

# ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 • 800-741-3254  
<https://roxvillagemetro.colorado.gov/>

## **NOTICE OF MEETING AND AGENDA**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Ephram Glass	President	2027/May 2027
Debra Prysby	Vice President	2027/May 2027
Clifford Linhardt	Treasurer	2029/May 2029
Ronald Bendall	Secretary	2029/May 2029
Stephen Throneberry	Assistant Secretary	2029/May 2029

DATE: June 18, 2025

TIME: 6:00 p.m.

LOCATION: Roxborough Library Meeting Room and Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUlZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

*\* Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

*\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

### I. ADMINISTRATIVE MATTERS (5 minutes)

#### A. Disclosure of Potential Conflicts of Interest

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#### B. Additions/Deletions/Approval of Agenda

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### II. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes) \*

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines.
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### III. CONSENT AGENDA – (5 minutes) \*

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

Board Meeting Minutes (enclosures):

- May 21, 2025
  - June 4, 2025
  - June 9, 2025 Special Meeting
- 

IV. FINANCIAL MATTERS (10 minutes)\*

- A. Review and ratify approval of the payment of claims for the period ending May 31, 2025 in the amount of \$82,266.75 (enclosure).
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- B. Review and accept unaudited financial report for the period ending May 31, 2025 (enclosure)
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- C. Discuss unapproved invoices in bill.com
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V. CONTRACTOR/CONSULTANT REPORTS

- A. Landscaping Updates- CDI Landscape, LLC. (10 minutes)\*

1. Review Monthly Report. (enclosure)
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2. Review and consider approval of proposals:

- a. Replace controller- 7804 Canvasback
- 

- b. Village Circle and Park Tree Pruning/Removals
- 

- c. Rock Dam Fill-in
- 

- d. Bridge Area Swell Cuts
- 

- e. Irrigation Addition for New Trees
- 

3. Discussion regarding native mowing concerns (enclosure)
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4. Update on fixing drip irrigation through the district.

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5. Update on outstanding invoices.

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B. Engineering Updates- Farnsworth

1. Update on Crystal Lake intake work and Little Willow Creek bridge work. (3 minutes)

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2. Review letter regarding invoice question and concerns (enclosure).

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VI. LEGAL MATTERS

- A. Update on HOA easement agreements. (sent under separate cover) (5 minutes) \*

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- B. Discuss and consider approval of N&D Tree agreement to plant new trees (enclosure). (3 minutes) \*

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- C. Update regarding the Executive Homes detention pond drainage issues. (5 minutes)

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- D. Other

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VII. AGENDA PRIORITIES

- A. Updates on Community Park Playground (to be distributed). (3 minutes) \*

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- B. Discuss and consider approval of Rampart Way bridge replacement proposal (enclosure). (8 minutes) \*

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- C. Discuss and consider approval of newsletter verbiage and costs for mailing to residents. (to be distributed) (8 minutes) \*

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- D. Update on finding another locate service provider. (5 minutes) \*

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- E. Updates and discussion on updating District signage. (5 minutes) \*

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- F. Update regarding new Dominion water line to be installed south of Waterton Rd.  
(3 minutes)
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- G. Other
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## VIII. OPERATION AND MAINTENANCE MATTERS

- A. District management updates. *SDMS to provide written updates/enclosures on the following items to be included in the Board packet (2 minutes).*
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1. Review lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) (enclosure).

- i. Request regarding field maintenance (enclosure)
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2. SDMS Monthly Report (enclosure).
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3. Review and discuss, if needed, any recent general communications to District or CORA Requests.
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4. Monthly Invoice from Foothills Park & Recreation (enclosure).
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- B. General Updates regarding ongoing projects or activity. *SDMS to provide written updates/enclosures on following items to be included in the Board Packet.*

1. Update and Status of identifying vendor(s) for general repairs and maintenance of existing playground equipment. (3 minutes)

- i. Review and consider approval of proposal to replace swings (enclosure).
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2. Update on turf replacement/xeriscape contract. (3 minutes)
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## IX. DIRECTOR MATTERS

- A. Other
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X. OTHER MATTERS

- A. Review action items and add them to the task spreadsheet. (2 minutes) \*
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- B. Other.
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XI. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes)\*

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines: <https://roxvillagemetro.colorado.gov/documents-and-information/code-of-conduct>
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XII. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, JULY 16, 2025**

**MINUTES OF REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
HELD  
MAY 21, 2025**

A regular meeting of the Board of Directors (referred to hereafter as the “Board”) of the Roxborough Village Metropolitan District (the “District”) was convened on Wednesday, the 21<sup>st</sup> day of May, 2025 at 6:00 p.m. at the Roxborough Library, 8357 N Rampart Range Rd # 200, Littleton, CO 80125 and via Zoom. The meeting was open to the public.

**CALL TO ORDER**

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District Manager Ripko called the meeting to order at 6:00 p.m.

**ATTENDANCE**

**Directors In Attendance Were:**

Ephram Glass, President  
Debra Prysby, Vice President  
Clifford Linhardt, Treasurer  
Ronald Bendall, Secretary  
Stephen Throneberry, Assistant Secretary

**Also In Attendance Were:**

Peggy Ripko; Special District Management Services, Inc. (“SDMS”)

Dino Ross, Esq.; Ireland Stapleton Pryor & Pascoe, P.C.

Alisha Bignell; Gemsbok Consulting Inc. (“Gemsbok”) (for a portion of the meeting)

Damon Barker; Consolidated Divisions, Inc. d/b/a CDI Environmental Contractor (“CDI”) (for a portion of the meeting)

Debbie McInnis  
Gail Cramer

**DISCLOSURE OF  
POTENTIAL  
CONFLICTS OF  
INTEREST**

**Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. District Manager Ripko noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that all Board members with potential conflicts had filed the disclosure statements.

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**ADMINISTRATIVE  
MATTERS**

**Agenda:** District Manager Ripko reviewed with the Board the proposed Agenda.

Following discussion, upon motion, duly made by Director Glass, seconded by Director Throneberry, and, upon vote, unanimously carried, the Board approved the Agenda.

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**PUBLIC  
COMMENTS**

The homeowners present asked about the timing of landscape work in the community and a timeline to repair the bridge. Board discussion followed.

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**CONSENT AGENDA**

The Board considered the following Board meeting minutes:

- April 16, 2025, as amended.
- April 30, 2025, as amended.
- May 12, 2020, as amended.

Following discussion, upon motion, duly made by Director Glass, seconded by Director Throneberry, and, upon vote, unanimously carried, the Board approved the Consent Agenda.

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**FINANCIAL  
MATTERS**

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending April 30, 2025
Total Claims	\$90,922.86

Following discussion, upon motion, duly made by Director Glass, seconded by Director Throneberry and, upon vote, unanimously carried, the Board ratified approval of the claims.

**Unaudited Financial Report:** The Board reviewed the unaudited financial report for the period ending April 30, 2025.

Following discussion, upon motion, duly made by Director Glass, seconded by Director Throneberry, and, upon vote, unanimously carried, the Board accepted the unaudited financial report for the period ending April 30, 2025.

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**CONTRACTOR/  
CONSULTANT  
REPORTS**

**Landscaping Updates- CDI Landscape, LLC:**

Monthly Report: The Board reviewed the Monthly Report.

Fixing Drip Irrigation Through the District: The Board discussed fixing the drip irrigation throughout the district and adding drip irrigation to the west side of the Community Park parking lot.

Update on Outstanding Invoices: The Board discussed the update on outstanding invoices.

**Engineering Updates- Farnsworth:**

Update on Crystal Lake: No action taken.

Other: None.

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**LEGAL MATTERS**

**Douglas County Maintenance Agreement:** The Board reviewed the language in the Douglas County Maintenance Agreement.

Following discussion, upon motion, duly made by Director Prysby, seconded by Director Glass, and, upon vote, unanimously carried, the Board approved the Douglas County Maintenance Agreement, subject to inclusion of the finalized exhibits.

**HOA Easement Agreement Form:** The Board reviewed the proposed HOA Easement Agreement form.

Following discussion, upon motion, duly made by Director Prysby, seconded by Director Linhardt, and, upon vote, unanimously carried, the Board approved the HOA Agreement form. The Board directed that the form be sent to each HOA within the District.

**Chavez Service Agreement:** The Board reviewed the Chavez Service Agreement to repair cracks in the Community Park parking lot.

Following discussion, upon motion, duly made by Director Glass, seconded by Director Linhardt, and, upon vote, unanimously carried, the Board approved the Chavez Service Agreement.

**Permit Addendum for Music Events:** The Board deferred discussion to the June Board meeting.

**Next Steps for Executive Homes Detention Pond Drainage Issues:** The Board discussed the next steps and updates regarding the Executive Homes detention pond drainage issues.

Following discussion, upon motion, duly made by Director Glass, seconded by Director Linhardt, and, upon vote, unanimously carried, the Board authorized legal

counsel to engage a water attorney to evaluate the situation and advise the Board on its options for resolving this matter.

**Update on Discussions with the DA, Sheriff and County Regarding Enforcement of the District's Rules:** No action was taken.

**Other:** None.

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## **AGENDA PRIORITIES**

**Agreement with JPL:** The Board reviewed the Agreement with JPL for cleaning the trickle channel adjacent to Rampart Range Rd, relocating rocks, and changes to the xeriscape area.

Following discussion, upon motion, duly made by Director Prysby, seconded by Director Linhardt, and, upon vote, unanimously carried, the Board ratified approval of the Agreement with JPL.

**Discussion Regarding Locate Service Provider:** The Board discussed switching to another Locate Service Provider. No action was taken.

**Community Park Playground Update:** Director Glass updated the Board on the Community Park Playground.

**Adding Signage to Stay on Paths:** The Board discussed adding signage directing users to stay on paths.

Following discussion, upon motion, duly made by Director Prysby, seconded by Director Linhardt, and, upon vote, unanimously carried, the Board authorized SDMS to get proposals.

**District Newsletter Verbiage:** The Board discussed the newsletter verbiage, content, format, and the cost for mailing it to residents.

**Proposal from Ark Ecological Services:** The Board reviewed the proposal from Ark Ecological Services for weed management.

Following discussion, upon motion, duly made by Director Prysby, seconded by Director Bendall, and, upon vote, unanimously carried, the Board approved Ark Ecological Services' proposal.

**Sterling Ranch Amendment:** The Board discussed the proposed Sterling Ranch Amendment. No action was taken.

**Bear Conflict Grant:** The Board discussed the Bear Conflict Grant. No action was taken.

**Other:** None.

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**OPERATION AND  
MAINTENANCE  
MATTERS**

**District Management Updates:** The Board discussed the following District Management update:

*Community Permits:* The Board discussed a request for a Movie Night.

Following discussion, upon motion, the Board approved the request for a Movie Night.

*SDMS Monthly Report:* Ms. Ripko presented the monthly report to the Board.

*General Communications to the District or CORA Requests:* No requests were received.

*Invoice from Foothills Park & Recreation:* The Board reviewed the monthly invoice from Foothills Park & Recreation.

*Status of District Website:* All updates requested by the Board have been completed.

**General Updates:**

*General Repairs and Maintenance of Existing Playground Equipment:* There were no updates.

*Turf Replacement/Xeriscape Contract:* The Board discussed the update on the Turf Replacement and Xeriscape Contract and proposals to install additional plants.

Following discussion, upon motion, duly made by Director Glass, seconded by Director Linhardt, and, upon vote, unanimously carried, the Board approved the installation of additional plants at a cost not to exceed \$1,500.

*Signage Committee:* No action was taken.

*Environmental Committee Update:* No action was taken.

*Other:* None.

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**OTHER MATTERS**

**Action Items and Task Spreadsheet:** The Board reviewed the action items and task spreadsheet.

**Other:** None.

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**PUBLIC  
COMMENTS/HOME  
OWNER REQUESTS**

None.

\_\_\_\_\_

**ADJOURNMENT**

There being no further business to come before the Board, upon motion, duly made by Director Prysby, seconded by Director Linhardt, and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: \_\_\_\_\_  
Secretary for the Meeting

**MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
HELD  
JUNE 4, 2025**

A special meeting of the Board of Directors (referred to hereafter as the “Board”) of the Roxborough Village Metropolitan District (the “District”) was convened on Wednesday, the 4<sup>th</sup> day of June, 2025 at 6:00 p.m. via Zoom. The meeting was open to the public.

**CALL TO ORDER**

District Manager Ripko called the meeting to order at 6:00 p.m.

**ATTENDANCE**

**Directors In Attendance Were:**

Ephram Glass, President (for a portion of the meeting)

Debra Prysby, Vice President

Clifford Linhardt, Treasurer

Ronald Bendall, Secretary

Stephen Throneberry, Assistant Secretary

**DISCLOSURE OF  
POTENTIAL  
CONFLICTS OF  
INTEREST**

**Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. It was noted that there are no Directors’ Disclosure Statements to be filed.

**ADMINISTRATIVE  
MATTERS**

**Agenda:** District Manager Ripko reviewed with the Board the proposed Agenda.

**BOARD  
ORIENTATION**

District Manager Ripko presented the Board Orientation.

**PUBLIC  
COMMENTS/**

None.

**ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made and seconded, upon vote, unanimously carried, the meeting was adjourned without objection.

Respectfully submitted,

By: \_\_\_\_\_  
Secretary for the Meeting



## RECORD OF PROCEEDINGS

### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD JUNE 9, 2025

A Special Meeting of the Board of Directors (referred to hereafter as the "Board") of Roxborough Village Metropolitan District (the "District") was convened on Monday, the 9<sup>th</sup> day of June, 2025 at 6:00 p.m. at the Roxborough Library, 357 N Rampart Range Rd # 200, Littleton, CO 80125. The meeting was open to the public.

#### **ATTENDANCE**

#### **Directors In Attendance Were:**

Ephram Glass	President/Chairperson
Debra Prysby	Vice President
Clifford Linhardt	Treasurer
Ronald Bendall	Secretary
Stephen Throneberry	Assistant Secretary

**CALL TO ORDER** Chairperson Glass called the meeting to order at 6:01 p.m.

#### **I. ADMINISTRATIVE MATTERS**

##### **A. Disclosure of Potential Conflicts of Interest**

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Director Glass noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that there are no Directors' Disclosure Statements to be filed.

##### **B. Additions/Deletions/Approval of Agenda**

Following discussion, upon motion duly made by Director Linhardt, seconded by Director Bendall, and, upon vote, unanimously carried, the Board approved the agenda as presented.

#### **II. PUBLIC COMMENTS/HOMEOWNER REQUESTS**

There were no public comments.

#### **III. BOARD DISCUSSION MATTERS**

**A. Update on Community Park playground.**

Director Glass noted he had met with Chavez Services and AtoZ, the playground vendor, at the playground site and used a laser level to determine if a playground could be built without retaining walls taller than four feet to avoid county permitting. The two options in the packet were viable without requiring permitting. Director Glass noted that the existing sidewalk could remain with enough room for the planned play equipment and Option #2 would be approximately \$30,000 more but would allow for sidewalk access to the basketball court and provide more room for additional play equipment. After some discussion, the consensus of the Board was that Option #2 was preferable and directed Director Glass to provide more detailed drawings for Option #2 so Chavez Services and AtoZ could provide detailed estimates.

**B. Discuss Chavez Services asphalt project:**

**1. Discuss missed striping in the tennis court parking lot.**

Director Glass noted Chavez Services had missed striping part of the tennis court parking lot. Following discussion, the consensus of the Board was to have Chavez Services add the striping when the larger parking lot striping is performed.

**2. Discuss and consider approval of Chavez Services scope change increasing the asphalt contract by \$5,893.00.**

Director Glass noted Chavez Services had missed submitting a change order for the asphalt project at the tennis court parking lot. Following discussion, upon motion duly made by Director Linhardt, seconded by Director Prysby, and, upon vote, unanimously carried, the Board approved paying the \$5,893.00 change order.

**C. Discuss and consider approval of change to HOA easement agreement language.**

The Board discussed Roxborough Village First Homeowners' Association's changes to the language in the District's easement agreement form that the Board approved for use with all HOAs that want the District's maintenance services.. After some discussion, the consensus of the Board was that it was preferable to have the same language in the easement agreement form for all HOAs and that Roxborough Village First HOA's changes weren't substantive enough to warrant delays in getting easement agreement form signed. The Board directed Director Glass to reach out to Roxborough Village First HOA to see if they would be ok with the original language.

**D. Updates from discussions with the DA, Sheriff, and County about rule enforcement in the District.**

Director Glass relayed the results of his meetings with the District Attorney (DA) from the 23rd Judicial District and the attorneys from the Sheriff's Office and the County. The DA had said they would prosecute for any law-breaking act if they had video evidence regardless of the source of the video as long as they had the manufacturer information for the camera. While the DA and the other attorneys agreed that violations of the District's rules and regulations could be enforced by the Sheriff, the deputies were unlikely to be familiar with the rules and regulations. The direction from the meeting was for the District to tie its rules

and regulations to state law or county ordinances. A “cheat sheet” of the cross-referenced state law or county ordinance could be provided to the deputies to make it easier for them to enforce the District’s rules and regulations.

**E. Update on turf-removal projects.**

Director Glass noted JPL had sprayed for weeds along N Rampart Range Rd but it looked like those areas may need an additional spraying. JPL still needs to purchase the plants needed to complete the xeriscape work.

**F. Discuss tree planting proposals and consider approval of one.**

The Board discussed the tree planting proposals it received. The consensus of the Board was to have Dino Ross, the District’s attorney, draft an agreement with N&D Tree that would be considered for approval at the June 18th meeting.

**G. Discuss electric proposals for repairs and work to connect aerator.**

The Board reviewed the proposals for electric repairs and projects in the District. The consensus of the Board was to hold off on smaller projects until either the aerators were being installed or the solar project moved forward.

**H. Discuss CDI mowing on private property behind Red Mesa houses.**

Director Glass noted a resident had complained again that CDI mowed on private property behind the homes west of Red Mesa. Following discussion, upon motion duly made by Director Bendall, seconded by Director Linhardt, and, upon vote, unanimously carried, the Board approved reimbursing Director Glass up to \$300.00 to purchase “No Mowing” signs behind the houses along Red Mesa.

**I. Discuss hiring employees.**

Director Glass discussed the benefits of having employees. Following discussion, the consensus of the Board was to proceed with attempting to hire an initial field supervisor to perform various tasks and projects while supervising work performed by contractors. Any equipment purchased would temporarily be housed in self-storage units until it made financial sense to build a facility on District owned or maintained property. Director Glass directed the Board to provide him with the scope the Board would like to see in the job listing.

**J. Review lists of current approved and requested community permits, if any. (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) and/or any new resident inquiries or correspondence.**

Director Glass noted there were two requests: one for use of Community Park for a birthday party and one by the Little League to drag the infield more frequently. Following discussion, the consensus of the Board was to direct SDMS to approve the birthday party permit and to let the Little League know that the infield could be dragged more often by CDI only if they reimburse the District for the additional expense.

**1. Discuss whether to approve dumpster events in the future.**

This item was not discussed.

**IV. OTHER MATTERS**

**A. Other**

Director Glass noted that the Special Districts Association (SDA) conference would be held in September and recommended attending. He noted that the standing policy of the District was to reimburse Board members for mileage and lodging up to the federal IRS and GSA rates.

Director Glass asked when the Board was available for a training session to review financial reports and the 10-year budget. The consensus of the Board was to hold the session on any Friday. Director Glass said he'd find out which Fridays the District's accounting firm, Gemsbok, might be available.

**V. PUBLIC COMMENTS/HOMEOWNER REQUESTS**

There were no public comments.

**VI. ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Prysby, seconded by Director Bendall, and upon vote, unanimously carried, the Special Meeting was adjourned at 7:53 p.m.

Respectfully submitted,

By: \_\_\_\_\_  
Secretary for the Meeting

**Roxborough Village Metro District**  
**A/P Aging Summary**  
As of May 31, 2025

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
BackflowTech	0.00	239.64	0.00	0.00	239.64
Berrett Pest Control CO LLC	325.00	975.00	325.00	0.00	1,625.00
Bill.com LLC	353.44	0.00	0.00	0.00	353.44
Chavez Services LLC	53,023.00	0.00	0.00	0.00	53,023.00
Colorado Community Media	0.00	62.96	0.00	0.00	62.96
Consolidated Divisions Inc	3,395.92	37,266.35	3,666.05	0.00	44,328.32
CORE Electric Cooperative	0.00	585.56	0.00	0.00	585.56
Diversified Underground	604.00	0.00	0.00	0.00	604.00
Farnsworth Group, Inc	0.00	22,533.25	0.00	57,362.67	79,895.92
Foothills Park & Recreation District	1,689.99	3,551.33	0.00	0.00	5,241.32
Gembok Consulting Inc.	1,945.00	0.00	0.00	0.00	1,945.00
Jennifer Woodby	0.00	15.00	0.00	0.00	15.00
Metro Maintenance	0.00	250.00	0.00	0.00	250.00
Peggy Ripko - Reimbursement	0.00	1,438.50	0.00	0.00	1,438.50
Special District Management Services, Inc	24,858.20	35,891.23	0.00	0.00	60,749.43
Utility Notification Center of Colorado	0.00	69.05	0.00	0.00	69.05
<b>TOTAL</b>	<b>86,194.55</b>	<b>102,877.87</b>	<b>3,991.05</b>	<b>57,362.67</b>	<b>250,426.14</b>

#### CDI Invoices:

1. \$1,064.77- Steel edging; proposal was requested by 16B; this will be removed from our books; CDI is sending the invoice to the Association
2. \$840- Snow removal; waiting for pictures of work performed
3. \$1,194.31- Irrigation; the invoice was missing pictures. Pictures confirmed on 6/12/2025

#### Farnsworth Invoice:

Response recieved from them on 6/12/2025; will be reviewed prior to the meeting

1:34 PM  
06/11/25

Roxborough Village Metro District  
A/P Aging Detail  
As of May 31, 2025

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
<b>Current</b>							
05/21/2025	9548931	Berrett Pest Control C...	05/31/2025	-SPLIT-			325.00
05/31/2025	SALES000...	Foothills Park & Recre...	05/31/2025	-SPLIT-	May 2025 Resident Use		1,689.99
05/31/2025	147424	Special District Manag...	05/31/2025	-SPLIT-	May 2025 District Ma...		24,858.20
05/29/2025	CW-2025-1...	Chavez Services LLC	06/08/2025	80010 · Park Infrastructur...			53,023.00
05/31/2025	25061703065	Bill.com LLC	06/10/2025	-SPLIT-	Billing Period 05/05/2...		353.44
05/29/2025	266	Consolidated Division...	06/13/2025	80010 · Park Infrastructur...			3,395.92
05/31/2025	32221	Diversified Underground	06/30/2025	-SPLIT-	April 2025		604.00
05/31/2025	6290	Gemsbok Consulting I...	07/15/2025	-SPLIT-	May 2025		1,945.00
Total Current							86,194.55
<b>1 - 45</b>							
04/09/2025	9455251	Berrett Pest Control C...	04/19/2025	-SPLIT-	Initial Commercial tre...	42	325.00
04/05/2025	2019056	Consolidated Division...	04/20/2025	-SPLIT-		41	13,553.71
04/12/2025	2019057	Consolidated Division...	04/27/2025	-SPLIT-		34	8,558.99
04/19/2025	29257	Metro Maintenance	04/29/2025	-SPLIT-	Initial Bathroom Clean...	32	250.00
04/30/2025	146971	Special District Manag...	04/30/2025	-SPLIT-	April 2025 District Ma...	31	35,891.23
04/30/2025	SALES000...	Foothills Park & Recre...	04/30/2025	-SPLIT-	April 2025 Resident U...	31	3,551.33
04/30/2025	225041279	Utility Notification Cen...	04/30/2025	-SPLIT-	RTL Transmissions	31	69.05
04/22/2025	9483625	Berrett Pest Control C...	05/02/2025	-SPLIT-	July Mosquito Control ...	29	325.00
04/04/2025	133472	Colorado Community ...	05/04/2025	-SPLIT-		27	62.96
04/28/2025	260266	Farnsworth Group, Inc	05/08/2025	-SPLIT-	Period ending 03.31.2...	23	22,533.25
04/26/2025	2019224	Consolidated Division...	05/11/2025	64030 · Irrigation Expense		20	691.75
04/26/2025	2019222	Consolidated Division...	05/11/2025	-SPLIT-		20	6,995.63
04/30/2025	2018915	Consolidated Division...	05/15/2025	-SPLIT-		16	1,064.77
04/30/2025	2019223	Consolidated Division...	05/15/2025	64030 · Irrigation Expense		16	6,401.50
05/05/2025	166926	BackflowTech	05/15/2025	-SPLIT-		16	100.00
05/06/2025	Election Ju...	Jennifer Woodby	05/16/2025	52600 · Election Expense		15	15.00
05/12/2025	9526045	Berrett Pest Control C...	05/22/2025	-SPLIT-		9	325.00
05/13/2025	167113	BackflowTech	05/23/2025	-SPLIT-		8	139.64
05/18/2025	114-333913...	Peggy Ripko - Reimbu...	05/28/2025	-SPLIT-		3	1,438.50
05/20/2025		CORE Electric Cooper...	05/30/2025	-SPLIT-		1	585.56
Total 1 - 45							102,877.87
<b>46 - 90</b>							
02/28/2025	2018513	Consolidated Division...	03/15/2025	-SPLIT-		77	840.00
03/20/2025	9415926	Berrett Pest Control C...	03/30/2025	-SPLIT-	Initial Treatment	62	325.00
03/31/2025	2018816	Consolidated Division...	04/15/2025	-SPLIT-		46	1,194.31
03/31/2025	2018835	Consolidated Division...	04/15/2025	64010 · Landscape Repai...		46	1,631.74
Total 46 - 90							3,991.05
<b>&gt; 90</b>							
10/24/2024	255676	Farnsworth Group, Inc	11/03/2024	-SPLIT-	Period ending 09.30.2...	209	57,362.67
Total > 90							57,362.67
<b>TOTAL</b>							<b>250,426.14</b>

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Cash Basis

## Roxborough Village Metro District

## Claims by Vendor Detail

May 2025

Type	Date	Num	Memo	Account	Original Amount	Balance
<b>Bill.com LLC</b>						
Bill	05/08/2025	25051325135	Billing Period 04/05/2025 - 05/04/2025	52040 · Software & Online Subscr...	269.93	269.93
Bill	05/08/2025	25051325135	Billing Period 04/05/2025 - 05/04/2025	52040 · Software & Online Subscr...	51.41	321.34
Bill	05/08/2025	25051325135	Billing Period 04/05/2025 - 05/04/2025	52040 · Software & Online Subscr...	13.39	334.73
Total Bill.com LLC						334.73
<b>Catherine E Emery</b>						
Bill	05/22/2025	Judge Election		52600 · Election Expense	100.00	100.00
Total Catherine E Emery						100.00
<b>Chatfield Farms Filing No. 1-A Homeowners</b>						
Bill	05/22/2025	C1A2025.1		68095 · Open Space Maintenanc...	2,112.60	2,112.60
Bill	05/22/2025	C1A2025.1		68095 · Open Space Maintenanc...	402.40	2,515.00
Total Chatfield Farms Filing No. 1-A Homeowners						2,515.00
<b>Colorado Treasury Unclaimed Property Divi</b>						
Bill	05/22/2025		Payment of unclaimed property 2025	70020 · Bond Principal - Series 1...	293.93	293.93
Total Colorado Treasury Unclaimed Property Divi						293.93
<b>Consolidated Divisions Inc</b>						
Bill	05/31/2025	219		64040 · Landscape Contract	23,516.35	23,516.35
Bill	05/31/2025	219		64040 · Landscape Contract	4,479.30	27,995.65
Total Consolidated Divisions Inc						27,995.65
<b>Dawn Herther</b>						
Bill	05/22/2025	Judge Election		52600 · Election Expense	100.00	100.00
Total Dawn Herther						100.00
<b>Diversified Underground</b>						
Bill	05/05/2025	27064	January 2023	62020 · Utility Locate	474.60	474.60
Bill	05/05/2025	27064	January 2023	62020 · Utility Locate	90.40	565.00
Bill	05/05/2025	29488	March 2024	62020 · Utility Locate	189.00	754.00
Bill	05/05/2025	29488	March 2024	62020 · Utility Locate	36.00	790.00
Bill	05/05/2025	27762	May 2023	62020 · Utility Locate	1,020.60	1,810.60
Bill	05/05/2025	27762	May 2023	62020 · Utility Locate	194.40	2,005.00
Bill	05/05/2025	29323	February 2024	62020 · Utility Locate	163.80	2,168.80
Bill	05/05/2025	29323	February 2024	62020 · Utility Locate	31.20	2,200.00
Bill	05/05/2025	26917	December 2022	62020 · Utility Locate	1,629.60	3,829.60
Bill	05/05/2025	26917	December 2022	62020 · Utility Locate	310.40	4,140.00
Bill	05/05/2025	27578	April 2023	62020 · Utility Locate	2,427.60	6,567.60
Bill	05/05/2025	27578	April 2023	62020 · Utility Locate	462.40	7,030.00
Bill	05/05/2025	27944	June 2023	62020 · Utility Locate	554.40	7,584.40
Bill	05/05/2025	27944	June 2023	62020 · Utility Locate	105.60	7,690.00
Bill	05/22/2025	31814	Screen Charge	62020 · Utility Locate	750.12	8,440.12
Bill	05/22/2025	31814	Screen Charge	62020 · Utility Locate	142.88	8,583.00
Bill	05/22/2025	32029	April 2025	62020 · Utility Locate	631.68	9,214.68
Bill	05/22/2025	32029	April 2025	62020 · Utility Locate	120.32	9,335.00
Total Diversified Underground						9,335.00
<b>Douglas County Libraries</b>						
Deposit	05/13/2025	092189	Deposit	53050 · Other BOD Expense	-100.00	-100.00
Total Douglas County Libraries						-100.00
<b>Esri Inc</b>						
Bill	05/22/2025	26264772		57050 · Engineering Expense	1,428.43	1,428.43
Bill	05/22/2025	26264772		57050 · Engineering Expense	272.08	1,700.51
Total Esri Inc						1,700.51
<b>Gemsbok Consulting Inc.</b>						
Bill	05/22/2025	6268	April 2025	57030 · Accounting Services	1,614.82	1,614.82
Bill	05/22/2025	6268	April 2025	57030 · Accounting Services	307.58	1,922.40
Bill	05/22/2025	6268	April 2025	57030 · Accounting Services	80.10	2,002.50
Total Gemsbok Consulting Inc.						2,002.50
<b>Good Plumbing Service</b>						
Bill	05/06/2025	105238		62010 · General Repairs and Mai...	275.00	275.00
Total Good Plumbing Service						275.00
<b>Hoelting &amp; Company, Inc</b>						
Bill	05/23/2025	49310	2023 Audit	57010 · Auditing	4,838.40	4,838.40
Bill	05/23/2025	49310	2023 Audit	57010 · Auditing	921.60	5,760.00
Bill	05/23/2025	49310	2023 Audit	57010 · Auditing	240.00	6,000.00
Total Hoelting & Company, Inc						6,000.00

## Roxborough Village Metro District

## Claims by Vendor Detail

May 2025

Type	Date	Num	Memo	Account	Original Amount	Balance
<b>Ireland Stapleton Pryor &amp; Pascoe PC</b>						
Bill	05/22/2025	163536	Billed Through 03/31/2025	57020 · Legal Expenses	2,513.53	2,513.53
Bill	05/22/2025	163536	Billed Through 03/31/2025	57020 · Legal Expenses	666.27	3,179.80
Bill	05/22/2025	163536	Billed Through 03/31/2025	57020 · Legal Expenses	124.68	3,304.48
Bill	05/22/2025	163536	Billed Through 03/31/2025	52600 · Election Expense	1,821.96	5,126.44
Bill	05/22/2025	163536	Billed Through 03/31/2025	52600 · Election Expense	347.04	5,473.48
Bill	05/22/2025	164405	Billed Through 04/30/2025	57020 · Legal Expenses	11,641.98	17,115.46
Bill	05/22/2025	164405	Billed Through 04/30/2025	57020 · Legal Expenses	2,217.52	19,332.98
Bill	05/22/2025	164405	Billed Through 04/30/2025	57020 · Legal Expenses	577.48	19,910.46
Bill	05/22/2025	164405	Billed Through 04/30/2025	52600 · Election Expense	4,747.26	24,657.72
Bill	05/22/2025	164405	Billed Through 04/30/2025	52600 · Election Expense	904.24	25,561.96
Total Ireland Stapleton Pryor & Pascoe PC						25,561.96
<b>Karat Production Services Inc</b>						
Bill	05/06/2025	10341		52600 · Election Expense	11,810.19	11,810.19
Bill	05/06/2025	10341		52600 · Election Expense	2,249.56	14,059.75
Total Karat Production Services Inc						14,059.75
<b>Metro Maintenance</b>						
Bill	05/22/2025	29328	Janitorial Service one time per week	62010 · General Repairs and Mai...	252.00	252.00
Bill	05/22/2025	29328	Janitorial Service one time per week	62010 · General Repairs and Mai...	48.00	300.00
Total Metro Maintenance						300.00
<b>Michelle Gardner</b>						
Bill	05/22/2025	Judge Election		52600 · Election Expense	100.00	100.00
Total Michelle Gardner						100.00
<b>Paola Corado</b>						
Bill	05/22/2025	Judge Election		52600 · Election Expense	100.00	100.00
Total Paola Corado						100.00
<b>Property Solutions Team (PST)</b>						
Deposit	05/13/2025	2500067	Refund - Job P23 - 08123MNT	62010 · General Repairs and Mai...	-8,623.21	-8,623.21
Total Property Solutions Team (PST)						-8,623.21
<b>QuickBooks Payroll Service</b>						
Liability Che...	05/29/2025		Fee for 4 direct deposit(s) at \$5.00 each	54000 · Payroll Expenses	20.00	20.00
Total QuickBooks Payroll Service						20.00
<b>Roxborough Water &amp; Sanitation District</b>						
Bill	05/15/2025		Service Period 03/25/25 to 04/24/25 Elk Mnt Cir	68025 · Water Expense	104.25	104.25
Bill	05/15/2025		Service Period 03/25/25 - 04/24/25 Mule Deer Pl	68025 · Water Expense	104.25	208.50
Bill	05/15/2025		Service Period 03/25/25 - 04/24/25 Marmot Ridge Cir	68025 · Water Expense	220.00	428.50
Bill	05/15/2025		Service Period 03/25/25 - 04/24/25 Rampart Range	68025 · Water Expense	120.50	549.00
Bill	05/15/2025		Billing Period 04/01/25 - 04/30/25	68025 · Water Expense	735.28	1,284.28
Bill	05/15/2025		Billing Period 04/01/25 - 04/30/25	68025 · Water Expense	140.05	1,424.33
Total Roxborough Water & Sanitation District						1,424.33
<b>Shawna Stevens</b>						
Bill	05/22/2025	Judge Election		52600 · Election Expense	100.00	100.00
Total Shawna Stevens						100.00
<b>United Site Services</b>						
Bill	05/06/2025	INV-5261106	Services Roxborough Community Park	68050 · Portable Restroom Exp.	295.47	295.47
Bill	05/06/2025	INV-5258452	Services Chatfield Farms Park	68050 · Portable Restroom Exp.	303.34	598.81
Total United Site Services						598.81
<b>Utility Notification Center of Colorado</b>						
Bill	05/06/2025	225031237	RTL Transmissions	62020 · Utility Locate	58.00	58.00
Bill	05/06/2025	225031237	RTL Transmissions	62020 · Utility Locate	11.05	69.05
Total Utility Notification Center of Colorado						69.05
<b>Xcel Energy</b>						
Bill	05/29/2025	925488534		51050 · Utilities Expense	3.74	3.74
Total Xcel Energy						3.74
<b>TOTAL</b>						<b>84,266.75</b>



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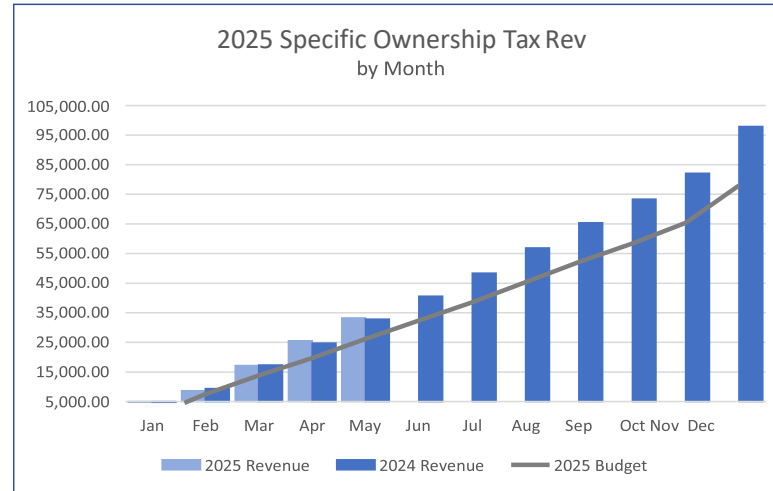
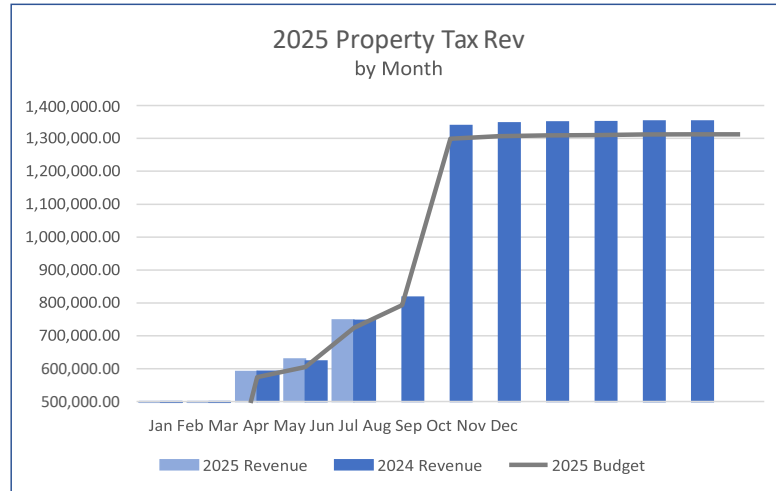
Roxborough Village Metro District  
**Payroll Detail**  
May 2025

Num	Date	Source Name	Payroll Item	Type	Wage Base	Amount
<b>BOD Compensation</b>						
DD1113	05/30/2025	Clifford A Linhardt	BOD Compensation	Paycheck	0.00	300.00
DD1114	05/30/2025	Debra D Prysby	BOD Compensation	Paycheck	0.00	300.00
DD1115	05/30/2025	Ephram Glass	BOD Compensation	Paycheck	0.00	300.00
DD1116	05/30/2025	Ronald E Bendall	BOD Compensation	Paycheck	0.00	300.00
Total BOD Compensation					0.00	1,200.00
<b>TOTAL</b>					<b>0.00</b>	<b>1,200.00</b>

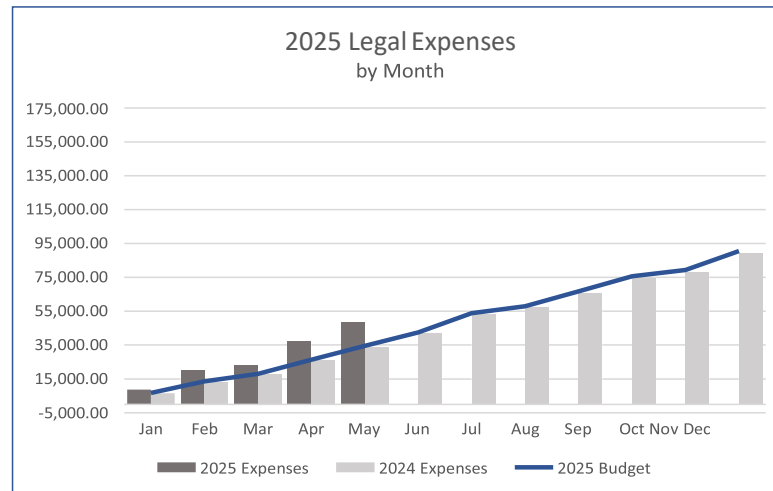
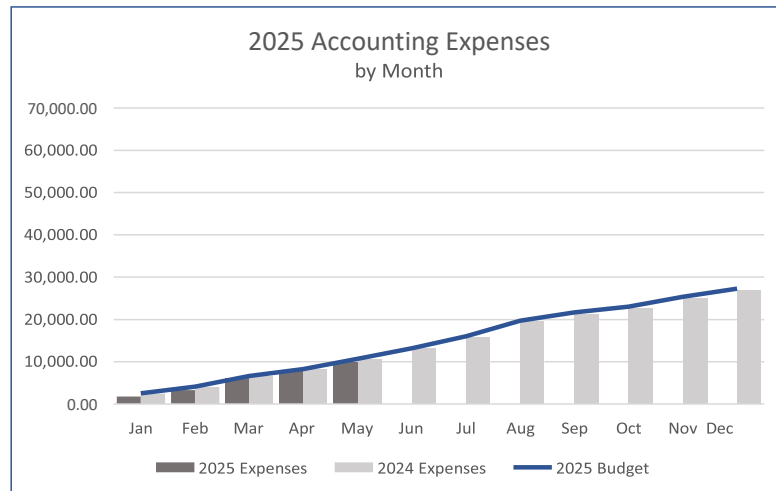
## Revenue and Expense Trends by Type

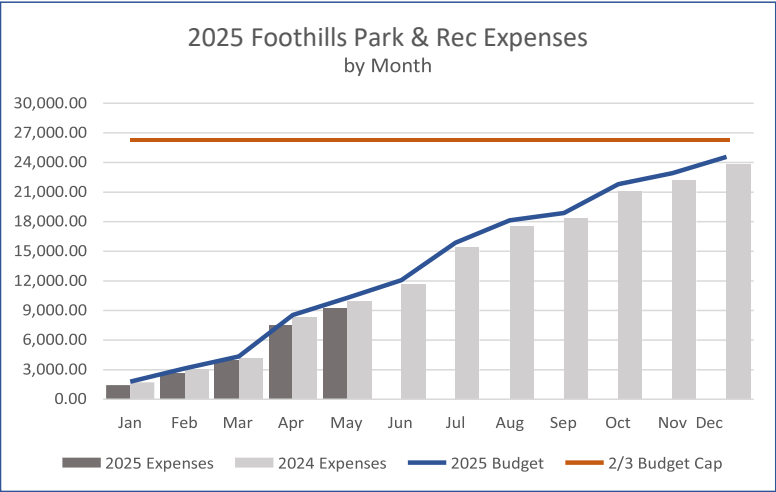
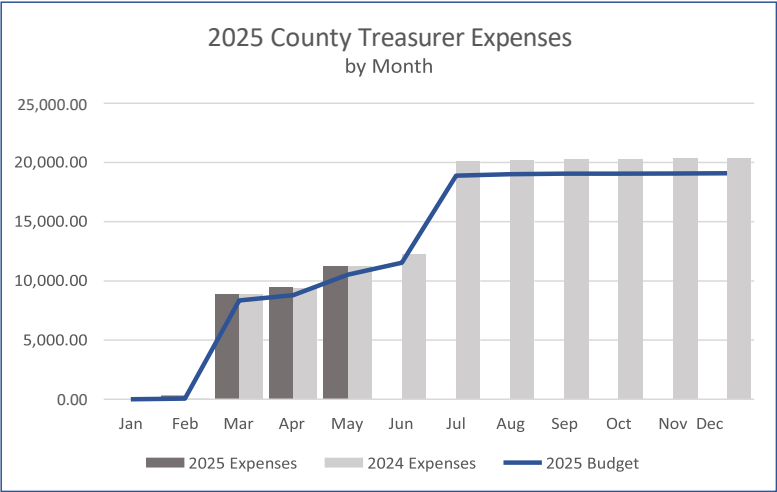
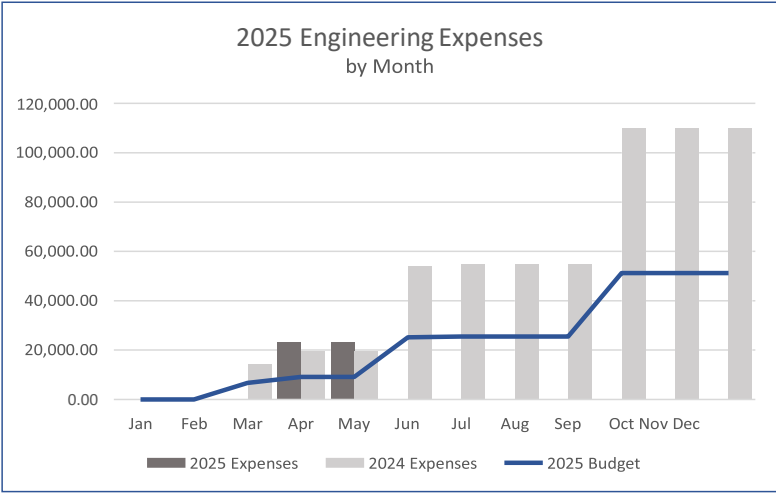
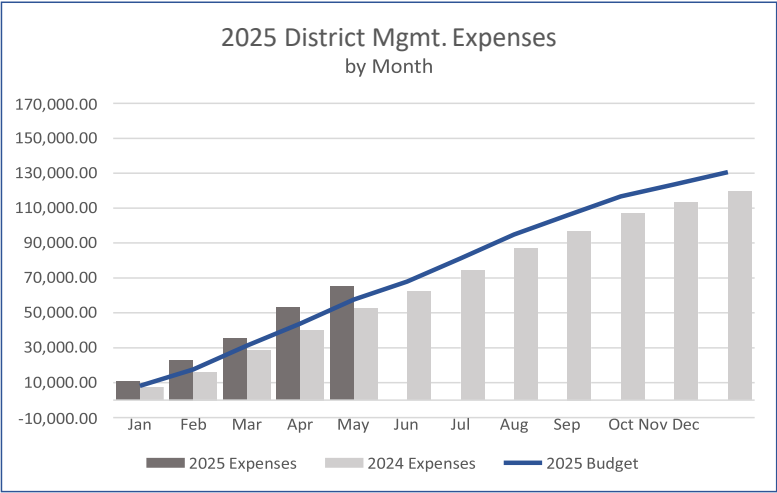
As of May 31st, 2025

### Revenue

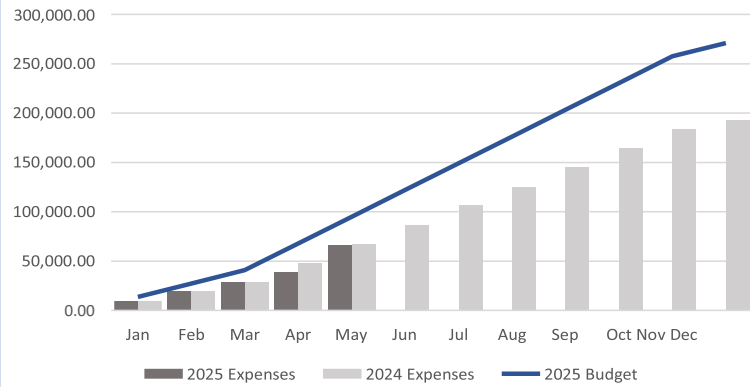


### Expenses

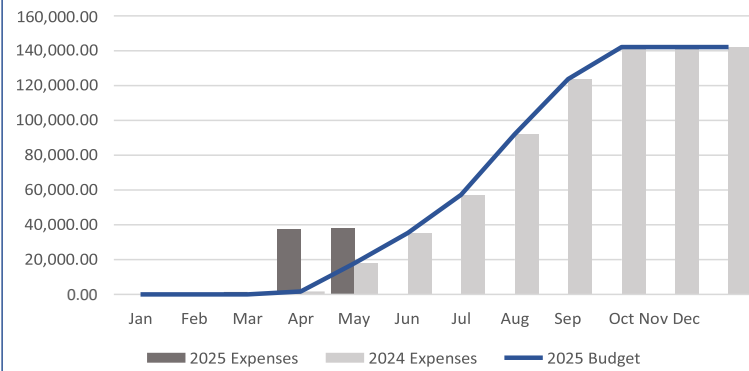




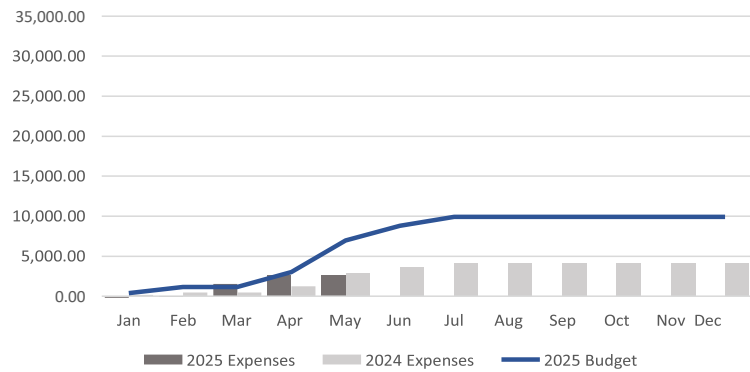
2025 Landscape Contract Expenses  
by Month



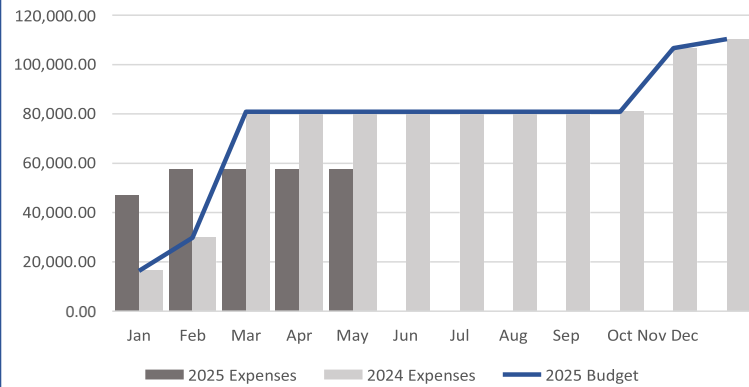
2025 Irrigation Expenses  
by Month



2025 Landscape Repairs & Maint. Expenses  
by Month

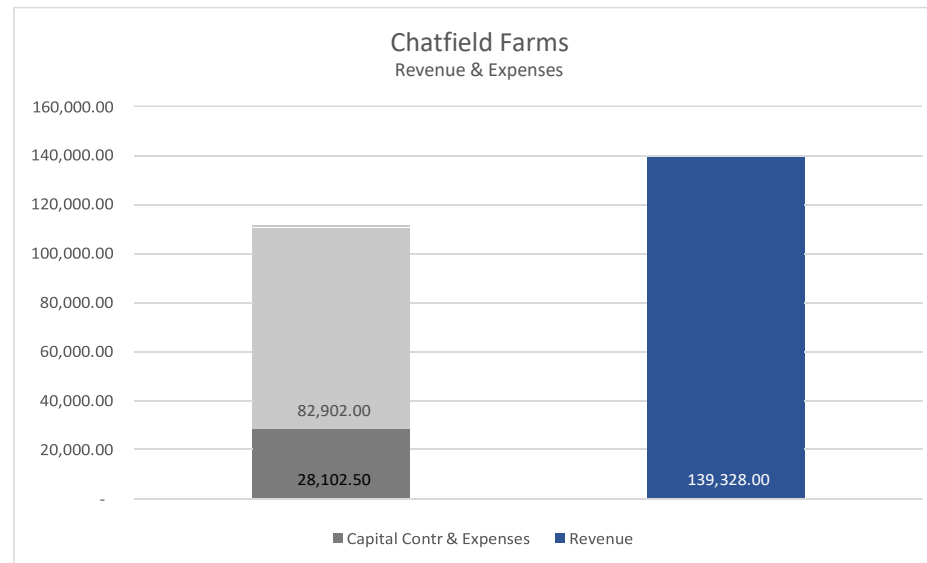


2025 Snow Removal Expenses  
by Month



## Chatfield Farms Revenue vs. Expenses

Per the Chatfield Farms Reimbursement Agreement, we need to track the Chatfield Farms revenue versus expenses. Below is an annual revenue vs. expense tracker which will be updated monthly to track where Chatfield Farms stands in regard to the threshold.



Roxborough Village Metro District

Executive Summary

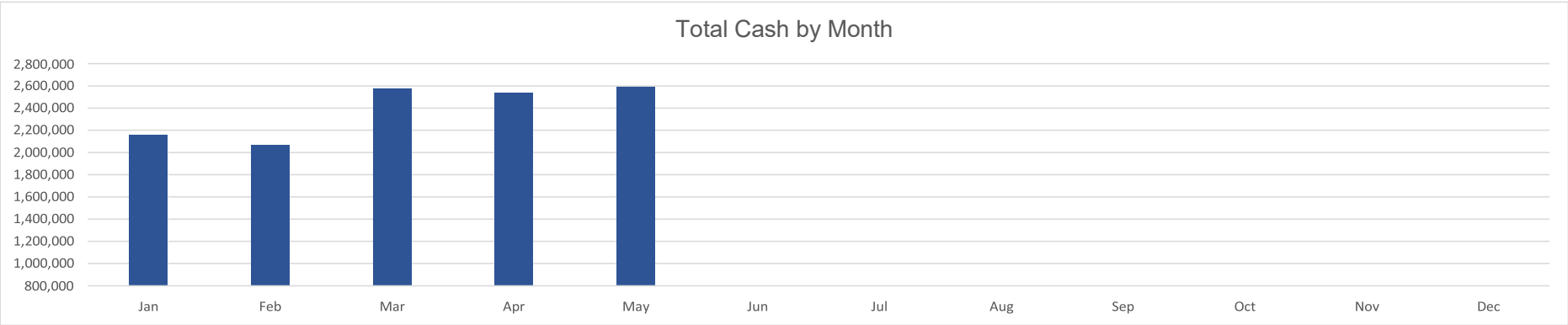
As of May 31st, 2025

Summary

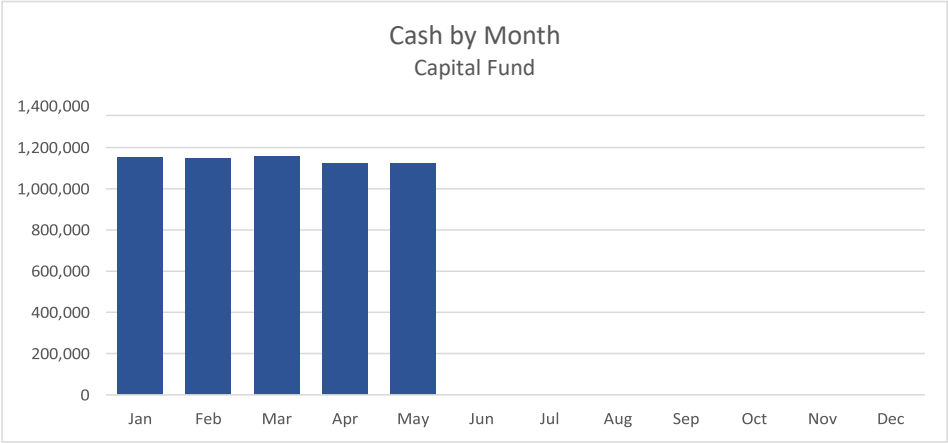
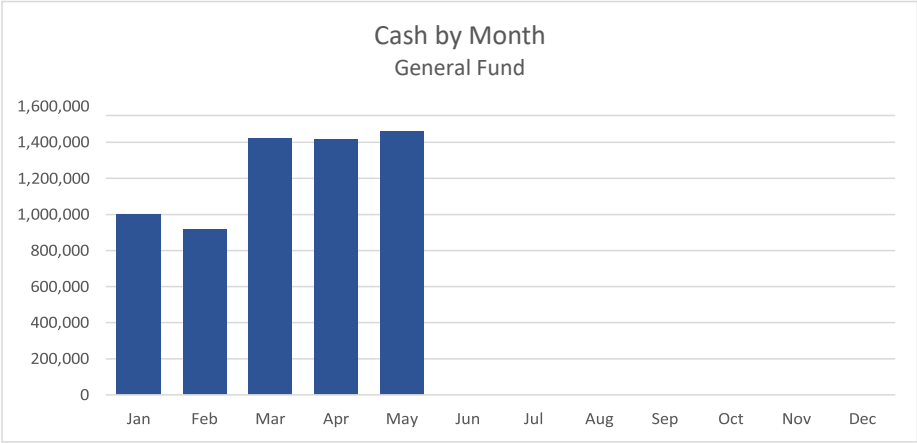
The district received a Property Tax and Specific Ownership Tax payment totaling \$124,741.09 in May. Draft financials for the 2024 audit are nearly ready. Gemsbok will send the draft financials and MD&A over to the board for review and approval by the June 30th deadline.

Key Performance Metrics

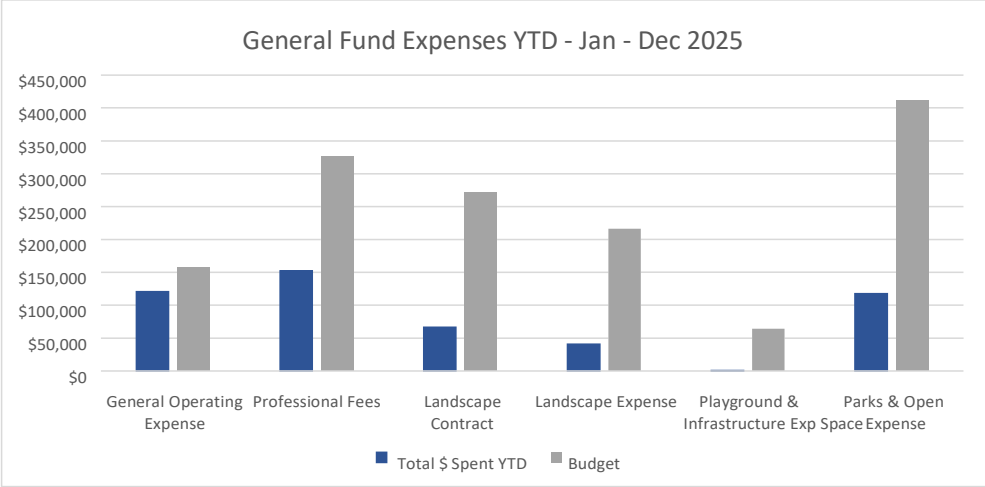
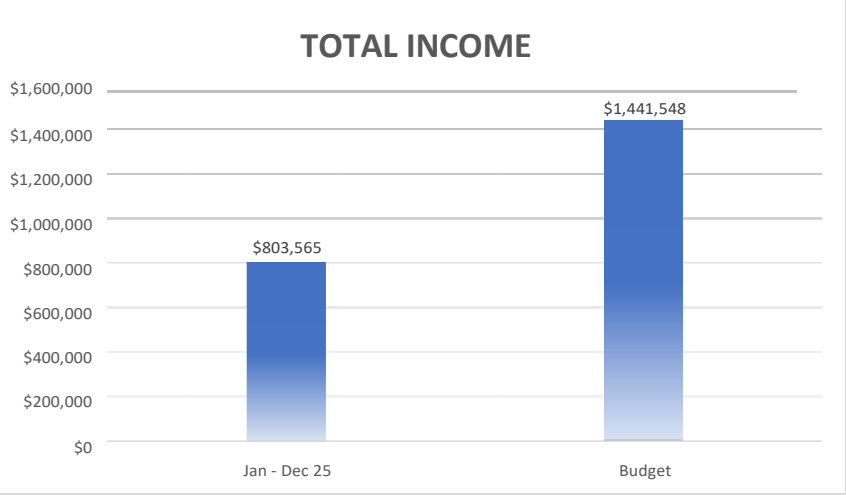
Cash Position



Cash balances remained consistent this month. We expect cash balances to remain fairly consistent for the remainder of the year.

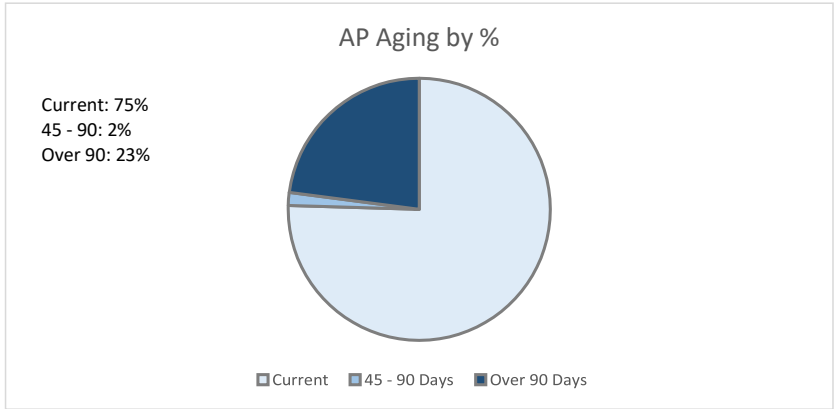


Income & Expenses



Legal expenses for May as well as CDI's April landscape contract invoices were not received before the financials were prepared and placeholders have been added. Actual amounts will be updated once the invoices are received. As the year progresses, we will monitor expense trends to the current budget, as well as historical years.

Accounts Payable



Based on the current reporting, 25% of Accounts Payable are over 45 days past due, which Farnsworth still represents the majority. The total value of the past due bills through May are \$61,353.72. The value of the current bills are \$188,712.74.

Roxborough Village Metro District  
**Balance Sheet by Class**  
As of May 31, 2025

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06/10/2025  
Accrual Basis

	100-General Fund	200 - Capital Project Fund	300 - Debt Service Fund	TOTAL
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
10100 · General Operating Acct	31,655.34	0.00	0.00	31,655.34
10500 · ColoTrust Funds				
10505 · General Fund	1,393,502.61	38,868.86	0.00	1,432,371.47
10510 · Capital Projects Fund	0.00	1,035,896.50	0.00	1,035,896.50
10520 · CTF Fund	0.00	89,054.05	0.00	89,054.05
10500 · ColoTrust Funds - Other	0.00	0.00	0.00	0.00
Total 10500 · ColoTrust Funds	1,393,502.61	1,163,819.41	0.00	2,557,322.02
Total Checking/Savings	1,425,157.95	1,163,819.41	0.00	2,588,977.36
Other Current Assets				
14010 · Prepaid Expense	23,715.50	0.00	0.00	23,715.50
14020 · Taxes Receivable	1,312,271.00	0.00	0.00	1,312,271.00
Total Other Current Assets	1,335,986.50	0.00	0.00	1,335,986.50
Total Current Assets	2,761,144.45	1,163,819.41	0.00	3,924,963.86
<b>TOTAL ASSETS</b>	<b>2,761,144.45</b>	<b>1,163,819.41</b>	<b>0.00</b>	<b>3,924,963.86</b>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	171,498.09	78,568.37	0.00	250,066.46
Total Accounts Payable	171,498.09	78,568.37	0.00	250,066.46
Other Current Liabilities				
20011 · Accrued Expenses	21,172.85	480.00	0.00	21,652.85
23010 · Deferred Revenue-Taxes	1,312,271.00	0.00	0.00	1,312,271.00
Total Other Current Liabilities	1,333,443.85	480.00	0.00	1,333,923.85
Total Current Liabilities	1,504,941.94	79,048.37	0.00	1,583,990.31
Total Liabilities	1,504,941.94	79,048.37	0.00	1,583,990.31
Equity				
32001 · Retained Earnings	344,204.54	-7,222.19	0.00	336,982.35
34000 · Restricted Net Assets				
34010 · Nonspendable	40,378.00	0.00	0.00	40,378.00
34020 · Restricted	0.00	1,113,878.94	0.00	1,113,878.94
34050 · Emergency Reserve 3%	36,200.00	0.00	0.00	36,200.00
Total 34000 · Restricted Net Assets	76,578.00	1,113,878.94	0.00	1,190,456.94
39000 · Unrestricted Net Assets	529,731.75	0.00	0.00	529,731.75
Net Income	305,688.22	-21,885.71	0.00	283,802.51
Total Equity	1,256,202.51	1,084,771.04	0.00	2,340,973.55
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,761,144.45</b>	<b>1,163,819.41</b>	<b>0.00</b>	<b>3,924,963.86</b>
<b>UNBALANCED CLASSES</b>	0.00	0.00	0.00	0.00



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Accrual Basis

# Roxborough Village Metro District Profit & Loss Budget vs. Actual

January through May 2025

	Jan - May 25	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	33,201	77,925	(44,724)	43%
41020 · Property Tax	748,021	1,312,271	(564,250)	57%
41040 · Prior Year Tax	(48)	759	(807)	(6)%
41045 · Property Tax Interest	31	311	(280)	10%
<b>Total 41000 · Property Tax Income</b>	<b>781,205</b>	<b>1,391,266</b>	<b>(610,061)</b>	<b>56%</b>
43000 · Park and Field Income				
43010 · Sports Field Fees	0	2,200	(2,200)	0%
<b>Total 43000 · Park and Field Income</b>	<b>0</b>	<b>2,200</b>	<b>(2,200)</b>	<b>0%</b>
45000 · Grant Income	20,000	50,000	(30,000)	40%
46000 · Interest Income				
46010 · General Bank Account Interest	42,920	113,411	(70,491)	38%
<b>Total 46000 · Interest Income</b>	<b>42,920</b>	<b>113,411</b>	<b>(70,491)</b>	<b>38%</b>
48000 · CTF/Lottery Income	11,008	46,200	(35,192)	24%
49000 · Miscellaneous Income				
49010 · Miscellaneous Income	906			
<b>Total 49000 · Miscellaneous Income</b>	<b>906</b>			
<b>Total Income</b>	<b>856,038</b>	<b>1,603,077</b>	<b>(747,039)</b>	<b>53%</b>
<b>Gross Profit</b>	<b>856,038</b>	<b>1,603,077</b>	<b>(747,039)</b>	<b>53%</b>
<b>Expense</b>				
50000 · Treasurer Fees	11,213	19,091	(7,878)	59%
51000 · General Overhead				
51005 · Dues & Subscriptions	990	2,189	(1,199)	45%
51010 · Communication / Website Expense	50			
51050 · Utilities Expense	1,700	14,140	(12,440)	12%
<b>Total 51000 · General Overhead</b>	<b>2,740</b>	<b>16,329</b>	<b>(13,589)</b>	<b>17%</b>
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	1,712	6,596	(4,884)	26%
<b>Total 52000 · Computer &amp; Software Expenses</b>	<b>1,712</b>	<b>6,596</b>	<b>(4,884)</b>	<b>26%</b>
52500 · Insurance Expense				
52550 · General Insurance	16,663	46,680	(30,018)	36%
52500 · Insurance Expense - Other	0	357	(357)	0%
<b>Total 52500 · Insurance Expense</b>	<b>16,663</b>	<b>47,037</b>	<b>(30,375)</b>	<b>35%</b>
52600 · Election Expense	76,255	45,000	31,255	169%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	5,500	9,870	(4,370)	56%
53020 · BOD Travel/Mileage Expense	0	323	(323)	0%
53040 · BOD Conference/Retreat Expense	0	394	(394)	0%
53050 · Other BOD Expense	1,784			
<b>Total 53000 · Board of Director's Expense</b>	<b>7,284</b>	<b>10,587</b>	<b>(3,304)</b>	<b>69%</b>
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	421	755	(334)	56%
54000 · Payroll Expenses - Other	110	202	(92)	54%
<b>Total 54000 · Payroll Expenses</b>	<b>531</b>	<b>957</b>	<b>(426)</b>	<b>55%</b>
57000 · Professional Services Fees				
57010 · Auditing	6,000	7,686	(1,686)	78%
57020 · Legal Expenses	50,624	93,412	(42,788)	54%
57030 · Accounting Services	10,071	28,277	(18,206)	36%
57040 · District Management	67,541	136,060	(68,519)	50%
57050 · Engineering Expense	24,234	52,942	(28,708)	46%
57090 · Other Professional Services Exp	83	20,000	(19,917)	0%
<b>Total 57000 · Professional Services Fees</b>	<b>158,552</b>	<b>338,377</b>	<b>(179,825)</b>	<b>47%</b>
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	(6,655)	7,000	(13,655)	(95)%
62020 · Utility Locate	10,783	3,499	7,284	308%
62000 · Repairs and Maintenance - Other	0	2,625	(2,625)	0%
<b>Total 62000 · Repairs and Maintenance</b>	<b>4,129</b>	<b>13,124</b>	<b>(8,995)</b>	<b>31%</b>

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Accrual Basis

# Roxborough Village Metro District Profit & Loss Budget vs. Actual

January through May 2025

	Jan - May 25	Budget	Budget Variance	% of Budget
<b>64000 · Landscape Expenses</b>				
64010 · Landscape Repairs and Maint	2,619	9,916	(7,297)	26%
64020 · Landscape Weed Control Expense	0	34,384	(34,384)	0%
64030 · Irrigation Expense	37,916	142,068	(104,152)	27%
64040 · Landscape Contract	66,607	270,890	(204,283)	25%
64000 · Landscape Expenses - Other	0	30,000	(30,000)	0%
<b>Total 64000 · Landscape Expenses</b>	<b>107,142</b>	<b>487,257</b>	<b>(380,116)</b>	<b>22%</b>
<b>65000 · Playground &amp; Infrastructure Exp</b>				
65010 · Playground Repairs and Maint	0	32,568	(32,568)	0%
65030 · Graffiti Removal /Vandalism Exp	537	9,316	(8,779)	6%
65040 · Skate Park Maintenance	0	19,000	(19,000)	0%
65080 · Misc. Playground & Infrastruct	0	2,752	(2,752)	0%
65000 · Playground & Infrastructure Exp - Other	0	500	(500)	0%
<b>Total 65000 · Playground &amp; Infrastructure Exp</b>	<b>537</b>	<b>64,136</b>	<b>(63,599)</b>	<b>1%</b>
<b>68000 · Parks &amp; Open Space Expense</b>				
68010 · Foothills Park & Rec Fees	9,159	24,564	(15,405)	37%
68020 · Mosquito Control Expense	1,625	14,490	(12,865)	11%
68025 · Water Expense	(2,898)	93,212	(96,110)	(3)%
68030 · Seasonal Lighting Expense	0	17,000	(17,000)	0%
68035 · Wetland Mitigation	0	275	(275)	0%
68045 · Tree Care Expense	0	30,000	(30,000)	0%
68050 · Portable Restroom Exp.	2,994	8,235	(5,241)	36%
68065 · Water Rights Expense	0	850	(850)	0%
68070 · Snow Removal Expense	57,652	110,316	(52,664)	52%
68080 · Algae Control Exp.	0	40,000	(40,000)	0%
68085 · Annual Trails Maintenance	0	15,000	(15,000)	0%
68095 · Open Space Maintenances / Fire	49,280	57,950	(8,670)	85%
<b>Total 68000 · Parks &amp; Open Space Expense</b>	<b>117,812</b>	<b>411,892</b>	<b>(294,080)</b>	<b>29%</b>
<b>70000 · Bond Interest &amp; Principal Exp.</b>				
70020 · Bond Principal - Series 1993	0			
<b>Total 70000 · Bond Interest &amp; Principal Exp.</b>	<b>0</b>			
<b>80000 · Capital Expenses</b>				
80010 · Park Infrastructure/Improvements	56,419	503,000	(446,581)	11%
80020 · Irrigation Improvements	0	97,000	(97,000)	0%
80050 · Building Improvements	0	3,000	(3,000)	0%
80060 · Plant Nursery	283	3,500	(3,217)	8%
80070 · New Playground	11,325	350,000	(338,675)	3%
80000 · Capital Expenses - Other	0	18,000	(18,000)	0%
<b>Total 80000 · Capital Expenses</b>	<b>68,027</b>	<b>974,500</b>	<b>(906,473)</b>	<b>7%</b>
<b>99000 · Contingency</b>	<b>0</b>	<b>39,960</b>	<b>(39,960)</b>	<b>0%</b>
<b>Total Expense</b>	<b>572,595</b>	<b>2,474,843</b>	<b>(1,902,248)</b>	<b>23%</b>
<b>Net Ordinary Income</b>	<b>283,443</b>	<b>(871,766)</b>	<b>1,155,209</b>	<b>(33)%</b>
<b>Net Income</b>	<b>283,443</b>	<b>(871,766)</b>	<b>1,155,209</b>	<b>(33)%</b>

**Roxborough Village Metro District**  
**Capital Fund Profit & Loss Budget vs. Actual**  
January through May 2025

	Jan - May 25	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
Income				
45000 · Grant Income	20,000	50,000	(30,000)	40%
46000 · Interest Income	21,465	65,329	(43,864)	33%
48000 · CTF/Lottery Income	11,008	46,200	(35,192)	24%
<b>Total Income</b>	<b>52,473</b>	<b>161,529</b>	<b>(109,056)</b>	<b>32%</b>
<b>Gross Profit</b>	<b>52,473</b>	<b>161,529</b>	<b>(109,056)</b>	<b>32%</b>
Expense				
51000 · General Overhead	2			
52000 · Computer & Software Expenses	69	264	(196)	26%
52500 · Insurance Expense	0	1,694	(1,694)	0%
57000 · Professional Services Fees	6,262	11,473	(5,211)	55%
68000 · Parks & Open Space Expense	0	850	(850)	0%
80000 · Capital Expenses	68,027	969,500	(901,473)	7%
99000 · Contingency	0	0	0	0%
<b>Total Expense</b>	<b>74,359</b>	<b>983,781</b>	<b>(909,422)</b>	<b>8%</b>
<b>Net Ordinary Income</b>	<b>(21,886)</b>	<b>(822,252)</b>	<b>800,366</b>	<b>3%</b>
<b>Net Income</b>	<b>(21,886)</b>	<b>(822,252)</b>	<b>800,366</b>	<b>3%</b>

**Roxborough Village Metro District**  
**General Fund Profit & Loss Budget vs. Actual**

January through May 2025

	Jan - May 25	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	33,201	77,925	(44,724)	43%
41020 · Property Tax	748,021	1,312,271	(564,250)	57%
41040 · Prior Year Tax	(48)	759	(807)	(6)%
41045 · Property Tax Interest	31	311	(280)	10%
<b>Total 41000 · Property Tax Income</b>	<b>781,205</b>	<b>1,391,266</b>	<b>(610,061)</b>	<b>56%</b>
43000 · Park and Field Income				
43010 · Sports Field Fees	0	2,200	(2,200)	0%
<b>Total 43000 · Park and Field Income</b>	<b>0</b>	<b>2,200</b>	<b>(2,200)</b>	<b>0%</b>
46000 · Interest Income				
46010 · General Bank Account Interest	21,454	48,082	(26,628)	45%
<b>Total 46000 · Interest Income</b>	<b>21,454</b>	<b>48,082</b>	<b>(26,628)</b>	<b>45%</b>
49000 · Miscellaneous Income				
49010 · Miscellaneous Income	906			
<b>Total 49000 · Miscellaneous Income</b>	<b>906</b>			
<b>Total Income</b>	<b>803,565</b>	<b>1,441,548</b>	<b>(637,983)</b>	<b>56%</b>
<b>Gross Profit</b>	<b>803,565</b>	<b>1,441,548</b>	<b>(637,983)</b>	<b>56%</b>
<b>Expense</b>				
50000 · Treasurer Fees	11,213	19,091	(7,878)	59%
51000 · General Overhead				
51005 · Dues & Subscriptions	990	2,189	(1,199)	45%
51010 · Communication / Website Expense	48			
51050 · Utilities Expense	1,700	14,140	(12,440)	12%
<b>Total 51000 · General Overhead</b>	<b>2,738</b>	<b>16,329</b>	<b>(13,591)</b>	<b>17%</b>
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	1,644	6,332	(4,688)	26%
<b>Total 52000 · Computer &amp; Software Expenses</b>	<b>1,644</b>	<b>6,332</b>	<b>(4,688)</b>	<b>26%</b>
52500 · Insurance Expense				
52550 · General Insurance	16,663	45,000	(28,338)	37%
52500 · Insurance Expense - Other	0	343	(343)	0%
<b>Total 52500 · Insurance Expense</b>	<b>16,663</b>	<b>45,343</b>	<b>(28,681)</b>	<b>37%</b>
52600 · Election Expense	76,255	45,000	31,255	169%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	5,500	9,870	(4,370)	56%
53020 · BOD Travel/Mileage Expense	0	323	(323)	0%
53040 · BOD Conference/Retreat Expense	0	394	(394)	0%
53050 · Other BOD Expense	1,784			
<b>Total 53000 · Board of Director's Expense</b>	<b>7,284</b>	<b>10,587</b>	<b>(3,304)</b>	<b>69%</b>
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	421	755	(334)	56%
54000 · Payroll Expenses - Other	110	202	(92)	54%
<b>Total 54000 · Payroll Expenses</b>	<b>531</b>	<b>957</b>	<b>(426)</b>	<b>55%</b>

**Roxborough Village Metro District**  
**General Fund Profit & Loss Budget vs. Actual**  
January through May 2025

	Jan - May 25	Budget	Budget Variance	% of Budget
<b>57000 · Professional Services Fees</b>				
57010 · Auditing	5,760	7,350	(1,590)	78%
57020 · Legal Expenses	48,606	90,450	(41,844)	54%
57030 · Accounting Services	9,680	27,260	(17,580)	36%
57040 · District Management	64,829	130,620	(65,791)	50%
57050 · Engineering Expense	23,332	51,224	(27,892)	46%
57090 · Other Professional Services Exp	83	20,000	(19,917)	0%
<b>Total 57000 · Professional Services Fees</b>	<b>152,291</b>	<b>326,904</b>	<b>(174,613)</b>	<b>47%</b>
<b>62000 · Repairs and Maintenance</b>				
62010 · General Repairs and Maintenance	(6,655)	7,000	(13,655)	(95)%
62020 · Utility Locate	10,783	3,499	7,284	308%
62000 · Repairs and Maintenance - Other	0	2,625	(2,625)	0%
<b>Total 62000 · Repairs and Maintenance</b>	<b>4,129</b>	<b>13,124</b>	<b>(8,995)</b>	<b>31%</b>
<b>64000 · Landscape Expenses</b>				
64010 · Landscape Repairs and Maint	2,619	9,916	(7,297)	26%
64020 · Landscape Weed Control Expense	0	34,384	(34,384)	0%
64030 · Irrigation Expense	37,916	142,068	(104,152)	27%
64040 · Landscape Contract	66,607	270,890	(204,283)	25%
64000 · Landscape Expenses - Other	0	30,000	(30,000)	0%
<b>Total 64000 · Landscape Expenses</b>	<b>107,142</b>	<b>487,257</b>	<b>(380,116)</b>	<b>22%</b>
<b>65000 · Playground &amp; Infrastructure Exp</b>				
65010 · Playground Repairs and Maint	0	32,568	(32,568)	0%
65030 · Graffiti Removal /Vandalism Exp	537	9,316	(8,779)	6%
65040 · Skate Park Maintenance	0	19,000	(19,000)	0%
65080 · Misc. Playground & Infrastruct	0	2,752	(2,752)	0%
65000 · Playground & Infrastructure Exp - Ot...	0	500	(500)	0%
<b>Total 65000 · Playground &amp; Infrastructure Exp</b>	<b>537</b>	<b>64,136</b>	<b>(63,599)</b>	<b>1%</b>
<b>68000 · Parks &amp; Open Space Expense</b>				
68010 · Foothills Park & Rec Fees	9,159	24,564	(15,405)	37%
68020 · Mosquito Control Expense	1,625	14,490	(12,865)	11%
68025 · Water Expense	(2,898)	93,212	(96,110)	(3)%
68030 · Seasonal Lighting Expense	0	17,000	(17,000)	0%
68035 · Wetland Mitigation	0	275	(275)	0%
68045 · Tree Care Expense	0	30,000	(30,000)	0%
68050 · Portable Restroom Exp.	2,994	8,235	(5,241)	36%
68070 · Snow Removal Expense	57,652	110,316	(52,664)	52%
68080 · Algae Control Exp.	0	40,000	(40,000)	0%
68085 · Annual Trails Maintenance	0	15,000	(15,000)	0%
68095 · Open Space Maintenances / Fire	49,280	57,950	(8,670)	85%
<b>Total 68000 · Parks &amp; Open Space Expense</b>	<b>117,812</b>	<b>411,042</b>	<b>(293,230)</b>	<b>29%</b>
<b>70000 · Bond Interest &amp; Principal Exp.</b>				
70020 · Bond Principal - Series 1993	0			
<b>Total 70000 · Bond Interest &amp; Principal Exp.</b>	<b>0</b>			
<b>80000 · Capital Expenses</b>				
80010 · Park Infrastructure/Improvements	0	5,000	(5,000)	0%
<b>Total 80000 · Capital Expenses</b>	<b>0</b>	<b>5,000</b>	<b>(5,000)</b>	<b>0%</b>
<b>99000 · Contingency</b>	<b>0</b>	<b>39,960</b>	<b>(39,960)</b>	<b>0%</b>
<b>Total Expense</b>	<b>498,236</b>	<b>1,491,062</b>	<b>(992,826)</b>	<b>33%</b>
<b>Net Ordinary Income</b>	<b>305,329</b>	<b>(49,514)</b>	<b>354,843</b>	<b>(617)%</b>
<b>Net Income</b>	<b>305,329</b>	<b>(49,514)</b>	<b>354,843</b>	<b>(617)%</b>

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Accrual Basis

**Roxborough Village Metro District**  
**Chatfield Farms Profit & Loss Budget vs. Actual**  
January through May 2025

	Jan - May 25	Budget	Budget Variance	% of Budget
<b>Ordinary Income/Expense</b>				
Income				
41000 · Property Tax Income	139,321	375,309	(235,988)	37%
<b>Total Income</b>	139,321	375,309	(235,988)	37%
<b>Gross Profit</b>	139,321	375,309	(235,988)	37%
Expense				
50000 · Treasurer Fees	1,794	5,150	(3,356)	35%
51000 · General Overhead	682	2,612	(1,930)	26%
52000 · Computer & Software Expenses	263	1,013	(750)	26%
52500 · Insurance Expense	3,226	7,255	(4,029)	44%
52600 · Election Expense	12,114	7,200	4,914	168%
53000 · Board of Director's Expense	230	1,694	(1,464)	14%
54000 · Payroll Expenses	0	153	(153)	0%
57000 · Professional Services Fees	24,781	52,305	(27,524)	47%
62000 · Repairs and Maintenance	1,996	2,100	(104)	95%
64000 · Landscape Expenses	16,470	77,961	(61,491)	21%
65000 · Playground & Infrastructure Exp	86	10,262	(10,176)	1%
68000 · Parks & Open Space Expense	21,348	65,766	(44,418)	32%
80000 · Capital Expenses	0	5,000	(5,000)	0%
<b>Total Expense</b>	82,990	238,471	(155,481)	35%
<b>Net Ordinary Income</b>	56,330	136,838	(80,508)	41%
<b>Net Income</b>	<b>56,330</b>	<b>136,838</b>	<b>(80,508)</b>	<b>41%</b>

**Roxborough Village Metro District**  
**Capital Fund Profit & Loss Detail**

January through May 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>45000 · Grant Income</b>							
Deposit	01/22/2025		Colorado department of Ag...	Noxious Weed Grant Deposit		20,000.00	20,000.00
Total 45000 · Grant Income					0.00	20,000.00	20,000.00
<b>46000 · Interest Income</b>							
<b>46010 · General Bank Account Interest</b>							
Deposit	01/31/2025			Deposit		4,127.35	4,127.35
Deposit	01/31/2025			Deposit		400.37	4,527.72
Deposit	02/28/2025			Deposit		392.61	4,920.33
Deposit	02/28/2025			Deposit		3,627.10	8,547.43
Deposit	03/31/2025			Deposit		3,877.36	12,424.79
Deposit	03/31/2025			Deposit		433.50	12,858.29
Deposit	04/10/2025			Deposit		3,738.10	16,596.39
Deposit	04/10/2025			Deposit		366.95	16,963.34
Deposit	05/31/2025			Deposit		3,841.95	20,805.29
Deposit	05/31/2025			Deposit		330.07	21,135.36
Deposit	05/31/2025			Deposit		330.07	21,465.43
Total 46010 · General Bank Account Interest					0.00	21,465.43	21,465.43
Total 46000 · Interest Income					0.00	21,465.43	21,465.43
<b>48000 · CTF/Lottery Income</b>							
Deposit	03/11/2025			Deposit		11,007.72	11,007.72
Total 48000 · CTF/Lottery Income					0.00	11,007.72	11,007.72
Total Income					0.00	52,473.15	52,473.15
Gross Profit					0.00	52,473.15	52,473.15
<b>Expense</b>							
<b>51000 · General Overhead</b>							
<b>51010 · Communication / Website Expense</b>							
General Journal	01/01/2025	CPAAJE2...	Roxborough Metro District	To Tie to Audit TB	0.25		0.25
Bill	02/21/2025	130456	Colorado Community Media		1.99		2.24
Total 51010 · Communication / Website Expense					2.24	0.00	2.24
Total 51000 · General Overhead					2.24	0.00	2.24
<b>52000 · Computer &amp; Software Expenses</b>							
<b>52040 · Software &amp; Online Subscriptions</b>							
Bill	01/31/2025	2502024...	Bill.com LLC	Billing Period 01/05/2025 - 02/04/2025	13.56		13.56
Bill	02/28/2025	2503060...	Bill.com LLC	Billing Period 02/05/2025 - 03/04/2025	13.61		27.17
Bill	03/31/2025	2504096...	Bill.com LLC	Billing Period 03/05/2025 - 04/04/2025	13.80		40.97
Bill	04/30/2025	2505132...	Bill.com LLC	Billing Period 04/05/2025 - 05/04/2025	13.39		54.36
Bill	05/31/2025	2506170...	Bill.com LLC	Billing Period 05/05/2025 - 06/04/2025	14.14		68.50
Total 52040 · Software & Online Subscriptions					68.50	0.00	68.50
Total 52000 · Computer & Software Expenses					68.50	0.00	68.50
<b>52500 · Insurance Expense</b>							
<b>52550 · General Insurance</b>							
General Journal	01/31/2025	0125BusIns		To move Business Insurance prepaid to exp...	0.00		0.00
General Journal	02/28/2025	0225BusIns		To move Business Insurance prepaid to exp...	0.00		0.00
General Journal	03/31/2025	0325BusIns		To move Business Insurance prepaid to exp...	0.00		0.00
General Journal	04/30/2025	0425BusIns		To move Business Insurance prepaid to exp...	0.00		0.00
General Journal	05/31/2025	0525BusIns		To move Business Insurance prepaid to exp...	0.00		0.00
Total 52550 · General Insurance					0.00	0.00	0.00
Total 52500 · Insurance Expense					0.00	0.00	0.00
<b>57000 · Professional Services Fees</b>							
<b>57010 · Auditing</b>							
Bill	04/30/2025	49310	Hoelting & Company, Inc	2023 Audit	240.00		240.00
Total 57010 · Auditing					240.00	0.00	240.00
<b>57020 · Legal Expenses</b>							
Bill	01/31/2025	161931	Ireland Stapleton Pryor & ...	Billed Through 01/31/2025	512.60		512.60
Bill	01/31/2025	161931	Ireland Stapleton Pryor & ...	Credit for double payment of bill.com		151.59	361.01
Bill	02/28/2025	Feb2025	Ireland Stapleton Pryor & ...	Billed Through 02/28/2025	474.28		835.29
Bill	03/31/2025	163536	Ireland Stapleton Pryor & ...	Billed Through 03/31/2025	124.68		959.97
Bill	04/30/2025	164405	Ireland Stapleton Pryor & ...	Billed Through 04/30/2025	577.48		1,537.45
General Journal	05/31/2025	0525Accr...		May invoice accruals	480.00		2,017.45
Total 57020 · Legal Expenses					2,169.04	151.59	2,017.45
<b>57030 · Accounting Services</b>							
Bill	01/31/2025	6190	Gemsbok Consulting Inc.	January 2025	72.72		72.72
Bill	02/28/2025	6212	Gemsbok Consulting Inc.	February 2025	63.90		136.62
Bill	03/31/2025	6246	Gemsbok Consulting Inc.	March 2025	96.05		232.67
Bill	04/30/2025	6268	Gemsbok Consulting Inc.	April 2025	80.10		312.77
Bill	05/31/2025	6290	Gemsbok Consulting Inc.	May 2025	77.80		390.57
Total 57030 · Accounting Services					390.57	0.00	390.57

**Roxborough Village Metro District**  
**Capital Fund Profit & Loss Detail**

January through May 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>57040 · District Management</b>							
Bill	01/31/2025	143497	Special District Manageme...	January 2025 District Management Fees	448.74		448.74
Bill	02/28/2025	144581	Special District Manageme...	February 2025 District Management Fees	523.41		972.15
Bill	03/31/2025	145582	Special District Manageme...	March 2025 District Management Fees	512.75		1,484.90
Bill	04/30/2025	146971	Special District Manageme...	April 2025 District Management Fees	738.91		2,223.81
Bill	05/31/2025	147424	Special District Manageme...	May 2025 District Management Fees	488.35		2,712.16
Total 57040 · District Management					2,712.16	0.00	2,712.16
<b>57050 · Engineering Expense</b>							
Bill	04/28/2025	260266	Farnsworth Group, Inc	Period ending 03.31.2025	901.33		901.33
Total 57050 · Engineering Expense					901.33	0.00	901.33
Total 57000 · Professional Services Fees					6,413.10	151.59	6,261.51
<b>68000 · Parks &amp; Open Space Expense</b>							
<b>68065 · Water Rights Expense</b>							
Bill	01/31/2025	161931	Ireland Stapleton Pryor & ...	Billed Through 01/31/2025	0.00		0.00
Bill	01/31/2025	143497	Special District Manageme...	January 2025 District Management Fees	0.00		0.00
Bill	02/28/2025	144581	Special District Manageme...	February 2025 District Management Fees	0.00		0.00
Bill	02/28/2025	Feb2025	Ireland Stapleton Pryor & ...	Billed Through 02/28/2025	0.00		0.00
Bill	03/31/2025	145582	Special District Manageme...	March 2025 District Management Fees	0.00		0.00
Bill	03/31/2025	163536	Ireland Stapleton Pryor & ...	Billed Through 03/31/2025	0.00		0.00
Bill	04/30/2025	146971	Special District Manageme...	April 2025 District Management Fees	0.00		0.00
Bill	04/30/2025	164405	Ireland Stapleton Pryor & ...	Billed Through 04/30/2025	0.00		0.00
Bill	05/31/2025	147424	Special District Manageme...	May 2025 District Management Fees	0.00		0.00
Total 68065 · Water Rights Expense					0.00	0.00	0.00
Total 68000 · Parks & Open Space Expense					0.00	0.00	0.00
<b>80000 · Capital Expenses</b>							
<b>80010 · Park Infrastructure/Improvements</b>							
Bill	05/29/2025	266	Consolidated Divisions Inc		3,395.92		3,395.92
Bill	05/29/2025	CW-2025...	Chavez Services LLC		53,023.00		56,418.92
Total 80010 · Park Infrastructure/Improvements					56,418.92	0.00	56,418.92
<b>80060 · Plant Nursery</b>							
General Journal	01/01/2025	CPAAJE2...	Roxborough Metro District	To Tie to Audit TB		345.00	-345.00
Bill	01/30/2025	RVMD10...	Ephram Glass*	Greenhouse Supplies	627.69		282.69
Total 80060 · Plant Nursery					627.69	345.00	282.69
<b>80070 · New Playground</b>							
Bill	01/23/2025	7884	Rocky Mountain Recreatio...	Airplane Park	5,880.80		5,880.80
Bill	02/20/2025	7935	Rocky Mountain Recreatio...	Airplane Park	5,444.20		11,325.00
Total 80070 · New Playground					11,325.00	0.00	11,325.00
Total 80000 · Capital Expenses					68,371.61	345.00	68,026.61
Total Expense					74,855.45	496.59	74,358.86
Net Ordinary Income					74,855.45	52,969.74	-21,885.71
<b>Net Income</b>					<b>74,855.45</b>	<b>52,969.74</b>	<b>-21,885.71</b>



**Roxborough Village Metro District**  
**General Fund Profit & Loss Detail**

January through May 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>41000 · Property Tax Income</b>							
<b>41010 · Specific Ownership Tax</b>							
Deposit	02/10/2025			Deposit		8,611.72	8,611.72
Deposit	03/11/2025			Deposit		8,537.87	17,149.59
Deposit	04/10/2025			Deposit		8,343.26	25,492.85
Deposit	05/16/2025			Deposit		7,707.75	33,200.60
Total 41010 · Specific Ownership Tax					0.00	33,200.60	33,200.60
<b>41020 · Property Tax</b>							
Deposit	02/10/2025			Deposit		22,050.07	22,050.07
Deposit	03/11/2025			Deposit		569,431.38	591,481.45
Deposit	04/10/2025			Deposit		37,750.20	629,231.65
Deposit	05/16/2025			-MULTIPLE-		118,789.53	748,021.18
Total 41020 · Property Tax					0.00	748,021.18	748,021.18
<b>41040 · Prior Year Tax</b>							
Deposit	03/11/2025			Prior year value adjustment (abatement)	47.69		-47.69
Total 41040 · Prior Year Tax					47.69	0.00	-47.69
<b>41045 · Property Tax Interest</b>							
Deposit	03/11/2025			Prior year interest value adjustment	0.95		-0.95
Deposit	04/10/2025			Deposit		12.75	11.80
Deposit	05/16/2025			Deposit		19.05	30.85
Total 41045 · Property Tax Interest					0.95	31.80	30.85
Total 41000 · Property Tax Income					48.64	781,253.58	781,204.94
<b>46000 · Interest Income</b>							
<b>46010 · General Bank Account Interest</b>							
Deposit	01/31/2025			Deposit		3,530.66	3,530.66
Deposit	02/28/2025			Deposit		3,025.31	6,555.97
Deposit	03/31/2025			Deposit		4,602.19	11,158.16
Deposit	04/30/2025			Deposit		4,959.47	16,117.63
Deposit	05/31/2025			Deposit		5,336.46	21,454.09
Total 46010 · General Bank Account Interest					0.00	21,454.09	21,454.09
Total 46000 · Interest Income					0.00	21,454.09	21,454.09
<b>49000 · Miscellaneous Income</b>							
<b>49010 · Miscellaneous Income</b>							
Deposit	02/07/2025	114412	CORE Electric Cooperative	Core Power Easement		906.00	906.00
Total 49010 · Miscellaneous Income					0.00	906.00	906.00
Total 49000 · Miscellaneous Income					0.00	906.00	906.00
Total Income					48.64	803,613.67	803,565.03
Gross Profit					48.64	803,613.67	803,565.03
<b>Expense</b>							
<b>50000 · Treasurer Fees</b>							
Deposit	02/10/2025			Deposit	330.78		330.78
Deposit	03/11/2025			Prior year treasurer fee		0.72	330.06
Deposit	03/11/2025			Deposit	8,541.48		8,871.54
Deposit	04/10/2025			Deposit	566.45		9,437.99
Deposit	05/16/2025			Deposit	1,775.24		11,213.23
Total 50000 · Treasurer Fees					11,213.95	0.72	11,213.23
<b>51000 · General Overhead</b>							
<b>51005 · Dues &amp; Subscriptions</b>							
Bill	01/31/2025	2025 Me...	Special District Association...	2025 SDA Annual Membership	990.14		990.14
Total 51005 · Dues & Subscriptions					990.14	0.00	990.14
<b>51010 · Communication / Website Expense</b>							
Bill	02/21/2025	130456	Colorado Community Media		47.77		47.77
Total 51010 · Communication / Website Expense					47.77	0.00	47.77

**Roxborough Village Metro District**  
**General Fund Profit & Loss Detail**

January through May 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>51050 · Utilities Expense</b>							
General Journal	01/01/2025	CPAAJE2...	Roxborough Metro District	To Tie to Audit TB		0.25	-0.25
Bill	01/02/2025	909043485	Xcel Energy	December Statement	3.68		3.43
Bill	01/21/2025		CORE Electric Cooperative		892.68		896.11
Bill	02/02/2025	913273288	Xcel Energy	December Statement	3.68		899.79
Bill	02/20/2025		CORE Electric Cooperative		203.44		1,103.23
Bill	03/03/2025	917008394	Xcel Energy		3.68		1,106.91
Bill	03/19/2025		CORE Electric Cooperative		200.99		1,307.90
Credit	03/19/2025		CORE Electric Cooperative			200.99	1,106.91
Bill	04/01/2025	921122371	Xcel Energy		3.68		1,110.59
Bill	04/17/2025		CORE Electric Cooperative		373.96		1,484.55
Credit	04/17/2025		CORE Electric Cooperative			373.96	1,110.59
Bill	05/01/2025	925488534	Xcel Energy		3.74		1,114.33
Bill	05/20/2025		CORE Electric Cooperative		585.56		1,699.89
Total 51050 · Utilities Expense					2,275.09	575.20	1,699.89
Total 51000 · General Overhead					3,313.00	575.20	2,737.80
<b>52000 · Computer &amp; Software Expenses</b>							
<b>52040 · Software &amp; Online Subscriptions</b>							
Bill	01/31/2025	2502024...	Bill.com LLC	Billing Period 01/05/2025 - 02/04/2025	325.43		325.43
Bill	02/28/2025	2503060...	Bill.com LLC	Billing Period 02/05/2025 - 03/04/2025	326.58		652.01
Bill	03/31/2025	2504096...	Bill.com LLC	Billing Period 03/05/2025 - 04/04/2025	331.24		983.25
Bill	04/30/2025	2505132...	Bill.com LLC	Billing Period 04/05/2025 - 05/04/2025	321.34		1,304.59
Bill	05/31/2025	2506170...	Bill.com LLC	Billing Period 05/05/2025 - 06/04/2025	339.30		1,643.89
Total 52040 · Software & Online Subscriptions					1,643.89	0.00	1,643.89
Total 52000 · Computer & Software Expenses					1,643.89	0.00	1,643.89
<b>52500 · Insurance Expense</b>							
<b>52550 · General Insurance</b>							
General Journal	01/31/2025	0125BusIns		To move Business Insurance prepaid to exp...	3,332.50		3,332.50
General Journal	02/28/2025	0225BusIns		To move Business Insurance prepaid to exp...	3,332.50		6,665.00
General Journal	03/31/2025	0325BusIns		To move Business Insurance prepaid to exp...	3,332.50		9,997.50
General Journal	04/30/2025	0425BusIns		To move Business Insurance prepaid to exp...	3,332.50		13,330.00
General Journal	05/31/2025	0525BusIns		To move Business Insurance prepaid to exp...	3,332.50		16,662.50
Total 52550 · General Insurance					16,662.50	0.00	16,662.50
Total 52500 · Insurance Expense					16,662.50	0.00	16,662.50
<b>52600 · Election Expense</b>							
Bill	01/31/2025	143497	Special District Manageme...	January 2025 District Management Fees	262.50		262.50
Bill	02/07/2025	129466	Colorado Community Media		41.40		303.90
Bill	02/28/2025	Feb2025	Ireland Stapleton Pryor & ...	Billed Through 02/28/2025	7,219.00		7,522.90
Bill	02/28/2025	144581	Special District Manageme...	February 2025 District Management Fees	865.00		8,387.90
Bill	03/06/2025	Election L...	Douglas Country Governm...	Extended Time	25.74		8,413.64
Bill	03/31/2025	163536	Ireland Stapleton Pryor & ...	Billed Through 03/31/2025	2,169.00		10,582.64
Bill	03/31/2025	145582	Special District Manageme...	March 2025 District Management Fees	11,867.80		22,450.44
Bill	04/04/2025	133472	Colorado Community Media		62.96		22,513.40
Bill	04/14/2025	10351	Karat Production Services ...	-MULTIPLE-	3,447.24		25,960.64
Bill	04/25/2025	10341	Karat Production Services ...		14,059.75		40,020.39
Bill	04/30/2025	164405	Ireland Stapleton Pryor & ...	Billed Through 04/30/2025	5,651.50		45,671.89
Bill	04/30/2025	146971	Special District Manageme...	April 2025 District Management Fees	17,418.59		63,090.48
Bill	05/06/2025	Election J...	Jennifer Woodby		15.00		63,105.48
Bill	05/14/2025	Judge El...	Shawna Stevens		100.00		63,205.48
Bill	05/14/2025	Judge El...	Paola Corado		100.00		63,305.48
Bill	05/14/2025	Judge El...	Catherine E Emery		100.00		63,405.48
Bill	05/14/2025	Judge El...	Dawn Herther		100.00		63,505.48
Bill	05/14/2025	Judge El...	Michelle Gardner		100.00		63,605.48
Bill	05/31/2025	147424	Special District Manageme...	May 2025 District Management Fees	12,649.50		76,254.98
Total 52600 · Election Expense					76,254.98	0.00	76,254.98
<b>53000 · Board of Director's Expense</b>							
<b>53010 · Directors' Stipend</b>							
Paycheck	01/31/2025	DD1095	Brendan M Coupe	Direct Deposit	200.00		200.00
Paycheck	01/31/2025	DD1096	Debra D Prysby	Direct Deposit	200.00		400.00
Paycheck	01/31/2025	DD1097	Ephram Glass	Direct Deposit	200.00		600.00
Paycheck	02/28/2025	DD1098	Brendan M Coupe	Direct Deposit	300.00		900.00
Paycheck	02/28/2025	DD1099	Debra D Prysby	Direct Deposit	300.00		1,200.00
Paycheck	02/28/2025	DD1100	Ephram Glass	Direct Deposit	400.00		1,600.00
Paycheck	02/28/2025	DD1101	Mark J Rubic	Direct Deposit	400.00		2,000.00
Paycheck	02/28/2025	DD1102	Travis Jensen	Direct Deposit	300.00		2,300.00
Paycheck	03/31/2025	DD1103	Brendan M Coupe	Direct Deposit	200.00		2,500.00
Paycheck	03/31/2025	DD1104	Debra D Prysby	Direct Deposit	200.00		2,700.00
Paycheck	03/31/2025	DD1105	Ephram Glass	Direct Deposit	200.00		2,900.00
Paycheck	03/31/2025	DD1106	Mark J Rubic	Direct Deposit	200.00		3,100.00
Paycheck	03/31/2025	DD1107	Travis Jensen	Direct Deposit	200.00		3,300.00
Paycheck	04/30/2025	DD1108	Brendan M Coupe	Direct Deposit	200.00		3,500.00
Paycheck	04/30/2025	DD1109	Debra D Prysby	Direct Deposit	200.00		3,700.00
Paycheck	04/30/2025	DD1110	Ephram Glass	Direct Deposit	200.00		3,900.00
Paycheck	04/30/2025	DD1111	Mark J Rubic	Direct Deposit	200.00		4,100.00
Paycheck	04/30/2025	DD1112	Travis Jensen	Direct Deposit	200.00		4,300.00
Paycheck	05/30/2025	DD1113	Clifford A Linhardt	Direct Deposit	300.00		4,600.00
Paycheck	05/30/2025	DD1114	Debra D Prysby	Direct Deposit	300.00		4,900.00
Paycheck	05/30/2025	DD1115	Ephram Glass	Direct Deposit	300.00		5,200.00
Paycheck	05/30/2025	DD1116	Ronald E Bendall	Direct Deposit	300.00		5,500.00
Total 53010 · Directors' Stipend					5,500.00	0.00	5,500.00

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Accrual Basis

**Roxborough Village Metro District**  
**General Fund Profit & Loss Detail**

January through May 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>53050 · Other BOD Expense</b>							
Bill	01/01/2025	Library R...	Douglas County Libraries		375.00		375.00
Bill	02/20/2025	Library R...	Douglas County Libraries	Extended Time	70.00		445.00
Deposit	05/13/2025	092189	Douglas County Libraries	Deposit		100.00	345.00
Bill	05/18/2025	114-3339...	Peggy Ripko - Reimburse...		1,438.50		1,783.50
Total 53050 · Other BOD Expense					1,883.50	100.00	1,783.50
Total 53000 · Board of Director's Expense					7,383.50	100.00	7,283.50
<b>54000 · Payroll Expenses</b>							
<b>54060 · Employer Payroll Taxes</b>							
Paycheck	01/31/2025	DD1095	Brendan M Coupe	Direct Deposit	15.30		15.30
Paycheck	01/31/2025	DD1096	Debra D Prysby	Direct Deposit	15.30		30.60
Paycheck	01/31/2025	DD1097	Ephram Glass	Direct Deposit	15.30		45.90
Paycheck	02/28/2025	DD1098	Brendan M Coupe	Direct Deposit	22.95		68.85
Paycheck	02/28/2025	DD1099	Debra D Prysby	Direct Deposit	22.95		91.80
Paycheck	02/28/2025	DD1100	Ephram Glass	Direct Deposit	30.60		122.40
Paycheck	02/28/2025	DD1101	Mark J Rubic	Direct Deposit	30.60		153.00
Paycheck	02/28/2025	DD1102	Travis Jensen	Direct Deposit	22.95		175.95
Paycheck	03/31/2025	DD1103	Brendan M Coupe	Direct Deposit	15.30		191.25
Paycheck	03/31/2025	DD1104	Debra D Prysby	Direct Deposit	15.30		206.55
Paycheck	03/31/2025	DD1105	Ephram Glass	Direct Deposit	15.30		221.85
Paycheck	03/31/2025	DD1106	Mark J Rubic	Direct Deposit	15.30		237.15
Paycheck	03/31/2025	DD1107	Travis Jensen	Direct Deposit	15.30		252.45
Paycheck	04/30/2025	DD1108	Brendan M Coupe	Direct Deposit	15.30		267.75
Paycheck	04/30/2025	DD1109	Debra D Prysby	Direct Deposit	15.30		283.05
Paycheck	04/30/2025	DD1110	Ephram Glass	Direct Deposit	15.30		298.35
Paycheck	04/30/2025	DD1111	Mark J Rubic	Direct Deposit	15.30		313.65
Paycheck	04/30/2025	DD1112	Travis Jensen	Direct Deposit	15.30		328.95
Paycheck	05/30/2025	DD1113	Clifford A Linhardt	Direct Deposit	22.95		351.90
Paycheck	05/30/2025	DD1114	Debra D Prysby	Direct Deposit	22.95		374.85
Paycheck	05/30/2025	DD1115	Ephram Glass	Direct Deposit	22.95		397.80
Paycheck	05/30/2025	DD1116	Ronald E Bendall	Direct Deposit	22.95		420.75
Total 54060 · Employer Payroll Taxes					420.75	0.00	420.75
<b>54000 · Payroll Expenses - Other</b>							
Liability Check	01/30/2025		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$5.00 each	15.00		15.00
Paycheck	01/31/2025	DD1095	Brendan M Coupe	Direct Deposit	0.00		15.00
Paycheck	01/31/2025	DD1096	Debra D Prysby	Direct Deposit	0.00		15.00
Paycheck	01/31/2025	DD1097	Ephram Glass	Direct Deposit	0.00		15.00
Liability Check	02/27/2025		QuickBooks Payroll Service	Fee for 5 direct deposit(s) at \$5.00 each	25.00		40.00
Paycheck	02/28/2025	DD1098	Brendan M Coupe	Direct Deposit	0.00		40.00
Paycheck	02/28/2025	DD1099	Debra D Prysby	Direct Deposit	0.00		40.00
Paycheck	02/28/2025	DD1100	Ephram Glass	Direct Deposit	0.00		40.00
Paycheck	02/28/2025	DD1101	Mark J Rubic	Direct Deposit	0.00		40.00
Paycheck	02/28/2025	DD1102	Travis Jensen	Direct Deposit	0.00		40.00
Liability Check	03/28/2025		QuickBooks Payroll Service	Fee for 5 direct deposit(s) at \$5.00 each	25.00		65.00
Paycheck	03/31/2025	DD1103	Brendan M Coupe	Direct Deposit	0.00		65.00
Paycheck	03/31/2025	DD1104	Debra D Prysby	Direct Deposit	0.00		65.00
Paycheck	03/31/2025	DD1105	Ephram Glass	Direct Deposit	0.00		65.00
Paycheck	03/31/2025	DD1106	Mark J Rubic	Direct Deposit	0.00		65.00
Paycheck	03/31/2025	DD1107	Travis Jensen	Direct Deposit	0.00		65.00
Liability Check	04/29/2025		QuickBooks Payroll Service	Fee for 5 direct deposit(s) at \$5.00 each	25.00		90.00
Paycheck	04/30/2025	DD1108	Brendan M Coupe	Direct Deposit	0.00		90.00
Paycheck	04/30/2025	DD1109	Debra D Prysby	Direct Deposit	0.00		90.00
Paycheck	04/30/2025	DD1110	Ephram Glass	Direct Deposit	0.00		90.00
Paycheck	04/30/2025	DD1111	Mark J Rubic	Direct Deposit	0.00		90.00
Paycheck	04/30/2025	DD1112	Travis Jensen	Direct Deposit	0.00		90.00
Liability Check	05/29/2025		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$5.00 each	20.00		110.00
Paycheck	05/30/2025	DD1113	Clifford A Linhardt	Direct Deposit	0.00		110.00
Paycheck	05/30/2025	DD1114	Debra D Prysby	Direct Deposit	0.00		110.00
Paycheck	05/30/2025	DD1115	Ephram Glass	Direct Deposit	0.00		110.00
Paycheck	05/30/2025	DD1116	Ronald E Bendall	Direct Deposit	0.00		110.00
Total 54000 · Payroll Expenses - Other					110.00	0.00	110.00
Total 54000 · Payroll Expenses					530.75	0.00	530.75
<b>57000 · Professional Services Fees</b>							
<b>57010 · Auditing</b>							
Bill	04/30/2025	49310	Hoelting & Company, Inc	2023 Audit	5,760.00		5,760.00
Total 57010 · Auditing					5,760.00	0.00	5,760.00
<b>57020 · Legal Expenses</b>							
Bill	01/31/2025	161931	Ireland Stapleton Pryor & ...	Billed Through 01/31/2025	12,302.40		12,302.40
Bill	01/31/2025	161931	Ireland Stapleton Pryor & ...	Credit for double payment of bill.com		3,638.20	8,664.20
Bill	02/28/2025	Feb2025	Ireland Stapleton Pryor & ...	Billed Through 02/28/2025	11,382.70		20,046.90
Bill	03/31/2025	163536	Ireland Stapleton Pryor & ...	Billed Through 03/31/2025	3,179.80		23,226.70
Bill	04/30/2025	164405	Ireland Stapleton Pryor & ...	Billed Through 04/30/2025	13,859.50		37,086.20
General Journal	05/31/2025	0525Accr...		May invoice accruals	11,520.00		48,606.20
Total 57020 · Legal Expenses					52,244.40	3,638.20	48,606.20

**Roxborough Village Metro District**  
**General Fund Profit & Loss Detail**  
 January through May 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>57030 · Accounting Services</b>							
Bill	01/31/2025	6190	Gemsbok Consulting Inc.	January 2025	1,745.38		1,745.38
Bill	02/28/2025	6212	Gemsbok Consulting Inc.	February 2025	1,533.60		3,278.98
Bill	03/31/2025	6246	Gemsbok Consulting Inc.	March 2025	2,305.20		5,584.18
Bill	03/31/2025	6245	Gemsbok Consulting Inc.	March 2025	306.25		5,890.43
Bill	04/30/2025	6268	Gemsbok Consulting Inc.	April 2025	1,922.40		7,812.83
Bill	05/31/2025	6290	Gemsbok Consulting Inc.	May 2025	1,867.20		9,680.03
Total 57030 · Accounting Services					9,680.03	0.00	9,680.03
<b>57040 · District Management</b>							
Bill	01/31/2025	143497	Special District Manageme...	January 2025 District Management Fees	10,507.33		10,507.33
Bill	02/28/2025	144581	Special District Manageme...	February 2025 District Management Fees	12,561.88		23,069.21
Bill	03/31/2025	145582	Special District Manageme...	March 2025 District Management Fees	12,305.97		35,375.18
Bill	04/30/2025	146971	Special District Manageme...	April 2025 District Management Fees	17,733.73		53,108.91
Bill	05/31/2025	147424	Special District Manageme...	May 2025 District Management Fees	11,720.35		64,829.26
Total 57040 · District Management					64,829.26	0.00	64,829.26
<b>57050 · Engineering Expense</b>							
Bill	04/25/2025	26264772	Esri Inc		1,700.51		1,700.51
Bill	04/28/2025	260266	Farnsworth Group, Inc	Period ending 03.31.2025	21,631.92		23,332.43
Total 57050 · Engineering Expense					23,332.43	0.00	23,332.43
<b>57090 · Other Professional Services Exp</b>							
Bill	01/22/2025	00115372	Douglas County Deputy Sh...		82.75		82.75
Total 57090 · Other Professional Services Exp					82.75	0.00	82.75
Total 57000 · Professional Services Fees					155,928.87	3,638.20	152,290.67
<b>62000 · Repairs and Maintenance</b>							
<b>62010 · General Repairs and Maintenance</b>							
Bill	02/20/2025	13629	P&L Electric, LLC		723.02		723.02
Bill	02/20/2025	13561	P&L Electric, LLC		420.55		1,143.57
Bill	04/16/2025	105238	Good Plumbing Service		275.00		1,418.57
Bill	04/19/2025	29257	Metro Maintenance	Initial Bathroom Cleaning	250.00		1,668.57
Bill	05/10/2025	29328	Metro Maintenance	Janitorial Service one time per week	300.00		1,968.57
Deposit	05/13/2025	2500067	Property Solutions Team (...)	Refund - Job P23 - 08123MNT		8,623.21	-6,654.64
Total 62010 · General Repairs and Maintenance					1,968.57	8,623.21	-6,654.64
<b>62020 · Utility Locate</b>							
Bill	01/31/2025	31458	Diversified Underground	Screen Charge	228.00		228.00
Bill	01/31/2025	225011178	Utility Notification Center o...	RTL Transmissions	69.05		297.05
Bill	02/28/2025	225021182	Utility Notification Center o...	RTL Transmissions	69.05		366.10
Bill	02/28/2025	31631	Diversified Underground	Screen Charge	340.00		706.10
Bill	03/31/2025	31814	Diversified Underground	Screen Charge	893.00		1,599.10
Bill	03/31/2025	225031237	Utility Notification Center o...	RTL Transmissions	69.05		1,668.15
Bill	04/28/2025	27064	Diversified Underground	January 2023	565.00		2,233.15
Bill	04/28/2025	29488	Diversified Underground	March 2024	225.00		2,458.15
Bill	04/28/2025	27762	Diversified Underground	May 2023	1,215.00		3,673.15
Bill	04/28/2025	29323	Diversified Underground	February 2024	195.00		3,868.15
Bill	04/28/2025	26917	Diversified Underground	December 2022	1,940.00		5,808.15
Bill	04/28/2025	27578	Diversified Underground	April 2023	2,890.00		8,698.15
Bill	04/28/2025	27944	Diversified Underground	June 2023	660.00		9,358.15
Bill	04/30/2025	32029	Diversified Underground	April 2025	752.00		10,110.15
Bill	04/30/2025	225041279	Utility Notification Center o...	RTL Transmissions	69.05		10,179.20
Bill	05/31/2025	32221	Diversified Underground	April 2025	604.00		10,783.20
Total 62020 · Utility Locate					10,783.20	0.00	10,783.20
Total 62000 · Repairs and Maintenance					12,751.77	8,623.21	4,128.56
<b>64000 · Landscape Expenses</b>							
<b>64010 · Landscape Repairs and Maint</b>							
General Journal	01/01/2025	CPAAJE2...	Roxborough Metro District	To Tie to Audit TB		195.00	-195.00
Bill	02/15/2025	2018165	Consolidated Divisions Inc		117.50		-77.50
Bill	03/31/2025	2018835	Consolidated Divisions Inc		1,631.74		1,554.24
Bill	04/30/2025	2018915	Consolidated Divisions Inc		1,064.77		2,619.01
Total 64010 · Landscape Repairs and Maint					2,814.01	195.00	2,619.01
<b>64030 · Irrigation Expense</b>							
Bill	03/11/2025	7852	BackflowTech		280.00		280.00
Bill	03/31/2025	2018816	Consolidated Divisions Inc		1,194.31		1,474.31
Bill	04/05/2025	2019056	Consolidated Divisions Inc		13,553.71		15,028.02
Bill	04/12/2025	2019057	Consolidated Divisions Inc		8,558.99		23,587.01
Bill	04/26/2025	2019224	Consolidated Divisions Inc		691.75		24,278.76
Bill	04/26/2025	2019222	Consolidated Divisions Inc		6,995.63		31,274.39
Bill	04/30/2025	2019223	Consolidated Divisions Inc		6,401.50		37,675.89
Bill	05/05/2025	166926	BackflowTech		100.00		37,775.89
Bill	05/13/2025	167113	BackflowTech		139.64		37,915.53
Total 64030 · Irrigation Expense					37,915.53	0.00	37,915.53

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06/11/25

Accrual Basis

# Roxborough Village Metro District General Fund Profit & Loss Detail

January through May 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>64040 · Landscape Contract</b>							
Bill	01/31/2025	2017633	Consolidated Divisions Inc		9,652.84		9,652.84
Bill	02/28/2025	2017665	Consolidated Divisions Inc		9,652.84		19,305.68
Bill	03/31/2025	2018523	Consolidated Divisions Inc		9,652.85		28,958.53
General Journal	04/30/2025	0425Accr...		April invoice accruals	9,652.85		38,611.38
Bill	05/31/2025	219	Consolidated Divisions Inc		27,995.65		66,607.03
Total 64040 · Landscape Contract					66,607.03	0.00	66,607.03
Total 64000 · Landscape Expenses					107,336.57	195.00	107,141.57
<b>65000 · Playground &amp; Infrastructure Exp</b>							
<b>65030 · Graffiti Removal /Vandalism Exp</b>							
Bill	02/28/2025	2018400	Consolidated Divisions Inc		536.65		536.65
Total 65030 · Graffiti Removal /Vandalism Exp					536.65	0.00	536.65
Total 65000 · Playground & Infrastructure Exp					536.65	0.00	536.65
<b>68000 · Parks &amp; Open Space Expense</b>							
<b>68010 · Foothills Park &amp; Rec Fees</b>							
Bill	01/31/2025	SALES00...	Foothills Park & Recreatio...	January 2025 Resident Use	1,436.81		1,436.81
Bill	02/28/2025	SALES00...	Foothills Park & Recreatio...	February 2025 Resident Use	1,228.85		2,665.66
Bill	03/31/2025	SALES00...	Foothills Park & Recreatio...	March 2025 Resident Use	1,252.42		3,918.08
Bill	04/30/2025	SALES00...	Foothills Park & Recreatio...	April 2025 Resident Use	3,551.33		7,469.41
Bill	05/31/2025	SALES00...	Foothills Park & Recreatio...	May 2025 Resident Use	1,689.99		9,159.40
Total 68010 · Foothills Park & Rec Fees					9,159.40	0.00	9,159.40
<b>68020 · Mosquito Control Expense</b>							
Bill	03/20/2025	9415926	Berrett Pest Control CO LLC	Initial Treatment	325.00		325.00
Bill	04/09/2025	9455251	Berrett Pest Control CO LLC	Initial Commercial treatment	325.00		650.00
Bill	04/22/2025	9483625	Berrett Pest Control CO LLC	July Mosquito Control Service	325.00		975.00
Bill	05/12/2025	9526045	Berrett Pest Control CO LLC		325.00		1,300.00
Bill	05/21/2025	9548931	Berrett Pest Control CO LLC		325.00		1,625.00
Total 68020 · Mosquito Control Expense					1,625.00	0.00	1,625.00
<b>68025 · Water Expense</b>							
General Journal	01/01/2025	CPAAJE2...	Roxborough Metro District	To Tie to Audit TB		9,253.71	-9,253.71
Bill	01/15/2025		Roxborough Water & Sanit...	Service Period 11/24/24 - 12/24/24 Rampart...	119.00		-9,134.71
Bill	01/15/2025		Roxborough Water & Sanit...	Service Period 11/25/24 to 12/24/24 Mule D...	104.25		-9,030.46
Bill	01/15/2025		Roxborough Water & Sanit...	Service Period 11/25/24 - 12/24/24 Marmot ...	208.50		-8,821.96
Bill	01/15/2025		Roxborough Water & Sanit...	Service Period 11/25/24 to 12/24/24 Elk Mn...	104.25		-8,717.71
Bill	01/15/2025		Roxborough Water & Sanit...	Billing Period 12/01/24 to 12/31/24	875.33		-7,842.38
Bill	02/10/2025	2004625	Mission Communication LLC	Annual Service	387.00		-7,455.38
Bill	02/15/2025		Roxborough Water & Sanit...	Service Period 12/25/24 to 01/24/25 Elk Mn...	104.25		-7,351.13
Bill	02/15/2025		Roxborough Water & Sanit...	Service Period 12/25/24 - 01/24/25 Marmot ...	208.50		-7,142.63
Bill	02/15/2025		Roxborough Water & Sanit...	Service Period 12/25/24 - 01/24/25 Mule De...	104.25		-7,038.38
Bill	02/15/2025		Roxborough Water & Sanit...	Service Period 12/25/24 - 01/24/25 Rampart...	119.00		-6,919.38
Bill	02/15/2025		Roxborough Water & Sanit...	Billing Period 01/01/2025 - 01/31/2025	875.33		-6,044.05
Bill	03/15/2025		Roxborough Water & Sanit...	Service Period 01/25/25 to 02/24/25 Elk Mn...	104.25		-5,939.80
Bill	03/15/2025		Roxborough Water & Sanit...	Service Period 01/25 - 02/24/25 Mule Deer Pl	104.25		-5,835.55
Bill	03/15/2025		Roxborough Water & Sanit...	Service Period 01/25/25 - 02/24/25 Marmot ...	208.50		-5,627.05
Bill	03/15/2025		Roxborough Water & Sanit...	Service Period 01/25/25 - 02/24/25 Rampart...	119.00		-5,508.05
Bill	03/15/2025		Roxborough Water & Sanit...	Billing Period 02/01/2025 - 02/28/2025	875.33		-4,632.72
Deposit	03/31/2025	1813	Phillips Edison & Company	2024 Irrigaiton Usage		1,101.00	-5,733.72
Bill	04/15/2025		Roxborough Water & Sanit...	Service Period 02/25 - 03/24/25 Marmot Rid...	208.50		-5,525.22
Bill	04/15/2025		Roxborough Water & Sanit...	Service Period 02/25/25 to 03/24/25 Elk Mn...	104.25		-5,420.97
Bill	04/15/2025		Roxborough Water & Sanit...	Service Period 02/25 - 03/24/25 Mule Deer Pl	104.25		-5,316.72
Bill	04/15/2025		Roxborough Water & Sanit...	Service Period 02/25/25 - 03/24/25 Rampart...	119.00		-5,197.72
Bill	04/15/2025		Roxborough Water & Sanit...	Billing Period 03/01/25 - 03/31/25	875.33		-4,322.39
Bill	05/15/2025		Roxborough Water & Sanit...	Service Period 03/25/25 to 04/24/25 Elk Mn...	104.25		-4,218.14
Bill	05/15/2025		Roxborough Water & Sanit...	Service Period 03/25/25 - 04/24/25 Mule De...	104.25		-4,113.89
Bill	05/15/2025		Roxborough Water & Sanit...	Service Period 03/25/25 - 04/24/25 Marmot ...	220.00		-3,893.89
Bill	05/15/2025		Roxborough Water & Sanit...	Service Period 03/25/25 - 04/24/25 Rampart...	120.50		-3,773.39
Bill	05/15/2025		Roxborough Water & Sanit...	Billing Period 04/01/25 - 04/30/25	875.33		-2,898.06
Total 68025 · Water Expense					7,456.65	10,354.71	-2,898.06
<b>68050 · Portable Restroom Exp.</b>							
Bill	01/01/2025	INV-5016...	United Site Services	Services Chatfield Farms Park	303.34		303.34
Bill	01/01/2025	INV-5018...	United Site Services	Services Roxborough Community Park	295.47		598.81
Bill	02/01/2025	INV-5078...	United Site Services	Services Roxborough Community Park	295.47		894.28
Bill	02/01/2025	INV-5076...	United Site Services	Services Chatfield Farms Park	303.34		1,197.62
Bill	03/01/2025	INV-5135...	United Site Services	Services Roxborough Community Park	295.47		1,493.09
Bill	03/01/2025	INV-5137...	United Site Services	Services Chatfield Farms Park	303.34		1,796.43
Bill	04/01/2025	INV-5196...	United Site Services	Services Chatfield Farms Park	303.34		2,099.77
Bill	04/01/2025	INV-5197...	United Site Services	Services Roxborough Community Park	295.47		2,395.24
Bill	05/01/2025	INV-5261...	United Site Services	Services Roxborough Community Park	295.47		2,690.71
Bill	05/01/2025	INV-5258...	United Site Services	Services Chatfield Farms Park	303.34		2,994.05
Total 68050 · Portable Restroom Exp.					2,994.05	0.00	2,994.05

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06/11/25

Accrual Basis

**Roxborough Village Metro District**  
**General Fund Profit & Loss Detail**

January through May 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>68070 · Snow Removal Expense</b>							
Bill	01/08/2025	2017564	Consolidated Divisions Inc		6,863.00		6,863.00
Bill	01/09/2025	2017698	Consolidated Divisions Inc		7,271.00		14,134.00
Bill	01/16/2025	2017758	Consolidated Divisions Inc		388.00		14,522.00
Bill	01/18/2025	2017807	Consolidated Divisions Inc		9,310.00		23,832.00
Bill	01/19/2025	2017878	Consolidated Divisions Inc		2,890.00		26,722.00
Bill	01/23/2025	2017914	Consolidated Divisions Inc		8,183.00		34,905.00
Bill	01/25/2025	2017957	Consolidated Divisions Inc		10,175.00		45,080.00
Bill	01/28/2025	2018001	Consolidated Divisions Inc		1,940.00		47,020.00
Bill	02/21/2025	2018436	Consolidated Divisions Inc		9,792.00		56,812.00
Bill	02/28/2025	2018513	Consolidated Divisions Inc		840.00		57,652.00
Total 68070 · Snow Removal Expense					57,652.00	0.00	57,652.00
<b>68095 · Open Space Maintenances / Fire</b>							
Bill	03/21/2025	00027-I	ND Tree & Crane Service		46,765.00		46,765.00
Bill	05/05/2025	C1A2025.1	Chatfield Farms Filing No. ...		2,515.00		49,280.00
Total 68095 · Open Space Maintenances / Fire					49,280.00	0.00	49,280.00
Total 68000 · Parks & Open Space Expense					128,167.10	10,354.71	117,812.39
<b>70000 · Bond Interest &amp; Principal Exp.</b>							
<b>70020 · Bond Principal - Series 1993</b>							
Deposit	04/21/2025		UMB Bank	Escheatment Checks 1993 Series B 2021(5...		293.93	-293.93
Bill	05/06/2025		Colorado Treasury Unclai...	Payment of unclaimed property 2025	293.93		0.00
Total 70020 · Bond Principal - Series 1993					293.93	293.93	0.00
Total 70000 · Bond Interest & Principal Exp.					293.93	293.93	0.00
Total Expense					522,017.46	23,780.97	498,236.49
Net Ordinary Income					522,066.10	827,394.64	305,328.54
<b>Net Income</b>					<b>522,066.10</b>	<b>827,394.64</b>	<b>305,328.54</b>

## Roxborough Landscape Tasks – May/June

Task	Contract Frequency	Completion Date(s)	Notes
Weekly Mow, Edge Trim, Blow	4	5/23, 5/30, 6/6, 6/12, 6/19	
Post Emergent Beds	2	5/23, 5/30, 6/6, 6/12, 6/19	
Post Emergent Cracks and Curbs	2	5/23, 5/30, 6/6, 6/12, 6/19	Crew will be spraying each week they are out for service in beds and cracks
Mulch Application	1	4/28	Completed in April
Native mow and Beauty Bands	1	6/12, 6/19	Beauty bands and fence line mows
Aeration	1	4/8 and 4/9	Completed in April
Pre-emergent Turf	1	4/14, 4/15	Completed in April
Fertilize Turf	1	4/14, 4/15	Completed in April
Trimming of Shrubs	1	6/16	Trimming of shrubs and low limb of trees
Inspect Irrigation	2/3	5/16, 5/19, 5/27, 6/1, 6/2, 6/9, 6/10, 6/11	Will include separate sheet for repair work done

Clean Sports Courts/Skate Park	4	4/21, 4/28, 5/5, 5/12	Graffiti noticed on Skate Park on 4/28
Power Wash Skate Park	1	4/30	Removed Graffiti and cleaned rest of park
Check Pond Level	2	5/27, 6/10	Pond levels are full
Inspect Pump	1	6/10	
Drag Infield	4	5/23, 5/30, 6/6, 6/12	Gates repaired on 6/11
Line Softball Fields	1	5/29, 6/12	Painting of foul lines
Trash Pickup and Service Pet Stations	8	5/19, 5/23, 5/27, 5/30, 6/2, 6/6, 6/9, 6/12, 6/16, 6/19	Empty trash cans and dog stations
Litter Policing Grounds	4	5/19, 5/27, 6/2, 6/9, 6/16	
Clean Bike Trails	4	5/23, 5/30, 6/6, 6/12, 6/19	Blow off of trails
Playground Maintenance	4	5/19, 5/27, 6/2, 6/9, 6/16	Rake out playgrounds and pick up trash in playgrounds.



Gazebo Maintenance	4	5/19, 5/27, 6/2, 6/9, 6/16	Blow off and pick up trash in Gazebo
Site Inspection	2	5/20, 5/27, 6/4, 6/9, 6/17	Walks with board on two days, multiple proposals sent in for work. Safety netting put back up on bridge 6/12.



## Proposal #360

Date: 5/20/2025

### Customer:

Peggy Ripko  
Special District Management Services  
Inc  
141 Union Blvd  
Suite 150  
Lakewood, CO 80228

### Property:

Roxborough Village  
9779 S Crystal Lake Dr  
Littleton, CO 80125

## Replace Controller- 7804 Canvasback

Controller at 7804 Canvasback will no longer respond to movement of dial on faceplate. This controller needs to be replaced. Currently there is a Hunter controller, this proposal it to replace like with like.



## Controller Replacement

### Controller replacement 7804 Canvasback

Items	Quantity	Unit
Labor - Irrigation	5.00	hr
CONTROLLER, HUNTER, PRO-C 400 BASE OUTDOOR	1.00	ea
CONTROLLER, HUNTER, PRO-C, 9 STA MODULE	2.00	ea

**Controller replacement 7804 Canvasback:** \$1,397.20

	<b>Subtotal</b>	\$1,397.20
	<b>Estimated Tax</b>	\$0.00
	<b>Total</b>	<b>\$1,397.20</b>

## Terms & Conditions

By \_\_\_\_\_

**Daniel Levine**

Date 5/20/2025

By \_\_\_\_\_

Date \_\_\_\_\_

**Roxborough Village**

## Village Circle and Park Pruning/Removals

**Date** 6/10/2025

**Customer** Peggy Ripko | Special District Management Services Inc | 141 Union Blvd, Suite 150 | Lakewood, CO 80228

**Property** Roxborough Village | 9779 S Crystal Lake Dr | Littleton, CO 80125

### Services Billed Upon Completion

Description	Frequency	Cost per Occ.	Annual Cost
<b>Village Circle and Park Pruning/Removals</b>			
Tree Pruning		\$14,857.33	\$14,857.33
<b>Stump Grinding - 7 Stumps</b>			
Stump Grinding		\$2,628.61	\$2,628.61
<b>Material Handling/Disposal</b>			
Disposal Fee		\$699.44	\$699.44
<b>Total Price</b>			<b>\$18,185.38</b>

**Village Circle East/West and Park**

- Prune deadwood in trees over road 2" and greater
- Raise crowns of trees over road to 14' elevation for proper clearance
- Remove trees as needed and detailed in ArborNote
- Grind stumps of trees removed and leave material to grade. Top dressing area is not included but can be performed by maintenance crews for additional charge and will be assessed after tree removals and grinding is completed.

**All specifications for trees to be removed or pruned are detailed in associated ArborNote Inventory documentation.**

Village Circle East Removals

Tree Quantity: 4

Proposal Value: \$0

June 10, 2025

Proposal #: 1049677



<b>Tree Care Service Address/Location</b> Roxborough - Village Circle East ROW Lark Way Littleton, Colorado 80125 Damon Damonb@cdi-services.com	<b>Tree Care Service Billing Address</b> Roxborough , Damon damonb@cdi-services.com	<b>Consolidated Divisions Inc</b> 5585 Airport Rd Sedalia, Colorado 80135 Evan Russell ISA Certified Arborist: WE-14798A TCIA Certified Treecare Safety Professional: #06262 evanr@cdi-services.com tel:(303) 827-6304
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	Species	Qty	Height	DBH	Service	Price
■	Silver Maple	1	13'	4"	Removal and Cut Stump to Grade	\$0
■	Silver Maple	1	13'	4"	Removal and Cut Stump to Grade	\$0
■	Silver Maple	1	13'	4"	Removal and Cut Stump to Grade	\$0
■	Silver Maple	1	17'	8"	Removal and Cut Stump to Grade	\$0
					<b>Total</b>	<b>\$0</b>

**Additional Information**  
See Aspire Documentation for Pricing



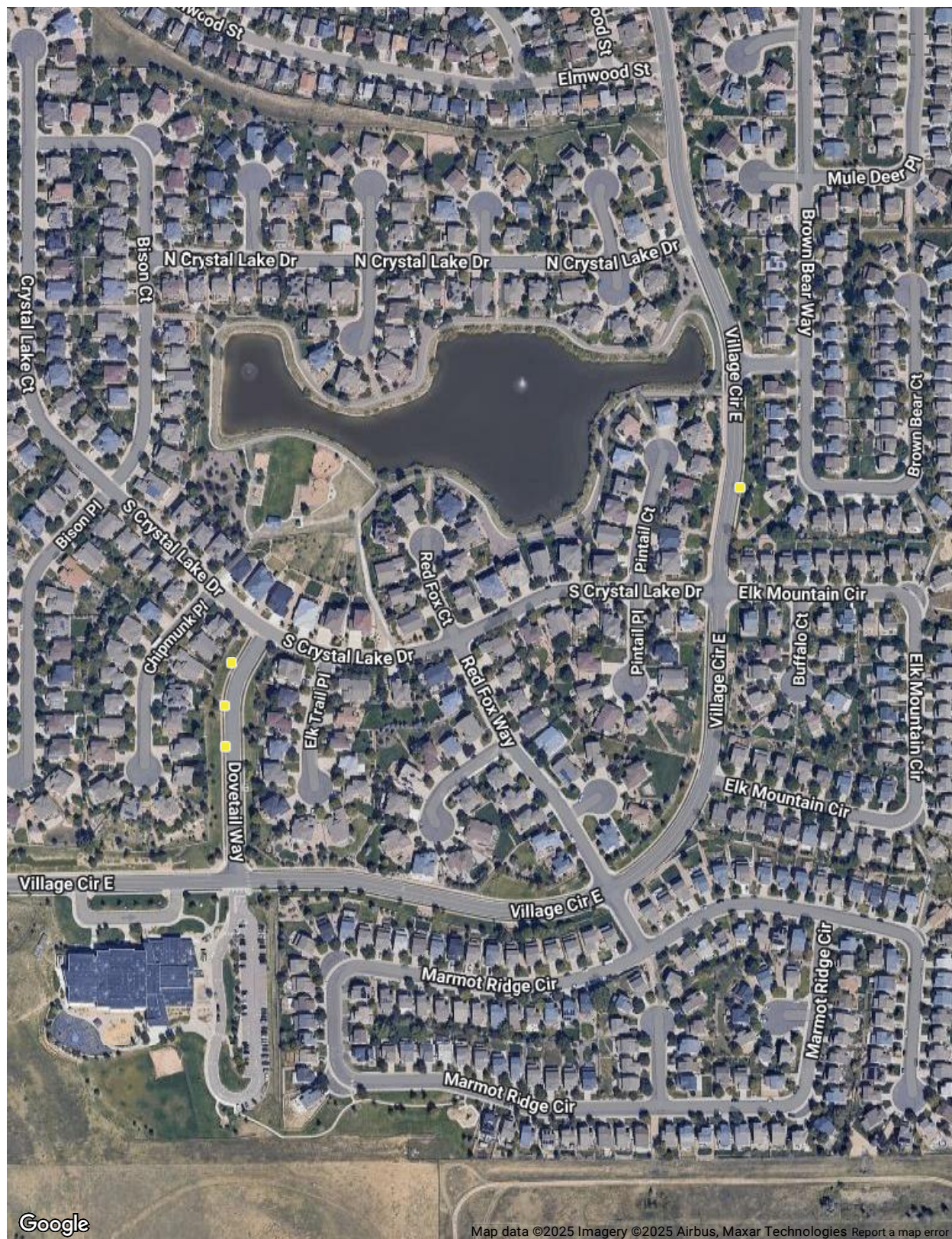
General Tree Care Objective Definitions

Removal and Cut Stump to Grade

Remove target tree. Stump will be cut to grade.



Roxborough - Village Circle East ROW



Legend (4)

■ Silver Maple (4)



## Roxborough - Village Circle East ROW

### Village Circle East Removals



April 15, 2025

*Acer saccharinum* ID# 88  
Silver Maple  
Height: 17' DBH: 8"  
Health: 20% - Critical

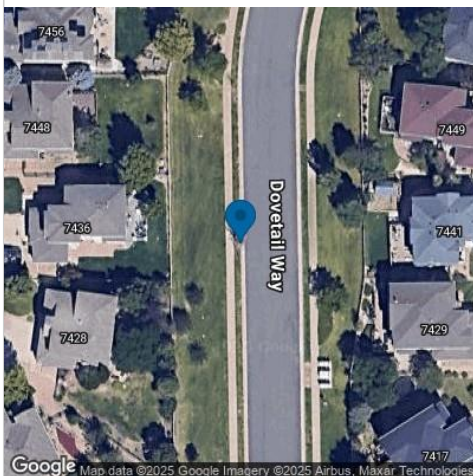


Removal and Cut Stump to Grade



April 15, 2025

*Acer saccharinum* ID# 134  
Silver Maple  
Height: 13' DBH: 4"  
Health: 20% - Critical

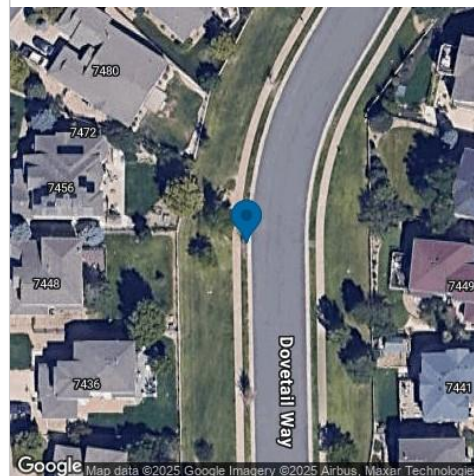


Removal and Cut Stump to Grade



April 15, 2025

*Acer saccharinum* ID# 137  
Silver Maple  
Height: 13' DBH: 4"  
Health: 20% - Critical



Removal and Cut Stump to Grade

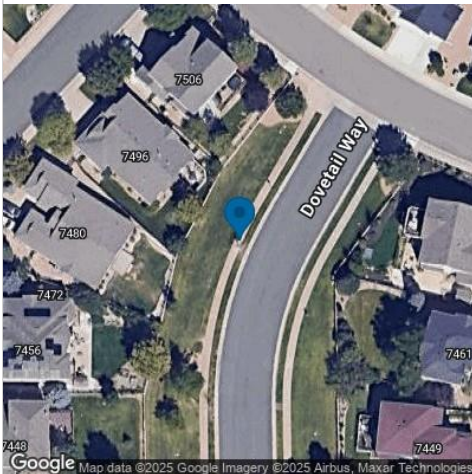
## Roxborough - Village Circle East ROW

Village Circle East Removals



April 15, 2025

*Acer saccharinum* ID# 139  
Silver Maple  
Height: 13' DBH: 4"  
Health: 20% - Critical



Removal and Cut Stump to Grade



All work shall be conducted in accordance in with ANSI Z133 and OSHA guidelines and regulations.

**Consolidated Divisions Inc**

Evan Russell

June 10, 2025

Date \_\_\_\_\_

Village Circle West and Park Pruning/Removals

Tree Quantity: 20

Proposal Value: \$0

June 10, 2025

Proposal #: 1049665



Tree Care Service Address/Location

Roxborough - Village Cir + Park  
8020 Village Circle W  
Littleton, Colorado 80125  
Damon  
damonb@cdi-services.com

Tree Care Service Billing Address

Roxborough  
,  
Damon  
damonb@cdi-services.com

Consolidated Divisions Inc

5585 Airport Rd  
Sedalia, Colorado 80135  
Evan Russell  
ISA Certified Arborist: WE-14798A  
TCIA Certified Treecare Safety Professional: #06262  
evanr@cdi-services.com  
tel:(303) 827-6304

	Species	Qty	Height	DBH	Service	Price
■	Red Pine	1	16'-30'	13"-18"	Sidewalk Clearance	\$0
■	Plains Cottonwood	1	31'-45'	19"-24"	Canopy Raise / Crown Clean / Deadwood Removal	\$0
■	Pinyon Pine	1	1'-15'	7"-12"	Clean Breaks / Deadwood Removal	\$0
■	Colorado Blue Spruce	1	16'-30'	19"-24"	Removal and Cut Stump to Grade	\$0
■	Ash Species	1	31'-45'	25"-30"	Crown Raise / Crown Thin	\$0
■	Ash Species	1	31'-45'	19"-24"	Crown Raise / Crown Thin / End Weight Reduction	\$0
■	Ash Species	1	16'-30'	13"-18"	Crown Raise	\$0
■	Ash Species	2	16'-30'	13"-18"	Canopy Raise	\$0
■	Scots Pine	1	16'-30'	19"-24"	Removal and Cut Stump to Grade	\$0
■	Plains Cottonwood	1	31'-45'	19"-24"	Removal and Cut Stump to Grade	\$0
■	Plains Cottonwood	2	16'-30'	13"-18"	Deadwood Removal	\$0
■	Cottonwood Species	1	31'-45'	25"-30"	Removal and Flush Cut	\$0
■	Ash Species	1	31'-45'	25"-30"	Crown Raise / Crown Thin / End Weight Reduction	\$0
■	Ash Species	1	31'-45'	19"-24"	Crown Raise / Deadwood Removal	\$0
■	Ash Species	1	16'-30'	13"-18"	End Weight Reduction	\$0
■	Ash Species	2	16'-30'	13"-18"	Canopy Raise / Deadwood Removal	\$0
■	Silver Maple	1	16'-30'	13"-18"	Deadwood Removal	\$0
					Total	\$0

Additional Information

See Aspire Documentation for Pricing

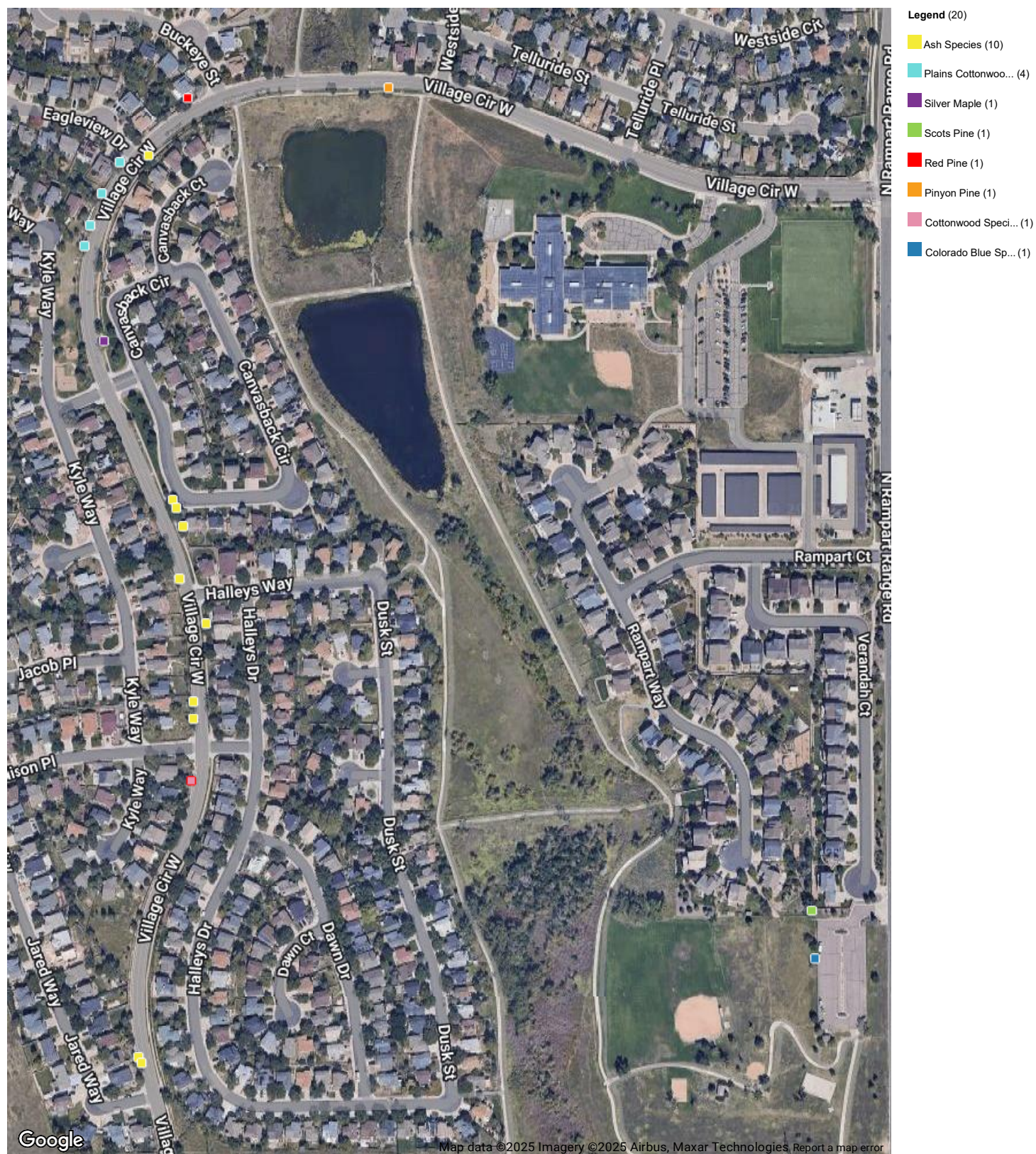


General Tree Care Objective Definitions

<p>Canopy Raise</p> <p>Prune lowest branches to desired height as specified by Arborist/Client</p>
<p>Deadwood Removal</p> <p>Remove hazardous deadwood from tree</p>
<p>End Weight Reduction</p> <p>Reduce weight of over-extended limbs to alleviate weight on branch unions.</p>
<p>Removal and Cut Stump to Grade</p> <p>Remove target tree. Stump will be cut to grade.</p>



Roxborough - Village Cir + Park





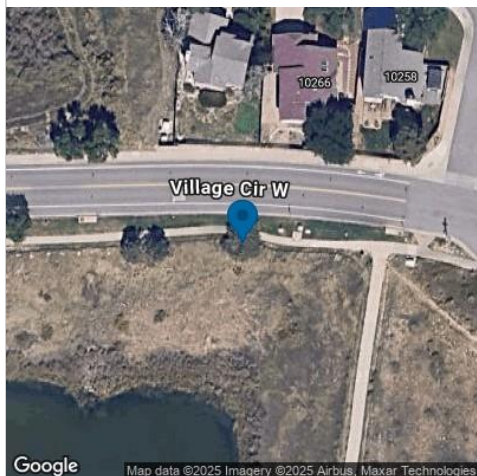
## Roxborough - Village Cir + Park

Village Circle West and Park Pruning/Removals



March 31, 2025

*Pinus edulis* ID# 12  
Pinyon Pine  
Height: 1'-15' DBH: 7"-...  
Health: 60% - Fair



Clean Breaks / Deadwood Removal



March 31, 2025

*Pinus resinosa* ID# 14  
Red Pine  
Height: 16'-30' DBH: 13"..."  
Health: 80% - Good



Sidewalk Clearance



March 31, 2025

*Fraxinus spp.* ID# 15  
Ash Species  
Height: 16'-30' DBH: 13"..."  
Health: 80% - Good



End Weight Reduction  
EAB Watch growth into fence Buried  
root collar



## Roxborough - Village Cir + Park

Village Circle West and Park Pruning/Removals



March 31, 2025

*Populus deltoides* var... ID# 16  
Plains Cottonwood  
Height: 31'-45' DBH: 19"..."  
Health: 80% - Good



Canopy Raise / Crown Clean /  
Deadwood Removal



March 31, 2025

*Populus deltoides* var... ID# 17  
Plains Cottonwood  
Height: 31'-45' DBH: 19"..."  
Health: 40% - Poor



Removal and Cut Stump to Grade  
Consider Removal



March 31, 2025

*Populus deltoides* var... ID# 18  
Plains Cottonwood  
Height: 16'-30' DBH: 13"..."  
Health: 60% - Fair



Deadwood Removal  
Remove heavily declining stem



## Roxborough - Village Cir + Park

Village Circle West and Park Pruning/Removals



March 31, 2025

*Populus deltoides* var... ID# 18  
Plains Cottonwood  
Height: 16'-30' DBH: 13"..."  
Health: 60% - Fair

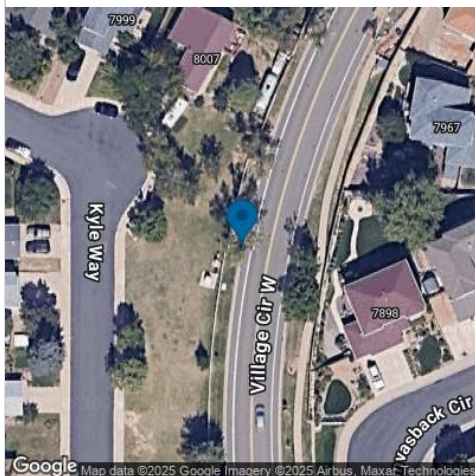


Deadwood Removal  
Remove heavily declining stem



March 31, 2025

*Populus deltoides* var... ID# 19  
Plains Cottonwood  
Height: 16'-30' DBH: 13"..."  
Health: 60% - Fair

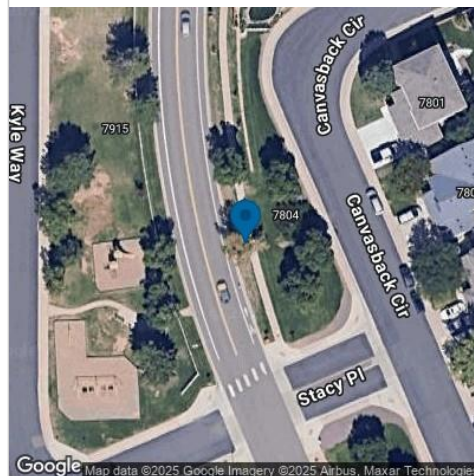


Deadwood Removal



March 31, 2025

*Acer saccharinum* ID# 29  
Silver Maple  
Height: 16'-30' DBH: 13"..."  
Health: 60% - Fair



Deadwood Removal



## Roxborough - Village Cir + Park

Village Circle West and Park Pruning/Removals



April 1, 2025

*Fraxinus spp.* ID# 66  
Ash Species  
Height: 31'-45' DBH: 25"..."  
Health: 60% - Fair



Crown Raise / Crown Thin  
EAB



April 1, 2025

*Fraxinus spp.* ID# 67  
Ash Species  
Height: 31'-45' DBH: 25"..."  
Health: 60% - Fair



Crown Raise / Crown Thin / End  
Weight Reduction  
EAB Potential rot in lower limb



April 1, 2025

*Fraxinus spp.* ID# 67  
Ash Species  
Height: 31'-45' DBH: 25"..."  
Health: 60% - Fair



Crown Raise / Crown Thin / End  
Weight Reduction  
EAB Potential rot in lower limb



## Roxborough - Village Cir + Park

Village Circle West and Park Pruning/Removals



April 1, 2025

*Fraxinus spp.* ID# 67  
Ash Species  
Height: 31'-45' DBH: 25"..."  
Health: 60% - Fair

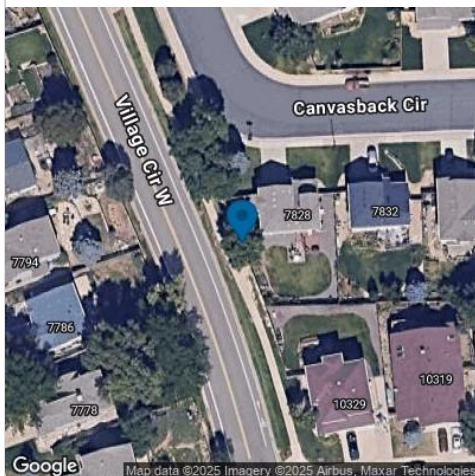


Crown Raise / Crown Thin / End  
Weight Reduction  
EAB Potential rot in lower limb



April 1, 2025

*Fraxinus spp.* ID# 68  
Ash Species  
Height: 31'-45' DBH: 19"..."  
Health: 60% - Fair



Crown Raise / Crown Thin / End  
Weight Reduction  
EAB



April 1, 2025

*Fraxinus spp.* ID# 72  
Ash Species  
Height: 16'-30' DBH: 13"..."  
Health: 60% - Fair



Canopy Raise  
EAB



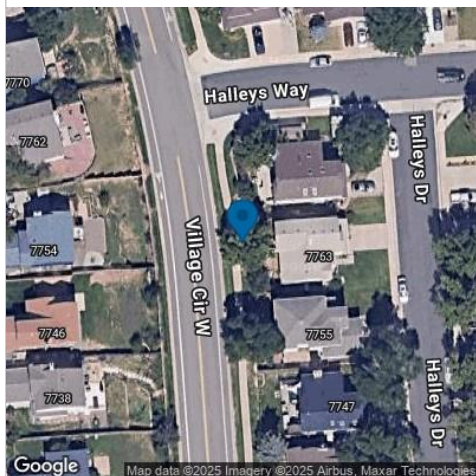
## Roxborough - Village Cir + Park

Village Circle West and Park Pruning/Removals



April 1, 2025

*Fraxinus spp.* ID# 73  
Ash Species  
Height: 31'-45' DBH: 19"..."  
Health: 40% - Poor

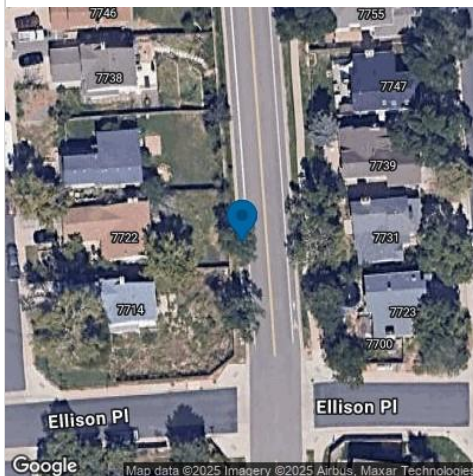


Crown Raise / Deadwood Removal



April 1, 2025

*Fraxinus spp.* ID# 76  
Ash Species  
Height: 16'-30' DBH: 13"..."  
Health: 60% - Fair



Crown Raise



April 1, 2025

*Fraxinus spp.* ID# 78  
Ash Species  
Height: 16'-30' DBH: 13"..."  
Health: 60% - Fair



Canopy Raise  
EAB



## Roxborough - Village Cir + Park

Village Circle West and Park Pruning/Removals



April 1, 2025

*Cottonwood spp.* ID# 79  
Cottonwood Species  
Height: 31'-45' DBH: 25"..."  
Health: 0% - Dead



Removal and Flush Cut



April 14, 2025

*Fraxinus spp.* ID# 88  
Ash Species  
Height: 16'-30' DBH: 13"..."  
Health: 60% - Fair

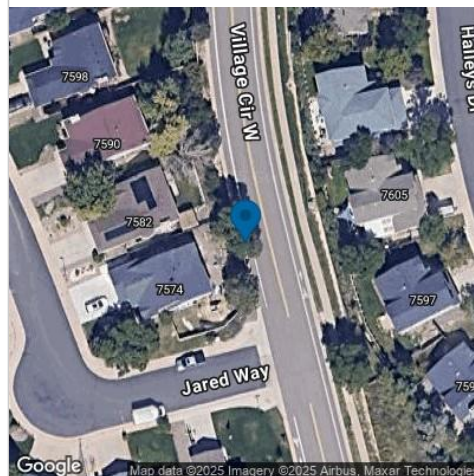


Canopy Raise / Deadwood Removal



April 14, 2025

*Fraxinus spp.* ID# 89  
Ash Species  
Height: 16'-30' DBH: 13"..."  
Health: 60% - Fair



Canopy Raise / Deadwood Removal



## Roxborough - Village Cir + Park

Village Circle West and Park Pruning/Removals



April 14, 2025

*Pinus sylvestris* ID# 150  
Scots Pine  
Height: 16'-30' DBH: 19"..."  
Health: 20% - Critical



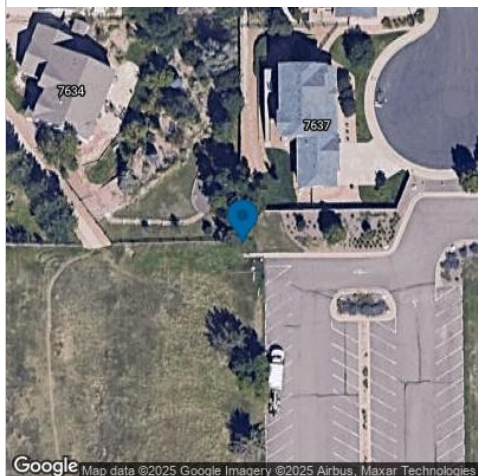
April 14, 2025

*Picea pungens* cv. *Gl...* ID# 153  
Colorado Blue Spruce  
Height: 16'-30' DBH: 19"..."

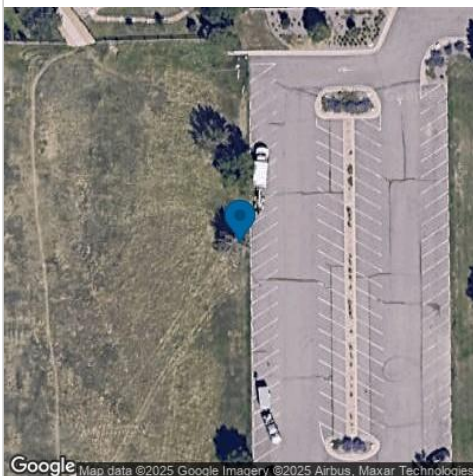


April 14, 2025

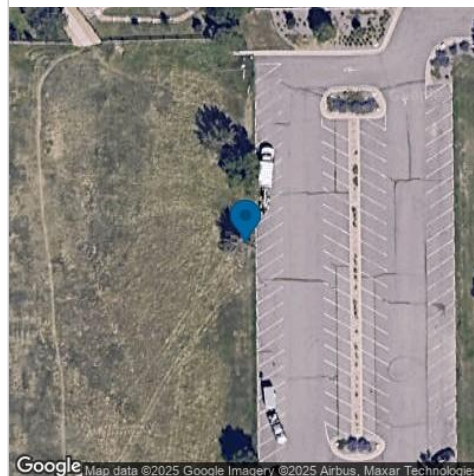
*Picea pungens* cv. *Gl...* ID# 153  
Colorado Blue Spruce  
Height: 16'-30' DBH: 19"..."



Removal and Cut Stump to Grade



Removal and Cut Stump to Grade



Removal and Cut Stump to Grade



---

All pruning shall be completed in accordance with ANSI A300 and International Society of Arboriculture standards and best practices.

All work shall be conducted in accordance in with ANSI Z133 and OSHA guidelines and regulations.

---

**Customer**

**Consolidated Divisions Inc**

ISA Certified Arborist: WE-14798A  
TCIA Certified Treecare Safety Professional: #06262

**Evan Russell**

---

Signature

Title

---

Signature

Evan Russell

June 10, 2025

---

Printed Name

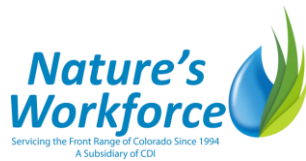
Date

---

Printed Name

Date





## Proposal #477

Date: 6/11/2025

### Customer:

Peggy Ripko  
Special District Management Services  
Inc  
141 Union Blvd  
Suite 150  
Lakewood, CO 80228

### Property:

Roxborough Village  
9779 S Crystal Lake Dr  
Littleton, CO 80125

## Rock Dam Fill In

Fill in of Siloam Stone Dam. Filling cracks of stone to keep people from stepping into gaps next to sidewalk.

**Default Group****Rock Dam Fill In**

<b>Items</b>	<b>Quantity</b>	<b>Unit</b>
Brecken Gold 1.5"	2.50	ton
Labor - Enhancement	4.00	hr
Mobilization- ENH	2.00	hr

**Rock Dam Fill In:** \$871.11

**Subtotal** \$871.11

**Estimated Tax** \$0.00

**Total** **\$871.11**

**Terms & Conditions**

By \_\_\_\_\_  
**Claude (Damon) Barker**

Date 6/11/2025  
\_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_  
**Roxborough Village**



## Proposal #479

Date: 6/11/2025

### Customer:

Peggy Ripko  
Special District Management Services  
Inc  
141 Union Blvd  
Suite 150  
Lakewood, CO 80228

### Property:

Roxborough Village  
9779 S Crystal Lake Dr  
Littleton, CO 80125

## Bridge Area Swell Cuts

Dig in of swells in bridge areas and gravel over for water drainage off of concrete. Safeway bridge and bridge south of soccer field.

**Default Group****Enhancements**

<b>Items</b>	<b>Quantity</b>	<b>Unit</b>
Labor - Enhancement	6.00	hr
River Rock Grey Rose Cobble 2-4"	0.50	ton

**Enhancements:** \$623.05

**Subtotal** \$623.05

**Estimated Tax** \$0.00

**Total** **\$623.05**

**Terms & Conditions**

**By** \_\_\_\_\_  
**Claude (Damon) Barker**

**Date** 6/11/2025  
\_\_\_\_\_

**By** \_\_\_\_\_

**Date** \_\_\_\_\_  
**Roxborough Village**

**Customer:**

Peggy Ripko  
Special District Management Services  
Inc  
141 Union Blvd  
Suite 150  
Lakewood, CO 80228

**Property:**

Roxborough Village  
9779 S Crystal Lake Dr  
Littleton, CO 80125

**Irrigation Addition For New Trees**

This proposal is for installing new poly drip lines & emitters to 9 existing trees and 9 new trees around the parking lot. Drip pipe will be trenched in below grade, then repair the native areas with new seed.



### Default Group

#### Enhancements

Items	Quantity	Unit	Price/Unit	Price
Additional Irrigation	1.00	ea	\$3,532.63	\$3,532.63
Repair Areas That Were Trenched	1.00	ea	\$1,949.98	\$1,949.98
Mobilization	1.00	ea	\$177.78	\$177.78
<b>Enhancements:</b>				<b>\$5,660.39</b>

---

<b>Subtotal</b>	<b>\$5,660.39</b>
<b>Estimated Tax</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$5,660.39</b>

### Terms & Conditions

1. This proposal assumes there is enough pressure to add to the existing drip valves on site.
2. Includes 700' of new poly pipe, 72 new emitters for trees, 3' of spaghetti tubing per emitter, & seed to correct disturbed areas.

By \_\_\_\_\_  
**Cory France**

Date 6/12/2025

By \_\_\_\_\_

Date \_\_\_\_\_  
**Roxborough Village**

**From:** [Ephram Glass](#)  
**To:** [Peggy Ripko](#)  
**Cc:** [Debra Prysby](#); [Dino A. Ross](#)  
**Subject:** Fwd: [External] [RoxboroughVillageMD] Feedback - new submission  
**Date:** Friday, May 30, 2025 5:03:36 PM

---

Peggy,  
See below. CDI mowed along the private lots on the west side of Red Mesa again. I'd recommend bringing this up to the whole board because it has happened several times over the years. I copied Dino so he's aware, though we've done our due diligence in telling CDI about the property lines and we provided accurate maps. We may need some sort of sign for the landscapers (maybe in spanish...).

-Ephram

----- Forwarded message -----

From: <>  
Date: Fri, May 30, 2025 at 3:00 PM  
Subject: Re: [External] [RoxboroughVillageMD] Feedback - new submission  
To: Ephram Glass <[ephramglass@roxboroughmetrodistrict.org](mailto:ephramglass@roxboroughmetrodistrict.org)>  
Cc: <>

Ephram,  
FYI - early last Saturday they mowed on private property again like we had discussed previously in 2022 below.  
thanks,  
Steve

On 07/25/2022 6:46 PM MDT Ephram Glass <[ephramglass@roxboroughmetrodistrict.org](mailto:ephramglass@roxboroughmetrodistrict.org)> wrote:

Steve and Bob,

Metco, the metro district landscaper, incorrectly mowed the fence line behind the houses on the west side of Red Mesa Ct/Dr. In conversations at our public board meetings (with the management company and Metco present), that specific area was mentioned several times as an example where the district does not have authority to mow since it is private property. The attached Google Earth map (you can open it with the Chrome browser if you don't have Google Earth installed) was provided to Metco to show them specifically which fence lines were supposed to be mowed for wildfire mitigation. Despite numerous communications, they mowed behind Red Mesa anyway. Anna and I both asked Metco if they had mowed behind the houses on Red Mesa and the response was that a homeowner did it. Only after I spoke with Metco's employee who does the actual mowing did I find out it was Metco's folks who did in fact do the mowing there. I drove Metco's mowing employee around the district to show where they should mow and where they cannot mow. I also re-sent detailed maps for them to follow. I am hoping that should be enough to prevent them from making a mistake again.

That said, West Metro Fire and other wildfire experts have repeatedly pointed to fence line mowing as a critical component in preventing the spread of wildfires. The most critical areas for the metro district include Red Mesa, Blue Mesa, and Jared Way since they all border the hogback. Since the metro district does not have authority in several places in Roxborough Ridge, it would be prudent for the HOA or homeowners to mow a firebreak immediately adjacent to any fences bordering unirrigated, native areas. This will help prevent the fences from igniting and creating bigger and hotter flames that are more likely to catch your homes on fire. The mowed strip slows the fire down and keeps flames small enough to allow firefighters to fight the fire with their normal equipment. I recently hosted a wildfire mitigation meeting with Chris Rhoads, the captain of fire station 15 (off Rampart Range Rd), for the Chatfield Farms HOAs in case that is of any interest for the residents of

June 11, 2025

Roxborough Village Metropolitan District (RVMD)  
Attn: Ephram Glass  
Roxborough Village Metropolitan District Director  
141 Union Blvd., Suite 150  
Lakewood, CO 80228

Re: Farnsworth Group's Responses to RVMD's Invoice Questions/Concerns

Dear Ephram:

We are pleased to present you with our responses to your questions and/or comments from our latest conversation (04.15.2025). Please review our responses and let me know if we need to discuss further or if this will suffice to allow the approval of the invoices. We look forward to continuing working with you and all the great people in RVMD as your District Engineer.

**GENERAL:**

In order for RVMD to be able to approve the following Farnsworth Group Invoices, we believe that these changes account for RVMD's concerns and questions from the meeting as well as previous correspondence:

- **07.09.2024 – Invoice Number 253236:**
  - Total Invoice Amount = \$46,425.33
  - RVMD paid \$35,767.08
  - Remaining = \$10,658.25
    - RVMD paid this portion because Farnsworth Group overran our Phase 04, Task 11 – GIS line item. So RVMD paid all the invoice except for the portion of this task that would overrun our proposal.
    - GIS Billing Summary:
      - 11.20.2023 – Invoice Number 247810 – Billed = \$0.00
      - 03.19.2024 – Invoice Number 250193 – Billed = \$1,254.50
      - 07.09.2024 – Invoice Number 253236 – Billed = \$18,332.83
      - Total Billed = \$19,587.33
      - RVMD has paid \$1,254.50 + (\$18,332.83 - \$10,658.25) = \$8,929.08
    - GIS Contract Amount:
      - From proposal by Doug Barker with Farnsworth Group = \$7,000.00
      - In 10.28.2024 Change Order Request, Farnsworth Group requested an additional \$10,502.08 for the purchase of GPS items for RVMD and GPS equipment selection, setup, testing, configuration, and training that were not included in the original contract.



- If the additional funds request is approved by RVMD, the GIS contract becomes \$17,502.08 and RVMD will pay Farnsworth Group an additional (\$17,502.08 - \$8,929.08 = \$8,573.00)
  - If RVMD accepts the Farnsworth Group Additional Funds Request for GIS, this invoice can be revised to have a line item for Phase 04, Task 11 – GIS of \$16,247.58 instead of the original \$18,332.83 and RVMD can pay this, if acceptable to RVMD.
- **10.24.2024 – Invoice Number 255676:**
  - Total Amount = \$57,362.67
  - RVMD Paid = \$0.00
  - Remaining = \$57,362.67
  - Farnsworth Group believes that the only change required for this invoice is to transfer all but 0.5 hours for each meeting under Phase 01 – General, Task 02 – General Meetings to Phase 01 – General, Task 01 – Project Management for the preparation time and follow up time that was spent for each meeting. This provides a clearer picture of the time spent.
- **01.24.2025 – Invoice Number 257995:**
  - Total Amount = \$34,490.75
  - RVMD Paid = \$0.00
  - Remaining = \$34,490.75
  - Farnsworth Group believes that the only change is for us to “write-off” the billing of \$2,054 on Phase 04, Task 11 – GIS, as this work was done under the original contract that was rectified with the Additional Funds Request on Invoice Number 253236 above.
  - Therefore, Invoice Number 257995 will now be revised to a total of \$34,490.75 - \$2,054.00 = \$32,436.75.

As discussed during the last meeting, our accounting software can only be billed in 0.25-hour increments. Farnsworth Group’s billing practice is to round our billed hours down to the closest 0.25 hours.

We hope this letter and the previous letter sent by Farnsworth Group on 02.03.2025 demonstrate our commitment to RVMD, as your District Engineer. We hope that this letter answers the invoice questions/concerns. We would also like to re-emphasize that Farnsworth Group has not pursued the additional fees we could bill if we had requested an increase in our hourly rates per the contract. We hope our explanations demonstrate our commitment to RVMD and that we are trying to be fair in our interactions. Thank you for expressing your concerns so that we could respond to them, and all get on the same page moving forward. We value our relationship with RVMD greatly and would love to continue being your District Engineer now and well into the future.

Ephram Glass, RVMD

June 11, 2025

Page 3 of 3

The three aforementioned invoices and Additional GIS request, have been attached to this letter, as well as the 02.03.2025 letter, for your reference.

Sincerely,

FARNSWORTH GROUP, INC.

A handwritten signature in blue ink, appearing to read "J.C. Cundall", with a stylized flourish at the end.

J.C. Cundall, PE  
Senior Engineering Manager  
(970) 232-1205 – Direct  
(970) 219-1276 – Cell  
[jcundall@f-w.com](mailto:jcundall@f-w.com)



## **APPENDIX A**

**FARNSWORTH GROUP INVOICE NUMBER  
253236 – DATED 07.09.2024**



Matthew Hart  
 Roxbury Village Metropolitan District  
 141 Union Boulevard, Suite 150  
 Lakewood, CO 80228-1898

July 9, 2024  
 Project No: 0230459.00  
 Invoice No: 253236

**Invoice To 6, 25.33**

Project 0230459.00 Roxbury Village Metropolitan District, District Engineer Services

**Profession Services for Period Ending June 30, 2022**

Phase 01 General

Task 002 General Meetings

**Profession Services**

	Hours	Rate	Amount
Senior Engineer Manager	6.00	233.00	1,398.00
Totals	6.00		1,398.00
<b>To Profession Services</b>			<b>1,398.00</b>

**Subtotal Task 1,398.00**

**Subtotal Phase 1,398.00**

Phase 02 Community Park

Task 001 Playground Evaluations- Preliminary Alternatives and Meetings

**Profession Services**

	Hours	Rate	Amount
Project Designer	14.00	173.00	2,422.00
Totals	14.00		2,422.00
<b>To Profession Services</b>			<b>2, 22.00</b>

**Subtotal Task 2, 22.00**

Task 002 ADA Evaluation - Preliminary

**Profession Services**

	Hours	Rate	Amount
Senior Engineer Manager	11.00	233.00	2,563.00
Project Designer	25.00	173.00	4,325.00
Totals	36.00		6,888.00
<b>To Profession Services</b>			<b>6,888.00</b>

**Subtotal Task 6,888.00**

Task 003 Survey - Overall and Design

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

### Professional Services

	Hours	Rate	Amount
Senior Land Surveying Manager	15.	2 .	, 5.
Senior Designer	5.	158.	7 .
Lead Technician	1.5	15 .	22 .5
Totals	21.5		,51 .5
<b>Total Professional Services</b>			<b>4,514.50</b>
<b>Subtotal this Task</b>			<b>\$4,514.50</b>

Task Design Alternatives Evaluation

### Professional Services

	Hours	Rate	Amount
Senior Engineering Manager	21.	2 .	,8 .
Project Designer	2 .	17 .	, 7 .
Totals			8,872.
<b>Total Professional Services</b>			<b>8,872.00</b>
<b>Subtotal this Task</b>			<b>\$8,872.00</b>
<b>Subtotal this Phase</b>			<b>\$22,696.50</b>

Phase Miscellaneous Individual Projects

Task 1 Southern Creek Crossing-Prelim Evaluation

### Professional Services

	Hours	Rate	Amount
Senior Project Engineer	.	1 .	57 .
Totals			57 .
<b>Total Professional Services</b>			<b>579.00</b>
<b>Subtotal this Task</b>			<b>\$579.00</b>

Task 2 Rickety Bridge-Preliminary Evaluation

### Professional Services

	Hours	Rate	Amount
Senior Engineering Manager	.	2 .	2.
Engineering Manager	1.5	218.	27.
Senior Project Engineer	2.75	1 .	5 .75
Engineer	5.25	15 .	8 .25
Technician I	.	.	.
Totals	17.5		2, 5 .
<b>Total Professional Services</b>			<b>2,953.00</b>
<b>Subtotal this Task</b>			<b>\$2,953.00</b>

Task 11 GIS

### Professional Services

	Hours	Rate	Amount
Senior Project Designer	.25	1 .	17, 18.25
Totals	.25		17, 18.25
<b>Total Professional Services</b>			<b>17,418.25</b>

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

**Reimbursable Expenses**

Other Reimbursable Expenses	1 .58	
<b>Total Reimbursables</b>	<b>914.58</b>	<b>914.58</b>

**Subtotal this Task \$18,332.83**

Task 12 Irrigation

**Professional Services**

	Hours	Rate	Amount
Senior Engineering Manager	2.	2 .	.
Totals	2.		.
<b>Total Professional Services</b>			<b>466.00</b>

**Subtotal this Task \$466.00**

**Subtotal this Phase \$22,330.83**

**Total this Invoice \$46,425.33**

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

# Billing Backup

Wednesday June 25 2014

Farnsworth Group, Inc.

Invoice 25 2 Dated 7/1/2014

10:00 AM

Project	2 5 .	Roxborough Village Metropolitan District, District Engineering Services
---------	-------	---

Phase	General
-------	---------

Task	2	General Meetings
------	---	------------------

## Professional Services

		Hours	Rate	Amount
Senior Engineering Manager				
Cundall, James	7/1/2014	2.	2 .	4 .
Cundall, James	5/1/2014	2.	2 .	4 .
Cundall, James	7/1/2014	2.	2 .	4 .
Totals				12 .
<b>Total Professional Services</b>				<b>1,398.00</b>

**Subtotal this Task \$1,398.00**

**Subtotal this Phase \$1,398.00**

Phase	2	Community Park
-------	---	----------------

Task		Playground Evaluations- Preliminary Alternatives and Meetings
------	--	---

## Professional Services

		Hours	Rate	Amount
Project Designer				
Lowery, Jack	7/1/2014	7.	7 .	49 .
Lowery, Jack	7/1/2014	8.	7 .	56 .
Totals				105 .
<b>Total Professional Services</b>				<b>2,422.00</b>

**Subtotal this Task \$2,422.00**

Task	2	District Evaluation - Preliminary
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## Professional Services

		Hours	Rate	Amount
Senior Engineering Manager				
Cundall, James	7/1/2014	2.	2 .	4 .
Cundall, James	7/1/2014	2.	2 .	4 .
Cundall, James	7/1/2014	2.	2 .	4 .
Cundall, James	5/1/2014	2.	2 .	4 .
Project Designer				
Lowery, Jack	5/2/2014	8.	7 .	56 .
Lowery, Jack	5/22/2014	7.	7 .	49 .
Lowery, Jack	5/2/2014	5.	7 .	35 .
Lowery, Jack	5/28/2014	8.	7 .	56 .

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

Project	2	5	Roxborough Village Metro District	Invoice	25	2
owner, Jack			5/2 /2 2	51		
		Totals		,888.		
		<b>Total Professional Services</b>				<b>6,888.00</b>
			<b>Subtotal this Task</b>			<b>\$6,888.00</b>

Task Survey - Overall and Design

**Professional Services**

		Hours	Rate	Amount	
Senior and Surveying Manager					
Dusdal, David	/1/2 2	.5	2	11	.5
Dusdal, David	/2/2 2	.5	2	11	.5
McGehee, John	/5/2 2	1.	2	2	.
McGehee, John	/8/2 2	2.	2		.
McGehee, John	/2 /2 2	.	2		.
McGehee, John	/25/2 2	1.	2	2	.
McGehee, John	/27/2 2	1.	2	2	.
McGehee, John	/1/2 2	.	2	1,	8.
Senior Designer					
Graves, Michael	/25/2 2	1.	158.	158.	
Graves, Michael	/2 /2 2	.	158.	2.	
Lead Technician					
Aubin, Phillip	/1/2 2	1.5	15	22	.5
	Totals	21.5		,51	.5
	<b>Total Professional Services</b>				<b>4,514.50</b>
			<b>Subtotal this Task</b>		<b>\$4,514.50</b>

Task Design Alternatives Evaluation

**Professional Services**

		Hours	Rate	Amount	
Senior Engineering Manager					
Cundall, James	5/1 /2 2	.	2	2.	
Cundall, James	5/21/2 2	2.	2		.
Cundall, James	5/22/2 2	2.	2		.
Cundall, James	5/2 /2 2	.	2	1,	8.
Cundall, James	5/28/2 2	.	2		.
Cundall, James	5/ /2 2	.	2	2.	
Project Designer					
owner, Jack	5/1 /2 2	7.	17	1,211.	
owery, Jack	5/15/2 2	8.	17	1,	8
owery, Jack	5/1 /2 2	.	17	1,	8.
owner, Jack	5/17/2 2	2.	17		.
	Totals	.		8,872.	
	<b>Total Professional Services</b>				<b>8,872.00</b>
			<b>Subtotal this Task</b>		<b>\$8,872.00</b>
			<b>Subtotal this Phase</b>		<b>\$22,696.50</b>

Phase Miscellaneous Individual Projects

Task 1 Southern Creek Crossing-Prelim Evaluation

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable



### rofessional Services

		Hours	Rate	Amount
Se ior Project E gi eer				
Turner, Scott	5/2 /2 2	1.5	1	28 .5
Turner, Scott	5/2 /2 2	.25	1	8.25
Turner, Scott	/ /2 2	.75	1	1 .75
Turner, Scott	/ /2 2	.5	1	.5
Totals				57
<b>Total rofessional Services</b>				<b>579.00</b>
<b>Subtotal this Task</b>				<b>\$579.00</b>

Task 2 Rickety Bridge-Preliminary Evaluation

### rofessional Services

		Hours	Rate	Amount
Se ior E gi eeri g Ma ager				
Cundall, James	/1 /2 2	.	2	.
Cundall, James	/11/2 2	1.	2	2
Engineering Manager				
Jenkins, Emily	/11/2 2	1.5	218.	27.
Se ior Project E gi eer				
Turner, Scott	/1 /2 2	2.	1	8
Turner, Scott	/11/2 2	.75	1	1 .75
Engineer				
Kurcab, Grace	/1 /2 2	2.75	15	2 .75
Kurcab, Grace	/11/2 2	2.5	15	82.5
Technician I				
Pence, Aidan	/1 /2 2	2.	.	18
Pence, Aidan	/11/2 2	2.	.	18
Totals		17.5		2, 5
<b>Total rofessional Services</b>				<b>2,953.00</b>
<b>Subtotal this Task</b>				<b>\$2,953.00</b>

Task 11 GIS

### rofessional Services

		Hours	Rate	Amount
Senior Project Designer				
Barker, Douglas	/5/2 2	1.	1	1
Barker, Douglas	/1 /2 2	2.	1	8
Barker, Douglas	/15/2 2	.	1	57
Barker, Douglas	/18/2 2	1.75	1	7.75
Barker, Douglas	/2 /2 2	.	1	772.
Barker, Douglas	/25/2 2	2.5	1	82.5
Barker, Douglas	/25/2 2	2.5	1	82.5
Barker, Douglas	5/1/2 2	.5	1	75.5
Barker, Douglas	5/2/2 2	2.	1	8
Barker, Douglas	5/ /2 2	2.	1	8
Barker, Douglas	5/ /2 2	.5	1	.5
Barker, Douglas	5/7/2 2	1.	1	1

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

Project	2	5	Roxborough Village Metro District	Invoice	25	2
arker Douglas			5/8/2 2	2.5	1	82.5
arker Douglas			5/1 /2 2	5.5	1	1, 1.5
arker, Douglas			5/21/2 2	1.	1	1
arker, Douglas			5/2 /2 2	.	1	57
arker Douglas			5/28/2 2	2.5	1	82.5
arker Douglas			5/2 /2 2	.	1	772.
arker Douglas			5/ /2 2	2.	1	8
arker, Douglas			5/ 1/2 2	5.	1	5.
arker, Douglas			/ /2 2	5.	1	5.
arker Douglas			/5/2 2	2.5	1	82.5
arker Douglas			/ /2 2	5.	1	5.
arker, Douglas			/7/2 2	5.	1	5.
arker, Douglas			/1 /2 2	.	1	772.
arker Douglas			/11/2 2	2.5	1	82.5
arker Douglas			/12/2 2	.	1	57
arker Douglas			/1 /2 2	1.	1	1
arker, Douglas			/1 /2 2	2.	1	8
arker, Douglas			/2 /2 2	1.5	1	28 .5
arker Douglas			/25/2 2	.5	1	.5
arker Douglas			/2 /2 2	2.5	1	82.5
arker Douglas			/27/2 2	2.5	1	82.5
arker, Douglas			/28/2 2	2.	1	8
Totals				.25		17, 18.25
<b>Total Professional Services</b>						<b>17,418.25</b>

#### Reimbursable Expenses

##### Other Reimbursable Expenses

AP 2 1	5/ /2 2	Amazo Capital Services / I voice: 1Q -RPLG-DWT , 5/ /2 2	1.	
AP 2 1	5/15/2 2	Amazo Capital Services / I voice: 17LP-1MNH-7QPF, 5/ /2 2	1 .2	
<b>Total Reimbursables</b>			<b>914.58</b>	<b>914.58</b>

**Subtotal this Task \$18,332.83**

Task 12 Irrigatio

#### Professional Services

		Hours	Rate	Amount
Se ior E gi eeri g Ma ager				
Cundall, James	5/28/2 2	1.	2 .	2 .
Cundall, James	5/ 1/2 2	1.	2 .	2 .
Totals		2.		.
<b>Total Professional Services</b>				<b>466.00</b>

**Subtotal this Task \$466.00**

**Subtotal this Phase \$22,330.83**

**Subtotal this Project \$46,425.33**

**Total this Report \$46,425.33**

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable



For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

Invoice summary

Payment due by June 03, 2024

Item subtotal before tax	\$ 833.93
Shipping & handling	\$ 0.00
Promos & discounts	\$ 0.00
CO Retail Delivery Fees	\$ 0.28
Total before tax	\$ 834.21
Tax	\$ 67.13

Amount due \$ 901.4 USD

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410141643364  
SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or  
Email [a-businessinvoicing@amazon.com](mailto:a-businessinvoicing@amazon.com) to submit your remittance detail.

Account #	ABY5UUMCO2NUJ
Payment terms	Net 30
Purchase date	02-May-2024
Purchased by	jba ela
PO #	FTC 0230459.00 ph04 tk011gis

Registered business name

Fa nswo th Group Inc.

Bill to

Fa nswo th Group Inc.  
Accounts Payable  
2709 McGraw Drive  
Bloomington, IL 61704

Ship to

Fa nswo th Group Inc  
223 Willow Street  
Fountain Collins, CO 80524

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Poetic TuttleSkin Case for Samsung Galaxy Tab S9 (2023 Release) 11 inch Case with S Pen Holder, Heavy Duty Shockproof Kids Friendly Protective Silicone Cover, Black ASIN: B0C89NHVPL Sold by: POETIC CASES, INC Order ID: 114-3874201-7602626	1	\$24.95	\$24.95	8.050%

Description		ty	Unit price	Item subtotal before tax	Tax
2	SAMSUNG Galaxy Tab S9 11" 256GB WiFi 7 Android AI Tablet, Snapdragon 8 Gen 2 Processor, AMOLED Screen, S Pen Included, Long Battery Life, Auto Focus Camera, Dolby Audio, US Version, 2023, Graphite ASIN: B0C4B9MWHY Order # 114-3874201-7602626 Sold by: Amazon.com Services, Inc	1	\$799.00	\$799.00	8.050%
3	SAMSUNG 25W Wall Charger USB C Adapter, Super Fast Charging Block for Galaxy Phones and Devices, Cable Not Included, 2021, US Version, White ASIN: B08NR6FCVL Order # 114-1601695-2196264 Sold by: Berry Solutions INC	1	\$9.98	\$9.98	8.050%
4	CO Retail Delivery Fees			\$0.28	
				Total before tax	\$834.21
				Tax	\$67.13
				Amount due	\$901.4

F.A.Q.s

How is tax calculated?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)

How are digital products and services taxed?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)



For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

Invoice summary

Payment due by June 08, 2024

Item subtotal before tax	\$ 11.99
Shipping & handling	\$ 0.00
Promos & discounts	\$ 0.00
CO Re ail Delivery Fees	\$ 0.28
Total before tax	\$ 12.27
Tax	\$ 0.97
Amount due	\$ 3.24 USD

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410141643364  
SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or  
Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance details.

Account #	ABY5UUMCO2NUJ
Payment terms	Net 30
Purchase date	08-May-2024
Purchased by	jbarela
Order #	fc 0230459.00ph04 k011 gis

Registered business name

Farnsworth Group Inc.

Bill to

Farnsworth Group Inc.  
Accounts Payable  
2709 McGraw Dr.  
Bloomington, IL 61704

Ship to

Farnsworth Group Inc  
223 Willow Street  
For Collins, CO 80524

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	JETech Screen Protector for Samsung Galaxy Tab S9 11-Inch and Galaxy Tab S9 FE 10.9-Inch, with Easy Installation Frame, Tempered Glass Film, HD Clear, 2-Pack ASIN: B0CBMQG1XF Order 114-6267215-2673024 Sold by: Ran Ke Technology	1	\$11.99	\$11.99	8.050%
2	CO Re ail Delivery Fees			\$0.28	

Total before tax	\$12.27
Tax	\$0.97

Amount due	\$ 3.24
------------	---------

FAQs

How is tax calculated?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)

How are digital products and services taxed?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)



## **APPENDIX B**

# **FARNSWORTH GROUP CHANGE ORDER REQUEST FOR ADDITIONAL GIS SERVICES DATED 10.28.2024**



PROJECT ADDITIONAL SERVICES

# Roxborough Village Metro District (RVMD) – Additional GIS Services

Roxborough Village Metro District

October 28, 2024



October 28, 2024

Board of District Directors  
Roxborough Village Metropolitan District (RVMD)  
141 Union Blvd, Suite 150  
Lakewood, CO 80228

RE: Project Services Agreement for Roxborough Village Metropolitan District (RVMD) – Additional GIS Services

Dear RVMD:

Farnsworth Group, Inc. ("Farnsworth Group") is pleased to present this Additional Project Services Agreement ("Agreement") to RVMD ("Client") to provide GIS Related services for the RVMD – Additional GIS Services located at RVMD. We have prepared this Additional Services to match the scope of the work as we understand it, and identified as follows:

The original design services contract included GIS Services for the following:

- Project Site Setup and Initial Administration by FGI: \$1,200.00
  - Coordinate with ESRI
  - Create:
    - Logins
    - Sharing Groups
    - Connection with FGI Users
    - Other miscellaneous tasks as needed.
- GIS Development and Web Map Creation by FGI: \$3,800.00
  - Acquire RMVD Data
  - Review Data
  - Publish to AGOL as Feature Services
  - Setup new geodatabases with attribute columns and domain values (drop down menus)
  - Create and configure various web maps for use by field workers, data editors, and viewers
  - Incorporate into the project AGOL site
- Annual Cost of Maintenance and GIS Tasks: \$2,000
- Total Original Estimate = \$7,000

During preparation of the GIS for RVMD, additional items became required to complete for the GIS system to work as needed.

Please let me know if there are any questions regarding the scope as we have outlined above. The following pages provide more specific details regarding the scope of work, project approach, project team, etc. Please indicate your acceptance of this Additional Services Request, including the attached Schedule of Charges, by signing and returning one copy for our records. We appreciate your consideration and look forward to working with you on this project.

Sincerely,

FARNSWORTH GROUP, INC.

A handwritten signature in blue ink, appearing to read "J.C. Cundall", followed by a stylized flourish.

J.C. Cundall, PE  
Senior Engineering Manager

## PROJECT OVERVIEW /

Our understanding of the project is based on our initial work with RVMD, meetings, and general discussions. This includes the required GIS.

## SCOPE OF PROFESSIONAL SERVICES /

### SCOPE OF WORK

Farnsworth Group's original scope of work included the GIS task as outlined in the cover letter. However, during the production of the GIS system, additional items became necessary to complete the task as necessary for RVMD to use it. This The scope of additional work includes the services generally described as follows:

- Purchase GPS Items for RVMD:
  - Samsung Galaxy Tab S9 – 11" Android AI Tablet
  - Case for Samsung Galaxy Tab S9
  - Samsung Wall Charger
  - JETech Screen Protector for Samsung Galaxy Tab S9
- GPS Equipment Selection, Setup, Testing, Configuration, and Training:
  - Requested by RVMD to select and order the equipment needed for their landscape company to be able to survey critical points in the field and have them come into the GIS database
  - Equipment selection and ordering
  - Field Testing
  - GPS Testing and configuration
  - GPS training
  - Update layers and maps for field data collection
  - User help documents – for use in the field
  - Irrigation points database review and design
  - Inspection map setup
  - Attribute Updates – Web map and field map updates

### DELIVERABLES

The scope of work includes the deliverables generally described as follows:

- GPS equipment
- GPS equipment setup and configuration
- GPS training
- Maps for field data collection

## MAIN POINT OF CONTACT /

The Main Point of Contact with Farnsworth Group for this project will be:

**Farnsworth Group:**

**J.C. Cundall, PE** / Senior Engineering Manager

223 Willow St. / Fort Collins, CO 80524

**Office** / 970.484.7477 **Direct** / 970.232.1205 **Cell** / 970.219.1276

**Email** / [jcundall@f-w.com](mailto:jcundall@f-w.com)

## DESIGN TEAM

The Design Team selected for this project includes the following members:

Senior Engineering Manager:

J.C. Cundall, PE

Farnsworth Group, Inc.

Senior GIS Analyst:

Doug Barker

Farnsworth Group, Inc.

## PROFESSIONAL FEES /

Farnsworth Group proposes to provide the described services for a Time and Materials Not To Exceed fee of **\$40,330 (Forty thousand, three hundred and thirty dollars)**, including normal reimbursable expenses. The breakout of the fees per Task is as follows:

Task No.	Task Name	Additional Fees
1	Purchase GPS Items	\$914.58
2	GPS Equipment Selection, Setup, Testing, Configuration, and Training	\$9,587.50
	<b>This Request Total</b>	<b>\$10,502.08</b>

## PROJECT TIMELINE /

Farnsworth Group will work with the Client to determine a mutually agreed upon schedule.

## ASSUMPTIONS AND CLARIFICATIONS /

## ADDITIONAL SERVICES /

## CLIENT RESPONSIBILITIES /

[Signatures on Following Page]

AGREEMENT /

FARNSWORTH GROUP, INC.

Signature
J.C. Cundall
Typed Name
Senior Engineering Manager
Title
October 28, 2024
Date

ROXBOROUGH VILLAGE METRO DISTRICT

Signature
< Typed Name >
Typed Name
< Title >
Title
< Month ##, Year >
Date

FARNSWORTH GROUP, INC.

Signature
< Typed Name >
Typed Name
< Title >
Title
< Month ##, Year >
Date



## **APPENDIX C**

**FARNSWORTH GROUP INVOICE NUMBER  
255676 DATED 10.24.2024**



Matthew Hart  
Roxborough Village Metropolitan District  
141 Union Boulevard, Suite 150  
Lakewood, CO 80228-1898

October 24, 2024  
Project No: 0230459.00  
Invoice No: 255676

**Invoice Total \$57,362.67**

Project 0230459.00 Roxborough Village Metropolitan District, District Engineering Services

**Professional Services for Period Ending September 30, 2024**

Phase 01 General

Task 001 Project Management

**Professional Services**

	Hours	Rate	Amount
Senior Engineering Manager	2.00	233.00	466.00
Totals	2.00		466.00
<b>Total Professional Services</b>			<b>466.00</b>
<b>Subtotal this Task</b>			<b>\$466.00</b>

Task 002 General Meetings

**Professional Services**

	Hours	Rate	Amount
Senior Engineering Manager	5.00	233.00	1,165.00
Totals	5.00		1,165.00
<b>Total Professional Services</b>			<b>1,165.00</b>
<b>Subtotal this Task</b>			<b>\$1,165.00</b>
<b>Subtotal this Phase</b>			<b>\$1,631.00</b>

Phase 02 Community Park

Task 001 Playground Evaluations- Preliminary Alternatives and Meetings

**Professional Services**

	Hours	Rate	Amount
Project Designer	53.00	173.00	9,169.00
Totals	53.00		9,169.00
<b>Total Professional Services</b>			<b>9,169.00</b>
<b>Subtotal this Task</b>			<b>\$9,169.00</b>

Task 002 ADA Evaluation - Preliminary

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

# Professional Services

	Hours	Rate	Amount	
Project Designer	29.00	173.00	5,017.00	
Totals	29.00		5,017.00	
<b>Total Professional Services</b>				<b>5,017.00</b>
<b>Subtotal this Task</b>				<b>\$5,017.00</b>

Task 004 Design Alternatives Evaluation

# Professional Services

	Hours	Rate	Amount	
Senior Engineering Manager	20.00	233.00	4,660.00	
Project Designer	51.50	173.00	8,909.50	
Totals	71.50		13,569.50	
<b>Total Professional Services</b>				<b>13,569.50</b>
<b>Subtotal this Task</b>				<b>\$13,569.50</b>
<b>Subtotal this Phase</b>				<b>\$27,755.50</b>

Phase 03 Airplane Park

**Subtotal this Phase 0.00**

Phase 04 Miscellaneous Individual Projects

Task 001 Southern Creek Crossing-Prelim Evaluation

# Professional Services

	Hours	Rate	Amount	
Senior Project Engineer	.25	193.00	48.25	
Totals	.25		48.25	
<b>Total Professional Services</b>				<b>48.25</b>
<b>Subtotal this Task</b>				<b>\$48.25</b>

Task 002 Rickety Bridge-Preliminary Evaluation

# Professional Services

	Hours	Rate	Amount	
Senior Engineering Manager	6.00	233.00	1,398.00	
Engineering Manager	2.00	218.00	436.00	
Senior Project Engineer	.75	193.00	144.75	
Engineer	22.00	153.00	3,366.00	
Technician I	4.00	90.00	360.00	
Totals	34.75		5,704.75	
<b>Total Professional Services</b>				<b>5,704.75</b>
<b>Subtotal this Task</b>				<b>\$5,704.75</b>

Task 003 HOA Marsh

**Subtotal this Task 0.00**

Task 004 Outflow to HOA Marsh

**Subtotal this Task 0.00**

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable



Project	0230459.00	Roxborough Village Metro District	Invoice	255676
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Task	005	District Owned Drainage Basins		
			<b>Subtotal this Task</b>	<b>0.00</b>

Task	006	Drainage Basin Trough		
			<b>Subtotal this Task</b>	<b>0.00</b>

Task	007	Clogged Drainage Trough		
			<b>Subtotal this Task</b>	<b>0.00</b>

Task	008	Electric Line Repair		
			<b>Subtotal this Task</b>	<b>0.00</b>

Task	009	Masonry Repair		
			<b>Subtotal this Task</b>	<b>0.00</b>

Task	010	Permits		
			<b>Subtotal this Task</b>	<b>0.00</b>

Task	011	GIS		
			<b>Subtotal this Task</b>	<b>0.00</b>

Task	012	Irrigation		
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<b>Professional Services</b>				
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Senior Engineering Manager		3.00	233.00	699.00
Totals		3.00		699.00
<b>Total Professional Services</b>				<b>699.00</b>
			<b>Subtotal this Task</b>	<b>\$699.00</b>

Task	013	Rickety Bridge Structural Analysis		
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<b>Professional Services</b>				
Total Fee	8,560.00			
Percent Complete	29.6807	Total Earned	2,540.67	
		Previous Fee Billing	0.00	
		Current Fee Billing	2,540.67	
		<b>Total Fee</b>		<b>2,540.67</b>
			<b>Subtotal this Task</b>	<b>\$2,540.67</b>

Task	014	Survey of Crystal Lake Irrigation Intake Structures		
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<b>Professional Services</b>				
Total Fee	10,900.00			
Percent Complete	95.7294	Total Earned	10,434.50	
		Previous Fee Billing	0.00	
		Current Fee Billing	10,434.50	
		<b>Total Fee</b>		<b>10,434.50</b>

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

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FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

Project	0230459.00	Roxborough Village Metro District	Invoice	255676
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<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	10,434.50	0.00	10,434.50
Limit			10,900.00
Remaining			465.50
<b>Subtotal this Task</b>			<b>\$10,434.50</b>

-----  
Task 015 Little Willow Creek Floodplain Survey

**Professional Services**

Total Fee	10,100.00		
Percent Complete	84.6436	Total Earned	8,549.00
		Previous Fee Billing	0.00
		Current Fee Billing	8,549.00
		<b>Total Fee</b>	<b>8,549.00</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	8,549.00	0.00	8,549.00
Limit			10,100.00
Remaining			1,551.00
<b>Subtotal this Task</b>			<b>\$8,549.00</b>

**Subtotal this Phase \$27,976.17**

**Total this Invoice \$57,362.67**

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
253236	07/09/2024	46,425.33
<b>Total</b>		<b>46,425.33</b>

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

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FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

# Billing Backup

Thursday, October 24, 2024

Farnsworth Group, Inc.

Invoice 255676 Dated 10/24/2024

10:53:13 AM

Project	0230459.00	Roxborough Village Metropolitan District, District Engineering Services
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Phase	01	General
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Task	001	Project Management
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## Professional Services

		Hours	Rate	Amount
Senior Engineering Manager				
Cundall, James	08/29/2024	2.00	233.00	466.00
Coordination on the 3 contracts we just received				
Totals		2.00		466.00
<b>Total Professional Services</b>				<b>466.00</b>

**Subtotal this Task \$466.00**

Task	002	General Meetings
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## Professional Services

		Hours	Rate	Amount
Senior Engineering Manager				
Cundall, James	07/19/2024	1.00	233.00	233.00
Call With Ephram Glass about north parking lot				
Cundall, James	08/12/2024	1.00	233.00	233.00
Monthly Engineering Update Meeting				
Cundall, James	08/13/2024	1.00	233.00	233.00
Preparation for and Meeting - Board of Directors Mtg. - Engineering Update				
Cundall, James	09/13/2024	2.00	233.00	466.00
Call with Ephram and Peggy				
Totals		5.00		1,165.00
<b>Total Professional Services</b>				<b>1,165.00</b>

**Subtotal this Task \$1,165.00**

**Subtotal this Phase \$1,631.00**

Phase	02	Community Park
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Task	001	Playground Evaluations- Preliminary Alternatives and Meetings
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## Professional Services

		Hours	Rate	Amount
Project Designer				
Lowery, Jack	08/05/2024	8.00	173.00	1,384.00
regrade each option 1-4 of playground				
Lowery, Jack	08/06/2024	8.00	173.00	1,384.00
regrade each option 1-4 of playground				
Lowery, Jack	08/07/2024	3.00	173.00	519.00
regrade each option 1-4 of playground				

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

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FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

Project	0230459.00	Roxborough Village Metro District			Invoice	255676
Lowery, Jack	08/08/2024	1.00	173.00		173.00	
	regrade each option 1-4 of playground					
Lowery, Jack	08/12/2024	8.00	173.00		1,384.00	
	playground option drawings					
Lowery, Jack	08/13/2024	8.00	173.00		1,384.00	
	playground option drawings					
Lowery, Jack	08/14/2024	2.00	173.00		346.00	
	playground option drawings					
Lowery, Jack	08/15/2024	2.00	173.00		346.00	
	playground option drawings					
Lowery, Jack	09/17/2024	8.00	173.00		1,384.00	
	Grading of sidewalk to bathroom					
Lowery, Jack	09/18/2024	5.00	173.00		865.00	
	regrade for sidewalk to bathroom					
	Totals	53.00			9,169.00	
	<b>Total Professional Services</b>					<b>9,169.00</b>
				<b>Subtotal this Task</b>		<b>\$9,169.00</b>

Task	002	ADA Evaluation - Preliminary			
Professional Services					
		Hours	Rate	Amount	
Project Designer					
Lowery, Jack	07/29/2024	8.00	173.00	1,384.00	
	re-grade playgrounds for styles 306 & 307. Options 1-4				
Lowery, Jack	07/30/2024	8.00	173.00	1,384.00	
	re-grade playgrounds for styles 306 & 307. Options 1-4				
Lowery, Jack	07/31/2024	8.00	173.00	1,384.00	
	re-grade playgrounds for styles 306 & 307. Options 1-4				
Lowery, Jack	08/01/2024	4.00	173.00	692.00	
	re-grade playgrounds for styles 306 & 307. Options 1-4				
Lowery, Jack	08/02/2024	1.00	173.00	173.00	
	re-grade playgrounds for styles 306 & 307. Options 1-4				
	Totals	29.00		5,017.00	
Total Professional Services					5,017.00
Subtotal this Task					\$5,017.00

Task	004	Design Alternatives Evaluation			
Professional Services					
		Hours	Rate	Amount	
Senior Engineering Manager					
Cundall, James	07/11/2024	3.00	233.00	699.00	
Alternative No. 2 Review and Coordination					
Cundall, James	07/12/2024	3.00	233.00	699.00	
Alternative No. 2 Review and Coordination					
Cundall, James	07/14/2024	2.00	233.00	466.00	
Review of Alt. 2 and 3 Grading					
Cundall, James	07/15/2024	2.00	233.00	466.00	
Review and Coordination with Jack L.					
Cundall, James	07/17/2024	4.00	233.00	932.00	
Review and Coordination with Jack L.					

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

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1 1/2% Interest Monthly After 30 Days

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FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

Project	0230459.00	Roxborough Village Metro District			Invoice	255676
Cundall, James		08/11/2024	6.00	233.00	1,398.00	
	Red Lines of Jack's Latest Grading Alternatives for playgrounds and parking areas of north parking lot					
Project Designer						
Lowery, Jack		07/08/2024	4.00	173.00	692.00	
	design option 2					
Lowery, Jack		07/09/2024	8.00	173.00	1,384.00	
	OPTIONS FOR PLAYGROUND					
Lowery, Jack		07/10/2024	8.00	173.00	1,384.00	
	design option 3					
Lowery, Jack		07/11/2024	1.50	173.00	259.50	
	design option 3					
Lowery, Jack		07/15/2024	7.00	173.00	1,211.00	
	design options					
Lowery, Jack		07/16/2024	8.00	173.00	1,384.00	
	design options					
Lowery, Jack		07/22/2024	3.00	173.00	519.00	
	volume tables for 3 options					
Lowery, Jack		07/25/2024	4.00	173.00	692.00	
	regrade option 2					
Lowery, Jack		07/26/2024	8.00	173.00	1,384.00	
	design options					
	Totals		71.50		13,569.50	
	Total Professional Services					13,569.50
				Subtotal this Task		\$13,569.50
				Subtotal this Phase		\$27,755.50

Phase	04	Miscellaneous Individual Projects			
Task	001	Southern Creek Crossing-Prelim Evaluation			
Professional Services					
			Hours	Rate	Amount
Senior Project Engineer					
Turner, Scott		08/12/2024	.25	193.00	48.25
survey extents.					
		Totals	.25		48.25
Total Professional Services					48.25
				Subtotal this Task	\$48.25

Task	002	Rickety Bridge-Preliminary Evaluation			
Professional Services					
			Hours	Rate	Amount
Senior Engineering Manager					
Cundall, James	07/17/2024		3.00	233.00	699.00
Prep of information for Ron Pierce and Coordination Call with Ron Pierce					
Cundall, James	07/18/2024		1.00	233.00	233.00
Coordination Effort with Ron Pierce about his site visit					
Cundall, James	08/05/2024		2.00	233.00	466.00
Preparation for and Meeting with Douglas County Staff on Floodplain Requirements					

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

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FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

Project	0230459.00	Roxborough Village Metro District			Invoice	255676
Engineering Manager						
Jenkins, Emily	08/05/2024	1.00	218.00		218.00	
Prep for meeting and meeting with the County						
Jenkins, Emily	08/06/2024	.50	218.00		109.00	
discussion with grace on survey limits and needs						
Jenkins, Emily	08/26/2024	.50	218.00		109.00	
discuss status with Grace						
Senior Project Engineer						
Turner, Scott	08/05/2024	.25	193.00		48.25	
MEETING						
Turner, Scott	08/06/2024	.50	193.00		96.50	
exhibits for Grace						
Engineer						
Kurcab, Grace	08/05/2024	2.50	153.00		382.50	
meeting prep and minutes						
Kurcab, Grace	08/06/2024	3.00	153.00		459.00	
model/survey data request						
Kurcab, Grace	08/07/2024	5.25	153.00		803.25	
model/survey data request						
Kurcab, Grace	08/08/2024	2.25	153.00		344.25	
effective model into hecras						
Kurcab, Grace	08/09/2024	2.50	153.00		382.50	
survey request						
Kurcab, Grace	08/12/2024	1.00	153.00		153.00	
survey request coordination						
Kurcab, Grace	08/13/2024	.75	153.00		114.75	
survey coordiantion						
Kurcab, Grace	08/23/2024	4.75	153.00		726.75	
effective model from hec2 to hecras; survey coordination						
Technician I						
Palmer, Jessica	08/08/2024	4.00	90.00		360.00	
geting HEC2 data into excel and into HEC RAS						
Totals		34.75			5,704.75	
<b>Total Professional Services</b>						<b>5,704.75</b>
<b>Subtotal this Task</b>						<b>\$5,704.75</b>

Task	012	Irrigation				
<b>Professional Services</b>						
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Senior Engineering Manager						
Cundall, James	09/04/2024	2.00	233.00		466.00	
Coordination with Survey PM Dave Dusdal to get sub under contract and survey scheduled						
Cundall, James	09/05/2024	1.00	233.00		233.00	
Coordination with RVMD and Survey on Access to Irrigation Pump Station						
Totals		3.00			699.00	
<b>Total Professional Services</b>						<b>699.00</b>
<b>Subtotal this Task</b>						<b>\$699.00</b>
<b>Subtotal this Phase</b>						<b>\$6,452.00</b>

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

Project	0230459.00	Roxborough Village Metro District	Invoice	255676
			<b>Subtotal this Project</b>	<b>\$35,838.50</b>
			<b>Total this Report</b>	<b>\$35,838.50</b>

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

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1 1/2% Interest Monthly After 30 Days

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FEIN#: 37-1123236

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## **APPENDIX D**

**FARNSWORTH GROUP INVOICE NUMBER  
257995 DATED 01.24.2025**





Matthew Hart  
Roxborough Village Metropolitan District  
141 Union Boulevard, Suite 150  
Lakewood, CO 80228-1898

January 24, 2025  
Project No: 0230459.00  
Invoice No: 257995

**Invoice Total \$34,490.75**

Project 0230459.00 Roxborough Village Metropolitan District, District Engineering Services

**Professional Services for Period Ending December 31, 2024**

Phase 01 General

Task 001 Project Management

**Professional Services**

	Hours	Rate	Amount
Senior Engineering Manager	6.00	233.00	1,398.00
Totals	6.00		1,398.00
<b>Total Professional Services</b>			<b>1,398.00</b>
<b>Subtotal this Task</b>			<b>\$1,398.00</b>

Task 002 General Meetings

**Professional Services**

	Hours	Rate	Amount
Senior Engineering Manager	2.50	233.00	582.50
Totals	2.50		582.50
<b>Total Professional Services</b>			<b>582.50</b>
<b>Subtotal this Task</b>			<b>\$582.50</b>
<b>Subtotal this Phase</b>			<b>\$1,980.50</b>

Phase 02 Community Park

Task 002 ADA Evaluation - Preliminary

**Professional Services**

	Hours	Rate	Amount
Project Designer	12.00	173.00	2,076.00
Engineering Associate I	1.50	131.00	196.50
Totals	13.50		2,272.50
<b>Total Professional Services</b>			<b>2,272.50</b>
<b>Subtotal this Task</b>			<b>\$2,272.50</b>

Task 004 Design Alternatives Evaluation

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

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FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

# Professional Services

	Hours	Rate	Amount
Senior Engineering Manager	27.00	233.00	6,291.00
Project Designer	1.50	173.00	259.50
Engineering Associate I	12.25	131.00	1,604.75
Totals	40.75		8,155.25

**Total Professional Services** **8,155.25**

**Subtotal this Task** **\$8,155.25**

**Subtotal this Phase** **\$10,427.75**

Phase	03	Airplane Park	
			<b>Subtotal this Phase</b> <b>0.00</b>

Phase	04	Miscellaneous Individual Projects	
Task	001	Southern Creek Crossing-Prelim Evaluation	

# Professional Services

	Hours	Rate	Amount
Senior Engineering Manager	2.00	233.00	466.00
Totals	2.00		466.00

**Total Professional Services** **466.00**

**Subtotal this Task** **\$466.00**

Task	002	Rickety Bridge-Preliminary Evaluation	
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# Professional Services

	Hours	Rate	Amount
Senior Engineering Manager	6.00	233.00	1,398.00
Engineering Manager	6.50	218.00	1,417.00
Engineer	56.00	153.00	8,568.00
Engineering Associate I	6.00	131.00	786.00
Totals	74.50		12,169.00

**Total Professional Services** **12,169.00**

**Subtotal this Task** **\$12,169.00**

Task	003	HOA Marsh	
			<b>Subtotal this Task</b> <b>0.00</b>

Task	004	Outflow to HOA Marsh	
			<b>Subtotal this Task</b> <b>0.00</b>

Task	005	District Owned Drainage Basins	
			<b>Subtotal this Task</b> <b>0.00</b>

Task	006	Drainage Basin Trough	
			<b>Subtotal this Task</b> <b>0.00</b>

Task	007	Clogged Drainage Trough	
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Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

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1 1/2% Interest Monthly After 30 Days

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FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

Project	0230459.00	Roxborough Village Metro District	Invoice	257995	
			Subtotal this Task	0.00	
-----					
Task	008	Electric Line Repair			
			Subtotal this Task	0.00	
-----					
Task	009	Masonry Repair			
			Subtotal this Task	0.00	
-----					
Task	010	Permits			
			Subtotal this Task	0.00	
-----					
Task	011	GIS			
Professional Services					
			Hours	Rate	Amount
Senior Designer			13.00	158.00	2,054.00
	Totals		13.00		2,054.00
Total Professional Services					2,054.00
			Subtotal this Task		\$2,054.00
-----					
Task	012	Irrigation			
Professional Services					
			Hours	Rate	Amount
Senior Engineering Manager			6.00	233.00	1,398.00
Project Designer			23.00	173.00	3,979.00
	Totals		29.00		5,377.00
Total Professional Services					5,377.00
			Subtotal this Task		\$5,377.00
-----					
Task	013	Rickety Bridge Structural Analysis			
Professional Services					
Total Fee		8,560.00			
Percent Complete		29.6807	Total Earned	2,540.67	
			Previous Fee Billing	2,540.67	
			Current Fee Billing	0.00	
Total Fee				0.00	
			Subtotal this Task	0.00	
-----					
Task	014	Survey of Crystal Lake Irrigation Intake Structures			
Professional Services					
			Hours	Rate	Amount
Senior Land Surveying Manager			13.50	233.00	3,145.50
Lead Technician			7.00	153.00	1,071.00
	Totals		20.50		4,216.50
Total Professional Services					4,216.50
Consultants					
King Surveyors, LLC				1,269.00	
Total Consultants				1,269.00	1,269.00

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

Project	0230459.00	Roxborough Village Metro District	Invoice	257995
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#### In House Expenses

Field Truck/Equipment			189.00	
GPS One Unit			37.50	
<b>Total In House Expenses</b>			<b>226.50</b>	<b>226.50</b>

#### Billing Limits

	Current	Prior	To-Date	
Total Billings	5,712.00	10,434.50	16,146.50	
Limit			10,900.00	
<b>Adjustment</b>				<b>-5,246.50</b>
<b>Subtotal this Task</b>				<b>\$465.50</b>

Task	015	Little Willow Creek Floodplain Survey
------	-----	---------------------------------------

#### Professional Services

	Hours	Rate	Amount	
Senior Engineering Manager	5.00	233.00	1,165.00	
Project Designer	5.00	173.00	865.00	
Senior Designer	10.00	158.00	1,580.00	
Chief Technician	3.50	141.00	493.50	
Totals	23.50		4,103.50	
<b>Total Professional Services</b>				<b>4,103.50</b>

#### In House Expenses

Field Truck/Equipment			94.50	
GPS Two Units			75.00	
<b>Total In House Expenses</b>			<b>169.50</b>	<b>169.50</b>

#### Billing Limits

	Current	Prior	To-Date	
Total Billings	4,273.00	8,549.00	12,822.00	
Limit			10,100.00	
<b>Adjustment</b>				<b>-2,722.00</b>
<b>Subtotal this Task</b>				<b>\$1,551.00</b>

**Subtotal this Phase \$22,082.50**

**Total this Invoice \$34,490.75**

#### Outstanding Invoices

Number	Date	Balance
253236	07/09/2024	10,658.25
255676	10/24/2024	57,362.67
<b>Total</b>		<b>68,020.92</b>

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

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1 1/2% Interest Monthly After 30 Days

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FEIN#: 37-1123236

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# Billing Backup

Friday, January 24, 2025

Farnsworth Group, Inc.

Invoice 257995 Dated 01/24/2025

10:18:18 AM

Project	0230459.00	Roxborough Village Metropolitan District, District Engineering Services
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Phase	01	General
-------	----	---------

Task	001	Project Management
------	-----	--------------------

## Professional Services

			Hours	Rate	Amount
Senior Engineering Manager					
Cundall, James	10/14/2024		.50	233.00	116.50
Cundall, James	11/10/2024		4.00	233.00	932.00
Cundall, James	11/12/2024		1.50	233.00	349.50
Totals			6.00		1,398.00
<b>Total Professional Services</b>					<b>1,398.00</b>

**Subtotal this Task \$1,398.00**

Task	002	General Meetings
------	-----	------------------

## Professional Services

			Hours	Rate	Amount
Senior Engineering Manager					
Cundall, James	10/14/2024		.50	233.00	116.50
Cundall, James	11/12/2024		.50	233.00	116.50
Cundall, James	12/13/2024		.50	233.00	116.50
Cundall, James	12/18/2024		1.00	233.00	233.00
Totals			2.50		582.50
<b>Total Professional Services</b>					<b>582.50</b>

**Subtotal this Task \$582.50**

**Subtotal this Phase \$1,980.50**

Phase	02	Community Park
-------	----	----------------

Task	002	ADA Evaluation - Preliminary
------	-----	------------------------------

## Professional Services

			Hours	Rate	Amount
Project Designer					
Lowery, Jack	12/16/2024		6.50	173.00	1,124.50
Lowery, Jack	12/17/2024		2.50	173.00	432.50
Lowery, Jack	12/18/2024		3.00	173.00	519.00
Engineering Associate I					
Jones, William	11/21/2024		.50	131.00	65.50
Jones, William	11/26/2024		1.00	131.00	131.00
Totals			13.50		2,272.50
<b>Total Professional Services</b>					<b>2,272.50</b>

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

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FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

Project	0230459.00	Roxborough Village Metro District	Invoice	257995
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<b>Subtotal this Task</b>	<b>\$2,272.50</b>
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Task	004	Design Alternatives Evaluation
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**Professional Services**

		Hours	Rate	Amount
Senior Engineering Manager				
Cundall, James	11/22/2024	2.00	233.00	466.00
Cundall, James	12/10/2024	1.50	233.00	349.50
Cundall, James	12/12/2024	3.00	233.00	699.00
Cundall, James	12/13/2024	1.50	233.00	349.50
Cundall, James	12/18/2024	3.00	233.00	699.00
Cundall, James	12/30/2024	8.00	233.00	1,864.00
Cundall, James	12/31/2024	8.00	233.00	1,864.00
Project Designer				
Lowery, Jack	11/11/2024	1.50	173.00	259.50
Engineering Associate I				
Jones, William	11/11/2024	2.50	131.00	327.50
Jones, William	11/12/2024	2.50	131.00	327.50
Jones, William	11/13/2024	6.00	131.00	786.00
Jones, William	11/14/2024	.50	131.00	65.50
Jones, William	11/15/2024	.75	131.00	98.25
Totals		40.75		8,155.25
<b>Total Professional Services</b>				<b>8,155.25</b>
<b>Subtotal this Task</b>				<b>\$8,155.25</b>
<b>Subtotal this Phase</b>				<b>\$10,427.75</b>

Phase	04	Miscellaneous Individual Projects
-------	----	-----------------------------------

Task	001	Southern Creek Crossing-Prelim Evaluation
------	-----	---

**Professional Services**

		Hours	Rate	Amount
Senior Engineering Manager				
Cundall, James	12/20/2024	2.00	233.00	466.00
Totals		2.00		466.00
<b>Total Professional Services</b>				<b>466.00</b>
<b>Subtotal this Task</b>				<b>\$466.00</b>

Task	002	Rickety Bridge-Preliminary Evaluation
------	-----	---------------------------------------

**Professional Services**

		Hours	Rate	Amount
Senior Engineering Manager				
Cundall, James	11/11/2024	2.00	233.00	466.00
Cundall, James	11/12/2024	2.00	233.00	466.00
Cundall, James	11/14/2024	2.00	233.00	466.00
Engineering Manager				
Jenkins, Emily	11/13/2024	4.00	218.00	872.00
Jenkins, Emily	11/18/2024	2.00	218.00	436.00
Jenkins, Emily	12/04/2024	.50	218.00	109.00

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

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FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

Project	0230459.00	Roxborough Village Metro District			Invoice	257995
Engineer						
Kurcab, Grace		10/29/2024	3.00	153.00	459.00	
Kurcab, Grace		10/30/2024	2.25	153.00	344.25	
Kurcab, Grace		11/06/2024	8.00	153.00	1,224.00	
Kurcab, Grace		11/07/2024	6.75	153.00	1,032.75	
Kurcab, Grace		11/08/2024	7.75	153.00	1,185.75	
Kurcab, Grace		11/11/2024	9.50	153.00	1,453.50	
Kurcab, Grace		11/12/2024	4.25	153.00	650.25	
Kurcab, Grace		11/13/2024	3.50	153.00	535.50	
Kurcab, Grace		11/14/2024	1.75	153.00	267.75	
Kurcab, Grace		11/20/2024	.50	153.00	76.50	
Kurcab, Grace		12/30/2024	4.25	153.00	650.25	
Kurcab, Grace		12/31/2024	4.50	153.00	688.50	
Engineering Associate I						
Jones, William		11/11/2024	.75	131.00	98.25	
Jones, William		11/12/2024	4.00	131.00	524.00	
Jones, William		11/14/2024	.50	131.00	65.50	
Jones, William		11/25/2024	.75	131.00	98.25	
Totals			74.50		12,169.00	
Total Professional Services						12,169.00
				Subtotal this Task		\$12,169.00

Task	011	GIS			
Professional Services					
			Hours	Rate	Amount
Senior Designer					
Videtich, Courtney	10/01/2024	1.00	158.00	158.00	
Videtich, Courtney	10/04/2024	1.50	158.00	237.00	
Videtich, Courtney	10/09/2024	3.00	158.00	474.00	
Videtich, Courtney	10/14/2024	2.00	158.00	316.00	
Videtich, Courtney	10/15/2024	1.00	158.00	158.00	
Videtich, Courtney	11/18/2024	2.00	158.00	316.00	
Videtich, Courtney	11/25/2024	.50	158.00	79.00	
Videtich, Courtney	12/16/2024	2.00	158.00	316.00	
Totals		13.00		2,054.00	
Total Professional Services					2,054.00
				Subtotal this Task	\$2,054.00

Task	012	Irrigation			
Professional Services					
		Hours	Rate	Amount	
Senior Engineering Manager					
Cundall, James	10/04/2024	3.00	233.00	699.00	
Cundall, James	10/07/2024	3.00	233.00	699.00	
Project Designer					
Lowery, Jack	10/07/2024	4.00	173.00	692.00	
Lowery, Jack	10/08/2024	6.00	173.00	1,038.00	
Lowery, Jack	10/10/2024	3.00	173.00	519.00	
Lowery, Jack	10/21/2024	7.00	173.00	1,211.00	

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

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1 1/2% Interest Monthly After 30 Days

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FEIN#: 37-1123236

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Project	0230459.00	Roxborough Village Metro District	Invoice	257995
Lowery, Jack		11/18/2024	3.00	173.00
	Totals		29.00	5,377.00
	<b>Total Professional Services</b>			<b>5,377.00</b>
		<b>Subtotal this Task</b>		<b>\$5,377.00</b>

-----  
Task 014 Survey of Crystal Lake Irrigation Intake Structures

**Professional Services**

		Hours	Rate	Amount	
Senior Land Surveying Manager					
Dusdal, David	10/10/2024	2.00	233.00	466.00	
Dusdal, David	10/11/2024	3.00	233.00	699.00	
Dusdal, David	10/14/2024	2.50	233.00	582.50	
Dusdal, David	11/13/2024	.50	233.00	116.50	
Dusdal, David	11/14/2024	3.00	233.00	699.00	
Dusdal, David	12/13/2024	2.00	233.00	466.00	
Dusdal, David	12/19/2024	.50	233.00	116.50	
Lead Technician					
Lemen, Joshua	12/16/2024	7.00	153.00	1,071.00	
	Totals	20.50		4,216.50	
	<b>Total Professional Services</b>				<b>4,216.50</b>

**Consultants**

King Surveyors, LLC					
AP 205767	10/01/2024	King Surveyors, LLC / Invoice: 421803, 09/27/2024		1,269.00	
	<b>Total Consultants</b>			<b>1,269.00</b>	<b>1,269.00</b>

**In House Expenses**

Field Truck/Equipment					
12/16/2024		7.0 Hours @ 27.00		189.00	
GPS One Unit					
12/16/2024		3.0 Hours @ 12.50		37.50	
	<b>Total In House Expenses</b>			<b>226.50</b>	<b>226.50</b>
		<b>Subtotal this Task</b>			<b>\$5,712.00</b>

-----  
Task 015 Little Willow Creek Floodplain Survey

**Professional Services**

		Hours	Rate	Amount	
Senior Engineering Manager					
Cundall, James	10/08/2024	2.00	233.00	466.00	
Cundall, James	10/16/2024	3.00	233.00	699.00	
Project Designer					
Baker, Kernie	12/23/2024	1.00	173.00	173.00	
Baker, Kernie	12/24/2024	2.00	173.00	346.00	
Baker, Kernie	12/27/2024	2.00	173.00	346.00	
Senior Designer					
Graves, Michael	10/01/2024	3.00	158.00	474.00	
Graves, Michael	10/15/2024	4.50	158.00	711.00	
Graves, Michael	10/16/2024	2.50	158.00	395.00	

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

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FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

Project	0230459.00	Roxborough Village Metro District			Invoice	257995
Chief Technician						
Bishop, Brian	11/19/2024	3.50	141.00	493.50		
Totals		23.50		4,103.50		
<b>Total Professional Services</b>						<b>4,103.50</b>
<b>In House Expenses</b>						
Field Truck/Equipment						
11/19/2024		3.5 Hours @ 27.00		94.50		
GPS Two Units						
11/19/2024	Topo culverts, difficult to access due to steep/slippery banks	3.0 Hours @ 25.00		75.00		
<b>Total In House Expenses</b>				<b>169.50</b>		<b>169.50</b>
			<b>Subtotal this Task</b>			<b>\$4,273.00</b>
			<b>Subtotal this Phase</b>			<b>\$30,051.00</b>
			<b>Subtotal this Project</b>			<b>\$42,459.25</b>
			<b>Total this Report</b>			<b>\$42,459.25</b>

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

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Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable



Remit To  
Garden Dr  
Windsor, CO 8  
(97 8 - 11 )

INVOICE TO

FARNSWORTH GROUP, INC. )  
DAVID DUSDAL )  
1 12 SP CHT POINT ROAD; UNIT 1 )  
-MAIL INVOIC S  
FORT COLLIN\$, COLORADO 8 2 )

№ Invoice No: 421803  
№ Job No: 20240345  
📅 Invoice Date: 9/27/2024  
🕒 Invoice Due: 10/27/2024  
💰 Total Due: \$1,269.00

ROXBOROUGH PARK POND BATHYMETRIC SURVEY

Service Dates: 8/12/24)- 9/14/24)- Bathymetric Survey


Pr f s i n a r i e	u s Qu t t / i	i r ce )	mo t
2 Man Crew		184.	\$1,1 4.
		.	


Professional Services Total ) \$1,269.00

Expenses )	Quantit )		
------------	-----------	--	--

Expenses Total) \$0.00

Invoice from Sub-contractor

 Dusdal, Dave  
To ☐ Accounts Payable  
Cc ☐ Amanda Raley

 Farnsworth Invoice\_421803 (Rec'd 9-30-2024).pdf 73 KB

Subtotal ) \$1,2 9.  
Total Due ) \$1,269.00 )

Please find attached an invoice from our sub-contractor for Project #0230459.00.  
Please contact me if I can provide additional information or answer any questions.

Thank you,

David B. Dusdal, P.L.S. | Senior Land Surveying Manager



## **APPENDIX E**

**FARNSWORTH GROUP LETTER TO RVMD  
DISCUSSING 01.24.2025 EMAIL FROM RVMD  
DATED 02.03.2025**

February 3, 2025

Roxborough Village Metropolitan District (RVMD)  
Attn: Ephram Glass  
Roxborough Village Metropolitan District Director  
141 Union Blvd., Suite 150  
Lakewood, CO 80228

Re: Farnsworth Group's Responses to RVMD's 01.24.2025 Email

Dear Ephram:

We are pleased to present you with our responses to your questions and/or comments from your January 24, 2025, email. Please review our responses and then we can set up a time to meet and discuss if needed. We look forward to continuing working with you and all the great people in RVMD as your District Engineer.

**GENERAL:**

Farnsworth Group has copied over your questions/comments from the email and provided our responses below. In some cases, Farnsworth Group prepared our own questions/comments to better clarify our responses. Thank you for giving us the opportunity to work with you on such exciting projects.

**ORIGINAL QUESTIONS/COMMENTS FROM RVMD:**

- 1) The hours charged are supposed to be in units of 0.1 hours (6 minutes). The lowest this invoice seems to go is 0.25 hours. This issue was brought up months ago.
  - a. *Response: Agree, however, just because the units of 0.1 hours is the lowest increment, that does not necessarily mean that there will be time spent or billing to that amount. For example, most tasks in our profession require more than 6 minutes. There is typically incidental time involved with even small tasks such as review, research, responding, internal staff communications, record keeping, etc. That said, if 0.25 hours (15 minutes) was spent on a task, our staff will log 0.25 hours on their timesheet. This is how we typically bill our daily time.*
- 2) We have a contract for the work at Crystal Lake, the floodplain survey, and the rickety bridge work. The dollars in this invoice are going well above the contract prices.
  - a. *Response: The Crystal Lake and Floodplain Survey Contracts are for Survey only. Therefore, we bill all survey time to Phase 4, Tasks 14 and 15 for these projects to these tasks. As explained/shown below, we have not over billed any of these contracts.*
- 3) The Crystal Lake work is under two different headings, which makes it appear like less is charged for that project (everything under "Irrigation" is also related to the Crystal Lake project).

- a. *Response: You are correct in that the project is broken out into these two tasks. The Survey work is under Phase 4, Task 14, while the Engineering work is under Phase 4, Task 12.*
  - b. *For the Survey portion of the Crystal Lake project, we have a contract for \$10,900. In our current invoice, we show that Farnsworth Group staff and our subconsultant, King Surveyors, charged \$5,712 to this Task. However, as shown on pages 3 – 4 of the invoice, Farnsworth Group is only billing RVMD \$465.50 of the \$5,712, which completes the billing on this contract. This amount is all that is remaining in the contract. We are not going above the contract amount.*
- 4) There was GIS clean-up work that was charged even though there is a contract for that work (which has been paid for already).
  - a. *Response: This is my misunderstanding. I assumed that since the time period of these charges was separate from Farnsworth Group originally setting up this system, that Farnsworth Group staff was adding data or updating data in your GIS system. I will check with our GIS staff to verify what services were provided.*
  - b. *Concerning the original proposal, Farnsworth Group has submitted an Additional Services request for items that were not included in the original proposal. Even with this Additional Services request, Farnsworth Group is absorbing \$12,750.67.*
- 5) There are a number of items where the hours charged are simply way too high. (e.g. downloading a .kml file from our GIS does not take an hour, 30-minute meetings billed for an hour, etc.).
  - a. *Response: While the task of downloading a file does not take an hour, Farnsworth Group staff rarely will just download the file. Our staff will typically then upload that file into the program that they are going to edit it in. Then, they will at least review the information to see how it fits with the other information in the model and then save the file so that when they have time to delve into it further, they have a good idea of what is waiting for them.*
  - b. *Response: Regarding the meetings, Farnsworth Group staff will typically spend some time preparing for the meeting so that we are ready to discuss the items that are on the agenda or producing the agenda. This also may include preparing a summary of tasks and where in the progression of the task is Farnsworth Group. Farnsworth Group staff will also download information gained during the meeting, such as scanning notes from the meeting and uploading them onto the network, discuss items with affected staff, etc. For simplicity, Farnsworth Group will typically bill this time along with the actual meeting time. We will change our billing of the preparation time and follow-up time for meetings to be separate from the actual meeting time.*

Please review your invoices and ensure:

- 1) hours are billed at a maximum of 0.1 hour increments
  - a. *Response: See our previous response.*

- 2) all charges are correctly associated to signed contracts
  - a. *Response: Farnsworth Group has done this, on Tasks that we have signed contracts. For many of the tasks, we bill as Time and Materials due to a District Engineer contract not having particularly well-defined scopes (compared to individual project Request for Proposal) and Farnsworth Group not wanting to request change orders for every little item that was not included in an original scope.*
- 3) charges do not exceed contract prices
  - a. *Response: As we discussed in previous items 3), 4), and 5) we have not overbilled these contracts. Farnsworth Group has absorbed the overages on these contracts and not forwarded them to RVMD.*
- 4) there is no overbilling
  - a. *Response: As shown in this letter, Farnsworth Group does not believe that we have overbilled any of our signed contracts, nor our Time and Material Tasks.*

**ADDITIONAL QUESTIONS/COMMENTS FROM FARNSWORTH GROUP:**

The following are additional scope and fee clarifications related to the RVMD's questions and/or comments above.

- 1) The Little Willow Creek Floodplain Survey, Phase 4, Task 15 is the additional survey needed so that Farnsworth Group can build and run the floodplain model for Douglas County and the two creek crossings (Rickety Bridge and the Southern Creek Crossing). This task is only for the Farnsworth Group survey activities. The Engineering activities are being charged to Phase 4, Task 2 – Rickety Bridge – Preliminary Evaluation. (Farnsworth Group created this item so that we could present contract information on the Little Willow Creek Floodplain Survey Task.)
  - a. *Response: Farnsworth Group has exceeded the Little Willow Creek Floodplain Survey of \$10,100. As on the Crystal Lake survey, Farnsworth Group is only billing RVMD up to the contract amount of \$10,100.*
  - b. *Farnsworth Group staff has charged \$4,273 to this task for this invoice. However, as shown on page 4 of the invoice, Farnsworth Group is only billing RVMD \$1,551 of the \$4,273, which completes the billing on this contract.*
- 2) The Rickety Bridge Structural Analysis, Phase 4, Task 13 is the task for Farnsworth Group staff to evaluate the existing concrete abutments for adequacy for a new bridge. This task has a contract for \$8,560. Currently, we have only billed RVMD \$2,540.67 for this task. (Farnsworth Group created this item so that we could present contract information on the Rickety Bridge Structural Analysis Task.)
- 3) The contract stipulates that "The Engineer may adjust its rates no more than once per year with thirty (30) calendar days prior written notice to the District." (Farnsworth Group created this item so that we could present contract information Adjusting Our Contract Rates.)
  - a. *Response: Farnsworth Group has not requested any adjustment to our fees that we had in place at the time the contract was signed. For reference, we have prepared the table*



below to show the difference in hourly rates of our staff that has worked on RVMD projects:

FGI Employee	Contracted Billing Rates	2025 Billing Rates	Percent Increase	Additional Fees Charged at Increased Rate
J.C. Cundall	\$233	\$275	18.0%	\$10,012.00
Jack Lowery	\$173	\$195	12.7%	\$5,258.00
Brian Davies	\$193	\$215	11.4%	\$132.00
Scott Turner	\$193	\$215	11.4%	\$128.50
Aidan Pence	\$90	\$90	0%	\$0
Emily Jenkins	\$218	\$240	10.1%	\$242.00
Grace Kurcab	\$153	\$175	14.4%	\$2,304.50
Evan Jones	\$131	\$145	10.7%	\$332.50
Jessica Palmer	\$90	\$90	0%	\$0
Sean Ireland	\$145	\$160	10.3%	\$187.50
Daniel Montez	\$173	\$195	12.7%	\$176.00
Doug Barker	\$193	\$215	11.4%	\$3,448.50
Courtney Videtich	\$158	\$180	13.9%	\$286.00
Brian Bishop	\$141	\$165	17.0%	\$528.00
Dave Dusdal	\$233	\$265	13.7%	\$560.00
Josh Lemen	\$153	\$175	14.4%	\$154.00
Larry Lucas	\$153	\$175	14.4%	\$176.00
Ben Ellington	\$123	\$140	13.8%	\$204.00
Kernie Baker	\$173	\$195	12.7%	\$110.00
J.R. McGehee	\$233	\$265	13.7%	\$544.00
Michael Graves	\$158	\$180	13.9%	\$638.00
Phillip Aubin	\$153	\$175	14.4%	\$297.00
Zach Green	\$193	\$215	11.4%	\$880.00
Ron Pierce	\$233	\$275	18.0%	\$441.00
Kelsey Cirincione	\$90	\$90	0%	\$0
Fitah Tekin	\$131	\$145	10.7%	\$77.00
<b>TOTAL:</b>				<b>\$25,946.50</b>

If Farnsworth Group were to request a rate change, one can see the difference in fees that would represent. In good faith, for being RVMD's District Engineer and our appreciation of this relationship, Farnsworth Group has not requested a rate change at all since the contract was signed in 2023. Farnsworth Group maintaining the original contracted rates provides RVMD a substantial savings compared to if Farnsworth Group requested this change. Farnsworth Group has charged (internally, not billed to RVMD, also not including Expenses) \$192,717.50. Calculating the total hours at the 2025 Rates would have resulted in the \$192,717.50 increasing to approximately \$218,664, or an increase of \$25,946.50, just with the increase in rates.

Ephram Glass, RVMD

February 3, 2025

Page 5 of 5

We hope this letter demonstrates our commitment to RVMD, as your District Engineer. We hope that this letter clarifies the "billed time" and "over billing" questions, while also identifying that Farnsworth Group has not pursued the additional fees we could bill if we had requested increasing our hourly rates, per the contract. We hope our explanations demonstrate our commitment to RVMD and that we are trying to be fair in our interactions. Thank you for expressing your concerns so that we could respond to them, and all get on the same page moving forward. We value our relationship with RVMD greatly and would love to continue being your District Engineer now and well into the future.

Sincerely,

FARNSWORTH GROUP, INC.

A handwritten signature in blue ink, appearing to read "J.C. Cundall", with a stylized flourish at the end.

J.C. Cundall, PE  
Senior Engineering Manager  
(970) 232-1205 – Direct  
(970) 219-1276 – Cell  
[jcundall@f-w.com](mailto:jcundall@f-w.com)

## INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement ("**Agreement**"), effective the 18th day of June, 2024 ("**Effective Date**"), is entered into by and between Roxborough Village Metropolitan District, a political subdivision of the State of Colorado ("**District**"), and N&D Tree, LLC, a Colorado Limited Liability Company ("**Contractor**"). The District and Contractor are referred to collectively as the "**Parties**" and individually as a "**Party**."

1. **WORK TO BE PERFORMED.** Contractor, directly or through Contractor's employees, subcontractors, or anyone else who is directly or indirectly performing any part of the Work on behalf of Contractor (collectively, the "**Contractor Parties**"), agrees to furnish all labor, tools, equipment, supervision, supplies, and other items necessary to perform the work described below and in the proposal dated June 2, 2025 ("**Proposal**") attached as **Exhibit A** ("**Work**").

The Contractor shall coordinate performance of the Work with the drip irrigation system that will be installed at the same time. The Work shall be performed in a professional manner by experienced personnel outfitted with the appropriate tools and equipment to complete the job safely and properly.

### 2. **CONTRACT PRICE; PAYMENT.**

a. **Contract Price.** In exchange for Contractor's satisfactory performance of the Work, the District agrees to pay Contractor Seven Thousand and Fourteen Dollars (\$7,014.00) ("**Contract Price**").

b. **Additional Work.** While performing the Work, Contractor or the District may determine it is necessary to perform additional work. Any additional work shall only be performed once the Parties have signed a Change Order for such work in accordance with Section 8, below.

c. **Payment.** Subject to Contractor's satisfactory performance of the Work, the Contract Price shall be paid in full within 30 days of the District's final acceptance of the Work. If all or a portion of the Work is disputed, the District shall pay Contractor for any undisputed Work that has been performed. Any undisputed amount the District does not pay within 30 days of final acceptance shall accrue interest at 8% per annum compounded annually until paid in full.

### 3. **TERM AND TERMINATION.**

a. **Term.** The term of this Agreement commences on the Effective Date and terminates upon Contractor's satisfactory completion of the Work or September 1, 2025, whichever occurs first ("**Term**").

b. **Termination:**

i. The District may terminate this Agreement at any time upon ten (10) business days prior written notice of termination; notwithstanding the foregoing, the District may

immediately terminate this Agreement and without prior notice or recourse to any judicial authority if Contractor:

- A. Breaches the terms of this Agreement.
- B. Becomes insolvent, is subject to a petition in bankruptcy filed by or against Contractor, or is placed under control of a receiver, liquidator, or committee of creditors.
- C. Assigns or attempts to assign this Agreement without the District's prior written consent.
- D. Ceases to function as a going concern or abandons the Work.

If this Agreement is terminated, the District will pay Contractor for actual Work satisfactorily performed by Contractor through the date of termination, as determined by the District in its sole discretion.

4. **APPLICABLE LAWS.** Contractor and the Contractor Parties shall comply with all applicable federal, state, county, and municipal laws, ordinances, statutes, rules, and regulations (collectively "*Applicable Laws*"). Contractor shall procure and pay for all permits, licenses, and inspections required by any governmental authority for any part of the Work under this Agreement, and shall furnish any bonds, security, or deposits required by such governmental authority to permit performance of the Work.

5. **INSURANCE.** Contractor shall acquire and maintain in full force and effect during the Term of this Agreement the insurance coverage set forth below. All insurance shall be placed with insurance carriers licensed in Colorado with an A.M. Best and Company rating of no less than A- and/or Standard and Poor's Insurance Solvency Review rating of no less than A- or as otherwise accepted by the District. Each such policy shall include a provision that the insurer shall provide the District thirty (30) days written notice prior to cancellation or material modification of any policy of insurance obtained to comply with this Section 5. Except for workers' compensation insurance, each policy shall include "Roxborough Village Metropolitan District" as an additional insured and shall state that Contractor's insurance is primary and non-contributory from the District's insurance.

- a. Workers' Compensation Insurance in accordance with Applicable Laws;
- b. Commercial general liability insurance in the amount of \$1,000,000.00 combined single limit for bodily injury and property damage, each occurrence; \$2,000,000.00 general aggregate; and,
- c. Commercial automobile liability insurance in the amount of \$1,000,000.00 combined single limit for bodily injury and property damage, each accident covering any auto.

Prior to commencing any Work, Contractor shall provide the District with certificates of insurance or endorsements evidencing that (i) all of the insurance required by this Agreement is in full force and effect; and, (ii) will remain in effect for the duration of the Term.

6. **INDEMNIFICATION.** Contractor shall indemnify and defend the District, and its

directors, officers, and agents, from and against all claims, damages, losses, and expenses, including reasonable attorneys' fees, costs, and expenses, arising out of, relating to, or resulting from performance of this Agreement and the Work that is caused in whole or in part by the negligent or intentional acts or omissions of Contractor or the Contractor Parties. The District shall be entitled to hire its own attorney notwithstanding Contractor's obligation to pay the reasonable attorney's fees, costs, and expenses incurred by the attorney.

7. **SAFETY.** Contractor and the Contractor Parties shall comply fully with all applicable safety and health laws in performing the Work, including the rules and regulations promulgated by the Federal Occupational Safety and Health Administration.

8. **CHANGE ORDERS.** The Parties may mutually agree to changes in the scope and/or nature of the Work only through a written document signed by the Parties ("**Change Order(s)**"). Oral discussions or arrangements shall have no force or effect unless memorialized in a Change Order that complies with this Section 8. All Change Orders shall a) describe in detail the change in the scope and/or the nature of the Work; b) when the Work will be performed; and, c) any reduction or increase in the Contract Price.

9. **GOVERNMENTAL IMMUNITY.** This Agreement is not intended, and shall not be construed, as a waiver of the limitations on damages or any of the rights, privileges, immunities, or defenses provided to, or enjoyed by, the District and its current or past directors, officers, and agents under federal or state law, including but not limited to, the Colorado Governmental Immunity Act, C.R.S. §24-10-101, *et seq.*

10. **CONFLICTS.** If there is a direct or indirect conflict between anything in the Proposal and the terms and conditions in this Agreement, the terms and conditions in this Agreement shall control.

11. **INDEPENDENT CONTRACTOR.** CONTRACTOR UNDERSTANDS AND AGREES: A) CONTRACTOR AND ITS EMPLOYEES ARE NOT ENTITLED TO WORKERS COMPENSATION OR UNEMPLOYMENT COMPENSATION INSURANCE BENEFITS UNLESS WORKERS COMPENSATION OR UNEMPLOYMENT COMPENSATION COVERAGE IS PROVIDED BY CONTRACTOR OR SOME ENTITY OTHER THAN THE DISTRICT; AND B) CONTRACTOR IS OBLIGATED TO PAY FEDERAL, STATE, AND LOCAL INCOME TAX ON ANY MONEYS PAID PURSUANT TO THIS AGREEMENT. THE DISTRICT WILL NOT MAKE FEDERAL, STATE, AND LOCAL WITHHOLDINGS AND WILL NOT PROVIDE WORKERS COMPENSATION OR UNEMPLOYMENT COMPENSATION INSURANCE.

Contractor certifies that \_\_\_\_\_ is Contractor's correct Federal Taxpayer Identification Number. By signing this Agreement, Contractor certifies that it assumes full responsibility for the payment of all contributions, payroll taxes, income taxes, withholdings and backup withholdings, or assessments under Applicable Laws.

12. **NOTICE.** Any notice required or permitted under this Agreement shall be in writing and given by hand delivery or sent by certified/registered mail, return receipt requested, to

the address set forth on the signature page, or at another address previously furnished in writing to the other Party pursuant to this Section 12. A notice sent by certified/registered mail is deemed given when received or refused, or 3 business days after the date sent, whichever is earlier.

13. **VEHICLES AND HEAVY EQUIPMENT.** Contractor and the Contractor Parties may only operate their vehicles and any heavy equipment within unpaved areas to the extent necessary to perform the Work. Whenever possible, vehicles and heavy equipment will be kept to streets, parking lots, and paved paths to minimize the adverse impact in the unpaved areas.

14. **WARRANTY.** Contractor warrants the life of each tree it plants for one year from the date planted. Within the one-year warranty period, Contractor shall, at its sole expense, replace any tree that has died or is dying with the same species of tree and the same years of maturity at the time it is being replaced. If Contractor disputes whether a tree is dead or dying, the parties shall mutually agree on an arborist who shall determine whether the tree is dead or dying. If the parties cannot mutually agree on an arborist, the District will select the arborist. The parties shall share equally the cost of the arborist. The arborist's determination shall be binding on the parties as to whether Contractor must replace the tree.

15. **ADDITIONAL TERMS.** This Agreement is the entire agreement between the Parties and there are no oral or collateral agreements or understandings. This Agreement may only be amended by a document signed by the Parties. If any provision is held invalid or unenforceable, all other provisions shall continue in full force and effect. Colorado law governs this Agreement. Jurisdiction and venue lie exclusively in the District Court for Douglas County. In any civil action or proceeding arising from or relating to this Agreement or the Work, the prevailing Party shall be awarded its reasonable attorneys' fees, costs, and expenses, including the reasonable attorneys' fees, costs, and expenses incurred in any appellate action and in collecting or executing upon any judgment, order, or award. This Agreement may be executed in counterparts and by facsimile or electronic pdf, each of which shall be deemed an original and both of which shall constitute one valid and binding instrument.

**Roxborough Village Metropolitan District,**  
political subdivision of the State of Colorado

**N&D Tree, LLC,** a Colorado Limited  
Liability Company

By: \_\_\_\_\_  
Ephram Glass, Board President      Date

By: \_\_\_\_\_  
Nik Lenski, Owner/Manager      Date

Attest:

Address: 2718 Autumn Way  
Parker, CO 80138

By: \_\_\_\_\_  
Ronald Bendall, Board Secretary      Date

Address: Roxborough Village Metropolitan District  
c/o Special District Management Services, Inc.  
141 Union Boulevard, Suite 150  
Lakewood, CO 80228-1898





**EXHIBIT A**  
(Proposal)



**Estimate #** 00248-E

**Client Information**

Client: Roxborough Village Metropolitan District  
Client Address: ste 150 141 Union Boulevard, Lakewood, CO, 80228  
Client Phone: (720) 805-7644  
Client Email: ephramglass@roxboroughmetrodistrict.org  
Project Address: Parking lot 7671 North Rampart Range Road, Littleton  
Job Site Contact: Ephram Glass

**Proposed Work**

**DESCRIPTION**

**PRICE**

**Materials**

\$ 4,264.00

Material cost for trees and planting stakes:

- (4) 2" ball and burlap Bigtooth Maples (Rocky Mountain Glow) = \$1,696
- (4) 2" ball and burlap Serviceberry (Autumn Brilliance of Snowcloud) = \$1,568
- (1) 8' ball and burlap Douglas fir, Concolor fir, or Colorado Spruce = \$750
- Stakes, straps, and mulch for trees = \$250

**Labor**

\$ 2,750.00

Labor cost for the delivery and installation of 9 trees. All trees will be properly planted. Cages and burlap will be removed, soil level lowered to the proper height, and noticeable girdling roots will be trimmed.

**Subtotal:** \$ 7,014.00

**Tax 0%:** \$ 0.00

**Total:** \$ 7,014.00

We thank you for the opportunity to submit the prices and specifications noted above.  
Please contact us at (720) 793-5273 if you would like to proceed with the quotation.

► **Acceptance of proposal.**  
The prices, specifications, and terms

**Estimator:** Logan Ediger

**00248-E**, Rev 1

**Date:** Jun 02, 2025



## PROPERTY SOLUTIONS TEAM

4191 Inca St | Denver, CO 80211 | (303) 350-4778

[www.PSTgo.com](http://www.PSTgo.com) | [go@PSTgo.com](mailto:go@PSTgo.com)

## ESTIMATE / PROPOSAL

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### Roxborough Village

SDMS

7677 Rampart Way

Littleton, CO 80125

**Date:** 04/30/2025

**Job Number:** 9004MNT

PO/Ref #:

**Job Description:** Repair Pedestrian Bridge

### Job Process:

Following a recent inspection conducted by PST, it has been determined that the bridge is currently in a state of significant disrepair. The decking has deteriorated extensively, presenting a serious hazard to pedestrian traffic. In addition, the metal railings are missing several pickets, and there is visible rust in multiple areas, compromising the structural integrity and overall safety of the bridge.

While the deck framing was found to be in good condition, PST recommends that it, along with all new metal railing components, be cleaned and coated with a Direct-to-Metal (DTM) protective paint to ensure long-term durability and corrosion resistance. The scope of work outlined below addresses the necessary repairs to restore the bridge to a safe and functional condition, in accordance with industry standards and public safety requirements.

PST proposes the following scope of work to address the critical repairs required to restore the bridge to a safe and durable condition:

### 1. Removal of Existing Deck Boards

- Carefully remove all existing wood deck boards.
- Dispose of all debris in accordance with local codes and environmental regulations.

### 2. Installation of New Composite Deck Boards

- Supply and install new composite anti-slip deck boards with wood grain finish.
- Boards will be securely fastened to the existing, structurally sound deck framing.
- Composite material will be selected for its durability, slip resistance, and low maintenance characteristics -- color to be chosen by Metro District. Color samples will be provided for selection.

# ESTIMATE / PROPOSAL (CONT'D)

## 3. Removal of Existing Railings

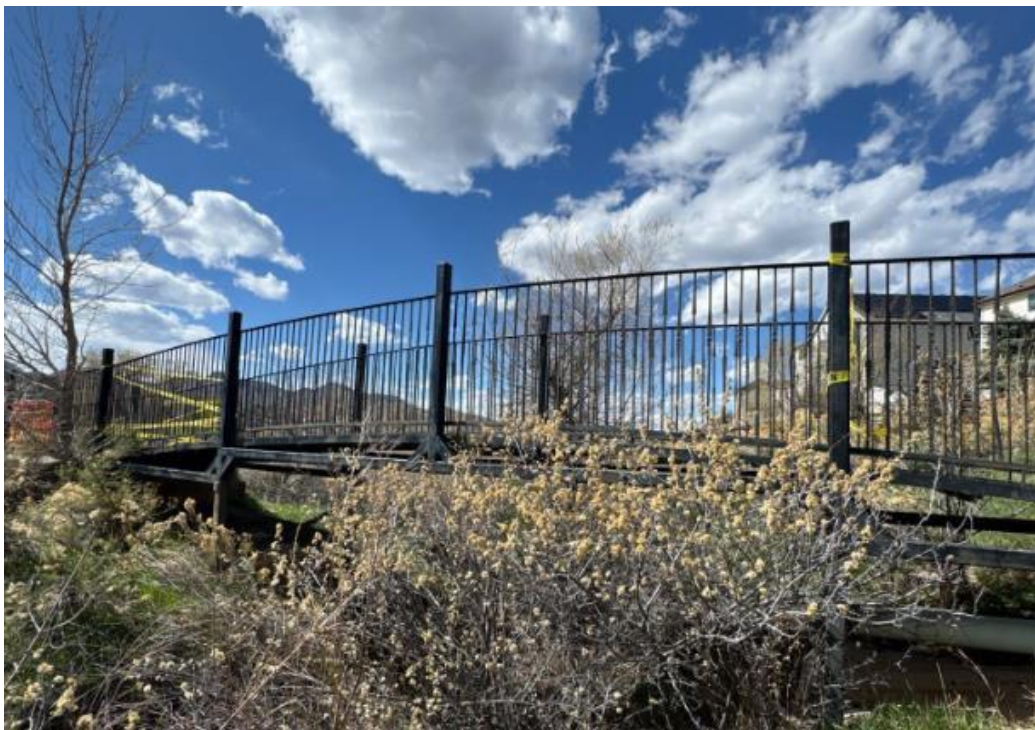
- Remove the full 140 linear feet of existing metal railings.
- There are missing pickets in several areas and the picket support rails have visible rust that would compromise welding new pickets to existing rails.
- Include removal of any associated fasteners, anchors, or support brackets.
- Properly dispose of all removed materials.

## 4. Installation of New Railings

- Fabricate and install new metal railings along the entire 140 linear feet of bridge perimeter.
- New railings will utilize square tube steel components designed to match the existing deck support aesthetics.
- All railing components will be primed and finished with a Direct-to-Metal (DTM) protective coating to prevent corrosion and ensure long-term service life.

## 5. Painting of Metal Components

- Clean and prepare all metal surfaces, including the existing deck framing, to ensure proper adhesion.
- Apply DTM protective paint to the deck framing and all newly installed metal railing components.
- Final clean-up and disposal of all debris.



Existing Bridge Needing Repairs

# ESTIMATE / PROPOSAL (CONT'D)



Existing Railing Conditions



Existing Rust on Frame

**Estimate Total ..... \$ 34,842.46**

## Job Specific Notes:

1. Job will take approximately 10 days, weather & material dependent.
2. Payment Terms: 60% Commencement / 40% Final Payment due at substantial completion.

## ACCEPTANCE OF PROPOSAL / CONTRACT

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are hereby authorized to perform the work as specified. I understand that unforeseen items come up during projects of this nature, and if that takes place a change order will be provided for the change in scope. Payment will be made as outlined above. If payment terms are not established, the invoice for this work is considered due and payable within 30 days of its issuance.

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name & Title: \_\_\_\_\_ Job #: 9004MNT

## Terms, Conditions, and Exclusions:

- Any items not listed in proposal, or unforeseen conditions will result in a change order.
- All material is guaranteed to be as specified, the work to be performed in accordance with the drawings and/or specifications submitted (if any), and the job completed in a substantial workmanlike manner.
- This Proposal is based on our interpretation of the plans, specifications, or description of the work supplied by Owner. Estimate subject to equitable adjustment due to Owner directed changes in anticipated specifications, sequence, scope, and schedule.
- We reserve the right to revise this estimate if and when additional information is provided.
- Note: If this estimate contains materials that fluctuate in price, this estimate may change if not accepted in 30 days. (Examples: steel, petroleum, imported goods, etc.)
- Note: Owner to have property tested for asbestos and lead paint prior to start of work on any building constructed prior to October 12, 1988, as per Colorado Department of Public Health and Environment Regulation No. 8 part B – Asbestos section III paragraph III.A.d, all abatement by Owner.
- If accepted, the above items noted as “Options” will be incorporated into the work product via a written change order, therein modifying the agreed upon scope of work and amount due accordingly.

# ESTIMATE / PROPOSAL (CONT'D)

- Any invoice more than thirty (30) days past due may be referred to collections. Property Solutions Team reserves the right to charge Client for all costs of collections, including, without limitation, reasonable attorney fees, costs, and pre-judgment and post-judgment interest at the rate of 8% per annum on the unpaid balance.

## **Exclusions:**

- Delays caused by permitting &/or municipality requirements.
- Bonding, permitting, or any related fees.
- Utility relocation or repairs that may be required, unless specifically stated.
- Associated costs with winter conditions and will be addressed on time & materials basis, if required. Including, but not limited to, acts of God, excessive snow, frozen ground, below freezing temperatures, and other unforeseen weather conditions.
- Engineering, & life safety (unless expressly stated).
- Code related updates or corrections (unless expressly stated)
- Remediation, removal or abatement of any hazardous or toxic materials (ie: lead paint, asbestos, etc.)
- EPA regulations and requirements are the responsibility of the owner.

Location	Date	Time	Approved?	Deposit \$100	Deposit Returned	Fee	In Binder?	Voided/ Cashed?	Date Permit Issued	Notes
Rox Community Park/ Softball Field	4/19/2025	11:00 AM- 1:30 PM M-F 5pm-8pm and	Yes	Yes		NA				Easter Event
Rox Community Park/ Softball Field	4/5-6/14/2025	Sat 8 am-8pm	Yes	Yes		\$1,600				KCLL
Rox Community Park Parking Lot and Gazebo	4/26/2025	10 am- 2 pm	Yes	Yes		NA			4/11/2025	Kelly Pickering- Dumpster Event
Community Garage Sale	17-May		Yes			NA				
Rox Intermediate Rocket Launch	5/20/2025	9:00 AM- 3:00 PM	Yes			NA			5/8/2025	
Wedding Reception	5/26/2025	12:00 pm- 5:00 pm	Yes	No		NA			5/23/2025	Sarah Lummie



**From:**  
**To:** [Michelle Gardner](#)  
**Cc:** [Peggy Ripko](#)  
**Subject:** Re: RVMD- action item  
**Date:** Wednesday, June 11, 2025 6:20:58 AM

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Hey Michelle,

All of our other fields that we lease, there is either a daily cleaning for every new game or we are allowed to help prep the field ourselves on an as needed basis. We have a team that cleans fields regularly (guaranteed more regularly than your landscaper) and has more experience and knowledge at the subject. We definitely don't find paying extra for a service that is offered internally or through a lease is a fair avenue.

For these reasons I would like to respectfully ask the board to reconsider the decision of not letting us clean the field ourselves. The prior contact we had let us do it and we have done it on occasion with no damage up to this point.

Cory Calvert

On Tue, Jun 10, 2025 at 2:15 PM Michelle Gardner <[mgardner@sdmsi.com](mailto:mgardner@sdmsi.com)> wrote:

Hello Cory,

I wanted to follow up with you regarding KCLL dragging the field yourselves. The board has asked that you all NOT do that because it can create other issues, and cause damage. The Board has stated that if you'd like to have it done more frequently then you can pay them for that, let me know.

Thank you,

***Michelle Gardner***

***Assistant Community Manager***

**Special District Management Services, Inc.**

**141 Union Boulevard, Suite 150**

**Lakewood, CO. 80228-1898**

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Dependent	CDI	Replace green irrigation covers with purple	4/1/2025	Low		Get GPS coordinates for each box. Purple covers are difficult to obtain due to supply issues Followed up on 8/8 to see status. Extended. CDI will be replacing as they can with the covers and GPS. Followed up on 8/28. Waiting for GIS. 11/2 Roughly 15- 20% of purple valve box lids have been replaced - TH E-mailed on 4/4/24 to have them check/replace during the spring irrigation checks. Will be doing this over the winter; deadline extended (10/9). Waiting for proposal from CDI to do the work (11/12).
Dependent	Dir. Glass	Put together greenhouse update for website	6/30/2024			Waiting on photo
Dependent	Farnsworth	Seek permits for bridge replacement at Rampart Way Open Area bridge	4/1/2024	High		Get permit going ASAP. (Received permission from US Fish & Wildlife Service on 12/18/23) Had meeting on 5/16; set up regular meetings. Survey in progress (9/13/24). Gave JC info at meeting on 9/20; Per CDI; don't renew. Need info on whether Optiflow is worthwhile to implement. Had meeting on 5/16; set up regular meetings.
Dependent	Farnsworth	Weathertrak	4/1/2024	Low		
Dependent	Ireland Stapleton	Sign replacements	10/1/2025	High		Postponed from 1/25/2023 meeting. On hold pending Board action.
Dependent	Ireland Stapleton	Agreement for AtoZ, Option 1	6/16/2025			Need additional details and tweaks to complete Requested proposal. Travis has options; will be forwarding to OP for selection. 10/5 - Found several options. Spoke with maintenance tech and they said we need a specific lock. Even if it is not a road/trail that emergency response will go on, it is still required for emergency purposes. TH. Received quote from CDI, need to confirm its the correct bollard. Will request new quote if not. Delayed until new playground is installed. Pushed back a year due to playground replacement.
Dependent	SDMS- Michelle	Get a new bollard and locks for the path leading down the hill in Community Park	10/1/2025	Low		
Dependent	SDMS- Peggy	Fill out Mission Communications form	5/31/2025			Waiting for who is going to be doing landscaping in the spring. Pushed back one more time.
Dependent	CDI	Set up GIS training	5/30/2025			E-mailed Damon on 4/17. They want to wait until new irrigation tech is hired.
In Progress	Chavez	Execute asphalt repair contract	10/31/2025			Deferred to 11/20. Deferred to 2025. Waiting for engineering drawings with southern sidewalk (12/13/24). Ephram sent updated info to Dino on 2/7; waiting for updated agreements. Agreement was signed; work will commence in the spring (3/11/25). (5/12/25) Work has been completed as of 5/10/25 for everything but the Community Park parking lot.
In Progress	Dir. Glass	Inserts for new home buyers in the district	10/31/2024	Low		Currently waiting on SDA to assist
In Progress	Dir. Glass	Contact Douglas County about proposed pedestrian connection to Waterton Canyon	6/1/2025	Low		Lora Thomas was interested in setting up a kickoff meeting early in the year. Initial meeting set for 1/31/24. Peggy to ask Denver Water if they would be on board with a path through their properties -5/13. Contact made; map with location and interested parties sent to DW on 5/20. She will get back with me after Memorial Day. The request was denied; e-mailed her to set up a time for Ephram to discuss. Followed up on 6/12. Per Ephram, he will be reaching out directly. (8/12/24) Douglas County setting up meeting for 9/13/24. (9/13/24) Discussed with Douglas County and they will see if they have funding for design in January 2025. (3/11/25) Douglas County put everything in their 5-year plan. Will check back with them periodically. (5/12/25) Meeting is scheduled for 5/16/25. (6/9/25) Met with DA. They will enforce anything that they can tie to a county or state law. Dino is to tie RVMD rules and regs to the county and state laws. Ephram will assist with help from deputies.
In Progress	Dir. Glass	Reach out to DA regarding process for rule enforcement	2/28/2025			



Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
In Progress	Dir. Glass	Continue to try to get electric repaired on Rampart Range Rd	10/1/2025	Low		Additional contractors contracted. Revisiting area and information with CORE electric. Working with FW. Changed to SDMS. Travis coordinating with boring company and McBride. 9/27 - Meeting scheduled with McBride Lighting to meet on 9/29 at 10am. Waiting to here if boring company can attend. 9/29 Met with boring and electrical company. Electrical company will be placing a work order for the area of the week of 10/9 to do more thorough check. Once they update, I will pass along the information - TH. 1/18/2024 Reached out to Core electric. Will follow up on 1/19. 1/22/2024 Emailed Mitch Anderson with McBride lighting to address next steps. Will be done when the road is being repair; changed to Dependence. Per Douglas County, road work will not happen until at least 2026. Board to discuss next steps in June -5/13. Coordinate with Douglas County with Rampart road work in 2026. Proposal included in August meetings. Agreement approved at AUGust meeting. Agreement is out for signature (9/13/24). Agreement finalized on 9/30. Waiting for actual load data from holiday lights to size a solar system (12/13/24). (1/6/25) Waiting on load data.
In Progress	SDMS- Peggy	Create bridge specs for Rampart Way bridge replacement	11/1/2024			Asked JC for specs on 6/10. Followed up on 6/17. Followed up on 6/25. Survey was done. (2/10/25) Model should be done by 2/14/25. Specs to be done by 2/28.
In Progress	Farnsworth	Propose fix for second pump intake at Crystal Lake	7/31/2023	Medium		Gave JC info at meeting on 9/20. Had meeting on 5/16; set up regular meetings. Survey in progress (9/13/24).
In Progress	Farnsworth	Bridge replacement permitting at south creek crossing	4/1/2024	High		Gave info to JC at meeting on 9/20. Get permit going ASAP. (Received permission from US Fish & Wildlife Service on 12/18/23). Had meeting on 5/16; set up regular meetings. Survey in progress (9/13/24). (2/10/25) Model should be done by 2/14/25. Specs to be done by 2/28.
In Progress	Ireland Stapleton	Contact Urban Drainage to see if they will fix the Executive Homes drainage issue	5/31/2025			(1/6/25) Kelly will set up a meeting with Urban Drainage and invite Ephram. (5/12/25) Met with Urban drainage and spoke with the county. They are reluctant to do anything. Next step is to consult a water rights lawyer. (6/9/25) Ephram is scheduling a meeting with Lee Johnson to discuss next steps.
In Progress	Ireland Stapleton	Go to county re: median maintenance and landscaping along the sides of roads that are on Douglas County property	12/31/2024	Medium		Sent reminder on 7/24. Board directed Kelley to draft new agreement (or substantially change Douglas County's version). (10/14/24) Douglas County to supply language they would be comfortable with. Kelly provided with basic language to review on 12/4. (1/6/25) Kelly sent her revisions and Ephram replied with his own. (4/7/25) County sent back edits - still needs to be responded to. Agreement approved at 5/21/25 meeting. (6/9/25) Ephram to pick up thumb drive with photos from Castle Rock.
In Progress	SDMS- Charlie	Submit grant application for hogback trail	6/1/2025			Deadline for 1st round GOCO grant is August 1st. Some initial work needs to be done to get estimates for the project. Charlie met with Ephram on 3/26; Ephram to get prices. Done; RFP sent out. Was done on wrong park; Peggy will not bill for meetings to equal the cost.
In Progress	SDMS- Charlie	Info for playground maintenance	9/30/2024			
In Progress	SDMS- Peggy	Reservations for tennis/ cost for non-district residents, rules	10/30/2024	Medium		Working to confirm that SIPA offers this with no monthly fee attached. Also need more direction from the Board about costs and process. Rsreaching with SIPA. Not possible through SIPA but we can get an add-on. Diana is researching. Not something we can do through SIPA. Working on other options. SIPA is investigating costs for an add-on (9/12/24). Would be \$8500 to add on. Peggy working with a company; information coming (10/9). Followed up on 1/5; tracking on Tasks. Will be following up every week. Had a meeting with Tom on 1/14; the company is the same one as providing services to Sterling Ranch. Followed up on 1/15 regarding numbers. Turned over to Michelle. Research is showing large numbers; more meetings scheduled the week of 2/10. Met with Cinc on 6/3; will be getting proposal this week.
In Progress	SDMS- Peggy	7168 Red Mesa Dr- contractor driving on District property where there is irrigation	5/1/2025			official letter and email to HOA. Ephram sent the info to Dino on 12/19. Homeowner has been contacted and will restore when work done, in spring. Peggy e-mailed the homeowner details on 1/2. Michelle will be following up in the spring. (6/9/25) Area has not been remediated yet.

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
In Progress	SDMS- Michelle	Install outlet at gazebo and ask for solar install cost for broken electric location on Rampart	2/28/2025			Sent her the contacts on 2/10.
In Progress	SDMS- Peggy	Proposal for drip irrigation system fixes in Chatfield Farms	3/31/2025			E-mailed Dino on 12/12 to make sure it's on his radar. (1/6/25) Dino said this is in the contract and only needs to be an email. Will do with landscape contractor.
In Progress	SDMS- Peggy	Work on sign design & locations	3/1/2025			Charlie is working on this; he has two ids as of 12/12 and is waiting for one more. Bids provided at January meeting; sign committee to work on. (2/10/25) Waiting on updated proposals.
In Progress	SDMS- Peggy	SIPA- Google workspace	8/16/2024			Diana reached out to SIPA on 12/19. Peggy reached out on 1/30; response received on 2/4. Forwarded Ephram the information.
In Progress	SDMS- Peggy	Work regarding Wix moving forward.	8/1/2025			Work on forwarding old website. Need to transfer emails by August; will cancel the rest next January.
In Progress	SDMS- Peggy	Contact AtoZ re: Option 1; Option for another slide, one more ADA component	6/30/2025			Talked to Brandon on 3/20; he will be working on an updated design. Expected back the week of April 7th. (5/12/25) Need to get direction from the board for who does the concrete and earthwork.
In Progress	SDMS- Peggy	Search for vendors to replace the pedestrian bridge in the common area near Rampart Way	3/31/2025			Desired: Arched truss, self-weathering pedestrian bridge with wood walkway and handrails. (5/12/25) RFP was sent out. Peggy will sent to TrueNorth Steel.
In Progress	SDMS	Call scuba shops to get recommended contractor for pump intake modification	5/1/2025			Most of the commercial diving schools aren't able to find anyone, talking with some pond contractors we have through another District to see if they could do it, or know anyone who could.
In Progress	SDMS- Peggy	E-mail Chelsea re: snow invoice	4/18/2025			E-mailed Chelsea; sent Ephram the info on 4/17. (6/9/25) Waiting for photos from CDI.
In Progress	SDMS- Peggy	Confirm Community Park equipment decision	6/30/2025			
In Progress	SDMS- Charlie	Confirm aeration- 2 solar/1 conventional	4/25/2025			Requested agreement; let them know on 4/17.
In Progress	SDMS- Peggy	Newsletter- get ideas together; get approval from Board and send out. Include info re: new rules.	5/20/2025			This should be done after the website is ready and should include a QR code. Board to list topics. Per Operating Committee, to be done when signs are installed. Extended. Waiting for Board direction. Waiting for playground design proposals before sending (12/12/24). (5/12/25) The board approved the newsletter and topics. SDMS to draft the newsletter. It will be sent via mail and electronically. Waiting for verbiage from Steve.
In Progress	Dir. Glass	Exhibits for Douglas County easement.	6/30/2025			
In Progress	SDMS- Peggy	Send easement agreement to HOAs; Send out with cover letter/ run by Dino, CC Ephram, Chatfield Farms- will go into effect when the inclusion agreement terminations (2030)	6/18/2025			Drafted cover letter on 5/21 and sent to Dino for review. E-mailed Angela on 5/23. Updated agreement going to the Board.
In Progress	SDMS	Obtain proposals from CDI to plant new trees around community park parking lot and proposals for drip irrigation to those trees	5/31/2025			
In Progress	SDMS	Schedule raw water vault meter inspection/test	7/1/2025			We used Browns Hill Engineering to do the test in 2024. We cannot order raw water this year until that test has been completed. (6/9/25) This is scheduled for 6/13/25.
In Progress	SDMS- Peggy	Confirm with JPL when they sprayed for weeds.	5/30/2025			E-mailed Cory on 5/21. Followed up on 5/23. (6/9/25) JPL did spray, but many weeds remain.
In Progress	CDI	Deliver proposals for items found on landscape walkthroughs and from recent meetings	6/30/2025			Includes fixing spillway gaps
In Progress	Ireland Stapleton	Draft agreement with N&D Tree to plant new trees	6/18/2025			
In Progress	Dir. Glass	Schedule training session for financial stuff with Gemsbok	6/30/2025			
In Progress	Dir. Glass	Compile skills/experience desired from field supervisor hire to be incorporated into a job posting	7/14/2025			
Open	Operations Committee	Meet to discuss sign options & designs	7/31/2025			
Open	Operations Committee	Identify how to replace picnic tables missing from gazebo	7/31/2025			We're considering adding a new overlook with tables.

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Open	Operations Committee	Determine if tilted bench next to Preble's Pond should be replaced this year	5/30/2025			(6/9/25) The board determined the bench should be moved to another location and the slab of concrete removed. It should be done in conjunction with fixing the path on the west side of Preble's Pond.
Open	Operations Committee	Determine if a formal path should be added on the east side of Preble's Pond	5/30/2025			(6/9/25) The board determined we should start with a breeze path and see how it goes. Extension has been granted to 2028.
Open	SDMS- Peggy	Get reimbursed for turf removal grant expenses	6/30/2025			
Open	SDMS	Obtain proposals to remove dead trees and branches throughout district	7/31/2025			
Open	SDMS	Obtain proposals to prune trees throughout district	7/31/2025			(6/9/25) Get proposals for 2026 to perform in late winter/early spring
Open	SDMS	Ensure warranty work is completed at Chatfield Farms playground	5/31/2025			(6/9/25) This is Star Playgrounds
Open	SDMS- Peggy	Update DOLA with correct website and board member positions	6/30/2025			
Open	Ireland Stapleton	Provide options for how to deal with homeowners building on RVMD owned land	6/30/2025			
Open	Dir. Glass	Request that the Douglas County Commissioners include funding in 2026 for Waterton Rd paths/crossings	8/31/2025			
Open	Dir. Glass	Obtain "cheat sheet" for tying RVMD rules to state and county laws	8/31/2025			Signs are for behind Red Mesa and Blue Mesa (6/10/25) At the moment, only Ephram has requested to go.
Open	Dir. Glass	Order 'no mowing' signs	6/30/2025			
Open	SDMS	Register any board members for the SDA conference	7/31/2025			
Open	SDMS	Consider planning a town hall with representatives from West Metro, Sheriff's Office, and Commissioner Van Winkle	9/1/2025			
Recently Complete	SDMS- Peggy	Compile info re: bear grant	5/1/2025		5/30/2025	Done and submitted.
Recently Complete	SDMS- Peggy	Look into speaker with individual microphones or 'owl' type camera	5/1/2025		4/18/2025	Done
Recently Complete	SDMS- Peggy	Get with Alisha re: ADA remediation	4/30/2025		4/30/2025	
Recently Complete	Gemsbok	Set up Cliff in <a href="http://bill.com">bill.com</a> as the second approver	5/20/2025		5/20/2025	
Recently Complete	Ireland Stapleton	Draft agreement with Chavez to do crack fixes in Community Park parking lot	5/20/2025		5/21/2025	
Recently Complete	Ireland Stapleton	Draft easement agreements for the HOAs	5/20/2025		5/21/2025	
Recently Complete	Ireland Stapleton	Draft a short addendum to our current permits for a music event	5/31/2025		5/21/2025	
Recently Complete	SDMS- Peggy	Upload corrected minutes for signature; post to website	5/23/2025		5/23/2025	Schedule three landscape walkthroughs in June. Use a doodle poll for the board members. 4:30 PM seems to work for people on Fridays. For the first walkthrough, rent two 6-person golf carts. We will determine if that's needed for the following two.
Recently Complete	SDMS	Schedule landscape walkthroughs in June	5/31/2025		5/30/2025	
Recently Complete	SDMS	Draft Bear Human Conflict Conflict Grant application	5/20/2025		5/30/2025	
Recently Complete	Dir. Glass	Follow-up with CORE on retaining wall issue at corner of Turkey Rock Rd and Village Circle West	11/30/2024		6/6/2025	Michelle submitted a request to Douglas County on 11/6. Ephram asked CORE separately. (4/7/25) CORE said they wouldn't do it, so a request was submitted to Douglas County. (6/9/25) Checked on the wall and it has been fixed by Douglas County.
Recently Complete	Environmental Committee	Determine tree planting scope and obtain proposals	4/30/2025		6/6/2025	Board said to wait for Arrowhead Shores to weigh in and waiting for playground to be complete. Agreement was signed. Repairs were completed. Solar fans have not been installed yet (9/13/24). Ephram to supply fan model to JPL (10/14/24). Sent vent models to Cory for verification (11/11). (1/6/25) Vents have arrived, JPL to schedule install date. (3/11/25) JPL completed the repairs on 3/10 but there are a couple items left.
Recently Complete	JPL	Greenhouse repairs- JPL	10/20/2024		6/3/2025	JPL completed the repairs on 3/10 but there are a couple items left.
Recently Complete	SDMS	Bridge RFP out	4/18/2025		6/6/2025	(5/12/25) RFP was sent

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Recently Complete	SDMS- Peggy	Get Chavez agreement signed	5/30/2025		6/1/2025	Uploaded on 5/23.
Recently Complete	SDMS- Peggy	Get Ark agreement finalized.	5/30/2025		6/1/2025	
Recently Complete	Ireland Stapleton	Draft agreement with ARK.	5/30/2025		6/1/2025	JPL accidentally used non-biodegradable straw blankets; contract specifies biodegradable mats. Ephram spoke with Cory from JPL on 1/30 and on 5/8/25. (6/9/25) We will defer this for now. This may be a good project for when we get an employee.
Recently Complete	JPL	JPL needs to remove the plastic from the straw blankets	5/1/2025		6/6/2025	
Recently Complete	Operations Committee	Determine if sewage pump hutch roof should be replaced	5/30/2025		6/9/2025	We signed a contract with them months ago, but nothing has happened yet (3/15/2).
Recently Complete	SDMS- Michelle	Check with CertaPro on when they will paint the Chatfield Farms roofs	3/31/2025		6/6/2025	
Recently Complete	SDMS- Peggy	Renew ArcGIS license	5/5/2025	High	5/13/2025	Confirmed individual who will be doing, requested contact info on 6/5.
Recently Complete	CDI	Fix irrigation @Veranda Ct by the end of the month	4/30/2025		6/6/2025	E-mailed Damon on 4/17.
Recently Complete	CDI	Check timing of irrigation on softball field	4/18/2025		4/18/2025	E-mailed Damon on 4/17.

2024	
Month	Billed
January	\$ 1,717.39
February	\$ 1,306.04
March	\$ 1,203.99
April	\$ 4,073.60
May	\$ 1,676.99
June	\$ 1,741.22
July	\$ 3,685.27
August	\$ 2,198.86
September	\$ 730.27
October	\$ 2,824.00
November	\$ 1,128.29
December	\$ 1,607.26
<b>Total</b>	<b>\$ 23,893.18</b>
<b>Budgeted</b>	<b>\$ 25,818.00</b>
<b>YTD</b>	<b>\$ 23,893.18</b>
<b>Remaining</b>	<b>\$ 1,924.82</b>
<b>Percent</b>	<b>92.5%</b>

2025	
Month	Billed
January	\$ 1,436.81
February	\$ 1,228.85
March	\$ 1,254.92
April	\$ 3,623.33
May	\$ 1,669.99
June	
July	
August	
September	
October	
November	
December	
<b>Total</b>	<b>\$ 9,213.90</b>
<b>Budgeted</b>	<b>\$ 24,564.00</b>
<b>YTD</b>	<b>\$ 9,213.90</b>
<b>Remaining</b>	<b>\$ 15,350.10</b>
<b>Percent</b>	<b>37.5%</b>



# PROPERTY SOLUTIONS TEAM

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## ESTIMATE / PROPOSAL

### Roxborough Village

SDMS

7859 Kyle Way

Littleton, CO 80125

**Date:** 06/02/2025

**Job Number:** 8983MNT

PO/Ref #:

**Job Description:** Remove Damaged Swing Chain + Repair

### Job Process:

PST was contacted by the property manager to address a problem with a faulty swing at the community park.

We were informed (1) of the swings were broken and could possibly be a safety hazard. PST responded to the property within (1) hour and removed the damaged swing. This estimate is to replace the (1) damaged swing as well as other options for the (2) swing set in the playground. Please see pictures below for style of new swings.

### Playground Swing Replacement & Painting

#### Swing Replacements

**1. Broken Belt Swing (1): \$ 327.00 (Replacing (1) Swing)**

- 1 Belt Swing Seat (Commercial Grade)
- 2 Chains (7-8 ft)
- 2 Clevises or Hangers

**2. Additional Belt Swings (3 Remaining Swings): \$ 885.00**

- 3 Belt Swing Seats (Commercial Grade)
- 6 Chains (7-8 ft)
- 6 Clevises or Hangers

**3. Bucket Swings (2): \$ 529.00**

- 2 Full Bucket Seats (Toddler Commercial Grade)
- 4 Chains (4-5 ft)
- 4 Clevises or Hangers

#### Painting – Swing Supports (2 Sets): \$ 720.00

- **Prep:**

- Wire brush, cleaner, rags, scraper
- Sand or grind rusted areas

- **Paint:**

- Sherwin-Williams DTM Paint and Primer
- Colors Yellow, Red, and Blue

# ESTIMATE / PROPOSAL (CONT'D)

**Emergency Service Call 4-1-2025 1:pm: \$ 325.00**

- Responded with crew to remove damaged swing.
  - Installed ladder to removedamaged swing.
  - Used grinder to remove swingchains.
  - Final clean up and debris disposal.

Note – With full replacement of swings and paint listed above, Emergency Service Call Will Be Removed.



Example of Swing



Example of Bucket Swing

**Estimate Total** .....

**\$TBD**

## **Job Specific Notes:**

1. Job will take approximately 2 days, weather & material dependent.
2. Payment Terms: Net-30

## **ACCEPTANCE OF PROPOSAL / CONTRACT**

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are hereby authorized to perform the work as specified. I understand that unforeseen items come up during projects of this nature, and if that takes place a change order will be provided for the change in scope. Payment will be made as outlined above. If payment terms are not established, the invoice for this work is considered due and payable within 30 days of its issuance.

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name & Title: \_\_\_\_\_

Job #: \_\_\_\_\_

# ESTIMATE / PROPOSAL (CONT'D)

## Terms, Conditions, and Exclusions:

- Any items not listed in proposal, or unforeseen conditions will result in a change order.
- All material is guaranteed to be as specified, the work to be performed in accordance with the drawings and/or specifications submitted (if any), and the job completed in a substantial workmanlike manner.
- This Proposal is based on our interpretation of the plans, specifications, or description of the work supplied by Owner. Estimate subject to equitable adjustment due to Owner directed changes in anticipated specifications, sequence, scope, and schedule.
- We reserve the right to revise this estimate if and when additional information is provided.
- Note: If this estimate contains materials that fluctuate in price, this estimate may change if not accepted in 30 days. (Examples: steel, petroleum, imported goods, etc.)
- Note: Owner to have property tested for asbestos and lead paint prior to start of work on any building constructed prior to October 12, 1988, as per Colorado Department of Public Health and Environment Regulation No. 8 part B – Asbestos section III paragraph III.A.d, all abatement by Owner.
- If accepted, the above items noted as “Options” will be incorporated into the work product via a written change order, therein modifying the agreed upon scope of work and amount due accordingly.
- Any invoice more than thirty (30) days past due may be referred to collections. Property Solutions Team reserves the right to charge Client for all costs of collections, including, without limitation, reasonable attorney fees, costs, and pre-judgment and post-judgment interest at the rate of 8% per annum on the unpaid balance.

## Exclusions:

- Delays caused by permitting &/or municipality requirements.
- Bonding, permitting, or any related fees.
- Utility relocation or repairs that may be required, unless specifically stated.
- Associated costs with winter conditions and will be addressed on time & materials basis, if required. Including, but not limited to, acts of God, excessive snow, frozen ground, below freezing temperatures, and other unforeseen weather conditions.
- Engineering, & life safety (unless expressly stated).
- Code related updates or corrections (unless expressly stated)
- Remediation, removal or abatement of any hazardous or toxic materials (ie: lead paint, asbestos, etc.)
- EPA regulations and requirements are the responsibility of the owner.