

# ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 • 800-741-3254  
<https://roxvillagemetro.colorado.gov/>

## NOTICE OF MEETING AND AGENDA

| <u>Board of Directors:</u> | <u>Office:</u>      | <u>Term/Expires:</u> |
|----------------------------|---------------------|----------------------|
| Ephram Glass               | President           | 2027/May 2027        |
| Debra Prysby               | Vice President      | 2027/May 2027        |
| Mark Rubic                 | Treasurer           | 2025/May 2025        |
| Travis Jensen              | Secretary           | 2025/May 2025        |
| Brendan Coupe              | Assistant Secretary | 2025/May 2025        |

DATE: January 15, 2025

TIME: 6:00 p.m.

LOCATION: Roxborough Library Meeting Room and Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUjZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

*\* Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

*\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

### I. ADMINISTRATIVE MATTERS (5 minutes)

#### A. Disclosure of Potential Conflicts of Interest

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#### B. Additions/Deletions/Approval of Agenda

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### II. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes) \*

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines.
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### III. CONSENT AGENDA – (5 minutes) \*

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Board Meeting Minutes:
    - a. November 20, 2024 continued to December 4, 2024 (to be distributed)
    - b. December 18, 2024 (to be distributed)
- 

IV. FINANCIAL MATTERS (5 minutes)\*

- A. Review and ratify approval of the payment of claims for the periods ending as follows (enclosure):

| Fund         | Period Ending<br>December 31, 2024 |
|--------------|------------------------------------|
| Total Claims | \$99,219.73                        |

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- B. Review and accept unaudited financial report for the period ending December 31, 2024 (enclosure)
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- C. Discuss and consider approval of Hoelting & Company, Inc. Engagement Letter for a total of \$7,500 for the 2024 district audit. (enclosure) (10 minutes) \*
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V. CONTRACTOR/CONSULTANT REPORTS

- A. Landscaping Updates- CDI Landscape, LLC. (15 minutes)\*
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1. Review Monthly Report. (enclosure)
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2. Update on 2025 Landscape Agreement (enclosures)
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3. Update on outstanding invoices.
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- B. Engineering Updates- Farnsworth

1. Review Community Park parking lot and sidewalk designs. (enclosure) (15 minutes) \*
- 

2. Other
-

VI. LEGAL MATTERS

- A. Updates on agreements for N&D Tree, Rocky Mountain Recreation, and CDI for wildfire mitigation, playground spinner replacement, and drip irrigation repair respectively.
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- B. Updates from Urban Drainage regarding Executive Homes drainage issue.
- 

- C. Other
- 

VII. AGENDA PRIORITIES

- A. Update on scheduling town hall meetings in January to discuss maintaining HOA owned property. (10 minutes) \*
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- B. Discuss and appoint a new Operations Committee member. (5 minutes) \*
- 

- C. Other
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VIII. OPERATION AND MAINTENANCE MATTERS

- A. District management updates. *SDMS to provide written updates/enclosures on the following items to be included in the Board packet (2 minutes).*
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1. Review lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) (enclosure).
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2. SDMS Monthly Report (enclosure).
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3. Review and discuss, if needed, any recent general communications to District or CORA Requests.
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4. Monthly Invoice from Foothills Park & Recreation (enclosure).
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5. Status of District Website.
-

B. General Updates regarding ongoing projects or activity. *SDMS to provide written updates/enclosures on following items to be included in the Board Packet.*

1. Update and Status of identifying vendor(s) for general repairs and maintenance of existing playground equipment.  
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2. Update on turf replacement/xeriscape contract.  
\_\_\_\_\_

IX. DIRECTOR MATTERS

A. Signage committee update (enclosure). (2 minutes)  
\_\_\_\_\_

B. Environmental committee update. (2 minutes)  
\_\_\_\_\_

C. Other  
\_\_\_\_\_

X. OTHER MATTERS

A. Review action items and add them to the task spreadsheet. (2 minutes) \*  
\_\_\_\_\_

B. Other.  
\_\_\_\_\_

XI. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes)\*

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines: <https://roxvillagemetro.colorado.gov/documents-and-information/code-of-conduct>  
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XII. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, FEBRUARY 19, 2025**

**Roxborough Village Metro District**  
**A/P Aging Summary**  
 As of December 31, 2024

|   | <u>Current</u>          | <u>1 - 45</u>           | <u>46 - 90</u>          | <u>&gt; 90</u>          | <u>TOTAL</u>             |
|---|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|
| Bill.com LLC                              | 340.68                  | 0.00                    | 0.00                    | 0.00                    | 340.68                   |
| Consolidated Divisions Inc                | 0.00                    | 45,733.55               | 938.01                  | 38,560.65               | 85,232.21                |
| CORE Electric Cooperative                 | 0.00                    | 895.09                  | 0.00                    | 0.00                    | 895.09                   |
| Diversified Underground                   | 225.00                  | 435.00                  | 0.00                    | 0.00                    | 660.00                   |
| Farnsworth Group, Inc                     | 0.00                    | 0.00                    | 57,362.67               | 0.00                    | 57,362.67                |
| Foothills Park & Recreation District      | 1,607.26                | 0.00                    | 0.00                    | 0.00                    | 1,607.26                 |
| Game-Set-Match Inc.                       | 350.00                  | 0.00                    | 0.00                    | 0.00                    | 350.00                   |
| Gembok Consulting Inc.                    | 2,010.00                | 0.00                    | 0.00                    | 0.00                    | 2,010.00                 |
| HGL Construction Services LLC             | 0.00                    | 0.00                    | 0.00                    | 345.00                  | 345.00                   |
| Ireland Stapleton Pryor & Pascoe PC       | 0.00                    | 3,789.79                | 0.00                    | 0.00                    | 3,789.79                 |
| JPL Cares, Inc.                           | 0.00                    | 20,205.07               | 0.00                    | 0.00                    | 20,205.07                |
| Renovations Landscaping Inc               | 28,105.00               | 0.00                    | 0.00                    | 0.00                    | 28,105.00                |
| Special District Management Services, Inc | 6,702.18                | 0.00                    | 0.00                    | 0.00                    | 6,702.18                 |
| Utility Notification Center of Colorado   | 28.38                   | 0.00                    | 0.00                    | 0.00                    | 28.38                    |
| <b>TOTAL</b>                              | <b><u>39,368.50</u></b> | <b><u>71,058.50</u></b> | <b><u>58,300.68</u></b> | <b><u>38,905.65</u></b> | <b><u>207,633.33</u></b> |

Roxborough Village Metro District  
A/P Aging Detail

As of December 31, 2024

| Date           | Num         | Name                        | Due Date   | Split                         | Memo                      | Aging | Open Balance      |
|----------------|-------------|-----------------------------|------------|-------------------------------|---------------------------|-------|-------------------|
| <b>Current</b> |             |                             |            |                               |                           |       |                   |
| 12/31/2024     | INV-18451   | Game-Set-Match Inc.         | 12/31/2024 | -SPLIT-                       | Tennis Court Washing      |       | 350.00            |
| 12/31/2024     | SALES000... | Foothills Park & Recre...   | 12/31/2024 | -SPLIT-                       | December 2024 Resi...     |       | 1,607.26          |
| 12/31/2024     | 224121161   | Utility Notification Cen... | 12/31/2024 | -SPLIT-                       | RTL Transmissions         |       | 28.38             |
| 12/31/2024     | 142230      | Special District Manag...   | 12/31/2024 | -SPLIT-                       | December 2024 Distri...   |       | 6,702.18          |
| 12/30/2024     | 305 corr    | Renovations Landscap...     | 01/09/2025 | -SPLIT-                       |                           |       | 28,105.00         |
| 12/31/2024     | 25019893308 | Bill.com LLC                | 01/10/2025 | -SPLIT-                       | Billing Period 12/05/2... |       | 340.68            |
| 12/31/2024     | 31286       | Diversified Underground     | 01/30/2025 | -SPLIT-                       | Screen Charge             |       | 225.00            |
| 12/31/2024     | 6165        | Gembok Consulting L...      | 02/14/2025 | -SPLIT-                       | December 2024             |       | 2,010.00          |
| Total Current  |             |                             |            |                               |                           |       | 39,368.50         |
| <b>1 - 45</b>  |             |                             |            |                               |                           |       |                   |
| 11/09/2024     | 2016928     | Consolidated Division...    | 11/24/2024 | -SPLIT-                       |                           | 37    | 26,610.00         |
| 11/30/2024     | 160385      | Ireland Stapleton Pryo...   | 11/30/2024 | -SPLIT-                       | Billed Through 11/30/...  | 31    | 3,789.79          |
| 11/30/2024     | 2017062     | Consolidated Division...    | 12/15/2024 | -SPLIT-                       |                           | 16    | 9,470.70          |
| 12/02/2024     | 2017027     | Consolidated Division...    | 12/17/2024 | -SPLIT-                       |                           | 14    | 9,652.85          |
| 12/18/2024     |             | CORE Electric Cooper...     | 12/28/2024 | -SPLIT-                       |                           | 3     | 895.09            |
| 11/30/2024     | 31114       | Diversified Underground     | 12/30/2024 | -SPLIT-                       | Screen Charge             | 1     | 435.00            |
| 12/20/2024     | 38736       | JPL Cares, Inc.             | 12/30/2024 | 80010 - Park Infrastructur... |                           | 1     | 20,205.07         |
| Total 1 - 45   |             |                             |            |                               |                           |       | 71,058.50         |
| <b>46 - 90</b> |             |                             |            |                               |                           |       |                   |
| 10/19/2024     | 2016572     | Consolidated Division...    | 11/03/2024 | -SPLIT-                       |                           | 58    | 938.01            |
| 10/24/2024     | 255676      | Farnsworth Group, Inc       | 11/03/2024 | -SPLIT-                       | Period ending 09.30.2...  | 58    | 57,362.67         |
| Total 46 - 90  |             |                             |            |                               |                           |       | 58,300.68         |
| <b>&gt; 90</b> |             |                             |            |                               |                           |       |                   |
| 04/12/2024     | 2024-23     | HGL Construction Ser...     | 05/12/2024 | 80060 - Plant Nursery         |                           | 233   | 345.00            |
| 04/27/2024     | 2013941     | Consolidated Division...    | 05/12/2024 | -SPLIT-                       | Water meter install       | 233   | 9,253.71          |
| 05/31/2024     | 2014479     | Consolidated Division...    | 06/15/2024 | -SPLIT-                       | T&M May 26-31             | 199   | 8,975.71          |
| 07/27/2024     | 2015307     | Consolidated Division...    | 08/11/2024 | -SPLIT-                       |                           | 142   | 120.00            |
| 07/27/2024     | 2015301     | Consolidated Division...    | 08/11/2024 | -SPLIT-                       |                           | 142   | 7,400.22          |
| 07/31/2024     | 2015447     | Consolidated Division...    | 08/15/2024 | -SPLIT-                       |                           | 138   | 80.00             |
| 08/10/2024     | 2015616     | Consolidated Division...    | 08/25/2024 | -SPLIT-                       |                           | 128   | 198.00            |
| 08/10/2024     | 2015617     | Consolidated Division...    | 08/25/2024 | -SPLIT-                       |                           | 128   | 195.00            |
| 08/24/2024     | 2015744     | Consolidated Division...    | 09/08/2024 | -SPLIT-                       |                           | 114   | 12,338.01         |
| Total > 90     |             |                             |            |                               |                           |       | 38,905.65         |
| <b>TOTAL</b>   |             |                             |            |                               |                           |       | <b>207,633.33</b> |

Roxborough Village Metro District  
Claims by Vendor Detail

01/09/25

Cash Basis

December 2024

| Type  | Date       | Num               | Memo  | Account                               | Original Amount | Balance   |
|---|------------|-------------------|---|---------------------------------------|-----------------|-----------|
| <b>ARK Ecological Services, LLC</b>               |            |                   |   |                                       |                 |           |
| Bill  | 12/12/2024 | 3639              | Invoice Period Aug 29 - Nov 1                       | 64020 · Landscape Weed Control...     | 2,418.40        | 2,418.40  |
| Bill  | 12/12/2024 | 3639              | Invoice Period Aug 29 - Nov 1                       | 64020 · Landscape Weed Control...     | 6,355.83        | 8,774.23  |
| Total ARK Ecological Services, LLC                |            |                   |   |                                       |                 | 8,774.23  |
| <b>Bill.com LLC</b>                               |            |                   |   |                                       |                 |           |
| Bill  | 12/09/2024 | 24129542929       | Billing Period 11/05/2024 - 12/04/2024              | 52040 · Software & Online Subscr...   | 273.76          | 273.76    |
| Bill  | 12/09/2024 | 24129542929       | Billing Period 11/05/2024 - 12/04/2024              | 52040 · Software & Online Subscr...   | 52.14           | 325.90    |
| Bill  | 12/09/2024 | 24129542929       | Billing Period 11/05/2024 - 12/04/2024              | 52040 · Software & Online Subscr...   | 13.58           | 339.48    |
| Total Bill.com LLC                                |            |                   |   |                                       |                 | 339.48    |
| <b>Consolidated Divisions Inc</b>                 |            |                   |   |                                       |                 |           |
| Bill  | 12/03/2024 | 2015727           |   | 80020 · Irrigation Improvements       | 4,536.00        | 4,536.00  |
| Bill  | 12/03/2024 | 2015727           |   | 80020 · Irrigation Improvements       | 5,888.01        | 10,424.01 |
| Bill  | 12/12/2024 | 2016638           |   | 64040 · Landscape Contract            | 16,216.80       | 26,640.81 |
| Bill  | 12/12/2024 | 2016638           |   | 64040 · Landscape Contract            | 3,088.91        | 29,729.72 |
| Bill  | 12/18/2024 | 2014614           |   | 64030 · Irrigation Expense            | 378.00          | 30,107.72 |
| Bill  | 12/18/2024 | 2014614           |   | 64030 · Irrigation Expense            | 72.00           | 30,179.72 |
| Bill  | 12/18/2024 | 2013650           |   | 65080 · Misc. Playground & Infras...  | 1,064.16        | 31,243.88 |
| Bill  | 12/18/2024 | 2013650           |   | 65080 · Misc. Playground & Infras...  | 202.70          | 31,446.58 |
| Total Consolidated Divisions Inc                  |            |                   |   |                                       |                 | 31,446.58 |
| <b>CORE Electric Cooperative</b>                  |            |                   |   |                                       |                 |           |
| Bill  | 12/11/2024 |                   |   | 51050 · Utilities Expense             | 292.70          | 292.70    |
| Bill  | 12/11/2024 |                   |   | 51050 · Utilities Expense             | 36.29           | 328.99    |
| Total CORE Electric Cooperative                   |            |                   |   |                                       |                 | 328.99    |
| <b>DC2 Services LLC</b>                           |            |                   |   |                                       |                 |           |
| Bill  | 12/12/2024 | 6170              |   | 68045 · Tree Care Expense             | 672.00          | 672.00    |
| Bill  | 12/12/2024 | 6170              |   | 68045 · Tree Care Expense             | 128.00          | 800.00    |
| Total DC2 Services LLC                            |            |                   |   |                                       |                 | 800.00    |
| <b>Douglas County School District</b>             |            |                   |   |                                       |                 |           |
| Bill  | 12/18/2024 | Water             | Water Use Greenhouse at Rox Intermediate School     | 68025 · Water Expense                 | 244.27          | 244.27    |
| Bill  | 12/18/2024 | Water             | Water Use Greenhouse at Rox Intermediate School     | 68025 · Water Expense                 | 46.53           | 290.80    |
| Total Douglas County School District              |            |                   |   |                                       |                 | 290.80    |
| <b>Farnsworth Group, Inc</b>                      |            |                   |   |                                       |                 |           |
| Bill  | 12/16/2024 | 253236            | Period ending 06.30.2024                            | 57050 · Engineering Expense           | 28,842.57       | 28,842.57 |
| Bill  | 12/16/2024 | 253236            | Period ending 06.30.2024                            | 57050 · Engineering Expense           | 5,493.82        | 34,336.39 |
| Bill  | 12/16/2024 | 253236            | Period ending 06.30.2024                            | 57050 · Engineering Expense           | 1,430.69        | 35,767.08 |
| Total Farnsworth Group, Inc                       |            |                   |   |                                       |                 | 35,767.08 |
| <b>Foothills Park &amp; Recreation District</b>   |            |                   |   |                                       |                 |           |
| Bill  | 12/30/2024 | SALES000000035708 | November 2024 Resident Use                          | 68010 · Foothills Park & Rec Fees     | 996.04          | 996.04    |
| Bill  | 12/30/2024 | SALES000000035708 | November 2024 Resident Use                          | 68010 · Foothills Park & Rec Fees     | 93.25           | 1,089.29  |
| Total Foothills Park & Recreation District        |            |                   |   |                                       |                 | 1,089.29  |
| <b>Gemsbok Consulting Inc.</b>                    |            |                   |   |                                       |                 |           |
| Bill  | 12/18/2024 | 6142              | November 2024                                       | 57030 · Accounting Services           | 1,899.07        | 1,899.07  |
| Bill  | 12/18/2024 | 6142              | November 2024                                       | 57030 · Accounting Services           | 361.73          | 2,260.80  |
| Bill  | 12/18/2024 | 6142              | November 2024                                       | 57030 · Accounting Services           | 94.20           | 2,355.00  |
| Total Gemsbok Consulting Inc.                     |            |                   |   |                                       |                 | 2,355.00  |
| <b>Ireland Stapleton Pryor &amp; Pascoe PC</b>    |            |                   |   |                                       |                 |           |
| Bill  | 12/03/2024 | 159543            | Billed Through 10/31/2024                           | 57020 · Legal Expenses                | 7,417.91        | 7,417.91  |
| Bill  | 12/03/2024 | 159543            | Billed Through 10/31/2024                           | 57020 · Legal Expenses                | 1,412.93        | 8,830.84  |
| Bill  | 12/03/2024 | 159543            | Billed Through 10/31/2024                           | 57020 · Legal Expenses                | 367.95          | 9,198.79  |
| Total Ireland Stapleton Pryor & Pascoe PC         |            |                   |   |                                       |                 | 9,198.79  |
| <b>QuickBooks Payroll Service</b>                 |            |                   |   |                                       |                 |           |
| Liability Che...                                  | 12/30/2024 |                   | Fee for 4 direct deposit(s) at \$4.00 each          | 54000 · Payroll Expenses              | 16.00           | 16.00     |
| Total QuickBooks Payroll Service                  |            |                   |   |                                       |                 | 16.00     |
| <b>Renovations Landscaping Inc</b>                |            |                   |   |                                       |                 |           |
| Bill  | 12/20/2024 | 305               |   | 80010 · Park Infrastructure/Improv... | 28,130.00       | 28,130.00 |
| Deposit   | 12/30/2024 |                   | check return  | 80010 · Park Infrastructure/Improv... | -28,130.00      | 0.00      |
| Bill  | 12/30/2024 | 305 corr          |   | 80010 · Park Infrastructure/Improv... | 28,130.00       | 25.00     |
| Bill  | 12/30/2024 | 305 corr          |   | 52040 · Software & Online Subscr...   | -25.00          | 0.00      |
| Total Renovations Landscaping Inc                 |            |                   |   |                                       |                 | 0.00      |
| <b>Roxborough Water &amp; Sanitation District</b> |            |                   |   |                                       |                 |           |
| Bill  | 12/15/2024 |                   | Service Period 10/25/24 to 11/24/24 Elk Mnt Cir     | 68025 · Water Expense                 | 109.75          | 109.75    |
| Bill  | 12/15/2024 |                   | Service Period 10/25/24 - 11/24/24 Marmot Ridge Cir | 68025 · Water Expense                 | 277.00          | 386.75    |
| Bill  | 12/15/2024 |                   | Service Period 10/25/24 to 11/24/24 Mule Deer Pl    | 68025 · Water Expense                 | 120.75          | 507.50    |
| Bill  | 12/15/2024 |                   | Service Period 10/24/24 - 11/24/24 Rampart Range    | 68025 · Water Expense                 | 119.00          | 626.50    |
| Bill  | 12/15/2024 |                   | Billing Period 11/01/24 to 11/30/24                 | 68025 · Water Expense                 | 735.28          | 1,361.78  |
| Bill  | 12/15/2024 |                   | Billing Period 11/01/24 to 11/30/24                 | 68025 · Water Expense                 | 140.05          | 1,501.83  |
| Total Roxborough Water & Sanitation District      |            |                   |   |                                       |                 | 1,501.83  |

Roxborough Village Metro District

Claims by Vendor Detail

December 2024

| Type   | Date       | Num         | Memo                                   | Account                        | Original Amount | Balance          |
|--|------------|-------------|--|--------------------------------|-----------------|------------------|
| <b>Special District Management Services, Inc</b> |            |             |  |                                |                 |                  |
| Bill   | 12/20/2024 | 141222      | November 2024 District Management Fees | 57040 · District Management    | 5,331.37        | 5,331.37         |
| Bill   | 12/20/2024 | 141222      | November 2024 District Management Fees | 57040 · District Management    | 1,015.50        | 6,346.87         |
| Bill   | 12/20/2024 | 141222      | November 2024 District Management Fees | 57040 · District Management    | 264.45          | 6,611.32         |
| Total Special District Management Services, Inc  |            |             |  |                                |                 | 6,611.32         |
| <b>United Site Services</b>                      |            |             |  |                                |                 |                  |
| Bill   | 12/18/2024 | INV-4957088 | Services Chatfield Farms Park          | 68050 · Portable Restroom Exp. | 303.34          | 303.34           |
| Bill   | 12/18/2024 | INV-4955981 | Services Roxborough Community Park     | 68050 · Portable Restroom Exp. | 295.47          | 598.81           |
| Total United Site Services                       |            |             |  |                                |                 | 598.81           |
| <b>Utility Notification Center of Colorado</b>   |            |             |  |                                |                 |                  |
| Bill   | 12/18/2024 | 224111201   | RTL Transmissions                      | 62020 · Utility Locate         | 79.10           | 79.10            |
| Bill   | 12/18/2024 | 224111201   | RTL Transmissions                      | 62020 · Utility Locate         | 15.07           | 94.17            |
| Total Utility Notification Center of Colorado    |            |             |  |                                |                 | 94.17            |
| <b>Xcel Energy</b>                               |            |             |  |                                |                 |                  |
| Bill   | 12/02/2024 | 901091249   | November Statement                     | 51050 · Utilities Expense      | 3.68            | 3.68             |
| Bill   | 12/30/2024 | 904906200   | November Statement                     | 51050 · Utilities Expense      | 3.68            | 7.36             |
| Total Xcel Energy                                |            |             |  |                                |                 | 7.36             |
| <b>TOTAL</b>                                     |            |             |  |                                |                 | <b>99,219.73</b> |



Roxborough Village Metro District  
**Payroll Detail**  
December 2024

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| <u>Num</u>              | <u>Date</u> | <u>Source Name</u> | <u>Payroll Item</u> | <u>Type</u> | <u>Wage Base</u> | <u>Amount</u>   |
|-------------------------|-------------|--------------------|---------------------|-------------|------------------|-----------------|
| <b>BOD Compensation</b> |             |                    |                     |             |                  |                 |
| DD1091                  | 12/31/2024  | Brendan M Coupe    | BOD Compensation    | Paycheck    | 0.00             | 300.00          |
| DD1092                  | 12/31/2024  | Debra D Prysby     | BOD Compensation    | Paycheck    | 0.00             | 300.00          |
| DD1093                  | 12/31/2024  | Ephram Glass       | BOD Compensation    | Paycheck    | 0.00             | 200.00          |
| DD1094                  | 12/31/2024  | Travis Jensen      | BOD Compensation    | Paycheck    | 0.00             | 200.00          |
| Total BOD Compensation  |             |                    |                     |             | 0.00             | 1,000.00        |
| <b>TOTAL</b>            |             |                    |                     |             | <b>0.00</b>      | <b>1,000.00</b> |

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# Roxborough Village Metro District

## Executive Summary

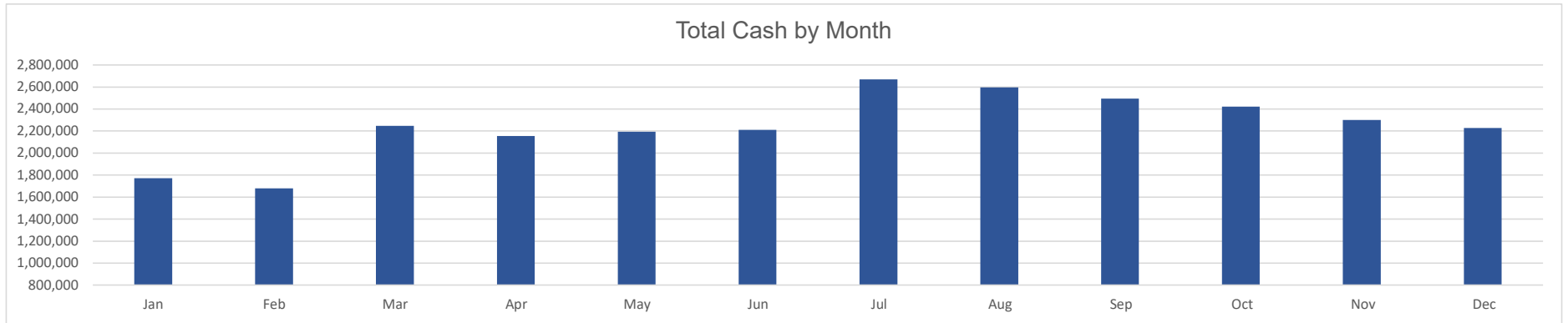
As of December 31st, 2024

### Summary

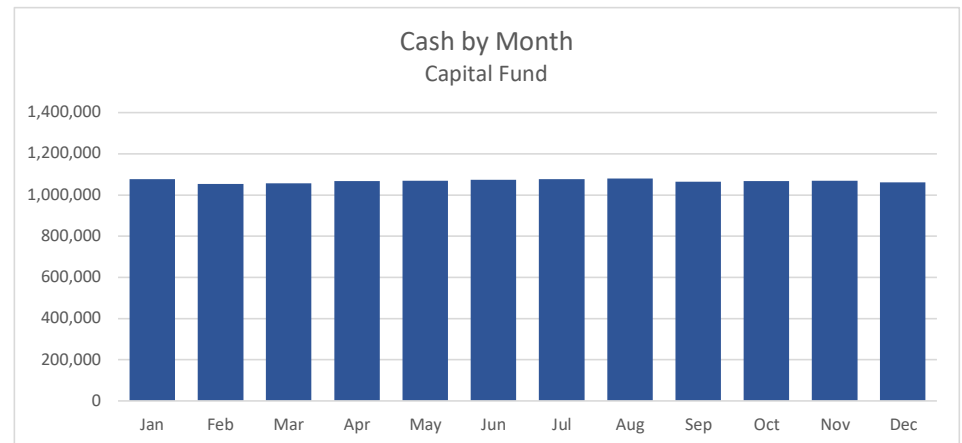
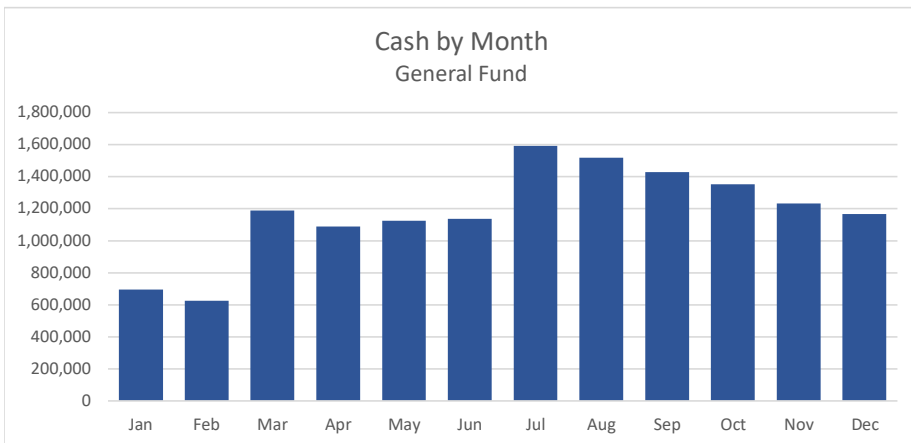
The district received a Property Tax and Specific Ownership Tax payment totaling \$7,650.17 in December. The district also received the fourth quarter Conservation Trust Fund distribution in the amount of \$10,828.95.

### Key Performance Metrics

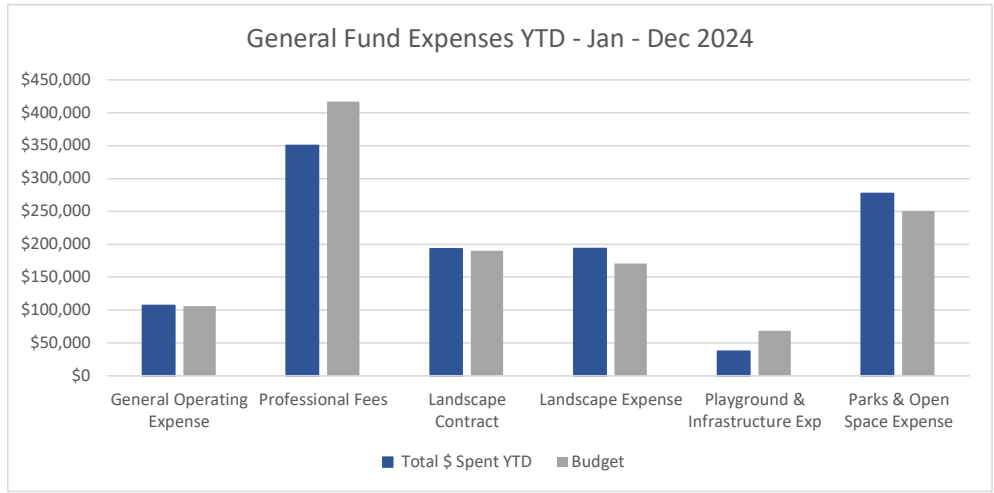
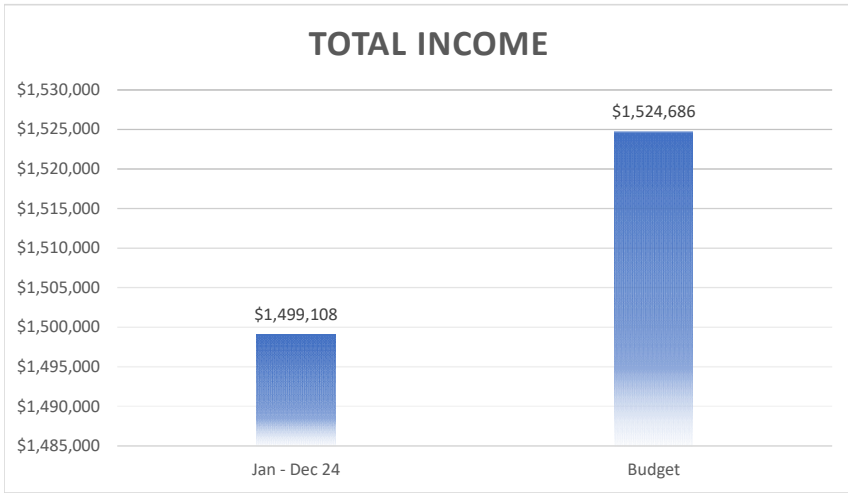
#### Cash Position



A slight decrease of cash reserves in the end of the year is still to be expected. We can expect to see this decrease into Q1 of 2025, and increasing once the first large Property Tax distribution for 2025 is received.

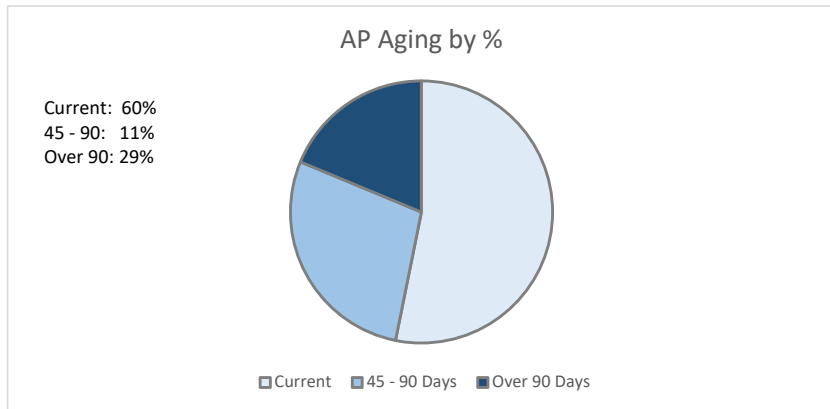


**Income & Expenses**



Financials were prepared before receiving December's legal invoice. A place holder of \$9,000 was used and will be updated when the actual invoice is received. Now that the year is over we can examine expense trends for 2024 as a whole as well as in comparison to historical years.

**Accounts Payable**

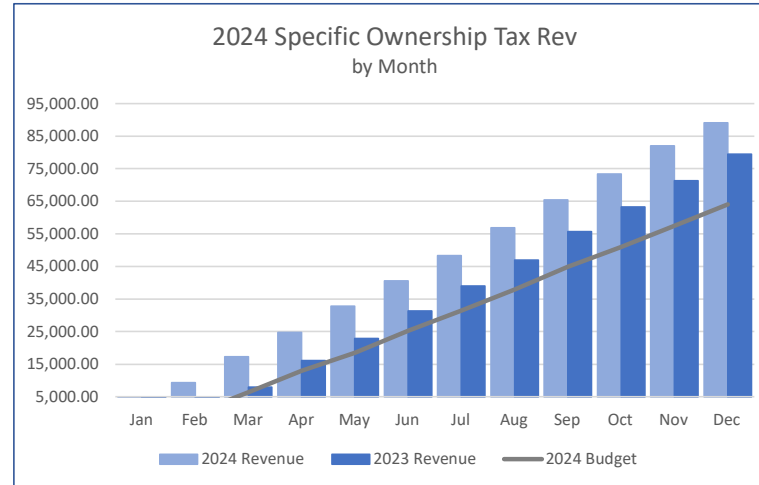
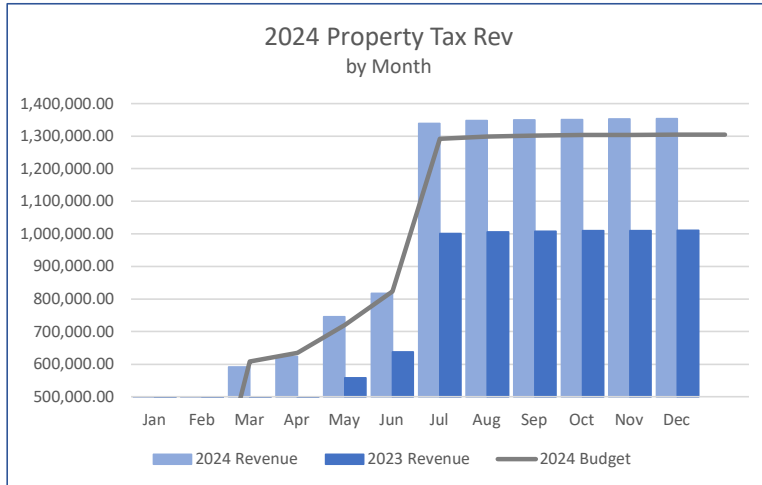


Based on the current reporting, 47% of Accounts Payable are over 45 days past due, which is higher than last month. The total value of the past due bills through December are \$97,206.33. The value of the current bills are \$110,427.00. We will continue to work with the board to provide transparency on all district bills received.

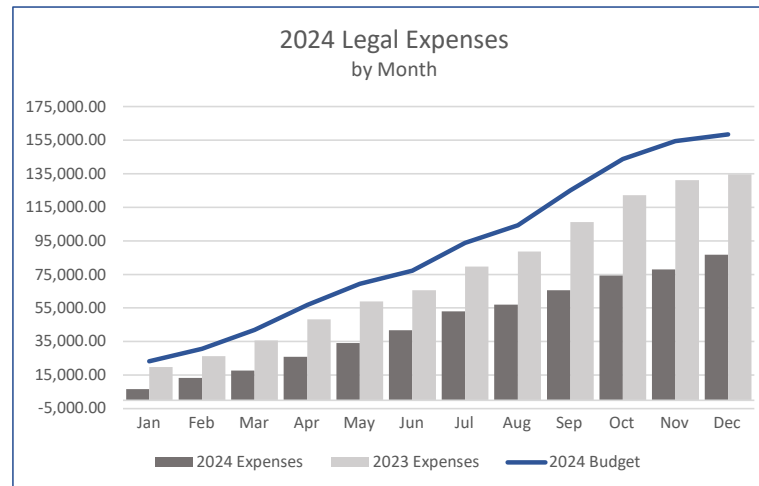
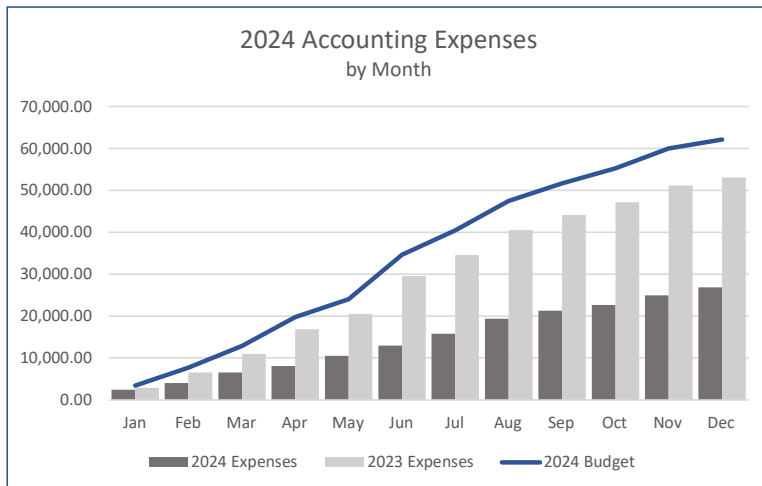
## Revenue and Expense Trends by Type

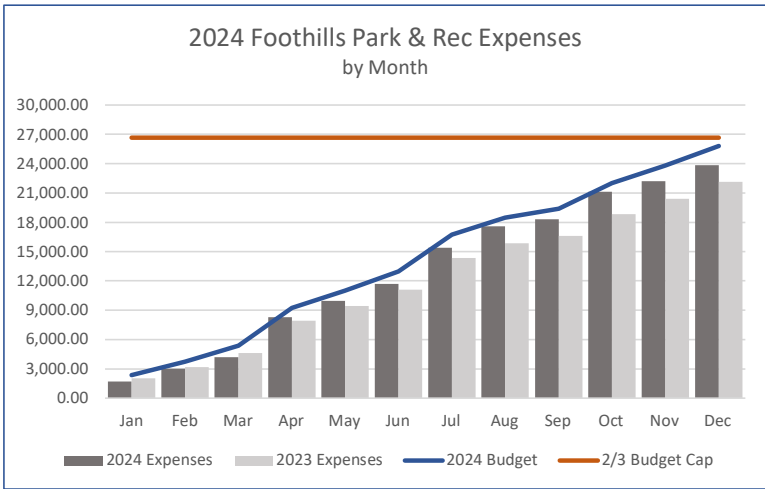
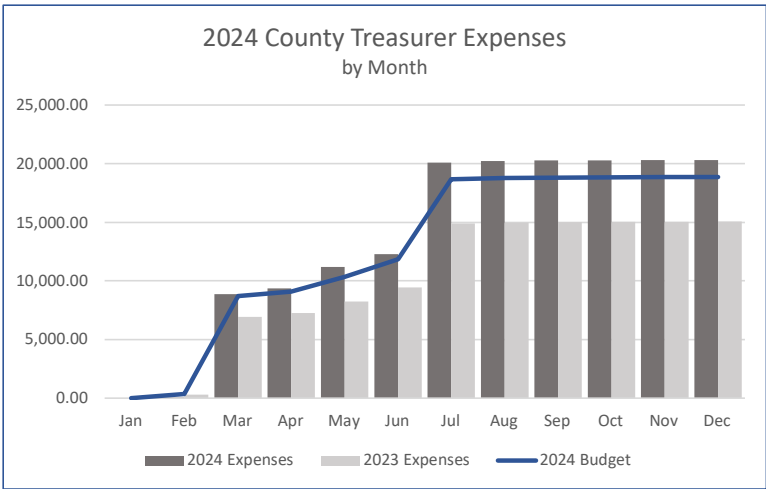
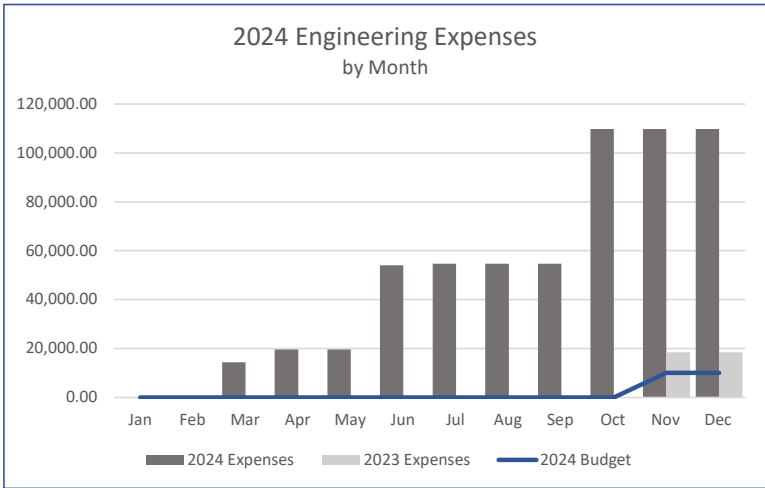
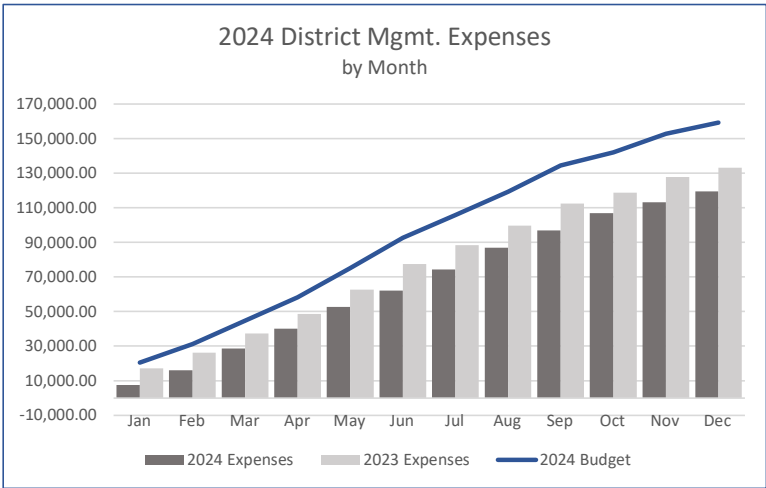
As of December 31st, 2024

### Revenue

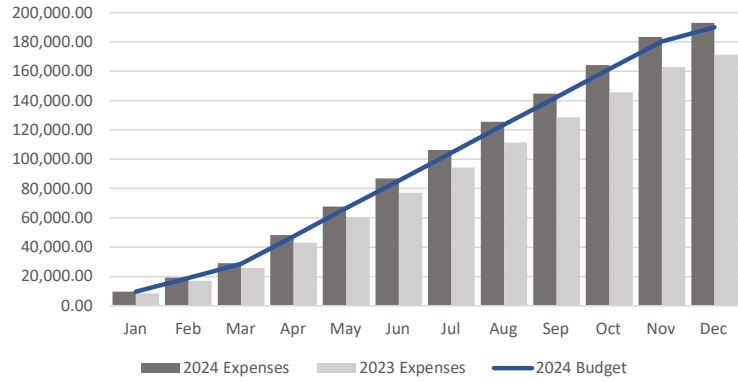


### Expenses

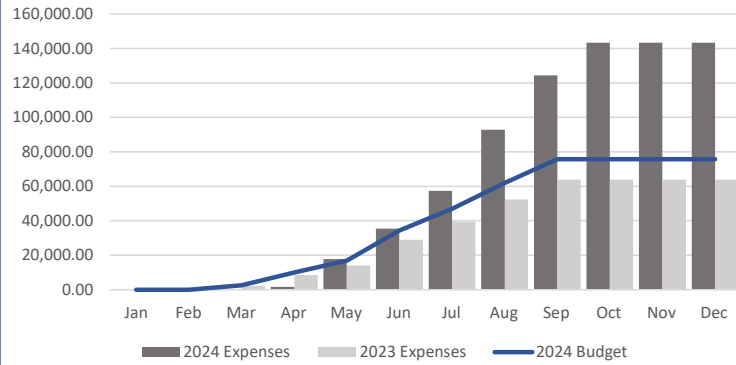




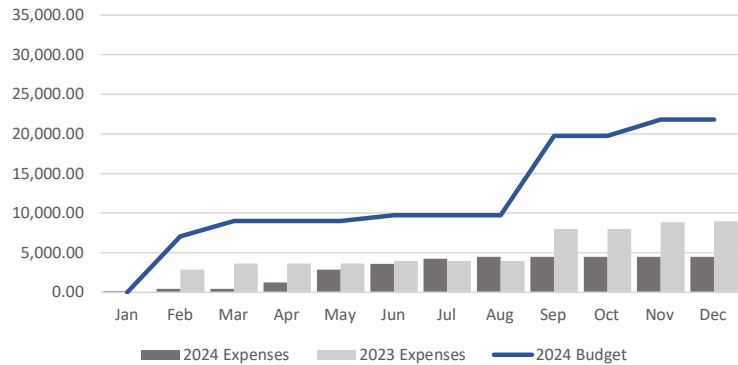
2024 Landscape Contract Expenses  
by Month



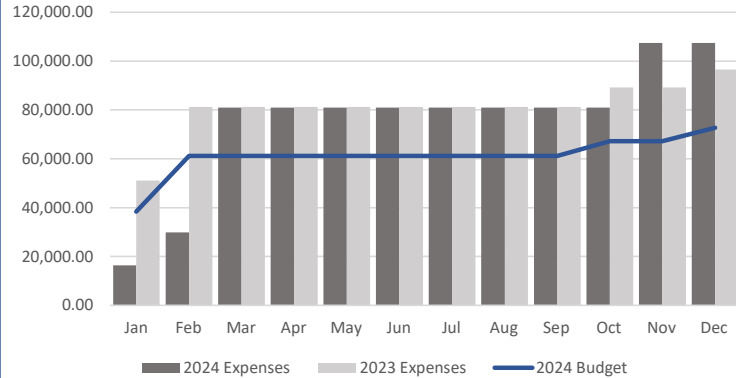
2024 Irrigation Expenses  
by Month



2024 Landscape Repairs & Maint. Expenses  
by Month

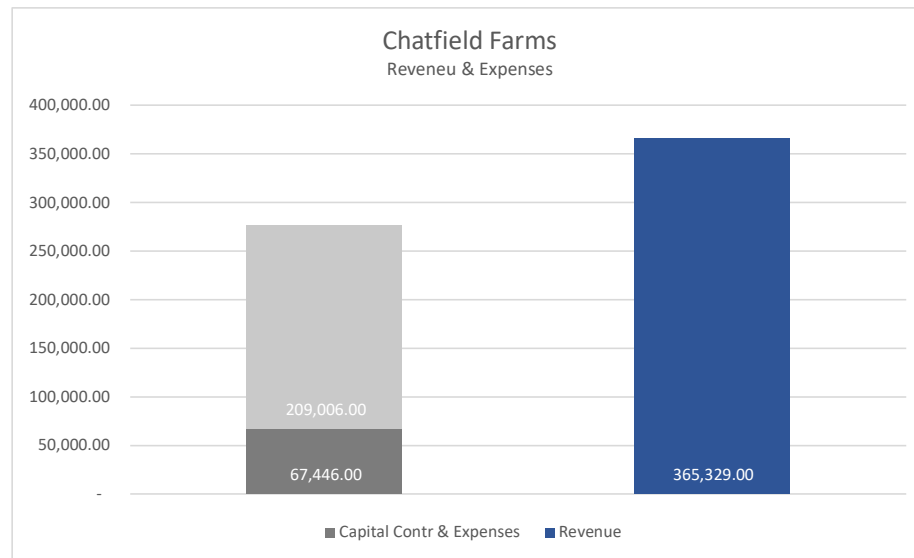


2024 Snow Removal Expenses  
by Month



## Chatfield Farms Revenue vs. Expenses

Per the Chatfield Farms Reimbursement Agreement, we need to track the Chatfield Farms revenue versus expenses. Below is an annual revenue vs. expense tracker which will be updated monthly to track where Chatfield Farms stands in regard to the threshold.



Roxborough Village Metro District  
**Balance Sheet by Class**  
 As of December 31, 2024

9:50 AM  
 01/09/2025  
 Accrual Basis

|  | 100-General Fund    | 200 - Capital Project Fund | 300 - Debt Service Fund | TOTAL               |
|--|---------------------|----------------------------|-------------------------|---------------------|
| <b>ASSETS</b>                              |                     |                            |                         |                     |
| <b>Current Assets</b>                      |                     |                            |                         |                     |
| <b>Checking/Savings</b>                    |                     |                            |                         |                     |
| 10100 · General Operating Acct             | 118,256.67          | 0.00                       | 0.00                    | 118,256.67          |
| 10500 · ColoTrust Funds                    |                     |                            |                         |                     |
| 10505 · General Fund                       | 933,416.93          | 0.00                       | 0.00                    | 933,416.93          |
| 10510 · Capital Projects Fund              | 0.00                | 1,061,220.72               | 0.00                    | 1,061,220.72        |
| 10520 · CTF Fund                           | 0.00                | 114,991.69                 | 0.00                    | 114,991.69          |
| 10500 · ColoTrust Funds - Other            | 0.00                | 0.00                       | 0.00                    | 0.00                |
| <b>Total 10500 · ColoTrust Funds</b>       | <b>933,416.93</b>   | <b>1,176,212.41</b>        | <b>0.00</b>             | <b>2,109,629.34</b> |
| <b>Total Checking/Savings</b>              | <b>1,051,673.60</b> | <b>1,176,212.41</b>        | <b>0.00</b>             | <b>2,227,886.01</b> |
| <b>Other Current Assets</b>                |                     |                            |                         |                     |
| 14010 · Prepaid Expense                    | 41,253.00           | 0.00                       | 0.00                    | 41,253.00           |
| 14020 · Taxes Receivable                   | 1,306,788.00        | 0.00                       | 0.00                    | 1,306,788.00        |
| <b>Total Other Current Assets</b>          | <b>1,348,041.00</b> | <b>0.00</b>                | <b>0.00</b>             | <b>1,348,041.00</b> |
| <b>Total Current Assets</b>                | <b>2,399,714.60</b> | <b>1,176,212.41</b>        | <b>0.00</b>             | <b>3,575,927.01</b> |
| <b>TOTAL ASSETS</b>                        | <b>2,399,714.60</b> | <b>1,176,212.41</b>        | <b>0.00</b>             | <b>3,575,927.01</b> |
| <b>LIABILITIES &amp; EQUITY</b>            |                     |                            |                         |                     |
| <b>Liabilities</b>                         |                     |                            |                         |                     |
| <b>Current Liabilities</b>                 |                     |                            |                         |                     |
| <b>Accounts Payable</b>                    |                     |                            |                         |                     |
| 20000 · Accounts Payable                   | 138,535.62          | 69,097.71                  | 0.00                    | 207,633.33          |
| <b>Total Accounts Payable</b>              | <b>138,535.62</b>   | <b>69,097.71</b>           | <b>0.00</b>             | <b>207,633.33</b>   |
| <b>Other Current Liabilities</b>           |                     |                            |                         |                     |
| 20011 · Accrued Expenses                   | 8,640.00            | 360.00                     | 0.00                    | 9,000.00            |
| 22000 · Payroll Liabilities                |                     |                            |                         |                     |
| 20210 · Federal Tax                        | 1.80                | 0.00                       | 0.00                    | 1.80                |
| 20240 · State Tax                          | 6.00                | 0.00                       | 0.00                    | 6.00                |
| <b>Total 22000 · Payroll Liabilities</b>   | <b>7.80</b>         | <b>0.00</b>                | <b>0.00</b>             | <b>7.80</b>         |
| 23010 · Defered Revenue-Taxes              | 1,306,788.00        | 0.00                       | 0.00                    | 1,306,788.00        |
| <b>Total Other Current Liabilities</b>     | <b>1,315,435.80</b> | <b>360.00</b>              | <b>0.00</b>             | <b>1,315,795.80</b> |
| <b>Total Current Liabilities</b>           | <b>1,453,971.42</b> | <b>69,457.71</b>           | <b>0.00</b>             | <b>1,523,429.13</b> |
| <b>Total Liabilities</b>                   | <b>1,453,971.42</b> | <b>69,457.71</b>           | <b>0.00</b>             | <b>1,523,429.13</b> |
| <b>Equity</b>                              |                     |                            |                         |                     |
| <b>34000 · Restricted Net Assets</b>       |                     |                            |                         |                     |
| 34020 · Restricted                         | 0.00                | 1,113,878.94               | 0.00                    | 1,113,878.94        |
| 34050 · Emergency Reserve 3%               | 36,200.00           | 0.00                       | 0.00                    | 36,200.00           |
| <b>Total 34000 · Restricted Net Assets</b> | <b>36,200.00</b>    | <b>1,113,878.94</b>        | <b>0.00</b>             | <b>1,150,078.94</b> |
| <b>39000 · Unrestricted Net Assets</b>     | <b>570,109.75</b>   | <b>0.00</b>                | <b>0.00</b>             | <b>570,109.75</b>   |
| <b>Net Income</b>                          | <b>339,433.43</b>   | <b>-7,124.24</b>           | <b>0.00</b>             | <b>332,309.19</b>   |
| <b>Total Equity</b>                        | <b>945,743.18</b>   | <b>1,106,754.70</b>        | <b>0.00</b>             | <b>2,052,497.88</b> |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>      | <b>2,399,714.60</b> | <b>1,176,212.41</b>        | <b>0.00</b>             | <b>3,575,927.01</b> |
| <b>UNBALANCED CLASSES</b>                  | <b>0.00</b>         | <b>0.00</b>                | <b>0.00</b>             | <b>0.00</b>         |



Roxborough Village Metro District  
Profit & Loss Budget vs. Actual  
January through December 2024

|   | Jan - Dec 24     | Budget           | Budget Variance | % of Budget |
|---|------------------|------------------|-----------------|-------------|
| <b>Ordinary Income/Expense</b>                        |                  |                  |                 |             |
| <b>Income</b>   |                  |                  |                 |             |
| 41000 · Property Tax Income                           |                  |                  |                 |             |
| 41010 · Specific Ownership Tax                        | 89,109           | 64,088           | 25,021          | 139%        |
| 41020 · Property Tax                                  | 1,353,069        | 1,304,845        | 48,224          | 104%        |
| 41040 · Prior Year Tax                                | 361              | (17)             | 378             | (2,126)%    |
| 41045 · Property Tax Interest                         | 714              | 281              | 433             | 254%        |
| 41000 · Property Tax Income - Other                   | 0                | 0                | 0               | 0%          |
| <b>Total 41000 · Property Tax Income</b>              | <b>1,443,253</b> | <b>1,369,197</b> | <b>74,056</b>   | <b>105%</b> |
| 43000 · Park and Field Income                         |                  |                  |                 |             |
| 43010 · Sports Field Fees                             | 1,350            | 2,200            | (850)           | 61%         |
| <b>Total 43000 · Park and Field Income</b>            | <b>1,350</b>     | <b>2,200</b>     | <b>(850)</b>    | <b>61%</b>  |
| 45000 · Grant Income                                  | 5,034            | 126,000          | (120,967)       | 4%          |
| 46000 · Interest Income                               |                  |                  |                 |             |
| 46010 · General Bank Account Interest                 | 115,780          | 27,289           | 88,491          | 424%        |
| 46000 · Interest Income - Other                       | 0                | 70,171           | (70,171)        | 0%          |
| <b>Total 46000 · Interest Income</b>                  | <b>115,780</b>   | <b>97,460</b>    | <b>18,320</b>   | <b>119%</b> |
| 48000 · CTF/Lottery Income                            | 44,168           | 46,200           | (2,032)         | 96%         |
| <b>Total Income</b>                                   | <b>1,609,585</b> | <b>1,641,057</b> | <b>(31,472)</b> | <b>98%</b>  |
| <b>Gross Profit</b>                                   | <b>1,609,585</b> | <b>1,641,057</b> | <b>(31,472)</b> | <b>98%</b>  |
| <b>Expense</b>  |                  |                  |                 |             |
| 50000 · Treasurer Fees                                | 20,312           | 18,863           | 1,449           | 108%        |
| 51000 · General Overhead                              |                  |                  |                 |             |
| 51005 · Dues & Subscriptions                          | 1,042            |                  |                 |             |
| 51010 · Communication / Website Expense               | 39               | 737              | (697)           | 5%          |
| 51050 · Utilities Expense                             | 16,573           | 14,982           | 1,591           | 111%        |
| 51060 · District Functions/Events                     | 0                | 85               | (85)            | 0%          |
| 51000 · General Overhead - Other                      | 0                | 31               | (31)            | 0%          |
| <b>Total 51000 · General Overhead</b>                 | <b>17,654</b>    | <b>15,835</b>    | <b>1,819</b>    | <b>111%</b> |
| 52000 · Computer & Software Expenses                  |                  |                  |                 |             |
| 52040 · Software & Online Subscriptions               | 5,271            | 5,332            | (61)            | 99%         |
| 52000 · Computer & Software Expenses - Other          | 0                | 222              | (222)           | 0%          |
| <b>Total 52000 · Computer &amp; Software Expenses</b> | <b>5,271</b>     | <b>5,554</b>     | <b>(283)</b>    | <b>95%</b>  |
| 52500 · Insurance Expense                             |                  |                  |                 |             |
| 52510 · Woker's Compensation Exp.                     | 450              |                  |                 |             |
| 52550 · General Insurance                             | 39,943           | 45,000           | (5,057)         | 89%         |
| 52500 · Insurance Expense - Other                     | 170              | 1,611            | (1,441)         | 11%         |
| <b>Total 52500 · Insurance Expense</b>                | <b>40,563</b>    | <b>46,611</b>    | <b>(6,048)</b>  | <b>87%</b>  |
| 53000 · Board of Director's Expense                   |                  |                  |                 |             |
| 53010 · Directors' Stipend                            | 8,900            | 9,180            | (280)           | 97%         |
| 53020 · BOD Travel/Mileage Expense                    | 131              | 323              | (192)           | 41%         |
| 53040 · BOD Conference/Retreat Expense                | 848              | 394              | 454             | 215%        |
| <b>Total 53000 · Board of Director's Expense</b>      | <b>9,879</b>     | <b>9,897</b>     | <b>(18)</b>     | <b>100%</b> |
| 54000 · Payroll Expenses                              |                  |                  |                 |             |
| 54060 · Employer Payroll Taxes                        | 681              | 702              | (21)            | 97%         |
| 54000 · Payroll Expenses - Other                      | 176              | 79               | 97              | 223%        |
| <b>Total 54000 · Payroll Expenses</b>                 | <b>857</b>       | <b>781</b>       | <b>76</b>       | <b>110%</b> |

Roxborough Village Metro District  
Profit & Loss Budget vs. Actual  
January through December 2024

|  | Jan - Dec 24   | Budget         | Budget Variance  | % of Budget |
|--|----------------|----------------|------------------|-------------|
| <b>57000 · Professional Services Fees</b>                |                |                |                  |             |
| 57010 · Auditing   | 7,950          | 7,350          | 600              | 108%        |
| 57020 · Legal Expenses                                   | 89,779         | 158,491        | (68,713)         | 57%         |
| 57030 · Accounting Services                              | 27,923         | 62,187         | (34,265)         | 45%         |
| 57040 · District Management                              | 124,610        | 159,340        | (34,730)         | 78%         |
| 57050 · Engineering Expense                              | 114,351        | 10,000         | 104,351          | 1,144%      |
| 57090 · Other Professional Services Exp                  | 0              | 20,000         | (20,000)         | 0%          |
| 57000 · Professional Services Fees - Other               | 0              | 15,308         | (15,308)         | 0%          |
| <b>Total 57000 · Professional Services Fees</b>          | <b>364,613</b> | <b>432,676</b> | <b>(68,063)</b>  | <b>84%</b>  |
| <b>62000 · Repairs and Maintenance</b>                   |                |                |                  |             |
| 62010 · General Repairs and Maintenance                  | 9,150          | 7,000          | 2,150            | 131%        |
| 62020 · Utility Locate                                   | 4,634          | 3,323          | 1,311            | 139%        |
| <b>Total 62000 · Repairs and Maintenance</b>             | <b>13,783</b>  | <b>10,323</b>  | <b>3,460</b>     | <b>134%</b> |
| <b>63000 · Vehicle Expense</b>                           | <b>190</b>     |                |                  |             |
| <b>64000 · Landscape Expenses</b>                        |                |                |                  |             |
| 64010 · Landscape Repairs and Maint                      | 4,469          | 22,091         | (17,622)         | 20%         |
| 64020 · Landscape Weed Control Expense                   | 45,494         | 42,696         | 2,798            | 107%        |
| 64030 · Irrigation Expense                               | 143,339        | 75,751         | 67,588           | 189%        |
| 64040 · Landscape Contract                               | 193,057        | 189,902        | 3,155            | 102%        |
| 64080 · Misc. Landscape Expense                          | 584            | 100            | 484              | 584%        |
| 64000 · Landscape Expenses - Other                       | 0              | 30,000         | (30,000)         | 0%          |
| <b>Total 64000 · Landscape Expenses</b>                  | <b>386,943</b> | <b>360,540</b> | <b>26,403</b>    | <b>107%</b> |
| <b>65000 · Playground &amp; Infrastructure Exp</b>       |                |                |                  |             |
| 65010 · Playground Repairs and Maint                     | 0              | 32,568         | (32,568)         | 0%          |
| 65020 · Baseball Field Improvements                      | 19,000         | 19,000         | 0                | 100%        |
| 65030 · Graffiti Removal /Vandalism Exp                  | 7,006          | 13,776         | (6,770)          | 51%         |
| 65080 · Misc. Playground & Infrastruct                   | 11,326         | 600            | 10,726           | 1,888%      |
| 65000 · Playground & Infrastructure Exp - Ot...          | 0              | 2,500          | (2,500)          | 0%          |
| <b>Total 65000 · Playground &amp; Infrastructure Exp</b> | <b>37,332</b>  | <b>68,444</b>  | <b>(31,111)</b>  | <b>55%</b>  |
| <b>68000 · Parks &amp; Open Space Expense</b>            |                |                |                  |             |
| 68010 · Foothills Park & Rec Fees                        | 23,828         | 25,818         | (1,990)          | 92%         |
| 68020 · Mosquito Control Expense                         | 9,200          | 15,480         | (6,280)          | 59%         |
| 68025 · Water Expense                                    | 102,466        | 68,000         | 34,466           | 151%        |
| 68030 · Seasonal Lighting Expense                        | 9,471          | 17,000         | (7,529)          | 56%         |
| 68035 · Wetland Mitigation                               | 0              | 275            | (275)            | 0%          |
| 68045 · Tree Care Expense                                | 16,952         | 30,000         | (13,048)         | 57%         |
| 68050 · Portable Restroom Exp.                           | 7,315          | 6,299          | 1,016            | 116%        |
| 68065 · Water Rights Expense                             | 405            |                |                  |             |
| 68070 · Snow Removal Expense                             | 107,497        | 72,725         | 34,772           | 148%        |
| 68085 · Annual Trails Maintenance                        | 0              | 15,000         | (15,000)         | 0%          |
| 68095 · Open Space Maintenances / Fire                   | 608            | 200            | 408              | 304%        |
| 68000 · Parks & Open Space Expense - Other               | 0              | 10,303         | (10,303)         | 0%          |
| <b>Total 68000 · Parks &amp; Open Space Expense</b>      | <b>277,742</b> | <b>261,100</b> | <b>16,643</b>    | <b>106%</b> |
| <b>70000 · Bond Interest &amp; Principal Exp.</b>        |                |                |                  |             |
| 70020 · Bond Principal - Series 1993                     | 0              |                |                  |             |
| <b>Total 70000 · Bond Interest &amp; Principal Exp.</b>  | <b>0</b>       |                |                  |             |
| <b>80000 · Capital Expenses</b>                          |                |                |                  |             |
| 80010 · Park Infrastructure/Improvements                 | 50,448         | 421,500        | (371,052)        | 12%         |
| 80020 · Irrigation Improvements                          | 10,424         | 97,000         | (86,576)         | 11%         |
| 80050 · Building Improvements                            | 0              | 13,000         | (13,000)         | 0%          |
| 80060 · Plant Nursery                                    | 2,037          | 3,500          | (1,463)          | 58%         |
| 80070 · New Playground                                   | 39,228         | 350,000        | (310,773)        | 11%         |
| 80000 · Capital Expenses - Other                         | 0              | 95,000         | (95,000)         | 0%          |
| <b>Total 80000 · Capital Expenses</b>                    | <b>102,136</b> | <b>980,000</b> | <b>(877,864)</b> | <b>10%</b>  |

Roxborough Village Metro District  
**Profit & Loss Budget vs. Actual**  
January through December 2024

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|                     | Jan - Dec 24   | Budget           | Budget Variance | % of Budget  |
|---------------------|----------------|------------------|-----------------|--------------|
| 99000 - Contingency | 0              | 39,960           | (39,960)        | 0%           |
| Total Expense       | 1,277,276      | 2,250,583        | (973,308)       | 57%          |
| Net Ordinary Income | 332,309        | (609,526)        | 941,836         | (55)%        |
| <b>Net Income</b>   | <b>332,309</b> | <b>(609,526)</b> | <b>941,836</b>  | <b>(55)%</b> |

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**Roxborough Village Metro District**  
**Capital Fund Profit & Loss Budget vs. Actual**

January through December 2024

|                                      | Jan - Dec 24 | Budget    | Budget Variance | % of Budget |
|--------------------------------------|--------------|-----------|-----------------|-------------|
| <b>Ordinary Income/Expense</b>       |              |           |                 |             |
| <b>Income</b>                        |              |           |                 |             |
| 45000 · Grant Income                 | 5,034        |           |                 |             |
| 46000 · Interest Income              | 61,275       | 70,171    | (8,896)         | 87%         |
| 48000 · CTF/Lottery Income           | 44,168       | 46,200    | (2,032)         | 96%         |
| <b>Total Income</b>                  | 110,477      | 116,371   | (5,895)         | 95%         |
| <b>Gross Profit</b>                  | 110,477      | 116,371   | (5,895)         | 95%         |
| <b>Expense</b>                       |              |           |                 |             |
| 51000 · General Overhead             | 2            | 31        | (29)            | 5%          |
| 52000 · Computer & Software Expenses | 212          | 222       | (10)            | 95%         |
| 52500 · Insurance Expense            | 825          | 1,611     | (786)           | 51%         |
| 57000 · Professional Services Fees   | 14,022       | 15,308    | (1,286)         | 92%         |
| 68000 · Parks & Open Space Expense   | 405          | 10,303    | (9,898)         | 4%          |
| 80000 · Capital Expenses             | 102,136      | 980,000   | (877,864)       | 10%         |
| <b>Total Expense</b>                 | 117,601      | 1,007,475 | (889,874)       | 12%         |
| <b>Net Ordinary Income</b>           | (7,124)      | (891,104) | 883,980         | 1%          |
| <b>Net Income</b>                    | (7,124)      | (891,104) | 883,980         | 1%          |

Roxborough Village Metro District  
General Fund Profit & Loss Budget vs. Actual  
January through December 2024

|   | Jan - Dec 24     | Budget           | Budget Variance | % of Budget |
|---|------------------|------------------|-----------------|-------------|
| <b>Ordinary Income/Expense</b>                        |                  |                  |                 |             |
| <b>Income</b>   |                  |                  |                 |             |
| 41000 · Property Tax Income                           |                  |                  |                 |             |
| 41010 · Specific Ownership Tax                        | 89,109           | 64,088           | 25,021          | 139%        |
| 41020 · Property Tax                                  | 1,353,069        | 1,304,845        | 48,224          | 104%        |
| 41040 · Prior Year Tax                                | 361              | (17)             | 378             | (2,126)%    |
| 41045 · Property Tax Interest                         | 714              | 281              | 433             | 254%        |
| 41000 · Property Tax Income - Other                   | 0                | 0                | 0               | 0%          |
| <b>Total 41000 · Property Tax Income</b>              | <b>1,443,253</b> | <b>1,369,197</b> | <b>74,056</b>   | <b>105%</b> |
| 43000 · Park and Field Income                         |                  |                  |                 |             |
| 43010 · Sports Field Fees                             | 1,350            | 2,200            | (850)           | 61%         |
| <b>Total 43000 · Park and Field Income</b>            | <b>1,350</b>     | <b>2,200</b>     | <b>(850)</b>    | <b>61%</b>  |
| 45000 · Grant Income                                  | 0                | 126,000          | (126,000)       | 0%          |
| 46000 · Interest Income                               |                  |                  |                 |             |
| 46010 · General Bank Account Interest                 | 54,505           | 27,289           | 27,216          | 200%        |
| <b>Total 46000 · Interest Income</b>                  | <b>54,505</b>    | <b>27,289</b>    | <b>27,216</b>   | <b>200%</b> |
| <b>Total Income</b>                                   | <b>1,499,108</b> | <b>1,524,686</b> | <b>(25,578)</b> | <b>98%</b>  |
| <b>Gross Profit</b>                                   | <b>1,499,108</b> | <b>1,524,686</b> | <b>(25,578)</b> | <b>98%</b>  |
| <b>Expense</b>  |                  |                  |                 |             |
| 50000 · Treasurer Fees                                | 20,312           | 18,863           | 1,449           | 108%        |
| 51000 · General Overhead                              |                  |                  |                 |             |
| 51005 · Dues & Subscriptions                          | 1,042            |                  |                 |             |
| 51010 · Communication / Website Expense               | 38               | 737              | (699)           | 5%          |
| 51050 · Utilities Expense                             | 16,573           | 14,982           | 1,591           | 111%        |
| 51060 · District Functions/Events                     | 0                | 85               | (85)            | 0%          |
| <b>Total 51000 · General Overhead</b>                 | <b>17,652</b>    | <b>15,804</b>    | <b>1,849</b>    | <b>112%</b> |
| 52000 · Computer & Software Expenses                  |                  |                  |                 |             |
| 52040 · Software & Online Subscriptions               | 5,059            | 5,332            | (272)           | 95%         |
| <b>Total 52000 · Computer &amp; Software Expenses</b> | <b>5,059</b>     | <b>5,332</b>     | <b>(272)</b>    | <b>95%</b>  |
| 52500 · Insurance Expense                             |                  |                  |                 |             |
| 52510 · Woker's Compensation Exp.                     | 432              |                  |                 |             |
| 52550 · General Insurance                             | 39,143           | 45,000           | (5,857)         | 87%         |
| 52500 · Insurance Expense - Other                     | 163              |                  |                 |             |
| <b>Total 52500 · Insurance Expense</b>                | <b>39,738</b>    | <b>45,000</b>    | <b>(5,262)</b>  | <b>88%</b>  |
| 53000 · Board of Director's Expense                   |                  |                  |                 |             |
| 53010 · Directors' Stipend                            | 8,900            | 9,180            | (280)           | 97%         |
| 53020 · BOD Travel/Mileage Expense                    | 131              | 323              | (192)           | 41%         |
| 53040 · BOD Conference/Retreat Expense                | 848              | 394              | 454             | 215%        |
| <b>Total 53000 · Board of Director's Expense</b>      | <b>9,879</b>     | <b>9,897</b>     | <b>(18)</b>     | <b>100%</b> |
| 54000 · Payroll Expenses                              |                  |                  |                 |             |
| 54060 · Employer Payroll Taxes                        | 681              | 702              | (21)            | 97%         |
| 54000 · Payroll Expenses - Other                      | 176              | 79               | 97              | 223%        |
| <b>Total 54000 · Payroll Expenses</b>                 | <b>857</b>       | <b>781</b>       | <b>76</b>       | <b>110%</b> |
| 57000 · Professional Services Fees                    |                  |                  |                 |             |
| 57010 · Auditing                                      | 7,632            | 7,350            | 282             | 104%        |
| 57020 · Legal Expenses                                | 86,695           | 158,491          | (71,796)        | 55%         |
| 57030 · Accounting Services                           | 26,860           | 62,187           | (35,327)        | 43%         |
| 57040 · District Management                           | 119,627          | 159,340          | (39,713)        | 75%         |
| 57050 · Engineering Expense                           | 109,777          | 10,000           | 99,777          | 1,098%      |
| 57090 · Other Professional Services Exp               | 0                | 20,000           | (20,000)        | 0%          |
| <b>Total 57000 · Professional Services Fees</b>       | <b>350,591</b>   | <b>417,368</b>   | <b>(66,777)</b> | <b>84%</b>  |

**Roxborough Village Metro District**  
**General Fund Profit & Loss Budget vs. Actual**  
January through December 2024

|  | Jan - Dec 24     | Budget           | Budget Variance | % of Budget |
|--|------------------|------------------|-----------------|-------------|
| <b>62000 · Repairs and Maintenance</b>                   |                  |                  |                 |             |
| 62010 · General Repairs and Maintenance                  | 9,150            | 7,000            | 2,150           | 131%        |
| 62020 · Utility Locate                                   | 4,634            | 3,323            | 1,311           | 139%        |
| <b>Total 62000 · Repairs and Maintenance</b>             | <b>13,783</b>    | <b>10,323</b>    | <b>3,460</b>    | <b>134%</b> |
| <b>63000 · Vehicle Expense</b>                           | <b>190</b>       |                  |                 |             |
| <b>64000 · Landscape Expenses</b>                        |                  |                  |                 |             |
| 64010 · Landscape Repairs and Maint                      | 4,469            | 22,091           | (17,622)        | 20%         |
| 64020 · Landscape Weed Control Expense                   | 45,494           | 42,696           | 2,798           | 107%        |
| 64030 · Irrigation Expense                               | 143,339          | 75,751           | 67,588          | 189%        |
| 64040 · Landscape Contract                               | 193,057          | 189,902          | 3,155           | 102%        |
| 64080 · Misc. Landscape Expense                          | 584              | 100              | 484             | 584%        |
| 64000 · Landscape Expenses - Other                       | 0                | 30,000           | (30,000)        | 0%          |
| <b>Total 64000 · Landscape Expenses</b>                  | <b>386,943</b>   | <b>360,540</b>   | <b>26,403</b>   | <b>107%</b> |
| <b>65000 · Playground &amp; Infrastructure Exp</b>       |                  |                  |                 |             |
| 65010 · Playground Repairs and Maint                     | 0                | 32,568           | (32,568)        | 0%          |
| 65020 · Baseball Field Improvements                      | 19,000           | 19,000           | 0               | 100%        |
| 65030 · Graffiti Removal /Vandalism Exp                  | 7,006            | 13,776           | (6,770)         | 51%         |
| 65080 · Misc. Playground & Infrastruct                   | 11,326           | 600              | 10,726          | 1,888%      |
| 65000 · Playground & Infrastructure Exp - Ot...          | 0                | 2,500            | (2,500)         | 0%          |
| <b>Total 65000 · Playground &amp; Infrastructure Exp</b> | <b>37,332</b>    | <b>68,444</b>    | <b>(31,111)</b> | <b>55%</b>  |
| <b>68000 · Parks &amp; Open Space Expense</b>            |                  |                  |                 |             |
| 68010 · Foothills Park & Rec Fees                        | 23,828           | 25,818           | (1,990)         | 92%         |
| 68020 · Mosquito Control Expense                         | 9,200            | 15,480           | (6,280)         | 59%         |
| 68025 · Water Expense                                    | 102,466          | 68,000           | 34,466          | 151%        |
| 68030 · Seasonal Lighting Expense                        | 9,471            | 17,000           | (7,529)         | 56%         |
| 68035 · Wetland Mitigation                               | 0                | 275              | (275)           | 0%          |
| 68045 · Tree Care Expense                                | 16,952           | 30,000           | (13,048)        | 57%         |
| 68050 · Portable Restroom Exp.                           | 7,315            | 6,299            | 1,016           | 116%        |
| 68070 · Snow Removal Expense                             | 107,497          | 72,725           | 34,772          | 148%        |
| 68085 · Annual Trails Maintenance                        | 0                | 15,000           | (15,000)        | 0%          |
| 68095 · Open Space Maintenances / Fire                   | 608              | 200              | 408             | 304%        |
| <b>Total 68000 · Parks &amp; Open Space Expense</b>      | <b>277,338</b>   | <b>250,797</b>   | <b>26,541</b>   | <b>111%</b> |
| <b>70000 · Bond Interest &amp; Principal Exp.</b>        |                  |                  |                 |             |
| 70020 · Bond Principal - Series 1993                     | 0                |                  |                 |             |
| <b>Total 70000 · Bond Interest &amp; Principal Exp.</b>  | <b>0</b>         |                  |                 |             |
| <b>99000 · Contingency</b>                               | <b>0</b>         | <b>39,960</b>    | <b>(39,960)</b> | <b>0%</b>   |
| <b>Total Expense</b>                                     | <b>1,159,675</b> | <b>1,243,108</b> | <b>(83,433)</b> | <b>93%</b>  |
| <b>Net Ordinary Income</b>                               | <b>339,433</b>   | <b>281,578</b>   | <b>57,856</b>   | <b>121%</b> |
| <b>Net Income</b>  | <b>339,433</b>   | <b>281,578</b>   | <b>57,856</b>   | <b>121%</b> |

**Roxborough Village Metro District  
Chatfield Farms Profit & Loss Budget vs. Actual**

January through December 2024

|   | Jan - Dec 24   | Budget         | Budget Variance | % of Budget |
|---|----------------|----------------|-----------------|-------------|
| <b>Ordinary Income/Expense</b>          |                |                |                 |             |
| <b>Income</b>                           |                |                |                 |             |
| 41000 · Property Tax Income             | 365,386        | 365,357        | 30              | 100%        |
| <b>Total Income</b>                     | 365,386        | 365,357        | 30              | 100%        |
| <b>Gross Profit</b>                     | 365,386        | 365,357        | 30              | 100%        |
| <b>Expense</b>                          |                |                |                 |             |
| 50000 · Treasurer Fees                  | 3,250          | 3,018          | 232             | 108%        |
| 51000 · General Overhead                | 7,315          | 131            | 7,183           | 5,564%      |
| 52000 · Computer & Software Expenses    | 808            | 853            | (45)            | 95%         |
| 52500 · Insurance Expense               | 6,676          | 7,200          | (524)           | 93%         |
| 53000 · Board of Director's Expense     | 90             | 115            | (25)            | 79%         |
| 57000 · Professional Services Fees      | 67,041         | 66,779         | 262             | 100%        |
| 62000 · Repairs and Maintenance         | 1,469          | 1,652          | (183)           | 89%         |
| 63000 · Vehicle Expense                 | 30             |                |                 |             |
| 64000 · Landscape Expenses              | 64,692         | 57,686         | 7,006           | 112%        |
| 65000 · Playground & Infrastructure Exp | 12,686         | 5,740          | 6,946           | 221%        |
| 68000 · Parks & Open Space Expense      | 44,951         | 37,696         | 7,255           | 119%        |
| <b>Total Expense</b>                    | 209,008        | 180,870        | 28,138          | 116%        |
| <b>Net Ordinary Income</b>              | 156,378        | 184,487        | (28,108)        | 85%         |
| <b>Net Income</b>                       | <b>156,378</b> | <b>184,487</b> | <b>(28,108)</b> | <b>85%</b>  |

**Roxborough Village Metro District**

**A/P Aging Summary**

As of December 31, 2024

|   | <u>Current</u>          | <u>1 - 45</u>           | <u>46 - 90</u>          | <u>&gt; 90</u>          | <u>TOTAL</u>             |
|---|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|
| Bill.com LLC                              | 340.68                  | 0.00                    | 0.00                    | 0.00                    | 340.68                   |
| Consolidated Divisions Inc                | 0.00                    | 45,733.55               | 938.01                  | 38,560.65               | 85,232.21                |
| CORE Electric Cooperative                 | 0.00                    | 895.09                  | 0.00                    | 0.00                    | 895.09                   |
| Diversified Underground                   | 225.00                  | 435.00                  | 0.00                    | 0.00                    | 660.00                   |
| Farnsworth Group, Inc                     | 0.00                    | 0.00                    | 57,362.67               | 0.00                    | 57,362.67                |
| Foothills Park & Recreation District      | 1,607.26                | 0.00                    | 0.00                    | 0.00                    | 1,607.26                 |
| Game-Set-Match Inc.                       | 350.00                  | 0.00                    | 0.00                    | 0.00                    | 350.00                   |
| Gembok Consulting Inc.                    | 2,010.00                | 0.00                    | 0.00                    | 0.00                    | 2,010.00                 |
| HGL Construction Services LLC             | 0.00                    | 0.00                    | 0.00                    | 345.00                  | 345.00                   |
| Ireland Stapleton Pryor & Pascoe PC       | 0.00                    | 3,789.79                | 0.00                    | 0.00                    | 3,789.79                 |
| JPL Cares, Inc.                           | 0.00                    | 20,205.07               | 0.00                    | 0.00                    | 20,205.07                |
| Renovations Landscaping Inc               | 28,105.00               | 0.00                    | 0.00                    | 0.00                    | 28,105.00                |
| Special District Management Services, Inc | 6,702.18                | 0.00                    | 0.00                    | 0.00                    | 6,702.18                 |
| Utility Notification Center of Colorado   | 28.38                   | 0.00                    | 0.00                    | 0.00                    | 28.38                    |
| <b>TOTAL</b>                              | <b><u>39,368.50</u></b> | <b><u>71,058.50</u></b> | <b><u>58,300.68</u></b> | <b><u>38,905.65</u></b> | <b><u>207,633.33</u></b> |



Roxborough Village Metro District  
A/P Aging Detail

As of December 31, 2024

| Date           | Num         | Name                        | Due Date   | Split                         | Memo                      | Aging | Open Balance      |
|----------------|-------------|-----------------------------|------------|-------------------------------|---------------------------|-------|-------------------|
| <b>Current</b> |             |                             |            |                               |                           |       |                   |
| 12/31/2024     | INV-18451   | Game-Set-Match Inc.         | 12/31/2024 | -SPLIT-                       | Tennis Court Washing      |       | 350.00            |
| 12/31/2024     | SALES000... | Foothills Park & Recre...   | 12/31/2024 | -SPLIT-                       | December 2024 Resi...     |       | 1,607.26          |
| 12/31/2024     | 224121161   | Utility Notification Cen... | 12/31/2024 | -SPLIT-                       | RTL Transmissions         |       | 28.38             |
| 12/31/2024     | 142230      | Special District Manag...   | 12/31/2024 | -SPLIT-                       | December 2024 Distri...   |       | 6,702.18          |
| 12/30/2024     | 305 corr    | Renovations Landscap...     | 01/09/2025 | -SPLIT-                       |                           |       | 28,105.00         |
| 12/31/2024     | 25019893308 | Bill.com LLC                | 01/10/2025 | -SPLIT-                       | Billing Period 12/05/2... |       | 340.68            |
| 12/31/2024     | 31286       | Diversified Underground     | 01/30/2025 | -SPLIT-                       | Screen Charge             |       | 225.00            |
| 12/31/2024     | 6165        | Gembok Consulting L...      | 02/14/2025 | -SPLIT-                       | December 2024             |       | 2,010.00          |
| Total Current  |             |                             |            |                               |                           |       | 39,368.50         |
| <b>1 - 45</b>  |             |                             |            |                               |                           |       |                   |
| 11/09/2024     | 2016928     | Consolidated Division...    | 11/24/2024 | -SPLIT-                       |                           | 37    | 26,610.00         |
| 11/30/2024     | 160385      | Ireland Stapleton Pryo...   | 11/30/2024 | -SPLIT-                       | Billed Through 11/30/...  | 31    | 3,789.79          |
| 11/30/2024     | 2017062     | Consolidated Division...    | 12/15/2024 | -SPLIT-                       |                           | 16    | 9,470.70          |
| 12/02/2024     | 2017027     | Consolidated Division...    | 12/17/2024 | -SPLIT-                       |                           | 14    | 9,652.85          |
| 12/18/2024     |             | CORE Electric Cooper...     | 12/28/2024 | -SPLIT-                       |                           | 3     | 895.09            |
| 11/30/2024     | 31114       | Diversified Underground     | 12/30/2024 | -SPLIT-                       | Screen Charge             | 1     | 435.00            |
| 12/20/2024     | 38736       | JPL Cares, Inc.             | 12/30/2024 | 80010 - Park Infrastructur... |                           | 1     | 20,205.07         |
| Total 1 - 45   |             |                             |            |                               |                           |       | 71,058.50         |
| <b>46 - 90</b> |             |                             |            |                               |                           |       |                   |
| 10/19/2024     | 2016572     | Consolidated Division...    | 11/03/2024 | -SPLIT-                       |                           | 58    | 938.01            |
| 10/24/2024     | 255676      | Farnsworth Group, Inc       | 11/03/2024 | -SPLIT-                       | Period ending 09.30.2...  | 58    | 57,362.67         |
| Total 46 - 90  |             |                             |            |                               |                           |       | 58,300.68         |
| <b>&gt; 90</b> |             |                             |            |                               |                           |       |                   |
| 04/12/2024     | 2024-23     | HGL Construction Ser...     | 05/12/2024 | 80060 - Plant Nursery         |                           | 233   | 345.00            |
| 04/27/2024     | 2013941     | Consolidated Division...    | 05/12/2024 | -SPLIT-                       | Water meter install       | 233   | 9,253.71          |
| 05/31/2024     | 2014479     | Consolidated Division...    | 06/15/2024 | -SPLIT-                       | T&M May 26-31             | 199   | 8,975.71          |
| 07/27/2024     | 2015307     | Consolidated Division...    | 08/11/2024 | -SPLIT-                       |                           | 142   | 120.00            |
| 07/27/2024     | 2015301     | Consolidated Division...    | 08/11/2024 | -SPLIT-                       |                           | 142   | 7,400.22          |
| 07/31/2024     | 2015447     | Consolidated Division...    | 08/15/2024 | -SPLIT-                       |                           | 138   | 80.00             |
| 08/10/2024     | 2015616     | Consolidated Division...    | 08/25/2024 | -SPLIT-                       |                           | 128   | 198.00            |
| 08/10/2024     | 2015617     | Consolidated Division...    | 08/25/2024 | -SPLIT-                       |                           | 128   | 195.00            |
| 08/24/2024     | 2015744     | Consolidated Division...    | 09/08/2024 | -SPLIT-                       |                           | 114   | 12,338.01         |
| Total > 90     |             |                             |            |                               |                           |       | 38,905.65         |
| <b>TOTAL</b>   |             |                             |            |                               |                           |       | <b>207,633.33</b> |

Roxborough Village Metro District  
Claims by Vendor Detail

01/09/25

Cash Basis

December 2024

| Type  | Date       | Num               | Memo  | Account                               | Original Amount | Balance   |
|---|------------|-------------------|---|---------------------------------------|-----------------|-----------|
| <b>ARK Ecological Services, LLC</b>               |            |                   |   |                                       |                 |           |
| Bill  | 12/12/2024 | 3639              | Invoice Period Aug 29 - Nov 1                       | 64020 · Landscape Weed Control...     | 2,418.40        | 2,418.40  |
| Bill  | 12/12/2024 | 3639              | Invoice Period Aug 29 - Nov 1                       | 64020 · Landscape Weed Control...     | 6,355.83        | 8,774.23  |
| Total ARK Ecological Services, LLC                |            |                   |   |                                       |                 | 8,774.23  |
| <b>Bill.com LLC</b>                               |            |                   |   |                                       |                 |           |
| Bill  | 12/09/2024 | 24129542929       | Billing Period 11/05/2024 - 12/04/2024              | 52040 · Software & Online Subscr...   | 273.76          | 273.76    |
| Bill  | 12/09/2024 | 24129542929       | Billing Period 11/05/2024 - 12/04/2024              | 52040 · Software & Online Subscr...   | 52.14           | 325.90    |
| Bill  | 12/09/2024 | 24129542929       | Billing Period 11/05/2024 - 12/04/2024              | 52040 · Software & Online Subscr...   | 13.58           | 339.48    |
| Total Bill.com LLC                                |            |                   |   |                                       |                 | 339.48    |
| <b>Consolidated Divisions Inc</b>                 |            |                   |   |                                       |                 |           |
| Bill  | 12/03/2024 | 2015727           |   | 80020 · Irrigation Improvements       | 4,536.00        | 4,536.00  |
| Bill  | 12/03/2024 | 2015727           |   | 80020 · Irrigation Improvements       | 5,888.01        | 10,424.01 |
| Bill  | 12/12/2024 | 2016638           |   | 64040 · Landscape Contract            | 16,216.80       | 26,640.81 |
| Bill  | 12/12/2024 | 2016638           |   | 64040 · Landscape Contract            | 3,088.91        | 29,729.72 |
| Bill  | 12/18/2024 | 2014614           |   | 64030 · Irrigation Expense            | 378.00          | 30,107.72 |
| Bill  | 12/18/2024 | 2014614           |   | 64030 · Irrigation Expense            | 72.00           | 30,179.72 |
| Bill  | 12/18/2024 | 2013650           |   | 65080 · Misc. Playground & Infras...  | 1,064.16        | 31,243.88 |
| Bill  | 12/18/2024 | 2013650           |   | 65080 · Misc. Playground & Infras...  | 202.70          | 31,446.58 |
| Total Consolidated Divisions Inc                  |            |                   |   |                                       |                 | 31,446.58 |
| <b>CORE Electric Cooperative</b>                  |            |                   |   |                                       |                 |           |
| Bill  | 12/11/2024 |                   |   | 51050 · Utilities Expense             | 292.70          | 292.70    |
| Bill  | 12/11/2024 |                   |   | 51050 · Utilities Expense             | 36.29           | 328.99    |
| Total CORE Electric Cooperative                   |            |                   |   |                                       |                 | 328.99    |
| <b>DC2 Services LLC</b>                           |            |                   |   |                                       |                 |           |
| Bill  | 12/12/2024 | 6170              |   | 68045 · Tree Care Expense             | 672.00          | 672.00    |
| Bill  | 12/12/2024 | 6170              |   | 68045 · Tree Care Expense             | 128.00          | 800.00    |
| Total DC2 Services LLC                            |            |                   |   |                                       |                 | 800.00    |
| <b>Douglas County School District</b>             |            |                   |   |                                       |                 |           |
| Bill  | 12/18/2024 | Water             | Water Use Greenhouse at Rox Intermediate School     | 68025 · Water Expense                 | 244.27          | 244.27    |
| Bill  | 12/18/2024 | Water             | Water Use Greenhouse at Rox Intermediate School     | 68025 · Water Expense                 | 46.53           | 290.80    |
| Total Douglas County School District              |            |                   |   |                                       |                 | 290.80    |
| <b>Farnsworth Group, Inc</b>                      |            |                   |   |                                       |                 |           |
| Bill  | 12/16/2024 | 253236            | Period ending 06.30.2024                            | 57050 · Engineering Expense           | 28,842.57       | 28,842.57 |
| Bill  | 12/16/2024 | 253236            | Period ending 06.30.2024                            | 57050 · Engineering Expense           | 5,493.82        | 34,336.39 |
| Bill  | 12/16/2024 | 253236            | Period ending 06.30.2024                            | 57050 · Engineering Expense           | 1,430.69        | 35,767.08 |
| Total Farnsworth Group, Inc                       |            |                   |   |                                       |                 | 35,767.08 |
| <b>Foothills Park &amp; Recreation District</b>   |            |                   |   |                                       |                 |           |
| Bill  | 12/30/2024 | SALES000000035708 | November 2024 Resident Use                          | 68010 · Foothills Park & Rec Fees     | 996.04          | 996.04    |
| Bill  | 12/30/2024 | SALES000000035708 | November 2024 Resident Use                          | 68010 · Foothills Park & Rec Fees     | 93.25           | 1,089.29  |
| Total Foothills Park & Recreation District        |            |                   |   |                                       |                 | 1,089.29  |
| <b>Gembok Consulting Inc.</b>                     |            |                   |   |                                       |                 |           |
| Bill  | 12/18/2024 | 6142              | November 2024                                       | 57030 · Accounting Services           | 1,899.07        | 1,899.07  |
| Bill  | 12/18/2024 | 6142              | November 2024                                       | 57030 · Accounting Services           | 361.73          | 2,260.80  |
| Bill  | 12/18/2024 | 6142              | November 2024                                       | 57030 · Accounting Services           | 94.20           | 2,355.00  |
| Total Gembok Consulting Inc.                      |            |                   |   |                                       |                 | 2,355.00  |
| <b>Ireland Stapleton Pryor &amp; Pascoe PC</b>    |            |                   |   |                                       |                 |           |
| Bill  | 12/03/2024 | 159543            | Billed Through 10/31/2024                           | 57020 · Legal Expenses                | 7,417.91        | 7,417.91  |
| Bill  | 12/03/2024 | 159543            | Billed Through 10/31/2024                           | 57020 · Legal Expenses                | 1,412.93        | 8,830.84  |
| Bill  | 12/03/2024 | 159543            | Billed Through 10/31/2024                           | 57020 · Legal Expenses                | 367.95          | 9,198.79  |
| Total Ireland Stapleton Pryor & Pascoe PC         |            |                   |   |                                       |                 | 9,198.79  |
| <b>QuickBooks Payroll Service</b>                 |            |                   |   |                                       |                 |           |
| Liability Che...                                  | 12/30/2024 |                   | Fee for 4 direct deposit(s) at \$4.00 each          | 54000 · Payroll Expenses              | 16.00           | 16.00     |
| Total QuickBooks Payroll Service                  |            |                   |   |                                       |                 | 16.00     |
| <b>Renovations Landscaping Inc</b>                |            |                   |   |                                       |                 |           |
| Bill  | 12/20/2024 | 305               |   | 80010 · Park Infrastructure/Improv... | 28,130.00       | 28,130.00 |
| Deposit   | 12/30/2024 |                   | check return  | 80010 · Park Infrastructure/Improv... | -28,130.00      | 0.00      |
| Bill  | 12/30/2024 | 305 corr          |   | 80010 · Park Infrastructure/Improv... | 28,130.00       | 25.00     |
| Bill  | 12/30/2024 | 305 corr          |   | 52040 · Software & Online Subscr...   | -25.00          | 0.00      |
| Total Renovations Landscaping Inc                 |            |                   |   |                                       |                 | 0.00      |
| <b>Roxborough Water &amp; Sanitation District</b> |            |                   |   |                                       |                 |           |
| Bill  | 12/15/2024 |                   | Service Period 10/25/24 to 11/24/24 Elk Mnt Cir     | 68025 · Water Expense                 | 109.75          | 109.75    |
| Bill  | 12/15/2024 |                   | Service Period 10/25/24 - 11/24/24 Marmot Ridge Cir | 68025 · Water Expense                 | 277.00          | 386.75    |
| Bill  | 12/15/2024 |                   | Service Period 10/25/24 to 11/24/24 Mule Deer Pl    | 68025 · Water Expense                 | 120.75          | 507.50    |
| Bill  | 12/15/2024 |                   | Service Period 10/24/24 - 11/24/24 Rampart Range    | 68025 · Water Expense                 | 119.00          | 626.50    |
| Bill  | 12/15/2024 |                   | Billing Period 11/01/24 to 11/30/24                 | 68025 · Water Expense                 | 735.28          | 1,361.78  |
| Bill  | 12/15/2024 |                   | Billing Period 11/01/24 to 11/30/24                 | 68025 · Water Expense                 | 140.05          | 1,501.83  |
| Total Roxborough Water & Sanitation District      |            |                   |   |                                       |                 | 1,501.83  |

Roxborough Village Metro District

Claims by Vendor Detail

December 2024

| Type   | Date       | Num         | Memo                                   | Account                        | Original Amount | Balance          |
|--|------------|-------------|--|--------------------------------|-----------------|------------------|
| <b>Special District Management Services, Inc</b> |            |             |  |                                |                 |                  |
| Bill   | 12/20/2024 | 141222      | November 2024 District Management Fees | 57040 · District Management    | 5,331.37        | 5,331.37         |
| Bill   | 12/20/2024 | 141222      | November 2024 District Management Fees | 57040 · District Management    | 1,015.50        | 6,346.87         |
| Bill   | 12/20/2024 | 141222      | November 2024 District Management Fees | 57040 · District Management    | 264.45          | 6,611.32         |
| Total Special District Management Services, Inc  |            |             |  |                                |                 | 6,611.32         |
| <b>United Site Services</b>                      |            |             |  |                                |                 |                  |
| Bill   | 12/18/2024 | INV-4957088 | Services Chatfield Farms Park          | 68050 · Portable Restroom Exp. | 303.34          | 303.34           |
| Bill   | 12/18/2024 | INV-4955981 | Services Roxborough Community Park     | 68050 · Portable Restroom Exp. | 295.47          | 598.81           |
| Total United Site Services                       |            |             |  |                                |                 | 598.81           |
| <b>Utility Notification Center of Colorado</b>   |            |             |  |                                |                 |                  |
| Bill   | 12/18/2024 | 224111201   | RTL Transmissions                      | 62020 · Utility Locate         | 79.10           | 79.10            |
| Bill   | 12/18/2024 | 224111201   | RTL Transmissions                      | 62020 · Utility Locate         | 15.07           | 94.17            |
| Total Utility Notification Center of Colorado    |            |             |  |                                |                 | 94.17            |
| <b>Xcel Energy</b>                               |            |             |  |                                |                 |                  |
| Bill   | 12/02/2024 | 901091249   | November Statement                     | 51050 · Utilities Expense      | 3.68            | 3.68             |
| Bill   | 12/30/2024 | 904906200   | November Statement                     | 51050 · Utilities Expense      | 3.68            | 7.36             |
| Total Xcel Energy                                |            |             |  |                                |                 | 7.36             |
| <b>TOTAL</b>                                     |            |             |  |                                |                 | <b>99,219.73</b> |

Roxborough Village Metro District  
**Payroll Detail**  
December 2024

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| <u>Num</u>              | <u>Date</u> | <u>Source Name</u> | <u>Payroll Item</u> | <u>Type</u> | <u>Wage Base</u> | <u>Amount</u>   |
|-------------------------|-------------|--------------------|---------------------|-------------|------------------|-----------------|
| <b>BOD Compensation</b> |             |                    |                     |             |                  |                 |
| DD1091                  | 12/31/2024  | Brendan M Coupe    | BOD Compensation    | Paycheck    | 0.00             | 300.00          |
| DD1092                  | 12/31/2024  | Debra D Prysby     | BOD Compensation    | Paycheck    | 0.00             | 300.00          |
| DD1093                  | 12/31/2024  | Ephram Glass       | BOD Compensation    | Paycheck    | 0.00             | 200.00          |
| DD1094                  | 12/31/2024  | Travis Jensen      | BOD Compensation    | Paycheck    | 0.00             | 200.00          |
| Total BOD Compensation  |             |                    |                     |             | 0.00             | 1,000.00        |
| <b>TOTAL</b>            |             |                    |                     |             | <b>0.00</b>      | <b>1,000.00</b> |

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Roxborough Village Metro District  
Capital Fund Profit & Loss Detail

January through December 2024

| Type   | Date       | Num        | Name                           | Memo   | Debit  | Credit     | Balance    |
|--|------------|------------|--------------------------------|--|--------|------------|------------|
| <b>Ordinary Income/Expense</b>                     |            |            |                                |  |        |            |            |
| <b>Income</b>                                      |            |            |                                |  |        |            |            |
| <b>45000 · Grant Income</b>                        |            |            |                                |  |        |            |            |
| Deposit  | 04/11/2024 | 27663      | Colorado Special Districts ... | Remainder of 2022 safety grant applied to p... |        | 5,033.50   | 5,033.50   |
| Total 45000 · Grant Income                         |            |            |                                |  | 0.00   | 5,033.50   | 5,033.50   |
| <b>46000 · Interest Income</b>                     |            |            |                                |  |        |            |            |
| <b>46010 · General Bank Account Interest</b>       |            |            |                                |  |        |            |            |
| Deposit  | 01/31/2024 |            |                                | Deposit  |        | 293.13     | 293.13     |
| Deposit  | 01/31/2024 |            |                                | Deposit  |        | 5,160.64   | 5,453.77   |
| Deposit  | 02/29/2024 |            |                                | Deposit  |        | 4,713.94   | 10,167.71  |
| Deposit  | 02/29/2024 |            |                                | Deposit  |        | 292.01     | 10,459.72  |
| Deposit  | 03/31/2024 |            |                                | Deposit  |        | 4,926.38   | 15,386.10  |
| Deposit  | 03/31/2024 |            |                                | Deposit  |        | 309.91     | 15,696.01  |
| Deposit  | 04/30/2024 |            |                                | Deposit  |        | 4,719.07   | 20,415.08  |
| Deposit  | 04/30/2024 |            |                                | Deposit  |        | 339.17     | 20,754.25  |
| Deposit  | 05/31/2024 |            |                                | Deposit  |        | 367.88     | 21,122.13  |
| Deposit  | 05/31/2024 |            |                                | Deposit  |        | 4,875.50   | 25,997.63  |
| Deposit  | 06/30/2024 |            |                                | Deposit  |        | 357.85     | 26,355.48  |
| Deposit  | 06/30/2024 |            |                                | Deposit  |        | 4,753.38   | 31,108.86  |
| Deposit  | 07/31/2024 |            |                                | Deposit  |        | 4,943.18   | 36,052.04  |
| Deposit  | 07/31/2024 |            |                                | Deposit  |        | 389.45     | 36,441.49  |
| Deposit  | 08/31/2024 |            |                                | Deposit  |        | 4,949.06   | 41,390.55  |
| Deposit  | 08/31/2024 |            |                                | Deposit  |        | 425.71     | 41,816.26  |
| Deposit  | 09/30/2024 |            |                                | Deposit  |        | 4,683.99   | 46,500.25  |
| Deposit  | 09/30/2024 |            |                                | Deposit  |        | 403.30     | 46,903.55  |
| Deposit  | 10/31/2024 |            |                                | Deposit  |        | 4,561.51   | 51,465.06  |
| Deposit  | 10/31/2024 |            |                                | Deposit  |        | 436.98     | 51,902.04  |
| Deposit  | 11/30/2024 |            |                                | Deposit  |        | 4,270.96   | 56,173.00  |
| Deposit  | 11/30/2024 |            |                                | Deposit  |        | 413.05     | 56,586.05  |
| Deposit  | 12/31/2024 |            |                                | Deposit  |        | 4,274.62   | 60,860.67  |
| Deposit  | 12/31/2024 |            |                                | Deposit  |        | 414.31     | 61,274.98  |
| Total 46010 · General Bank Account Interest        |            |            |                                |  | 0.00   | 61,274.98  | 61,274.98  |
| Total 46000 · Interest Income                      |            |            |                                |  | 0.00   | 61,274.98  | 61,274.98  |
| <b>48000 · CTF/Lottery Income</b>                  |            |            |                                |  |        |            |            |
| Deposit  | 03/08/2024 |            |                                | Deposit  |        | 12,592.64  | 12,592.64  |
| Deposit  | 06/12/2024 |            |                                | Deposit  |        | 11,459.19  | 24,051.83  |
| Deposit  | 09/11/2024 |            |                                | Deposit  |        | 9,287.24   | 33,339.07  |
| Deposit  | 12/24/2024 |            |                                | Deposit  |        | 10,828.95  | 44,168.02  |
| Total 48000 · CTF/Lottery Income                   |            |            |                                |  | 0.00   | 44,168.02  | 44,168.02  |
| Total Income                                       |            |            |                                |  | 0.00   | 110,476.50 | 110,476.50 |
| Gross Profit                                       |            |            |                                |  | 0.00   | 110,476.50 | 110,476.50 |
| <b>Expense</b>                                     |            |            |                                |  |        |            |            |
| <b>51000 · General Overhead</b>                    |            |            |                                |  |        |            |            |
| <b>51010 · Communication / Website Expense</b>     |            |            |                                |  |        |            |            |
| Bill   | 11/07/2024 | 123859     | Colorado Community Media       |  | 1.57   |            | 1.57       |
| Total 51010 · Communication / Website Expense      |            |            |                                |  | 1.57   | 0.00       | 1.57       |
| Total 51000 · General Overhead                     |            |            |                                |  | 1.57   | 0.00       | 1.57       |
| <b>52000 · Computer &amp; Software Expenses</b>    |            |            |                                |  |        |            |            |
| <b>52040 · Software &amp; Online Subscriptions</b> |            |            |                                |  |        |            |            |
| Bill   | 01/31/2024 | 2402609... | Bill.com LLC                   | Billing Period 01/05/2024 - 02/04/2024         | 22.23  |            | 22.23      |
| Bill   | 02/29/2024 | 2403642... | Bill.com LLC                   | Billing Period 02/05/2024 - 03/04/2024         | 22.57  |            | 44.80      |
| Bill   | 03/31/2024 | 2404675... | Bill.com LLC                   | Billing Period 03/05/2024 - 04/04/2024         | 22.34  |            | 67.14      |
| Bill   | 04/30/2024 | 2405708... | Bill.com LLC                   | Billing Period 04/05/2024 - 05/04/2024         | 22.43  |            | 89.57      |
| Bill   | 05/31/2024 | 2406743... | Bill.com LLC                   | Billing Period 05/05/2024 - 06/04/2024         | 18.05  |            | 107.62     |
| Bill   | 06/30/2024 | 2407778... | Bill.com LLC                   | Billing Period 06/05/2024 - 07/04/2024         | 18.01  |            | 125.63     |
| Bill   | 07/31/2024 | 2408812... | Bill.com LLC                   | Billing Period 07/05/2024 - 08/04/2024         | 18.08  |            | 143.71     |
| Bill   | 08/31/2024 | 2409848... | Bill.com LLC                   | Billing Period 08/05/2024 - 09/04/2024         | 13.73  |            | 157.44     |
| Bill   | 09/30/2024 | 2410882... | Bill.com LLC                   | Billing Period 09/05/2024 - 10/04/2024         | 13.60  |            | 171.04     |
| Bill   | 10/31/2024 | 2411918... | Bill.com LLC                   | Billing Period 10/05/2024 - 11/04/2024         | 13.61  |            | 184.65     |
| Bill   | 11/30/2024 | 2412954... | Bill.com LLC                   | Billing Period 11/05/2024 - 12/04/2024         | 13.58  |            | 198.23     |
| Bill   | 12/31/2024 | 2501989... | Bill.com LLC                   | Billing Period 12/05/2024 - 01/04/2025         | 13.63  |            | 211.86     |
| Total 52040 · Software & Online Subscriptions      |            |            |                                |  | 211.86 | 0.00       | 211.86     |
| Total 52000 · Computer & Software Expenses         |            |            |                                |  | 211.86 | 0.00       | 211.86     |
| <b>52500 · Insurance Expense</b>                   |            |            |                                |  |        |            |            |
| <b>52510 · Woker's Compensation Exp.</b>           |            |            |                                |  |        |            |            |
| Bill   | 09/30/2024 | 25WC-60... | Colorado Special Districts ... |  | 18.00  |            | 18.00      |
| Total 52510 · Woker's Compensation Exp.            |            |            |                                |  | 18.00  | 0.00       | 18.00      |

Roxborough Village Metro District  
Capital Fund Profit & Loss Detail

January through December 2024

| Type                                      | Date       | Num         | Name                          | Memo   | Debit     | Credit | Balance   |
|---|------------|-------------|-------------------------------|--|-----------|--------|-----------|
| <b>52550 · General Insurance</b>          |            |             |                               |  |           |        |           |
| General Journal                           | 01/31/2024 | 0124BusIns  |                               | To move Business Insurance prepaid to exp... | 133.30    |        | 133.30    |
| General Journal                           | 02/29/2024 | 0224BusIns  |                               | To move Business Insurance prepaid to exp... | 133.30    |        | 266.60    |
| General Journal                           | 03/31/2024 | 0324BusIns  |                               | To move Business Insurance prepaid to exp... | 133.30    |        | 399.90    |
| General Journal                           | 04/30/2024 | 0424BusIns  |                               | To move Business Insurance prepaid to exp... | 133.30    |        | 533.20    |
| General Journal                           | 05/31/2024 | 0524BusIns  |                               | To move Business Insurance prepaid to exp... | 133.30    |        | 666.50    |
| General Journal                           | 06/30/2024 | 0624BusIns  |                               | To move Business Insurance prepaid to exp... | 133.30    |        | 799.80    |
| General Journal                           | 07/31/2024 | 0724BusIns  |                               | To move Business Insurance prepaid to exp... | 0.25      |        | 800.05    |
| General Journal                           | 08/31/2024 | 0824BusIns  |                               | To move Business Insurance prepaid to exp... | 0.00      |        | 800.05    |
| General Journal                           | 09/30/2024 | 0924BusIns  |                               | To move Business Insurance prepaid to exp... | 0.00      |        | 800.05    |
| General Journal                           | 10/31/2024 | 1024BusIns  |                               | To move Business Insurance prepaid to exp... | 0.00      |        | 800.05    |
| General Journal                           | 11/30/2024 | 1124BusIns  |                               | To move Business Insurance prepaid to exp... | 0.00      |        | 800.05    |
| General Journal                           | 12/31/2024 | 1224BusIns  |                               | To move Business Insurance prepaid to exp... | 0.00      |        | 800.05    |
| Total 52550 · General Insurance           |            |             |                               |  | 800.05    | 0.00   | 800.05    |
| <b>52500 · Insurance Expense - Other</b>  |            |             |                               |  |           |        |           |
| Bill                                      | 03/06/2024 | 68996341    | CNA Surety Direct Bill        |  | 6.80      |        | 6.80      |
| Total 52500 · Insurance Expense - Other   |            |             |                               |  | 6.80      | 0.00   | 6.80      |
| Total 52500 · Insurance Expense           |            |             |                               |  | 824.85    | 0.00   | 824.85    |
| <b>57000 · Professional Services Fees</b> |            |             |                               |  |           |        |           |
| <b>57010 · Auditing</b>                   |            |             |                               |  |           |        |           |
| Bill                                      | 05/31/2024 | 46905       | Hoelting & Company, Inc       | Interim billing for 2023 Audit               | 160.00    |        | 160.00    |
| Bill                                      | 06/29/2024 | 47088       | Hoelting & Company, Inc       | Interim billing for 2023 Audit               | 80.00     |        | 240.00    |
| Bill                                      | 07/31/2024 | 47289       | Hoelting & Company, Inc       | 2023 Audit                                   | 78.00     |        | 318.00    |
| Total 57010 · Auditing                    |            |             |                               |  | 318.00    | 0.00   | 318.00    |
| <b>57020 · Legal Expenses</b>             |            |             |                               |  |           |        |           |
| Bill                                      | 01/31/2024 | 152854      | Ireland Stapleton Pryor & ... | Billed Through 01/31/2024                    | 230.38    |        | 230.38    |
| Bill                                      | 01/31/2024 | 11          | Ireland Stapleton Pryor & ... | Billed Through 01/31/2024                    | 0.00      |        | 230.38    |
| Bill                                      | 02/29/2024 | 153514      | Ireland Stapleton Pryor & ... | Billed Through 02/29/2024                    | 201.15    |        | 431.53    |
| Bill                                      | 03/31/2024 | 154266      | Ireland Stapleton Pryor & ... | Billed Through 03/31/2024                    | 85.37     |        | 516.90    |
| Bill                                      | 04/30/2024 | 154987      | Ireland Stapleton Pryor & ... | Billed Through 04/30/2024                    | 291.13    |        | 808.03    |
| Bill                                      | 05/31/2024 | 155758      | Ireland Stapleton Pryor & ... | Billed Through 05/31/2024                    | 284.11    |        | 1,092.14  |
| Bill                                      | 06/30/2024 | 156515      | Ireland Stapleton Pryor & ... | Billed Through 06/30/2024                    | 246.94    |        | 1,339.08  |
| Bill                                      | 07/31/2024 | 157242      | Ireland Stapleton Pryor & ... | Billed Through 07/31/2024                    | 363.18    |        | 1,702.26  |
| Bill                                      | 08/31/2024 | 158011      | Ireland Stapleton Pryor & ... | Billed Through 08/31/2024                    | 144.02    |        | 1,846.28  |
| Bill                                      | 09/30/2024 | 158804      | Ireland Stapleton Pryor & ... | Billed Through 09/30/2024                    | 357.97    |        | 2,204.25  |
| Bill                                      | 10/31/2024 | 159543      | Ireland Stapleton Pryor & ... | Billed Through 10/31/2024                    | 367.95    |        | 2,572.20  |
| Bill                                      | 11/30/2024 | 160385      | Ireland Stapleton Pryor & ... | Billed Through 11/30/2024                    | 151.59    |        | 2,723.79  |
| General Journal                           | 12/31/2024 | 1231Accr... |                               |  | 360.00    |        | 3,083.79  |
| Total 57020 · Legal Expenses              |            |             |                               |  | 3,083.79  | 0.00   | 3,083.79  |
| <b>57030 · Accounting Services</b>        |            |             |                               |  |           |        |           |
| Bill                                      | 01/31/2024 | 5892        | Gemsbok Consulting Inc.       | January 2024                                 | 80.97     |        | 80.97     |
| Bill                                      | 02/29/2024 | 5920        | Gemsbok Consulting Inc.       | February 2024                                | 65.80     |        | 146.77    |
| Bill                                      | 03/31/2024 | 5945        | Gemsbok Consulting Inc.       | March 2024                                   | 102.75    |        | 249.52    |
| Bill                                      | 04/30/2024 | 5975        | Gemsbok Consulting Inc.       | April 2024                                   | 51.55     |        | 301.07    |
| Bill                                      | 04/30/2024 | 5974        | Gemsbok Consulting Inc.       | April 2024 Chatfield Farms                   | 0.00      |        | 301.07    |
| Bill                                      | 05/31/2024 | 6003        | Gemsbok Consulting Inc.       | May 2024                                     | 81.30     |        | 382.37    |
| Bill                                      | 06/30/2024 | 6033        | Gemsbok Consulting Inc.       | June 2024                                    | 102.00    |        | 484.37    |
| Bill                                      | 07/31/2024 | 6063        | Gemsbok Consulting Inc.       | July 2024                                    | 116.50    |        | 600.87    |
| Bill                                      | 08/31/2024 | 6086        | Gemsbok Consulting Inc.       | August 2024                                  | 151.95    |        | 752.82    |
| Bill                                      | 09/30/2024 | 6103        | Gemsbok Consulting Inc.       | September 2024                               | 78.15     |        | 830.97    |
| Bill                                      | 10/31/2024 | 6122        | Gemsbok Consulting Inc.       | October 2024                                 | 57.10     |        | 888.07    |
| Bill                                      | 11/30/2024 | 6142        | Gemsbok Consulting Inc.       | November 2024                                | 94.20     |        | 982.27    |
| Bill                                      | 12/31/2024 | 6165        | Gemsbok Consulting Inc.       | December 2024                                | 80.40     |        | 1,062.67  |
| Total 57030 · Accounting Services         |            |             |                               |  | 1,062.67  | 0.00   | 1,062.67  |
| <b>57040 · District Management</b>        |            |             |                               |  |           |        |           |
| Bill                                      | 01/31/2024 | 132551      | Special District Manageme...  | January 2024 District Management Fees        | 311.28    |        | 311.28    |
| Bill                                      | 02/29/2024 | 133803      | Special District Manageme...  | February 2024 District Management Fees       | 357.02    |        | 668.30    |
| Bill                                      | 03/31/2024 | 134811      | Special District Manageme...  | March 2024 District Management Fees          | 522.02    |        | 1,190.32  |
| Bill                                      | 04/30/2024 | 135726      | Special District Manageme...  | April 2024 District Management Fees          | 479.99    |        | 1,670.31  |
| Bill                                      | 05/31/2024 | 136891      | Special District Manageme...  | May 2024 District Management Fees            | 524.23    |        | 2,194.54  |
| Bill                                      | 06/30/2024 | 136986      | Special District Manageme...  | June 2024 District Management Fees           | 395.74    |        | 2,590.28  |
| Bill                                      | 07/31/2024 | 137890      | Special District Manageme...  | July 2024 District Management Fees           | 506.22    |        | 3,096.50  |
| Bill                                      | 08/31/2024 | 138713      | Special District Manageme...  | August 2024 District Management Fees         | 520.68    |        | 3,617.18  |
| Bill                                      | 09/30/2024 | 139278      | Special District Manageme...  | September 2024 District Management Fees      | 419.02    |        | 4,036.20  |
| Bill                                      | 10/31/2024 | 140112      | Special District Manageme...  | October 2024 District Management Fees        | 414.33    |        | 4,450.53  |
| Bill                                      | 11/30/2024 | 141222      | Special District Manageme...  | November 2024 District Management Fees       | 264.45    |        | 4,714.98  |
| Bill                                      | 12/31/2024 | 142230      | Special District Manageme...  | December 2024 District Management Fees       | 268.09    |        | 4,983.07  |
| Total 57040 · District Management         |            |             |                               |  | 4,983.07  | 0.00   | 4,983.07  |
| <b>57050 · Engineering Expense</b>        |            |             |                               |  |           |        |           |
| Bill                                      | 03/19/2024 | 250193      | Farnsworth Group, Inc         | Period ending 02.29.2024                     | 598.86    |        | 598.86    |
| Bill                                      | 04/30/2024 | 6731        | Anatum GeoMobile Solutio...   |  | 219.08    |        | 817.94    |
| Bill                                      | 06/30/2024 | 253236      | Farnsworth Group, Inc         | Period ending 06.30.2024                     | 1,430.69  |        | 2,248.63  |
| Bill                                      | 06/30/2024 | 253236      | Farnsworth Group, Inc         | VOID: Per board                              | 0.00      |        | 2,248.63  |
| Bill                                      | 07/25/2024 | 28520       | Browns Hill Engineering & ... |  | 30.92     |        | 2,279.55  |
| Bill                                      | 10/24/2024 | 255676      | Farnsworth Group, Inc         | Period ending 09.30.2024                     | 2,294.50  |        | 4,574.05  |
| Total 57050 · Engineering Expense         |            |             |                               |  | 4,574.05  | 0.00   | 4,574.05  |
| Total 57000 · Professional Services Fees  |            |             |                               |  | 14,021.58 | 0.00   | 14,021.58 |

**Roxborough Village Metro District  
Capital Fund Profit & Loss Detail**

January through December 2024

| Type  | Date       | Num        | Name                          | Memo   | Debit             | Credit            | Balance          |
|---|------------|------------|-------------------------------|--|-------------------|-------------------|------------------|
| <b>68000 · Parks &amp; Open Space Expense</b>   |            |            |                               |  |                   |                   |                  |
| <b>68065 · Water Rights Expense</b>             |            |            |                               |  |                   |                   |                  |
| Bill  | 01/31/2024 | 132551     | Special District Manageme...  | January 2024 District Management Fees        | 0.00              |                   | 0.00             |
| Bill  | 01/31/2024 | 152854     | Ireland Stapleton Pryor & ... | Billed Through 01/31/2024                    | 0.00              |                   | 0.00             |
| Bill  | 01/31/2024 | 11         | Ireland Stapleton Pryor & ... | Billed Through 01/31/2024                    | 404.85            |                   | 404.85           |
| Bill  | 02/29/2024 | 133803     | Special District Manageme...  | February 2024 District Management Fees       | 0.00              |                   | 404.85           |
| Bill  | 02/29/2024 | 153514     | Ireland Stapleton Pryor & ... | Billed Through 02/29/2024                    | 0.00              |                   | 404.85           |
| Bill  | 03/31/2024 | 134811     | Special District Manageme...  | March 2024 District Management Fees          | 0.00              |                   | 404.85           |
| Bill  | 03/31/2024 | 154266     | Ireland Stapleton Pryor & ... | Billed Through 03/31/2024                    | 0.00              |                   | 404.85           |
| Bill  | 04/30/2024 | 135726     | Special District Manageme...  | April 2024 District Management Fees          | 0.00              |                   | 404.85           |
| Bill  | 04/30/2024 | 154987     | Ireland Stapleton Pryor & ... | Billed Through 04/30/2024                    | 0.00              |                   | 404.85           |
| Bill  | 05/31/2024 | 136891     | Special District Manageme...  | May 2024 District Management Fees            | 0.00              |                   | 404.85           |
| Bill  | 05/31/2024 | 155758     | Ireland Stapleton Pryor & ... | Billed Through 05/31/2024                    | 0.00              |                   | 404.85           |
| Bill  | 06/30/2024 | 136986     | Special District Manageme...  | June 2024 District Management Fees           | 0.00              |                   | 404.85           |
| Bill  | 06/30/2024 | 156515     | Ireland Stapleton Pryor & ... | Billed Through 06/30/2024                    | 0.00              |                   | 404.85           |
| Bill  | 07/31/2024 | 137890     | Special District Manageme...  | July 2024 District Management Fees           | 0.00              |                   | 404.85           |
| Bill  | 07/31/2024 | 157242     | Ireland Stapleton Pryor & ... | Billed Through 07/31/2024                    | 0.00              |                   | 404.85           |
| Bill  | 08/31/2024 | 138713     | Special District Manageme...  | August 2024 District Management Fees         | 0.00              |                   | 404.85           |
| Bill  | 08/31/2024 | 158011     | Ireland Stapleton Pryor & ... | Billed Through 08/31/2024                    | 0.00              |                   | 404.85           |
| Bill  | 09/30/2024 | 139278     | Special District Manageme...  | September 2024 District Management Fees      | 0.00              |                   | 404.85           |
| Bill  | 09/30/2024 | 158804     | Ireland Stapleton Pryor & ... | Billed Through 09/30/2024                    | 0.00              |                   | 404.85           |
| Bill  | 10/31/2024 | 140112     | Special District Manageme...  | October 2024 District Management Fees        | 0.00              |                   | 404.85           |
| Bill  | 10/31/2024 | 159543     | Ireland Stapleton Pryor & ... | Billed Through 10/31/2024                    | 0.00              |                   | 404.85           |
| Bill  | 11/30/2024 | 141222     | Special District Manageme...  | November 2024 District Management Fees       | 0.00              |                   | 404.85           |
| Bill  | 11/30/2024 | 160385     | Ireland Stapleton Pryor & ... | Billed Through 11/30/2024                    | 0.00              |                   | 404.85           |
| Bill  | 12/31/2024 | 142230     | Special District Manageme...  | December 2024 District Management Fees       | 0.00              |                   | 404.85           |
| Total 68065 · Water Rights Expense              |            |            |                               |  | 404.85            | 0.00              | 404.85           |
| Total 68000 · Parks & Open Space Expense        |            |            |                               |  | 404.85            | 0.00              | 404.85           |
| <b>80000 · Capital Expenses</b>                 |            |            |                               |  |                   |                   |                  |
| <b>80010 · Park Infrastructure/Improvements</b> |            |            |                               |  |                   |                   |                  |
| General Journal                                 | 01/01/2024 | AJE#6R     | Chavez Services LLC           | Reverse of GJE AJE#6 -- To record retaina... |                   | 5,639.18          | -5,639.18        |
| Bill  | 01/11/2024 | CW-2024... | Chavez Services LLC           |  | 5,639.18          |                   | 0.00             |
| Bill  | 11/15/2024 | 38344      | JPL Cares, Inc.               |  | 2,112.81          |                   | 2,112.81         |
| Bill  | 12/12/2024 | 305        | Renovations Landscaping I...  |  | 28,130.00         |                   | 30,242.81        |
| Bill  | 12/20/2024 | 38736      | JPL Cares, Inc.               |  | 20,205.07         |                   | 50,447.88        |
| Deposit   | 12/30/2024 |            | Renovations Landscaping I...  | check return                                 |                   | 28,130.00         | 22,317.88        |
| Bill  | 12/30/2024 | 305 corr   | Renovations Landscaping I...  |  | 28,130.00         |                   | 50,447.88        |
| Total 80010 · Park Infrastructure/Improvements  |            |            |                               |  | 84,217.06         | 33,769.18         | 50,447.88        |
| <b>80020 · Irrigation Improvements</b>          |            |            |                               |  |                   |                   |                  |
| Bill  | 08/31/2024 | 2015727    | Consolidated Divisions Inc    |  | 10,424.01         |                   | 10,424.01        |
| Total 80020 · Irrigation Improvements           |            |            |                               |  | 10,424.01         | 0.00              | 10,424.01        |
| <b>80060 · Plant Nursery</b>                    |            |            |                               |  |                   |                   |                  |
| Bill  | 04/12/2024 | 2024-23    | HGL Construction Services...  |  | 345.00            |                   | 345.00           |
| Bill  | 07/04/2024 | RVMD10...  | Ephram Glass*                 | Greenhouse Supplies                          | 436.64            |                   | 781.64           |
| Bill  | 08/12/2024 | 36332      | JPL Cares, Inc.               |  | 1,255.00          |                   | 2,036.64         |
| Total 80060 · Plant Nursery                     |            |            |                               |  | 2,036.64          | 0.00              | 2,036.64         |
| <b>80070 · New Playground</b>                   |            |            |                               |  |                   |                   |                  |
| Bill  | 02/21/2024 | 7451       | Rocky Mountain Recreatio...   | Airplane Park                                | 19,613.75         |                   | 19,613.75        |
| Bill  | 08/28/2024 | 7687       | Rocky Mountain Recreatio...   | Airplane Park                                | 19,613.75         |                   | 39,227.50        |
| Total 80070 · New Playground                    |            |            |                               |  | 39,227.50         | 0.00              | 39,227.50        |
| Total 80000 · Capital Expenses                  |            |            |                               |  | 135,905.21        | 33,769.18         | 102,136.03       |
| Total Expense                                   |            |            |                               |  | 151,369.92        | 33,769.18         | 117,600.74       |
| Net Ordinary Income                             |            |            |                               |  | 151,369.92        | 144,245.68        | -7,124.24        |
| <b>Net Income</b>                               |            |            |                               |  | <b>151,369.92</b> | <b>144,245.68</b> | <b>-7,124.24</b> |

Roxborough Village Metro District  
General Fund Profit & Loss Detail

January through December 2024

| Type   | Date       | Num       | Name                    | Memo  | Debit    | Credit       | Balance      |
|--|------------|-----------|-------------------------|---|----------|--------------|--------------|
| <b>Ordinary Income/Expense</b>               |            |           |                         |   |          |              |              |
| <b>Income</b>                                |            |           |                         |   |          |              |              |
| <b>41000 · Property Tax Income</b>           |            |           |                         |   |          |              |              |
| <b>41010 · Specific Ownership Tax</b>        |            |           |                         |   |          |              |              |
| General Journal                              | 01/01/2024 | AJE23 #1R |                         | Reverse of GJE AJE23 #1 -- To move reven... | 6,019.01 |              | -6,019.01    |
| Deposit                                      | 01/10/2024 |           |                         | Deposit                                     |          | 6,019.01     | 0.00         |
| Deposit                                      | 02/09/2024 |           |                         | Deposit                                     |          | 9,343.72     | 9,343.72     |
| Deposit                                      | 03/08/2024 |           |                         | Deposit                                     |          | 7,948.33     | 17,292.05    |
| Deposit                                      | 04/10/2024 |           |                         | Deposit                                     |          | 7,407.62     | 24,699.67    |
| Deposit                                      | 05/10/2024 |           |                         | Deposit                                     |          | 8,088.20     | 32,787.87    |
| Deposit                                      | 06/10/2024 |           |                         | Deposit                                     |          | 7,797.81     | 40,585.68    |
| Deposit                                      | 07/10/2024 |           |                         | Deposit                                     |          | 7,748.11     | 48,333.79    |
| Deposit                                      | 08/17/2024 |           |                         | Deposit                                     |          | 8,553.15     | 56,886.94    |
| Deposit                                      | 09/19/2024 |           |                         | Deposit                                     |          | 8,507.20     | 65,394.14    |
| Deposit                                      | 10/10/2024 |           |                         | Deposit                                     |          | 7,936.70     | 73,330.84    |
| Deposit                                      | 11/08/2024 |           |                         | Deposit                                     |          | 8,739.44     | 82,070.28    |
| Deposit                                      | 12/10/2024 |           |                         | Deposit                                     |          | 7,038.97     | 89,109.25    |
| Total 41010 · Specific Ownership Tax         |            |           |                         |   | 6,019.01 | 95,128.26    | 89,109.25    |
| <b>41020 · Property Tax</b>                  |            |           |                         |   |          |              |              |
| Deposit                                      | 02/09/2024 |           |                         | Deposit                                     |          | 4,218.41     | 4,218.41     |
| Deposit                                      | 03/08/2024 |           |                         | Deposit                                     |          | 587,756.47   | 591,974.88   |
| Deposit                                      | 04/10/2024 |           |                         | Deposit                                     |          | 31,622.62    | 623,597.50   |
| Deposit                                      | 05/10/2024 |           |                         | -MULTIPLE-                                  |          | 122,684.20   | 746,281.70   |
| Deposit                                      | 06/10/2024 |           |                         | -MULTIPLE-                                  |          | 71,446.05    | 817,727.75   |
| Deposit                                      | 06/10/2024 |           |                         | Senior/Veteran/Personal Exemptions          | 0.13     |              | 817,727.62   |
| Deposit                                      | 07/10/2024 |           |                         | Deposit                                     |          | 521,137.22   | 1,338,864.84 |
| Deposit                                      | 08/17/2024 |           |                         | Deposit                                     |          | 8,396.94     | 1,347,261.78 |
| Deposit                                      | 09/19/2024 |           |                         | Deposit                                     |          | 2,770.29     | 1,350,032.07 |
| Deposit                                      | 10/10/2024 |           |                         | Deposit                                     |          | 630.79       | 1,350,662.86 |
| Deposit                                      | 10/10/2024 |           |                         | Current year value adjustment               | 51.21    |              | 1,350,611.65 |
| Deposit                                      | 11/08/2024 |           |                         | Deposit                                     |          | 1,875.19     | 1,352,486.84 |
| Deposit                                      | 12/10/2024 |           |                         | Deposit                                     |          | 582.01       | 1,353,068.85 |
| Total 41020 · Property Tax                   |            |           |                         |   | 51.34    | 1,353,120.19 | 1,353,068.85 |
| <b>41040 · Prior Year Tax</b>                |            |           |                         |   |          |              |              |
| Deposit                                      | 06/10/2024 |           |                         | Deposit                                     |          | 361.34       | 361.34       |
| Total 41040 · Prior Year Tax                 |            |           |                         |   | 0.00     | 361.34       | 361.34       |
| <b>41045 · Property Tax Interest</b>         |            |           |                         |   |          |              |              |
| Deposit                                      | 04/10/2024 |           |                         | Deposit                                     |          | 3.04         | 3.04         |
| Deposit                                      | 05/10/2024 |           |                         | Deposit                                     |          | 22.36        | 25.40        |
| Deposit                                      | 06/10/2024 |           |                         | -MULTIPLE-                                  |          | 122.79       | 148.19       |
| Deposit                                      | 07/10/2024 |           |                         | Deposit                                     |          | 70.75        | 218.94       |
| Deposit                                      | 08/17/2024 |           |                         | Deposit                                     |          | 214.95       | 433.89       |
| Deposit                                      | 09/19/2024 |           |                         | Deposit                                     |          | 96.04        | 529.93       |
| Deposit                                      | 10/10/2024 |           |                         | Deposit                                     |          | 31.54        | 561.47       |
| Deposit                                      | 10/10/2024 |           |                         | Current year interest value adjustment      | 3.07     |              | 558.40       |
| Deposit                                      | 11/08/2024 |           |                         | Deposit                                     |          | 117.00       | 675.40       |
| Deposit                                      | 12/10/2024 |           |                         | Deposit                                     |          | 38.50        | 713.90       |
| Total 41045 · Property Tax Interest          |            |           |                         |   | 3.07     | 716.97       | 713.90       |
| Total 41000 · Property Tax Income            |            |           |                         |   | 6,073.42 | 1,449,326.76 | 1,443,253.34 |
| <b>43000 · Park and Field Income</b>         |            |           |                         |   |          |              |              |
| <b>43010 · Sports Field Fees</b>             |            |           |                         |   |          |              |              |
| Deposit                                      | 05/08/2024 | 202       | Ken Caryl Little League | Deposit                                     |          | 1,050.00     | 1,050.00     |
| Deposit                                      | 11/01/2024 | 260       | Ken Caryl Little League | Deposit                                     |          | 300.00       | 1,350.00     |
| Total 43010 · Sports Field Fees              |            |           |                         |   | 0.00     | 1,350.00     | 1,350.00     |
| Total 43000 · Park and Field Income          |            |           |                         |   | 0.00     | 1,350.00     | 1,350.00     |
| <b>46000 · Interest Income</b>               |            |           |                         |   |          |              |              |
| <b>46010 · General Bank Account Interest</b> |            |           |                         |   |          |              |              |
| Deposit                                      | 01/31/2024 |           |                         | Deposit                                     |          | 2,665.32     | 2,665.32     |
| Deposit                                      | 02/29/2024 |           |                         | Deposit                                     |          | 2,313.43     | 4,978.75     |
| Deposit                                      | 03/31/2024 |           |                         | Deposit                                     |          | 4,261.16     | 9,239.91     |
| Deposit                                      | 04/30/2024 |           |                         | Deposit                                     |          | 4,508.89     | 13,748.80    |
| Deposit                                      | 05/31/2024 |           |                         | Deposit                                     |          | 4,630.84     | 18,379.64    |
| Deposit                                      | 06/30/2024 |           |                         | Deposit                                     |          | 4,516.50     | 22,896.14    |
| Deposit                                      | 07/31/2024 |           |                         | Deposit                                     |          | 5,996.34     | 28,892.48    |
| Deposit                                      | 08/31/2024 |           |                         | Deposit                                     |          | 6,375.49     | 35,267.97    |
| Deposit                                      | 09/30/2024 |           |                         | Deposit                                     |          | 5,697.52     | 40,965.49    |
| Deposit                                      | 10/31/2024 |           |                         | Deposit                                     |          | 5,087.71     | 46,053.20    |
| Deposit                                      | 11/30/2024 |           |                         | Deposit                                     |          | 4,515.48     | 50,568.68    |
| Deposit                                      | 12/31/2024 |           |                         | Deposit                                     |          | 3,936.43     | 54,505.11    |
| Total 46010 · General Bank Account Interest  |            |           |                         |   | 0.00     | 54,505.11    | 54,505.11    |
| Total 46000 · Interest Income                |            |           |                         |   | 0.00     | 54,505.11    | 54,505.11    |
| Total Income                                 |            |           |                         |   | 6,073.42 | 1,505,181.87 | 1,499,108.45 |
| Gross Profit                                 |            |           |                         |   | 6,073.42 | 1,505,181.87 | 1,499,108.45 |



Roxborough Village Metro District  
General Fund Profit & Loss Detail

January through December 2024

| Type   | Date       | Num        | Name                            | Memo                                   | Debit     | Credit | Balance   |
|--|------------|------------|---------------------------------|--|-----------|--------|-----------|
| <b>Expense</b>                                     |            |            |                                 |  |           |        |           |
| <b>50000 · Treasurer Fees</b>                      |            |            |                                 |  |           |        |           |
| Deposit  | 02/09/2024 |            |                                 | Deposit                                | 63.28     |        | 63.28     |
| Deposit  | 03/08/2024 |            |                                 | Deposit                                | 8,816.33  |        | 8,879.61  |
| Deposit  | 04/10/2024 |            |                                 | Deposit                                | 474.38    |        | 9,353.99  |
| Deposit  | 05/10/2024 |            |                                 | Deposit                                | 1,834.71  |        | 11,188.70 |
| Deposit  | 06/10/2024 |            |                                 | -MULTIPLE-                             | 1,084.84  |        | 12,273.54 |
| Deposit  | 07/10/2024 |            |                                 | Deposit                                | 7,818.12  |        | 20,091.66 |
| Deposit  | 08/17/2024 |            |                                 | Deposit                                | 129.17    |        | 20,220.83 |
| Deposit  | 09/19/2024 |            |                                 | Deposit                                | 42.98     |        | 20,263.81 |
| Deposit  | 10/10/2024 |            |                                 | Deposit                                | 9.16      |        | 20,272.97 |
| Deposit  | 11/08/2024 |            |                                 | Deposit                                | 29.89     |        | 20,302.86 |
| Deposit  | 12/10/2024 |            |                                 | Deposit                                | 9.31      |        | 20,312.17 |
| Total 50000 · Treasurer Fees                       |            |            |                                 |  | 20,312.17 | 0.00   | 20,312.17 |
| <b>51000 · General Overhead</b>                    |            |            |                                 |  |           |        |           |
| <b>51005 · Dues &amp; Subscriptions</b>            |            |            |                                 |  |           |        |           |
| Bill   | 05/03/2024 | 2024 Me... | Special District Association... | 2024 SDA Annual Membership             | 1,042.29  |        | 1,042.29  |
| Total 51005 · Dues & Subscriptions                 |            |            |                                 |  | 1,042.29  | 0.00   | 1,042.29  |
| <b>51010 · Communication / Website Expense</b>     |            |            |                                 |  |           |        |           |
| Bill   | 11/07/2024 | 123859     | Colorado Community Media        |  | 37.63     |        | 37.63     |
| Total 51010 · Communication / Website Expense      |            |            |                                 |  | 37.63     | 0.00   | 37.63     |
| <b>51050 · Utilities Expense</b>                   |            |            |                                 |  |           |        |           |
| Bill   | 01/18/2024 |            | CORE Electric Cooperative       |  | 891.77    |        | 891.77    |
| Bill   | 01/31/2024 | 859205179  | Xcel Energy                     | January Statement                      | 4.33      |        | 896.10    |
| Bill   | 02/21/2024 |            | CORE Electric Cooperative       |  | 857.69    |        | 1,753.79  |
| Bill   | 02/29/2024 | 863314567  | Xcel Energy                     | February Statement                     | 4.32      |        | 1,758.11  |
| Bill   | 03/20/2024 |            | CORE Electric Cooperative       |  | 921.40    |        | 2,679.51  |
| Bill   | 03/31/2024 | 867197953  | Xcel Energy                     | March Statement                        | 4.32      |        | 2,683.83  |
| Bill   | 04/17/2024 |            | CORE Electric Cooperative       |  | 848.97    |        | 3,532.80  |
| Bill   | 04/30/2024 | 871245951  | Xcel Energy                     | April Statement                        | 4.32      |        | 3,537.12  |
| Bill   | 05/20/2024 |            | CORE Electric Cooperative       |  | 1,321.95  |        | 4,859.07  |
| Bill   | 05/31/2024 | 875634785  | Xcel Energy                     | May Statement                          | 4.33      |        | 4,863.40  |
| Bill   | 06/19/2024 |            | CORE Electric Cooperative       |  | 1,866.06  |        | 6,729.46  |
| Bill   | 06/30/2024 | 879810192  | Xcel Energy                     | June Statement                         | 3.68      |        | 6,733.14  |
| Bill   | 07/18/2024 |            | CORE Electric Cooperative       |  | 2,505.37  |        | 9,238.51  |
| Bill   | 07/26/2024 | 883862153  | Xcel Energy                     | July Statement                         | 3.76      |        | 9,242.27  |
| Bill   | 08/20/2024 |            | CORE Electric Cooperative       |  | 1,901.00  |        | 11,143.27 |
| Bill   | 08/26/2024 | 888168249  | Xcel Energy                     | August Statement                       | 3.75      |        | 11,147.02 |
| Bill   | 09/19/2024 |            | CORE Electric Cooperative       |  | 2,324.97  |        | 13,471.99 |
| Bill   | 09/30/2024 | 892620902  | Xcel Energy                     | September Statement                    | 3.75      |        | 13,475.74 |
| Bill   | 10/17/2024 |            | CORE Electric Cooperative       |  | 1,861.64  |        | 15,337.38 |
| Bill   | 10/28/2024 | 896537490  | Xcel Energy                     | October Statement                      | 3.75      |        | 15,341.13 |
| Bill   | 11/01/2024 | 901091249  | Xcel Energy                     | November Statement                     | 3.68      |        | 15,344.81 |
| Bill   | 11/20/2024 |            | CORE Electric Cooperative       |  | 328.99    |        | 15,673.80 |
| Bill   | 12/01/2024 | 904906200  | Xcel Energy                     | November Statement                     | 3.68      |        | 15,677.48 |
| Bill   | 12/18/2024 |            | CORE Electric Cooperative       |  | 895.09    |        | 16,572.57 |
| Total 51050 · Utilities Expense                    |            |            |                                 |  | 16,572.57 | 0.00   | 16,572.57 |
| Total 51000 · General Overhead                     |            |            |                                 |  | 17,652.49 | 0.00   | 17,652.49 |
| <b>52000 · Computer &amp; Software Expenses</b>    |            |            |                                 |  |           |        |           |
| <b>52040 · Software &amp; Online Subscriptions</b> |            |            |                                 |  |           |        |           |
| Bill   | 01/31/2024 | 2402609... | Bill.com LLC                    | Billing Period 01/05/2024 - 02/04/2024 | 533.60    |        | 533.60    |
| Bill   | 02/29/2024 | 2403642... | Bill.com LLC                    | Billing Period 02/05/2024 - 03/04/2024 | 541.76    |        | 1,075.36  |
| Bill   | 03/31/2024 | 2404675... | Bill.com LLC                    | Billing Period 03/05/2024 - 04/04/2024 | 536.16    |        | 1,611.52  |
| Bill   | 04/30/2024 | 2405708... | Bill.com LLC                    | Billing Period 04/05/2024 - 05/04/2024 | 538.25    |        | 2,149.77  |
| Bill   | 05/31/2024 | 2406743... | Bill.com LLC                    | Billing Period 05/05/2024 - 06/04/2024 | 433.12    |        | 2,582.89  |
| Bill   | 06/30/2024 | 2407778... | Bill.com LLC                    | Billing Period 06/05/2024 - 07/04/2024 | 432.18    |        | 3,015.07  |
| Bill   | 07/31/2024 | 2408812... | Bill.com LLC                    | Billing Period 07/05/2024 - 08/04/2024 | 433.80    |        | 3,448.87  |
| Bill   | 08/31/2024 | 2409848... | Bill.com LLC                    | Billing Period 08/05/2024 - 09/04/2024 | 329.40    |        | 3,778.27  |
| Bill   | 09/30/2024 | 2410882... | Bill.com LLC                    | Billing Period 09/05/2024 - 10/04/2024 | 326.37    |        | 4,104.64  |
| Bill   | 10/31/2024 | 2411918... | Bill.com LLC                    | Billing Period 10/05/2024 - 11/04/2024 | 326.58    |        | 4,431.22  |
| Bill   | 11/30/2024 | 2412954... | Bill.com LLC                    | Billing Period 11/05/2024 - 12/04/2024 | 325.90    |        | 4,757.12  |
| Bill   | 12/30/2024 | 305 corr   | Renovations Landscaping I...    |  |           | 25.00  | 4,732.12  |
| Bill   | 12/31/2024 | 2501989... | Bill.com LLC                    | Billing Period 12/05/2024 - 01/04/2025 | 327.05    |        | 5,059.17  |
| Total 52040 · Software & Online Subscriptions      |            |            |                                 |  | 5,084.17  | 25.00  | 5,059.17  |
| Total 52000 · Computer & Software Expenses         |            |            |                                 |  | 5,084.17  | 25.00  | 5,059.17  |
| <b>52500 · Insurance Expense</b>                   |            |            |                                 |  |           |        |           |
| <b>52510 · Woker's Compensation Exp.</b>           |            |            |                                 |  |           |        |           |
| Bill   | 09/30/2024 | 25WC-60... | Colorado Special Districts ...  |  | 432.00    |        | 432.00    |
| Total 52510 · Woker's Compensation Exp.            |            |            |                                 |  | 432.00    | 0.00   | 432.00    |

**Roxborough Village Metro District**  
**General Fund Profit & Loss Detail**  
 January through December 2024

| Type  | Date       | Num        | Name                            | Memo   | Debit     | Credit | Balance   |
|---|------------|------------|---------------------------------|--|-----------|--------|-----------|
| <b>52550 · General Insurance</b>              |            |            |                                 |  |           |        |           |
| General Journal                               | 01/31/2024 | 0124BusIns |                                 | To move Business Insruance prepaid to exp... | 3,199.20  |        | 3,199.20  |
| General Journal                               | 02/29/2024 | 0224BusIns |                                 | To move Business Insruance prepaid to exp... | 3,199.20  |        | 6,398.40  |
| General Journal                               | 03/31/2024 | 0324BusIns |                                 | To move Business Insruance prepaid to exp... | 3,199.20  |        | 9,597.60  |
| General Journal                               | 04/30/2024 | 0424BusIns |                                 | To move Business Insruance prepaid to exp... | 3,199.20  |        | 12,796.80 |
| General Journal                               | 05/31/2024 | 0524BusIns |                                 | To move Business Insruance prepaid to exp... | 3,199.20  |        | 15,996.00 |
| General Journal                               | 06/30/2024 | 0624BusIns |                                 | To move Business Insruance prepaid to exp... | 3,199.20  |        | 19,195.20 |
| Deposit                                       | 07/12/2024 | 27993      | Colorado Special Districts ...  | Deposit                                      |           | 47.00  | 19,148.20 |
| General Journal                               | 07/31/2024 | 0724BusIns |                                 | To move Business Insruance prepaid to exp... | 3,332.25  |        | 22,480.45 |
| General Journal                               | 08/31/2024 | 0824BusIns |                                 | To move Business Insruance prepaid to exp... | 3,332.50  |        | 25,812.95 |
| General Journal                               | 09/30/2024 | 0924BusIns |                                 | To move Business Insruance prepaid to exp... | 3,332.50  |        | 29,145.45 |
| General Journal                               | 10/31/2024 | 1024BusIns |                                 | To move Business Insruance prepaid to exp... | 3,332.50  |        | 32,477.95 |
| General Journal                               | 11/30/2024 | 1124BusIns |                                 | To move Business Insruance prepaid to exp... | 3,332.50  |        | 35,810.45 |
| General Journal                               | 12/31/2024 | 1224BusIns |                                 | To move Business Insruance prepaid to exp... | 3,332.50  |        | 39,142.95 |
| Total 52550 · General Insurance               |            |            |                                 |  | 39,189.95 | 47.00  | 39,142.95 |
| <b>52500 · Insurance Expense - Other</b>      |            |            |                                 |  |           |        |           |
| Bill  | 03/06/2024 | 68996341   | CNA Surety Direct Bill          |  | 163.20    |        | 163.20    |
| Total 52500 · Insurance Expense - Other       |            |            |                                 |  | 163.20    | 0.00   | 163.20    |
| Total 52500 · Insurance Expense               |            |            |                                 |  | 39,785.15 | 47.00  | 39,738.15 |
| <b>53000 · Board of Director's Expense</b>    |            |            |                                 |  |           |        |           |
| <b>53010 · Directors' Stipend</b>             |            |            |                                 |  |           |        |           |
| Paycheck                                      | 01/31/2024 | DD1050     | Debra D Prysby                  | Direct Deposit                               | 200.00    |        | 200.00    |
| Paycheck                                      | 01/31/2024 | DD1051     | Ephram Glass                    | Direct Deposit                               | 200.00    |        | 400.00    |
| Paycheck                                      | 01/31/2024 | DD1052     | Mathew Hart                     | Direct Deposit                               | 200.00    |        | 600.00    |
| Paycheck                                      | 01/31/2024 | DD1053     | Travis Jensen                   | Direct Deposit                               | 200.00    |        | 800.00    |
| Paycheck                                      | 02/29/2024 | DD1054     | Debra D Prysby                  | Direct Deposit                               | 200.00    |        | 1,000.00  |
| Paycheck                                      | 02/29/2024 | DD1055     | Ephram Glass                    | Direct Deposit                               | 200.00    |        | 1,200.00  |
| Paycheck                                      | 02/29/2024 | DD1056     | Mathew Hart                     | Direct Deposit                               | 200.00    |        | 1,400.00  |
| Paycheck                                      | 02/29/2024 | DD1057     | Travis Jensen                   | Direct Deposit                               | 200.00    |        | 1,600.00  |
| Paycheck                                      | 03/29/2024 | DD1058     | Debra D Prysby                  | Direct Deposit                               | 200.00    |        | 1,800.00  |
| Paycheck                                      | 03/29/2024 | DD1059     | Ephram Glass                    | Direct Deposit                               | 200.00    |        | 2,000.00  |
| Paycheck                                      | 03/29/2024 | DD1060     | Mathew Hart                     | Direct Deposit                               | 200.00    |        | 2,200.00  |
| Paycheck                                      | 03/29/2024 | DD1061     | Travis Jensen                   | Direct Deposit                               | 200.00    |        | 2,400.00  |
| Paycheck                                      | 04/30/2024 | DD1062     | Debra D Prysby                  | Direct Deposit                               | 200.00    |        | 2,600.00  |
| Paycheck                                      | 04/30/2024 | DD1063     | Ephram Glass                    | Direct Deposit                               | 200.00    |        | 2,800.00  |
| Paycheck                                      | 04/30/2024 | DD1064     | Mathew Hart                     | Direct Deposit                               | 200.00    |        | 3,000.00  |
| Paycheck                                      | 04/30/2024 | DD1065     | Travis Jensen                   | Direct Deposit                               | 200.00    |        | 3,200.00  |
| Paycheck                                      | 05/31/2024 | DD1066     | Debra D Prysby                  | Direct Deposit                               | 100.00    |        | 3,300.00  |
| Paycheck                                      | 05/31/2024 | DD1067     | Ephram Glass                    | Direct Deposit                               | 200.00    |        | 3,500.00  |
| Paycheck                                      | 05/31/2024 | DD1068     | Mathew Hart                     | Direct Deposit                               | 200.00    |        | 3,700.00  |
| Paycheck                                      | 05/31/2024 | DD1069     | Travis Jensen                   | Direct Deposit                               | 200.00    |        | 3,900.00  |
| Paycheck                                      | 06/28/2024 | DD1070     | Debra D Prysby                  | Direct Deposit                               | 200.00    |        | 4,100.00  |
| Paycheck                                      | 06/28/2024 | DD1071     | Ephram Glass                    | Direct Deposit                               | 200.00    |        | 4,300.00  |
| Paycheck                                      | 06/28/2024 | DD1072     | Mathew Hart                     | Direct Deposit                               | 200.00    |        | 4,500.00  |
| Paycheck                                      | 06/28/2024 | DD1073     | Travis Jensen                   | Direct Deposit                               | 200.00    |        | 4,700.00  |
| Paycheck                                      | 07/31/2024 | DD1074     | Debra D Prysby                  | Direct Deposit                               | 200.00    |        | 4,900.00  |
| Paycheck                                      | 07/31/2024 | DD1075     | Ephram Glass                    | Direct Deposit                               | 200.00    |        | 5,100.00  |
| Paycheck                                      | 07/31/2024 | DD1076     | Travis Jensen                   | Direct Deposit                               | 200.00    |        | 5,300.00  |
| Paycheck                                      | 08/30/2024 | DD1078     | Ephram Glass                    | Direct Deposit                               | 200.00    |        | 5,500.00  |
| Paycheck                                      | 08/30/2024 | DD1079     | Travis Jensen                   | Direct Deposit                               | 200.00    |        | 5,700.00  |
| Paycheck                                      | 09/30/2024 | DD1080     | Debra D Prysby                  | Direct Deposit                               | 200.00    |        | 5,900.00  |
| Paycheck                                      | 09/30/2024 | DD1081     | Ephram Glass                    | Direct Deposit                               | 200.00    |        | 6,100.00  |
| Paycheck                                      | 09/30/2024 | DD1082     | Travis Jensen                   | Direct Deposit                               | 200.00    |        | 6,300.00  |
| Paycheck                                      | 10/31/2024 | DD1083     | Brendan M Coupe                 | Direct Deposit                               | 300.00    |        | 6,600.00  |
| Paycheck                                      | 10/31/2024 | DD1084     | Debra D Prysby                  | Direct Deposit                               | 200.00    |        | 6,800.00  |
| Paycheck                                      | 10/31/2024 | DD1085     | Ephram Glass                    | Direct Deposit                               | 200.00    |        | 7,000.00  |
| Paycheck                                      | 10/31/2024 | DD1086     | Travis Jensen                   | Direct Deposit                               | 200.00    |        | 7,200.00  |
| Paycheck                                      | 11/29/2024 | DD1087     | Brendan M Coupe                 | Direct Deposit                               | 100.00    |        | 7,300.00  |
| Paycheck                                      | 11/29/2024 | DD1088     | Debra D Prysby                  | Direct Deposit                               | 200.00    |        | 7,500.00  |
| Paycheck                                      | 11/29/2024 | DD1089     | Ephram Glass                    | Direct Deposit                               | 200.00    |        | 7,700.00  |
| Paycheck                                      | 11/29/2024 | DD1090     | Travis Jensen                   | Direct Deposit                               | 200.00    |        | 7,900.00  |
| Paycheck                                      | 12/31/2024 | DD1092     | Debra D Prysby                  | Direct Deposit                               | 300.00    |        | 8,200.00  |
| Paycheck                                      | 12/31/2024 | DD1093     | Ephram Glass                    | Direct Deposit                               | 200.00    |        | 8,400.00  |
| Paycheck                                      | 12/31/2024 | DD1094     | Travis Jensen                   | Direct Deposit                               | 200.00    |        | 8,600.00  |
| Paycheck                                      | 12/31/2024 | DD1091     | Brendan M Coupe                 | Direct Deposit                               | 300.00    |        | 8,900.00  |
| Total 53010 · Directors' Stipend              |            |            |                                 |  | 8,900.00  | 0.00   | 8,900.00  |
| <b>53020 · BOD Travel/Mileage Expense</b>     |            |            |                                 |  |           |        |           |
| Bill  | 10/09/2024 | RVMD10...  | Ephram Glass*                   | SDA Conference Travel Mileage and Lodging    | 131.39    |        | 131.39    |
| Total 53020 · BOD Travel/Mileage Expense      |            |            |                                 |  | 131.39    | 0.00   | 131.39    |
| <b>53040 · BOD Conference/Retreat Expense</b> |            |            |                                 |  |           |        |           |
| Bill  | 08/07/2024 | 38457      | Special District Association... | Ephram Glass 2024                            | 415.00    |        | 415.00    |
| Bill  | 10/09/2024 | RVMD10...  | Ephram Glass*                   | SDA Conference Travel Mileage and Lodging    | 432.63    |        | 847.63    |
| Total 53040 · BOD Conference/Retreat Expense  |            |            |                                 |  | 847.63    | 0.00   | 847.63    |
| Total 53000 · Board of Director's Expense     |            |            |                                 |  | 9,879.02  | 0.00   | 9,879.02  |

Roxborough Village Metro District  
General Fund Profit & Loss Detail

January through December 2024

| Type                                    | Date       | Num    | Name                       | Memo                                       | Debit  | Credit | Balance |
|---|------------|--------|----------------------------|--|--------|--------|---------|
| <b>54000 · Payroll Expenses</b>         |            |        |                            |  |        |        |         |
| <b>54060 · Employer Payroll Taxes</b>   |            |        |                            |  |        |        |         |
| Paycheck                                | 01/31/2024 | DD1050 | Debra D Prysby             | Direct Deposit                             | 15.30  |        | 15.30   |
| Paycheck                                | 01/31/2024 | DD1051 | Ephram Glass               | Direct Deposit                             | 15.30  |        | 30.60   |
| Paycheck                                | 01/31/2024 | DD1052 | Mathew Hart                | Direct Deposit                             | 15.30  |        | 45.90   |
| Paycheck                                | 01/31/2024 | DD1053 | Travis Jensen              | Direct Deposit                             | 15.30  |        | 61.20   |
| Paycheck                                | 02/29/2024 | DD1054 | Debra D Prysby             | Direct Deposit                             | 15.30  |        | 76.50   |
| Paycheck                                | 02/29/2024 | DD1055 | Ephram Glass               | Direct Deposit                             | 15.30  |        | 91.80   |
| Paycheck                                | 02/29/2024 | DD1056 | Mathew Hart                | Direct Deposit                             | 15.30  |        | 107.10  |
| Paycheck                                | 02/29/2024 | DD1057 | Travis Jensen              | Direct Deposit                             | 15.30  |        | 122.40  |
| Paycheck                                | 03/29/2024 | DD1058 | Debra D Prysby             | Direct Deposit                             | 15.30  |        | 137.70  |
| Paycheck                                | 03/29/2024 | DD1059 | Ephram Glass               | Direct Deposit                             | 15.30  |        | 153.00  |
| Paycheck                                | 03/29/2024 | DD1060 | Mathew Hart                | Direct Deposit                             | 15.30  |        | 168.30  |
| Paycheck                                | 03/29/2024 | DD1061 | Travis Jensen              | Direct Deposit                             | 15.30  |        | 183.60  |
| Paycheck                                | 04/30/2024 | DD1062 | Debra D Prysby             | Direct Deposit                             | 15.30  |        | 198.90  |
| Paycheck                                | 04/30/2024 | DD1063 | Ephram Glass               | Direct Deposit                             | 15.30  |        | 214.20  |
| Paycheck                                | 04/30/2024 | DD1064 | Mathew Hart                | Direct Deposit                             | 15.30  |        | 229.50  |
| Paycheck                                | 04/30/2024 | DD1065 | Travis Jensen              | Direct Deposit                             | 15.30  |        | 244.80  |
| Paycheck                                | 05/31/2024 | DD1066 | Debra D Prysby             | Direct Deposit                             | 7.65   |        | 252.45  |
| Paycheck                                | 05/31/2024 | DD1067 | Ephram Glass               | Direct Deposit                             | 15.30  |        | 267.75  |
| Paycheck                                | 05/31/2024 | DD1068 | Mathew Hart                | Direct Deposit                             | 15.30  |        | 283.05  |
| Paycheck                                | 05/31/2024 | DD1069 | Travis Jensen              | Direct Deposit                             | 15.30  |        | 298.35  |
| Paycheck                                | 06/28/2024 | DD1070 | Debra D Prysby             | Direct Deposit                             | 15.30  |        | 313.65  |
| Paycheck                                | 06/28/2024 | DD1071 | Ephram Glass               | Direct Deposit                             | 15.30  |        | 328.95  |
| Paycheck                                | 06/28/2024 | DD1072 | Mathew Hart                | Direct Deposit                             | 15.30  |        | 344.25  |
| Paycheck                                | 06/28/2024 | DD1073 | Travis Jensen              | Direct Deposit                             | 15.30  |        | 359.55  |
| Paycheck                                | 07/31/2024 | DD1074 | Debra D Prysby             | Direct Deposit                             | 15.30  |        | 374.85  |
| Paycheck                                | 07/31/2024 | DD1075 | Ephram Glass               | Direct Deposit                             | 15.30  |        | 390.15  |
| Paycheck                                | 07/31/2024 | DD1076 | Travis Jensen              | Direct Deposit                             | 15.30  |        | 405.45  |
| Paycheck                                | 08/30/2024 | DD1078 | Ephram Glass               | Direct Deposit                             | 15.30  |        | 420.75  |
| Paycheck                                | 08/30/2024 | DD1079 | Travis Jensen              | Direct Deposit                             | 15.30  |        | 436.05  |
| Paycheck                                | 09/30/2024 | DD1080 | Debra D Prysby             | Direct Deposit                             | 15.30  |        | 451.35  |
| Paycheck                                | 09/30/2024 | DD1081 | Ephram Glass               | Direct Deposit                             | 15.30  |        | 466.65  |
| Paycheck                                | 09/30/2024 | DD1082 | Travis Jensen              | Direct Deposit                             | 15.30  |        | 481.95  |
| Paycheck                                | 10/31/2024 | DD1083 | Brendan M Coupe            | Direct Deposit                             | 22.95  |        | 504.90  |
| Paycheck                                | 10/31/2024 | DD1084 | Debra D Prysby             | Direct Deposit                             | 15.30  |        | 520.20  |
| Paycheck                                | 10/31/2024 | DD1085 | Ephram Glass               | Direct Deposit                             | 15.30  |        | 535.50  |
| Paycheck                                | 10/31/2024 | DD1086 | Travis Jensen              | Direct Deposit                             | 15.30  |        | 550.80  |
| Paycheck                                | 11/29/2024 | DD1087 | Brendan M Coupe            | Direct Deposit                             | 7.65   |        | 558.45  |
| Paycheck                                | 11/29/2024 | DD1088 | Debra D Prysby             | Direct Deposit                             | 15.30  |        | 573.75  |
| Paycheck                                | 11/29/2024 | DD1089 | Ephram Glass               | Direct Deposit                             | 15.30  |        | 589.05  |
| Paycheck                                | 11/29/2024 | DD1090 | Travis Jensen              | Direct Deposit                             | 15.30  |        | 604.35  |
| Paycheck                                | 12/31/2024 | DD1092 | Debra D Prysby             | Direct Deposit                             | 22.95  |        | 627.30  |
| Paycheck                                | 12/31/2024 | DD1093 | Ephram Glass               | Direct Deposit                             | 15.30  |        | 642.60  |
| Paycheck                                | 12/31/2024 | DD1094 | Travis Jensen              | Direct Deposit                             | 15.30  |        | 657.90  |
| Paycheck                                | 12/31/2024 | DD1091 | Brendan M Coupe            | Direct Deposit                             | 22.95  |        | 680.85  |
| Total 54060 · Employer Payroll Taxes    |            |        |                            |  | 680.85 | 0.00   | 680.85  |
| <b>54000 · Payroll Expenses - Other</b> |            |        |                            |  |        |        |         |
| Liability Check                         | 01/30/2024 |        | QuickBooks Payroll Service | Fee for 4 direct deposit(s) at \$4.00 each | 16.00  |        | 16.00   |
| Paycheck                                | 01/31/2024 | DD1050 | Debra D Prysby             | Direct Deposit                             | 0.00   |        | 16.00   |
| Paycheck                                | 01/31/2024 | DD1051 | Ephram Glass               | Direct Deposit                             | 0.00   |        | 16.00   |
| Paycheck                                | 01/31/2024 | DD1052 | Mathew Hart                | Direct Deposit                             | 0.00   |        | 16.00   |
| Paycheck                                | 01/31/2024 | DD1053 | Travis Jensen              | Direct Deposit                             | 0.00   |        | 16.00   |
| Liability Check                         | 02/28/2024 |        | QuickBooks Payroll Service | Fee for 4 direct deposit(s) at \$4.00 each | 16.00  |        | 32.00   |
| Paycheck                                | 02/29/2024 | DD1054 | Debra D Prysby             | Direct Deposit                             | 0.00   |        | 32.00   |
| Paycheck                                | 02/29/2024 | DD1055 | Ephram Glass               | Direct Deposit                             | 0.00   |        | 32.00   |
| Paycheck                                | 02/29/2024 | DD1056 | Mathew Hart                | Direct Deposit                             | 0.00   |        | 32.00   |
| Paycheck                                | 02/29/2024 | DD1057 | Travis Jensen              | Direct Deposit                             | 0.00   |        | 32.00   |
| Liability Check                         | 03/28/2024 |        | QuickBooks Payroll Service | Fee for 4 direct deposit(s) at \$4.00 each | 16.00  |        | 48.00   |
| Paycheck                                | 03/29/2024 | DD1058 | Debra D Prysby             | Direct Deposit                             | 0.00   |        | 48.00   |
| Paycheck                                | 03/29/2024 | DD1059 | Ephram Glass               | Direct Deposit                             | 0.00   |        | 48.00   |
| Paycheck                                | 03/29/2024 | DD1060 | Mathew Hart                | Direct Deposit                             | 0.00   |        | 48.00   |
| Paycheck                                | 03/29/2024 | DD1061 | Travis Jensen              | Direct Deposit                             | 0.00   |        | 48.00   |
| Liability Check                         | 04/28/2024 |        | QuickBooks Payroll Service | Fee for 4 direct deposit(s) at \$4.00 each | 16.00  |        | 64.00   |
| Paycheck                                | 04/30/2024 | DD1062 | Debra D Prysby             | Direct Deposit                             | 0.00   |        | 64.00   |
| Paycheck                                | 04/30/2024 | DD1063 | Ephram Glass               | Direct Deposit                             | 0.00   |        | 64.00   |
| Paycheck                                | 04/30/2024 | DD1064 | Mathew Hart                | Direct Deposit                             | 0.00   |        | 64.00   |
| Paycheck                                | 04/30/2024 | DD1065 | Travis Jensen              | Direct Deposit                             | 0.00   |        | 64.00   |
| Liability Check                         | 05/30/2024 |        | QuickBooks Payroll Service | Fee for 4 direct deposit(s) at \$4.00 each | 16.00  |        | 80.00   |
| Paycheck                                | 05/31/2024 | DD1066 | Debra D Prysby             | Direct Deposit                             | 0.00   |        | 80.00   |
| Paycheck                                | 05/31/2024 | DD1067 | Ephram Glass               | Direct Deposit                             | 0.00   |        | 80.00   |
| Paycheck                                | 05/31/2024 | DD1068 | Mathew Hart                | Direct Deposit                             | 0.00   |        | 80.00   |
| Paycheck                                | 05/31/2024 | DD1069 | Travis Jensen              | Direct Deposit                             | 0.00   |        | 80.00   |
| Paycheck                                | 06/28/2024 | DD1070 | Debra D Prysby             | Direct Deposit                             | 0.00   |        | 80.00   |
| Paycheck                                | 06/28/2024 | DD1071 | Ephram Glass               | Direct Deposit                             | 0.00   |        | 80.00   |
| Paycheck                                | 06/28/2024 | DD1072 | Mathew Hart                | Direct Deposit                             | 0.00   |        | 80.00   |
| Paycheck                                | 06/28/2024 | DD1073 | Travis Jensen              | Direct Deposit                             | 0.00   |        | 80.00   |
| Liability Check                         | 06/28/2024 |        | QuickBooks Payroll Service | Fee for 4 direct deposit(s) at \$4.00 each | 16.00  |        | 96.00   |
| Liability Check                         | 07/30/2024 |        | QuickBooks Payroll Service | Fee for 3 direct deposit(s) at \$4.00 each | 12.00  |        | 108.00  |
| Paycheck                                | 07/31/2024 | DD1074 | Debra D Prysby             | Direct Deposit                             | 0.00   |        | 108.00  |
| Paycheck                                | 07/31/2024 | DD1075 | Ephram Glass               | Direct Deposit                             | 0.00   |        | 108.00  |
| Paycheck                                | 07/31/2024 | DD1076 | Travis Jensen              | Direct Deposit                             | 0.00   |        | 108.00  |
| Liability Check                         | 08/29/2024 |        | QuickBooks Payroll Service | Fee for 2 direct deposit(s) at \$4.00 each | 8.00   |        | 116.00  |
| Paycheck                                | 08/30/2024 | DD1078 | Ephram Glass               | Direct Deposit                             | 0.00   |        | 116.00  |
| Paycheck                                | 08/30/2024 | DD1079 | Travis Jensen              | Direct Deposit                             | 0.00   |        | 116.00  |
| Liability Check                         | 09/27/2024 |        | QuickBooks Payroll Service | Fee for 3 direct deposit(s) at \$4.00 each | 12.00  |        | 128.00  |
| Paycheck                                | 09/30/2024 | DD1080 | Debra D Prysby             | Direct Deposit                             | 0.00   |        | 128.00  |
| Paycheck                                | 09/30/2024 | DD1081 | Ephram Glass               | Direct Deposit                             | 0.00   |        | 128.00  |
| Paycheck                                | 09/30/2024 | DD1082 | Travis Jensen              | Direct Deposit                             | 0.00   |        | 128.00  |

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| Type                                      | Date       | Num         | Name                          | Memo                                       | Debit      | Credit | Balance    |
|---|------------|-------------|-------------------------------|--|------------|--------|------------|
| Liability Check                           | 10/30/2024 |             | QuickBooks Payroll Service    | Fee for 4 direct deposit(s) at \$4.00 each | 16.00      |        | 144.00     |
| Paycheck                                  | 10/31/2024 | DD1083      | Brendan M Coupe               | Direct Deposit                             | 0.00       |        | 144.00     |
| Paycheck                                  | 10/31/2024 | DD1084      | Debra D Prysby                | Direct Deposit                             | 0.00       |        | 144.00     |
| Paycheck                                  | 10/31/2024 | DD1085      | Ephram Glass                  | Direct Deposit                             | 0.00       |        | 144.00     |
| Paycheck                                  | 10/31/2024 | DD1086      | Travis Jensen                 | Direct Deposit                             | 0.00       |        | 144.00     |
| Liability Check                           | 11/27/2024 |             | QuickBooks Payroll Service    | Fee for 4 direct deposit(s) at \$4.00 each | 16.00      |        | 160.00     |
| Paycheck                                  | 11/29/2024 | DD1087      | Brendan M Coupe               | Direct Deposit                             | 0.00       |        | 160.00     |
| Paycheck                                  | 11/29/2024 | DD1088      | Debra D Prysby                | Direct Deposit                             | 0.00       |        | 160.00     |
| Paycheck                                  | 11/29/2024 | DD1089      | Ephram Glass                  | Direct Deposit                             | 0.00       |        | 160.00     |
| Paycheck                                  | 11/29/2024 | DD1090      | Travis Jensen                 | Direct Deposit                             | 0.00       |        | 160.00     |
| Liability Check                           | 12/30/2024 |             | QuickBooks Payroll Service    | Fee for 4 direct deposit(s) at \$4.00 each | 16.00      |        | 176.00     |
| Paycheck                                  | 12/31/2024 | DD1092      | Debra D Prysby                | Direct Deposit                             | 0.00       |        | 176.00     |
| Paycheck                                  | 12/31/2024 | DD1093      | Ephram Glass                  | Direct Deposit                             | 0.00       |        | 176.00     |
| Paycheck                                  | 12/31/2024 | DD1094      | Travis Jensen                 | Direct Deposit                             | 0.00       |        | 176.00     |
| Paycheck                                  | 12/31/2024 | DD1091      | Brendan M Coupe               | Direct Deposit                             | 0.00       |        | 176.00     |
| Total 54000 · Payroll Expenses - Other    |            |             |                               |  | 176.00     | 0.00   | 176.00     |
| Total 54000 · Payroll Expenses            |            |             |                               |  | 856.85     | 0.00   | 856.85     |
| <b>57000 · Professional Services Fees</b> |            |             |                               |  |            |        |            |
| <b>57010 · Auditing</b>                   |            |             |                               |  |            |        |            |
| Bill                                      | 05/31/2024 | 46905       | Hoelting & Company, Inc       | Interim billing for 2023 Audit             | 3,840.00   |        | 3,840.00   |
| Bill                                      | 06/29/2024 | 47088       | Hoelting & Company, Inc       | Interim billing for 2023 Audit             | 1,920.00   |        | 5,760.00   |
| Bill                                      | 07/31/2024 | 47289       | Hoelting & Company, Inc       | 2023 Audit                                 | 1,872.00   |        | 7,632.00   |
| Total 57010 · Auditing                    |            |             |                               |  | 7,632.00   | 0.00   | 7,632.00   |
| <b>57020 · Legal Expenses</b>             |            |             |                               |  |            |        |            |
| Bill                                      | 01/31/2024 | 152854      | Ireland Stapleton Pryor & ... | Billed Through 01/31/2024                  | 6,558.60   |        | 6,558.60   |
| Bill                                      | 01/31/2024 | 11          | Ireland Stapleton Pryor & ... | Billed Through 01/31/2024                  | 0.00       |        | 6,558.60   |
| Bill                                      | 02/29/2024 | 153514      | Ireland Stapleton Pryor & ... | Billed Through 02/29/2024                  | 6,718.14   |        | 13,276.74  |
| Bill                                      | 03/31/2024 | 154266      | Ireland Stapleton Pryor & ... | Billed Through 03/31/2024                  | 4,427.42   |        | 17,704.16  |
| Bill                                      | 04/30/2024 | 154987      | Ireland Stapleton Pryor & ... | Billed Through 04/30/2024                  | 8,167.16   |        | 25,871.32  |
| Bill                                      | 05/31/2024 | 155758      | Ireland Stapleton Pryor & ... | Billed Through 05/31/2024                  | 8,132.18   |        | 34,003.50  |
| Bill                                      | 06/30/2024 | 156515      | Ireland Stapleton Pryor & ... | Billed Through 06/30/2024                  | 7,710.56   |        | 41,714.06  |
| Bill                                      | 07/31/2024 | 157242      | Ireland Stapleton Pryor & ... | Billed Through 07/31/2024                  | 11,291.32  |        | 53,005.38  |
| Bill                                      | 08/31/2024 | 158011      | Ireland Stapleton Pryor & ... | Billed Through 08/31/2024                  | 3,989.06   |        | 56,994.44  |
| Bill                                      | 09/30/2024 | 158804      | Ireland Stapleton Pryor & ... | Billed Through 09/30/2024                  | 8,591.32   |        | 65,585.76  |
| Bill                                      | 10/31/2024 | 159543      | Ireland Stapleton Pryor & ... | Billed Through 10/31/2024                  | 8,830.84   |        | 74,416.60  |
| Bill                                      | 11/30/2024 | 160385      | Ireland Stapleton Pryor & ... | Billed Through 11/30/2024                  | 3,638.20   |        | 78,054.80  |
| General Journal                           | 12/31/2024 | 1231Accr... |                               |  | 8,640.00   |        | 86,694.80  |
| Total 57020 · Legal Expenses              |            |             |                               |  | 86,694.80  | 0.00   | 86,694.80  |
| <b>57030 · Accounting Services</b>        |            |             |                               |  |            |        |            |
| Bill                                      | 01/31/2024 | 5893        | Gembok Consulting Inc.        | December 2023 Chatfield                    | 508.75     |        | 508.75     |
| Bill                                      | 01/31/2024 | 5892        | Gembok Consulting Inc.        | January 2024                               | 1,943.15   |        | 2,451.90   |
| Bill                                      | 02/29/2024 | 5920        | Gembok Consulting Inc.        | February 2024                              | 1,579.20   |        | 4,031.10   |
| Bill                                      | 03/31/2024 | 5945        | Gembok Consulting Inc.        | March 2024                                 | 2,466.00   |        | 6,497.10   |
| Bill                                      | 04/30/2024 | 5975        | Gembok Consulting Inc.        | April 2024                                 | 1,237.20   |        | 7,734.30   |
| Bill                                      | 04/30/2024 | 5974        | Gembok Consulting Inc.        | April 2024 Chatfield Farms                 | 365.00     |        | 8,099.30   |
| Bill                                      | 05/31/2024 | 6003        | Gembok Consulting Inc.        | May 2024                                   | 1,951.20   |        | 10,050.50  |
| Bill                                      | 05/31/2024 | 6002        | Gembok Consulting Inc.        | May 2024 Chatfield                         | 482.50     |        | 10,533.00  |
| Bill                                      | 06/30/2024 | 6033        | Gembok Consulting Inc.        | June 2024                                  | 2,448.00   |        | 12,981.00  |
| Bill                                      | 07/31/2024 | 6063        | Gembok Consulting Inc.        | July 2024                                  | 2,796.00   |        | 15,777.00  |
| Bill                                      | 08/31/2024 | 6086        | Gembok Consulting Inc.        | August 2024                                | 3,646.80   |        | 19,423.80  |
| Bill                                      | 09/30/2024 | 6103        | Gembok Consulting Inc.        | September 2024                             | 1,875.60   |        | 21,299.40  |
| Bill                                      | 10/31/2024 | 6122        | Gembok Consulting Inc.        | October 2024                               | 1,370.40   |        | 22,669.80  |
| Bill                                      | 11/30/2024 | 6142        | Gembok Consulting Inc.        | November 2024                              | 2,260.80   |        | 24,930.60  |
| Bill                                      | 12/31/2024 | 6165        | Gembok Consulting Inc.        | December 2024                              | 1,929.60   |        | 26,860.20  |
| Total 57030 · Accounting Services         |            |             |                               |  | 26,860.20  | 0.00   | 26,860.20  |
| <b>57040 · District Management</b>        |            |             |                               |  |            |        |            |
| Bill                                      | 01/31/2024 | 132551      | Special District Manageme...  | January 2024 District Management Fees      | 7,504.44   |        | 7,504.44   |
| Bill                                      | 02/29/2024 | 133803      | Special District Manageme...  | February 2024 District Management Fees     | 8,568.52   |        | 16,072.96  |
| Bill                                      | 03/31/2024 | 134811      | Special District Manageme...  | March 2024 District Management Fees        | 12,528.40  |        | 28,601.36  |
| Bill                                      | 04/30/2024 | 135726      | Special District Manageme...  | April 2024 District Management Fees        | 11,519.68  |        | 40,121.04  |
| Bill                                      | 05/31/2024 | 136891      | Special District Manageme...  | May 2024 District Management Fees          | 12,581.39  |        | 52,702.43  |
| Bill                                      | 06/30/2024 | 136986      | Special District Manageme...  | June 2024 District Management Fees         | 9,497.66   |        | 62,200.09  |
| Bill                                      | 07/31/2024 | 137890      | Special District Manageme...  | July 2024 District Management Fees         | 12,149.26  |        | 74,349.35  |
| Bill                                      | 08/31/2024 | 138713      | Special District Manageme...  | August 2024 District Management Fees       | 12,496.29  |        | 86,845.64  |
| Bill                                      | 09/30/2024 | 139278      | Special District Manageme...  | September 2024 District Management Fees    | 10,056.36  |        | 96,902.00  |
| Bill                                      | 10/31/2024 | 140112      | Special District Manageme...  | October 2024 District Management Fees      | 9,943.99   |        | 106,845.99 |
| Bill                                      | 11/30/2024 | 141222      | Special District Manageme...  | November 2024 District Management Fees     | 6,346.87   |        | 113,192.86 |
| Bill                                      | 12/31/2024 | 142230      | Special District Manageme...  | December 2024 District Management Fees     | 6,434.09   |        | 119,626.95 |
| Total 57040 · District Management         |            |             |                               |  | 119,626.95 | 0.00   | 119,626.95 |
| <b>57050 · Engineering Expense</b>        |            |             |                               |  |            |        |            |
| Bill                                      | 03/19/2024 | 250193      | Farnsworth Group, Inc         | Period ending 02.29.2024                   | 14,372.64  |        | 14,372.64  |
| Bill                                      | 04/30/2024 | 6731        | Anatum GeoMobile Solutio...   |  | 5,257.88   |        | 19,630.52  |
| Bill                                      | 06/30/2024 | 253236      | Farnsworth Group, Inc         | Period ending 06.30.2024                   | 34,336.39  |        | 53,966.91  |
| Bill                                      | 06/30/2024 | 253236      | Farnsworth Group, Inc         | VOID: Per board                            | 0.00       |        | 53,966.91  |
| Bill                                      | 07/25/2024 | 28520       | Browns Hill Engineering & ... |  | 742.08     |        | 54,708.99  |
| Bill                                      | 10/24/2024 | 255676      | Farnsworth Group, Inc         | Period ending 09.30.2024                   | 55,068.17  |        | 109,777.16 |
| Total 57050 · Engineering Expense         |            |             |                               |  | 109,777.16 | 0.00   | 109,777.16 |
| Total 57000 · Professional Services Fees  |            |             |                               |  | 350,591.11 | 0.00   | 350,591.11 |

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| Type   | Date       | Num       | Name                             | Memo                          | Debit     | Credit | Balance   |
|--|------------|-----------|----------------------------------|-------------------------------|-----------|--------|-----------|
| <b>62000 · Repairs and Maintenance</b>         |            |           |                                  |                               |           |        |           |
| <b>62010 · General Repairs and Maintenance</b> |            |           |                                  |                               |           |        |           |
| Bill   | 03/06/2024 | 8185MNT   | Property Solutions Team (...)    |                               | 2,249.23  |        | 2,249.23  |
| Bill   | 03/06/2024 | 8330MNT   | Property Solutions Team (...)    |                               | 1,294.30  |        | 3,543.53  |
| Bill   | 05/30/2024 | 27392     | Metro Maintenance                |                               | 250.00    |        | 3,793.53  |
| Bill   | 05/31/2024 | 101704    | Good Plumbing Service            |                               | 750.00    |        | 4,543.53  |
| Bill   | 06/23/2024 | 27557     | Metro Maintenance                | June 2024                     | 300.00    |        | 4,843.53  |
| Bill   | 07/26/2024 | 27750     | Metro Maintenance                | July 2024                     | 300.00    |        | 5,143.53  |
| Bill   | 08/30/2024 | 27963     | Metro Maintenance                | August 2024                   | 300.00    |        | 5,443.53  |
| Bill   | 10/14/2024 | V240894   | Ambiente H2O Inc.                |                               | 2,756.00  |        | 8,199.53  |
| Bill   | 10/18/2024 | 100213    | Good Plumbing Service            |                               | 300.00    |        | 8,499.53  |
| Bill   | 10/20/2024 | 0000777   | Trophy Fence                     |                               | 350.00    |        | 8,849.53  |
| Bill   | 11/01/2024 | 28285     | Metro Maintenance                | September 2024                | 300.00    |        | 9,149.53  |
| Total 62010 · General Repairs and Maintenance  |            |           |                                  |                               | 9,149.53  | 0.00   | 9,149.53  |
| <b>62020 · Utility Locate</b>                  |            |           |                                  |                               |           |        |           |
| Bill   | 01/31/2024 | 224011164 | Utility Notification Center o... | RTL Transmissions             | 28.38     |        | 28.38     |
| Bill   | 01/31/2024 | 29181     | Diversified Underground          | Screen Charge                 | 105.00    |        | 133.38    |
| Bill   | 02/29/2024 | 224021158 | Utility Notification Center o... | RTL Transmissions             | 49.02     |        | 182.40    |
| Bill   | 03/31/2024 | 224031192 | Utility Notification Center o... | RTL Transmissions             | 58.05     |        | 240.45    |
| Bill   | 04/30/2024 | 224041226 | Utility Notification Center o... | RTL Transmissions             | 74.82     |        | 315.27    |
| Bill   | 04/30/2024 | 29639     | Diversified Underground          | Screen Charge                 | 495.00    |        | 810.27    |
| Bill   | 05/31/2024 | 224051275 | Utility Notification Center o... | RTL Transmissions             | 110.94    |        | 921.21    |
| Bill   | 05/31/2024 | 29864     | Diversified Underground          | Screen Charge                 | 400.00    |        | 1,321.21  |
| Bill   | 06/30/2024 | 224061277 | Utility Notification Center o... | RTL Transmissions             | 74.82     |        | 1,396.03  |
| Bill   | 06/30/2024 | 30098     | Diversified Underground          | Screen Charge                 | 270.00    |        | 1,666.03  |
| Bill   | 07/31/2024 | 224071271 | Utility Notification Center o... | RTL Transmissions             | 87.72     |        | 1,753.75  |
| Bill   | 07/31/2024 | 30312     | Diversified Underground          | Screen Charge                 | 350.00    |        | 2,103.75  |
| Bill   | 08/28/2024 | 224081285 | Utility Notification Center o... | RTL Transmissions             | 121.26    |        | 2,225.01  |
| Bill   | 08/31/2024 | 30539     | Diversified Underground          | Screen Charge                 | 580.00    |        | 2,805.01  |
| Bill   | 09/30/2024 | 224091252 | Utility Notification Center o... | RTL Transmissions             | 129.00    |        | 2,934.01  |
| Bill   | 09/30/2024 | 30722     | Diversified Underground          | Screen Charge                 | 535.00    |        | 3,469.01  |
| Bill   | 10/31/2024 | 224101264 | Utility Notification Center o... | RTL Transmissions             | 77.40     |        | 3,546.41  |
| Bill   | 10/31/2024 | 30941     | Diversified Underground          | Screen Charge                 | 305.00    |        | 3,851.41  |
| Bill   | 11/30/2024 | 224111201 | Utility Notification Center o... | RTL Transmissions             | 94.17     |        | 3,945.58  |
| Bill   | 11/30/2024 | 31114     | Diversified Underground          | Screen Charge                 | 435.00    |        | 4,380.58  |
| Bill   | 12/31/2024 | 224121161 | Utility Notification Center o... | RTL Transmissions             | 28.38     |        | 4,408.96  |
| Bill   | 12/31/2024 | 31286     | Diversified Underground          | Screen Charge                 | 225.00    |        | 4,633.96  |
| Total 62020 · Utility Locate                   |            |           |                                  |                               | 4,633.96  | 0.00   | 4,633.96  |
| Total 62000 · Repairs and Maintenance          |            |           |                                  |                               | 13,783.49 | 0.00   | 13,783.49 |
| <b>63000 · Vehicle Expense</b>                 |            |           |                                  |                               |           |        |           |
| Bill   | 10/07/2024 | 01-168239 | Colorado Golf and Turf, Inc      |                               | 190.00    |        | 190.00    |
| Total 63000 · Vehicle Expense                  |            |           |                                  |                               | 190.00    | 0.00   | 190.00    |
| <b>64000 · Landscape Expenses</b>              |            |           |                                  |                               |           |        |           |
| <b>64010 · Landscape Repairs and Maint</b>     |            |           |                                  |                               |           |        |           |
| Bill   | 01/06/2024 | 2012443   | Consolidated Divisions Inc       | T&M Jan 1 - Jan 6             | 160.00    |        | 160.00    |
| Bill   | 02/17/2024 | 2013099   | Consolidated Divisions Inc       | T&M Feb 11-17                 | 315.13    |        | 475.13    |
| Bill   | 04/30/2024 | 2014089   | Consolidated Divisions Inc       |                               | 760.00    |        | 1,235.13  |
| Bill   | 05/04/2024 | 2014117   | Consolidated Divisions Inc       | T&M May 1 - 4                 | 960.00    |        | 2,195.13  |
| Bill   | 05/18/2024 | 2014290   | Consolidated Divisions Inc       | T&M May 12-18                 | 350.00    |        | 2,545.13  |
| Bill   | 05/18/2024 | 2014289   | Consolidated Divisions Inc       | T&M May 12-18                 | 240.00    |        | 2,785.13  |
| Bill   | 05/18/2024 | 2014287   | Consolidated Divisions Inc       | T&M May 12-18                 | 83.00     |        | 2,868.13  |
| Bill   | 06/08/2024 | 2014641   | Consolidated Divisions Inc       | T&M June 1-8                  | 100.00    |        | 2,968.13  |
| Bill   | 06/15/2024 | 2014721   | Consolidated Divisions Inc       | T&M June 9-15                 | 325.00    |        | 3,293.13  |
| Bill   | 06/30/2024 | 2014956   | Consolidated Divisions Inc       |                               | 325.00    |        | 3,618.13  |
| Bill   | 07/06/2024 | 2014999   | Consolidated Divisions Inc       |                               | 455.78    |        | 4,073.91  |
| Bill   | 07/27/2024 | 2015307   | Consolidated Divisions Inc       |                               | 120.00    |        | 4,193.91  |
| Bill   | 07/31/2024 | 2015447   | Consolidated Divisions Inc       |                               | 80.00     |        | 4,273.91  |
| Bill   | 08/10/2024 | 2015617   | Consolidated Divisions Inc       |                               | 195.00    |        | 4,468.91  |
| Total 64010 · Landscape Repairs and Maint      |            |           |                                  |                               | 4,468.91  | 0.00   | 4,468.91  |
| <b>64020 · Landscape Weed Control Expense</b>  |            |           |                                  |                               |           |        |           |
| Bill   | 06/03/2024 | 3620      | ARK Ecological Services, ...     | Invoice Period April 24-May28 | 13,992.30 |        | 13,992.30 |
| Bill   | 08/28/2024 | 3631      | ARK Ecological Services, ...     | Invoice Period May28 - Aug 28 | 20,749.38 |        | 34,741.68 |
| Bill   | 08/30/2024 | 1         | Fireweed Ecological Servic...    |                               | 500.00    |        | 35,241.68 |
| Bill   | 10/31/2024 | 2016584   | Consolidated Divisions Inc       |                               | 1,477.70  |        | 36,719.38 |
| Bill   | 11/04/2024 | 3639      | ARK Ecological Services, ...     | Invoice Period Aug 29 - Nov 1 | 8,774.23  |        | 45,493.61 |
| Total 64020 · Landscape Weed Control Expense   |            |           |                                  |                               | 45,493.61 | 0.00   | 45,493.61 |

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| Type   | Date       | Num         | Name                         | Memo                        | Debit      | Credit | Balance    |
|--|------------|-------------|------------------------------|-----------------------------|------------|--------|------------|
| <b>64030 · Irrigation Expense</b>                  |            |             |                              |                             |            |        |            |
| Bill   | 04/30/2024 | 2014087     | Consolidated Divisions Inc   |                             | 1,718.10   |        | 1,718.10   |
| Bill   | 05/11/2024 | 2014206     | Consolidated Divisions Inc   | T&M May 5 - May 11          | 2,410.34   |        | 4,128.44   |
| Bill   | 05/18/2024 | 2014314     | Consolidated Divisions Inc   | T&M May 12-18               | 961.38     |        | 5,089.82   |
| Bill   | 05/25/2024 | 2014440     | Consolidated Divisions Inc   | T&M May 19-25               | 3,764.30   |        | 8,854.12   |
| Bill   | 05/31/2024 | 2014479     | Consolidated Divisions Inc   | T&M May 26-31               | 8,975.71   |        | 17,829.83  |
| Bill   | 06/08/2024 | 2014640     | Consolidated Divisions Inc   | T&M June 1-8                | 2,950.49   |        | 20,780.32  |
| Bill   | 06/15/2024 | 2014719     | Consolidated Divisions Inc   | T&M June 9 - 15             | 4,602.14   |        | 25,382.46  |
| Bill   | 06/15/2024 | 2014614     | Consolidated Divisions Inc   |                             | 450.00     |        | 25,832.46  |
| Bill   | 06/22/2024 | 2014672     | Consolidated Divisions Inc   |                             | 787.17     |        | 26,619.63  |
| Bill   | 06/22/2024 | 2014797     | Consolidated Divisions Inc   | T&M June 16-22              | 4,046.46   |        | 30,666.09  |
| Bill   | 06/30/2024 | 2014955     | Consolidated Divisions Inc   |                             | 4,687.73   |        | 35,353.82  |
| Bill   | 07/06/2024 | 2015076     | Consolidated Divisions Inc   |                             | 3,627.59   |        | 38,981.41  |
| Bill   | 07/13/2024 | 2015175     | Consolidated Divisions Inc   |                             | 4,898.63   |        | 43,880.04  |
| Bill   | 07/17/2024 | 2153        | Excell Pump Services         |                             | 505.75     |        | 44,385.79  |
| Bill   | 07/20/2024 | 2015255     | Consolidated Divisions Inc   |                             | 4,001.13   |        | 48,386.92  |
| Bill   | 07/27/2024 | 2015301     | Consolidated Divisions Inc   |                             | 7,400.22   |        | 55,787.14  |
| Bill   | 07/31/2024 | 2015446     | Consolidated Divisions Inc   | T&M July 28 - 31            | 1,588.21   |        | 57,375.35  |
| Bill   | 08/03/2024 | 2015557     | Consolidated Divisions Inc   |                             | 1,008.15   |        | 58,383.50  |
| Bill   | 08/10/2024 | 2015615     | Consolidated Divisions Inc   |                             | 4,871.45   |        | 63,254.95  |
| Bill   | 08/17/2024 | 2015695     | Consolidated Divisions Inc   |                             | 5,031.36   |        | 68,286.31  |
| Bill   | 08/24/2024 | 2015744     | Consolidated Divisions Inc   |                             | 12,338.01  |        | 80,624.32  |
| Bill   | 08/31/2024 | 2015921     | Consolidated Divisions Inc   |                             | 12,108.74  |        | 92,733.06  |
| Bill   | 09/07/2024 | 2016012     | Consolidated Divisions Inc   |                             | 7,725.94   |        | 100,459.00 |
| Bill   | 09/14/2024 | 2016138     | Consolidated Divisions Inc   |                             | 5,069.71   |        | 105,528.71 |
| Bill   | 09/21/2024 | 2016280     | Consolidated Divisions Inc   |                             | 14,890.03  |        | 120,418.74 |
| Bill   | 09/30/2024 | 2016379     | Consolidated Divisions Inc   |                             | 3,994.73   |        | 124,413.47 |
| Bill   | 10/05/2024 | 2016484     | Consolidated Divisions Inc   |                             | 3,014.80   |        | 127,428.27 |
| Bill   | 10/12/2024 | 2016510     | Consolidated Divisions Inc   |                             | 13,390.01  |        | 140,818.28 |
| Bill   | 10/19/2024 | 2016572     | Consolidated Divisions Inc   |                             | 938.01     |        | 141,756.29 |
| Bill   | 10/26/2024 | 2016665     | Consolidated Divisions Inc   |                             | 1,582.68   |        | 143,338.97 |
| Total 64030 · Irrigation Expense                   |            |             |                              |                             | 143,338.97 | 0.00   | 143,338.97 |
| <b>64040 · Landscape Contract</b>                  |            |             |                              |                             |            |        |            |
| Bill   | 01/01/2024 | 2012682     | Consolidated Divisions Inc   | January 2024                | 9,652.84   |        | 9,652.84   |
| Bill   | 02/01/2024 | 2012738     | Consolidated Divisions Inc   | February 2024               | 9,652.84   |        | 19,305.68  |
| Bill   | 03/31/2024 | 2013232     | Consolidated Divisions Inc   | March Landscape Contract    | 9,652.85   |        | 28,958.53  |
| Bill   | 04/01/2024 | 2013609     | Consolidated Divisions Inc   | Landscape Contract          | 19,305.71  |        | 48,264.24  |
| Bill   | 05/01/2024 | 2014020     | Consolidated Divisions Inc   |                             | 19,305.71  |        | 67,569.95  |
| Bill   | 06/01/2024 | 2014392     | Consolidated Divisions Inc   | June 2024                   | 19,305.71  |        | 86,875.66  |
| Bill   | 07/01/2024 | 2014872     | Consolidated Divisions Inc   | July 2024                   | 19,305.71  |        | 106,181.37 |
| Bill   | 08/01/2024 | 2015364     | Consolidated Divisions Inc   |                             | 19,305.71  |        | 125,487.08 |
| Bill   | 09/03/2024 | 2015838     | Consolidated Divisions Inc   |                             | 19,305.71  |        | 144,792.79 |
| Bill   | 10/01/2024 | 2016263     | Consolidated Divisions Inc   |                             | 19,305.71  |        | 164,098.50 |
| Bill   | 11/01/2024 | 2016638     | Consolidated Divisions Inc   |                             | 19,305.71  |        | 183,404.21 |
| Bill   | 12/02/2024 | 2017027     | Consolidated Divisions Inc   |                             | 9,652.85   |        | 193,057.06 |
| Total 64040 · Landscape Contract                   |            |             |                              |                             | 193,057.06 | 0.00   | 193,057.06 |
| <b>64080 · Misc. Landscape Expense</b>             |            |             |                              |                             |            |        |            |
| Bill   | 10/06/2024 |             | Carrie Hanson                |                             | 312.00     |        | 312.00     |
| Bill   | 10/31/2024 | 2016585     | Consolidated Divisions Inc   |                             | 272.00     |        | 584.00     |
| Total 64080 · Misc. Landscape Expense              |            |             |                              |                             | 584.00     | 0.00   | 584.00     |
| Total 64000 · Landscape Expenses                   |            |             |                              |                             | 386,942.55 | 0.00   | 386,942.55 |
| <b>65000 · Playground &amp; Infrastructure Exp</b> |            |             |                              |                             |            |        |            |
| <b>65020 · Baseball Field Improvements</b>         |            |             |                              |                             |            |        |            |
| Bill   | 05/07/2024 | 294         | Rocky Mountain Sports Fie... | Softball Field Renovation   | 19,000.00  |        | 19,000.00  |
| Total 65020 · Baseball Field Improvements          |            |             |                              |                             | 19,000.00  | 0.00   | 19,000.00  |
| <b>65030 · Graffiti Removal /Vandalism Exp</b>     |            |             |                              |                             |            |        |            |
| Bill   | 02/03/2024 | 2012847     | Consolidated Divisions Inc   | T&M Feb 1-3                 | 825.93     |        | 825.93     |
| Bill   | 03/16/2024 | 2013458     | Consolidated Divisions Inc   | T&M March 10-17             | 421.36     |        | 1,247.29   |
| Bill   | 04/20/2024 | 2014044     | Consolidated Divisions Inc   |                             | 685.36     |        | 1,932.65   |
| Bill   | 05/25/2024 | 2014443     | Consolidated Divisions Inc   |                             | 852.98     |        | 2,785.63   |
| Bill   | 06/08/2024 | 2014642     | Consolidated Divisions Inc   | T&M June 1-8                | 1,116.45   |        | 3,902.08   |
| Bill   | 06/15/2024 | 2014722     | Consolidated Divisions Inc   | T&M June 9-15               | 534.19     |        | 4,436.27   |
| Bill   | 06/30/2024 | 2014957     | Consolidated Divisions Inc   |                             | 462.41     |        | 4,898.68   |
| Bill   | 07/13/2024 | 2015176     | Consolidated Divisions Inc   |                             | 639.62     |        | 5,538.30   |
| Bill   | 08/17/2024 | 2015696     | Consolidated Divisions Inc   |                             | 556.84     |        | 6,095.14   |
| Bill   | 08/31/2024 | 2015920     | Consolidated Divisions Inc   |                             | 516.54     |        | 6,611.68   |
| Bill   | 10/19/2024 | 2016573     | Consolidated Divisions Inc   |                             | 394.62     |        | 7,006.30   |
| Total 65030 · Graffiti Removal /Vandalism Exp      |            |             |                              |                             | 7,006.30   | 0.00   | 7,006.30   |
| <b>65080 · Misc. Playground &amp; Infrastruct</b>  |            |             |                              |                             |            |        |            |
| Bill   | 01/06/2024 | INV-13288   | Game-Set-Match Inc.          | Tennis Court Washing        | 700.00     |        | 700.00     |
| Bill   | 02/24/2024 | 2013195     | Consolidated Divisions Inc   | T&M Feb 18-24               | 320.00     |        | 1,020.00   |
| Bill   | 03/23/2024 | 2013650     | Consolidated Divisions Inc   |                             | 1,266.86   |        | 2,286.86   |
| Bill   | 05/25/2024 | 2014444     | Consolidated Divisions Inc   |                             | 242.65     |        | 2,529.51   |
| Bill   | 07/01/2024 | 111-8219... | Mark Rubic                   |                             | 266.61     |        | 2,796.12   |
| Bill   | 08/13/2024 | INV-16499   | Game-Set-Match Inc.          | Windscreen removal          | 180.00     |        | 2,976.12   |
| Bill   | 08/17/2024 | 375         | Rocky Mountain Sports Fie... | Chatfield Farms Soccer Goal | 8,000.00   |        | 10,976.12  |
| Bill   | 12/31/2024 | INV-18451   | Game-Set-Match Inc.          | Tennis Court Washing        | 350.00     |        | 11,326.12  |
| Total 65080 · Misc. Playground & Infrastruct       |            |             |                              |                             | 11,326.12  | 0.00   | 11,326.12  |
| Total 65000 · Playground & Infrastructure Exp      |            |             |                              |                             | 37,332.42  | 0.00   | 37,332.42  |

Roxborough Village Metro District  
General Fund Profit & Loss Detail

January through December 2024

| Type  | Date       | Num        | Name                          | Memo   | Debit     | Credit | Balance    |
|---|------------|------------|-------------------------------|--|-----------|--------|------------|
| <b>68000 · Parks &amp; Open Space Expense</b> |            |            |                               |  |           |        |            |
| <b>68010 · Foothills Park &amp; Rec Fees</b>  |            |            |                               |  |           |        |            |
| Bill  | 01/31/2024 | SALES00... | Foothills Park & Recreatio... | January 2024 Resident Use                      | 1,717.39  |        | 1,717.39   |
| Bill  | 02/29/2024 | SALES00... | Foothills Park & Recreatio... | February 2024 Resident Use                     | 1,306.04  |        | 3,023.43   |
| Bill  | 03/31/2024 | SALES00... | Foothills Park & Recreatio... | March 2024 Resident Use                        | 1,181.99  |        | 4,205.42   |
| Bill  | 04/30/2024 | SALES00... | Foothills Park & Recreatio... | April 2024 Resident Use                        | 4,073.60  |        | 8,279.02   |
| Bill  | 05/31/2024 | SALES00... | Foothills Park & Recreatio... | May 2024 Resident Use                          | 1,676.99  |        | 9,956.01   |
| Bill  | 06/30/2024 | SALES00... | Foothills Park & Recreatio... | June 2024 Resident Use                         | 1,737.22  |        | 11,693.23  |
| Bill  | 07/31/2024 | SALES00... | Foothills Park & Recreatio... | July 2024 Resident Use                         | 3,685.27  |        | 15,378.50  |
| Bill  | 08/31/2024 | SALES00... | Foothills Park & Recreatio... | August 2024 Resident Use                       | 2,198.86  |        | 17,577.36  |
| Bill  | 09/30/2024 | SALES00... | Foothills Park & Recreatio... | September 2024 Resident Use                    | 730.27    |        | 18,307.63  |
| Bill  | 10/31/2024 | SALES00... | Foothills Park & Recreatio... | October 2024 Resident Use                      | 2,846.00  |        | 21,153.63  |
| Bill  | 10/31/2024 | SALES00... | Foothills Park & Recreatio... | October 2024 Resident Use                      |           | 22.00  | 21,131.63  |
| Bill  | 11/30/2024 | SALES00... | Foothills Park & Recreatio... | November 2024 Resident Use                     | 1,089.29  |        | 22,220.92  |
| Bill  | 12/31/2024 | SALES00... | Foothills Park & Recreatio... | December 2024 Resident Use                     | 1,607.26  |        | 23,828.18  |
| Total 68010 · Foothills Park & Rec Fees       |            |            |                               |  | 23,850.18 | 22.00  | 23,828.18  |
| <b>68020 · Mosquito Control Expense</b>       |            |            |                               |  |           |        |            |
| Bill  | 04/02/2024 | 967838     | Patriot Pest Control          | April Mosquito Control Service                 | 2,300.00  |        | 2,300.00   |
| Bill  | 05/01/2024 | 967872     | Patriot Pest Control          | May Mosquito Control Service                   | 2,300.00  |        | 4,600.00   |
| Bill  | 06/01/2024 | 967908     | Patriot Pest Control          | June Mosquito Control Service                  | 2,300.00  |        | 6,900.00   |
| Bill  | 07/01/2024 | 967942     | Patriot Pest Control          | July Mosquito Control Service                  | 2,300.00  |        | 9,200.00   |
| Total 68020 · Mosquito Control Expense        |            |            |                               |  | 9,200.00  | 0.00   | 9,200.00   |
| <b>68025 · Water Expense</b>                  |            |            |                               |  |           |        |            |
| Bill  | 01/15/2024 |            | Roxborough Water & Sanit...   | Service Period 11/25/23 to 12/24/23 Elk Mt...  | 100.50    |        | 100.50     |
| Bill  | 01/15/2024 |            | Roxborough Water & Sanit...   | Service Period 11/25/23 to 12/24/23 Mule D...  | 100.50    |        | 201.00     |
| Bill  | 01/15/2024 |            | Roxborough Water & Sanit...   | Service Period 11/25/23 - 12/24/23 Marmot ...  | 201.00    |        | 402.00     |
| Bill  | 01/15/2024 |            | Roxborough Water & Sanit...   | Service Period 11/25/23 - 12/24/23 Rampart...  | 114.50    |        | 516.50     |
| Bill  | 01/15/2024 |            | Roxborough Water & Sanit...   | Billing Period 12/01/23 to 12/31/23            | 875.33    |        | 1,391.83   |
| Bill  | 02/15/2024 |            | Roxborough Water & Sanit...   | Service Period 12/25/23 to 01/24/24 Mule D...  | 100.50    |        | 1,492.33   |
| Bill  | 02/15/2024 |            | Roxborough Water & Sanit...   | Service Period 12/25/23 to 01/24/24 Elk Mt...  | 100.50    |        | 1,592.83   |
| Bill  | 02/15/2024 |            | Roxborough Water & Sanit...   | Service Period 12/25/23 - 01/24/24 Marmot ...  | 201.00    |        | 1,793.83   |
| Bill  | 02/15/2024 |            | Roxborough Water & Sanit...   | Service Period 12/25/23 - 01/24/24 Rampart...  | 114.50    |        | 1,908.33   |
| Bill  | 02/15/2024 |            | Roxborough Water & Sanit...   | Billing Period 01/01/23 to 02/31/24            | 875.33    |        | 2,783.66   |
| Bill  | 02/21/2024 | 1084922    | Mission Communication LLC     | Annual Service                                 | 371.40    |        | 3,155.06   |
| Bill  | 03/09/2024 | 2013387    | Consolidated Divisions Inc    | T&M March 3-9                                  | 396.00    |        | 3,551.06   |
| Bill  | 03/15/2024 |            | Roxborough Water & Sanit...   | Service Period 01/25/24 - 02/24/24 Elk Mtn ... | 100.50    |        | 3,651.56   |
| Bill  | 03/15/2024 |            | Roxborough Water & Sanit...   | Service Period 01/24/24 - 02/24/24 Rampart...  | 114.50    |        | 3,766.06   |
| Bill  | 03/15/2024 |            | Roxborough Water & Sanit...   | Service Period 01/25/24 to 02/24/24 Mule D...  | 100.50    |        | 3,866.56   |
| Bill  | 03/15/2024 |            | Roxborough Water & Sanit...   | Service Period 01/25/24 - 02/24/24 Marmot ...  | 201.00    |        | 4,067.56   |
| Bill  | 03/15/2024 |            | Roxborough Water & Sanit...   | Billing Period 02/01/24 to 02/29/24            | 875.33    |        | 4,942.89   |
| Bill  | 04/15/2024 |            | Roxborough Water & Sanit...   | Service Period 02/25/24 to 03/24/24 Elk Mn...  | 100.50    |        | 5,043.39   |
| Bill  | 04/15/2024 |            | Roxborough Water & Sanit...   | Service Period 02/24/24 - 03/24/24 Rampart...  | 114.50    |        | 5,157.89   |
| Bill  | 04/15/2024 |            | Roxborough Water & Sanit...   | Service Period 02/25/24 to 03/24/24 Mule D...  | 100.50    |        | 5,258.39   |
| Bill  | 04/15/2024 |            | Roxborough Water & Sanit...   | Service Period 02/25/24 - 03/24/24 Marmot ...  | 201.00    |        | 5,459.39   |
| Bill  | 04/15/2024 |            | Roxborough Water & Sanit...   | Billing Period 03/01/24 to 03/31/24            | 875.33    |        | 6,334.72   |
| Bill  | 04/27/2024 | 2013941    | Consolidated Divisions Inc    | Water meter install                            | 9,253.71  |        | 15,588.43  |
| Bill  | 05/15/2024 |            | Roxborough Water & Sanit...   | Service Period 03/25/24 to 04/24/24 Elk Mn...  | 104.25    |        | 15,692.68  |
| Bill  | 05/15/2024 |            | Roxborough Water & Sanit...   | Service Period 03/24/24 - 04/24/24 Rampart...  | 119.00    |        | 15,811.68  |
| Bill  | 05/15/2024 |            | Roxborough Water & Sanit...   | Service Period 03/25/24 to 04/24/24 Elk Mn...  | 104.25    |        | 15,915.93  |
| Bill  | 05/15/2024 |            | Roxborough Water & Sanit...   | Service Period 03/25/24 - 04/24/24 Marmot ...  | 208.50    |        | 16,124.43  |
| Bill  | 05/15/2024 |            | Roxborough Water & Sanit...   | Billing Period 04/01/24 to 04/30/24            | 875.33    |        | 16,999.76  |
| Bill  | 06/15/2024 |            | Roxborough Water & Sanit...   | Service Period 04/25/24 to 05/24/24 Elk Mn...  | 215.00    |        | 17,214.76  |
| Bill  | 06/15/2024 |            | Roxborough Water & Sanit...   | Service Period 04/25/24 to 05/24/24 Mule D...  | 290.00    |        | 17,504.76  |
| Bill  | 06/15/2024 |            | Roxborough Water & Sanit...   | Service Period 04/25/24 - 05/24/24 Marmot ...  | 241.50    |        | 17,746.26  |
| Bill  | 06/15/2024 |            | Roxborough Water & Sanit...   | Service Period 04/24/24 - 05/24/24 Rampart...  | 119.00    |        | 17,865.26  |
| Bill  | 06/15/2024 |            | Roxborough Water & Sanit...   | Billing Period 05/01/24 to 05/30/24            | 879.76    |        | 18,745.02  |
| Bill  | 07/15/2024 |            | Roxborough Water & Sanit...   | Service Period 05/24/24 - 06/24/24 Rampart...  | 126.86    |        | 18,871.88  |
| Bill  | 07/15/2024 |            | Roxborough Water & Sanit...   | Service Period 05/25/24 to 06/24/24 Mule D...  | 190.25    |        | 19,062.13  |
| Bill  | 07/15/2024 |            | Roxborough Water & Sanit...   | Service Period 05/25/24 to 06/24/24 Elk Mn...  | 300.50    |        | 19,362.63  |
| Bill  | 07/15/2024 |            | Roxborough Water & Sanit...   | Service Period 05/25/24 - 06/24/24 Marmot ...  | 580.00    |        | 19,942.63  |
| Bill  | 07/15/2024 |            | Roxborough Water & Sanit...   | Billing Period 06/01/24 to 06/30/24            | 875.33    |        | 20,817.96  |
| Bill  | 08/15/2024 |            | Roxborough Water & Sanit...   | Service Period 06/24/24 - 07/24/24 Rampart...  | 119.00    |        | 20,936.96  |
| Bill  | 08/15/2024 |            | Roxborough Water & Sanit...   | Service Period 06/25/24 - 07/24/24 Marmot ...  | 853.00    |        | 21,789.96  |
| Bill  | 08/15/2024 |            | Roxborough Water & Sanit...   | Service Period 06/25/24 to 07/24/24 Mule D...  | 405.50    |        | 22,195.46  |
| Bill  | 08/15/2024 |            | Roxborough Water & Sanit...   | Service Period 06/25/24 to 07/24/24 Elk Mn...  | 269.00    |        | 22,464.46  |
| Bill  | 08/15/2024 |            | Roxborough Water & Sanit...   | Billing Period 07/01/24 to 07/31/24            | 14,426.70 |        | 36,891.16  |
| Bill  | 09/15/2024 |            | Roxborough Water & Sanit...   | Service Period 07/25/24 to 08/24/24 Elk Mn...  | 342.50    |        | 37,233.66  |
| Bill  | 09/15/2024 |            | Roxborough Water & Sanit...   | Service Period 07/25/24 to 08/24/24 Mule D...  | 1,466.00  |        | 38,699.66  |
| Bill  | 09/15/2024 |            | Roxborough Water & Sanit...   | Service Period 07/25/24 - 08/24/24 Marmot ...  | 1,726.00  |        | 40,425.66  |
| Bill  | 09/15/2024 |            | Roxborough Water & Sanit...   | Service Period 07/24/24 - 08/24/24 Rampart...  | 119.00    |        | 40,544.66  |
| Bill  | 09/15/2024 |            | Roxborough Water & Sanit...   | Billing Period 08/01/24 to 08/31/24            | 20,832.48 |        | 61,377.14  |
| Bill  | 10/15/2024 |            | Roxborough Water & Sanit...   | Service Period 08/25/24 to 09/24/24 Elk Mn...  | 279.50    |        | 61,656.64  |
| Bill  | 10/15/2024 |            | Roxborough Water & Sanit...   | Service Period 08/25/24 - 09/24/24 Marmot ...  | 832.00    |        | 62,488.64  |
| Bill  | 10/15/2024 |            | Roxborough Water & Sanit...   | Service Period 08/25/24 to 09/24/24 Mule D...  | 1,178.00  |        | 63,666.64  |
| Bill  | 10/15/2024 |            | Roxborough Water & Sanit...   | Service Period 08/24/24 - 09/24/24 Rampart...  | 126.86    |        | 63,793.50  |
| Bill  | 10/15/2024 |            | Roxborough Water & Sanit...   | Billing Period 09/01/24 to 09/31/24            | 10,058.72 |        | 73,852.22  |
| Bill  | 11/15/2024 |            | Roxborough Water & Sanit...   | Service Period 09/25/24 to 10/24/24 Elk Mn...  | 223.25    |        | 74,075.47  |
| Bill  | 11/15/2024 |            | Roxborough Water & Sanit...   | Service Period 09/24/24 - 10/24/24 Rampart...  | 119.00    |        | 74,194.47  |
| Bill  | 11/15/2024 |            | Roxborough Water & Sanit...   | Service Period 09/25/24 to 10/24/24 Mule D...  | 530.00    |        | 74,724.47  |
| Bill  | 11/15/2024 |            | Roxborough Water & Sanit...   | Service Period 09/25/24 - 10/24/24 Marmot ...  | 3,256.00  |        | 77,980.47  |
| Bill  | 11/15/2024 |            | Roxborough Water & Sanit...   | Billing Period 10/01/24 to 10/31/24            | 22,693.08 |        | 100,673.55 |
| Bill  | 12/12/2024 | Water      | Douglas County School Di...   | Water Use Greenhouse at Rox Intermediate...    | 290.80    |        | 100,964.35 |
| Bill  | 12/15/2024 |            | Roxborough Water & Sanit...   | Service Period 10/25/24 to 11/24/24 Elk Mn...  | 109.75    |        | 101,074.10 |
| Bill  | 12/15/2024 |            | Roxborough Water & Sanit...   | Service Period 10/25/24 - 11/24/24 Marmot ...  | 277.00    |        | 101,351.10 |
| Bill  | 12/15/2024 |            | Roxborough Water & Sanit...   | Service Period 10/25/24 to 11/24/24 Mule D...  | 120.75    |        | 101,471.85 |

Roxborough Village Metro District  
General Fund Profit & Loss Detail

January through December 2024

| Type  | Date       | Num         | Name                        | Memo  | Debit               | Credit              | Balance           |
|---|------------|-------------|-----------------------------|---|---------------------|---------------------|-------------------|
| Bill  | 12/15/2024 |             | Roxborough Water & Sanit... | Service Period 10/24/24 - 11/24/24 Rampart... | 119.00              |                     | 101,590.85        |
| Bill  | 12/15/2024 |             | Roxborough Water & Sanit... | Billing Period 11/01/24 to 11/30/24           | 875.33              |                     | 102,466.18        |
| Total 68025 · Water Expense                       |            |             |                             |   | 102,466.18          | 0.00                | 102,466.18        |
| <b>68030 · Seasonal Lighting Expense</b>          |            |             |                             |   |                     |                     |                   |
| Bill  | 11/30/2024 | 2017062     | Consolidated Divisions Inc  |   | 9,470.70            |                     | 9,470.70          |
| Total 68030 · Seasonal Lighting Expense           |            |             |                             |   | 9,470.70            | 0.00                | 9,470.70          |
| <b>68045 · Tree Care Expense</b>                  |            |             |                             |   |                     |                     |                   |
| Deposit   | 04/11/2024 | 2177        | Bailey Tree, LLC            | Reimbursement                                 |                     | 5,989.68            | -5,989.68         |
| Bill  | 04/16/2024 | 14374539    | SavATree, LLC               |   | 12,770.00           |                     | 6,780.32          |
| Bill  | 05/14/2024 | 122669      | SavATree, LLC               |   | 780.00              |                     | 7,560.32          |
| Bill  | 10/02/2024 | 6170        | DC2 Services LLC            |   | 8,592.00            |                     | 16,152.32         |
| Bill  | 10/02/2024 | 6170        | DC2 Services LLC            |   | 800.00              |                     | 16,952.32         |
| Total 68045 · Tree Care Expense                   |            |             |                             |   | 22,942.00           | 5,989.68            | 16,952.32         |
| <b>68050 · Portable Restroom Exp.</b>             |            |             |                             |   |                     |                     |                   |
| Bill  | 01/31/2024 | INV-4068... | United Site Services        | January Services Chatfield Farms Park         | 274.76              |                     | 274.76            |
| Bill  | 01/31/2024 | INV-4068... | United Site Services        | January Services Roxborough Community ...     | 267.79              |                     | 542.55            |
| Bill  | 02/19/2024 | INV-4135... | United Site Services        | February Services Roxborough Community ...    | 267.79              |                     | 810.34            |
| Bill  | 02/19/2024 | INV-4133... | United Site Services        | February Services Chatfield Farms Park        | 274.76              |                     | 1,085.10          |
| Bill  | 03/18/2024 | INV-4200... | United Site Services        | March Services Roxborough Community Park      | 279.97              |                     | 1,365.07          |
| Bill  | 03/18/2024 | INV-4201... | United Site Services        | March Services Chatfield Farms Park           | 287.26              |                     | 1,652.33          |
| Bill  | 04/15/2024 | INV-4358... | United Site Services        | April Services Chatfield Farms Park           | 287.26              |                     | 1,939.59          |
| Bill  | 04/15/2024 | INV-4361... | United Site Services        | April Services Roxborough Community Park      | 279.97              |                     | 2,219.56          |
| Bill  | 05/13/2024 | INV-4425... | United Site Services        | May Services Chatfield Farms Park             | 287.26              |                     | 2,506.82          |
| Bill  | 05/13/2024 | INV-4426... | United Site Services        | May Services Roxborough Community Park        | 279.97              |                     | 2,786.79          |
| Bill  | 05/14/2024 | INV-4492... | United Site Services        | June Services Roxborough Community Park       | 279.97              |                     | 3,066.76          |
| Bill  | 05/14/2024 | INV-4494... | United Site Services        | June Services Chatfield Farms Park            | 287.26              |                     | 3,354.02          |
| Bill  | 06/11/2024 | INV-4560... | United Site Services        | Services Chatfield Farms Park                 | 287.26              |                     | 3,641.28          |
| Bill  | 06/11/2024 | INV-4559... | United Site Services        | Services Roxborough Community Park            | 279.97              |                     | 3,921.25          |
| Bill  | 07/09/2024 | INV-4630... | United Site Services        | Services Chatfield Farms Park                 | 287.26              |                     | 4,208.51          |
| Bill  | 07/09/2024 | INV-4629... | United Site Services        | Services Roxborough Community Park            | 279.97              |                     | 4,488.48          |
| Bill  | 08/06/2024 | INV-4697... | United Site Services        | Services Chatfield Farms Park                 | 287.26              |                     | 4,775.74          |
| Bill  | 08/06/2024 | INV-4697... | United Site Services        | Services Roxborough Community Park            | 279.97              |                     | 5,055.71          |
| Bill  | 09/03/2024 | INV-4764... | United Site Services        | Services Chatfield Farms Park                 | 287.26              |                     | 5,342.97          |
| Bill  | 09/03/2024 | INV-4762... | United Site Services        | Services Roxborough Community Park            | 279.97              |                     | 5,622.94          |
| Bill  | 10/01/2024 | INV-4828... | United Site Services        | Services Roxborough Community Park            | 295.47              |                     | 5,918.41          |
| Bill  | 10/01/2024 | INV-4831... | United Site Services        | Services Chatfield Farms Park                 | 303.34              |                     | 6,221.75          |
| Deposit   | 10/28/2024 |             | United Site Services        | Deposit                                       |                     | 104.40              | 6,117.35          |
| Bill  | 11/01/2024 | INV-4890... | United Site Services        | Services Roxborough Community Park            | 295.47              |                     | 6,412.82          |
| Bill  | 11/01/2024 | INV-4890... | United Site Services        | Services Chatfield Farms Park                 | 303.34              |                     | 6,716.16          |
| Bill  | 12/01/2024 | INV-4957... | United Site Services        | Services Chatfield Farms Park                 | 303.34              |                     | 7,019.50          |
| Bill  | 12/01/2024 | INV-4955... | United Site Services        | Services Roxborough Community Park            | 295.47              |                     | 7,314.97          |
| Total 68050 · Portable Restroom Exp.              |            |             |                             |   | 7,419.37            | 104.40              | 7,314.97          |
| <b>68070 · Snow Removal Expense</b>               |            |             |                             |   |                     |                     |                   |
| Bill  | 01/10/2024 | 2012558     | Consolidated Divisions Inc  | Snow Cycle 01/08/24 - 01/10/24                | 5,376.00            |                     | 5,376.00          |
| Bill  | 01/16/2024 | 2012642     | Consolidated Divisions Inc  | Snow Cycle 01/15/24 - 01/16/24                | 8,234.75            |                     | 13,610.75         |
| Bill  | 01/26/2024 | 2012776     | Consolidated Divisions Inc  | Snow Cycle 01/26/24                           | 2,735.00            |                     | 16,345.75         |
| Bill  | 02/04/2024 | 2012949     | Consolidated Divisions Inc  | Snow Cycle 02/03/24 - 02/04/24                | 11,219.00           |                     | 27,564.75         |
| Bill  | 02/08/2024 | 2013011     | Consolidated Divisions Inc  | Snow Cycle 02/05/24 - 02/08/24                | 1,836.00            |                     | 29,400.75         |
| Bill  | 02/15/2024 | 2013116     | Consolidated Divisions Inc  | Snow Cycle 02/12/24-02/15/24                  | 444.00              |                     | 29,844.75         |
| Bill  | 03/15/2024 | 2013508     | Consolidated Divisions Inc  | Storm Cycle 03.13.24 - 03.15.24               | 37,772.50           |                     | 67,617.25         |
| Bill  | 03/19/2024 | 2013556     | Consolidated Divisions Inc  | Post Storm Cycle 03.16.24 - 03.19.24          | 6,010.00            |                     | 73,627.25         |
| Bill  | 03/25/2024 | 2013708     | Consolidated Divisions Inc  | Post Storm Cycle 03.24.24 - 03.25.24          | 7,260.00            |                     | 80,887.25         |
| Bill  | 11/09/2024 | 2016928     | Consolidated Divisions Inc  |   | 26,610.00           |                     | 107,497.25        |
| Total 68070 · Snow Removal Expense                |            |             |                             |   | 107,497.25          | 0.00                | 107,497.25        |
| <b>68095 · Open Space Maintenances / Fire</b>     |            |             |                             |   |                     |                     |                   |
| Bill  | 08/03/2024 | 2015558     | Consolidated Divisions Inc  | T&M Aug 1-3                                   | 330.00              |                     | 330.00            |
| Bill  | 08/03/2024 | 2015559     | Consolidated Divisions Inc  | T&M Aug 1-3                                   | 80.00               |                     | 410.00            |
| Bill  | 08/10/2024 | 2015616     | Consolidated Divisions Inc  |   | 198.00              |                     | 608.00            |
| Bill  | 08/28/2024 | Deposit     | Ace Tree Care, Inc          | VOID: Board cancelled contract                | 0.00                |                     | 608.00            |
| Bill  | 10/31/2024 | 1203        | Ace Tree Care, Inc          | VOID: Board has cancelled contract            | 0.00                |                     | 608.00            |
| Total 68095 · Open Space Maintenances / Fire      |            |             |                             |   | 608.00              | 0.00                | 608.00            |
| Total 68000 · Parks & Open Space Expense          |            |             |                             |   | 283,453.68          | 6,116.08            | 277,337.60        |
| <b>70000 · Bond Interest &amp; Principal Exp.</b> |            |             |                             |   |                     |                     |                   |
| <b>70020 · Bond Principal - Series 1993</b>       |            |             |                             |   |                     |                     |                   |
| Deposit   | 08/07/2024 | 090763      | UMB Bank                    | Escheatment Checks                            |                     | 219.75              | -219.75           |
| Bill  | 08/21/2024 |             | Colorado Treasury Unclai... | Payment of unclaimed property 2024            | 219.75              |                     | 0.00              |
| Total 70020 · Bond Principal - Series 1993        |            |             |                             |   | 219.75              | 219.75              | 0.00              |
| Total 70000 · Bond Interest & Principal Exp.      |            |             |                             |   | 219.75              | 219.75              | 0.00              |
| Total Expense                                     |            |             |                             |   | 1,166,082.85        | 6,407.83            | 1,159,675.02      |
| Net Ordinary Income                               |            |             |                             |   | 1,172,156.27        | 1,511,589.70        | 339,433.43        |
| <b>Net Income</b>                                 |            |             |                             |   | <b>1,172,156.27</b> | <b>1,511,589.70</b> | <b>339,433.43</b> |





December 31, 2024

Roxborough Village Metropolitan District  
Lakewood, Colorado

To Management and the Board of Directors:

We are pleased to confirm our understanding of the services we are to provide Roxborough Village Metropolitan District for the year ended December 31, 2024.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities and each major fund, and the disclosures, which collectively comprise the basic financial statements of Roxborough Village Metropolitan District as of and for the year ended December 31, 2024. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Roxborough Village Metropolitan District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement we will apply certain limited procedures to Roxborough Village Metropolitan District's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited.

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

## **Auditor’s Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government’s ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and

obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

| <b>Risk Type<br/>(Fraud/Error)</b> | <b>Risk</b>                     | <b>Related Assertion</b> |
|------------------------------------|---------------------------------|--------------------------|
|                                    |                                 |                          |
| Fraud/Error                        | Revenue recognition             | Cutoff, existence        |
| Fraud/Error                        | Management override of controls | All                      |

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Roxborough Village Metropolitan District’s compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Other Services**

We will also assist in preparing the financial statements of Roxborough Village Metropolitan District in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from

whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) contractors who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services, and any other nonattest services we provide; oversee the services by designating an individual with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

### **Engagement Administration, Fees, and Other**

We understand that your management company will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your management company. We will plan the engagement based on the assumption that your management company will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your management company is unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

Tom Sistare is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be \$7,500.

The above fee is based on anticipated cooperation from your management company and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Undisputed amounts not paid within 30 days from the invoice date will be subject to a late payment charge of 1.5% per month (18% per year).

**Reporting**

We will issue a written report upon completion of our audit of Roxborough Village Metropolitan District’s financial statements. Our report will be addressed to “management and the board of directors” of Roxborough Village Metropolitan District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We appreciate the opportunity to be of service to Roxborough Village Metropolitan District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,



Hoelting & Company, Inc.  
Certified Public Accountants

**RESPONSE:**

This letter correctly sets forth the understanding of Roxborough Village Metropolitan District.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**From:** [Damon Barker](#)  
**To:** [Peggy Ripko](#)  
**Subject:** RE: report  
**Date:** Friday, January 10, 2025 3:30:24 PM  
**Attachments:** [image001.png](#)

---

Here you go Peggy,

Roxborough Monthly Update December – Jan 10<sup>th</sup>

Maintenance:

12/30 – clean up of leaves at park sites and along fences on village cir west

Site Policing: Trash, Dog Stations, etc...

12/13

12/20

12/27

1/2

1/10

Ancillary Work:

12/19 – limb pick up along Village cir west

T&M work or Snow Work:

12/11 – ice mitigation along trails

12/13 – ice mitigation along trails

1/7 - snow removal

1/9 – snow removal

Removal of lights is planned for next week 1/13-1/17(don't have an exact day yet)

Thanks,

**Damon Barker**  
**Account Manager**



---

5585 Airport Road, Sedalia, CO 80135

720.813.7680 – Mobile

[DamonB@cdi-services.com](mailto:DamonB@cdi-services.com)

[cdi-services.com](http://cdi-services.com) / [Naturesworkforce.com](http://Naturesworkforce.com)

**AFTER HOURS IRRIGATION EMERGENCY,  
PLEASE CALL [303-358-0498](tel:303-358-0498)**

**Confidentiality Note:** This email may contain confidential and/or private information. If you received this email in error please delete and notify sender.

---

**From:** Peggy Ripko <pripko@sdmsi.com>  
**Sent:** Friday, January 10, 2025 2:51 PM  
**To:** Damon Barker <DamonB@cdi-services.com>  
**Subject:** report

Do you know when you will have that to me?

*Peggy Ripko*  
**District Manager & Community Management Division Manager**  
**Special District Management Services, Inc.**  
141 Union Boulevard, Suite 150  
Lakewood, CO 80228-1898  
[pripko@sdmsi.com](mailto:pripko@sdmsi.com)  
Phone: 303-987-0835

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**AGREEMENT FOR  
LANDSCAPE MAINTENANCE SERVICES**

This Agreement for Landscape Maintenance Services ("**Agreement**"), effective the 1<sup>st</sup> day of January 2025 ("**Effective Date**") is entered into by and between Roxborough Village Metropolitan District, a political subdivision of the State of Colorado ("**District**"), and Consolidated Divisions, Inc., a Colorado corporation d/b/a CDI Environmental Contractor ("**CDI**"). The District and CDI are referred to collectively as the "**Parties**" or individually as a "**Party**".

**ARTICLE I  
SERVICES AND COMPENSATION**

**Section 1.1 Services and Compensation:**

(a) Services: The District retains CDI to perform, and CDI agrees to perform, maintenance, care and repair of certain landscaped areas described in the Scope of Services as the Standard Services attached as Attachment 1, including Exhibits A, B and C to Attachment 1, which are incorporated by reference and made a part of this Agreement (collectively, the "**Services**"). The additional services set forth in Exhibit B, and such additional services that are beyond those set out in Attachment 1 (collectively, "**Additional Services**"), if requested, shall be provided only when authorized in writing by the District. Oral discussions between any Board member or the District Manager and a CDI employee shall not constitute authorization to perform Additional Services unless the oral discussion is subsequently set forth in a written document signed by the Parties. To the extent any provision of this Agreement and Attachment 1 conflict, directly or indirectly, the provisions of this Agreement shall prevail. CDI understands the Board is evaluating its options with respect to providing the Services to Arrowhead Shores HOA, Roxborough Village Filing 14B HOA, and Roxborough Village First HOA (individually an "**HOA**" and collectively the "**HOAs**"), including but not limited to: i) terminating the Services being provided to one or more of the HOAs effective January 1, 2025; ii) continue providing the Services to one or more of the HOAs in exchange for appropriate compensation; or, iii) continue providing the Services until the District conducts an election in May 2025 on whether the District's voters authorize it to continue providing the Services to the HOAs without charge. CDI agrees that the Parties shall amend the Scope of Services to reflect whatever option the Board chooses and shall mutually agree to increase or decrease CDI's compensation based on the amended Scope of Services.

(b) Attendance at Board Meetings and Reports to District Manager: CDI shall attend the regular meetings of the District's Board of Directors ("**Board**"). CDI shall submit a summary report of all activities for the prior month and anticipated activities for the coming month to the District Manager in a format determined by the Board. The summary report, and any proposed agenda items that CDI deems appropriate or necessary for inclusion for an upcoming Board meeting, shall be submitted to the District Manager in sufficient time to be included in the monthly Board packet prepared by the District Manager.

(c) Quality Assurance: CDI shall provide a schedule of all maintenance related activities planned during the Services period, with notations of season requirements. CDI shall submit with the maintenance schedule all product data for materials, such as fertilizers, pesticides, etc. In order



to expedite minor but necessary work and repairs that are not a part of the base contract, CDI may be authorized to spend up to \$3,000 per incident without prior authorization, unless otherwise directed in writing. All larger repairs or maintenance items shall be brought to the attention of the District Manager for review and may require Board approval.

(d) Commencement Date: CDI shall commence performance of the Services on the Effective Date and will thereafter continually and diligently perform the Services and the Additional Services requested by the District until this Agreement is terminated or expires, whichever occurs first.

(e) Communication: CDI will notify the District prior to performing each Service listed in Exhibit B with a scheduled date the Service will be performed, along with any pertinent information related to such Service. A checklist of the Services listed in Exhibit B shall be provided in CDI's monthly report showing what Services have been completed and what Services have yet to be rendered.

**Section 1.2 Compensation:** In consideration of CDI's satisfactory performance and completion of the Services, the District shall pay CDI the compensation described in Attachment 2, which is incorporated by reference and made a part of this Agreement. If there is a direct or indirect conflict between the itemization of services and/or times in Attachment 2 and the itemization of services and/or times in Attachment 1 (including Exhibits A, B, and C), Attachment 1 shall control; provided, however, as set forth in Section 1.1(a), above, if the itemization of services and/or times in question in Attachment 1 conflict, directly or indirectly, with any provision in this Agreement, this Agreement shall control.

### **Section 1.3 Payment:**

(a) Request for Payment: CDI shall submit to the District Manager, by the second Tuesday of the month, a standard pay request form setting forth the monthly scheduled payment in accordance with Attachment 2, and a report detailing the following ("**Request for Payment**"):

- (i) Services performed during the previous month, including but not limited to:
  - A. Locations;
  - B. Time and rate per hour of each employee or subcontractor (if applicable);
  - C. Quantities of materials used in the work performed (if applicable);
  - D. Reason for work performance;
  - E. Detail of problems encountered and corrective action taken or proposed to be taken;
  - F. Work Orders recommended to be performed in the future and the reason the work is recommended; and,
  - G. Services performed during the previous month pursuant to an approved Work Order with supporting documentation.
  
- (ii) Maintenance inspection report discussing (but not limited to) the following:
  - A. Safety conditions;
  - B. Appearance; and,
  - C. Follow up items for the preceding month.

Any failure to timely provide the foregoing Request for Payment, with all of the required information, may delay payment up to the next monthly Board meeting and may constitute a breach of this Agreement.

(b) Payment Procedure: The District will make payment to CDI for work satisfactorily completed within thirty (30) days after a Request for Payment is submitted by CDI or thirty (30) days following the month in which the services were completed, whichever is later. Late fees, penalties, and interest will not be charged against any disputed amount the District does not pay by the date owed. CDI has the right to stop work, and shall notify the District of such action, if the District does not pay any undisputed portion, or all, of a Request for Payment in full within thirty (30) days of the District receiving the Request for Payment. If CDI stops work, it shall have no obligation to maintain, care for, or provide any Services to the landscape maintenance areas.

(c) Chatfield Farms: All Requests for Payment shall separately identify the cost of any Services performed within the Chatfield Farms areas shown on Attachment 1. Failure to provide separate costs for Chatfield Farms will constitute a deficient Request for Payment described under the above Payment Procedure section and will delay payments and may constitute a breach of this Agreement.

(d) Additional Services: If CDI is directed to perform any Additional Services, CDI shall submit invoices for all Additional Services to the District Manager within thirty (30) days of performing the work.

(e) Tax Exempt Status: The District is exempt from Colorado state and local sales and use taxes. CDI's invoices shall not include any sums for such taxes.

(f) Penalty for Failure to Complete Tasks/Projects or Provide Required Information by Deadlines Established in this Agreement: If CDI fails to complete a task/project or provide required information by the deadline(s) established in this Agreement, the District shall have the right to deduct \$100.00 from any amounts owed to CDI. Each failure to complete a task/project or provide required information is a separate infraction that will result in a \$100.00 deduction. The District may, in its discretion, waive an infraction if CDI provides documents and/or other information substantiating that there were extenuating circumstances that would justify such a waiver.

**Section 1.4 Set-Off**: In addition to any other rights the District has under this Agreement or in law or equity for indemnity or other reimbursement, recoupment, or payment by CDI, CDI agrees that the District is entitled to set-off any amounts it may owe CDI under this Agreement against such claims for indemnity or other reimbursement, recoupment, or payment.

**Section 1.5 Non-Appropriation**: The District's direct and indirect financial obligations under this Agreement are subject to annual appropriation by the Board. If the Board does not appropriate funds beyond the current calendar year, this Agreement shall automatically terminate with no further obligation whatsoever to CDI.

**ARTICLE II  
TERM AND TERMINATION**

**Section 2.1 Term:** The term of this Agreement shall begin on the Effective Date and shall continue through December 31, 2025 (“*Term*”). This Agreement may be terminated in accordance with Section 2.2, below, or as elsewhere provided in this Agreement.

**Section 2.2 Termination:**

(a) Termination by CDI: CDI may terminate this Agreement: (i) if the District fails to pay an undisputed amount owed within fifteen (15) workdays of receiving CDI’s written notice that the undisputed amount has not been paid; or, (ii) upon thirty (30) workdays prior written notice to the District for any other reason.

(b) Termination by the District: The District may terminate this Agreement: (i) upon fifteen (15) workdays written notice to CDI that it has breached this Agreement, if CDI fails to cure, or take substantial steps to cure, such breach within the fifteen (15) day period; or, (ii) upon thirty (30) workdays prior written notice to CDI for any other reason.

(c) Effect of Termination: In the event of termination, the District will pay CDI for the prorated portion of the Services satisfactorily performed to the date of termination, subject to the District’s right of set-off pursuant to Section 1.4 above and the District’s right of non-appropriation pursuant to Section 1.5 above.

**ARTICLE III  
GENERAL SERVICES PROVISIONS**

**Section 3.1 Professional Standards:** CDI will perform the Services and any authorized Additional Services in accordance with the generally accepted standards of care, skill, diligence, and professional competence applicable to contractors engaged in providing similar services at the time and place that CDI’s Services or Additional Services are rendered. Except as otherwise expressly stated herein, CDI shall, at its cost, be solely responsible for repairing any damage caused by CDI or one or more of the CDI Parties (defined below).

**Section 3.2 Compliance with Applicable Law:** CDI will, at its own expense, comply with all federal, state, and local laws, statutes, ordinances, rules, codes, regulations, requirements, guidelines, court rulings and orders of all governmental authorities applicable to this Agreement and the Services or authorized Additional Services performed by CDI, including but not limited to, employee safety (collectively “*Applicable Law*”).

**Section 3.3 Personnel:** CDI represents that all of its employees and the CDI Parties (defined below) have received the information, instructions, and training required to provide the Services and any authorized Additional Services, including training to prevent harm to such personnel, residents, and members of the public who may be in the vicinity.

**Section 3.4 Licenses:** CDI and all of its employees and CDI Parties (defined below) performing work that requires licensing shall be licensed to the extent required by all Applicable Law and will, at CDI's cost, maintain such licensing throughout the period this Agreement is in effect. Such licenses include any requirements set forth by the State of Colorado and the Environmental Protection Agency.

**Section 3.5 Mechanics' and Materialmen's Liens; Verified Statement of Claim:** CDI shall make timely payments to CDI's employees, CDI Parties (defined below), vendors, and/or suppliers. As a political subdivision of the State, the District's property is not subject to liens; however, property the District manages may be subject to certain liens, and CDI shall be responsible for satisfaction of any liens and encumbrances that are filed or asserted against the District and/or such property that arise from or are the result of the Services or authorized Additional Services CDI performs. In addition, CDI shall promptly resolve any verified statement of claim filed with the District by a subcontractor, vendor, or supplier claiming CDI has failed to pay amounts due for services, labor or materials provided to CDI in the performance of its Services or authorized Additional Services.

**Section 3.6 Hours of Operation – Power Equipment:** CDI shall not use power equipment within one hundred (100) yards of any residence prior to 7:00 a.m. during the week (Monday through Friday) or prior to 8:00 a.m. on weekends (Saturday and Sunday) or on State observed holidays.

**Section 3.7 Operation of Motorized Vehicles or Equipment:** The operation of vehicles and equipment on or through parks and open space owned or maintained by the District is restricted to vehicles or equipment that is required for CDI to perform Services or authorized Additional Services for the District. Other than mowing equipment, vehicles shall use paved surfaces as much as practicable. Except for emergencies, vehicles and equipment shall not be on unpaved surfaces when the ground is soggy. If CDI requires vehicles to drive off paved surfaces, CDI must receive special permission in writing from the District. CDI's vehicles and motorized equipment shall at all times yield to pedestrians and cyclists in parks and open space.

**Section 3.8 Mowing Equipment:** To prevent the spread of diseases, pests, and weeds, all mowing equipment shall be cleaned, including the underside of the mowing deck, prior to use within the District.

**Section 3.9 CDI Water:** All water required for application of fertilizers, weed control products, and any other products requiring water for application to the property shall be provided at no cost to CDI. The District Manager will designate the location(s) at which CDI may obtain water.

**Section 3.10. Compliance with 5 CCR 1001-33 - Emission Reduction Requirements for Lawn and Garden Equipment:** On or before June 1, 2025, CDI shall comply with the Air Quality Control Commission's Rule 29, which is codified at 5 CCR 1001-33, the relevant portions of which are attached as Attachment 3 ("**Rule 29**"), which prohibits the use of gasoline-powered push and hand-held law and garden equipment with an internal combustion engine smaller than 7 kW (10 horsepower) between June 1 and August 31 of each year. CDI is required to fully understand and strictly comply with Rule 29's requirements, including but not limited to: (a) ensuring its personnel do not use prohibited lawn and garden equipment between June 1 and August 31 of each year; (b)

maintaining the required records for a minimum of 5 years; and, (c) if this Agreement is extended through 2026, preparing and timely submitting to the Board the required annual report.

**ARTICLE IV  
INDEMNIFICATION AND CONFIDENTIALITY**

**Section 4.1 Indemnification:** CDI shall indemnify and defend the District and its directors, officers, and agents (collectively, the “*District Parties*”) against all claims, damages, and liability arising out of any intentional, reckless, grossly negligent, or negligent act or omission by CDI or its employees, subcontractors, agents, or any other individual or entity that provides labor, equipment, supplies, materials, or other services on behalf of CDI (collectively, the “**CDI Parties**”) that arise from or in any manner relate to CDI’s or the CDI Parties’ performance of the Services, or authorized Additional Services or from the violation of, or failure of CDI or any of the CDI Parties to comply with, any Applicable Law, specifically including Rule 29. The District shall have the right to select legal counsel to represent it, notwithstanding CDI’s obligation to pay the reasonable attorneys’ fees, costs, and expenses of the District’s legal counsel.

**Section 4.2 Communications and Confidentiality:** CDI will hold the information supplied by the District in confidence and will not disclose it to any other person or entity, unless (a) the District authorizes it to do so; (b) it is published or released by the District; (c) it becomes publicly known or available other than through disclosure by CDI; or, (d) disclosure is required by Applicable Law. This confidentiality provision does not prohibit CDI from disclosing District information to one or more of the CDI Parties if necessary to provide the Services or authorized Additional Services. Any of the CDI Parties shall be subject to the same restrictions on the use and disclosure of District information as apply to CDI.

**ARTICLE V  
CDI’S INSURANCE**

**Section 5.1 Coverages:** CDI will, at its sole cost and expense, maintain in effect at all times during the Term, the following insurance coverages with limits of not less than those set forth below. CDI further agrees to maintain and supply documentation of any additional public liability or property damage insurance that may be required by the State of Colorado during the Term.

(a) Employee Insurance:

| <b>Coverage</b>       | <b>Minimum Amounts and Limits</b>            |
|-----------------------|--|
| Worker’s Compensation | \$500,000 (or as required by Colorado law)   |
| Employer’s Liability  | \$1,000,000 (or as required by Colorado law) |

This policy will include a waiver of subrogation in favor of the District Parties.

(b) Liability Insurance:

| <b>Coverage</b>   | <b>Minimum Amounts and Limits</b>                      |
|-------------------|--|
| General Liability | \$1,000,000 combined single limits per occurrence with |

respect to each location (Occurrence Basis)

This policy will contain an endorsement including the District Parties as “additional insureds”. It also will contain cross-liability and severability of interest endorsements, a waiver of subrogation in favor of the District Parties, and an aggregate per location endorsement.

(c) Vehicle Insurance:

| <b>Coverage</b>            | <b>Minimum Amounts and Limits</b>   |
|----------------------------|---|
| Business Vehicle Liability | \$1,000,000 combined single limits per occurrence (Occurrence Basis) with respect to each location. |

This policy will be a standard form written to cover all owned, hired, and non-own vehicles owned or operated by CDI or one or more of the CDI Parties. This policy will contain an endorsement including the District Parties as “additional insureds”. It also will contain a waiver of subrogation in favor of the District Parties, and an aggregate per location endorsement.

(d) Umbrella Liability Insurance:

| <b>Coverage</b>               | <b>Minimum Amounts and Limits</b>                                      |
|-------------------------------|--|
| Bodily Injury/Property Damage | \$5,000,000 per occurrence (Occurrence Basis)<br>\$5,000,000 aggregate |

This policy will be written on an umbrella basis above the liability and vehicle insurance coverages described above. This policy will contain an endorsement including the District Parties as “additional insureds”. It also will contain subrogation in favor of the District Parties.

**Section 5.2 Policies:** All policies will be issued by carriers having ratings of Best’s Insurance Guide A/VIII and/or Standard & Poor Insurance Solvency Review A-, or better, and admitted to engage in the business of insurance in the State of Colorado. All policies must be endorsed to be primary, with the policies of all District Parties being non-contributory. All policies shall contain a provision that states that they cannot be canceled, non-renewed or materially modified without 30 days prior written notice by insurance carrier(s) to the District Manager.

**Section 5.3 Evidence of Coverage:** Evidence of the insurance coverage required to be maintained by CDI under this Article V, represented by certificates of insurance or endorsements, as applicable, issued by the insurance carrier(s), must specify the additional insured status as well as the waivers of subrogation. Such certificates of insurance or endorsements shall state the amounts of all deductibles and self-insured retentions and that the District Manager will be notified in writing thirty (30) days prior to cancellation, material change, or non-renewal of insurance. Upon request, CDI will provide to the District Manager a certified copy of any or all insurance policies or endorsements required by this Agreement. CDI shall provide the District Manager with copies

of the certificates and/or endorsements evidencing that the District has been added as an additional insured under the various insurance policies which CDI is required to carry.

## **ARTICLE VI MISCELLANEOUS**

**Section 6.1 Independent Contractor:** CDI's status shall at all times be that of an independent contractor. Under no circumstances shall CDI or its personnel be considered a District employee. CDI will provide and have complete control over all materials, equipment, and labor CDI deems necessary to perform the Services and authorized Additional Services. Except as necessary to ensure the Services and authorized Additional Services are performed in accordance with the District's requirements and expectations, the District will have no control or supervision over the hours CDI's personnel work or the manner in which CDI performs the Services or authorized Additional Services. The District's only concern is with the results of CDI's Services and authorized Additional Services. The District has the right to reject any work that does not meet the District's standards. CDI will not be paid for any costs CDI incurs, or time CDI spends, correcting substandard work.

CDI UNDERSTANDS AND AGREES: (A) CDI AND ITS EMPLOYEES ARE NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT COMPENSATION INSURANCE BENEFITS, UNLESS WORKERS' COMPENSATION OR UNEMPLOYMENT COMPENSATION COVERAGE IS PROVIDED BY CDI OR SOME ENTITY OTHER THAN THE DISTRICT; AND (B) CDI IS OBLIGATED TO PAY FEDERAL, STATE, AND LOCAL INCOME TAX ON ANY MONEYS PAID PURSUANT TO THIS AGREEMENT. THE DISTRICT WILL NOT MAKE FEDERAL, STATE, AND LOCAL WITHHOLDINGS AND WILL NOT PROVIDE WORKERS' COMPENSATION OR UNEMPLOYMENT COMPENSATION INSURANCE.

CDI certifies that 84-1298847 is CDI's correct Federal Taxpayer Identification Number. By signing this Agreement, CDI certifies that it assumes full responsibility for the payment of all contributions, payroll taxes, income taxes, withholdings, and backup withholdings or assessments under federal, state, and local law. The District will only provide CDI with, and will file, an IRS Form 1099 in compliance with federal, state, and local law.

**Section 6.2 Notice:** Any notice required or permitted under this Agreement shall be in writing and hand-delivered or sent by certified/registered mail, return receipt requested, to the address below, or at another address previously furnished in writing to the other Party pursuant to this Section. A notice sent by certified/registered mail is deemed given when received, or 3 business days after the date sent, if not accepted by the Party to whom it was sent, whichever is earlier.

Roxborough Village Metropolitan District  
Attn: Peggy Ripko, District Manager  
Special District Management Services, Inc.  
141 Union Boulevard, Suite 150  
Lakewood, CO 80228-1898

CDI Environmental Contractor  
Attn: Zacc Wair  
5585 Airport Rd  
Sedalia, CO 80135

**Section 6.3 Governmental Immunity:** This Agreement is not intended, and shall not be construed, as a waiver of the limitations on damages or any of the privileges, immunities, benefits, or defenses provided to, or enjoyed by, the District and its current or past directors, officers, employees, volunteers, and agents under federal or state law, including but not limited to, the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*

**Section 6.4 Governing Law; Jurisdiction and Venue; Attorneys' Fees:** This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Colorado. Jurisdiction and venue for any civil action shall lie exclusively in the District Court for Douglas County. Prior to either Party commencing a civil action, the Parties shall participate in non-binding mediation through the American Arbitration Association in Denver, Colorado or another mediator mutual agreed upon by the Parties. If the Parties are unable to resolve their dispute within forty-five (45) days of a Party notifying the other Party in writing of its request for mediation, either Party may commence a civil action. In any civil action arising from or relating to this Agreement, the Services, and/or Additional Services the prevailing Party shall be awarded its reasonable attorneys' fees, costs, and expenses, including its reasonable attorneys' fees, costs, and expenses incurred in collecting or executing upon any judgment, order, or award.

**Section 6.5 Additional Provisions:** This Agreement is the entire agreement between the Parties as to the subject matter herein, and there are no oral or collateral agreements or understandings. This Agreement may only be amended by a document signed by the Parties. Course of dealing, no matter how long it may continue, shall not constitute an amendment to this Agreement. If any provision is held invalid or unenforceable, all other provisions shall continue in full force and effect. Waiver of a breach of this Agreement shall not operate or be construed as a waiver of any subsequent breach of this Agreement. This Agreement is not assignable. This Agreement is not intended to, and shall not, confer rights on any person or entity not named as a Party to this Agreement.

IN WITNESS WHEREOF, the Parties have signed this Agreement.

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT, a political subdivision of the State of Colorado

CONSOLIDATED DIVISIONS, INC., a Colorado Corporation d/b/a CDI Environmental Contractor

By: \_\_\_\_\_  
Ephram Glass, Board President

By: \_\_\_\_\_  
Name Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# ATTACHMENT 1 SCOPE OF SERVICES

CDI shall provide the landscape services set forth in this Scope of Services within the landscaped areas shown on Exhibit A to this Attachment 1. Special landscape services are described in Article III, below. If there is a conflict between the Standard Landscaping Services (Article II) and/or the Special Landscaping Services (Article III) and CDI's General Representations (Article I), the Standard Landscaping Services and/or the Special Landscaping Services, as applicable, shall control.

## ARTICLE I CDI's GENERAL REPRESENTATIONS



## Maintenance - Quality Plan

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**Property Name: Roxborough Village Metro District**  
**Focus Area: *Maintenance***

### 1. Maintenance QUALITY PLAN PURPOSE

Roxborough Village Metro District is classified by CDI as a HIGH PRIORITY site.

Attention to Detail – You expressed your need to have the association look aesthetically pleasing and maintained throughout the season at a high standard. We understand that Roxborough Village is a premier community, and the landscaping needs to reflect that image. Lack of focus in highly visible areas shows an unkempt look and can reflect negatively upon the association. In order to provide thoroughness and quality in all aspects of our service, CDI plans for such detailing of a property that is often overlooked due to lack of proper planning and adequate/trained resources. Our approach will be to have the same crew performing the work week after week throughout the season; providing you familiarity with the crew and ensuring timeliness and consistent quality of work completed. This planning includes utilizing proven tools for mapping out and allocating time and manpower for these activities to be completed as scheduled. Weekly quality assurance programs will ensure the community is maintained consistently.

### 2. QUALITY MANAGEMENT METHOD

#### 2.1 Quality Standards

A leading cause of frustrations with landscape maintenance is when a contractor does not provide consistent services in a timely manner. When your time is spent "babysitting" your contractor, you are taken away from other more important responsibilities. In this proposal, we have provided a tailored Landscape Plan for Roxborough Village which outlines the services to be provided and the frequency of when these services are scheduled to be performed. This information provided in the Landscape Plan sets the expectations and allows you to communicate from a position of knowledge when corresponding with the Board and/or when you receive calls from homeowners.

#### 2.2 Quality Equipment

Qualified as a HIGH PRIORITY account, Roxborough Village will be assigned all CDI-owned equipment. As needs change and we become accustomed to the property we can adjust as necessary as well.

### **2.3 Account Manager Responsibilities**

Proactive communication is important and something you expect from your contractor. "Doing what you say, when you say you are going to do it", is simply following through on commitments. It shouldn't be your responsibility to bring issues/concerns to the attention of the landscape maintenance provider. With CDI, you will have multiple sets of eyes, at various times each week, watching over the property to identify and anticipate concerns and potential problems. Your dedicated Account Manager and single point of contact will ensure that you receive focused, proactive, and solution-driven communication pertaining to changing conditions of the campus. Whether it be conducting site walks and/or providing status reports, we will work with you to develop the most appropriate communication method(s) to convey pertinent information on what has/has not/will be transpiring on the property.

## ARTICLE II STANDARD LANDSCAPING SERVICES

**Section 1 Standard Landscape Services:** The frequency and/or number of times per year that CDI is to provide the Standard Landscape Services are set forth in Exhibit B. A map depicting the areas to provide the Standard Landscape Services is shown in Exhibit C (the “*Landscape Maintenance Map*”).

(a) Irrigated Turf: Turf care consists of mowing, irrigation, fertilization, and herbicide application to maintain healthy turf at all times.

(b) Mowing of Irrigated Turf Areas: Irrigated turf areas shall be mowed as necessary to maintain a turf height of approximately 2<sup>3</sup>/<sub>4</sub> - 3<sup>3</sup>/<sub>4</sub> inches during the growing season. Mowing equipment and patterns shall be employed to permit recycling of clippings where possible. Excess clippings shall be removed from sidewalks and drives. Blades on all equipment shall be sharp to prevent tearing of the grass blades. Drought conditions may necessitate less frequent mowing. All clippings shall be collected and disposed of properly and/or blown from sidewalks in irrigated turf areas to maintain a well-groomed appearance. Mowing shall not be performed when the ground is soggy to avoid compaction, rutting, and removal of the grass.

(c) Trimming: All irrigated turf areas shall be trimmed after each mowing to provide a well-groomed appearance. This shall include all fence lines and vertical elements.

(d) Edging: During the mowing season, edging shall be performed along all sidewalks, walkways, drainage ways, streets, curbs, and planting beds to maintain a well-groomed appearance. Such edging shall be performed at least bi-weekly in irrigated turf areas during the mowing season. Should more frequent edging be required to maintain a well-groomed appearance, CDI shall provide a written proposal for such additional edging to the District Manager. All clippings shall be collected and disposed of properly and/or blown from sidewalks to maintain a well-groomed appearance.

(e) Fertilization: Irrigated turf areas shall be fertilized with a high quality, well-balanced fertilizer three (3) times each season or one (1) slow release fertilizer designed for one annual application. Only non-phosphorus fertilizer shall be used. If using standard fertilizers requiring three (3) applications, the first application shall consist of 1/2 pound of nitrogen per 1,000 square feet, at least 40% of which shall be slow-release nitrogen. This first application shall contain a pre-emergent herbicide to control annual grassy weeds. Each subsequent application shall be 1 pound of nitrogen per 1,000 square feet, at least 40% of which shall be slow-release nitrogen and shall also contain at least 1% iron. If using a fertilizer designed for one annual application, the application rate and timing of the application should follow manufacturer guidelines. All fertilizer shall be blown into turf areas from sidewalks to minimize staining; fertilizer shall not be blown into streets or gutters. Both the first and third fertilization shall occur as specified under the aeration section with the second occurring at some midpoint between the first and third application.

(f) Integrated Pest Management: If requested, CDI shall assist the District to develop policies to apply the principles of Integrated Pest Management (IPM). This includes information on modifications and additions to the prevention strategy and schedule of regular cleaning and

maintenance; regular monitoring to detect problems early; choosing the most effective options with the least risk to people and the environment; using biological methods that will result in long-term solutions; and minimizing the use of pesticides and insecticides. CDI shall attempt to alert the District of all effective alternatives to chemical applications available.

(g) Weed Control: CDI shall spray all irrigated turf with a broad-spectrum broadleaf herbicide three (3) times per season with follow-up spot application as required. Prior to such application, CDI shall submit the proposed herbicide to the District for approval. Application of pre-emergent herbicide shall be completed before May 1 of each year; second and third applications of pre-emergent or application of post-emergent control of broadleaf weeds shall occur late June to first week of July and again late August to first week of September of each year. CDI shall perform manual removal of weeds on a weekly basis as needed.

(h) Aeration: CDI shall aerate all irrigated turf areas to open the turf for fertilizer, air, and water two (2) times each year. The first aeration shall be completed before the first fertilization and shall be done within one (1) week of the irrigation system being turned on in the spring. The second aeration shall occur at a minimum, two (2) weeks prior to the irrigation system being shut down for the year. Irrigated turf areas will be watered thoroughly prior to aeration and fertilized immediately thereafter with an appropriate fertilizer, as specified in the Fertilization section. CDI shall use only a closed coring tine. Prior to aeration, CDI shall flag all sprinkler heads and valve boxes to minimize damage. At its own expense, CDI shall replace any sprinkler heads and valve box covers damaged by the aerators. Plugs shall be left on irrigated turf areas to assist in breaking down thatch.

(i) Leaf Removal: In irrigated turf areas, CDI will collect and remove large accumulations of leaves during the month of November or after 90% leaf drop. Timing of collection and removal shall be weather dependent.

(j) Unusual Conditions: Whenever CDI observes any condition which CDI believes may be detrimental to healthy turf growth, such conditions shall be immediately reported to the District Manager along with a recommended corrective action.

**Section 2 Non-Irrigated Turf and Native Grass Care:** All mowing of non-irrigated turf and native grasses shall be coordinated with the District's herbicide contractor.

(a) Trails Through Non-Irrigated Turf and Native Grass Areas: Non-irrigated turf and native grass areas on either side of trails and sidewalks shall be mowed to a width of four feet (4'). These mowing areas are defined as beauty-bands and are depicted in Exhibit C. The beauty-bands shall be mowed to four inches (4") when any of the vegetation in the bands have exceeded seven inches (7"). All clippings shall be collected and disposed of properly and/or blown from trails and sidewalks to maintain a well-groomed appearance.

(b) Fence Lines: All fence lines depicted in Exhibit C shall be mowed to a width of eight feet (8') and trimmed for wildfire mitigation purposes. Fence lines shall be mowed to a height of four inches (4") when the grasses exceed seven inches (7"). If the distance from a fence line to a path or to a road is under twenty feet (20'), the fence line mowing shall be widened to meet the

mowed beauty-band to avoid leaving narrow strips of tall grass.

(c) Mowing of Non-Irrigated Turf and Native Grass Areas: Non-irrigated turf and native grass areas, as identified in Exhibit C, shall be mowed once per year, or as necessary at the discretion of the Board. The annual mowing shall occur in late winter or early spring except for (i) the sledding hill which shall be mowed once in late summer or early fall before any snowfall and for (ii) the east side of the upper parking lot, which shall be mowed based on the same criteria and frequency as beauty-bands. Mowing shall not be performed when the ground is soggy to avoid compaction, rutting, and removal of the grass. Only native areas designated in the maintenance plan map shall be mowed; not all native areas throughout the District will be mowed. All clippings shall be ~~collected and disposed of properly and/or~~ blown from sidewalks to maintain a well-groomed appearance.

**Section 3 Tree and Shrub Care in Landscaped Areas:** CDI shall familiarize themselves with the numbers, locations, and types of trees and shrubs within the District. Tree and shrub care shall maintain and promote healthy growing conditions and shall include pruning, wound repair, fertilization, insect control, disease control, and other maintenance measures as necessary. The maximum overall tree/shrub height for pruning and removal shall be ten feet (10') or  $\frac{1}{3}$  the height of the tree/shrub, whichever is less. Trees in native areas are not maintained; however, some trees in non-irrigated, landscaped areas are maintained.

(a) Pruning and/or Removal of Trees: CDI shall not prune or remove trees unless directed to do so by the District. Any such pruning of trees or removal of any trees shall be an Additional Service to be approved by the Board or District Manager.

(b) Pruning Shrubs: The objective of shrub pruning is to promote healthy plants and a pleasing appearance and to remove any growth into sidewalk areas. Shrubs shall be maintained as prescribed by the best practices for the species. Shrubs will be thinned as necessary to retain dense foliage, quality flowers, and a healthy natural appearance. Shrubs in non-irrigated and native areas are not maintained.

(c) Dead Plant Materials and Replacement of Plants: All dead plant materials shall be removed and properly disposed off-site within one (1) week of determination of death. CDI shall immediately provide a quote to the District Manager to replace such plants.

(d) Wrapping: CDI shall not wrap trees or shrubs unless directed to do so by the District. Any such wrapping of trees or shrubs shall be an Additional Service to be approved by the Board or District Manager.

(e) Watering: During periods of dry weather, up to fifteen (15) newly planted trees shall be hand watered weekly when the irrigation system is shut off or where no irrigation exists. This watering shall continue for new trees until they have been in the ground for two years and/or until they have an established root system. If there are more than fifteen new trees to be watered, CDI shall provide a quote to the District Manager for the additional watering.

**Section 4 Mulch and Mulch Beds:** Organic mulches, including wood and bark chips shall be utilized in non-turf flower bed areas.

(a) Protective Rings: All trees and shrub beds shall be protected from maintenance equipment by use of a mulch bed and/or other protection, as approved by the Board. CDI shall correct any protective rings that are misapplied or in disrepair. Wood mulch shall not be applied against tree bark and shall dip to meet the base of the tree.

(b) Application: Certified weed-free shredded wood mulch shall be reapplied each season after the first herbicide application, if applicable. This shall include all tree protection rings, shrub beds, ground covers, and annual and perennial beds.

(c) Maintenance: All mulched areas shall be edged or re-edged prior to application of mulch to provide natural containment or the tree rings shall be sprayed to prevent grass and weeds from encroaching the tree ring.

**Section 5 Ground Cover, Flower Beds and Rock Beds:** The appearance and health of ground cover, flower beds, and rock beds shall be maintained by adhering to the following practices:

(a) Weed Control: Weeds in rock beds shall be controlled by use of a pre-emergent herbicide or selective systemic herbicide. The manufacturer and formulation of herbicides will be coordinated with the District before use. Weeds shall be hoed as little as possible to minimize damage to plant root systems.

(b) Mow Strips/Landscape Edging: Landscape edging, including metal edging, mow strips, and any other materials, shall be kept in good repair and appearance and replaced if necessary. Any safety hazards shall be immediately corrected. Edging shall be kept at an appropriate depth to ensure mulch stays in the landscaped area and grass cannot spread to the landscaped area via underground rhizomes. Edging that has tilted, particularly to the point of impacting sprinkler heads, shall be straightened. All time and labor for this service are included in the contract price. ~~The contract price includes replacement of one hundred (100) linear feet of metal edging to be replaced monthly. Only if edging has deteriorated beyond repair, CDI shall provide a quote to the District Manager for its replacement, or irreparable edging shall be replaced. These replacements must be specifically invoiced including date, time expended, and locations serviced for record purposes. If any of the hundred (100) linear feet per month remain unused at the end of the month, CDI will credit the District any remaining linear footage on subsequent work orders submitted for metal edging replacements. The District shall receive the benefit of all one hundred (100) linear feet per month whether or not such benefit is realized within the month of service, within prior months, or within subsequent months, for a total of 1,200 linear feet per year. If all deteriorated and irreparable metal edging has been replaced, CDI shall cease metal edging replacement work and credit the remaining linear footage to the District at the unit price listed in Attachment 2.~~

(c) Flower Care: Pinch back dead blooms as required and hand weed weekly or as needed to maintain beds in a weed-free condition.

(d) Spring Clean-up: Flower beds and landscaped areas shall be cleaned up in the spring,

including but not limited to, cutting back perennial grasses and removing accumulated leaves and branches.

(e) Fall Clean-up: Flower beds and landscaped areas shall be cleaned up in the fall, including but not limited to, cutting back perennial flowers and removing accumulated leaves and branches.

(f) Rock Beds: Rocks that have spilled out of rock beds shall be moved back into the rock beds. Exposed irrigation lines shall be reburied under the rock for a clean appearance. CDI shall inform the District if additional rock is required in rock beds and shall provide a time and materials cost for adding the additional rock.

**Section 6 Natural Areas:** Non-irrigated natural areas such as Little Willow Creek and the Dakota Hogback shall only be mowed as specified in the Landscape Maintenance Map or at the direction of the Board. Any mowing shall be coordinated with the District's herbicide contractor.

(a) Weed Control: Herbicide spraying in non-irrigated, natural areas is performed under separate contract and is not a service covered hereunder.

**Section 7 Irrigation System Operation and Maintenance:** CDI will provide one (1) on-site Maintenance Technician on the Property to monitor and check the irrigation system, as well as make all repairs for twenty (20) hours a week for twenty-eight (28) weeks beginning April 1 of the calendar year. Upon spring activation of the irrigation system, the Maintenance Technician shall check the operation of each sprinkler zone to verify that all control valves and heads are functioning properly, and that there are no leaks or other conditions, which may require repair, to make adjustments, and clean nozzles. In addition, all controller enclosures shall be opened and visually inspected. After the initial activation checks, the Maintenance Technician is not required to make the same checks unless there is a visual indication of an issue or the District requests additional checks. On a weekly basis, the Maintenance Technician shall monitor irrigated areas and repair leaks, clean nozzles, and make adjustments as required.

The contract price includes all twenty (20) hours of weekly maintenance services. CDI agrees that the irrigation hours provided by CDI, up to eighty (80) hours per month, will be applied by CDI to any irrigation work performed for the District. These hours must be specifically invoiced including date, time expended, and locations serviced for record purposes, and any repair work is required to be invoiced along with photographs of the irrigation break and of the fixed repair work. Once all irrigation hours have been applied, additional irrigation hours shall be billed at agreed upon labor rates and submitted to the District for approval in accordance with the terms of the Agreement. If any of the eighty (80) hours per month remain unused at the end of the month, CDI will credit the District any remaining hours on subsequent work orders submitted for irrigation services or to prior irrigation invoices at Maintenance Technician rates. The District shall receive the benefit of all eighty (80) hours per month whether or not such benefit is realized within the month of service, within prior months, or within subsequent months, for a total of 560 hours per year.

Damage to heads caused by mowing operations shall be repaired at CDI's expense. CDI shall maintain all appropriate keys, locks, system log-ins and passwords, and any other security, access, or operational procedures, measures, or devices and shall ensure that copies and information concerning all such procedures, measures, and devices are provided to the District with all appropriate updates, changes, or alterations.

Operation and maintenance of the irrigation system shall include the following:

(a) Activation of Irrigation System: Each spring, on a date to be determined by CDI in consultation with the Board and notice thereto, the irrigation system shall be activated. CDI shall immediately notify the District of any system damages which have resulted from improper shutdown the previous fall. Any such damages that were the result of CDI's actions shall be repaired immediately at the expense of CDI. Any such damage that was the result of a prior provider's improper shutdown or system damages caused by actions other than the system shutdown will be brought to the immediate attention of the District with details, including photographs, of such cause and/or extent of such damages, with an itemized estimate for any such repair. Any repair or initiation of such work will require prior Board approval. CDI shall at all times exercise its best efforts to operate the irrigation system in a manner that protects all components and equipment of such system and to conserve water resources.

(b) Inspection: Inspection and adjustment of the system will be performed with particular attention paid to irregular water distribution patterns. Control enclosures will be opened and visually inspected between start-up and winterization to ensure water is being distributed as intended.

(c) Sprinkler Heads: Plugged sprinkler heads shall be cleaned and pattern adjustments made as necessary to ensure that water is being distributed to only the intended vegetated areas.

(d) Sprinkler Clock Timing: CDI shall program the sprinkler controls to optimize the application of water for each individual zone while controlling system pressure to minimize the possibility of irrigation line breaks. CDI shall program sprinkler controls to water on the specific days, times, and frequencies directed and approved by the Board. If CDI recommends a deviation from the specified days, times, and frequencies, such recommendations must be approved by the Board or District Manager prior to programming the changes. Adjustments to the amounts of watering shall be performed as needed throughout the watering season to adjust for precipitation and fluctuations in the evapo-transpiration rate.

(e) Drip Irrigation System: CDI shall walk through all planting beds watered with drip irrigation and check for visible signs of plant stress. If stressed plant material is located, CDI shall inspect for proper system operation and repair as necessary. CDI shall report any non-functional drip irrigation system component and submit recommendations and estimates on necessary repairs along with photos related to the same, for approval by the Board.

(f) System Repairs - Non-System Activation Related: CDI shall be responsible for repairs of all sprinkler system damage that are the result of CDI's operations. The District shall be notified immediately of any such damage and CDI shall undertake to immediately repair or correct such



damage. Minor irrigation system repairs and adjustments that are not caused by CDI, such as nozzle replacement and head alignment, and clock adjustment shall be performed as part of the basic services and the District shall be billed for materials only. The need for major irrigation system repairs which are not caused by CDI shall be approved by the District and billed on a time and material basis. Such work may include clearing of plugged lines, relocation of the system, system additions, locating valves, and clock or electrical work. Prior to the initiation of such work, written approval must be obtained from the District. CDI shall be responsible for all costs of repairs that fail within a month of the original repair. All repairs shall be invoiced along with photographs of the irrigation breaks and of the fixed repair work, itemization of the materials, including manufacturer and model numbers, GPS location, and the date of the repair. The aforementioned repair information also shall be conveyed to the District Engineer, or other designee, for as-built recording. If the District employs a geographic information system (GIS), CDI shall record the aforementioned information and as-builts in the GIS.

(g) Backflow Inspection: ~~BCDI shall inspect and certify backflow prevention device inspections are not part of the Standard Landscape Services and will be performed by a separate District contractor on an annual basis. CDI shall file all certification forms as required and provide copies to the District Manager.~~

(h) Winterization of Irrigation Systems: Winterization of the irrigation systems shall be completed by CDI in the fall before the first hard freeze. The typical time for winterization is in October, however CDI must winterize the irrigation systems before the first hard freeze. Winterization activities shall not extend into the month of November without prior Board approval. Winterization shall include voiding all lines of water using compressed air or other methods approved by the District. CDI also shall perform other tasks as necessary to winterize controllers and other system components.

(i) Locates: The District Board shall designate the individual or entity that shall be responsible for the UNCC locate services for the District, which designation the Board may change at any time in its discretion. The District shall notify CDI of any change in the UNCC locate services provider. If the District's UNCC locate services provider requires the irrigation system to be located in a particular area, CDI will be notified in writing by email of such a requirement. The District shall compensate CDI for locate services based on agreed upon rates. If a third party requests a locate, CDI shall obtain approval from the District Manager before providing same.

(j) Pond Depth and Consumption Monitoring: While the irrigation system is in operation, CDI shall inspect the irrigation pond (Crystal Lake in Arrowhead Shores) twice per week and monitor its depth. The lake water level must be maintained with a minimum level of twenty-eight inches (28") below the lake overflow and a maximum level of sixteen inches (16") below the lake overflow with a target level of twenty-two inches (22") below the lake overflow. CDI will order additional water from Roxborough Water & Sanitation to maintain the lake water level during the growing season. The District is entitled to 45 acre-feet of water from Roxborough Water & Sanitation. CDI shall take measures to ensure the District does not run out of water prior to the end of the growing season. CDI will notify the District each time water is ordered. At the end of the growing season, CDI will allow water to be drawn down to thirty-six inches (36") below the overflow to provide capacity for winter run-off. CDI shall include water levels and amounts of

ordered water in its written report to the District Manager that is submitted by a time specified by the District Manager. If CDI negligently orders water that results in water overflowing out of the irrigation pond, CDI will be responsible for the cost of the lost water, and restoration of any damage incurred.

(k) Pump Inspections: The District Engineer, or other designee, is responsible for scheduling routine maintenance and upgrades to the Irrigation Pump Station located within the limits of the fence at the site on Crystal Lake. Irrigation pumps shall be inspected weekly during the irrigation season by CDI and any concerns forwarded to the District Manager and District Engineer as soon as practicable.

(l) Emergency Contact: CDI shall provide and maintain an operating after-hours emergency contact system to report any irrigation issues, problems, or emergencies.

**Section 8 Facilities Maintenance:** The following Standard Landscape Services shall be performed on the District's facilities during the period from January 1 through December 31 unless otherwise stated.

(a) Tennis Courts/Basketball Courts: On a weekly basis, clean off animal waste and sweep or blow debris off courts. Provide a time and materials cost for washings that may be requested by the District. Report any damage or graffiti to the District Manager immediately. Inform the District if there is a need for new nets, striping, or fencing repair.

(b) Volleyball Courts: At the beginning of the active season (April), inspect the courts for low spots and appropriate depth, damaged or loose edging, and proper netting. Any additional material, if needed to maintain appropriate depths, and any repairs shall be performed under a separate Work Order after approval from the Board. On a weekly basis, rake smooth sand surfaces and remove any weeds, animal waste, or debris. Inform the District if there is a need for a new net, additional sand, or any repairs. Report any damage or graffiti to the District Manager immediately.

(c) Skate Parks: At the beginning of the maintenance season (April), high-pressure hose wash all surfaces once. Provide a time and materials cost for additional washings that may be requested by the District. Clean off animal waste weekly. Sweep or blow debris off park weekly. Report any damage or graffiti to the District Manager immediately.

(d) Softball Field: For the period from April 1 through September 30, on a weekly basis, prior to each weekend, groom the dirt infield to provide a smooth even surface and ensure a clean edge between the grass and dirt sections of the field. Stripe the grass section of the softball field after the first such grooming of the calendar year and then once each month thereafter through September 30.

(e) Bicycle Paths/Sidewalks: Pick up trash and animal waste and remove, sweep, or blow debris off bicycle paths and sidewalks as needed.

(f) Playground Areas: Pick up trash and remove animal waste weekly. Rake materials to a twelve inch (12") depth under swings, slides, and other structures weekly. Report the need for any

additional material to maintain appropriate depths immediately to the District with an estimate for providing such. Any additional material application shall be performed after approval by the District and under a separate Work Order. Report any damage or graffiti to the District Manager immediately.

(g) Gazebo - Community Park: Pick-up any trash, remove, sweep, or blow debris off sidewalks within pavilion area weekly. Report any damage or graffiti to the District Manager immediately.

**Section 9 Trash/Dog Waste Pick-up:** Trash pick-up and removal shall be the responsibility of CDI. All trash receptacles shall have an internal removable can and a plastic removal liner (trash bag). It shall be CDI's responsibility to ensure that these are in place. When a trash receptacle has a removable lid, it shall be CDI's responsibility to ensure that the lid is properly in place and secured with a locking cable. CDI shall order and stock all materials, including trash bags and dog waste bags, at CDI's cost. CDI shall pick up and remove trash from the site per the following seasonal schedule and pursuant to the following guidelines:

(a) Summer (April 1 through October 15): Trash receptacles shall be emptied twice weekly as set forth in Exhibit B with extra pick-ups the last working day before and the first working day after the following holidays: Memorial Day, Labor Day, and Independence Day. Trash shall be disposed of as directed by the District. CDI shall provide a fixed price per receptacle for additional trash pick-ups as required by the District.

(b) Winter (January 1 through March 31 and October 16 through December 31): During the winter months CDI shall pick up trash on all Property on a weekly basis.

(c) Dog Waste Dispenser Stations: Inspect dog waste dispenser stations and remove and dispose of waste on a twice weekly basis year-round. Fill dispensers as needed, removing any debris, animal waste, and grass or weeds. Minor repairs of dog stations shall be performed as part of the basic services. CDI shall recommend full replacement of dog stations that require more than minor repairs. CDI shall recommend additional pick-ups or additional dog stations for high traffic areas if deemed necessary.

(d) Fishing Line Disposal Stations: Inspect fishing line disposal stations and dispose of waste once weekly year-round. Minor repairs shall be performed as part of the basic services. CDI shall recommend replacement of stations requiring more than minor repair.

(e) Vehicular Use: Vehicles used for trash pick-up shall be confined to paved surfaces except for temporary parking at the side of a path to avoid blocking pedestrians. If CDI requires vehicles to drive off paved surfaces, CDI must receive special permission in writing from the District. All vehicles used for trash pick-up must be quiet and non-polluting, such as electric vehicles. In picking up trash, CDI shall confine any vehicle or motorized equipment used for such purpose to only the paved areas of the District and shall avoid traversing on any non-paved areas unless CDI or vendor has obtained an access permit from the District.

**Section 10 Litter Pick-up:** CDI shall pick up and remove litter on a weekly basis.

(a) Turf Areas: Prior to mowing, CDI shall pick up litter on the property and adjacent streets.

(b) Park Areas: CDI shall remove litter accumulated around courts, play areas, mulch beds, walks and paths, and pond perimeters.

(c) Natural, Non-Irrigated Areas: CDI shall remove litter from non-irrigated and natural areas.

(d) Little Willow Creek: CDI shall remove litter from Little Willow Creek and drainages with an emphasis around storm drain outlets.

(e) Ponds: Trash and debris collecting within the irrigation pond (Crystal Lake in Arrowhead Shores neighborhood) and other ponds shall be removed twice per year (May and November). This may require the use of small non-motorized watercraft. CDI shall provide a fixed price for additional clean-ups as directed by the Board.

**Section 11 Damage to Landscape Improvements:** CDI shall provide protection to any material, trees, shrubs, fences, or other landscape improvements that may be subject to repetitive contact with maintenance equipment. At all times CDI shall be alert for damages to or theft of any Landscape Improvements, including but not limited to plant stock, turf, ground cover, benches, picnic tables, trash receptacles, play equipment, shelters, irrigation equipment, regardless of cause, including, but not limited to, fertilization, fungus, disease, irrigation, improper maintenance, storm damage, dumping of debris, graffiti, or vandalism. When such is identified, CDI shall immediately notify the District Manager of the condition and convey locations and pictures, if practicable, and recommend corrective action.

Any Landscape Improvements damaged by CDI's operations shall be repaired or replaced at the expense of CDI. Any Landscape Improvements having sustained damage prior to the commencement of the term of the Agreement shall be documented in writing to the District Manager and shall include print or digital photographs where appropriate.

The fences along the major roads (Village Circle East, Village Circle West, Rampart Range Road) are not owned by the District. They are owned and maintained by individual landowners. Fence issues such as fences falling into the property shall be brought to the attention of the District Manager.

**Section 12 Winter Services:** During the winter months of January, February, March, October, November, and December, CDI shall provide the following services:

(a) Winter Watering: Should there be extended periods of drought which may lead to plant or tree stress, such plants and trees shall be watered, for a pre-approved additional fee, as recommended by CDI or the District's tree service provider. Ground cover areas shall be watered lightly, if so warranted, for a pre-approved additional fee, billed separately.

(b) Winter Watering Turf: Turf shall be watered as far into the fall as weather will permit. Should there be extended dry periods during the winter, turf shall be watered either by pressurizing the sprinkler system and then re-winterizing or irrigating turf area using hoses attached to fire hydrants for an additional fee, billed separately.

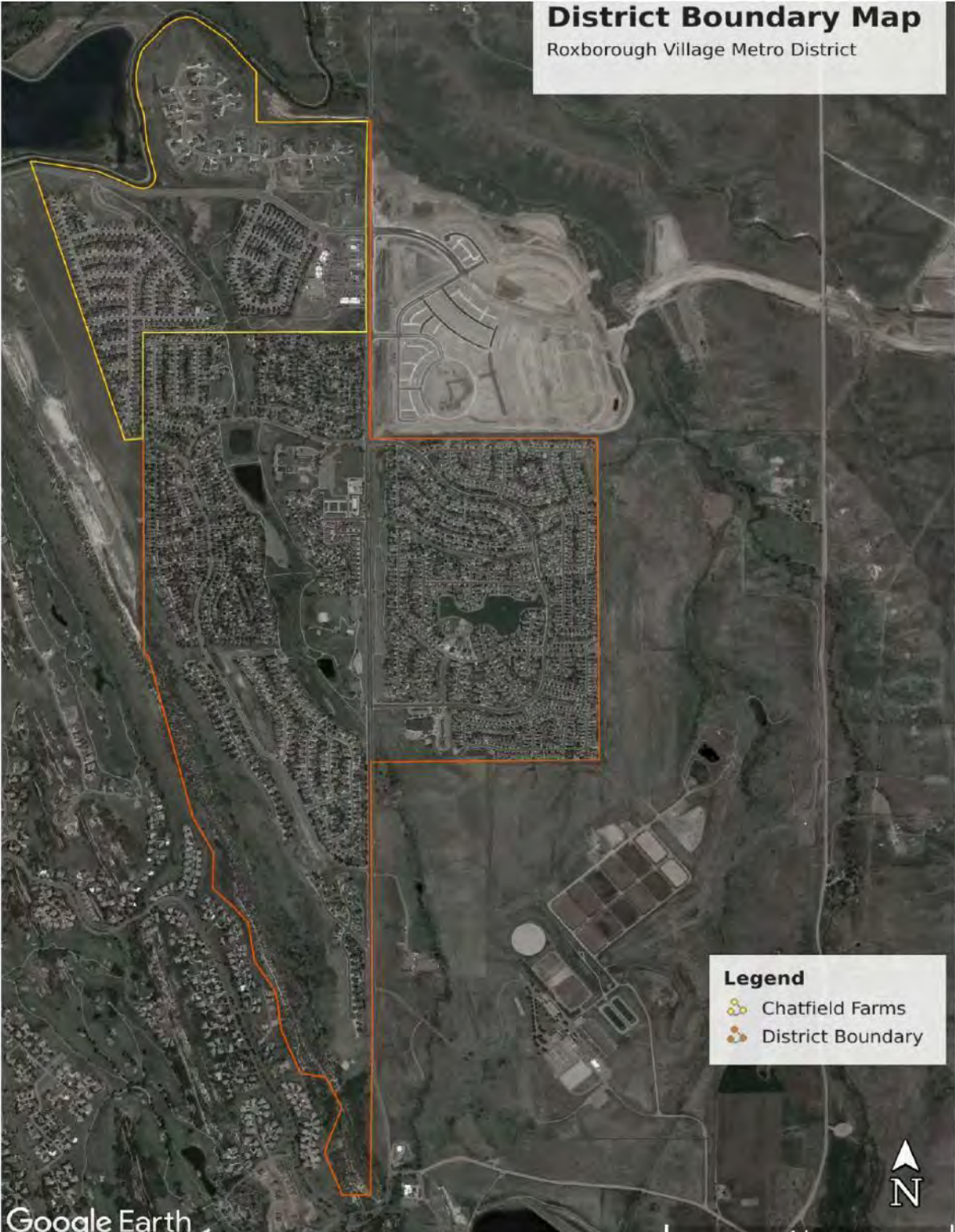
**Section 13 Graffiti Removal:** CDI shall be responsible for removal of graffiti when and wherever it occurs within the District's boundaries. CDI will bill time and materials for this Additional Service. CDI shall take photos of the graffiti before removal and the cleaned area after the removal. CDI shall include any graffiti removal services in the applicable monthly report to the Board, with the photos.

**Section 14 Geographic Information System (GIS) Services:** If and when the District is utilizing a GIS, CDI shall be responsible for recording work performed in the GIS. Photos, equipment information, services performed, shall be recorded or verified when CDI personnel are in the District performing the Services or Additional Services outlined in this Agreement. CDI shall use District provided equipment for recording information in the GIS. CDI shall ensure data is uploaded at least once a week by connecting to a Wi-Fi network or other means. CDI may charge and store the GIS equipment in an on-site location designated by the District. GIS training shall be provided by the District. CDI shall be solely responsible for the cost of replacing any GIS equipment that is lost or damaged as a result of the intentional, reckless, or negligent acts or omissions of any of the CDI Parties.

### **ARTICLE III ADDITIONAL SERVICES**

From time to time the District may request that CDI provide Additional Services not included within the scope of the Standard Landscape Services. Prior to providing any Additional Services, CDI will obtain approval from the District. Oral discussions between a District Board member or the District Manager and a CDI employee shall not constitute authority to perform Additional Services until it is memorialized through an approved Work Order. Additional Services shall be provided in accordance with agreed upon rates and charges, pursuant to an approved Work Order. In addition, Work Orders may include services not otherwise described.

**EXHIBIT A  
DISTRICT BOUNDARY MAP**



**EXHIBIT B  
STANDARD LANDSCAPE SERVICES**

| SERVICE  | FREQUENCY/<br>NUMBER | TIME OF YEAR                           |
|--|----------------------|--|
| Site Inspections   | Monthly              | January - December                     |
| Irrigated turf area mowing (mow, trim, blow)                                       | Weekly/As Needed     | April - October                        |
| Edging-Irrigated Turf Areas  | Every Two Weeks      | April - October                        |
| Fertilization-Irrigated turf areas   | <u>1 or 3</u>        | <u>Spring or</u><br>Spring/Summer/Fall |
| Broadleaf Weed Spray-Irrigated Turf Areas  | 3                    | Spring/Early<br>Summer/Late Summer     |
| Core Aeration-Irrigated turf areas   | 2                    | Spring/Fall                            |
| Leaf Removal   | 1                    | November - <u>December</u>             |
| Beauty-band mowing (mow, trim, blow)   | As Needed            | April - October                        |
| Fence line mowing (mow, trim)  | As Needed            | June - October                         |
| Non-irrigated turf area mowing (mow, trim, blow)                                   | 1                    | March                                  |
| Sledding hill area mowing (mow, trim, blow)  | 1                    | September                              |
| Shrub/Tree Pruning (under 10')-Aesthetic   | 2                    | March/June                             |
| New tree watering  | Weekly/As Needed     | April - October                        |
| Wood mulch application   | 1                    | Spring                                 |
| Chemical Weed Control- Ground Cover, Flower & Rock Beds. Sidewalks and Curb/Gutter | Monthly/As Needed    | April - October                        |
| Manual Weed Control- Ground Cover, Flower & Rock Beds                              | Weekly/As Needed     | April - October                        |
| Flower dead-heading  | Weekly/As Needed     | April - October                        |
| Spring Clean Up-Landscaped areas   | 1                    | April                                  |
| Fall Clean Up-Landscaped areas   | 1                    | October                                |
| Irrigation Activation  | 1                    | April                                  |
| Irrigation system checks   | Weekly               | April - October                        |
| Irrigation system adjustments  | As Needed            | April - October                        |
| Irrigation system repairs  | As Needed            | April - October                        |
| Pond level monitoring/maintenance  | Twice Weekly         | April - October                        |
| Irrigation pump inspection   | Weekly               | April - October                        |
| <u>Backflow inspection</u>   | <u>1</u>             | <u>Spring</u>                          |
| Irrigation Winterization   | 1                    | October                                |
| Winter watering (plants/trees)   | As Needed            | October - March                        |
| Winter watering (turf)   | As Needed            | October - March                        |
| Tennis/Basketball Court maintenance  | Weekly               | January - December                     |
| Volleyball Court maintenance   | Weekly               | April - October                        |
| Skate Park maintenance   | Weekly               | January - December                     |
| Skate Park pressure wash   | 1                    | April                                  |
| Softball field grooming  | Weekly               | April - September                      |
| Softball field striping  | Monthly              | April - September                      |
| Bicycle path <u>cleaning/maintenance</u>   | As Needed            | January - December                     |
| Playground maintenance (cleaning/raking)   | Weekly               | January - December                     |

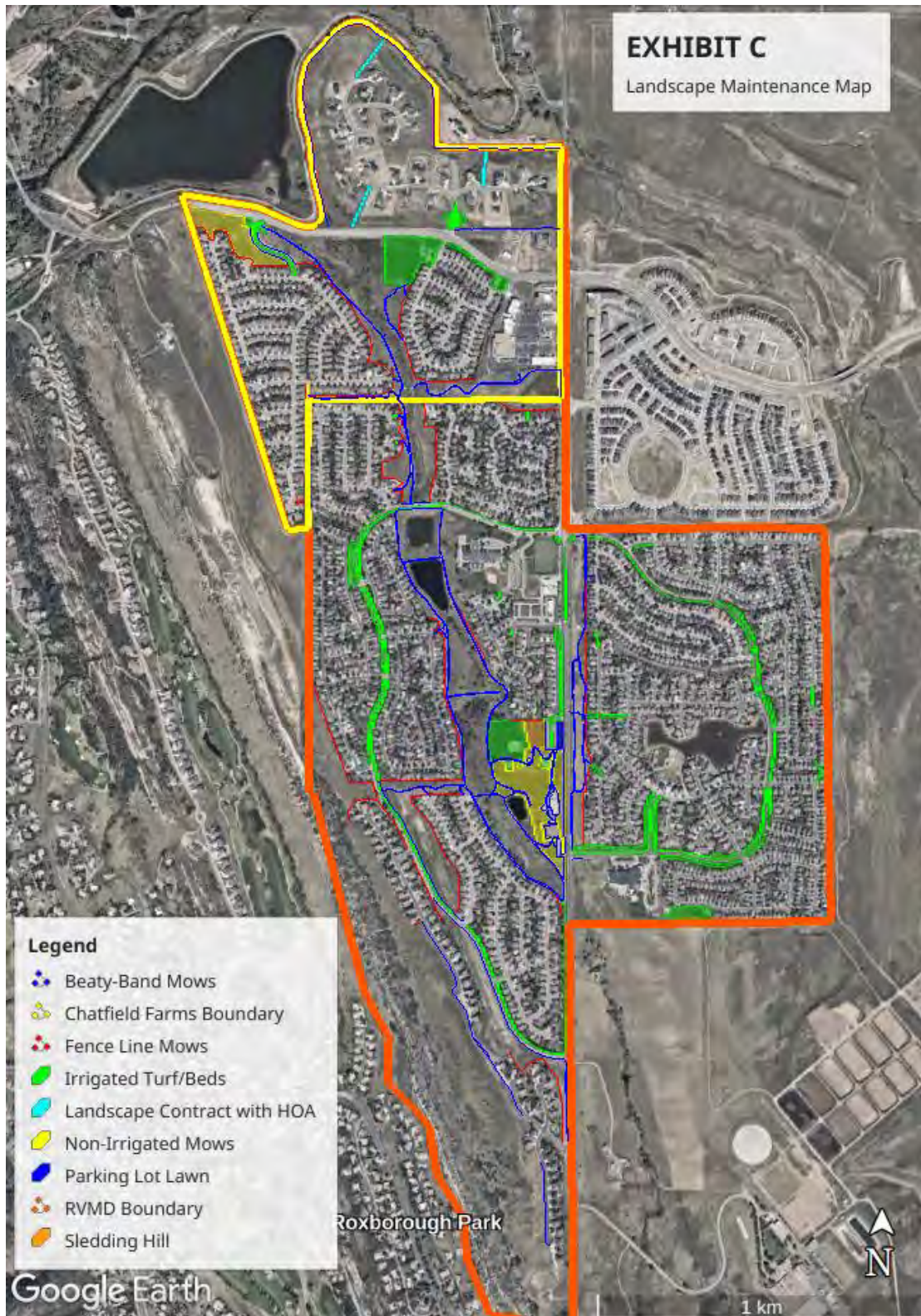
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| Gazebo <del>cleaning</del> maintenance         | Weekly                          | January - December            |
| Trash pick-up-Landscaped Area (Summer)         | Twice Weekly                    | April - October               |
| Trash pick-up-Landscaped Area (Winter)         | Weekly                          | November - March              |
| Dog waste pick-up                              | Twice Weekly                    | January - December            |
| Litter removal (on the ground and pond edges)  | Weekly                          | January - December            |
| Litter removal (within ponds)                  | 2                               | May/November                  |
| <del>Metal landscape edging replacements</del> | <del>100 lin. ft. Monthly</del> | <del>January - December</del> |

Additional Services Not Included in Contract Price:

| SERVICE  | FREQUENCY/<br>NUMBER | COST/RATE |
|--|----------------------|-----------|
| Native Area Mowing - Additional                                | Upon Approval        |           |
| Annual Flower Installation and Maintenance                     | Upon Approval        |           |
| Irrigation System Repair (after contracted 80 hours per month) | Upon Approval        |           |
| Insect and Disease Control                                     | Upon Approval        |           |
| Tree Wrap/Unwrap   | Upon Approval        |           |
| Winter Watering Each   | Upon Approval        |           |
| Tree Pruning   | Upon Approval        |           |
| Large Debris Removal   | Upon Approval        |           |
| Holiday Lights /Decorations Set-up and Removal                 | Upon Approval        |           |
| Trash Pick-up - Additional                                     | Upon Approval        |           |



**EXHIBIT C**  
**LANDSCAPE MAINTENANCE MAP**



ATTACHMENT 2  
COMPENSATION



|  |  |
|--|--|
| <b>To:</b> SDMS  | <b>Contact:</b> Peggy Ripko                            |
| <b>Address:</b> 141 Union Boulevard, Suite 150<br>Lakewood, CO 80228 | <b>Phone:</b> 303-987-0835<br><b>Fax:</b> 303-987-2032 |
| <b>Project Name:</b> Roxborough Village - Jan '24 - Dec '24          | <b>Bid Number:</b>                                     |
| <b>Project Location:</b> Littleton, CO                               | <b>Bid Date:</b> 12/6/2023                             |
| <b>Addendum #:</b> N/A   |  |

2024 Landscape maintenance

| Item Description  | Estimated Quantity | Unit | Unit Price  | Total Price |
|---|--------------------|------|-------------|-------------|
| <b>Summer Weekly Services:</b><br>Mow, Trim, Blow, Bed Weeding, Trash Pick Up, Edging 13 Times, Spray<br>Tree Rings 3 Times<br>Includes - Bike Path Maintenance, Playground Maintenance, Flower<br>Deadheading, | 26.00              | EACH | \$1,757.00  | \$45,682.00 |
| <b>Pruning Shrubs And Trees:</b><br>Shrub Pruning 2x<br>Tree Pruning Up To 12' 2x   | 2.00               | EACH | \$5,939.00  | \$11,878.00 |
| <b>Spring Clean Up:</b><br>Cut Ornamental Grasses Back, Remove Pine Needles, And Blow Debris Out<br>Of Beds   | 1.00               | EACH | \$3,060.00  | \$3,060.00  |
| <b>Fall Clean Up:</b><br>Leaf Removal From All Landscape Areas, Cut Back Herbaceous Perennials  | 1.00               | EACH | \$6,553.00  | \$6,553.00  |
| <b>Aeration Of All Turf Areas:</b>  | 2.00               | EACH | \$2,764.00  | \$5,528.00  |
| <b>Turf Fertilization And Broadleaf Herbicide:</b><br>3 Application Of 24-4-10 Fertilizer And One Pre-emergent<br>3 Applications Of Post Emergent Broadleaf Weed Control  | 3.00               | EACH | \$3,475.22  | \$10,425.66 |
| <b>Irrigation Checks:</b><br>Weekly Irrigation Checks - 20 Hours Per Week   | 24.00              | EACH | \$948.00    | \$22,752.00 |
| <b>Irrigation System Spring Start Up:</b>   | 1.00               | EACH | \$2,118.00  | \$2,118.00  |
| <b>Irrigation System Winterization:</b>   | 1.00               | EACH | \$2,683.00  | \$2,683.00  |
| <b>Native Grass Field Mowing:</b><br>Includes String Trimming Around Obstacles Such As Trees, Include String<br>Trimming Of Fence Lines, Includes Spraying Herbicide Along Fence Lines<br>And Around Posts      | 1.00               | EACH | \$1,028.00  | \$1,028.00  |
| <b>Native Grass Beauty Band &amp; Fence Line Mowing:</b> (6 Occurrences)<br>Mow A 3'-6' Wide Band Along Sidewalks, Turf Areas, And Fence Lines That<br>Are Adjacent To Native Grass Fields.                     | 6.00               | EACH | \$598.50    | \$3,591.00  |
| <b>Tennis &amp; Basketball Court Maintenance</b>  | 52.00              | EACH | \$138.50    | \$7,202.00  |
| <b>Volleyball Courts Maintenance</b>  | 30.00              | EACH | \$107.00    | \$3,210.00  |
| <b>Skate Park Maintenance</b>   | 52.00              | EACH | \$108.50    | \$5,642.00  |
| <b>Skate Park Pressure Wash</b>   | 1.00               | EACH | \$3,449.00  | \$3,449.00  |
| <b>Softball Field Grooming</b>  | 26.00              | EACH | \$157.00    | \$4,082.00  |
| <b>Softball Field Striping</b>  | 6.00               | EACH | \$278.50    | \$1,671.00  |
| <b>Trash Pick Up - Summer</b><br>Includes - Pond Edges  | 52.00              | EACH | \$155.00    | \$8,060.00  |
| <b>Winter Trash Removal:</b><br>Police Property For Trash Change Out Trash Bags In Dog Stations And<br>Trash Receptacles Excludes Pick Up Of Hazardous Materials Or Dead<br>Animals                             | 26.00              | EACH | \$240.00    | \$6,240.00  |
| <b>Dog Waste Pick Up</b>  | 104.00             | EACH | \$99.85     | \$10,384.40 |
| <b>Pond Litter Removal - Inside</b>   | 2.00               | EACH | \$1,678.00  | \$3,356.00  |
| <b>Shredded Wood Mulch - Refresh</b>  | 1.00               | LS   | \$12,090.00 | \$12,090.00 |

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Page 1 of 2



**303-471-1522**  
 naturesworkforce.com

|  |  |
|--|--|
| <b>To:</b> SDMS  | <b>Contact:</b> Peggy Rlpko                            |
| <b>Address:</b> 141 Union Boulevard, Suite 150<br>Lakewood, CO 80228 | <b>Phone:</b> 303-987-0835<br><b>Fax:</b> 303-987-2032 |
| <b>Project Name:</b> Roxborough Village - Jan '24 - Dec '24          | <b>Bid Number:</b>                                     |
| <b>Project Location:</b> Littleton, CO                               | <b>Bid Date:</b> 12/6/2023                             |
| <b>Addendum #:</b> N/A   |  |

| Item Description         | Estimated Quantity | Unit | Unit Price | Total Price         |
|--------------------------|--------------------|------|------------|---------------------|
| Steel Edger - 3/16" X 4" | 1,200.00           | LF   | \$10.31    | \$12,372.00         |
| <b>Total Bid Price:</b>  |                    |      |            | <b>\$193,057.06</b> |

**Notes:**

- Irrigation rates will be \$ 82.00 per hour for a irrigation technician any necessary materials will be additional.
- **This proposal is good for 30 days following the date given on the proposal.**
- This bid does not include traffic control.

The total contract price shall be paid in accordance with the following monthly schedule:

|                |                     |
|----------------|---------------------|
| January – 5%   | \$9,652.84          |
| February – 5%  | \$9,652.84          |
| March – 5%     | \$9,652.85          |
| April – 10%    | \$19,305.71         |
| May – 10%      | \$19,305.71         |
| June – 10%     | \$19,305.71         |
| July – 10%     | \$19,305.71         |
| August – 10%   | \$19,305.71         |
| September –10% | \$19,305.71         |
| October – 10%  | \$19,305.71         |
| November – 10% | \$19,305.71         |
| December – 5%  | \$9,652.85          |
| <b>Total:</b>  | <b>\$193,057.06</b> |

ATTACHMENT 3

Department Of Public Health And Environment - Air Quality Control Commission  
Regulation Number 29 - Emission Reduction Requirements for Lawn & Garden Equipment  
5 CCR 1001-33

**PART A      Emission Reduction Requirements for Lawn and Garden Equipment**

- I.      Applicability and general provisions
  - I.A.    This part applies to the federal government, state government agencies, and local governments that use lawn and garden equipment, as defined in Section II.
  - I.B.    The use restrictions in Section III. do not apply to lawn and garden equipment.
    - I.B.1.    Used for the purpose of abating or preventing damage during a declared emergency or equipment used by first responders to provide emergency services.
    - I.B.2.    Used for the purpose of fire hazard reduction and post-fire recovery activities in or near the wildland areas or the wildland urban interface.
    - I.B.3.    Used for the purpose of riparian, forest, or grassland management.
    - I.B.4.    Used for public safety purposes.
  - I.B.5.    Nothing in this Section I.B. limits the applicability of the recordkeeping and reporting provisions in Section IV.I.C. Severability. If any section, clause, phrase, or standard contained in these regulations is for any reason held to be inoperative, unconstitutional, void, or invalid, the validity of the remaining portions thereof will not be affected and the Commission declares that it severally passed and adopted these provisions separately and apart.

II. Definitions

- II.A. "Federal government" means the United States and any department, agency, or instrumentality there of as those terms are used in 42 U.S.C. § 7604(e) (February 16, 2024).
- II.B. "Landscaping" means decorative or protective vegetation that enhances appearance surrounding buildings or roadways; areas that enhance appearance and create useable space for outdoor activities around a home; a planned outdoor space set aside for cultivation, display, and enjoyment of herbs, fruits, flowers, vegetables, trees, or ornamental shrubs.
- II.C. "Lawn and garden equipment" means equipment whose primary purpose is to assist with cleanup or maintenance of a lawn or garden area of a property. Examples of this type include, but are not limited to:
- II.C.1. Aerators.
  - II.C.2. Brush cutters.
  - II.C.3. Chainsaws.
  - II.C.4. Dethatchers.
  - II.C.5. Edgers.
  - II.C.6. Generators, when used for lawn and garden services (e.g., charging or operating electric equipment).
  - II.C.7. Hedge trimmers.
  - II.C.8. Leaf blowers.
  - II.C.9. Power washers.
  - II.C.10. Push lawn mowers.
  - II.C.11. Pruners.
  - II.C.12. Rotary tillers.
  - II.C.13. String trimmers.
  - II.C.14. Wood splitters.
- II.D. "Lawn and garden services" means landscaping services, grass/lawn mowing, weeding, grass/lawn trimming, removal and disposal of debris and trash, leaf cleanup and removal, planting or maintenance of any plants (e.g., trees, bushes, hedges, shrubs, flowers, other plants). Lawn and garden services do not include activities such as forest or grassland management.
- II.E. "Local government" means municipalities, county governments, city and county governments, public school districts, and special districts.

- II.F. "Municipality" means a city or town as defined in § 31-1-101(6), C.R.S., (2023).
  - II.G. "Ozone nonattainment area" means an area within Colorado designated by the Commission and approved by the U.S. Environmental Protection Agency under the Code of Federal Regulations Title 40, § 81.306 (November 30, 2021), in which ambient air concentrations exceed the National Ambient Air Quality Standards for ozone.
  - II.H. "Special district" means a quasi-municipal corporation or political subdivision as defined in § 32-1-103(20), C.R.S., (2023).
  - II.I. "State government agency" means any agency, board, bureau, commission, department, division, institution, or office of the executive or judicial departments of state government, including institutions of higher education, located within the state of Colorado.
- III. Use restrictions
- III.A. Beginning June 1, 2025, no state government agency in Colorado can use gasoline-powered push and hand-held lawn and garden equipment with an internal combustion engine smaller than 19 kW (25 horsepower) between June 1 and August 31 of each year.
  - III.B. Beginning June 1, 2025, neither the federal government nor any local government can use gasoline-powered push and held-held lawn and garden equipment with an internal combustion engine smaller than 7 kW (10 horsepower) between June 1 and August 31 of each year in the ozone nonattainment area.
  - III.C. The restrictions in Sections III.A. and III.B. also apply to lawn and garden services contracted for and provided to the federal government, a state government agency, or a local government.
- IV. Recordkeeping and reporting
- IV.A. State government agencies, local governments, and the federal government must maintain records for five (5) years demonstrating compliance with Sections III.A. through III.C. Records must be made available to the Division upon request.
  - IV.B. On or before June 1, 2026, and June 1 of each year thereafter, all state government agencies, local governments, and federal government conducting or contracting for lawn and garden services subject to Section III. must submit information for the preceding calendar year (e.g., for the June 1, 2026, report submit information for the period of June 1, 2025, through August 31, 2025) using a Division-approved format. The report must include:
    - IV.B.1. A list of all gasoline-powered push and hand-held lawn and garden equipment with an internal combustion engine smaller than 19 kW (25 horsepower) used or potentially used by the state government agency from June 1 to August 31.
    - IV.B.2. A list of all gasoline-powered push and hand-held lawn and garden equipment with an internal combustion engine smaller than 7 kW (10 horsepower) used or potentially used by the federal government or local government within the ozone nonattainment area from June 1 to August 31.
    - IV.B.3. For the equipment listed in Section IV.B.1. and IV.B.2.,
      - IV.B.3.a. The lawn and garden equipment type, horsepower, manufacturer.

- IV.B.3.b. For gasoline-powered equipment used during the June 1 through August 31 time period, documentation demonstrating the circumstances requiring the use of such equipment such as supply chain issues, need for heavy-duty scale equipment, or a purpose listed in Section I.B.
  - IV.B.4. The company name and designated contact person for the lawn and garden services contractor(s), if applicable, and description of the services (e.g., list of activities, duration, frequency, expected equipment use) provided.
- IV.C. Each report must be accompanied by a certification by a responsible official that, based on information and belief formed after reasonable inquiry, the statements and information in the document are true, accurate, and complete.

**From:** Daniel Levine

**Sent:** Monday, December 16, 2024 1:42 PM

**Subject:** RE: 2025 Agreement for Landscape Maintenance Services - CDI

This contract does not reflect the most recent proposals that we provided. This proposal shown is from last year and has not been updated. Below are my comments on the contract, but we MUST get clarification on what scope of services the board really needs included in the price, prior to us providing accurate pricing. We were told to remove all of the HOA's from the bid, which has been done. Now it seems based on the contract attached they want us to put them back in for the time being. There are other services added to the scope of work that have NOT been included in the past such as Winter Watering. Please see my comments below.

Article 1, Section 1.1 (A) has a statement regarding the removal of the HOA's from the scope of work. However, the pricing we provided has already removed this from our contract. We need to clarify if the metro district is expecting us to maintain these areas until further notice. If that is the case, then we need to increase our pricing to accommodate those areas. This is getting very confusing, as we were asked to remove these areas, which we did, and the contract is stating they are included until further notice. Please confirm so we can update the proposal accordingly.

Article 1, Section 1.1 (B) Can we put something in this section that states we will be put before all of the district specific items and that this and that we allocate 1 hour per meeting.

Article 1, Section 1.3 (b) Payment Procedure- Can we add a comment in this section stating that it is the Boards responsibility to contact CDI via email anytime there is a disputed invoice? There are times, like now, that I am not in the loop regarding an invoice being disputed until way after the payment is late.

Article 1, Section 1.3 (C) Chatfield Farms in not included in our proposal, see above 1.1 A

Article II Standard Landscaping Services:



(b) Mowing will occur 26 times per season, any additional frequencies can be done at an additional price.

(e) CDI uses a season long fertilizer that is applied 1 time in the spring and lasts 270 days. It will be applied at 7 lbs per 1000sf, which is recommended manufacture rates. This product does not contain phosphorus.

(f) CDI's proposal does not include the use of organic materials; this can be priced at an additional cost to the district.

(h) Due to the use of a season long fertilizer, which may be applied as early as February, we may not be able to time the aeration and fertilizer application within 1 week of fertilizer application. Since there is only one application the second aeration will be done in September or October.

#### Section 2 Non irrigation turf:

(a and b) Services are bid at a maximum of 6 occurrences, additional occurrences can be provided at the unit price bid.

(c) Non irrigation turf and native grass mowing is bid at an occur, additional occurrences can be provided for an additional cost. Also, clippings will NOT BE COLLECTED, they will be left in place to decompose.

#### Section 3:

(c) Dead plant can be removed; however, this is a separate cost and not included in the contract. We can do T&M or bid price.

(E) Winter watering is NOT INCLUDED In our price, but can be provided at an additional cost.

#### Section 4: Mulch and Mulch beds

1. We included the normal 1-time application (35 yards max) of topdressing wood mulch per the contract, additional mulch can be done at an additional cost. Contract includes spraying tree rings 3 times per year to keep grass from growing around them.

(c) Edging of mulch beds not included in base contract, can be done at an additional cost.

#### Section 5:

2. Replacing edger or mow strips is NOT included in the contract and can be done for an additional cost. The contract price has an alternate for edger replacement that can be done. Doing 100LF of edger each month is not economically viable, we prefer to do 1200LF all at one time. If we are not going to be able to do the edger all at once, we will need to charge additional mobilization fees. We also need to make sure this price is included in the base contract, as our proposal did not include that.
3. Flower care is not included in our contract, we will hand weed beds. If annual flowers are planted by CDI, we will include the cost of deadheading in our flower proposal.
4. Perennial should be cut back in Fall, not spring. Ornamental grasses are cut as part of our spring cleanup, typically starting as weather allows in January.

#### Section 7:

We removed 4 hours of irrigation tech time from our proposal as these hours were allocated to the HOA's. Do you want us to include all 20 hours? If so, we need to update the contract. The irrigation check hours will not be credited back monthly. Any hours that are remaining for the month will be used the following month. At the end of the irrigation season, any outstanding hours will be credited at that time. The district will receive all minor repairs and billed for materials only, as long as the district has hours left in its weekly budget.

(g) Backflow testing is NOT included in our price, as new regulations require this work to be done by a licensed plumber starting April 1<sup>st</sup>, 2025. CDI can hire a plumber and set the testing up for the district at an additional charge.

(h) Typically, we shut the irrigation system down in October, and drain it to protect it from freezing. However, we do not typically or always blow the lines out with compressed air prior to November 1<sup>st</sup>.

(i) There is some type of maximum allowed water draw from the water department that CDI is not allowed to go over. I believe it is 45-acre feet. Can we add something in this to state that when we reach the maximum allowable water, we are no longer responsible for keeping the water levels as stated.

Section 14- CDI will charge T&M rates for any GIS services requested by the board including training.

Article II Additional Services- Ephram is consistently provided us with verbal work requests, does SDMI have a work order program we can utilize to insure approval? Does this requirement of approval pertain to irrigation repairs as well?

Standard Scope of Services: We need to update the frequency for the following items:

Irrigated turf mowing- 26 times (twice in April and Twice in October, weekly from May 1st through September 30<sup>th</sup>.)

Fertilization- 1 time depending on weather as early as February. To include pre-emergent herbicide application

Leaf Removal- November/December weather dependent.

Beauty-band and Fenceline mowing Monthly April- September (6 total occurrences)

Shrub and Tree pruning- (After spring flowering shrubs are done blooming, and at the end of the year)

New Tree Watering- NOT INCLUDED IN SCOPE TO BE DONE AS NEEDED FOR ADDITIONAL PRICE.

Mulch one time in spring- Up to 35 Yards or 25,000SF.

Chemical Weed control of Landscape Beds- We will do some of the property each week to keep weeds under control for a maximum of 26 applications, or 1 time through the entire property each month. This is not done AS NEEDED, as we highly recommend a fall pre-emergent application to help control hard to control weeds.

Manual weed control will be done each week during the mowing as needed. We will pull weeds over 2" tall or over 6" horizontally (creeping weeds).

Flower dead-heading is NOT INCLUDED IN CONTRACT.

Irrigation system adjustments will be made within the 16 hours contracted per week, otherwise it will be done on T&M.

System repairs same as above, done on T&M unless it can be done in the 16 hours allotted.

Backflow inspections- EXCLUDED FROM PRICE, see new backflow state requirements.

Winter watering of plants, trees, and turf, are NOT INCLUDED in our contract and can be done T&M or bid price when requested.

Other than trash removal and beauty bands, there is NO BIKE PATH MAINTENANCE IN OUR PRICE.

Gazebo Maintenance not included in our price, other than trash removal

Playground Maintenance is NOT included in our price, other than trash removal.

Metal Landscape edging can be done for an additional cost, but is based on 1200 LF at one time. If we are doing 100LF per month we MUST Charge an additional mobilization fee for each occurrence.



ENVIRONMENTAL CONTRACTOR

5585 W. Airport Rd  
Sedalia, Colorado 80135

☎ 303.471.1522 📠 303.470.3197 ✉ sales@cdi-services.com

|  |                             |
|--|-----------------------------|
| <b>To:</b> SDMS  | <b>Contact:</b> Peggy Ripko |
| <b>Address:</b> 141 Union Boulevard, Suite 150<br>Lakewood, CO 80228           | <b>Phone:</b> 303-987-0835  |
|  | <b>Fax:</b> 303-987-2032    |
| <b>Project Name:</b> Roxborough Village Jan 25- Dec 25 (rev. Removal Of HOA's) | <b>Bid Number:</b> 0002     |
| <b>Project Location:</b> Rampart Range Road, Littleton, CO                     | <b>Bid Date:</b> 12/4/2024  |
| <b>Addendum #:</b> N/A   |                             |

Landscape Maintenance program Jan 1, 2025- December 31st, 2025.  
Includes Alternate Pricing for Native Herbicide applications, per map provided by Ephram.

| Item Description   | Estimated Quantity | Unit | Unit Price | Total Price |
|--|--------------------|------|------------|-------------|
| <b>Summer Weekly Services:</b> Mow, Trim, Blow, Bed Weeding, Edging<br>13 Times, Spray Tree Rings 3 Times  | 26.00              | EACH | \$2,102.63 | \$54,668.38 |
| <b>Winter Trash Removal:</b> Police Property For Trash Change Out Trash<br>Bags In Dog Stations And Trash Receptacles Excludes Pick Up Of<br>Hazardous Materials Or Dead Animals   | 26.00              | EACH | \$36.28    | \$943.28    |
| <b>Pruning Shrubs And Trees:</b><br>Shrub Pruning 2x<br>Tree Pruning Up To 12' 1x  | 2.00               | EACH | \$3,840.24 | \$7,680.48  |
| <b>Spring Clean Up:</b> Cut Ornamental Grasses Back, Remove Pine<br>Needles, And Blow Debris Out Of Beds   | 1.00               | EACH | \$9,599.86 | \$9,599.86  |
| <b>Fall Clean Up:</b> Leaf Removal From All Landscape Areas, Cut Back<br>Herbaceous Perennials   | 1.00               | EACH | \$7,814.85 | \$7,814.85  |
| <b>Turf Fertilization And Broadleaf Herbicide:</b> Season Long Duration<br>Fertilizer (270 Day Release) Pre-emergent To Control Crabgrass 3<br>Broadleaf Herbicide Applications  | 3.00               | EACH | \$5,491.33 | \$16,473.99 |
| <b>Spring Pre-emergent Herbicide:</b><br>Application To Landscape Beds:  | 1.00               | EACH | \$1,662.34 | \$1,662.34  |
| <b>Aeration Of All Turf Areas:</b>   | 2.00               | EACH | \$2,535.94 | \$5,071.88  |
| <b>Irrigation Checks/Repair Time:</b><br>20 Hours Per Occurrence Total Of 480 Hours For The Season.  | 24.00              | EACH | \$1,360.62 | \$32,654.88 |
| <b>Irrigation System Spring Start Up:</b>  | 1.00               | EACH | \$2,959.48 | \$2,959.48  |
| <b>Irrigation System Winterization:</b> (1 Time)   | 1.00               | EACH | \$6,863.52 | \$6,863.52  |
| <b>Native Grass Field Mowing:</b> (1 Occurrences) Includes String<br>Trimming Around Obstacles Such As Trees Include String Trimming Of<br>Fence Lines Includes Spraying Herbicide Along Fence Lines And Around<br>Posts | 1.00               | EACH | \$3,229.54 | \$3,229.54  |
| <b>Native Grass Beauty Band Mowing:</b> (6 Occurrences) Mow A 3'-6'<br>Wide Band Along Sidewalks, Turf Areas, And Fence Lines That Are<br>Adjacent To Native Grass Fields.   | 6.00               | EACH | \$1,861.85 | \$11,171.10 |
| <b>Tennis &amp; Basketball Court Maintenance</b>   | 52.00              | EACH | \$40.73    | \$2,117.96  |
| <b>Volleyball Courts Maintenance</b>   | 30.00              | EACH | \$36.20    | \$1,086.00  |
| <b>Skate Park Maintenance</b>  | 52.00              | EACH | \$38.31    | \$1,992.12  |
| <b>Skate Park Pressure Wash</b>  | 1.00               | EACH | \$868.89   | \$868.89    |
| <b>Softball Field Grooming</b>   | 26.00              | EACH | \$24.14    | \$627.64    |
| <b>Shredded Wood Mulch - Refresh</b>   | 1.00               | LS   | \$7,994.26 | \$7,994.26  |
| <b>Trash And Dog Station Services</b>  | 104.00             | EACH | \$398.35   | \$41,428.40 |
| <b>Pond Litter Removal - Inside</b><br>Excludes Crystal Lake Park  | 2.00               | EACH | \$401.22   | \$802.44    |
| <b>Softball Field Striping</b>   | 6.00               | EACH | \$62.06    | \$372.36    |

**Total Bid Price: \$218,083.65**

**Additional Recommended Services**

|                                     |      |      |            |            |
|-------------------------------------|------|------|------------|------------|
| <b>Fall Pre-emergent Herbicide:</b> | 1.00 | EACH | \$1,662.34 | \$1,662.34 |
|-------------------------------------|------|------|------------|------------|



**CDI**  
ENVIRONMENTAL CONTRACTOR

5585 W. Airport Rd  
Sedalia, Colorado 80135

☎ 303.471.1522 📠 303.470.3197 ✉ sales@cdi-services.com

|  |  |
|--|--|
| <b>To:</b> SDMS  | <b>Contact:</b> Peggy Ripko                            |
| <b>Address:</b> 141 Union Boulevard, Suite 150<br>Lakewood, CO 80228           | <b>Phone:</b> 303-987-0835<br><b>Fax:</b> 303-987-2032 |
| <b>Project Name:</b> Roxborough Village Jan 25- Dec 25 (rev. Removal Of HOA's) | <b>Bid Number:</b> 0002                                |
| <b>Project Location:</b> Rampart Range Road, Littleton, CO                     | <b>Bid Date:</b> 12/4/2024                             |
| <b>Addendum #:</b> N/A   |  |

| Item Description  | Estimated Quantity | Unit | Unit Price | Total Price        |
|---|--------------------|------|------------|--------------------|
| Application To Landscape Beds:<br><b>Revive Applications-</b> Spring, Summer, And Fall Applications | 3.00               | EACH | \$5,066.11 | \$15,198.33        |
| <b>Total Price for above Additional Recommended Services Items:</b>                                 |                    |      |            | <b>\$16,860.67</b> |

**Native Broadleaf Herbicide Applications**

**Native Grass - Broadleaf Herbicide:** Spot Spray (estimated Per Occurrence Price) 1.00 EACH \$30,366.20 \$30,366.20

Does Not Control Grassy Weeds.  
Based On Map Provided, Spot Treating Approx. 188 Acres Per Occurrence

**Native Broadleaf Weed Control: (price Per Hour)** 1.00 HR \$210.00 \$210.00

Typical Production Rate Is Around 1 Acre Per Hour,  
Depending On Slope, Infestation Levels, And Access This May Adjust Up Or Down.  
Hourly Rate Includes Materials, Labor, And Standard Equipment.  
Price Is Per Hour, Per Person.

**Total Price for above Native Broadleaf Herbicide Applications Items:** \$30,576.20

**Notes:**

- This bid does not include organic amendments or fertilizer.
- On-site water source to be provided by others at no cost to CDI.
- This bid does not include traffic control.
- This bid does not include engineering, permits or testing.
- This bid does not include surveying or layout.
- Any fees for billing or project management platforms such as Textura are not included in this proposal and will be billed as an additional cost to the project.
- CDI is a commercial applicator licensed by the Department of Agriculture.
- **This proposal is good for 30 days following the date given on the proposal.**
- **Nature's Workforce**, a Consolidated Divisions, Inc. company.  
**An Equal Opportunity Employer**

**Payment Terms:**

Payment due 30 days from invoice.

|   |   |
|---|---|
| <p><b>ACCEPTED:</b><br/>The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p> | <p><b>CONFIRMED:</b><br/><b>Consolidated Divisions, Inc Db a CDI Environmental Contractors</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Daniel Levine<br/>(303) 396-9851 DanielL@cdi-services.com</p> |
|---|---|



**303-471-1522**  
**naturesworkforce.com**

|  |  |
|--|--|
| <b>To:</b> KC And Associates                                 | <b>Contact:</b> Angela Christensen                         |
| <b>Address:</b> 10106 W San Juan Way<br>Littleton, CO 80127  | <b>Phone:</b> (303) 933-6279<br><b>Fax:</b> (303) 933-9299 |
| <b>Project Name:</b> Arrowhead Shores 2025                   | <b>Bid Number:</b> 001                                     |
| <b>Project Location:</b> Villlage Circle East, Littleton, CO | <b>Bid Date:</b> 12/19/2024                                |
| <b>Addendum #:</b> N/A                                       |  |

Landscape Maintenance 2025

| Item Description  | Estimated Quantity | Unit | Unit Price | Total Price |
|---|--------------------|------|------------|-------------|
| <b>Summer Weekly Services:</b><br>Mow, Trim, Blow, Bed Weeding, Trash Pick Up, Edging 13 Times, Spray Tree Rings 3 Times  | 26.00              | EACH | \$991.36   | \$25,775.36 |
| <b>Pruning Shrubs And Trees:</b><br>Shrub Pruning 1x<br>Tree Pruning Up To 12' 1x   | 2.00               | EACH | \$887.45   | \$1,774.90  |
| <b>Spring Clean Up:</b><br>Cut Ornamental Grasses Back, Remove Pine Needles, And Blow Debris Out Of Beds  | 1.00               | EACH | \$1,230.25 | \$1,230.25  |
| <b>Fall Clean Up:</b><br>Leaf Removal From All Landscape Areas, Cut Back Herbaceous Perennials  | 1.00               | EACH | \$1,644.18 | \$1,644.18  |
| <b>Turf Fertilization And Broadleaf Herbicide:</b> Season Long Duration Fertilizer (270 Day Release) Pre-emergent To Control Crabgrass 3 Broadleaf Herbicide Applications   | 3.00               | EACH | \$576.80   | \$1,730.40  |
| <b>Pre-emergent Herbicide:</b> Application To Landscape Beds:   | 1.00               | EACH | \$1,524.96 | \$1,524.96  |
| <b>Aeration Of All Turf Areas:</b>  | 2.00               | EACH | \$349.70   | \$699.40    |
| <b>Irrigation Checks:</b><br>Bi-Weekly Irrigation Checks  | 13.00              | EACH | \$144.47   | \$1,878.11  |
| <b>Irrigation System Spring Start Up:</b>   | 1.00               | EACH | \$371.51   | \$371.51    |
| <b>Irrigation System Winterization:</b>   | 1.00               | EACH | \$634.75   | \$634.75    |
| <b>Native Grass Field Mowing:</b> (Per Occurrence)<br>Includes String Trimming Around Obstacles Such As Trees, Include String Trimming Of Fence Lines, Includes Spraying Herbicide Along Fence Lines And Around Posts | 1.00               | EACH | \$404.93   | \$404.93    |
| <b>Native Grass Beauty Band Mowing:</b> (5 Occurrences)<br>Mow A 3'-6' Wide Band Along Sidewalks, Turf Areas, And Fence Lines That Are Adjacent To Native Grass Fields.   | 5.00               | EACH | \$253.23   | \$1,266.15  |
| <b>Winter Trash Removal:</b><br>Police Property For Trash Change Out Trash Bags In Dog Stations And Trash Receptacles Excludes Pick Up Of Hazardous Materials Or Dead Animals   | 26.00              | EACH | \$271.09   | \$7,048.34  |

**Total Bid Price: \$45,983.24**

**Notes:**

- This proposal is good for 30 days following the date given on the proposal.
- CDI is a commercial applicator licensed by the Department of Agriculture.
- Irrigation repairs will be additional at T & M rates with owners approval.
- Acts of God are not covered under warranty for anything installed by CDI.
- **Nature's Workforce**, a Consolidated Divisions, Inc. company.

**An Equal Opportunity Employer**

**Payment Terms:**

Payment due 30 days from invoice.



**303-471-1522**  
**naturesworkforce.com**

|  |  |
|--|--|
| <b>To:</b> KC And Associates                                 | <b>Contact:</b> Angela Christensen                         |
| <b>Address:</b> 10106 W San Juan Way<br>Littleton, CO 80127  | <b>Phone:</b> (303) 933-6279<br><b>Fax:</b> (303) 933-9299 |
| <b>Project Name:</b> Arrowhead Shores 2025                   | <b>Bid Number:</b> 001                                     |
| <b>Project Location:</b> Villlage Circle East, Littleton, CO | <b>Bid Date:</b> 12/19/2024                                |
| <b>Addendum #:</b> N/A                                       |  |

|  |   |
|--|---|
| <p><b>ACCEPTED:</b><br/>         The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p> | <p><b>CONFIRMED:</b><br/> <b>Nature's Workforce</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Daniel Levine<br/>         (303) 396-9851 DanielL@cdi-services.com</p> |
|--|---|





**303-471-1522**  
 naturesworkforce.com

|   |  |
|---|--|
| <b>To:</b> KC And Associates                                | <b>Contact:</b> Angela Christensen                         |
| <b>Address:</b> 10106 W San Juan Way<br>Littleton, CO 80127 | <b>Phone:</b> (303) 933-6279<br><b>Fax:</b> (303) 933-9299 |
| <b>Project Name:</b> Roxborough Village 1st 2025            | <b>Bid Number:</b> 001                                     |
| <b>Project Location:</b> Canvasback Circle, Littleton, CO   | <b>Bid Date:</b> 12/19/2024                                |
| <b>Addendum #:</b> N/A                                      |  |

| Item Description  | Estimated Quantity | Unit | Unit Price | Total Price       |
|---|--------------------|------|------------|-------------------|
| <b>Summer Weekly Services:</b><br>Mow, Trim, Blow, Bed Weeding, Trash Pick Up, Edging 13 Times, Spray Tree Rings 3 Times  | 26.00              | EACH | \$106.98   | \$2,781.48        |
| <b>Winter Trash Removal:</b><br>Police Property For Trash Change Out Trash Bags In Dog Stations And Trash Receptacles Excludes Pick Up Of Hazardous Materials Or Dead Animals | 26.00              | EACH | \$18.04    | \$469.04          |
| <b>Spring Clean Up:</b> Cut Ornamental Grasses Back, Remove Pine Needles, And Blow Debris Out Of Beds   | 1.00               | EACH | \$426.38   | \$426.38          |
| <b>Fall Clean Up:</b> Leaf Removal From All Landscape Areas, Cut Back Herbaceous Perennials   | 1.00               | EACH | \$426.38   | \$426.38          |
| <b>Pre-emergent Herbicide:</b> Application To Landscape Beds:   | 1.00               | EACH | \$47.80    | \$47.80           |
| <b>Aeration Of All Turf Areas:</b>  | 1.00               | EACH | \$162.97   | \$162.97          |
| <b>Irrigation Checks:</b><br>Weekly Irrigation Checks   | 24.00              | EACH | \$35.74    | \$857.76          |
| <b>Irrigation System Spring Start Up:</b>   | 1.00               | EACH | \$40.74    | \$40.74           |
| <b>Irrigation System Winterization:</b>   | 1.00               | EACH | \$40.74    | \$40.74           |
| <b>Total Bid Price:</b>   |                    |      |            | <b>\$5,253.29</b> |

**Notes:**

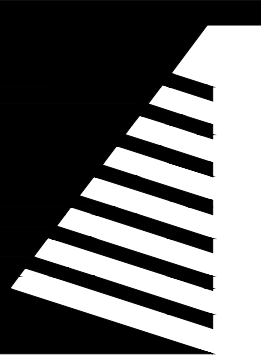
- **This proposal is good for 30 days following the date given on the proposal.**
- CDI is a commercial applicator licensed by the Department of Agriculture.
- Irrigation repairs will be additional at T & M rates with owners approval.
- Acts of God are not covered under warranty for anything installed by CDI.
- **Nature's Workforce, a Consolidated Divisions, Inc. company.**  
**An Equal Opportunity Employer**

**Payment Terms:**

Payment due 30 days from invoice.

|   |   |
|---|---|
| <p><b>ACCEPTED:</b><br/>The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p> | <p><b>CONFIRMED:</b><br/><b>Nature's Workforce</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Daniel Levine<br/>(303) 396-9851 DanielL@cdi-services.com</p> |
|---|---|





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ISSUE # DATE: DESCRIPTION:

PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

**JC3 PLAYGROUND IMPROVEMENTS**

DATE: 12/30/2024

DESIGNED: JCC

DRAWN: JWJ

REVIEWED: JCC

FIELD BOOK NO.: -

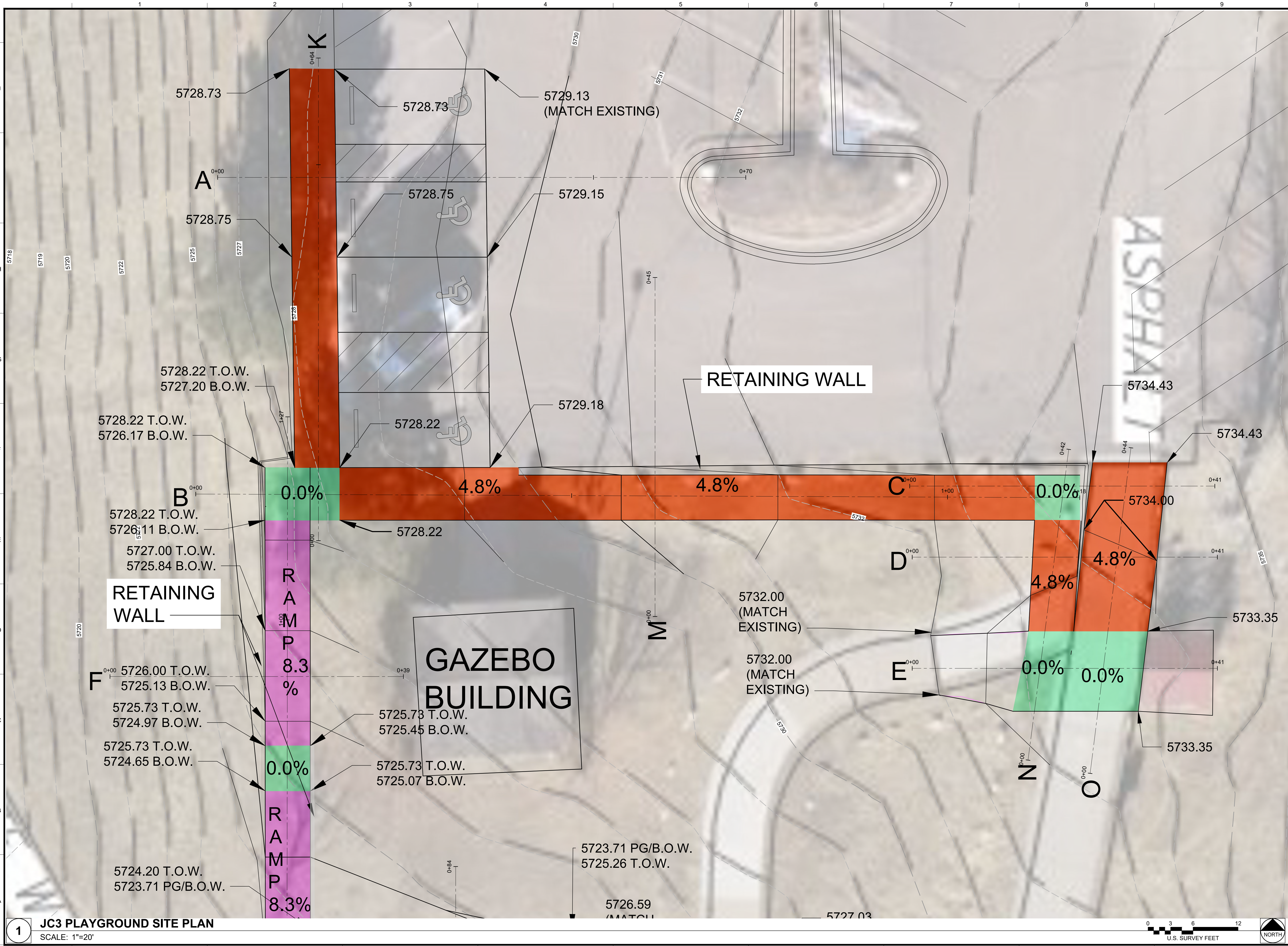
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**PLAYGROUND SITE GRADING**

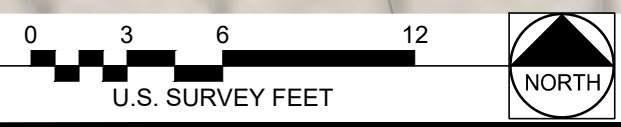
SHEET NUMBER:

**C1.1**

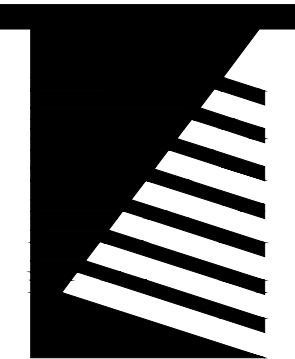
PROJECT NO.: 0230459.00



**1 JC3 PLAYGROUND SITE PLAN**  
SCALE: 1"=20'



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ISSUE # DATE DESCRIPTION

PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

**JC3 PLAYGROUND IMPROVEMENTS**

DATE: 12/30/2024

DESIGNED: JCC

DRAWN: JWJ

REVIEWED: JCC

FIELD BOOK NO.:

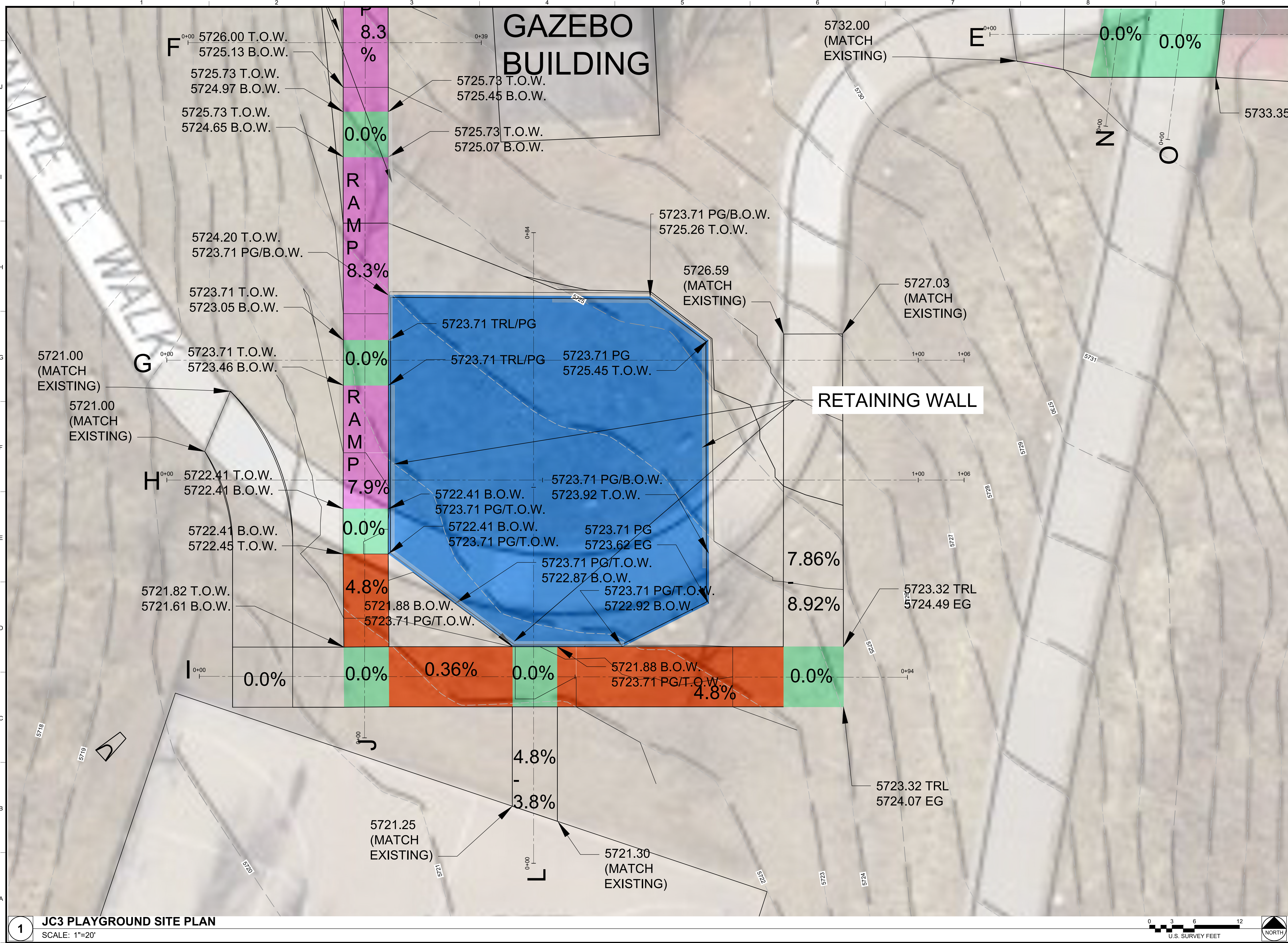
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**PLAYGROUND SITE GRADING**

SHEET NUMBER:

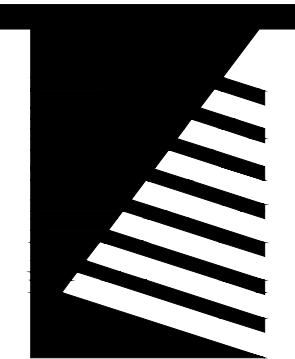
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PROJECT NO.: 0230459.00



**1 JC3 PLAYGROUND SITE PLAN**  
SCALE: 1"=20'

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| ISSUE # | DATE | DESCRIPTION |
|---------|------|-------------|
|         |      |             |

PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

## JC3 PLAYGROUND IMPROVEMENTS

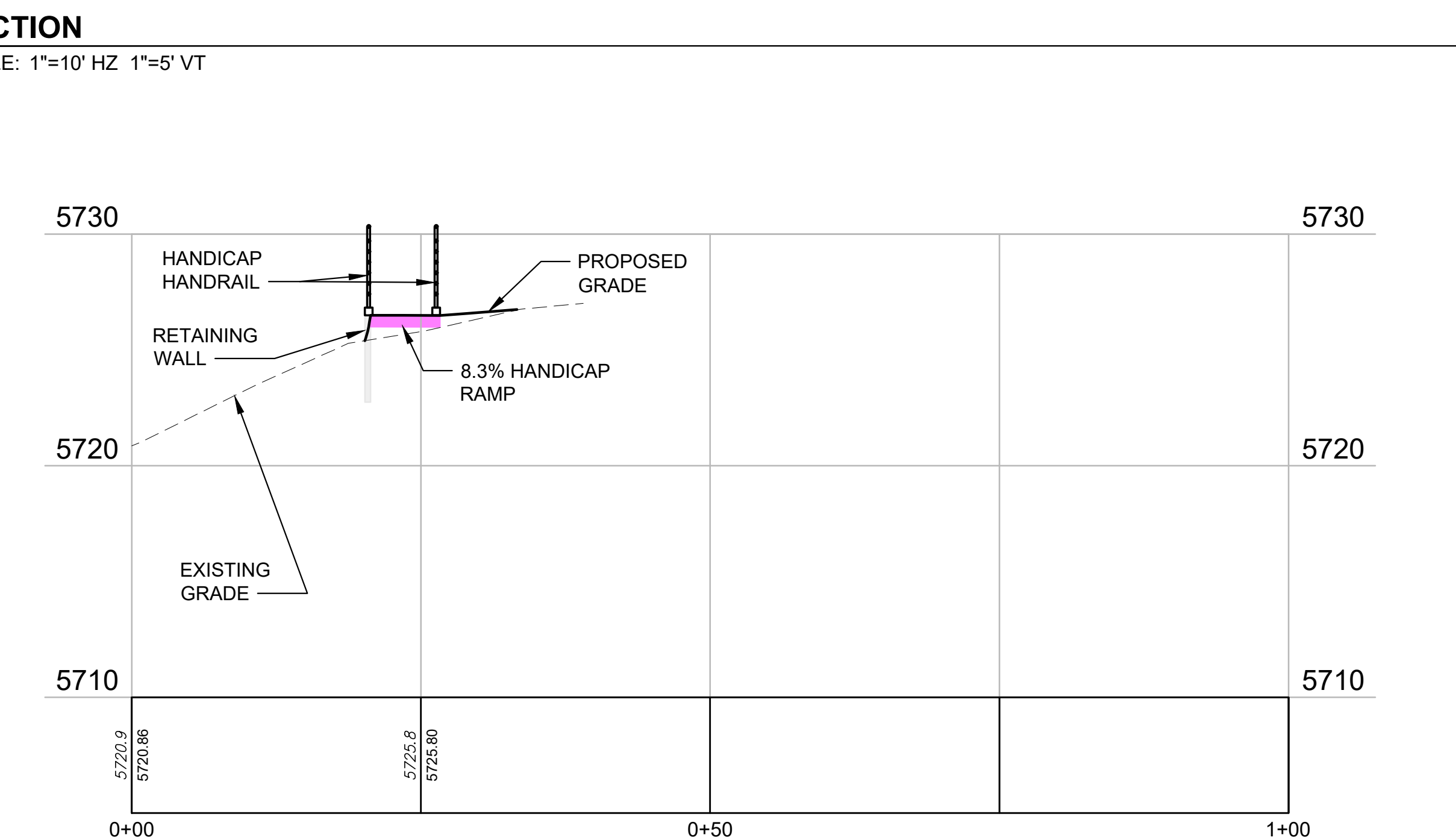
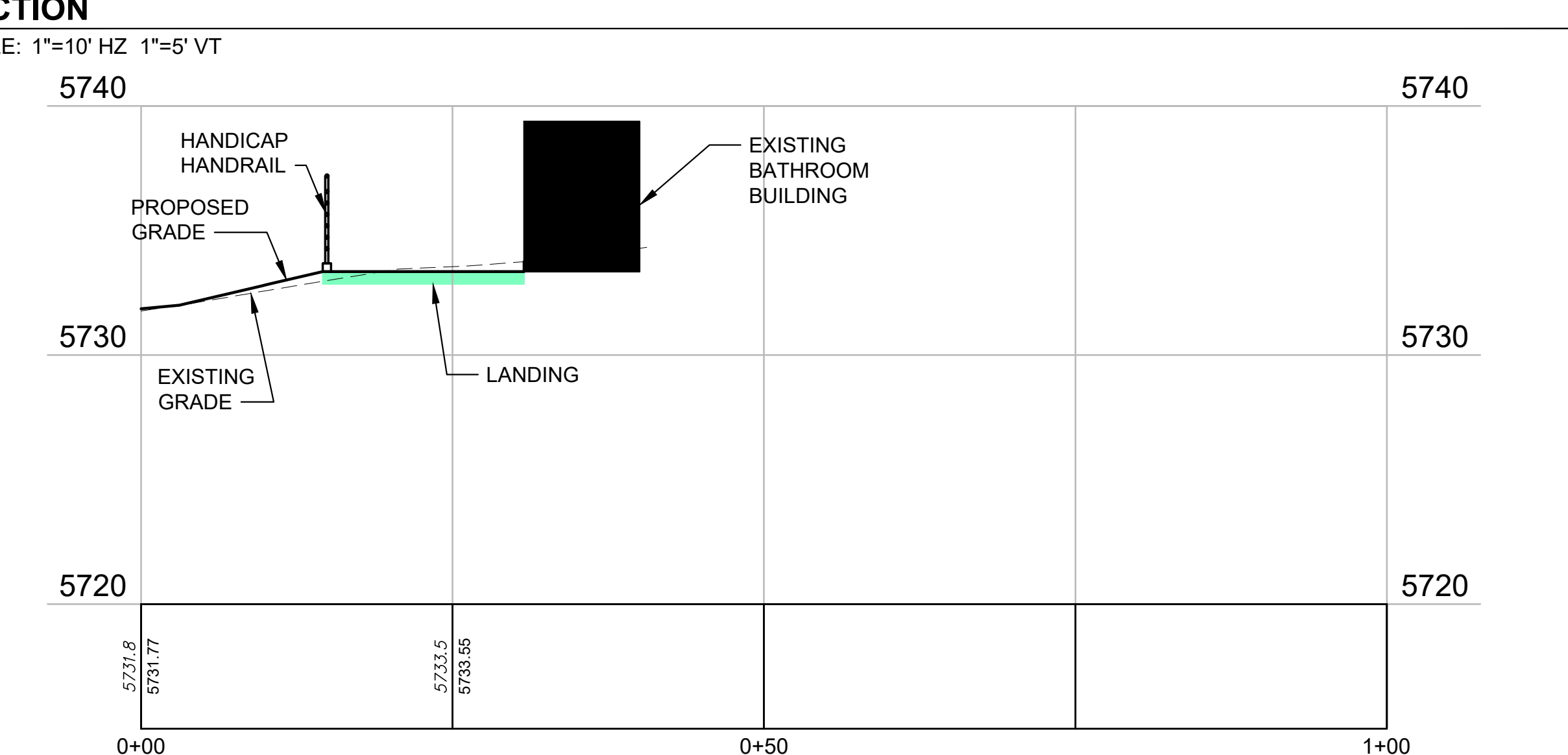
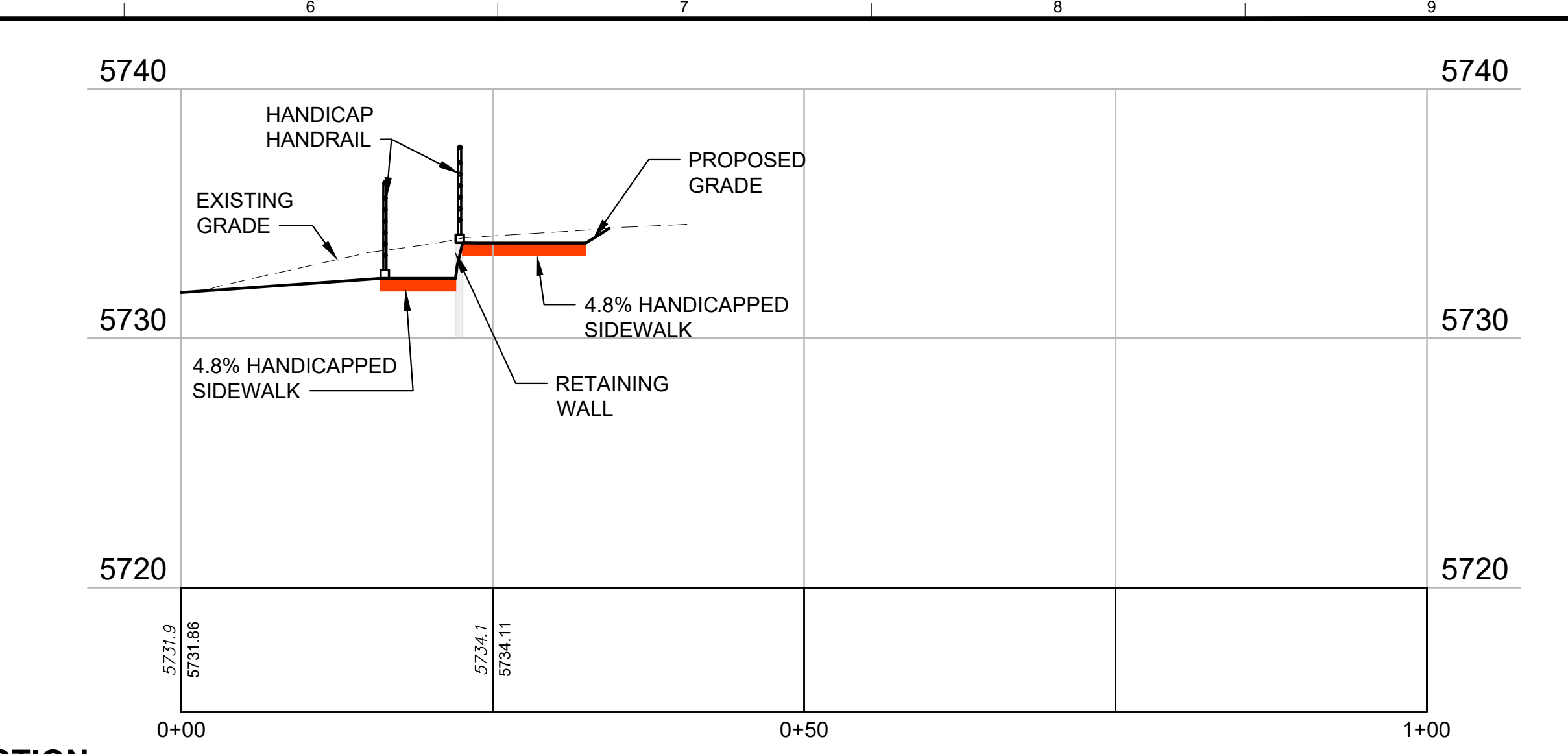
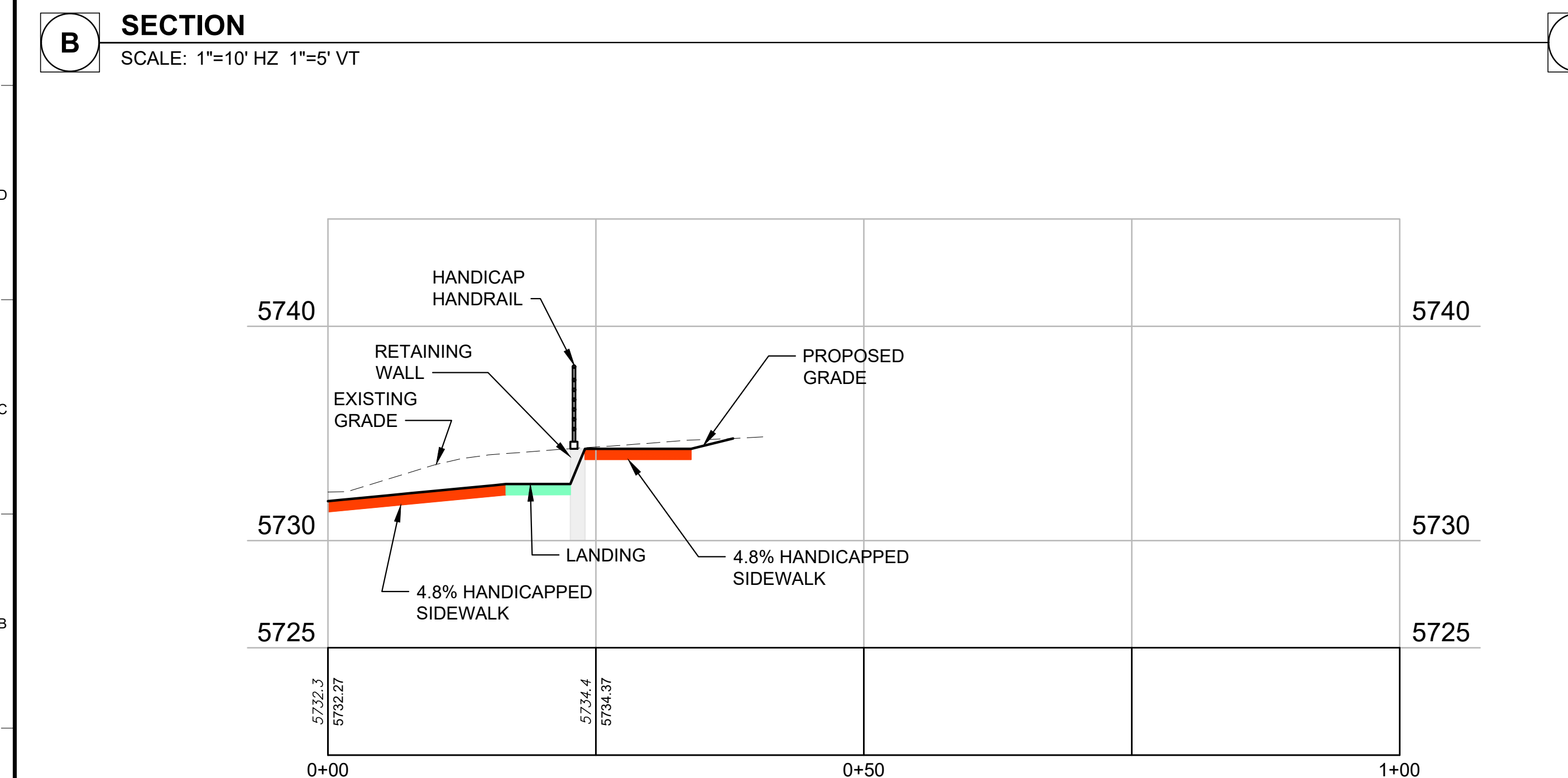
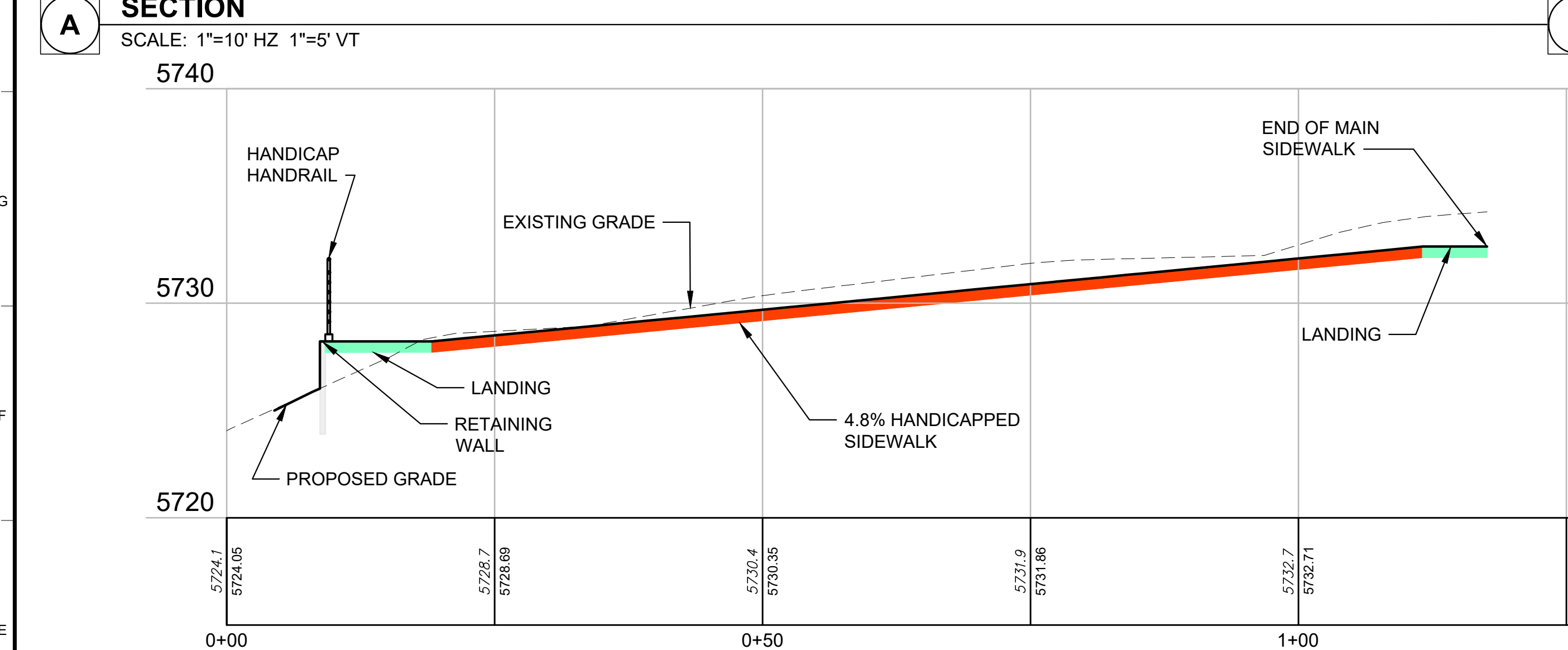
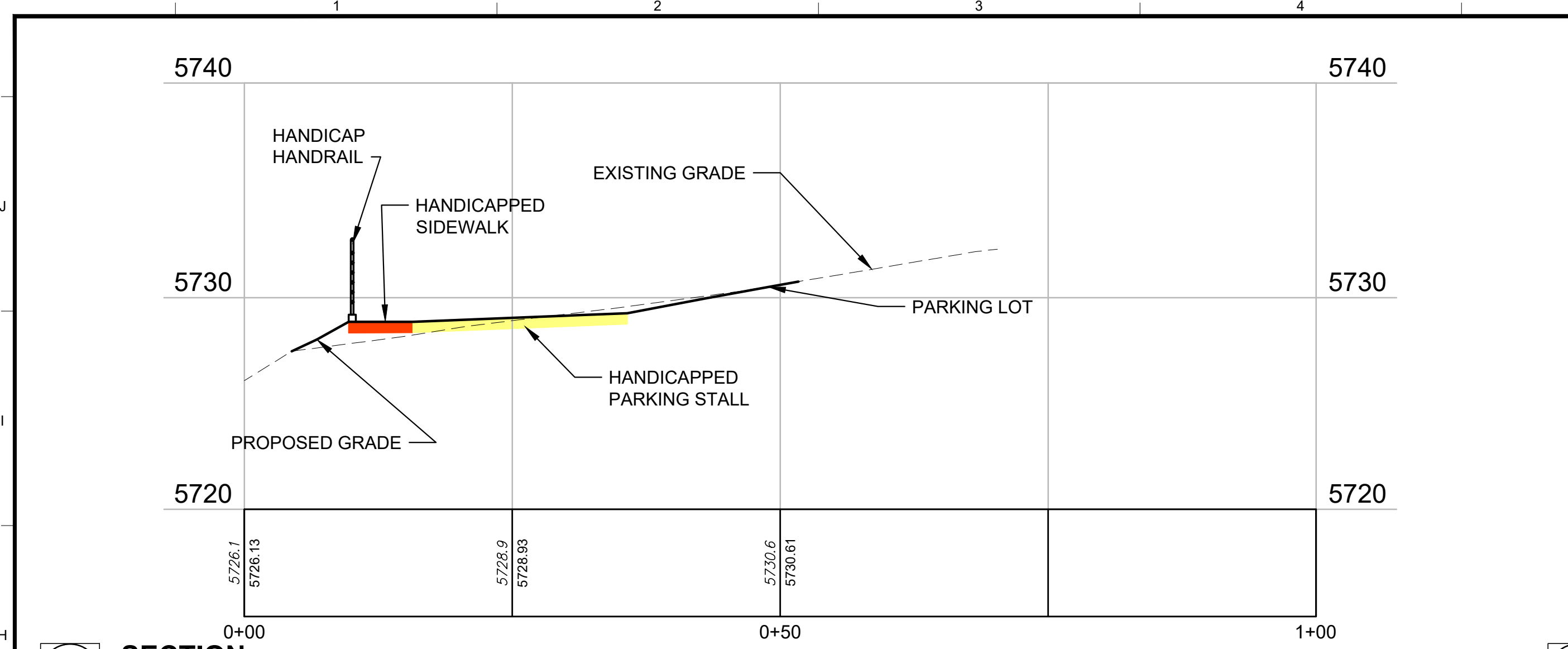
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| DATE:           | 12/30/2024 |
| DESIGNED:       | JCC        |
| DRAWN:          | JWL        |
| REVIEWED:       | JCC        |
| FIELD BOOK NO.: | -          |

### PLAYGROUND GRADING SECTIONS

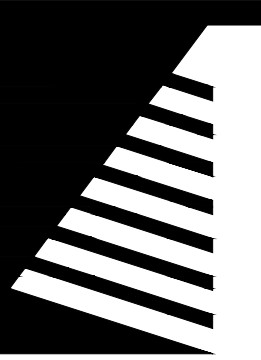
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PROJECT NO.: 0230459.00



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ISSUE # DATE DESCRIPTION

PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

**JC3 PLAYGROUND IMPROVEMENTS**

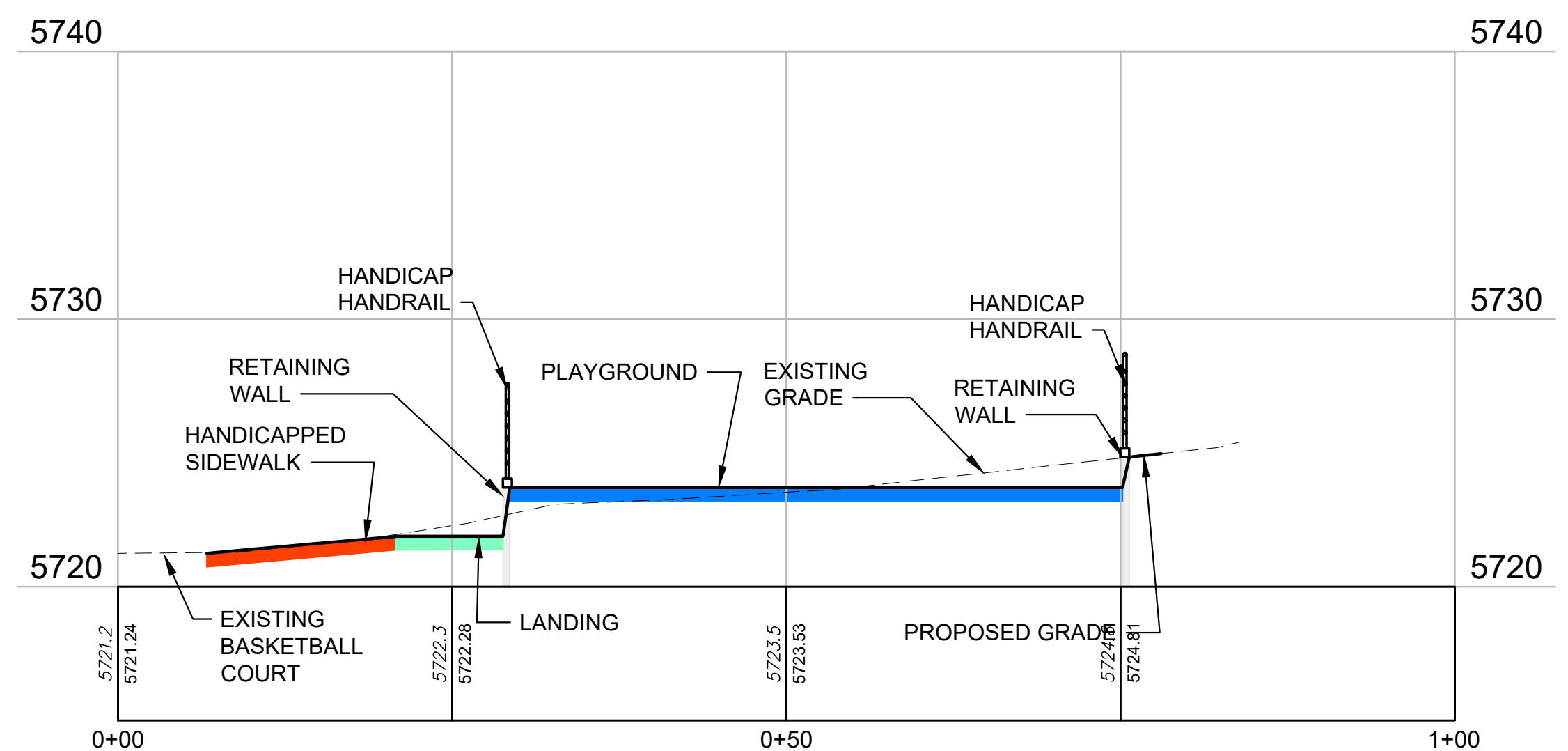
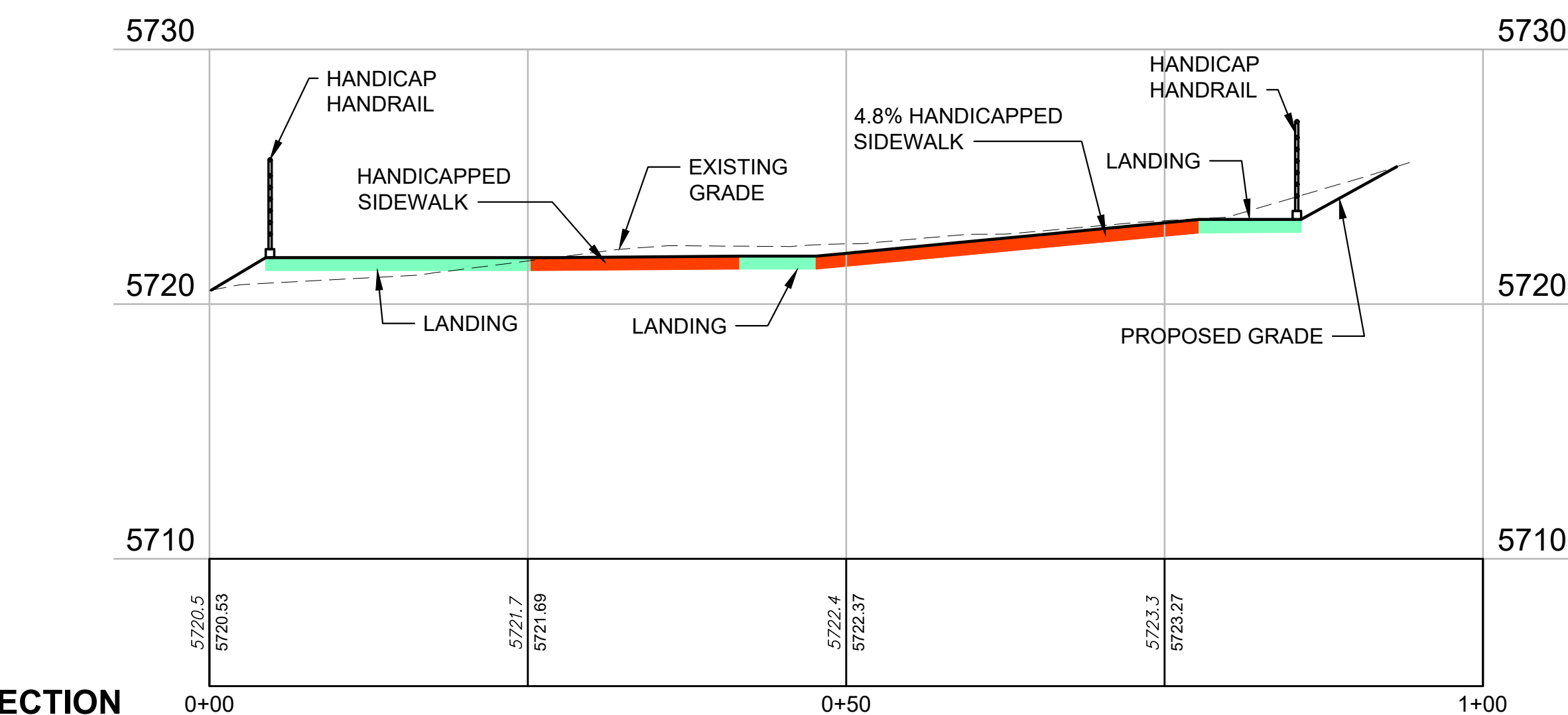
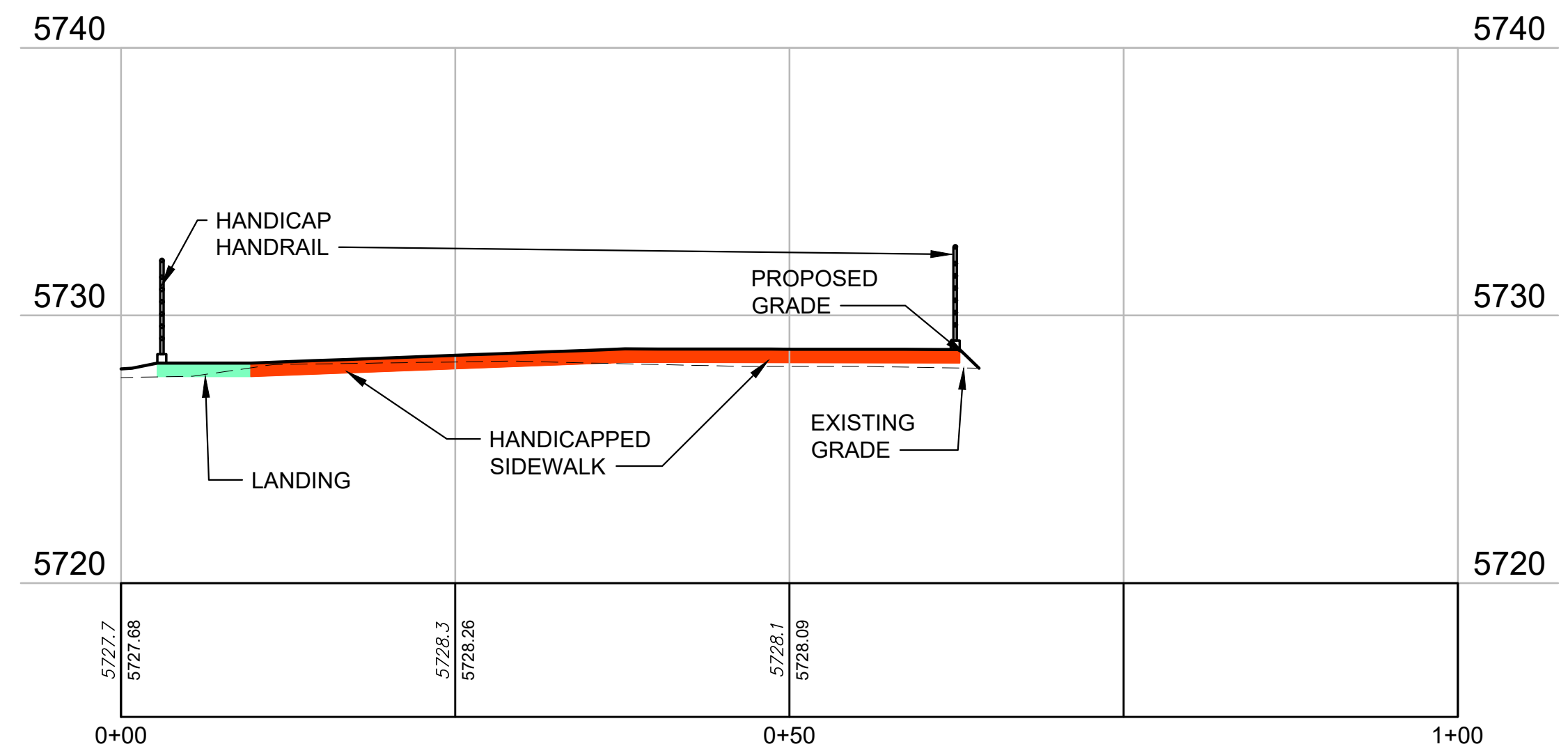
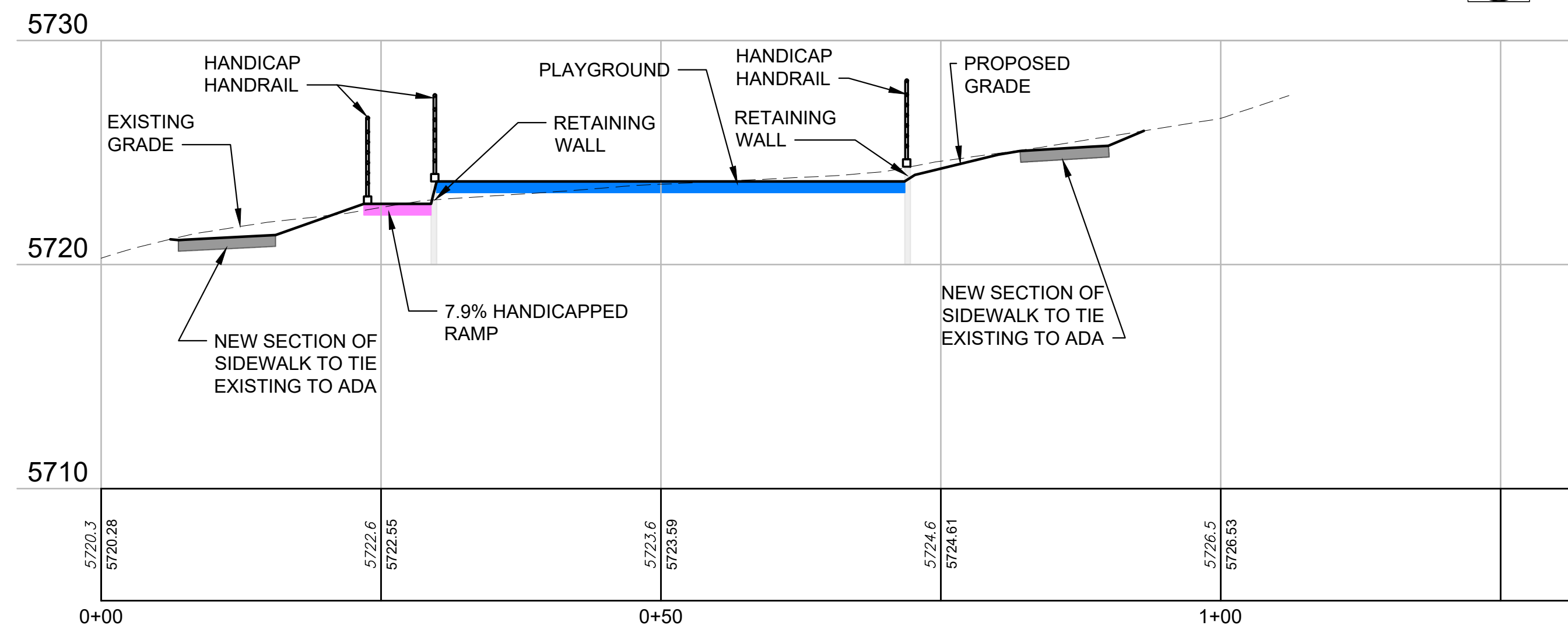
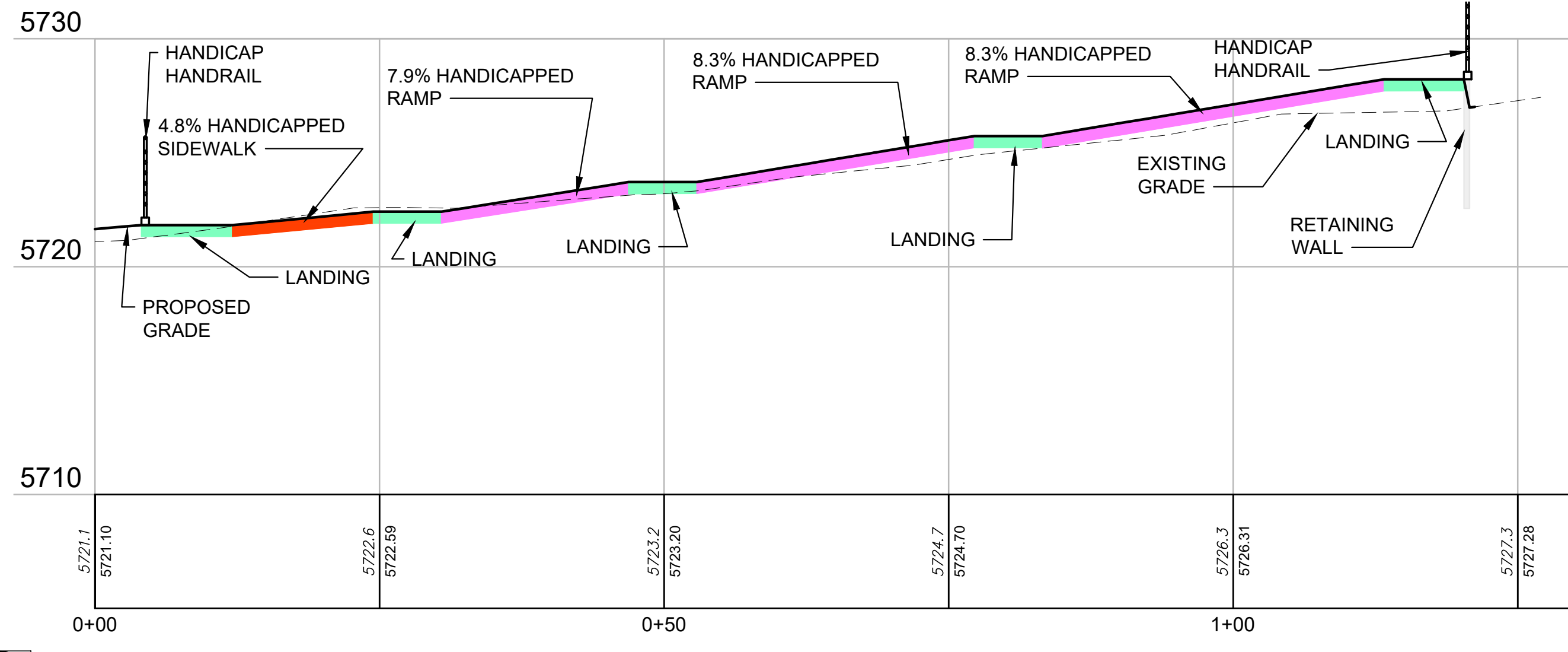
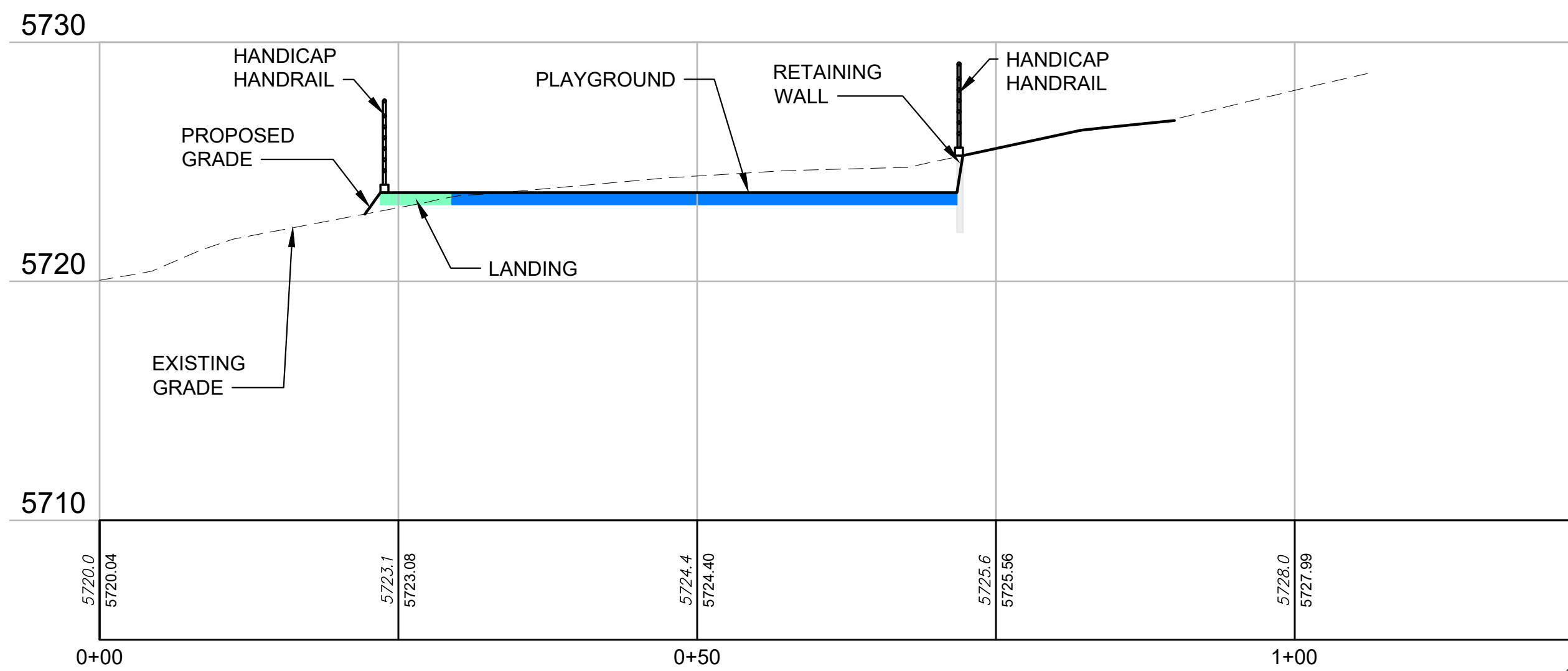
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DRAWN: JWJ  
REVIEWED: JCC  
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SHEET TITLE:  
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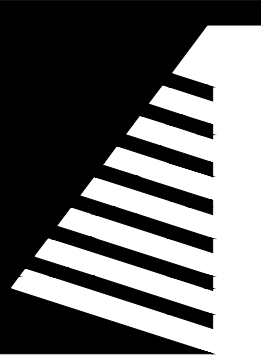
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PROJECT NO.: 0230459.00



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ISSUE:  
# DATE: DESCRIPTION:

PROJECT:  
ROXBOROUGH VILLAGE METRO DISTRICT

## JC3 PLAYGROUND IMPROVEMENTS

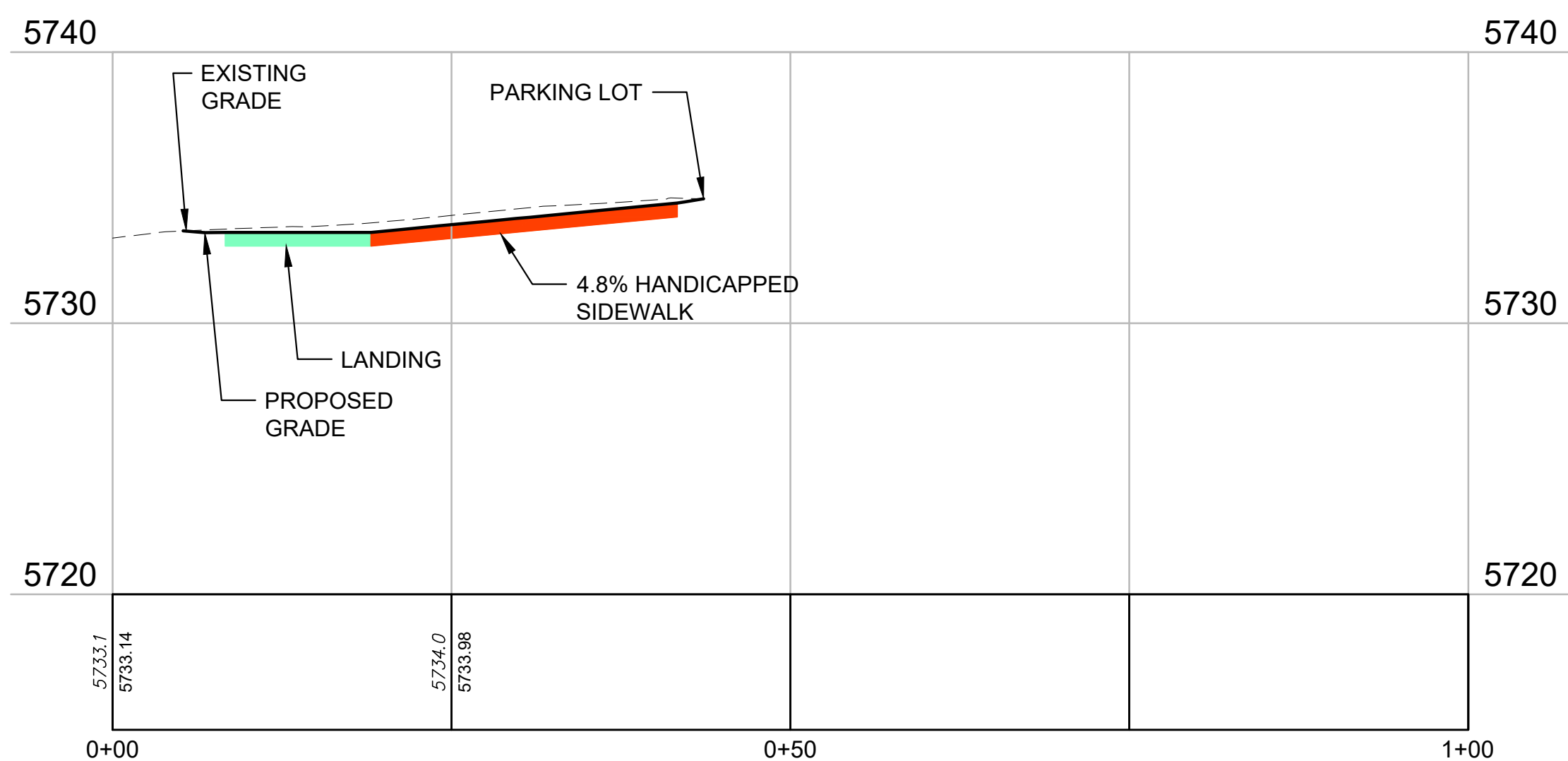
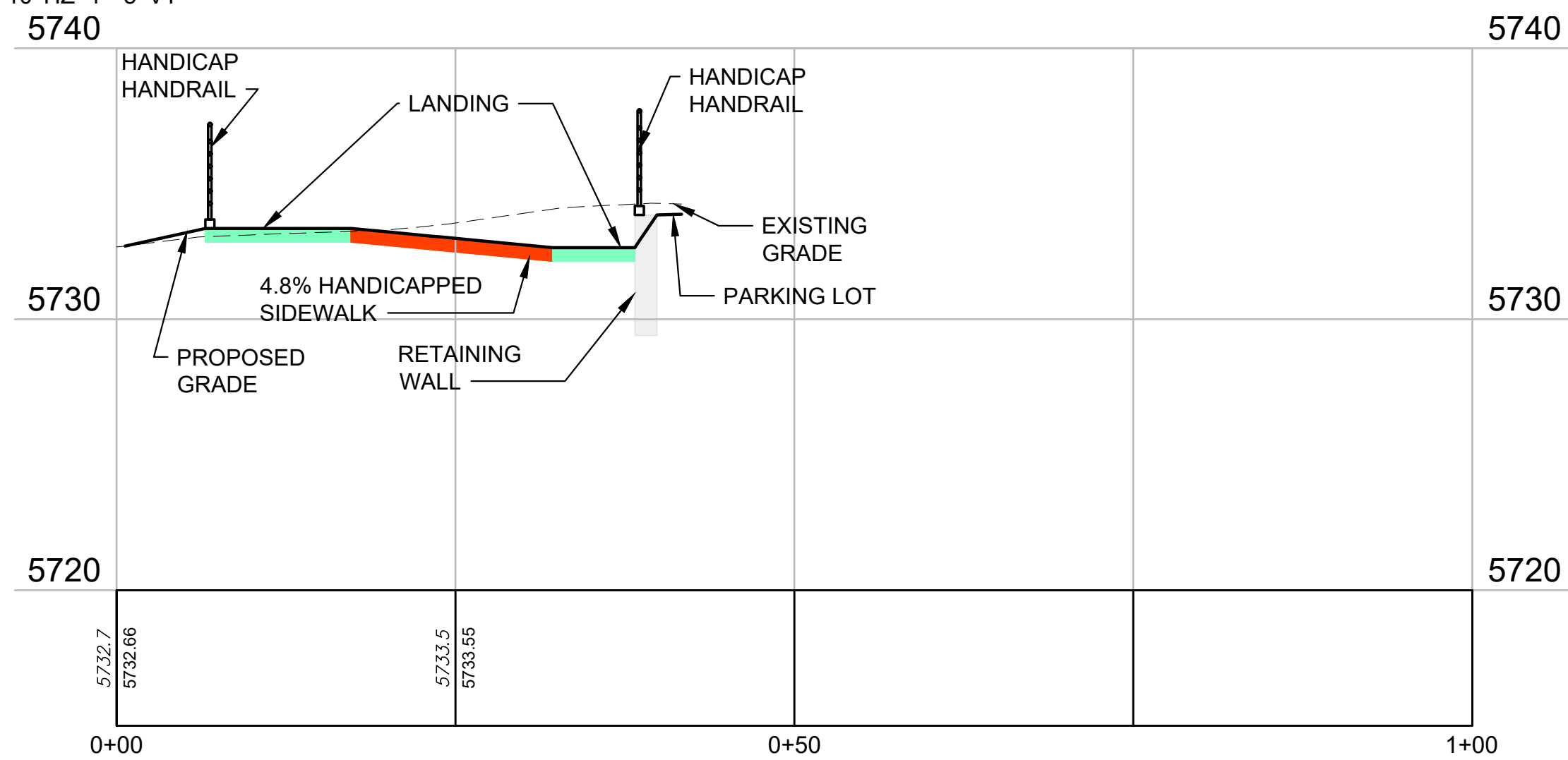
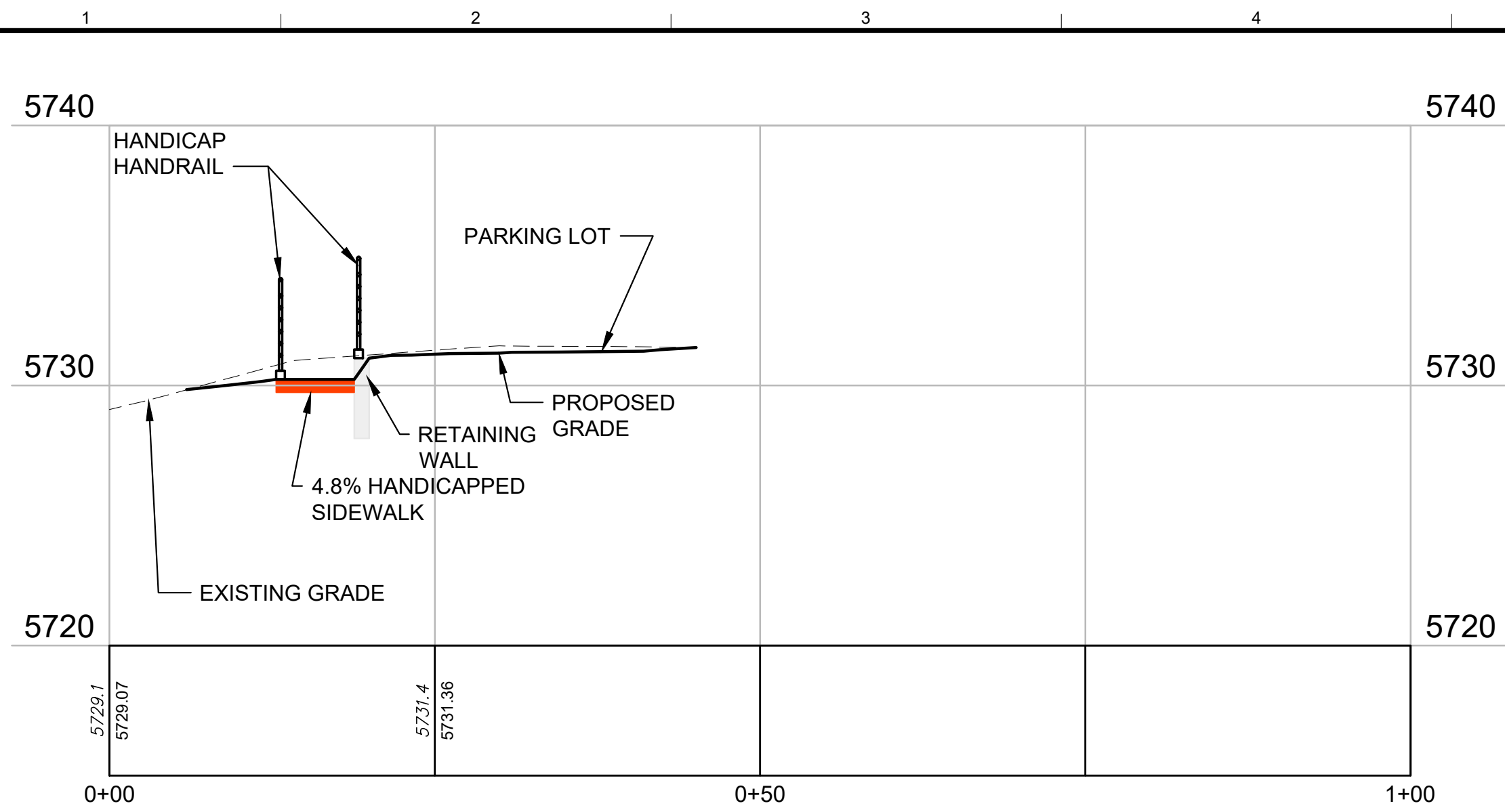
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DRAWN: JWL  
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**PLAYGROUND GRADING SECTIONS**

SHEET NUMBER:

# C4

PROJECT NO.: 0230459.00



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| Location                                     | Date              | Time                            | Approved? | Deposit \$100 | Deposit Returned | Fee     | In Binder? | Voided/<br>Cashed? | Date<br>Permit<br>Issued |
|--|-------------------|---------------------------------|-----------|---------------|------------------|---------|------------|--------------------|--------------------------|
| Rox Skate Park                               | 4/6/2024          | 10 am- 2 pm                     | Yes       | Yes           | Yes              | NA      |            | Voided             | 3.28.2024                |
| Rox Community Park/ Softball Field           | 3/30/2024         | 9:30 am-3:30 pm                 | Yes       | Yes           | Yes/6/18/2024    | NA      |            | Voided             | 3.12.2024                |
|  |                   | Monday- Friday 4pm-8pm Saturday |           |               |                  |         |            |                    |                          |
| Rox Community Park/ Softball Field           | 4/6/24-5/4/2024   | 9am-6pm                         | Yes       | Yes/ \$300    |                  | \$1,050 |            |                    | 4.4.2024                 |
|  | 6/3,6/17,7/1,7/15 |                                 |           |               |                  |         |            |                    |                          |
| Chatfield Farms                              | , and 7/29        | 8:30 am-10:30 am                | Yes       | on the way    |                  | NA      |            |                    | 4.11.2024                |
| Rox Community Park/ Softball Field/ CANCELED | 5/22/2024         | 10:30am-1:30pm                  | Yes       | Yes           | 5/1/2024         | NA      |            |                    | 4.11.2024                |
| Softball Field                               | 4/23/2024         | 9am- 3 pm                       | Yes       | Waived        |                  | NA      |            |                    | 4.11.2024                |
| Rox Community Park Parking Lot               | 5/18/2024         | 6am-4pm (SET UP) 7A-2P (SALE)   | Yes       | NA            |                  | NA      |            |                    |                          |
| Chatfield Farms                              | 6/5/2024          | 5:00 PM- 7:30 PM                | Yes       | Yes           |                  |         |            |                    |                          |



| Status      | Assigned to       | Task  | Due Date   | Priority | Completed Date | Notes  | 54 |
|-------------|-------------------|---|------------|----------|----------------|--|----|
| Cancelled   | Dir. Glass        | Bike locked on bench; put note on it, and then remove.  | 1/31/2025  |          |                | Bike was removed   |    |
| Dependent   | CDI               | Replace green irrigation covers with purple   | 4/1/2025   | Low      |                | Get GPS coordinates for each box. Purple covers are difficult to obtain due to supply issues Followed up on 8/8 to see status. Extended. CDI will be replacing as they can with the covers and GPS. Followed up on 8/28. Waiting for GIS. 11/2 Roughly 15- 20% of purple valve box lids have been replaced - TH E-mailed on 4/4/24 to have them check/replace during the spring irrigation checks. Will be doing this over the winter; deadline extended (10/9). Waiting for proposal from CDI to do the work (11/12).   |    |
| Dependent   | Dir. Glass        | Put together greenhouse update for website  | 6/30/2024  |          |                | Waiting on photo   |    |
| Dependent   | Ireland Stapleton | Sign replacements   | 10/31/24   | High     |                | Postponed from 1/25/2023 meeting. On hold pending Board action.  |    |
| Dependent   | Ireland Stapleton | Draft agreements with 16B HOA for tracts C and E  | 6/1/25     | Low      |                | Waiting on formula for how HOAs pay for work   |    |
| Dependent   | SDMS- Michelle    | Get a new bollard and locks for the path leading down the hill in Community Park                  | 7/1/2025   | Low      |                | Requested proposal. Travis has options; will be forwarding to OP for selection. 10/5 - Found several options. Spoke with maintenance tech and they said we need a specific lock. Even if it is not a road/trail that emergency response will go on, it is still required for emergency purposes. TH. Received quote from CDI, need to confirm its the correct bollard. Will request new quote if not. Delayed until new playground is installed. Pushed back a year due to playground replacement.   |    |
| Dependent   | SDMS- Peggy       | Create spreadsheet for snow removal costs/percentages for billing purposes                        | 10/30/2024 |          |                | Do they want monthly or annually. Add to management report.  |    |
| Dependent   | SDMS- Peggy       | Execute asphalt repair contract   | 2/28/2025  |          |                | Deferred to 11/20. Deferred to 2025. Waiting for engineering drawings with southern sidewalk (12/13/24).   |    |
| Dependent   | SDMS- Peggy       | Let Farnsworth know we are not paying extra   | 1/15/2025  |          |                | Added to Tasks for tracking; waiting for updated plans.  |    |
| Dependent   | SDMS- Peggy       | Newsletter- get ideas together; get approval from Board and send out. Include info re: new rules. | 11/1/2024  |          |                | This should be done after the website is ready and should include a QR code. Board to list topics. Per Operating Committee, to be done when signs are installed. Extended. Waiting for Board direction. Waiting for playground design proposals before sending (12/12/24).   |    |
| In Progress | Dir. Glass        | Inserts for new home buyers in the district   | 10/31/2024 | Low      |                | Currently waiting on SDA to assist   |    |
| In Progress | Dir. Glass        | Contact Douglas County about proposed pedestrian connection to Waterton Canyon                    | 1/31/2025  | Low      |                | Lora Thomas was interested in setting up a kickoff meeting early in the year. Initial meeting set for 1/31/24. Peggy to ask Denver Water if they would be on board with a path through their properties -5/13. Contact made; map with location and interested parties sent to DW on 5/20. She will get back with me after Memorial Day. The request was denied; e-mailed her to set up a time for Ephram to discuss. Followed up on 6/12. Per Ephram, he will be reaching out directly. (8/12/24) Douglas County setting up meeting for 9/13/24. (9/13/24) Discussed with Douglas County and they will see if they have funding for design in January 2025.  |    |
| In Progress | Dir. Glass        | Reach out to DA regarding process for rule enforcement  | 1/30/2025  |          |                | Waiting for new DA to take office  |    |
| In Progress | Dir. Glass        | Follow-up with CORE on retaining wall issue at corner of Turkey Rock Rd and Village Circle West   | 11/30/2024 |          |                | Michelle submitted a request to Douglas County on 11/6. Ephram asked CORE separately.  |    |
| In Progress | Dir. Glass        | Continue to try to get electric repaired on Rampart Range Rd                                      | 10/1/2025  | Low      |                | Additional contractors contracted. Revisiting area and information with CORE electric. Working with FW. Changed to SDMS. Travis coordinating with boring company and McBride. 9/27 - Meeting scheduled with McBride Lighting to meet on 9/29 at 10am. Waiting to here if boring company can attend. 9/29 Met with boring and electrical company. Electrical company will be placing a work order for the area of the week of 10/9 to do more thorough check. Once they update, I will pass along the information - TH. 1/18/2024 Reached out to Core electric. Will follow up on 1/19. 1/22/2024 Emailed Mitch Anderson with McBride lighting to address next steps. Will be done when the road is being repair; changed to Dependence. Per Douglas County, road work will not happen until at least 2026. Board to discuss next steps in June -5/13. Coordinate with Douglas County with Rampart road work in 2026. Proposal included in August meetings. Agreement approved at AUgust meeting. Agreement is out for signature (9/13/24). Agreement finalized on 9/30. Waiting for actual load data from holiday lights to size a solar system (12/13/24). (1/6/25) Waiting on load data. |    |
| In Progress | Dir. Glass        | Obtain proposal from JPL to clean out trickle channel parallel to Rampart Range Rd                | 3/1/2025   |          |                |  |    |
| In Progress | Dir. Rubic        | Update Mission Communications   | 1/1/2025   |          |                | Need to remove Scott's email address as the main login. Followed up on 1/10.   |    |

| Status      | Assigned to       | Task   | Due Date   | Priority | Completed Date | Notes  | 54 |
|-------------|-------------------|--|------------|----------|----------------|--|----|
| In Progress | Farnsworth        | Search for vendors to replace the pedestrian bridge in the common area near Rampart Way                          | 11/1/2024  |          |                | Asked JC for specs on 6/10. Followed up on 6/17. Followed up on 6/25. Survey was done.   |    |
| In Progress | Farnsworth        | Propose fix for second pump intake at Crystal Lake   | 7/31/23    | Medium   |                | Gave JC info at meeting on 9/20. Had meeting on 5/16; set up regular meetings. Survey in progress (9/13/24).   |    |
| In Progress | Farnsworth        | Bridge replacement permitting at south creek crossing  | 4/1/24     | High     |                | Gave info to JC at meeting on 9/20. Get permit going ASAP. (Received permission from US Fish & Wildlife Service on 12/18/23). Had meeting on 5/16; set up regular meetings. Survey in progress (9/13/24).  |    |
| In Progress | Farnsworth        | Seek permits for bridge replacement at Rampart Way Open Area bridge  | 4/1/24     | High     |                | Get permit going ASAP. (Received permission from US Fish & Wildlife Service on 12/18/23) Had meeting on 5/16; set up regular meetings. Survey in progress (9/13/24).   |    |
| In Progress | Farnsworth        | Weathertrak  | 4/1/24     | Low      |                | Gave JC info at meeting on 9/20; Per CDI; don't renew. Need info on whether Optiflow is worthwhile to implement. Had meeting on 5/16; set up regular meetings.   |    |
| In Progress | Farnsworth        | GIS initiative to map the irrigation system and other RVMC assets (trash cans, etc.)                             | 5/31/24    | High     |                | Information provided to Farnsworth on 6/8/2023. Waiting for additional information about next steps. Ephram and SDMS can give JC or crew information that is needed. Need device to get GPS in the field. JC to reach out to Ephram. Presentation was at October meeting; to be discussed at the 11/7 meeting. Proposal to be approved 11/15. GIS device approved on 1/17/2024. Everything complete except for loading in stormwater shapefile from Douglas County. Stormwater system is uploaded - updated file to upload (12/13/24). |    |
| In Progress | Farnsworth        | Three surveys  | 8/30/2024  |          |                | Agreement requested on 8/22. E-mailed JC confirmation on 8/22. Finalized on 8/28   |    |
| In Progress | Farnsworth        | Update option #2 with sidewalk on south end  | 12/31/2024 |          |                |  |    |
| In Progress | Farnsworth        | Update park permit and updated drawings for January meeting  | 1/13/2025  |          |                | Reminder will be going out on 1/8/2025.  |    |
| In Progress | Ireland Stapleton | Contact Urban Drainage to see if they will fix the Executive Homes drainage issue                                | 12/31/2024 |          |                | (1/6/25) Kelly will set up a meeting with Urban Drainage and invite Ephram.  |    |
| In Progress | Ireland Stapleton | Go to county re: median maintenance and landscaping along the sides of roads that are on Douglas County property | 12/31/2024 | Medium   |                | Sent reminder on 7/24. Board directed Kelley to draft new agreement (or substantially change Douglas County's version). (10/14/24) Douglas County to supply language they would be comfortable with. Kelly provided with basic language to review on 12/4. (1/6/25) Kelly sent her revisions and Ephram replied with his own.  |    |
| In Progress | JPL               | Greenhouse repairs- JPL  | 10/20/2024 |          |                | Agreement was signed. Repairs were completed. Solar fans have not been installed yet (9/13/24). Ephram to supply fan model to JPL (10/14/24). Sent vent models to Cory for verification (11/11). (1/6/25) Vents have arrived, JPL to schedule install date.  |    |
| In Progress | SDMS              | Renew SDA Membership   | 2/28/2025  |          |                | Requested renewal on 1/10.   |    |
| In Progress | SDMS- Charlie     | Info for playground maintenance  | 9/30/2024  |          |                | Done; RFP sent out. Was done on wrong park; Peggy will not bill for meetings to equal the cost.  |    |
| In Progress | SDMS- Charlie     | Obtain proposals for installing solar aerators in Heron, Tadpole, and Preble's ponds.                            | 1/31/2025  |          |                | Got a proposal from EcoResource in the past.   |    |
| In Progress | SDMS- Diana       | Reservations for tennis/ cost for non-district residents, rules  | 10/30/2024 | Medium   |                | Working to confirm that SIPA offers this with no monthly fee attached. Also need more direction from the Board about costs and process. Rsreaching with SIPA. Not possible through SIPA but we can get an add-on. Diana is researching. Not something we can do through SIPA. Working on other options. SIPA is investigating costs for an add-on (9/12/24). Would be \$8500 to add on. Peggy working with a company; information coming (10/9). Followed up on 1/5; tracking on Tasks. Will be following up every week.               |    |
| In Progress | SDMS- Diana       | Obtain <a href="http://roxvillagemetro.gov">roxvillagemetro.gov</a> domain                                       | 5/31/2024  |          |                | SDMS has already requested. Waiting to hear back. Followed up on 4/29. Followed up on 12/18.   |    |
| In Progress | SDMS- Diana       | Website ADA compliance   | 7/1/2025   | Medium   |                | Some fixes will be easy in terms of navigation and headers. Remediating older pdf documents and agreements will be more time consuming and expensive. Conversation with legal about what needs to be on site, and WCAG requirements. Grant proposal submitted on 4/30. Diana is tracking, and putting up quarterly reports as needed (10/9). Per report, the website is 99% compliant (10/21).   |    |
| In Progress | SDMS- Michelle    | Find out if we can use ballot box at library   | 1/30/2025  | Low      |                | Have reached out to Rox Water and Library about hosting box. Also will be connecting with Ireland Stapleton Atty about this week of 1/30. Travis called on 9/18; the ballot box they have goes through Douglas county. He is checking with them. Seemed to be a possibility, but we won't know until January 2025. Yes- they will reach out.   |    |

| Status            | Assigned to    | Task  | Due Date   | Priority | Completed Date | Notes   | 54 |
|-------------------|----------------|---|------------|----------|----------------|---|----|
| In Progress       | SDMS- Michelle | 7168 Red Mesa Dr- contractor driving on District property where there is irrigation | 5/1/2025   |          |                | official letter and email to HOA. Ephram sent the info to Dino on 12/19. Homeowner has been contacted and will restore when work done, in spring. Peggy e-mailed the homeowner details on 1/2. Michelle will be following up in the spring. |    |
| In Progress       | SDMS- Peggy    | Proposal for drip irrigation system fixes in Chatfield Farms                        | 3/31/2025  |          |                | E-mailed Dino on 12/12 to make sure it's on his radar. (1/6/25) Dino said this is in the contract and only needs to be an email.  |    |
| In Progress       | SDMS- Peggy    | Agreement for Rocky Mountain Recreation for spinner replacement                     | 12/13/2024 |          |                | E-mailed Dino on 12/12 to make sure it's on his radar. Approved at the 12/18 meeting; uploaded for signature on 1/5. Reminder sent on 1/10.   |    |
| In Progress       | SDMS- Peggy    | Library- 2025 board-only meeting scheduling   | 10/31/2024 |          |                | Requested on 9/19; waiting for confirmation. Confirmed as of 1/9; need a location for April meeting. E-mailed Ephram to discuss at 1/13 Board meeting.  |    |
| In Progress       | SDMS- Peggy    | Work on sign design & locations   | 12/31/2024 |          |                | Charlie is working on this; he has two ids as of 12/12 and is waiting for one more.   |    |
| In Progress       | SDMS- Peggy    | Follow-up with PST regarding down payment   | 12/18/2024 |          |                | The had some hard costs associated with the project; waiting for numbers (12/6). Followed up on 1/5.  |    |
| In Progress       | SDMS- Peggy    | SIPA- Google workspace  | 8/16/2024  |          |                | Diana reached out to SIPA on 12/19.   |    |
| In Progress       | SDMS- Peggy    | Wildfire grant (DOLA)   | 12/31/2025 |          |                | Check on DOLA grant for 2025. Monthly reminders set up. Nothing available as of 1/3.  |    |
| In Progress       | SDMS- Peggy    | Draft RFP for landscape; include snow   | 12/23/2024 |          |                | JPL, Keesen, Cox, Arrowhead. Added to Tasks for tracking. Drafted and sent to Board for review; waiting for updates from Board Only meeting.  |    |
| In Progress       | SDMS- Peggy    | Set up January meetings for HOA discussions; presentation                           | 1/10/2024  |          |                | Include statement of why we are doing this. Added to Tasks for tracking. E-mailed the Board for dates on 1/5.   |    |
| In Progress       | SDMS- Peggy    | RFP- update park with due dates, etc.   | 1/3/2025   |          |                | Add details- look up different features and send to the Board, go over Mark's. Added to Tasks for tracking. Draft sent to OP; updates incorporated. Included in 1/13 Board packet.  |    |
| In Progress       | SDMS- Peggy    | Get reimbursed for noxious weed grant expenses                                      | 3/31/2025  |          |                | Request submitted on 1/10.  |    |
| Open              | CDI            | Review drip irrigation areas with board members in the field                        | 6/30/2024  |          |                | Some areas on the map are suspect. SDMS to set up meeting in late April. Per May meeting, to be done when main line breaks are fixed. (1/6/25) Tom said he'd send something by end of January.  |    |
| Open              | Dir. Glass     | Talk to Douglas County re: guardrail between Waterton & soccer field.               | 11/30/2024 |          |                | Asked Douglas County, waiting for response (12/13/24).  |    |
| Open              | SDMS- Michelle | Douglas county- why they aren't responsible for fences on their property            | 2/1/2025   |          |                | It is something for the Sheriff to address; Michell is confirming addresses (12/18) Sheriff has talked to all homes, and all will address. Deadline extended for follow-up.   |    |
| Open              | SDMS- Peggy    | Work regarding Wix moving forward.  | 8/16/2024  |          |                | Work on forwarding old website.   |    |
| Open              | SDMS- Peggy    | Get reimbursed for turf removal grant expenses                                      | 6/30/2025  |          |                |   |    |
| Recently Complete | Dir. Glass     | Upload noxious weed mapping data  | 11/30/2024 |          | 12/15/2024     |   |    |

| 2023             |                    |
|------------------|--------------------|
| Month            | Billed             |
| January          | \$2,033.76         |
| February         | \$1,161.67         |
| March            | \$1,414.21         |
| April            | \$3,317.49         |
| May              | \$1,519.84         |
| June             | \$1,650.40         |
| July             | \$3,246.17         |
| August           | \$1,486.89         |
| September        | 771.64             |
| October          | \$2,242.14         |
| November         | \$1,563.59         |
| December         | \$1,717.39         |
| <b>Total</b>     | <b>\$22,125.19</b> |
|                  |                    |
| <b>Budgeted</b>  | <b>\$22,500.00</b> |
| <b>YTD</b>       | <b>\$22,125.19</b> |
| <b>Remaining</b> | <b>\$374.81</b>    |
| <b>Percent</b>   | <b>98.3%</b>       |

| 2024             |                    |
|------------------|--------------------|
| Month            | Billed             |
| January          | \$1,717.39         |
| February         | \$1,306.04         |
| March            | \$1,203.99         |
| April            | 4,073.60           |
| May              | 1,676.99           |
| June             | \$1,741.22         |
| July             | \$3,685.27         |
| August           | \$2,198.86         |
| September        | 730.27             |
| October          | \$2,824.00         |
| November         | \$1,128.29         |
| December         | \$1,607.26         |
| <b>Total</b>     | <b>\$23,893.18</b> |
|                  |                    |
| <b>Budgeted</b>  | <b>\$25,818.00</b> |
| <b>YTD</b>       | <b>\$23,893.18</b> |
| <b>Remaining</b> | <b>\$1,924.82</b>  |
| <b>Percent</b>   | <b>92.5%</b>       |

**From:** [Charlie Hogue](#)  
**To:** [Peggy Ripko](#)  
**Subject:** RE: RVMD Sign Design Quotes  
**Date:** Thursday, January 2, 2025 8:49:30 AM  
**Attachments:** [image002.png](#)

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All of the companies I got quotes from would work with us to design the signs once we commit with them, a couple charge for the actual designing of the sign and one incorporates it into the cost of each sign. I had them base their quotes off of the reference image below:



*Charlie Hogue*  
**Field Technician**

# QUOTE# Q-717695



A SmartSign Store  
300 Cadman Plaza West, Suite 1303  
Brooklyn, NY 11201  
Billing: (718) 797-1900 x117  
Sales: (800) 952-1457

Date: 12/5/2024 10:33:37 AM

|  |  |
|--|--|
| <b>Billing address</b><br>CO 80228<br>United States<br>Phone: (303) 908-4825 | <b>Shipping address</b><br>CO 80228<br>United States<br>(303) 908 4825 |
|--|--|

**Hi,**

Here is your quote! Your quote number is **Q-717695**.

My name is Alexis Ashley and I will be your assigned sales representative. Please contact me for any questions about this quote or to place your order. You may call me at **(800) 952 1457 x 7118** or email me at **Alexis@smartsign.com**. I hope to hear from you soon!

If you are tax-exempt, please send over your tax-exempt form so taxes can be removed. If you are ordering a custom item, an official proof will be sent for your approval for production once the order is placed.

| Package 1 | Shipping Method : Regular Ground Shipping   |                                 |        |         |
|-----------|---|---------------------------------|--------|---------|
|           | PRODUCT DESCRIPTION   | UNIT PRICE                      | QTY.   | AMOUNT  |
|           | <b>1. Aluminum Sign</b><br>Size:18" x 24"<br>Part #:S-3743-18X24<br>Material:Heavy-Duty Aluminum Sign, 80 mil | \$61.75/Sign<br>Package: 1 Sign | 1 Sign | \$61.75 |

Please note that **this quote** will expire in **30 days**. Your quote qualifies for a promotional offer and expires soon. We accept major credit cards, checks, ACH / wire transfers, and net 30 terms.

|                       |                |
|-----------------------|----------------|
| Items (1) :           | <b>\$61.75</b> |
| Shipping :            | <b>\$0.00</b>  |
| Total before tax :    | <b>\$61.75</b> |
| Estimated Sales tax : | <b>\$4.32</b>  |
| <b>Order Total :</b>  | <b>\$66.07</b> |



**A Better Sign LLC**  
 139 New Hope Road  
 Lawrenceville, GA 30046  
 Ph 770-979-8387  
 abettersign.com

**YOUR SALES REP**  
**jessica@abettersign.com**

**INVOICE: 147482**

SALE DATE: 12/27/2024  
 TERMS: PREPAY

**UPS GROUND**

**BILL TO**

CHARLIE HOGUE  
 SDMS  
 141 UNION AVE  
 Lakewood, CO 80228  
 7203039856  
 CHOGUE@SDMSI.COM

**SHIP TO / INSTALL**

CHARLIE HOGUE  
 SDMS  
 141 UNION AVE  
 Lakewood, CO 80228  
 7203039856  
 CHOGUE@SDMSI.COM

| ITEM | PRODUCT     | DESCRIPTION   | TAX                      |  |
|------|-------------|---|--------------------------|--|
| #1   | Rigidbond   | 18" x 24" - 1/8" Rigidbond<br>Single Sided<br><br>RULES AND REGULATIONS<br><b>Qty 50: \$18.53/each</b><br><b>Qty 75: \$17.23/each</b><br><b>Qty 100: \$13.04/each</b> | <input type="checkbox"/> | QTY:<br>PRICE EACH:<br>ITEM TOTAL:                     |
| #2   | Artwork Fee | Artwork Setup and Proofing Fee  | <input type="checkbox"/> | QTY: 1<br>PRICE EACH: \$175.00<br>ITEM TOTAL: \$175.00 |

**SUBTOTAL: \$175.00**  
**TAX RATE:**  
**TAX TOTAL: \$0.00**  
**GRAND TOTAL: \$175.00**

**PAY BY PHONE:**  
 770-979-8387

**PAY IN STORE OR MAIL TO:**  
 A Better Sign  
 139 New Hope rd.  
 Lawrenceville. GA 30046

**TERMS & CONDITIONS**



abettersign.com/terms

**BALANCE DUE: \$175.00**

303 Sign Company  
 1820 Delaware Place, Suite D Longmont, CO 80501  
 contact@303signcompany.com  
 (888) 303-3936



# Quote 5249

## Panel Signs

QUOTE DATE  
12/27/2024  
 QUOTE EXPIRY DATE  
01/26/2025  
 TERMS  
Due on receipt

REQUESTED BY  
SDMS  
141 Union Boulevard  
Lakewood, CO 80228

CONTACT INFO  
Charlie Hogue  
chogue@sdmsi.com  
(720) 303-9856

| # | ITEM   | QTY | UOM  | U.PRICE    | TOTAL (EXCL. TAX) | TOTAL (INCL. TAX) | TAXABLE |
|---|--|-----|------|------------|-------------------|-------------------|---------|
| 1 | <b>18" x 24" Panel Signs</b><br>18" x 24" x 0.080" Aluminum Blank<br>Holes Top and Bottom with 3" inset<br>Digitally Printed Vinyl and Laminate<br>Delivered to Customer | 1   | Each | \$4,912.75 | \$4,912.75        | \$5,340.90        | Y       |
| 2 | <b>Graphic Design</b><br>Hourly graphic design services<br>Includes original and 2 revisions<br>Additional revisions are \$75.00   | 1   | Hr   | \$75.00    | \$75.00           | \$75.00           | N       |

Thank you for the opportunity to provide an estimate on the project described above. This estimate does not represent a contract for services. The prices listed above will be honored for 30 days from today's date. A 50% deposit will be required in order to begin work. All signage provided under this estimate will remain the property of 303 Sign Company, until paid in full.

|                            |                   |
|----------------------------|-------------------|
| <b>Subtotal:</b>           | <b>\$4,987.75</b> |
| <b>Sales Tax (8.715%):</b> | <b>\$428.15</b>   |
| <b>Total:</b>              | <b>\$5,415.90</b> |

**Downpayment (50.0 %)**

**\$2,707.95**

**SIGNATURE:**

**DATE:**