

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

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<https://www.roxboroughmetrodistrict.org/>

NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Ephram Glass	President	2027/May 2027
Debra Prysby	Vice President	2027/May 2027
Mark Rubic	Treasurer	2025/May 2025
Travis Jensen	Secretary	2025/May 2025
Brendan Coupe	Assistant Secretary	2025/May 2025

DATE: March 10, 2025
TIME: 6:00 p.m.
LOCATION: Roxborough Library
8357 N Rampart Range Rd # 200,
Littleton, CO 80125

Google Meet joining info
<https://meet.google.com/eqh-wxks-vtu>
(US) +1 252-649-3115
PIN: 602 868 488#

** Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

** Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

I. ADMINISTRATIVE MATTERS

- A. Disclosure of Potential Conflicts of Interest.
- B. Additions/Deletions/Approval of Agenda.

II. PUBLIC COMMENTS/HOMEOWNER REQUESTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines.

III. BOARD DISCUSSION MATTERS

- A. Discussion about possible employee hires with Kurt Miller, Facilities Maintenance Manager for the Roxborough Park Foundation.

- B. Update on May elections and discussion about election matters including whether to hold a town hall to give residents the opportunity to meet the candidates.
- C. Discuss proposed locations and species for new trees. (enclosure)
- D. Discuss adjustments to the district website, specifically the landing pages for the menu items. (enclosure)
- E. Update on Snow Removal contract with Chavez Services.
- F. Update on Community Park RFP.
- G. Update on Landscape Maintenance and Snow Removal RFP.
- H. Updates on the following items:
 - 1. District signage;
 - 2. Douglas County updates on proposed maintenance agreement for medians and roadsides; Waterton Rd safety, and Executive Homes drainage issues.
 - 3. Information or proposal(s) for repairs/maintenance of playground equipment throughout the District;
 - 4. Chatfield Farms Playground Spinner Equipment;
 - 5. Turf replacement (xeriscape) project;
 - 6. Broken electric line under N Rampart Range Road repair project;
- I. Environmental Committee Update.
- J. Review lists of current approved and requested community permits, if any. (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) and/or any new resident inquiries or correspondence.

IV. OTHER MATTERS

- A. Other

V. PUBLIC COMMENTS/HOMEOWNER REQUESTS

VI. ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 19, 2025.



Website changes:

Move Board of Directors under About

Move Committees under About

Move Service Plan, Master Plan, Transparency Notice, Code of Conduct, License and Easement Agreements, Intergovernmental Agreements under new 'Other Documents' Menu item

Move Maps under About

Change Documents and Information to 'Meetings and Documents'

Move Board Meetings under 'Meetings and Documents' and rename to 'Meetings'

Add Operations Committee scope:

The Operations Committee is a standing committee whose purpose is to help run the day-to-day operational and administrative affairs to ensure the District operates smoothly and efficiently. Ephram Glass, the District President, and Debbie Prysby, the District Vice President, are the current members of the Operations Committee.

Add Signage Committee scope:

The Signage Committee is a standing committee charged with evaluating signage matters within the District and makes recommendations to the Board on style, size, design, content, and location of signs to be installed within the District. The Committee also communicates and coordinates with, provides information to and receives information from, and provides day-to-day direction to, the District's professional consultants and District management on signage matters within the District. Debbie Prysby, the District Vice President, and Mark Rubic, the District Treasurer, are the current members of the Signage Committee.