

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 • 800-741-3254
<https://roxvillagemetro.colorado.gov/>

NOTICE OF MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Ephram Glass	President	2027/May 2027
Debra Prysby	Vice President	2027/May 2027
Mark Rubic	Treasurer	2025/May 2025
Travis Jensen	Secretary	2025/May 2025
Brendan Coupe	Assistant Secretary	2025/May 2025

DATE: January 15, 2025

TIME: 6:00 p.m.

LOCATION: Roxborough Library Meeting Room and Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUjZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

** Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

** Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

I. ADMINISTRATIVE MATTERS (5 minutes)

A. Disclosure of Potential Conflicts of Interest

B. Additions/Deletions/Approval of Agenda

II. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes) *

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines.
-

III. CONSENT AGENDA – (5 minutes) *

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Board Meeting Minutes:
 - a. November 20, 2024 continued to December 4, 2024 (to be distributed)
 - b. December 18, 2024 (to be distributed)

These were sent to legal for review on January 13th; they will be included in the February packet once we receive back.

IV. FINANCIAL MATTERS (5 minutes)*

- A. Review and ratify approval of the payment of claims for the periods ending as follows (enclosure):

Fund	Period Ending December 31, 2024
Total Claims	\$99,219.73

- B. Review and accept unaudited financial report for the period ending December 31, 2024 (enclosure)
-

- C. Discuss and consider approval of Hoelting & Company, Inc. Engagement Letter for a total of \$7,500 for the 2024 district audit. (enclosure) (10 minutes) *
-

V. CONTRACTOR/CONSULTANT REPORTS

- A. Landscaping Updates- CDI Landscape, LLC. (15 minutes)*
-

1. Review Monthly Report. (enclosure)
-

2. Update on 2025 Landscape Agreement (enclosures)
-

3. Update on outstanding invoices.
-

- B. Engineering Updates- Farnsworth

1. Review Community Park parking lot and sidewalk designs. (enclosure) (15 minutes) *
-

2. Other
-

VI. LEGAL MATTERS

- A. Updates on agreements for N&D Tree, Rocky Mountain Recreation, and CDI for wildfire mitigation, playground spinner replacement, and drip irrigation repair respectively.
N&D has an appointment with Ephram on Friday, January 17th to review the area.
Rocky Mountain Recreation- The agreement has been finalized; the Board approved the color on Monday, January 13th.
Drip irrigation- Per Dino, this is already in the agreement and therefore an agreement is not needed. An e-mail will be sent in the spring confirming the work and price.
-
- B. Updates from Urban Drainage regarding Executive Homes drainage issue.
-
- C. 2025 Election Resolution (new enclosure).
-

VII. AGENDA PRIORITIES

- A. Update on scheduling town hall meetings in January to discuss maintaining HOA owned property. (new enclosures) (10 minutes) *
To be scheduled for January 28th and February 2nd or 9th, pending confirmation of room reservations. Updated letters attached for Board approval.
-
- B. Discuss and appoint a new Operations Committee member. (5 minutes) *
-
- C. Other
-

VIII. OPERATION AND MAINTENANCE MATTERS

- A. District management updates. *SDMS to provide written updates/enclosures on the following items to be included in the Board packet (2 minutes).*
-
1. Review lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) (enclosure).
-
2. SDMS Monthly Report (enclosure).
-

3. Review and discuss, if needed, any recent general communications to District or CORA Requests.

Two e-mails have been received since this agenda was drafted requesting information regarding the upcoming election.

4. Monthly Invoice from Foothills Park & Recreation (enclosure).

5. Status of District Website.

- B. General Updates regarding ongoing projects or activity. *SDMS to provide written updates/enclosures on following items to be included in the Board Packet.*

1. Update and Status of identifying vendor(s) for general repairs and maintenance of existing playground equipment.

2. Update on turf replacement/xeriscape contract.

IX. DIRECTOR MATTERS

- A. Signage committee update (enclosure). (2 minutes)

- B. Environmental committee update. (2 minutes)

- C. Other

X. OTHER MATTERS

- A. Review action items and add them to the task spreadsheet. (2 minutes) *

- B. Other.

XI. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes)*

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines: <https://roxvillagemetro.colorado.gov/documents-and-information/code-of-conduct>

XII. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY,
FEBRUARY 19, 2025**

Roxborough Village Metro District

A/P Aging Summary

As of December 31, 2024

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Bill.com LLC	340.68	0.00	0.00	0.00	340.68
Consolidated Divisions Inc	0.00	45,733.55	938.01	38,560.65	85,232.21
CORE Electric Cooperative	0.00	895.09	0.00	0.00	895.09
Diversified Underground	225.00	435.00	0.00	0.00	660.00
Farnsworth Group, Inc	0.00	0.00	57,362.67	0.00	57,362.67
Foothills Park & Recreation District	1,607.26	0.00	0.00	0.00	1,607.26
Game-Set-Match Inc.	350.00	0.00	0.00	0.00	350.00
Gembok Consulting Inc.	2,010.00	0.00	0.00	0.00	2,010.00
HGL Construction Services LLC	0.00	0.00	0.00	345.00	345.00
Ireland Stapleton Pryor & Pascoe PC	0.00	3,789.79	0.00	0.00	3,789.79
JPL Cares, Inc.	0.00	20,205.07	0.00	0.00	20,205.07
Renovations Landscaping Inc	28,105.00	0.00	0.00	0.00	28,105.00
Special District Management Services, Inc	6,702.18	0.00	0.00	0.00	6,702.18
Utility Notification Center of Colorado	28.38	0.00	0.00	0.00	28.38
TOTAL	<u>39,368.50</u>	<u>71,058.50</u>	<u>58,300.68</u>	<u>38,905.65</u>	<u>207,633.33</u>

Roxborough Village Metro District
A/P Aging Detail

As of December 31, 2024

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
Current							
12/31/2024	INV-18451	Game-Set-Match Inc.	12/31/2024	-SPLIT-	Tennis Court Washing		350.00
12/31/2024	SALES000...	Foothills Park & Recre...	12/31/2024	-SPLIT-	December 2024 Resi...		1,607.26
12/31/2024	224121161	Utility Notification Cen...	12/31/2024	-SPLIT-	RTL Transmissions		28.38
12/31/2024	142230	Special District Manag...	12/31/2024	-SPLIT-	December 2024 Distri...		6,702.18
12/30/2024	305 corr	Renovations Landscap...	01/09/2025	-SPLIT-			28,105.00
12/31/2024	25019893308	Bill.com LLC	01/10/2025	-SPLIT-	Billing Period 12/05/2...		340.68
12/31/2024	31286	Diversified Underground	01/30/2025	-SPLIT-	Screen Charge		225.00
12/31/2024	6165	Gembok Consulting L...	02/14/2025	-SPLIT-	December 2024		2,010.00
Total Current							39,368.50
1 - 45							
11/09/2024	2016928	Consolidated Division...	11/24/2024	-SPLIT-		37	26,610.00
11/30/2024	160385	Ireland Stapleton Pryo...	11/30/2024	-SPLIT-	Billed Through 11/30/...	31	3,789.79
11/30/2024	2017062	Consolidated Division...	12/15/2024	-SPLIT-		16	9,470.70
12/02/2024	2017027	Consolidated Division...	12/17/2024	-SPLIT-		14	9,652.85
12/18/2024		CORE Electric Cooper...	12/28/2024	-SPLIT-		3	895.09
11/30/2024	31114	Diversified Underground	12/30/2024	-SPLIT-	Screen Charge	1	435.00
12/20/2024	38736	JPL Cares, Inc.	12/30/2024	80010 - Park Infrastructur...		1	20,205.07
Total 1 - 45							71,058.50
46 - 90							
10/19/2024	2016572	Consolidated Division...	11/03/2024	-SPLIT-		58	938.01
10/24/2024	255676	Farnsworth Group, Inc	11/03/2024	-SPLIT-	Period ending 09.30.2...	58	57,362.67
Total 46 - 90							58,300.68
> 90							
04/12/2024	2024-23	HGL Construction Ser...	05/12/2024	80060 - Plant Nursery		233	345.00
04/27/2024	2013941	Consolidated Division...	05/12/2024	-SPLIT-	Water meter install	233	9,253.71
05/31/2024	2014479	Consolidated Division...	06/15/2024	-SPLIT-	T&M May 26-31	199	8,975.71
07/27/2024	2015307	Consolidated Division...	08/11/2024	-SPLIT-		142	120.00
07/27/2024	2015301	Consolidated Division...	08/11/2024	-SPLIT-		142	7,400.22
07/31/2024	2015447	Consolidated Division...	08/15/2024	-SPLIT-		138	80.00
08/10/2024	2015616	Consolidated Division...	08/25/2024	-SPLIT-		128	198.00
08/10/2024	2015617	Consolidated Division...	08/25/2024	-SPLIT-		128	195.00
08/24/2024	2015744	Consolidated Division...	09/08/2024	-SPLIT-		114	12,338.01
Total > 90							38,905.65
TOTAL							207,633.33

Roxborough Village Metro District
Claims by Vendor Detail

01/09/25

Cash Basis

December 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
ARK Ecological Services, LLC						
Bill	12/12/2024	3639	Invoice Period Aug 29 - Nov 1	64020 · Landscape Weed Control...	2,418.40	2,418.40
Bill	12/12/2024	3639	Invoice Period Aug 29 - Nov 1	64020 · Landscape Weed Control...	6,355.83	8,774.23
Total ARK Ecological Services, LLC						8,774.23
Bill.com LLC						
Bill	12/09/2024	24129542929	Billing Period 11/05/2024 - 12/04/2024	52040 · Software & Online Subscr...	273.76	273.76
Bill	12/09/2024	24129542929	Billing Period 11/05/2024 - 12/04/2024	52040 · Software & Online Subscr...	52.14	325.90
Bill	12/09/2024	24129542929	Billing Period 11/05/2024 - 12/04/2024	52040 · Software & Online Subscr...	13.58	339.48
Total Bill.com LLC						339.48
Consolidated Divisions Inc						
Bill	12/03/2024	2015727		80020 · Irrigation Improvements	4,536.00	4,536.00
Bill	12/03/2024	2015727		80020 · Irrigation Improvements	5,888.01	10,424.01
Bill	12/12/2024	2016638		64040 · Landscape Contract	16,216.80	26,640.81
Bill	12/12/2024	2016638		64040 · Landscape Contract	3,088.91	29,729.72
Bill	12/18/2024	2014614		64030 · Irrigation Expense	378.00	30,107.72
Bill	12/18/2024	2014614		64030 · Irrigation Expense	72.00	30,179.72
Bill	12/18/2024	2013650		65080 · Misc. Playground & Infras...	1,064.16	31,243.88
Bill	12/18/2024	2013650		65080 · Misc. Playground & Infras...	202.70	31,446.58
Total Consolidated Divisions Inc						31,446.58
CORE Electric Cooperative						
Bill	12/11/2024			51050 · Utilities Expense	292.70	292.70
Bill	12/11/2024			51050 · Utilities Expense	36.29	328.99
Total CORE Electric Cooperative						328.99
DC2 Services LLC						
Bill	12/12/2024	6170		68045 · Tree Care Expense	672.00	672.00
Bill	12/12/2024	6170		68045 · Tree Care Expense	128.00	800.00
Total DC2 Services LLC						800.00
Douglas County School District						
Bill	12/18/2024	Water	Water Use Greenhouse at Rox Intermediate School	68025 · Water Expense	244.27	244.27
Bill	12/18/2024	Water	Water Use Greenhouse at Rox Intermediate School	68025 · Water Expense	46.53	290.80
Total Douglas County School District						290.80
Farnsworth Group, Inc						
Bill	12/16/2024	253236	Period ending 06.30.2024	57050 · Engineering Expense	28,842.57	28,842.57
Bill	12/16/2024	253236	Period ending 06.30.2024	57050 · Engineering Expense	5,493.82	34,336.39
Bill	12/16/2024	253236	Period ending 06.30.2024	57050 · Engineering Expense	1,430.69	35,767.08
Total Farnsworth Group, Inc						35,767.08
Foothills Park & Recreation District						
Bill	12/30/2024	SALES000000035708	November 2024 Resident Use	68010 · Foothills Park & Rec Fees	996.04	996.04
Bill	12/30/2024	SALES000000035708	November 2024 Resident Use	68010 · Foothills Park & Rec Fees	93.25	1,089.29
Total Foothills Park & Recreation District						1,089.29
Gemsbok Consulting Inc.						
Bill	12/18/2024	6142	November 2024	57030 · Accounting Services	1,899.07	1,899.07
Bill	12/18/2024	6142	November 2024	57030 · Accounting Services	361.73	2,260.80
Bill	12/18/2024	6142	November 2024	57030 · Accounting Services	94.20	2,355.00
Total Gemsbok Consulting Inc.						2,355.00
Ireland Stapleton Pryor & Pascoe PC						
Bill	12/03/2024	159543	Billed Through 10/31/2024	57020 · Legal Expenses	7,417.91	7,417.91
Bill	12/03/2024	159543	Billed Through 10/31/2024	57020 · Legal Expenses	1,412.93	8,830.84
Bill	12/03/2024	159543	Billed Through 10/31/2024	57020 · Legal Expenses	367.95	9,198.79
Total Ireland Stapleton Pryor & Pascoe PC						9,198.79
QuickBooks Payroll Service						
Liability Che...	12/30/2024		Fee for 4 direct deposit(s) at \$4.00 each	54000 · Payroll Expenses	16.00	16.00
Total QuickBooks Payroll Service						16.00
Renovations Landscaping Inc						
Bill	12/20/2024	305		80010 · Park Infrastructure/Improv...	28,130.00	28,130.00
Deposit	12/30/2024		check return	80010 · Park Infrastructure/Improv...	-28,130.00	0.00
Bill	12/30/2024	305 corr		80010 · Park Infrastructure/Improv...	28,130.00	25.00
Bill	12/30/2024	305 corr		52040 · Software & Online Subscr...	-25.00	0.00
Total Renovations Landscaping Inc						0.00
Roxborough Water & Sanitation District						
Bill	12/15/2024		Service Period 10/25/24 to 11/24/24 Elk Mnt Cir	68025 · Water Expense	109.75	109.75
Bill	12/15/2024		Service Period 10/25/24 - 11/24/24 Marmot Ridge Cir	68025 · Water Expense	277.00	386.75
Bill	12/15/2024		Service Period 10/25/24 to 11/24/24 Mule Deer Pl	68025 · Water Expense	120.75	507.50
Bill	12/15/2024		Service Period 10/24/24 - 11/24/24 Rampart Range	68025 · Water Expense	119.00	626.50
Bill	12/15/2024		Billing Period 11/01/24 to 11/30/24	68025 · Water Expense	735.28	1,361.78
Bill	12/15/2024		Billing Period 11/01/24 to 11/30/24	68025 · Water Expense	140.05	1,501.83
Total Roxborough Water & Sanitation District						1,501.83

Roxborough Village Metro District

Claims by Vendor Detail

December 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
Special District Management Services, Inc						
Bill	12/20/2024	141222	November 2024 District Management Fees	57040 · District Management	5,331.37	5,331.37
Bill	12/20/2024	141222	November 2024 District Management Fees	57040 · District Management	1,015.50	6,346.87
Bill	12/20/2024	141222	November 2024 District Management Fees	57040 · District Management	264.45	6,611.32
Total Special District Management Services, Inc						6,611.32
United Site Services						
Bill	12/18/2024	INV-4957088	Services Chatfield Farms Park	68050 · Portable Restroom Exp.	303.34	303.34
Bill	12/18/2024	INV-4955981	Services Roxborough Community Park	68050 · Portable Restroom Exp.	295.47	598.81
Total United Site Services						598.81
Utility Notification Center of Colorado						
Bill	12/18/2024	224111201	RTL Transmissions	62020 · Utility Locate	79.10	79.10
Bill	12/18/2024	224111201	RTL Transmissions	62020 · Utility Locate	15.07	94.17
Total Utility Notification Center of Colorado						94.17
Xcel Energy						
Bill	12/02/2024	901091249	November Statement	51050 · Utilities Expense	3.68	3.68
Bill	12/30/2024	904906200	November Statement	51050 · Utilities Expense	3.68	7.36
Total Xcel Energy						7.36
TOTAL						99,219.73

Roxborough Village Metro District
Payroll Detail
December 2024

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
BOD Compensation						
DD1091	12/31/2024	Brendan M Coupe	BOD Compensation	Paycheck	0.00	300.00
DD1092	12/31/2024	Debra D Prysby	BOD Compensation	Paycheck	0.00	300.00
DD1093	12/31/2024	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1094	12/31/2024	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	1,000.00
TOTAL					0.00	1,000.00

Roxborough Village Metro District

Executive Summary

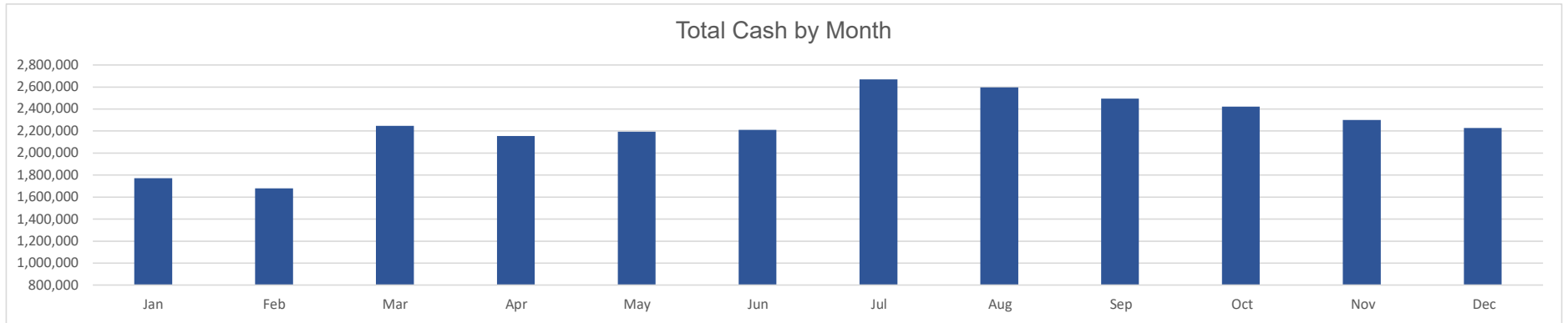
As of December 31st, 2024

Summary

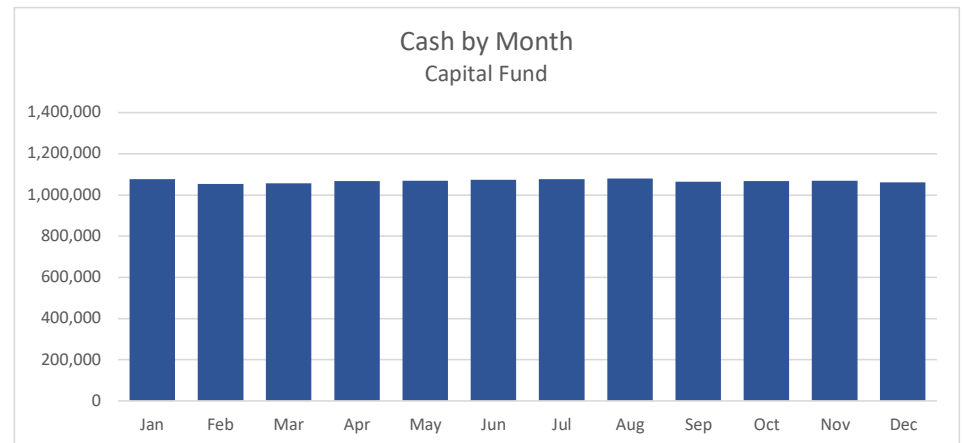
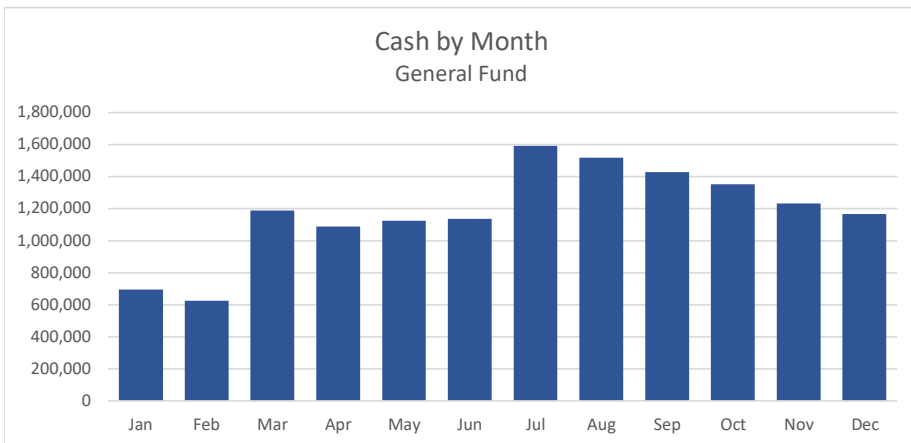
The district received a Property Tax and Specific Ownership Tax payment totaling \$7,650.17 in December. The district also received the fourth quarter Conservation Trust Fund distribution in the amount of \$10,828.95.

Key Performance Metrics

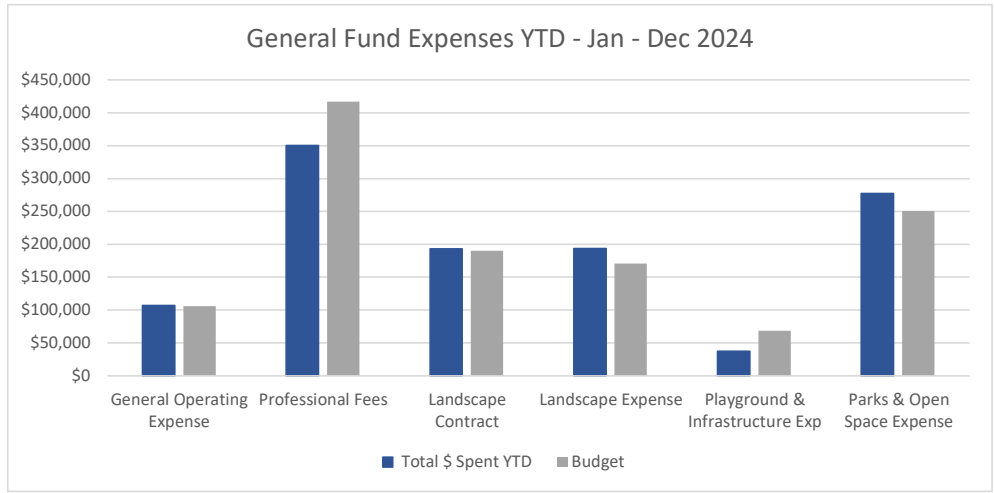
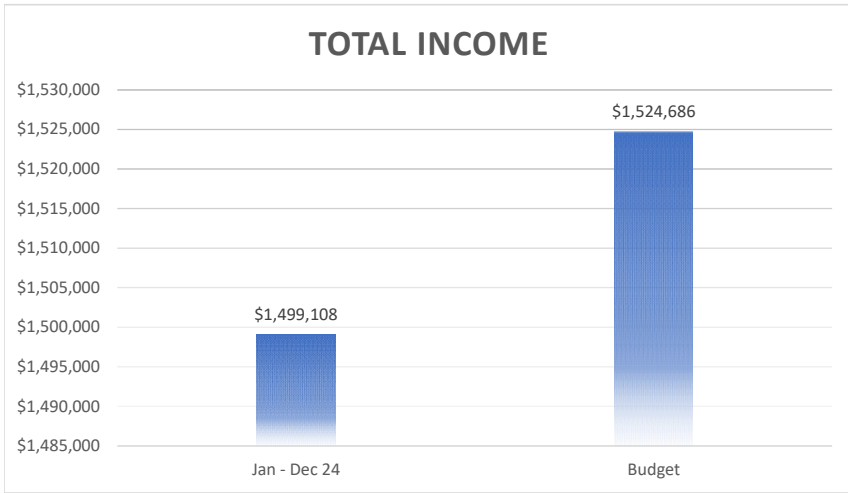
Cash Position



A slight decrease of cash reserves in the end of the year is still to be expected. We can expect to see this decrease into Q1 of 2025, and increasing once the first large Property Tax distribution for 2025 is received.

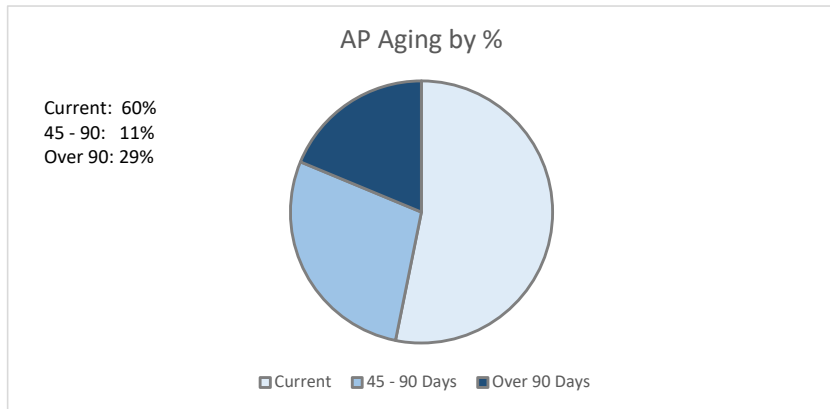


Income & Expenses



Financials were prepared before receiving December's legal invoice. A place holder of \$9,000 was used and will be updated when the actual invoice is received. Now that the year is over we can examine expense trends for 2024 as a whole as well as in comparison to historical years.

Accounts Payable

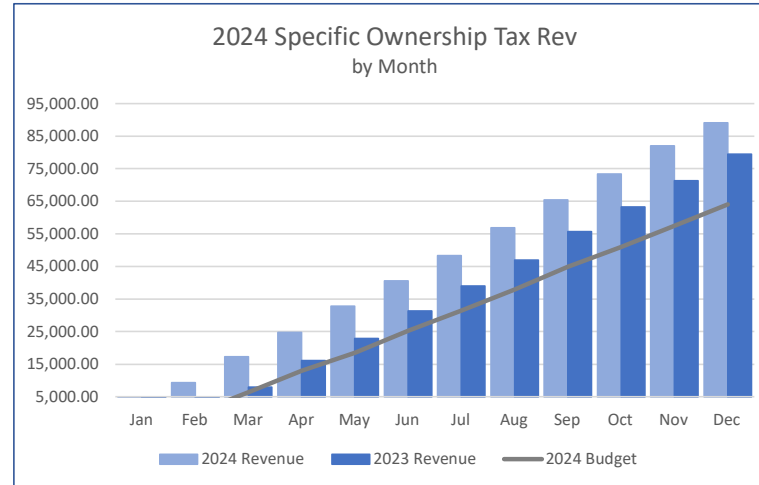
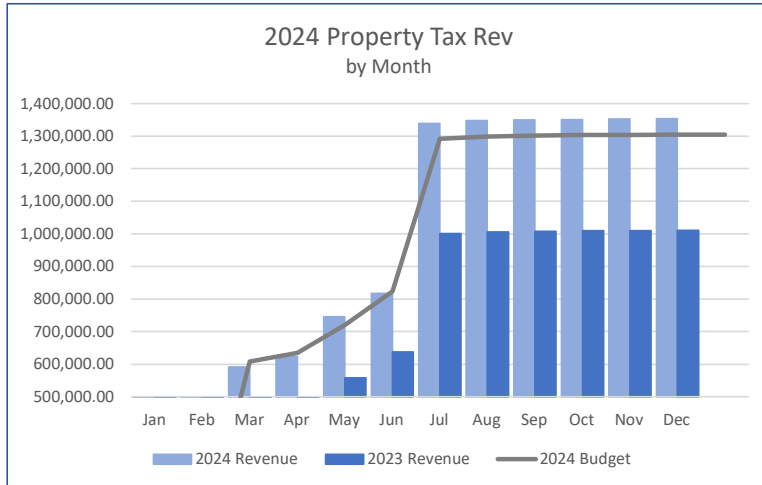


Based on the current reporting, 47% of Accounts Payable are over 45 days past due, which is higher than last month. The total value of the past due bills through December are \$97,206.33. The value of the current bills are \$110,427.00. We will continue to work with the board to provide transparency on all district bills received.

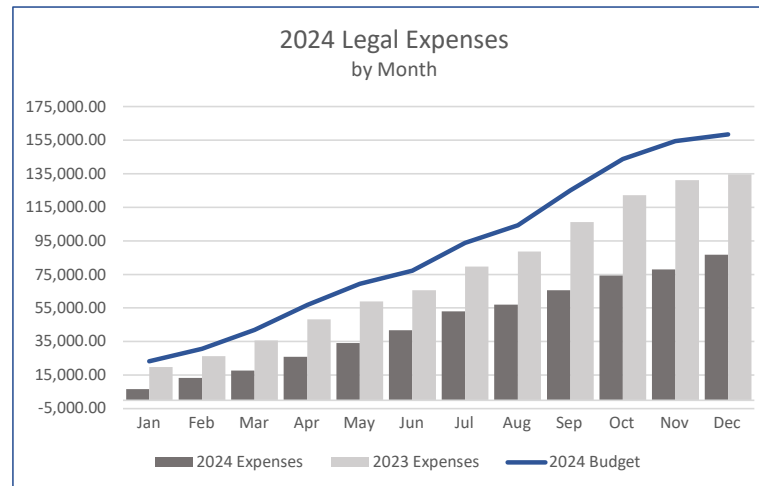
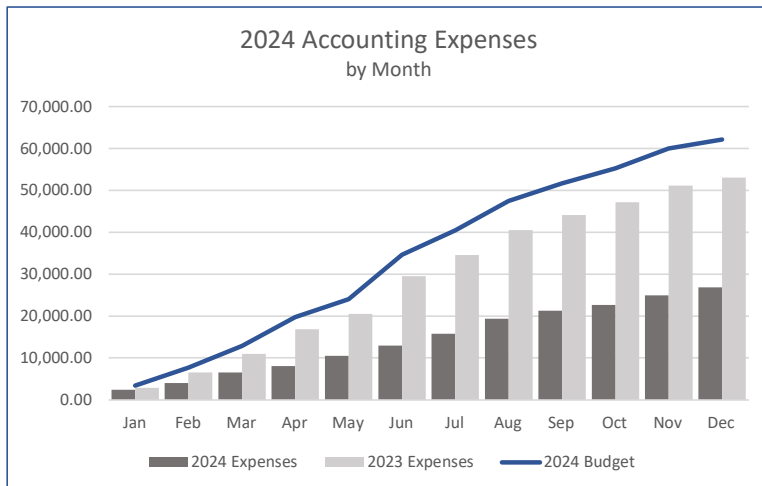
Revenue and Expense Trends by Type

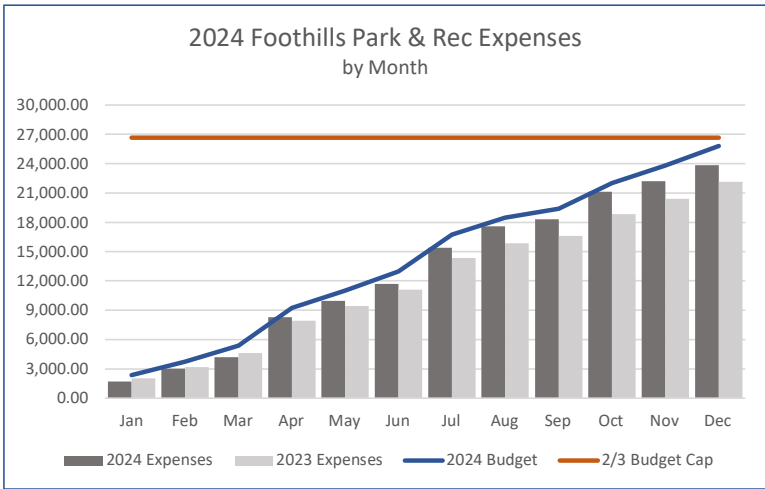
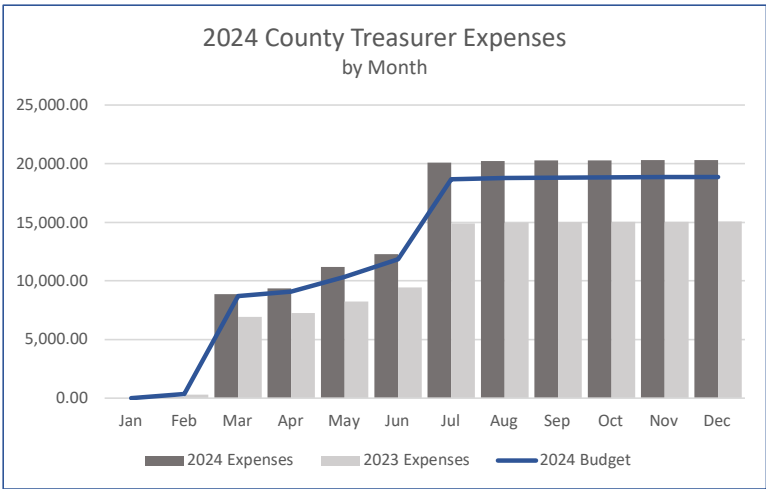
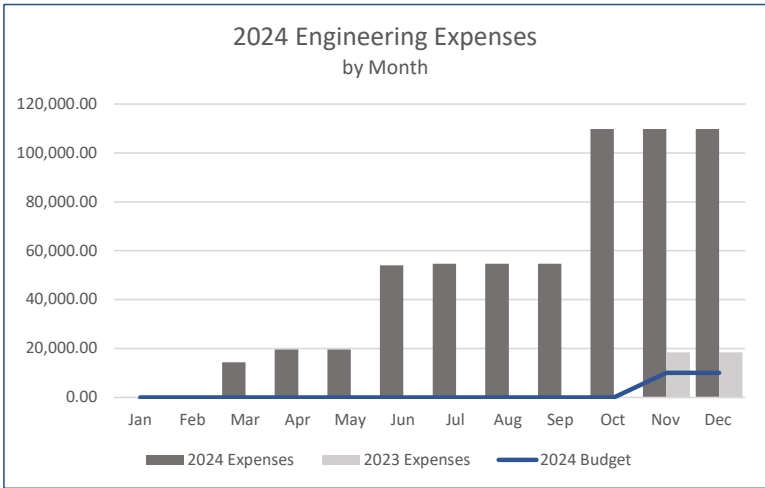
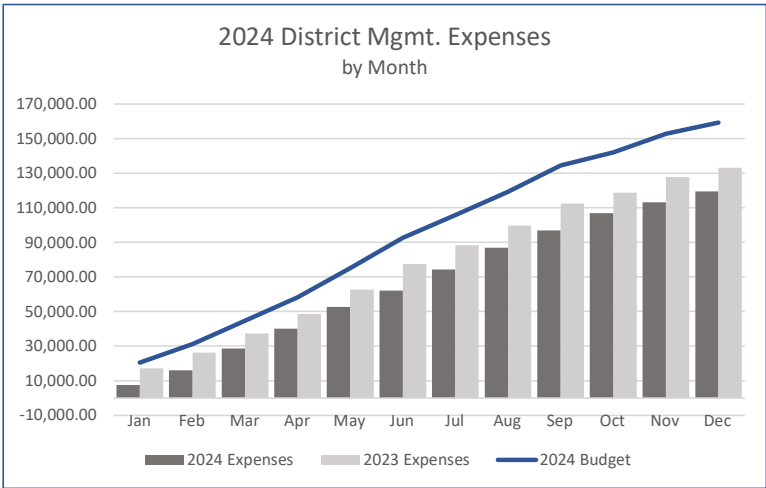
As of December 31st, 2024

Revenue

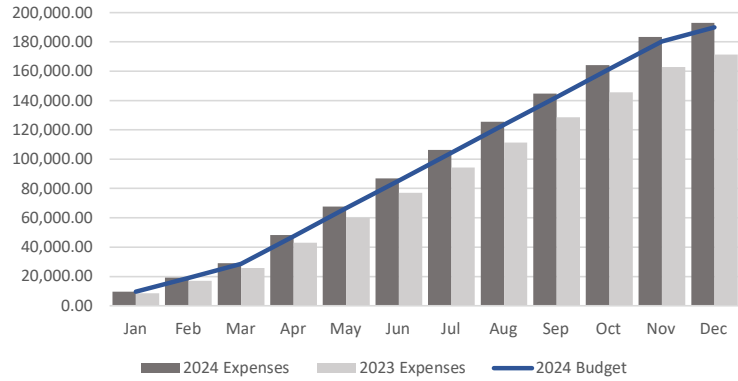


Expenses

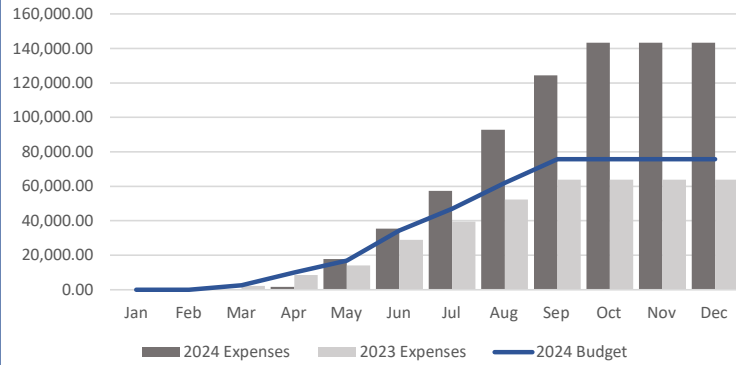




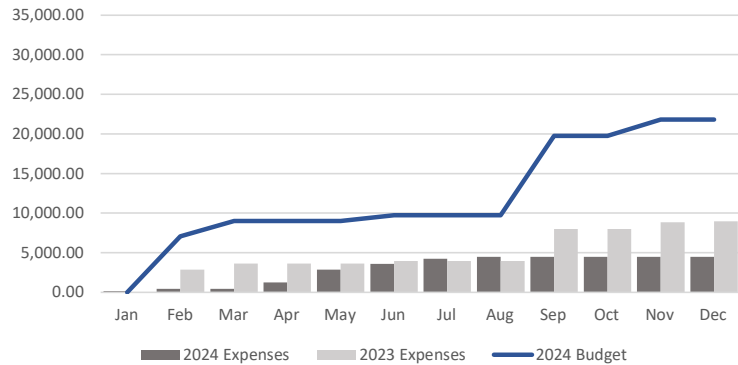
2024 Landscape Contract Expenses
by Month



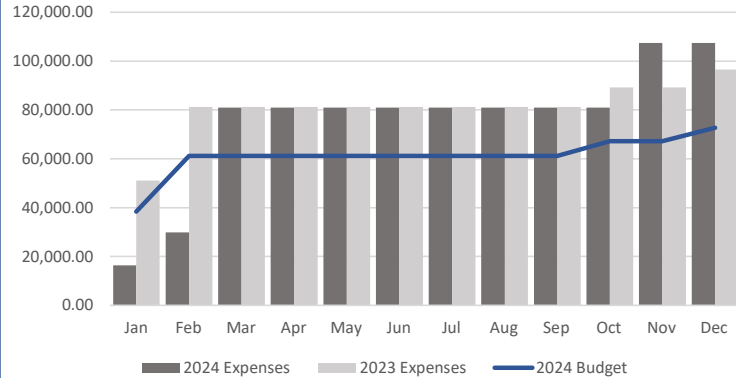
2024 Irrigation Expenses
by Month



2024 Landscape Repairs & Maint. Expenses
by Month

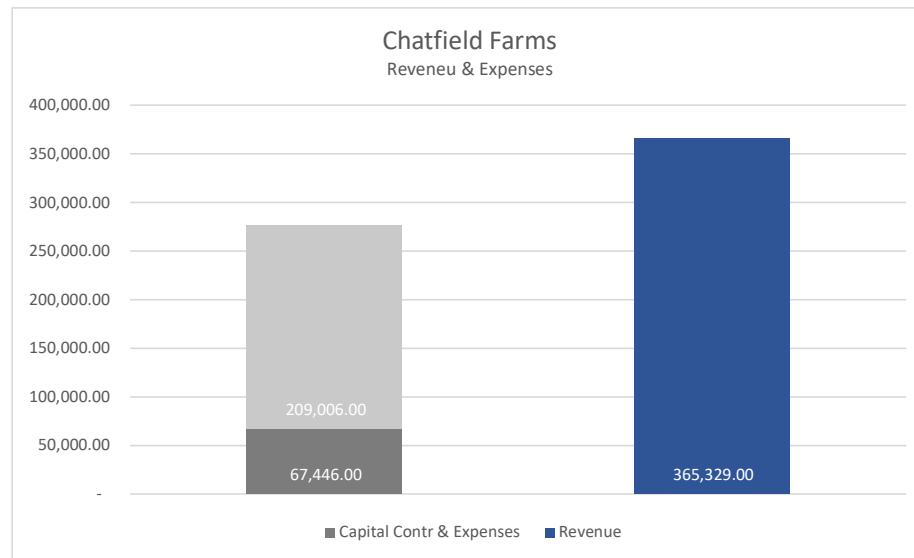


2024 Snow Removal Expenses
by Month



Chatfield Farms Revenue vs. Expenses

Per the Chatfield Farms Reimbursement Agreement, we need to track the Chatfield Farms revenue versus expenses. Below is an annual revenue vs. expense tracker which will be updated monthly to track where Chatfield Farms stands in regard to the threshold.



Roxborough Village Metro District
Balance Sheet by Class
 As of December 31, 2024

9:50 AM
 01/09/2025
 Accrual Basis

	100-General Fund	200 - Capital Project Fund	300 - Debt Service Fund	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
10100 · General Operating Acct	118,256.67	0.00	0.00	118,256.67
10500 · ColoTrust Funds				
10505 · General Fund	933,416.93	0.00	0.00	933,416.93
10510 · Capital Projects Fund	0.00	1,061,220.72	0.00	1,061,220.72
10520 · CTF Fund	0.00	114,991.69	0.00	114,991.69
10500 · ColoTrust Funds - Other	0.00	0.00	0.00	0.00
Total 10500 · ColoTrust Funds	933,416.93	1,176,212.41	0.00	2,109,629.34
Total Checking/Savings	1,051,673.60	1,176,212.41	0.00	2,227,886.01
Other Current Assets				
14010 · Prepaid Expense	41,253.00	0.00	0.00	41,253.00
14020 · Taxes Receivable	1,306,788.00	0.00	0.00	1,306,788.00
Total Other Current Assets	1,348,041.00	0.00	0.00	1,348,041.00
Total Current Assets	2,399,714.60	1,176,212.41	0.00	3,575,927.01
TOTAL ASSETS	2,399,714.60	1,176,212.41	0.00	3,575,927.01
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	138,535.62	69,097.71	0.00	207,633.33
Total Accounts Payable	138,535.62	69,097.71	0.00	207,633.33
Other Current Liabilities				
20011 · Accrued Expenses	8,640.00	360.00	0.00	9,000.00
22000 · Payroll Liabilities				
20210 · Federal Tax	1.80	0.00	0.00	1.80
20240 · State Tax	6.00	0.00	0.00	6.00
Total 22000 · Payroll Liabilities	7.80	0.00	0.00	7.80
23010 · Defered Revenue-Taxes	1,306,788.00	0.00	0.00	1,306,788.00
Total Other Current Liabilities	1,315,435.80	360.00	0.00	1,315,795.80
Total Current Liabilities	1,453,971.42	69,457.71	0.00	1,523,429.13
Total Liabilities	1,453,971.42	69,457.71	0.00	1,523,429.13
Equity				
34000 · Restricted Net Assets				
34020 · Restricted	0.00	1,113,878.94	0.00	1,113,878.94
34050 · Emergency Reserve 3%	36,200.00	0.00	0.00	36,200.00
Total 34000 · Restricted Net Assets	36,200.00	1,113,878.94	0.00	1,150,078.94
39000 · Unrestricted Net Assets	570,109.75	0.00	0.00	570,109.75
Net Income	339,433.43	-7,124.24	0.00	332,309.19
Total Equity	945,743.18	1,106,754.70	0.00	2,052,497.88
TOTAL LIABILITIES & EQUITY	2,399,714.60	1,176,212.41	0.00	3,575,927.01
UNBALANCED CLASSES	0.00	0.00	0.00	0.00

Roxborough Village Metro District
Profit & Loss Budget vs. Actual
January through December 2024

	Jan - Dec 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	89,109	64,088	25,021	139%
41020 · Property Tax	1,353,069	1,304,845	48,224	104%
41040 · Prior Year Tax	361	(17)	378	(2,126)%
41045 · Property Tax Interest	714	281	433	254%
41000 · Property Tax Income - Other	0	0	0	0%
Total 41000 · Property Tax Income	1,443,253	1,369,197	74,056	105%
43000 · Park and Field Income				
43010 · Sports Field Fees	1,350	2,200	(850)	61%
Total 43000 · Park and Field Income	1,350	2,200	(850)	61%
45000 · Grant Income	5,034	126,000	(120,967)	4%
46000 · Interest Income				
46010 · General Bank Account Interest	115,780	27,289	88,491	424%
46000 · Interest Income - Other	0	70,171	(70,171)	0%
Total 46000 · Interest Income	115,780	97,460	18,320	119%
48000 · CTF/Lottery Income	44,168	46,200	(2,032)	96%
Total Income	1,609,585	1,641,057	(31,472)	98%
Gross Profit	1,609,585	1,641,057	(31,472)	98%
Expense				
50000 · Treasurer Fees	20,312	18,863	1,449	108%
51000 · General Overhead				
51005 · Dues & Subscriptions	1,042			
51010 · Communication / Website Expense	39	737	(697)	5%
51050 · Utilities Expense	16,573	14,982	1,591	111%
51060 · District Functions/Events	0	85	(85)	0%
51000 · General Overhead - Other	0	31	(31)	0%
Total 51000 · General Overhead	17,654	15,835	1,819	111%
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	5,271	5,332	(61)	99%
52000 · Computer & Software Expenses - Other	0	222	(222)	0%
Total 52000 · Computer & Software Expenses	5,271	5,554	(283)	95%
52500 · Insurance Expense				
52510 · Woker's Compensation Exp.	450			
52550 · General Insurance	39,943	45,000	(5,057)	89%
52500 · Insurance Expense - Other	170	1,611	(1,441)	11%
Total 52500 · Insurance Expense	40,563	46,611	(6,048)	87%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	8,900	9,180	(280)	97%
53020 · BOD Travel/Mileage Expense	131	323	(192)	41%
53040 · BOD Conference/Retreat Expense	848	394	454	215%
Total 53000 · Board of Director's Expense	9,879	9,897	(18)	100%
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	681	702	(21)	97%
54000 · Payroll Expenses - Other	176	79	97	223%
Total 54000 · Payroll Expenses	857	781	76	110%

Roxborough Village Metro District
Profit & Loss Budget vs. Actual
January through December 2024

	Jan - Dec 24	Budget	Budget Variance	% of Budget
57000 · Professional Services Fees				
57010 · Auditing	7,950	7,350	600	108%
57020 · Legal Expenses	89,779	158,491	(68,713)	57%
57030 · Accounting Services	27,923	62,187	(34,265)	45%
57040 · District Management	124,610	159,340	(34,730)	78%
57050 · Engineering Expense	114,351	10,000	104,351	1,144%
57090 · Other Professional Services Exp	0	20,000	(20,000)	0%
57000 · Professional Services Fees - Other	0	15,308	(15,308)	0%
Total 57000 · Professional Services Fees	364,613	432,676	(68,063)	84%
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	9,150	7,000	2,150	131%
62020 · Utility Locate	4,634	3,323	1,311	139%
Total 62000 · Repairs and Maintenance	13,783	10,323	3,460	134%
63000 · Vehicle Expense	190			
64000 · Landscape Expenses				
64010 · Landscape Repairs and Maint	4,469	22,091	(17,622)	20%
64020 · Landscape Weed Control Expense	45,494	42,696	2,798	107%
64030 · Irrigation Expense	143,339	75,751	67,588	189%
64040 · Landscape Contract	193,057	189,902	3,155	102%
64080 · Misc. Landscape Expense	584	100	484	584%
64000 · Landscape Expenses - Other	0	30,000	(30,000)	0%
Total 64000 · Landscape Expenses	386,943	360,540	26,403	107%
65000 · Playground & Infrastructure Exp				
65010 · Playground Repairs and Maint	0	32,568	(32,568)	0%
65020 · Baseball Field Improvements	19,000	19,000	0	100%
65030 · Graffiti Removal /Vandalism Exp	7,006	13,776	(6,770)	51%
65080 · Misc. Playground & Infrastruct	11,326	600	10,726	1,888%
65000 · Playground & Infrastructure Exp - Ot...	0	2,500	(2,500)	0%
Total 65000 · Playground & Infrastructure Exp	37,332	68,444	(31,111)	55%
68000 · Parks & Open Space Expense				
68010 · Foothills Park & Rec Fees	23,828	25,818	(1,990)	92%
68020 · Mosquito Control Expense	9,200	15,480	(6,280)	59%
68025 · Water Expense	102,466	68,000	34,466	151%
68030 · Seasonal Lighting Expense	9,471	17,000	(7,529)	56%
68035 · Wetland Mitigation	0	275	(275)	0%
68045 · Tree Care Expense	16,952	30,000	(13,048)	57%
68050 · Portable Restroom Exp.	7,315	6,299	1,016	116%
68065 · Water Rights Expense	405			
68070 · Snow Removal Expense	107,497	72,725	34,772	148%
68085 · Annual Trails Maintenance	0	15,000	(15,000)	0%
68095 · Open Space Maintenances / Fire	608	200	408	304%
68000 · Parks & Open Space Expense - Other	0	10,303	(10,303)	0%
Total 68000 · Parks & Open Space Expense	277,742	261,100	16,643	106%
70000 · Bond Interest & Principal Exp.				
70020 · Bond Principal - Series 1993	0			
Total 70000 · Bond Interest & Principal Exp.	0			
80000 · Capital Expenses				
80010 · Park Infrastructure/Improvements	50,448	421,500	(371,052)	12%
80020 · Irrigation Improvements	10,424	97,000	(86,576)	11%
80050 · Building Improvements	0	13,000	(13,000)	0%
80060 · Plant Nursery	2,037	3,500	(1,463)	58%
80070 · New Playground	39,228	350,000	(310,773)	11%
80000 · Capital Expenses - Other	0	95,000	(95,000)	0%
Total 80000 · Capital Expenses	102,136	980,000	(877,864)	10%

Roxborough Village Metro District
Profit & Loss Budget vs. Actual
January through December 2024

	Jan - Dec 24	Budget	Budget Variance	% of Budget
99000 - Contingency	0	39,960	(39,960)	0%
Total Expense	1,277,276	2,250,583	(973,308)	57%
Net Ordinary Income	332,309	(609,526)	941,836	(55)%
Net Income	332,309	(609,526)	941,836	(55)%

Roxborough Village Metro District
Capital Fund Profit & Loss Budget vs. Actual

January through December 2024

	Jan - Dec 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
45000 · Grant Income	5,034			
46000 · Interest Income	61,275	70,171	(8,896)	87%
48000 · CTF/Lottery Income	44,168	46,200	(2,032)	96%
Total Income	110,477	116,371	(5,895)	95%
Gross Profit	110,477	116,371	(5,895)	95%
Expense				
51000 · General Overhead	2	31	(29)	5%
52000 · Computer & Software Expenses	212	222	(10)	95%
52500 · Insurance Expense	825	1,611	(786)	51%
57000 · Professional Services Fees	14,022	15,308	(1,286)	92%
68000 · Parks & Open Space Expense	405	10,303	(9,898)	4%
80000 · Capital Expenses	102,136	980,000	(877,864)	10%
Total Expense	117,601	1,007,475	(889,874)	12%
Net Ordinary Income	(7,124)	(891,104)	883,980	1%
Net Income	(7,124)	(891,104)	883,980	1%

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual
January through December 2024

	Jan - Dec 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	89,109	64,088	25,021	139%
41020 · Property Tax	1,353,069	1,304,845	48,224	104%
41040 · Prior Year Tax	361	(17)	378	(2,126)%
41045 · Property Tax Interest	714	281	433	254%
41000 · Property Tax Income - Other	0	0	0	0%
Total 41000 · Property Tax Income	1,443,253	1,369,197	74,056	105%
43000 · Park and Field Income				
43010 · Sports Field Fees	1,350	2,200	(850)	61%
Total 43000 · Park and Field Income	1,350	2,200	(850)	61%
45000 · Grant Income	0	126,000	(126,000)	0%
46000 · Interest Income				
46010 · General Bank Account Interest	54,505	27,289	27,216	200%
Total 46000 · Interest Income	54,505	27,289	27,216	200%
Total Income	1,499,108	1,524,686	(25,578)	98%
Gross Profit	1,499,108	1,524,686	(25,578)	98%
Expense				
50000 · Treasurer Fees	20,312	18,863	1,449	108%
51000 · General Overhead				
51005 · Dues & Subscriptions	1,042			
51010 · Communication / Website Expense	38	737	(699)	5%
51050 · Utilities Expense	16,573	14,982	1,591	111%
51060 · District Functions/Events	0	85	(85)	0%
Total 51000 · General Overhead	17,652	15,804	1,849	112%
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	5,059	5,332	(272)	95%
Total 52000 · Computer & Software Expenses	5,059	5,332	(272)	95%
52500 · Insurance Expense				
52510 · Woker's Compensation Exp.	432			
52550 · General Insurance	39,143	45,000	(5,857)	87%
52500 · Insurance Expense - Other	163			
Total 52500 · Insurance Expense	39,738	45,000	(5,262)	88%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	8,900	9,180	(280)	97%
53020 · BOD Travel/Mileage Expense	131	323	(192)	41%
53040 · BOD Conference/Retreat Expense	848	394	454	215%
Total 53000 · Board of Director's Expense	9,879	9,897	(18)	100%
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	681	702	(21)	97%
54000 · Payroll Expenses - Other	176	79	97	223%
Total 54000 · Payroll Expenses	857	781	76	110%
57000 · Professional Services Fees				
57010 · Auditing	7,632	7,350	282	104%
57020 · Legal Expenses	86,695	158,491	(71,796)	55%
57030 · Accounting Services	26,860	62,187	(35,327)	43%
57040 · District Management	119,627	159,340	(39,713)	75%
57050 · Engineering Expense	109,777	10,000	99,777	1,098%
57090 · Other Professional Services Exp	0	20,000	(20,000)	0%
Total 57000 · Professional Services Fees	350,591	417,368	(66,777)	84%

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual
January through December 2024

	Jan - Dec 24	Budget	Budget Variance	% of Budget
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	9,150	7,000	2,150	131%
62020 · Utility Locate	4,634	3,323	1,311	139%
Total 62000 · Repairs and Maintenance	13,783	10,323	3,460	134%
63000 · Vehicle Expense	190			
64000 · Landscape Expenses				
64010 · Landscape Repairs and Maint	4,469	22,091	(17,622)	20%
64020 · Landscape Weed Control Expense	45,494	42,696	2,798	107%
64030 · Irrigation Expense	143,339	75,751	67,588	189%
64040 · Landscape Contract	193,057	189,902	3,155	102%
64080 · Misc. Landscape Expense	584	100	484	584%
64000 · Landscape Expenses - Other	0	30,000	(30,000)	0%
Total 64000 · Landscape Expenses	386,943	360,540	26,403	107%
65000 · Playground & Infrastructure Exp				
65010 · Playground Repairs and Maint	0	32,568	(32,568)	0%
65020 · Baseball Field Improvements	19,000	19,000	0	100%
65030 · Graffiti Removal /Vandalism Exp	7,006	13,776	(6,770)	51%
65080 · Misc. Playground & Infrastruct	11,326	600	10,726	1,888%
65000 · Playground & Infrastructure Exp - Ot...	0	2,500	(2,500)	0%
Total 65000 · Playground & Infrastructure Exp	37,332	68,444	(31,111)	55%
68000 · Parks & Open Space Expense				
68010 · Foothills Park & Rec Fees	23,828	25,818	(1,990)	92%
68020 · Mosquito Control Expense	9,200	15,480	(6,280)	59%
68025 · Water Expense	102,466	68,000	34,466	151%
68030 · Seasonal Lighting Expense	9,471	17,000	(7,529)	56%
68035 · Wetland Mitigation	0	275	(275)	0%
68045 · Tree Care Expense	16,952	30,000	(13,048)	57%
68050 · Portable Restroom Exp.	7,315	6,299	1,016	116%
68070 · Snow Removal Expense	107,497	72,725	34,772	148%
68085 · Annual Trails Maintenance	0	15,000	(15,000)	0%
68095 · Open Space Maintenances / Fire	608	200	408	304%
Total 68000 · Parks & Open Space Expense	277,338	250,797	26,541	111%
70000 · Bond Interest & Principal Exp.				
70020 · Bond Principal - Series 1993	0			
Total 70000 · Bond Interest & Principal Exp.	0			
99000 · Contingency	0	39,960	(39,960)	0%
Total Expense	1,159,675	1,243,108	(83,433)	93%
Net Ordinary Income	339,433	281,578	57,856	121%
Net Income	339,433	281,578	57,856	121%

Roxborough Village Metro District
Chatfield Farms Profit & Loss Budget vs. Actual

January through December 2024

	Jan - Dec 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income	365,386	365,357	30	100%
Total Income	365,386	365,357	30	100%
Gross Profit	365,386	365,357	30	100%
Expense				
50000 · Treasurer Fees	3,250	3,018	232	108%
51000 · General Overhead	7,315	131	7,183	5,564%
52000 · Computer & Software Expenses	808	853	(45)	95%
52500 · Insurance Expense	6,676	7,200	(524)	93%
53000 · Board of Director's Expense	90	115	(25)	79%
57000 · Professional Services Fees	67,041	66,779	262	100%
62000 · Repairs and Maintenance	1,469	1,652	(183)	89%
63000 · Vehicle Expense	30			
64000 · Landscape Expenses	64,692	57,686	7,006	112%
65000 · Playground & Infrastructure Exp	12,686	5,740	6,946	221%
68000 · Parks & Open Space Expense	44,951	37,696	7,255	119%
Total Expense	209,008	180,870	28,138	116%
Net Ordinary Income	156,378	184,487	(28,108)	85%
Net Income	156,378	184,487	(28,108)	85%

Roxborough Village Metro District
A/P Aging Summary
 As of December 31, 2024

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Bill.com LLC	340.68	0.00	0.00	0.00	340.68
Consolidated Divisions Inc	0.00	45,733.55	938.01	38,560.65	85,232.21
CORE Electric Cooperative	0.00	895.09	0.00	0.00	895.09
Diversified Underground	225.00	435.00	0.00	0.00	660.00
Farnsworth Group, Inc	0.00	0.00	57,362.67	0.00	57,362.67
Foothills Park & Recreation District	1,607.26	0.00	0.00	0.00	1,607.26
Game-Set-Match Inc.	350.00	0.00	0.00	0.00	350.00
Gembok Consulting Inc.	2,010.00	0.00	0.00	0.00	2,010.00
HGL Construction Services LLC	0.00	0.00	0.00	345.00	345.00
Ireland Stapleton Pryor & Pascoe PC	0.00	3,789.79	0.00	0.00	3,789.79
JPL Cares, Inc.	0.00	20,205.07	0.00	0.00	20,205.07
Renovations Landscaping Inc	28,105.00	0.00	0.00	0.00	28,105.00
Special District Management Services, Inc	6,702.18	0.00	0.00	0.00	6,702.18
Utility Notification Center of Colorado	28.38	0.00	0.00	0.00	28.38
TOTAL	<u>39,368.50</u>	<u>71,058.50</u>	<u>58,300.68</u>	<u>38,905.65</u>	<u>207,633.33</u>

Roxborough Village Metro District
A/P Aging Detail

As of December 31, 2024

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
Current							
12/31/2024	INV-18451	Game-Set-Match Inc.	12/31/2024	-SPLIT-	Tennis Court Washing		350.00
12/31/2024	SALES000...	Foothills Park & Recre...	12/31/2024	-SPLIT-	December 2024 Resi...		1,607.26
12/31/2024	224121161	Utility Notification Cen...	12/31/2024	-SPLIT-	RTL Transmissions		28.38
12/31/2024	142230	Special District Manag...	12/31/2024	-SPLIT-	December 2024 Distri...		6,702.18
12/30/2024	305 corr	Renovations Landscap...	01/09/2025	-SPLIT-			28,105.00
12/31/2024	25019893308	Bill.com LLC	01/10/2025	-SPLIT-	Billing Period 12/05/2...		340.68
12/31/2024	31286	Diversified Underground	01/30/2025	-SPLIT-	Screen Charge		225.00
12/31/2024	6165	Gembok Consulting L...	02/14/2025	-SPLIT-	December 2024		2,010.00
Total Current							39,368.50
1 - 45							
11/09/2024	2016928	Consolidated Division...	11/24/2024	-SPLIT-		37	26,610.00
11/30/2024	160385	Ireland Stapleton Pryo...	11/30/2024	-SPLIT-	Billed Through 11/30/...	31	3,789.79
11/30/2024	2017062	Consolidated Division...	12/15/2024	-SPLIT-		16	9,470.70
12/02/2024	2017027	Consolidated Division...	12/17/2024	-SPLIT-		14	9,652.85
12/18/2024		CORE Electric Cooper...	12/28/2024	-SPLIT-		3	895.09
11/30/2024	31114	Diversified Underground	12/30/2024	-SPLIT-	Screen Charge	1	435.00
12/20/2024	38736	JPL Cares, Inc.	12/30/2024	80010 - Park Infrastructur...		1	20,205.07
Total 1 - 45							71,058.50
46 - 90							
10/19/2024	2016572	Consolidated Division...	11/03/2024	-SPLIT-		58	938.01
10/24/2024	255676	Farnsworth Group, Inc	11/03/2024	-SPLIT-	Period ending 09.30.2...	58	57,362.67
Total 46 - 90							58,300.68
> 90							
04/12/2024	2024-23	HGL Construction Ser...	05/12/2024	80060 - Plant Nursery		233	345.00
04/27/2024	2013941	Consolidated Division...	05/12/2024	-SPLIT-	Water meter install	233	9,253.71
05/31/2024	2014479	Consolidated Division...	06/15/2024	-SPLIT-	T&M May 26-31	199	8,975.71
07/27/2024	2015307	Consolidated Division...	08/11/2024	-SPLIT-		142	120.00
07/27/2024	2015301	Consolidated Division...	08/11/2024	-SPLIT-		142	7,400.22
07/31/2024	2015447	Consolidated Division...	08/15/2024	-SPLIT-		138	80.00
08/10/2024	2015616	Consolidated Division...	08/25/2024	-SPLIT-		128	198.00
08/10/2024	2015617	Consolidated Division...	08/25/2024	-SPLIT-		128	195.00
08/24/2024	2015744	Consolidated Division...	09/08/2024	-SPLIT-		114	12,338.01
Total > 90							38,905.65
TOTAL							207,633.33

Roxborough Village Metro District
Claims by Vendor Detail

01/09/25

Cash Basis

December 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
ARK Ecological Services, LLC						
Bill	12/12/2024	3639	Invoice Period Aug 29 - Nov 1	64020 · Landscape Weed Control...	2,418.40	2,418.40
Bill	12/12/2024	3639	Invoice Period Aug 29 - Nov 1	64020 · Landscape Weed Control...	6,355.83	8,774.23
Total ARK Ecological Services, LLC						8,774.23
Bill.com LLC						
Bill	12/09/2024	24129542929	Billing Period 11/05/2024 - 12/04/2024	52040 · Software & Online Subscr...	273.76	273.76
Bill	12/09/2024	24129542929	Billing Period 11/05/2024 - 12/04/2024	52040 · Software & Online Subscr...	52.14	325.90
Bill	12/09/2024	24129542929	Billing Period 11/05/2024 - 12/04/2024	52040 · Software & Online Subscr...	13.58	339.48
Total Bill.com LLC						339.48
Consolidated Divisions Inc						
Bill	12/03/2024	2015727		80020 · Irrigation Improvements	4,536.00	4,536.00
Bill	12/03/2024	2015727		80020 · Irrigation Improvements	5,888.01	10,424.01
Bill	12/12/2024	2016638		64040 · Landscape Contract	16,216.80	26,640.81
Bill	12/12/2024	2016638		64040 · Landscape Contract	3,088.91	29,729.72
Bill	12/18/2024	2014614		64030 · Irrigation Expense	378.00	30,107.72
Bill	12/18/2024	2014614		64030 · Irrigation Expense	72.00	30,179.72
Bill	12/18/2024	2013650		65080 · Misc. Playground & Infras...	1,064.16	31,243.88
Bill	12/18/2024	2013650		65080 · Misc. Playground & Infras...	202.70	31,446.58
Total Consolidated Divisions Inc						31,446.58
CORE Electric Cooperative						
Bill	12/11/2024			51050 · Utilities Expense	292.70	292.70
Bill	12/11/2024			51050 · Utilities Expense	36.29	328.99
Total CORE Electric Cooperative						328.99
DC2 Services LLC						
Bill	12/12/2024	6170		68045 · Tree Care Expense	672.00	672.00
Bill	12/12/2024	6170		68045 · Tree Care Expense	128.00	800.00
Total DC2 Services LLC						800.00
Douglas County School District						
Bill	12/18/2024	Water	Water Use Greenhouse at Rox Intermediate School	68025 · Water Expense	244.27	244.27
Bill	12/18/2024	Water	Water Use Greenhouse at Rox Intermediate School	68025 · Water Expense	46.53	290.80
Total Douglas County School District						290.80
Farnsworth Group, Inc						
Bill	12/16/2024	253236	Period ending 06.30.2024	57050 · Engineering Expense	28,842.57	28,842.57
Bill	12/16/2024	253236	Period ending 06.30.2024	57050 · Engineering Expense	5,493.82	34,336.39
Bill	12/16/2024	253236	Period ending 06.30.2024	57050 · Engineering Expense	1,430.69	35,767.08
Total Farnsworth Group, Inc						35,767.08
Foothills Park & Recreation District						
Bill	12/30/2024	SALES000000035708	November 2024 Resident Use	68010 · Foothills Park & Rec Fees	996.04	996.04
Bill	12/30/2024	SALES000000035708	November 2024 Resident Use	68010 · Foothills Park & Rec Fees	93.25	1,089.29
Total Foothills Park & Recreation District						1,089.29
Gemsbok Consulting Inc.						
Bill	12/18/2024	6142	November 2024	57030 · Accounting Services	1,899.07	1,899.07
Bill	12/18/2024	6142	November 2024	57030 · Accounting Services	361.73	2,260.80
Bill	12/18/2024	6142	November 2024	57030 · Accounting Services	94.20	2,355.00
Total Gemsbok Consulting Inc.						2,355.00
Ireland Stapleton Pryor & Pascoe PC						
Bill	12/03/2024	159543	Billed Through 10/31/2024	57020 · Legal Expenses	7,417.91	7,417.91
Bill	12/03/2024	159543	Billed Through 10/31/2024	57020 · Legal Expenses	1,412.93	8,830.84
Bill	12/03/2024	159543	Billed Through 10/31/2024	57020 · Legal Expenses	367.95	9,198.79
Total Ireland Stapleton Pryor & Pascoe PC						9,198.79
QuickBooks Payroll Service						
Liability Che...	12/30/2024		Fee for 4 direct deposit(s) at \$4.00 each	54000 · Payroll Expenses	16.00	16.00
Total QuickBooks Payroll Service						16.00
Renovations Landscaping Inc						
Bill	12/20/2024	305		80010 · Park Infrastructure/Improv...	28,130.00	28,130.00
Deposit	12/30/2024		check return	80010 · Park Infrastructure/Improv...	-28,130.00	0.00
Bill	12/30/2024	305 corr		80010 · Park Infrastructure/Improv...	28,130.00	25.00
Bill	12/30/2024	305 corr		52040 · Software & Online Subscr...	-25.00	0.00
Total Renovations Landscaping Inc						0.00
Roxborough Water & Sanitation District						
Bill	12/15/2024		Service Period 10/25/24 to 11/24/24 Elk Mnt Cir	68025 · Water Expense	109.75	109.75
Bill	12/15/2024		Service Period 10/25/24 - 11/24/24 Marmot Ridge Cir	68025 · Water Expense	277.00	386.75
Bill	12/15/2024		Service Period 10/25/24 to 11/24/24 Mule Deer Pl	68025 · Water Expense	120.75	507.50
Bill	12/15/2024		Service Period 10/24/24 - 11/24/24 Rampart Range	68025 · Water Expense	119.00	626.50
Bill	12/15/2024		Billing Period 11/01/24 to 11/30/24	68025 · Water Expense	735.28	1,361.78
Bill	12/15/2024		Billing Period 11/01/24 to 11/30/24	68025 · Water Expense	140.05	1,501.83
Total Roxborough Water & Sanitation District						1,501.83

Roxborough Village Metro District

Claims by Vendor Detail

December 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
Special District Management Services, Inc						
Bill	12/20/2024	141222	November 2024 District Management Fees	57040 · District Management	5,331.37	5,331.37
Bill	12/20/2024	141222	November 2024 District Management Fees	57040 · District Management	1,015.50	6,346.87
Bill	12/20/2024	141222	November 2024 District Management Fees	57040 · District Management	264.45	6,611.32
Total Special District Management Services, Inc						6,611.32
United Site Services						
Bill	12/18/2024	INV-4957088	Services Chatfield Farms Park	68050 · Portable Restroom Exp.	303.34	303.34
Bill	12/18/2024	INV-4955981	Services Roxborough Community Park	68050 · Portable Restroom Exp.	295.47	598.81
Total United Site Services						598.81
Utility Notification Center of Colorado						
Bill	12/18/2024	224111201	RTL Transmissions	62020 · Utility Locate	79.10	79.10
Bill	12/18/2024	224111201	RTL Transmissions	62020 · Utility Locate	15.07	94.17
Total Utility Notification Center of Colorado						94.17
Xcel Energy						
Bill	12/02/2024	901091249	November Statement	51050 · Utilities Expense	3.68	3.68
Bill	12/30/2024	904906200	November Statement	51050 · Utilities Expense	3.68	7.36
Total Xcel Energy						7.36
TOTAL						99,219.73

Roxborough Village Metro District
Payroll Detail
December 2024

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
BOD Compensation						
DD1091	12/31/2024	Brendan M Coupe	BOD Compensation	Paycheck	0.00	300.00
DD1092	12/31/2024	Debra D Prysby	BOD Compensation	Paycheck	0.00	300.00
DD1093	12/31/2024	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1094	12/31/2024	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	1,000.00
TOTAL					0.00	1,000.00

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through December 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
45000 · Grant Income							
Deposit	04/11/2024	27663	Colorado Special Districts ...	Remainder of 2022 safety grant applied to p...		5,033.50	5,033.50
Total 45000 · Grant Income					0.00	5,033.50	5,033.50
46000 · Interest Income							
46010 · General Bank Account Interest							
Deposit	01/31/2024			Deposit		293.13	293.13
Deposit	01/31/2024			Deposit		5,160.64	5,453.77
Deposit	02/29/2024			Deposit		4,713.94	10,167.71
Deposit	02/29/2024			Deposit		292.01	10,459.72
Deposit	03/31/2024			Deposit		4,926.38	15,386.10
Deposit	03/31/2024			Deposit		309.91	15,696.01
Deposit	04/30/2024			Deposit		4,719.07	20,415.08
Deposit	04/30/2024			Deposit		339.17	20,754.25
Deposit	05/31/2024			Deposit		367.88	21,122.13
Deposit	05/31/2024			Deposit		4,875.50	25,997.63
Deposit	06/30/2024			Deposit		357.85	26,355.48
Deposit	06/30/2024			Deposit		4,753.38	31,108.86
Deposit	07/31/2024			Deposit		4,943.18	36,052.04
Deposit	07/31/2024			Deposit		389.45	36,441.49
Deposit	08/31/2024			Deposit		4,949.06	41,390.55
Deposit	08/31/2024			Deposit		425.71	41,816.26
Deposit	09/30/2024			Deposit		4,683.99	46,500.25
Deposit	09/30/2024			Deposit		403.30	46,903.55
Deposit	10/31/2024			Deposit		4,561.51	51,465.06
Deposit	10/31/2024			Deposit		436.98	51,902.04
Deposit	11/30/2024			Deposit		4,270.96	56,173.00
Deposit	11/30/2024			Deposit		413.05	56,586.05
Deposit	12/31/2024			Deposit		4,274.62	60,860.67
Deposit	12/31/2024			Deposit		414.31	61,274.98
Total 46010 · General Bank Account Interest					0.00	61,274.98	61,274.98
Total 46000 · Interest Income					0.00	61,274.98	61,274.98
48000 · CTF/Lottery Income							
Deposit	03/08/2024			Deposit		12,592.64	12,592.64
Deposit	06/12/2024			Deposit		11,459.19	24,051.83
Deposit	09/11/2024			Deposit		9,287.24	33,339.07
Deposit	12/24/2024			Deposit		10,828.95	44,168.02
Total 48000 · CTF/Lottery Income					0.00	44,168.02	44,168.02
Total Income					0.00	110,476.50	110,476.50
Gross Profit					0.00	110,476.50	110,476.50
Expense							
51000 · General Overhead							
51010 · Communication / Website Expense							
Bill	11/07/2024	123859	Colorado Community Media		1.57		1.57
Total 51010 · Communication / Website Expense					1.57	0.00	1.57
Total 51000 · General Overhead					1.57	0.00	1.57
52000 · Computer & Software Expenses							
52040 · Software & Online Subscriptions							
Bill	01/31/2024	2402609...	Bill.com LLC	Billing Period 01/05/2024 - 02/04/2024	22.23		22.23
Bill	02/29/2024	2403642...	Bill.com LLC	Billing Period 02/05/2024 - 03/04/2024	22.57		44.80
Bill	03/31/2024	2404675...	Bill.com LLC	Billing Period 03/05/2024 - 04/04/2024	22.34		67.14
Bill	04/30/2024	2405708...	Bill.com LLC	Billing Period 04/05/2024 - 05/04/2024	22.43		89.57
Bill	05/31/2024	2406743...	Bill.com LLC	Billing Period 05/05/2024 - 06/04/2024	18.05		107.62
Bill	06/30/2024	2407778...	Bill.com LLC	Billing Period 06/05/2024 - 07/04/2024	18.01		125.63
Bill	07/31/2024	2408812...	Bill.com LLC	Billing Period 07/05/2024 - 08/04/2024	18.08		143.71
Bill	08/31/2024	2409848...	Bill.com LLC	Billing Period 08/05/2024 - 09/04/2024	13.73		157.44
Bill	09/30/2024	2410882...	Bill.com LLC	Billing Period 09/05/2024 - 10/04/2024	13.60		171.04
Bill	10/31/2024	2411918...	Bill.com LLC	Billing Period 10/05/2024 - 11/04/2024	13.61		184.65
Bill	11/30/2024	2412954...	Bill.com LLC	Billing Period 11/05/2024 - 12/04/2024	13.58		198.23
Bill	12/31/2024	2501989...	Bill.com LLC	Billing Period 12/05/2024 - 01/04/2025	13.63		211.86
Total 52040 · Software & Online Subscriptions					211.86	0.00	211.86
Total 52000 · Computer & Software Expenses					211.86	0.00	211.86
52500 · Insurance Expense							
52510 · Woker's Compensation Exp.							
Bill	09/30/2024	25WC-60...	Colorado Special Districts ...		18.00		18.00
Total 52510 · Woker's Compensation Exp.					18.00	0.00	18.00

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through December 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
52550 · General Insurance							
General Journal	01/31/2024	0124BusIns		To move Business Insurance prepaid to exp...	133.30		133.30
General Journal	02/29/2024	0224BusIns		To move Business Insurance prepaid to exp...	133.30		266.60
General Journal	03/31/2024	0324BusIns		To move Business Insurance prepaid to exp...	133.30		399.90
General Journal	04/30/2024	0424BusIns		To move Business Insurance prepaid to exp...	133.30		533.20
General Journal	05/31/2024	0524BusIns		To move Business Insurance prepaid to exp...	133.30		666.50
General Journal	06/30/2024	0624BusIns		To move Business Insurance prepaid to exp...	133.30		799.80
General Journal	07/31/2024	0724BusIns		To move Business Insurance prepaid to exp...	0.25		800.05
General Journal	08/31/2024	0824BusIns		To move Business Insurance prepaid to exp...	0.00		800.05
General Journal	09/30/2024	0924BusIns		To move Business Insurance prepaid to exp...	0.00		800.05
General Journal	10/31/2024	1024BusIns		To move Business Insurance prepaid to exp...	0.00		800.05
General Journal	11/30/2024	1124BusIns		To move Business Insurance prepaid to exp...	0.00		800.05
General Journal	12/31/2024	1224BusIns		To move Business Insurance prepaid to exp...	0.00		800.05
Total 52550 · General Insurance					800.05	0.00	800.05
52500 · Insurance Expense - Other							
Bill	03/06/2024	68996341	CNA Surety Direct Bill		6.80		6.80
Total 52500 · Insurance Expense - Other					6.80	0.00	6.80
Total 52500 · Insurance Expense					824.85	0.00	824.85
57000 · Professional Services Fees							
57010 · Auditing							
Bill	05/31/2024	46905	Hoelting & Company, Inc	Interim billing for 2023 Audit	160.00		160.00
Bill	06/29/2024	47088	Hoelting & Company, Inc	Interim billing for 2023 Audit	80.00		240.00
Bill	07/31/2024	47289	Hoelting & Company, Inc	2023 Audit	78.00		318.00
Total 57010 · Auditing					318.00	0.00	318.00
57020 · Legal Expenses							
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	230.38		230.38
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		230.38
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	201.15		431.53
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	85.37		516.90
Bill	04/30/2024	154987	Ireland Stapleton Pryor & ...	Billed Through 04/30/2024	291.13		808.03
Bill	05/31/2024	155758	Ireland Stapleton Pryor & ...	Billed Through 05/31/2024	284.11		1,092.14
Bill	06/30/2024	156515	Ireland Stapleton Pryor & ...	Billed Through 06/30/2024	246.94		1,339.08
Bill	07/31/2024	157242	Ireland Stapleton Pryor & ...	Billed Through 07/31/2024	363.18		1,702.26
Bill	08/31/2024	158011	Ireland Stapleton Pryor & ...	Billed Through 08/31/2024	144.02		1,846.28
Bill	09/30/2024	158804	Ireland Stapleton Pryor & ...	Billed Through 09/30/2024	357.97		2,204.25
Bill	10/31/2024	159543	Ireland Stapleton Pryor & ...	Billed Through 10/31/2024	367.95		2,572.20
Bill	11/30/2024	160385	Ireland Stapleton Pryor & ...	Billed Through 11/30/2024	151.59		2,723.79
General Journal	12/31/2024	1231Accr...			360.00		3,083.79
Total 57020 · Legal Expenses					3,083.79	0.00	3,083.79
57030 · Accounting Services							
Bill	01/31/2024	5892	Gemsbok Consulting Inc.	January 2024	80.97		80.97
Bill	02/29/2024	5920	Gemsbok Consulting Inc.	February 2024	65.80		146.77
Bill	03/31/2024	5945	Gemsbok Consulting Inc.	March 2024	102.75		249.52
Bill	04/30/2024	5975	Gemsbok Consulting Inc.	April 2024	51.55		301.07
Bill	04/30/2024	5974	Gemsbok Consulting Inc.	April 2024 Chatfield Farms	0.00		301.07
Bill	05/31/2024	6003	Gemsbok Consulting Inc.	May 2024	81.30		382.37
Bill	06/30/2024	6033	Gemsbok Consulting Inc.	June 2024	102.00		484.37
Bill	07/31/2024	6063	Gemsbok Consulting Inc.	July 2024	116.50		600.87
Bill	08/31/2024	6086	Gemsbok Consulting Inc.	August 2024	151.95		752.82
Bill	09/30/2024	6103	Gemsbok Consulting Inc.	September 2024	78.15		830.97
Bill	10/31/2024	6122	Gemsbok Consulting Inc.	October 2024	57.10		888.07
Bill	11/30/2024	6142	Gemsbok Consulting Inc.	November 2024	94.20		982.27
Bill	12/31/2024	6165	Gemsbok Consulting Inc.	December 2024	80.40		1,062.67
Total 57030 · Accounting Services					1,062.67	0.00	1,062.67
57040 · District Management							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	311.28		311.28
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	357.02		668.30
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	522.02		1,190.32
Bill	04/30/2024	135726	Special District Manageme...	April 2024 District Management Fees	479.99		1,670.31
Bill	05/31/2024	136891	Special District Manageme...	May 2024 District Management Fees	524.23		2,194.54
Bill	06/30/2024	136986	Special District Manageme...	June 2024 District Management Fees	395.74		2,590.28
Bill	07/31/2024	137890	Special District Manageme...	July 2024 District Management Fees	506.22		3,096.50
Bill	08/31/2024	138713	Special District Manageme...	August 2024 District Management Fees	520.68		3,617.18
Bill	09/30/2024	139278	Special District Manageme...	September 2024 District Management Fees	419.02		4,036.20
Bill	10/31/2024	140112	Special District Manageme...	October 2024 District Management Fees	414.33		4,450.53
Bill	11/30/2024	141222	Special District Manageme...	November 2024 District Management Fees	264.45		4,714.98
Bill	12/31/2024	142230	Special District Manageme...	December 2024 District Management Fees	268.09		4,983.07
Total 57040 · District Management					4,983.07	0.00	4,983.07
57050 · Engineering Expense							
Bill	03/19/2024	250193	Farnsworth Group, Inc	Period ending 02.29.2024	598.86		598.86
Bill	04/30/2024	6731	Anatum GeoMobile Solutio...		219.08		817.94
Bill	06/30/2024	253236	Farnsworth Group, Inc	Period ending 06.30.2024	1,430.69		2,248.63
Bill	06/30/2024	253236	Farnsworth Group, Inc	VOID: Per board	0.00		2,248.63
Bill	07/25/2024	28520	Browns Hill Engineering & ...		30.92		2,279.55
Bill	10/24/2024	255676	Farnsworth Group, Inc	Period ending 09.30.2024	2,294.50		4,574.05
Total 57050 · Engineering Expense					4,574.05	0.00	4,574.05
Total 57000 · Professional Services Fees					14,021.58	0.00	14,021.58

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through December 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
68000 · Parks & Open Space Expense							
68065 · Water Rights Expense							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	0.00		0.00
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		0.00
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	404.85		404.85
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	0.00		404.85
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	0.00		404.85
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	0.00		404.85
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	0.00		404.85
Bill	04/30/2024	135726	Special District Manageme...	April 2024 District Management Fees	0.00		404.85
Bill	04/30/2024	154987	Ireland Stapleton Pryor & ...	Billed Through 04/30/2024	0.00		404.85
Bill	05/31/2024	136891	Special District Manageme...	May 2024 District Management Fees	0.00		404.85
Bill	05/31/2024	155758	Ireland Stapleton Pryor & ...	Billed Through 05/31/2024	0.00		404.85
Bill	06/30/2024	136986	Special District Manageme...	June 2024 District Management Fees	0.00		404.85
Bill	06/30/2024	156515	Ireland Stapleton Pryor & ...	Billed Through 06/30/2024	0.00		404.85
Bill	07/31/2024	137890	Special District Manageme...	July 2024 District Management Fees	0.00		404.85
Bill	07/31/2024	157242	Ireland Stapleton Pryor & ...	Billed Through 07/31/2024	0.00		404.85
Bill	08/31/2024	138713	Special District Manageme...	August 2024 District Management Fees	0.00		404.85
Bill	08/31/2024	158011	Ireland Stapleton Pryor & ...	Billed Through 08/31/2024	0.00		404.85
Bill	09/30/2024	139278	Special District Manageme...	September 2024 District Management Fees	0.00		404.85
Bill	09/30/2024	158804	Ireland Stapleton Pryor & ...	Billed Through 09/30/2024	0.00		404.85
Bill	10/31/2024	140112	Special District Manageme...	October 2024 District Management Fees	0.00		404.85
Bill	10/31/2024	159543	Ireland Stapleton Pryor & ...	Billed Through 10/31/2024	0.00		404.85
Bill	11/30/2024	141222	Special District Manageme...	November 2024 District Management Fees	0.00		404.85
Bill	11/30/2024	160385	Ireland Stapleton Pryor & ...	Billed Through 11/30/2024	0.00		404.85
Bill	12/31/2024	142230	Special District Manageme...	December 2024 District Management Fees	0.00		404.85
Total 68065 · Water Rights Expense					404.85	0.00	404.85
Total 68000 · Parks & Open Space Expense					404.85	0.00	404.85
80000 · Capital Expenses							
80010 · Park Infrastructure/Improvements							
General Journal	01/01/2024	AJE#6R	Chavez Services LLC	Reverse of GJE AJE#6 -- To record retaina...		5,639.18	-5,639.18
Bill	01/11/2024	CW-2024...	Chavez Services LLC		5,639.18		0.00
Bill	11/15/2024	38344	JPL Cares, Inc.		2,112.81		2,112.81
Bill	12/12/2024	305	Renovations Landscaping I...		28,130.00		30,242.81
Bill	12/20/2024	38736	JPL Cares, Inc.		20,205.07		50,447.88
Deposit	12/30/2024		Renovations Landscaping I...	check return		28,130.00	22,317.88
Bill	12/30/2024	305 corr	Renovations Landscaping I...		28,130.00		50,447.88
Total 80010 · Park Infrastructure/Improvements					84,217.06	33,769.18	50,447.88
80020 · Irrigation Improvements							
Bill	08/31/2024	2015727	Consolidated Divisions Inc		10,424.01		10,424.01
Total 80020 · Irrigation Improvements					10,424.01	0.00	10,424.01
80060 · Plant Nursery							
Bill	04/12/2024	2024-23	HGL Construction Services...		345.00		345.00
Bill	07/04/2024	RVMD10...	Ephram Glass*	Greenhouse Supplies	436.64		781.64
Bill	08/12/2024	36332	JPL Cares, Inc.		1,255.00		2,036.64
Total 80060 · Plant Nursery					2,036.64	0.00	2,036.64
80070 · New Playground							
Bill	02/21/2024	7451	Rocky Mountain Recreatio...	Airplane Park	19,613.75		19,613.75
Bill	08/28/2024	7687	Rocky Mountain Recreatio...	Airplane Park	19,613.75		39,227.50
Total 80070 · New Playground					39,227.50	0.00	39,227.50
Total 80000 · Capital Expenses					135,905.21	33,769.18	102,136.03
Total Expense					151,369.92	33,769.18	117,600.74
Net Ordinary Income					151,369.92	144,245.68	-7,124.24
Net Income					151,369.92	144,245.68	-7,124.24

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through December 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
41000 · Property Tax Income							
41010 · Specific Ownership Tax							
General Journal	01/01/2024	AJE23 #1R		Reverse of GJE AJE23 #1 -- To move reven...	6,019.01		-6,019.01
Deposit	01/10/2024			Deposit		6,019.01	0.00
Deposit	02/09/2024			Deposit		9,343.72	9,343.72
Deposit	03/08/2024			Deposit		7,948.33	17,292.05
Deposit	04/10/2024			Deposit		7,407.62	24,699.67
Deposit	05/10/2024			Deposit		8,088.20	32,787.87
Deposit	06/10/2024			Deposit		7,797.81	40,585.68
Deposit	07/10/2024			Deposit		7,748.11	48,333.79
Deposit	08/17/2024			Deposit		8,553.15	56,886.94
Deposit	09/19/2024			Deposit		8,507.20	65,394.14
Deposit	10/10/2024			Deposit		7,936.70	73,330.84
Deposit	11/08/2024			Deposit		8,739.44	82,070.28
Deposit	12/10/2024			Deposit		7,038.97	89,109.25
Total 41010 · Specific Ownership Tax					6,019.01	95,128.26	89,109.25
41020 · Property Tax							
Deposit	02/09/2024			Deposit		4,218.41	4,218.41
Deposit	03/08/2024			Deposit		587,756.47	591,974.88
Deposit	04/10/2024			Deposit		31,622.62	623,597.50
Deposit	05/10/2024			-MULTIPLE-		122,684.20	746,281.70
Deposit	06/10/2024			-MULTIPLE-		71,446.05	817,727.75
Deposit	06/10/2024			Senior/Veteran/Personal Exemptions	0.13		817,727.62
Deposit	07/10/2024			Deposit		521,137.22	1,338,864.84
Deposit	08/17/2024			Deposit		8,396.94	1,347,261.78
Deposit	09/19/2024			Deposit		2,770.29	1,350,032.07
Deposit	10/10/2024			Deposit		630.79	1,350,662.86
Deposit	10/10/2024			Current year value adjustment	51.21		1,350,611.65
Deposit	11/08/2024			Deposit		1,875.19	1,352,486.84
Deposit	12/10/2024			Deposit		582.01	1,353,068.85
Total 41020 · Property Tax					51.34	1,353,120.19	1,353,068.85
41040 · Prior Year Tax							
Deposit	06/10/2024			Deposit		361.34	361.34
Total 41040 · Prior Year Tax					0.00	361.34	361.34
41045 · Property Tax Interest							
Deposit	04/10/2024			Deposit		3.04	3.04
Deposit	05/10/2024			Deposit		22.36	25.40
Deposit	06/10/2024			-MULTIPLE-		122.79	148.19
Deposit	07/10/2024			Deposit		70.75	218.94
Deposit	08/17/2024			Deposit		214.95	433.89
Deposit	09/19/2024			Deposit		96.04	529.93
Deposit	10/10/2024			Deposit		31.54	561.47
Deposit	10/10/2024			Current year interest value adjustment	3.07		558.40
Deposit	11/08/2024			Deposit		117.00	675.40
Deposit	12/10/2024			Deposit		38.50	713.90
Total 41045 · Property Tax Interest					3.07	716.97	713.90
Total 41000 · Property Tax Income					6,073.42	1,449,326.76	1,443,253.34
43000 · Park and Field Income							
43010 · Sports Field Fees							
Deposit	05/08/2024	202	Ken Caryl Little League	Deposit		1,050.00	1,050.00
Deposit	11/01/2024	260	Ken Caryl Little League	Deposit		300.00	1,350.00
Total 43010 · Sports Field Fees					0.00	1,350.00	1,350.00
Total 43000 · Park and Field Income					0.00	1,350.00	1,350.00
46000 · Interest Income							
46010 · General Bank Account Interest							
Deposit	01/31/2024			Deposit		2,665.32	2,665.32
Deposit	02/29/2024			Deposit		2,313.43	4,978.75
Deposit	03/31/2024			Deposit		4,261.16	9,239.91
Deposit	04/30/2024			Deposit		4,508.89	13,748.80
Deposit	05/31/2024			Deposit		4,630.84	18,379.64
Deposit	06/30/2024			Deposit		4,516.50	22,896.14
Deposit	07/31/2024			Deposit		5,996.34	28,892.48
Deposit	08/31/2024			Deposit		6,375.49	35,267.97
Deposit	09/30/2024			Deposit		5,697.52	40,965.49
Deposit	10/31/2024			Deposit		5,087.71	46,053.20
Deposit	11/30/2024			Deposit		4,515.48	50,568.68
Deposit	12/31/2024			Deposit		3,936.43	54,505.11
Total 46010 · General Bank Account Interest					0.00	54,505.11	54,505.11
Total 46000 · Interest Income					0.00	54,505.11	54,505.11
Total Income					6,073.42	1,505,181.87	1,499,108.45
Gross Profit					6,073.42	1,505,181.87	1,499,108.45

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through December 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Expense							
50000 · Treasurer Fees							
Deposit	02/09/2024			Deposit	63.28		63.28
Deposit	03/08/2024			Deposit	8,816.33		8,879.61
Deposit	04/10/2024			Deposit	474.38		9,353.99
Deposit	05/10/2024			Deposit	1,834.71		11,188.70
Deposit	06/10/2024			-MULTIPLE-	1,084.84		12,273.54
Deposit	07/10/2024			Deposit	7,818.12		20,091.66
Deposit	08/17/2024			Deposit	129.17		20,220.83
Deposit	09/19/2024			Deposit	42.98		20,263.81
Deposit	10/10/2024			Deposit	9.16		20,272.97
Deposit	11/08/2024			Deposit	29.89		20,302.86
Deposit	12/10/2024			Deposit	9.31		20,312.17
Total 50000 · Treasurer Fees					20,312.17	0.00	20,312.17
51000 · General Overhead							
51005 · Dues & Subscriptions							
Bill	05/03/2024	2024 Me...	Special District Association...	2024 SDA Annual Membership	1,042.29		1,042.29
Total 51005 · Dues & Subscriptions					1,042.29	0.00	1,042.29
51010 · Communication / Website Expense							
Bill	11/07/2024	123859	Colorado Community Media		37.63		37.63
Total 51010 · Communication / Website Expense					37.63	0.00	37.63
51050 · Utilities Expense							
Bill	01/18/2024		CORE Electric Cooperative		891.77		891.77
Bill	01/31/2024	859205179	Xcel Energy	January Statement	4.33		896.10
Bill	02/21/2024		CORE Electric Cooperative		857.69		1,753.79
Bill	02/29/2024	863314567	Xcel Energy	February Statement	4.32		1,758.11
Bill	03/20/2024		CORE Electric Cooperative		921.40		2,679.51
Bill	03/31/2024	867197953	Xcel Energy	March Statement	4.32		2,683.83
Bill	04/17/2024		CORE Electric Cooperative		848.97		3,532.80
Bill	04/30/2024	871245951	Xcel Energy	April Statement	4.32		3,537.12
Bill	05/20/2024		CORE Electric Cooperative		1,321.95		4,859.07
Bill	05/31/2024	875634785	Xcel Energy	May Statement	4.33		4,863.40
Bill	06/19/2024		CORE Electric Cooperative		1,866.06		6,729.46
Bill	06/30/2024	879810192	Xcel Energy	June Statement	3.68		6,733.14
Bill	07/18/2024		CORE Electric Cooperative		2,505.37		9,238.51
Bill	07/26/2024	883862153	Xcel Energy	July Statement	3.76		9,242.27
Bill	08/20/2024		CORE Electric Cooperative		1,901.00		11,143.27
Bill	08/26/2024	888168249	Xcel Energy	August Statement	3.75		11,147.02
Bill	09/19/2024		CORE Electric Cooperative		2,324.97		13,471.99
Bill	09/30/2024	892620902	Xcel Energy	September Statement	3.75		13,475.74
Bill	10/17/2024		CORE Electric Cooperative		1,861.64		15,337.38
Bill	10/28/2024	896537490	Xcel Energy	October Statement	3.75		15,341.13
Bill	11/01/2024	901091249	Xcel Energy	November Statement	3.68		15,344.81
Bill	11/20/2024		CORE Electric Cooperative		328.99		15,673.80
Bill	12/01/2024	904906200	Xcel Energy	November Statement	3.68		15,677.48
Bill	12/18/2024		CORE Electric Cooperative		895.09		16,572.57
Total 51050 · Utilities Expense					16,572.57	0.00	16,572.57
Total 51000 · General Overhead					17,652.49	0.00	17,652.49
52000 · Computer & Software Expenses							
52040 · Software & Online Subscriptions							
Bill	01/31/2024	2402609...	Bill.com LLC	Billing Period 01/05/2024 - 02/04/2024	533.60		533.60
Bill	02/29/2024	2403642...	Bill.com LLC	Billing Period 02/05/2024 - 03/04/2024	541.76		1,075.36
Bill	03/31/2024	2404675...	Bill.com LLC	Billing Period 03/05/2024 - 04/04/2024	536.16		1,611.52
Bill	04/30/2024	2405708...	Bill.com LLC	Billing Period 04/05/2024 - 05/04/2024	538.25		2,149.77
Bill	05/31/2024	2406743...	Bill.com LLC	Billing Period 05/05/2024 - 06/04/2024	433.12		2,582.89
Bill	06/30/2024	2407778...	Bill.com LLC	Billing Period 06/05/2024 - 07/04/2024	432.18		3,015.07
Bill	07/31/2024	2408812...	Bill.com LLC	Billing Period 07/05/2024 - 08/04/2024	433.80		3,448.87
Bill	08/31/2024	2409848...	Bill.com LLC	Billing Period 08/05/2024 - 09/04/2024	329.40		3,778.27
Bill	09/30/2024	2410882...	Bill.com LLC	Billing Period 09/05/2024 - 10/04/2024	326.37		4,104.64
Bill	10/31/2024	2411918...	Bill.com LLC	Billing Period 10/05/2024 - 11/04/2024	326.58		4,431.22
Bill	11/30/2024	2412954...	Bill.com LLC	Billing Period 11/05/2024 - 12/04/2024	325.90		4,757.12
Bill	12/30/2024	305 corr	Renovations Landscaping I...			25.00	4,732.12
Bill	12/31/2024	2501989...	Bill.com LLC	Billing Period 12/05/2024 - 01/04/2025	327.05		5,059.17
Total 52040 · Software & Online Subscriptions					5,084.17	25.00	5,059.17
Total 52000 · Computer & Software Expenses					5,084.17	25.00	5,059.17
52500 · Insurance Expense							
52510 · Woker's Compensation Exp.							
Bill	09/30/2024	25WC-60...	Colorado Special Districts ...		432.00		432.00
Total 52510 · Woker's Compensation Exp.					432.00	0.00	432.00

Roxborough Village Metro District
General Fund Profit & Loss Detail
 January through December 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
52550 · General Insurance							
General Journal	01/31/2024	0124BusIns		To move Business Insruance prepaid to exp...	3,199.20		3,199.20
General Journal	02/29/2024	0224BusIns		To move Business Insruance prepaid to exp...	3,199.20		6,398.40
General Journal	03/31/2024	0324BusIns		To move Business Insruance prepaid to exp...	3,199.20		9,597.60
General Journal	04/30/2024	0424BusIns		To move Business Insruance prepaid to exp...	3,199.20		12,796.80
General Journal	05/31/2024	0524BusIns		To move Business Insruance prepaid to exp...	3,199.20		15,996.00
General Journal	06/30/2024	0624BusIns		To move Business Insruance prepaid to exp...	3,199.20		19,195.20
Deposit	07/12/2024	27993	Colorado Special Districts ...	Deposit		47.00	19,148.20
General Journal	07/31/2024	0724BusIns		To move Business Insruance prepaid to exp...	3,332.25		22,480.45
General Journal	08/31/2024	0824BusIns		To move Business Insruance prepaid to exp...	3,332.50		25,812.95
General Journal	09/30/2024	0924BusIns		To move Business Insruance prepaid to exp...	3,332.50		29,145.45
General Journal	10/31/2024	1024BusIns		To move Business Insruance prepaid to exp...	3,332.50		32,477.95
General Journal	11/30/2024	1124BusIns		To move Business Insruance prepaid to exp...	3,332.50		35,810.45
General Journal	12/31/2024	1224BusIns		To move Business Insruance prepaid to exp...	3,332.50		39,142.95
Total 52550 · General Insurance					39,189.95	47.00	39,142.95
52500 · Insurance Expense - Other							
Bill	03/06/2024	68996341	CNA Surety Direct Bill		163.20		163.20
Total 52500 · Insurance Expense - Other					163.20	0.00	163.20
Total 52500 · Insurance Expense					39,785.15	47.00	39,738.15
53000 · Board of Director's Expense							
53010 · Directors' Stipend							
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	200.00		200.00
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	200.00		400.00
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	200.00		600.00
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	200.00		800.00
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	200.00		1,000.00
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	200.00		1,200.00
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	200.00		1,400.00
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	200.00		1,600.00
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	200.00		1,800.00
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	200.00		2,000.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	200.00		2,200.00
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	200.00		2,400.00
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	200.00		2,600.00
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	200.00		2,800.00
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	200.00		3,000.00
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	200.00		3,200.00
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	100.00		3,300.00
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	200.00		3,500.00
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	200.00		3,700.00
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	200.00		3,900.00
Paycheck	06/28/2024	DD1070	Debra D Prysby	Direct Deposit	200.00		4,100.00
Paycheck	06/28/2024	DD1071	Ephram Glass	Direct Deposit	200.00		4,300.00
Paycheck	06/28/2024	DD1072	Mathew Hart	Direct Deposit	200.00		4,500.00
Paycheck	06/28/2024	DD1073	Travis Jensen	Direct Deposit	200.00		4,700.00
Paycheck	07/31/2024	DD1074	Debra D Prysby	Direct Deposit	200.00		4,900.00
Paycheck	07/31/2024	DD1075	Ephram Glass	Direct Deposit	200.00		5,100.00
Paycheck	07/31/2024	DD1076	Travis Jensen	Direct Deposit	200.00		5,300.00
Paycheck	08/30/2024	DD1078	Ephram Glass	Direct Deposit	200.00		5,500.00
Paycheck	08/30/2024	DD1079	Travis Jensen	Direct Deposit	200.00		5,700.00
Paycheck	09/30/2024	DD1080	Debra D Prysby	Direct Deposit	200.00		5,900.00
Paycheck	09/30/2024	DD1081	Ephram Glass	Direct Deposit	200.00		6,100.00
Paycheck	09/30/2024	DD1082	Travis Jensen	Direct Deposit	200.00		6,300.00
Paycheck	10/31/2024	DD1083	Brendan M Coupe	Direct Deposit	300.00		6,600.00
Paycheck	10/31/2024	DD1084	Debra D Prysby	Direct Deposit	200.00		6,800.00
Paycheck	10/31/2024	DD1085	Ephram Glass	Direct Deposit	200.00		7,000.00
Paycheck	10/31/2024	DD1086	Travis Jensen	Direct Deposit	200.00		7,200.00
Paycheck	11/29/2024	DD1087	Brendan M Coupe	Direct Deposit	100.00		7,300.00
Paycheck	11/29/2024	DD1088	Debra D Prysby	Direct Deposit	200.00		7,500.00
Paycheck	11/29/2024	DD1089	Ephram Glass	Direct Deposit	200.00		7,700.00
Paycheck	11/29/2024	DD1090	Travis Jensen	Direct Deposit	200.00		7,900.00
Paycheck	12/31/2024	DD1092	Debra D Prysby	Direct Deposit	300.00		8,200.00
Paycheck	12/31/2024	DD1093	Ephram Glass	Direct Deposit	200.00		8,400.00
Paycheck	12/31/2024	DD1094	Travis Jensen	Direct Deposit	200.00		8,600.00
Paycheck	12/31/2024	DD1091	Brendan M Coupe	Direct Deposit	300.00		8,900.00
Total 53010 · Directors' Stipend					8,900.00	0.00	8,900.00
53020 · BOD Travel/Mileage Expense							
Bill	10/09/2024	RVMD10...	Ephram Glass*	SDA Conference Travel Mileage and Lodging	131.39		131.39
Total 53020 · BOD Travel/Mileage Expense					131.39	0.00	131.39
53040 · BOD Conference/Retreat Expense							
Bill	08/07/2024	38457	Special District Association...	Ephram Glass 2024	415.00		415.00
Bill	10/09/2024	RVMD10...	Ephram Glass*	SDA Conference Travel Mileage and Lodging	432.63		847.63
Total 53040 · BOD Conference/Retreat Expense					847.63	0.00	847.63
Total 53000 · Board of Director's Expense					9,879.02	0.00	9,879.02

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through December 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
54000 · Payroll Expenses							
54060 · Employer Payroll Taxes							
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	15.30		15.30
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	15.30		30.60
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	15.30		45.90
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	15.30		61.20
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	15.30		76.50
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	15.30		91.80
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	15.30		107.10
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	15.30		122.40
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	15.30		137.70
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	15.30		153.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	15.30		168.30
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	15.30		183.60
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	15.30		198.90
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	15.30		214.20
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	15.30		229.50
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	15.30		244.80
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	7.65		252.45
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	15.30		267.75
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	15.30		283.05
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	15.30		298.35
Paycheck	06/28/2024	DD1070	Debra D Prysby	Direct Deposit	15.30		313.65
Paycheck	06/28/2024	DD1071	Ephram Glass	Direct Deposit	15.30		328.95
Paycheck	06/28/2024	DD1072	Mathew Hart	Direct Deposit	15.30		344.25
Paycheck	06/28/2024	DD1073	Travis Jensen	Direct Deposit	15.30		359.55
Paycheck	07/31/2024	DD1074	Debra D Prysby	Direct Deposit	15.30		374.85
Paycheck	07/31/2024	DD1075	Ephram Glass	Direct Deposit	15.30		390.15
Paycheck	07/31/2024	DD1076	Travis Jensen	Direct Deposit	15.30		405.45
Paycheck	08/30/2024	DD1078	Ephram Glass	Direct Deposit	15.30		420.75
Paycheck	08/30/2024	DD1079	Travis Jensen	Direct Deposit	15.30		436.05
Paycheck	09/30/2024	DD1080	Debra D Prysby	Direct Deposit	15.30		451.35
Paycheck	09/30/2024	DD1081	Ephram Glass	Direct Deposit	15.30		466.65
Paycheck	09/30/2024	DD1082	Travis Jensen	Direct Deposit	15.30		481.95
Paycheck	10/31/2024	DD1083	Brendan M Coupe	Direct Deposit	22.95		504.90
Paycheck	10/31/2024	DD1084	Debra D Prysby	Direct Deposit	15.30		520.20
Paycheck	10/31/2024	DD1085	Ephram Glass	Direct Deposit	15.30		535.50
Paycheck	10/31/2024	DD1086	Travis Jensen	Direct Deposit	15.30		550.80
Paycheck	11/29/2024	DD1087	Brendan M Coupe	Direct Deposit	7.65		558.45
Paycheck	11/29/2024	DD1088	Debra D Prysby	Direct Deposit	15.30		573.75
Paycheck	11/29/2024	DD1089	Ephram Glass	Direct Deposit	15.30		589.05
Paycheck	11/29/2024	DD1090	Travis Jensen	Direct Deposit	15.30		604.35
Paycheck	12/31/2024	DD1092	Debra D Prysby	Direct Deposit	22.95		627.30
Paycheck	12/31/2024	DD1093	Ephram Glass	Direct Deposit	15.30		642.60
Paycheck	12/31/2024	DD1094	Travis Jensen	Direct Deposit	15.30		657.90
Paycheck	12/31/2024	DD1091	Brendan M Coupe	Direct Deposit	22.95		680.85
Total 54060 · Employer Payroll Taxes					680.85	0.00	680.85
54000 · Payroll Expenses - Other							
Liability Check	01/30/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		16.00
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	0.00		16.00
Liability Check	02/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		32.00
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	0.00		32.00
Liability Check	03/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		48.00
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	0.00		48.00
Liability Check	04/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		64.00
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	0.00		64.00
Liability Check	05/30/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		80.00
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1070	Debra D Prysby	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1071	Ephram Glass	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1072	Mathew Hart	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1073	Travis Jensen	Direct Deposit	0.00		80.00
Liability Check	06/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		96.00
Liability Check	07/30/2024		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$4.00 each	12.00		108.00
Paycheck	07/31/2024	DD1074	Debra D Prysby	Direct Deposit	0.00		108.00
Paycheck	07/31/2024	DD1075	Ephram Glass	Direct Deposit	0.00		108.00
Paycheck	07/31/2024	DD1076	Travis Jensen	Direct Deposit	0.00		108.00
Liability Check	08/29/2024		QuickBooks Payroll Service	Fee for 2 direct deposit(s) at \$4.00 each	8.00		116.00
Paycheck	08/30/2024	DD1078	Ephram Glass	Direct Deposit	0.00		116.00
Paycheck	08/30/2024	DD1079	Travis Jensen	Direct Deposit	0.00		116.00
Liability Check	09/27/2024		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$4.00 each	12.00		128.00
Paycheck	09/30/2024	DD1080	Debra D Prysby	Direct Deposit	0.00		128.00
Paycheck	09/30/2024	DD1081	Ephram Glass	Direct Deposit	0.00		128.00
Paycheck	09/30/2024	DD1082	Travis Jensen	Direct Deposit	0.00		128.00

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Type	Date	Num	Name	Memo	Debit	Credit	Balance
Liability Check	10/30/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		144.00
Paycheck	10/31/2024	DD1083	Brendan M Coupe	Direct Deposit	0.00		144.00
Paycheck	10/31/2024	DD1084	Debra D Prysby	Direct Deposit	0.00		144.00
Paycheck	10/31/2024	DD1085	Ephram Glass	Direct Deposit	0.00		144.00
Paycheck	10/31/2024	DD1086	Travis Jensen	Direct Deposit	0.00		144.00
Liability Check	11/27/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		160.00
Paycheck	11/29/2024	DD1087	Brendan M Coupe	Direct Deposit	0.00		160.00
Paycheck	11/29/2024	DD1088	Debra D Prysby	Direct Deposit	0.00		160.00
Paycheck	11/29/2024	DD1089	Ephram Glass	Direct Deposit	0.00		160.00
Paycheck	11/29/2024	DD1090	Travis Jensen	Direct Deposit	0.00		160.00
Liability Check	12/30/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		176.00
Paycheck	12/31/2024	DD1092	Debra D Prysby	Direct Deposit	0.00		176.00
Paycheck	12/31/2024	DD1093	Ephram Glass	Direct Deposit	0.00		176.00
Paycheck	12/31/2024	DD1094	Travis Jensen	Direct Deposit	0.00		176.00
Paycheck	12/31/2024	DD1091	Brendan M Coupe	Direct Deposit	0.00		176.00
Total 54000 · Payroll Expenses - Other					176.00	0.00	176.00
Total 54000 · Payroll Expenses					856.85	0.00	856.85
57000 · Professional Services Fees							
57010 · Auditing							
Bill	05/31/2024	46905	Hoelting & Company, Inc	Interim billing for 2023 Audit	3,840.00		3,840.00
Bill	06/29/2024	47088	Hoelting & Company, Inc	Interim billing for 2023 Audit	1,920.00		5,760.00
Bill	07/31/2024	47289	Hoelting & Company, Inc	2023 Audit	1,872.00		7,632.00
Total 57010 · Auditing					7,632.00	0.00	7,632.00
57020 · Legal Expenses							
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	6,558.60		6,558.60
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		6,558.60
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	6,718.14		13,276.74
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	4,427.42		17,704.16
Bill	04/30/2024	154987	Ireland Stapleton Pryor & ...	Billed Through 04/30/2024	8,167.16		25,871.32
Bill	05/31/2024	155758	Ireland Stapleton Pryor & ...	Billed Through 05/31/2024	8,132.18		34,003.50
Bill	06/30/2024	156515	Ireland Stapleton Pryor & ...	Billed Through 06/30/2024	7,710.56		41,714.06
Bill	07/31/2024	157242	Ireland Stapleton Pryor & ...	Billed Through 07/31/2024	11,291.32		53,005.38
Bill	08/31/2024	158011	Ireland Stapleton Pryor & ...	Billed Through 08/31/2024	3,989.06		56,994.44
Bill	09/30/2024	158804	Ireland Stapleton Pryor & ...	Billed Through 09/30/2024	8,591.32		65,585.76
Bill	10/31/2024	159543	Ireland Stapleton Pryor & ...	Billed Through 10/31/2024	8,830.84		74,416.60
Bill	11/30/2024	160385	Ireland Stapleton Pryor & ...	Billed Through 11/30/2024	3,638.20		78,054.80
General Journal	12/31/2024	1231Accr...			8,640.00		86,694.80
Total 57020 · Legal Expenses					86,694.80	0.00	86,694.80
57030 · Accounting Services							
Bill	01/31/2024	5893	Gembok Consulting Inc.	December 2023 Chatfield	508.75		508.75
Bill	01/31/2024	5892	Gembok Consulting Inc.	January 2024	1,943.15		2,451.90
Bill	02/29/2024	5920	Gembok Consulting Inc.	February 2024	1,579.20		4,031.10
Bill	03/31/2024	5945	Gembok Consulting Inc.	March 2024	2,466.00		6,497.10
Bill	04/30/2024	5975	Gembok Consulting Inc.	April 2024	1,237.20		7,734.30
Bill	04/30/2024	5974	Gembok Consulting Inc.	April 2024 Chatfield Farms	365.00		8,099.30
Bill	05/31/2024	6003	Gembok Consulting Inc.	May 2024	1,951.20		10,050.50
Bill	05/31/2024	6002	Gembok Consulting Inc.	May 2024 Chatfield	482.50		10,533.00
Bill	06/30/2024	6033	Gembok Consulting Inc.	June 2024	2,448.00		12,981.00
Bill	07/31/2024	6063	Gembok Consulting Inc.	July 2024	2,796.00		15,777.00
Bill	08/31/2024	6086	Gembok Consulting Inc.	August 2024	3,646.80		19,423.80
Bill	09/30/2024	6103	Gembok Consulting Inc.	September 2024	1,875.60		21,299.40
Bill	10/31/2024	6122	Gembok Consulting Inc.	October 2024	1,370.40		22,669.80
Bill	11/30/2024	6142	Gembok Consulting Inc.	November 2024	2,260.80		24,930.60
Bill	12/31/2024	6165	Gembok Consulting Inc.	December 2024	1,929.60		26,860.20
Total 57030 · Accounting Services					26,860.20	0.00	26,860.20
57040 · District Management							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	7,504.44		7,504.44
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	8,568.52		16,072.96
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	12,528.40		28,601.36
Bill	04/30/2024	135726	Special District Manageme...	April 2024 District Management Fees	11,519.68		40,121.04
Bill	05/31/2024	136891	Special District Manageme...	May 2024 District Management Fees	12,581.39		52,702.43
Bill	06/30/2024	136986	Special District Manageme...	June 2024 District Management Fees	9,497.66		62,200.09
Bill	07/31/2024	137890	Special District Manageme...	July 2024 District Management Fees	12,149.26		74,349.35
Bill	08/31/2024	138713	Special District Manageme...	August 2024 District Management Fees	12,496.29		86,845.64
Bill	09/30/2024	139278	Special District Manageme...	September 2024 District Management Fees	10,056.36		96,902.00
Bill	10/31/2024	140112	Special District Manageme...	October 2024 District Management Fees	9,943.99		106,845.99
Bill	11/30/2024	141222	Special District Manageme...	November 2024 District Management Fees	6,346.87		113,192.86
Bill	12/31/2024	142230	Special District Manageme...	December 2024 District Management Fees	6,434.09		119,626.95
Total 57040 · District Management					119,626.95	0.00	119,626.95
57050 · Engineering Expense							
Bill	03/19/2024	250193	Farnsworth Group, Inc	Period ending 02.29.2024	14,372.64		14,372.64
Bill	04/30/2024	6731	Anatum GeoMobile Solutio...		5,257.88		19,630.52
Bill	06/30/2024	253236	Farnsworth Group, Inc	Period ending 06.30.2024	34,336.39		53,966.91
Bill	06/30/2024	253236	Farnsworth Group, Inc	VOID: Per board	0.00		53,966.91
Bill	07/25/2024	28520	Browns Hill Engineering & ...		742.08		54,708.99
Bill	10/24/2024	255676	Farnsworth Group, Inc	Period ending 09.30.2024	55,068.17		109,777.16
Total 57050 · Engineering Expense					109,777.16	0.00	109,777.16
Total 57000 · Professional Services Fees					350,591.11	0.00	350,591.11

Roxborough Village Metro District
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Type	Date	Num	Name	Memo	Debit	Credit	Balance
62000 · Repairs and Maintenance							
62010 · General Repairs and Maintenance							
Bill	03/06/2024	8185MNT	Property Solutions Team (...)		2,249.23		2,249.23
Bill	03/06/2024	8330MNT	Property Solutions Team (...)		1,294.30		3,543.53
Bill	05/30/2024	27392	Metro Maintenance		250.00		3,793.53
Bill	05/31/2024	101704	Good Plumbing Service		750.00		4,543.53
Bill	06/23/2024	27557	Metro Maintenance	June 2024	300.00		4,843.53
Bill	07/26/2024	27750	Metro Maintenance	July 2024	300.00		5,143.53
Bill	08/30/2024	27963	Metro Maintenance	August 2024	300.00		5,443.53
Bill	10/14/2024	V240894	Ambiente H2O Inc.		2,756.00		8,199.53
Bill	10/18/2024	100213	Good Plumbing Service		300.00		8,499.53
Bill	10/20/2024	0000777	Trophy Fence		350.00		8,849.53
Bill	11/01/2024	28285	Metro Maintenance	September 2024	300.00		9,149.53
Total 62010 · General Repairs and Maintenance					9,149.53	0.00	9,149.53
62020 · Utility Locate							
Bill	01/31/2024	224011164	Utility Notification Center o...	RTL Transmissions	28.38		28.38
Bill	01/31/2024	29181	Diversified Underground	Screen Charge	105.00		133.38
Bill	02/29/2024	224021158	Utility Notification Center o...	RTL Transmissions	49.02		182.40
Bill	03/31/2024	224031192	Utility Notification Center o...	RTL Transmissions	58.05		240.45
Bill	04/30/2024	224041226	Utility Notification Center o...	RTL Transmissions	74.82		315.27
Bill	04/30/2024	29639	Diversified Underground	Screen Charge	495.00		810.27
Bill	05/31/2024	224051275	Utility Notification Center o...	RTL Transmissions	110.94		921.21
Bill	05/31/2024	29864	Diversified Underground	Screen Charge	400.00		1,321.21
Bill	06/30/2024	224061277	Utility Notification Center o...	RTL Transmissions	74.82		1,396.03
Bill	06/30/2024	30098	Diversified Underground	Screen Charge	270.00		1,666.03
Bill	07/31/2024	224071271	Utility Notification Center o...	RTL Transmissions	87.72		1,753.75
Bill	07/31/2024	30312	Diversified Underground	Screen Charge	350.00		2,103.75
Bill	08/28/2024	224081285	Utility Notification Center o...	RTL Transmissions	121.26		2,225.01
Bill	08/31/2024	30539	Diversified Underground	Screen Charge	580.00		2,805.01
Bill	09/30/2024	224091252	Utility Notification Center o...	RTL Transmissions	129.00		2,934.01
Bill	09/30/2024	30722	Diversified Underground	Screen Charge	535.00		3,469.01
Bill	10/31/2024	224101264	Utility Notification Center o...	RTL Transmissions	77.40		3,546.41
Bill	10/31/2024	30941	Diversified Underground	Screen Charge	305.00		3,851.41
Bill	11/30/2024	224111201	Utility Notification Center o...	RTL Transmissions	94.17		3,945.58
Bill	11/30/2024	31114	Diversified Underground	Screen Charge	435.00		4,380.58
Bill	12/31/2024	224121161	Utility Notification Center o...	RTL Transmissions	28.38		4,408.96
Bill	12/31/2024	31286	Diversified Underground	Screen Charge	225.00		4,633.96
Total 62020 · Utility Locate					4,633.96	0.00	4,633.96
Total 62000 · Repairs and Maintenance					13,783.49	0.00	13,783.49
63000 · Vehicle Expense							
Bill	10/07/2024	01-168239	Colorado Golf and Turf, Inc		190.00		190.00
Total 63000 · Vehicle Expense					190.00	0.00	190.00
64000 · Landscape Expenses							
64010 · Landscape Repairs and Maint							
Bill	01/06/2024	2012443	Consolidated Divisions Inc	T&M Jan 1 - Jan 6	160.00		160.00
Bill	02/17/2024	2013099	Consolidated Divisions Inc	T&M Feb 11-17	315.13		475.13
Bill	04/30/2024	2014089	Consolidated Divisions Inc		760.00		1,235.13
Bill	05/04/2024	2014117	Consolidated Divisions Inc	T&M May 1 - 4	960.00		2,195.13
Bill	05/18/2024	2014290	Consolidated Divisions Inc	T&M May 12-18	350.00		2,545.13
Bill	05/18/2024	2014289	Consolidated Divisions Inc	T&M May 12-18	240.00		2,785.13
Bill	05/18/2024	2014287	Consolidated Divisions Inc	T&M May 12-18	83.00		2,868.13
Bill	06/08/2024	2014641	Consolidated Divisions Inc	T&M June 1-8	100.00		2,968.13
Bill	06/15/2024	2014721	Consolidated Divisions Inc	T&M June 9-15	325.00		3,293.13
Bill	06/30/2024	2014956	Consolidated Divisions Inc		325.00		3,618.13
Bill	07/06/2024	2014999	Consolidated Divisions Inc		455.78		4,073.91
Bill	07/27/2024	2015307	Consolidated Divisions Inc		120.00		4,193.91
Bill	07/31/2024	2015447	Consolidated Divisions Inc		80.00		4,273.91
Bill	08/10/2024	2015617	Consolidated Divisions Inc		195.00		4,468.91
Total 64010 · Landscape Repairs and Maint					4,468.91	0.00	4,468.91
64020 · Landscape Weed Control Expense							
Bill	06/03/2024	3620	ARK Ecological Services, ...	Invoice Period April 24-May28	13,992.30		13,992.30
Bill	08/28/2024	3631	ARK Ecological Services, ...	Invoice Period May28 - Aug 28	20,749.38		34,741.68
Bill	08/30/2024	1	Fireweed Ecological Servic...		500.00		35,241.68
Bill	10/31/2024	2016584	Consolidated Divisions Inc		1,477.70		36,719.38
Bill	11/04/2024	3639	ARK Ecological Services, ...	Invoice Period Aug 29 - Nov 1	8,774.23		45,493.61
Total 64020 · Landscape Weed Control Expense					45,493.61	0.00	45,493.61

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Type	Date	Num	Name	Memo	Debit	Credit	Balance
64030 · Irrigation Expense							
Bill	04/30/2024	2014087	Consolidated Divisions Inc		1,718.10		1,718.10
Bill	05/11/2024	2014206	Consolidated Divisions Inc	T&M May 5 - May 11	2,410.34		4,128.44
Bill	05/18/2024	2014314	Consolidated Divisions Inc	T&M May 12-18	961.38		5,089.82
Bill	05/25/2024	2014440	Consolidated Divisions Inc	T&M May 19-25	3,764.30		8,854.12
Bill	05/31/2024	2014479	Consolidated Divisions Inc	T&M May 26-31	8,975.71		17,829.83
Bill	06/08/2024	2014640	Consolidated Divisions Inc	T&M June 1-8	2,950.49		20,780.32
Bill	06/15/2024	2014719	Consolidated Divisions Inc	T&M June 9 - 15	4,602.14		25,382.46
Bill	06/15/2024	2014614	Consolidated Divisions Inc		450.00		25,832.46
Bill	06/22/2024	2014672	Consolidated Divisions Inc		787.17		26,619.63
Bill	06/22/2024	2014797	Consolidated Divisions Inc	T&M June 16-22	4,046.46		30,666.09
Bill	06/30/2024	2014955	Consolidated Divisions Inc		4,687.73		35,353.82
Bill	07/06/2024	2015076	Consolidated Divisions Inc		3,627.59		38,981.41
Bill	07/13/2024	2015175	Consolidated Divisions Inc		4,898.63		43,880.04
Bill	07/17/2024	2153	Excell Pump Services		505.75		44,385.79
Bill	07/20/2024	2015255	Consolidated Divisions Inc		4,001.13		48,386.92
Bill	07/27/2024	2015301	Consolidated Divisions Inc		7,400.22		55,787.14
Bill	07/31/2024	2015446	Consolidated Divisions Inc	T&M July 28 - 31	1,588.21		57,375.35
Bill	08/03/2024	2015557	Consolidated Divisions Inc		1,008.15		58,383.50
Bill	08/10/2024	2015615	Consolidated Divisions Inc		4,871.45		63,254.95
Bill	08/17/2024	2015695	Consolidated Divisions Inc		5,031.36		68,286.31
Bill	08/24/2024	2015744	Consolidated Divisions Inc		12,338.01		80,624.32
Bill	08/31/2024	2015921	Consolidated Divisions Inc		12,108.74		92,733.06
Bill	09/07/2024	2016012	Consolidated Divisions Inc		7,725.94		100,459.00
Bill	09/14/2024	2016138	Consolidated Divisions Inc		5,069.71		105,528.71
Bill	09/21/2024	2016280	Consolidated Divisions Inc		14,890.03		120,418.74
Bill	09/30/2024	2016379	Consolidated Divisions Inc		3,994.73		124,413.47
Bill	10/05/2024	2016484	Consolidated Divisions Inc		3,014.80		127,428.27
Bill	10/12/2024	2016510	Consolidated Divisions Inc		13,390.01		140,818.28
Bill	10/19/2024	2016572	Consolidated Divisions Inc		938.01		141,756.29
Bill	10/26/2024	2016665	Consolidated Divisions Inc		1,582.68		143,338.97
Total 64030 · Irrigation Expense					143,338.97	0.00	143,338.97
64040 · Landscape Contract							
Bill	01/01/2024	2012682	Consolidated Divisions Inc	January 2024	9,652.84		9,652.84
Bill	02/01/2024	2012738	Consolidated Divisions Inc	February 2024	9,652.84		19,305.68
Bill	03/31/2024	2013232	Consolidated Divisions Inc	March Landscape Contract	9,652.85		28,958.53
Bill	04/01/2024	2013609	Consolidated Divisions Inc	Landscape Contract	19,305.71		48,264.24
Bill	05/01/2024	2014020	Consolidated Divisions Inc		19,305.71		67,569.95
Bill	06/01/2024	2014392	Consolidated Divisions Inc	June 2024	19,305.71		86,875.66
Bill	07/01/2024	2014872	Consolidated Divisions Inc	July 2024	19,305.71		106,181.37
Bill	08/01/2024	2015364	Consolidated Divisions Inc		19,305.71		125,487.08
Bill	09/03/2024	2015838	Consolidated Divisions Inc		19,305.71		144,792.79
Bill	10/01/2024	2016263	Consolidated Divisions Inc		19,305.71		164,098.50
Bill	11/01/2024	2016638	Consolidated Divisions Inc		19,305.71		183,404.21
Bill	12/02/2024	2017027	Consolidated Divisions Inc		9,652.85		193,057.06
Total 64040 · Landscape Contract					193,057.06	0.00	193,057.06
64080 · Misc. Landscape Expense							
Bill	10/06/2024		Carrie Hanson		312.00		312.00
Bill	10/31/2024	2016585	Consolidated Divisions Inc		272.00		584.00
Total 64080 · Misc. Landscape Expense					584.00	0.00	584.00
Total 64000 · Landscape Expenses					386,942.55	0.00	386,942.55
65000 · Playground & Infrastructure Exp							
65020 · Baseball Field Improvements							
Bill	05/07/2024	294	Rocky Mountain Sports Fie...	Softball Field Renovation	19,000.00		19,000.00
Total 65020 · Baseball Field Improvements					19,000.00	0.00	19,000.00
65030 · Graffiti Removal /Vandalism Exp							
Bill	02/03/2024	2012847	Consolidated Divisions Inc	T&M Feb 1-3	825.93		825.93
Bill	03/16/2024	2013458	Consolidated Divisions Inc	T&M March 10-17	421.36		1,247.29
Bill	04/20/2024	2014044	Consolidated Divisions Inc		685.36		1,932.65
Bill	05/25/2024	2014443	Consolidated Divisions Inc		852.98		2,785.63
Bill	06/08/2024	2014642	Consolidated Divisions Inc	T&M June 1-8	1,116.45		3,902.08
Bill	06/15/2024	2014722	Consolidated Divisions Inc	T&M June 9-15	534.19		4,436.27
Bill	06/30/2024	2014957	Consolidated Divisions Inc		462.41		4,898.68
Bill	07/13/2024	2015176	Consolidated Divisions Inc		639.62		5,538.30
Bill	08/17/2024	2015696	Consolidated Divisions Inc		556.84		6,095.14
Bill	08/31/2024	2015920	Consolidated Divisions Inc		516.54		6,611.68
Bill	10/19/2024	2016573	Consolidated Divisions Inc		394.62		7,006.30
Total 65030 · Graffiti Removal /Vandalism Exp					7,006.30	0.00	7,006.30
65080 · Misc. Playground & Infrastruct							
Bill	01/06/2024	INV-13288	Game-Set-Match Inc.	Tennis Court Washing	700.00		700.00
Bill	02/24/2024	2013195	Consolidated Divisions Inc	T&M Feb 18-24	320.00		1,020.00
Bill	03/23/2024	2013650	Consolidated Divisions Inc		1,266.86		2,286.86
Bill	05/25/2024	2014444	Consolidated Divisions Inc		242.65		2,529.51
Bill	07/01/2024	111-8219...	Mark Rubic		266.61		2,796.12
Bill	08/13/2024	INV-16499	Game-Set-Match Inc.	Windscreen removal	180.00		2,976.12
Bill	08/17/2024	375	Rocky Mountain Sports Fie...	Chatfield Farms Soccer Goal	8,000.00		10,976.12
Bill	12/31/2024	INV-18451	Game-Set-Match Inc.	Tennis Court Washing	350.00		11,326.12
Total 65080 · Misc. Playground & Infrastruct					11,326.12	0.00	11,326.12
Total 65000 · Playground & Infrastructure Exp					37,332.42	0.00	37,332.42

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through December 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
68000 · Parks & Open Space Expense							
68010 · Foothills Park & Rec Fees							
Bill	01/31/2024	SALES00...	Foothills Park & Recreatio...	January 2024 Resident Use	1,717.39		1,717.39
Bill	02/29/2024	SALES00...	Foothills Park & Recreatio...	February 2024 Resident Use	1,306.04		3,023.43
Bill	03/31/2024	SALES00...	Foothills Park & Recreatio...	March 2024 Resident Use	1,181.99		4,205.42
Bill	04/30/2024	SALES00...	Foothills Park & Recreatio...	April 2024 Resident Use	4,073.60		8,279.02
Bill	05/31/2024	SALES00...	Foothills Park & Recreatio...	May 2024 Resident Use	1,676.99		9,956.01
Bill	06/30/2024	SALES00...	Foothills Park & Recreatio...	June 2024 Resident Use	1,737.22		11,693.23
Bill	07/31/2024	SALES00...	Foothills Park & Recreatio...	July 2024 Resident Use	3,685.27		15,378.50
Bill	08/31/2024	SALES00...	Foothills Park & Recreatio...	August 2024 Resident Use	2,198.86		17,577.36
Bill	09/30/2024	SALES00...	Foothills Park & Recreatio...	September 2024 Resident Use	730.27		18,307.63
Bill	10/31/2024	SALES00...	Foothills Park & Recreatio...	October 2024 Resident Use	2,846.00		21,153.63
Bill	10/31/2024	SALES00...	Foothills Park & Recreatio...	October 2024 Resident Use		22.00	21,131.63
Bill	11/30/2024	SALES00...	Foothills Park & Recreatio...	November 2024 Resident Use	1,089.29		22,220.92
Bill	12/31/2024	SALES00...	Foothills Park & Recreatio...	December 2024 Resident Use	1,607.26		23,828.18
Total 68010 · Foothills Park & Rec Fees					23,850.18	22.00	23,828.18
68020 · Mosquito Control Expense							
Bill	04/02/2024	967838	Patriot Pest Control	April Mosquito Control Service	2,300.00		2,300.00
Bill	05/01/2024	967872	Patriot Pest Control	May Mosquito Control Service	2,300.00		4,600.00
Bill	06/01/2024	967908	Patriot Pest Control	June Mosquito Control Service	2,300.00		6,900.00
Bill	07/01/2024	967942	Patriot Pest Control	July Mosquito Control Service	2,300.00		9,200.00
Total 68020 · Mosquito Control Expense					9,200.00	0.00	9,200.00
68025 · Water Expense							
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 to 12/24/23 Elk Mt...	100.50		100.50
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 to 12/24/23 Mule D...	100.50		201.00
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 - 12/24/23 Marmot ...	201.00		402.00
Bill	01/15/2024		Roxborough Water & Sanit...	Service Period 11/25/23 - 12/24/23 Rampart...	114.50		516.50
Bill	01/15/2024		Roxborough Water & Sanit...	Billing Period 12/01/23 to 12/31/23	875.33		1,391.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 to 01/24/24 Mule D...	100.50		1,492.33
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 to 01/24/24 Elk Mt...	100.50		1,592.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 - 01/24/24 Marmot ...	201.00		1,793.83
Bill	02/15/2024		Roxborough Water & Sanit...	Service Period 12/25/23 - 01/24/24 Rampart...	114.50		1,908.33
Bill	02/15/2024		Roxborough Water & Sanit...	Billing Period 01/01/23 to 02/31/24	875.33		2,783.66
Bill	02/21/2024	1084922	Mission Communication LLC	Annual Service	371.40		3,155.06
Bill	03/09/2024	2013387	Consolidated Divisions Inc	T&M March 3-9	396.00		3,551.06
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 - 02/24/24 Elk Mtn ...	100.50		3,651.56
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/24/24 - 02/24/24 Rampart...	114.50		3,766.06
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 to 02/24/24 Mule D...	100.50		3,866.56
Bill	03/15/2024		Roxborough Water & Sanit...	Service Period 01/25/24 - 02/24/24 Marmot ...	201.00		4,067.56
Bill	03/15/2024		Roxborough Water & Sanit...	Billing Period 02/01/24 to 02/29/24	875.33		4,942.89
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/25/24 to 03/24/24 Elk Mn...	100.50		5,043.39
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/24/24 - 03/24/24 Rampart...	114.50		5,157.89
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/25/24 to 03/24/24 Mule D...	100.50		5,258.39
Bill	04/15/2024		Roxborough Water & Sanit...	Service Period 02/25/24 - 03/24/24 Marmot ...	201.00		5,459.39
Bill	04/15/2024		Roxborough Water & Sanit...	Billing Period 03/01/24 to 03/31/24	875.33		6,334.72
Bill	04/27/2024	2013941	Consolidated Divisions Inc	Water meter install	9,253.71		15,588.43
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/25/24 to 04/24/24 Elk Mn...	104.25		15,692.68
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/24/24 - 04/24/24 Rampart...	119.00		15,811.68
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/25/24 to 04/24/24 Elk Mn...	104.25		15,915.93
Bill	05/15/2024		Roxborough Water & Sanit...	Service Period 03/25/24 - 04/24/24 Marmot ...	208.50		16,124.43
Bill	05/15/2024		Roxborough Water & Sanit...	Billing Period 04/01/24 to 04/30/24	875.33		16,999.76
Bill	06/15/2024		Roxborough Water & Sanit...	Service Period 04/25/24 to 05/24/24 Elk Mn...	215.00		17,214.76
Bill	06/15/2024		Roxborough Water & Sanit...	Service Period 04/25/24 to 05/24/24 Mule D...	290.00		17,504.76
Bill	06/15/2024		Roxborough Water & Sanit...	Service Period 04/25/24 - 05/24/24 Marmot ...	241.50		17,746.26
Bill	06/15/2024		Roxborough Water & Sanit...	Service Period 04/24/24 - 05/24/24 Rampart...	119.00		17,865.26
Bill	06/15/2024		Roxborough Water & Sanit...	Billing Period 05/01/24 to 05/30/24	879.76		18,745.02
Bill	07/15/2024		Roxborough Water & Sanit...	Service Period 05/24/24 - 06/24/24 Rampart...	126.86		18,871.88
Bill	07/15/2024		Roxborough Water & Sanit...	Service Period 05/25/24 to 06/24/24 Mule D...	190.25		19,062.13
Bill	07/15/2024		Roxborough Water & Sanit...	Service Period 05/25/24 to 06/24/24 Elk Mn...	300.50		19,362.63
Bill	07/15/2024		Roxborough Water & Sanit...	Service Period 05/25/24 - 06/24/24 Marmot ...	580.00		19,942.63
Bill	07/15/2024		Roxborough Water & Sanit...	Billing Period 06/01/24 to 06/30/24	875.33		20,817.96
Bill	08/15/2024		Roxborough Water & Sanit...	Service Period 06/24/24 - 07/24/24 Rampart...	119.00		20,936.96
Bill	08/15/2024		Roxborough Water & Sanit...	Service Period 06/25/24 - 07/24/24 Marmot ...	853.00		21,789.96
Bill	08/15/2024		Roxborough Water & Sanit...	Service Period 06/25/24 to 07/24/24 Mule D...	405.50		22,195.46
Bill	08/15/2024		Roxborough Water & Sanit...	Service Period 06/25/24 to 07/24/24 Elk Mn...	269.00		22,464.46
Bill	08/15/2024		Roxborough Water & Sanit...	Billing Period 07/01/24 to 07/31/24	14,426.70		36,891.16
Bill	09/15/2024		Roxborough Water & Sanit...	Service Period 07/25/24 to 08/24/24 Elk Mn...	342.50		37,233.66
Bill	09/15/2024		Roxborough Water & Sanit...	Service Period 07/25/24 to 08/24/24 Mule D...	1,466.00		38,699.66
Bill	09/15/2024		Roxborough Water & Sanit...	Service Period 07/25/24 - 08/24/24 Marmot ...	1,726.00		40,425.66
Bill	09/15/2024		Roxborough Water & Sanit...	Service Period 07/24/24 - 08/24/24 Rampart...	119.00		40,544.66
Bill	09/15/2024		Roxborough Water & Sanit...	Billing Period 08/01/24 to 08/31/24	20,832.48		61,377.14
Bill	10/15/2024		Roxborough Water & Sanit...	Service Period 08/25/24 to 09/24/24 Elk Mn...	279.50		61,656.64
Bill	10/15/2024		Roxborough Water & Sanit...	Service Period 08/25/24 - 09/24/24 Marmot ...	832.00		62,488.64
Bill	10/15/2024		Roxborough Water & Sanit...	Service Period 08/25/24 to 09/24/24 Mule D...	1,178.00		63,666.64
Bill	10/15/2024		Roxborough Water & Sanit...	Service Period 08/24/24 - 09/24/24 Rampart...	126.86		63,793.50
Bill	10/15/2024		Roxborough Water & Sanit...	Billing Period 09/01/24 to 09/31/24	10,058.72		73,852.22
Bill	11/15/2024		Roxborough Water & Sanit...	Service Period 09/25/24 to 10/24/24 Elk Mn...	223.25		74,075.47
Bill	11/15/2024		Roxborough Water & Sanit...	Service Period 09/24/24 - 10/24/24 Rampart...	119.00		74,194.47
Bill	11/15/2024		Roxborough Water & Sanit...	Service Period 09/25/24 to 10/24/24 Mule D...	530.00		74,724.47
Bill	11/15/2024		Roxborough Water & Sanit...	Service Period 09/25/24 - 10/24/24 Marmot ...	3,256.00		77,980.47
Bill	11/15/2024		Roxborough Water & Sanit...	Billing Period 10/01/24 to 10/31/24	22,693.08		100,673.55
Bill	12/12/2024	Water	Douglas County School Di...	Water Use Greenhouse at Rox Intermediate...	290.80		100,964.35
Bill	12/15/2024		Roxborough Water & Sanit...	Service Period 10/25/24 to 11/24/24 Elk Mn...	109.75		101,074.10
Bill	12/15/2024		Roxborough Water & Sanit...	Service Period 10/25/24 - 11/24/24 Marmot ...	277.00		101,351.10
Bill	12/15/2024		Roxborough Water & Sanit...	Service Period 10/25/24 to 11/24/24 Mule D...	120.75		101,471.85

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through December 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill	12/15/2024		Roxborough Water & Sanit...	Service Period 10/24/24 - 11/24/24 Rampart...	119.00		101,590.85
Bill	12/15/2024		Roxborough Water & Sanit...	Billing Period 11/01/24 to 11/30/24	875.33		102,466.18
Total 68025 · Water Expense					102,466.18	0.00	102,466.18
68030 · Seasonal Lighting Expense							
Bill	11/30/2024	2017062	Consolidated Divisions Inc		9,470.70		9,470.70
Total 68030 · Seasonal Lighting Expense					9,470.70	0.00	9,470.70
68045 · Tree Care Expense							
Deposit	04/11/2024	2177	Bailey Tree, LLC	Reimbursement		5,989.68	-5,989.68
Bill	04/16/2024	14374539	SavATree, LLC		12,770.00		6,780.32
Bill	05/14/2024	122669	SavATree, LLC		780.00		7,560.32
Bill	10/02/2024	6170	DC2 Services LLC		8,592.00		16,152.32
Bill	10/02/2024	6170	DC2 Services LLC		800.00		16,952.32
Total 68045 · Tree Care Expense					22,942.00	5,989.68	16,952.32
68050 · Portable Restroom Exp.							
Bill	01/31/2024	INV-4068...	United Site Services	January Services Chatfield Farms Park	274.76		274.76
Bill	01/31/2024	INV-4068...	United Site Services	January Services Roxborough Community ...	267.79		542.55
Bill	02/19/2024	INV-4135...	United Site Services	February Services Roxborough Community ...	267.79		810.34
Bill	02/19/2024	INV-4133...	United Site Services	February Services Chatfield Farms Park	274.76		1,085.10
Bill	03/18/2024	INV-4200...	United Site Services	March Services Roxborough Community Park	279.97		1,365.07
Bill	03/18/2024	INV-4201...	United Site Services	March Services Chatfield Farms Park	287.26		1,652.33
Bill	04/15/2024	INV-4358...	United Site Services	April Services Chatfield Farms Park	287.26		1,939.59
Bill	04/15/2024	INV-4361...	United Site Services	April Services Roxborough Community Park	279.97		2,219.56
Bill	05/13/2024	INV-4425...	United Site Services	May Services Chatfield Farms Park	287.26		2,506.82
Bill	05/13/2024	INV-4426...	United Site Services	May Services Roxborough Community Park	279.97		2,786.79
Bill	05/14/2024	INV-4492...	United Site Services	June Services Roxborough Community Park	279.97		3,066.76
Bill	05/14/2024	INV-4494...	United Site Services	June Services Chatfield Farms Park	287.26		3,354.02
Bill	06/11/2024	INV-4560...	United Site Services	Services Chatfield Farms Park	287.26		3,641.28
Bill	06/11/2024	INV-4559...	United Site Services	Services Roxborough Community Park	279.97		3,921.25
Bill	07/09/2024	INV-4630...	United Site Services	Services Chatfield Farms Park	287.26		4,208.51
Bill	07/09/2024	INV-4629...	United Site Services	Services Roxborough Community Park	279.97		4,488.48
Bill	08/06/2024	INV-4697...	United Site Services	Services Chatfield Farms Park	287.26		4,775.74
Bill	08/06/2024	INV-4697...	United Site Services	Services Roxborough Community Park	279.97		5,055.71
Bill	09/03/2024	INV-4764...	United Site Services	Services Chatfield Farms Park	287.26		5,342.97
Bill	09/03/2024	INV-4762...	United Site Services	Services Roxborough Community Park	279.97		5,622.94
Bill	10/01/2024	INV-4828...	United Site Services	Services Roxborough Community Park	295.47		5,918.41
Bill	10/01/2024	INV-4831...	United Site Services	Services Chatfield Farms Park	303.34		6,221.75
Deposit	10/28/2024		United Site Services	Deposit		104.40	6,117.35
Bill	11/01/2024	INV-4890...	United Site Services	Services Roxborough Community Park	295.47		6,412.82
Bill	11/01/2024	INV-4890...	United Site Services	Services Chatfield Farms Park	303.34		6,716.16
Bill	12/01/2024	INV-4957...	United Site Services	Services Chatfield Farms Park	303.34		7,019.50
Bill	12/01/2024	INV-4955...	United Site Services	Services Roxborough Community Park	295.47		7,314.97
Total 68050 · Portable Restroom Exp.					7,419.37	104.40	7,314.97
68070 · Snow Removal Expense							
Bill	01/10/2024	2012558	Consolidated Divisions Inc	Snow Cycle 01/08/24 - 01/10/24	5,376.00		5,376.00
Bill	01/16/2024	2012642	Consolidated Divisions Inc	Snow Cycle 01/15/24 - 01/16/24	8,234.75		13,610.75
Bill	01/26/2024	2012776	Consolidated Divisions Inc	Snow Cycle 01/26/24	2,735.00		16,345.75
Bill	02/04/2024	2012949	Consolidated Divisions Inc	Snow Cycle 02/03/24 - 02/04/24	11,219.00		27,564.75
Bill	02/08/2024	2013011	Consolidated Divisions Inc	Snow Cycle 02/05/24 - 02/08/24	1,836.00		29,400.75
Bill	02/15/2024	2013116	Consolidated Divisions Inc	Snow Cycle 02/12/24-02/15/24	444.00		29,844.75
Bill	03/15/2024	2013508	Consolidated Divisions Inc	Storm Cycle 03.13.24 - 03.15.24	37,772.50		67,617.25
Bill	03/19/2024	2013556	Consolidated Divisions Inc	Post Storm Cycle 03.16.24 - 03.19.24	6,010.00		73,627.25
Bill	03/25/2024	2013708	Consolidated Divisions Inc	Post Storm Cycle 03.24.24 - 03.25.24	7,260.00		80,887.25
Bill	11/09/2024	2016928	Consolidated Divisions Inc		26,610.00		107,497.25
Total 68070 · Snow Removal Expense					107,497.25	0.00	107,497.25
68095 · Open Space Maintenances / Fire							
Bill	08/03/2024	2015558	Consolidated Divisions Inc	T&M Aug 1-3	330.00		330.00
Bill	08/03/2024	2015559	Consolidated Divisions Inc	T&M Aug 1-3	80.00		410.00
Bill	08/10/2024	2015616	Consolidated Divisions Inc		198.00		608.00
Bill	08/28/2024	Deposit	Ace Tree Care, Inc	VOID: Board cancelled contract	0.00		608.00
Bill	10/31/2024	1203	Ace Tree Care, Inc	VOID: Board has cancelled contract	0.00		608.00
Total 68095 · Open Space Maintenances / Fire					608.00	0.00	608.00
Total 68000 · Parks & Open Space Expense					283,453.68	6,116.08	277,337.60
70000 · Bond Interest & Principal Exp.							
70020 · Bond Principal - Series 1993							
Deposit	08/07/2024	090763	UMB Bank	Escheatment Checks		219.75	-219.75
Bill	08/21/2024		Colorado Treasury Unclai...	Payment of unclaimed property 2024	219.75		0.00
Total 70020 · Bond Principal - Series 1993					219.75	219.75	0.00
Total 70000 · Bond Interest & Principal Exp.					219.75	219.75	0.00
Total Expense					1,166,082.85	6,407.83	1,159,675.02
Net Ordinary Income					1,172,156.27	1,511,589.70	339,433.43
Net Income					1,172,156.27	1,511,589.70	339,433.43



December 31, 2024

Roxborough Village Metropolitan District
Lakewood, Colorado

To Management and the Board of Directors:

We are pleased to confirm our understanding of the services we are to provide Roxborough Village Metropolitan District for the year ended December 31, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities and each major fund, and the disclosures, which collectively comprise the basic financial statements of Roxborough Village Metropolitan District as of and for the year ended December 31, 2024. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Roxborough Village Metropolitan District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement we will apply certain limited procedures to Roxborough Village Metropolitan District's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited.

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor’s Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government’s ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and

obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

Risk Type (Fraud/Error)	Risk	Related Assertion
Fraud/Error	Revenue recognition	Cutoff, existence
Fraud/Error	Management override of controls	All

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Roxborough Village Metropolitan District’s compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of Roxborough Village Metropolitan District in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from

whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) contractors who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services, and any other nonattest services we provide; oversee the services by designating an individual with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your management company will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your management company. We will plan the engagement based on the assumption that your management company will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your management company is unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

Tom Sistare is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be \$7,500.

The above fee is based on anticipated cooperation from your management company and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Undisputed amounts not paid within 30 days from the invoice date will be subject to a late payment charge of 1.5% per month (18% per year).

Reporting

We will issue a written report upon completion of our audit of Roxborough Village Metropolitan District’s financial statements. Our report will be addressed to “management and the board of directors” of Roxborough Village Metropolitan District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We appreciate the opportunity to be of service to Roxborough Village Metropolitan District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,



Hoelting & Company, Inc.
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Roxborough Village Metropolitan District.

Management signature: _____

Title: _____

Date: _____

From: [Damon Barker](#)
To: [Peggy Ripko](#)
Subject: RE: report
Date: Friday, January 10, 2025 3:30:24 PM
Attachments: [image001.png](#)

Here you go Peggy,

Roxborough Monthly Update December – Jan 10th

Maintenance:

12/30 – clean up of leaves at park sites and along fences on village cir west

Site Policing: Trash, Dog Stations, etc...

12/13

12/20

12/27

1/2

1/10

Ancillary Work:

12/19 – limb pick up along Village cir west

T&M work or Snow Work:

12/11 – ice mitigation along trails

12/13 – ice mitigation along trails

1/7 - snow removal

1/9 – snow removal

Removal of lights is planned for next week 1/13-1/17(don't have an exact day yet)

Thanks,

Damon Barker
Account Manager



5585 Airport Road, Sedalia, CO 80135

720.813.7680 – Mobile

DamonB@cdi-services.com

cdi-services.com / Naturesworkforce.com

**AFTER HOURS IRRIGATION EMERGENCY,
PLEASE CALL [303-358-0498](tel:303-358-0498)**

Confidentiality Note: This email may contain confidential and/or private information. If you received this email in error please delete and notify sender.

From: Peggy Ripko <pripko@sdmsi.com>
Sent: Friday, January 10, 2025 2:51 PM
To: Damon Barker <DamonB@cdi-services.com>
Subject: report

Do you know when you will have that to me?

Peggy Ripko
District Manager & Community Management Division Manager
Special District Management Services, Inc.
141 Union Boulevard, Suite 150
Lakewood, CO 80228-1898
pripko@sdmsi.com
Phone: 303-987-0835

The information contained in this electronic communication and any document attached hereto or transmitted herewith is confidential and intended for the exclusive use of the individual or entity named above. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering it to the intended recipient, you are hereby notified that any examination, use, dissemination, distribution or copying of this communication or any part thereof is strictly prohibited. If you have received this communication in error, please immediately notify the sender by reply e-mail and destroy this communication. Thank you.

**AGREEMENT FOR
LANDSCAPE MAINTENANCE SERVICES**

This Agreement for Landscape Maintenance Services ("**Agreement**"), effective the 1st day of January 2025 ("**Effective Date**") is entered into by and between Roxborough Village Metropolitan District, a political subdivision of the State of Colorado ("**District**"), and Consolidated Divisions, Inc., a Colorado corporation d/b/a CDI Environmental Contractor ("**CDI**"). The District and CDI are referred to collectively as the "**Parties**" or individually as a "**Party**".

**ARTICLE I
SERVICES AND COMPENSATION**

Section 1.1 Services and Compensation:

(a) Services: The District retains CDI to perform, and CDI agrees to perform, maintenance, care and repair of certain landscaped areas described in the Scope of Services as the Standard Services attached as Attachment 1, including Exhibits A, B and C to Attachment 1, which are incorporated by reference and made a part of this Agreement (collectively, the "**Services**"). The additional services set forth in Exhibit B, and such additional services that are beyond those set out in Attachment 1 (collectively, "**Additional Services**"), if requested, shall be provided only when authorized in writing by the District. Oral discussions between any Board member or the District Manager and a CDI employee shall not constitute authorization to perform Additional Services unless the oral discussion is subsequently set forth in a written document signed by the Parties. To the extent any provision of this Agreement and Attachment 1 conflict, directly or indirectly, the provisions of this Agreement shall prevail. CDI understands the Board is evaluating its options with respect to providing the Services to Arrowhead Shores HOA, Roxborough Village Filing 14B HOA, and Roxborough Village First HOA (individually an "**HOA**" and collectively the "**HOAs**"), including but not limited to: i) terminating the Services being provided to one or more of the HOAs effective January 1, 2025; ii) continue providing the Services to one or more of the HOAs in exchange for appropriate compensation; or, iii) continue providing the Services until the District conducts an election in May 2025 on whether the District's voters authorize it to continue providing the Services to the HOAs without charge. CDI agrees that the Parties shall amend the Scope of Services to reflect whatever option the Board chooses and shall mutually agree to increase or decrease CDI's compensation based on the amended Scope of Services.

(b) Attendance at Board Meetings and Reports to District Manager: CDI shall attend the regular meetings of the District's Board of Directors ("**Board**"). CDI shall submit a summary report of all activities for the prior month and anticipated activities for the coming month to the District Manager in a format determined by the Board. The summary report, and any proposed agenda items that CDI deems appropriate or necessary for inclusion for an upcoming Board meeting, shall be submitted to the District Manager in sufficient time to be included in the monthly Board packet prepared by the District Manager.

(c) Quality Assurance: CDI shall provide a schedule of all maintenance related activities planned during the Services period, with notations of season requirements. CDI shall submit with the maintenance schedule all product data for materials, such as fertilizers, pesticides, etc. In order

to expedite minor but necessary work and repairs that are not a part of the base contract, CDI may be authorized to spend up to \$3,000 per incident without prior authorization, unless otherwise directed in writing. All larger repairs or maintenance items shall be brought to the attention of the District Manager for review and may require Board approval.

(d) Commencement Date: CDI shall commence performance of the Services on the Effective Date and will thereafter continually and diligently perform the Services and the Additional Services requested by the District until this Agreement is terminated or expires, whichever occurs first.

(e) Communication: CDI will notify the District prior to performing each Service listed in Exhibit B with a scheduled date the Service will be performed, along with any pertinent information related to such Service. A checklist of the Services listed in Exhibit B shall be provided in CDI's monthly report showing what Services have been completed and what Services have yet to be rendered.

Section 1.2 Compensation: In consideration of CDI's satisfactory performance and completion of the Services, the District shall pay CDI the compensation described in Attachment 2, which is incorporated by reference and made a part of this Agreement. If there is a direct or indirect conflict between the itemization of services and/or times in Attachment 2 and the itemization of services and/or times in Attachment 1 (including Exhibits A, B, and C), Attachment 1 shall control; provided, however, as set forth in Section 1.1(a), above, if the itemization of services and/or times in question in Attachment 1 conflict, directly or indirectly, with any provision in this Agreement, this Agreement shall control.

Section 1.3 Payment:

(a) Request for Payment: CDI shall submit to the District Manager, by the second Tuesday of the month, a standard pay request form setting forth the monthly scheduled payment in accordance with Attachment 2, and a report detailing the following ("**Request for Payment**"):

- (i) Services performed during the previous month, including but not limited to:
 - A. Locations;
 - B. Time and rate per hour of each employee or subcontractor (if applicable);
 - C. Quantities of materials used in the work performed (if applicable);
 - D. Reason for work performance;
 - E. Detail of problems encountered and corrective action taken or proposed to be taken;
 - F. Work Orders recommended to be performed in the future and the reason the work is recommended; and,
 - G. Services performed during the previous month pursuant to an approved Work Order with supporting documentation.

- (ii) Maintenance inspection report discussing (but not limited to) the following:
 - A. Safety conditions;
 - B. Appearance; and,
 - C. Follow up items for the preceding month.

Any failure to timely provide the foregoing Request for Payment, with all of the required information, may delay payment up to the next monthly Board meeting and may constitute a breach of this Agreement.

(b) Payment Procedure: The District will make payment to CDI for work satisfactorily completed within thirty (30) days after a Request for Payment is submitted by CDI or thirty (30) days following the month in which the services were completed, whichever is later. Late fees, penalties, and interest will not be charged against any disputed amount the District does not pay by the date owed. CDI has the right to stop work, and shall notify the District of such action, if the District does not pay any undisputed portion, or all, of a Request for Payment in full within thirty (30) days of the District receiving the Request for Payment. If CDI stops work, it shall have no obligation to maintain, care for, or provide any Services to the landscape maintenance areas.

(c) Chatfield Farms: All Requests for Payment shall separately identify the cost of any Services performed within the Chatfield Farms areas shown on Attachment 1. Failure to provide separate costs for Chatfield Farms will constitute a deficient Request for Payment described under the above Payment Procedure section and will delay payments and may constitute a breach of this Agreement.

(d) Additional Services: If CDI is directed to perform any Additional Services, CDI shall submit invoices for all Additional Services to the District Manager within thirty (30) days of performing the work.

(e) Tax Exempt Status: The District is exempt from Colorado state and local sales and use taxes. CDI's invoices shall not include any sums for such taxes.

(f) Penalty for Failure to Complete Tasks/Projects or Provide Required Information by Deadlines Established in this Agreement: If CDI fails to complete a task/project or provide required information by the deadline(s) established in this Agreement, the District shall have the right to deduct \$100.00 from any amounts owed to CDI. Each failure to complete a task/project or provide required information is a separate infraction that will result in a \$100.00 deduction. The District may, in its discretion, waive an infraction if CDI provides documents and/or other information substantiating that there were extenuating circumstances that would justify such a waiver.

Section 1.4 Set-Off: In addition to any other rights the District has under this Agreement or in law or equity for indemnity or other reimbursement, recoupment, or payment by CDI, CDI agrees that the District is entitled to set-off any amounts it may owe CDI under this Agreement against such claims for indemnity or other reimbursement, recoupment, or payment.

Section 1.5 Non-Appropriation: The District's direct and indirect financial obligations under this Agreement are subject to annual appropriation by the Board. If the Board does not appropriate funds beyond the current calendar year, this Agreement shall automatically terminate with no further obligation whatsoever to CDI.

**ARTICLE II
TERM AND TERMINATION**

Section 2.1 Term: The term of this Agreement shall begin on the Effective Date and shall continue through December 31, 2025 (“*Term*”). This Agreement may be terminated in accordance with Section 2.2, below, or as elsewhere provided in this Agreement.

Section 2.2 Termination:

(a) Termination by CDI: CDI may terminate this Agreement: (i) if the District fails to pay an undisputed amount owed within fifteen (15) workdays of receiving CDI’s written notice that the undisputed amount has not been paid; or, (ii) upon thirty (30) workdays prior written notice to the District for any other reason.

(b) Termination by the District: The District may terminate this Agreement: (i) upon fifteen (15) workdays written notice to CDI that it has breached this Agreement, if CDI fails to cure, or take substantial steps to cure, such breach within the fifteen (15) day period; or, (ii) upon thirty (30) workdays prior written notice to CDI for any other reason.

(c) Effect of Termination: In the event of termination, the District will pay CDI for the prorated portion of the Services satisfactorily performed to the date of termination, subject to the District’s right of set-off pursuant to Section 1.4 above and the District’s right of non-appropriation pursuant to Section 1.5 above.

**ARTICLE III
GENERAL SERVICES PROVISIONS**

Section 3.1 Professional Standards: CDI will perform the Services and any authorized Additional Services in accordance with the generally accepted standards of care, skill, diligence, and professional competence applicable to contractors engaged in providing similar services at the time and place that CDI’s Services or Additional Services are rendered. Except as otherwise expressly stated herein, CDI shall, at its cost, be solely responsible for repairing any damage caused by CDI or one or more of the CDI Parties (defined below).

Section 3.2 Compliance with Applicable Law: CDI will, at its own expense, comply with all federal, state, and local laws, statutes, ordinances, rules, codes, regulations, requirements, guidelines, court rulings and orders of all governmental authorities applicable to this Agreement and the Services or authorized Additional Services performed by CDI, including but not limited to, employee safety (collectively “*Applicable Law*”).

Section 3.3 Personnel: CDI represents that all of its employees and the CDI Parties (defined below) have received the information, instructions, and training required to provide the Services and any authorized Additional Services, including training to prevent harm to such personnel, residents, and members of the public who may be in the vicinity.

Section 3.4 Licenses: CDI and all of its employees and CDI Parties (defined below) performing work that requires licensing shall be licensed to the extent required by all Applicable Law and will, at CDI's cost, maintain such licensing throughout the period this Agreement is in effect. Such licenses include any requirements set forth by the State of Colorado and the Environmental Protection Agency.

Section 3.5 Mechanics' and Materialmen's Liens; Verified Statement of Claim: CDI shall make timely payments to CDI's employees, CDI Parties (defined below), vendors, and/or suppliers. As a political subdivision of the State, the District's property is not subject to liens; however, property the District manages may be subject to certain liens, and CDI shall be responsible for satisfaction of any liens and encumbrances that are filed or asserted against the District and/or such property that arise from or are the result of the Services or authorized Additional Services CDI performs. In addition, CDI shall promptly resolve any verified statement of claim filed with the District by a subcontractor, vendor, or supplier claiming CDI has failed to pay amounts due for services, labor or materials provided to CDI in the performance of its Services or authorized Additional Services.

Section 3.6 Hours of Operation – Power Equipment: CDI shall not use power equipment within one hundred (100) yards of any residence prior to 7:00 a.m. during the week (Monday through Friday) or prior to 8:00 a.m. on weekends (Saturday and Sunday) or on State observed holidays.

Section 3.7 Operation of Motorized Vehicles or Equipment: The operation of vehicles and equipment on or through parks and open space owned or maintained by the District is restricted to vehicles or equipment that is required for CDI to perform Services or authorized Additional Services for the District. Other than mowing equipment, vehicles shall use paved surfaces as much as practicable. Except for emergencies, vehicles and equipment shall not be on unpaved surfaces when the ground is soggy. If CDI requires vehicles to drive off paved surfaces, CDI must receive special permission in writing from the District. CDI's vehicles and motorized equipment shall at all times yield to pedestrians and cyclists in parks and open space.

Section 3.8 Mowing Equipment: To prevent the spread of diseases, pests, and weeds, all mowing equipment shall be cleaned, including the underside of the mowing deck, prior to use within the District.

Section 3.9 CDI Water: All water required for application of fertilizers, weed control products, and any other products requiring water for application to the property shall be provided at no cost to CDI. The District Manager will designate the location(s) at which CDI may obtain water.

Section 3.10. Compliance with 5 CCR 1001-33 - Emission Reduction Requirements for Lawn and Garden Equipment: On or before June 1, 2025, CDI shall comply with the Air Quality Control Commission's Rule 29, which is codified at 5 CCR 1001-33, the relevant portions of which are attached as Attachment 3 ("**Rule 29**"), which prohibits the use of gasoline-powered push and hand-held law and garden equipment with an internal combustion engine smaller than 7 kW (10 horsepower) between June 1 and August 31 of each year. CDI is required to fully understand and strictly comply with Rule 29's requirements, including but not limited to: (a) ensuring its personnel do not use prohibited lawn and garden equipment between June 1 and August 31 of each year; (b)

maintaining the required records for a minimum of 5 years; and, (c) if this Agreement is extended through 2026, preparing and timely submitting to the Board the required annual report.

**ARTICLE IV
INDEMNIFICATION AND CONFIDENTIALITY**

Section 4.1 Indemnification: CDI shall indemnify and defend the District and its directors, officers, and agents (collectively, the “*District Parties*”) against all claims, damages, and liability arising out of any intentional, reckless, grossly negligent, or negligent act or omission by CDI or its employees, subcontractors, agents, or any other individual or entity that provides labor, equipment, supplies, materials, or other services on behalf of CDI (collectively, the “**CDI Parties**”) that arise from or in any manner relate to CDI’s or the CDI Parties’ performance of the Services, or authorized Additional Services or from the violation of, or failure of CDI or any of the CDI Parties to comply with, any Applicable Law, specifically including Rule 29. The District shall have the right to select legal counsel to represent it, notwithstanding CDI’s obligation to pay the reasonable attorneys’ fees, costs, and expenses of the District’s legal counsel.

Section 4.2 Communications and Confidentiality: CDI will hold the information supplied by the District in confidence and will not disclose it to any other person or entity, unless (a) the District authorizes it to do so; (b) it is published or released by the District; (c) it becomes publicly known or available other than through disclosure by CDI; or, (d) disclosure is required by Applicable Law. This confidentiality provision does not prohibit CDI from disclosing District information to one or more of the CDI Parties if necessary to provide the Services or authorized Additional Services. Any of the CDI Parties shall be subject to the same restrictions on the use and disclosure of District information as apply to CDI.

**ARTICLE V
CDI’S INSURANCE**

Section 5.1 Coverages: CDI will, at its sole cost and expense, maintain in effect at all times during the Term, the following insurance coverages with limits of not less than those set forth below. CDI further agrees to maintain and supply documentation of any additional public liability or property damage insurance that may be required by the State of Colorado during the Term.

(a) Employee Insurance:

Coverage	Minimum Amounts and Limits
Worker’s Compensation	\$500,000 (or as required by Colorado law)
Employer’s Liability	\$1,000,000 (or as required by Colorado law)

This policy will include a waiver of subrogation in favor of the District Parties.

(b) Liability Insurance:

Coverage	Minimum Amounts and Limits
General Liability	\$1,000,000 combined single limits per occurrence with

respect to each location (Occurrence Basis)

This policy will contain an endorsement including the District Parties as “additional insureds”. It also will contain cross-liability and severability of interest endorsements, a waiver of subrogation in favor of the District Parties, and an aggregate per location endorsement.

(c) Vehicle Insurance:

Coverage	Minimum Amounts and Limits
Business Vehicle Liability	\$1,000,000 combined single limits per occurrence (Occurrence Basis) with respect to each location.

This policy will be a standard form written to cover all owned, hired, and non-own vehicles owned or operated by CDI or one or more of the CDI Parties. This policy will contain an endorsement including the District Parties as “additional insureds”. It also will contain a waiver of subrogation in favor of the District Parties, and an aggregate per location endorsement.

(d) Umbrella Liability Insurance:

Coverage	Minimum Amounts and Limits
Bodily Injury/Property Damage	\$5,000,000 per occurrence (Occurrence Basis) \$5,000,000 aggregate

This policy will be written on an umbrella basis above the liability and vehicle insurance coverages described above. This policy will contain an endorsement including the District Parties as “additional insureds”. It also will contain subrogation in favor of the District Parties.

Section 5.2 Policies: All policies will be issued by carriers having ratings of Best’s Insurance Guide A/VIII and/or Standard & Poor Insurance Solvency Review A-, or better, and admitted to engage in the business of insurance in the State of Colorado. All policies must be endorsed to be primary, with the policies of all District Parties being non-contributory. All policies shall contain a provision that states that they cannot be canceled, non-renewed or materially modified without 30 days prior written notice by insurance carrier(s) to the District Manager.

Section 5.3 Evidence of Coverage: Evidence of the insurance coverage required to be maintained by CDI under this Article V, represented by certificates of insurance or endorsements, as applicable, issued by the insurance carrier(s), must specify the additional insured status as well as the waivers of subrogation. Such certificates of insurance or endorsements shall state the amounts of all deductibles and self-insured retentions and that the District Manager will be notified in writing thirty (30) days prior to cancellation, material change, or non-renewal of insurance. Upon request, CDI will provide to the District Manager a certified copy of any or all insurance policies or endorsements required by this Agreement. CDI shall provide the District Manager with copies

of the certificates and/or endorsements evidencing that the District has been added as an additional insured under the various insurance policies which CDI is required to carry.

ARTICLE VI MISCELLANEOUS

Section 6.1 Independent Contractor: CDI's status shall at all times be that of an independent contractor. Under no circumstances shall CDI or its personnel be considered a District employee. CDI will provide and have complete control over all materials, equipment, and labor CDI deems necessary to perform the Services and authorized Additional Services. Except as necessary to ensure the Services and authorized Additional Services are performed in accordance with the District's requirements and expectations, the District will have no control or supervision over the hours CDI's personnel work or the manner in which CDI performs the Services or authorized Additional Services. The District's only concern is with the results of CDI's Services and authorized Additional Services. The District has the right to reject any work that does not meet the District's standards. CDI will not be paid for any costs CDI incurs, or time CDI spends, correcting substandard work.

CDI UNDERSTANDS AND AGREES: (A) CDI AND ITS EMPLOYEES ARE NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT COMPENSATION INSURANCE BENEFITS, UNLESS WORKERS' COMPENSATION OR UNEMPLOYMENT COMPENSATION COVERAGE IS PROVIDED BY CDI OR SOME ENTITY OTHER THAN THE DISTRICT; AND (B) CDI IS OBLIGATED TO PAY FEDERAL, STATE, AND LOCAL INCOME TAX ON ANY MONEYS PAID PURSUANT TO THIS AGREEMENT. THE DISTRICT WILL NOT MAKE FEDERAL, STATE, AND LOCAL WITHHOLDINGS AND WILL NOT PROVIDE WORKERS' COMPENSATION OR UNEMPLOYMENT COMPENSATION INSURANCE.

CDI certifies that 84-1298847 is CDI's correct Federal Taxpayer Identification Number. By signing this Agreement, CDI certifies that it assumes full responsibility for the payment of all contributions, payroll taxes, income taxes, withholdings, and backup withholdings or assessments under federal, state, and local law. The District will only provide CDI with, and will file, an IRS Form 1099 in compliance with federal, state, and local law.

Section 6.2 Notice: Any notice required or permitted under this Agreement shall be in writing and hand-delivered or sent by certified/registered mail, return receipt requested, to the address below, or at another address previously furnished in writing to the other Party pursuant to this Section. A notice sent by certified/registered mail is deemed given when received, or 3 business days after the date sent, if not accepted by the Party to whom it was sent, whichever is earlier.

Roxborough Village Metropolitan District
Attn: Peggy Ripko, District Manager
Special District Management Services, Inc.
141 Union Boulevard, Suite 150
Lakewood, CO 80228-1898

CDI Environmental Contractor
Attn: Zacc Wair
5585 Airport Rd
Sedalia, CO 80135

Section 6.3 Governmental Immunity: This Agreement is not intended, and shall not be construed, as a waiver of the limitations on damages or any of the privileges, immunities, benefits, or defenses provided to, or enjoyed by, the District and its current or past directors, officers, employees, volunteers, and agents under federal or state law, including but not limited to, the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*

Section 6.4 Governing Law; Jurisdiction and Venue; Attorneys' Fees: This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Colorado. Jurisdiction and venue for any civil action shall lie exclusively in the District Court for Douglas County. Prior to either Party commencing a civil action, the Parties shall participate in non-binding mediation through the American Arbitration Association in Denver, Colorado or another mediator mutual agreed upon by the Parties. If the Parties are unable to resolve their dispute within forty-five (45) days of a Party notifying the other Party in writing of its request for mediation, either Party may commence a civil action. In any civil action arising from or relating to this Agreement, the Services, and/or Additional Services the prevailing Party shall be awarded its reasonable attorneys' fees, costs, and expenses, including its reasonable attorneys' fees, costs, and expenses incurred in collecting or executing upon any judgment, order, or award.

Section 6.5 Additional Provisions: This Agreement is the entire agreement between the Parties as to the subject matter herein, and there are no oral or collateral agreements or understandings. This Agreement may only be amended by a document signed by the Parties. Course of dealing, no matter how long it may continue, shall not constitute an amendment to this Agreement. If any provision is held invalid or unenforceable, all other provisions shall continue in full force and effect. Waiver of a breach of this Agreement shall not operate or be construed as a waiver of any subsequent breach of this Agreement. This Agreement is not assignable. This Agreement is not intended to, and shall not, confer rights on any person or entity not named as a Party to this Agreement.

IN WITNESS WHEREOF, the Parties have signed this Agreement.

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT, a political subdivision of the State of Colorado

CONSOLIDATED DIVISIONS, INC., a Colorado Corporation d/b/a CDI Environmental Contractor

By: _____
Ephram Glass, Board President

By: _____
Name Title

Date: _____

Date: _____

ATTACHMENT 1 SCOPE OF SERVICES

CDI shall provide the landscape services set forth in this Scope of Services within the landscaped areas shown on Exhibit A to this Attachment 1. Special landscape services are described in Article III, below. If there is a conflict between the Standard Landscaping Services (Article II) and/or the Special Landscaping Services (Article III) and CDI's General Representations (Article I), the Standard Landscaping Services and/or the Special Landscaping Services, as applicable, shall control.

ARTICLE I CDI's GENERAL REPRESENTATIONS



Maintenance - Quality Plan

Property Name: Roxborough Village Metro District
Focus Area: *Maintenance*

1. Maintenance QUALITY PLAN PURPOSE

Roxborough Village Metro District is classified by CDI as a HIGH PRIORITY site.

Attention to Detail – You expressed your need to have the association look aesthetically pleasing and maintained throughout the season at a high standard. We understand that Roxborough Village is a premier community, and the landscaping needs to reflect that image. Lack of focus in highly visible areas shows an unkempt look and can reflect negatively upon the association. In order to provide thoroughness and quality in all aspects of our service, CDI plans for such detailing of a property that is often overlooked due to lack of proper planning and adequate/trained resources. Our approach will be to have the same crew performing the work week after week throughout the season; providing you familiarity with the crew and ensuring timeliness and consistent quality of work completed. This planning includes utilizing proven tools for mapping out and allocating time and manpower for these activities to be completed as scheduled. Weekly quality assurance programs will ensure the community is maintained consistently. .

2. QUALITY MANAGEMENT METHOD

2.1 Quality Standards

A leading cause of frustrations with landscape maintenance is when a contractor does not provide consistent services in a timely manner. When your time is spent "babysitting" your contractor, you are taken away from other more important responsibilities. In this proposal, we have provided a tailored Landscape Plan for Roxborough Village which outlines the services to be provided and the frequency of when these services are scheduled to be performed. This information provided in the Landscape Plan sets the expectations and allows you to communicate from a position of knowledge when corresponding with the Board and/or when you receive calls from homeowners.

2.2 Quality Equipment

Qualified as a HIGH PRIORITY account, Roxborough Village will be assigned all CDI-owned equipment. As needs change and we become accustomed to the property we can adjust as necessary as well.

2.3 Account Manager Responsibilities

Proactive communication is important and something you expect from your contractor. "Doing what you say, when you say you are going to do it", is simply following through on commitments. It shouldn't be your responsibility to bring issues/concerns to the attention of the landscape maintenance provider. With CDI, you will have multiple sets of eyes, at various times each week, watching over the property to identify and anticipate concerns and potential problems. Your dedicated Account Manager and single point of contact will ensure that you receive focused, proactive, and solution-driven communication pertaining to changing conditions of the campus. Whether it be conducting site walks and/or providing status reports, we will work with you to develop the most appropriate communication method(s) to convey pertinent information on what has/has not/will be transpiring on the property.

ARTICLE II STANDARD LANDSCAPING SERVICES

Section 1 Standard Landscape Services: The frequency and/or number of times per year that CDI is to provide the Standard Landscape Services are set forth in Exhibit B. A map depicting the areas to provide the Standard Landscape Services is shown in Exhibit C (the “*Landscape Maintenance Map*”).

(a) Irrigated Turf: Turf care consists of mowing, irrigation, fertilization, and herbicide application to maintain healthy turf at all times.

(b) Mowing of Irrigated Turf Areas: Irrigated turf areas shall be mowed as necessary to maintain a turf height of approximately 2³/₄ - 3³/₄ inches during the growing season. Mowing equipment and patterns shall be employed to permit recycling of clippings where possible. Excess clippings shall be removed from sidewalks and drives. Blades on all equipment shall be sharp to prevent tearing of the grass blades. Drought conditions may necessitate less frequent mowing. All clippings shall be collected and disposed of properly and/or blown from sidewalks in irrigated turf areas to maintain a well-groomed appearance. Mowing shall not be performed when the ground is soggy to avoid compaction, rutting, and removal of the grass.

(c) Trimming: All irrigated turf areas shall be trimmed after each mowing to provide a well-groomed appearance. This shall include all fence lines and vertical elements.

(d) Edging: During the mowing season, edging shall be performed along all sidewalks, walkways, drainage ways, streets, curbs, and planting beds to maintain a well-groomed appearance. Such edging shall be performed at least bi-weekly in irrigated turf areas during the mowing season. Should more frequent edging be required to maintain a well-groomed appearance, CDI shall provide a written proposal for such additional edging to the District Manager. All clippings shall be collected and disposed of properly and/or blown from sidewalks to maintain a well-groomed appearance.

(e) Fertilization: Irrigated turf areas shall be fertilized with a high quality, well-balanced fertilizer three (3) times each season or one (1) slow release fertilizer designed for one annual application. Only non-phosphorus fertilizer shall be used. If using standard fertilizers requiring three (3) applications, the first application shall consist of 1/2 pound of nitrogen per 1,000 square feet, at least 40% of which shall be slow-release nitrogen. This first application shall contain a pre-emergent herbicide to control annual grassy weeds. Each subsequent application shall be 1 pound of nitrogen per 1,000 square feet, at least 40% of which shall be slow-release nitrogen and shall also contain at least 1% iron. If using a fertilizer designed for one annual application, the application rate and timing of the application should follow manufacturer guidelines. All fertilizer shall be blown into turf areas from sidewalks to minimize staining; fertilizer shall not be blown into streets or gutters. Both the first and third fertilization shall occur as specified under the aeration section with the second occurring at some midpoint between the first and third application.

(f) Integrated Pest Management: If requested, CDI shall assist the District to develop policies to apply the principles of Integrated Pest Management (IPM). This includes information on modifications and additions to the prevention strategy and schedule of regular cleaning and

maintenance; regular monitoring to detect problems early; choosing the most effective options with the least risk to people and the environment; using biological methods that will result in long-term solutions; and minimizing the use of pesticides and insecticides. CDI shall attempt to alert the District of all effective alternatives to chemical applications available.

(g) Weed Control: CDI shall spray all irrigated turf with a broad-spectrum broadleaf herbicide three (3) times per season with follow-up spot application as required. Prior to such application, CDI shall submit the proposed herbicide to the District for approval. Application of pre-emergent herbicide shall be completed before May 1 of each year; second and third applications of pre-emergent or application of post-emergent control of broadleaf weeds shall occur late June to first week of July and again late August to first week of September of each year. CDI shall perform manual removal of weeds on a weekly basis as needed.

(h) Aeration: CDI shall aerate all irrigated turf areas to open the turf for fertilizer, air, and water two (2) times each year. The first aeration shall be completed before the first fertilization and shall be done within one (1) week of the irrigation system being turned on in the spring. The second aeration shall occur at a minimum, two (2) weeks prior to the irrigation system being shut down for the year. Irrigated turf areas will be watered thoroughly prior to aeration and fertilized immediately thereafter with an appropriate fertilizer, as specified in the Fertilization section. CDI shall use only a closed coring tine. Prior to aeration, CDI shall flag all sprinkler heads and valve boxes to minimize damage. At its own expense, CDI shall replace any sprinkler heads and valve box covers damaged by the aerators. Plugs shall be left on irrigated turf areas to assist in breaking down thatch.

(i) Leaf Removal: In irrigated turf areas, CDI will collect and remove large accumulations of leaves during the month of November or after 90% leaf drop. Timing of collection and removal shall be weather dependent.

(j) Unusual Conditions: Whenever CDI observes any condition which CDI believes may be detrimental to healthy turf growth, such conditions shall be immediately reported to the District Manager along with a recommended corrective action.

Section 2 Non-Irrigated Turf and Native Grass Care: All mowing of non-irrigated turf and native grasses shall be coordinated with the District's herbicide contractor.

(a) Trails Through Non-Irrigated Turf and Native Grass Areas: Non-irrigated turf and native grass areas on either side of trails and sidewalks shall be mowed to a width of four feet (4'). These mowing areas are defined as beauty-bands and are depicted in Exhibit C. The beauty-bands shall be mowed to four inches (4") when any of the vegetation in the bands have exceeded seven inches (7"). All clippings shall be collected and disposed of properly and/or blown from trails and sidewalks to maintain a well-groomed appearance.

(b) Fence Lines: All fence lines depicted in Exhibit C shall be mowed to a width of eight feet (8') and trimmed for wildfire mitigation purposes. Fence lines shall be mowed to a height of four inches (4") when the grasses exceed seven inches (7"). If the distance from a fence line to a path or to a road is under twenty feet (20'), the fence line mowing shall be widened to meet the

mowed beauty-band to avoid leaving narrow strips of tall grass.

(c) Mowing of Non-Irrigated Turf and Native Grass Areas: Non-irrigated turf and native grass areas, as identified in Exhibit C, shall be mowed once per year, or as necessary at the discretion of the Board. The annual mowing shall occur in late winter or early spring except for (i) the sledding hill which shall be mowed once in late summer or early fall before any snowfall and for (ii) the east side of the upper parking lot, which shall be mowed based on the same criteria and frequency as beauty-bands. Mowing shall not be performed when the ground is soggy to avoid compaction, rutting, and removal of the grass. Only native areas designated in the maintenance plan map shall be mowed; not all native areas throughout the District will be mowed. All clippings shall be ~~collected and disposed of properly and/or~~ blown from sidewalks to maintain a well-groomed appearance.

Section 3 Tree and Shrub Care in Landscaped Areas: CDI shall familiarize themselves with the numbers, locations, and types of trees and shrubs within the District. Tree and shrub care shall maintain and promote healthy growing conditions and shall include pruning, wound repair, fertilization, insect control, disease control, and other maintenance measures as necessary. The maximum overall tree/shrub height for pruning and removal shall be ten feet (10') or $\frac{1}{3}$ the height of the tree/shrub, whichever is less. Trees in native areas are not maintained; however, some trees in non-irrigated, landscaped areas are maintained.

(a) Pruning and/or Removal of Trees: CDI shall not prune or remove trees unless directed to do so by the District. Any such pruning of trees or removal of any trees shall be an Additional Service to be approved by the Board or District Manager.

(b) Pruning Shrubs: The objective of shrub pruning is to promote healthy plants and a pleasing appearance and to remove any growth into sidewalk areas. Shrubs shall be maintained as prescribed by the best practices for the species. Shrubs will be thinned as necessary to retain dense foliage, quality flowers, and a healthy natural appearance. Shrubs in non-irrigated and native areas are not maintained.

(c) Dead Plant Materials and Replacement of Plants: All dead plant materials shall be removed and properly disposed off-site within one (1) week of determination of death. CDI shall immediately provide a quote to the District Manager to replace such plants.

(d) Wrapping: CDI shall not wrap trees or shrubs unless directed to do so by the District. Any such wrapping of trees or shrubs shall be an Additional Service to be approved by the Board or District Manager.

(e) Watering: During periods of dry weather, up to fifteen (15) newly planted trees shall be hand watered weekly when the irrigation system is shut off or where no irrigation exists. This watering shall continue for new trees until they have been in the ground for two years and/or until they have an established root system. If there are more than fifteen new trees to be watered, CDI shall provide a quote to the District Manager for the additional watering.

Section 4 Mulch and Mulch Beds: Organic mulches, including wood and bark chips shall be utilized in non-turf flower bed areas.

(a) Protective Rings: All trees and shrub beds shall be protected from maintenance equipment by use of a mulch bed and/or other protection, as approved by the Board. CDI shall correct any protective rings that are misapplied or in disrepair. Wood mulch shall not be applied against tree bark and shall dip to meet the base of the tree.

(b) Application: Certified weed-free shredded wood mulch shall be reapplied each season after the first herbicide application, if applicable. This shall include all tree protection rings, shrub beds, ground covers, and annual and perennial beds.

(c) Maintenance: All mulched areas shall be edged or re-edged prior to application of mulch to provide natural containment or the tree rings shall be sprayed to prevent grass and weeds from encroaching the tree ring.

Section 5 Ground Cover, Flower Beds and Rock Beds: The appearance and health of ground cover, flower beds, and rock beds shall be maintained by adhering to the following practices:

(a) Weed Control: Weeds in rock beds shall be controlled by use of a pre-emergent herbicide or selective systemic herbicide. The manufacturer and formulation of herbicides will be coordinated with the District before use. Weeds shall be hoed as little as possible to minimize damage to plant root systems.

(b) Mow Strips/Landscape Edging: Landscape edging, including metal edging, mow strips, and any other materials, shall be kept in good repair and appearance and replaced if necessary. Any safety hazards shall be immediately corrected. Edging shall be kept at an appropriate depth to ensure mulch stays in the landscaped area and grass cannot spread to the landscaped area via underground rhizomes. Edging that has tilted, particularly to the point of impacting sprinkler heads, shall be straightened. All time and labor for this service are included in the contract price. ~~The contract price includes replacement of one hundred (100) linear feet of metal edging to be replaced monthly. Only if edging has deteriorated beyond repair, CDI shall provide a quote to the District Manager for its replacement, or irreparable edging shall be replaced. These replacements must be specifically invoiced including date, time expended, and locations serviced for record purposes. If any of the hundred (100) linear feet per month remain unused at the end of the month, CDI will credit the District any remaining linear footage on subsequent work orders submitted for metal edging replacements. The District shall receive the benefit of all one hundred (100) linear feet per month whether or not such benefit is realized within the month of service, within prior months, or within subsequent months, for a total of 1,200 linear feet per year. If all deteriorated and irreparable metal edging has been replaced, CDI shall cease metal edging replacement work and credit the remaining linear footage to the District at the unit price listed in Attachment 2.~~

(c) Flower Care: Pinch back dead blooms as required and hand weed weekly or as needed to maintain beds in a weed-free condition.

(d) Spring Clean-up: Flower beds and landscaped areas shall be cleaned up in the spring,

including but not limited to, cutting back perennial grasses and removing accumulated leaves and branches.

(e) Fall Clean-up: Flower beds and landscaped areas shall be cleaned up in the fall, including but not limited to, cutting back perennial flowers and removing accumulated leaves and branches.

(f) Rock Beds: Rocks that have spilled out of rock beds shall be moved back into the rock beds. Exposed irrigation lines shall be reburied under the rock for a clean appearance. CDI shall inform the District if additional rock is required in rock beds and shall provide a time and materials cost for adding the additional rock.

Section 6 Natural Areas: Non-irrigated natural areas such as Little Willow Creek and the Dakota Hogback shall only be mowed as specified in the Landscape Maintenance Map or at the direction of the Board. Any mowing shall be coordinated with the District's herbicide contractor.

(a) Weed Control: Herbicide spraying in non-irrigated, natural areas is performed under separate contract and is not a service covered hereunder.

Section 7 Irrigation System Operation and Maintenance: CDI will provide one (1) on-site Maintenance Technician on the Property to monitor and check the irrigation system, as well as make all repairs for twenty (20) hours a week for twenty-eight (28) weeks beginning April 1 of the calendar year. Upon spring activation of the irrigation system, the Maintenance Technician shall check the operation of each sprinkler zone to verify that all control valves and heads are functioning properly, and that there are no leaks or other conditions, which may require repair, to make adjustments, and clean nozzles. In addition, all controller enclosures shall be opened and visually inspected. After the initial activation checks, the Maintenance Technician is not required to make the same checks unless there is a visual indication of an issue or the District requests additional checks. On a weekly basis, the Maintenance Technician shall monitor irrigated areas and repair leaks, clean nozzles, and make adjustments as required.

The contract price includes all twenty (20) hours of weekly maintenance services. CDI agrees that the irrigation hours provided by CDI, up to eighty (80) hours per month, will be applied by CDI to any irrigation work performed for the District. These hours must be specifically invoiced including date, time expended, and locations serviced for record purposes, and any repair work is required to be invoiced along with photographs of the irrigation break and of the fixed repair work. Once all irrigation hours have been applied, additional irrigation hours shall be billed at agreed upon labor rates and submitted to the District for approval in accordance with the terms of the Agreement. If any of the eighty (80) hours per month remain unused at the end of the month, CDI will credit the District any remaining hours on subsequent work orders submitted for irrigation services or to prior irrigation invoices at Maintenance Technician rates. The District shall receive the benefit of all eighty (80) hours per month whether or not such benefit is realized within the month of service, within prior months, or within subsequent months, for a total of 560 hours per year.

Damage to heads caused by mowing operations shall be repaired at CDI's expense. CDI shall maintain all appropriate keys, locks, system log-ins and passwords, and any other security, access, or operational procedures, measures, or devices and shall ensure that copies and information concerning all such procedures, measures, and devices are provided to the District with all appropriate updates, changes, or alterations.

Operation and maintenance of the irrigation system shall include the following:

(a) Activation of Irrigation System: Each spring, on a date to be determined by CDI in consultation with the Board and notice thereto, the irrigation system shall be activated. CDI shall immediately notify the District of any system damages which have resulted from improper shutdown the previous fall. Any such damages that were the result of CDI's actions shall be repaired immediately at the expense of CDI. Any such damage that was the result of a prior provider's improper shutdown or system damages caused by actions other than the system shutdown will be brought to the immediate attention of the District with details, including photographs, of such cause and/or extent of such damages, with an itemized estimate for any such repair. Any repair or initiation of such work will require prior Board approval. CDI shall at all times exercise its best efforts to operate the irrigation system in a manner that protects all components and equipment of such system and to conserve water resources.

(b) Inspection: Inspection and adjustment of the system will be performed with particular attention paid to irregular water distribution patterns. Control enclosures will be opened and visually inspected between start-up and winterization to ensure water is being distributed as intended.

(c) Sprinkler Heads: Plugged sprinkler heads shall be cleaned and pattern adjustments made as necessary to ensure that water is being distributed to only the intended vegetated areas.

(d) Sprinkler Clock Timing: CDI shall program the sprinkler controls to optimize the application of water for each individual zone while controlling system pressure to minimize the possibility of irrigation line breaks. CDI shall program sprinkler controls to water on the specific days, times, and frequencies directed and approved by the Board. If CDI recommends a deviation from the specified days, times, and frequencies, such recommendations must be approved by the Board or District Manager prior to programming the changes. Adjustments to the amounts of watering shall be performed as needed throughout the watering season to adjust for precipitation and fluctuations in the evapo-transpiration rate.

(e) Drip Irrigation System: CDI shall walk through all planting beds watered with drip irrigation and check for visible signs of plant stress. If stressed plant material is located, CDI shall inspect for proper system operation and repair as necessary. CDI shall report any non-functional drip irrigation system component and submit recommendations and estimates on necessary repairs along with photos related to the same, for approval by the Board.

(f) System Repairs - Non-System Activation Related: CDI shall be responsible for repairs of all sprinkler system damage that are the result of CDI's operations. The District shall be notified immediately of any such damage and CDI shall undertake to immediately repair or correct such

damage. Minor irrigation system repairs and adjustments that are not caused by CDI, such as nozzle replacement and head alignment, and clock adjustment shall be performed as part of the basic services and the District shall be billed for materials only. The need for major irrigation system repairs which are not caused by CDI shall be approved by the District and billed on a time and material basis. Such work may include clearing of plugged lines, relocation of the system, system additions, locating valves, and clock or electrical work. Prior to the initiation of such work, written approval must be obtained from the District. CDI shall be responsible for all costs of repairs that fail within a month of the original repair. All repairs shall be invoiced along with photographs of the irrigation breaks and of the fixed repair work, itemization of the materials, including manufacturer and model numbers, GPS location, and the date of the repair. The aforementioned repair information also shall be conveyed to the District Engineer, or other designee, for as-built recording. If the District employs a geographic information system (GIS), CDI shall record the aforementioned information and as-builts in the GIS.

(g) Backflow Inspection: ~~BCDI shall inspect and certify backflow prevention device inspections are not part of the Standard Landscape Services and will be performed by a separate District contractor on an annual basis. CDI shall file all certification forms as required and provide copies to the District Manager.~~

(h) Winterization of Irrigation Systems: Winterization of the irrigation systems shall be completed by CDI in the fall before the first hard freeze. The typical time for winterization is in October, however CDI must winterize the irrigation systems before the first hard freeze. Winterization activities shall not extend into the month of November without prior Board approval. Winterization shall include voiding all lines of water using compressed air or other methods approved by the District. CDI also shall perform other tasks as necessary to winterize controllers and other system components.

(i) Locates: The District Board shall designate the individual or entity that shall be responsible for the UNCC locate services for the District, which designation the Board may change at any time in its discretion. The District shall notify CDI of any change in the UNCC locate services provider. If the District's UNCC locate services provider requires the irrigation system to be located in a particular area, CDI will be notified in writing by email of such a requirement. The District shall compensate CDI for locate services based on agreed upon rates. If a third party requests a locate, CDI shall obtain approval from the District Manager before providing same.

(j) Pond Depth and Consumption Monitoring: While the irrigation system is in operation, CDI shall inspect the irrigation pond (Crystal Lake in Arrowhead Shores) twice per week and monitor its depth. The lake water level must be maintained with a minimum level of twenty-eight inches (28") below the lake overflow and a maximum level of sixteen inches (16") below the lake overflow with a target level of twenty-two inches (22") below the lake overflow. CDI will order additional water from Roxborough Water & Sanitation to maintain the lake water level during the growing season. The District is entitled to 45 acre-feet of water from Roxborough Water & Sanitation. CDI shall take measures to ensure the District does not run out of water prior to the end of the growing season. CDI will notify the District each time water is ordered. At the end of the growing season, CDI will allow water to be drawn down to thirty-six inches (36") below the overflow to provide capacity for winter run-off. CDI shall include water levels and amounts of

ordered water in its written report to the District Manager that is submitted by a time specified by the District Manager. If CDI negligently orders water that results in water overflowing out of the irrigation pond, CDI will be responsible for the cost of the lost water, and restoration of any damage incurred.

(k) Pump Inspections: The District Engineer, or other designee, is responsible for scheduling routine maintenance and upgrades to the Irrigation Pump Station located within the limits of the fence at the site on Crystal Lake. Irrigation pumps shall be inspected weekly during the irrigation season by CDI and any concerns forwarded to the District Manager and District Engineer as soon as practicable.

(l) Emergency Contact: CDI shall provide and maintain an operating after-hours emergency contact system to report any irrigation issues, problems, or emergencies.

Section 8 Facilities Maintenance: The following Standard Landscape Services shall be performed on the District's facilities during the period from January 1 through December 31 unless otherwise stated.

(a) Tennis Courts/Basketball Courts: On a weekly basis, clean off animal waste and sweep or blow debris off courts. Provide a time and materials cost for washings that may be requested by the District. Report any damage or graffiti to the District Manager immediately. Inform the District if there is a need for new nets, striping, or fencing repair.

(b) Volleyball Courts: At the beginning of the active season (April), inspect the courts for low spots and appropriate depth, damaged or loose edging, and proper netting. Any additional material, if needed to maintain appropriate depths, and any repairs shall be performed under a separate Work Order after approval from the Board. On a weekly basis, rake smooth sand surfaces and remove any weeds, animal waste, or debris. Inform the District if there is a need for a new net, additional sand, or any repairs. Report any damage or graffiti to the District Manager immediately.

(c) Skate Parks: At the beginning of the maintenance season (April), high-pressure hose wash all surfaces once. Provide a time and materials cost for additional washings that may be requested by the District. Clean off animal waste weekly. Sweep or blow debris off park weekly. Report any damage or graffiti to the District Manager immediately.

(d) Softball Field: For the period from April 1 through September 30, on a weekly basis, prior to each weekend, groom the dirt infield to provide a smooth even surface and ensure a clean edge between the grass and dirt sections of the field. Stripe the grass section of the softball field after the first such grooming of the calendar year and then once each month thereafter through September 30.

(e) Bicycle Paths/Sidewalks: Pick up trash and animal waste and remove, sweep, or blow debris off bicycle paths and sidewalks as needed.

(f) Playground Areas: Pick up trash and remove animal waste weekly. Rake materials to a twelve inch (12") depth under swings, slides, and other structures weekly. Report the need for any

additional material to maintain appropriate depths immediately to the District with an estimate for providing such. Any additional material application shall be performed after approval by the District and under a separate Work Order. Report any damage or graffiti to the District Manager immediately.

(g) Gazebo - Community Park: Pick-up any trash, remove, sweep, or blow debris off sidewalks within pavilion area weekly. Report any damage or graffiti to the District Manager immediately.

Section 9 Trash/Dog Waste Pick-up: Trash pick-up and removal shall be the responsibility of CDI. All trash receptacles shall have an internal removable can and a plastic removal liner (trash bag). It shall be CDI's responsibility to ensure that these are in place. When a trash receptacle has a removable lid, it shall be CDI's responsibility to ensure that the lid is properly in place and secured with a locking cable. CDI shall order and stock all materials, including trash bags and dog waste bags, at CDI's cost. CDI shall pick up and remove trash from the site per the following seasonal schedule and pursuant to the following guidelines:

(a) Summer (April 1 through October 15): Trash receptacles shall be emptied twice weekly as set forth in Exhibit B with extra pick-ups the last working day before and the first working day after the following holidays: Memorial Day, Labor Day, and Independence Day. Trash shall be disposed of as directed by the District. CDI shall provide a fixed price per receptacle for additional trash pick-ups as required by the District.

(b) Winter (January 1 through March 31 and October 16 through December 31): During the winter months CDI shall pick up trash on all Property on a weekly basis.

(c) Dog Waste Dispenser Stations: Inspect dog waste dispenser stations and remove and dispose of waste on a twice weekly basis year-round. Fill dispensers as needed, removing any debris, animal waste, and grass or weeds. Minor repairs of dog stations shall be performed as part of the basic services. CDI shall recommend full replacement of dog stations that require more than minor repairs. CDI shall recommend additional pick-ups or additional dog stations for high traffic areas if deemed necessary.

(d) Fishing Line Disposal Stations: Inspect fishing line disposal stations and dispose of waste once weekly year-round. Minor repairs shall be performed as part of the basic services. CDI shall recommend replacement of stations requiring more than minor repair.

(e) Vehicular Use: Vehicles used for trash pick-up shall be confined to paved surfaces except for temporary parking at the side of a path to avoid blocking pedestrians. If CDI requires vehicles to drive off paved surfaces, CDI must receive special permission in writing from the District. All vehicles used for trash pick-up must be quiet and non-polluting, such as electric vehicles. In picking up trash, CDI shall confine any vehicle or motorized equipment used for such purpose to only the paved areas of the District and shall avoid traversing on any non-paved areas unless CDI or vendor has obtained an access permit from the District.

Section 10 Litter Pick-up: CDI shall pick up and remove litter on a weekly basis.

(a) Turf Areas: Prior to mowing, CDI shall pick up litter on the property and adjacent streets.

(b) Park Areas: CDI shall remove litter accumulated around courts, play areas, mulch beds, walks and paths, and pond perimeters.

(c) Natural, Non-Irrigated Areas: CDI shall remove litter from non-irrigated and natural areas.

(d) Little Willow Creek: CDI shall remove litter from Little Willow Creek and drainages with an emphasis around storm drain outlets.

(e) Ponds: Trash and debris collecting within the irrigation pond (Crystal Lake in Arrowhead Shores neighborhood) and other ponds shall be removed twice per year (May and November). This may require the use of small non-motorized watercraft. CDI shall provide a fixed price for additional clean-ups as directed by the Board.

Section 11 Damage to Landscape Improvements: CDI shall provide protection to any material, trees, shrubs, fences, or other landscape improvements that may be subject to repetitive contact with maintenance equipment. At all times CDI shall be alert for damages to or theft of any Landscape Improvements, including but not limited to plant stock, turf, ground cover, benches, picnic tables, trash receptacles, play equipment, shelters, irrigation equipment, regardless of cause, including, but not limited to, fertilization, fungus, disease, irrigation, improper maintenance, storm damage, dumping of debris, graffiti, or vandalism. When such is identified, CDI shall immediately notify the District Manager of the condition and convey locations and pictures, if practicable, and recommend corrective action.

Any Landscape Improvements damaged by CDI's operations shall be repaired or replaced at the expense of CDI. Any Landscape Improvements having sustained damage prior to the commencement of the term of the Agreement shall be documented in writing to the District Manager and shall include print or digital photographs where appropriate.

The fences along the major roads (Village Circle East, Village Circle West, Rampart Range Road) are not owned by the District. They are owned and maintained by individual landowners. Fence issues such as fences falling into the property shall be brought to the attention of the District Manager.

Section 12 Winter Services: During the winter months of January, February, March, October, November, and December, CDI shall provide the following services:

(a) Winter Watering: Should there be extended periods of drought which may lead to plant or tree stress, such plants and trees shall be watered, for a pre-approved additional fee, as recommended by CDI or the District's tree service provider. Ground cover areas shall be watered lightly, if so warranted, for a pre-approved additional fee, billed separately.

(b) Winter Watering Turf: Turf shall be watered as far into the fall as weather will permit. Should there be extended dry periods during the winter, turf shall be watered either by pressurizing the sprinkler system and then re-winterizing or irrigating turf area using hoses attached to fire hydrants for an additional fee, billed separately.

Section 13 Graffiti Removal: CDI shall be responsible for removal of graffiti when and wherever it occurs within the District's boundaries. CDI will bill time and materials for this Additional Service. CDI shall take photos of the graffiti before removal and the cleaned area after the removal. CDI shall include any graffiti removal services in the applicable monthly report to the Board, with the photos.

Section 14 Geographic Information System (GIS) Services: If and when the District is utilizing a GIS, CDI shall be responsible for recording work performed in the GIS. Photos, equipment information, services performed, shall be recorded or verified when CDI personnel are in the District performing the Services or Additional Services outlined in this Agreement. CDI shall use District provided equipment for recording information in the GIS. CDI shall ensure data is uploaded at least once a week by connecting to a Wi-Fi network or other means. CDI may charge and store the GIS equipment in an on-site location designated by the District. GIS training shall be provided by the District. CDI shall be solely responsible for the cost of replacing any GIS equipment that is lost or damaged as a result of the intentional, reckless, or negligent acts or omissions of any of the CDI Parties.

ARTICLE III ADDITIONAL SERVICES

From time to time the District may request that CDI provide Additional Services not included within the scope of the Standard Landscape Services. Prior to providing any Additional Services, CDI will obtain approval from the District. Oral discussions between a District Board member or the District Manager and a CDI employee shall not constitute authority to perform Additional Services until it is memorialized through an approved Work Order. Additional Services shall be provided in accordance with agreed upon rates and charges, pursuant to an approved Work Order. In addition, Work Orders may include services not otherwise described.

**EXHIBIT A
DISTRICT BOUNDARY MAP**



**EXHIBIT B
STANDARD LANDSCAPE SERVICES**

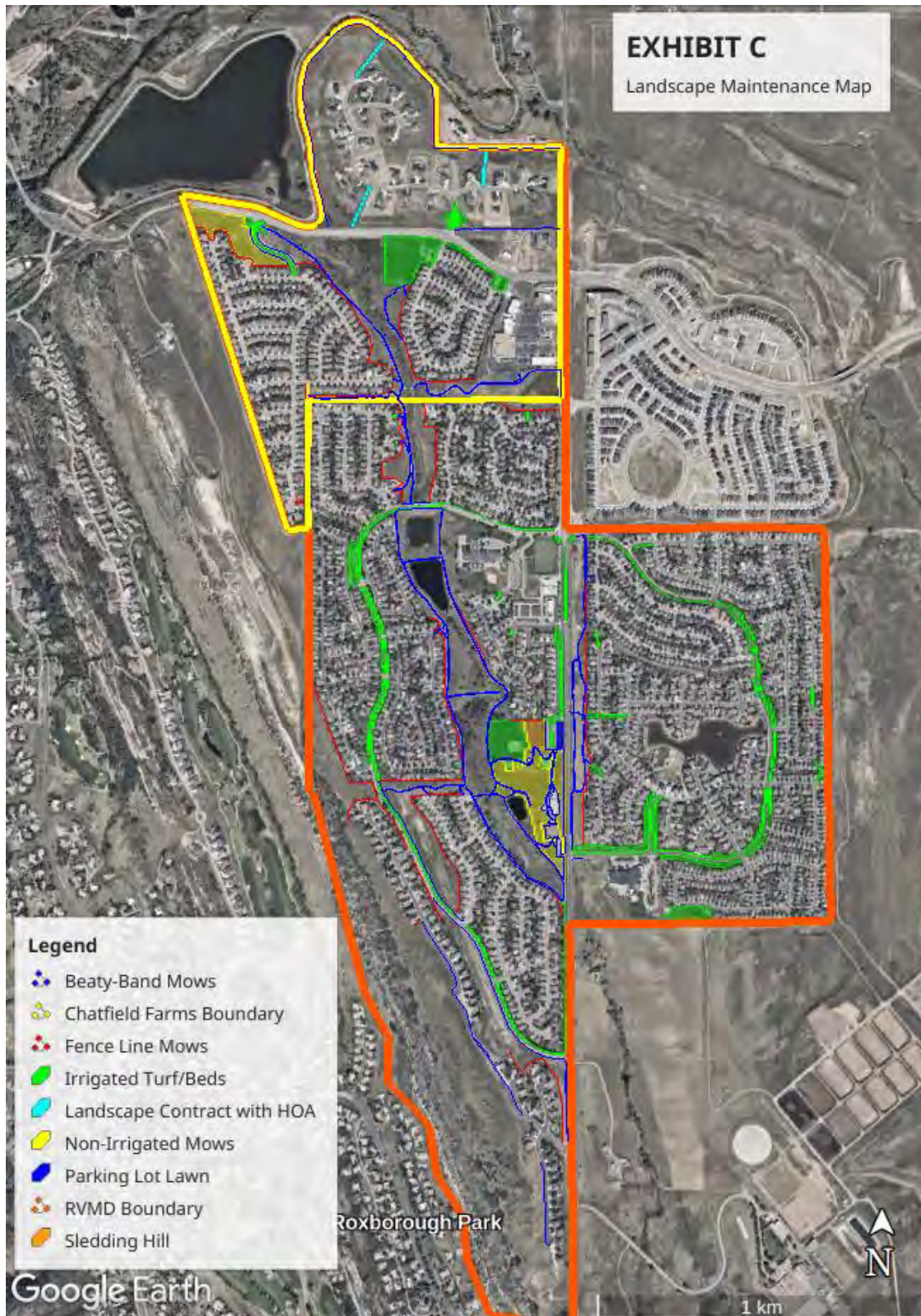
SERVICE	FREQUENCY/ NUMBER	TIME OF YEAR
Site Inspections	Monthly	January - December
Irrigated turf area mowing (mow, trim, blow)	Weekly/As Needed	April - October
Edging-Irrigated Turf Areas	Every Two Weeks	April - October
Fertilization-Irrigated turf areas	<u>1 or 3</u>	<u>Spring or</u> Spring/Summer/Fall
Broadleaf Weed Spray-Irrigated Turf Areas	3	Spring/Early Summer/Late Summer
Core Aeration-Irrigated turf areas	2	Spring/Fall
Leaf Removal	1	November - <u>December</u>
Beauty-band mowing (mow, trim, blow)	As Needed	April - October
Fence line mowing (mow, trim)	As Needed	June - October
Non-irrigated turf area mowing (mow, trim, blow)	1	March
Sledding hill area mowing (mow, trim, blow)	1	September
Shrub/Tree Pruning (under 10')-Aesthetic	2	March/June
New tree watering	Weekly/As Needed	April - October
Wood mulch application	1	Spring
Chemical Weed Control- Ground Cover, Flower & Rock Beds. Sidewalks and Curb/Gutter	Monthly/As Needed	April - October
Manual Weed Control- Ground Cover, Flower & Rock Beds	Weekly/As Needed	April - October
Flower dead-heading	Weekly/As Needed	April - October
Spring Clean Up-Landscaped areas	1	April
Fall Clean Up-Landscaped areas	1	October
Irrigation Activation	1	April
Irrigation system checks	Weekly	April - October
Irrigation system adjustments	As Needed	April - October
Irrigation system repairs	As Needed	April - October
Pond level monitoring/maintenance	Twice Weekly	April - October
Irrigation pump inspection	Weekly	April - October
<u>Backflow inspection</u>	<u>1</u>	<u>Spring</u>
Irrigation Winterization	1	October
Winter watering (plants/trees)	As Needed	October - March
Winter watering (turf)	As Needed	October - March
Tennis/Basketball Court maintenance	Weekly	January - December
Volleyball Court maintenance	Weekly	April - October
Skate Park maintenance	Weekly	January - December
Skate Park pressure wash	1	April
Softball field grooming	Weekly	April - September
Softball field striping	Monthly	April - September
Bicycle path <u>cleaning/maintenance</u>	As Needed	January - December
Playground maintenance (cleaning/raking)	Weekly	January - December

Gazebo cleaning <u>maintenance</u>	Weekly	January - December
Trash pick-up-Landscaped Area (Summer)	Twice Weekly	April - October
Trash pick-up-Landscaped Area (Winter)	Weekly	November - March
Dog waste pick-up	Twice Weekly	January - December
Litter removal (on the ground and pond edges)	Weekly	January - December
Litter removal (within ponds)	2	May/November
<u>Metal landscape edging replacements</u>	<u>100 lin. ft. Monthly</u>	<u>January - December</u>

Additional Services Not Included in Contract Price:

SERVICE	FREQUENCY/ NUMBER	COST/RATE
Native Area Mowing - Additional	Upon Approval	
Annual Flower Installation and Maintenance	Upon Approval	
Irrigation System Repair (after contracted 80 hours per month)	Upon Approval	
Insect and Disease Control	Upon Approval	
Tree Wrap/Unwrap	Upon Approval	
Winter Watering Each	Upon Approval	
Tree Pruning	Upon Approval	
Large Debris Removal	Upon Approval	
Holiday Lights /Decorations Set-up and Removal	Upon Approval	
Trash Pick-up - Additional	Upon Approval	

EXHIBIT C
LANDSCAPE MAINTENANCE MAP



ATTACHMENT 2
COMPENSATION



To: SDMS	Contact: Peggy Ripko
Address: 141 Union Boulevard, Suite 150 Lakewood, CO 80228	Phone: 303-987-0835 Fax: 303-987-2032
Project Name: Roxborough Village - Jan '24 - Dec '24	Bid Number:
Project Location: Littleton, CO	Bid Date: 12/6/2023
Addendum #: N/A	

2024 Landscape maintenance

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Summer Weekly Services: Mow, Trim, Blow, Bed Weeding, Trash Pick Up, Edging 13 Times, Spray Tree Rings 3 Times Includes - Bike Path Maintenance, Playground Maintenance, Flower Deadheading,	26.00	EACH	\$1,757.00	\$45,682.00
Pruning Shrubs And Trees: Shrub Pruning 2x Tree Pruning Up To 12' 2x	2.00	EACH	\$5,939.00	\$11,878.00
Spring Clean Up: Cut Ornamental Grasses Back, Remove Pine Needles, And Blow Debris Out Of Beds	1.00	EACH	\$3,060.00	\$3,060.00
Fall Clean Up: Leaf Removal From All Landscape Areas, Cut Back Herbaceous Perennials	1.00	EACH	\$6,553.00	\$6,553.00
Aeration Of All Turf Areas:	2.00	EACH	\$2,764.00	\$5,528.00
Turf Fertilization And Broadleaf Herbicide: 3 Application Of 24-4-10 Fertilizer And One Pre-emergent 3 Applications Of Post Emergent Broadleaf Weed Control	3.00	EACH	\$3,475.22	\$10,425.66
Irrigation Checks: Weekly Irrigation Checks - 20 Hours Per Week	24.00	EACH	\$948.00	\$22,752.00
Irrigation System Spring Start Up:	1.00	EACH	\$2,118.00	\$2,118.00
Irrigation System Winterization:	1.00	EACH	\$2,683.00	\$2,683.00
Native Grass Field Mowing: Includes String Trimming Around Obstacles Such As Trees, Include String Trimming Of Fence Lines, Includes Spraying Herbicide Along Fence Lines And Around Posts	1.00	EACH	\$1,028.00	\$1,028.00
Native Grass Beauty Band & Fence Line Mowing: (6 Occurrences) Mow A 3'-6' Wide Band Along Sidewalks, Turf Areas, And Fence Lines That Are Adjacent To Native Grass Fields.	6.00	EACH	\$598.50	\$3,591.00
Tennis & Basketball Court Maintenance	52.00	EACH	\$138.50	\$7,202.00
Volleyball Courts Maintenance	30.00	EACH	\$107.00	\$3,210.00
Skate Park Maintenance	52.00	EACH	\$108.50	\$5,642.00
Skate Park Pressure Wash	1.00	EACH	\$3,449.00	\$3,449.00
Softball Field Grooming	26.00	EACH	\$157.00	\$4,082.00
Softball Field Striping	6.00	EACH	\$278.50	\$1,671.00
Trash Pick Up - Summer Includes - Pond Edges	52.00	EACH	\$155.00	\$8,060.00
Winter Trash Removal: Police Property For Trash Change Out Trash Bags In Dog Stations And Trash Receptacles Excludes Pick Up Of Hazardous Materials Or Dead Animals	26.00	EACH	\$240.00	\$6,240.00
Dog Waste Pick Up	104.00	EACH	\$99.85	\$10,384.40
Pond Litter Removal - Inside	2.00	EACH	\$1,678.00	\$3,356.00
Shredded Wood Mulch - Refresh	1.00	LS	\$12,090.00	\$12,090.00

12/21/2023 1:39:16 PM

Page 1 of 2



303-471-1522
 naturesworkforce.com

To: SDMS	Contact: Peggy Rlpko
Address: 141 Union Boulevard, Suite 150 Lakewood, CO 80228	Phone: 303-987-0835 Fax: 303-987-2032
Project Name: Roxborough Village - Jan '24 - Dec '24	Bid Number:
Project Location: Littleton, CO	Bid Date: 12/6/2023
Addendum #: N/A	

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Steel Edger - 3/16" X 4"	1,200.00	LF	\$10.31	\$12,372.00
Total Bid Price:				\$193,057.06

Notes:

- Irrigation rates will be \$ 82.00 per hour for a irrigation technician any necessary materials will be additional.
- **This proposal is good for 30 days following the date given on the proposal.**
- This bid does not include traffic control.

The total contract price shall be paid in accordance with the following monthly schedule:

January – 5%	\$9,652.84
February – 5%	\$9,652.84
March – 5%	\$9,652.85
April – 10%	\$19,305.71
May – 10%	\$19,305.71
June – 10%	\$19,305.71
July – 10%	\$19,305.71
August – 10%	\$19,305.71
September – 10%	\$19,305.71
October – 10%	\$19,305.71
November – 10%	\$19,305.71
December – 5%	\$9,652.85
Total:	\$193,057.06

ATTACHMENT 3

Department Of Public Health And Environment - Air Quality Control Commission
Regulation Number 29 - Emission Reduction Requirements for Lawn & Garden Equipment
5 CCR 1001-33

PART A Emission Reduction Requirements for Lawn and Garden Equipment

- I. Applicability and general provisions
 - I.A. This part applies to the federal government, state government agencies, and local governments that use lawn and garden equipment, as defined in Section II.
 - I.B. The use restrictions in Section III. do not apply to lawn and garden equipment.
 - I.B.1. Used for the purpose of abating or preventing damage during a declared emergency or equipment used by first responders to provide emergency services.
 - I.B.2. Used for the purpose of fire hazard reduction and post-fire recovery activities in or near the wildland areas or the wildland urban interface.
 - I.B.3. Used for the purpose of riparian, forest, or grassland management.
 - I.B.4. Used for public safety purposes.
 - I.B.5. Nothing in this Section I.B. limits the applicability of the recordkeeping and reporting provisions in Section IV.I.C. Severability. If any section, clause, phrase, or standard contained in these regulations is for any reason held to be inoperative, unconstitutional, void, or invalid, the validity of the remaining portions thereof will not be affected and the Commission declares that it severally passed and adopted these provisions separately and apart.

II. Definitions

- II.A. "Federal government" means the United States and any department, agency, or instrumentality there of as those terms are used in 42 U.S.C. § 7604(e) (February 16, 2024).
- II.B. "Landscaping" means decorative or protective vegetation that enhances appearance surrounding buildings or roadways; areas that enhance appearance and create useable space for outdoor activities around a home; a planned outdoor space set aside for cultivation, display, and enjoyment of herbs, fruits, flowers, vegetables, trees, or ornamental shrubs.
- II.C. "Lawn and garden equipment" means equipment whose primary purpose is to assist with cleanup or maintenance of a lawn or garden area of a property. Examples of this type include, but are not limited to:
- II.C.1. Aerators.
 - II.C.2. Brush cutters.
 - II.C.3. Chainsaws.
 - II.C.4. Dethatchers.
 - II.C.5. Edgers.
 - II.C.6. Generators, when used for lawn and garden services (e.g., charging or operating electric equipment).
 - II.C.7. Hedge trimmers.
 - II.C.8. Leaf blowers.
 - II.C.9. Power washers.
 - II.C.10. Push lawn mowers.
 - II.C.11. Pruners.
 - II.C.12. Rotary tillers.
 - II.C.13. String trimmers.
 - II.C.14. Wood splitters.
- II.D. "Lawn and garden services" means landscaping services, grass/lawn mowing, weeding, grass/lawn trimming, removal and disposal of debris and trash, leaf cleanup and removal, planting or maintenance of any plants (e.g., trees, bushes, hedges, shrubs, flowers, other plants). Lawn and garden services do not include activities such as forest or grassland management.
- II.E. "Local government" means municipalities, county governments, city and county governments, public school districts, and special districts.

- II.F. "Municipality" means a city or town as defined in § 31-1-101(6), C.R.S., (2023).
 - II.G. "Ozone nonattainment area" means an area within Colorado designated by the Commission and approved by the U.S. Environmental Protection Agency under the Code of Federal Regulations Title 40, § 81.306 (November 30, 2021), in which ambient air concentrations exceed the National Ambient Air Quality Standards for ozone.
 - II.H. "Special district" means a quasi-municipal corporation or political subdivision as defined in § 32-1-103(20), C.R.S., (2023).
 - II.I. "State government agency" means any agency, board, bureau, commission, department, division, institution, or office of the executive or judicial departments of state government, including institutions of higher education, located within the state of Colorado.
- III. Use restrictions
- III.A. Beginning June 1, 2025, no state government agency in Colorado can use gasoline-powered push and hand-held lawn and garden equipment with an internal combustion engine smaller than 19 kW (25 horsepower) between June 1 and August 31 of each year.
 - III.B. Beginning June 1, 2025, neither the federal government nor any local government can use gasoline-powered push and held-held lawn and garden equipment with an internal combustion engine smaller than 7 kW (10 horsepower) between June 1 and August 31 of each year in the ozone nonattainment area.
 - III.C. The restrictions in Sections III.A. and III.B. also apply to lawn and garden services contracted for and provided to the federal government, a state government agency, or a local government.
- IV. Recordkeeping and reporting
- IV.A. State government agencies, local governments, and the federal government must maintain records for five (5) years demonstrating compliance with Sections III.A. through III.C. Records must be made available to the Division upon request.
 - IV.B. On or before June 1, 2026, and June 1 of each year thereafter, all state government agencies, local governments, and federal government conducting or contracting for lawn and garden services subject to Section III. must submit information for the preceding calendar year (e.g., for the June 1, 2026, report submit information for the period of June 1, 2025, through August 31, 2025) using a Division-approved format. The report must include:
 - IV.B.1. A list of all gasoline-powered push and hand-held lawn and garden equipment with an internal combustion engine smaller than 19 kW (25 horsepower) used or potentially used by the state government agency from June 1 to August 31.
 - IV.B.2. A list of all gasoline-powered push and hand-held lawn and garden equipment with an internal combustion engine smaller than 7 kW (10 horsepower) used or potentially used by the federal government or local government within the ozone nonattainment area from June 1 to August 31.
 - IV.B.3. For the equipment listed in Section IV.B.1. and IV.B.2.,
 - IV.B.3.a. The lawn and garden equipment type, horsepower, manufacturer.

- IV.B.3.b. For gasoline-powered equipment used during the June 1 through August 31 time period, documentation demonstrating the circumstances requiring the use of such equipment such as supply chain issues, need for heavy-duty scale equipment, or a purpose listed in Section I.B.
 - IV.B.4. The company name and designated contact person for the lawn and garden services contractor(s), if applicable, and description of the services (e.g., list of activities, duration, frequency, expected equipment use) provided.
- IV.C. Each report must be accompanied by a certification by a responsible official that, based on information and belief formed after reasonable inquiry, the statements and information in the document are true, accurate, and complete.

From: Daniel Levine

Sent: Monday, December 16, 2024 1:42 PM

Subject: RE: 2025 Agreement for Landscape Maintenance Services - CDI

This contract does not reflect the most recent proposals that we provided. This proposal shown is from last year and has not been updated. Below are my comments on the contract, but we MUST get clarification on what scope of services the board really needs included in the price, prior to us providing accurate pricing. We were told to remove all of the HOA's from the bid, which has been done. Now it seems based on the contract attached they want us to put them back in for the time being. There are other services added to the scope of work that have NOT been included in the past such as Winter Watering. Please see my comments below.

Article 1, Section 1.1 (A) has a statement regarding the removal of the HOA's from the scope of work. However, the pricing we provided has already removed this from our contract. We need to clarify if the metro district is expecting us to maintain these areas until further notice. If that is the case, then we need to increase our pricing to accommodate those areas. This is getting very confusing, as we were asked to remove these areas, which we did, and the contract is stating they are included until further notice. Please confirm so we can update the proposal accordingly.

Article 1, Section 1.1 (B) Can we put something in this section that states we will be put before all of the district specific items and that this and that we allocate 1 hour per meeting.

Article 1, Section 1.3 (b) Payment Procedure- Can we add a comment in this section stating that it is the Boards responsibility to contact CDI via email anytime there is a disputed invoice? There are times, like now, that I am not in the loop regarding an invoice being disputed until way after the payment is late.

Article 1, Section 1.3 (C) Chatfield Farms in not included in our proposal, see above 1.1 A

Article II Standard Landscaping Services:

(b) Mowing will occur 26 times per season, any additional frequencies can be done at an additional price.

(e) CDI uses a season long fertilizer that is applied 1 time in the spring and lasts 270 days. It will be applied at 7 lbs per 1000sf, which is recommended manufacture rates. This product does not contain phosphorus.

(f) CDI's proposal does not include the use of organic materials; this can be priced at an additional cost to the district.

(h) Due to the use of a season long fertilizer, which may be applied as early as February, we may not be able to time the aeration and fertilizer application within 1 week of fertilizer application. Since there is only one application the second aeration will be done in September or October.

Section 2 Non irrigation turf:

(a and b) Services are bid at a maximum of 6 occurrences, additional occurrences can be provided at the unit price bid.

(c) Non irrigation turf and native grass mowing is bid at an occur, additional occurrences can be provided for an additional cost. Also, clippings will NOT BE COLLECTED, they will be left in place to decompose.

Section 3:

(c) Dead plant can be removed; however, this is a separate cost and not included in the contract. We can do T&M or bid price.

(E) Winter watering is NOT INCLUDED In our price, but can be provided at an additional cost.

Section 4: Mulch and Mulch beds

1. We included the normal 1-time application (35 yards max) of topdressing wood mulch per the contract, additional mulch can be done at an additional cost. Contract includes spraying tree rings 3 times per year to keep grass from growing around them.

(c) Edging of mulch beds not included in base contract, can be done at an additional cost.

Section 5:

2. Replacing edger or mow strips is NOT included in the contract and can be done for an additional cost. The contract price has an alternate for edger replacement that can be done. Doing 100LF of edger each month is not economically viable, we prefer to do 1200LF all at one time. If we are not going to be able to do the edger all at once, we will need to charge additional mobilization fees. We also need to make sure this price is included in the base contract, as our proposal did not include that.
3. Flower care is not included in our contract, we will hand weed beds. If annual flowers are planted by CDI, we will include the cost of deadheading in our flower proposal.
4. Perennial should be cut back in Fall, not spring. Ornamental grasses are cut as part of our spring cleanup, typically starting as weather allows in January.

Section 7:

We removed 4 hours of irrigation tech time from our proposal as these hours were allocated to the HOA's. Do you want us to include all 20 hours? If so, we need to update the contract. The irrigation check hours will not be credited back monthly. Any hours that are remaining for the month will be used the following month. At the end of the irrigation season, any outstanding hours will be credited at that time. The district will receive all minor repairs and billed for materials only, as long as the district has hours left in its weekly budget.

(g) Backflow testing is NOT included in our price, as new regulations require this work to be done by a licensed plumber starting April 1st, 2025. CDI can hire a plumber and set the testing up for the district at an additional charge.

(h) Typically, we shut the irrigation system down in October, and drain it to protect it from freezing. However, we do not typically or always blow the lines out with compressed air prior to November 1st.

(i) There is some type of maximum allowed water draw from the water department that CDI is not allowed to go over. I believe it is 45-acre feet. Can we add something in this to state that when we reach the maximum allowable water, we are no longer responsible for keeping the water levels as stated.

Section 14- CDI will charge T&M rates for any GIS services requested by the board including training.

Article II Additional Services- Ephram is consistently provided us with verbal work requests, does SDMI have a work order program we can utilize to insure approval? Does this requirement of approval pertain to irrigation repairs as well?

Standard Scope of Services: We need to update the frequency for the following items:

Irrigated turf mowing- 26 times (twice in April and Twice in October, weekly from May 1st through September 30th.)

Fertilization- 1 time depending on weather as early as February. To include pre-emergent herbicide application

Leaf Removal- November/December weather dependent.

Beauty-band and Fenceline mowing Monthly April- September (6 total occurrences)

Shrub and Tree pruning- (After spring flowering shrubs are done blooming, and at the end of the year)

New Tree Watering- NOT INCLUDED IN SCOPE TO BE DONE AS NEEDED FOR ADDITIONAL PRICE.

Mulch one time in spring- Up to 35 Yards or 25,000SF.

Chemical Weed control of Landscape Beds- We will do some of the property each week to keep weeds under control for a maximum of 26 applications, or 1 time through the entire property each month. This is not done AS NEEDED, as we highly recommend a fall pre-emergent application to help control hard to control weeds.

Manual weed control will be done each week during the mowing as needed. We will pull weeds over 2" tall or over 6" horizontally (creeping weeds).

Flower dead-heading is NOT INCLUDED IN CONTRACT.

Irrigation system adjustments will be made within the 16 hours contracted per week, otherwise it will be done on T&M.

System repairs same as above, done on T&M unless it can be done in the 16 hours allotted.

Backflow inspections- EXCLUDED FROM PRICE, see new backflow state requirements.

Winter watering of plants, trees, and turf, are NOT INCLUDED in our contract and can be done T&M or bid price when requested.

Other than trash removal and beauty bands, there is NO BIKE PATH MAINTENANCE IN OUR PRICE.

Gazebo Maintenance not included in our price, other than trash removal

Playground Maintenance is NOT included in our price, other than trash removal.

Metal Landscape edging can be done for an additional cost, but is based on 1200 LF at one time. If we are doing 100LF per month we MUST Charge an additional mobilization fee for each occurrence.



ENVIRONMENTAL CONTRACTOR

5585 W. Airport Rd
Sedalia, Colorado 80135

☎ 303.471.1522 📠 303.470.3197 ✉ sales@cdi-services.com

To: SDMS	Contact: Peggy Ripko
Address: 141 Union Boulevard, Suite 150 Lakewood, CO 80228	Phone: 303-987-0835 Fax: 303-987-2032
Project Name: Roxborough Village Jan 25- Dec 25 (rev. Removal Of HOA's)	Bid Number: 0002
Project Location: Rampart Range Road, Littleton, CO	Bid Date: 12/4/2024
Addendum #: N/A	

Landscape Maintenance program Jan 1, 2025- December 31st, 2025.
Includes Alternate Pricing for Native Herbicide applications, per map provided by Ephram.

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Summer Weekly Services: Mow, Trim, Blow, Bed Weeding, Edging 13 Times, Spray Tree Rings 3 Times	26.00	EACH	\$2,102.63	\$54,668.38
Winter Trash Removal: Police Property For Trash Change Out Trash Bags In Dog Stations And Trash Receptacles Excludes Pick Up Of Hazardous Materials Or Dead Animals	26.00	EACH	\$36.28	\$943.28
Pruning Shrubs And Trees: Shrub Pruning 2x Tree Pruning Up To 12' 1x	2.00	EACH	\$3,840.24	\$7,680.48
Spring Clean Up: Cut Ornamental Grasses Back, Remove Pine Needles, And Blow Debris Out Of Beds	1.00	EACH	\$9,599.86	\$9,599.86
Fall Clean Up: Leaf Removal From All Landscape Areas, Cut Back Herbaceous Perennials	1.00	EACH	\$7,814.85	\$7,814.85
Turf Fertilization And Broadleaf Herbicide: Season Long Duration Fertilizer (270 Day Release) Pre-emergent To Control Crabgrass 3 Broadleaf Herbicide Applications	3.00	EACH	\$5,491.33	\$16,473.99
Spring Pre-emergent Herbicide: Application To Landscape Beds:	1.00	EACH	\$1,662.34	\$1,662.34
Aeration Of All Turf Areas:	2.00	EACH	\$2,535.94	\$5,071.88
Irrigation Checks/Repair Time: 20 Hours Per Occurrence Total Of 480 Hours For The Season.	24.00	EACH	\$1,360.62	\$32,654.88
Irrigation System Spring Start Up:	1.00	EACH	\$2,959.48	\$2,959.48
Irrigation System Winterization: (1 Time)	1.00	EACH	\$6,863.52	\$6,863.52
Native Grass Field Mowing: (1 Occurrences) Includes String Trimming Around Obstacles Such As Trees Include String Trimming Of Fence Lines Includes Spraying Herbicide Along Fence Lines And Around Posts	1.00	EACH	\$3,229.54	\$3,229.54
Native Grass Beauty Band Mowing: (6 Occurrences) Mow A 3'-6' Wide Band Along Sidewalks, Turf Areas, And Fence Lines That Are Adjacent To Native Grass Fields.	6.00	EACH	\$1,861.85	\$11,171.10
Tennis & Basketball Court Maintenance	52.00	EACH	\$40.73	\$2,117.96
Volleyball Courts Maintenance	30.00	EACH	\$36.20	\$1,086.00
Skate Park Maintenance	52.00	EACH	\$38.31	\$1,992.12
Skate Park Pressure Wash	1.00	EACH	\$868.89	\$868.89
Softball Field Grooming	26.00	EACH	\$24.14	\$627.64
Shredded Wood Mulch - Refresh	1.00	LS	\$7,994.26	\$7,994.26
Trash And Dog Station Services	104.00	EACH	\$398.35	\$41,428.40
Pond Litter Removal - Inside Excludes Crystal Lake Park	2.00	EACH	\$401.22	\$802.44
Softball Field Striping	6.00	EACH	\$62.06	\$372.36

Total Bid Price: \$218,083.65

Additional Recommended Services

Fall Pre-emergent Herbicide:	1.00	EACH	\$1,662.34	\$1,662.34
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ENVIRONMENTAL CONTRACTOR

5585 W. Airport Rd
Sedalia, Colorado 80135

☎ 303.471.1522 📠 303.470.3197 ✉ sales@cdi-services.com

To: SDMS	Contact: Peggy Ripko
Address: 141 Union Boulevard, Suite 150 Lakewood, CO 80228	Phone: 303-987-0835
	Fax: 303-987-2032
Project Name: Roxborough Village Jan 25- Dec 25 (rev. Removal Of HOA's)	Bid Number: 0002
Project Location: Rampart Range Road, Littleton, CO	Bid Date: 12/4/2024
Addendum #: N/A	

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
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Application To Landscape Beds:

Revive Applications- Spring, Summer, And Fall Applications 3.00 EACH \$5,066.11 \$15,198.33

Total Price for above Additional Recommended Services Items: \$16,860.67

Native Broadleaf Herbicide Applications

Native Grass - Broadleaf Herbicide: Spot Spray (estimated Per Occurrence Price) 1.00 EACH \$30,366.20 \$30,366.20

Does Not Control Grassy Weeds.

Based On Map Provided, Spot Treating Approx. 188 Acres Per Occurrence

Native Broadleaf Weed Control: (price Per Hour) 1.00 HR \$210.00 \$210.00

Typical Production Rate Is Around 1 Acre Per Hour,

Depending On Slope, Infestation Levels, And Access This May Adjust Up Or Down.

Hourly Rate Includes Materials, Labor, And Standard Equipment.

Price Is Per Hour, Per Person.

Total Price for above Native Broadleaf Herbicide Applications Items: \$30,576.20

Notes:

- This bid does not include organic amendments or fertilizer.
- On-site water source to be provided by others at no cost to CDI.
- This bid does not include traffic control.
- This bid does not include engineering, permits or testing.
- This bid does not include surveying or layout.
- Any fees for billing or project management platforms such as Textura are not included in this proposal and will be billed as an additional cost to the project.
- CDI is a commercial applicator licensed by the Department of Agriculture.
- **This proposal is good for 30 days following the date given on the proposal.**
- **Nature's Workforce**, a Consolidated Divisions, Inc. company.

An Equal Opportunity Employer

Payment Terms:

Payment due 30 days from invoice.

<p>ACCEPTED:</p> <p>The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED:</p> <p>Consolidated Divisions, Inc Db a CDI Environmental Contractors</p> <p>Authorized Signature: _____</p> <p>Estimator: Daniel Levine (303) 396-9851 DanielL@cdi-services.com</p>
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303-471-1522
naturesworkforce.com

To: KC And Associates	Contact: Angela Christensen
Address: 10106 W San Juan Way Littleton, CO 80127	Phone: (303) 933-6279 Fax: (303) 933-9299
Project Name: Arrowhead Shores 2025	Bid Number: 001
Project Location: Villlage Circle East, Littleton, CO	Bid Date: 12/19/2024
Addendum #: N/A	

Landscape Maintenance 2025

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Summer Weekly Services: Mow, Trim, Blow, Bed Weeding, Trash Pick Up, Edging 13 Times, Spray Tree Rings 3 Times	26.00	EACH	\$991.36	\$25,775.36
Pruning Shrubs And Trees: Shrub Pruning 1x Tree Pruning Up To 12' 1x	2.00	EACH	\$887.45	\$1,774.90
Spring Clean Up: Cut Ornamental Grasses Back, Remove Pine Needles, And Blow Debris Out Of Beds	1.00	EACH	\$1,230.25	\$1,230.25
Fall Clean Up: Leaf Removal From All Landscape Areas, Cut Back Herbaceous Perennials	1.00	EACH	\$1,644.18	\$1,644.18
Turf Fertilization And Broadleaf Herbicide: Season Long Duration Fertilizer (270 Day Release) Pre-emergent To Control Crabgrass 3 Broadleaf Herbicide Applications	3.00	EACH	\$576.80	\$1,730.40
Pre-emergent Herbicide: Application To Landscape Beds:	1.00	EACH	\$1,524.96	\$1,524.96
Aeration Of All Turf Areas:	2.00	EACH	\$349.70	\$699.40
Irrigation Checks: Bi-Weekly Irrigation Checks	13.00	EACH	\$144.47	\$1,878.11
Irrigation System Spring Start Up:	1.00	EACH	\$371.51	\$371.51
Irrigation System Winterization:	1.00	EACH	\$634.75	\$634.75
Native Grass Field Mowing: (Per Occurrence) Includes String Trimming Around Obstacles Such As Trees, Include String Trimming Of Fence Lines, Includes Spraying Herbicide Along Fence Lines And Around Posts	1.00	EACH	\$404.93	\$404.93
Native Grass Beauty Band Mowing: (5 Occurrences) Mow A 3'-6' Wide Band Along Sidewalks, Turf Areas, And Fence Lines That Are Adjacent To Native Grass Fields.	5.00	EACH	\$253.23	\$1,266.15
Winter Trash Removal: Police Property For Trash Change Out Trash Bags In Dog Stations And Trash Receptacles Excludes Pick Up Of Hazardous Materials Or Dead Animals	26.00	EACH	\$271.09	\$7,048.34

Total Bid Price: \$45,983.24

Notes:

- This proposal is good for 30 days following the date given on the proposal.
- CDI is a commercial applicator licensed by the Department of Agriculture.
- Irrigation repairs will be additional at T & M rates with owners approval.
- Acts of God are not covered under warranty for anything installed by CDI.
- **Nature's Workforce**, a Consolidated Divisions, Inc. company.

An Equal Opportunity Employer

Payment Terms:

Payment due 30 days from invoice.



303-471-1522
naturesworkforce.com

To: KC And Associates	Contact: Angela Christensen
Address: 10106 W San Juan Way Littleton, CO 80127	Phone: (303) 933-6279 Fax: (303) 933-9299
Project Name: Arrowhead Shores 2025	Bid Number: 001
Project Location: Villlage Circle East, Littleton, CO	Bid Date: 12/19/2024
Addendum #: N/A	

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Nature's Workforce</p> <p>Authorized Signature: _____</p> <p>Estimator: Daniel Levine (303) 396-9851 DanielL@cdi-services.com</p>
--	---



303-471-1522
 naturesworkforce.com

To: KC And Associates	Contact: Angela Christensen
Address: 10106 W San Juan Way Littleton, CO 80127	Phone: (303) 933-6279 Fax: (303) 933-9299
Project Name: Roxborough Village 1st 2025	Bid Number: 001
Project Location: Canvasback Circle, Littleton, CO	Bid Date: 12/19/2024
Addendum #: N/A	

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Summer Weekly Services: Mow, Trim, Blow, Bed Weeding, Trash Pick Up, Edging 13 Times, Spray Tree Rings 3 Times	26.00	EACH	\$106.98	\$2,781.48
Winter Trash Removal: Police Property For Trash Change Out Trash Bags In Dog Stations And Trash Receptacles Excludes Pick Up Of Hazardous Materials Or Dead Animals	26.00	EACH	\$18.04	\$469.04
Spring Clean Up: Cut Ornamental Grasses Back, Remove Pine Needles, And Blow Debris Out Of Beds	1.00	EACH	\$426.38	\$426.38
Fall Clean Up: Leaf Removal From All Landscape Areas, Cut Back Herbaceous Perennials	1.00	EACH	\$426.38	\$426.38
Pre-emergent Herbicide: Application To Landscape Beds:	1.00	EACH	\$47.80	\$47.80
Aeration Of All Turf Areas:	1.00	EACH	\$162.97	\$162.97
Irrigation Checks: Weekly Irrigation Checks	24.00	EACH	\$35.74	\$857.76
Irrigation System Spring Start Up:	1.00	EACH	\$40.74	\$40.74
Irrigation System Winterization:	1.00	EACH	\$40.74	\$40.74
Total Bid Price:				\$5,253.29

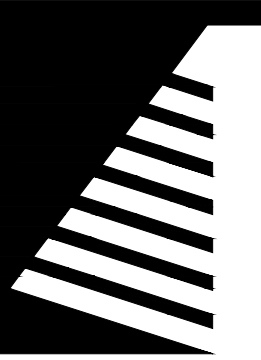
Notes:

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- Irrigation repairs will be additional at T & M rates with owners approval.
- Acts of God are not covered under warranty for anything installed by CDI.
- **Nature's Workforce, a Consolidated Divisions, Inc. company.
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Payment Terms:

Payment due 30 days from invoice.

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Nature's Workforce</p> <p>Authorized Signature: _____</p> <p>Estimator: Daniel Levine (303) 396-9851 DanielL@cdi-services.com</p>
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FORT COLLINS, COLORADO 80524
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ISSUE # DATE DESCRIPTION

PROJECT:
ROXBOROUGH VILLAGE METRO DISTRICT

JC3 PLAYGROUND IMPROVEMENTS

DATE: 12/30/2024

DESIGNED: JCC

DRAWN: JWJ

REVIEWED: JCC

FIELD BOOK NO.:

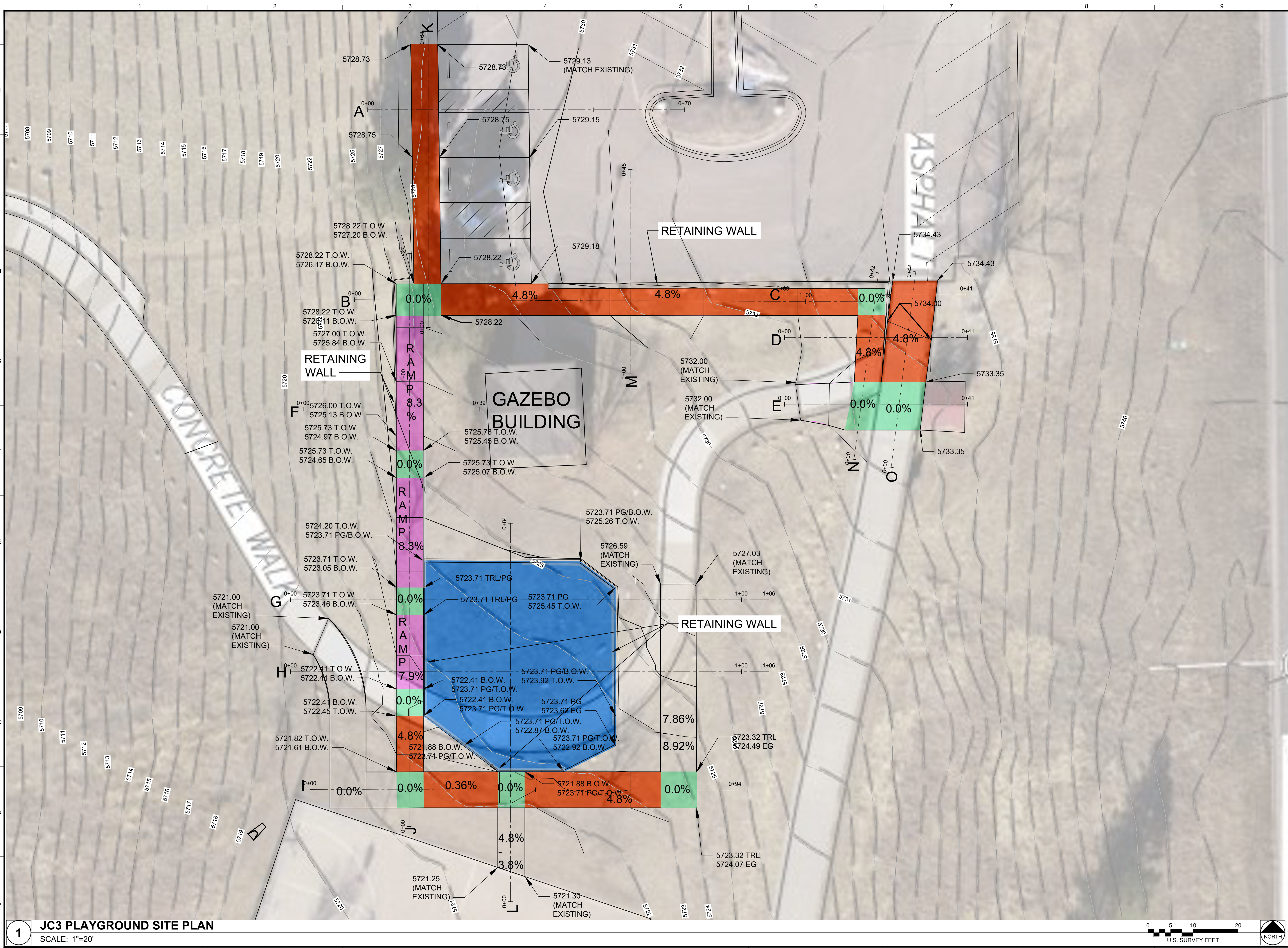
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PLAYGROUND SITE GRADING

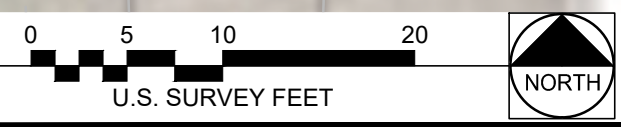
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C1

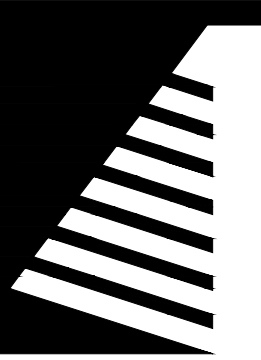
PROJECT NO.: 0230459.00



1 JC3 PLAYGROUND SITE PLAN
SCALE: 1"=20'



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ISSUE # DATE DESCRIPTION

PROJECT:
ROXBOROUGH VILLAGE METRO DISTRICT

JC3 PLAYGROUND IMPROVEMENTS

DATE: 12/30/2024

DESIGNED: JCC

DRAWN: JWJ

REVIEWED: JCC

FIELD BOOK NO.: -

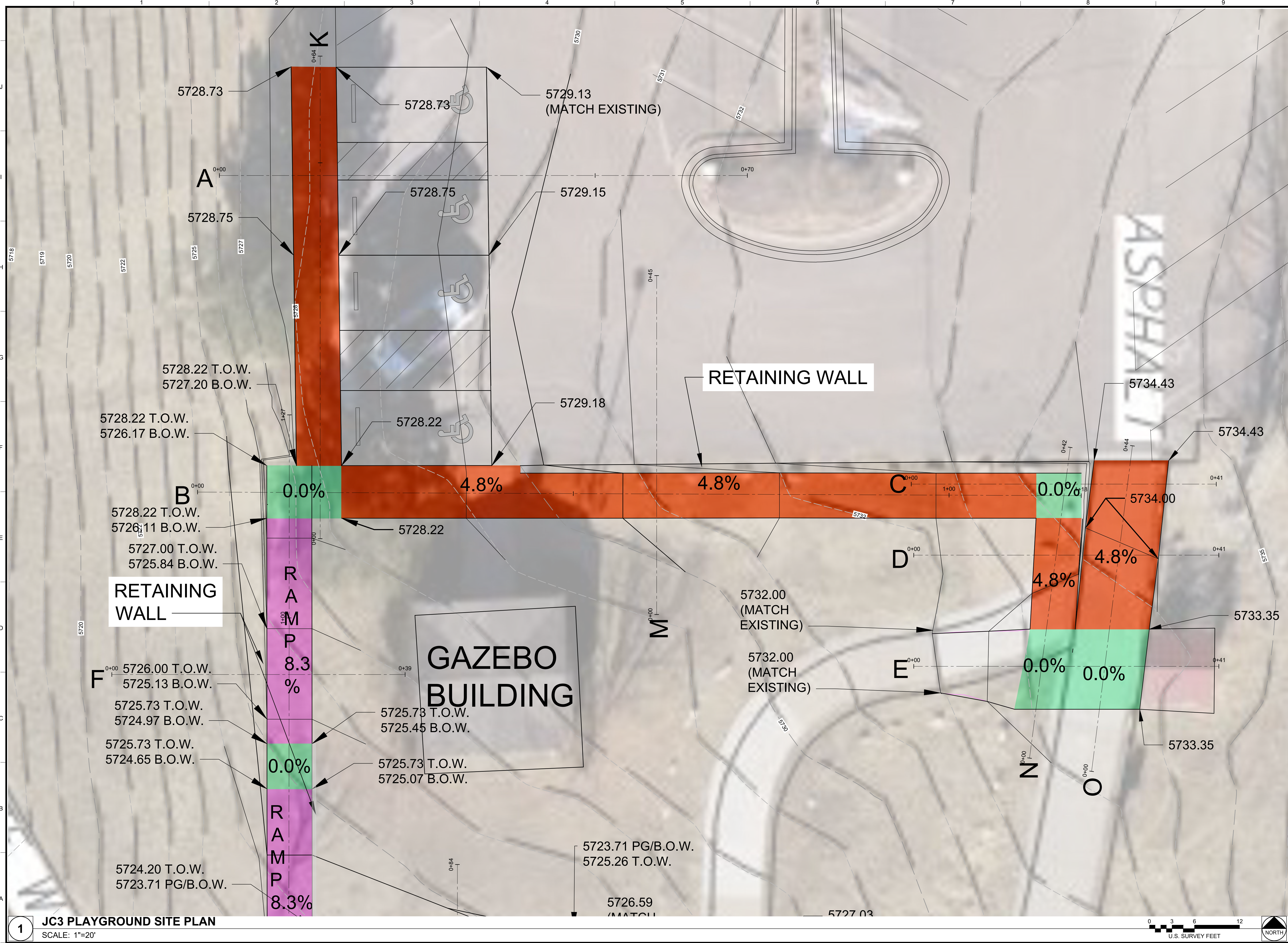
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PLAYGROUND SITE GRADING

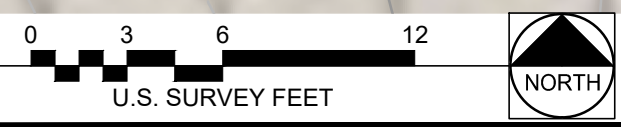
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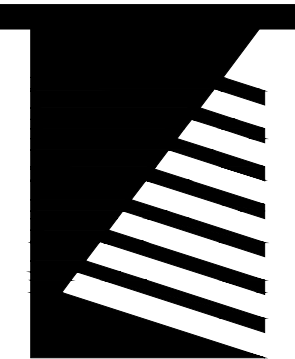
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PROJECT NO.: 0230459.00



1 JC3 PLAYGROUND SITE PLAN
SCALE: 1"=20'





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ISSUE # DATE DESCRIPTION

PROJECT:
ROXBOROUGH VILLAGE METRO DISTRICT

JC3 PLAYGROUND IMPROVEMENTS

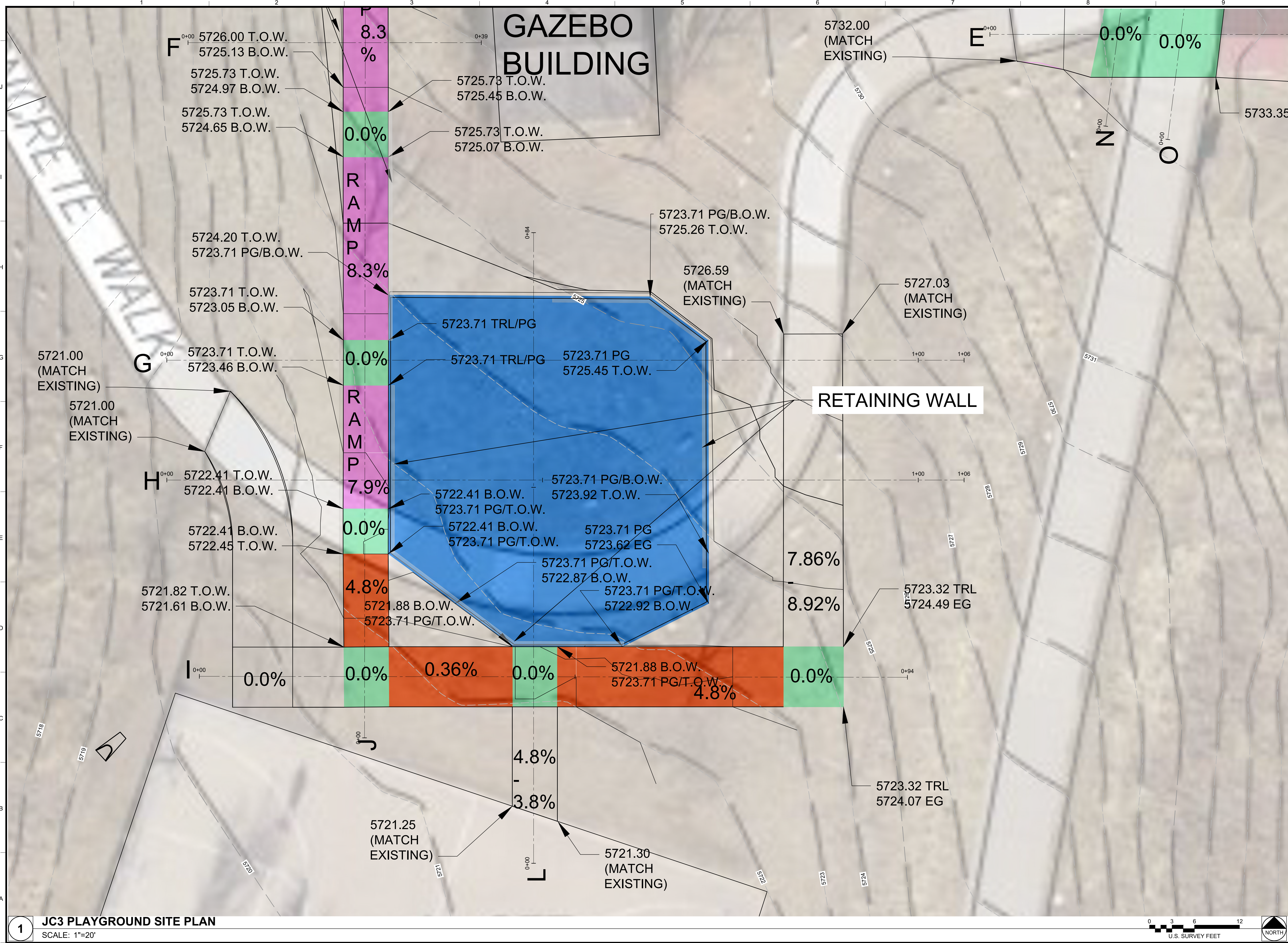
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DRAWN: JWJ
REVIEWED: JCC
FIELD BOOK NO.:

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PLAYGROUND SITE GRADING

SHEET NUMBER:

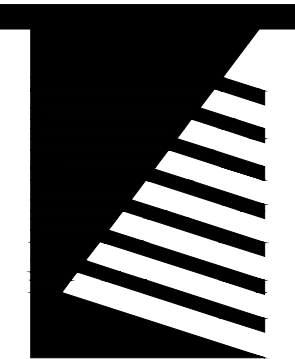
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PROJECT NO.: 0230459.00



1 JC3 PLAYGROUND SITE PLAN
SCALE: 1"=20'

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ISSUE # DATE DESCRIPTION

PROJECT:
ROXBOROUGH VILLAGE METRO DISTRICT

JC3 PLAYGROUND IMPROVEMENTS

DATE: 12/30/2024

DESIGNED: JCC

DRAWN: JWJ

REVIEWED: JCC

FIELD BOOK NO.: -

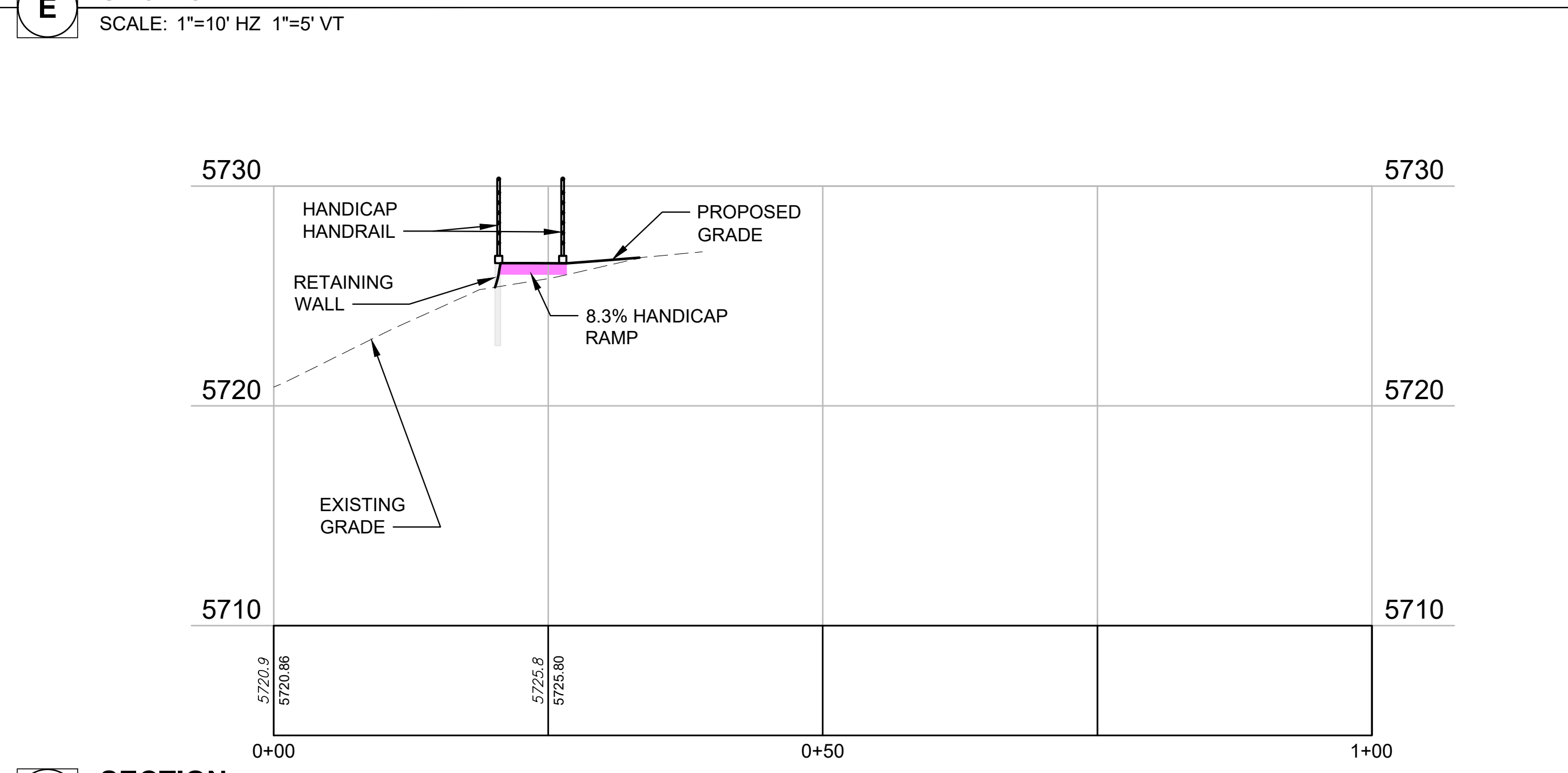
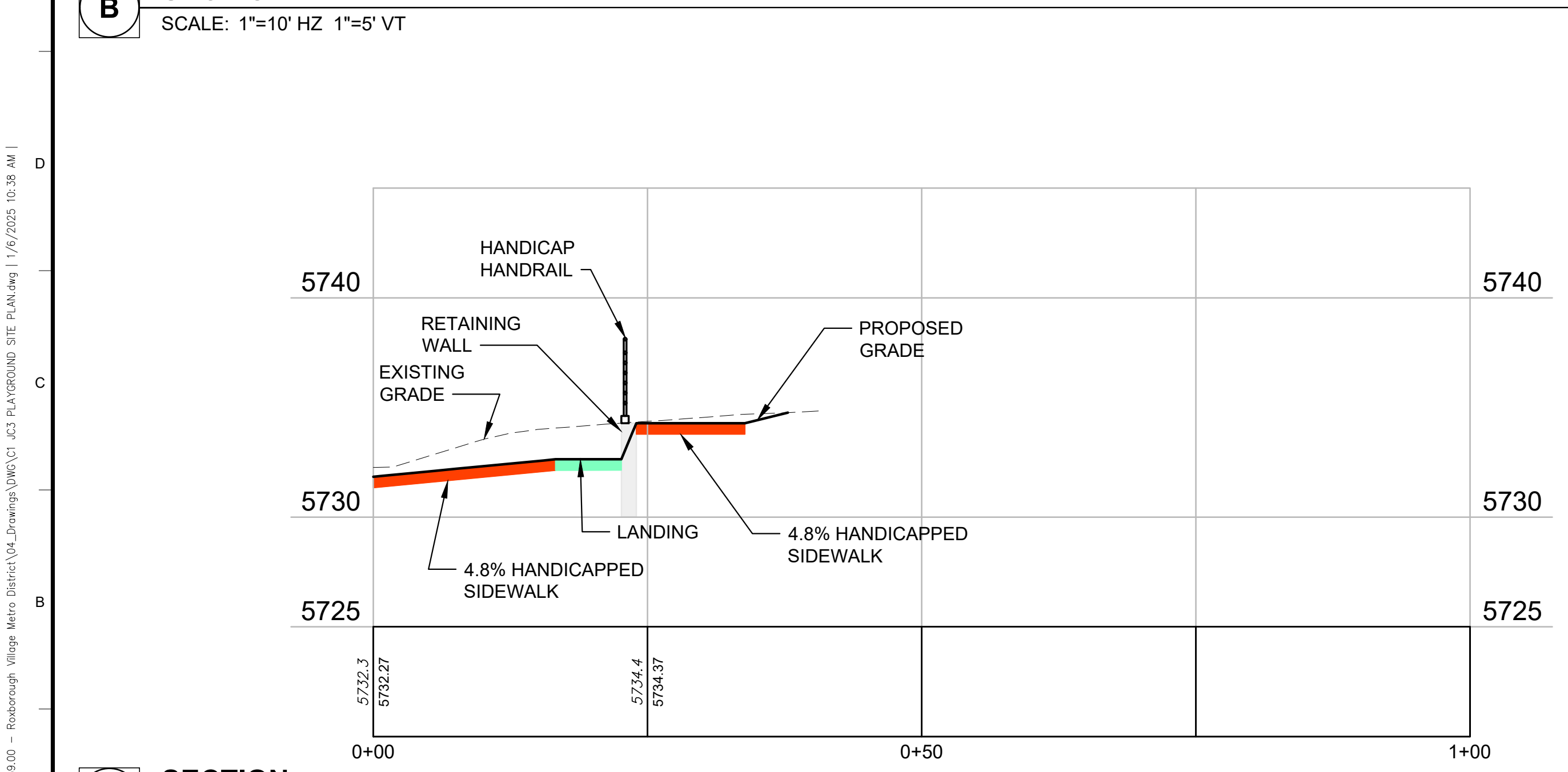
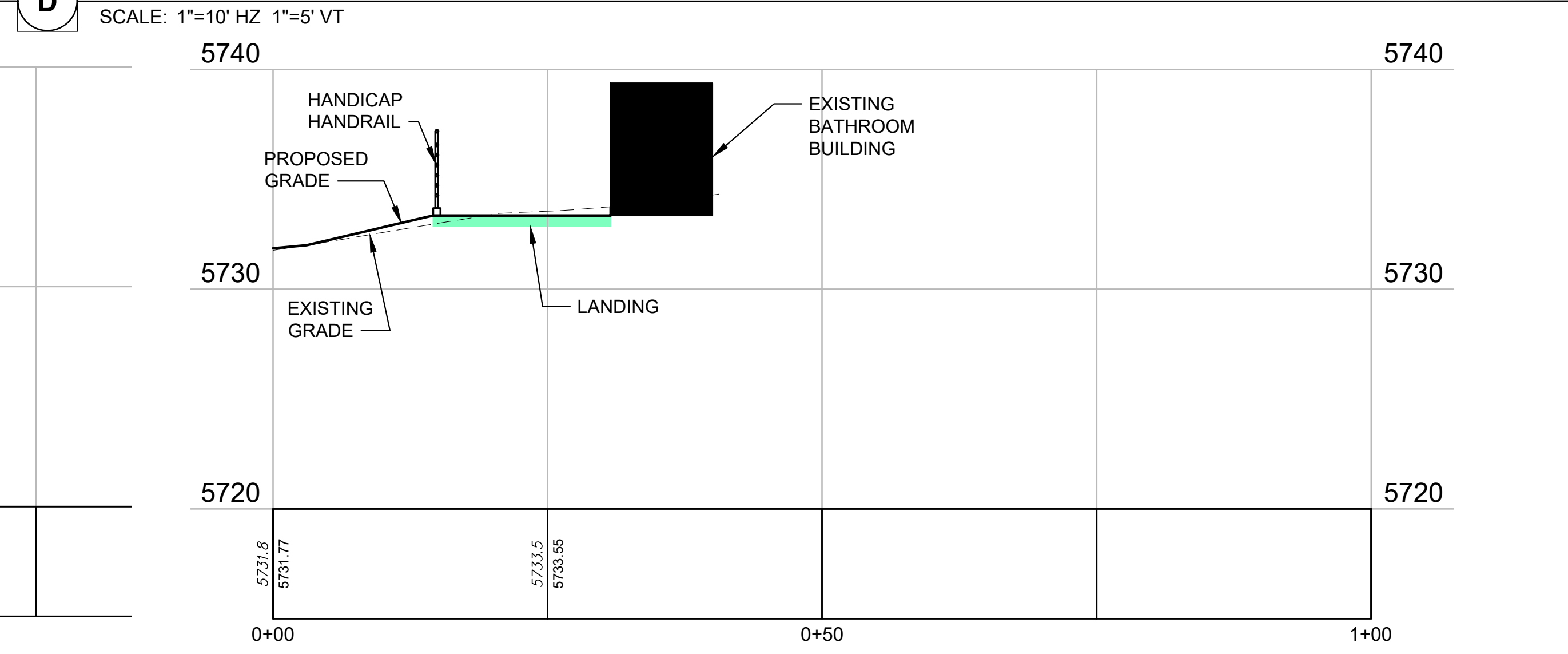
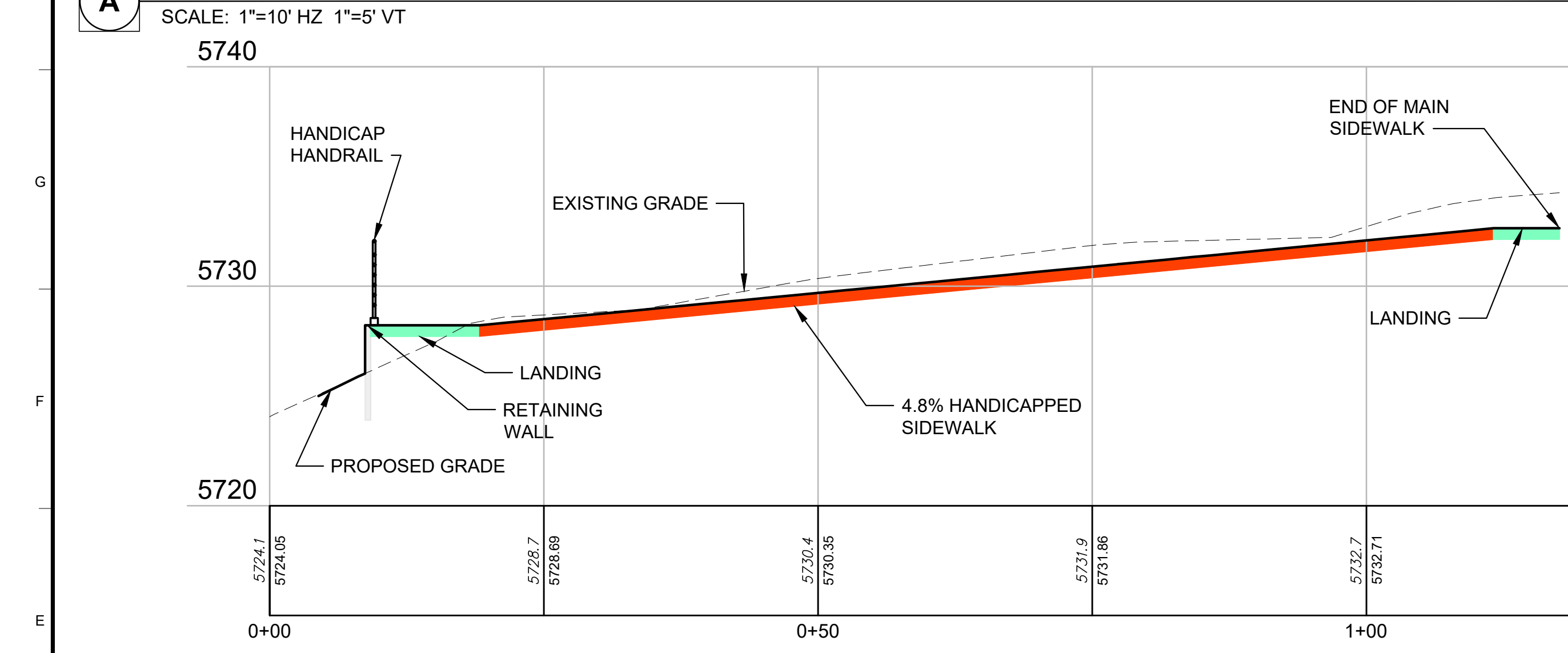
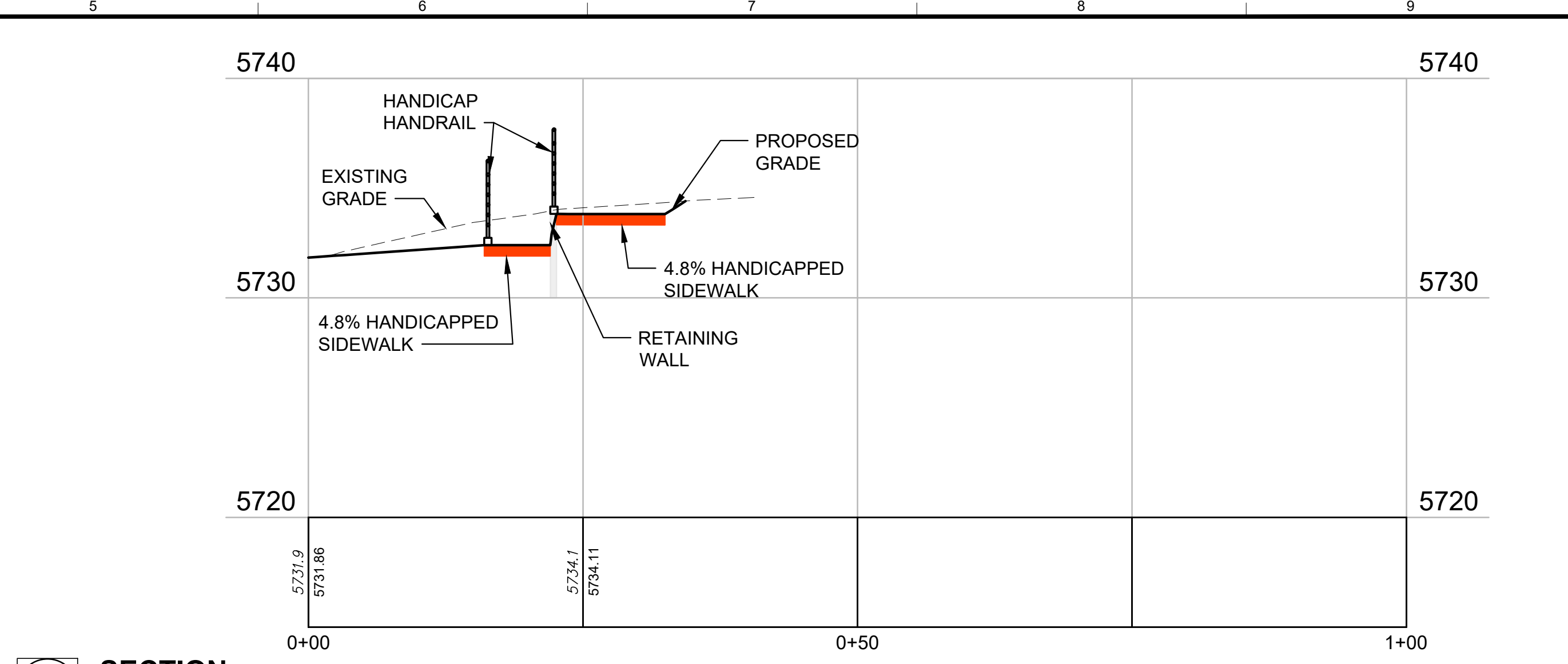
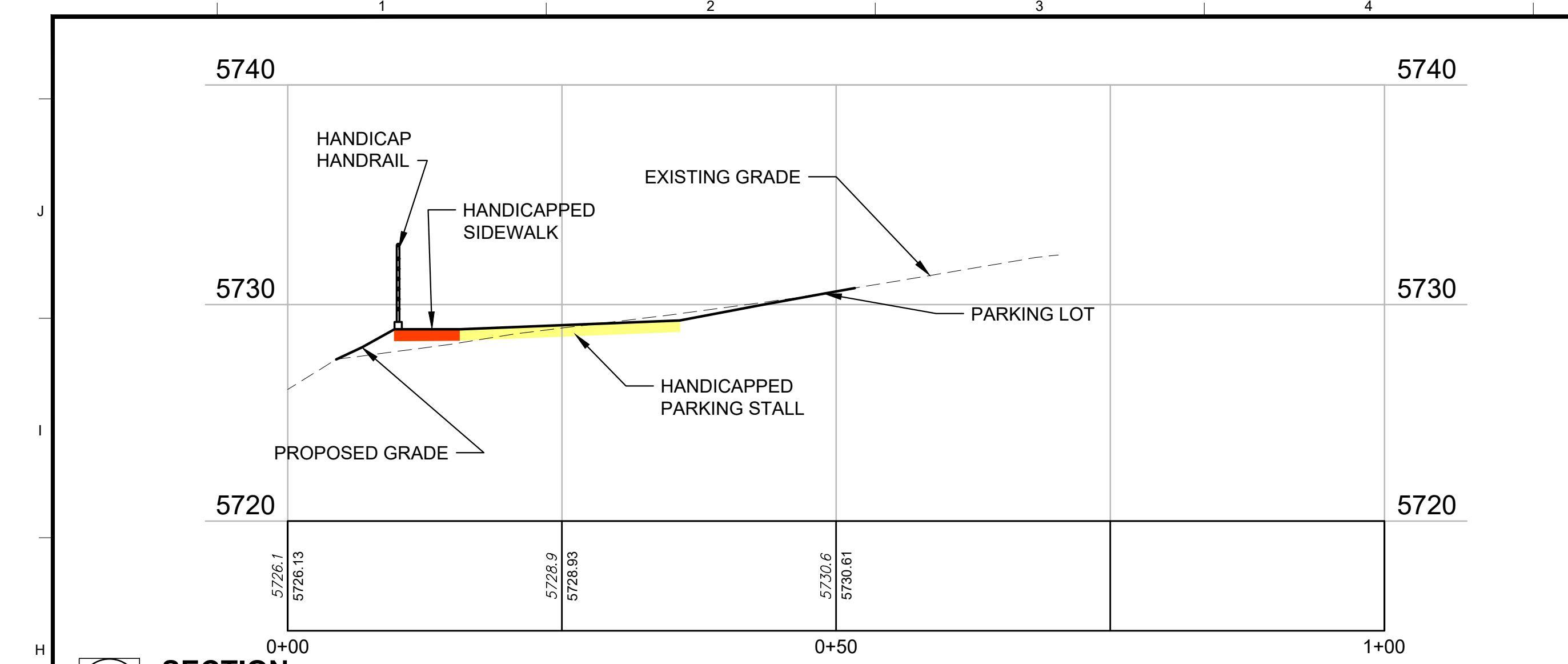
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PLAYGROUND GRADING SECTIONS

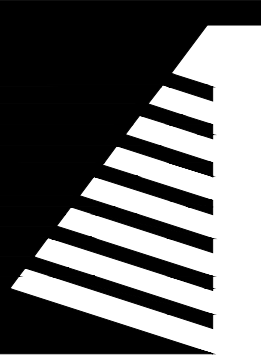
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PROJECT NO.: 0230459.00



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ISSUE # DATE DESCRIPTION

PROJECT:
ROXBOROUGH VILLAGE METRO DISTRICT

JC3 PLAYGROUND IMPROVEMENTS

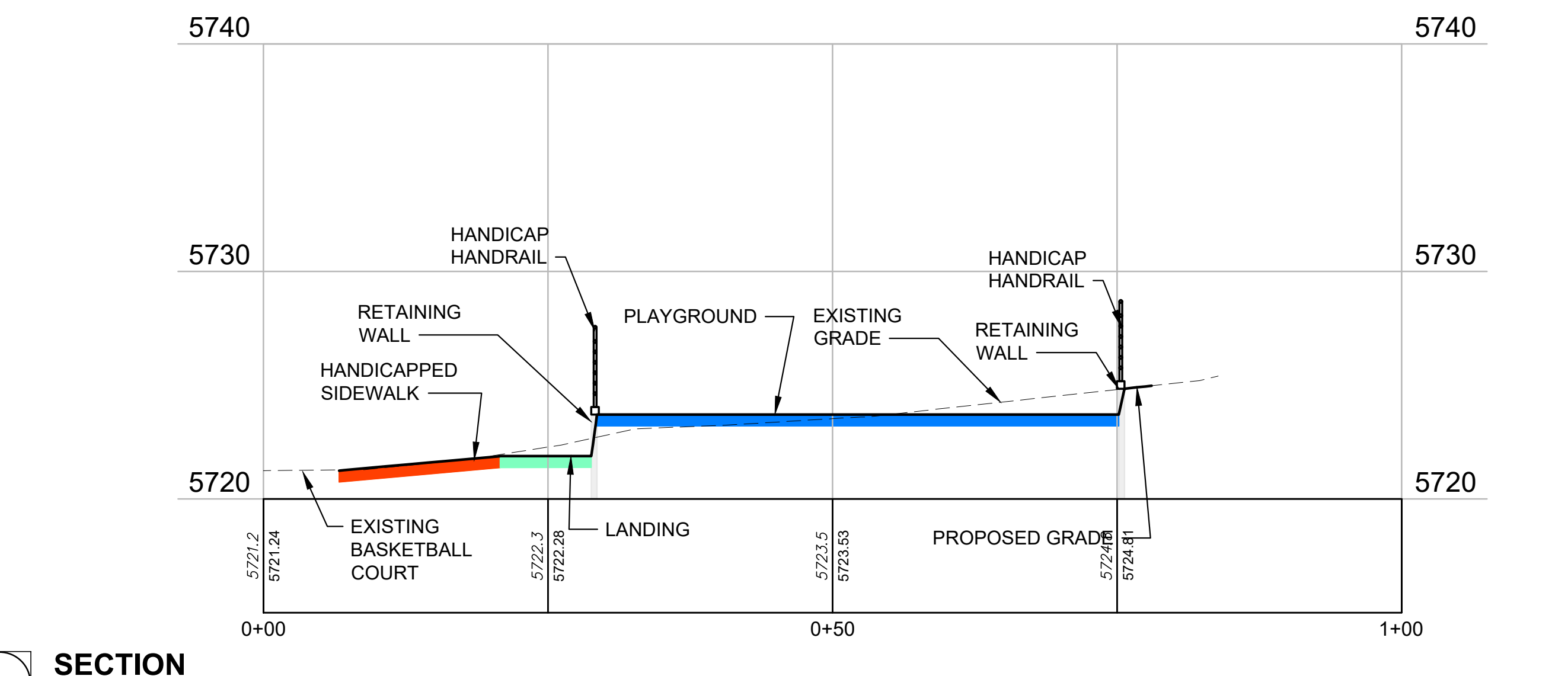
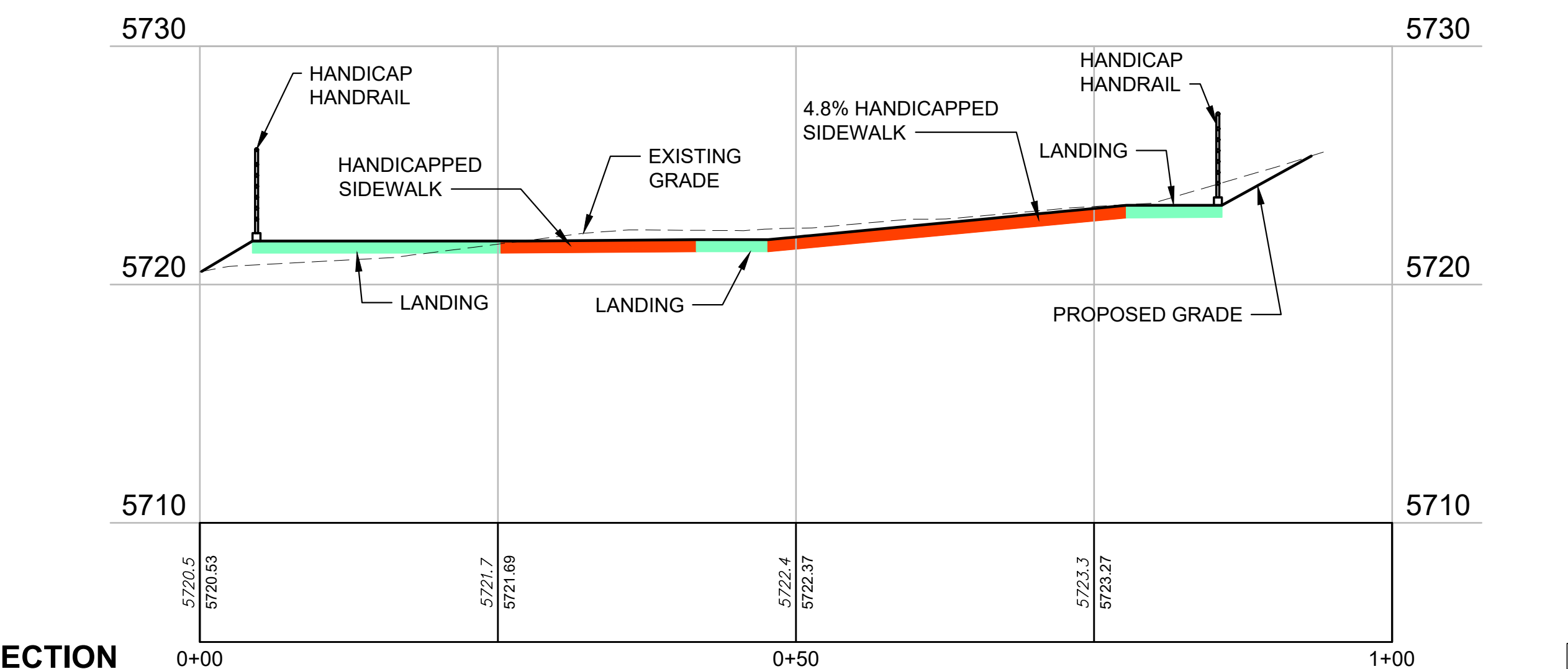
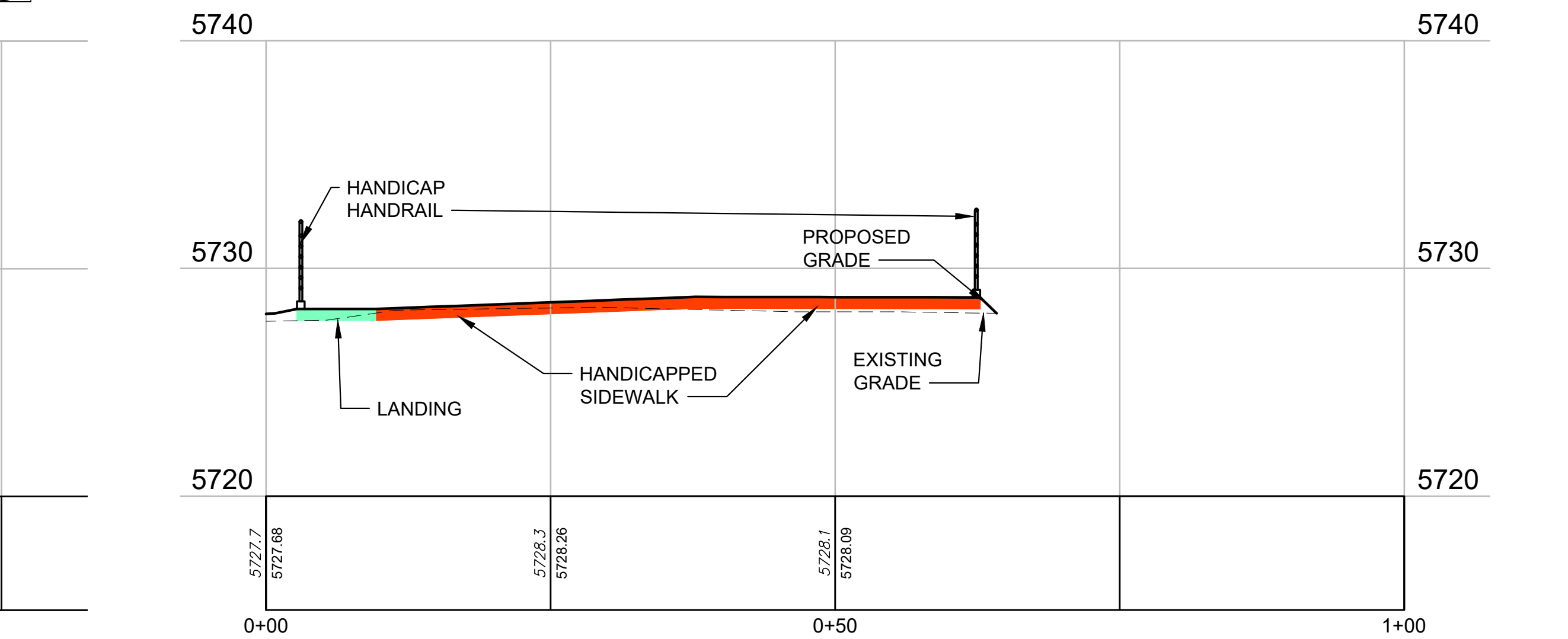
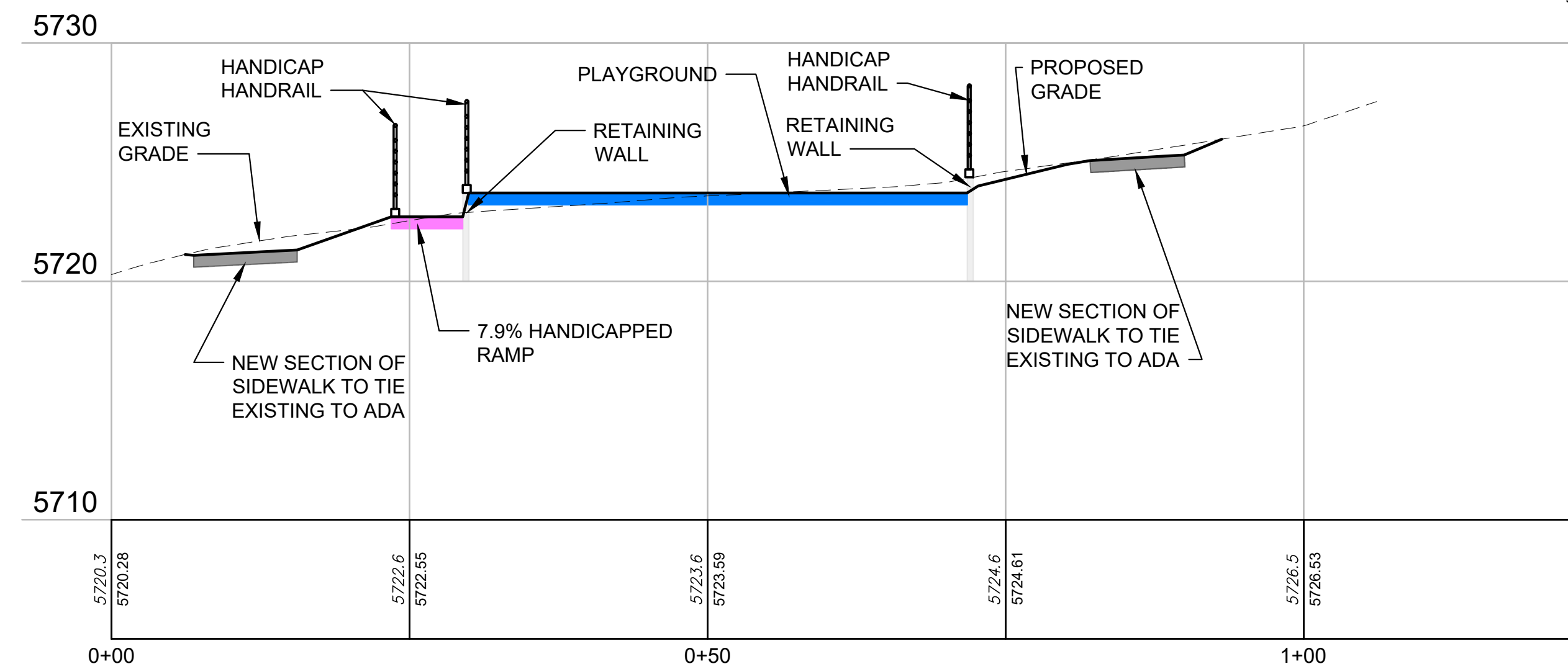
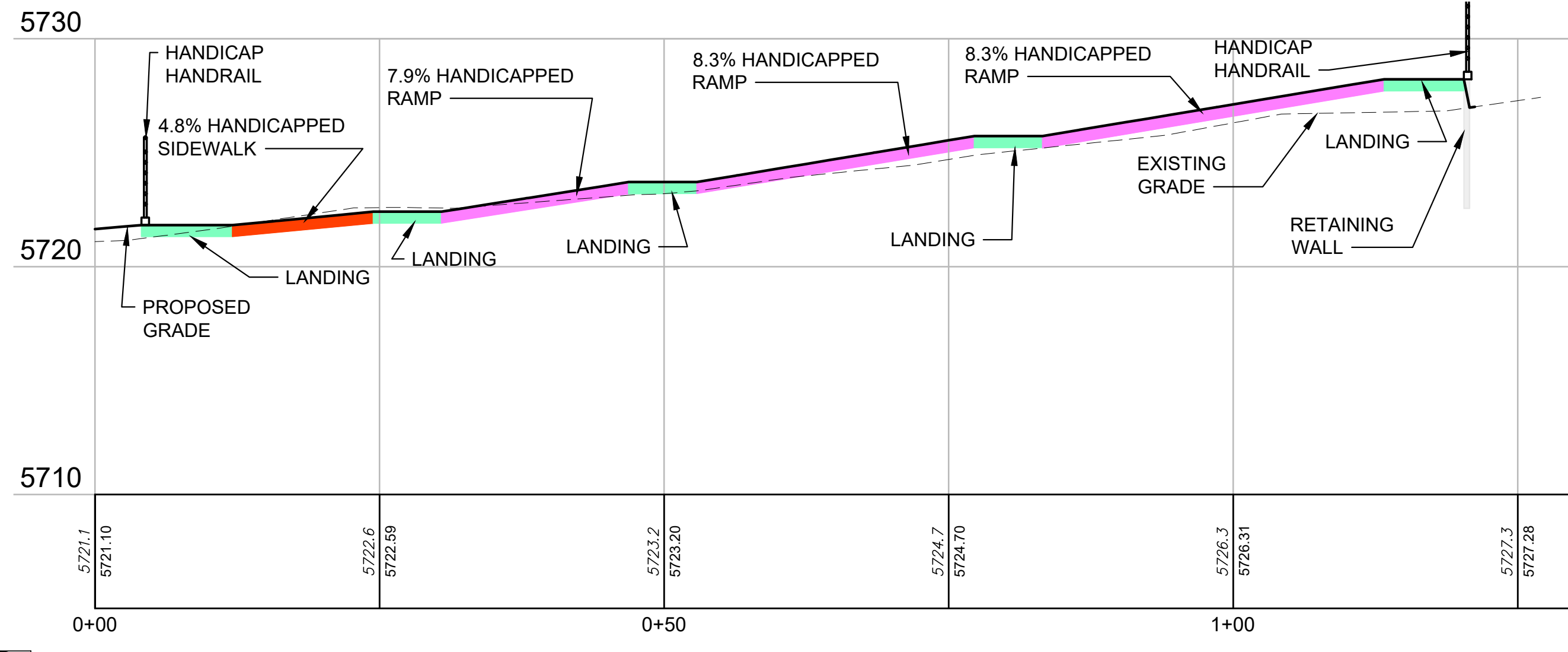
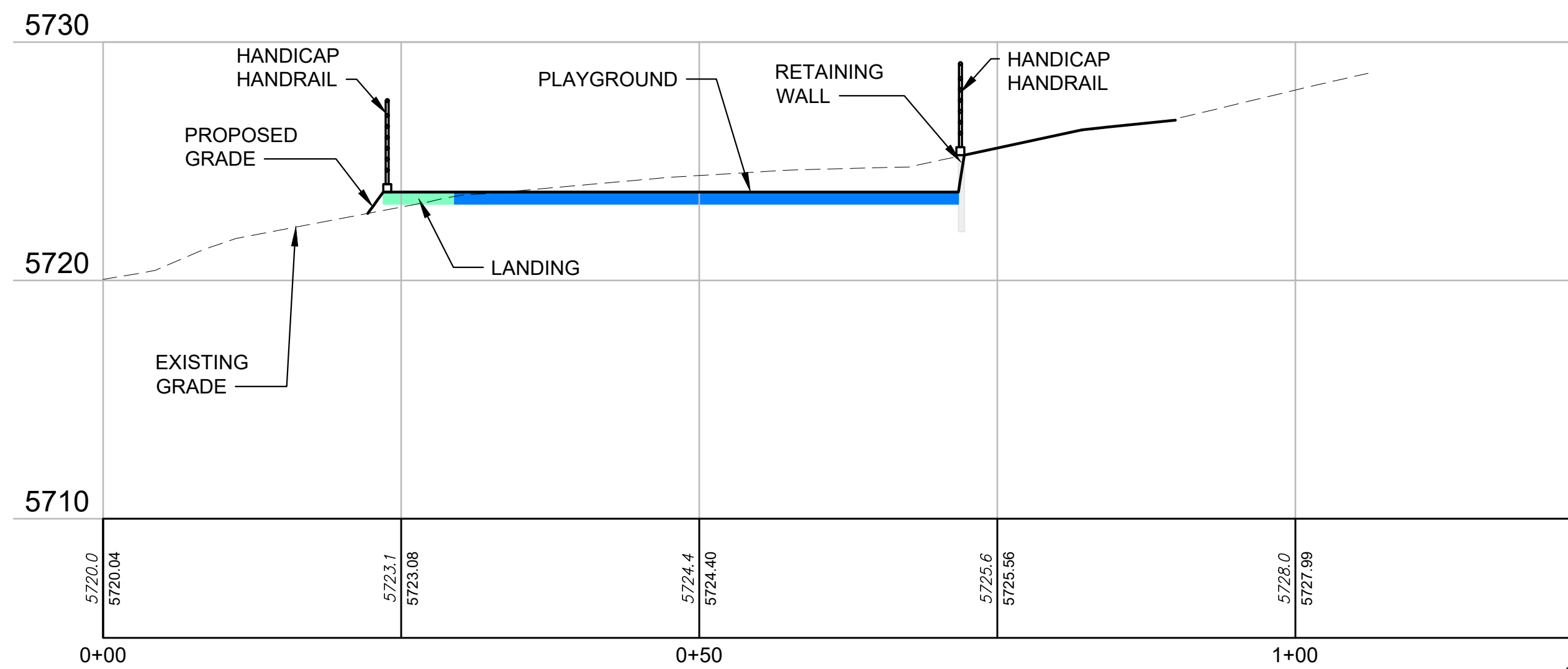
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DESIGNED: JCC
DRAWN: JWJ
REVIEWED: JCC
FIELD BOOK NO.: -

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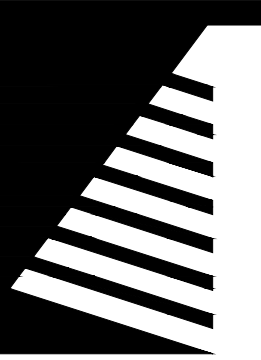
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PROJECT NO.: 0230459.00



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ISSUE:
DATE: DESCRIPTION:

PROJECT:
ROXBOROUGH VILLAGE METRO
DISTRICT

**JC3 PLAYGROUND
IMPROVEMENTS**

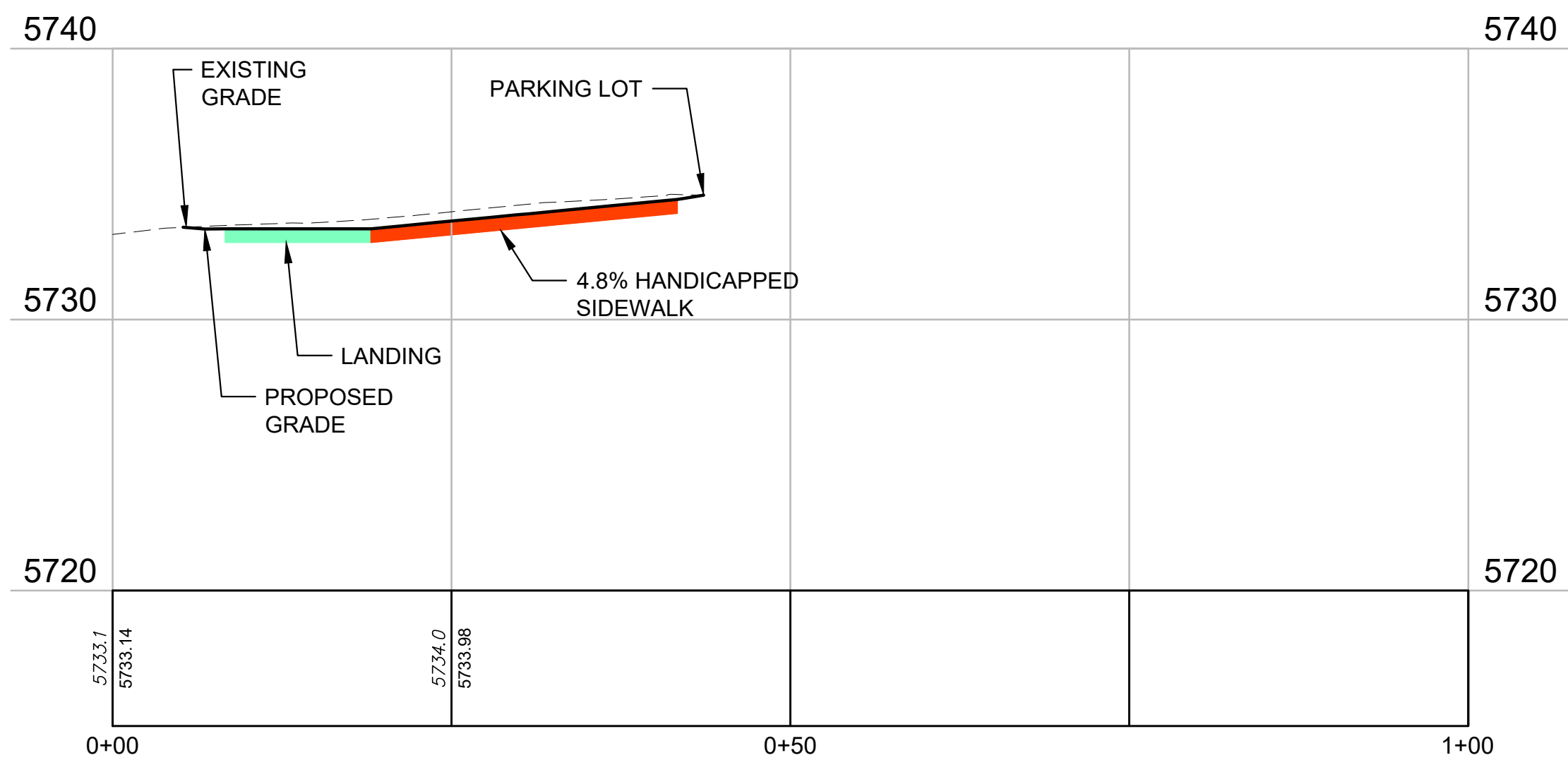
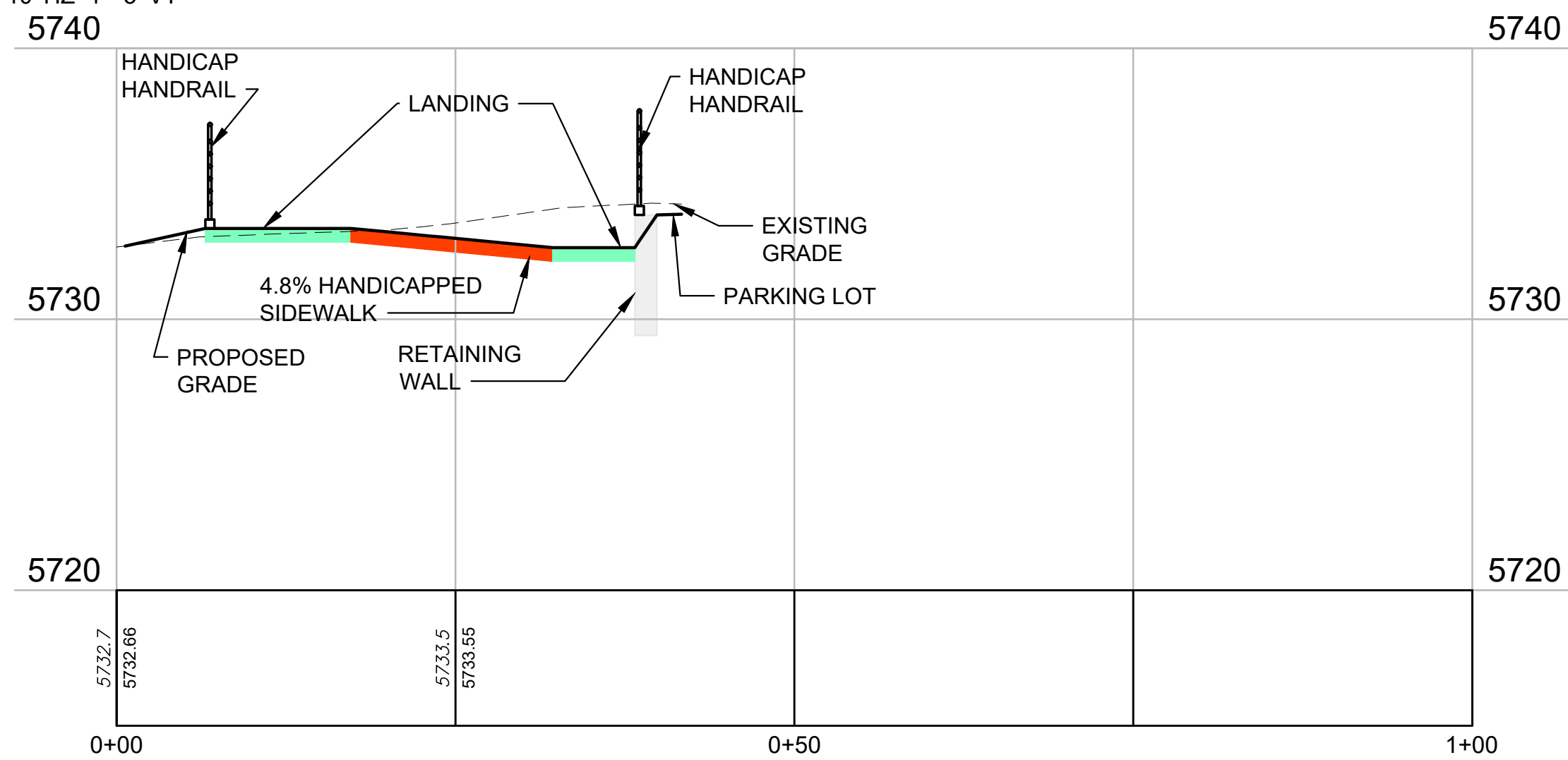
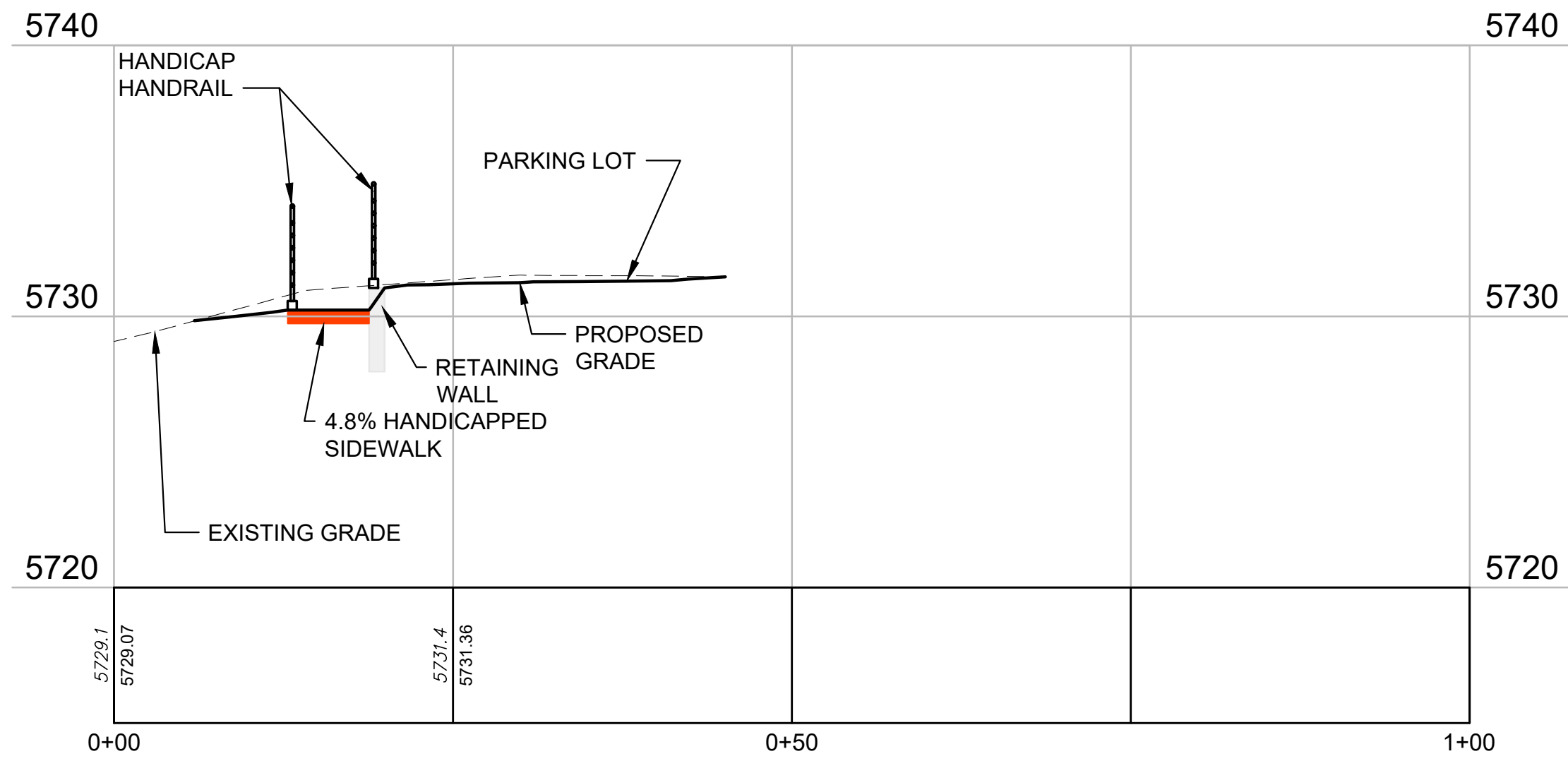
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**PLAYGROUND
GRADING SECTIONS**

SHEET NUMBER:

C4

PROJECT NO.: 0230459.00



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**RESOLUTION
BOARD OF DIRECTORS
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**

A RESOLUTION CALLING FOR AN ELECTION ON MAY 6, 2025

WHEREAS, the Roxborough Village Metropolitan District ("**District**") is a political subdivision of the State of Colorado, organized pursuant to the Special District Act, C.R.S. § 32-1-101, *et seq.* ("**Act**");

WHEREAS, pursuant to Section 1-13.5-111, C.R.S. of the Local Government Election Code ("**Code**"), the District is required to hold a regular election on the Tuesday succeeding the first Monday in May in the year 2025 to fill Director positions that have become vacant through expiration of the term of office or otherwise. Accordingly, the District is required to hold an election on May 6, 2025 ("**Election**");

WHEREAS, during the Election, three eligible electors must be elected to fill the Board of Directors ("**Board**") positions currently held by Director Mark Rubic, Director Brendan Coupe, and Director Travis Jensen. In accordance with State law, those elected at the May 6, 2025 election will serve for a term of four years each;

WHEREAS, the District is permitted to place questions on the Ballot, including TABOR questions which require a mail ballot election;

WHEREAS, the Board has not yet determined if the Board will place any questions on the Ballot;

WHEREAS, pursuant to C.R.S. §§ 1-13.5-108 and 32-1-804(2), the District's Board of Directors ("**Board**") is required to appoint a Designated Election Official ("**DEO**") who is responsible for conducting the Election in accordance with the Code, the Act, and all other applicable laws, rules, and regulations (collectively, "**Applicable Laws**"). The Board or DEO also may appoint a Deputy DEO who will hold the same authority as the DEO; and,

WHEREAS, it is necessary to set forth certain procedures concerning the conduct of the Election.

NOW, THEREFORE, be it resolved by the Board of Directors of the Roxborough Village Metropolitan District that:

1. A regular election of the eligible electors of the District shall be held on May 6, 2025, between the hours of 7:00 a.m. and 7:00 p.m. pursuant to and in accordance with all Applicable Laws. At that time, three Directors will be elected to serve a four-year term each.

2. The Board designates Peggy Ripko with Special District Management Services, 141 Union Boulevard, Suite 150, Lakewood, CO 80228-1898, to serve as the District's DEO for the Election. The DEO shall have full authority to take any and all actions necessary and appropriate to conduct the Election in accordance with the requirements of Applicable Laws and effectuate the provisions of this Resolution. Among other matters, the DEO shall provide the call for nominations, appoint election judges as necessary, appoint the canvass board, arrange for the required notices of election, printing of ballots, and direct that all other appropriate actions be accomplished.

3. If the Board determines that it wishes to place a ballot question on the Ballot, it shall do so by separate Resolution, which will include the final approved ballot language, and shall state if the Election

will be by polling place or mail ballot. The Board understands any such Resolution must be adopted prior to March 7, 2025, the deadline for certification of ballot content.

4. If an election is required, the DEO shall have full authority to take any and all actions necessary and appropriate to run the Election as a polling place or mail ballot election as determined by the Board.

5. Self-nomination and acceptance forms shall be available at the DEO's office located at 141 Union Boulevard, Suite 150, Lakewood, CO 80228-1898 or by emailing Peggy Ripko at pripko@sdmsi.com. All candidates must file self-nomination and acceptance forms with the DEO no later than the close of business on Friday, February 28, 2025.

6. If Applicable Laws permit the DEO to cancel the Election, then the DEO may cancel the Election in accordance with the requirements of Applicable Laws. In such case, the DEO shall have full authority to take any and all actions necessary and appropriate to cancel the Election.

7. The District shall be responsible for the payment of any and all costs associated with the conduct of the Election, including its cancellation, if necessary.

8. If any section, paragraph, clause, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Resolution.

9. The provisions of this Resolution shall take effect immediately.

ADOPTED this 15th day of January, 2025 by the Board of Directors of the Roxborough Village Metropolitan District.

Director

Director

Director

Director

Director

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150 Lakewood, Colorado 80228-1898

Tel: 303-987-0835 □ 800-741-3254

Fax: 303-987-2032

<https://www.roxboroughmetrodistrict.org>

January 9, 2025

Board of Directors

Roxborough Village Filing No. 16-A Homeowners' Association, Inc.

Via E-Mail:

Re: Notification of Nonappropriation of Funds for 2025 Maintenance and Snow Removal Services

Dear Board Members,

This letter is in follow-up to the two letters the Roxborough Village Metropolitan District (“*District*”) Board of Directors (“*Board*”) previously sent to the Roxborough Village Filing No. 16-A Homeowners' Association (“*Association*”). In each of the prior letters, the Board advised the Association that the Board was intending to have the District cease providing maintenance and snow removal services without charge to areas owned by the Association, effective December 31, 2024.

This letter advises the Association that the Board did not appropriate funds in its 2025 Budget to continue providing maintenance and snow removal services for the Association without charge in 2025. As such, the District’s maintenance and snow removal services terminated on January 1, 2025.

If the Association would like the District to provide interim maintenance and snow removal services, the Board can arrange for the District to provide the services for a fee. Please contact the District Manager to initiate an interim agreement.

Sincerely,

Ephram Glass, President

On behalf of the Board of Directors of the

Roxborough Village Metropolitan District

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150 Lakewood, Colorado 80228-1898

Tel: 303-987-0835 • 800-741-3254

Fax: 303-987-2032

<https://www.roxboroughmetrodistrict.org>

January 9, 2025

Board of Directors
Roxborough Village Filing No. 14B Homeowners' Association
Via E-mail: [REDACTED]

Re: Notification of Nonappropriation of Funds for 2025 Maintenance and Snow Removal Services

Dear Board Members,

This letter is in follow-up to the two letters the Roxborough Village Metropolitan District (“*District*”) Board of Directors (“*Board*”) previously sent to the Roxborough Village Filing No. 14B Homeowners' Association (“*Association*”). In each of the prior letters, the Board advised the Association that the Board was intending to have the District cease providing maintenance and snow removal services without charge to areas owned by the Association, effective December 31, 2024.

This letter advises the Association that the Board did not appropriate funds in its 2025 Budget to continue providing maintenance and snow removal services for the Association without charge in 2025. As such, the District’s maintenance and snow removal services will terminate on December 31, 2024.

If the Association would like the District to provide interim maintenance and snow removal services, the Board can arrange for the District to provide the services for a fee. Please contact the District Manager to initiate an interim agreement.

Sincerely,

Ephram Glass, President
On behalf of the Board of Directors of the
Roxborough Village Metropolitan District

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150 Lakewood, Colorado 80228-1898

Tel: 303-987-0835 □ 800-741-3254

Fax: 303-987-2032

<https://www.roxboroughmetrodistrict.org>

January 9, 2025

Board of Directors
Roxborough Village First Homeowners' Association, Inc.
Via e-mail: Angela.Christensen@kchoa.com

Re: Notification of Nonappropriation of Funds for 2025 Maintenance and Snow Removal Services

Dear Board Members,

This letter is in follow-up to the two letters the Roxborough Village Metropolitan District (“*District*”) Board of Directors (“*Board*”) previously sent to the Roxborough Village First Homeowners' Association (“*Association*”). In each of the prior letters, the Board advised the Association that the Board was intending to have the District cease providing maintenance and snow removal services without charge to areas owned by the Association, effective December 31, 2024.

This letter advises the Association that the Board did not appropriate funds in its 2025 Budget to continue providing maintenance and snow removal services for the Association without charge in 2025. As such, the District’s maintenance and snow removal services terminated on January 1, 2025.

If the Association would like the District to provide interim maintenance and snow removal services, the Board can arrange for the District to provide the services for a fee. Please contact the District Manager to initiate an interim agreement.

Sincerely,

Ephram Glass, President
On behalf of the Board of Directors of the
Roxborough Village Metropolitan District

Location	Date	Time	Approved?	Deposit \$100	Deposit Returned	Fee	In Binder?	Voided/ Cashed?	Date Permit Issued
Rox Skate Park	4/6/2024	10 am- 2 pm	Yes	Yes	Yes	NA		Voided	3.28.2024
Rox Community Park/ Softball Field	3/30/2024	9:30 am-3:30 pm	Yes	Yes	Yes/6/18/2024	NA		Voided	3.12.2024
		Monday- Friday 4pm-8pm Saturday							
Rox Community Park/ Softball Field	4/6/24-5/4/2024	9am-6pm	Yes	Yes/ \$300		\$1,050			4.4.2024
	6/3,6/17,7/1,7/15								
Chatfield Farms	, and 7/29	8:30 am-10:30 am	Yes	on the way		NA			4.11.2024
Rox Community Park/ Softball Field/ CANCELED	5/22/2024	10:30am-1:30pm	Yes	Yes	5/1/2024	NA			4.11.2024
Softball Field	4/23/2024	9am- 3 pm	Yes	Waived		NA			4.11.2024
Rox Community Park Parking Lot	5/18/2024	6am-4pm (SET UP) 7A-2P (SALE)	Yes	NA		NA			
Chatfield Farms	6/5/2024	5:00 PM- 7:30 PM	Yes	Yes					

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	54
Cancelled	Dir. Glass	Bike locked on bench; put note on it, and then remove.	1/31/2025			Bike was removed	
Dependent	CDI	Replace green irrigation covers with purple	4/1/2025	Low		Get GPS coordinates for each box. Purple covers are difficult to obtain due to supply issues Followed up on 8/8 to see status. Extended. CDI will be replacing as they can with the covers and GPS. Followed up on 8/28. Waiting for GIS. 11/2 Roughly 15- 20% of purple valve box lids have been replaced - TH E-mailed on 4/4/24 to have them check/replace during the spring irrigation checks. Will be doing this over the winter; deadline extended (10/9). Waiting for proposal from CDI to do the work (11/12).	
Dependent	Dir. Glass	Put together greenhouse update for website	6/30/2024			Waiting on photo	
Dependent	Ireland Stapleton	Sign replacements	10/31/24	High		Postponed from 1/25/2023 meeting. On hold pending Board action.	
Dependent	Ireland Stapleton	Draft agreements with 16B HOA for tracts C and E	6/1/25	Low		Waiting on formula for how HOAs pay for work	
Dependent	SDMS- Michelle	Get a new bollard and locks for the path leading down the hill in Community Park	7/1/2025	Low		Requested proposal. Travis has options; will be forwarding to OP for selection. 10/5 - Found several options. Spoke with maintenance tech and they said we need a specific lock. Even if it is not a road/trail that emergency response will go on, it is still required for emergency purposes. TH. Received quote from CDI, need to confirm its the correct bollard. Will request new quote if not. Delayed until new playground is installed. Pushed back a year due to playground replacement.	
Dependent	SDMS- Peggy	Create spreadsheet for snow removal costs/percentages for billing purposes	10/30/2024			Do they want monthly or annually. Add to management report.	
Dependent	SDMS- Peggy	Execute asphalt repair contract	2/28/2025			Deferred to 11/20. Deferred to 2025. Waiting for engineering drawings with southern sidewalk (12/13/24).	
Dependent	SDMS- Peggy	Let Farnsworth know we are not paying extra	1/15/2025			Added to Tasks for tracking; waiting for updated plans.	
Dependent	SDMS- Peggy	Newsletter- get ideas together; get approval from Board and send out. Include info re: new rules.	11/1/2024			This should be done after the website is ready and should include a QR code. Board to list topics. Per Operating Committee, to be done when signs are installed. Extended. Waiting for Board direction. Waiting for playground design proposals before sending (12/12/24).	
In Progress	Dir. Glass	Inserts for new home buyers in the district	10/31/2024	Low		Currently waiting on SDA to assist	
In Progress	Dir. Glass	Contact Douglas County about proposed pedestrian connection to Waterton Canyon	1/31/2025	Low		Lora Thomas was interested in setting up a kickoff meeting early in the year. Initial meeting set for 1/31/24. Peggy to ask Denver Water if they would be on board with a path through their properties -5/13. Contact made; map with location and interested parties sent to DW on 5/20. She will get back with me after Memorial Day. The request was denied; e-mailed her to set up a time for Ephram to discuss. Followed up on 6/12. Per Ephram, he will be reaching out directly. (8/12/24) Douglas County setting up meeting for 9/13/24. (9/13/24) Discussed with Douglas County and they will see if they have funding for design in January 2025.	
In Progress	Dir. Glass	Reach out to DA regarding process for rule enforcement	1/30/2025			Waiting for new DA to take office	
In Progress	Dir. Glass	Follow-up with CORE on retaining wall issue at corner of Turkey Rock Rd and Village Circle West	11/30/2024			Michelle submitted a request to Douglas County on 11/6. Ephram asked CORE separately.	
In Progress	Dir. Glass	Continue to try to get electric repaired on Rampart Range Rd	10/1/2025	Low		Additional contractors contracted. Revisiting area and information with CORE electric. Working with FW. Changed to SDMS. Travis coordinating with boring company and McBride. 9/27 - Meeting scheduled with McBride Lighting to meet on 9/29 at 10am. Waiting to here if boring company can attend. 9/29 Met with boring and electrical company. Electrical company will be placing a work order for the area of the week of 10/9 to do more thorough check. Once they update, I will pass along the information - TH. 1/18/2024 Reached out to Core electric. Will follow up on 1/19. 1/22/2024 Emailed Mitch Anderson with McBride lighting to address next steps. Will be done when the road is being repair; changed to Dependence. Per Douglas County, road work will not happen until at least 2026. Board to discuss next steps in June -5/13. Coordinate with Douglas County with Rampart road work in 2026. Proposal included in August meetings. Agreement approved at AUgust meeting. Agreement is out for signature (9/13/24). Agreement finalized on 9/30. Waiting for actual load data from holiday lights to size a solar system (12/13/24). (1/6/25) Waiting on load data.	
In Progress	Dir. Glass	Obtain proposal from JPL to clean out trickle channel parallel to Rampart Range Rd	3/1/2025				
In Progress	Dir. Rubic	Update Mission Communications	1/1/2025			Need to remove Scott's email address as the main login. Followed up on 1/10.	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	54
In Progress	Farnsworth	Search for vendors to replace the pedestrian bridge in the common area near Rampart Way	11/1/2024			Asked JC for specs on 6/10. Followed up on 6/17. Followed up on 6/25. Survey was done.	
In Progress	Farnsworth	Propose fix for second pump intake at Crystal Lake	7/31/23	Medium		Gave JC info at meeting on 9/20. Had meeting on 5/16; set up regular meetings. Survey in progress (9/13/24).	
In Progress	Farnsworth	Bridge replacement permitting at south creek crossing	4/1/24	High		Gave info to JC at meeting on 9/20. Get permit going ASAP. (Received permission from US Fish & Wildlife Service on 12/18/23). Had meeting on 5/16; set up regular meetings. Survey in progress (9/13/24).	
In Progress	Farnsworth	Seek permits for bridge replacement at Rampart Way Open Area bridge	4/1/24	High		Get permit going ASAP. (Received permission from US Fish & Wildlife Service on 12/18/23) Had meeting on 5/16; set up regular meetings. Survey in progress (9/13/24).	
In Progress	Farnsworth	Weathertrak	4/1/24	Low		Gave JC info at meeting on 9/20; Per CDI; don't renew. Need info on whether Optiflow is worthwhile to implement. Had meeting on 5/16; set up regular meetings.	
In Progress	Farnsworth	GIS initiative to map the irrigation system and other RVMG assets (trash cans, etc.)	5/31/24	High		Information provided to Farnsworth on 6/8/2023. Waiting for additional information about next steps. Ephram and SDMS can give JC or crew information that is needed. Need device to get GPS in the field. JC to reach out to Ephram. Presentation was at October meeting; to be discussed at the 11/7 meeting. Proposal to be approved 11/15. GIS device approved on 1/17/2024. Everything complete except for loading in stormwater shapefile from Douglas County. Stormwater system is uploaded - updated file to upload (12/13/24).	
In Progress	Farnsworth	Three surveys	8/30/2024			Agreement requested on 8/22. E-mailed JC confirmation on 8/22. Finalized on 8/28	
In Progress	Farnsworth	Update option #2 with sidewalk on south end	12/31/2024				
In Progress	Farnsworth	Update park permit and updated drawings for January meeting	1/13/2025			Reminder will be going out on 1/8/2025.	
In Progress	Ireland Stapleton	Contact Urban Drainage to see if they will fix the Executive Homes drainage issue	12/31/2024			(1/6/25) Kelly will set up a meeting with Urban Drainage and invite Ephram.	
In Progress	Ireland Stapleton	Go to county re: median maintenance and landscaping along the sides of roads that are on Douglas County property	12/31/2024	Medium		Sent reminder on 7/24. Board directed Kelley to draft new agreement (or substantially change Douglas County's version). (10/14/24) Douglas County to supply language they would be comfortable with. Kelly provided with basic language to review on 12/4. (1/6/25) Kelly sent her revisions and Ephram replied with his own.	
In Progress	JPL	Greenhouse repairs- JPL	10/20/2024			Agreement was signed. Repairs were completed. Solar fans have not been installed yet (9/13/24). Ephram to supply fan model to JPL (10/14/24). Sent vent models to Cory for verification (11/11). (1/6/25) Vents have arrived, JPL to schedule install date.	
In Progress	SDMS	Renew SDA Membership	2/28/2025			Requested renewal on 1/10.	
In Progress	SDMS- Charlie	Info for playground maintenance	9/30/2024			Done; RFP sent out. Was done on wrong park; Peggy will not bill for meetings to equal the cost.	
In Progress	SDMS- Charlie	Obtain proposals for installing solar aerators in Heron, Tadpole, and Preble's ponds.	1/31/2025			Got a proposal from EcoResource in the past.	
In Progress	SDMS- Diana	Reservations for tennis/ cost for non-district residents, rules	10/30/2024	Medium		Working to confirm that SIPA offers this with no monthly fee attached. Also need more direction from the Board about costs and process. Rsreaching with SIPA. Not possible through SIPA but we can get an add-on. Diana is researching. Not something we can do through SIPA. Working on other options. SIPA is investigating costs for an add-on (9/12/24). Would be \$8500 to add on. Peggy working with a company; information coming (10/9). Followed up on 1/5; tracking on Tasks. Will be following up every week.	
In Progress	SDMS- Diana	Obtain roxvillagemetro.gov domain	5/31/2024			SDMS has already requested. Waiting to hear back. Followed up on 4/29. Followed up on 12/18.	
In Progress	SDMS- Diana	Website ADA compliance	7/1/2025	Medium		Some fixes will be easy in terms of navigation and headers. Remediating older pdf documents and agreements will be more time consuming and expensive. Conversation with legal about what needs to be on site, and WCAG requirements. Grant proposal submitted on 4/30. Diana is tracking, and putting up quarterly reports as needed (10/9). Per report, the website is 99% compliant (10/21).	
In Progress	SDMS- Michelle	Find out if we can use ballot box at library	1/30/2025	Low		Have reached out to Rox Water and Library about hosting box. Also will be connecting with Ireland Stapleton Atty about this week of 1/30. Travis called on 9/18; the ballot box they have goes through Douglas county. He is checking with them. Seemed to be a possibility, but we won't know until January 2025. Yes- they will reach out.	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	54
In Progress	SDMS- Michelle	7168 Red Mesa Dr- contractor driving on District property where there is irrigation	5/1/2025			official letter and email to HOA. Ephram sent the info to Dino on 12/19. Homeowner has been contacted and will restore when work done, in spring. Peggy e-mailed the homeowner details on 1/2. Michelle will be following up in the spring.	
In Progress	SDMS- Peggy	Proposal for drip irrigation system fixes in Chatfield Farms	3/31/2025			E-mailed Dino on 12/12 to make sure it's on his radar. (1/6/25) Dino said this is in the contract and only needs to be an email.	
In Progress	SDMS- Peggy	Agreement for Rocky Mountain Recreation for spinner replacement	12/13/2024			E-mailed Dino on 12/12 to make sure it's on his radar. Approved at the 12/18 meeting; uploaded for signature on 1/5. Reminder sent on 1/10.	
In Progress	SDMS- Peggy	Library- 2025 board-only meeting scheduling	10/31/2024			Requested on 9/19; waiting for confirmation. Confirmed as of 1/9; need a location for April meeting. E-mailed Ephram to discuss at 1/13 Board meeting.	
In Progress	SDMS- Peggy	Work on sign design & locations	12/31/2024			Charlie is working on this; he has two ids as of 12/12 and is waiting for one more.	
In Progress	SDMS- Peggy	Follow-up with PST regarding down payment	12/18/2024			The had some hard costs associated with the project; waiting for numbers (12/6). Followed up on 1/5.	
In Progress	SDMS- Peggy	SIPA- Google workspace	8/16/2024			Diana reached out to SIPA on 12/19.	
In Progress	SDMS- Peggy	Wildfire grant (DOLA)	12/31/2025			Check on DOLA grant for 2025. Monthly reminders set up. Nothing available as of 1/3.	
In Progress	SDMS- Peggy	Draft RFP for landscape; include snow	12/23/2024			JPL, Keesen, Cox, Arrowhead. Added to Tasks for tracking. Drafted and sent to Board for review; waiting for updates from Board Only meeting.	
In Progress	SDMS- Peggy	Set up January meetings for HOA discussions; presentation	1/10/2024			Include statement of why we are doing this. Added to Tasks for tracking. E-mailed the Board for dates on 1/5.	
In Progress	SDMS- Peggy	RFP- update park with due dates, etc.	1/3/2025			Add details- look up different features and send to the Board, go over Mark's. Added to Tasks for tracking. Draft sent to OP; updates incorporated. Included in 1/13 Board packet.	
In Progress	SDMS- Peggy	Get reimbursed for noxious weed grant expenses	3/31/2025			Request submitted on 1/10.	
Open	CDI	Review drip irrigation areas with board members in the field	6/30/2024			Some areas on the map are suspect. SDMS to set up meeting in late April. Per May meeting, to be done when main line breaks are fixed. (1/6/25) Tom said he'd send something by end of January.	
Open	Dir. Glass	Talk to Douglas County re: guardrail between Waterton & soccer field.	11/30/2024			Asked Douglas County, waiting for response (12/13/24).	
Open	SDMS- Michelle	Douglas county- why they aren't responsible for fences on their property	2/1/2025			It is something for the Sheriff to address; Michell is confirming addresses (12/18) Sheriff has talked to all homes, and all will address. Deadline extended for follow-up.	
Open	SDMS- Peggy	Work regarding Wix moving forward.	8/16/2024			Work on forwarding old website.	
Open	SDMS- Peggy	Get reimbursed for turf removal grant expenses	6/30/2025				
Recently Complete	Dir. Glass	Upload noxious weed mapping data	11/30/2024		12/15/2024		

2023	
Month	Billed
January	\$2,033.76
February	\$1,161.67
March	\$1,414.21
April	\$3,317.49
May	\$1,519.84
June	\$1,650.40
July	\$3,246.17
August	\$1,486.89
September	771.64
October	\$2,242.14
November	\$1,563.59
December	\$1,717.39
Total	\$22,125.19
Budgeted	\$22,500.00
YTD	\$22,125.19
Remaining	\$374.81
Percent	98.3%

2024	
Month	Billed
January	\$1,717.39
February	\$1,306.04
March	\$1,203.99
April	4,073.60
May	1,676.99
June	\$1,741.22
July	\$3,685.27
August	\$2,198.86
September	730.27
October	\$2,824.00
November	\$1,128.29
December	\$1,607.26
Total	\$23,893.18
Budgeted	\$25,818.00
YTD	\$23,893.18
Remaining	\$1,924.82
Percent	92.5%

From: [Charlie Hogue](#)
To: [Peggy Ripko](#)
Subject: RE: RVMD Sign Design Quotes
Date: Thursday, January 2, 2025 8:49:30 AM
Attachments: [image002.png](#)

All of the companies I got quotes from would work with us to design the signs once we commit with them, a couple charge for the actual designing of the sign and one incorporates it into the cost of each sign. I had them base their quotes off of the reference image below:



Charlie Hogue
Field Technician

QUOTE# Q-717695



A SmartSign Store
300 Cadman Plaza West, Suite 1303
Brooklyn, NY 11201
Billing: (718) 797-1900 x117
Sales: (800) 952-1457

Date: 12/5/2024 10:33:37 AM

Billing address CO 80228 United States Phone: (303) 908-4825	Shipping address CO 80228 United States (303) 908 4825
--	--

Hi,

Here is your quote! Your quote number is **Q-717695**.

My name is Alexis Ashley and I will be your assigned sales representative. Please contact me for any questions about this quote or to place your order. You may call me at **(800) 952 1457 x 7118** or email me at **Alexis@smartsign.com**. I hope to hear from you soon!

If you are tax-exempt, please send over your tax-exempt form so taxes can be removed. If you are ordering a custom item, an official proof will be sent for your approval for production once the order is placed.

Package 1	Shipping Method : Regular Ground Shipping			
	PRODUCT DESCRIPTION	UNIT PRICE	QTY.	AMOUNT
	1. Aluminum Sign Size:18" x 24" Part #:S-3743-18X24 Material:Heavy-Duty Aluminum Sign, 80 mil	\$61.75/Sign Package: 1 Sign	1 Sign	\$61.75

Please note that **this quote** will expire in **30 days**. Your quote qualifies for a promotional offer and expires soon. We accept major credit cards, checks, ACH / wire transfers, and net 30 terms.

Items (1) :	\$61.75
Shipping :	\$0.00
Total before tax :	\$61.75
Estimated Sales tax :	\$4.32
Order Total :	\$66.07



A Better Sign LLC
 139 New Hope Road
 Lawrenceville, GA 30046
 Ph 770-979-8387
 abettersign.com

YOUR SALES REP
jessica@abettersign.com

INVOICE: 147482

SALE DATE: 12/27/2024
 TERMS: PREPAY

UPS GROUND

BILL TO

CHARLIE HOGUE
 SDMS
 141 UNION AVE
 Lakewood, CO 80228
 7203039856
 CHOGUE@SDMSI.COM

SHIP TO / INSTALL

CHARLIE HOGUE
 SDMS
 141 UNION AVE
 Lakewood, CO 80228
 7203039856
 CHOGUE@SDMSI.COM

ITEM	PRODUCT	DESCRIPTION	TAX	QTY:	PRICE EACH:	ITEM TOTAL:
#1	Rigidbond	18" x 24" - 1/8" Rigidbond Single Sided RULES AND REGULATIONS Qty 50: \$18.53/each Qty 75: \$17.23/each Qty 100: \$13.04/each	<input type="checkbox"/>			
#2	Artwork Fee	Artwork Setup and Proofing Fee	<input type="checkbox"/>	1	\$175.00	\$175.00

SUBTOTAL: \$175.00
TAX RATE:
TAX TOTAL: \$0.00
GRAND TOTAL: \$175.00

PAY BY PHONE:
 770-979-8387

PAY IN STORE OR MAIL TO:
 A Better Sign
 139 New Hope rd.
 Lawrenceville. GA 30046

TERMS & CONDITIONS



abettersign.com/terms

BALANCE DUE: \$175.00

303 Sign Company
 1820 Delaware Place, Suite D Longmont, CO 80501
 contact@303signcompany.com
 (888) 303-3936



Quote 5249

Panel Signs

QUOTE DATE
12/27/2024
 QUOTE EXPIRY DATE
01/26/2025
 TERMS
Due on receipt

REQUESTED BY
SDMS
141 Union Boulevard
Lakewood, CO 80228

CONTACT INFO
Charlie Hogue
chogue@sdmsi.com
(720) 303-9856

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TOTAL (INCL. TAX)	TAXABLE
1	18" x 24" Panel Signs 18" x 24" x 0.080" Aluminum Blank Holes Top and Bottom with 3" inset Digitally Printed Vinyl and Laminate Delivered to Customer	1	Each	\$4,912.75	\$4,912.75	\$5,340.90	Y
2	Graphic Design Hourly graphic design services Includes original and 2 revisions Additional revisions are \$75.00	1	Hr	\$75.00	\$75.00	\$75.00	N

Thank you for the opportunity to provide an estimate on the project described above. This estimate does not represent a contract for services. The prices listed above will be honored for 30 days from today's date. A 50% deposit will be required in order to begin work. All signage provided under this estimate will remain the property of 303 Sign Company, until paid in full.

Subtotal:	\$4,987.75
Sales Tax (8.715%):	\$428.15
Total:	\$5,415.90

Downpayment (50.0 %)

\$2,707.95

SIGNATURE:

DATE: