutio...		5,257.88		19,630.52
Bill	06/30/2024	253236	Farnsworth Group, Inc	Period ending 06.30.2024	44,568.32		64,198.84
Bill	07/25/2024	28520	Browns Hill Engineering & ...		742.08		64,940.92
Total 57050 · Engineering Expense					64,940.92	0.00	64,940.92
Total 57000 · Professional Services Fees					213,053.33	0.00	213,053.33
<b>62000 · Repairs and Maintenance</b>							
<b>62010 · General Repairs and Maintenance</b>							
Bill	03/06/2024	8185MNT	Property Solutions Team (...)		2,249.23		2,249.23
Bill	03/06/2024	8330MNT	Property Solutions Team (...)		1,294.30		3,543.53
Bill	05/30/2024	27392	Metro Maintenance		250.00		3,793.53
Bill	05/31/2024	101704	Good Plumbing Service		750.00		4,543.53
Bill	06/23/2024	27557	Metro Maintenance	June 2024	300.00		4,843.53
Bill	07/26/2024	27750	Metro Maintenance	July 2024	300.00		5,143.53
Total 62010 · General Repairs and Maintenance					5,143.53	0.00	5,143.53
<b>62020 · Utility Locate</b>							
Bill	01/31/2024	224011164	Utility Notification Center o...	RTL Transmissions	28.38		28.38
Bill	01/31/2024	29181	Diversified Underground	Screen Charge	105.00		133.38
Bill	02/29/2024	224021158	Utility Notification Center o...	RTL Transmissions	49.02		182.40
Bill	03/31/2024	224031192	Utility Notification Center o...	RTL Transmissions	58.05		240.45
Bill	04/30/2024	224041226	Utility Notification Center o...	RTL Transmissions	74.82		315.27
Bill	04/30/2024	29639	Diversified Underground	Screen Charge	495.00		810.27
Bill	05/31/2024	224051275	Utility Notification Center o...	RTL Transmissions	110.94		921.21
Bill	05/31/2024	29864	Diversified Underground	Screen Charge	400.00		1,321.21
Bill	06/30/2024	224061277	Utility Notification Center o...	RTL Transmissions	74.82		1,396.03
Bill	06/30/2024	30098	Diversified Underground	Screen Charge	270.00		1,666.03
Bill	07/31/2024	224071271	Utility Notification Center o...	RTL Transmissions	87.72		1,753.75
Bill	07/31/2024	30312	Diversified Underground	Screen Charge	350.00		2,103.75
Total 62020 · Utility Locate					2,103.75	0.00	2,103.75
Total 62000 · Repairs and Maintenance					7,247.28	0.00	7,247.28
<b>64000 · Landscape Expenses</b>							
<b>64010 · Landscape Repairs and Maint</b>							
Bill	01/06/2024	2012443	Consolidated Divisions Inc	T&M Jan 1 - Jan 6	160.00		160.00
Bill	02/17/2024	2013099	Consolidated Divisions Inc	T&M Feb 11-17	315.13		475.13
Bill	04/30/2024	2014089	Consolidated Divisions Inc		760.00		1,235.13
Bill	05/04/2024	2014117	Consolidated Divisions Inc	T&M May 1 - 4	960.00		2,195.13
Bill	05/18/2024	2014290	Consolidated Divisions Inc	T&M May 12-18	350.00		2,545.13
Bill	05/18/2024	2014289	Consolidated Divisions Inc	T&M May 12-18	240.00		2,785.13
Bill	05/18/2024	2014287	Consolidated Divisions Inc	T&M May 12-18	83.00		2,868.13
Bill	06/08/2024	2014641	Consolidated Divisions Inc	T&M June 1-8	100.00		2,968.13
Bill	06/15/2024	2014721	Consolidated Divisions Inc	T&M June 9-15	325.00		3,293.13
Bill	06/30/2024	2014956	Consolidated Divisions Inc		325.00		3,618.13
Bill	07/06/2024	2014999	Consolidated Divisions Inc		455.78		4,073.91
Bill	07/27/2024	2015307	Consolidated Divisions Inc		120.00		4,193.91
Bill	07/31/2024	2015447	Consolidated Divisions Inc		80.00		4,273.91
Total 64010 · Landscape Repairs and Maint					4,273.91	0.00	4,273.91
<b>64020 · Landscape Weed Control Expense</b>							
Bill	06/03/2024	3620	ARK Ecological Services, ...	Invoice Period April 24-May28	13,992.30		13,992.30
Total 64020 · Landscape Weed Control Expense					13,992.30	0.00	13,992.30



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Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>64030 · Irrigation Expense</b>							
Bill	04/30/2024	2014087	Consolidated Divisions Inc		1,718.10		1,718.10
Bill	05/11/2024	2014206	Consolidated Divisions Inc	T&M May 5 - May 11	2,410.34		4,128.44
Bill	05/18/2024	2014314	Consolidated Divisions Inc	T&M May 12-18	961.38		5,089.82
Bill	05/25/2024	2014440	Consolidated Divisions Inc	T&M May 19-25	3,764.30		8,854.12
Bill	05/31/2024	2014479	Consolidated Divisions Inc	T&M May 26-31	8,975.71		17,829.83
Bill	06/08/2024	2014640	Consolidated Divisions Inc	T&M June 1-8	2,950.49		20,780.32
Bill	06/15/2024	2014719	Consolidated Divisions Inc	T&M June 9 - 15	4,602.14		25,382.46
Bill	06/22/2024	2014672	Consolidated Divisions Inc		787.17		26,169.63
Bill	06/22/2024	2014797	Consolidated Divisions Inc	T&M June 16-22	4,046.46		30,216.09
Bill	06/30/2024	2014955	Consolidated Divisions Inc		4,687.73		34,903.82
Bill	07/06/2024	2015076	Consolidated Divisions Inc		3,627.59		38,531.41
Bill	07/13/2024	2015175	Consolidated Divisions Inc		4,898.63		43,430.04
Bill	07/17/2024	2153	Excell Pump Services		505.75		43,935.79
Bill	07/20/2024	2015255	Consolidated Divisions Inc		4,001.13		47,936.92
Bill	07/27/2024	2015301	Consolidated Divisions Inc		7,400.22		55,337.14
Bill	07/31/2024	2015446	Consolidated Divisions Inc	T&M July 28 - 31	1,588.21		56,925.35
Total 64030 · Irrigation Expense					56,925.35	0.00	56,925.35
<b>64040 · Landscape Contract</b>							
Bill	01/01/2024	2012682	Consolidated Divisions Inc	January 2024	9,652.84		9,652.84
Bill	02/01/2024	2012738	Consolidated Divisions Inc	February 2024	9,652.84		19,305.68
Bill	03/31/2024	2013232	Consolidated Divisions Inc	March Landscape Contract	9,652.85		28,958.53
Bill	04/01/2024	2013609	Consolidated Divisions Inc	Landscape Contract	19,305.71		48,264.24
Bill	05/01/2024	2014020	Consolidated Divisions Inc		19,305.71		67,569.95
Bill	06/01/2024	2014392	Consolidated Divisions Inc	June 2024	19,305.71		86,875.66
Bill	07/01/2024	2014872	Consolidated Divisions Inc	July 2024	19,305.71		106,181.37
Total 64040 · Landscape Contract					106,181.37	0.00	106,181.37
Total 64000 · Landscape Expenses					181,372.93	0.00	181,372.93
<b>65000 · Playground &amp; Infrastructure Exp</b>							
<b>65020 · Baseball Field Improvements</b>							
Bill	05/07/2024	294	Rocky Mountain Sports Fie...	Softball Field Renovation	19,000.00		19,000.00
Total 65020 · Baseball Field Improvements					19,000.00	0.00	19,000.00
<b>65030 · Graffiti Removal /Vandalism Exp</b>							
Bill	02/03/2024	2012847	Consolidated Divisions Inc	T&M Feb 1-3	825.93		825.93
Bill	03/16/2024	2013458	Consolidated Divisions Inc	T&M March 10-17	421.36		1,247.29
Bill	04/20/2024	2014044	Consolidated Divisions Inc		685.36		1,932.65
Bill	05/25/2024	2014443	Consolidated Divisions Inc		852.98		2,785.63
Bill	06/08/2024	2014642	Consolidated Divisions Inc	T&M June 1-8	1,116.45		3,902.08
Bill	06/15/2024	2014722	Consolidated Divisions Inc	T&M June 9-15	534.19		4,436.27
Bill	06/30/2024	2014957	Consolidated Divisions Inc		462.41		4,898.68
Bill	07/13/2024	2015176	Consolidated Divisions Inc		639.62		5,538.30
Total 65030 · Graffiti Removal /Vandalism Exp					5,538.30	0.00	5,538.30
<b>65080 · Misc. Playground &amp; Infrastruct</b>							
Bill	01/06/2024	INV-13288	Game-Set-Match Inc.	Tennis Court Washing	700.00		700.00
Bill	02/24/2024	2013195	Consolidated Divisions Inc	T&M Feb 18-24	320.00		1,020.00
Bill	05/25/2024	2014444	Consolidated Divisions Inc		242.65		1,262.65
Bill	07/01/2024	111-8219...	Mark Rubic		266.61		1,529.26
Total 65080 · Misc. Playground & Infrastruct					1,529.26	0.00	1,529.26
Total 65000 · Playground & Infrastructure Exp					26,067.56	0.00	26,067.56
<b>68000 · Parks &amp; Open Space Expense</b>							
<b>68010 · Foothills Park &amp; Rec Fees</b>							
Bill	01/31/2024	SALES00...	Foothills Park & Recreatio...	January 2024 Resident Use	1,717.39		1,717.39
Bill	02/29/2024	SALES00...	Foothills Park & Recreatio...	February 2024 Resident Use	1,306.04		3,023.43
Bill	03/31/2024	SALES00...	Foothills Park & Recreatio...	March 2024 Resident Use	1,181.99		4,205.42
Bill	04/30/2024	SALES00...	Foothills Park & Recreatio...	April 2024 Resident Use	4,073.60		8,279.02
Bill	05/31/2024	SALES00...	Foothills Park & Recreatio...	May 2024 Resident Use	1,676.99		9,956.01
Bill	06/30/2024	SALES00...	Foothills Park & Recreatio...	June 2024 Resident Use	1,737.22		11,693.23
Bill	07/31/2024	SALES00...	Foothills Park & Recreatio...	July 2024 Resident Use	3,695.27		15,388.50
Total 68010 · Foothills Park & Rec Fees					15,388.50	0.00	15,388.50
<b>68020 · Mosquito Control Expense</b>							
Bill	04/02/2024	967838	Patriot Pest Control	April Mosquito Control Service	2,300.00		2,300.00
Bill	05/01/2024	967872	Patriot Pest Control	May Mosquito Control Service	2,300.00		4,600.00
Bill	06/01/2024	967908	Patriot Pest Control	June Mosquito Control Service	2,300.00		6,900.00
Bill	07/01/2024	967942	Patriot Pest Control	July Mosquito Control Service	2,300.00		9,200.00
Total 68020 · Mosquito Control Expense					9,200.00	0.00	9,200.00

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Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>68025 · Water Expense</b>							
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 to 12/24/23 Elk Mt...	100.50		100.50
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 to 12/24/23 Mule D...	100.50		201.00
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 - 12/24/23 Marmot ...	201.00		402.00
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 - 12/24/23 Rampart...	114.50		516.50
Bill	01/15/2024		Roxborough Water & Sanit...	Billing Period 12/01/23 to 12/31/23	875.33		1,391.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 to 01/24/24 Mule D...	100.50		1,492.33
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 to 01/24/24 Elk Mt...	100.50		1,592.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 - 01/24/24 Marmot ...	201.00		1,793.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 - 01/24/24 Rampart...	114.50		1,908.33
Bill	02/15/2024		Roxborough Water & Sanit...	Billing Period 01/01/23 to 02/31/24	875.33		2,783.66
Bill	02/21/2024	1084922	Mission Communication LLC	Annual Service	371.40		3,155.06
Bill	03/09/2024	2013387	Consolidated Divisions Inc	T&M March 3-9	396.00		3,551.06
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 - 02/24/24 Elk Mtn ...	100.50		3,651.56
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/24/24 - 02/24/24 Rampart...	114.50		3,766.06
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 to 02/24/24 Mule D...	100.50		3,866.56
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 - 02/24/24 Marmot ...	201.00		4,067.56
Bill	03/15/2024		Roxborough Water & Sanit...	Billing Period 02/01/24 to 02/29/24	875.33		4,942.89
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/25/24 to 03/24/24 Elk Mn...	100.50		5,043.39
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/24/24 - 03/24/24 Rampart...	114.50		5,157.89
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/25/24 to 03/24/24 Mule D...	100.50		5,258.39
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/25/24 - 03/24/24 Marmot ...	201.00		5,459.39
Bill	04/15/2024		Roxborough Water & Sanit...	Billing Period 03/01/24 to 03/31/24	875.33		6,334.72
Bill	04/27/2024	2013941	Consolidated Divisions Inc	Water meter install	9,253.71		15,588.43
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/25/24 to 04/24/24 Elk Mn...	104.25		15,692.68
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/24/24 - 04/24/24 Rampart...	119.00		15,811.68
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/25/24 to 04/24/24 Mule D...	104.25		15,915.93
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/25/24 - 04/24/24 Marmot ...	208.50		16,124.43
Bill	05/15/2024		Roxborough Water & Sanit...	Billing Period 04/01/24 to 04/30/24	875.33		16,999.76
Bill	06/15/2024		Roxborough Water & Sanit...	Service Period 04/25/24 to 05/24/24 Elk Mn...	215.00		17,214.76
Bill	06/15/2024		Roxborough Water & Sanit...	Service Period 04/25/24 to 05/24/24 Mule D...	290.00		17,504.76
Bill	06/15/2024		Roxborough Water & Sanit...	Service Period 04/25/24 - 05/24/24 Marmot ...	241.50		17,746.26
Bill	06/15/2024		Roxborough Water & Sanit...	Service Period 04/24/24 - 05/24/24 Rampart...	119.00		17,865.26
Bill	06/15/2024		Roxborough Water & Sanit...	Billing Period 05/01/24 to 05/30/24	879.76		18,745.02
Bill	07/15/2024		Roxborough Water & Sanit...	Service Period 05/24/24 - 06/24/24 Rampart...	126.86		18,871.88
Bill	07/15/2024		Roxborough Water & Sanit...	Service Period 05/25/24 to 06/24/24 Mule D...	190.25		19,062.13
Bill	07/15/2024		Roxborough Water & Sanit...	Service Period 05/25/24 to 06/24/24 Elk Mn...	300.50		19,362.63
Bill	07/15/2024		Roxborough Water & Sanit...	Service Period 05/25/24 - 06/24/24 Marmot ...	580.00		19,942.63
Bill	07/15/2024		Roxborough Water & Sanit...	Billing Period 06/01/24 to 06/30/24	875.33		20,817.96
Total 68025 · Water Expense					20,817.96	0.00	20,817.96
<b>68045 · Tree Care Expense</b>							
Deposit	04/11/2024	2177	Bailey Tree, LLC	Reimbursement		5,989.68	-5,989.68
Bill	04/16/2024	14374539	SavATree, LLC		12,770.00		6,780.32
Bill	05/14/2024	122669	SavATree, LLC		780.00		7,560.32
Total 68045 · Tree Care Expense					13,550.00	5,989.68	7,560.32
<b>68050 · Portable Restroom Exp.</b>							
Bill	01/31/2024	INV-4068...	United Site Services	January Services Chatfield Farms Park	274.76		274.76
Bill	01/31/2024	INV-4068...	United Site Services	January Services Roxborough Community ...	267.79		542.55
Bill	02/19/2024	INV-4135...	United Site Services	February Services Roxborough Community ...	267.79		810.34
Bill	02/19/2024	INV-4133...	United Site Services	February Services Chatfield Farms Park	274.76		1,085.10
Bill	03/18/2024	INV-4200...	United Site Services	March Services Roxborough Community Park	279.97		1,365.07
Bill	03/18/2024	INV-4201...	United Site Services	March Services Chatfield Farms Park	287.26		1,652.33
Bill	04/15/2024	INV-4358...	United Site Services	April Services Chatfield Farms Park	287.26		1,939.59
Bill	04/15/2024	INV-4361...	United Site Services	April Services Roxborough Community Park	279.97		2,219.56
Bill	05/13/2024	INV-4425...	United Site Services	May Services Chatfield Farms Park	287.26		2,506.82
Bill	05/13/2024	INV-4426...	United Site Services	May Services Roxborough Community Park	279.97		2,786.79
Bill	05/14/2024	INV-4492...	United Site Services	June Services Roxborough Community Park	279.97		3,066.76
Bill	05/14/2024	INV-4494...	United Site Services	June Services Chatfield Farms Park	287.26		3,354.02
Bill	06/11/2024	INV-4560...	United Site Services	Services Chatfield Farms Park	287.26		3,641.28
Bill	06/11/2024	INV-4559...	United Site Services	Services Roxborough Community Park	279.97		3,921.25
Bill	07/09/2024	INV-4630...	United Site Services	Services Chatfield Farms Park	287.26		4,208.51
Bill	07/09/2024	INV-4629...	United Site Services	Services Roxborough Community Park	279.97		4,488.48
Total 68050 · Portable Restroom Exp.					4,488.48	0.00	4,488.48
<b>68070 · Snow Removal Expense</b>							
Bill	01/10/2024	2012558	Consolidated Divisions Inc	Snow Cycle 01/08/24 - 01/10/24	5,376.00		5,376.00
Bill	01/16/2024	2012642	Consolidated Divisions Inc	Snow Cycle 01/15/24 - 01/16/24	8,234.75		13,610.75
Bill	01/26/2024	2012776	Consolidated Divisions Inc	Snow Cycle 01/26/24	2,735.00		16,345.75
Bill	02/04/2024	2012949	Consolidated Divisions Inc	Snow Cycle 02/03/24 - 02/04/24	11,219.00		27,564.75
Bill	02/08/2024	2013011	Consolidated Divisions Inc	Snow Cycle 02/05/24 - 02/08/24	1,836.00		29,400.75
Bill	02/15/2024	2013116	Consolidated Divisions Inc	Snow Cycle 02/12/24-02/15/24	444.00		29,844.75
Bill	03/15/2024	2013508	Consolidated Divisions Inc	Storm Cycle 03.13.24 - 03.15.24	37,772.50		67,617.25
Bill	03/19/2024	2013556	Consolidated Divisions Inc	Post Storm Cycle 03.16.24 - 03.19.24	6,010.00		73,627.25
Bill	03/25/2024	2013708	Consolidated Divisions Inc	Post Storm Cycle 03.24.24 - 03.25.24	7,260.00		80,887.25
Total 68070 · Snow Removal Expense					80,887.25	0.00	80,887.25
Total 68000 · Parks & Open Space Expense					144,332.19	5,989.68	138,342.51
Total Expense					634,402.48	6,036.68	628,365.80
Net Ordinary Income					640,421.62	1,429,777.21	789,355.59
<b>Net Income</b>					<b>640,421.62</b>	<b>1,429,777.21</b>	<b>789,355.59</b>

**ROXBOROUGH VILLAGE  
METROPOLITAN DISTRICT**

FINANCIAL STATEMENTS  
With Independent Auditors' Report

For the Year Ended December 31, 2023

WORKING DRAFT FOR REVIEW ONLY

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
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DECEMBER 31, 2023**

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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Roxborough Village Metropolitan District

### Report on the Audit of the Financial Statements

#### *Opinions*

We have audited the accompanying financial statements of the governmental activities and each major fund of Roxborough Village Metropolitan District, as of and for the year ended December 31, 2023 and the related notes to the financial statements, which collectively comprise Roxborough Village Metropolitan District's basic financial statements, as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Roxborough Village Metropolitan District, as of December 31, 2023 and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinions*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Roxborough Village Metropolitan District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Roxborough Village Metropolitan District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a

guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Roxborough Village Metropolitan District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Roxborough Village Metropolitan District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Roxborough Village Metropolitan District's basic financial statements. The accompanying supplementary information is presented for purposes of additional analysis and is not a required part of the basic

financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Colorado Springs, Colorado  
July 29, 2024

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR FISCAL YEAR ENDED DECEMBER 31, 2023**

As management of Roxborough Village Metropolitan District (the District) we offer readers of the District's annual financial report this narrative overview and analysis of the financial activities of the District for the fiscal year ended December 31, 2023. Readers are encouraged to consider the information presented here in conjunction with the annual financial report.

**FINANCIAL HIGHLIGHTS**

- The assets and deferred outflows of the District exceeded its liabilities and deferred inflows at the close of the 2023 fiscal year by \$5,675,906 (*net position*). Of this amount, \$570,110 (*unrestricted net position*) may be used to meet the District's ongoing obligations to its citizens and creditors.
- As of the close of the 2023 fiscal year, the general fund reported an ending fund balance of \$603,310.
- As of the close of the 2023 fiscal year, the capital projects fund reported an ending fund balance of \$1,113,879. The total amount is assigned for capital projects.
- At the end of the 2023 fiscal year, total unassigned fund balance was 58% of total general fund expenditures.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis serves as an introduction to the District's basic financial statements. The District's basic financial statements consist of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains required and other supplementary information in addition to the basic financial statements.

**Government-wide Financial Statements**

The *government-wide financial statements* are designed to provide readers with a broad overview of the District's finances as a whole, in a manner similar to a private-sector business and includes two statements:

The *statement of net position* presents information on all of the District's assets and liabilities, and deferred inflows/outflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *statement of activities* presents information reporting how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods. Accrued interest expense is an example of this type of item.



Both government-wide financial statements distinguish functions of the District that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the District include general and administrative activities, streets, and parks and recreation. Currently, the District has no business-type activities.

### **Fund Financial Statements**

A fund is a grouping of related accounts used to maintain control over resources segregated for specific activities or objectives. The fund financial statements provide more detailed information about the District's operations, focusing on its most significant funds, not the District as a whole. The District has two governmental funds: the General fund and the Capital Projects fund.

*Governmental Funds:* The District's basic services are included in two governmental funds, General Fund and Capital Projects Fund, which focus on (1) how money flows into and out of the funds and (2) the balances left at year-end that are available for spending or reserves. Consequently, the governmental fund statements provide a detailed short-term view that helps determine the status of financial resources that can be spent in the near future to finance the District's programs.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. Thus, readers may better understand the long-term impact of the District's near-term financing decisions. To facilitate this comparison between governmental funds and governmental activities, reconciliations are provided for both the governmental fund balance sheet and the statement of revenues, expenditures, and changes in fund balance.

### **Notes to the Basic Financial Statements**

The notes to the basic financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

### **Required Supplementary Information**

Also, the District adopts an annual appropriated budget for the general fund. A budgetary comparison schedule has been provided to demonstrate compliance with the budget. A budgetary comparison schedule has been provided for the capital projects fund as well.

### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of the District's financial position. In the case of the District, total assets and deferred outflows exceeded liabilities and deferred inflows by \$5,675,906 as of December 31, 2023. 72% of the District's assets are its investment in capital assets.

**Condensed Statement of Net Position**

	<u>2023</u>	<u>2022</u>
Current and other assets	\$ 3,126,265	\$ 2,736,722
Capital assets, net depreciation	<u>3,955,717</u>	<u>4,044,225</u>
Total assets	<u>7,081,982</u>	<u>6,780,947</u>
Long-term liabilities	-	391,140
Other liabilities	<u>99,288</u>	<u>102,496</u>
Total liabilities	<u>99,288</u>	<u>493,636</u>
Deferred inflows of resources:		
Unavailable property tax revenue	<u>1,306,788</u>	<u>1,003,565</u>
Net position:		
Net investment in capital assets	5,069,596	3,653,085
Restricted	36,200	1,197,817
Unrestricted	<u>570,110</u>	<u>432,844</u>
Total net position	<u>\$ 5,675,906</u>	<u>\$ 5,283,746</u>

**Condensed Statement of Activities**

	<u>2023</u>	<u>2022</u>
Revenues:		
Program revenues		
Charges for services	\$ 2,200	\$ 11,372
Capital grants and contributions	49,776	49,776
General revenues:		
Property and other taxes	1,096,897	1,120,580
Other income	-	4,466
Interest income	<u>101,262</u>	<u>34,668</u>
Total revenues	<u>1,250,135</u>	<u>1,215,875</u>
Expenses:		
General government	428,390	463,206
Infrastructure operations & maintenance	44,334	28,718
Parks and recreation	<u>776,391</u>	<u>1,309,347</u>
Total expenses	<u>1,249,115</u>	<u>1,801,271</u>
Other financing sources (uses)	<u>-</u>	<u>(74,413)</u>
Change in net position	<u>1,020</u>	<u>(659,809)</u>
Net position – beginning	5,283,746	5,943,555
Prior period adjustment	<u>391,140</u>	<u>-</u>
Net position – beginning, as restated	<u>5,674,886</u>	<u>5,943,555</u>
Net position - ending	<u>\$ 5,675,906</u>	<u>\$ 5,283,746</u>

## ANALYSIS OF THE DISTRICT'S FUNDS

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The general fund is the operating fund of the District. The fund balance for the general fund was \$603,310 at the end of the 2023 fiscal year.

The capital projects fund is the special revenue fund of the District. The fund balance for the capital projects fund was \$1,113,879 at the end of the 2023 fiscal year.

## GENERAL FUND BUDGETARY HIGHLIGHTS

The District's general fund budget is prepared in accordance with state law. No changes were made to the general fund budget during the 2023 fiscal year.

## CAPITAL PROJECTS FUND BUDGETARY HIGHLIGHTS

The District's capital projects fund budget is prepared in accordance with state law. No changes were made to the capital fund budget during the 2023 fiscal year.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

### Capital Assets

The District's investment in capital assets for its governmental activities at the end of the 2023 fiscal year was as follows:

	<u>2023</u>	<u>2022</u>
Land improvements	\$ 1,721,275	\$ 1,721,275
Construction in progress	-	246,293
Water rights	702,285	702,285
Drainage/irrigation improvements	1,313,592	1,103,309
Parks and recreation facilities	3,250,459	3,101,665
Parking lot improvements	206,217	206,217
Accumulated depreciation	<u>(3,238,111)</u>	<u>(3,036,819)</u>
Capital assets, net	<u>\$ 3,955,717</u>	<u>\$ 4,044,225</u>

Major capital asset activities during the 2023 fiscal year included the completion of a spill way in the amount of \$210,283, a purchase and installation of a greenhouse in the amount of \$36,010, and trail maintenance in the amount of \$112,783.

## BUDGETARY AND ECONOMIC/ENVIRONMENTAL FACTORS

**Budgetary Highlights-** There were no amendments to the 2023 budget during the year.

**Economic and Environmental Factors** - See Note 10 to the Financial Statements for a discussion of Senate Bill 24-233, which was enacted during the 2024 Legislative Session, and Proposition 50 that will be, and Proposition 108 that likely will be, on the November 2024 Statewide election and that may have a significant impact on the District's financial position and operations.

## **REQUESTS FOR INFORMATION**

This financial report is designed to provide the District's taxpayers with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact an official at the District's administration office, Special District Management Services, Inc., 141 Union Boulevard, Suite 150, Lakewood, Colorado 80228 or phone (303)-987-0835.

WORKING DRAFT FOR REVIEW ONLY

**BASIC FINANCIAL STATEMENTS**

WORKING DRAFT FOR REVIEW ONLY

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
STATEMENT OF NET POSITION  
DECEMBER 31, 2023**

**ASSETS**

Cash and investments	\$ 1,813,458
Cash with county treasurer	6,019
Property taxes receivable	1,306,788
Capital assets not being depreciated	2,423,560
Capital assets, net of accumulated depreciation/amortization	<u>1,532,157</u>
Total assets	<u>7,081,982</u>

**LIABILITIES**

Accounts payable and other accrued liabilities	<u>99,288</u>
Total liabilities	<u>99,288</u>

**DEFERRED INFLOWS OF RESOURCES**

Unavailable property tax revenue	<u>1,306,788</u>
----------------------------------	------------------

**NET POSITION**

Investment in capital assets	5,069,596
Restricted for:	
TABOR	36,200
Unrestricted	<u>570,110</u>
Total net position	<u><u>\$ 5,675,906</u></u>

The accompanying notes are an integral part of these financial statements.

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2023**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Change in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Governmental activities:</b>					
General government	\$ 428,390	\$ -	\$ -	\$ -	\$ (428,390)
Infrastructure operations & maintenance	44,334	-	-	-	(44,334)
Parks and recreation	776,391	2,200	-	49,776	(724,415)
Total governmental activities	<u>\$ 1,249,115</u>	<u>\$ 2,200</u>	<u>\$ -</u>	<u>\$ 49,776</u>	<u>(1,197,139)</u>
General revenues:					
Property and specific ownership taxes					1,096,897
Investment income					<u>101,262</u>
Total general revenues					<u>1,198,159</u>
Change in net position					<u>1,020</u>
Net position - beginning					5,283,746
Prior period adjustment					<u>391,140</u>
Net position - beginning, as restated					<u>5,674,886</u>
Net position - ending					<u>\$ 5,675,906</u>

The accompanying notes are an integral part of these financial statements.

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2023**

	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Total</u>
<b>ASSETS</b>			
Cash and investments	\$ 675,663	1,137,795	\$ 1,813,458
Cash with county treasurer	6,019	-	6,019
Property taxes receivable	1,306,788	-	1,306,788
Total assets	<u>1,988,470</u>	<u>1,137,795</u>	<u>3,126,265</u>
<b>LIABILITIES</b>			
Accounts payable and other accrued liabilities	<u>75,372</u>	<u>23,916</u>	<u>99,288</u>
Total liabilities	<u>75,372</u>	<u>23,916</u>	<u>99,288</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable property tax revenue	<u>1,306,788</u>	<u>\$ -</u>	<u>1,306,788</u>
<b>FUND BALANCES</b>			
Restricted for:			
TABOR	36,200	-	36,200
Assigned for capital projects	-	1,113,879	1,113,879
Unassigned	570,110	-	570,110
Total fund balances	<u>606,310</u>	<u>1,113,879</u>	<u>1,720,189</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,988,470</u>	<u>\$ 1,137,795</u>	<u>\$ 3,126,265</u>

The accompanying notes are an integral part of these financial statements.



**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
DECEMBER 31, 2023**

Total Fund Balance of Governmental Funds \$ 1,720,189

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. 3,955,717

Net position of governmental activities \$ 5,675,906

The accompanying notes are an integral part of these financial statements.

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2023**

	<b>General Fund</b>	<b>Capital Projects Fund</b>	<b>Total</b>
<b>REVENUES</b>			
Property taxes	\$ 1,003,832	\$ -	\$ 1,003,832
Specific ownership taxes	93,065	-	93,065
Fees	2,200	-	2,200
Conservation trust funds	-	49,776	49,776
Interest income	41,735	59,527	101,262
	<u>1,140,832</u>	<u>109,303</u>	<u>1,250,135</u>
Total revenues			
<b>EXPENDITURES</b>			
General administration	413,771	14,620	428,391
Infrastructure operations & maintenance	43,393	662	44,055
Parks and recreation	546,137	8,383	554,520
Capital outlay	30,943	102,698	133,641
	<u>1,034,244</u>	<u>126,363</u>	<u>1,160,607</u>
Total expenditures			
Excess (deficiency) of revenues over expenditures	<u>106,588</u>	<u>(17,060)</u>	<u>89,528</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in (out)	<u>13,738</u>	<u>(13,738)</u>	<u>-</u>
Total other financing sources (uses)	<u>13,738</u>	<u>(13,738)</u>	<u>-</u>
Net change in fund balances	120,326	(30,798)	89,528
Fund balance - beginning	<u>485,984</u>	<u>1,144,677</u>	<u>1,630,661</u>
Fund balance - ending	<u>\$ 606,310</u>	<u>\$ 1,113,879</u>	<u>\$ 1,720,189</u>

The accompanying notes are an integral part of these financial statements.

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES OF  
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2023**

Net Change in Fund Balances - Total Governmental Funds	\$	89,528
<p>Amounts reported for governmental activities in the statement of activities  are different because:</p>		
<p>Governmental funds report capital outlay as expenditures, but in the statement of  activities, these costs are allocated over their estimated useful lives as depreciation:</p>		
Capital outlays		112,784
Depreciation expense		<u>(201,292)</u>
Change in net position of governmental activities	\$	<u><u>1,020</u></u>

The accompanying notes are an integral part of these financial statements.

**NOTES TO FINANCIAL STATEMENTS**

WORKING DRAFT FOR REVIEW ONLY

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2023**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Roxborough Village Metropolitan District (the “District”) is a quasi-municipal corporation and political subdivision of the State of Colorado organized by order and decree of the District Court of Douglas County on July 10, 1985, and is governed pursuant to provisions of the Colorado Special District Act (Title 32, Article 1, Colorado Revised Statutes). The District operates under a Service Plan approved by Douglas County on April 30, 1985, amended several times to date. The District's service area is located in Douglas County, Colorado. As set forth in its 2015 Amended and Restated Service Plan, the District is authorized to provide the following services: mosquito control, parks and recreation, safety protection, and street improvements as set forth in C.R.S. § 32-1-103.

The financial statements of the District have been prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the District are discussed below.

*A. REPORTING ENTITY*

The accompanying financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Blended component units are, in substance, part of the primary government's operations, even though they are legally separate entities. Thus, blended component units are appropriately presented as funds of the primary government. Each discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is both legally and substantively separate from the government.

Based on the application of these criteria, the District does not include additional organizations within its reporting entity.

*B. BASIS OF PRESENTATION—GOVERNMENT-WIDE FINANCIAL STATEMENTS*

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all the non-fiduciary activities of the government. Governmental activities are normally supported by taxes, intergovernmental revenues, and other nonexchange transactions. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

*C. BASIS OF PRESENTATION—FUND FINANCIAL STATEMENTS*

The accounts of the District are organized and operated on the basis of funds. A fund is an independent fiscal accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds maintained is consistent with legal and managerial requirements.

The District reports the following major governmental funds:

- The *General Fund* is the general operating fund of the District, used for all financial resources except those required to be accounted for in another fund.
- The *Capital Projects Fund* is used to account for the accumulation of resources for, and the addition and replacement of, capital assets and infrastructure.

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2023**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

During the course of operations, the government has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities are eliminated so that only the net amount is included as internal balances in the governmental activities column.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column.

*D. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING*

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources* or *economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flow. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue in the fiscal year in which all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis* of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the period or soon enough thereafter to pay liabilities of the current fiscal period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of long-term debt and acquisitions under capital leases are reported as other financing sources.

Property taxes, specific ownership taxes, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Expenditure-driven grants recognize revenue when the qualifying expenditures have been incurred and all other grant requirements have been met, and the amount is received during the period or within the availability period of this revenue source (within 60 days of year-end). All other revenue items are considered to be measurable and available only when cash is received by the government.

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2023**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

*E. ASSETS, LIABILITIES, DEFERRED OUTFLOWS/INFLOWS OF RESOURCES, AND NET POSITION/FUND BALANCE*

*Cash and cash equivalents*

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

*Investments*

Investments with a maturity of less than one year when purchased, non-negotiable certificates of deposit, and other nonparticipating investments are stated at cost or amortized cost. Investments with a maturity greater than one year when purchased are stated at fair value. Fair value is the price that would be received to sell an investment in an orderly transaction at year end.

Local government investment pools in Colorado must be organized under Colorado Revised Statutes, which allows certain types of governments within the state to pool their funds for investment purposes. Investments in such pools are valued at the pool's share price, the price at which the investment could be sold.

*Capital assets*

Capital assets include tangible and intangible assets that are reported in the governmental activities column in the government-wide financial statements. Capital assets, except for lease assets, are defined by the District as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. For lease assets, only those intangible lease assets that cost more than \$15,000 are reported as capital assets.

As the District constructs or acquires capital assets each period they are capitalized and reported at historical cost (except for intangible right-to-use lease assets). The reported value excludes normal maintenance and repairs, which are amounts spent in relation to capital assets that do not increase the asset's capacity or efficiency or increase its estimated useful life. Donated capital assets are recorded at acquisition value at the date of donation. Acquisition value is the price that would be paid to acquire an asset with equivalent service potential on the date of the donation. Intangible assets follow the same capitalization policies as tangible capital assets and are reported with tangible assets in the appropriate capital asset class.

Capital assets which are anticipated to be conveyed to other governmental entities are recorded as construction in progress, and they are not included in the calculation of net investment in capital assets.

Land improvements, water rights, and construction in progress are not depreciated. The other tangible and intangible assets of the District are depreciated/amortized using the straight-line method over the following estimated useful lives:

Drainage/irrigation improvements	15 - 20 years
Park and recreation facilities	10 - 20 years
Parking lot improvements	20 years

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2023**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

*Deferred outflows/inflows of resources*

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

*Long-term Liabilities*

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the debt using the straight-line method. Bonds payable are reported net of the applicable premium or discount.

In the fund financial statements, governmental fund types recognize premiums and discounts, as well as issuance costs, during the current period. The face amount of the debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

*Net position flow assumption*

The District may fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted—net position and unrestricted—net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted—net position to have been depleted before unrestricted—net position is applied.

*Fund Balance Classification*

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications available to be used in the governmental fund financial statements are as follows:

Nonspendable – This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact.



**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2023**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Restricted – This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

Committed – This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Directors. These amounts cannot be used for any other purpose unless the Board of Directors removes or changes the specified use by taking the same type of action that was used when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

Assigned – This classification includes amounts that are constrained by the District's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board of Directors or through the Board of Directors delegating this responsibility to management through the budgetary process. This classification also includes the remaining positive fund balance for any governmental funds except for the General Fund.

Unassigned – This classification includes the residual fund balance for the General Fund. The unassigned classification also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of Assigned fund balance amounts.

The District would typically use restricted fund balances first, followed by committed resources, and then assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

*F. REVENUES AND EXPENDITURES/EXPENSES*

*Program revenues*

Amounts reported as *program revenues* include 1) fees and charges to customers who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Revenues that are not classified as program revenues, including all taxes, are reported as general revenues.

*Property taxes*

Property taxes attach as an enforceable lien on real property and are levied as of January 1. The tax levy is payable in two installments due February 28 and June 15, or in one installment due April 30. The County Treasurer bills and collects the District's property tax. District property tax revenues are recognized when levied to the extent they result in current receivables. The mill levy for general operating expenses for the year ended December 31, 2023 was 12.105 mills. The District's assessed valuation for 2023 was \$82,904,990.

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2023**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

*G. ESTIMATES*

The preparation of financial statements in conformity with generally accepted accounting principles in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

*BUDGET INFORMATION*

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all funds. All annual appropriations lapse at fiscal year-end. The operating budget includes proposed expenditures and the means of financing them for the upcoming year, along with estimates for the current year and actual data for the preceding year.

Budgets are required by Colorado State Statutes for all funds. During October, management submits to the Board of Directors a proposed budget for all funds for the fiscal year commencing the following January 1. The budget includes proposed expenditures and the means of financing them. Prior to December 15, the budget is adopted by formal resolution.

Formal budgetary integration is employed as a management control device during the year for the Governmental funds. The appropriated budget is prepared by fund. The legal level of control is the fund level.

Expenditures may not legally exceed appropriations at the fund level. Revisions that alter the total expenditures of any fund must be approved by the Board of Directors.

Appropriations are based on total funds expected to be available in each budget year, including beginning fund balances and reserves as established by the Board of Directors. Variances between budget and actual are the result of the non-expenditure of reserves, nonoccurrence of anticipated events, and normal operating variances.

The Board of Directors may authorize supplemental appropriations during the year. For budgetary management purposes, funds are appropriated for capital outlays.

**NOTE 3 – DEPOSITS AND INVESTMENTS**

*Cash deposits with financial institutions*

*Custodial credit risk—deposits.* The Colorado Public Deposit Protection Act (PDPA) requires that all local government entities deposit cash in eligible public depositories. Eligibility is determined by State regulations. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by the PDPA. The PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another institution, or held in trust for all uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits.

At December 31, 2023 the carrying amount of the District's deposits was \$32,737 and the bank balances were \$36,864. All of the bank balance were covered by FDIC insurance.

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2023**

**NOTE 3 – DEPOSITS AND INVESTMENTS (CONTINUED)**

*Investments*

The District is required to comply with State statutes that specify investment instruments meeting defined rating maturity and concentration risk criteria in which local governments may invest, which include the following.

- Obligations of the United States and certain U.S. government agencies’ securities;
- Certain international agencies’ securities
- General obligation and revenue bonds of U.S. local government entities;
- Bankers’ acceptances of certain banks;
- Certain commercial paper;
- Local government investment pools;
- Written repurchase agreements collateralized by certain authorized securities;
- Certain money market fund;
- Guaranteed investment contracts.

As of December 31, 2023 the District had the following investments and maturities:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities</u>			
		<u>Less Than 90 Days</u>	<u>90 Days to 1 Year</u>	<u>1 to 2 Years</u>	<u>2 to 5 Years</u>
ColoTrust	<u>\$ 1,780,721</u>	<u>\$ 1,780,721</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

*Credit Risk:* Credit risk involves the risk that an issuer or other counterparty to an investment will not fulfill its obligations. State law limits investments to those described above. The District does not have a formal investment policy that would further limit its investment choices. As of December 31, 2023, the District’s investments were rated AAAM by Standard & Poor’s.

The District has invested in the Colorado Government Liquid Asset Trust (ColoTrust). ColoTrust is an investment vehicle established for local government entities in Colorado pursuant to Part 7 of Article 75 of Title 24 of the Colorado Revised Statutes, to pool surplus funds for investment purposes. This investment vehicle operates similarly to money market funds and each share is equal in value to \$1.00. The fair value of the position in the pool is the same as the value of the pool shares.

Reconciliation of deposits and investments to the government-wide financial statements at December 31, 2023:

Deposits	\$ 32,737
Investments	<u>1,780,721</u>
	<u>\$ 1,813,458</u>

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2023**

**NOTE 4 – INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS**

*Interfund transfers:*

The composition of interfund transfers for the year ended December 31, 2023 is as follows:

	<u>Transfers From Other Funds</u>	<u>Transfers To Other Funds</u>
General Fund	\$ 13,738	\$ -
Capital Projects Fund	<u>-</u>	<u>13,738</u>
Total	<u>\$ 13,738</u>	<u>\$ 13,738</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations and (3) move capital assets from one fund to another fund when the fund using the capital assets changes.

**NOTE 5 – CAPITAL ASSETS**

Capital asset activity for the year ended December 31, 2023 was as follows:

	<u>Beginning Balance</u>	<u>Increase</u>	<u>Decrease</u>	<u>Ending Balance</u>
Capital assets, not being depreciated:				
Land improvements	\$ 1,721,275	\$ -	\$ -	\$ 1,721,275
Water rights	702,285	-	-	702,285
Construction in progress	<u>246,293</u>	<u>-</u>	<u>(246,293)</u>	<u>-</u>
Total capital assets, not being depreciated	<u>2,669,853</u>	<u>-</u>	<u>(246,293)</u>	<u>2,423,560</u>
Capital assets being depreciated:				
Drainage/irrigation improvements	1,103,309	210,283	-	1,313,592
Parks and recreation facilities	3,101,665	148,794	-	3,250,459
Parking lot improvements	<u>206,217</u>	<u>-</u>	<u>-</u>	<u>206,217</u>
Total capital assets being depreciated	<u>4,411,191</u>	<u>359,077</u>	<u>-</u>	<u>4,770,268</u>
Less accumulated depreciation for:				
Drainage/irrigation improvements	(713,708)	(60,875)	-	(774,583)
Park and recreation facilities	(2,246,349)	(130,106)	-	(2,376,455)
Parking lot improvements	<u>(76,762)</u>	<u>(10,311)</u>	<u>-</u>	<u>(87,073)</u>
Total accumulated depreciation	<u>(3,036,819)</u>	<u>(201,292)</u>	<u>-</u>	<u>(3,238,111)</u>
Total capital assets being depreciated, net	<u>1,374,372</u>	<u>157,785</u>	<u>-</u>	<u>1,532,157</u>
Total governmental activities capital assets	<u>\$ 4,044,225</u>	<u>\$ 157,785</u>	<u>\$ (246,293)</u>	<u>\$ 3,955,717</u>

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2023**

**NOTE 6 – RISK MANAGEMENT**

The District is exposed to various risks of losses related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters. The District is a member of the Colorado Special Districts Property and Liability Pool (Pool) as of December 31, 2023. The Pool is an organization created by intergovernmental agreement to provide property, liability, public officials' liability, boiler and machinery and worker's compensation coverage to its members. Settled claims have not exceeded this coverage in any of the past three fiscal years.

The District pays annual premiums to the Pool for liability, property and public officials' liability coverage. In the event aggregated losses incurred by the Pool exceed amounts recoverable from reinsurance contracts and funds accumulated by the Pool, the Pool may require additional contributions from the Pool members. Any excess funds which the Pool determines are not needed for purposes of the Pool may be returned to the members pursuant to a distribution formula.

**NOTE 7 – COMMITMENTS AND CONTINGENCIES**

*Inclusion and Reimbursement Agreement*

On December 2, 1999, a parcel of land (commonly known as Chatfield Farms) was included into the District. This land is subject to all property taxes levied by the District, including debt service taxes. The District also entered into a Reimbursement Agreement with the owner of Chatfield Farms. Under the Agreement, the District may reimburse the owner for the costs of specifically described park, trail and landscaping improvements (not to exceed \$1,209,200), after such improvements have been constructed by the landowner and accepted for maintenance by the District. The District is only obligated to reimburse the owner if annual property tax revenue generated from Chatfield Farms exceeds related annual maintenance, administrative and capital reserve costs (Related Costs). If any year's property tax revenues are insufficient to pay for the Related Costs, the District may recover such shortfalls from future property tax revenue. Interest on unreimbursed costs to the owner and interest on any shortfalls in the District's Related Costs will each accrue interest at the rate of six percent (6%) per annum. Any unpaid reimbursement amounts and accrued interest thereon which are not paid on or before August 10, 2029, shall be forgiven, and the District shall have no further obligation or liability with respect to such reimbursements or interest thereon.

In 2012, the District accepted \$359,615 in public improvements constructed by the owner of Chatfield Farms. The District made no payment in 2023 and has not budgeted payment in 2024. As of December 31, 2023, there were no amounts outstanding under this agreement.

*Debt authorization*

At a special election held December 30, 1992, a majority of the qualified electors of the District authorized the issuance of indebtedness in an amount not to exceed \$14,000,000 at an interest rate not to exceed 10.6% per annum. As of December 31, 2023, all of the authorized debt had been issued.

On November 2, 2004, a majority of the qualified electors of the District authorized the issuance of indebtedness in an amount not to exceed \$10,500,000 at an interest rate not to exceed 7% per annum. As of December 31, 2023, the District had authorized but unissued indebtedness of \$475,000 for the purpose of debt refunding.

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2023**

**NOTE 8 – AMENDMENT TO COLORADO CONSTITUTION**

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations, including revenue raising, spending abilities and other specific requirements of state and local governments.

Fiscal year spending and revenue limits are determined based on the prior year’s spending adjusted for inflation and local growth. Revenue in excess of the limit must be refunded unless the voters approve retention of such revenue.

On November 6, 2001, a majority of the District's electors authorized the District to collect and spend or retain in a reserve the full amount of revenue generated from all sources during the 2002 and subsequent years.

TABOR requires local governments to establish Emergency Reserves. These reserves must be at least 3% of Fiscal Year Spending (excluding bonded debt service). Local governments are not allowed to use the emergency reserves to compensate for economic conditions, revenue shortfalls, or salary or benefit increases.

The Amendment is complex and subject to judicial interpretation. The entity believes it is in compliance with the requirements of the amendment. However, the entity has made certain interpretations of the amendment’s language in order to determine its compliance.

**NOTE 9 – RESTATEMENT FOR CHANGE IN ESTIMATE**

During fiscal year 2023, changes in estimates related to the Chatfield Farms inclusion and reimbursement agreement resulted in restatement of beginning net position of governmental activities as follows:

Net position, December 31, 2022, as originally stated	\$ 5,283,746
Prior period adjustment	<u>391,140</u>
Net position, December 31, 2022, as restated	<u>\$ 5,674,886</u>

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2023**

**NOTE 10 - SUBSEQUENT EVENTS**

The District has evaluated events subsequent to December 31, 2023, through the date the financial statements were available to be issued. During its 2024 Legislative Session, the Colorado Legislature enacted Senate Bill 24-233 (“SB-233”), which Governor Polis signed into law. SB-233 makes substantial cuts in the assessment rates that will be applied to the actual value of residential and commercial property in tax year 2024 and future tax years. SB-233 also reduces the actual value of certain classifications of property before the reduced assessment rates are applied. These reductions will result in the District receiving less property tax revenue than it would have otherwise received commencing in 2025. It is possible that, as has occurred over the last several years, the fair market value of residential and commercial properties will increase by so much that the property tax revenue generated will more than make up for the property tax revenue lost through the reductions imposed by SB-233. SB-233 also puts in place a 5.5% cap on total property tax revenue growth that local governments, like the District, may receive year-over-year. Commencing in tax year 2025, if the District’s total property tax revenue for 2026 is projected to grow by more than 5.5% of the total property tax revenue the District received in 2025, the District would be required to reduce its property tax rate (mill levy) to a level that ensures the District’s property tax revenue increase in 2026 would not exceed 5.5% of the total property tax revenue it received in 2025. Moreover, the Statewide election in November of 2024 will contain at least one ballot measure that seeks to further reduce property taxes. That ballot measure, Proposition 50, would put in place a constitutional 4% cap on annual property tax revenue growth for local governments, including the District. If Proposition 50 passes, then SB-233 will not take effect. Until the November 2024 election occurs, it is not possible to determine which property tax revenue reduction law will apply to the District and how the reductions in property tax revenue will impact the District in the 2024 tax year and future tax years.

**REQUIRED SUPPLEMENTARY INFORMATION**

WORKING DRAFT FOR REVIEW ONLY



**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
<b>REVENUES</b>				
Property taxes	\$ 1,003,565	\$ 1,003,565	\$ 1,003,832	\$ 267
Specific ownership taxes	86,294	86,294	93,065	6,771
Fees	2,000	2,000	2,200	200
Interest income	5,000	5,000	41,735	36,735
Other	2,000	2,000	-	(2,000)
Total revenues	<u>1,098,859</u>	<u>1,098,859</u>	<u>1,140,832</u>	<u>41,973</u>
<b>EXPENDITURES</b>				
General administration	361,064	361,064	413,771	(52,707)
Infrastructure operations & maintenance	101,740	101,740	43,393	58,347
Parks and recreation	688,763	688,763	546,137	142,626
Capital outlays	-	-	30,943	(30,943)
Contingency	53,140	53,140	-	53,140
Total expenditures	<u>1,204,707</u>	<u>1,204,707</u>	<u>1,034,244</u>	<u>170,463</u>
Excess (deficiency) of revenues over expenditures	<u>(105,848)</u>	<u>(105,848)</u>	<u>106,588</u>	<u>212,436</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in (out)	-	-	13,738	13,738
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>13,738</u>	<u>13,738</u>
Net change in fund balance	(105,848)	(105,848)	120,326	226,174
Fund balance - beginning	<u>508,066</u>	<u>508,066</u>	<u>485,984</u>	<u>(22,082)</u>
Fund balance - ending	<u>\$ 402,218</u>	<u>\$ 402,218</u>	<u>\$ 606,310</u>	<u>\$ 204,092</u>

See the accompanying Independent Auditors' Report.

**SUPPLEMENTAL INFORMATION**

WORKING DRAFT FOR REVIEW ONLY

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
CAPITAL PROJECTS FUND  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<b>Final Budget</b>	<b>Actual</b>	<b>Variance with Final Budget</b>
<b>REVENUES</b>			
Conservation trust funds	\$ 44,000	\$ 49,776	\$ 5,776
Interest income	15,000	59,527	44,527
Other	3,000	-	(3,000)
<b>Total revenues</b>	<b>62,000</b>	<b>109,303</b>	<b>47,303</b>
<b>EXPENDITURES</b>			
General administration	144,380	14,620	129,760
Infrastructure operations & maintenance	-	662	(662)
Parks and recreation	-	8,383	(8,383)
Capital outlay	651,520	102,698	548,822
<b>Total expenditures</b>	<b>795,900</b>	<b>126,363</b>	<b>669,537</b>
Excess (deficiency) of revenues over expenditures	(733,900)	(17,060)	716,840
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in (out)	-	(13,738)	(13,738)
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>(13,738)</b>	<b>(13,738)</b>
Net change in fund balance	(733,900)	(30,798)	703,102
Fund balance - beginning	1,091,879	1,144,677	52,798
Fund balance - ending	\$ 357,979	\$ 1,113,879	\$ 755,900

See the accompanying Independent Auditors' Report.



July 29, 2024

To the Board of Directors and Management of  
Roxborough Village Metropolitan District

We have audited the financial statements of the governmental activities and each major fund of Roxborough Village Metropolitan District for the year ended December 31, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated March 22, 2024. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Findings

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Standardized letter are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2023. We noted no transactions entered into by Roxborough Village Metropolitan District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no such significant estimates included in the financial statements.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no such sensitive disclosures included in the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In

addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated July 29, 2024.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Roxborough Village Metropolitan District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Roxborough Village Metropolitan District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### Other Matters

We applied certain limited procedures to the required supplementary information that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on supplementary information, which accompanies the financial statements but is not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of Board of Directors and management of Roxborough Village Metropolitan District and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

*Hoelting & Company Inc.*

Hoelting & Company, Inc.  
Certified Public Accountants

Roxborough Village Metropolitan District  
Proposed Journal Entries  
December 31, 2023

	<u>Debit</u>	<u>Credit</u>
None.		

  
**Hoelting & Company, Inc.**  
CERTIFIED PUBLIC ACCOUNTANTS

July 29, 2024

To the Board of Directors and Management of  
Roxborough Village Metropolitan District

In planning and performing our audit of the financial statements of the governmental activities and each major fund of Roxborough Village Metropolitan District as of and for the year ended December 31, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered Roxborough Village Metropolitan District's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Roxborough Village Metropolitan District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Roxborough Village Metropolitan District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

This communication is intended solely for the information and use of management, the Board of Directors, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,



Hoelting & Company, Inc.  
Certified Public Accountants





# Farnsworth GROUP

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(970) 484-7477 / info@f-w.com

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DATE: DESCRIPTION:

PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

## COMMUNITY PARK AND AIRPLANE PARK PLAYGROUND ADDITION

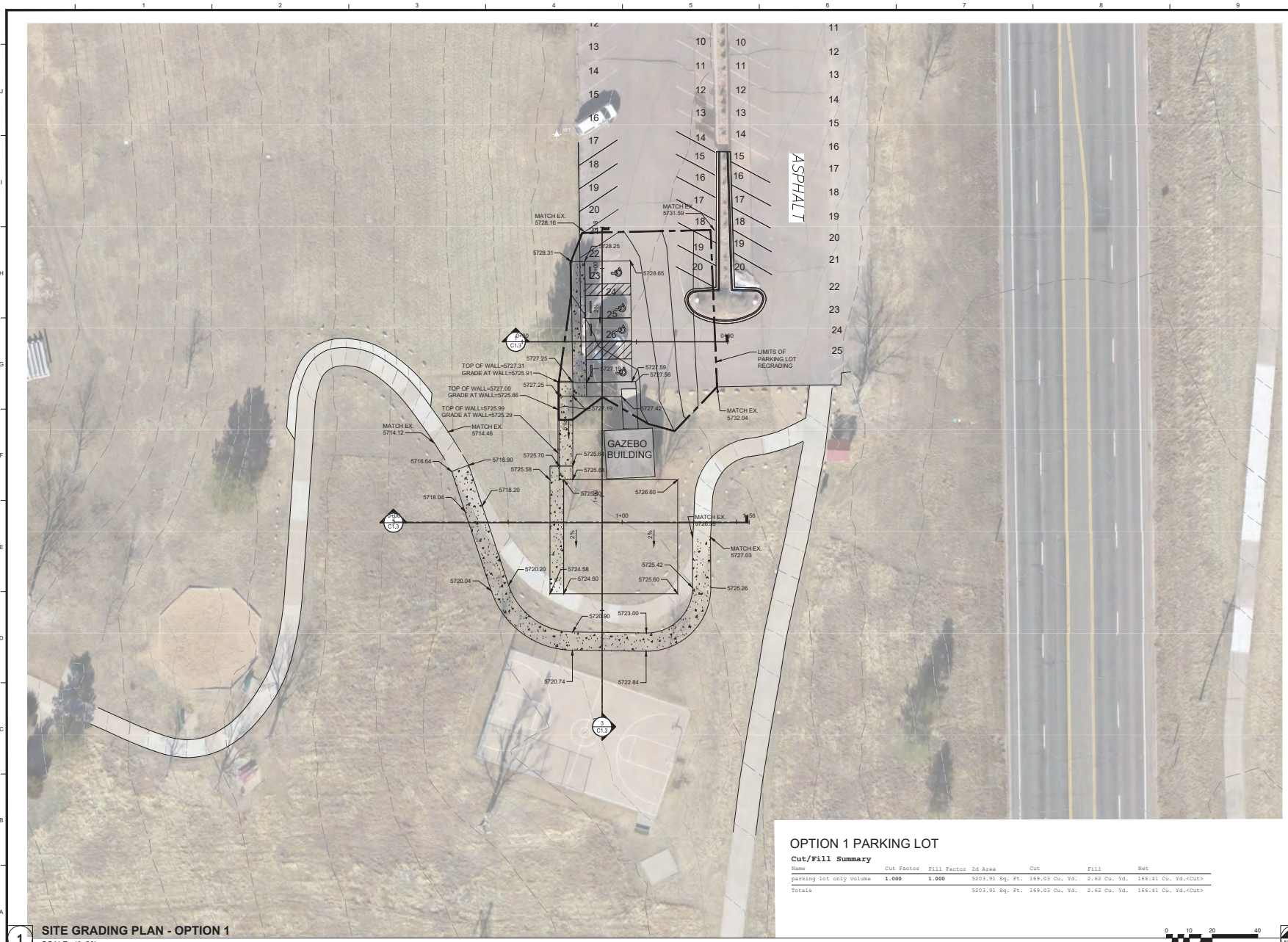
DATE: 06/30/2024  
DESIGNED: ####  
DRAWN: ####  
REVIEWED: ####  
FIELD BOOK NO.: ####

### PLAYGROUND GRADING PLAN OPTION 1

SHEET NUMBER: ####

# C1.2

PROJECT NO.: 0230459.00



**1 SITE GRADING PLAN - OPTION 1**  
SCALE: 1"=20'

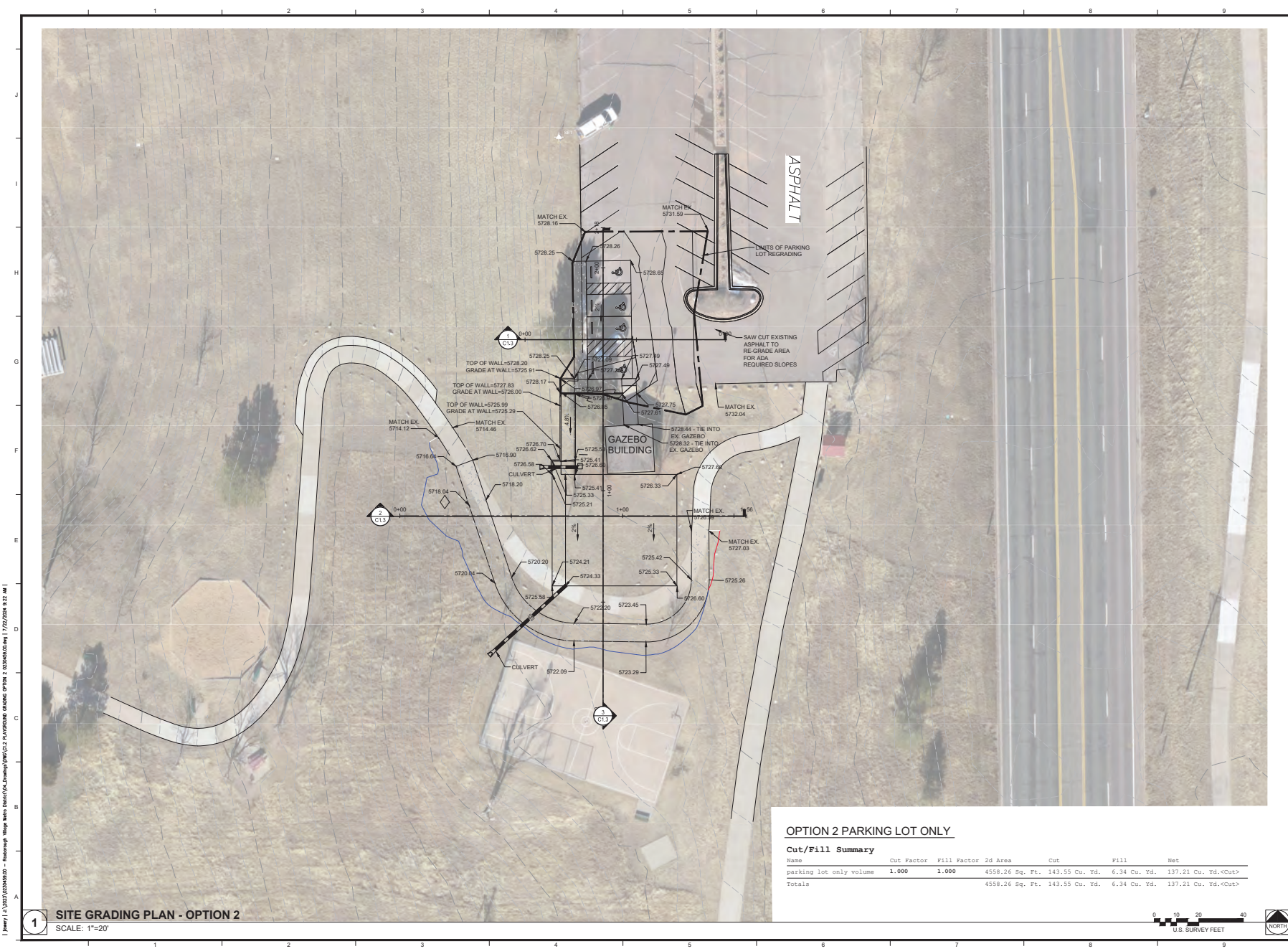
#### OPTION 1 PARKING LOT

##### Cut/Fill Summary

Name	Cut Factor	Fill Factor	Sd Area	Cut	Fill	Net
Parking lot only volume	1.000	1.000	3203.91 Sq. Ft.	169.03 Cu. Yd.	2.62 Cu. Yd.	166.41 Cu. Yd.<Cut>
Totals			3203.91 Sq. Ft.	169.03 Cu. Yd.	2.62 Cu. Yd.	166.41 Cu. Yd.<Cut>



I:\proj\1\230459\0230459.dwg - Roxborough Village Metro District\0230459.dwg (17/02/2024 8:48 AM)



**1** SITE GRADING PLAN - OPTION 2  
SCALE: 1"=20'

**OPTION 2 PARKING LOT ONLY**

**Cut/Fill Summary**

Name	Cut Factor	Fill Factor	2d Area	Cut	Fill	Net
parking lot only volume	1.000	1.000	4558.26 Sq. Ft.	143.55 Cu. Yd.	6.34 Cu. Yd.	137.21 Cu. Yd.<Cut>
Totals			4558.26 Sq. Ft.	143.55 Cu. Yd.	6.34 Cu. Yd.	137.21 Cu. Yd.<Cut>



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DATE: DESCRIPTION:

PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

**COMMUNITY PARK AND AIRPLANE PARK PLAYGROUND ADDITION**

DATE: 06/30/2024  
DESIGNED: ####  
DRAWN: ####  
REVIEWED: ####  
FIELD BOOK NO.: ####

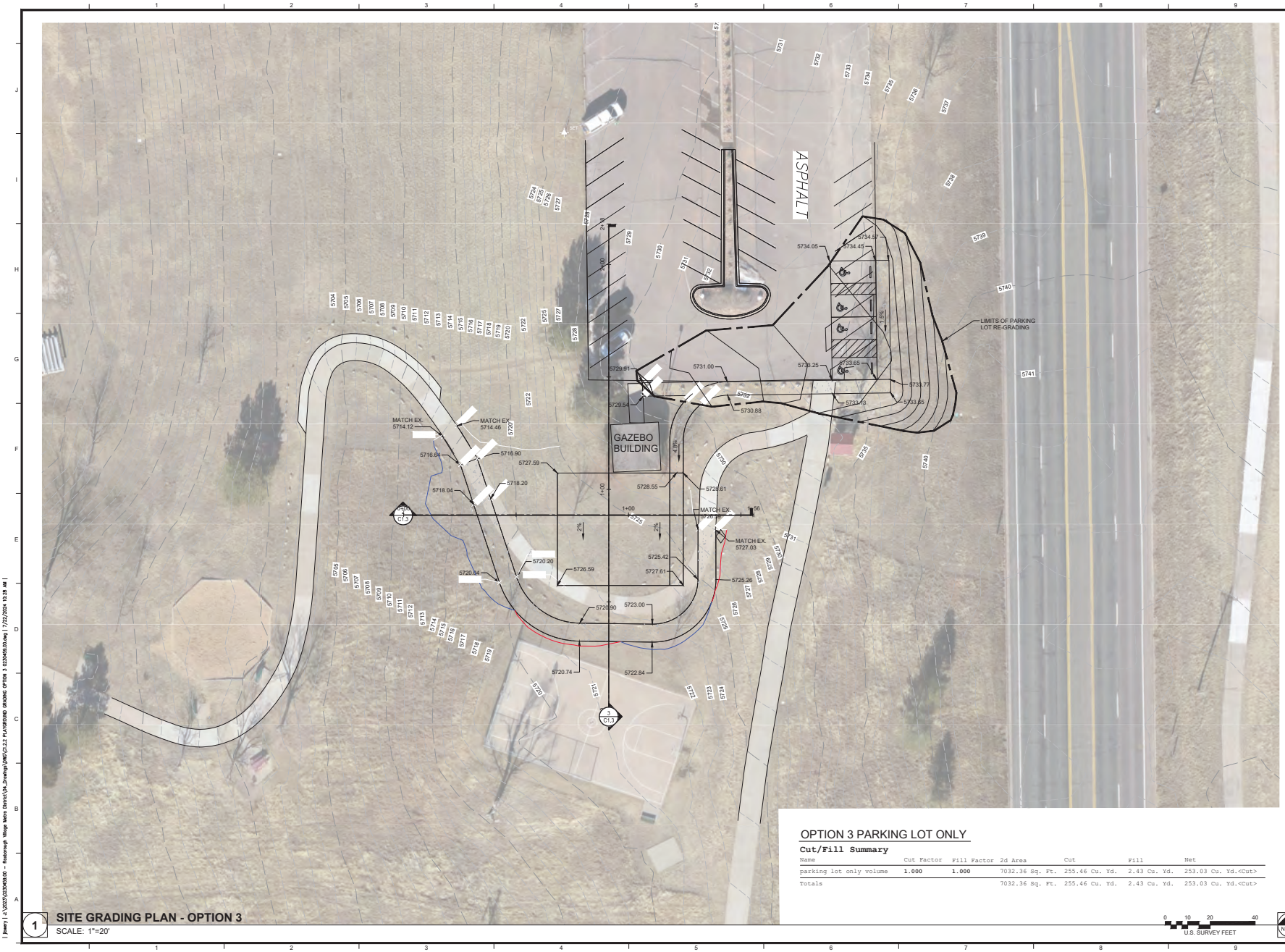
SHEET TITLE:  
**PLAYGROUND GRADING OPTION 2**

SHEET NUMBER:

**C2.1**

####

PROJECT NO.: 0230459.00



**1 SITE GRADING PLAN - OPTION 3**  
SCALE: 1"=20'

**OPTION 3 PARKING LOT ONLY**

**Cut/Fill Summary**

Name	Cut Factor	Fill Factor	2d Area	Cut	Fill	Net
parking lot only volume	1.000	1.000	7032.36 Sq. Ft.	255.46 Cu. Yd.	2.43 Cu. Yd.	253.03 Cu. Yd.<Cut>
Totals			7032.36 Sq. Ft.	255.46 Cu. Yd.	2.43 Cu. Yd.	253.03 Cu. Yd.<Cut>



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DATE: DESCRIPTION:

PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

**COMMUNITY PARK AND AIRPLANE PARK PLAYGROUND ADDITION**

DATE: 06/30/2024  
DESIGNED: ####  
DRAWN: ####  
REVIEWED: ####  
FIELD BOOK NO.: ####

**PLAYGROUND GRADING OPTION 3**

SHEET NUMBER

**C1.2.2**

PROJECT NO.: 0230459.00

# ROXBOROUGH VILLAGE METRO DISTRICT PLAYGROUND ADDITION

VICINITY MAP



CONTROL STATEMENT

Sheet List Table	
Sheet Number	Sheet Title
GENERAL	
G0	COVER SHEET
G1	LEGEND AND ABBREVIATIONS
G2	GENERAL NOTES
CIVIL	
C1.1	SITE DEMOLITION PLAN
C1.2	PLAYGROUND GRADING PLAN
C1.3	SITE SECTIONS



CALL UTILITY NOTIFICATION CENTER OF COLORADO CALL 2 BUSINESS DAYS IN ADVANCE BEFORE YOU DIG, GRADE, OR EXCAVATE FOR THE MARKING OF UNDERGROUND MEMBER UTILITIES

PROJECT NO.:0230459.00

DATE: 6/30/2024



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## ABBREVIATIONS

∞	AND	PL	PROPERTY LINE
∞	APPROXIMATE	POC	POINT OF CURVE
@	AT	POT	POINT OF TANGENT
°	DEGREE	POT	POINT OF INTERSECTION
#	NUMBER	POT	POINT OF TANGENT
%	PERCENT	PRD	PRELIMINARY
±	PLUS OR MINUS	PROP	PROPERTY
AGG	AGGREGATE	PT	POINT OF TANGENCY
ALT	ALTERNATE	PVC	POLYVINYL CHLORIDE
APPROX	APPROXIMATE	PVI	POINT OF VERTICAL INTERSECTION
AVE	AVENUE	PVT	POINT OF VERTICAL TANGENT
BC	BACK OF CURB	QTY	QUANTITY
BLVD	BULEVARD	R	RADIUS
BM	BENCH MARK	RAD	RADIUS
BMP	BEST MGMT. PRACTICE	RC	REVERSE CURVE
BTM	BOTTOM	RCP	REINF. CONCRETE PIPE
BW	BACK OF WALK	RD	ROAD
C & G	CURB AND GUTTER	RE	REINFORCED
C to C	CENTER TO CENTER	REIN	REINFORCED
CBEC	CORBELT ENERGY CORP.	RET	RETAINING
CF	CAST-IN-PLACE	ROW	RIGHT-OF-WAY
CL	CENTERLINE	RR	RAILROAD
CMP	CORRUGATED METAL PIPE	RT	RIGHT
CONS	CONCRETE	S	SOUTH
CS	COMBINED SEWER	SA	SANITARY SEWER
CT	COURT	SECT	SECTION
CTR	CENTER	SHT	SHEET
CLV	CULVERT	SPCL	SPECIAL
DEPT	DEPARTMENT	ST	STORM SEWER
DI	DIAMETER	ST	STREET
DR	DRIVE	STA	STATION
DT	DRAIN TILE	STD	STANDARD
DWG	DRAWING	TBD	TO BE DETERMINED
DWGS	DRAWINGS	TB	TRENCH BACKFILL
E	EAST	TC	TOP OF CURB ELEVATION
EL	ELEVATION	TRW	TOP RET. WALL ELEVATION
ELE	ELEVATION	TW	TOP OF WALK ELEVATION
ELEV	ELEVATION	TYP	TYPICAL
EQ	EQUAL	VC	VERTICAL CURVE
EXP	EXPANSION	VERT	VERTICAL
EXIST	EXISTING	W	WEST
FF	FINISH FLOOR ELEVATION	WM	WATER MAIN
FG	FRAME AND GRATE		
FH	FIRE HYDRANT		
FIN	FINISH		
FL	FLOW LINE		
FLR	FLOOR		
FM	FORCE MAIN		
FTG	FOOTING		
G	GROUND ELEVATION		
GV	GATE VALVE		
HWL	HEADWALL		
HMA	HOT MIX ASPHALT		
HORZ	HORIZONTAL		
HW	HIGH WATER		
HWY	HIGHWAY		
ID	INSIDE DIAMETER		
IDOT	ILLINOIS DEPARTMENT OF TRANSPORTATION		
JT	JOINT		
LAT	LATITUDE		
LF	LINEAR FEET		
LONG	LONGITUDE		
LS	LUMP SUM		
LT	LEFT		
MAX	MAXIMUM		
MES	METAL END SECTION		
MH	MANHOLE		
MIN	MINIMUM		
MISC	MISCELLANEOUS		
N	NORTH		
NO.	NUMBER		
NTS	NOT TO SCALE		
OD	OUTSIDE DIAMETER		
P	PAVEMENT ELEVATION		
PC	POINT OF CURVATURE		

## EXISTING SYMBOLS

	BENCHMARK		SHUTOFF VALVE		UTILITY DOWN GUY		OVERHEAD TELEPHONE LINE		STORM MANHOLE
	CONTROL POINT		VALVE		UTILITY POLE		UNDERGROUND TELEPHONE LINE		STORM SEWER
	PK NAIL		RECORD INFORMATION		UTILITY POLE DROP		GAS METER		STORM SEWER WITH SIZE
	IRON PIPE		WATER MAIN		UTILITY POLE + TRANSFORMER		GAS MARKER		FIRE HYDRANT
	RIGHT-OF-WAY MARKER		WATER MAIN WITH SIZE		TRAFFIC HANDLE BOX		UNDERGROUND GAS LINE		YARD HYDRANT
	BOLLARD		PROPERTY LINE		ELECTRICAL HANDLE BOX		SEWER CLEANOUT		
	BORE HOLE		RIGHT-OF-WAY		ELECTRICAL METER		SANITARY MANHOLE		
	SIGN		FENCE LINE		LOT LIGHT		SANITARY SEWER		
	MAILBOX		CONTOUR LINE MAJOR		STREET LIGHT		SANITARY SEWER WITH SIZE		
	SATELLITE		CONTOUR LINE MINOR		TRAFFIC SIGNAL MAST ARM		FORCE MAIN WITH SIZE		
	DECIDUOUS TREE W/ SIZE		BUILDING LINE		UNDERGROUND ELECTRIC LINE		WATERLINE		
	EVERGREEN TREE W/ SIZE				OVERHEAD ELECTRIC LINE				

## PROPOSED SYMBOLS

	UTILITY EASEMENT		UTILITY POLE		SANITARY MANHOLE		REDUCER
	SILT FENCE		UTILITY POLE DROP		SANITARY SEWER		VALVE
	DITCH CHECK		UTILITY POLE + TRANSFORMER		SANITARY SEWER WITH SIZE		WATER METER
	4561.60TC TOP OF CURB ELEVATION		LIGHT POLE		FORCE MAIN WITH SIZE		TAPPING SLEEVE, VALVE & BOX
	4561.60P PAVEMENT ELEVATION		WALL-MOUNTED LIGHT		BUILDING DOWNSPOUT		WATERLINE
	4561.60TW TOP OF WALK ELEVATION		CURB & GUTTER		STORM/SANITARY CLEANOUT		WATER MAIN WITH SIZE
	CONTROL POINT COORDINATES		OUTFLOW CURB AND GUTTER		NO. REGULAR PARKING SPACES PROVIDED		IRRIGATION LINE
	FLOW LINE		UNDERGROUND ELECTRIC LINE		STORM MANHOLE		PERMANENT CONSTRUCTION EASEMENT
	PIPE BOLLARD SIGN		OVERHEAD ELECTRIC LINE		STORM SEWER		FENCE LINE
			CURB & GUTTER REMOVAL		STORM SEWER WITH SIZE		CONTOUR LINE MAJOR
			UTILITY REMOVAL		DRAIN TILE WITH SIZE		CONTOUR LINE MINOR
			INDICATES ITEM TO BE REMOVED		FLARED END SECTION		
			FLOOD ROUTE		ADJUST UTILITY TO FINISH GRADE		
			BUILDING LINE		FIRE HYDRANT		
			BUILDING SETBACK				

## SYMBOL LEGEND

	RIPRAP
	EARTH - SECTION VIEW
	TEMPORARY SEEDING
	PERMANENT SEEDING (WITHIN R.O.W.)
	TREE REMOVAL
	PAVEMENT REMOVAL
	CONCRETE SIDEWALK REMOVAL
	CURB AND GUTTER REMOVAL
	CONCRETE PAVEMENT
	ASPHALT PAVEMENT

## HATCH PATTERNS

## SUE LEGEND

	WATER LINE, QL-B
	WATER LINE, QL-D
	NON-POTABLE WATER LINE, QL-B
	NON-POTABLE WATER LINE, QL-D
	ELECTRIC LINE, QL-B
	ELECTRIC LINE, QL-C/QL-D
	OVERHEAD ELECTRIC LINE, QL-A
	GAS LINE, QL-B
	GAS LINE, QL-C/QL-D
	FIBER OPTIC LINE, QL-B
	FIBER OPTIC LINE, QL-C/QL-D
	COMMUNICATION/TELEPHONE LINE, QL-B
	COMMUNICATION/TELEPHONE LINE, QL-D
	CATV LINE, QL-B
	CATV LINE, QL-D
	OVERHEAD CATV LINE, QL-A
	STORM SEWER LINE, QL-C
	STORM SEWER LINE, QL-D
	SANITARY SEWER LINE, QL-C
	SANITARY SEWER LINE, QL-D
	UNKNOWN UTILITY
	S.U.E. BOUNDARY LIMITS
	WOOD FENCE
	GUARDRAIL
	MAJOR CONTOUR
	MINOR CONTOUR
	WATER FLOW
	SECTION LINE
	RIGHT OF WAY
	CENTER LINE
	LOT LINE
	EASEMENT
	SUE QUALITY LEVEL "A"
	SUE QUALITY LEVEL "B"
	SUE QUALITY LEVEL "C"
	SUE QUALITY LEVEL "D"

## SUE LEGEND

Project | 1320030459.00 - Roxborough Village Metro District | 8/10/2023 1:42 PM |

PROJECT: ROXBOROUGH VILLAGE METRO DISTRICT

## COMMUNITY PARK AND AIRPLANE PARK PRELIMINARY PLAYGROUND INVESTIGATION

DATE: 07/10/2023  
DESIGNED: BD  
DRAWN: JWJ  
REVIEWED: BD  
FIELD BOOK NO: -

## LEGEND AND ABBREVIATIONS

SHEET NUMBER:

# G1

PROJECT NO.: P0230459.00



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DATE: DESCRIPTION:

### GENERAL NOTES

- THESE NOTES ARE INTENDED FOR GENERAL INFORMATION ONLY. THE OWNER, ENGINEER & CONTRACTOR ARE ADVISED TO REFER TO THE FINERY WATER & WASTEWATER DISTRICT TECHNICAL SPECIFICATIONS AND DETAILS FOR SPECIFIC REQUIREMENTS. IF THE DISTRICT SPECIFICATION AND DETAILS ARE CONTRADICTORY, THE DETAILS OR PLAN NOTES SHALL BE FOLLOWED. THE CONTRACTOR SHALL NOTIFY THE ENGINEER OR DISTRICT OF DISCREPANCIES OR OMISSIONS PRIOR TO CONSTRUCTION.
- ALL WATER AND SANITARY SEWER SYSTEM PLANS AND CONSTRUCTION SHALL CONFORM TO THE CURRENT FINERY WATER AND WASTEWATER DISTRICT (DISTRICT) SPECIFICATIONS AND DETAILS, AND SHALL BE SUBJECT TO CONSTRUCTION OBSERVATION BY DISTRICT PERSONNEL OR REPRESENTATIVES. COPIES OF THE DISTRICT'S SPECIFICATIONS MAY BE OBTAINED FROM THE DISTRICT.
- THE OWNER, HIS ENGINEER OR CONTRACTOR, SHALL SCHEDULE A PRE-CONSTRUCTION MEETING WITH THE DISTRICT AT LEAST 72 HOURS PRIOR TO THE START OF CONSTRUCTION. NO CONSTRUCTION WILL BE PERMITTED UNTIL ALL EASEMENTS ARE SIGNED AND RECORDED AND THE PRE-CONSTRUCTION MEETING HAS BEEN HELD.
- IT IS UNDERSTOOD AND AGREED THAT A REVIEW OF THESE PLANS AND SPECIFICATIONS BY OR ON BEHALF OF THE FINERY WATER AND WASTEWATER DISTRICT (PWWD) IS ONLY FOR DETERMINING GENERAL CONFORMANCE TO DISTRICT REGULATIONS AND IN NO WAY IMPLIES ANY LIABILITY FOR MATERIALS USED OR THE END PRODUCT OF THE WORK CONTEMPLATED HEREIN. THE DISTRICT ASSUMES NO LIABILITY FOR THE ENGINEERING DESIGN, INFORMATION INDICATED ON THE DRAWINGS, GEOLOGIC CONDITIONS, SUBSOIL CONDITIONS, PRESENCE OF GROUNDWATER AND OTHER CONDITIONS WHICH MIGHT AFFECT THE CONSTRUCTION, CONSTRUCTION COSTS, OPERATION AND FUTURE MAINTENANCE OF THE PROJECT.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATION AND PROTECTION OF ALL UTILITIES ENCOUNTERED OR ANTICIPATED DURING CONSTRUCTION, WHETHER SHOWN ON THESE PLANS OR NOT. CONTRACTOR SHALL CONTACT THE RESPECTIVE UTILITY COMPANIES AND HAVE ALL UTILITIES FIELD LOCATED PRIOR TO CONSTRUCTION. ANY UTILITIES AND/OR STRUCTURES DAMAGED MUST BE REPAIRED OR REPLACED BY THE CONTRACTOR PRIOR TO ACCEPTANCE.
- THE CONTRACTOR SHALL OBTAIN ALL REQUIRED PERMITS AT HIS OWN EXPENSE AND CONFORM TO NOTIFICATION REQUIREMENTS OF THE REVIEW AGENCIES.
- WHERE WORK IS TO BE PERFORMED WITHIN EASEMENTS, THE CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO CONTAIN HIS WORK WITHIN THE EASEMENT SO FAR AS POSSIBLE. IF NECESSARY TO EXTEND CONSTRUCTION OPERATIONS BEYOND EASEMENT BOUNDARIES, THE CONTRACTOR SHALL MAKE ALL NECESSARY ARRANGEMENTS WITH THE PROPERTY OWNER FOR SUCH WORK. A COPY OF ANY EASEMENT WILL BE FURNISHED TO THE CONTRACTOR UPON REQUEST. UPON COMPLETION OF CONSTRUCTION, GROUND SURFACES, FENCING AND OTHER STRUCTURES DAMAGED OR DISTURBED SHALL BE REPLACED TO THE PROPERTY OWNERS SATISFACTION.
- A SUBMITTAL PACKAGE FOR THE PROPOSED PIPING, APPURTENANCES, BEDDING, CONCRETE AND OTHER MATERIALS REQUIRED TO COMPLETE THE PROJECT SHALL BE PROVIDED TO THE DISTRICT FOR APPROVAL.
- WATER AND SANITARY SEWER LINES CANNOT BE INSTALLED UNTIL AT LEAST 4 FEET (48 INCHES) OF COVER IS PROVIDED ABOVE THE PIPE AND TO AT LEAST 20 FEET EACH SIDE OF THE PIPE (I.E. MOUNDING DIRT OVER THE PIPE IS NOT ADEQUATE COVER). A MINIMUM OF 4 FEET OF COVER SHALL BE MAINTAINED AT ALL TIMES. AT FINISHED OR FINAL GRADE THE MINIMUM COVER OVER WATER LINES SHALL BE 5 FEET AND THE MINIMUM COVER OVER SANITARY SEWER LINES SHALL BE 4 FEET - 6 INCHES (54 INCHES).
- NO TRENCHES SHALL BE BACKFILLED UNTIL APPROVED BY THE DISTRICT INSPECTOR EXCEPT IN EMERGENCY. TRENCHES SHALL BE RE-EXCAVATED AND THE PIPE EXPOSED FOR INSPECTION AT ANY LOCATION IF SO ORDERED BY THE INSPECTOR. THURSTIBLOCKS MUST CURE FOR 24 HOURS PRIOR TO BACKFILLING AND CONCRETE BLANKET IF TEMPERATURE IS TO FALL BELOW 40 DEGREES FAHRENHEIT.
- THE DISTRICT, DISTRICT ENGINEER AND/OR HIS REPRESENTATIVE ARE NOT GUARANTORS OF THE CONTRACTORS OBLIGATIONS OR HIS PERFORMANCE. OBSERVATIONS OF WORK IN PROGRESS AND ON-SITE VISITS ARE NOT TO BE CONSIDERED AS A GUARANTEE BY THE DISTRICT OR ITS REPRESENTATIVE OF THE CONTRACTORS PERFORMANCE.
- THE PIPE BEDDING - SQUEEGEE - SHALL BE PLACED IN ACCORDANCE WITH THE TRENCH DETAIL. THE PROPOSED BEDDING MATERIAL GRADATION SHALL BE REVIEWED PRIOR BY THE DISTRICT PRIOR TO INITIAL DELIVERY. A SAMPLE OF THE BEDDING MAY BE REQUIRED. THE PIPE BEDDING ABOVE THE PIPE SHALL BE LEVEL ACROSS THE WIDTH OF THE ENTIRE TRENCH, MOUNDING OF SQUEEGEE ABOVE THE PIPE IS NOT ALLOWED.
- BACKFILL MATERIAL WITHIN RIGHTS-OF-WAYS OR OTHER TRAVELED AREAS SHALL BE COMPACTED TO 95% STANDARD PROCTOR DENSITY UNLESS OTHERWISE NOTED ON THE DRAWINGS OR FOLLOW DOUGLAS COUNTY STANDARDS, WHICHEVER IS MORE STRINGENT. COPIES OF ALL COMPACTION TESTS FOR AREAS OUTSIDE COUNTY RIGHTS-OF-WAYS MUST BE FURNISHED TO THE DISTRICT AS THE WORK PROCEEDS.
- AS-BUILT DRAWINGS SUPPLIED TO THE OWNER'S ENGINEER BY THE CONTRACTOR SHALL BE CHECKED BY THE OWNER'S ENGINEER AND FORWARDED TO THE DISTRICT FOR VERIFYING THE INFORMATION WITH THE RECORDS MAINTAINED BY THE DISTRICT'S INSPECTOR. UPON DISTRICT VERIFICATION THE OWNER'S ENGINEER SHALL PREPARE AS-BUILT DRAWINGS FOR THE DISTRICT RECORDS. ONE FULL SIZE AS-BUILT SET AND ONE REDUCED SIZE 11 BY 17" ALONG WITH AN AUTO-CAD FILE OF THE PLANS ARE REQUIRED BY THE DISTRICT. THE DISTRICT USES COLORADO CENTRAL STATE PLANE NAD 83 - US SURVEY FEET - NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVOD83) - BASIS OF BEARING FOR AUTO-CAD AND THEIR GIS. THE ENGINEER SHALL STATE THE INFORMATION ON THE DRAWINGS AND THAT THE AUTO-CAD FILE CONFORMS TO THESE REQUIREMENTS.
- THE DISTRICT AND/OR ITS REPRESENTATIVE ARE NOT RESPONSIBLE FOR SAFETY IN, ON, OR ABOUT THE PROJECT SITE, NOR FOR COMPLIANCE BY THE APPROPRIATE PARTY OF ANY REGULATIONS RELATING THERETO.
- PROBATIONARY ACCEPTANCE OF THE NEW WATER AND SANITARY SEWER SYSTEMS WILL NOT BE CONSIDERED UNTIL ALL REQUIREMENTS ARE MET. REQUIREMENTS ARE DETAILED IN THE DEVELOPER SERVICE AGREEMENT FILED AT THE DISTRICT OFFICE. GENERALLY, A TWO-YEAR PROBATIONARY, (WARRANTY) PERIOD BEGINS UPON COMPLETION OF THE PROJECT AND PUNCHLIST COMPLETION.
- WATER AND SEWER LINE MARKER POSTS SHALL BE LOCATED AND LABELED PER DISTRICT INSTRUCTIONS. APPROXIMATE MARKER POST LOCATIONS SHALL BE SHOWN ON THE DRAWINGS.
- NO CONNECTIONS TO THE EXISTING WATER AND SANITARY SEWER SYSTEMS SHALL BE MADE WITHOUT RECEIVING SPECIFIC PERMISSION FOR EACH CONNECTION FROM THE DISTRICT.
- ALL CONCRETE MIX REQUIRED FOR WATER AND SANITARY SEWER SYSTEMS AND APPURTENANCES SHALL BE MIXED AT A CONCRETE PLANT AND DELIVERED BY CONCRETE MIXING TRUCKS. CONCRETE SHALL MEET THE CONCRETE MIX DESIGN CRITERIA BELOW. NO DRY KICKERS OR BAG CONCRETE ALLOWED.

### WATER SYSTEM NOTES

- THE PIPE FOR WATER MAINS 12" AND LESS IN DIAMETER SHALL BE IN ACCORDANCE WITH AWWA C300 DR18 CLASS 150 PVC UNLESS OTHERWISE SHOWN ON THE DRAWINGS OR SPECIFIED BY THE DISTRICT. ALL WATER MAINS 14" OR LARGER SHALL BE IN ACCORDANCE WITH AWWA C305, DR 18 CLASS 225 PVC PIPE. BURIED DUCTILE IRON PIPE SHALL BE THICKNESS CLASS 50. ALL WATER LINES SHALL HAVE A MINIMUM OF FIVE (5.0) FEET OF COVER AND BE LOCATED A MINIMUM OF TEN FEET (10') FROM ANY SANITARY SEWER LINE.
- ALL BURIED DUCTILE IRON PIPE AND FITTINGS SHALL BE COMPLETELY WRAPPED IN 8 MIL PLASTIC IN ACCORDANCE WITH AWWA C105 REQUIREMENTS. THE PLASTIC WRAPPING SHALL BE FULLY TAPPED AROUND THE PIPE AT EACH END OF FITTINGS AND EVERY FIVE (5) FEET ALONG THE PIPE.
- ALL MECHANICAL JOINT FITTINGS REQUIRE A JOINT RESTRAINT MECHANISM AND BELL RESTRAINTS AS SPECIFIED. THE LENGTH OF PIPE RESTRAINT IS DETERMINED FROM THE LENGTH OF RESTRAINED DETAILED, IN A RESTRAINED SECTION OF PIPE, THE FITTING, VALVE, CAP OR PLUG WITH THE LONGEST RESTRAINED DISTANCE DETERMINES THE LENGTH OF RESTRAINED PIPE.
- WATER MAINS SHALL BE DEFLECTED NO GREATER THAN THE MANUFACTURER'S SPECIFICATIONS. HIGH DEFLECTION COUPLING REQUIRE PRIOR APPROVAL BY THE DISTRICT. C305 PVC PIPE SHALL NOT BE DEFLECTED AT THE JOINT OR ALONG THE BARREL SECTION OF THE PIPE.
- WATER MAIN VALVES SHALL OPEN COUNTER-CLOCKWISE (LEFT).
- AIR RELEASE/AIR VACUUM VALVES (COMBINATION VALVES) SHALL BE PROVIDED AT ALL HIGH POINTS FOR WATER LINES.
- WATER SERVICES SHALL BE STUBBED OUT FIFTEEN FEET (15') BEYOND THE PROPERTY LINE. WATER SERVICES SHALL BE BURIED A MINIMUM OF FIVE FEET DEEP (5'-0") DEEP. THE CENTERLINE OF METER YOKE SHALL BE 12" BELOW THE LID OF THE METER COVER. ALL WATER SERVICE LINE LOCATIONS SHALL HAVE A "V" (FOR VALVE) CHISELED IN THE CURB WHERE CURBS ARE PRESENT.
- THE SURFACE OF CONCRETE METER PITS SHALL NOT BE EXCESSIVELY POCK-HOLED AND SHALL NOT HAVE EXCESSIVE AGGREGATE VISIBLE. THE DISTRICT'S ENGINEER AND ENGINEER'S REPRESENTATIVE SHALL HAVE AUTHORITY TO REJECT ANY METER PITS THEY DEEM AS UNACCEPTABLE.
- METER PITS SHALL BE INSTALLED AFTER ADJACENT CURB AND GUTTER ARE INSTALLED, AND AFTER THE AREA WITHIN 30 FEET OF THE METER PIT IS SET TO FINAL GRADE, TO FACILITATE DETERMINING THE CORRECT METER PIT ELEVATION. METER PITS SHALL BE SET TO FINAL GRADE BY THE CONTRACTOR. METERS WILL NOT BE SET UNLESS PIT COVERS ARE AT ACCEPTABLE GRADE.
- THE METER PIT SHALL BE WITNESSED BY THREE, 6-FOOT TALL METAL FENCE POSTS BURIED TO EXPOSE FOUR FEET (4'). TWO POSTS SHALL BE SET ONE FOOT (1') OUT, AND BACK, FROM THE EDGE OF THE METER PIT ON THE PROPERTY SIDE. THE THIRD POST SHALL BE SET 1 FOOT (1') IN FRONT OF THE CURB STOP VALVE, TOWARD THE CURB. THE POSTS SHALL BE WRAPPED IN A TRIANGULAR PATTERN WITH FOUR FOOT (4') TALL, BRIGHT ORANGE SAFETY FENCING. TO ALLOW ACCESS TO THE METER PIT AND CURB STOP BOX, NO SAFETY FENCING IS REQUIRED BETWEEN THE TWO FENCE POSTS ON THE HOME SIDE OF THE METER PIT. THE FENCING SHALL BE SECURELY ATTACHED TO THE POSTS.
- THE CONTRACTOR IS RESPONSIBLE FOR NOTIFYING THE LOCAL FIRE DEPARTMENT AND ALL CUSTOMERS AFFECTED BY WATER OUTAGES DURING CONSTRUCTION. ALL OUTAGES REQUIRE PRIOR APPROVAL BY THE DISTRICT. THE DISTRICT SHALL OPERATE ALL ISOLATION VALVES REQUIRED FOR THE OUTAGE.
- ALL BRASS PIPES, FITTINGS, METER YOKES, ETC. SHALL MEET THE LOW-LEAD OR LEAD-FREE REGULATIONS.
- CHLORINE TABLETS SHALL BE ATTACHED TO THE TOP INSIDE OF THE WATER MAIN USING DOW CORNING 748 NON-CORROSIVE SEALANT OR PERMATEX NO. 2 CERTIFIED NSF/ANSI #1. MINIMUM CONCENTRATION SHALL BE 20 mg/L AFTER SITTING FOR 24 HOURS. HIGH CHLORINE MUST BE FLUSHED OUT PRIOR TO HIGH PRESSURE TESTING.
- CONTRACTOR IS RESPONSIBLE FOR PRESSURE TESTING OF PIPE AT 200 PSI FOR 1 HOUR. DISTRICT WILL CALCULATE ALLOWABLE LOSS.
- CONTRACTOR SHALL BE REQUIRED TO PASS A MINIMUM OF 2 CLEARWATER SAMPLES FOR BACTERIA. TESTING LOCATION TO BE APPROVED BY DISTRICT INSPECTOR.
- SERVICE SADDLES SHALL BE NO CLOSER THAN 24" FROM PIPE BELL SPIGOT, INSERTION LINE, FITTING, VALVE, OR RESTRAINT. SERVICE SADDLE SHALL BE A MINIMUM 18" FROM ANOTHER SADDLE.
- PREP AND COAT EXPOSED DUCTILE IRON PIPE AND FITTINGS WITH SERIES 469 H-BUILD EPOXYLINE BY TITENEC. (PRIMER COAT 3.0 TO 5.0 DFT, FINISH COAT 4.0 TO 6.0 DFT. COLOR BY OWNER.
- FOR ALL WATER LINE DEPRESSIONS, NOTE DP TO BE USED PER DETAIL WATER4

### DEWATERING NOTES

- DEWATERING MAY BE REQUIRED ON THIS PROJECT**
- WHERE GROUNDWATER IS ENCOUNTERED, THE CONTRACTOR SHALL UTILIZE EFFECTIVE DEWATERING TECHNIQUES TO ELIMINATE ANY FREE-STANDING WATER FROM THE PIPELINE EXCAVATION WHERE PIPE IS BEING INSTALLED. DISPOSAL OF PUMPED WATER SHALL MEET ALL DOUGLAS COUNTY AND COLORADO DEPARTMENT OF HEALTH AND ENVIRONMENT REQUIREMENTS. CONTRACTOR IS REQUIRED TO OBTAIN ANY REQUIRED PERMITS AT THE CONTRACTORS EXPENSE.
  - BEDDING MATERIAL SHALL BE INSTALLED ON A HARD, STABLE TRENCH BOTTOM. IF TRENCH BOTTOM IS UNSTABLE, BUT NO FREE GROUNDWATER IS PRESENT, THE CONTRACTOR MAY ATTEMPT TO CREATE A STABLE TRENCH BOTTOM BY EXCAVATING 3" OR MORE BELOW THE BOTTOM OF THE PIPE AND FORTING IN 4-INCH LIFTS OF 3/4" - 1 1/2" CRUSHED GRANITE UNTIL THE ELEVATION OF THE BOTTOM OF THE PIPE IS REACHED. THEN BACKFILL WITH SQUEEGEE AS USUAL.
  - IF FREE GROUNDWATER IS PRESENT, OR IF THE 18" EXCAVATION AND 1/2" - 1 1/2" CRUSHED ROCK (NOTE 2) FAILS TO STABILIZE THE TRENCH BOTTOM, THE CONTRACTOR SHALL:
    - ESTABLISH A DEWATERING SYSTEM CAPABLE OF CONTINUOUSLY KEEPING FREE STANDING WATER OUT OF THE TRENCH BOTTOM.
    - EXCAVATE TO A STABLE TRENCH BOTTOM OR AT LEAST 2 FEET BELOW THE BOTTOM OF THE PIPE. FORCE IN 4-INCH LIFTS OF MINUS-4 ROCK MATERIAL UNTIL THE BOTTOM OF THE TRENCH IS STABLE AND THE ELEVATION OF THE BOTTOM OF THE PIPE IS REACHED.
    - INSTALL THE PIPE AND USE 1/2" CRUSHED GRANITE INSTEAD OF SQUEEGEE TO BED THE SIDES OF THE PIPE AND 12" DEPTH OVER THE TOP OF THE PIPE.
  - ALL DEWATERING EFFORTS AND TRENCH BOTTOM STABILIZATION ARE SUBJECT TO REVIEW AND MODIFICATION BY THE DISTRICT'S ENGINEER OR ENGINEERING REPRESENTATIVE.

CONCRETE MIX DESIGN					
ASTM COARSE AGGREGATE SIZE	MINIMUM CEMENT CONTENT SACKS/CY TO CONCRETE	MAXIMUM WATER/CEMENT RATIO BY WT.	AIR CONTENT PERCENT	SLUMP (INCHES)	MINIMUM 28 DAY COMPRESSIVE STRENGTH
7/8	6	0.47	4.5 - 7.5	3" - 5"	4,000

## 2 GENERAL NOTES

PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

## COMMUNITY PARK AND AIRPLANE PARK PRELIMINARY PLAYGROUND INVESTIGATION

DATE: 07/10/2023

DESIGNED: ##

DRAWN: ###

REVIEWED: ##

FIELD BOOK NO.: #

### GENERAL NOTES

# G2

PROJECT NO.: P0230459.00



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**1 SITE DEMOLITION PLAN**  
SCALE: 1"=20'



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FORT COLLINS, COLORADO 80524  
(970) 484-7477 / info@f-w.com

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Engineers | Architects | Surveyors | Scientists

NO.	DATE	DESCRIPTION

PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

**COMMUNITY PARK  
AND AIRPLANE PARK  
PRELIMINARY  
PLAYGROUND  
INVESTIGATION**

DATE:	07/10/2023
DESIGNED:	####
DRAWN:	####
REVIEWED:	####
FIELD BOOK NO.:	####

**SITE DEMOLITION  
PLAN**

SHEET NUMBER:

**C1.1**  
####

PROJECT NO.: P0230459.00



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ISSUE: \_\_\_\_\_  
DATE: \_\_\_\_\_ DESCRIPTION: \_\_\_\_\_

PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

## COMMUNITY PARK AND AIRPLANE PARK PRELIMINARY PLAYGROUND INVESTIGATION

DATE: 07/10/2023  
DESIGNED: ####  
DRAWN: ####  
REVIEWED: ####  
FIELD BOOK NO.: ####

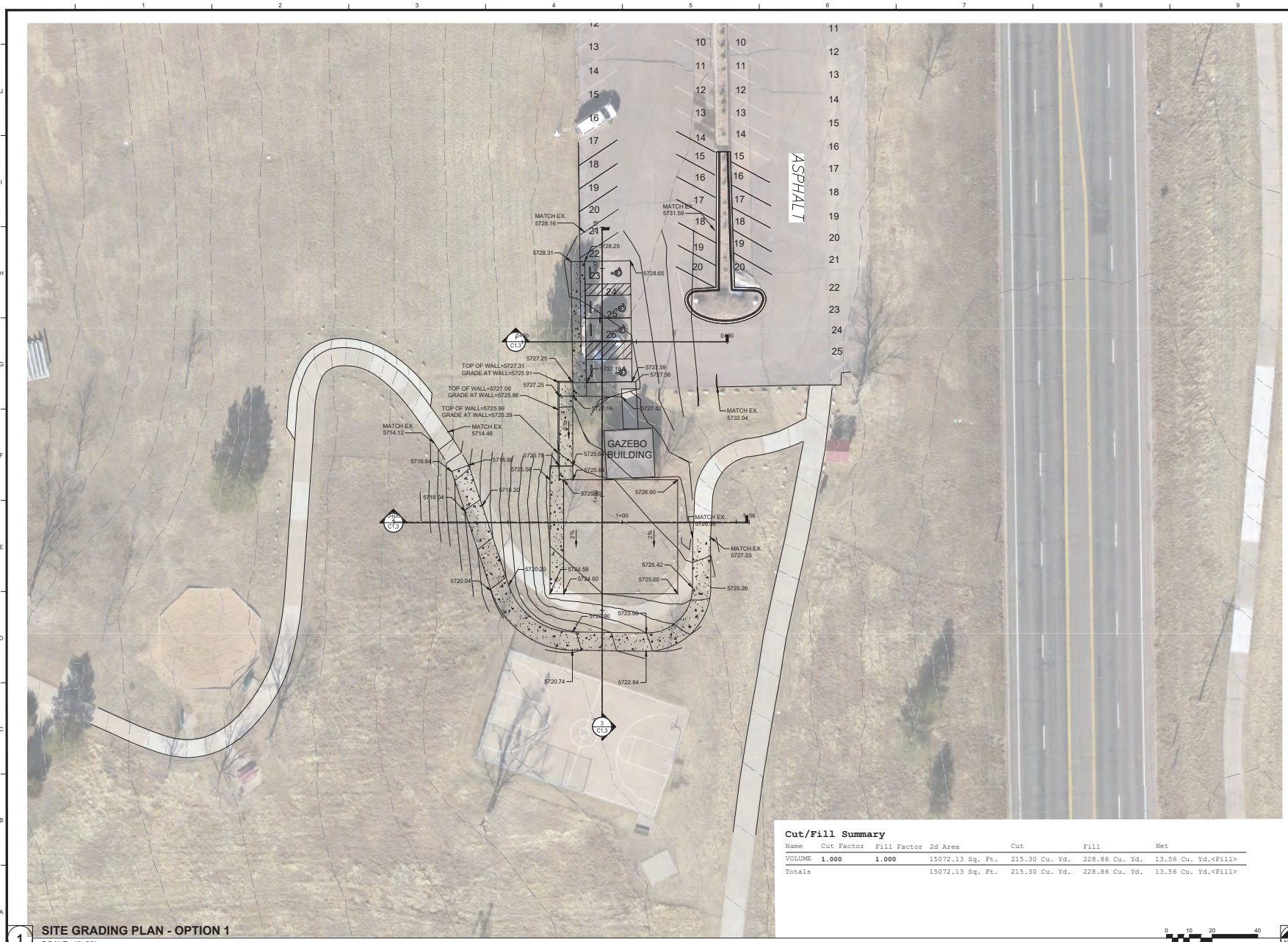
### PLAYGROUND GRADING PLAN

SHEET NUMBER:

# C1.2

####

PROJECT NO.: P0230459.00



**Cut/Fill Summary**

Name	Cut Factor	Fill Factor	2d Area	Cut	Fill	Net
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Totals			15072.13 Sq. Ft.	215.30 Cu. Yd.	228.86 Cu. Yd.	13.56 Cu. Yd.<Fill>



**1 SITE GRADING PLAN - OPTION 1**  
SCALE: 1"=20'

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DATE: DESCRIPTION:

PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

## COMMUNITY PARK AND AIRPLANE PARK PRELIMINARY PLAYGROUND INVESTIGATION

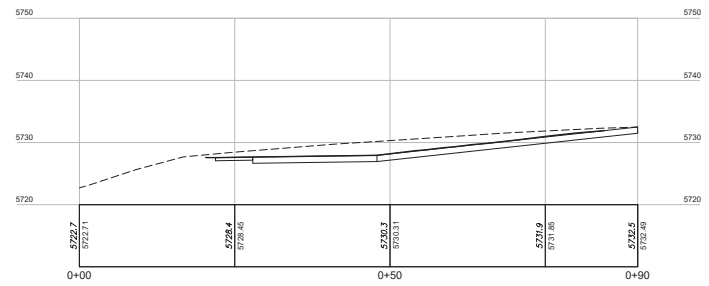
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DESIGNED: ####  
DRAWN: ####  
REVIEWED: ####  
FIELD BOOK NO.: ####

### SITE SECTIONS

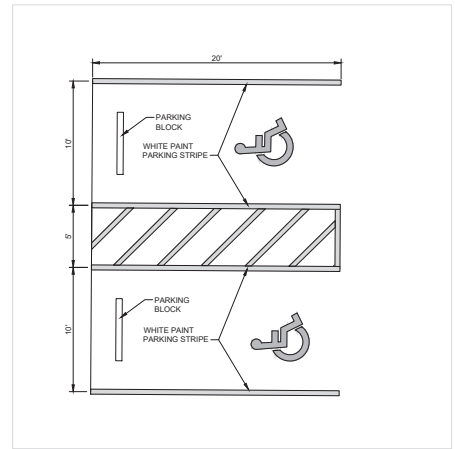
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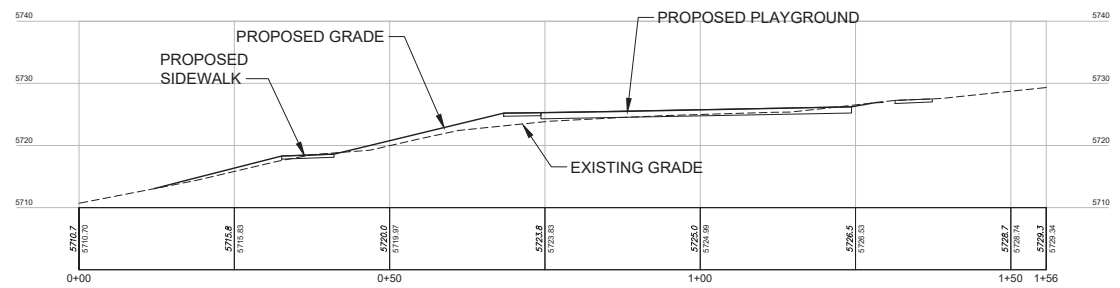
PROJECT NO.: P0230459.00



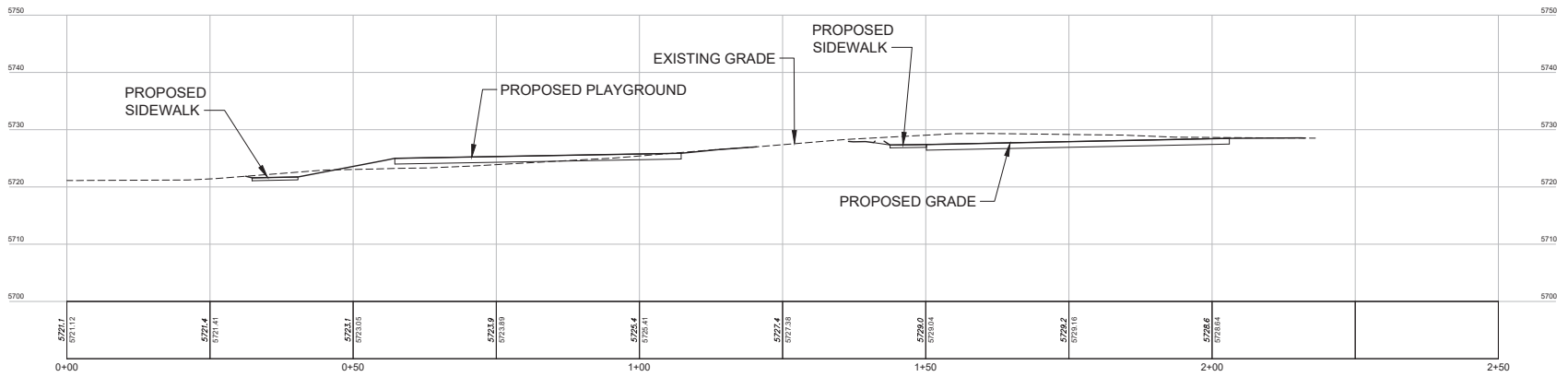
1 SITE SECTION  
SCALE: 1"=10'



1 PARKING STRIPING DETAIL  
SCALE: 1"=5'



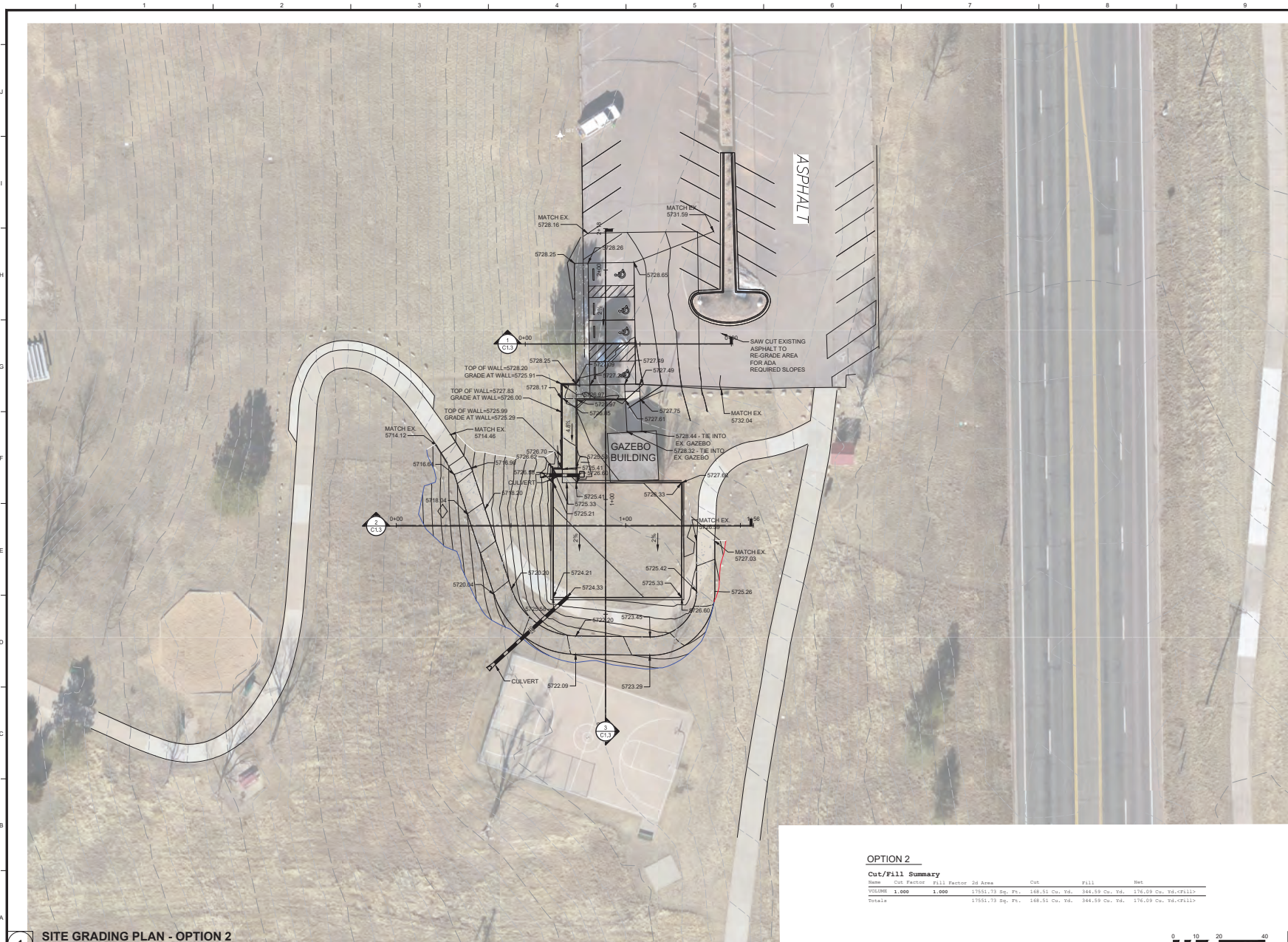
2 SITE SECTION  
SCALE: 1"=10'



3 SITE SECTION  
SCALE: 1"=10'

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**1 SITE GRADING PLAN - OPTION 2**  
SCALE: 1"=20'

**OPTION 2**

**Cut/Fill Summary**

Name	Cut Factor	Fill Factor	2d Area	Cut	Fill	Net
VOLUME	1.000	1.000	17551.73 Sq. Ft.	168.51 Cu. Yd.	344.59 Cu. Yd.	176.09 Cu. Yd. <math>= (Fill)</math>
Totals			17551.73 Sq. Ft.	168.51 Cu. Yd.	344.59 Cu. Yd.	176.09 Cu. Yd. <math>= (Fill)</math>



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PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

**COMMUNITY PARK AND AIRPLANE PARK PLAYGROUND ADDITION**

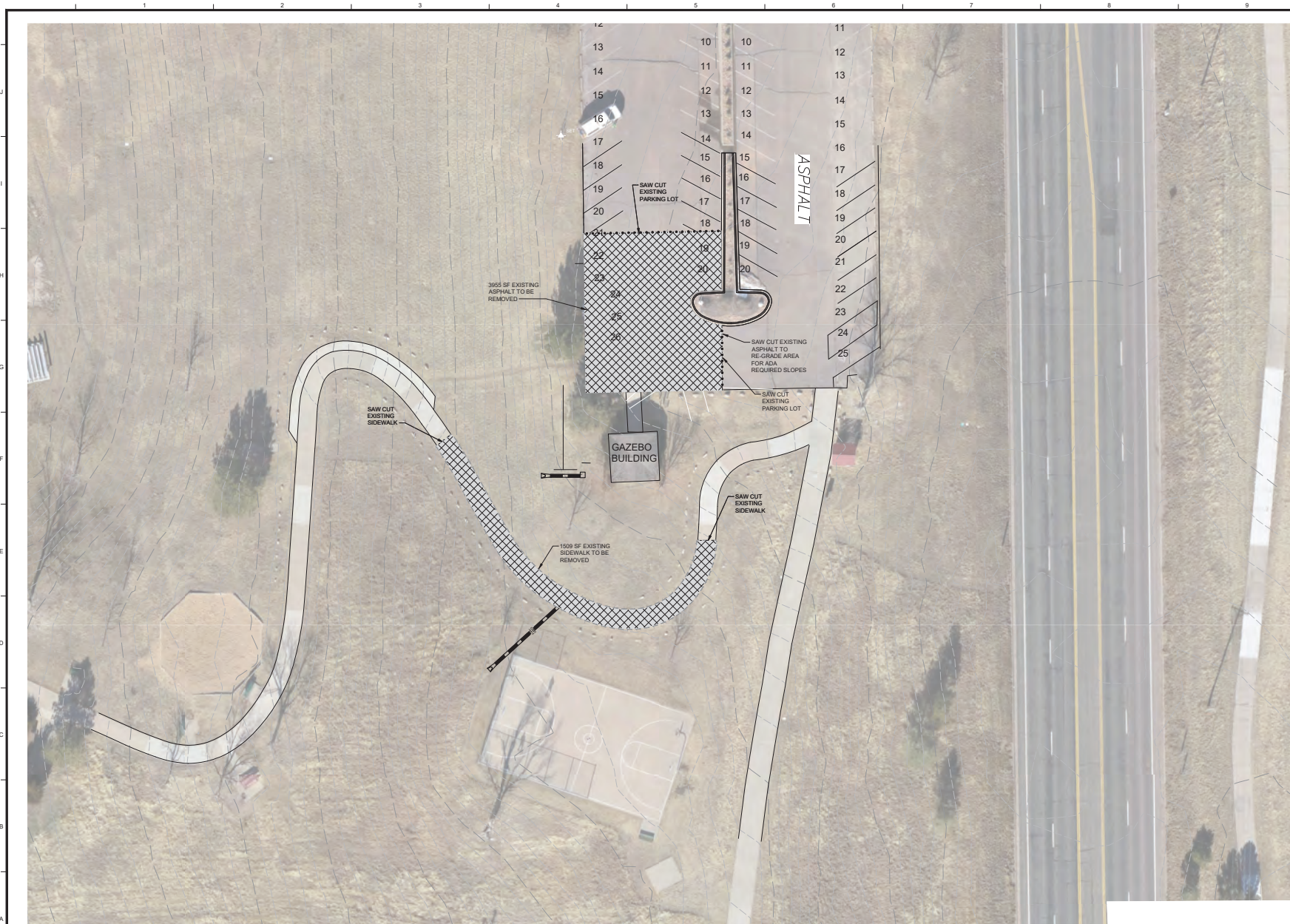
DATE: 06/30/2024  
DESIGNED: ####  
DRAWN: ####  
REVIEWED: ####  
FIELD BOOK NO.: ####

SHEET TITLE:  
**PLAYGROUND GRADING OPTION 2**

SHEET NUMBER:

**C2.1**  
####

PROJECT NO.: 0230459.00



**1 SITE DEMOLITION PLAN - OPTION 2**  
SCALE: 1"=20'

NO.	DATE	DESCRIPTION

PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

**COMMUNITY PARK AND AIRPLANE PARK PLAYGROUND ADDITION**

DATE:	06/30/2024
DESIGNED:	####
DRAWN:	####
REVIEWED:	####
FIELD BOOK NO.:	####

SHEET TITLE:  
**PLAYGROUND DEMOLITION PLAN OPTION 2**

SHEET NUMBER:  
**C2.2**

PROJECT NO.: 0230459.00

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PROJECT  
ROXBOROUGH VILLAGE METRO DISTRICT

## COMMUNITY PARK AND AIRPLANE PARK PLAYGROUND ADDITION

DATE: 06/30/2024

DESIGNED: ####

DRAWN: ####

REVIEWED: ####

FIELD BOOK NO.: ####

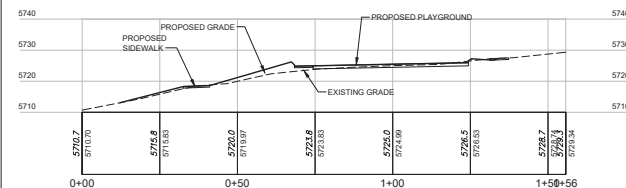
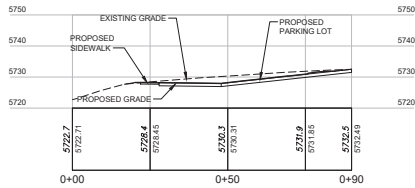
SHEET TITLE

### PLAYGROUND SECTIONS OPTION 2

SHEET NUMBER

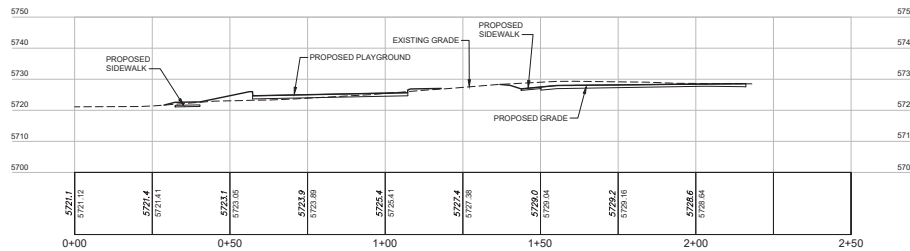
# C2.3

PROJECT NO.: 0230459.00



**1 SITE SECTIONS - OPTION 2**  
SCALE: 1"=20' HZ 1"=20' VT.

**2 SITE SECTIONS - OPTION 2**  
SCALE: 1"=20' HZ 1"=20' VT.

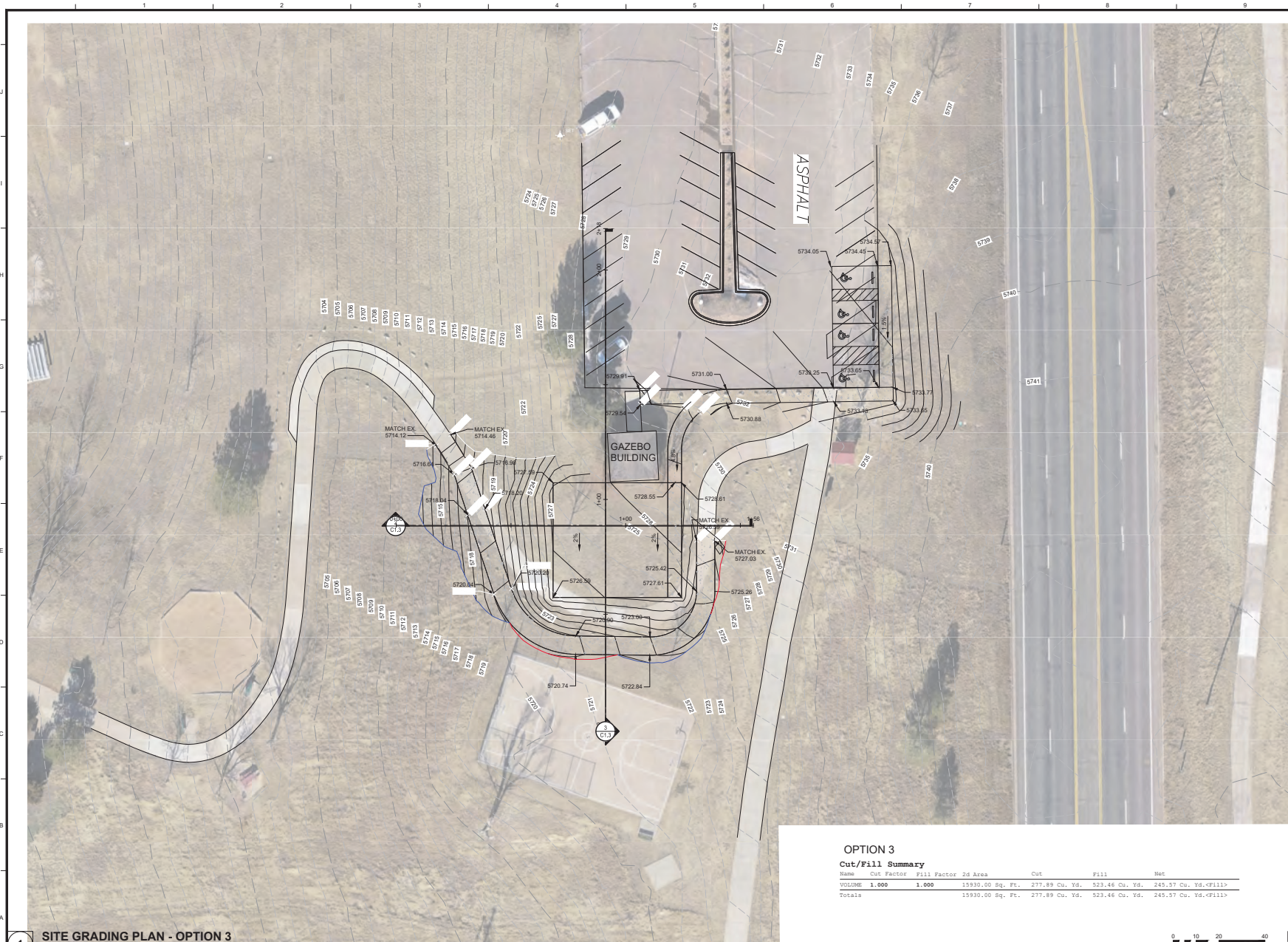


**3 SITE SECTIONS - OPTION 2**  
SCALE: 1"=20' HZ 1"=20' VT.



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**1** SITE GRADING PLAN - OPTION 3  
SCALE: 1"=20'

**OPTION 3**

**Cut/Fill Summary**

Name	Cut Factor	Fill Factor	3d Area	Cut	Fill	Net
VOLUME	1.000	1.000	15930.00 Sq. Ft.	277.89 Cu. Yd.	523.46 Cu. Yd.	245.57 Cu. Yd. (Fill)
Totals			15930.00 Sq. Ft.	277.89 Cu. Yd.	523.46 Cu. Yd.	245.57 Cu. Yd. (Fill)



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DATE: \_\_\_\_\_ DESCRIPTION: \_\_\_\_\_

PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

**COMMUNITY PARK AND AIRPLANE PARK PLAYGROUND ADDITION**

DATE: 06/30/2024  
DESIGNED: ####  
DRAWN: ####  
REVIEWED: ####  
FIELD BOOK NO.: ####

SHEET TITLE:  
**PLAYGROUND GRADING OPTION 3**

SHEET NUMBER: \_\_\_\_\_

**C1.2.2**

PROJECT NO.: 0230459.00

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**1 SITE DEMOLITION PLAN - OPTION 3**  
SCALE: 1"=20'



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NO.	DATE	DESCRIPTION

PROJECT  
ROXBOROUGH VILLAGE METRO DISTRICT

**COMMUNITY PARK AND AIRPLANE PARK PLAYGROUND ADDITION**

DATE:	06/30/2024
DESIGNED:	####
DRAWN:	####
REVIEWED:	####
FIELD BOOK NO.:	####

SHEET TITLE  
**PLAYGROUND DEMOLITION OPTION 3**

SHEET NUMBER

**C1.2.3**  
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PROJECT NO.: 0230459.00



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PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

## COMMUNITY PARK AND AIRPLANE PARK PLAYGROUND ADDITION

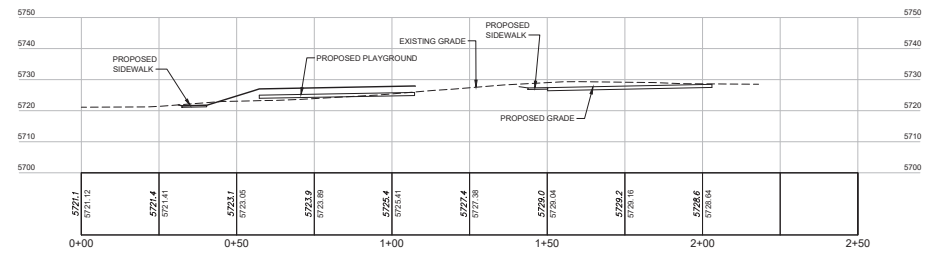
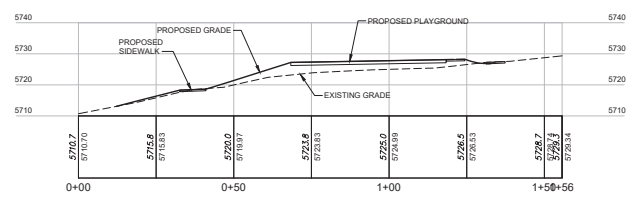
DATE: 06/30/2024  
DESIGNED: ###  
DRAWN: ###  
REVIEWED: ###  
FIELD BOOK NO.: ###

### PLAYGROUND DEMOLITION OPTION 3

SHEET NUMBER

# C1.2.4

PROJECT NO.: 0230459.00



### 1 SITE SECTIONS - OPTION 3

SCALE: 1"=20' HZ 1"=20' VT.





Estimate By: Ermilo Chavez  
 990 S. Garrison St  
 Lakewood, CO 80226  
 Cell No. 720-308-2926

<b>Client Name / Address</b>		<b>Date:</b> 07/23/2024	<b>Estimate No.</b>	E2024257R1
Roxborough Village Metro District Ephram Glass		<b>Project Location:</b> Chatfield Farms Park Parking Roxborough Metro District		
<b>Task Description</b>		<b>Qty</b>	<b>Rate</b>	<b>Amount</b>
1. Crack fill repairs.			LS \$	2,500.00
2. Asphalt Patching, remove and replace, 6" thickness max.		442 sf	\$ 9.50	\$ 4,199.00
3. Seal coat, 2 coats.		8230 sf	\$ 0.45	\$ 3,703.50
4. Striping including handicap spaces.			LS \$	600.00
5. Mobilization, traffic control, and general conditions.			LS \$	1,900.00
			<b>Total Estimate</b>	<b>\$12,902.50</b>
<b>Estimate Notes:</b>				
1. Permitting or testing fees of any type are excluded from this estimate.				
2. All quantities are estimated. Invoicing will be based on actual quantities used or installed.				
3. Bond is not included in this estimate.				
4. New base material is not included. CDOT Class 6 base material can be delivered, placed, and compacted at a rate of \$55 per ton.				
5. Over excavation can be provided at a rate of \$60/CY, includes removal off site.				

Approval Signature:

\_\_\_\_\_  
 Mark Rubic

\_\_\_\_\_  
 Date of Acceptance





Estimate By: Ermilo Chavez  
 990 S. Garrison St  
 Lakewood, CO 80226  
 Cell No. 720-308-2926

<b>Client Name / Address</b>		<b>Date:</b> 07/23/2024	<b>Estimate No.</b>	E2024258R1
Roxborough Village Metro District Ephram Glass		<b>Project Location:</b> Main Parking at 7671 N. Rampart Rd Roxborough Metro District		
<b>Task Description</b>		<b>Qty</b>	<b>Rate</b>	<b>Amount</b>
1. Crack fill repairs.			LS \$	9,200.00
2. Seal coat, 2 coats.		34812 sf	\$ 0.45 \$	15,665.40
3. Striping including handicap spaces.			LS \$	1,000.00
4. Place new concrete wheel steps.		5 Ea.	\$ 150.00 \$	750.00
5. Mobilization, traffic control, and general conditions.			LS \$	3,200.00
			<b>Total Estimate</b>	<b>\$29,815.40</b>
Estimate Notes:				
1. Permitting or testing fees of any type are excluded from this estimate.				
2. All quantities are estimated. Invoicing will be based on actual quantities used or installed.				
3. Bond is not included in this estimate.				

Approval Signature:

\_\_\_\_\_  
 Mark Rubic                      Date of Acceptance



Estimate By: Ermilo Chavez  
 990 S. Garrison St  
 Lakewood, CO 80226  
 Cell No. 720-308-2926

Client Name / Address	Date: 08/09/2024	Estimate No.	E2024271
Roxborough Village Metro District Ephram Glass	<b>Project Location:</b> Main Parking at 7671 N. Rampart Rd Roxborough Metro District <u>Farnsworth Option 1</u>		
Task Description	Qty	Rate	Amount
1. Asphalt saw cutting.		LS	\$1,700.00
2. Pavement Demolition - includes hauling and disposal expenses. 6" maximum thickness.	4200 square ft	\$2.50	\$10,500.00
3. Curb/Gutter Demolition - includes hauling and disposal expenses. 12" maximum thickness.	35 lf	\$18.00	\$630.00
4. Earthwork - excavate and remove approx. 166 cubic yards of soil, hauling, and disposal fees. Compaction to 95% standard proctor density. (5204 sf max. area)		LS	\$14,300.00
5. Place new concrete curb and gutter, CDOT 4500 psi concrete, 12" max. thickness.	35 lf	\$39.00	\$1,365.00
6. Place new asphalt pavement, using 1/2" and 3/4" hot mixed asphalt. Bottom lifts to be 3/4" mix and top lift to be 1/2" mix., 6" max. total thickness.	4200 square ft	\$8.60	\$36,120.00
7. Crack fill repairs at existing asphalt.		LS	\$ 7,950.00
8. Seal coat, 2 coats at new asphalt and existing asphalt .	34812 sf	\$ 0.45	\$ 15,665.40
9. Striping including handicap spaces.		LS	\$ 1,000.00
10. Place new concrete wheel steps.	5 Ea.	\$ 150.00	\$ 750.00
11. Mobilization, traffic control, and general conditions.		LS	\$ 7,800.00
	<b>Total Estimate</b>		<b>\$97,780.40</b>
<i>Estimate Notes:</i>			
1. Estimate does not include permits .			
2. All quantities are estimated. Invoicing will be based on actual quantities used or installed.			
3. Estimate does not include new base material for new concrete or asphalt. If new base material is required, CDOT class 6 base material can be provided at a rate of \$65 per ton compacted to CDOT standards.			
4. Bonding expenses are not included on this estimate.			
5. This estimate is valid for 30 days from estimate date.			

Approval Signature:

Mark Rubic

Date of Acceptance



Estimate By: Ermilo Chavez  
 990 S. Garrison St  
 Lakewood, CO 80226  
 Cell No. 720-308-2926

Client Name / Address	Date: 08/09/2024	Estimate No.	E2024272
Roxborough Village Metro District Ephram Glass	<b>Project Location:</b> Main Parking at 7671 N. Rampart Rd Roxborough Metro District <u>Farnsworth Option 2</u>		
Task Description	Qty	Rate	Amount
1. Asphalt saw cutting.		LS	\$1,500.00
2. Pavement Demolition - includes hauling and disposal expenses. 6" maximum thickness.	3700 square ft	\$2.50	\$9,250.00
3. Curb/Gutter Demolition - includes hauling and disposal expenses. 12" maximum thickness.	25 lf	\$18.00	\$450.00
4. Earthwork - excavate and remove approx. 137 cubic yards of soil, hauling, and disposal fees. Compaction to 95% standard proctor density. (4558 sf max. area)		LS	\$12,600.00
5. Place new concrete curb and gutter, CDOT 4500 psi concrete, 12" max. thickness.	25 lf	\$39.00	\$975.00
6. Place new asphalt pavement, using 1/2" and 3/4" hot mixed asphalt. Bottom lifts to be 3/4" mix and top lift to be 1/2" mix., 6" max. total thickness.	3700 square ft	\$8.60	\$31,820.00
7. Crack fill repairs at existing asphalt.		LS	\$ 8,300.00
8. Seal coat, 2 coats at new asphalt and existing asphalt .	34812 sf	\$ 0.45	\$ 15,665.40
9. Striping including handicap spaces.		LS	\$ 1,000.00
10. Place new concrete wheel steps.	5 Ea.	\$ 150.00	\$ 750.00
11. Mobilization, traffic control, and general conditions.		LS	\$ 7,200.00
		<b>Total Estimate</b>	<b>\$89,510.40</b>
<i>Estimate Notes:</i>			
1. Estimate does not include permits .			
2. All quantities are estimated. Invoicing will be based on actual quantities used or installed.			
3. Estimate does not include new base material for new concrete or asphalt. If new base material is required, CDOT class 6 base material can be provided at a rate of \$65 per ton compacted to CDOT standards.			
4. Bonding expenses are not included on this estimate.			
5. This estimate is valid for 30 days from estimate date.			

Approval Signature:

Mark Rubic

Date of Acceptance



Estimate By: Ermilo Chavez  
 990 S. Garrison St  
 Lakewood, CO 80226  
 Cell No. 720-308-2926

Client Name / Address	Date: 08/09/2024	Estimate No.	E2024273
Roxborough Village Metro District Ephram Glass	<b>Project Location:</b> Main Parking at 7671 N. Rampart Rd Roxborough Metro District <u>Farnsworth Option 3</u>		
Task Description	Qty	Rate	Amount
1. Asphalt saw cutting.		LS	\$2,300.00
2. Pavement Demolition - includes hauling and disposal expenses. 6" maximum thickness.	4800 square ft	\$2.50	\$12,000.00
3. Curb/Gutter Demolition - includes hauling and disposal expenses. 12" maximum thickness.	0 lf	\$18.00	\$0.00
4. Earthwork - excavate and remove approx. 253 cubic yards of soil, hauling, and disposal fees. Compaction to 95% standard proctor density. (7032 sf max. area)		LS	\$17,000.00
5. Place new concrete curb and gutter, CDOT 4500 psi concrete, 12" max. thickness.	0 lf	\$39.00	\$0.00
6. Place new asphalt pavement, using 1/2" and 3/4" hot mixed asphalt. Bottom lifts to be 3/4" mix and top lift to be 1/2" mix., 6" max. total thickness.	4800 square ft	\$8.60	\$41,280.00
7. Crack fill repairs at existing asphalt.		LS	\$ 7,600.00
8. Seal coat, 2 coats at new asphalt and existing asphalt .	34812 sf	\$ 0.45	\$ 15,665.40
9. Striping including handicap spaces.		LS	\$ 1,000.00
10. Place new concrete wheel steps.	5 Ea.	\$ 150.00	\$ 750.00
11. Mobilization, traffic control, and general conditions.		LS	\$ 8,600.00
		<b>Total Estimate</b>	<b>\$106,195.40</b>
<i>Estimate Notes:</i>			
1. Estimate does not include permits .			
2. All quantities are estimated. Invoicing will be based on actual quantities used or installed.			
3. Estimate does not include new base material for new concrete or asphalt. If new base material is required, CDOT class 6 base material can be provided at a rate of \$65 per ton compacted to CDOT standards.			
4. Bonding expenses are not included on this estimate.			
5. This estimate is valid for 30 days from estimate date.			

Approval Signature:

Mark Rubic

Date of Acceptance



Estimate By: Ermilo Chavez  
 990 S. Garrison St  
 Lakewood, CO 80226  
 Cell No. 720-308-2926

<b>Client Name / Address</b> Roxborough Village Metro District Ephram Glass		<b>Date:</b> 07/23/2024	<b>Estimate No.</b> E2024255R1
		<b>Project Location:</b> Red-Blue Mesa Access Roxborough Metro District	
<b>Task Description</b>		<b>Qty</b>	<b>Rate</b>
1. Crack fill repairs.			LS \$ 2,500.00
2. Seal coat, 2 coats.		12600 sf	\$ 0.45 \$ 5,670.00
3. Mobilization, traffic control, and general conditions.			LS \$ 1,700.00
			<b>Total Estimate</b> <b>\$9,870.00</b>
<b>Estimate Notes:</b>			
1. <i>Permitting or testing fees of any type are excluded from this estimate.</i>			
2. <i>All quantities are estimated. Invoicing will be based on actual quantities used or installed.</i>			
3. <i>Bond is not included in this estimate.</i>			

Approval Signature:

\_\_\_\_\_  
 Mark Rubic

\_\_\_\_\_  
 Date of Acceptance



Estimate By: Ermilo Chavez  
 990 S. Garrison St  
 Lakewood, CO 80226  
 Cell No. 720-308-2926

Client Name / Address	Date: 07/23/2024	Estimate No.	E2024256R1
Roxborough Village Metro District Ephram Glass	<b>Project Location:</b> Tennis Court Parking at 7671 N. Rampart Rd Roxborough Metro District		
Task Description	Qty	Rate	Amount
1. Crack fill repairs.		LS	\$ 3,000.00
2. Asphalt Patching, remove and replace, 6" thickness max.	300 sf	\$ 9.50	\$ 2,850.00
3. Seal coat, 2 coats.	9270 sf	\$ 0.45	\$ 4,171.50
4. Striping including handicap spaces.		LS	\$ 750.00
5. New concrete sidewalk, 6" thickness. Includes soil excavation, hauling, grading, and compaction. 4500 psi concrete with fibermesh reinforcement.	320 sf	\$ 12.00	\$ 3,840.00
6. New concrete curb, 6" x 8". Includes soil excavation, hauling, grading, and compaction. 4500 psi concrete with #4 steel reinforcement.	125 ft	\$ 41.00	\$ 5,125.00
7. Place new concrete wheel stops.	20 ea	\$ 150.00	\$ 3,000.00
8. Mobilization, traffic control, and general conditions.		LS	\$ 2,800.00
		<b>Total Estimate</b>	<b>\$25,536.50</b>
<b>Estimate Notes:</b>			
1. Permitting or testing fees of any type are excluded from this estimate.			
2. All quantities are estimated. Invoicing will be based on actual quantities used or installed.			
3. Bond is not included in this estimate.			
4. New base material is not included. CDOT Class 6 base material can be delivered, placed, and compacted at a rate of \$55 per ton.			
5. Over excavation can be provided at a rate of \$60/CY, includes removal off site.			

Approval Signature:

\_\_\_\_\_  
 Mark Rubic

\_\_\_\_\_  
 Date of Acceptance



# PROPOSAL

**N&D Tree LLC**  
 2718 Autumn Way  
 Parker, CO 80138  
 Phone (720) 793-5273

**PROPOSED BY:** Logan Ediger  
**DATE:** July 8, 2024

**CUSTOMER INFO:**

Michelle Gardner  
[mgardner@sdmsi.com](mailto:mgardner@sdmsi.com)  
 141 Union Boulevard, Suite 150  
 Lakewood, CO. 80228-1898  
 303-987-0835 Ext. 204

**WORK SITE:**

Roxborough Village

Item	Service	Description	QTY	Rate	Cost
Brush	Mastication	Mastication of the shaded polygons (approximately 2.3 acres) on the map, with a focus on thinning out the rabbitbrush in these zones.			\$ 4,140.00
Trees	Pruning/removal	Removal of dead trees, trees <4" dbh, trees damaging the fence line (approximately 1-3 larger trees), and the raising of trees >4" dbh to a height of 10' (1/3 tree height or 6' for trees <20' tall) in an 8' wide border running along approximately 5.6 miles of fence marked in the map.			\$ 38,500.00
Land	Herbicide Spray	Optional per acre pricing for spraying treated areas to reduce woody plant regeneration.		\$500/acre	\$ -

**N&D Tree will price match, or beat any other competitive bid by an insured, licensed, and certified contractor.**

If scope definition will change, we can address on a case by case basis. Costs are valid if the entire job is to be completed by N&D Tree.

Payment Terms: Payment to be Received within 30 days of service completion. If payment is not received within 30 days, a 20% late charge will be added to the initial bill.  
 Credit cards are subject to a 3.5% processing fee.

Materials/Parts + Tax	N/A
Shipping and Handling	N/A
<b>PROPOSAL TOTAL</b>	<b>\$ 42,640.00</b>

*I, the undersigned, hereby accept the above proposal and release N&D Tree, LLC, officers, and employees from any liability for property damage resulting from the operating, parking, loading, or unloading (including the use of any boom or detached equipment) of any N&D Tree vehicle over and upon the job location premises described above. This includes, but is not limited to, damage to driveways, walkways, and lawns. Additionally, I release N&D Tree, LLC, officers, and employees from any liability for damage to underground utilities or irrigation while stump grinding.*

Authorized By:

\_\_\_\_\_  
 (Signature) (Date)

Applicators are licensed by the Colorado Department of Agriculture

**THANK YOU FOR YOUR BUSINESS!**

Ace Tree Care, Inc  
8156 S. Wadsworth Blvd. Suite 125  
Littleton, CO 80128  
303-720-556-4922 Office  
Email: [griff@acetreecareservices.com](mailto:griff@acetreecareservices.com)

June 28<sup>th</sup> 2024

Dear Michelle,

Thank you for the opportunity to do business with you. We are looking forward to working with you on this important fuels mitigation and forest restoration project.

I have over 26 years in the industry. I owned and operated Colorado TreeScapes, Inc. from 1998 to 2018, we offered all phases of tree care and fire-mitigation from 2008 to 2018. I sold TreeScapes in 2018 and formed Ace Tree Care in 2019. We now specialize in wildfire mitigation & forest restoration. I am accustomed to and excellent with working open space managers, property managers, homeowners and the general public (happy to see us or not) on large and small projects.

My team and I regularly work 10-acre projects that are extremely technical. Technical in the way that a lot of the ground is inoperable w/ any sort of equipment due to the slope and or rocky terrain. A large amount of handwork is required in the cutting phase and winching material out to where it can be processed. I'm bringing this up because some of our 10-acre projects are the equivalent of 30 to 40 acre projects w/ operable ground.

My team will be using low impact techniques to perform the treatment. We'll accomplish this through the use of several CAT299D3 compact track loaders with mulching heads, log grapples, a tree shear and high-capacity winches, we also have a 2021 Morbark 1821 tracked chipper with 175 HP motor, plus a wheeled Vermeer 150 HP chipper. We are adding a harvester to our fleet in the near future, this will allow us to tackle 100+ acre projects with ease.

We strategically plan out each section so that the job will be performed in the safest, most efficient manner possible with the least amount of impact on the land.

I am confident that you will be extremely happy with all phases of the work we will perform. My team and I are good communicators and pleasant to work with. The community and project manager will find us easy to work with. Not only will the work be



done with excellence it will also be completed on time or ahead of schedule pending appropriate weather conditions.

We run well-maintained equipment that has been purchased from reputable companies whom we have close relationships with. If there is a breakdown, we know we can rely on them to get machinery fixed as soon as possible. If the repair is lengthy, then in most cases, they will supply a loaner so we can keep the job moving. I mention this because breakdowns are a part of the work we do. Even though our equipment is on a scheduled maintenance plan, we are prepared to handle unforeseen breakdowns.

Respectfully,

Griff Gehring  
President & Team member  
Ace Tree Care, Inc.

### Forestry Operations plan

We'll begin the job with an overview with the crew in the office. Once we're on site, we will walk the entire project to discuss safety concerns and plan of operations. Special attention will be given to keeping the public safe while we work while at the same time keeping the flow of our project on time.

### Similar Projects & References

The following treatments were nearly identical on each of the following projects: Thin by approximately 50%, perform ladder fuel pruning on all leave trees, masticate or broadcast chip on site. Crews ranging in size from 1 to 10 were utilized to accomplish the work.

2015: Genesee Foundation, 30-Acre project of thinning by 40 to 50% in a Montane forest in the Genesee subdivision. This project was extremely technical. It required at least 50% of the material to be completely hauled out of the project area and recycling of all wood products. This was an 8-10 man project with two skid steers operating 8-12 hours a day and a chipper, chip trucks and log trailers continuously hauling material out.

2016: Approximately 35 Acres were completed in residential Defensible space work.

-Location: Elbert & Jefferson Counties.

2017: Approximately 40 Acres were completed in residential Defensible space work.

-Location: Elbert County, Douglas County, Jefferson County

2018: Approximately 45 acres of residential Defensible space completed

-Location: Park, Jefferson, Douglas, Elbert & Huerfano Counties.

2020-2021 Awarded a 25-acre project in Genesee by Brian Maillet, Open Space Manager of The Genesee Foundation.

2021 Awarded over 30 acres from the county of Boulder and Boulder Wildfire partners, Manager is Jim Webster. In addition to the work we've completed in Boulder and Genesee we completed an additional 35 acres combined between 7 other residential properties.

2022 We've completed over 150 acres of extremely technical work (30%+ slopes w/ lots of rock) on private land wildfire mitigation.

2023: Over 75 technical acres completed.

### References

Jim Webster 303-775-5242

[jbwebster@bouldercounty.org](mailto:jbwebster@bouldercounty.org)

Manager at Boulder Wildfire Partners

We completed a 20+ acres project near Estes park way ahead of schedule and are on track to complete a 12+ acre project in Boulder ahead of schedule.

JT Shaver

970-596-0841

CSFS

[J.T.shavedr@colostate.edu](mailto:J.T.shavedr@colostate.edu)

Brian Maillet 303-210-5587

Genesee Open space manager

[brian@geneseefoundation.org](mailto:brian@geneseefoundation.org)

I completed a 25-acre project for Brian/The Genesee Foundation in 2020/2021.

Lyle Laverty

[Lyle@thelavertygroup.com](mailto:Lyle@thelavertygroup.com)

Certified Forester

I executed a project that he was the Forester on for a Forest Ag. program in Genesee, CO.

Todd Wang, Lieutenant Colonel (USA Retired)

[toddwang536@gmail.com](mailto:toddwang536@gmail.com)

Private property owner

-We performed fire mitigation/forest restoration on their ponderosa pine and douglas fir forest in 2022 as well as several of his neighbors with 10 acre properties.

Bart Christensen,

Private property owner

[bchris7960@aol.com](mailto:bchris7960@aol.com) :

-I worked on 20 acre projects for Dr. Christensen from 2005 to 2018

Proposal continued...

### Timeline

As of today, we plan to start your project on July 30<sup>th</sup> or sooner and complete it by August September 30<sup>th</sup> potentially sooner.

### Cost of treatment

\*Per the scope of work you created, we will thin rabbit brush by 50%, ladder fuel prune trees and masticate trees that are less than 6" in diameter measure at 4.5' above ground that need to be removed and masticate brush near fence line. Price assumes all of the work can be done with a compact track loader and all ground is accessible and operable. An additional fee of \$75.00/hour/man for most handwork required.

Total: \$41,250.00

\*Potential fuel surcharge applies to this estimate. If the cost of diesel fuel exceeds \$6.00/gallon, you will be charged the difference of the overage on each gallon of diesel that we use in conjunction with the project.

Location	Date	Time	Approved?	Deposit \$100	Deposit Returned	Fee	In Binder?	Voided/ Cashed?	Date Permit Issued
Rox Skate Park	4/6/2024	10 am- 2 pm	Yes	Yes	Yes	NA		Voided	3.28.2024
Rox Community Park/ Softball Field	3/30/2024	9:30 am-3:30 pm	Yes	Yes	Yes/6/18/2024	NA		Voided	3.12.2024
		Monday- Friday 4pm-8pm Saturday							
Rox Community Park/ Softball Field	4/6/24-5/4/2024 6/3,6/17,7/1,7/15	9am-6pm	Yes	Yes/ \$300		\$1,050			4.4.2024
Chatfield Farms	, and 7/29	8:30 am-10:30 am	Yes	on the way		NA			4.11.2024
Rox Community Park/ Softball Field/ CANCELED	5/22/2024	10:30am-1:30pm	Yes	Yes	5/1/2024	NA			4.11.2024
Softball Field	4/23/2024	9am- 3 pm	Yes	Waived		NA			4.11.2024
Rox Community Park Parking Lot	5/18/2024	6am-4pm (SET UP) 7A-2P (SALE)	Yes	NA		NA			
Chatfield Farms	6/5/2024	5:00 PM- 7:30 PM	Yes	Yes					

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	128
Dependent	CDI	Replace green irrigation covers with purple	9/1/2024	Low		Get GPS coordinates for each box. Purple covers are difficult to obtain due to supply issues Followed up on 8/8 to see status. Extended. CDI will be replacing as they can with the covers and GPS. Followed up on 8/28. Waiting for GIS. 11/2 Roughly 15- 20% of purple valve box lids have been replaced - TH E-mailed on 4/4/24 to have them check/replace during the spring irrigation checks.	
Dependent	Dir. Glass	Put together greenhouse update for website	6/30/2024			Waiting on photo	
Dependent	Ireland Stapleton	Sign replacements	10/31/24	High		Postponed from 1/25/2023 meeting. On hold pending Board action.	
Dependent	Ireland Stapleton	Draft agreements with 16B HOA for tracts C and E	6/1/25	Low		Waiting on formula for how HOAs pay for work	
Dependent	SDMS- Michelle	Get a new bollard and locks for the path leading down the hill in Community Park	7/1/2025	Low		Requested proposal. Travis has options; will be forwarding to OP for selection. 10/5 - Found several options. Spoke with maintenance tech and they said we need a specific lock. Even if it is not a road/trail that emergency response will go on, it is still required for emergency purposes. TH. Received quote from CDI, need to confirm its the correct bollard. Will request new quote if not. Delayed until new playground is installed. Pushed back a year due to playground replacement.	
Dependent	SDMS- Peggy	Create spreadsheet for snow removal costs/percentages for billing purposes	9/30/2024			Do they want monthly or annually. Add to management report.	
In Progress	CDI	CDI to complete weed priority; including medians and Arrowhead Shores	8/25/2023	High		E-mailed CDI on 6/21. Continue following up. Followed up; extended. Followed up on 8/28. Discussed during meeting on 9/19. Per e-mail from Dale on 11/16, this is an ongoing task. Leaving task open for pulling weed grasses. As of 7/1/24, weeds have been addressed except for established smooth brome. E-mailed on 7/30 to see if done.	
In Progress	Dir. Glass	Inserts for new home buyers in the district	10/31/2024	Low		Currently waiting on SDA to assist	
In Progress	Dir. Glass	Set up pre-submittal meeting with Douglas County Development Review regarding Executive Homes detention pond	9/15/2024			Reach out the Douglas County Engineering for how to fix drainage issues in Executive Homes Detention Pond. 4/5 Called the Engineering department with Douglas County. Left message for Arthur Griffith. 5/10/2024 LVM and emailed Mr. Griffith to get a meeting scheduled. Arthur responded to my email and called back to try to get me in touch with the correct person. Arthur said he has nothing to do with this but he will reroute us to who he thinks can help. Ephram to ask Janet Herman to set up meeting. Scheduled for 6/20 at 2pm. Pre-submittal meeting was held. Waiting on Douglas County's survey results. (8/12/24) Survey results delivered; waiting on county recommendations.	
In Progress	Dir. Glass	Contact Douglas County about proposed pedestrian connection to Waterton Canyon	9/30/2024	Low		Lora Thomas was interested in setting up a kickoff meeting early in the year. Initial meeting set for 1/31/24. Peggy to ask Denver Water if they would be on board with a path through their properties -5/13. Contact made; map with location and interested parties sent to DW on 5/20. She will get back with me after Memorial Day. The request was denied; e-mailed her to set up a time for Ephram to discuss. Followed up on 6/12. Per Ephram, he will be reaching out directly. (8/12/24) Douglas County setting up meeting for 9/13/24.	
In Progress	Dir. Glass	Installation of 13 new trees	10/31/2024			RFPs sent out on 5/1 to four different contractors. Contractor selected; requested agreement on 6/7. Agreement executed; Ephram coordinating. To be done in the fall; due date extended.	
In Progress	Farnsworth	Propose fix for second pump intake at Crystal Lake	7/31/23	Medium		Gave JC info at meeting on 9/20. Had meeting on 5/16; set up regular meetings.	
In Progress	Farnsworth	Bridge replacement permitting at south creek crossing	4/1/24	High		Gave info to JC at meeting on 9/20. Get permit going ASAP. (Received permission from US Fish & Wildlife Service on 12/18/23). Had meeting on 5/16; set up regular meetings.	
In Progress	Farnsworth	Seek permits for bridge replacement at Rampart Way Open Area bridge	4/1/24	High		Get permit going ASAP. (Received permission from US Fish & Wildlife Service on 12/18/23) Had meeting on 5/16; set up regular meetings.	
In Progress	Farnsworth	Weathertrak	4/1/24	Low		Gave JC info at meeting on 9/20; Per CDI; don't renew. Need info on whether Optiflow is worthwhile to implement. Had meeting on 5/16; set up regular meetings.	
In Progress	Farnsworth	GIS initiative to map the irrigation system and other RVMD assets (trash cans, etc.)	5/31/24	High		Information provided to Farnsworth on 6/8/2023. Waiting for additional information about next steps. Ephram and SDMS can give JC or crew information that is needed. Need device to get GPS in the field. JC to reach out to Ephram. Presentation was at October meeting; to be discussed at the 11/7 meeting. Proposal to be approved 11/15. GIS device approved on 1/17/2024.	
In Progress	Farnsworth	Create engineering plans for Parking lots	8/30/2024			JC has things partway completed. Will sent to Ephram to relay to Chavez once completed. Drawings sent for board for review. To be reviewed and finalized 8/21/24.	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	128
In Progress	Gembok	Update 10-year plan spreadsheet	7/1/2024			Property tax and Chatfield Farms changes need to be incorporated.	
In Progress	Dir. Glass	Reach out to DA regarding process for rule enforcement	1/30/2025				
In Progress	Ireland Stapleton	What would be the setup cost and ongoing costs for District employee.	9/30/2024			Meeting set up to discuss. To be done in August. Extended. Meeting set on 8/13.	
In Progress	Ireland Stapleton	Go to county re: median maintenance and landscaping along the sides of roads that are on Douglas County property	9/30/2024	Medium		Sent reminder on 7/24. Board directed Kelley to draft new agreement (or substantially change Douglas County's version).	
In Progress	SDMS	Continue to try to get electric repaired on Rampart Range Rd	10/1/2025	Low		Additional contractors contracted. Revisiting area and information with CORE electric. Working with FW. Changed to SDMS. Travis coordinating with boring company and McBride. 9/27 - Meeting scheduled with McBride Lighting to meet on 9/29 at 10am. Waiting to here if boring company can attend. 9/29 Met with boring and electrical company. Electrical company will be placing a work order for the area of the week of 10/9 to do more thorough check. Once they update, I will pass along the information - TH. 1/18/2024 Reached out to Core electric. Will follow up on 1/19. 1/22/2024 Emailed Mitch Anderson with McBride lighting to address next steps. Will be done when the road is being repair; changed to Dependance. Per Douglas County, road work will not happen until at least 2026. Board to discuss next steps in June -5/13. Coordinate with Douglas County with Rampart road work in 2026. Proposal included in August meetings.	
In Progress	SDMS- Diana	Reservations for tennis/ cost for non-district residents, rules	6/1/2024	Medium		Working to confirm that SIPA offers this with no monthly fee attached. Also need more direction from the Board about costs and process. Rsreaching with SIPA. Not possible through SIPA but we can get an add-on. Diana is researching. Not something we can do through SIPA. Working on other options.	
In Progress	SDMS- Diana	Board access to edit SIPA website	7/1/24	Low		Requested the research on 1/18/2024.	
In Progress	SDMS- Diana	Obtain <a href="http://roxvillagemetro.gov">roxvillagemetro.gov</a> domain	5/31/2024			SDMS has already requested. Waiting to hear back. Followed up on 4/29.	
In Progress	SDMS- Michelle	Find out if we can use ballot box at library	1/30/2025	Low		Have reached out to Rox Water and Library about hosting box. Also will be connecting with Ireland Stapleton Atty about this week of 1/30. Travis called on 9/18; the ballot box they have goes through Douglas county. He is checking with them. Seemed to be a possibility, but we won't know until January 2025.	
In Progress	SDMS- Michelle	Spinner replacement proposal for Chatfield Farms park	5/15/2024			Emailed Thomas for proposal on Friday. 5/10/24. Proposal received 6/7. Board to review 6/26. Michelle to request info for another device. Requested a few times but haven't heard back. MG 8/9/2024	
In Progress	SDMS- Michelle	Get proposals for mechanically removing algae from Tadpole, Heron, and Preble's ponds	8/13/2024			I have talked to several companies, and no one that I have talked to will do this.	
In Progress	SDMS- Peggy	Follow up on installation of Airplane Park.	8/9/2024		7/30/2024	E-mailed on 7/29; received update on 7/30. Forwarded to OP.	
In Progress	SDMS- Peggy	Wildfire mitigation grants	5/15/2024			9/20 Watched the webinar for grant applicants. Followed up with Douglas County official and was told that applications are no longer being accepted for 2023 due to the high demand and limited funding. Waitlist will be created for 2024. 1/12/2024 emailed ARPA wildfire@douglas.co.us for more information on the grants for 2024. 1/25/2024 Spoke with Dylan Williams. We have been added to the list to receive information. Applications will go live late April/early May. Received information regarding what we will need including: work we've done in the past. Are we firewise? Have we done any mitigation work in past 10 years? What is the plan going forward? Do we have the Colorado State Forest standards for home mitigations? Was told we would have a leg up on the grant application as we are a target area that they are wanting to help. 4/1 Received email regarding that grants submission is going live. Will begin that project. Spring grant session is over; will be reopening midsummer. Scheduled to check weekly. RFP sent out to 10 contractors on 6/12. Sent to more on 7/21. Grants re-open on 8/12.	
In Progress	SDMS- Peggy	Website ADA compliance	7/1/2025	Medium		Some fixes will be easy in terms of navigation and headers. Remediating older pdf documents and agreements will be more time consuming and expensive. Conversation with legal about what needs to be on site, and WCAG requirements. Grant proposal submitted on 4/30.	
In Progress	SDMS- Peggy	Newsletter- get ideas together; get approval from Board and send out. Include info re: new rules.	10/1/2024			This should be done after the website is ready and should include a QR code. Board to list topics. Per Operating Committee, to be done when signs are installed. Extended. Waiting for Board direction.	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
In Progress	SDMS- Peggy	Correct insurance coverages	1/31/2024	Low	7/31/2024	Information sent to the pool on 1/24; waiting for confirmation. Final information sent on 5/4. Ephram to review and send back corrections -5/13. Corrections received updated spreadsheet sent in. The items that needed to be removed had an end date of 5/7 but was still on the form since it was included during the calendar year. Requested details on how to add some items response received on 6/5. Need the cost of pump replacements; e-mailed Tom on 6/10. Followed up on 6/17. Sent updated info to insurance on 6/27. Responded to additional questions on 7/2; they should have all of the requested information. Confirmed deductible on 7/5. They asked for confirmation of number of parks; confirmed on 7/16. Confirmed they have what they need on 7/30; they are waiting for the pool to send the endorsement. Update done.
In Progress	SDMS- Peggy	Search for vendors to replace the pedestrian bridge in the common area near Rampart Way	7/1/2024			Asked JC for specs on 6/10. Followed up on 6/17. Followed up on 6/25.
In Progress	SDMS- Peggy	Reach out for additional turf replacement bid, include residential	8/16/2024			Ask Outside Dreams for a proposal. Sent out to three additional vendors on 7/30
In progress	SDMS- Peggy	Agreement for weeding volunteer coordinator	7/26/2024			Requested on 7/18. Sent for signature on 7/29.
In Progress	Signage Committee	Order sign for greenhouse	4/25/2024			Board provided the name on 4/10. Researching options. 5/10 Still researching options-MG. Waiting on Signage Committee for input.
In Progress	SDMS- Peggy	Redirect old website	12/31/2024			
In Progress	SDMS- Peggy	Reach out to vendors to get dead fish removed from Preble's Pond	8/30/2024			
In Progress	SDMS- Peggy	Get a proposal from SavATree to remove dead trees in the district (and possibly save the broken one on Village Circle East)	8/30/2024			
Open	CDI	Review drip irrigation areas with board members in the field	6/30/2024			Some areas on the map are suspect. SDMS to set up meeting in late April. Per May meeting, to be done when main line breaks are fixed.
Open	Dir. Rubic	Update Mission Communications	1/1/2025			Need to remove Scott's email address as the main login
Open	SDMS- Peggy	Website- thank you to Mat	8/9/2024			Check with Mat first
Open	SDMS- Peggy	Matt's e-mail- get transferred	8/9/2024			
Open	SDMS- Peggy	SIPA- Google workforce	8/16/2024			
Open	SDMS- Peggy	Work regarding Wix moving forward.	8/16/2024			
Open	Signage Committee	Review signs for tennis courts first.	9/1/2024			
Recently Complete	Dir. Glass	Get bids for repairing asphalt surfaces	8/1/2024		8/9/2024	Waiting for input from Farnsworth, Dino, and the Board
Recently Complete	Dir. Glass	Invite JC to the next meeting	7/19/2024		7/18/2024	He is able to attend.
Recently Complete	Dir. Rubic	Replace basketball hoop nets.	7/15/2024		7/12/2024	
Recently Complete	Farnsworth	Set-up as-built process to identify replaced faulty equipment to better identify weak spots in the irrigation system and models of equipment that are prone to failure	7/30/24	Low	8/11/2024	As-built process built into GIS.
Recently Complete	Ireland Stapleton	Draft new records retention document	7/30/2024		7/17/2024	E-mailed Dino on 8/25; he will let us know if we need to do anything. Discussed at April meeting and got Board direction. Dino sent draft to board for review. Approved on 7/17. Has been accepted by the state.
Recently Complete	Ireland Stapleton	Draft letters to HOAs regarding continued services	5/31/2024		8/1/2024	Done and sent to HOAs
Recently Complete	Ireland Stapleton	Update HOA letters re: TABOR/election.			8/1/2024	Done and sent to HOAs
Recently Complete	Ireland Stapleton	Execute agreement with JPL for greenhouse irrigation	7/15/2024			Uploaded for signature on 7/1.
Recently Complete	Ireland Stapleton	Get change order for irrigation controllers	7/19/2024		7/18/2024	Requested during meeting on 7/17.
Recently Complete	SDMS- Diana	Set up new website	12/31/2023	Low	8/11/2024	
Recently Complete	SDMS- Diana	Move reservation system to VIP status	7/19/2024		7/18/2024	Let her know.
Recently Complete	SDMS- Michelle	Schedule Browns Hill to come inspect vault water meter and CLA Valve	7/30/2024		7/10/2024	Asked Michelle to work on it on 6/17. She is compiling info to request. Work is done.
Recently Complete	SDMS- Michelle	Park reservation- approved- no cars, extend past closing time and let CDI know	7/19/2024		7/18/2024	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Recently Complete	SDMS- Peggy	Grant/concept paper for Community Park Playground	7/31/2023	High		9/18 called and left message for Alison at Douglas County office. 9/19 Called and left message for Alison. Spoke with Jessica Towles with Sterling Ranch regarding the grant they got. She will be emailing me over some further information about the process, but did not have a contact name. 11/8 emailed contact at GoCo website. 11/21 Followed up with GoCo. 12/6 sent another email to GoCo. Added other individuals emails this time as well. 1/18/2024 Emailed Christopher Abby, the program officer for the Southern Front Range district which includes Douglas County. Also emailed Tilah Larson and Dan Zimmerer, Managers of Programs. Will follow up on 1/19/2024. 1/22/2024 Emailed Chris once more. I also called and left a message at 720.703.2343 2/5/2024 Left message at previous phone number again. 3/5/2024 Was able to touch base with Chris and scheduled meeting for 3/13 at 10am 4/2. Met with GoCo; per Ephram, do the paper but no more than 4 hours. Submitted on GoCo on 7/29.
Recently Complete	SDMS- Peggy	Complete SOW for noxious weed grant	3/31/2024			Travis e-mailed info question to Ephram on 3/14. Info was sent over on 6/7, waiting for reply. Meeting set up for 6/14. SOW is done; updated W 9 provided to them on 6/26. Waiting for PO (final step). Received.
Recently Complete	SDMS- Peggy	Obtain proposals for Chatfield planter from landscapers	5/1/2024			Get quotes from places like Designs by Sundown. Proposals sent out to four contractors. Confirmed general idea (cost, timeline) with one. Vendor selected at July meeting.
Recently Complete	SDMS- Peggy	Wildfire mitigation RFP	6/30/2024		8/12/2024	Create RFP and send to wildfire mitigation companies forwarded from CO state forest service. First round sent on 6/12. Second round sent on 7/21. No responses as of 7/30.
Recently Complete	SDMS- Peggy	Update Utility Notification Center of Colorado with updated district map to avoid Sterling Ranch dig notifications	8/1/2024	Low	8/13/2024	Discussed issue with Diversified Underground. They can help identify how to update the map. Asked Field to do it on 7/30. Charlie confirmed map is now accurate (8/13/24)
Recently Complete	SDMS- Peggy	Foothills agreement	5/31/2024			Double check the maximum amount in the agreement - it should match the budget. Sent to Dino on 1/25 for agreement. Agreement drafted and with the legal department for Foothills. Meeting held on 5/3 to discuss; word document sent to them to update. Approved at May meeting. Uploaded for signature on 6/7. Additional issues found.
Recently Complete	SDMS- Peggy	Draft email regarding bad handyman	7/15/2024		7/12/2024	
Recently Complete	SDMS- Peggy	Execute 16B monument easement assignment	12/31/2023	Low	7/11/2024	Easement assignment document sent to HOA 10/13/23 for review. Sent to Brandy (Brandy.Hughes@kchoa.com) on 3/18/2024 for execution. Followed up on 3/22/2024. They are in progress. Followed up on 4/10/2024. Followed up on 4/29/2024. It was incorrect; fixed on 5/6/2024. Followed up on 5/8/2024. Followed up on 5/15/2024. Followed up on 5/29/2024. Followed up on 6/11. Followed up on 6/25. We have it signed back from the HOA; Mark needs to get with Travis to get signed & notarized. Finalized and recorded.
Recently Complete	SDMS- Peggy	Execute CORE easement agreement	6/30/2024		7/16/2024	Sent for signatures 6/10; it has been signed and mailed back. Waiting for it to be delivered. E-mailed to Director Rubic on 6/20. Asked for it to be returned for recording. Being picked up on 7/16. Completed and recorded.
Recently Complete	SDMS- Peggy	Update June minutes per Ephram's e-mail	7/19/2024		7/18/2024	Updated; send to Travis to sign on 7/17. Signed and forward to be uploaded.
Recently Complete	SDMS- Peggy	Send the Board the engineering link	7/19/2024		7/18/2024	
Recently Complete	SDMS- Peggy	Send draft of Douglas county agreement for medians/roadsides to the Board.	7/19/2024		7/18/2024	
Recently Complete	SDMS- Peggy	Records retention- send out for signature	7/19/2024		7/18/2024	Dino will send all three in final form.
Recently Complete	SDMS- Peggy	Patriot re: mosquitos- let us know ahead of time	7/26/2024		7/29/2024	Done.
Recently Complete	SDMS- Peggy	Post vacancy, and send out email blast.	7/30/2024		7/31/2024	Application drafted and sent to OP on 7/30.
Recently Complete	SDMS- Peggy	Mow the area along Rampart Range Rd that we have been working on having the county mow. A beauty band of no more than 4 feet and do it on their normal weekly visit	8/16/2024		8/5/2024	E-mailed Dale on 7/19. Confirmed details on 7/30.
Recently Complete	SDMS- Peggy	Turf decision to be at August meeting	8/14/2024		7/30/2024	Added to agenda.
Recently Complete	SDMS- Peggy	Get agreement for soccer field; CDI has to mark	7/26/2024		7/31/2024	Requested on 7/18. Sent for signature on 7/29. Finalized.
Recently Complete	SDMS- Peggy	Proposals for pest control	8/16/2024		7/30/2024	Proposals To be reviewed at AUGust meeting.
Recently Complete	Dir. Glass	Have Douglas County fix breeze path off Liverpool Circle that washed out	8/30/2024		8/13/2024	Douglas County fixed the path (8/13/24)



2023	
Month	Billed
January	\$2,033.76
February	\$1,161.67
March	\$1,414.21
April	\$3,317.49
May	\$1,519.84
June	\$1,650.40
July	\$3,246.17
August	\$1,486.89
September	771.64
October	\$2,242.14
November	\$1,563.59
December	\$1,717.39
<b>Total</b>	<b>\$22,125.19</b>
<b>Budgeted</b>	<b>\$22,500.00</b>
<b>YTD</b>	<b>\$22,125.19</b>
<b>Remaining</b>	<b>\$374.81</b>
<b>Percent</b>	<b>98.3%</b>

2024	
Month	Billed
January	\$1,717.39
February	\$1,306.04
March	\$1,203.99
April	4,073.60
May	1,676.99
June	\$1,741.22
July	\$3,685.27
August	
September	
October	
November	
December	
<b>Total</b>	<b>\$15,404.50</b>
<b>Budgeted</b>	<b>\$25,818.00</b>
<b>YTD</b>	<b>\$15,404.50</b>
<b>Remaining</b>	<b>\$10,413.50</b>
<b>Percent</b>	<b>59.7%</b>

**From:** [RON burden](#)  
**To:** [Peggy Ripko](#)  
**Subject:** Patriot Pest control  
**Date:** Wednesday, July 31, 2024 7:51:17 AM

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Good morning Peggy

I wanted to let you know that Patriot Pest Control will be closing our doors on Aug. 1<sup>st</sup> 2024 it has been a pleasure to service your property.

Thank you  
Ron B.

# Guardian



# Pest Management

Dear Charlie,

Attached is our proposal for the 2024 control of mosquitos for Roxborough Village Metro District.

Thank you so much for meeting with us today to discuss how we can help with Mosquito control in Roxborough.

At Guardian Pest Management, we are a local company that has been in business for 24 years right here in Colorado. We have partnered with Cherry Hills Village, Douglas County Schools, Cherry Creek School District, City of Greenwood Village, Arapahoe County and several others to provide the best possible customer service and care.

Please let us know how we can help Roxborough Village Metro and we are happy to provide our services.

Sincerely,

Sean and Michelle Meade

Owner's Guardian Pest Management



**Insurance**

<b>Coverage</b>	<b>Limits</b>
General Aggregate	\$2,000,000
Products & Completed Op Aggregate	\$2,000,000
Personal & Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Damage Related to Premises	\$100,000
Medical Expense	\$5,000
Pesticide/Herbicide Applicator	\$1,000,000
Pest Control Inspection Error and Omissions Liability	\$1,000,000
Transit Pollution Coverage	\$1,000,000

Farmers-Vehicle Insurance

Amtrust-Workman's Comp

Referrals:

Douglas County School District

City of Greenwood Village

Cherry Creek School District

Arapahoe County Open Space

# Guardian Pest Management

guardianpestonline@gmail.com

Myguardianpest.com

## **I. It is our intent:**

To furnish all professional services, skilled labor, material, equipment, tools, insurance, permits and fees necessary to render the services according to the specifications set forth in this proposal. Guardian Pest Management will service property on a quarterly basis.

## **II. Nature of work materials used**

Only those materials, which have been registered by the EPA, will be used. Guardian Pest Management will strictly adhere to all pesticide label requirements, laws and regulations.

## **III. Insurance**

Guardian Pest Management protects their customers with liability insurance and upon request will provide a Certificate of Insurance naming your company as the certificate holder.

## **IV. Report forms and evaluations of services**

Guardian Pest Management will prepare and furnish a copy of a Service and Inspection Report with each service performed. A copy will also be maintained in the Guardian Pest

Management files.

## **V. Compensation for service**

- \$ 785.00 Per service
- Recommend service every 2 weeks during the season. Season to be agreed upon pending weather and mosquito conditions.

## **VI. Scope of Service**

- Treatment of mosquitos in and around seven areas within the Metro District.
  - We will monitor the wetlands in those areas
  - We will inspect for Larvae
  - We will treat as needed using BTI
  - We will send a brief report with our findings with each service. Notes will be attached to email with the invoice.



HAS PREPARED

THIS

**COLORADO'S SELECT**

PROGRAM

FOR

# Roxborough Village

TOTAL PEST MANAGEMENT  
FOR YOUR BUSINESS WORLD

Location: [10376600](#)

Roxborough Village

9779 S Crystal Lake Dr

Littleton, CO 80125

## SERVICE FEE SCHEDULE

### **Mosquito service 2x monthly May-Oct**

- Granulate ponds around the HOA to help reduce mosquito activity.
- Inspect document on PestPac for treatment areas.
- Introduction of Sumilarv into larval habitats where mosquitoes breed and develop will prevent adult mosquito emergence and affects reproductive viability of exposed mosquito eggs and adult female mosquitoes.

**\$660.00/ per visit**

### **Terms**

For your convenience, you may sign this page of our proposal and it will become our working agreement. This agreement will be for a period of 36 months. This agreement is cancelable by either party in whole or in part upon 30 days of written notice.

THIS PROPOSAL IS AND SHALL REMAIN CONFIDENTIAL AND THE PROPERTY OF ENVIROPEST.

Accepted for Client by:

\_\_\_\_\_ Date: \_\_\_\_\_

Accepted for EnviroPest by:

\_\_\_\_\_ Date: \_\_\_\_\_



Account Number: 1086311

Date: 8-5-24

### Commercial Pest Agreement

This is an agreement between Berrett Pest Control and: Roxborough Village

Address: 9779 South Crystal Lake City: Littleton State: CO Zip: 80125

Contact: Charlie Hogue Phone: 720-303-9856 Email: chogue@sdmsi.com, outlining the Pest Control Services starting on TBD and continuing for a period of 12 months and renewing until canceled with a 30 day written notice. The agreed upon service frequency shall be Bi-Weekly.

1. Berrett Pest Control agrees to provide basic pest control services to client on a Bi-Weekly basis at a rate of \$ 325.00 plus tax for the initial service and \$ 325.00 per Bi-Weekly thereafter. By signing this agreement I agree to pay for and receive all services as outlined in this agreement. There is a 2.5% late fee on all unpaid balances. Canceled agreements before the 12 month commitment will be charged the remaining balance for the agreed upon term. While the purpose of this agreement is to prevent damage from pests, Berrett shall not be held liable for any claim for personal injury, loss, or structural damage caused by these pests. This is a General Pest only Program, It doesn't cover specialty services such as: Bees, Yellow Jackets, termites, Bedbugs, Carpet beetles, German Roaches, and or Rodent entry points.

2. **Consumer Information Sheet:** Every Pest Control company must provide access to the consumer Information sheet through the Colorado Department of Agriculture. This form can be found here: <https://ag.colorado.gov/plants/pesticides/pesticide-license-categories>

### 3. Treatment Specifications or special requests:

We will provide bi-weekly services applying a larvicide to all bodies of water and marsh lands as depicted in map on file and in Roxborough Village.  
We will treat in all months of activity and weather permitting. Usually the months of March through Nov.

**Services to be rendered:** Applying larvicide mosquito treatments bi-weekly

Berrett representative Craig McCoy  
Date 8-5-24

Company Representative: Charlie Hogue  
Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

Berrett Home Services  
Berrett Pest Control  
2171 South Trenton Way Suite 215  
Denver, Co 80231  
(303) 400-0410

[www.BerrettPestControl.com](http://www.BerrettPestControl.com)

### Billing Information

Billing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Credit Card: \_\_\_\_\_ Exp: \_\_\_\_\_  
Signature: \_\_\_\_\_



# Treatment Specifications or special considerations Continued

Primary Contact: Charlie Hogue Phone#: 720-303-9856 Email: chogue@sdmsi.com

Business Hours: \_\_\_\_\_

Initial Service Fee: 325.00

Initial Service Fee Includes: first application of larvicide

Remaining services to be billed at: 325.00 Billing Cycle to be: Monthly

Follow up service Fee: \_\_\_\_\_

Units being Treated Per Service: \_\_\_\_\_ Buildings being Treated Per Service: \_\_\_\_\_ SqFt of Building: \_\_\_\_\_ Tax Exempt: NO Documents Attached for Exemption: NO

**Items being charged along with Initial:** Rodent Bait Stations:  Catch-alls:  Tin Cats:  Fly lights:   
Bio Mop:  Pheromone Trap:  Specialty Service: Larvicide Mosquito Treatment

Apartments:  Restaurant:  Warehouse:  Healthcare Facility:  Church:  Other: Ponds and Marshes

## Scope of Service:

Interior:  Exterior:  Kitchen/Prep Areas:  Baseboards:  Plumbing Penetrations:  Offices:   
Common Areas:  Treat Bathrooms:  Treat Dining Areas:  Check Traps:  Change Glue Boards:   
Service Fly Lights:  Foam Drains:  Service Bait Stations:

## Pests Covered Under Program:

Ants  Cockroaches  Flies  Spiders  Silverfish  Crickets  Centipedes  Pillbugs  Mice/Rats   
 Fleas/Ticks  Scorpions  Wasps  Pantry Pests  Fire Ants

## Specialty Services:

Bedbug Services: \_\_\_\_\_ Fee: \_\_\_\_\_

German Roach Services: \_\_\_\_\_ Fee: \_\_\_\_\_

Termite Services: \_\_\_\_\_ Fee: \_\_\_\_\_

Bees: \_\_\_\_\_ Fee: \_\_\_\_\_

## Optional Termite Warranty: ]Decline Termite Coverage. Initials:

With Termite Warranty Coverage- In the event that an active termite infestation is found on the main building structure, Berrett will return to treat the the active termite infestation **Free of charge**. This agreement covers the specific area of infestations only. If a full structural treatment is desired, Berrett will treat the full structure for 50% of the normal treatment price. This Warranty covers treatment of Eastern Subterranean Termites only and does not include Formosan Termites, Drywood Termites, or any other wood destroying Organism, except Eastern Subterranean Termites. Fee for Service: \_\_\_\_\_ Yearly

Please allow 48 hrs for follow up services if called in Mon-Fri between 8-5pm.

If you have any questions of concerns please reach out to your account manager.

Account Manager: **Craig McCoy** \_\_\_\_\_

Phone: 720-352-8444

Email: cmccoy@berrettpestcontrol.com

**Receipt for Consumer Information Sheet  
And Pest Control Treatment Notice Sign**

I have received the Consumer Information Sheet and the Pest Control Sign provided by:

Berrett Pest Control

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**(Name of pest control or certified noncommercial applicator).**

I understand that I must post the sign at least 48 hours before each planned treatment in an area of common access such as a building entrance way, mailbox area, laundry room, snack room or office bulletin board. If I am the owner or manager of a residential rental property with five or more units, I may distribute the Consumer Information Sheet to each unit 48 hours in advance of each planned treatment instead of posting the sign. I agree to make the Consumer Information Sheet available to any resident or employee upon request.

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**Certified Noncommercial  
Applicator or Business  
License Number**

---

**Signature of Customer or Agent**

---

**Printed Name of Customer**

---

**Date**

# NOTICE OF PEST CONTROL TREATMENT

Date(s) of planned Treatment\_\_\_\_\_

Re-entry (if applicable)\_\_\_\_\_

Extenuating Circumstances may require unplanned treatments. To confirm treatment dates, please call the contact listed below.

For more information call or contact:

---

Berrett Pest Control  
(303) 400-0410

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National Pesticide Information Center

1-800-858-7378

A Consumer Information Sheet may be obtained from the management.

**Licensed and regulated by:**  
**Colorado Department of Agriculture**  
**303-869-9000**  
**305 Interlocken Parkway**  
**Broomfield, CO 80021**



Date: August 19, 2024  
To: Special District Management Services, Inc.  
Attn: Michelle Gardner  
Project: Roxborough Village Metro District  
From: Keri Snook

Ambiente H<sub>2</sub>O Inc. is pleased to offer the following equipment for the subject project. If you have any questions, comments and/or concerns, please do not hesitate to call.

**ITEMS BY E/ONE C/O AMBIENTE H2O INC.**

Item A: **Grinder Pump - 240 Volt Model Wired Pressure Switch Level Sensing 7'**  
Qty 1 **Core Cable Candy Cane Discharge**

Price for Item A: \$2,606.00

Item B: **Panel - Simplex Sentry Protect Plus with Protection Package and Contact**  
Qty 1 **Group Included**  
**Panel installation by certified electrician**

Price for Item B: \$ 728.00

Notes:

1. Lead Time: 2-4 Weeks ARO.
2. \$250.00 Delivery and Pump Installation by Ambiente H<sub>2</sub>O Inc. (travel time included).

Sincerely,  
Keri Snook

Colorado/Corporate Headquarters

1500 W. Hampden Ave., Ste. 3G  
Sheridan, CO 80110  
Phone: 303-433-0364

**Terms & Conditions**

- I. Item Installation
  - A. Price terms are to include the item as it stands, and will not include services or equipment such as, but not limited to; (1) item installation, (2) anchor bolts, (3) miscellaneous valves and fittings, (4) gauges, (5) field wiring, (6) controls, (7) VFDs, unless specifically included otherwise.
- II. Services Rendered
  - A. Item installation, certification, start-up, and training are determined per proposal.
  - B. Additional services are available at \$950.00 per day plus expenses, not to exceed \$1,250.00 per day by Ambiente H2O Inc. Sheridan, CO.
  - C. Submittal Drawings may be available upon 2-3 weeks after receipt of purchase order.
- III. Shipment
  - A. Shipment of equipment will be ~2-4 weeks after submittal approval and/or written notice to release equipment for fabrication.
- IV. Freight Costs
  - A. Freight is PPA (Prepaid & Allowed) and estimated to be \$250.00 to the jobsite.
- V. Customer Duty of Inspection
  - A. CUSTOMER IS RESPONSIBLE FOR INSPECTING ALL EQUIPMENT UPON DELIVERY.
  - B. UPON RECEIPT ANY DAMAGE MUST BE IMMEDIATELY REPORTED TO FREIGHT COMPANY AND AMBIENTE H2O INC.
  - C. Any claims for missing parts or equipment must be made within 30 days of delivery. Failure to make such claim will absolve Ambiente H2O Inc. from providing such missing parts or equipment past the 30 days, unless additional costs are assumed and tendered by Customer.
- VI. Sales Taxes
  - A. Applicable sales taxes are not included in the cost.
    - 1. Ambiente H2O Inc. will collect upon applicable sales tax in Colorado.
  - B. If sales tax exempt, please send a Tax Exempt Certificate to [sales@ambienteh2o.com](mailto:sales@ambienteh2o.com).
- VII. Price Terms
  - A. Prices configured will be valid for 30 days.
  - B. Any outstanding balance, if applicable, will be due within 30 days of delivery.
  - C. Alternate terms may be available upon written notice to and approval by Ambiente H2O Inc.
- VIII. Payment Schedule
  - A. Ambiente H2O Inc. will receive 100% of purchase price, due on order.
- IX. Method of Payment
  - A. Cash, Check, VISA, and MasterCard are acceptable forms of payment. A 3% charge will be added to credit card payments.
- X. Promise of Good Faith and Fair Dealing
  - A. Upon Buyer's signature below, Buyer agrees to the terms and conditions listed herein. Buyer promises to honor the terms of this agreement and will abide by the payment conditions stated. Lack of payment for equipment delivered or for any additional services rendered will cause Buyer to be in default of this agreement. Interest will begin to accrue upon Buyer's default of this agreement at 8% per annum. Ambiente H2O Inc. may demand immediate payment upon default, and will be entitled to such demand until payment is received in full.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Buyer: \_\_\_\_\_



<b>To:</b> SDMS	<b>Contact:</b> Peggy Ripko
<b>Address:</b> 141 Union Boulevard, Suite 150 Lakewood, CO 80228	<b>Phone:</b> 303-987-0835 <b>Fax:</b> 303-987-2032
<b>Project Name:</b> Roxborough Village - Xeriscape	<b>Bid Number:</b> 1006
<b>Project Location:</b> Littleton, CO	<b>Bid Date:</b> 11/29/2023
<b>Addendum #:</b> N/a	

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
<b>Area 1 - Hardscape</b> Includes... Demo And Dump Fees 1.5" River Rock With Weed Barrier 5"-12" Cobblestone Border Siloam, Brecken/Gold Boulders - 6 Tons	700.00	SF	\$13.12	\$9,184.00
<b>Area 1 - Plantings</b> #5 Shrubs - 6 Total #5 Grasses - 6 Total #1 Perennials - 30 Total 2 CY Soil Amendment	42.00	EACH	\$54.17	\$2,275.14
<b>Area 1 - Irrigation</b> Install Drip Irrigation To New Plantings	1.00	LS	\$1,714.07	\$1,714.07
<b>Area 6 Native</b> <b>Soil Retention Blanket</b> (Biodegradable Double Net Straw With 6" Wire Staples)	1,650.00	SY	\$9.05	\$14,932.50
<b>Area 6 - Soil Prep</b> With Compost At 4 CY/1000 SF And Tilling Incl. Shrub Beds, Sod, And Native Seed Areas	15,000.00	SF	\$1.13	\$16,950.00
<b>Area 6 - Irrigation</b> Install Drip Valve With Battery Operated Node Install Lateral Pipe Entire Length Of Area (trench) Install Emitters To Existing Trees Any New Plantings To Be Tied Into New Irrigation Line Install Ball Valves At Each Valve To Isolate Native Once Established	1.00	LS	\$6,283.01	\$6,283.01
<b>Area 7 Native</b> <b>Soil Retention Blanket</b> (Biodegradable Double Net Straw With 6" Wire Staples)	1,650.00	SY	\$9.00	\$14,850.00
<b>Area 7 - Soil Prep</b> With Compost At 4 CY/1000 SF And Tilling Incl. Shrub Beds, Sod, And Native Seed Areas	14,200.00	SF	\$1.13	\$16,046.00
<b>Area 7 - Irrigation</b> Install Drip Valve With Battery Operated Node Install Lateral Pipe Entire Length Of Area (trench) Install Emitters To Existing Trees Any New Plantings To Be Tied Into New Irrigation Line Install Ball Valves At Each Valve To Isolate Native Once Established	1.00	LS	\$6,283.01	\$6,283.01

**Total Bid Price: \$88,517.73**

**Notes:**

- **This proposal will be subject to a change order for material price increases, if material market pricing escalates at the time of installation, from the date of proposal.**
- Area 1 Plants are examples only. Board to decide on final varieties and quantities.
- This proposal does NOT include traffic control. If required, additional costs to be added.
- 1 year warranty is included. Warranty will be voided if CDI no longer maintains the property, or winter watering is needed but not approved at an additional price.
- Acts of God are not covered under warranty for anything installed by CDI.
- **This proposal is good for 30 days following the date given on the proposal.**



**303-471-1522**  
**naturesworkforce.com**

<b>To:</b> SDMS	<b>Contact:</b> Peggy Ripko
<b>Address:</b> 141 Union Boulevard, Suite 150 Lakewood, CO 80228	<b>Phone:</b> 303-987-0835 <b>Fax:</b> 303-987-2032
<b>Project Name:</b> Roxborough Village - Xeriscape	<b>Bid Number:</b> 1006
<b>Project Location:</b> Littleton, CO	<b>Bid Date:</b> 11/29/2023
<b>Addendum #:</b> N/a	

• **Nature's Workforce**, a Consolidated Divisions, Inc. company.  
**An Equal Opportunity Employer**

**Payment Terms:**

Payment due 30 days from invoice.

<p><b>ACCEPTED:</b>          The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b>  <b>Nature's Workforce</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Cory France          303-501-5697 coryf@cdi-services.com</p>
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August 01, 2024

WORK ORDER #12899

**PROPOSAL FOR**

EPHRAM GLASS

ROXBOROUGH METRO DISTRICT

ROXBOROUGH METRO DISTRICT

W WATERTON ROAD AND N RAMPART RANGE ROAD

LITTLETON, CO 80125

**DESCRIPTION OF WORK TO BE PERFORMED**

AREA 1 LOCATION: Area 1 is on the north sde of Village Circle East, just to the east of the intersection of Village Circle East and North Rampart Range Road.

Scope of work is as follows:

- Turf in Area 1 would be removed via Rototilling in order to be converted to xeriscaping.
- Irrigation in this area would be converted from spray heads to drip irrigation.
- Xeriscape plants, grown by the metro district, would be installed in the area and would cover 50% of the site.
- 5-12" Cobblestone would be installed along the border at the sidewalk
- 2-4 Siloam Boulders would be installed in the area
- 1 1/2" River rock would then be installed in the area

Price includes all Labor, Equipment, Materials, Delivery and Disposal Fees.

Xeriscape design would be approved in advance of work commencement.

If any additional plant material is needed there would be an additional charge for the purchase of plant material.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL COST
<b>Labor</b>			
16.0000	Labor Hours	\$85.00	\$1,360.00
40.0000	Labor Hours	\$68.00	\$2,720.03
<b>Total Labor</b>			<b>\$4,080.03</b>
<b>Materials</b>			
2.0000	Moss Rock Boulder	\$560.00	\$1,120.00
2.0000	Disposal Charge (Inorganic)	\$224.00	\$448.00
3.0000	Delivery Fee	\$200.00	\$600.00
6.0000	68T Tan River Rock - 1-1/2"	\$153.60	\$921.60
2.0000	Equipment Rental	\$150.00	\$300.00
2.0000	Mountain Cobblestone 4"-8"	\$142.40	\$284.80
8.0000		\$75.00	\$600.00
3.0000	Amended Top Soil	\$64.80	\$194.40
250.0000	Misc. Irrigation Parts	\$1.80	\$450.00
<b>Total Materials</b>			<b>\$4,918.80</b>



**SALE:** \$8,998.83  
**TOTAL:** \$8,998.83

**ENHANCEMENTS**

<u>QTY</u>	<u>TYPE</u>	<u>DESCRIPTION</u>
6.00	TON	68T Tan River Rock - 1-1/2"
2.00	TON	Mountain Cobblestone 4"-8"
2.00	TON	Disposal Charge (Inorganic)
3.00	EACH	Delivery Fee
3.00	CU YD	Amended Top Soil

**IRRIGATION REPAIR**

**ROXBOROUGH METRO DISTRICT  
 WORK ORDER SUMMARY**

<b>INCLUDED SERVICES</b>	<b>OCCURS</b>	<b>COST EACH</b>	<b>EXT COST</b>	<b>TOTAL COST</b>
ENHANCEMENTS	1	\$7,188.83	\$7,188.83	\$7,188.83
IRRIGATION REPAIR	1	\$1,810.00	\$1,810.00	\$1,810.00
<b>TOTAL:</b>			<b>\$8,998.83</b>	<b>\$8,998.83</b>

**This proposal is valid for 30 days and is based on current market rates for material and labor costs, which are subject to change due to supply chain variability and market uncertainties. Contractor reserves the right to revise pricing should Client approve and accept this proposal after 30 days from the date of the proposal.**

**INVOICING AND PAYMENT:** Payments will be due in a net 30 fashion. Interest shall accrue from the date payment is due at the rate of 2% per week until payment in full is received. All billing that has aged over forty-five (45) days will be sent to collections. Please email ar@jplcares.com for any questions or to update invoicing contact information.

**WARRANTY LIMITATIONS:** Contractor to perform warranty installation of trees and shrubs supplied by Contractor, for a period of 1-year from the date of installation. The warranty shall be in effect provided Contractor has been responsible for the maintenance of trees and shrubs under a separate landscape maintenance agreement, and all recommendations made for ongoing care have been approved by the Client. Annuals, Perennials, Seed and Sod are not covered under warranty. Contractor will supply and install replacements for trees and shrubs that are more than 50% perished before the expiration of the 1-year warranty period. Contractor will cover warranty costs based on their material cost at the date of installation, to be performed around the 1-year anniversary of installation. Client is responsible to notify the Contractor of perished trees and shrubs prior to the date of the 1-year anniversary of installation. The Contractor assumes no responsibility for and shall not be held responsible by Clients for damages due to conditions beyond the Contractor's control, including landscape maintenance performed by others, over/under watering, protection and care provided by Client or others, extreme weather; including abnormally cold winter temperatures, ice, snow damage, melting snow, wind, hail, tornado, fire, vandalism, theft, neglect, abuse, wildlife (including but not limited to rabbits and deer), the impact from separate or other construction projects and/or improper practices by others. Warranty does not include the price of labor to install new plant material. All items in this agreement are stated assuming that weather conditions are favorable. Contractor is not to be held responsible, in any way, for delays in the completion of specified tasks due to weather conditions. Should the price of fuel rise above \$4.25 a gallon, JPL Cares reserves the right to increase the overall contract price by a percentage no greater than 5% based on rising costs in various materials.

By \_\_\_\_\_

Cory S Sulzle

Date August 01, 2024 \_\_\_\_\_

**JPL CARES**

By \_\_\_\_\_

Date \_\_\_\_\_

**ROXBOROUGH METRO DISTRICT**



August 01, 2024

WORK ORDER #12900

**PROPOSAL FOR**

EPHRAM GLASS

ROXBOROUGH METRO DISTRICT

ROXBOROUGH METRO DISTRICT

W WATERTON ROAD AND N RAMPART RANGE ROAD

LITTLETON, CO 80125

**DESCRIPTION OF WORK TO BE PERFORMED**

AREAS 6 AND 7 LOCATIONS:

Areas 6 and 7 are on the west side of North Rampart Range Road, extending north from the northwest corner of the intersections of Village Circle East, village Circle West, and North Rampart Range Road until the opposite side of the street from Monte Vista Avenue. Area 6 is on the side of the existing sidewalk while Area 7 is on the east side of the sidewalk.

Scope of work is as follows:

Turf is to be removed from Areas 6 and 7 via rototilling, in order to convert these areas to native meadows. Both areas would be reseeded with a native grass mix prescribed by the metro district. Seeded area would be blanketed with biodegradable straw mats. Existing irrigation system would be checked and repaired in order to get the native grass established. Drip irrigation would be added to the existing trees on two new irrigation zones.

Price includes all Labor, Equipment, Materials, Delivery and Disposal Fees.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL COST
<b>Labor</b>			
40.0000	Labor Hours	\$85.00	\$3,400.00
120.0000	Labor Hours	\$68.00	\$8,160.08
<b>Total Labor</b>			<b>\$11,560.08</b>
<b>Materials</b>			
1.0000	Misc. Irrigation Parts	\$1,250.00	\$1,250.00
2.0000	Low Grow Native Seed Mix - 50lb	\$350.00	\$700.00
10.0000	Disposal Charge (Inorganic)	\$224.00	\$2,240.00
15.0000	Equipment Rental	\$175.00	\$2,625.00
10.0000		\$125.00	\$1,250.00
32.0000	Straw Blanket 8' x 112.5'	\$80.00	\$2,560.00
10.0000		\$40.00	\$400.00
<b>Total Materials</b>			<b>\$11,025.00</b>
			<b>SALE:</b> \$22,585.08
			<b>TOTAL:</b> <b>\$22,585.08</b>

**ENHANCEMENTS**

<u>QTY</u>	<u>TYPE</u>	<u>DESCRIPTION</u>
10.00	TON	Disposal Charge (Inorganic)

**IRRIGATION REPAIR**

<u>QTY</u>	<u>TYPE</u>	<u>DESCRIPTION</u>
10.00	HRS	

**ROXBOROUGH METRO DISTRICT  
WORK ORDER SUMMARY**

<u>INCLUDED SERVICES</u>	<u>OCCURS</u>	<u>COST EACH</u>	<u>EXT COST</u>	<u>TOTAL COST</u>
ENHANCEMENTS	1	\$16,685.08	\$16,685.08	\$16,685.08
IRRIGATION REPAIR	1	\$5,900.00	\$5,900.00	\$5,900.00
<b>TOTAL:</b>			<b>\$22,585.08</b>	<b>\$22,585.08</b>

**This proposal is valid for 30 days and is based on current market rates for material and labor costs, which are subject to change due to supply chain variability and market uncertainties. Contractor reserves the right to revise pricing should Client approve and accept this proposal after 30 days from the date of the proposal.**

**INVOICING AND PAYMENT:** Payments will be due in a net 30 fashion. Interest shall accrue from the date payment is due at the rate of 2% per week until payment in full is received. All billing that has aged over forty-five (45) days will be sent to collections. Please email ar@jplcares.com for any questions or to update invoicing contact information.

**WARRANTY LIMITATIONS:** Contractor to perform warranty installation of trees and shrubs supplied by Contractor, for a period of 1-year from the date of installation. The warranty shall be in effect provided Contractor has been responsible for the maintenance of trees and shrubs under a separate landscape maintenance agreement, and all recommendations made for ongoing care have been approved by the Client. Annuals, Perennials, Seed and Sod are not covered under warranty. Contractor will supply and install replacements for trees and shrubs that are more than 50% perished before the expiration of the 1-year warranty period. Contractor will cover warranty costs based on their material cost at the date of installation, to be performed around the 1-year anniversary of installation. Client is responsible to notify the Contractor of perished trees and shrubs prior to the date of the 1-year anniversary of installation. The Contractor assumes no responsibility for and shall not be held responsible by Clients for damages due to conditions beyond the Contractor's control, including landscape maintenance performed by others, over/under watering, protection and care provided by Client or others, extreme weather; including abnormally cold winter temperatures, ice, snow damage, melting snow, wind, hail, tornado, fire, vandalism, theft, neglect, abuse, wildlife (including but not limited to rabbits and deer), the impact from separate or other construction projects and/or improper practices by others. Warranty does not include the price of labor to install new plant material. All items in this agreement are stated assuming that weather conditions are favorable. Contractor is not to be held responsible, in any way, for delays in the completion of specified tasks due to weather conditions. Should the price of fuel rise above \$4.25 a gallon, JPL Cares reserves the right to increase the overall contract price by a percentage no greater than 5% based on rising costs in various materials.

By \_\_\_\_\_

By \_\_\_\_\_

Cory S Sulzle

Date August 01, 2024

Date \_\_\_\_\_

**JPL CARES**

**ROXBOROUGH METRO DISTRICT**



Proposal For

Location

Roxborough Village

Roxborough Park, CO 80125

c/o Special District Management Services  
 141 Union Boulevard, Suite 150  
 Lakewood, Colorado 80228-1898

[pripko@sdmsi.com](mailto:pripko@sdmsi.com)

Terms

Due on receipt

RV - AREA 1 TURF CONVERSION

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Landscape Construction: Mobilization Mobilization, staging, material and equipment delivery.	1	\$ 550.00	\$ 550.00
Dump Service Removal of items taken to the dump	1	\$ 390.00	\$ 390.00
Port-A-Potty On site Port-A-Potty for worker use during project.	1	\$ 300.00	\$ 300.00
2024 Landscape Labor Landscape Labor Rate for 2024	30 Hr	\$ 75.00	\$ 2,250.00
Landscape Materials: Soils: Planters Mix Planters Mix	3	\$ 112.00	\$ 336.00
4' x 300' Landscape Fabric 4' x 300' Landscape Fabric	1 ea	\$ 425.00	\$ 425.00
Fabric/Sod Staple 4' x 1" Fabric/Sod Staple	70 ea	\$ 0.50	\$ 35.00
Landscape Materials: Boulders: Granite boulders Granite boulders per ton - 500lb maximum	1 ea	\$ 340.00	\$ 340.00
Landscape Materials: Granite bolder: Cobblestone 12" Multi-color cobblestone 6"-12"	3	\$ 212.00	\$ 636.00
Landscape Materials: River Rock, Western 1 1/2" Western River Rock 1 1/2"	5	\$ 134.00	\$ 670.00
Landscape Construction: Shrub Planting: Spirea, Blue Mist #5 Blue Mist Spirea #5	5	\$ 65.00	\$ 325.00



Landscape Construction:Perennial Planting:Sage, various #1 #1 Sage	10	\$ 25.00	\$ 250.00
Landscape Construction:Shrub Planting:Karl Foerster #1 #1 Karl Foerster Grass	5	\$ 30.00	\$ 150.00
Landscape Materials:Sprinkler Parts:Drip Assem. RB 1" RB 1" drip valve assembly including PRV and wye filter	1	\$ 360.00	\$ 360.00
Misc. Materials IRR Drib pipe, fittings, emitters, tubing, primer, glue, teflon	1	\$ 400.00	\$ 400.00

**Client Notes**

Description of work to be performed (refer to attached map):

- Remove and dispose of 700 square feet of turf grass to a depth of 4" (white area on map).
- Amend soil by adding 2" of planters mix and till to a depth of 6".
- Install new landscape fabric and pins.
- Convert irrigation from overhead spray to drip.
- Install four (4) granite boulders, 500 pound maximum.
- Install matching 6"-12" multi-color cobblestone border along sidewalk (grey area on map).
- Fill in remaining area with local river rock.
- Install plant material above in accordance to the attached map:
  - Blue dot: Blue Mist Spirea #5
  - Purple dot: Rocky Mountain Sage #1
  - Green dot: Karl Foerster Grass #1

*All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. Balances not paid by the due date are subject to late fees.*

Signature

x

Date:

Please sign here to accept the terms and conditions

SUBTOTAL	\$ 7,417.00
<b>TOTAL</b>	<b>\$ 7,417.00</b>
DEPOSIT AMOUNT (50.0%)	\$ 3,708.50
DUE DATE	07/29/2024

Photos



Cox Professional Landscape Services LLC  
14051 E Davies Ave Unit A  
Centennial, CO 80112

Proposal #42900  
Created: 06/07/2024  
Date: 07/29/2024  
From: Wesley R Cox



*Fabric/Sod Staple*







**Proposal For**

**Roxborough Village**

c/o Special District Management Services  
 141 Union Boulevard, Suite 150  
 Lakewood, Colorado 80228-1898

[pripko@sdmsi.com](mailto:pripko@sdmsi.com)

**Location**

N Rampart Range Rd  
 CO 80125

**Terms**

Due on receipt

RV - AREA 6&7 NATIVE CONVERSION

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Landscape Construction: Mobilization Mobilization, staging, material and equipment delivery.	1	\$ 740.00	\$ 740.00
Port-A-Potty On site Port-A-Potty for worker use during project.	1	\$ 300.00	\$ 300.00
Ventrac - Scarifier Attachment Ventrac articulated tractor with bucket, soil scarifier attachment, and turf mowing deck, per day	2 Day	\$ 500.00	\$ 1,000.00
Landscape Construction: Equipment: 24" Trencher, Bobcat Bobcat with bucket and 24" trencher attachment	2	\$ 330.00	\$ 660.00
2024 Landscape Labor Landscape Labor Rate for 2024	90 Hr	\$ 75.00	\$ 6,750.00
Landscape Materials: Soils: Planters Mix Planters Mix	48	\$ 112.00	\$ 5,376.00
Roxborough Native Seed Mix Custom blend of native grasses mixed according to supplied specification.	25 lb	\$ 74.00	\$ 1,850.00
Landscape Materials: Straw blanket Biodegradable Straw Blanket - 900 sf	32	\$ 180.00	\$ 5,760.00
Biodegradable Stake Biodegradable Stake	3000 ea	\$ 0.96	\$ 2,880.00
Landscape Materials: Sprinkler Parts: Drip Assem. RB 3/4" RB 1" PRV drip assembly with wye filter	2	\$ 360.00	\$ 720.00



HIRNODE200 Controller, 2-Station 9-Volt with DC Latching Solenoid	1	\$ 360.00	\$ 360.00
Misc. Materials IRR Drip pipe, fittings, clamps, emitters tubing, primer, glue, teflon	2	\$ 1,000.00	\$ 2,000.00

**Client Notes**

Description of work to be performed:

- Turf water off to turf one month prior to work beginning and allow turf grass to go dormant.
- Mow 28,500 square feet of turf to 2", leaving all clippings on site and marking all irrigation heads.
- Scarify turf area with hydraulic scarifier.
- Install two (2) new battery-operated drip zones to supply drip irrigation to existing trees.
- Top dress with a mixture of nutrient dense compost and custom mixed Roxborough Native Seed blend.
- Cover with biodegradable seed blanket secured with biodegradable pins.

Notes:

- No warranty offered without full control of irrigation scheduling during establishment period (3 months) as well the irrigation system is operating at 85% efficiency or better.
- Not to be mowed during establishment period. Grass should be allowed to seed before any mowing thereafter.

Watering Schedule:

Native Grass:

1st 2 weeks: Daily

2 weeks - 4 weeks: 3 times a week

4 weeks - 12 weeks: Weekly

After 12 weeks: As needed

Trees:

During establishment: Do not water

After establishment: Twice weekly as needed

*All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. Balances not paid by the due date are subject to late fees.*

Signature

x

Date:

Please sign here to accept the terms and conditions

SUBTOTAL	\$ 28,396.00
<b>TOTAL</b>	<b>\$ 28,396.00</b>
DEPOSIT AMOUNT (50.0%)	\$ 14,198.00
DUE DATE	09/16/2024

Photos

