

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 • 800-741-3254
<https://www.roxboroughmetrodistrict.org/>

NOTICE OF MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Ephram Glass	President	2027/May 2027
Debra Prysby	Vice President	2027/May 2027
Mark Rubic	Treasurer	2025/May 2025
Travis Jensen	Secretary	2025/May 2025
Brendan Coupe	Assistant Secretary	2025/May 2025

DATE: November 20, 2024, continued to December 4, 2024

TIME: 6:00 p.m.

LOCATION: Continued meeting to be held via Zoom only

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUjZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

** Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

** Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

I. ADMINISTRATIVE MATTERS (5 minutes)

A. Disclosure of Potential Conflicts of Interest
Discussed on November 20, 2024

B. Additions/Deletions/Approval of Agenda
Action taken on November 20, 2024

II. BUDGET HEARING

A. Discuss and review any response(s) received concerning the HOA cost allocation for maintenance (enclosure)
Action taken on November 20, 2024

B. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Set Mill Levies for General Fund 12.087 (enclosures – preliminary AV, draft 2025 Budget, and Resolutions).
Action taken on November 20, 2024

III. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes) *

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Questions may be asked of the Board but will not be answered at this time. Please refer to the Meeting Code of Conduct for additional guidelines.
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III. CONSENT AGENDA – (5 minutes) *

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Board Meeting Minutes:
 - a. September 10, 2024 (enclosure)
 - b. November 12, 2024 (enclosure)Action taken on November 20, 2024
-

IV. FINANCIAL MATTERS (5 minutes)*

- A. Review and ratify approval of the payment of claims for the periods ending as follows (enclosure):

Fund	Period Ending October 31, 2024
Total Claims	\$89,399.38

Action taken on November 20, 2024

- B. Review and accept unaudited financial report for the period ending October 31, 2024 (enclosure)
Action taken on November 20, 2024
-

V. CONTRACTOR/CONSULTANT REPORTS

- A. Landscaping Updates- CDI Landscape, LLC. (15 minutes)*
1. Review Monthly Report. (enclosure)
Discussed on November 20, 2024
 2. Review agreement for landscaping services for 2025. (enclosure)
-

3. Update on holiday lights.
Completed as of November 21, 2024
 4. Consider approval of drip irrigation repair in Chatfield Farms playground.
(enclosure)
-

B. Engineering Updates- Farnsworth

VI. LEGAL MATTERS

- A. Discuss approval of DC2's invoice that was billed above the contract price.
(enclosure) (5 minutes) *
 - B. Discuss approval of Farnsworth bill for overage on GIS work. (enclosure) (3 minutes) *
 - C. Discuss downed fences on Douglas County owned property but maintained by the District and what steps should be taken to get them removed. (5 minutes) *
 - D. Discuss establishing a memorial bench/item policy and consider a donor's request for a memorial bench on the hogback. (enclosure) (10 minutes) *
Discussed on November 20, 2024
 - E. Update and discussion on any additional information received from Legal and SDMS dealing with estimates of the costs to set up the administrative framework in order to have District employees. (enclosure) (3 minutes) *
 - F. Discuss whether to comment on the Douglas County Zoning Resolution Amendment – Accessory Dwelling Units (ADUs), DR2024-001
 - G. Discussion regarding District contracts.
 - H. Other
-

VII. AGENDA PRIORITIES

- A. Discuss and consider approval of construction agreement with Chavez Services (enclosure).

- B. Discuss and review playground equipment replacement for the proposed Community Park playground site. (enclosure) (10 minutes) *

- C. Discuss canceling the agreement with Ace Tree Care for wildfire mitigation and consider drafting an agreement with N&D Tree (enclosure) (10 minutes) *

- D. Discuss and consider approval of spinner replacements in Chatfield Farms/Marketplace playground. (enclosure) (5 minutes) *

- E. Update regarding Executive Homes detention pond. (3 minutes)

VIII. OPERATION AND MAINTENANCE MATTERS

- A. District management updates. *SDMS to provide written updates/enclosures on the following items to be included in the Board packet (2 minutes).*

 - 1. Review lists of current approved and requested community permits (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) (enclosure).

 - 2. SDMS Monthly Report (enclosure).

 - 3. Review and discuss, if needed, any recent general communications to District or CORA Requests.

 - 4. Monthly Invoice from Foothills Park & Recreation re: October 2024 Roxborough Village Resident Use. (enclosure).

 - 5. Status of District Website.
The website is 99% compliant; we have a list of items that need to be remediated which will be done prior to the July 2025 deadline.

B. General Updates regarding ongoing projects or activity. *SDMS to provide written updates/enclosures on following items to be included in the Board Packet.*

1. Update and Status Chatfield Farms Planter project.

2. Update and Status of identifying vendor(s) for general repairs and maintenance of existing playground equipment.
The inspection for Crystal Lake Playground has been done and a list of needed repairs drafted and an RFP has been sent out to potential vendors.

3. Update on turf replacement/xeriscape contract.

IX. DIRECTOR MATTERS

A. Discuss approval of amended DC2 invoice (3 minutes)

B. Signage committee update. (2 minutes)

C. Environmental committee update. (2 minutes)

D. Other

X. OTHER MATTERS

A. Review action items and add them to the task spreadsheet. (2 minutes) *

XI. PUBLIC COMMENTS/HOMEOWNER REQUESTS (15 minutes)*

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.

XII. ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, DECEMBER 18, 2024

Roxborough Village First Homeowners Association

*C/O 10106 W. San Juan Way Ste. 210
Littleton, CO 80127
303-933-6279*

Dear Members of the Board,

Thank you for meeting with the Board members of Roxborough Village First HOA. We are writing to formally request that the issue of the maintenance services provided under the current license agreement be placed on the upcoming ballot for consideration by the residents of the Roxborough Village community. We believe this issue is of significant importance to the residents of our HOA, and having the opportunity for homeowners to voice their opinions through the ballot process would ensure that the decision reflects the collective will of our community members.

As discussed during the October 30th meeting, many areas within Roxborough Village First are utilized by residents throughout the Roxborough Village community. We are confident that this issue will encourage meaningful discussion and result in a decision that best serves Roxborough..

Additionally, we respectfully request the following actions in connection with this matter:

1. Ballot Vote: We would like to request that the members of the Roxborough Village Metro District Board vote in favor of placing the continuation of maintenance services, which have been provided for over twenty years, be placed on the May 2025 ballot.

2. Ballot Language Review and Input: We ask that any proposed language for the ballot measure be made available to the Roxborough Village First Board for review and input prior to final Roxborough Village Metro District approval. This will allow homeowners to fully comprehend the wording and intent of the measure before it appears on the ballot.

3. Major Irrigation System Coverage: If the matter does not pass the vote of the Roxborough Village Metro District Board to be placed on the ballot or is not approved by members of the Roxborough Village community, we ask that any major irrigation system repairs be paid for by the Roxborough Village Metro District for a period of two years. The current condition of the more than twenty-year-old irrigation system is unknown to the Roxborough Village First HOA, and likely unknown to the neighboring communities. The coverage of major system repairs would show an act of good faith during this transition period.

4. Snow Removal: Roxborough Village Metro District provides snow removal on county property for non-covenanted (non-HOA) communities. It is our understanding that if the matter does not pass the vote of the Roxborough Village Metro District Board to be placed on the ballot or is not approved by members of the Roxborough Village community, Roxborough Village First may be required to provide snow removal services for areas owned by the County. We would like Roxborough Village Metro District Board to consider this issue and make a determination that county-owned property will continued to be serviced by the county, and that the obligation will not be shifted to the community HOA's, including Roxborough Village First.

Roxborough Village First Homeowners Association

*C/O 10106 W. San Juan Way Ste. 210
Littleton, CO 80127
303-933-6279*

We trust that the Board will consider our requests and that the proper steps will be taken to engage our community in this important decision. Should you require any additional information, or if there is anything further that we can assist with to facilitate this process, please do not hesitate to contact our manager, Angela Christensen at Angela.Christensen@kchoa.com or 303-634-2875.

Thank you for your attention to this matter. We look forward to hearing from you and working together to ensure that our community has a voice regarding these important issues.

Sincerely,

Roxborough Village First Board of Directors

Arrowhead Shores Homeowners Association

10106 W. San Juan Way Ste. 210

Littleton, CO 80127

303-933-6279

Dear Members of the Board,

Thank you for the October 30th Special Meeting (the “Meeting”) with board members from several local HOAs, including the board members of the Arrowhead Shores Homeowners Association (“Arrowhead Shores”). While we understand there is significant disagreement with the Roxborough Village Metro District (“RVMD”) Board of Directors (the “Board”) regarding the necessity to cease funding certain contracts that have existed for decades, we also realize that it will be helpful to finalize a durable solution to fund local neighborhoods for the foreseeable future.

Per the Meeting, it is our understanding that the Board is concerned that the RVMD is in a precarious legal position because it is funding contracts (the “License Agreements”) with private entities and that these contracts do not contain a sufficient public purpose. Based on the information provided at the Meeting, Arrowhead Shores is not prepared to agree with the Board’s concerns.

The Board also explained that its concerns would be adequately addressed if the Board’s funding of the License Agreements were approved by the voters, without which the Board made clear its intent to terminate the License Agreements starting in 2025. This action will shift significant costs to homeowners’ associations thereby causing dues to rise without a corresponding decrease in the mill levy. There is also no proposal of which we are aware that modifies the services (e.g. snow removal) provided to areas not governed by a homeowners’ association. The final effect of terminating the License Agreements is to 1) increase costs on taxpayers in HOA-governed areas without an increase in services and 2) to cause HOA-governed areas to subsidize the public services that benefit non-HOA governed areas. We believe it is critically important that Roxborough Village residents have input regarding this important change and its detrimental effects on community cohesion.

We respectfully request the Board take the following actions:

1. **Ballot Vote:** We request the Board support bringing this matter before the community on the upcoming May 2025 ballot and that such measure includes funding the License Agreements for the next twenty years. Since this is going to have a noticeable impact on most residents of Roxborough Village as described above, it is critical that those same residents have a voice in this matter.
2. **Ballot Language Review and Input:** We request the language of the proposed ballot measure be made available to the boards of the effected homeowners’ associations for review and input prior to the Board’s final approval. This will allow residents to fully comprehend the wording and intent of the measure before it appears on the ballot.
3. **Major Irrigation System Coverage:** If the ballot measure is not approved either by the Board or the voters, we request that any major irrigation system repairs be covered by the RVMD for 2025 and 2026. The current health of the aging irrigation system is unknown and represents a potential debilitating expense for a homeowners’ association. By agreeing to compensate a homeowners’ association for such a significant repair is a notable act of good faith during this transition period.

4. **Snow Removal:** RVMD provides snow removal on county property for non-covenanted (non-HOA) communities. It is our understanding that if the matter does not pass the vote of the Board to be placed on the ballot or is not approved by members of the Roxborough Village community, Arrowhead Shores may be required to provide snow removal services for areas owned by the County. We would like the Board to consider this issue and make a determination that county-owned sidewalks currently serviced by the RVMD will continue to be serviced by the RVMD, and that the obligation will not be shifted to the community HOA's, including Arrowhead Shores.

We trust that the Board will consider these requests and that the proper steps will be taken to engage our community in this important decision. Should you require any additional information, or if there is any further assistance we can provide to facilitate this process, please do not hesitate to contact our manager, Angela Christensen at Angela.Christensen@kchoa.com or 303-634-2875.

Thank you for your attention to this matter. We look forward to hearing from you and working together to ensure that our community has a voice in this important issue.

Sincerely,

Arrowhead Shores Board of Directors

AUG 29 2024

Roxborough Village Metro District
Attn: Peggy Ripko
Special District Management Services
141 Union Blvd Suite 150
Lakewood, CO 80228

August 22, 2024

Greetings,

We have enclosed 2024 *Preliminary* Certification of Valuation for Roxborough Village Metro District. A Certification Guide is provided to assist you with any questions or concerns. The guide provides descriptions of the individual line items on the certification, including any items that changed due to legislation.

This Preliminary Certification has applied the assessment conditions enacted from recent legislative and regulatory events, including Senate Bill 24-233, but excludes any legislative action resulting from the 2024 special session on property taxation, as well as any 2024 ballot measures. As a result, the \$55,000 adjustment to Actual Value on improved residential property, and the \$30,000 adjustment to Actual Value on improved commercial property, are reflected in this certification, as are the current assessment rates as of the date of this letter. The 2024 County Board of Equalization is being held in October, the results of which will be included in the Final Certification.

It is important to note the Douglas County Assessor has published preliminary and/or draft certifications in the past and upon request to provide as much information as possible for local governments as regulation evolved. All prior certifications are now inaccurate and should not be used in any manner to calculate mill levies or perform any other type of analysis.

In accordance with Colorado law, and Article X of the Colorado Constitution, I hereby certify the values of property located within the limits of each entity as listed on the attached Certification of Values. The Final Certification of Values will be published by this office on or before December 1 and will include any changes to current year tax policy that are enacted during the special session or general election. Entities intending to certify a levy for the current Tax Year must certify to the Board of County Commissioners. Your organization will receive information by December 1 from Douglas County regarding accessing the mill levy certification application to certify your mill levies to the Douglas County BOCC.

Pursuant to Section 32-1-306, C.R.S., a special district shall maintain a current, accurate map of its boundaries, and shall provide for such map to be on file with the County Assessor on or before January 1 of each year. This statutory requirement is frequently overlooked and is the only means my office has to check for parcels omitted from your certification. The enclosed Certification of Valuation, as well as updated Abstract Summaries can be found on the Douglas County Assessor web site, www.douglas.co.us/assessor. If you have any questions, please contact my office at 303-660-7450.

Respectfully,
Toby Damisch
Douglas County Assessor

CERTIFICATION OF VALUATION BY DOUGLAS COUNTY ASSESSOR

Name of Jurisdiction: 4109 - Roxborough Village Metro District

IN DOUGLAS COUNTY ON 8/20/2024

New Entity: No

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1),C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2024 IN DOUGLAS COUNTY, COLORADO

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$107,954,410
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: *	\$108,595,370
3. LESS TIF DISTRICT INCREMENT, IF ANY:	\$0
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$108,595,370
5. NEW CONSTRUCTION: **	\$390,532
6. INCREASED PRODUCTION OF PRODUCING MINES: #	\$0
7. ANNEXATIONS/INCLUSIONS:	\$0
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: #	\$0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD ## OR LAND (29-1-301(1)(b) C.R.S.):	\$0
10. TAXES COLLECTED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1))(a) C.R.S.):	\$0.00
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a) C.R.S.) and (39-10-114(1)(a)(I)(B) C.R.S.):	\$0.00

* This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec.20(8)(b), Colo.

** New construction is defined as: Taxable real property structures and the personal property connected with the structure.

Jurisdiction must submit respective certifications (Forms DLG 52 AND 52A) to the Division of Local Government in order for the values to be treated as growth in the limit calculation.

Jurisdiction must apply (Forms DLG 52B) to the Division of Local Government before the value can be treated as growth in the limit calculation.

USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY

IN ACCORDANCE WITH THE PROVISION OF ARTICLE X, SECTION 20, COLO CONST, AND 39-5-121(2)(b),C.R.S. THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2024 IN DOUGLAS COUNTY, COLORADO ON AUGUST 25, 2024

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: @	\$1,484,999,795
ADDITIONS TO TAXABLE REAL PROPERTY:	
2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: !	\$2,658,824
3. ANNEXATIONS/INCLUSIONS:	\$0
4. INCREASED MINING PRODUCTION: %	\$0
5. PREVIOUSLY EXEMPT PROPERTY:	\$0
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	\$0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT:	\$0
<small>(If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)</small>	
DELETIONS FROM TAXABLE REAL PROPERTY:	
8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	\$0
9. DISCONNECTIONS/EXCLUSION:	\$0
10. PREVIOUSLY TAXABLE PROPERTY:	\$0

@ This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.

! Construction is defined as newly constructed taxable real property structures.

% Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1),C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS : 1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY:----->	\$0
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NOTE: All levies must be Certified to the Board of County Commissioners NO LATER THAN DECEMBER 15, 2024

IN ACCORDANCE WITH 39-5-128(1.5)C.R.S. THE ASSESSOR PROVIDES: HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): **	\$37,977
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** The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119 f(3). C.R.S.

Certification of Valuation Guidelines

Listed on these two pages are brief descriptions of the line-item values on the Certification of Valuation and what is included in each value. Values include adjustments associated with all recent legislation excepting the 2024 special session.

This page is expressed in ASSESSED VALUE for help with the Property Tax Revenue Limit (5.5%) Calculations Only.

1. Previous Year's Net Total Taxable Assessed Valuation: Prior assessed value is all taxable property that was certified or re-certified to your taxing entity last year. Taxable property includes real and personal. This value does not include any exempt value within your taxing entity and comes from re-certification. Values include adjustments commercial and residential property associated with recent legislation.
2. Current Year's Gross Total Taxable Assessed Valuation: Current assessed value is all taxable property as of August 22, 2024. This value includes Real and Personal property assessed value but does not include Exempt. New Construction assessed value from Line 5 of this report is included. Values include adjustments commercial and residential property associated with recent legislation.
3. Less Tax Increment Financing, if any: Certify the sum of the increment values of any tax increment finance areas that lie within the boundaries of the taxing entity.
4. Current Year's Net Total Taxable Assessed Valuation: This value is the current assessed value minus tax increment financing. If there is no tax increment financing area or no increment value, the "Current Year's Net Total Assessed Value" is the same as the "Current Year's Gross Total Assessed Value." Values include adjustments commercial and residential property associated with recent legislation.
5. New Construction Assessed: The assessed value of taxable real property improvements newly constructed in the previous year and new personal property connected with the new construction. New construction includes remodels and additions.
6. Increases in Production of Producing Mine: This value should be zero since the county does not have any producing mines.
7. Annexation or Inclusions: This value is the assessed value of property being annexed to the taxing authority. It also includes personal property connected to the parcels being annexed. The assessed value of taxable real and personal property annexed into the boundary of the taxing authority. The amount is certified ONLY to the entity that is affected.
8. Previously Exempt Federal Property: Increased valuation due to previously exempt federal property that becomes taxable if the property causes an increase in the level of services provided by the taxing entity. The taxing authority must file an impact certification document pertaining to this.
9. New Primary Oil or Gas Production: Increased valuation due to new oil and gas production. Currently, the county does not have any oil or gas production.
10. Taxes Collected Last Year on Omitted Property as of August 1: The amount of revenue received by the taxing entity during the period August 1st of the prior year through July 31 of the current year. This tax dollar amount represents taxes paid on taxable property that had previously been omitted from the assessment roll. This tax dollar amount is computed by the Treasurer's office.
11. Taxes Abated and Refunded as of August 1: The tax dollar amount of abatements and refunds granted during the period of August 1st of the prior year through July 31 of the current year per 29-1-301(1)(a) and 39-10-114(1)(a)(1)(b) Colorado Revised Statutes.

This page is expressed in ACTUAL VALUE for help with the "TABOR" Local Growth Calculations Only.

1. Current Year Total Actual Value of Real Property: The actual value of all taxable real property plus the exempt actual value of religious, private schools, and charitable real property. This does not include personal property actual value or the actual value of personal property of state assessed companies. Values include adjustments commercial and residential property associated with recent legislation.
2. Construction Of Taxable Real Property Improvements: The actual value of newly constructed taxable real property structures. This value includes remodels and additions.
3. Annexations/Inclusions: The actual value of all property annexed or included within the boundary of a taxing entity.
4. Increased Mining Production: This value should be zero since the county does not have any producing mines.
5. Previously Exempt Property: The actual value of real property that changed taxable status from Exempt to Taxable.
6. Oil & Gas Production from a New Well: This value should be zero since the county has no producing oil wells.
7. Taxable Real Property Omitted from the Previous Year Tax Warrant: The actual value of real property omitted from the previous year's tax warrant. If the improvement was discovered as omitted property for multiple years, only the most current year value is reported.
8. Destruction of Taxable Real Property Improvements: The actual value of taxable real property improvements destroyed or demolished.
9. Disconnections or Exclusions: The actual value of all property disconnected or excluded from the boundary of a taxing entity.
10. Previously Taxable Property: The actual value of real property that changed taxable status from Taxable to Exempt.

Roxborough Metro District

General Fund

		Historical & Current Budget Period				
		Actual Audited 2023	Budgeted 2024 <i>Jan - Jun 24</i>	YTD Actual 2024	Estimated 2024	Budgeted 2025
Difficult						
Expense Inflation Rate	5%					
SO Tax & Other Tax Revenue Rate	-4%					
Income						
41000 · Property Tax Income						
41010 · Specific Ownership Tax		\$ 93,065	\$ 64,088	\$ 40,586	\$ 81,171	\$ 77,925
41020 · Property Tax		1,003,326	1,304,845	817,728	1,304,845	1,312,592
41030 · Delinquent Tax		-	-	-	-	-
41040 · Prior Year Tax		(9)	(17)	361	723	759
41045 · Property Tax Interest		515	281	148	296	311
41050 · Other Tax		-	-	-	-	-
41000 · Property Tax Income - Other		-	-	-	-	-
Total 41000 · Property Tax Income		\$ 1,096,897	\$ 1,369,197	\$ 858,823	\$ 1,387,035	\$ 1,391,587
43000 · Park and Field Income						
43010 · Sports Field Fees		\$ 2,200	\$ 2,200	\$ 1,050	\$ 2,100	\$ 2,200
43080 · Other Reservation Income		-	-	-	-	-
43000 · Park and Field Income - Other		-	-	-	-	-
Total 43000 · Park and Field Income		\$ 2,200	\$ 2,200	\$ 1,050	\$ 2,100	\$ 2,200
44000 · Parks/Recreation/Facilities						
		\$ -	\$ -	\$ -	\$ -	\$ -
45000 · Grant Income						
		\$ -	\$ 126,000	\$ -	\$ -	\$ -
46000 · Interest Income						
46010 · General Bank Account Interest		\$ 41,735	\$ 27,289	\$ 22,896	\$ 45,792	\$ 48,082
46020 · Investment Acct. Interest		-	-	-	-	-
46000 · Interest Income - Other		-	-	-	-	-
Total 46000 · Interest Income		\$ 41,735	\$ 27,289	\$ 22,896	\$ 45,792	\$ 48,082
47000 · General Donations Income						
		\$ -	\$ -	\$ -	\$ -	\$ -
47500 · Insurance Claim Inc.						
		\$ -	\$ -	\$ -	\$ -	\$ -
48000 · CTF/Lottery Income						
		\$ -	\$ -	\$ -	\$ -	\$ -
49000 · Miscellaneous Income						
49010 · Miscellaneous Income		\$ -	\$ -	\$ -	\$ -	\$ -
49020 · Refunds		-	-	-	-	-
49090 · Donated Services		-	-	-	-	-
49000 · Miscellaneous Income - Other		-	-	-	-	-
Total 49000 · Miscellaneous Income		\$ -	\$ -	\$ -	\$ -	\$ -
49800 · Gain/Loss Disposal Cap. Asset						
		\$ -	\$ -	\$ -	\$ -	\$ -
49850 · Donated Capital Assets						
		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES		\$ 1,140,832	\$ 1,524,686	\$ 882,769	\$ 1,434,928	\$ 1,441,869
% Increase/(Decrease Over Prior Year):						
GENERAL FUND EXPENDITURES						
General Overhead Expenditures						
50000 · Treasurer Fees		\$ 15,052	\$ 18,863	\$ 12,274	\$ 15,445	\$ 19,095
51000 · General Overhead						
51005 · Dues & Subscriptions	5%	\$ -	\$ -	\$ 1,042	\$ 2,085	\$ 2,189
51010 · Communication / Website Expense		90	737	-	-	-

Roxborough Metro District

General Fund

Difficult

Expense Inflation Rate

5%

SO Tax & Other Tax Revenue Rate

-4%

Historical & Current Budget Period

	Actual Audited 2023	Budgeted 2024	YTD Actual 2024	Estimated 2024	Budgeted 2025
51015 · Postage & Shipping	-	-	-	-	-
51020 · Office Supplies	-	-	-	-	-
51025 · Printing & Copying Exp	-	-	-	-	-
51030 · Security Expense	-	-	-	-	-
51040 · Telephone Expense	-	-	-	-	-
51045 · Trash Service	-	-	-	-	-
51050 · Utilities Expense	15,689	14,982	6,733	13,466	14,140
51055 · Cell Phone Expense	-	-	-	-	-
51060 · District Functions/Events	47	85	-	-	-
51000 · General Overhead - Other	-	-	-	-	-
Total 51000 · General Overhead	\$ 15,826	\$ 15,804	\$ 7,775	\$ 15,551	\$ 16,328
52000 · Computer & Software Expenses					
52010 · Office Equip Lease Exp.	\$ -	\$ -	\$ -	\$ -	\$ -
52020 · Office Equip Repair/Maint. Exp.	-	-	-	-	-
52030 · Computer Expenses	-	-	-	-	-
52040 · Software & Online Subscriptions	6,138	5,332	3,015	6,030	6,332
52000 · Computer & Software Expenses - Other	-	-	-	-	-
Total 52000 · Computer & Software Expenses	\$ 6,138	\$ 5,332	\$ 3,015	\$ 6,030	\$ 6,332
52500 · Insurance Expense					
52510 · Worker's Compensation Exp.	\$ 432	\$ -	\$ -	\$ -	\$ -
52520 · Vehicle Liability Insurance	-	-	-	-	-
52530 · Public Officials Liability	-	-	-	-	-
52540 · Building/Property Ins.	-	-	-	-	-
52550 · General Insurance	37,675	45,000	19,195	38,390	45,000
52500 · Insurance Expense - Other	-	-	163	326	343
Total 52500 · Insurance Expense	\$ 38,107	\$ 45,000	\$ 19,358	\$ 38,717	\$ 45,343
52600 · Election Expense	\$ -	\$ -	\$ -	\$ -	\$ 45,000
53000 · Board of Director's Expense					
53010 · Directors' Stipend	\$ 9,500	\$ 9,180	\$ 4,700	\$ 9,400	\$ 9,870
53020 · BOD Travel/Mileage Expense	308	323	-	308	323
53030 · BOD Secretary Expense	-	-	-	-	-
53040 · BOD Conference/Retreat Expense	375	394	-	375	394
53050 · Other BOD Expense	-	-	-	-	-
53000 · Board of Director's Expense - Other	-	-	-	-	-
Total 53000 · Board of Director's Expense	\$ 10,183	\$ 9,897	\$ 4,700	\$ 10,083	\$ 10,587
53500 · Community Relations Exp.					
53510 · Legal Notices & Publications	\$ -	\$ -	\$ -	\$ -	\$ -
53520 · Newsletter Expense	-	-	-	-	-
53500 · Community Relations Exp. - Other	-	-	-	-	-
Total 53500 · Community Relations Exp.	\$ -	\$ -	\$ -	\$ -	\$ -
54000 · Payroll Expenses					
54010 · Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -
54060 · Employer Payroll Taxes	727	702	360	719	755

Roxborough Metro District

General Fund

	Historical & Current Budget Period				
	Actual Audited 2023	Budgeted 2024	YTD Actual 2024	Estimated 2024	Budgeted 2025
Difficult					
Expense Inflation Rate		5%			
SO Tax & Other Tax Revenue Rate		-4%			
54095 · Payroll Processing Fees	-	-	-	-	-
54000 · Payroll Expenses - Other	72	79	96	192	202
Total 54000 · Payroll Expenses	\$ 799	\$ 781	\$ 456	\$ 911	\$ 957
57000 · Professional Services Fees					
57010 · Auditing	\$ 6,720	\$ 7,350	\$ 3,840	\$ 7,000	\$ 7,350
57020 · Legal Expenses	134,710	158,491	41,643	83,285	90,450
57030 · Accounting Services	53,016	62,187	12,981	25,962	27,260
57040 · District Management	133,221	159,340	62,200	124,400	130,620
57050 · Engineering Expense	18,439	10,000	19,631	39,261	51,224
57070 · Master Plan Fee	-	-	-	-	-
57085 · Paying Agent Fees	-	-	-	-	-
57090 · Other Professional Services Exp	-	20,000	-	-	20,000
57000 · Professional Services Fees - Other	-	-	-	-	-
Total 57000 · Professional Services Fees	\$ 346,106	\$ 417,368	\$ 140,294	\$ 279,909	\$ 326,904
57500 · Misc & Petty Cash Expense	\$ -	\$ -	\$ -	\$ -	\$ -
57600 · Bad Debt	\$ -	\$ -	\$ -	\$ -	\$ -
57700 · Depreciation Expense	\$ -	\$ -	\$ -	\$ -	\$ -
58200 · Banking & Credit Card Fees					
58210 · Bank Service Fees	\$ -	\$ -	\$ -	\$ -	\$ -
58220 · Credit Card Fees	-	-	-	-	-
58200 · Banking & Credit Card Fees - Other	-	-	-	-	-
Total 58200 · Banking & Credit Card Fees	\$ -	\$ -	\$ -	\$ -	\$ -
61000 · Miscellaneous Expense	\$ -	\$ -	\$ -	\$ -	\$ -
61500 · Reimbursed Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OVERHEAD EXPENSE	\$ 432,210	\$ 513,045	\$ 187,872	\$ 366,646	\$ 470,546
Operations Expense					
62000 · Repairs and Maintenance					
62010 · General Repairs and Maintenance	\$ 18,830	\$ 7,000	\$ 4,844	\$ 164,267	\$ 7,000
62020 · Utility Locate	\$ 6,123.45	\$ 3,323.07	\$ 1,666.03	\$ 3,332.06	\$ 3,499
62000 · Repairs and Maintenance - Other	-	-	-	2,500.00	2,625
Total 62000 · Repairs and Maintenance	\$ 24,954	\$ 10,323	\$ 6,510	\$ 170,100	\$ 13,124
63000 · Vehicle Expense					
63010 · Fuel - Gas/ Oil/ Diesel	\$ -	\$ -	\$ -	\$ -	\$ -
63020 · Vehicle Maintenance & Repair	-	-	-	-	-
63030 · Repair & Maintenance	-	-	-	-	-
63040 · Vehicles Supplies	-	-	-	-	-
63000 · Vehicle Expense - Other	280	-	-	-	-
Total 63000 · Vehicle Expense	\$ 280.0	\$ -	\$ -	\$ -	\$ -
64000 · Landscape Expenses					
64010 · Landscape Repairs and Maint	\$ 8,955.2	\$ 22,090.7	\$ 3,293.1	\$ 6,586.3	\$ 9,915.6
64020 · Landscape Weed Control Expense	39,923.00	42,695.78	13,992.30	27,984.60	31,496
64030 · Irrigation Expense	63,396.61	75,751.15	30,216.09	60,432.18	60,389
64040 · Landscape Contract	171,335.40	189,902.17	86,875.66	171,335.40	117,096

Roxborough Metro District

General Fund

	Historical & Current Budget Period				
	Actual Audited 2023	Budgeted 2024	YTD Actual 2024	Estimated 2024	Budgeted 2025
Difficult					
Expense Inflation Rate		5%			
SO Tax & Other Tax Revenue Rate		-4%			
64080 · Misc. Landscape Expense	-	100.00	-	-	-
64000 · Landscape Expenses - Other	-	30,000.00	-	-	30,000
Total 64000 · Landscape Expenses	\$ 283,610	\$ 360,540	\$ 134,377	\$ 266,338	\$ 248,897
65000 · Playground & Infrastructure Exp					
65010 · Playground Repairs and Maint	\$ -	\$ 32,568	\$ -	\$ 16,350	\$ 32,568
65020 · Baseball Field Improvements	-	19,000	19,000	-	19,000
65030 · Graffiti Removal /Vandalism Exp	8,786	13,776	4,436	8,873	9,316
65040 · Skate Park Maintenance	-	-	-	-	-
65080 · Misc. Playground & Infrastruct	-	600	1,263	2,525	2,752
65000 · Playground & Infrastructure Exp - Other	-	2,500	-	-	500
Total 65000 · Playground & Infrastructure Exp	\$ 8,786	\$ 68,444	\$ 24,699	\$ 27,748	\$ 64,135
68000 · Parks & Open Space Expense					
68010 · Foothills Park & Rec Fees	\$ 22,129	\$ 25,818	\$ 11,697	\$ 23,394	\$ 24,564
68020 · Mosquito Control Expense	15,500	15,480	6,900	13,800	14,490
68025 · Water Expense	24,488	68,000	18,745	37,490	68,000
68030 · Seasonal Lighting Expense	8,530	17,000	-	-	17,000
68035 · Wetland Mitigation	-	275	-	-	275
68045 · Tree Care Expense	80,005	30,000	7,560	20,121	30,000
68050 · Portable Restroom Exp.	6,212	6,299	3,921	7,843	8,235
68065 · Water Rights Expense	-	-	-	-	-
68070 · Snow Removal Expense	96,597	72,725	80,887	82,725	78,700
68080 · Algae Control Exp.	-	-	-	-	-
68085 · Annual Trails Maintenance	-	15,000	-	-	15,000
68090 · Pond Maintenance	-	-	-	-	-
68095 · Open Space Maintenance / Fire	-	200	-	55,000	57,950
68000 · Parks & Open Space Expense - Other	-	-	-	-	-
Total 68000 · Parks & Open Space Expense	\$ 253,461	\$ 250,797	\$ 129,711	\$ 240,373	\$ 314,214
68500 · Park & Recreation Events					
68520 · Recreational Programs	\$ -	\$ -	\$ -	\$ -	\$ -
68540 · Community Service Events	-	-	-	-	-
68500 · Park & Recreation Events - Other	-	-	-	-	-
Total 68500 · Park & Recreation Events	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATIONS EXPENSE	\$ 571,091	\$ 690,104	\$ 295,297	\$ 704,558	\$ 640,369
Capital and Bond Expenses					
70000 · Bond Interest & Principal Exp.					
70010 · Bond Interest - Series 1993	\$ -	\$ -	\$ -	\$ -	\$ -
70020 · Bond Principal - Series 1993	-	-	-	-	-
70110 · Bond Interest - Series 2014	-	-	-	-	-
70120 · Bond Principal - Series 2014	-	-	-	-	-
70000 · Bond Interest & Principal Exp. - Other	-	-	-	-	-
Total 70000 · Bond Interest & Principal Exp.	\$ -	\$ -	\$ -	\$ -	\$ -
80000 · Capital Expenses					
80010 · Park Infrastructure/Improvements	\$ 30,943	\$ -	\$ -	\$ 48,790	\$ -
80020 · Irrigation Improvements	-	-	-	-	-

Roxborough Metro District

General Fund

	Historical & Current Budget Period				
	Actual Audited 2023	Budgeted 2024	YTD Actual 2024	Estimated 2024	Budgeted 2025
Difficult					
Expense Inflation Rate					
SO Tax & Other Tax Revenue Rate					
80030 · Spillway / Embankment Cost	-	-	-	-	-
80040 · Wetland Mitigation	-	-	-	-	-
80050 · Building Improvements	-	-	-	-	-
80060 · Plant Nursery	-	-	-	-	-
80070 · New Playground	-	-	-	-	-
80080 · Monument Sign	-	-	-	-	-
80000 · Capital Expenses - Other	-	-	-	-	-
Total 80000 · Capital Expenses	\$ 30,943.39	\$ -	\$ -	\$ 48,790.00	\$ -
95000 · Capital Reserve Funding	\$ -	\$ -	\$ -	\$ -	\$ -
99000 · Contingency	\$ -	\$ 39,960	\$ -	\$ -	\$ -
99000 · Chatfield Farms Reserve Funding	37,232	38,572	-	38,572	39,960
TOTAL CAPITAL & BOND EXPENSE	\$ 68,175	\$ 78,532	\$ -	\$ 87,362	\$ 39,960
TOTAL EXPENDITURES w/capital costs	\$ 1,071,477	\$ 1,281,680	\$ 483,169	\$ 1,158,566	\$ 1,150,876
GENERAL FUND SURPLUS/(DEFICIT) w/o Capital Costs	\$ 137,531	\$ 321,538	\$ 399,600	\$ 363,724	\$ 330,953
GENERAL FUND SURPLUS/(DEFICIT)	\$ 69,355	\$ 243,006	\$ 399,600	\$ 276,362	\$ 290,993
Other Financing Sources Used					
49910 · Other Financing Source		\$ -			
49920 · Lottery Distributions					
49930 · Reserve Deposit					
49960 · Transfers					\$ (290,993)
49900 · Non-Operating Income - Other					
Total Other Financing Sources Used	\$ -	\$ -	\$ -	\$ -	\$ (290,993)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	\$ 69,355	\$ 243,006	\$ 399,600	\$ 276,362	\$ -
Beginning Fund Balance - Jan 1	\$ 485,984	\$ 555,339	\$ 555,339	\$ 555,339	\$ 831,701
Ending Fund Balance - Dec 31	\$ 555,339	\$ 798,345	\$ 954,939	\$ 831,701	\$ 831,701
Reserves Fund Accounts					
Restricted Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Chatfield Farm Reserves					
General Operating Funds	\$ 398,782	\$ 759,895	\$ 916,489	\$ 796,944	\$ 797,175
Subsequent Years Expenditures	\$ 124,413				
Emergency Reserve:	\$ 32,144	\$ 38,450	\$ 38,450	\$ 34,757	\$ 34,526

Roxborough Metro District

General Fund

Difficult

Expense Inflation Rate

5%

SO Tax & Other Tax Revenue Rate

-4%

(3.0% of Income - Donations/Grants)

Total Reserves

Beginning Available Cash (Unrestricted & Available for General Use)

Dec 31 - Estimated Cash Reserves (Unrestricted & Available for General Use)

Historical & Current Budget Period

	Actual Audited 2023	Budgeted 2024	YTD Actual 2024	Estimated 2024	Budgeted 2025
	\$ 52,144	\$ 58,488	\$ 58,488	\$ 54,701	\$ 54,320
Total Reserves	\$ 555,339	\$ 798,345	\$ 954,939	\$ 831,701	\$ 831,701
Beginning Available Cash (Unrestricted & Available for General Use)	\$ 364,099	\$ 398,782	\$ 398,782	\$ 398,782	\$ 675,144
Dec 31 - Estimated Cash Reserves (Unrestricted & Available for General Use)	\$ 398,782	\$ 641,788	\$ 798,382	\$ 675,144	\$ 675,144

RESOLUTION NO. 2024-11-01
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
TO ADOPT THE 2025 BUDGET AND APPROPRIATE SUMS OF MONEY

WHEREAS, the Board of Directors of the Roxborough Village Metropolitan District (“District”) has appointed the District Accountant to prepare and submit a proposed 2025 budget to the Board at the proper time; and

WHEREAS, the District Accountant has submitted a proposed 2025 budget to this Board on or before October 15, 2023, for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with the law, said proposed 2024 budget was open for inspection by the public at a designated place, a public hearing was held on November 20, 2024, and interested electors were given the opportunity to file or register any objections to said proposed 2025 budget; and

WHEREAS, the 2025 budget has been prepared to comply with all terms, limitations, and exemptions, including, but not limited to, reserve transfers and revenue and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution ("TABOR") and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the proposed 2024 budget remains in balance, as required by law.

WHEREAS, the Board of Directors of the District has made provisions in the proposed 2025 budget for revenues in an amount equal to or greater than the total proposed expenditures as set forth in the proposed 2025 budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the proposed 2025 budget to and for the purposes fully set forth in the proposed 2025 budget, including any interfund transfers listed therein, so as not to impair the operations of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Roxborough Village Metropolitan District:

1. That the proposed 2025 budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Roxborough Village Metropolitan District for the 2025 fiscal year.

2. That the 2025 budget, as hereby approved and adopted, shall be certified by the Board Secretary to all appropriate agencies and is made a part of the public records of the District.

3. That the sums set forth as the total expenditures of each fund in the 2025 budget attached hereto as **EXHIBIT A** and incorporated herein by reference are hereby appropriated from the revenues of each fund, within each fund, for the purposes stated.

ADOPTED this 20th day of November, 2024.

Travis Jensen, Board Secretary

EXHIBIT A
(Budget)

I, Travis Jensen, hereby certify that I am the duly elected Secretary of the Board of Directors of the Roxborough Village Metropolitan District, and that the foregoing is a true and correct copy of the budget for the budget year 2025, duly adopted at a meeting of the Board of Directors of the Roxborough Village Metropolitan District held on November 20, 2024.

By: _____
Travis Jensen, Board Secretary

RESOLUTION NO. 2024-11-02
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
TO SET MILL LEVIES

WHEREAS, the Board of Directors of the Roxborough Village Metropolitan District (“District”) adopted the 2025 annual budget in accordance with the Local Government Budget Law on November 20, 2024; and

WHEREAS, the adopted 2025 budget is attached to the Resolution of the Board of Directors to Adopt the 2025 Budget and Appropriate Sums of Money, and the adopted 2025 budget is incorporated herein by this reference; and

WHEREAS, the amount of money necessary to balance the budget for general fund expenses from property tax revenue is identified in the 2025 budget; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Roxborough Village Metropolitan District:

1. That for the purposes of meeting all general fund expenses of the District during the 2025 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the 2025 budget, to raise the required revenue.

2. That the District Accountant of the District is hereby authorized and directed to immediately certify to the County Commissioners of Douglas County, Colorado, the mill levies for the District as set forth in the District’s Certification of Tax Levies (attached hereto as EXHIBIT A and incorporated herein by reference), recalculated as needed upon receipt of the final certification of valuation from the County Assessor in order to comply with any applicable law.

ADOPTED this 20th day of November, 2024.

Travis Jensen, Board Secretary

EXHIBIT A
(Certification of Tax Levies)

I, Travis Jensen, hereby certify that I am the duly elected Secretary of the Board of Directors of the Roxborough Village Metropolitan District, and that the foregoing is a true and correct copy of the Certification of Mill Levies for the budget year 2025, duly adopted at a meeting of the Board of Directors of the Roxborough Village Metropolitan District held on November 20, 2024.

Travis Jensen, Board Secretary

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD SEPTEMBER 10, 2024

A Special Meeting of the Board of Directors (referred to hereafter as the "Board") of Roxborough Village Metropolitan District (the "District") was convened on Tuesday, the 10th day of September, 2024 at 6:00 p.m. at the Roxborough Intermediate School, 7370 Village Cir E, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Debra Prysby
Ephram Glass
Mark Rubic
Brendan Coupe
Travis Jensen

Also In Attendance Were:

Debbie McInnis, Homeowner

CALL TO ORDER At 6:08 p.m. the meeting was called to order.

I. ADMINISTRATIVE MATTERS

A. Disclosure of Potential Conflicts of Interest

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Dir. Rubic noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that there are no Directors' Disclosure Statements to be filed.

B. Additions/Deletions/Approval of Agenda

Following discussion, upon motion duly made by Director Prysby, seconded by Director Jensen, and, upon vote, unanimously carried, the Board approved the agenda.

II. PUBLIC COMMENTS/HOMEOWNER REQUESTS

No homeowners made a public comment.

III. BOARD DISCUSSION MATTERS

- A. Begin discussions on the 2025 District Budget. Identify significant due dates and planning meeting dates. Identify needed improvements, repairs, maintenance, capital improvements/replacements. Items may include discussions on additional ADA accessibility improvements, playground improvements, repairs, replacements, park amenities such as benches, tables, shade structures, status of volleyball court, landscaping improvements, vendor renewal, etc. Discuss possibility of a District tax credit.**

It was noted that the 10-year budget spreadsheet had not been distributed to all board members by the District Manager. Dir. Rubic stated he would send out the spreadsheet to all board members. Dir. Glass noted that board members should pay close attention to the capital and general fund project list and the years they took effect. Dir. Glass stated the counts of types of property were incorrect and he had directed Gemsbok, the district accounting firm, to look into the issue. He noted that correcting the counts changed the tax revenue by \$10k-\$20k. The board discussed implementing a tax credit. It was noted that the district attorney acknowledged that it was risky to implement a tax credit due to the recent passage of HB24B-1001. The board discussed whether a ballot measure should be used to waive the property caps in HB24B-1001 to avoid the pitfalls by implementing a tax credit. The board directed Dir. Glass to discuss the issues caused by HB24B-1001 with the Special Districts Association (SDA) to get their feedback. The board plans to review the 2025 budget draft on October 8th and send the changes to Gemsbok for issuance of the preliminary budget by October 15th. The board plans to have the budget hearing on November 20th as part of the regularly scheduled meeting.

- B. Update on the status of the publication for proposals for the various concrete/asphalt replacement projects.**

Dir. Rubic noted the request for bids had been published but he had not heard of any received bids.

- C. Update on the HOA cost allocation for maintenance services letters sent to the affected HOA's.**

It was noted that the Roxborough Village First and Arrowhead Shores HOAs requested an October 30th meeting. The board thought that might be too late and directed Dir. Glass to assemble dates when everyone was available and relay those dates to the HOAs.

D. Discuss and review playground equipment replacement for the proposed Community Park playground site and discuss next actions needed.

Dir. Glass noted he talked with Playwell at the SDA conference and they were interested in bidding on playground work including the new Community Park playground. The board directed Dir. Glass to set up a meeting with them. Dir. Glass also noted that J.C., the district engineer, said a new sidewalk on the south side of the larger Community Park parking lot could likely be made ADA compliant if the gazebo was replaced.

E. Discuss District signage and review signage language, design and placement.

Dir. Rubic asked the board to review the proposed signage language in the meeting packet and be ready to provide comments at the next meeting so the language could then be reviewed by legal. Dir. Glass commented that the signs need symbols to match the language but these could be added by sign companies.

F. Discuss rescheduling dates for the Board-Only meetings in order to use the library space.

The Board discussed moving the meetings to dates where the library is available. The board members were directed to send their availability to Dir. Glass to coordinate moving the meetings.

G. Discuss the need to do a District-wide landscape walk and review and identify potential dates and logistics.

After some discussion, the board members were directed to send their availability to Dir. Glass to coordinate setting up landscape walkthroughs sometime before October 21st during daylight hours.

H. Discuss mapping outstanding maintenance items for CDI and setting a deadline for completion.

The board discussed identifying issues on landscape walkthroughs and mapping issues for CDI to efficiently fix them. Dir. Glass noted Dale had been let go by CDI and he and Dir. Rubic would be meeting with Daniel to carry on landscape work for the district.

I. Updates on the following items:
1. Chatfield Farms planter project;

Dir. Glass noted the vendor needed to get different stone. The board directed Dir. Glass to verify the stone is similar to the previously approved stone before proceeding.

2. Proposed maintenance agreement with Douglas County for medians and roadsides;

There were no new updates. Dir. Glass will attempt to discuss the agreement with Douglas County during other planned meetings.

3. Information or proposal(s) for repairs/maintenance of playground equipment throughout the District;

There were no new updates.

4. Chatfield Farms Playground Spinner Equipment;

Dir. Glass noted no proposal had yet been received for the playground near the Roxborough Marketplace.

5. Turf replacement (xeriscape) project;

Dir. Glass noted Legal has yet to draft an agreement for the project.

6. Soccer field swale project;

Dir. Glass noted Legal has yet to draft an agreement for the project.

7. Replacement of Community Park bathroom air fresheners;

There were no new updates. Dir. Rubic was directed to check on the air fresheners prior to the next meeting. The board was in consensus on preferring to have Metro Cleaners replace the air fresheners as needed.

8. Broken electric line under N Rampart Range Road repair project;

Dir. Rubic noted P&L had yet to sign the agreement. He also noted the mosquito

treatment company hadn't signed yet, either.

9. Replacement of the failed sewage pump at the Community Park bathrooms by EOne;

There were no new updates.

10. Additional information received from Legal and SDMS dealing with estimates of the costs to set up the administrative framework in order to have District employees; and

Dir. Rubic noted SDMS is working on delivering these cost estimates.

11. Website improvements information/costs for reservations, payments as well as other questions/requests.

Dir. Glass noted he spoke with SDMS and they relayed that SIPA told them they were working on it, but there would be a sizable delay.

J. Assignment of a new lead for the development of a "brochure" of picnic tables and benches so the board can discuss a design aesthetic for future replacements.

Dir. Prysby agreed to put together the "brochure".

K. Discuss updates on newsletter topics to be sent out to the community regarding items that are completed, in progress, or soon to be initiated and survey to gather suggestions from the community on what they'd like to see the District do or improve.

Dir. Glass noted he already submitted his assigned sections. Dir. Rubic said he was working on his and would forward the assignments again to everyone.

L. Review draft survey page for the initial survey to gather community feedback.

The board reviewed the survey draft and were ok with the format. After some discussion, it was decided to delay issuing the survey so it could be coordinated with the newsletter.

M. Environmental Committee Update

Dir. Glass noted that the contract with JPL to fix the greenhouse omitted purchase of the solar fans, but they should still fall under the \$2,500 the board approved for the repairs. The board was ok with purchasing the fans separately. Dir. Glass noted the updated DC2 contract with the additional tree was out for signature.

N. Review lists of current approved and requested community permits, if any. (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.)and/or any new resident inquiries or correspondence.

Dir. Rubic noted he had not received any new requests.

IV. OTHER MATTERS

Dir. Glass stated that SDMS had suggested getting a debit card to take care of small purchases. The board briefly discussed the idea and decided to defer the item for further discussion.

V. PUBLIC COMMENTS/HOMEOWNER REQUESTS

Debbie McInnis noted she would send comments to Dir. Glass.

VI. ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Jensen, seconded by Director Prysby, and upon vote, unanimously carried, the Special Meeting was adjourned at 8:01 p.m.

Respectfully submitted

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD NOVEMBER 12, 2024

A Special Meeting of the Board of Directors (referred to hereafter as the "Board") of Roxborough Village Metropolitan District (the "District") was convened on Tuesday, the 12th day of November, 2024 at 6:00 p.m. at the Roxborough Intermediate School, 7370 Village Circle East, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Debra Prysby
Ephram Glass
Mark Rubic
Travis Jensen

Director Absent:

Brendan Coupe (excused)

CALL TO ORDER At 6:10 p.m. the meeting was called to order.

I. ADMINISTRATIVE MATTERS

A. Disclosure of Potential Conflicts of Interest

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Director Glass noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that there are no Directors' Disclosure Statements to be filed.

B. Additions/Deletions/Approval of Agenda

Following discussion, upon motion duly made by Director Glass, seconded by Director

Prysby, and, upon vote, unanimously carried, the Board approved the agenda.

Upon motion duly made by Director Glass, seconded by Director Prysby, and, upon vote, unanimously carried, the Board excused Director Coupe's absence.

II. PUBLIC COMMENTS/HOMEOWNER REQUESTS

No homeowners were present.

III. BOARD DISCUSSION MATTERS

A. Review and discuss the proposed 2025 District Budget in preparation of the November 20th Budget meeting. Ensure SDMS is on track to publish Budget Meeting notice as required.

The Board did not have any suggested changes to the proposed budget. Director Glass noted things are on track for the November 20th Budget Meeting.

B. Discuss the HOA cost allocations for maintenance issue and possible next steps.

Director Glass noted there were no new updates from the HOAs.

C. Discuss and review playground equipment replacement for the proposed Community Park playground site and what additional information or proposals are needed to determine next actions needed.

The Board discussed the playground proposals from PlayWell. After some discussion, the Board directed the Operations Committee to work with SDMS to draft an RFP that included a scope requesting a minimum of two design options, playground equipment sized to fit in the space just south of the gazebo (which is intended to remain in place in the near term), use equipment to incorporate all age groups, and use elements to tie the playground into the landscape.

D. Discuss contract issue concerning Ace Tree Care's agreement for fire mitigation (stating upwards of 200 hours of additional billed work for handwork for areas that were expected to be included in the agreed upon contract price)

The Board discussed the increase in cost conveyed by Ace Tree Care. The Board directed Director Glass to work with SDMS to confirm if the full scope was included in N&D Tree's proposal. Pending that information, the Board tabled further discussion until the next Board meeting.

E. Discuss approval of DC2's invoice that was billed above the contract price.

The Board discussed the remaining DC2 balance. The Board decided to wait for input from the District's attorney before proceeding with any payment.

F. Discuss approval of Farnsworth bill for overage on GIS work.

The Board discussed the additional GIS costs billed by Farnsworth. The Board decided to wait for input from the District's attorney before proceeding with any payment.

G. Review and discuss the proposed language in the draft letter to property owner(s) concerning debris (fence material) on District owned/managed property.

Director Rubic suggested adding "At this time" at the beginning of the second paragraph. The Board agreed with this addition and did not have any further suggested changes.

H. Review Douglas County land maintenance map for a proposed maintenance agreement that is being negotiated with Douglas County for medians and roadsides.

Director Glass reviewed with the Board the map he produced that would be the basis for a maintenance agreement with Douglas County. He called attention to four medians that are currently not maintained by the metro district that the District may want to include: the southernmost median on Rampart Range Rd, the eastern Waterton Rd median, the Red Mesa median, and the Blue Mesa median. After some discussion, the consensus of the Board was not to include them in the initial agreement but consider adding them at a later date.

I. Review the map for the invasive trees to be removed and the dead trees proposed to be removed that was provided following the October 16th meeting.

Director Glass reviewed with the Board the map he produced showing the invasive trees and bushes that were already removed and dead trees that needed removal. After some discussion, the Board opted to wait on removing dead trees on Douglas County property.

The Board decided to submit a request to Douglas County to remove the one tree that was a hazard in the road right-of-way. The remaining trees on District-maintained property would be addressed in 2025.

J. Discuss request from resident of Roxborough Park to install a memorial bench on the hogback.

The Board discussed a Roxborough Park Foundation resident's request to donate a memorial bench to be installed on the hogback. The Board was in favor of allowing a memorial bench if all costs were covered by the donor and the work was completed by the District. The Board opted to wait for input from the District's attorney before providing approval.

K. Updates on the following items:

1. District signage;

Director Glass noted he provided a list of all the locations where a sign was needed and received input from the District's attorney to create that list. Director Glass suggested directing SDMS to get sign design proposals. After discussion, the consensus of the Board was to obtain proposals.

2. Chatfield Farms planter project;

Director Glass noted there were some concerns about the quality of work on the Chatfield Farms planter stone facade, and he was planning on meeting the contractor on November 14th to resolve the issues.

3. Douglas County updates on proposed maintenance agreement for medians and roadsides; Waterton Rd safety, and Executive Homes drainage issues;

Director Glass referred to the enclosed comments from Douglas County. There was no discussion on this item.

4. Information or proposal(s) for repairs/maintenance of playground equipment throughout the District;

There were no updates.

5. Chatfield Farms Playground Spinner Equipment;

Director Glass noted he and SDMS were still obtaining proposals.

6. Turf replacement (xeriscape) project;

Director Glass noted the turf replacement was underway and on schedule.

7. Soccer field swale project;

Director Glass noted JPL stated the swale project was complete, but he could not verify because of the snow covering the ground.

8. Broken electric line under N Rampart Range Road repair project;

Director Glass stated that Douglas County was requiring additional permitting work that would cost an additional \$6,000. He had looked into potentially installing a new service or installing solar as alternatives. Per CORE, the new service would be slightly less than boring underneath Rampart Range Rd. Director Glass said the initial quotes for a solar option were very high but he would do some research with P&L Electric to get a more realistic quote. Following discussion, the consensus of the Board was to tell CDI not to install holiday lighting on the affected corner of Village Circle East and Rampart Range Rd since power would not be restored in time.

9. Status of the holiday lights purchase and display;

Director Glass noted this was on schedule.

10. Additional information received from Legal and SDMS dealing with estimates of the costs to set up the administrative framework in order to have District employees;

Director Glass stated SDMS had put some numbers together and had provided them to Ireland-Stapleton to add legal costs into the estimates. Director Glass noted he received numbers from Roxborough Park Foundation that could be used for ongoing operational cost estimates.

- L. Discuss updates on newsletter topics to be sent out to the community regarding items that are completed, in progress, or soon to be initiated and survey to gather suggestions from the community on what they'd like to see the District do or improve.**

After some discussion, the Board opted to delay issuing the newsletter until the Community Park playground RFP proposals had been received.

- M. Discuss issues removing algae from Preble's Pond and consider installation of aeration equipment.**

Director Glass noted that removing the algae from Preble's Pond had not been very successful. He recommended revisiting it in the spring and obtain solar powered aeration proposals for Heron, Tadpole, and Preble's ponds in the interim. Following discussion, the consensus of the Board was to accept the recommendation.

- N. Discuss state requirements for electric landscaping tools during the summer months. The ruling is effective January 1, 2025.**

The Board discussed the new landscaping regulations. The consensus of the Board was to direct the District's attorney to amend CDI's landscape agreement to include the new requirements for 2025.

- O. Discuss eReferral SB2024-060 for further development of Sterling Ranch.**

The Board discussed the Sterling Ranch work and the project in Ravenna. The consensus of the Board was not to provide any comments on either project.

- P. Environmental Committee Update**

The Board did not discuss this item.

- Q. Review lists of current approved and requested community permits, if any. (Sports Field Use, Park Areas & Gazebo, Food Truck Vendors, etc.) and/or any new resident inquiries or correspondence.**

The Board discussed the Easter Egg Hunt request for 2025. The consensus of the Board

was to defer a response until they received input from the District's attorney.

IV. OTHER MATTERS

A. Discuss when a contract agreement is warranted.

Director Glass asked the Board whether it was necessary to always have the District's attorney draft an agreement for each contract. After some discussion, the consensus of the Board was to decide whether it was necessary on a case-by-case basis.

B. Other

There was no additional business.

V. PUBLIC COMMENTS/HOMEOWNER REQUESTS

There was no public present.

VI. ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Jensen, seconded by Director Prysby, and upon vote, unanimously carried, the Special Meeting was adjourned at 8:08 p.m.

11:37 AM

11/11/24

Roxborough Village Metro District
A/P Aging Summary
As of October 31, 2024

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Ace Tree Care, Inc	9,687.50	0.00	2,500.00	0.00	12,187.50
Ambiente H2O Inc.	2,756.00	0.00	0.00	0.00	2,756.00
Bill.com LLC	340.19	0.00	0.00	0.00	340.19
Consolidated Divisions Inc	3,727.00	35,710.52	30,755.24	18,229.42	88,422.18
CORE Electric Cooperative	0.00	1,861.64	0.00	0.00	1,861.64
DC2 Services LLC	0.00	2,645.00	0.00	0.00	2,645.00
Diversified Underground	305.00	0.00	0.00	0.00	305.00
Farnsworth Group, Inc	35,838.50	0.00	0.00	46,425.33	82,263.83
Foothills Park & Recreation District	2,824.00	0.00	0.00	0.00	2,824.00
Gembok Consulting Inc.	1,427.50	0.00	0.00	0.00	1,427.50
Good Plumbing Service	300.00	0.00	0.00	0.00	300.00
HGL Construction Services LLC	0.00	0.00	0.00	345.00	345.00
Special District Management Services, Inc	10,358.32	10,475.38	0.00	0.00	20,833.70
Utility Notification Center of Colorado	77.40	0.00	0.00	0.00	77.40
TOTAL	<u>67,641.41</u>	<u>50,692.54</u>	<u>33,255.24</u>	<u>64,999.75</u>	<u>216,588.94</u>

Roxborough Village Metro District
A/P Aging Detail
As of October 31, 2024

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
Current							
10/31/2024	224101264	Utility Notification Cen...	10/31/2024	-SPLIT-	RTL Transmissions		77.40
10/31/2024	SALES000...	Foothills Park & Recre...	10/31/2024	-SPLIT-	October 2024 Reside...		2,824.00
10/31/2024	140112	Special District Manag...	10/31/2024	-SPLIT-	October 2024 District ...		10,358.32
10/18/2024	100213	Good Plumbing Service	11/02/2024	62010 - General Repairs ...			300.00
10/19/2024	2016573	Consolidated Division...	11/03/2024	-SPLIT-			394.62
10/24/2024	255676	Farnsworth Group, Inc	11/03/2024	-SPLIT-	Period ending 09.30.2...		35,838.50
10/26/2024	2016665	Consolidated Division...	11/10/2024	-SPLIT-			1,582.68
10/31/2024	1203	Ace Tree Care, Inc	11/10/2024	-SPLIT-			9,687.50
10/31/2024	24119184717	Bill.com LLC	11/10/2024	-SPLIT-	Billing Period 10/05/2...		340.19
10/14/2024	V240894	Ambiente H2O Inc.	11/13/2024	-SPLIT-			2,756.00
10/31/2024	2016585	Consolidated Division...	11/15/2024	-SPLIT-			272.00
10/31/2024	2016584	Consolidated Division...	11/15/2024	-SPLIT-			1,477.70
10/31/2024	30941	Diversified Underground	11/30/2024	-SPLIT-	Screen Charge		305.00
10/31/2024	6122	Gemsbok Consulting L...	12/15/2024	-SPLIT-	October 2024		1,427.50
Total Current							67,641.41
1 - 45							
09/30/2024	139278	Special District Manag...	09/30/2024	-SPLIT-	September 2024 Distr...	31	10,475.38
10/02/2024	6170	DC2 Services LLC	10/12/2024	-SPLIT-		19	2,645.00
10/01/2024	2016263	Consolidated Division...	10/16/2024	-SPLIT-		15	19,305.71
10/05/2024	2016484	Consolidated Division...	10/20/2024	-SPLIT-		11	3,014.80
10/12/2024	2016510	Consolidated Division...	10/27/2024	-SPLIT-		4	13,390.01
10/17/2024		CORE Electric Cooper...	10/27/2024	-SPLIT-		4	1,861.64
Total 1 - 45							50,692.54
46 - 90							
07/27/2024	2015307	Consolidated Division...	08/11/2024	-SPLIT-		81	120.00
07/27/2024	2015301	Consolidated Division...	08/11/2024	-SPLIT-		81	7,400.22
07/31/2024	2015447	Consolidated Division...	08/15/2024	-SPLIT-		77	80.00
08/10/2024	2015616	Consolidated Division...	08/25/2024	-SPLIT-		67	198.00
08/10/2024	2015617	Consolidated Division...	08/25/2024	-SPLIT-		67	195.00
08/28/2024	Deposit	Ace Tree Care, Inc	09/07/2024	-SPLIT-		54	2,500.00
08/24/2024	2015744	Consolidated Division...	09/08/2024	-SPLIT-		53	12,338.01
08/31/2024	2015727	Consolidated Division...	09/15/2024	-SPLIT-		46	10,424.01
Total 46 - 90							33,255.24
> 90							
04/12/2024	2024-23	HGL Construction Ser...	05/12/2024	80060 - Plant Nursery		172	345.00
04/27/2024	2013941	Consolidated Division...	05/12/2024	-SPLIT-	Water meter install	172	9,253.71
05/31/2024	2014479	Consolidated Division...	06/15/2024	-SPLIT-	T&M May 26-31	138	8,975.71
06/30/2024	253236	Farnsworth Group, Inc	07/10/2024	-SPLIT-	Period ending 06.30.2...	113	46,425.33
Total > 90							64,999.75
TOTAL							216,588.94

Roxborough Village Metro District
Claims by Vendor Detail

October 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
Bill.com LLC						
Bill	10/08/2024	24108828190	Billing Period 09/05/2024 - 10/04/2024	52040 · Software & Online Subscr...	274.15	274.15
Bill	10/08/2024	24108828190	Billing Period 09/05/2024 - 10/04/2024	52040 · Software & Online Subscr...	52.22	326.37
Bill	10/08/2024	24108828190	Billing Period 09/05/2024 - 10/04/2024	52040 · Software & Online Subscr...	13.60	339.97
Total Bill.com LLC						339.97
Carrie Hanson						
Bill	10/16/2024			64080 · Misc. Landscape Expense	262.08	262.08
Bill	10/16/2024			64080 · Misc. Landscape Expense	49.92	312.00
Total Carrie Hanson						312.00
Colorado Golf and Turf, Inc						
Bill	10/18/2024	01-168239		63000 · Vehicle Expense	159.60	159.60
Bill	10/18/2024	01-168239		63000 · Vehicle Expense	30.40	190.00
Total Colorado Golf and Turf, Inc						190.00
Colorado Special Districts Property and L						
Bill	10/18/2024	25WC-60100-0217		52510 · Woker's Compensation E...	367.20	367.20
Bill	10/18/2024	25WC-60100-0217		52510 · Woker's Compensation E...	64.80	432.00
Bill	10/18/2024	25WC-60100-0217		52510 · Woker's Compensation E...	18.00	450.00
Total Colorado Special Districts Property and L						450.00
Consolidated Divisions Inc						
Bill	10/01/2024	2016012		64030 · Irrigation Expense	6,489.79	6,489.79
Bill	10/01/2024	2016012		64030 · Irrigation Expense	1,236.15	7,725.94
Bill	10/08/2024	2015838		64040 · Landscape Contract	16,216.80	23,942.74
Bill	10/08/2024	2015838		64040 · Landscape Contract	3,088.91	27,031.65
Bill	10/18/2024	2016280		64030 · Irrigation Expense	12,507.63	39,539.28
Bill	10/18/2024	2016280		64030 · Irrigation Expense	2,382.40	41,921.68
Bill	10/18/2024	2016138		64030 · Irrigation Expense	4,258.56	46,180.24
Bill	10/18/2024	2016138		64030 · Irrigation Expense	811.15	46,991.39
Bill	10/18/2024	2016379		64030 · Irrigation Expense	3,355.57	50,346.96
Bill	10/18/2024	2016379		64030 · Irrigation Expense	639.16	50,986.12
Total Consolidated Divisions Inc						50,986.12
CORE Electric Cooperative						
Bill	10/10/2024			51050 · Utilities Expense	791.14	791.14
Bill	10/10/2024			51050 · Utilities Expense	1,533.83	2,324.97
Total CORE Electric Cooperative						2,324.97
DC2 Services LLC						
Bill	10/31/2024	6170		68045 · Tree Care Expense	7,217.28	7,217.28
Bill	10/31/2024	6170		68045 · Tree Care Expense	1,374.72	8,592.00
Total DC2 Services LLC						8,592.00
Diversified Underground						
Bill	10/18/2024	30722	Screen Charge	62020 · Utility Locate	449.40	449.40
Bill	10/18/2024	30722	Screen Charge	62020 · Utility Locate	85.60	535.00
Total Diversified Underground						535.00
Ephram Glass*						
Bill	10/18/2024	RVMD10009	SDA Conference Travel Mileage and Lodging	53020 · BOD Travel/Mileage Exp...	110.37	110.37
Bill	10/18/2024	RVMD10009	SDA Conference Travel Mileage and Lodging	53040 · BOD Conference/Retreat ...	363.41	473.78
Bill	10/18/2024	RVMD10009	SDA Conference Travel Mileage and Lodging	53020 · BOD Travel/Mileage Exp...	21.02	494.80
Bill	10/18/2024	RVMD10009	SDA Conference Travel Mileage and Lodging	53040 · BOD Conference/Retreat ...	69.22	564.02
Total Ephram Glass*						564.02
Foothills Park & Recreation District						
Bill	10/18/2024	SALES000000035629	September 2024 Resident Use	68010 · Foothills Park & Rec Fees	652.52	652.52
Bill	10/18/2024	SALES000000035629	September 2024 Resident Use	68010 · Foothills Park & Rec Fees	77.75	730.27
Total Foothills Park & Recreation District						730.27
Gemsbok Consulting Inc.						
Bill	10/18/2024	6103	September 2024	57030 · Accounting Services	1,575.50	1,575.50
Bill	10/18/2024	6103	September 2024	57030 · Accounting Services	300.10	1,875.60
Bill	10/18/2024	6103	September 2024	57030 · Accounting Services	78.15	1,953.75
Total Gemsbok Consulting Inc.						1,953.75
Ireland Stapleton Pryor & Pascoe PC						
Bill	10/18/2024	158804	Billed Through 09/30/2024	57020 · Legal Expenses	7,216.71	7,216.71
Bill	10/18/2024	158804	Billed Through 09/30/2024	57020 · Legal Expenses	1,374.61	8,591.32
Bill	10/18/2024	158804	Billed Through 09/30/2024	57020 · Legal Expenses	357.97	8,949.29
Total Ireland Stapleton Pryor & Pascoe PC						8,949.29
QuickBooks Payroll Service						
Liability Che...	10/30/2024		Fee for 4 direct deposit(s) at \$4.00 each	54000 · Payroll Expenses	16.00	16.00
Total QuickBooks Payroll Service						16.00

Roxborough Village Metro District

Claims by Vendor Detail

October 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
Roxborough Water & Sanitation District						
Bill	10/15/2024		Service Period 08/25/24 to 09/24/24 Elk Mnt Cir	68025 · Water Expense	279.50	279.50
Bill	10/15/2024		Service Period 08/25/24 - 09/24/24 Marmot Ridge Cir	68025 · Water Expense	832.00	1,111.50
Bill	10/15/2024		Service Period 08/25/24 to 09/24/24 Mule Deer Pl	68025 · Water Expense	1,178.00	2,289.50
Bill	10/15/2024		Service Period 08/24/24 - 09/24/24 Rampart Range	68025 · Water Expense	126.86	2,416.36
Bill	10/15/2024		Billing Period 09/01/24 to 09/31/24	68025 · Water Expense	8,449.32	10,865.68
Bill	10/15/2024		Billing Period 09/01/24 to 09/31/24	68025 · Water Expense	1,609.40	12,475.08
Total Roxborough Water & Sanitation District						12,475.08
Trophy Fence						
Bill	10/31/2024	0000777		62010 · General Repairs and Mai...	294.00	294.00
Bill	10/31/2024	0000777		62010 · General Repairs and Mai...	56.00	350.00
Total Trophy Fence						350.00
United Site Services						
Bill	10/18/2024	INV-4828891	Services Roxborough Community Park	68050 · Portable Restroom Exp.	295.47	295.47
Bill	10/18/2024	INV-4831696	Services Chatfield Farms Park	68050 · Portable Restroom Exp.	303.34	598.81
Deposit	10/28/2024		Deposit	68050 · Portable Restroom Exp.	-104.40	494.41
Total United Site Services						494.41
Utility Notification Center of Colorado						
Bill	10/16/2024	224091252	RTL Transmissions	62020 · Utility Locate	108.36	108.36
Bill	10/16/2024	224091252	RTL Transmissions	62020 · Utility Locate	20.64	129.00
Total Utility Notification Center of Colorado						129.00
Xcel Energy						
Bill	10/02/2024	892620902	September Statement	51050 · Utilities Expense	3.75	3.75
Bill	10/30/2024	896537490	October Statement	51050 · Utilities Expense	3.75	7.50
Total Xcel Energy						7.50
TOTAL						89,399.38

Roxborough Village Metro District
Payroll Detail
October 2024

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
BOD Compensation						
DD1083	10/31/2024	Brendan M Coupe	BOD Compensation	Paycheck	0.00	300.00
DD1084	10/31/2024	Debra D Prysby	BOD Compensation	Paycheck	0.00	200.00
DD1085	10/31/2024	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1086	10/31/2024	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	900.00
TOTAL					0.00	900.00

Roxborough Village Metro District

Executive Summary

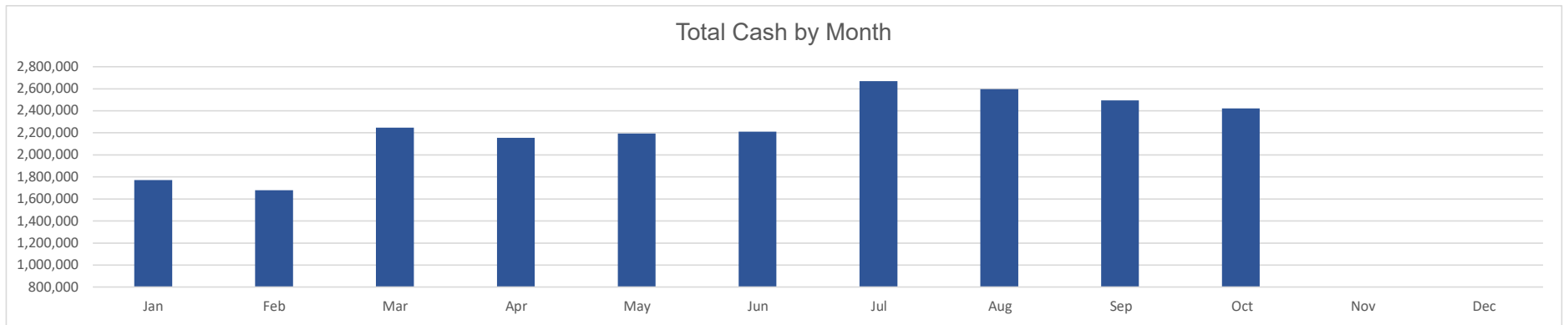
As of October 31st, 2024

Summary

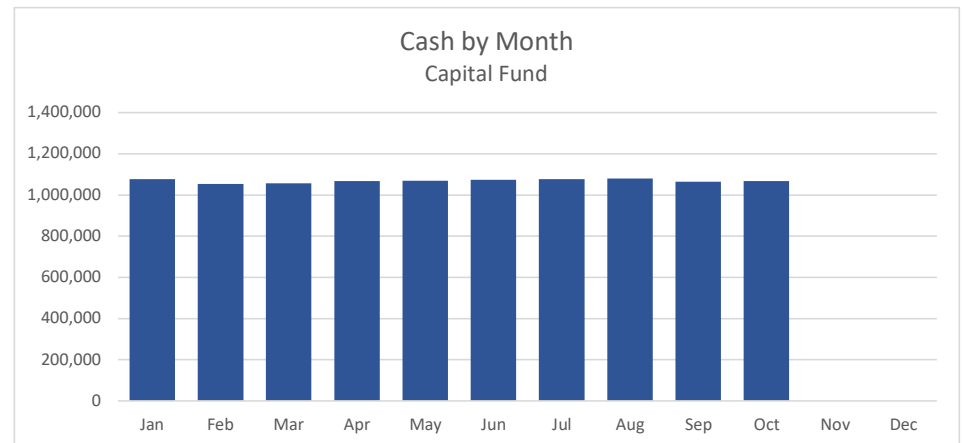
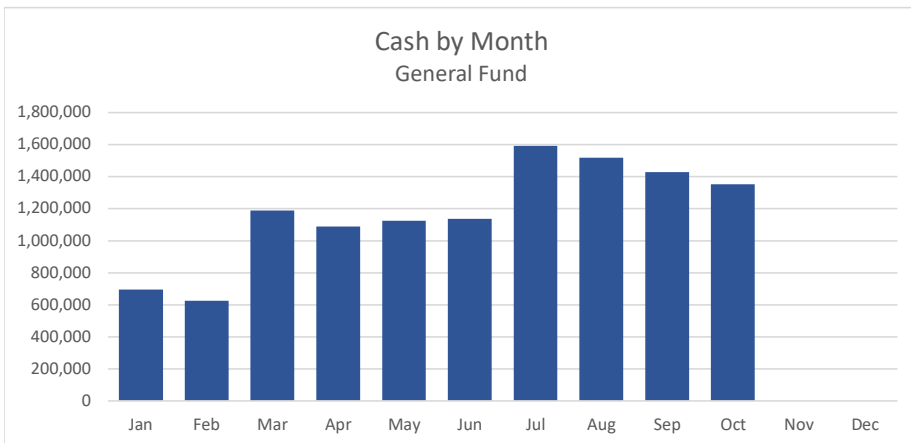
The district received a Property Tax and Specific Ownership Tax payment totaling \$8,535.59 in October. The Board has the 2025 draft budget and Gemsbok will work with the board on any changes prior to formally submitting the budget with the Division of Local Government.

Key Performance Metrics

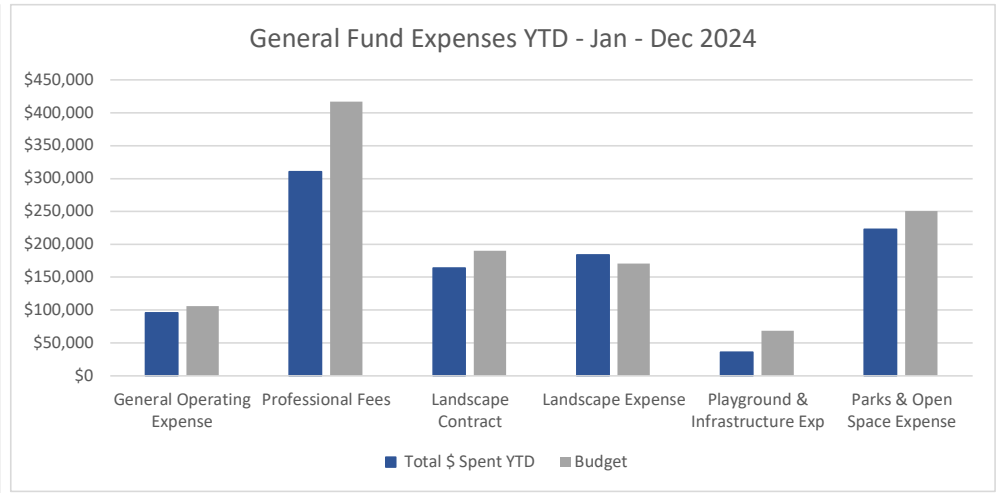
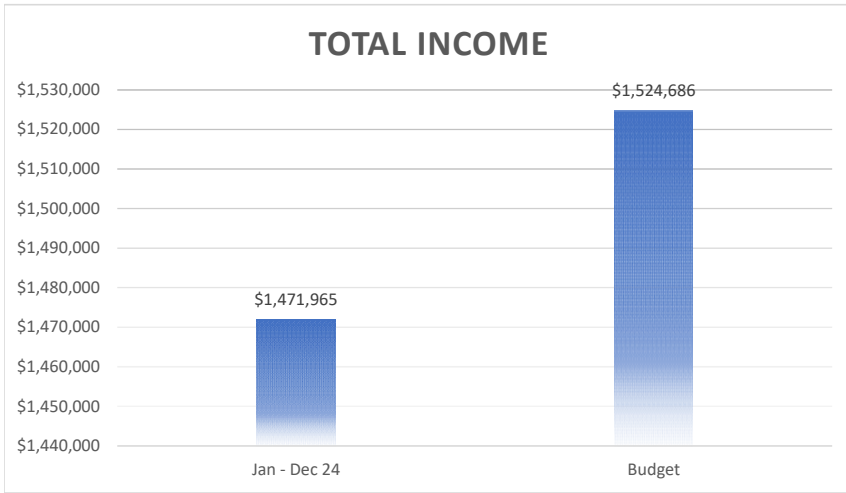
Cash Position



We are at the point in the year where cash reserves will begin decreasing slightly. We can expect to see this decrease into Q1 of 2025, and increasing once the first large Property Tax distribution is received.

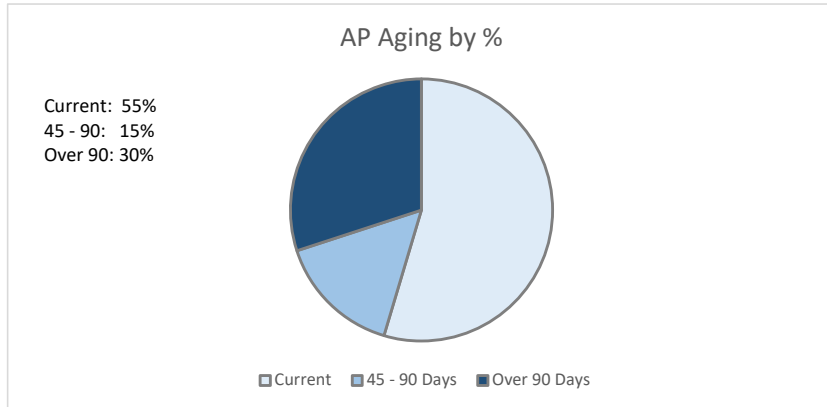


Income & Expenses



Financials were prepared before receiving October's legal invoice. A place holder of \$9,000 was used and will be updated when the actual invoice is received. Landscape expenses for 2024 now exceed budget. We continue to monitor expense trends for 2024 to budget as well as in comparison to historical years.

Accounts Payable

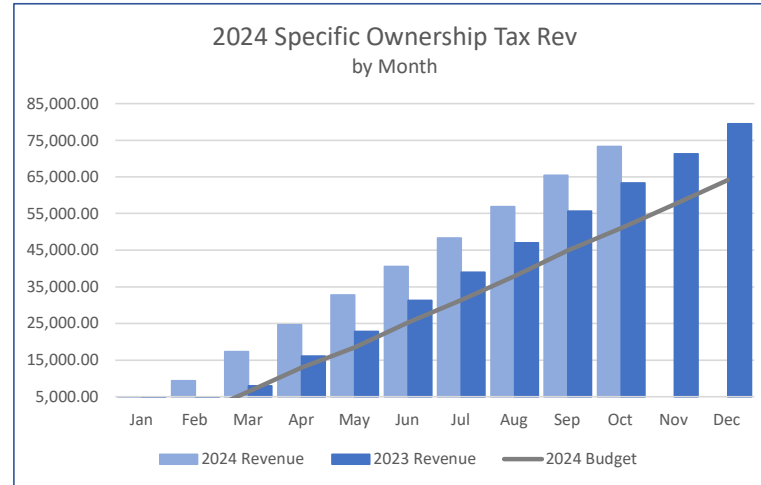
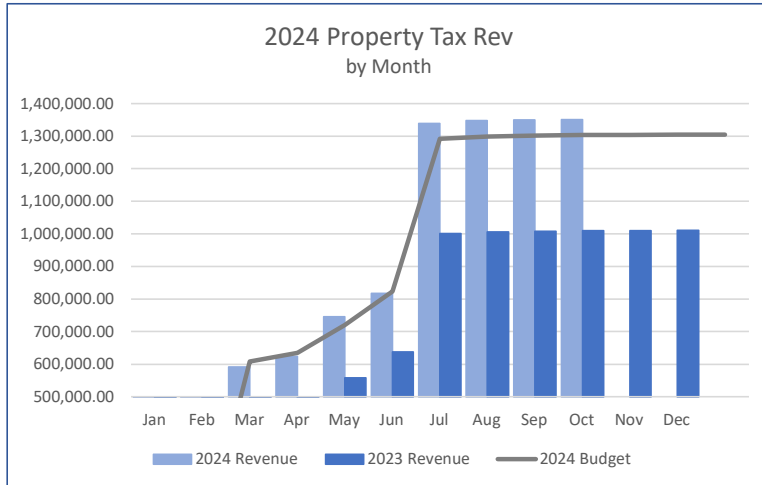


Based on the current reporting, 45% of Accounts Payable are over 45 days past due, which is slightly up over last month. The total value of the past due bills through October are \$98,254.99. The value of the current bills are \$118,333.95. We will continue to work with the board to provide transparency on all district bills received.

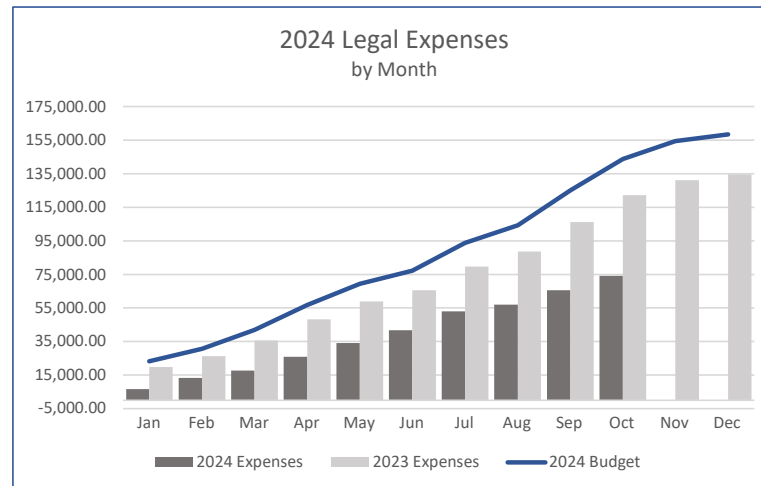
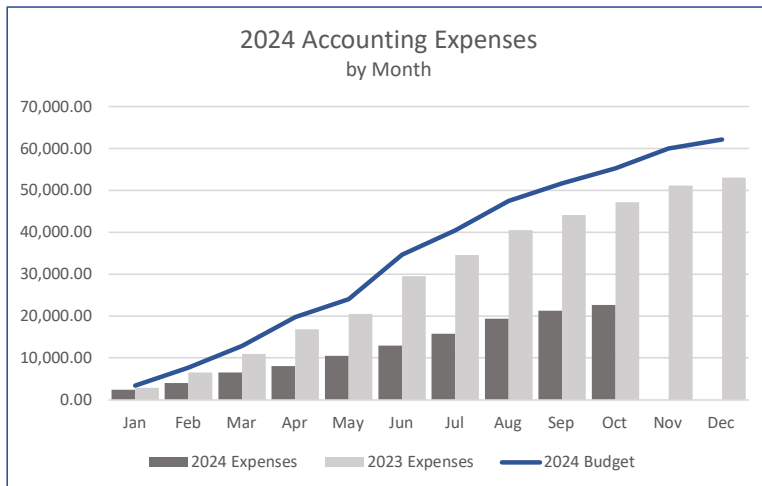
Revenue and Expense Trends by Type

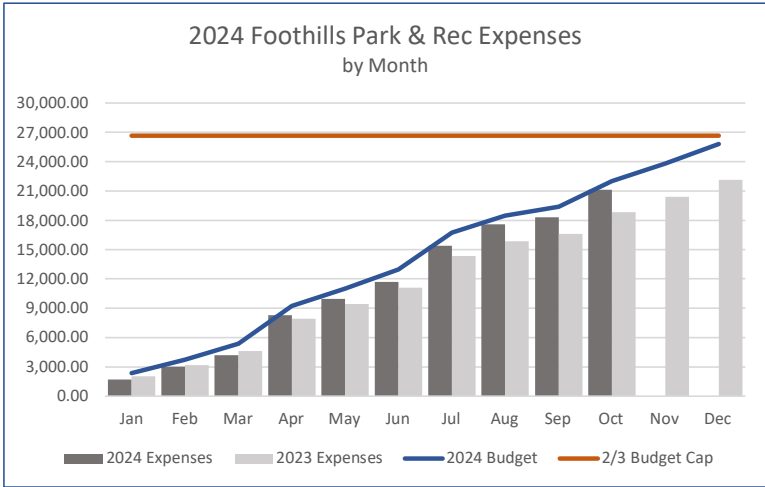
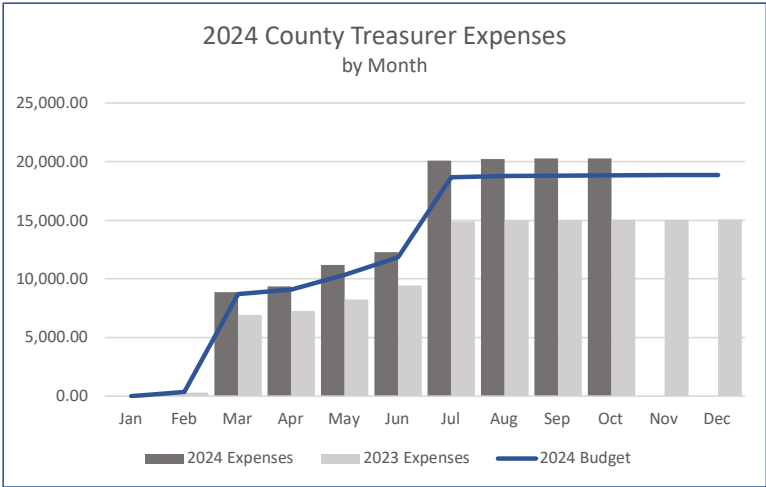
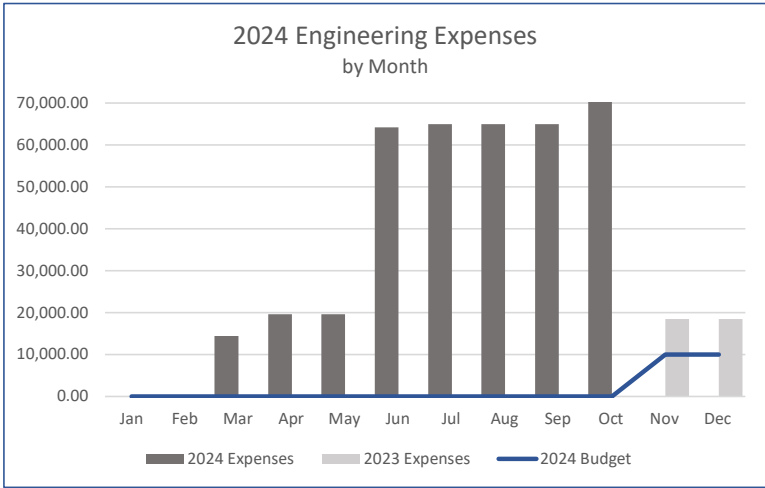
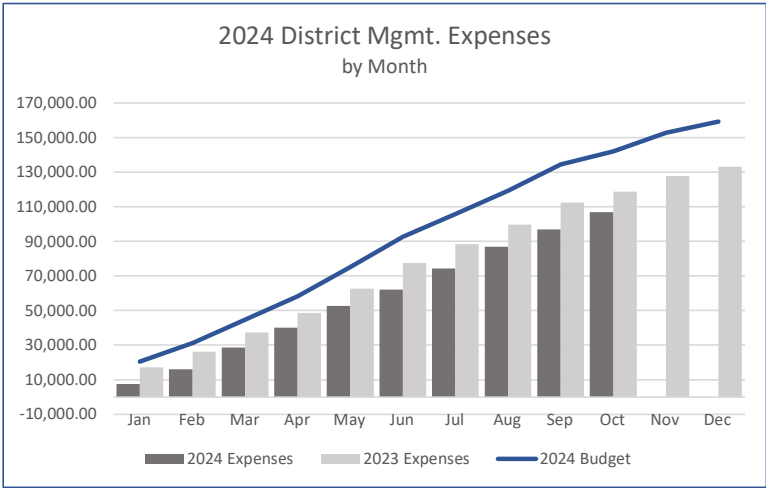
As of October 31st, 2024

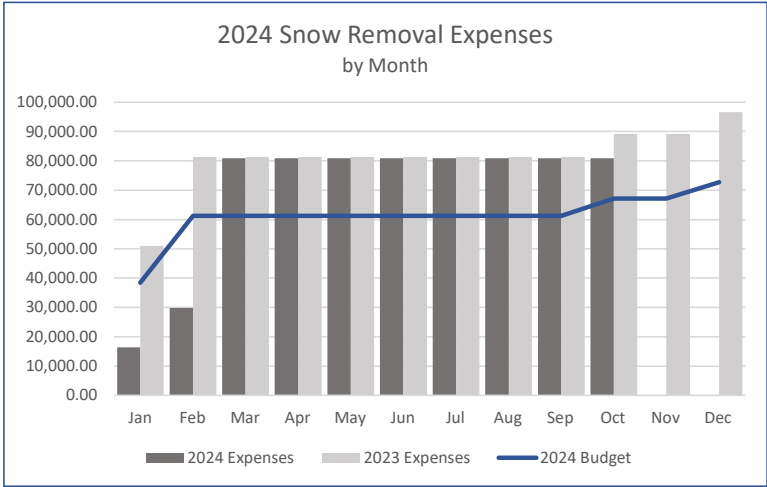
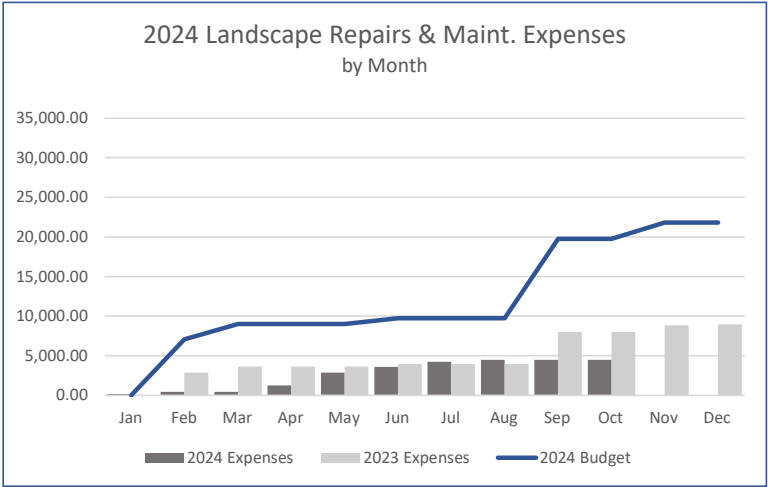
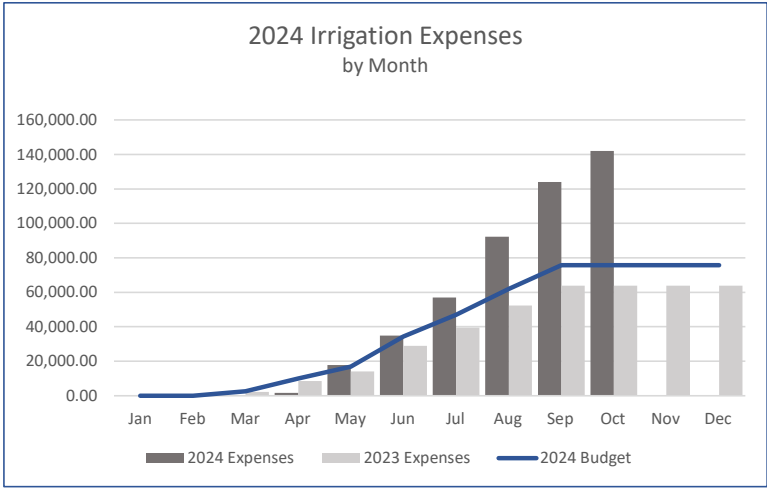
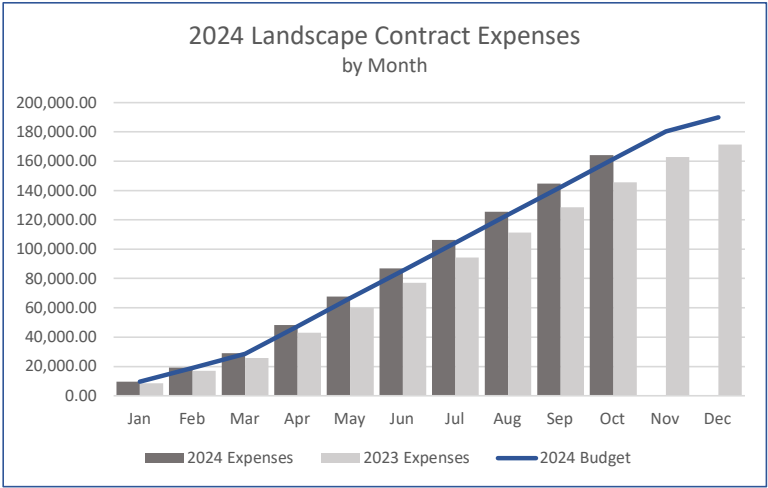
Revenue



Expenses

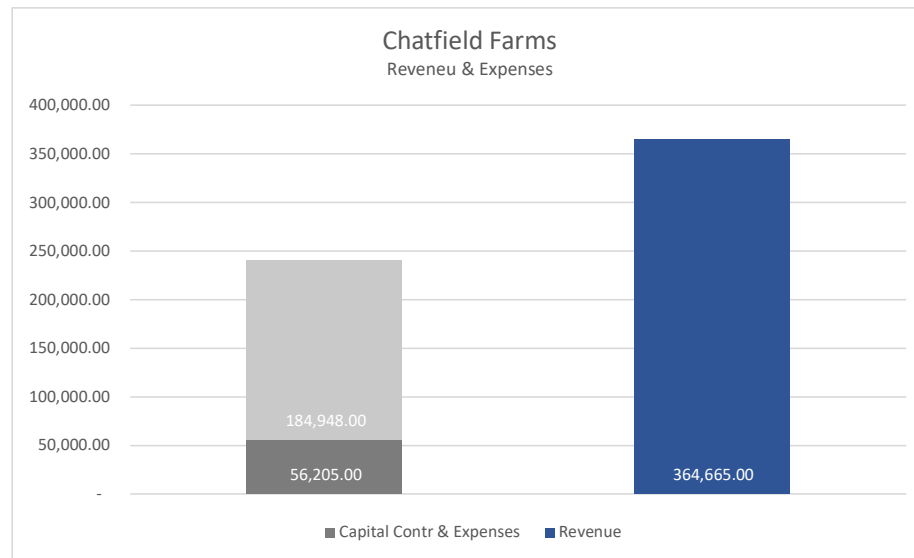






Chatfield Farms Revenue vs. Expenses

Per the Chatfield Farms Reimbursement Agreement, we need to track the Chatfield Farms revenue versus expenses. Below is an annual revenue vs. expense tracker which will be updated monthly to track where Chatfield Farms stands in regard to the threshold.



Roxborough Village Metro District
Balance Sheet by Class
 As of October 31, 2024

11:31 AM
 11/11/2024
 Accrual Basis

	100-General Fund	200 - Capital Project Fund	300 - Debt Service Fund	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
10100 · General Operating Acct	89,435.55	0.00	0.00	89,435.55
10500 · ColoTrust Funds				
10505 · General Fund	1,160,999.79	0.00	0.00	1,160,999.79
10510 · Capital Projects Fund	0.00	1,068,288.46	0.00	1,068,288.46
10520 · CTF Fund	0.00	103,335.38	0.00	103,335.38
10500 · ColoTrust Funds - Other	0.00	0.00	0.00	0.00
Total 10500 · ColoTrust Funds	1,160,999.79	1,171,623.84	0.00	2,332,623.63
Total Checking/Savings	1,250,435.34	1,171,623.84	0.00	2,422,059.18
Other Current Assets				
14010 · Prepaid Expense	7,540.00	0.00	0.00	7,540.00
14020 · Taxes Receivable	1,306,788.00	0.00	0.00	1,306,788.00
Total Other Current Assets	1,314,328.00	0.00	0.00	1,314,328.00
Total Current Assets	2,564,763.34	1,171,623.84	0.00	3,736,387.18
TOTAL ASSETS	2,564,763.34	1,171,623.84	0.00	3,736,387.18
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	184,015.89	32,573.05	0.00	216,588.94
Total Accounts Payable	184,015.89	32,573.05	0.00	216,588.94
Other Current Liabilities				
20011 · Accrued Expenses	8,640.00	360.00	0.00	9,000.00
22000 · Payroll Liabilities				
20210 · Federal Tax	1.80	0.00	0.00	1.80
20240 · State Tax	6.00	0.00	0.00	6.00
Total 22000 · Payroll Liabilities	7.80	0.00	0.00	7.80
23010 · Defered Revenue-Taxes	1,306,788.00	0.00	0.00	1,306,788.00
Total Other Current Liabilities	1,315,435.80	360.00	0.00	1,315,795.80
Total Current Liabilities	1,499,451.69	32,933.05	0.00	1,532,384.74
Total Liabilities	1,499,451.69	32,933.05	0.00	1,532,384.74
Equity				
34000 · Restricted Net Assets				
34020 · Restricted	0.00	1,113,878.94	0.00	1,113,878.94
34050 · Emergency Reserve 3%	36,200.00	0.00	0.00	36,200.00
Total 34000 · Restricted Net Assets	36,200.00	1,113,878.94	0.00	1,150,078.94
39000 · Unrestricted Net Assets	570,109.75	0.00	0.00	570,109.75
Net Income	459,001.90	24,811.85	0.00	483,813.75
Total Equity	1,065,311.65	1,138,690.79	0.00	2,204,002.44
TOTAL LIABILITIES & EQUITY	2,564,763.34	1,171,623.84	0.00	3,736,387.18
UNBALANCED CLASSES	0.00	0.00	0.00	0.00

Roxborough Village Metro District Profit & Loss Budget vs. Actual

January through October 2024

	Jan - Oct 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	73,331	64,088	9,243	114%
41020 · Property Tax	1,350,612	1,304,845	45,767	104%
41040 · Prior Year Tax	361	(17)	378	(2,126)%
41045 · Property Tax Interest	558	281	277	199%
41000 · Property Tax Income - Other	0	0	0	0%
Total 41000 · Property Tax Income	1,424,862	1,369,197	55,665	104%
43000 · Park and Field Income				
43010 · Sports Field Fees	1,050	2,200	(1,150)	48%
Total 43000 · Park and Field Income	1,050	2,200	(1,150)	48%
45000 · Grant Income	5,034	126,000	(120,967)	4%
46000 · Interest Income				
46010 · General Bank Account Interest	97,955	27,289	70,666	359%
46000 · Interest Income - Other	0	70,171	(70,171)	0%
Total 46000 · Interest Income	97,955	97,460	495	101%
48000 · CTF/Lottery Income	33,339	46,200	(12,861)	72%
Total Income	1,562,240	1,641,057	(78,817)	95%
Gross Profit	1,562,240	1,641,057	(78,817)	95%
Expense				
50000 · Treasurer Fees	20,273	18,863	1,410	107%
51000 · General Overhead				
51005 · Dues & Subscriptions	1,042			
51010 · Communication / Website Expense	0	737	(737)	0%
51050 · Utilities Expense	15,341	14,982	359	102%
51060 · District Functions/Events	0	85	(85)	0%
51000 · General Overhead - Other	0	31	(31)	0%
Total 51000 · General Overhead	16,383	15,835	549	103%
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	4,616	5,332	(716)	87%
52000 · Computer & Software Expenses - Other	0	222	(222)	0%
Total 52000 · Computer & Software Expenses	4,616	5,554	(938)	83%
52500 · Insurance Expense				
52510 · Worker's Compensation Exp.	450			
52550 · General Insurance	33,278	45,000	(11,722)	74%
52500 · Insurance Expense - Other	170	1,611	(1,441)	11%
Total 52500 · Insurance Expense	33,898	46,611	(12,713)	73%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	7,200	9,180	(1,980)	78%
53020 · BOD Travel/Mileage Expense	131	323	(192)	41%
53040 · BOD Conference/Retreat Expense	848	394	454	215%
Total 53000 · Board of Director's Expense	8,179	9,897	(1,718)	83%
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	551	702	(151)	78%
54000 · Payroll Expenses - Other	144	79	65	182%
Total 54000 · Payroll Expenses	695	781	(86)	89%
57000 · Professional Services Fees				
57010 · Auditing	7,950	7,350	600	108%
57020 · Legal Expenses	76,790	158,491	(81,701)	48%
57030 · Accounting Services	23,558	62,187	(38,630)	38%
57040 · District Management	111,297	159,340	(48,043)	70%
57050 · Engineering Expense	103,485	10,000	93,485	1,035%
57090 · Other Professional Services Exp	0	20,000	(20,000)	0%
57000 · Professional Services Fees - Other	0	15,308	(15,308)	0%
Total 57000 · Professional Services Fees	323,080	432,676	(109,596)	75%

Roxborough Village Metro District Profit & Loss Budget vs. Actual

January through October 2024

	Jan - Oct 24	Budget	Budget Variance	% of Budget
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	8,850	7,000	1,850	126%
62020 · Utility Locate	3,851	3,323	528	116%
Total 62000 · Repairs and Maintenance	12,701	10,323	2,378	123%
63000 · Vehicle Expense	190			
64000 · Landscape Expenses				
64010 · Landscape Repairs and Maint	4,469	22,091	(17,622)	20%
64020 · Landscape Weed Control Expense	35,242	42,696	(7,454)	83%
64030 · Irrigation Expense	141,951	75,751	66,200	187%
64040 · Landscape Contract	164,099	189,902	(25,804)	86%
64080 · Misc. Landscape Expense	2,062	100	1,962	2,062%
64000 · Landscape Expenses - Other	0	30,000	(30,000)	0%
Total 64000 · Landscape Expenses	347,822	360,540	(12,718)	96%
65000 · Playground & Infrastructure Exp				
65010 · Playground Repairs and Maint	0	32,568	(32,568)	0%
65020 · Baseball Field Improvements	19,000	19,000	0	100%
65030 · Graffiti Removal /Vandalism Exp	7,006	13,776	(6,770)	51%
65080 · Misc. Playground & Infrastruct	9,709	600	9,109	1,618%
65000 · Playground & Infrastructure Exp - Other	0	2,500	(2,500)	0%
Total 65000 · Playground & Infrastructure Exp	35,716	68,444	(32,728)	52%
68000 · Parks & Open Space Expense				
68010 · Foothills Park & Rec Fees	21,132	25,818	(4,687)	82%
68020 · Mosquito Control Expense	9,200	15,480	(6,280)	59%
68025 · Water Expense	73,852	68,000	5,852	109%
68030 · Seasonal Lighting Expense	0	17,000	(17,000)	0%
68035 · Wetland Mitigation	0	275	(275)	0%
68045 · Tree Care Expense	18,797	30,000	(11,203)	63%
68050 · Portable Restroom Exp.	6,117	6,299	(181)	97%
68065 · Water Rights Expense	405			
68070 · Snow Removal Expense	80,887	72,725	8,162	111%
68085 · Annual Trails Maintenance	0	15,000	(15,000)	0%
68095 · Open Space Maintenances / Fire	12,796	200	12,596	6,398%
68000 · Parks & Open Space Expense - Other	0	10,303	(10,303)	0%
Total 68000 · Parks & Open Space Expense	223,186	261,100	(37,914)	85%
70000 · Bond Interest & Principal Exp.				
70020 · Bond Principal - Series 1993	0			
Total 70000 · Bond Interest & Principal Exp.	0			
80000 · Capital Expenses				
80010 · Park Infrastructure/Improvements	0	421,500	(421,500)	0%
80020 · Irrigation Improvements	10,424	97,000	(86,576)	11%
80050 · Building Improvements	0	13,000	(13,000)	0%
80060 · Plant Nursery	2,037	3,500	(1,463)	58%
80070 · New Playground	39,228	350,000	(310,773)	11%
80000 · Capital Expenses - Other	0	95,000	(95,000)	0%
Total 80000 · Capital Expenses	51,688	980,000	(928,312)	5%
99000 · Contingency	0	39,960	(39,960)	0%
Total Expense	1,078,426	2,250,583	(1,172,157)	48%
Net Ordinary Income	483,814	(609,526)	1,093,340	(79)%
Net Income	483,814	(609,526)	1,093,340	(79)%

Roxborough Village Metro District
Capital Fund Profit & Loss Budget vs. Actual

January through October 2024

	Jan - Oct 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
45000 · Grant Income	5,034			
46000 · Interest Income	51,902	70,171	(18,269)	74%
48000 · CTF/Lottery Income	33,339	46,200	(12,861)	72%
Total Income	<u>90,275</u>	<u>116,371</u>	<u>(26,096)</u>	<u>78%</u>
Gross Profit	90,275	116,371	(26,096)	78%
Expense				
51000 · General Overhead	0	31	(31)	0%
52000 · Computer & Software Expenses	185	222	(37)	83%
52500 · Insurance Expense	825	1,611	(786)	51%
57000 · Professional Services Fees	12,360	15,308	(2,948)	81%
68000 · Parks & Open Space Expense	405	10,303	(9,898)	4%
80000 · Capital Expenses	51,688	980,000	(928,312)	5%
Total Expense	<u>65,463</u>	<u>1,007,475</u>	<u>(942,012)</u>	<u>6%</u>
Net Ordinary Income	<u>24,812</u>	<u>(891,104)</u>	<u>915,916</u>	<u>(3)%</u>
Net Income	<u><u>24,812</u></u>	<u><u>(891,104)</u></u>	<u><u>915,916</u></u>	<u><u>(3)%</u></u>

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual
 January through October 2024

	Jan - Oct 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income				
41010 · Specific Ownership Tax	73,331	64,088	9,243	114%
41020 · Property Tax	1,350,612	1,304,845	45,767	104%
41040 · Prior Year Tax	361	(17)	378	(2,126)%
41045 · Property Tax Interest	558	281	277	199%
41000 · Property Tax Income - Other	0	0	0	0%
Total 41000 · Property Tax Income	1,424,862	1,369,197	55,665	104%
43000 · Park and Field Income				
43010 · Sports Field Fees	1,050	2,200	(1,150)	48%
Total 43000 · Park and Field Income	1,050	2,200	(1,150)	48%
45000 · Grant Income	0	126,000	(126,000)	0%
46000 · Interest Income				
46010 · General Bank Account Interest	46,053	27,289	18,764	169%
Total 46000 · Interest Income	46,053	27,289	18,764	169%
Total Income	1,471,965	1,524,686	(52,721)	97%
Gross Profit	1,471,965	1,524,686	(52,721)	97%
Expense				
50000 · Treasurer Fees	20,273	18,863	1,410	107%
51000 · General Overhead				
51005 · Dues & Subscriptions	1,042			
51010 · Communication / Website Expense	0	737	(737)	0%
51050 · Utilities Expense	15,341	14,982	359	102%
51060 · District Functions/Events	0	85	(85)	0%
Total 51000 · General Overhead	16,383	15,804	580	104%
52000 · Computer & Software Expenses				
52040 · Software & Online Subscriptions	4,431	5,332	(900)	83%
Total 52000 · Computer & Software Expenses	4,431	5,332	(900)	83%
52500 · Insurance Expense				
52510 · Woker's Compensation Exp.	432			
52550 · General Insurance	32,478	45,000	(12,522)	72%
52500 · Insurance Expense - Other	163			
Total 52500 · Insurance Expense	33,073	45,000	(11,927)	73%
53000 · Board of Director's Expense				
53010 · Directors' Stipend	7,200	9,180	(1,980)	78%
53020 · BOD Travel/Mileage Expense	131	323	(192)	41%
53040 · BOD Conference/Retreat Expense	848	394	454	215%
Total 53000 · Board of Director's Expense	8,179	9,897	(1,718)	83%
54000 · Payroll Expenses				
54060 · Employer Payroll Taxes	551	702	(151)	78%
54000 · Payroll Expenses - Other	144	79	65	182%
Total 54000 · Payroll Expenses	695	781	(86)	89%
57000 · Professional Services Fees				
57010 · Auditing	7,632	7,350	282	104%
57020 · Legal Expenses	74,226	158,491	(84,265)	47%
57030 · Accounting Services	22,670	62,187	(39,518)	36%
57040 · District Management	106,846	159,340	(52,494)	67%
57050 · Engineering Expense	99,346	10,000	89,346	993%
57090 · Other Professional Services Exp	0	20,000	(20,000)	0%
Total 57000 · Professional Services Fees	310,719	417,368	(106,649)	74%

Roxborough Village Metro District
General Fund Profit & Loss Budget vs. Actual
 January through October 2024

	Jan - Oct 24	Budget	Budget Variance	% of Budget
62000 · Repairs and Maintenance				
62010 · General Repairs and Maintenance	8,850	7,000	1,850	126%
62020 · Utility Locate	3,851	3,323	528	116%
Total 62000 · Repairs and Maintenance	12,701	10,323	2,378	123%
63000 · Vehicle Expense	190			
64000 · Landscape Expenses				
64010 · Landscape Repairs and Maint	4,469	22,091	(17,622)	20%
64020 · Landscape Weed Control Expense	35,242	42,696	(7,454)	83%
64030 · Irrigation Expense	141,951	75,751	66,200	187%
64040 · Landscape Contract	164,099	189,902	(25,804)	86%
64080 · Misc. Landscape Expense	2,062	100	1,962	2,062%
64000 · Landscape Expenses - Other	0	30,000	(30,000)	0%
Total 64000 · Landscape Expenses	347,822	360,540	(12,718)	96%
65000 · Playground & Infrastructure Exp				
65010 · Playground Repairs and Maint	0	32,568	(32,568)	0%
65020 · Baseball Field Improvements	19,000	19,000	0	100%
65030 · Graffiti Removal /Vandalism Exp	7,006	13,776	(6,770)	51%
65080 · Misc. Playground & Infrastruct	9,709	600	9,109	1,618%
65000 · Playground & Infrastructure Exp - Ot...	0	2,500	(2,500)	0%
Total 65000 · Playground & Infrastructure Exp	35,716	68,444	(32,728)	52%
68000 · Parks & Open Space Expense				
68010 · Foothills Park & Rec Fees	21,132	25,818	(4,687)	82%
68020 · Mosquito Control Expense	9,200	15,480	(6,280)	59%
68025 · Water Expense	73,852	68,000	5,852	109%
68030 · Seasonal Lighting Expense	0	17,000	(17,000)	0%
68035 · Wetland Mitigation	0	275	(275)	0%
68045 · Tree Care Expense	18,797	30,000	(11,203)	63%
68050 · Portable Restroom Exp.	6,117	6,299	(181)	97%
68070 · Snow Removal Expense	80,887	72,725	8,162	111%
68085 · Annual Trails Maintenance	0	15,000	(15,000)	0%
68095 · Open Space Maintenances / Fire	12,796	200	12,596	6,398%
Total 68000 · Parks & Open Space Expense	222,781	250,797	(28,016)	89%
70000 · Bond Interest & Principal Exp.				
70020 · Bond Principal - Series 1993	0			
Total 70000 · Bond Interest & Principal Exp.	0			
99000 · Contingency	0	39,960	(39,960)	0%
Total Expense	1,012,964	1,243,108	(230,145)	81%
Net Ordinary Income	459,002	281,578	177,424	163%
Net Income	459,002	281,578	177,424	163%

Roxborough Village Metro District
Chatfield Farms Profit & Loss Budget vs. Actual

January through October 2024

	Jan - Oct 24	Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
41000 · Property Tax Income	364,723	365,357	(634)	100%
Total Income	364,723	365,357	(634)	100%
Gross Profit	364,723	365,357	(634)	100%
Expense				
50000 · Treasurer Fees	3,244	3,018	226	107%
51000 · General Overhead	7,240	131	7,108	5,507%
52000 · Computer & Software Expenses	704	853	(149)	82%
52500 · Insurance Expense	5,386	7,200	(1,814)	75%
53000 · Board of Director's Expense	90	115	(25)	79%
57000 · Professional Services Fees	60,661	66,779	(6,118)	91%
62000 · Repairs and Maintenance	1,296	1,652	(356)	78%
63000 · Vehicle Expense	30			
64000 · Landscape Expenses	57,418	57,686	(268)	100%
65000 · Playground & Infrastructure Exp	12,428	5,740	6,687	217%
68000 · Parks & Open Space Expense	36,451	37,696	(1,244)	97%
Total Expense	184,947	180,870	4,077	102%
Net Ordinary Income	179,776	184,487	(4,711)	97%
Net Income	179,776	184,487	(4,711)	97%

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Roxborough Village Metro District
A/P Aging Summary
As of October 31, 2024

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Ace Tree Care, Inc	9,687.50	0.00	2,500.00	0.00	12,187.50
Ambiente H2O Inc.	2,756.00	0.00	0.00	0.00	2,756.00
Bill.com LLC	340.19	0.00	0.00	0.00	340.19
Consolidated Divisions Inc	3,727.00	35,710.52	30,755.24	18,229.42	88,422.18
CORE Electric Cooperative	0.00	1,861.64	0.00	0.00	1,861.64
DC2 Services LLC	0.00	2,645.00	0.00	0.00	2,645.00
Diversified Underground	305.00	0.00	0.00	0.00	305.00
Farnsworth Group, Inc	35,838.50	0.00	0.00	46,425.33	82,263.83
Foothills Park & Recreation District	2,824.00	0.00	0.00	0.00	2,824.00
Gembok Consulting Inc.	1,427.50	0.00	0.00	0.00	1,427.50
Good Plumbing Service	300.00	0.00	0.00	0.00	300.00
HGL Construction Services LLC	0.00	0.00	0.00	345.00	345.00
Special District Management Services, Inc	10,358.32	10,475.38	0.00	0.00	20,833.70
Utility Notification Center of Colorado	77.40	0.00	0.00	0.00	77.40
TOTAL	<u>67,641.41</u>	<u>50,692.54</u>	<u>33,255.24</u>	<u>64,999.75</u>	<u>216,588.94</u>

Roxborough Village Metro District
A/P Aging Detail
As of October 31, 2024

Date	Num	Name	Due Date	Split	Memo	Aging	Open Balance
Current							
10/31/2024	224101264	Utility Notification Cen...	10/31/2024	-SPLIT-	RTL Transmissions		77.40
10/31/2024	SALES000...	Foothills Park & Recre...	10/31/2024	-SPLIT-	October 2024 Reside...		2,824.00
10/31/2024	140112	Special District Manag...	10/31/2024	-SPLIT-	October 2024 District ...		10,358.32
10/18/2024	100213	Good Plumbing Service	11/02/2024	62010 - General Repairs ...			300.00
10/19/2024	2016573	Consolidated Division...	11/03/2024	-SPLIT-			394.62
10/24/2024	255676	Farnsworth Group, Inc	11/03/2024	-SPLIT-	Period ending 09.30.2...		35,838.50
10/26/2024	2016665	Consolidated Division...	11/10/2024	-SPLIT-			1,582.68
10/31/2024	1203	Ace Tree Care, Inc	11/10/2024	-SPLIT-			9,687.50
10/31/2024	24119184717	Bill.com LLC	11/10/2024	-SPLIT-	Billing Period 10/05/2...		340.19
10/14/2024	V240894	Ambiente H2O Inc.	11/13/2024	-SPLIT-			2,756.00
10/31/2024	2016585	Consolidated Division...	11/15/2024	-SPLIT-			272.00
10/31/2024	2016584	Consolidated Division...	11/15/2024	-SPLIT-			1,477.70
10/31/2024	30941	Diversified Underground	11/30/2024	-SPLIT-	Screen Charge		305.00
10/31/2024	6122	Gemsbok Consulting I...	12/15/2024	-SPLIT-	October 2024		1,427.50
Total Current							67,641.41
1 - 45							
09/30/2024	139278	Special District Manag...	09/30/2024	-SPLIT-	September 2024 Distr...	31	10,475.38
10/02/2024	6170	DC2 Services LLC	10/12/2024	-SPLIT-		19	2,645.00
10/01/2024	2016263	Consolidated Division...	10/16/2024	-SPLIT-		15	19,305.71
10/05/2024	2016484	Consolidated Division...	10/20/2024	-SPLIT-		11	3,014.80
10/12/2024	2016510	Consolidated Division...	10/27/2024	-SPLIT-		4	13,390.01
10/17/2024		CORE Electric Cooper...	10/27/2024	-SPLIT-		4	1,861.64
Total 1 - 45							50,692.54
46 - 90							
07/27/2024	2015307	Consolidated Division...	08/11/2024	-SPLIT-		81	120.00
07/27/2024	2015301	Consolidated Division...	08/11/2024	-SPLIT-		81	7,400.22
07/31/2024	2015447	Consolidated Division...	08/15/2024	-SPLIT-		77	80.00
08/10/2024	2015616	Consolidated Division...	08/25/2024	-SPLIT-		67	198.00
08/10/2024	2015617	Consolidated Division...	08/25/2024	-SPLIT-		67	195.00
08/28/2024	Deposit	Ace Tree Care, Inc	09/07/2024	-SPLIT-		54	2,500.00
08/24/2024	2015744	Consolidated Division...	09/08/2024	-SPLIT-		53	12,338.01
08/31/2024	2015727	Consolidated Division...	09/15/2024	-SPLIT-		46	10,424.01
Total 46 - 90							33,255.24
> 90							
04/12/2024	2024-23	HGL Construction Ser...	05/12/2024	80060 - Plant Nursery		172	345.00
04/27/2024	2013941	Consolidated Division...	05/12/2024	-SPLIT-	Water meter install	172	9,253.71
05/31/2024	2014479	Consolidated Division...	06/15/2024	-SPLIT-	T&M May 26-31	138	8,975.71
06/30/2024	253236	Farnsworth Group, Inc	07/10/2024	-SPLIT-	Period ending 06.30.2...	113	46,425.33
Total > 90							64,999.75
TOTAL							216,588.94

Roxborough Village Metro District
Claims by Vendor Detail

October 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
Bill.com LLC						
Bill	10/08/2024	24108828190	Billing Period 09/05/2024 - 10/04/2024	52040 · Software & Online Subscr...	274.15	274.15
Bill	10/08/2024	24108828190	Billing Period 09/05/2024 - 10/04/2024	52040 · Software & Online Subscr...	52.22	326.37
Bill	10/08/2024	24108828190	Billing Period 09/05/2024 - 10/04/2024	52040 · Software & Online Subscr...	13.60	339.97
Total Bill.com LLC						339.97
Carrie Hanson						
Bill	10/16/2024			64080 · Misc. Landscape Expense	262.08	262.08
Bill	10/16/2024			64080 · Misc. Landscape Expense	49.92	312.00
Total Carrie Hanson						312.00
Colorado Golf and Turf, Inc						
Bill	10/18/2024	01-168239		63000 · Vehicle Expense	159.60	159.60
Bill	10/18/2024	01-168239		63000 · Vehicle Expense	30.40	190.00
Total Colorado Golf and Turf, Inc						190.00
Colorado Special Districts Property and L						
Bill	10/18/2024	25WC-60100-0217		52510 · Woker's Compensation E...	367.20	367.20
Bill	10/18/2024	25WC-60100-0217		52510 · Woker's Compensation E...	64.80	432.00
Bill	10/18/2024	25WC-60100-0217		52510 · Woker's Compensation E...	18.00	450.00
Total Colorado Special Districts Property and L						450.00
Consolidated Divisions Inc						
Bill	10/01/2024	2016012		64030 · Irrigation Expense	6,489.79	6,489.79
Bill	10/01/2024	2016012		64030 · Irrigation Expense	1,236.15	7,725.94
Bill	10/08/2024	2015838		64040 · Landscape Contract	16,216.80	23,942.74
Bill	10/08/2024	2015838		64040 · Landscape Contract	3,088.91	27,031.65
Bill	10/18/2024	2016280		64030 · Irrigation Expense	12,507.63	39,539.28
Bill	10/18/2024	2016280		64030 · Irrigation Expense	2,382.40	41,921.68
Bill	10/18/2024	2016138		64030 · Irrigation Expense	4,258.56	46,180.24
Bill	10/18/2024	2016138		64030 · Irrigation Expense	811.15	46,991.39
Bill	10/18/2024	2016379		64030 · Irrigation Expense	3,355.57	50,346.96
Bill	10/18/2024	2016379		64030 · Irrigation Expense	639.16	50,986.12
Total Consolidated Divisions Inc						50,986.12
CORE Electric Cooperative						
Bill	10/10/2024			51050 · Utilities Expense	791.14	791.14
Bill	10/10/2024			51050 · Utilities Expense	1,533.83	2,324.97
Total CORE Electric Cooperative						2,324.97
DC2 Services LLC						
Bill	10/31/2024	6170		68045 · Tree Care Expense	7,217.28	7,217.28
Bill	10/31/2024	6170		68045 · Tree Care Expense	1,374.72	8,592.00
Total DC2 Services LLC						8,592.00
Diversified Underground						
Bill	10/18/2024	30722	Screen Charge	62020 · Utility Locate	449.40	449.40
Bill	10/18/2024	30722	Screen Charge	62020 · Utility Locate	85.60	535.00
Total Diversified Underground						535.00
Ephram Glass*						
Bill	10/18/2024	RVMD10009	SDA Conference Travel Mileage and Lodging	53020 · BOD Travel/Mileage Exp...	110.37	110.37
Bill	10/18/2024	RVMD10009	SDA Conference Travel Mileage and Lodging	53040 · BOD Conference/Retreat ...	363.41	473.78
Bill	10/18/2024	RVMD10009	SDA Conference Travel Mileage and Lodging	53020 · BOD Travel/Mileage Exp...	21.02	494.80
Bill	10/18/2024	RVMD10009	SDA Conference Travel Mileage and Lodging	53040 · BOD Conference/Retreat ...	69.22	564.02
Total Ephram Glass*						564.02
Foothills Park & Recreation District						
Bill	10/18/2024	SALES000000035629	September 2024 Resident Use	68010 · Foothills Park & Rec Fees	652.52	652.52
Bill	10/18/2024	SALES000000035629	September 2024 Resident Use	68010 · Foothills Park & Rec Fees	77.75	730.27
Total Foothills Park & Recreation District						730.27
Gemsbok Consulting Inc.						
Bill	10/18/2024	6103	September 2024	57030 · Accounting Services	1,575.50	1,575.50
Bill	10/18/2024	6103	September 2024	57030 · Accounting Services	300.10	1,875.60
Bill	10/18/2024	6103	September 2024	57030 · Accounting Services	78.15	1,953.75
Total Gemsbok Consulting Inc.						1,953.75
Ireland Stapleton Pryor & Pascoe PC						
Bill	10/18/2024	158804	Billed Through 09/30/2024	57020 · Legal Expenses	7,216.71	7,216.71
Bill	10/18/2024	158804	Billed Through 09/30/2024	57020 · Legal Expenses	1,374.61	8,591.32
Bill	10/18/2024	158804	Billed Through 09/30/2024	57020 · Legal Expenses	357.97	8,949.29
Total Ireland Stapleton Pryor & Pascoe PC						8,949.29
QuickBooks Payroll Service						
Liability Che...	10/30/2024		Fee for 4 direct deposit(s) at \$4.00 each	54000 · Payroll Expenses	16.00	16.00
Total QuickBooks Payroll Service						16.00

Roxborough Village Metro District

Claims by Vendor Detail

October 2024

Type	Date	Num	Memo	Account	Original Amount	Balance
Roxborough Water & Sanitation District						
Bill	10/15/2024		Service Period 08/25/24 to 09/24/24 Elk Mnt Cir	68025 · Water Expense	279.50	279.50
Bill	10/15/2024		Service Period 08/25/24 - 09/24/24 Marmot Ridge Cir	68025 · Water Expense	832.00	1,111.50
Bill	10/15/2024		Service Period 08/25/24 to 09/24/24 Mule Deer Pl	68025 · Water Expense	1,178.00	2,289.50
Bill	10/15/2024		Service Period 08/24/24 - 09/24/24 Rampart Range	68025 · Water Expense	126.86	2,416.36
Bill	10/15/2024		Billing Period 09/01/24 to 09/31/24	68025 · Water Expense	8,449.32	10,865.68
Bill	10/15/2024		Billing Period 09/01/24 to 09/31/24	68025 · Water Expense	1,609.40	12,475.08
Total Roxborough Water & Sanitation District						12,475.08
Trophy Fence						
Bill	10/31/2024	0000777		62010 · General Repairs and Mai...	294.00	294.00
Bill	10/31/2024	0000777		62010 · General Repairs and Mai...	56.00	350.00
Total Trophy Fence						350.00
United Site Services						
Bill	10/18/2024	INV-4828891	Services Roxborough Community Park	68050 · Portable Restroom Exp.	295.47	295.47
Bill	10/18/2024	INV-4831696	Services Chatfield Farms Park	68050 · Portable Restroom Exp.	303.34	598.81
Deposit	10/28/2024		Deposit	68050 · Portable Restroom Exp.	-104.40	494.41
Total United Site Services						494.41
Utility Notification Center of Colorado						
Bill	10/16/2024	224091252	RTL Transmissions	62020 · Utility Locate	108.36	108.36
Bill	10/16/2024	224091252	RTL Transmissions	62020 · Utility Locate	20.64	129.00
Total Utility Notification Center of Colorado						129.00
Xcel Energy						
Bill	10/02/2024	892620902	September Statement	51050 · Utilities Expense	3.75	3.75
Bill	10/30/2024	896537490	October Statement	51050 · Utilities Expense	3.75	7.50
Total Xcel Energy						7.50
TOTAL						89,399.38

Roxborough Village Metro District
Payroll Detail
October 2024

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Type</u>	<u>Wage Base</u>	<u>Amount</u>
BOD Compensation						
DD1083	10/31/2024	Brendan M Coupe	BOD Compensation	Paycheck	0.00	300.00
DD1084	10/31/2024	Debra D Prysby	BOD Compensation	Paycheck	0.00	200.00
DD1085	10/31/2024	Ephram Glass	BOD Compensation	Paycheck	0.00	200.00
DD1086	10/31/2024	Travis Jensen	BOD Compensation	Paycheck	0.00	200.00
Total BOD Compensation					0.00	900.00
TOTAL					0.00	900.00

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through October 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
45000 · Grant Income							
Deposit	04/11/2024	27663	Colorado Special Districts ...	Remainder of 2022 safety grant applied to p...		5,033.50	5,033.50
Total 45000 · Grant Income					0.00	5,033.50	5,033.50
46000 · Interest Income							
46010 · General Bank Account Interest							
Deposit	01/31/2024			Deposit		293.13	293.13
Deposit	01/31/2024			Deposit		5,160.64	5,453.77
Deposit	02/29/2024			Deposit		4,713.94	10,167.71
Deposit	02/29/2024			Deposit		292.01	10,459.72
Deposit	03/31/2024			Deposit		4,926.38	15,386.10
Deposit	03/31/2024			Deposit		309.91	15,696.01
Deposit	04/30/2024			Deposit		4,719.07	20,415.08
Deposit	04/30/2024			Deposit		339.17	20,754.25
Deposit	05/31/2024			Deposit		367.88	21,122.13
Deposit	05/31/2024			Deposit		4,875.50	25,997.63
Deposit	06/30/2024			Deposit		357.85	26,355.48
Deposit	06/30/2024			Deposit		4,753.38	31,108.86
Deposit	07/31/2024			Deposit		4,943.18	36,052.04
Deposit	07/31/2024			Deposit		389.45	36,441.49
Deposit	08/31/2024			Deposit		4,949.06	41,390.55
Deposit	08/31/2024			Deposit		425.71	41,816.26
Deposit	09/30/2024			Deposit		4,683.99	46,500.25
Deposit	09/30/2024			Deposit		403.30	46,903.55
Deposit	10/31/2024			Deposit		4,561.51	51,465.06
Deposit	10/31/2024			Deposit		436.98	51,902.04
Total 46010 · General Bank Account Interest					0.00	51,902.04	51,902.04
Total 46000 · Interest Income					0.00	51,902.04	51,902.04
48000 · CTF/Lottery Income							
Deposit	03/08/2024			Deposit		12,592.64	12,592.64
Deposit	06/12/2024			Deposit		11,459.19	24,051.83
Deposit	09/11/2024			Deposit		9,287.24	33,339.07
Total 48000 · CTF/Lottery Income					0.00	33,339.07	33,339.07
Total Income					0.00	90,274.61	90,274.61
Gross Profit					0.00	90,274.61	90,274.61
Expense							
52000 · Computer & Software Expenses							
52040 · Software & Online Subscriptions							
Bill	01/31/2024	2402609...	Bill.com LLC	Billing Period 01/05/2024 - 02/04/2024	22.23		22.23
Bill	02/29/2024	2403642...	Bill.com LLC	Billing Period 02/05/2024 - 03/04/2024	22.57		44.80
Bill	03/31/2024	2404675...	Bill.com LLC	Billing Period 03/05/2024 - 04/04/2024	22.34		67.14
Bill	04/30/2024	2405708...	Bill.com LLC	Billing Period 04/05/2024 - 05/04/2024	22.43		89.57
Bill	05/31/2024	2406743...	Bill.com LLC	Billing Period 05/05/2024 - 06/04/2024	18.05		107.62
Bill	06/30/2024	2407778...	Bill.com LLC	Billing Period 06/05/2024 - 07/04/2024	18.01		125.63
Bill	07/31/2024	2408812...	Bill.com LLC	Billing Period 07/05/2024 - 08/04/2024	18.08		143.71
Bill	08/31/2024	2409848...	Bill.com LLC	Billing Period 08/05/2024 - 09/04/2024	13.73		157.44
Bill	09/30/2024	2410882...	Bill.com LLC	Billing Period 09/05/2024 - 10/04/2024	13.60		171.04
Bill	10/31/2024	2411918...	Bill.com LLC	Billing Period 10/05/2024 - 11/04/2024	13.61		184.65
Total 52040 · Software & Online Subscriptions					184.65	0.00	184.65
Total 52000 · Computer & Software Expenses					184.65	0.00	184.65
52500 · Insurance Expense							
52510 · Woker's Compensation Exp.							
Bill	09/30/2024	25WC-60...	Colorado Special Districts ...		18.00		18.00
Total 52510 · Woker's Compensation Exp.					18.00	0.00	18.00
52550 · General Insurance							
General Journal	01/31/2024	0124BusIns		To move Business Insruance prepaid to exp...	133.30		133.30
General Journal	02/29/2024	0224BusIns		To move Business Insruance prepaid to exp...	133.30		266.60
General Journal	03/31/2024	0324BusIns		To move Business Insruance prepaid to exp...	133.30		399.90
General Journal	04/30/2024	0424BusIns		To move Business Insruance prepaid to exp...	133.30		533.20
General Journal	05/31/2024	0524BusIns		To move Business Insruance prepaid to exp...	133.30		666.50
General Journal	06/30/2024	0624BusIns		To move Business Insruance prepaid to exp...	133.30		799.80
General Journal	07/31/2024	0724BusIns		To move Business Insruance prepaid to exp...	0.25		800.05
General Journal	08/31/2024	0824BusIns		To move Business Insruance prepaid to exp...	0.00		800.05
General Journal	09/30/2024	0924BusIns		To move Business Insruance prepaid to exp...	0.00		800.05
General Journal	10/31/2024	1024BusIns		To move Business Insruance prepaid to exp...	0.00		800.05
Total 52550 · General Insurance					800.05	0.00	800.05
52500 · Insurance Expense - Other							
Bill	03/06/2024	68996341	CNA Surety Direct Bill		6.80		6.80
Total 52500 · Insurance Expense - Other					6.80	0.00	6.80
Total 52500 · Insurance Expense					824.85	0.00	824.85

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through October 2024

Table with columns: Type, Date, Num, Name, Memo, Debit, Credit, Balance. Rows include categories like Professional Services Fees, Legal Expenses, Accounting Services, District Management, Engineering Expense, and Parks & Open Space Expense.

Roxborough Village Metro District
Capital Fund Profit & Loss Detail

January through October 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
80000 · Capital Expenses							
80010 · Park Infrastructure/Improvements							
General Journal	01/01/2024	AJE#6R	Chavez Services LLC	Reverse of GJE AJE#6 -- To record retaina...		5,639.18	-5,639.18
Bill	01/11/2024	CW-2024...	Chavez Services LLC		5,639.18		0.00
Total 80010 · Park Infrastructure/Improvements					5,639.18	5,639.18	0.00
80020 · Irrigation Improvements							
Bill	08/31/2024	2015727	Consolidated Divisions Inc		10,424.01		10,424.01
Total 80020 · Irrigation Improvements					10,424.01	0.00	10,424.01
80060 · Plant Nursery							
Bill	04/12/2024	2024-23	HGL Construction Services...		345.00		345.00
Bill	07/04/2024	RVMD10...	Ephram Glass*	Greenhouse Supplies	436.64		781.64
Bill	08/12/2024	36332	JPL Cares, Inc.		1,255.00		2,036.64
Total 80060 · Plant Nursery					2,036.64	0.00	2,036.64
80070 · New Playground							
Bill	02/21/2024	7451	Rocky Mountain Recreatio...	Airplane Park	19,613.75		19,613.75
Bill	08/28/2024	7687	Rocky Mountain Recreatio...	Airplane Park	19,613.75		39,227.50
Total 80070 · New Playground					39,227.50	0.00	39,227.50
Total 80000 · Capital Expenses					57,327.33	5,639.18	51,688.15
Total Expense					71,101.94	5,639.18	65,462.76
Net Ordinary Income					71,101.94	95,913.79	24,811.85
Net Income					71,101.94	95,913.79	24,811.85

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through October 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
41000 · Property Tax Income							
41010 · Specific Ownership Tax							
General Journal	01/01/2024	AJE23 #1R		Reverse of GJE AJE23 #1 -- To move reven...	6,019.01		-6,019.01
Deposit	01/10/2024			Deposit		6,019.01	0.00
Deposit	02/09/2024			Deposit		9,343.72	9,343.72
Deposit	03/08/2024			Deposit		7,948.33	17,292.05
Deposit	04/10/2024			Deposit		7,407.62	24,699.67
Deposit	05/10/2024			Deposit		8,088.20	32,787.87
Deposit	06/10/2024			Deposit		7,797.81	40,585.68
Deposit	07/10/2024			Deposit		7,748.11	48,333.79
Deposit	08/17/2024			Deposit		8,553.15	56,886.94
Deposit	09/19/2024			Deposit		8,507.20	65,394.14
Deposit	10/10/2024			Deposit		7,936.70	73,330.84
Total 41010 · Specific Ownership Tax					6,019.01	79,349.85	73,330.84
41020 · Property Tax							
Deposit	02/09/2024			Deposit		4,218.41	4,218.41
Deposit	03/08/2024			Deposit		587,756.47	591,974.88
Deposit	04/10/2024			Deposit		31,622.62	623,597.50
Deposit	05/10/2024			-MULTIPLE-		122,684.20	746,281.70
Deposit	06/10/2024			-MULTIPLE-		71,446.05	817,727.75
Deposit	06/10/2024			Senior/Veteran/Personal Exemptions	0.13		817,727.62
Deposit	07/10/2024			Deposit		521,137.22	1,338,864.84
Deposit	08/17/2024			Deposit		8,396.94	1,347,261.78
Deposit	09/19/2024			Deposit		2,770.29	1,350,032.07
Deposit	10/10/2024			Deposit		630.79	1,350,662.86
Deposit	10/10/2024			Current year value adjustment	51.21		1,350,611.65
Total 41020 · Property Tax					51.34	1,350,662.99	1,350,611.65
41040 · Prior Year Tax							
Deposit	06/10/2024			Deposit		361.34	361.34
Total 41040 · Prior Year Tax					0.00	361.34	361.34
41045 · Property Tax Interest							
Deposit	04/10/2024			Deposit		3.04	3.04
Deposit	05/10/2024			Deposit		22.36	25.40
Deposit	06/10/2024			-MULTIPLE-		122.79	148.19
Deposit	07/10/2024			Deposit		70.75	218.94
Deposit	08/17/2024			Deposit		214.95	433.89
Deposit	09/19/2024			Deposit		96.04	529.93
Deposit	10/10/2024			Deposit		31.54	561.47
Deposit	10/10/2024			Current year interest value adjustment	3.07		558.40
Total 41045 · Property Tax Interest					3.07	561.47	558.40
Total 41000 · Property Tax Income					6,073.42	1,430,935.65	1,424,862.23
43000 · Park and Field Income							
43010 · Sports Field Fees							
Deposit	05/08/2024	202	Ken Caryl Little League	Deposit		1,050.00	1,050.00
Total 43010 · Sports Field Fees					0.00	1,050.00	1,050.00
Total 43000 · Park and Field Income					0.00	1,050.00	1,050.00
46000 · Interest Income							
46010 · General Bank Account Interest							
Deposit	01/31/2024			Deposit		2,665.32	2,665.32
Deposit	02/29/2024			Deposit		2,313.43	4,978.75
Deposit	03/31/2024			Deposit		4,261.16	9,239.91
Deposit	04/30/2024			Deposit		4,508.89	13,748.80
Deposit	05/31/2024			Deposit		4,630.84	18,379.64
Deposit	06/30/2024			Deposit		4,516.50	22,896.14
Deposit	07/31/2024			Deposit		5,996.34	28,892.48
Deposit	08/31/2024			Deposit		6,375.49	35,267.97
Deposit	09/30/2024			Deposit		5,697.52	40,965.49
Deposit	10/31/2024			Deposit		5,087.71	46,053.20
Total 46010 · General Bank Account Interest					0.00	46,053.20	46,053.20
Total 46000 · Interest Income					0.00	46,053.20	46,053.20
Total Income					6,073.42	1,478,038.85	1,471,965.43
Gross Profit					6,073.42	1,478,038.85	1,471,965.43

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through October 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Expense							
50000 · Treasurer Fees							
Deposit	02/09/2024			Deposit	63.28		63.28
Deposit	03/08/2024			Deposit	8,816.33		8,879.61
Deposit	04/10/2024			Deposit	474.38		9,353.99
Deposit	05/10/2024			Deposit	1,834.71		11,188.70
Deposit	06/10/2024			-MULTIPLE-	1,084.84		12,273.54
Deposit	07/10/2024			Deposit	7,818.12		20,091.66
Deposit	08/17/2024			Deposit	129.17		20,220.83
Deposit	09/19/2024			Deposit	42.98		20,263.81
Deposit	10/10/2024			Deposit	9.16		20,272.97
Total 50000 · Treasurer Fees					20,272.97	0.00	20,272.97
51000 · General Overhead							
51005 · Dues & Subscriptions							
Bill	05/03/2024	2024 Me...	Special District Association...	2024 SDA Annual Membership	1,042.29		1,042.29
Total 51005 · Dues & Subscriptions					1,042.29	0.00	1,042.29
51050 · Utilities Expense							
Bill	01/18/2024		CORE Electric Cooperative		891.77		891.77
Bill	01/31/2024	859205179	Xcel Energy	January Statement	4.33		896.10
Bill	02/21/2024		CORE Electric Cooperative		857.69		1,753.79
Bill	02/29/2024	863314567	Xcel Energy	February Statement	4.32		1,758.11
Bill	03/20/2024		CORE Electric Cooperative		921.40		2,679.51
Bill	03/31/2024	867197953	Xcel Energy	March Statement	4.32		2,683.83
Bill	04/17/2024		CORE Electric Cooperative		848.97		3,532.80
Bill	04/30/2024	871245951	Xcel Energy	April Statement	4.32		3,537.12
Bill	05/20/2024		CORE Electric Cooperative		1,321.95		4,859.07
Bill	05/31/2024	875634785	Xcel Energy	May Statement	4.33		4,863.40
Bill	06/19/2024		CORE Electric Cooperative		1,866.06		6,729.46
Bill	06/30/2024	879810192	Xcel Energy	June Statement	3.68		6,733.14
Bill	07/18/2024		CORE Electric Cooperative		2,505.37		9,238.51
Bill	07/26/2024	883862153	Xcel Energy	July Statement	3.76		9,242.27
Bill	08/20/2024		CORE Electric Cooperative		1,901.00		11,143.27
Bill	08/26/2024	888168249	Xcel Energy	August Statement	3.75		11,147.02
Bill	09/19/2024		CORE Electric Cooperative		2,324.97		13,471.99
Bill	09/30/2024	892620902	Xcel Energy	September Statement	3.75		13,475.74
Bill	10/17/2024		CORE Electric Cooperative		1,861.64		15,337.38
Bill	10/28/2024	896537490	Xcel Energy	October Statement	3.75		15,341.13
Total 51050 · Utilities Expense					15,341.13	0.00	15,341.13
Total 51000 · General Overhead					16,383.42	0.00	16,383.42
52000 · Computer & Software Expenses							
52040 · Software & Online Subscriptions							
Bill	01/31/2024	2402609...	Bill.com LLC	Billing Period 01/05/2024 - 02/04/2024	533.60		533.60
Bill	02/29/2024	2403642...	Bill.com LLC	Billing Period 02/05/2024 - 03/04/2024	541.76		1,075.36
Bill	03/31/2024	2404675...	Bill.com LLC	Billing Period 03/05/2024 - 04/04/2024	536.16		1,611.52
Bill	04/30/2024	2405708...	Bill.com LLC	Billing Period 04/05/2024 - 05/04/2024	538.25		2,149.77
Bill	05/31/2024	2406743...	Bill.com LLC	Billing Period 05/05/2024 - 06/04/2024	433.12		2,582.89
Bill	06/30/2024	2407778...	Bill.com LLC	Billing Period 06/05/2024 - 07/04/2024	432.18		3,015.07
Bill	07/31/2024	2408812...	Bill.com LLC	Billing Period 07/05/2024 - 08/04/2024	433.80		3,448.87
Bill	08/31/2024	2409848...	Bill.com LLC	Billing Period 08/05/2024 - 09/04/2024	329.40		3,778.27
Bill	09/30/2024	2410882...	Bill.com LLC	Billing Period 09/05/2024 - 10/04/2024	326.37		4,104.64
Bill	10/31/2024	2411918...	Bill.com LLC	Billing Period 10/05/2024 - 11/04/2024	326.58		4,431.22
Total 52040 · Software & Online Subscriptions					4,431.22	0.00	4,431.22
Total 52000 · Computer & Software Expenses					4,431.22	0.00	4,431.22
52500 · Insurance Expense							
52510 · Woker's Compensation Exp.							
Bill	09/30/2024	25WC-60...	Colorado Special Districts ...		432.00		432.00
Total 52510 · Woker's Compensation Exp.					432.00	0.00	432.00
52550 · General Insurance							
General Journal	01/31/2024	0124BusIns		To move Business Insruance prepaid to exp...	3,199.20		3,199.20
General Journal	02/29/2024	0224BusIns		To move Business Insruance prepaid to exp...	3,199.20		6,398.40
General Journal	03/31/2024	0324BusIns		To move Business Insruance prepaid to exp...	3,199.20		9,597.60
General Journal	04/30/2024	0424BusIns		To move Business Insruance prepaid to exp...	3,199.20		12,796.80
General Journal	05/31/2024	0524BusIns		To move Business Insruance prepaid to exp...	3,199.20		15,996.00
General Journal	06/30/2024	0624BusIns		To move Business Insruance prepaid to exp...	3,199.20		19,195.20
Deposit	07/12/2024	27993	Colorado Special Districts ...	Deposit		47.00	19,148.20
General Journal	07/31/2024	0724BusIns		To move Business Insruance prepaid to exp...	3,332.25		22,480.45
General Journal	08/31/2024	0824BusIns		To move Business Insruance prepaid to exp...	3,332.50		25,812.95
General Journal	09/30/2024	0924BusIns		To move Business Insruance prepaid to exp...	3,332.50		29,145.45
General Journal	10/31/2024	1024BusIns		To move Business Insruance prepaid to exp...	3,332.50		32,477.95
Total 52550 · General Insurance					32,524.95	47.00	32,477.95
52500 · Insurance Expense - Other							
Bill	03/06/2024	68996341	CNA Surety Direct Bill		163.20		163.20
Total 52500 · Insurance Expense - Other					163.20	0.00	163.20
Total 52500 · Insurance Expense					33,120.15	47.00	33,073.15

Roxborough Village Metro District
General Fund Profit & Loss Detail
 January through October 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
53000 · Board of Director's Expense							
53010 · Directors' Stipend							
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	200.00		200.00
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	200.00		400.00
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	200.00		600.00
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	200.00		800.00
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	200.00		1,000.00
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	200.00		1,200.00
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	200.00		1,400.00
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	200.00		1,600.00
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	200.00		1,800.00
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	200.00		2,000.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	200.00		2,200.00
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	200.00		2,400.00
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	200.00		2,600.00
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	200.00		2,800.00
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	200.00		3,000.00
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	200.00		3,200.00
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	100.00		3,300.00
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	200.00		3,500.00
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	200.00		3,700.00
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	200.00		3,900.00
Paycheck	06/28/2024	DD1070	Debra D Prysby	Direct Deposit	200.00		4,100.00
Paycheck	06/28/2024	DD1071	Ephram Glass	Direct Deposit	200.00		4,300.00
Paycheck	06/28/2024	DD1072	Mathew Hart	Direct Deposit	200.00		4,500.00
Paycheck	06/28/2024	DD1073	Travis Jensen	Direct Deposit	200.00		4,700.00
Paycheck	07/31/2024	DD1074	Debra D Prysby	Direct Deposit	200.00		4,900.00
Paycheck	07/31/2024	DD1075	Ephram Glass	Direct Deposit	200.00		5,100.00
Paycheck	07/31/2024	DD1076	Travis Jensen	Direct Deposit	200.00		5,300.00
Paycheck	08/30/2024	DD1078	Ephram Glass	Direct Deposit	200.00		5,500.00
Paycheck	08/30/2024	DD1079	Travis Jensen	Direct Deposit	200.00		5,700.00
Paycheck	09/30/2024	DD1080	Debra D Prysby	Direct Deposit	200.00		5,900.00
Paycheck	09/30/2024	DD1081	Ephram Glass	Direct Deposit	200.00		6,100.00
Paycheck	09/30/2024	DD1082	Travis Jensen	Direct Deposit	200.00		6,300.00
Paycheck	10/31/2024	DD1083	Brendan M Coupe	Direct Deposit	300.00		6,600.00
Paycheck	10/31/2024	DD1084	Debra D Prysby	Direct Deposit	200.00		6,800.00
Paycheck	10/31/2024	DD1085	Ephram Glass	Direct Deposit	200.00		7,000.00
Paycheck	10/31/2024	DD1086	Travis Jensen	Direct Deposit	200.00		7,200.00
Total 53010 · Directors' Stipend					7,200.00	0.00	7,200.00
53020 · BOD Travel/Mileage Expense							
Bill	10/09/2024	RVMD10...	Ephram Glass*	SDA Conference Travel Mileage and Lodging	131.39		131.39
Total 53020 · BOD Travel/Mileage Expense					131.39	0.00	131.39
53040 · BOD Conference/Retreat Expense							
Bill	08/07/2024	38457	Special District Association...	Ephram Glass 2024	415.00		415.00
Bill	10/09/2024	RVMD10...	Ephram Glass*	SDA Conference Travel Mileage and Lodging	432.63		847.63
Total 53040 · BOD Conference/Retreat Expense					847.63	0.00	847.63
Total 53000 · Board of Director's Expense					8,179.02	0.00	8,179.02
54000 · Payroll Expenses							
54060 · Employer Payroll Taxes							
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	15.30		15.30
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	15.30		30.60
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	15.30		45.90
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	15.30		61.20
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	15.30		76.50
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	15.30		91.80
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	15.30		107.10
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	15.30		122.40
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	15.30		137.70
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	15.30		153.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	15.30		168.30
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	15.30		183.60
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	15.30		198.90
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	15.30		214.20
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	15.30		229.50
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	15.30		244.80
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	7.65		252.45
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	15.30		267.75
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	15.30		283.05
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	15.30		298.35
Paycheck	06/28/2024	DD1070	Debra D Prysby	Direct Deposit	15.30		313.65
Paycheck	06/28/2024	DD1071	Ephram Glass	Direct Deposit	15.30		328.95
Paycheck	06/28/2024	DD1072	Mathew Hart	Direct Deposit	15.30		344.25
Paycheck	06/28/2024	DD1073	Travis Jensen	Direct Deposit	15.30		359.55
Paycheck	07/31/2024	DD1074	Debra D Prysby	Direct Deposit	15.30		374.85
Paycheck	07/31/2024	DD1075	Ephram Glass	Direct Deposit	15.30		390.15
Paycheck	07/31/2024	DD1076	Travis Jensen	Direct Deposit	15.30		405.45
Paycheck	08/30/2024	DD1078	Ephram Glass	Direct Deposit	15.30		420.75
Paycheck	08/30/2024	DD1079	Travis Jensen	Direct Deposit	15.30		436.05
Paycheck	09/30/2024	DD1080	Debra D Prysby	Direct Deposit	15.30		451.35
Paycheck	09/30/2024	DD1081	Ephram Glass	Direct Deposit	15.30		466.65
Paycheck	09/30/2024	DD1082	Travis Jensen	Direct Deposit	15.30		481.95
Paycheck	10/31/2024	DD1083	Brendan M Coupe	Direct Deposit	22.95		504.90
Paycheck	10/31/2024	DD1084	Debra D Prysby	Direct Deposit	15.30		520.20

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through October 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Paycheck	10/31/2024	DD1085	Ephram Glass	Direct Deposit	15.30		535.50
Paycheck	10/31/2024	DD1086	Travis Jensen	Direct Deposit	15.30		550.80
Total 54060 · Employer Payroll Taxes					550.80	0.00	550.80
54000 · Payroll Expenses - Other							
Liability Check	01/30/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		16.00
Paycheck	01/31/2024	DD1050	Debra D Prysby	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1051	Ephram Glass	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1052	Mathew Hart	Direct Deposit	0.00		16.00
Paycheck	01/31/2024	DD1053	Travis Jensen	Direct Deposit	0.00		16.00
Liability Check	02/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		32.00
Paycheck	02/29/2024	DD1054	Debra D Prysby	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1055	Ephram Glass	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1056	Mathew Hart	Direct Deposit	0.00		32.00
Paycheck	02/29/2024	DD1057	Travis Jensen	Direct Deposit	0.00		32.00
Liability Check	03/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		48.00
Paycheck	03/29/2024	DD1058	Debra D Prysby	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1059	Ephram Glass	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1060	Mathew Hart	Direct Deposit	0.00		48.00
Paycheck	03/29/2024	DD1061	Travis Jensen	Direct Deposit	0.00		48.00
Liability Check	04/29/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		64.00
Paycheck	04/30/2024	DD1062	Debra D Prysby	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1063	Ephram Glass	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1064	Mathew Hart	Direct Deposit	0.00		64.00
Paycheck	04/30/2024	DD1065	Travis Jensen	Direct Deposit	0.00		64.00
Liability Check	05/30/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		80.00
Paycheck	05/31/2024	DD1066	Debra D Prysby	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1067	Ephram Glass	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1068	Mathew Hart	Direct Deposit	0.00		80.00
Paycheck	05/31/2024	DD1069	Travis Jensen	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1070	Debra D Prysby	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1071	Ephram Glass	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1072	Mathew Hart	Direct Deposit	0.00		80.00
Paycheck	06/28/2024	DD1073	Travis Jensen	Direct Deposit	0.00		80.00
Liability Check	06/28/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		96.00
Liability Check	07/30/2024		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$4.00 each	12.00		108.00
Paycheck	07/31/2024	DD1074	Debra D Prysby	Direct Deposit	0.00		108.00
Paycheck	07/31/2024	DD1075	Ephram Glass	Direct Deposit	0.00		108.00
Paycheck	07/31/2024	DD1076	Travis Jensen	Direct Deposit	0.00		108.00
Liability Check	08/29/2024		QuickBooks Payroll Service	Fee for 2 direct deposit(s) at \$4.00 each	8.00		116.00
Paycheck	08/30/2024	DD1078	Ephram Glass	Direct Deposit	0.00		116.00
Paycheck	08/30/2024	DD1079	Travis Jensen	Direct Deposit	0.00		116.00
Liability Check	09/27/2024		QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$4.00 each	12.00		128.00
Paycheck	09/30/2024	DD1080	Debra D Prysby	Direct Deposit	0.00		128.00
Paycheck	09/30/2024	DD1081	Ephram Glass	Direct Deposit	0.00		128.00
Paycheck	09/30/2024	DD1082	Travis Jensen	Direct Deposit	0.00		128.00
Liability Check	10/30/2024		QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00		144.00
Paycheck	10/31/2024	DD1083	Brendan M Coupe	Direct Deposit	0.00		144.00
Paycheck	10/31/2024	DD1084	Debra D Prysby	Direct Deposit	0.00		144.00
Paycheck	10/31/2024	DD1085	Ephram Glass	Direct Deposit	0.00		144.00
Paycheck	10/31/2024	DD1086	Travis Jensen	Direct Deposit	0.00		144.00
Total 54000 · Payroll Expenses - Other					144.00	0.00	144.00
Total 54000 · Payroll Expenses					694.80	0.00	694.80
57000 · Professional Services Fees							
57010 · Auditing							
Bill	05/31/2024	46905	Hoelting & Company, Inc	Interim billing for 2023 Audit	3,840.00		3,840.00
Bill	06/29/2024	47088	Hoelting & Company, Inc	Interim billing for 2023 Audit	1,920.00		5,760.00
Bill	07/31/2024	47289	Hoelting & Company, Inc	2023 Audit	1,872.00		7,632.00
Total 57010 · Auditing					7,632.00	0.00	7,632.00
57020 · Legal Expenses							
Bill	01/31/2024	152854	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	6,558.60		6,558.60
Bill	01/31/2024	11	Ireland Stapleton Pryor & ...	Billed Through 01/31/2024	0.00		6,558.60
Bill	02/29/2024	153514	Ireland Stapleton Pryor & ...	Billed Through 02/29/2024	6,718.14		13,276.74
Bill	03/31/2024	154266	Ireland Stapleton Pryor & ...	Billed Through 03/31/2024	4,427.42		17,704.16
Bill	04/30/2024	154987	Ireland Stapleton Pryor & ...	Billed Through 04/30/2024	8,167.16		25,871.32
Bill	05/31/2024	155758	Ireland Stapleton Pryor & ...	Billed Through 05/31/2024	8,132.18		34,003.50
Bill	06/30/2024	156515	Ireland Stapleton Pryor & ...	Billed Through 06/30/2024	7,710.56		41,714.06
Bill	07/31/2024	157242	Ireland Stapleton Pryor & ...	Billed Through 07/31/2024	11,291.32		53,005.38
Bill	08/31/2024	158011	Ireland Stapleton Pryor & ...	Billed Through 08/31/2024	3,989.06		56,994.44
Bill	09/30/2024	158804	Ireland Stapleton Pryor & ...	Billed Through 09/30/2024	8,591.32		65,585.76
General Journal	10/31/2024	1031Accr...		October Invoice Accruals	8,640.00		74,225.76
Total 57020 · Legal Expenses					74,225.76	0.00	74,225.76

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through October 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
57030 · Accounting Services							
Bill	01/31/2024	5893	Gemsbok Consulting Inc.	December 2023 Chatfield	508.75		508.75
Bill	01/31/2024	5892	Gemsbok Consulting Inc.	January 2024	1,943.15		2,451.90
Bill	02/29/2024	5920	Gemsbok Consulting Inc.	February 2024	1,579.20		4,031.10
Bill	03/31/2024	5945	Gemsbok Consulting Inc.	March 2024	2,466.00		6,497.10
Bill	04/30/2024	5975	Gemsbok Consulting Inc.	April 2024	1,237.20		7,734.30
Bill	04/30/2024	5974	Gemsbok Consulting Inc.	April 2024 Chatfield Farms	365.00		8,099.30
Bill	05/31/2024	6003	Gemsbok Consulting Inc.	May 2024	1,951.20		10,050.50
Bill	05/31/2024	6002	Gemsbok Consulting Inc.	May 2024 Chatfield	482.50		10,533.00
Bill	06/30/2024	6033	Gemsbok Consulting Inc.	June 2024	2,448.00		12,981.00
Bill	07/31/2024	6063	Gemsbok Consulting Inc.	July 2024	2,796.00		15,777.00
Bill	08/31/2024	6086	Gemsbok Consulting Inc.	August 2024	3,646.80		19,423.80
Bill	09/30/2024	6103	Gemsbok Consulting Inc.	September 2024	1,875.60		21,299.40
Bill	10/31/2024	6122	Gemsbok Consulting Inc.	October 2024	1,370.40		22,669.80
Total 57030 · Accounting Services					22,669.80	0.00	22,669.80
57040 · District Management							
Bill	01/31/2024	132551	Special District Manageme...	January 2024 District Management Fees	7,504.44		7,504.44
Bill	02/29/2024	133803	Special District Manageme...	February 2024 District Management Fees	8,568.52		16,072.96
Bill	03/31/2024	134811	Special District Manageme...	March 2024 District Management Fees	12,528.40		28,601.36
Bill	04/30/2024	135726	Special District Manageme...	April 2024 District Management Fees	11,519.68		40,121.04
Bill	05/31/2024	136891	Special District Manageme...	May 2024 District Management Fees	12,581.39		52,702.43
Bill	06/30/2024	136986	Special District Manageme...	June 2024 District Management Fees	9,497.66		62,200.09
Bill	07/31/2024	137890	Special District Manageme...	July 2024 District Management Fees	12,149.26		74,349.35
Bill	08/31/2024	138713	Special District Manageme...	August 2024 District Management Fees	12,496.29		86,845.64
Bill	09/30/2024	139278	Special District Manageme...	September 2024 District Management Fees	10,056.36		96,902.00
Bill	10/31/2024	140112	Special District Manageme...	October 2024 District Management Fees	9,943.99		106,845.99
Total 57040 · District Management					106,845.99	0.00	106,845.99
57050 · Engineering Expense							
Bill	03/19/2024	250193	Farnsworth Group, Inc	Period ending 02.29.2024	14,372.64		14,372.64
Bill	04/30/2024	6731	Anatum GeoMobile Solutio...		5,257.88		19,630.52
Bill	06/30/2024	253236	Farnsworth Group, Inc	Period ending 06.30.2024	44,568.32		64,198.84
Bill	07/25/2024	28520	Browns Hill Engineering & ...		742.08		64,940.92
Bill	10/24/2024	255676	Farnsworth Group, Inc	Period ending 09.30.2024	34,404.96		99,345.88
Total 57050 · Engineering Expense					99,345.88	0.00	99,345.88
Total 57000 · Professional Services Fees					310,719.43	0.00	310,719.43
62000 · Repairs and Maintenance							
62010 · General Repairs and Maintenance							
Bill	03/06/2024	8185MNT	Property Solutions Team (...)		2,249.23		2,249.23
Bill	03/06/2024	8330MNT	Property Solutions Team (...)		1,294.30		3,543.53
Bill	05/30/2024	27392	Metro Maintenance		250.00		3,793.53
Bill	05/31/2024	101704	Good Plumbing Service		750.00		4,543.53
Bill	06/23/2024	27557	Metro Maintenance	June 2024	300.00		4,843.53
Bill	07/26/2024	27750	Metro Maintenance	July 2024	300.00		5,143.53
Bill	08/30/2024	27963	Metro Maintenance	August 2024	300.00		5,443.53
Bill	10/14/2024	V240894	Ambiente H2O Inc.		2,756.00		8,199.53
Bill	10/18/2024	100213	Good Plumbing Service		300.00		8,499.53
Bill	10/20/2024	0000777	Trophy Fence		350.00		8,849.53
Total 62010 · General Repairs and Maintenance					8,849.53	0.00	8,849.53
62020 · Utility Locate							
Bill	01/31/2024	224011164	Utility Notification Center o...	RTL Transmissions	28.38		28.38
Bill	01/31/2024	29181	Diversified Underground	Screen Charge	105.00		133.38
Bill	02/29/2024	224021158	Utility Notification Center o...	RTL Transmissions	49.02		182.40
Bill	03/31/2024	224031192	Utility Notification Center o...	RTL Transmissions	58.05		240.45
Bill	04/30/2024	224041226	Utility Notification Center o...	RTL Transmissions	74.82		315.27
Bill	04/30/2024	29639	Diversified Underground	Screen Charge	495.00		810.27
Bill	05/31/2024	224051275	Utility Notification Center o...	RTL Transmissions	110.94		921.21
Bill	05/31/2024	29864	Diversified Underground	Screen Charge	400.00		1,321.21
Bill	06/30/2024	224061277	Utility Notification Center o...	RTL Transmissions	74.82		1,396.03
Bill	06/30/2024	30098	Diversified Underground	Screen Charge	270.00		1,666.03
Bill	07/31/2024	224071271	Utility Notification Center o...	RTL Transmissions	87.72		1,753.75
Bill	07/31/2024	30312	Diversified Underground	Screen Charge	350.00		2,103.75
Bill	08/28/2024	224081285	Utility Notification Center o...	RTL Transmissions	121.26		2,225.01
Bill	08/31/2024	30539	Diversified Underground	Screen Charge	580.00		2,805.01
Bill	09/30/2024	224091252	Utility Notification Center o...	RTL Transmissions	129.00		2,934.01
Bill	09/30/2024	30722	Diversified Underground	Screen Charge	535.00		3,469.01
Bill	10/31/2024	224101264	Utility Notification Center o...	RTL Transmissions	77.40		3,546.41
Bill	10/31/2024	30941	Diversified Underground	Screen Charge	305.00		3,851.41
Total 62020 · Utility Locate					3,851.41	0.00	3,851.41
Total 62000 · Repairs and Maintenance					12,700.94	0.00	12,700.94
63000 · Vehicle Expense							
Bill	10/07/2024	01-168239	Colorado Golf and Turf, Inc		190.00		190.00
Total 63000 · Vehicle Expense					190.00	0.00	190.00

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through October 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
64000 · Landscape Expenses							
64010 · Landscape Repairs and Maint							
Bill	01/06/2024	2012443	Consolidated Divisions Inc	T&M Jan 1 - Jan 6	160.00		160.00
Bill	02/17/2024	2013099	Consolidated Divisions Inc	T&M Feb 11-17	315.13		475.13
Bill	04/30/2024	2014089	Consolidated Divisions Inc		760.00		1,235.13
Bill	05/04/2024	2014117	Consolidated Divisions Inc	T&M May 1 - 4	960.00		2,195.13
Bill	05/18/2024	2014290	Consolidated Divisions Inc	T&M May 12-18	350.00		2,545.13
Bill	05/18/2024	2014289	Consolidated Divisions Inc	T&M May 12-18	240.00		2,785.13
Bill	05/18/2024	2014287	Consolidated Divisions Inc	T&M May 12-18	83.00		2,868.13
Bill	06/08/2024	2014641	Consolidated Divisions Inc	T&M June 1-8	100.00		2,968.13
Bill	06/15/2024	2014721	Consolidated Divisions Inc	T&M June 9-15	325.00		3,293.13
Bill	06/30/2024	2014956	Consolidated Divisions Inc		325.00		3,618.13
Bill	07/06/2024	2014999	Consolidated Divisions Inc		455.78		4,073.91
Bill	07/27/2024	2015307	Consolidated Divisions Inc		120.00		4,193.91
Bill	07/31/2024	2015447	Consolidated Divisions Inc		80.00		4,273.91
Bill	08/10/2024	2015617	Consolidated Divisions Inc		195.00		4,468.91
Total 64010 · Landscape Repairs and Maint					4,468.91	0.00	4,468.91
64020 · Landscape Weed Control Expense							
Bill	06/03/2024	3620	ARK Ecological Services, ...	Invoice Period April 24-May28	13,992.30		13,992.30
Bill	08/28/2024	3631	ARK Ecological Services, ...	Invoice Period May28 - Aug 28	20,749.38		34,741.68
Bill	08/30/2024	1	Fireweed Ecological Servic...		500.00		35,241.68
Total 64020 · Landscape Weed Control Expense					35,241.68	0.00	35,241.68
64030 · Irrigation Expense							
Bill	04/30/2024	2014087	Consolidated Divisions Inc		1,718.10		1,718.10
Bill	05/11/2024	2014206	Consolidated Divisions Inc	T&M May 5 - May 11	2,410.34		4,128.44
Bill	05/18/2024	2014314	Consolidated Divisions Inc	T&M May 12-18	961.38		5,089.82
Bill	05/25/2024	2014440	Consolidated Divisions Inc	T&M May 19-25	3,764.30		8,854.12
Bill	05/31/2024	2014479	Consolidated Divisions Inc	T&M May 26-31	8,975.71		17,829.83
Bill	06/08/2024	2014640	Consolidated Divisions Inc	T&M June 1-8	2,950.49		20,780.32
Bill	06/15/2024	2014719	Consolidated Divisions Inc	T&M June 9 - 15	4,602.14		25,382.46
Bill	06/22/2024	2014672	Consolidated Divisions Inc		787.17		26,169.63
Bill	06/22/2024	2014797	Consolidated Divisions Inc	T&M June 16-22	4,046.46		30,216.09
Bill	06/30/2024	2014955	Consolidated Divisions Inc		4,687.73		34,903.82
Bill	07/06/2024	2015076	Consolidated Divisions Inc		3,627.59		38,531.41
Bill	07/13/2024	2015175	Consolidated Divisions Inc		4,898.63		43,430.04
Bill	07/17/2024	2153	Excell Pump Services		505.75		43,935.79
Bill	07/20/2024	2015255	Consolidated Divisions Inc		4,001.13		47,936.92
Bill	07/27/2024	2015301	Consolidated Divisions Inc		7,400.22		55,337.14
Bill	07/31/2024	2015446	Consolidated Divisions Inc	T&M July 28 - 31	1,588.21		56,925.35
Bill	08/03/2024	2015557	Consolidated Divisions Inc		1,008.15		57,933.50
Bill	08/10/2024	2015615	Consolidated Divisions Inc		4,871.45		62,804.95
Bill	08/17/2024	2015695	Consolidated Divisions Inc		5,031.36		67,836.31
Bill	08/24/2024	2015744	Consolidated Divisions Inc		12,338.01		80,174.32
Bill	08/31/2024	2015921	Consolidated Divisions Inc		12,108.74		92,283.06
Bill	09/07/2024	2016012	Consolidated Divisions Inc		7,725.94		100,009.00
Bill	09/14/2024	2016138	Consolidated Divisions Inc		5,069.71		105,078.71
Bill	09/21/2024	2016280	Consolidated Divisions Inc		14,890.03		119,968.74
Bill	09/30/2024	2016379	Consolidated Divisions Inc		3,994.73		123,963.47
Bill	10/05/2024	2016484	Consolidated Divisions Inc		3,014.80		126,978.27
Bill	10/12/2024	2016510	Consolidated Divisions Inc		13,390.01		140,368.28
Bill	10/26/2024	2016665	Consolidated Divisions Inc		1,582.68		141,950.96
Total 64030 · Irrigation Expense					141,950.96	0.00	141,950.96
64040 · Landscape Contract							
Bill	01/01/2024	2012682	Consolidated Divisions Inc	January 2024	9,652.84		9,652.84
Bill	02/01/2024	2012738	Consolidated Divisions Inc	February 2024	9,652.84		19,305.68
Bill	03/31/2024	2013232	Consolidated Divisions Inc	March Landscape Contract	9,652.85		28,958.53
Bill	04/01/2024	2013609	Consolidated Divisions Inc	Landscape Contract	19,305.71		48,264.24
Bill	05/01/2024	2014020	Consolidated Divisions Inc		19,305.71		67,569.95
Bill	06/01/2024	2014392	Consolidated Divisions Inc	June 2024	19,305.71		86,875.66
Bill	07/01/2024	2014872	Consolidated Divisions Inc	July 2024	19,305.71		106,181.37
Bill	08/01/2024	2015364	Consolidated Divisions Inc		19,305.71		125,487.08
Bill	09/03/2024	2015838	Consolidated Divisions Inc		19,305.71		144,792.79
Bill	10/01/2024	2016263	Consolidated Divisions Inc		19,305.71		164,098.50
Total 64040 · Landscape Contract					164,098.50	0.00	164,098.50
64080 · Misc. Landscape Expense							
Bill	10/06/2024		Carrie Hanson		312.00		312.00
Bill	10/31/2024	2016585	Consolidated Divisions Inc		272.00		584.00
Bill	10/31/2024	2016584	Consolidated Divisions Inc		1,477.70		2,061.70
Total 64080 · Misc. Landscape Expense					2,061.70	0.00	2,061.70
Total 64000 · Landscape Expenses					347,821.75	0.00	347,821.75
65000 · Playground & Infrastructure Exp							
65020 · Baseball Field Improvements							
Bill	05/07/2024	294	Rocky Mountain Sports Fie...	Softball Field Renovation	19,000.00		19,000.00
Total 65020 · Baseball Field Improvements					19,000.00	0.00	19,000.00

Roxborough Village Metro District
General Fund Profit & Loss Detail

January through October 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill	08/15/2024		Roxborough Water & Sanit...	Service Period 06/25/24 to 07/24/24 Elk Mn...	269.00		22,464.46
Bill	08/15/2024		Roxborough Water & Sanit...	Billing Period 07/01/24 to 07/31/24	14,426.70		36,891.16
Bill	09/15/2024		Roxborough Water & Sanit...	Service Period 07/25/24 to 08/24/24 Elk Mn...	342.50		37,233.66
Bill	09/15/2024		Roxborough Water & Sanit...	Service Period 07/25/24 to 08/24/24 Mule D...	1,466.00		38,699.66
Bill	09/15/2024		Roxborough Water & Sanit...	Service Period 07/25/24 - 08/24/24 Marmot ...	1,726.00		40,425.66
Bill	09/15/2024		Roxborough Water & Sanit...	Service Period 07/24/24 - 08/24/24 Rampart...	119.00		40,544.66
Bill	09/15/2024		Roxborough Water & Sanit...	Billing Period 08/01/24 to 08/31/24	20,832.48		61,377.14
Bill	10/15/2024		Roxborough Water & Sanit...	Service Period 08/25/24 to 09/24/24 Elk Mn...	279.50		61,656.64
Bill	10/15/2024		Roxborough Water & Sanit...	Service Period 08/25/24 - 09/24/24 Marmot ...	832.00		62,488.64
Bill	10/15/2024		Roxborough Water & Sanit...	Service Period 08/25/24 to 09/24/24 Mule D...	1,178.00		63,666.64
Bill	10/15/2024		Roxborough Water & Sanit...	Service Period 08/24/24 - 09/24/24 Rampart...	126.86		63,793.50
Bill	10/15/2024		Roxborough Water & Sanit...	Billing Period 09/01/24 to 09/31/24	10,058.72		73,852.22
Total 68025 · Water Expense					73,852.22	0.00	73,852.22
68045 · Tree Care Expense							
Deposit	04/11/2024	2177	Bailey Tree, LLC	Reimbursement		5,989.68	-5,989.68
Bill	04/16/2024	14374539	SavATree, LLC		12,770.00		6,780.32
Bill	05/14/2024	122669	SavATree, LLC		780.00		7,560.32
Bill	10/02/2024	6170	DC2 Services LLC		8,592.00		16,152.32
Bill	10/02/2024	6170	DC2 Services LLC		2,645.00		18,797.32
Total 68045 · Tree Care Expense					24,787.00	5,989.68	18,797.32
68050 · Portable Restroom Exp.							
Bill	01/31/2024	INV-4068...	United Site Services	January Services Chatfield Farms Park	274.76		274.76
Bill	01/31/2024	INV-4068...	United Site Services	January Services Roxborough Community ...	267.79		542.55
Bill	02/19/2024	INV-4135...	United Site Services	February Services Roxborough Community ...	267.79		810.34
Bill	02/19/2024	INV-4133...	United Site Services	February Services Chatfield Farms Park	274.76		1,085.10
Bill	03/18/2024	INV-4200...	United Site Services	March Services Roxborough Community Park	279.97		1,365.07
Bill	03/18/2024	INV-4201...	United Site Services	March Services Chatfield Farms Park	287.26		1,652.33
Bill	04/15/2024	INV-4358...	United Site Services	April Services Chatfield Farms Park	287.26		1,939.59
Bill	04/15/2024	INV-4361...	United Site Services	April Services Roxborough Community Park	279.97		2,219.56
Bill	05/13/2024	INV-4425...	United Site Services	May Services Chatfield Farms Park	287.26		2,506.82
Bill	05/13/2024	INV-4426...	United Site Services	May Services Roxborough Community Park	279.97		2,786.79
Bill	05/14/2024	INV-4492...	United Site Services	June Services Roxborough Community Park	279.97		3,066.76
Bill	05/14/2024	INV-4494...	United Site Services	June Services Chatfield Farms Park	287.26		3,354.02
Bill	06/11/2024	INV-4560...	United Site Services	Services Chatfield Farms Park	287.26		3,641.28
Bill	06/11/2024	INV-4559...	United Site Services	Services Roxborough Community Park	279.97		3,921.25
Bill	07/09/2024	INV-4630...	United Site Services	Services Chatfield Farms Park	287.26		4,208.51
Bill	07/09/2024	INV-4629...	United Site Services	Services Roxborough Community Park	279.97		4,488.48
Bill	08/06/2024	INV-4697...	United Site Services	Services Chatfield Farms Park	287.26		4,775.74
Bill	08/06/2024	INV-4697...	United Site Services	Services Roxborough Community Park	279.97		5,055.71
Bill	09/03/2024	INV-4764...	United Site Services	Services Chatfield Farms Park	287.26		5,342.97
Bill	09/03/2024	INV-4762...	United Site Services	Services Roxborough Community Park	279.97		5,622.94
Bill	10/01/2024	INV-4828...	United Site Services	Services Roxborough Community Park	295.47		5,918.41
Bill	10/01/2024	INV-4831...	United Site Services	Services Chatfield Farms Park	303.34		6,221.75
Deposit	10/28/2024		United Site Services	Deposit		104.40	6,117.35
Total 68050 · Portable Restroom Exp.					6,221.75	104.40	6,117.35
68070 · Snow Removal Expense							
Bill	01/10/2024	2012558	Consolidated Divisions Inc	Snow Cycle 01/08/24 - 01/10/24	5,376.00		5,376.00
Bill	01/16/2024	2012642	Consolidated Divisions Inc	Snow Cycle 01/15/24 - 01/16/24	8,234.75		13,610.75
Bill	01/26/2024	2012776	Consolidated Divisions Inc	Snow Cycle 01/26/24	2,735.00		16,345.75
Bill	02/04/2024	2012949	Consolidated Divisions Inc	Snow Cycle 02/03/24 - 02/04/24	11,219.00		27,564.75
Bill	02/08/2024	2013011	Consolidated Divisions Inc	Snow Cycle 02/05/24 - 02/08/24	1,836.00		29,400.75
Bill	02/15/2024	2013116	Consolidated Divisions Inc	Snow Cycle 02/12/24-02/15/24	444.00		29,844.75
Bill	03/15/2024	2013508	Consolidated Divisions Inc	Storm Cycle 03.13.24 - 03.15.24	37,772.50		67,617.25
Bill	03/19/2024	2013556	Consolidated Divisions Inc	Post Storm Cycle 03.16.24 - 03.19.24	6,010.00		73,627.25
Bill	03/25/2024	2013708	Consolidated Divisions Inc	Post Storm Cycle 03.24.24 - 03.25.24	7,260.00		80,887.25
Total 68070 · Snow Removal Expense					80,887.25	0.00	80,887.25
68095 · Open Space Maintenances / Fire							
Bill	08/03/2024	2015558	Consolidated Divisions Inc	T&M Aug 1-3	330.00		330.00
Bill	08/03/2024	2015559	Consolidated Divisions Inc	T&M Aug 1-3	80.00		410.00
Bill	08/10/2024	2015616	Consolidated Divisions Inc		198.00		608.00
Bill	08/28/2024		Ace Tree Care, Inc		2,500.00		3,108.00
Bill	10/31/2024	1203	Ace Tree Care, Inc		9,687.50		12,795.50
Total 68095 · Open Space Maintenances / Fire					12,795.50	0.00	12,795.50
Total 68000 · Parks & Open Space Expense					228,875.35	6,094.08	222,781.27
70000 · Bond Interest & Principal Exp.							
70020 · Bond Principal - Series 1993							
Deposit	08/07/2024	090763	UMB Bank	Escheatment Checks		219.75	-219.75
Bill	08/21/2024		Colorado Treasury Unclai...	Payment of unclaimed property 2024	219.75		0.00
Total 70020 · Bond Principal - Series 1993					219.75	219.75	0.00
Total 70000 · Bond Interest & Principal Exp.					219.75	219.75	0.00
Total Expense					1,019,324.36	6,360.83	1,012,963.53
Net Ordinary Income					1,025,397.78	1,484,399.68	459,001.90
Net Income					1,025,397.78	1,484,399.68	459,001.90

From: [Damon Barker](#)
To: [Peggy Ripko](#)
Subject: Roxborough Monthly Update - November
Date: Monday, November 18, 2024 10:18:40 AM
Attachments: [image001.png](#)

Monthly Update for Roxborough Village:

Weekly Maintenance:

1. 10/10
2. 10/24

Ancillary Work:

1. 10/15 - pruning of low limbs along sidewalks and trails
2. 10/23 – tree low limbing along trails and sidewalks
3. 10/24 – low limbing of trees along trails and sidewalks, removal of sucker growth at monument park

Site Policing: Trash, Dog Stations, etc...:

1. 10/14
2. 10/18
3. 10/21
4. 10/25
5. 10/28
6. 11/4
7. 11/11

Irrigation Work:

1. 10/15 - replace of broken lids with purple lids
2. 10/21 - winterization of system
3. 10/22 - winterization of system and repair
4. 10/23 - winterization of system
5. 10/24 – replace broken valve box lids with purple lids

Irrigation notes:

1. Replace the irrigation box lids that were broken in different areas. Carson standard purple lids. X8 X1 39.48622° N, 105.07727° W X2 39.48498° N, 105.07548° W X2 39.46925° N, 105.06995° W X2 39.47015° N, 105.07038° W X1 39.46889° N, 105.06841° W
2. Roxborough Village T&M Irrigation X1 Main Line Broken 3". Dug up, made repair, backfilled. Location. 8510 Campfire St Littleton, Co. 80125 39.48638°N,105.08273°W X1 Coupling 3" sxs X1 Slip fix 3" Go back tomorrow to finish Winterizing main loop. Irrigation System Winterization MARMOT RIDGE PARK WINTERIZATION COMPLETED DONE MULE DEER PARK WINTERIZATION COMPLETED DONE AIRPLANE WINTERIZATION COMPLETED DONE
3. Winterization Completed All pumps have been drain and taken a part for winter.
4. coordinates for irrigation box covers X1 39.48587° N, 105.07659° W X1 39.46981° N, 105.07039° W

T&M work or bid work completed:

1. 10/16 removal of graffiti at skate park
2. 10/22 Removal of Russian Olive and other trees
3. 10/24 removal of stakes from trees
4. 11/6 snow
5. 11/8 snow
6. 11/9 snow

This is all the notes that I have.

Christmas Light install is scheduled for 11/19 depending on weather

If you need anything else, please let me know.

Damon Barker
Account Manager



5585 Airport Road, Sedalia, CO 80135

720.813.7680 – Mobile

DamonB@cdi-services.com

cdi-services.com / Naturesworkforce.com

AFTER HOURS IRRIGATION EMERGENCY,
PLEASE CALL [303-358-0498](tel:303-358-0498)

Confidentiality Note: This email may contain confidential and/or private information. If you received this email in error please delete and notify sender.

AGREEMENT FOR LANDSCAPE MAINTENANCE SERVICES

This Agreement for Landscape Maintenance Services ("**Agreement**"), effective the 1st day of January 2024 ("**Effective Date**") is entered into by and between Roxborough Village Metropolitan District, a political subdivision of the State of Colorado ("**District**"), and Consolidated Divisions, Inc., a Colorado corporation d/b/a CDI Environmental Contractor ("**CDI**"). The District and CDI are referred to collectively as the "**Parties**" or individually as a "**Party**".

ARTICLE I SERVICES AND COMPENSATION

Section 1.1 Services and Compensation:

(a) Services: The District retains CDI to perform, and CDI agrees to perform, maintenance, care and repair of certain landscaped areas described in the Scope of Services as the Standard Services attached as Attachment 1, including Exhibits A, B and C to Attachment 1, which are incorporated by reference and made a part of this Agreement (collectively, the "**Services**"). The additional services set forth in Exhibit B, and such additional services that are beyond those set out in Attachment 1 (collectively, "**Additional Services**"), if requested, shall be provided only when authorized in writing by the District. To the extent any provision of this Agreement and Attachment 1 conflict, directly or indirectly, the provisions of this Agreement shall prevail. CDI understands the Board is evaluating its options with respect to providing the Services to Arrowhead Shores HOA, Roxborough Village Filing 14B HOA, and Roxborough Village First HOA (individually an "HOA" and collectively the "HOAs"), including but not limited to: i) terminating the Services being provided to one or more of the HOAs effective January 1, 2025; ii) continue providing the Services to one or more of the HOAs in exchange for appropriate compensation; or, iii) continue providing the Services until the District conducts an election in May 2025 on whether the District's voters authorize it to continue providing the Services to the HOAs without charge. CDI agrees that the Parties shall amend the Scope of Services to reflect whatever option the Board chooses and shall mutually agree to increase or decrease CDI's compensation based on the amended Scope of Services.

(b) Attendance at Board Meetings and Reports to District Manager: CDI shall attend the regular meetings of the District's Board of Directors ("**Board**"). CDI shall submit a summary report of all activities for the prior month and anticipated activities for the coming month to the District Manager in a format determined by the Board. The summary report, and any proposed agenda items that CDI deems appropriate or necessary for inclusion for an upcoming Board meeting, shall be submitted to the District Manager in sufficient time to be included in the monthly Board packet prepared by the District Manager.

(c) Quality Assurance: CDI shall provide a schedule of all maintenance related activities planned during the Services period, with notations of season requirements. CDI shall submit with the maintenance schedule all product data for materials, such as fertilizers, pesticides, etc. In order to expedite minor but necessary work and repairs that are not a part of the base contract, CDI may be authorized to spend up to \$3,000 per incident without prior authorization, unless otherwise

directed in writing. All larger repairs or maintenance items shall be brought to the attention of the District Manager for review and may require Board approval.

(d) Commencement Date: CDI shall commence performance of the Services on the Effective Date and will thereafter continually and diligently perform the Services and the Additional Services requested by the District until this Agreement is terminated or expires, whichever occurs first.

(e) Communication: CDI will notify the District prior to performing each Service listed in Exhibit B with a scheduled date the Service will be performed, along with any pertinent information related to such Service. A checklist of the Services listed in Exhibit B shall be provided in CDI's monthly report showing what Services have been completed and what Services have yet to be rendered.

Section 1.2 Compensation: In consideration of CDI's satisfactory performance and completion of the Services, the District shall pay CDI the compensation described in Attachment 2, which is incorporated by reference and made a part of this Agreement. If there is a direct or indirect conflict between the itemization of services and/or times in Attachment 2 and the itemization of services and/or times in Attachment 1 (including Exhibits A, B, and C), Attachment 1 shall control; provided, however, as set forth in Section 1.1(a), above, if the itemization of services and/or times in question in Attachment 1 conflict, directly or indirectly, with any provision in this Agreement, this Agreement shall control.

Section 1.3 Payment:

(a) Request for Payment: CDI shall submit to the District Manager, by the second Tuesday of the month, a standard pay request form setting forth the monthly scheduled payment in accordance with Attachment 2, and a report detailing the following ("**Request for Payment**"):

- (i) Services performed during the previous month, including but not limited to:
 - A. Locations;
 - B. Time and rate per hour of each employee or subcontractor (if applicable);
 - C. Quantities of materials used in the work performed (if applicable);
 - D. Reason for work performance;
 - E. Detail of problems encountered and corrective action taken or proposed to be taken;
 - F. Work Orders recommended to be performed in the future and the reason the work is recommended; and,
 - G. Services performed during the previous month pursuant to an approved Work Order with supporting documentation.

- (ii) Maintenance inspection report discussing (but not limited to) the following:
 - A. Safety conditions;
 - B. Appearance; and,
 - C. Follow up items for the preceding month.

Any failure to timely provide the foregoing Request for Payment, with all of the required information, may delay payment up to the next monthly Board meeting and may constitute a breach of this Agreement.

(b) Payment Procedure: The District will make payment to CDI for work satisfactorily completed within thirty (30) days after a Request for Payment is submitted by CDI. Late fees, penalties, and interest will not be charged against any disputed amount the District does not pay by the date owed. CDI has the right to stop work, and shall notify the District of such action, if the District does not pay any undisputed portion, or all, of a Request for Payment in full within thirty (30) days of the District receiving the Request for Payment. If CDI stops work, it shall have no obligation to maintain, care for, or provide any Services to the landscape maintenance areas.

(c) Chatfield Farms: All Requests for Payment shall separately identify the cost of any Services performed within the Chatfield Farms areas shown on Attachment 1. Failure to provide separate costs for Chatfield Farms will constitute a deficient Request for Payment described under the above Payment Procedure section and will delay payments and may constitute a breach of this Agreement.

(d) Additional Services: If CDI is directed to perform any Additional Services, CDI shall submit invoices for all Additional Services to the District Manager within thirty (30) days of performing the work.

(e) Tax Exempt Status: The District is exempt from Colorado state and local sales and use taxes. CDI's invoices shall not include any sums for such taxes.

(f) Penalty for Failure to Complete Tasks/Projects or Provide Required Information by Deadlines Established in this Agreement: If CDI fails to complete a task/project or provide required information by the deadline(s) established in this Agreement, the District shall have the right to deduct \$100.00 from any amounts owed to CDI. Each failure to complete a task/project or provide required information is a separate infraction that will result in a \$100.00 deduction. The District may, in its discretion, waive an infraction if CDI provides documents and/or other information substantiation that there were extenuating circumstances that would justify such a waiver._

Section 1.4 Set-Off: In addition to any other rights the District has under this Agreement or in law or equity for indemnity or other reimbursement, recoupment, or payment by CDI, CDI agrees that the District is entitled to set-off any amounts it may owe CDI under this Agreement against such claims for indemnity or other reimbursement, recoupment, or payment.

Section 1.5 Non-Appropriation: The District's direct and indirect financial obligations under this Agreement are subject to annual appropriation by the Board. If the Board does not appropriate funds beyond the current calendar year, this Agreement shall automatically terminate with no further obligation whatsoever to CDI.

ARTICLE II TERM AND TERMINATION

Section 2.1 Term: The term of this Agreement shall begin on the Effective Date and shall continue through December 31, 2025⁴ (“*Term*”). This Agreement may be terminated in accordance with Section 2.2, below, or as elsewhere provided in this Agreement.

Section 2.2 Termination:

(a) Termination by CDI: CDI may terminate this Agreement: (i) if the District fails to pay an undisputed amount owed within fifteen (15) workdays of receiving CDI’s written notice that the undisputed amount has not been paid; or, (ii) upon thirty (30) workdays prior written notice to the District for any other reason.

(b) Termination by the District: The District may terminate this Agreement: (i) upon fifteen (15) workdays written notice to CDI that it has breached this Agreement, if CDI fails to cure, or take substantial steps to cure, such breach within the fifteen (15) day period; or, (ii) upon thirty (30) workdays prior written notice to CDI for any other reason.

(c) Effect of Termination: In the event of termination, the District will pay CDI for the prorated portion of the Services satisfactorily performed to the date of termination, subject to the District’s right of set-off pursuant to Section 1.4 above and the District’s right of non-appropriation pursuant to Section 1.5 above.

**ARTICLE III
GENERAL SERVICES PROVISIONS**

Section 3.1 Professional Standards: CDI will perform the Services and any authorized Additional Services in accordance with the generally accepted standards of care, skill, diligence, and professional competence applicable to contractors engaged in providing similar services at the time and place that CDI’s Services or Additional Services are rendered. Except as otherwise expressly stated herein, CDI shall, at its cost, be solely responsible for repairing any damage caused by CDI or one or more of the CDI Parties (defined below).

Section 3.2 Compliance with Applicable Law: CDI will, at its own expense, comply with all federal, state, and local laws, statutes, ordinances, rules, codes, regulation, requirements, guidelines, court rulings and orders of all governmental authorities applicable to this Agreement and the Services or authorized Additional Services performed by CDI, including but not limited to, employee safety (collectively “*Applicable Law*”).

Section 3.3 Personnel: CDI represents that all of its employees and the CDI Parties (defined below) have received the information, instructions, and training required to provide the Services and any authorized Additional Services, including training to prevent harm to such personnel, residents, and members of the public who may be in the vicinity.

Section 3.4 Licenses: CDI and all of its employees and CDI Parties (defined below) performing work that requires licensing shall be licensed to the extent required by all Applicable Law and will,

at CDI's cost, maintain such licensing throughout the period this Agreement is in effect. Such licenses include any requirements set forth by the State of Colorado and the Environmental Protection Agency.

Section 3.5 Mechanics' and Materialmen's Liens; Verified Statement of Claim: CDI shall make timely payments to CDI's employees, CDI Parties (defined below), vendors, and/or suppliers. As a political subdivision of the State, the District's property is not subject to liens; however, property the District manages may be subject to certain liens, and CDI shall be responsible for satisfaction of any liens and encumbrances that are filed or asserted against the District and/or such property that arise from or are the result of the Services or authorized Additional Services CDI performs. In addition, CDI shall promptly resolve any verified statement of claim filed with the District by a subcontractor, vendor, or supplier claiming CDI has failed to pay amounts due for services, labor or materials provided to CDI in the performance of its Services or authorized Additional Services.

Section 3.6 Hours of Operation – Power Equipment: CDI shall not use power equipment within one hundred (100) yards of any residence prior to 7:00 a.m. during the week (Monday through Friday) or prior to 8:00 a.m. on weekends (Saturday and Sunday) or on State observed holidays.

Section 3.7 Operation of Motorized Vehicles or Equipment: The operation of vehicles and equipment on or through parks and open space owned or maintained by the District is restricted to vehicles or equipment that is required for CDI to perform Services or authorized Additional Services for the District. Other than mowing equipment, vehicles shall use paved surfaces as much as practicable. Except for emergencies, vehicles and equipment shall not be on unpaved surfaces when the ground is soggy. If CDI requires vehicles to drive off paved surfaces, CDI must receive special permission in writing from the District. CDI's vehicles and motorized equipment shall at all times yield to pedestrians and cyclists in parks and open space.

Section 3.8 Mowing Equipment: To prevent the spread of diseases, pests, and weeds, all mowing equipment shall be cleaned, including the underside of the mowing deck, prior to use within the District.

Section 3.9 CDI Water: All water required for application of fertilizers, weed control products, and any other products requiring water for application to the property shall be provided at no cost to CDI. The District Manager will designate the location(s) at which CDI may obtain water.

Section 3.10. Compliance with 5 CCR 1001-33 - Emission Reduction Requirements for Lawn and Garden Equipment: On or before June 1, 2025, CDI shall comply with the Air Quality Control Commission's Rule 29, which is codified at 5 CCR 1001-33, the relevant portions of which are attached as *Attachment 3 ("Rule 29")*, which prohibits the use of gasoline-powered push and hand-held lawn and garden equipment with an internal combustion engine smaller than 7 kW (10 horsepower) between June 1 and August 31 of each year. CDI is required to fully understand and strictly comply with Rule 29's requirements, including but not limited to: (a) ensuring its personnel do not use prohibited lawn and garden equipment between June 1 and August 31 of each year; (b) maintaining the required records for a minimum of 5 years; and, (c) if this Agreement is extended through 2026, preparing and timely submitting to the Board the required annual report.

**ARTICLE IV
INDEMNIFICATION AND CONFIDENTIALITY**

Section 4.1 Indemnification: CDI shall indemnify and defend the District and its directors, officers, and agents (collectively, the “*District Parties*”) against all claims, damages, and liability arising out of any intentional, reckless, grossly negligent, or negligent act or omission by CDI or its employees, subcontractors, agents, or any other individual or entity that provides labor, equipment, supplies, materials or other services on behalf of CDI (collectively, the “**CDI Parties**”) that arise from or in any manner relate to CDI’s or the CDI Parties’ performance of the Services, or authorized Additional Services or from the violation of, or failure of CDI or any of the CDI Parties to comply with, any Applicable Law, [specifically including Rule 29 \(5 CCR 1001-33\)](#). The District shall have the right to select legal counsel to represent it, notwithstanding CDI’s obligation to pay the reasonable attorneys’ fees, costs, and expenses of the District’s legal counsel.

Section 4.2 Communications and Confidentiality: CDI will hold the information supplied by the District in confidence and will not disclose it to any other person or entity, unless (a) the District authorizes it to do so; (b) it is published or released by the District; (c) it becomes publicly known or available other than through disclosure by CDI; or, (d) disclosure is required by Applicable Law. This confidentiality provision does not prohibit CDI from disclosing District information to one or more of the CDI Parties if necessary to provide the Services or authorized Additional Services. Any of the CDI Parties shall be subject to the same restrictions on the use and disclosure of District information as apply to CDI.

**ARTICLE V
CDI’S INSURANCE**

Section 5.1 Coverages: CDI will, at its sole cost and expense, maintain in effect at all times during the Term, the following insurance coverages with limits of not less than those set forth below. CDI further agrees to maintain and supply documentation of any additional public liability or property damage insurance that may be required by the State of Colorado during the Term.

(a) Employee Insurance:

Coverage	Minimum Amounts and Limits
Worker’s Compensation	\$500,000 (or as required by Colorado law)
Employer’s Liability	\$1,000,000 (or as required by Colorado law)

This policy will include a waiver of subrogation in favor of the District Parties.

(b) Liability Insurance:

Coverage	Minimum Amounts and Limits
General Liability	\$1,000,000 combined single limits per occurrence with respect to each location (Occurrence Basis)

This policy will contain an endorsement including the District Parties as “additional insureds”. It also will contain cross-liability and severability of interest endorsements, a waiver of subrogation in favor of the District Parties, and an aggregate per location endorsement.

(c) Vehicle Insurance:

Coverage	Minimum Amounts and Limits
Business Vehicle Liability	\$1,000,000 combined single limits per occurrence (Occurrence Basis) with respect to each location.

This policy will be a standard form written to cover all owned, hired and non-own vehicles owned or operated by CDI or one or more of the CDI Parties. This policy will contain an endorsement including the District Parties as “additional insureds”. It also will contain a waiver of subrogation in favor of the District Parties, and an aggregate per location endorsement.

(d) Umbrella Liability Insurance:

Coverage	Minimum Amounts and Limits
Bodily Injury/Property Damage	\$5,000,000 per occurrence (Occurrence Basis) \$5,000,000 aggregate

This policy will be written on an umbrella basis above the liability and vehicle insurance coverages described above. This policy will contain an endorsement including the District Parties as “additional insureds”. It also will contain subrogation in favor of the District Parties.

Section 5.2 Policies: All policies will be issued by carriers having ratings of Best’s Insurance Guide A/VIII and/or Standard & Poor Insurance Solvency Review A-, or better, and admitted to engage in the business of insurance in the State of Colorado. All policies must be endorsed to be primary, with the policies of all District Parties being non-contributory. All policies shall contain a provision that states that they cannot be canceled, non-renewed or materially modified without 30 days prior written notice by insurance carrier(s) to the District Manager.

Section 5.3 Evidence of Coverage: Evidence of the insurance coverage required to be maintained by CDI under this Article V, represented by certificates of insurance or endorsements, as applicable, issued by the insurance carrier(s), must specify the additional insured status as well as the waivers of subrogation. Such certificates of insurance or endorsements shall state the amounts of all deductibles and self-insured retentions and that the District Manager will be notified in writing thirty (30) days prior to cancellation, material change or non-renewal of insurance. Upon request, CDI will provide to the District Manager a certified copy of any or all insurance policies or endorsements required by this Agreement. CDI shall provide the District Manager with copies of

the certificates and/or endorsements evidencing that the District has been added as an additional insured under the various insurance policies which CDI is required to carry.

ARTICLE VI MISCELLANEOUS

Section 6.1 Independent Contractor: CDI's status shall at all times be that of an independent contractor. Under no circumstances shall CDI or its personnel be considered a District employee. CDI will provide and have complete control over all materials, equipment, and labor CDI deems necessary to perform the Services and authorized Additional Services. Except as necessary to ensure the Services and authorized Additional Services are performed in accordance with the District's requirements and expectations, the District will have no control or supervision over the hours CDI's personnel work or the manner in which CDI performs the Services or authorized Additional Services. The District's only concern is with the results of CDI's Services and authorized Additional Services. The District has the right to reject any work that does not meet the District's standards. CDI will not be paid for any costs CDI incurs, or time CDI spends, correcting substandard work.

CDI UNDERSTANDS AND AGREES: (A) CDI AND ITS EMPLOYEES ARE NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT COMPENSATION INSURANCE BENEFITS, UNLESS WORKERS' COMPENSATION OR UNEMPLOYMENT COMPENSATION COVERAGE IS PROVIDED BY CDI OR SOME ENTITY OTHER THAN THE DISTRICT; AND (B) CDI IS OBLIGATED TO PAY FEDERAL, STATE, AND LOCAL INCOME TAX ON ANY MONEYS PAID PURSUANT TO THIS AGREEMENT. THE DISTRICT WILL NOT MAKE FEDERAL, STATE, AND LOCAL WITHHOLDINGS AND WILL NOT PROVIDE WORKERS' COMPENSATION OR UNEMPLOYMENT COMPENSATION INSURANCE.

CDI certifies that 84-1298847 is CDI's correct Federal Taxpayer Identification Number. By signing this Agreement, CDI certifies that it assumes full responsibility for the payment of all contributions, payroll taxes, income taxes, withholdings, and backup withholdings or assessments under federal, state, and local law. The District will only provide CDI with, and will file, an IRS Form 1099 in compliance with federal, state, and local law.

Section 6.2 Notice: Any notice required or permitted under this Agreement shall be in writing and hand-delivered or sent by certified/registered mail, return receipt requested, to the address below, or at another address previously furnished in writing to the other Party pursuant to this Section. A notice sent by certified/registered mail is deemed given when received, or 3 business days after the date sent, if not accepted by the Party to whom it was sent, whichever is earlier.

Roxborough Village Metropolitan District
Attn: Peggy Ripko, District Manager
Special District Management Services, Inc.
141 Union Boulevard, Suite 150
Lakewood, CO 80228-1898

CDI Environmental Contractor
Attn: Zacc Wair
5585 Airport Rd
Sedalia, CO 80135

Section 6.3 Governmental Immunity: This Agreement is not intended, and shall not be construed, as a waiver of the limitations on damages or any of the privileges, immunities, benefits, or defenses provided to, or enjoyed by, the District and its current or past directors, officers, employees, volunteers, and agents under federal or state law, including but not limited to, the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*

Section 6.4 Governing Law; Jurisdiction and Venue; Attorneys' Fees: This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Colorado. Jurisdiction and venue for any civil action shall lie exclusively in the District Court for Douglas County. Prior to either Party commencing a civil action, the Parties shall participate in non-binding mediation through the American Arbitration Association in Denver, Colorado. If the Parties are unable to resolve their dispute within forty-five (45) days of a Party notifying the other Party in writing of its request for mediation, either Party may commence a civil action. In any civil action arising from or relating to this Agreement, the Services, and/or Additional Services, the prevailing Party shall be awarded its reasonable attorneys' fees, costs, and expenses, including its reasonable attorneys' fees, costs, and expenses incurred in collecting or executing upon any judgment, order, or award.

Section 6.5 Additional Provisions: This Agreement is the entire agreement between the Parties as to the subject matter herein, and there are no oral or collateral agreements or understandings. This Agreement may only be amended by a document signed by the Parties. Course of dealing, no matter how long it may continue, shall not constitute an amendment to this Agreement. If any provision is held invalid or unenforceable, all other provisions shall continue in full force and effect. Waiver of a breach of this Agreement shall not operate or be construed as a waiver of any subsequent breach of this Agreement. This Agreement is not assignable. This Agreement is not intended to, and shall not, confer rights on any person or entity not named as a Party to this Agreement.

IN WITNESS WHEREOF, the Parties have signed this Agreement.

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT, a political subdivision of the State of Colorado

CONSOLIDATED DIVISIONS, INC., a Colorado Corporation d/b/a CDI Environmental Contractor

By: _____
Mark Rubie Ephram Glass, Board President
Title

By: _____
Name

Date: _____

Date: _____

ATTACHMENT 1 SCOPE OF SERVICES

CDI shall provide the landscape services set forth in this Scope of Services within the landscaped areas shown on Exhibit A to this Attachment 1. Special landscape services are described in Article III, below. If there is a conflict between the Standard Landscaping Services (Article II) and/or the Special Landscaping Services (Article III) and CDI's General Representations (Article I), the Standard Landscaping Services and/or the Special Landscaping Services, as applicable, shall control.

ARTICLE I CDI's GENERAL REPRESENTATIONS



Maintenance - Quality Plan

Property Name: Roxborough Village Metro District
Focus Area: *Maintenance*

1. Maintenance QUALITY PLAN PURPOSE

Roxborough Village Metro District is classified by CDI as a HIGH PRIORITY site.

Attention to Detail – You expressed your need to have the association look aesthetically pleasing and maintained throughout the season at a high standard. We understand that Roxborough Village is a premier community, and the landscaping needs to reflect that image. Lack of focus in highly visible areas shows an unkempt look and can reflect negatively upon the association. In order to provide thoroughness and quality in all aspects of our service, CDI plans for such detailing of a property that is often overlooked due to lack of proper planning and adequate/trained resources. Our approach will be to have the same crew performing the work week after week throughout the season; providing you familiarity with the crew and ensuring timeliness and consistent quality of work completed. This planning includes utilizing proven tools for mapping out and allocating time and manpower for these activities to be completed as scheduled. Weekly quality assurance programs will ensure the community is maintained consistently.

2. QUALITY MANAGEMENT METHOD

2.1 Quality Standards

A leading cause of frustrations with landscape maintenance is when a contractor does not provide consistent services in a timely manner. When your time is spent "babysitting" your contractor, you are taken away from other more important responsibilities. In this proposal, we have provided a tailored Landscape Plan for Roxborough Village which outlines the services to be provided and the frequency of when these services are scheduled to be performed. This information provided in the Landscape Plan sets the expectations and allows you to communicate from a position of knowledge when corresponding with the Board and/or when you receive calls from homeowners.

2.2 Quality Equipment

Qualified as a HIGH PRIORITY account, Roxborough Village will be assigned all CDI-owned equipment. As needs change and we become accustomed to the property we can adjust as necessary as well.

2.3 Account Manager Responsibilities

Proactive communication is important and something you expect from your contractor. "Doing what you say, when you say you are going to do it", is simply following through on commitments. It shouldn't be your responsibility to bring issues/concerns to the attention of the landscape maintenance provider. With CDI, you will have multiple sets of eyes, at various times each week, watching over the property to identify and anticipate concerns and potential problems. Your dedicated Account Manager and single point of contact will ensure that you receive focused, proactive, and solution-driven communication pertaining to changing conditions of the campus. Whether it be conducting site walks and/or providing status reports, we will work with you to develop the most appropriate communication method(s) to convey pertinent information on what has/has not/will be transpiring on the property.

ARTICLE II STANDARD LANDSCAPING SERVICES

Section 1 Standard Landscape Services: The frequency and/or number of times per year that CDI is to provide the Standard Landscape Services are set forth in Exhibit B. A map depicting the areas to provide the Standard Landscape Services is shown in Exhibit C (the “*Landscape Maintenance Map*”).

(a) Irrigated Turf: Turf care consists of mowing, irrigation, fertilization, and herbicide application to maintain healthy turf at all times.

(b) Mowing of Irrigated Turf Areas: Irrigated turf areas shall be mowed as necessary to maintain a turf height of approximately $2\frac{3}{4}$ - $3\frac{3}{4}$ inches during the growing season. Mowing equipment and patterns shall be employed to permit recycling of clippings where possible. Excess clippings shall be removed from sidewalks and drives. Blades on all equipment shall be sharp to prevent tearing of the grass blades. Drought conditions may necessitate less frequent mowing. All clippings shall be collected and disposed of properly and/or blown from sidewalks in irrigated turf areas to maintain a well-groomed appearance. Mowing shall not be performed when the ground is soggy to avoid compaction, rutting, and removal of the grass.

(c) Trimming: All irrigated turf areas shall be trimmed after each mowing to provide a well-groomed appearance. This shall include all fence lines and vertical elements.

(d) Edging: During the mowing season, edging shall be performed along all sidewalks, walkways, drainage ways, streets, curbs and planting beds to maintain a well-groomed appearance. Such edging shall be performed at least bi-weekly in irrigated turf areas during the mowing season. Should more frequent edging be required to maintain a well-groomed appearance, CDI shall provide a written proposal for such additional edging to the District Manager. All clippings shall be collected and disposed of properly and/or blown from sidewalks to maintain a well-groomed appearance.

(e) Fertilization: Irrigated turf areas shall be fertilized with a high quality, well-balanced fertilizer three (3) times each season. Only non-phosphorus fertilizer shall be used. The first application shall consist of $\frac{1}{2}$ pound of nitrogen per 1,000 square feet, at least 40% of which shall be slow-release nitrogen. This first application shall contain a pre-emergent herbicide to control annual grassy weeds. Each subsequent application shall be 1 pound of nitrogen per 1,000 square feet, at least 40% of which shall be slow-release nitrogen and shall also contain at least 1% iron. All fertilizer shall be blown into turf areas from sidewalks to minimize staining; fertilizer shall not be blown into streets or gutters. Both the first and third fertilization shall occur as specified under the aeration section with the second occurring at some midpoint between the first and third application.

(f) Integrated Pest Management: If requested, CDI shall assist the District to develop policies to apply the principles of Integrated Pest Management (IPM). This includes information on modifications and additions to the prevention strategy and schedule of regular cleaning and maintenance; regular monitoring to detect problems early; choosing the most effective options with the least risk to people and the environment; using biological methods that will result in long-term solutions; and minimizing the use of pesticides and insecticides. CDI shall attempt to alert the

District of all effective alternatives to chemical applications available.

(g) Weed Control: CDI shall spray all irrigated turf with a broad-spectrum broadleaf herbicide three (3) times per season with follow-up spot application as required. Prior to such application, CDI shall submit the proposed herbicide to the District for approval. Application of pre-emergent herbicide shall be completed before May 1 of each year; second and third applications of pre-emergent or application of post-emergent control of broadleaf weeds shall occur late June to first week of July and again late August to first week of September of each year. CDI shall perform manual removal of weeds on a weekly basis as needed.

(h) Aeration: CDI shall aerate all irrigated turf areas to open the turf for fertilizer, air, and water two (2) times each year. The first aeration shall be completed before the first fertilization and shall be done within one (1) week of the irrigation system being turned on in the spring. The second aeration shall occur at a minimum, two (2) weeks prior to the irrigation system being shut down for the year. Irrigated turf areas will be watered thoroughly prior to aeration and fertilized immediately thereafter with an appropriate fertilizer, as specified in the Fertilization section. CDI shall use only a closed coring tine. Prior to aeration, CDI shall flag all sprinkler heads and valve boxes to minimize damage. At its own expense, CDI shall replace any sprinkler heads and valve box covers damaged by the aerators. Plugs shall be left on irrigated turf areas to assist in breaking down thatch.

(i) Leaf Removal: In irrigated turf areas, CDI will collect and remove large accumulations of leaves during the month of November or after 90% leaf drop. Timing of collection and removal shall be weather dependent.

(j) Unusual Conditions: Whenever CDI observes any condition which CDI believes may be detrimental to healthy turf growth, such conditions shall be immediately reported to the District Manager along with a recommended corrective action.

Section 2 Non-Irrigated Turf and Native Grass Care: All mowing of non-irrigated turf and native grasses shall be coordinated with the District's herbicide contractor.

(a) Trails Through Non-Irrigated Turf and Native Grass Areas: Non-irrigated turf and native grass areas on either side of trails and sidewalks shall be mowed to a width of four feet (4'). These mowing areas are defined as beauty-bands and are depicted in Exhibit C. The beauty-bands shall be mowed to four inches (4") when any of the vegetation in the bands have exceeded seven inches (7"). All clippings shall be collected and disposed of properly and/or blown from trails and sidewalks to maintain a well-groomed appearance.

(b) Fence Lines: All fence lines depicted in Exhibit C shall be mowed to a width of eight feet (8') and trimmed for wildfire mitigation purposes. Fence lines shall be mowed to a height of four inches (4") when the grasses exceed seven inches (7"). If the distance from a fence line to a path or to a road is under twenty feet (20'), the fence line mowing shall be widened to meet the mowed beauty-band to avoid leaving narrow strips of tall grass.

(c) Mowing of Non-Irrigated Turf and Native Grass Areas: Non-irrigated turf and native grass areas, as identified in Exhibit C, shall be mowed once per year, or as necessary at the

discretion of the Board. The annual mowing shall occur in late winter or early spring except for (i) the sledding hill which shall be mowed once in late summer or early fall before any snowfall and for (ii) the east side of the upper parking lot, which shall be mowed based on the same criteria and frequency as beauty-bands. Mowing shall not be performed when the ground is soggy to avoid compaction, rutting, and removal of the grass. Only native areas designated in the maintenance plan map shall be mowed; not all native areas throughout the District will be mowed. All clippings shall be collected and disposed of properly and/or blown from sidewalks to maintain a well-groomed appearance.

Section 3 Tree and Shrub Care in Landscaped Areas: CDI shall familiarize themselves with the numbers, locations, and types of trees and shrubs within the District. Tree and shrub care shall maintain and promote healthy growing conditions and shall include pruning, wound repair, fertilization, insect control, disease control, and other maintenance measures as necessary. The maximum overall tree/shrub height for pruning and removal shall be ten feet (10') or $\frac{1}{3}$ the height of the tree/shrub, whichever is less. Trees in native areas are not maintained; however, some trees in non-irrigated, landscaped areas are maintained.

(a) Pruning and/or Removal of Trees: CDI shall not prune or remove trees unless directed to do so by the District. Any such pruning of trees or removal of any trees shall be an Additional Service to be approved by the Board or District Manager.

(b) Pruning Shrubs: The objective of shrub pruning is to promote healthy plants and a pleasing appearance and to remove any growth into sidewalk areas. Shrubs shall be maintained as prescribed by the best practices for the species. Shrubs will be thinned as necessary to retain dense foliage, quality flowers, and a healthy natural appearance. Shrubs in non-irrigated and native areas are not maintained.

(c) Dead Plant Materials and Replacement of Plants: All dead plant materials shall be removed and properly disposed off-site within one (1) week of determination of death. CDI shall immediately provide a quote to the District Manager to replace such plants.

(d) Wrapping: CDI shall not wrap trees or shrubs unless directed to do so by the District. Any such wrapping of trees or shrubs shall be an Additional Service to be approved by the Board or District Manager.

(e) Watering: During periods of dry weather, newly planted trees shall be hand watered weekly when the irrigation system is shut off or where no irrigation exists. This watering shall continue for new trees until they have been in the ground for two years and/or until they have an established root system.

Section 4 Mulch and Mulch Beds: Organic mulches, including wood and bark chips shall be utilized in non-turf flower bed areas.

(a) Protective Rings: All trees and shrub beds shall be protected from maintenance equipment by use of a mulch bed and/or other protection, as approved by the Board. CDI shall correct any protective rings that are misapplied or in disrepair. Wood mulch shall not be applied

against tree bark and shall dip to meet the base of the tree.

(b) Application: Certified weed-free shredded wood mulch shall be reapplied each season after the first herbicide application, if applicable. This shall include all tree protection rings, shrub beds, ground covers, and annual and perennial beds.

(c) Maintenance: All mulched areas shall be edged or re-edged prior to application of mulch to provide natural containment.

Section 5 Ground Cover, Flower Beds and Rock Beds: The appearance and health of ground cover, flower beds, and rock beds shall be maintained by adhering to the following practices:

(a) Weed Control: Weeds in rock beds shall be controlled by use of a pre-emergent herbicide or selective systemic herbicide. The manufacturer and formulation of herbicides will be coordinated with the District before use. Weeds shall be hoed as little as possible to minimize damage to plant root systems.

(b) Mow Strips/Landscape Edging: Landscape edging, including metal edging, mow strips, and any other materials, shall be kept in good repair and appearance and replaced if necessary. Any safety hazards shall be immediately corrected. Edging shall be kept at an appropriate depth to ensure mulch stays in the landscaped area and grass cannot spread to the landscaped area via underground rhizomes. Edging that has tilted, particularly to the point of impacting sprinkler heads, shall be straightened. All time and labor for this service are included in the contract price. The contract price includes replacement of one hundred (100) linear feet of metal edging to be replaced monthly. Only deteriorated or irreparable edging shall be replaced. These replacements must be specifically invoiced including date, time expended, and locations serviced for record purposes. If any of the hundred (100) linear feet per month remain unused at the end of the month, CDI will credit the District any remaining linear footage on subsequent work orders submitted for metal edging replacements. The District shall receive the benefit of all one hundred (100) linear feet per month whether or not such benefit is realized within the month of service, within prior months, or within subsequent months, for a total of 1,200 linear feet per year. If all deteriorated and irreparable metal edging has been replaced, CDI shall cease metal edging replacement work and credit the remaining linear footage to the District at the unit price listed in Attachment 2.

(c) Flower Care: Pinch back dead blooms as required and hand weed weekly or as needed to maintain beds in a weed-free condition.

(d) Spring Clean-up: Flower beds and landscaped areas shall be cleaned up in the spring, including but not limited to, cutting back perennial grasses and removing accumulated leaves and branches.

(e) Fall Clean-up: Flower beds and landscaped areas shall be cleaned up in the fall, including but not limited to, cutting back perennial flowers and removing accumulated leaves and branches.

(f) Rock Beds: Rocks that have spilled out of rock beds shall be moved back into the rock beds. Exposed irrigation lines shall be reburied under the rock for a clean appearance. CDI shall inform the District if additional rock is required in rock beds and shall provide a time and materials cost for adding the additional rock.

Section 6 Natural Areas: Non-irrigated natural areas such as Little Willow Creek and the Dakota Hogback shall only be mowed as specified in the Landscape Maintenance Map or at the direction of the Board. Any mowing shall be coordinated with the District's herbicide contractor.

(a) Weed Control: Herbicide spraying in non-irrigated, natural areas is performed under separate contract and is not a service covered hereunder.

Section 7 Irrigation System Operation and Maintenance: CDI will provide one (1) on-site Maintenance Technician on the Property to monitor and check the irrigation system, as well as make all repairs for twenty (20) hours a week for twenty-eight (28) weeks beginning April 1 of the calendar year. The Maintenance Technician's main duty will be to check the operation of each sprinkler zone on a weekly basis, to verify that all control valves and heads are functioning properly and that there are no leaks or other conditions, which may require repair, to make adjustments, and clean nozzles. All controller enclosures shall be opened and visually inspected. The Maintenance Technician also is responsible for making all repairs and control system adjustments.

The contract price includes all twenty (20) hours of weekly maintenance services. CDI agrees that the irrigation hours provided by CDI, up to eighty (80) hours per month, will be applied by CDI to any irrigation work performed for the District. These hours must be specifically invoiced including date, time expended, and locations serviced for record purposes, and any repair work is required to be invoiced along with photographs of the irrigation break and of the fixed repair work. Once all irrigation hours have been applied, additional irrigation hours shall be billed at agreed upon labor rates and submitted to the District for approval in accordance with the terms of the Agreement. If any of the eighty (80) hours per month remain unused at the end of the month, CDI will credit the District any remaining hours on subsequent work orders submitted for irrigation services or to prior irrigation invoices at Maintenance Technician rates. The District shall receive the benefit of all eighty (80) hours per month whether or not such benefit is realized within the month of service, within prior months, or within subsequent months, for a total of 560 hours per year.

Damage to heads caused by mowing operations shall be repaired at CDI's expense. CDI shall maintain all appropriate keys, locks, system log-ins and passwords, and any other security, access, or operational procedures, measures, or devices and shall ensure that copies and information concerning all such procedures, measures, and devices are provided to the District with all appropriate updates, changes, or alterations.

Operation and maintenance of the irrigation system shall include the following:

(a) Activation of Irrigation System: Each spring, on a date to be determined by CDI in consultation with the Board and notice thereto, the irrigation system shall be activated. CDI shall immediately notify the District of any system damages which have resulted from improper

shutdown the previous fall. Any such damages that were the result of CDI's actions shall be repaired immediately at the expense of CDI. Any such damage that was the result of a prior provider's improper shutdown or system damages caused by actions other than the system shutdown will be brought to the immediate attention of the District with details, including photographs, of such cause and/or extent of such damages, with an itemized estimate for any such repair. Any repair or initiation of such work will require prior Board approval. CDI shall at all times exercise its best efforts to operate the irrigation system in a manner that protects all components and equipment of such system and to conserve water resources.

(b) Inspection: Inspection and adjustment of the system will be performed with particular attention paid to irregular water distribution patterns. Control enclosures will be opened and visually inspected between start-up and winterization to ensure water is being distributed as intended.

(c) Sprinkler Heads: Plugged sprinkler heads shall be cleaned and pattern adjustments made as necessary to ensure that water is being distributed to only the intended vegetated areas.

(d) Sprinkler Clock Timing: CDI shall program the sprinkler controls to optimize the application of water for each individual zone while controlling system pressure to minimize the possibility of irrigation line breaks. CDI shall program sprinkler controls to water on the specific days, times, and frequencies directed and approved by the Board. If CDI recommends a deviation from the specified days, times, and frequencies, such recommendations must be approved by the Board or District Manager prior to programming the changes. Adjustments to the amounts of watering shall be performed as needed throughout the watering season to adjust for precipitation and fluctuations in the evapo-transpiration rate.

(e) Drip Irrigation System: CDI shall walk through all planting beds watered with drip irrigation and check for visible signs of plant stress. If stressed plant material is located, CDI shall inspect for proper system operation and repair as necessary. CDI shall report any non-functional drip irrigation system component and submit recommendations and estimates on necessary repairs along with photos related to the same, for approval by the Board.

(f) System Repairs - Non-System Activation Related: CDI shall be responsible for repairs of all sprinkler system damage that are the result of CDI's operations. The District shall be notified immediately of any such damage and CDI shall undertake to immediately repair or correct such damage. Minor irrigation system repairs and adjustments that are not caused by CDI, such as nozzle replacement and head alignment, and clock adjustment shall be performed as part of the basic services and the District shall be billed for materials only. The need for major irrigation system repairs which are not caused by CDI shall be approved by the District and billed on a time and material basis. Such work may include clearing of plugged lines, relocation of the system, system additions, locating valves, and clock or electrical work. Prior to the initiation of such work, written approval must be obtained from the District. CDI shall be responsible for all costs of repairs that fail within a month of the original repair. All repairs shall be invoiced along with photographs of the irrigation breaks and of the fixed repair work, itemization of the materials, including manufacturer and model numbers, GPS location, and the date of the repair. The aforementioned repair information also shall be conveyed to the District Engineer, or other designee, for as-built

recording. If the District employs a geographic information system (GIS), CDI shall record the aforementioned information and as-builts in the GIS.

(g) Backflow Inspection: CDI shall inspect and certify backflow prevention devices annually. CDI shall file all certification forms as required and provide copies to the District Manager.

(h) Winterization of Irrigation Systems: Winterization of the irrigation systems shall be completed by CDI in the fall before the first hard freeze. The typical time for winterization is in October, however CDI must winterize the irrigation systems before the first hard freeze. Winterization activities shall not extend into the month of November without prior Board approval. Winterization shall include voiding all lines of water using compressed air or other methods approved by the District. CDI also shall perform other tasks as necessary to winterize controllers and other system components.

(i) Locates: The District Board shall designate the individual or entity that shall be responsible for the UNCC locate services for the District, which designation the Board may change at any time in its discretion. The District shall notify CDI of any change in the UNCC locate services provider. If the District's UNCC locate services provider requires the irrigation system to be located in a particular area, CDI will be notified in writing by email of such a requirement. The District shall compensate CDI for locate services based on agreed upon rates. If a third party requests a locate, CDI shall obtain approval from the District Manager before providing same.

(j) Pond Depth and Consumption Monitoring: While the irrigation system is in operation, CDI shall inspect the irrigation pond (Crystal Lake in Arrowhead Shores) twice per week and monitor its depth. The lake water level must be maintained with a minimum level of twenty-eight inches (28") below the lake overflow and a maximum level of sixteen inches (16") below the lake overflow with a target level of twenty-two inches (22") below the lake overflow. CDI will order additional water from Roxborough Water & Sanitation to maintain the lake water level during the growing season. CDI will notify the District each time water is ordered. At the end of the growing season, CDI will allow water to be drawn down to thirty-six inches (36") below the overflow to provide capacity for winter run-off. CDI shall include water levels and amounts of ordered water in its written report to the District Manager that is submitted by a time specified by the District Manager. If CDI negligently orders water that results in water overflowing out of the irrigation pond, CDI will be responsible for the cost of the lost water, and restoration of any damage incurred.

(k) Pump Inspections: The District Engineer, or other designee, is responsible for scheduling routine maintenance and upgrades to the Irrigation Pump Station located within the limits of the fence at the site on Crystal Lake. Irrigation pumps shall be inspected weekly during the irrigation season by CDI and any concerns forwarded to the District Manager and District Engineer as soon as practicable.

(l) Emergency Contact: CDI shall provide and maintain an operating after-hours emergency contact system to report any irrigation issues, problems, or emergencies.

Section 8 Facilities Maintenance: The following Standard Landscape Services shall be performed on the District's facilities during the period from January 1 through December 31 unless otherwise stated.

(a) Tennis Courts/Basketball Courts: On a weekly basis, clean off animal waste and sweep or blow debris off courts. Provide a time and materials cost for washings that may be requested by the District. Report any damage or graffiti to the District Manager immediately. Inform the District if there is a need for new nets, striping, or fencing repair.

(b) Volleyball Courts: At the beginning of the active season (April), inspect the courts for low spots and appropriate depth, damaged or loose edging, and proper netting. Any additional material, if needed to maintain appropriate depths, and any repairs shall be performed under a separate Work Order after approval from the Board. On a weekly basis, rake smooth sand surfaces and remove any weeds, animal waste, or debris. Inform the District if there is a need for a new net, additional sand, or any repairs. Report any damage or graffiti to the District Manager immediately.

(c) Skate Parks: At the beginning of the maintenance season (April), high-pressure hose wash all surfaces once. Provide a time and materials cost for additional washings that may be requested by the District. Clean off animal waste weekly. Sweep or blow debris off park weekly. Report any damage or graffiti to the District Manager immediately.

(d) Softball Field: For the period from April 1 through September 30, on a weekly basis, prior to each weekend, groom the dirt infield to provide a smooth even surface and ensure a clean edge between the grass and dirt sections of the field. Stripe the grass section of the softball field after the first such grooming of the calendar year and then once each month thereafter through September 30.

(e) Bicycle Paths/Sidewalks: Pick up trash and animal waste and remove, sweep, or blow debris off bicycle paths and sidewalks as needed.

(f) Playground Areas: Pick up trash and remove animal waste weekly. Rake materials to a twelve inch (12") depth under swings, slides, and other structures weekly. Report the need for any additional material to maintain appropriate depths immediately to the District with an estimate for providing such. Any additional material application shall be performed after approval by the District and under a separate Work Order. Report any damage or graffiti to the District Manager immediately.

(g) Gazebo - Community Park: Pick-up any trash, remove, sweep, or blow debris off sidewalks within pavilion area weekly. Report any damage or graffiti to the District Manager immediately.

Section 9 Trash/Dog Waste Pick-up: Trash pick-up and removal shall be the responsibility of CDI. All trash receptacles shall have an internal removable can and a plastic removal liner (trash bag). It shall be CDI's responsibility to ensure that these are in place. When a trash receptacle has a removable lid, it shall be CDI's responsibility to ensure that the lid is properly in place and secured with a locking cable. CDI shall order and stock all materials, including trash bags and dog waste

bags, at CDI's cost. CDI shall pick up and remove trash from the site per the following seasonal schedule and pursuant to the following guidelines:

(a) Summer (April 1 through October 15): Trash receptacles shall be emptied twice weekly as set forth in Exhibit B with extra pick-ups the last working day before and the first working day after the following holidays: Memorial Day, Labor Day, and Independence Day. Trash shall be disposed of as directed by the District. CDI shall provide a fixed price per receptacle for additional trash pick-ups as required by the District.

(b) Winter (January 1 through March 31 and October 16 through December 31): During the winter months CDI shall pick up trash on all Property on a weekly basis.

(c) Dog Waste Dispenser Stations: Inspect dog waste dispenser stations and remove and dispose of waste on a twice weekly basis year-round. Fill dispensers as needed, removing any debris, animal waste, and grass or weeds. Minor repairs of dog stations shall be performed as part of the basic services. CDI shall recommend full replacement of dog stations that require more than minor repairs. CDI shall recommend additional pick-ups or additional dog stations for high traffic areas if deemed necessary.

(d) Fishing Line Disposal Stations: Inspect fishing line disposal stations and dispose of waste once weekly year-round. Minor repairs shall be performed as part of the basic services. CDI shall recommend replacement of stations requiring more than minor repair.

(e) Vehicular Use: Vehicles used for trash pick-up shall be confined to paved surfaces except for temporary parking at the side of a path to avoid blocking pedestrians. If CDI requires vehicles to drive off paved surfaces, CDI must receive special permission in writing from the District. All vehicles used for trash pick-up must be quiet and non-polluting, such as electric vehicles. In picking up trash, CDI shall confine any vehicle or motorized equipment used for such purpose to only the paved areas of the District and shall avoid traversing on any non-paved areas unless CDI or vendor has obtained an access permit from the District.

Section 10 Litter Pick-up: CDI shall pick up and remove litter on a weekly basis.

(a) Turf Areas: Prior to mowing, CDI shall pick up litter on the property and adjacent streets.

(b) Park Areas: CDI shall remove litter accumulated around courts, play areas, mulch beds, walks and paths, and pond perimeters.

(c) Natural, Non-Irrigated Areas: CDI shall remove litter from non-irrigated and natural areas.

(d) Little Willow Creek: CDI shall remove litter from Little Willow Creek and drainages with an emphasis around storm drain outlets.

(e) Ponds: Trash and debris collecting within the irrigation pond (Crystal Lake in

Arrowhead Shores neighborhood) and other ponds shall be removed twice per year (May and November). This may require the use of small non-motorized watercraft. CDI shall provide a fixed price for additional clean-ups as directed by the Board.

Section 11 Damage to Landscape Improvements: CDI shall provide protection to any material, trees, shrubs, fences, or other landscape improvements that may be subject to repetitive contact with maintenance equipment. At all times CDI shall be alert for damages to or theft of any Landscape Improvements, including but not limited to plant stock, turf, ground cover, benches, picnic tables, trash receptacles, play equipment, shelters, irrigation equipment, regardless of cause, including, but not limited to, fertilization, fungus, disease, irrigation, improper maintenance, storm damage, dumping of debris, graffiti, or vandalism. When such is identified, CDI shall immediately notify the District Manager of the condition and convey locations and pictures, if practicable, and recommend corrective action.

Any Landscape Improvements damaged by CDI's operations shall be repaired or replaced at the expense of CDI. Any Landscape Improvements having sustained damage prior to the commencement of the term of the Agreement shall be documented in writing to the District Manager and shall include print or digital photographs where appropriate.

The fences along the major roads (Village Circle East, Village Circle West, Rampart Range Road) are not owned by the District. They are owned and maintained by individual landowners. Fence issues such as fences falling into the property shall be brought to the attention of the District Manager.

Section 12 Winter Services: During the winter months of January, February, March, October, November, and December, CDI shall provide the following services:

(a) Winter Watering: Should there be extended periods of drought which may lead to plant or tree stress, such plants and trees shall be watered as recommended by CDI or the District's tree service provider. Ground cover areas shall be watered lightly, if so warranted, for a pre-approved additional fee, billed separately.

(b) Winter Watering Turf: Turf shall be watered as far into the fall as weather will permit. Should there be extended dry periods during the winter, turf shall be watered either by pressurizing the sprinkler system and then re-winterizing or irrigating turf area using hoses attached to fire hydrants for an additional fee, billed separately.

Section 13 Graffiti Removal: CDI shall be responsible for removal of graffiti when and wherever it occurs within the District's boundaries. CDI will bill time and materials for this Additional Service. CDI shall take photos of the graffiti before removal and the cleaned area after the removal. CDI shall include any graffiti removal services in the applicable monthly report to the Board, with the photos.

Section 14 Geographic Information System (GIS) Services: If and when the District is utilizing a GIS, CDI shall be responsible for recording work performed in the GIS. Photos, equipment information, services performed, shall be recorded or verified when CDI personnel are

in the District performing the Services or Additional Services outlined in this Agreement. CDI shall use District provided equipment for recording information in the GIS. CDI shall ensure data is uploaded at least once a week by connecting to a Wi-Fi network or other means. CDI may charge and store the GIS equipment in an on-site location designated by the District. GIS training shall be provided by the District. CDI shall be solely responsible for the cost of replacing any GIS equipment that is lost or damaged as a result of the intentional, reckless, or negligent acts or omissions of any of the CDI Parties.

ARTICLE III ADDITIONAL SERVICES

From time to time the District may request that CDI provide Additional Services not included within the scope of the Standard Landscape Services. Prior to providing any Additional Services, CDI will obtain approval from the District. Additional Services shall be provided in accordance with agreed upon rates and charges, pursuant to an approved Work Order. In addition, Work Orders may include services not otherwise described.

**EXHIBIT A
DISTRICT BOUNDARY MAP**



**EXHIBIT B
STANDARD LANDSCAPE SERVICES**

SERVICE	FREQUENCY/ NUMBER	TIME OF YEAR
Site Inspections	Monthly	January - December
Irrigated turf area mowing (mow, trim, blow)	Weekly/As Needed	April - October
Edging-Irrigated Turf Areas	Every Two Weeks	April - October
Fertilization-Irrigated turf areas	3	Spring/Summer/Fall
Broadleaf Weed Spray-Irrigated Turf Areas	3	Spring/Early Summer/Late Summer
Core Aeration-Irrigated turf areas	2	Spring/Fall
Leaf Removal	1	November
Beauty-band mowing (mow, trim, blow)	As Needed	April - October
Fence line mowing (mow, trim)	As Needed	June - October
Non-irrigated turf area mowing (mow, trim, blow)	1	March
Sledding hill area mowing (mow, trim, blow)	1	September
Shrub/Tree Pruning (under 10')-Aesthetic	2	March/June
New tree watering	Weekly/As Needed	April - October
Wood mulch application	1	Spring
Chemical Weed Control- Ground Cover, Flower & Rock Beds. Sidewalks and Curb/Gutter	Monthly/As Needed	April - October
Manual Weed Control- Ground Cover, Flower & Rock Beds	Weekly/As Needed	April - October
Flower dead-heading	Weekly/As Needed	April - October
Spring Clean Up-Landscaped areas	1	April
Fall Clean Up-Landscaped areas	1	October
Irrigation Activation	1	April
Irrigation system checks	Weekly	April - October
Irrigation system adjustments	As Needed	April - October
Irrigation system repairs	As Needed	April - October
Pond level monitoring/maintenance	Twice Weekly	April - October
Irrigation pump inspection	Weekly	April - October
Backflow inspection	1	Spring
Irrigation Winterization	1	October
Winter watering (plants/trees)	As Needed	October - March
Winter watering (turf)	As Needed	October - March
Tennis/Basketball Court maintenance	Weekly	January - December
Volleyball Court maintenance	Weekly	April - October
Skate Park maintenance	Weekly	January - December
Skate Park pressure wash	1	April
Softball field grooming	Weekly	April - September
Softball field striping	Monthly	April - September
Bicycle path maintenance	As Needed	January - December
Playground maintenance (cleaning/raking)	Weekly	January - December
Gazebo maintenance	Weekly	January - December
Trash pick-up-Landscaped Area (Summer)	Twice Weekly	April - October
Trash pick-up-Landscaped Area (Winter)	Weekly	November - March
Dog waste pick-up	Twice Weekly	January - December

Litter removal (on the ground and pond edges)	Weekly	January - December
Litter removal (within ponds)	2	May/November
Metal landscape edging replacements	100 lin. ft. Monthly	January - December

Additional Services Not Included in Contract Price:

SERVICE	FREQUENCY/ NUMBER	COST/RATE
Native Area Mowing - Additional	Upon Approval	
Annual Flower Installation and Maintenance	Upon Approval	
Irrigation System Repair (after contracted 80 hours per month)	Upon Approval	
Insect and Disease Control	Upon Approval	
Tree Wrap/Unwrap	Upon Approval	
Winter Watering Each	Upon Approval	
Tree Pruning	Upon Approval	
Large Debris Removal	Upon Approval	
Holiday Lights /Decorations Set-up and Removal	Upon Approval	
Trash Pick-up - Additional	Upon Approval	

**EXHIBIT C
LANDSCAPE MAINTENANCE MAP**



ATTACHMENT 2 COMPENSATION



303-471-1522
naturesworkforce.com

To: SDMS	Contact: Peggy Ripko
Address: 141 Union Boulevard, Suite 150 Lakewood, CO 80228	Phone: 303-987-0835 Fax: 303-987-2032
Project Name: Roxborough Village - Jan '24 - Dec '24	Bid Number:
Project Location: Littleton, CO	Bid Date: 12/6/2023
Addendum #: N/A	

2024 Landscape maintenance

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Summer Weekly Services: Mow, Trim, Blow, Bed Weeding, Trash Pick Up, Edging 13 Times, Spray Tree Rings 3 Times Includes - Bike Path Maintenance, Playground Maintenance, Flower Deadheading,	26.00	EACH	\$1,757.00	\$45,682.00
Pruning Shrubs And Trees: Shrub Pruning 2x Tree Pruning Up To 12' 2x	2.00	EACH	\$5,939.00	\$11,878.00
Spring Clean Up: Cut Ornamental Grasses Back, Remove Pine Needles, And Blow Debris Out Of Beds	1.00	EACH	\$3,060.00	\$3,060.00
Fall Clean Up: Leaf Removal From All Landscape Areas, Cut Back Herbaceous Perennials	1.00	EACH	\$6,553.00	\$6,553.00
Aeration Of All Turf Areas:	2.00	EACH	\$2,764.00	\$5,528.00
Turf Fertilization And Broadleaf Herbicide: 3 Application Of 24-4-10 Fertilizer And One Pre-emergent 3 Applications Of Post Emergent Broadleaf Weed Control	3.00	EACH	\$3,475.22	\$10,425.66
Irrigation Checks: Weekly Irrigation Checks - 20 Hours Per Week	24.00	EACH	\$948.00	\$22,752.00
Irrigation System Spring Start Up:	1.00	EACH	\$2,118.00	\$2,118.00
Irrigation System Winterization:	1.00	EACH	\$2,683.00	\$2,683.00
Native Grass Field Mowing: Includes String Trimming Around Obstacles Such As Trees, Include String Trimming Of Fence Lines, Includes Spraying Herbicide Along Fence Lines And Around Posts	1.00	EACH	\$1,028.00	\$1,028.00
Native Grass Beauty Band & Fence Line Mowing: (6 Occurrences) Mow A 3'-6' Wide Band Along Sidewalks, Turf Areas, And Fence Lines That Are Adjacent To Native Grass Fields.	6.00	EACH	\$598.50	\$3,591.00
Tennis & Basketball Court Maintenance	52.00	EACH	\$138.50	\$7,202.00
Volleyball Courts Maintenance	30.00	EACH	\$107.00	\$3,210.00
Skate Park Maintenance	52.00	EACH	\$108.50	\$5,642.00
Skate Park Pressure Wash	1.00	EACH	\$3,449.00	\$3,449.00
Softball Field Grooming	26.00	EACH	\$157.00	\$4,082.00
Softball Field Striping	6.00	EACH	\$278.50	\$1,671.00
Trash Pick Up - Summer Includes - Pond Edges	52.00	EACH	\$155.00	\$8,060.00
Winter Trash Removal: Police Property For Trash Change Out Trash Bags In Dog Stations And Trash Receptacles Excludes Pick Up Of Hazardous Materials Or Dead Animals	26.00	EACH	\$240.00	\$6,240.00
Dog Waste Pick Up	104.00	EACH	\$99.85	\$10,384.40
Pond Litter Removal - Inside	2.00	EACH	\$1,678.00	\$3,356.00
Shredded Wood Mulch - Refresh	1.00	LS	\$12,090.00	\$12,090.00



303-471-1522
 naturesworkforce.com

To: SDMS	Contact: Peggy Ripko
Address: 141 Union Boulevard, Suite 150 Lakewood, CO 80228	Phone: 303-987-0835 Fax: 303-987-2032
Project Name: Roxborough Village - Jan '24 - Dec '24	Bid Number:
Project Location: Littleton, CO	Bid Date: 12/6/2023
Addendum #: N/A	

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Steel Edger - 3/16" X 4"	1,200.00	LF	\$10.31	\$12,372.00
Total Bid Price:				\$193,057.06

Notes:

- Irrigation rates will be \$ 82.00 per hour for a irrigation technician any necessary materials will be additional.
- **This proposal is good for 30 days following the date given on the proposal.**
- This bid does not include traffic control.

The total contract price shall be paid in accordance with the following monthly schedule:

January – 5%	\$9,652.84
February – 5%	\$9,652.84
March – 5%	\$9,652.85
April – 10%	\$19,305.71
May – 10%	\$19,305.71
June – 10%	\$19,305.71
July – 10%	\$19,305.71
August – 10%	\$19,305.71
September –10%	\$19,305.71
October – 10%	\$19,305.71
November – 10%	\$19,305.71
December – 5%	\$9,652.85
Total:	\$193,057.06

ATTACHMENT 3

Department Of Public Health And Environment - Air Quality Control Commission
Regulation Number 29 - Emission Reduction Requirements for Lawn & Garden Equipment
5 CCR 1001-33

PART A Emission Reduction Requirements for Lawn and Garden Equipment

- I. Applicability and general provisions
 - I.A. This part applies to the federal government, state government agencies, and local governments that use lawn and garden equipment, as defined in Section II.
 - I.B. The use restrictions in Section III. do not apply to lawn and garden equipment.
 - I.B.1. Used for the purpose of abating or preventing damage during a declared emergency or equipment used by first responders to provide emergency services.
 - I.B.2. Used for the purpose of fire hazard reduction and post-fire recovery activities in or near the wildland areas or the wildland urban interface.
 - I.B.3. Used for the purpose of riparian, forest, or grassland management.
 - I.B.4. Used for public safety purposes.
 - I.B.5. Nothing in this Section I.B. limits the applicability of the recordkeeping and reporting provisions in Section IV.I.C. Severability. If any section, clause, phrase, or standard contained in these regulations is for any reason held to be inoperative, unconstitutional, void, or invalid, the validity of the remaining portions thereof will not be affected and the Commission declares that it severally passed and adopted these provisions separately and apart.

II. Definitions

- II.A. "Federal government" means the United States and any department, agency, or instrumentality there of as those terms are used in 42 U.S.C. § 7604(e) (February 16, 2024).
- II.B. "Landscaping" means decorative or protective vegetation that enhances appearance surrounding buildings or roadways; areas that enhance appearance and create useable space for outdoor activities around a home; a planned outdoor space set aside for cultivation, display, and enjoyment of herbs, fruits, flowers, vegetables, trees, or ornamental shrubs.
- II.C. "Lawn and garden equipment" means equipment whose primary purpose is to assist with cleanup or maintenance of a lawn or garden area of a property. Examples of this type include, but are not limited to:
- II.C.1. Aerators.
 - II.C.2. Brush cutters.
 - II.C.3. Chainsaws.
 - II.C.4. Dethatchers.
 - II.C.5. Edgers.
 - II.C.6. Generators, when used for lawn and garden services (e.g., charging or operating electric equipment).
 - II.C.7. Hedge trimmers.
 - II.C.8. Leaf blowers.
 - II.C.9. Power washers.
 - II.C.10. Push lawn mowers.
 - II.C.11. Pruners.
 - II.C.12. Rotary tillers.
 - II.C.13. String trimmers.
 - II.C.14. Wood splitters.
- II.D. "Lawn and garden services" means landscaping services, grass/lawn mowing, weeding, grass/lawn trimming, removal and disposal of debris and trash, leaf cleanup and removal, planting or maintenance of any plants (e.g., trees, bushes, hedges, shrubs, flowers, other plants). Lawn and garden services do not include activities such as forest or grassland management.
- II.E. "Local government" means municipalities, county governments, city and county governments, public school districts, and special districts.

- II.F. "Municipality" means a city or town as defined in § 31-1-101(6), C.R.S., (2023).
 - II.G. "Ozone nonattainment area" means an area within Colorado designated by the Commission and approved by the U.S. Environmental Protection Agency under the Code of Federal Regulations Title 40, § 81.306 (November 30, 2021), in which ambient air concentrations exceed the National Ambient Air Quality Standards for ozone.
 - II.H. "Special district" means a quasi-municipal corporation or political subdivision as defined in § 32-1-103(20), C.R.S., (2023).
 - II.I. "State government agency" means any agency, board, bureau, commission, department, division, institution, or office of the executive or judicial departments of state government, including institutions of higher education, located within the state of Colorado.
- III. Use restrictions
- III.A. Beginning June 1, 2025, no state government agency in Colorado can use gasoline-powered push and hand-held lawn and garden equipment with an internal combustion engine smaller than 19 kW (25 horsepower) between June 1 and August 31 of each year.
 - III.B. Beginning June 1, 2025, neither the federal government nor any local government can use gasoline-powered push and held-held lawn and garden equipment with an internal combustion engine smaller than 7 kW (10 horsepower) between June 1 and August 31 of each year in the ozone nonattainment area.
 - III.C. The restrictions in Sections III.A. and III.B. also apply to lawn and garden services contracted for and provided to the federal government, a state government agency, or a local government.
- IV. Recordkeeping and reporting
- IV.A. State government agencies, local governments, and the federal government must maintain records for five (5) years demonstrating compliance with Sections III.A. through III.C. Records must be made available to the Division upon request.
 - IV.B. On or before June 1, 2026, and June 1 of each year thereafter, all state government agencies, local governments, and federal government conducting or contracting for lawn and garden services subject to Section III. must submit information for the preceding calendar year (e.g., for the June 1, 2026, report submit information for the period of June 1, 2025, through August 31, 2025) using a Division-approved format. The report must include:
 - IV.B.1. A list of all gasoline-powered push and hand-held lawn and garden equipment with an internal combustion engine smaller than 19 kW (25 horsepower) used or potentially used by the state government agency from June 1 to August 31.
 - IV.B.2. A list of all gasoline-powered push and hand-held lawn and garden equipment with an internal combustion engine smaller than 7 kW (10 horsepower) used or potentially used by the federal government or local government within the ozone nonattainment area from June 1 to August 31.
 - IV.B.3. For the equipment listed in Section IV.B.1. and IV.B.2.,
 - IV.B.3.a. The lawn and garden equipment type, horsepower, manufacturer.

- IV.B.3.b. For gasoline-powered equipment used during the June 1 through August 31 time period, documentation demonstrating the circumstances requiring the use of such equipment such as supply chain issues, need for heavy-duty scale equipment, or a purpose listed in Section I.B.
 - IV.B.4. The company name and designated contact person for the lawn and garden services contractor(s), if applicable, and description of the services (e.g., list of activities, duration, frequency, expected equipment use) provided.
- IV.C. Each report must be accompanied by a certification by a responsible official that, based on information and belief formed after reasonable inquiry, the statements and information in the document are true, accurate, and complete.



LANDSCAPE PROPOSAL

JOB NAME: Chatfield Farms Playground Drip Irrigation
 PROJECT: Roxborough Village
 CLIENT CONTACT: Peggy Ripko
 SUBMITTAL DATE: 11/12/2024
 CLIENT PHONE: 303.987.0835

Scope: Install new irrigation drip line to tree located in concrete planter. Need to rent a compressor and mole missile to bore under concrete.

QTY.	DESCRIPTION		TOTAL PRICE
1	Misc Parts & Fittings	\$	980.03
1	Labor Irrigation Tech (2 techs)	\$	3,200.00
GENERAL CONDITIONS:			
1	Mobilization	\$	410.63
0	Dump Fee Yds		
0	Delivery Fees		
1	Rental: Compressor & Mole Missile	\$	1,095.00
TOTAL PRICE		\$	5,685.65

Notes and Exclusions: 1.) Contractor not responsible for private utility locates, this can be done at an additional charge. 2.) Irrigation repairs and modifications are not included, and will be done on T&M rates per base contract, unless otherwise specified above. 3.) Excludes permits, survey, fees, and traffic control unless otherwise noted above. 4.) CDI not responsible for acts of nature, theft, or vandalism. 5.) Tree and shrubs will be warrantied for one year as long as plants are irrigated, CDI retains maintenance on site including full control of irrigation, and client allows CDI to perform all responsible maintenance including but not limited to winter watering, and recommended pest control. 6.) Annual flowers are warrantied for a max of 30 days, excludes freeze, hail, vandalism, and pest damages. 7.) Sod will be warrantied for 1 growing season 8.) Plants will not be warrantied if installed between October 1st, and May 1st. 9.) Pricing is valid for 30 days, CDI reserves the right to reprice due to material price escalation.

 Authorization to perform work

 Tom Riley

INVOICE

DC2 Services

9249 South Broadway #200-364
Highlands Ranch, CO 80129

marc.cushing@dc2services.com
+1 (720) 201-0959
www.dc2services.com

Bill to

Roxborough Village Metropolitan District
c/o Special District Management Services,
Inc
141 Union Blvd, Ste 150
Lakewood, CO 80228-1898

Ship to

Roxborough Village Metropolitan District
c/o Special District Management Services,
Inc
141 Union Blvd, Ste 150
Lakewood, CO 80228-1898

Invoice details

Invoice no.: 6170
Terms: Net 15
Invoice date: 10/02/2024
Due date: 10/17/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Tree planting	Within the areas designated by the Roxborough Village Metropolitan District, plant the following trees/bushes: - (3) Box Elder Sensation Maples, 2 inch caliper - (3) Common Hackberries 2 inch caliper - (2) Vanderwolf Pine 7 foot height (not measured in caliper) - (1) Ponderosa Pine 8 foot height (not measured in caliper) - (1) Plains Cottonwood #15 container (not available in caliper sizes) - (3) B&B Honeycrisp Apples	1	\$6,375.00	\$6,375.00
2.		Miscellaneous	All trees were staked as estimated	1	\$490.00	\$490.00
3.		Irrigation repair	Only one pipe repair was needed, during a dig at Marmot Ridge Park. Two pipe breaks resulted from digging, but one was repaired by the landscape maintenance company as they were on site at the time, and the other was repaired by DC2.	1	\$87.00	\$87.00
4.		Additions	The following completed work was outside/beyond the scope of the original estimate: - Planted (1) Additional Ponderosa Pine tree (8 foot) in the soccer field grass area. (the	1	\$4,810.00	\$4,810.00

tree was \$585 and digging/planting labor was \$580. Planting labor, including transporting the tree from heavy equipment to manual methods on the steep slope, and hauling excess soil back up to the street from this location, is a bit higher than typical planting endeavors due to this challenging access.)

- Cut down and hauled away the large dead pine tree in the soccer field project area. Also brought in stump grinding equipment and ground the stump of the removed tree. Removed excess stump grounds, cleaned up the area, and hauled away removed material. (Labor for cutting down the tree, cutting it up for removal, transporting/loading all of the material from the removal location up to the street above the parking lot, stump grinding, cleaning up grounds, and hauling away the large load \$875. Disposal fees at the landfill were \$175. Stump grinding equipment rental \$325)
- Cut out and removed two massive root balls of trees that were in the upper concrete planting squares, and hauled them away for disposal. The lengthy process of digging around and exposing large roots, as well as cutting those major roots, was done by hand, and the removal had to be done with large equipment. Each root ball had to be loaded with large equipment as they were each 400-500 lbs. (\$645 includes labor and disposal fees)
- Brought in (4) cubic yards of shredded cedar mulch material and installed it around all of the new trees. Transporting mulch to the baseball field and volleyball pit sites had to be done by wheelbarrow. (labor for loading, delivery, and installation around the trees. \$725)
- Completed a full watering service of all new trees. This included drive time to the area, filling the portable tank from the irrigation system quick connect locations at the parks, and all labor associated with driving the vehicles around to each planting location. (\$475)
- Upgraded the #15 container Honeycrisp Apple trees to a B&B size, which is a significant step up in size and labor, due to availability. (\$525)

5.	Credits	<ul style="list-style-type: none"> - Reduction in size of the Limber/Vanderwolf Pines by 1 foot, due to availability - Reduction of 1/2 inch of Caliper size on the Box Elder Maples 	1	-\$525.00	-\$525.00
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Total **\$11,237.00**

Overdue 10/17/2024



PROJECT ADDITIONAL SERVICES

Roxborough Village Metro District (RVMD) – Additional GIS Services

Roxborough Village Metro District

October 28, 2024

October 28, 2024

Board of District Directors
Roxborough Village Metropolitan District (RVMD)
141 Union Blvd, Suite 150
Lakewood, CO 80228

RE: Project Services Agreement for Roxborough Village Metropolitan District (RVMD) – Additional GIS Services

Dear RVMD:

Farnsworth Group, Inc. (“Farnsworth Group”) is pleased to present this Additional Project Services Agreement (“Agreement”) to RVMD (“Client”) to provide GIS Related services for the RVMD – Additional GIS Services located at RVMD. We have prepared this Additional Services to match the scope of the work as we understand it, and identified as follows:

The original design services contract included GIS Services for the following:

- Project Site Setup and Initial Administration by FGI: \$1,200.00
 - Coordinate with ESRI
 - Create:
 - Logins
 - Sharing Groups
 - Connection with FGI Users
 - Other miscellaneous tasks as needed.
- GIS Development and Web Map Creation by FGI: \$3,800.00
 - Acquire RMVD Data
 - Review Data
 - Publish to AGOL as Feature Services
 - Setup new geodatabases with attribute columns and domain values (drop down menus)
 - Create and configure various web maps for use by field workers, data editors, and viewers
 - Incorporate into the project AGOL site
- Annual Cost of Maintenance and GIS Tasks: \$2,000
- Total Original Estimate = \$7,000

During preparation of the GIS for RVMD, additional items became required to complete for the GIS system to work as needed.

Please let me know if there are any questions regarding the scope as we have outlined above. The following pages provide more specific details regarding the scope of work, project approach, project team, etc. Please indicate your acceptance of this Additional Services Request, including the attached Schedule of Charges, by signing and returning one copy for our records. We appreciate your consideration and look forward to working with you on this project.

Sincerely,

FARNSWORTH GROUP, INC.

A handwritten signature in blue ink, appearing to read "J.C. Cundall", with a stylized flourish at the end.

J.C. Cundall, PE
Senior Engineering Manager

PROJECT OVERVIEW /

Our understanding of the project is based on our initial work with RVMD, meetings, and general discussions. This includes the required GIS.

SCOPE OF PROFESSIONAL SERVICES /

SCOPE OF WORK

Farnsworth Group's original scope of work included the GIS task as outlined in the cover letter. However, during the production of the GIS system, additional items became necessary to complete the task as necessary for RVMD to use it. This The scope of additional work includes the services generally described as follows:

- Purchase GPS Items for RVMD:
 - Samsung Galaxy Tab S9 – 11" Android AI Tablet
 - Case for Samsung Galaxy Tab S9
 - Samsung Wall Charger
 - JETech Screen Protector for Samsung Galaxy Tab S9
- GPS Equipment Selection, Setup, Testing, Configuration, and Training:
 - Requested by RVMD to select and order the equipment needed for their landscape company to be able to survey critical points in the field and have them come into the GIS database
 - Equipment selection and ordering
 - Field Testing
 - GPS Testing and configuration
 - GPS training
 - Update layers and maps for field data collection
 - User help documents – for use in the field
 - Irrigation points database review and design
 - Inspection map setup
 - Attribute Updates – Web map and field map updates

DELIVERABLES

The scope of work includes the deliverables generally described as follows:

- GPS equipment
- GPS equipment setup and configuration
- GPS training
- Maps for field data collection

MAIN POINT OF CONTACT /

The Main Point of Contact with Farnsworth Group for this project will be:

Farnsworth Group:

J.C. Cundall, PE / Senior Engineering Manager

223 Willow St. / Fort Collins, CO 80524

Office / 970.484.7477 Direct / 970.232.1205 Cell / 970.219.1276

Email / jcundall@f-w.com

DESIGN TEAM

The Design Team selected for this project includes the following members:

Senior Engineering Manager:	J.C. Cundall, PE	Farnsworth Group, Inc.
Senior GIS Analyst:	Doug Barker	Farnsworth Group, Inc.

PROFESSIONAL FEES /

Farnsworth Group proposes to provide the described services for a Time and Materials Not To Exceed fee of **\$40,330 (Forty thousand, three hundred and thirty dollars)**, including normal reimbursable expenses. The breakout of the fees per Task is as follows:

Task No.	Task Name	Additional Fees
1	Purchase GPS Items	\$914.58
2	GPS Equipment Selection, Setup, Testing, Configuration, and Training	\$9,587.50
	This Request Total	\$10,502.08

PROJECT TIMELINE /

Farnsworth Group will work with the Client to determine a mutually agreed upon schedule.

ASSUMPTIONS AND CLARIFICATIONS /

ADDITIONAL SERVICES /

CLIENT RESPONSIBILITIES /

[Signatures on Following Page]

AGREEMENT /

FARNSWORTH GROUP, INC.

Signature

J.C. Cundall

Typed Name

Senior Engineering Manager

Title

October 28, 2024

Date

ROXBOROUGH VILLAGE METRO DISTRICT

Signature

< Typed Name >

Typed Name

< Title >

Title

< Month ##, Year >

Date

FARNSWORTH GROUP, INC.

Signature

< Typed Name >

Typed Name

< Title >

Title

< Month ##, Year >

Date



Ephram Glass <ephramglass@roxboroughmetrodistrict.org>

FW: Bench and plaque In Memory of my husband

Ephram Glass <ephramglass@roxboroughmetrodistrict.org>
To: Ephram Glass <ephramglass@roxboroughmetrodistrict.org>

Tue, Nov 5, 2024 at 10:59 AM

Subject: Fw: Bench and plaque In Memory of my husband

Hi Michele,

As you have requested during our conversation this morning I have included a picture of the proposed location for a bench in memory of my husband.

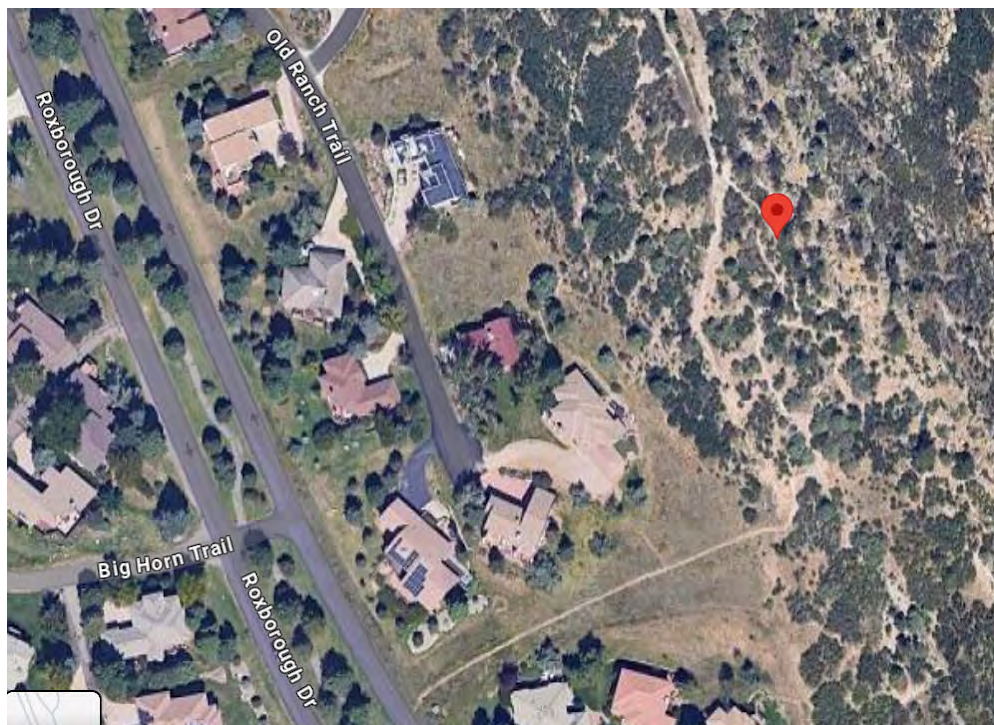
As shown on the picture the location is on Dakota Ridge Trail. I was told by Roxborough Park HOA that this trail is maintained by Roxborough Village HOA.

Please take a look at the picture below for detailed info regarding the location.

There are already three benches installed nearby, so in my understanding the spot is easy to access.

Please let me know if there is anything else I need to do before you present this proposition to the Board for approval.

Thank you much for your assistance.



Employee Hiring & Supervision Estimated Costs

Item	Responsible Party	One-time Cost Estimates	Annual Cost	Monthly Cost	Unknown/TBD	Estimated Time	Notes
Unemployment Insurance- Set up	SDMS	\$200				Hour	
Worker's Comp- Set up	SDMS	\$200				Hour	
Employment Posters- Initial setup	SDMS/IS	\$200				Less than an hour	
Establish wages, confirm compliance with FLSA	IrelandStapleton	\$375				Approximately one hour for each employee, including review of position description drafted by SDMS	Will go up with more employees
Employment Manual- Initial Draft	SDMS/IS	\$1,000				Template available for \$750	IS's draft, plus review by SDMS and finalization.
Employment Contract- Initial drafting	IrelandStapleton	\$375				Depending on complexity of the agreement, approximately 1 hour	
FAMLI+- Determine which path	Board of Directors				TBD	Action after will depend on the vote	
Onboarding Process- Establish process	SDMS/IS	\$1,150				Work with SDMS. Approximately 1-2 hours for each party.	
Time Reporting- establish process	SDMS/IS	\$375				Less than an hour to discuss between SDMS & IS	
Payroll- initial set up	SDMS	\$400				2 hours	
Taxes- W-2	SDMS		\$200			1 hour	
Unemployment Insurance- Renewal	SDMS		\$50			less than an hour	
Employment Posters- Updating	SDMS/IS		\$50			Less than an hour	
Employment Manual- Annual Review/Update	SDMS/IS		\$500			Depends on number of required updates. Typically 1-2 hours.	
Employment Contract- Annual Review	IrelandStapleton		\$375			Not anticipated unless significant changes	Included just in case, including IS & SDMS
Worker's Comp- Renewal	SDMS		\$50			30 minutes	
Unemployment Insurance- Payment	Gembok			\$50		Minimal	
Worker's Comp- Payment	Gembok			\$50		Minimal	
Time Reporting- review timesheets	SDMS			\$100		less than an hour	
Day-to-day operations	SDMS			\$1,600		Depends on needs/time the person is working.	Estimating 2 hours/week
Payroll- monthly payments	Gembok			\$100		Minimal	
Hiring Process	SDMS				\$1,200	Depends on longevity of staff	Estimating 6 hours
Onboarding Process with new hires	SDMS				\$800	Depends on longevity of staff	Estimating 4 hours
		\$4,275	\$1,225	\$1,900	\$2,000		

Assumptions/Notes

1. Legal- \$375/hour
2. SDMS- \$200/hour
3. All costs above are estimates.
4. Depending on the work done, the monthly cost may off-set existing work being done.

CONSTRUCTION AGREEMENT

This Construction Agreement (“*Agreement*”), effective this [] day of November, 2024 (“*Effective Date*”), is entered into by and between Chavez Services, LLC, a Colorado Limited Liability Company (“*Contractor*”) and the Roxborough Village Metropolitan District, a political subdivision of the State of Colorado (“*District*”). The Contractor and the District are referred to collectively as the “*Parties*” and individually as a “*Party*.”

Now, therefore, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. Project. The Contractor agrees to perform the work described in the bids attached as Exhibit A (“*Project*”). This Agreement and the attached Exhibit A, as they may be amended by any approved and signed Change Order, are referred to as the “*Contract Documents*.” If there is a conflict between this Agreement and any other Contract Documents (except for an approved and signed Change Order), this Agreement shall control.

2. Work. The term “*Work*” means all labor, materials, equipment, tools, and services necessary to perform and complete in a workmanlike manner construction of the Project in strict compliance with the Contract Documents. The Contractor agrees to perform the Work in a good and workmanlike manner in accordance with the Contract Documents and all applicable licenses and permits.

3. Contract Price. In exchange for the Contractor’s satisfactory performance of the Project, the District shall pay the Contractor a total of One Hundred Forty-Three Thousand Three Hundred and Thirty-Two Dollars and Eighteen Cents (\$143,332.18) (“*Contract Price*”). The Contract Price shall be subject to adjustments for increases or decreases reflected in any approved and signed Change Order.

4. Payment. The Project is composed of four separate areas of Work, as more specifically set forth in Exhibit A (each a “*Sub-Project*”). Upon the District’s final acceptance of a Sub-Project, the Contractor shall promptly submit an invoice for the total cost of the Sub-Project. The District shall pay 95% of an undisputed invoice within fifteen days of receipt from the Contractor. Upon the Contractor’s completion of the entire Project, the District shall set a date and time for final settlement payment. If any person or entity that has furnished labor, materials, sustenance, or other supplies used or consumed by the Contractor or a subcontractor of the Contractor in or about the performance of the Work and the Project or that supplies laborers, rental machinery, tools, or equipment to the extent used in the performance of the Work, and whose claim therefor has not been paid by the Contractor or the Subcontractor, as applicable, files a verified statement of claim at any time up to and including the time of final settlement payment, the District will withhold from the payment to the Contractor an amount sufficient to pay the amount claimed due in accordance with C.R.S. §38-26-107. The District shall pay the Contractor any funds remaining after the District withholds funds to satisfy any verified statement(s) of claim timely filed with the District.

5. Performance and Payment Bond(s). The Contractor shall obtain a performance and payment bond(s) in an amount equal to the Contract Price. The cost of the performance and payment bond(s) shall be included in the Contract Price. The Contractor shall provide the District with a copy of the performance and payment bond(s) prior to commencing the Work. The Contractor shall increase the amount of the performance and payment bond(s) to reflect any increase in the Contract Price through a Change Order(s) signed by the Parties.

6. Governmental Immunity and Indemnification.

a. This Agreement and the other Contract Documents are not intended, and shall not be construed, as a waiver of the limitations on damages or any of the rights, privileges, immunities, and defenses provided to, or enjoyed by, the District and its current and former directors, officers, representatives, and agents under federal or state law, including but not limited to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*

b. The Contractor shall indemnify and defend the District and its current and former directors, officers, representatives, and agents from and against any loss, liability, damage, claim, cost, or expense (including reasonable attorneys' fees, costs, and expenses) of any kind or nature whatsoever arising from or relating to any intentional or negligent act or omission of the Contractor, or any subcontractor, vendor or supplier, or any other person or entity performing any Work or any aspect of this Agreement, the other Contract Documents, or the Project. The District has the right to select its legal counsel, even though the Contractor is solely responsible for the payment of the attorneys' fees, costs and expenses incurred by such legal counsel.

7. Changes in the Work. Changes in the Work may be accomplished after execution of this Agreement by a Change Order. A Change Order shall be in writing and signed by the Parties. At a minimum, the Change Order shall state the change in the Work, and the amount of the adjustment, if any, in the Contract Price.

8. Permits and Government Inspections. The Contractor shall secure and pay for all permits and governmental fees, licenses, and inspections necessary for proper execution and completion of the Work. The Contractor represents and warrants that it holds all licenses necessary for performance of the Work and agrees to maintain such licenses throughout the duration of the Project.

9. Insurance. The Contractor shall maintain workers' compensation insurance required on all Contractor employees with minimum coverage at least equal to the statutory minimum. The Contractor shall also maintain comprehensive general liability, independent contractor's liability, and business automobile liability insurance with minimum coverage for bodily injury in the amount of \$1,000,000 per occurrence and minimum coverage for property damage in the amount of \$1,000,000 per occurrence. All such insurance shall include the "Roxborough Village Metropolitan District" as an additional insured and shall include a provision prohibiting cancellation, termination, or alteration without thirty (30) days prior written notice to the District. The insurance shall also state that the District's insurance is not contributory. The Contractor shall provide the District with a copy of the Certificate(s) of Insurance or endorsement(s) before commencing the Work.

10. Non-Conforming Work and Warranty. For a period of one year after the date of final settlement payment, the Contractor warrants to the District that materials and equipment furnished under this Agreement will be new and of good quality, the Work and the workmanship will be free from defects, and the Work will conform to the requirements of the Contract Documents. Work not conforming to these requirements, including substitutions not properly approved and authorized, shall constitute “**Non-Conforming Work**”. If, within one year after the date of final settlement payment, Non-Conforming Work is discovered, the Contractor shall correct it promptly after receipt of written notice from the District. If the Contractor fails to promptly correct the Non-Conforming Work, the District may correct it and the Contractor shall reimburse the District for all fees, costs, and expenses incurred in correcting the Non-Conforming Work.

11. No Assignment. Neither Party may assign or delegate any of its rights or obligations under this Agreement without the prior written consent of the other Party.

12. Attorneys’ Fees, Costs, and Expenses. In any civil action or proceeding arising from or relating to this Agreement, the Work, and/or the Project, the prevailing Party shall be awarded its reasonable attorneys’ fees, costs, and expenses, including any reasonable attorneys’ fees, costs, and expenses incurred in any appellate action and in collecting or executing upon any judgment, order, or award.

13. Governing Law, Jurisdiction, and Venue. Colorado law governs this Agreement. Jurisdiction and venue shall lie exclusively in the District Court for Douglas County.

14. Miscellaneous. This Agreement is the entire agreement between the Parties and there are no oral or collateral agreements or understandings. This Agreement may only be amended by a document signed by the Parties. If any provision is held invalid or unenforceable, all other provisions shall continue in full force and effect. Waiver of a breach of this Agreement shall not operate or be construed as a waiver of any subsequent breach of this Agreement. This Agreement is not intended to, and shall not, confer rights on any person or entity not named as a party to this Agreement. This Agreement may be executed in counterparts and by facsimile or electronic PDF, each of which shall be deemed an original and all of which shall constitute one valid and binding instrument.

[Signature Page Immediately Follows]

IN WITNESS WHEREOF, the Parties have executed and delivered this Agreement as of the Effective Date.

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

By: _____
Ephram Glass, Board President

CHAVEZ SERVICES, LLC

By: _____
Ermilio Chavez, Manager

EXHIBIT A
BIDS



Estimate By: Ermilo Chavez
990 S. Garrison St
Lakewood, CO 80226
Cell No. 720-308-2926

Client Name / Address		Date: 10/01/2024	Estimate No.	E2024257R2
Roxborough Village Metro District Ephram Glass		Project Location: Chatfield Farms Park Parking Roxborough Metro District		
Task Description		Qty	Rate	Amount
1. Crack fill repairs.			LS \$	2,500.00
2. Asphalt Patching, remove and replace, 6" thickness max.		442 sf	\$ 9.50	\$ 4,199.00
3. Seal coat, 2 coats.		8230 sf	\$ 0.45	\$ 3,703.50
4. Striping including handicap spaces.			LS \$	600.00
5. Mobilization, traffic control, and general conditions.			LS \$	1,900.00
6. Bonding expenses.			LS \$	516.10
			Total Estimate	\$13,418.60



Estimate By: Ermilo Chavez
 990 S. Garrison St
 Lakewood, CO 80226
 Cell No. 720-308-2926

Client Name / Address	Date: 10/01/2024	Estimate No.	E2024256R2	
Roxborough Village Metro District Ephram Glass	Project Location: Tennis Court Parking at 7671 N. Rampart Rd Roxborough Metro District			
Task Description	Qty	Rate	Amount	
1. Crack fill repairs.			LS \$	3,000.00
2. Asphalt Patching, remove and replace, 6" thickness max.	300 sf	\$ 9.50	\$	2,850.00
3. Seal coat, 2 coats.	9270 sf	\$ 0.45	\$	4,171.50
4. Striping including handicap spaces.			LS \$	750.00
5. New concrete sidewalk, 6" thickness. Includes soil excavation, hauling, grading, and compaction. 4500 psi concrete with fibermesh reinforcement.	320 sf	\$ 12.00	\$	3,840.00
6. New concrete curb, 6" x 8". Includes soil excavation, hauling, grading, and compaction. 4500 psi concrete with #4 steel reinforcement.	125 ft	\$ 41.00	\$	5,125.00
7. Place new concrete wheel stops.	20 ea	\$ 150.00	\$	3,000.00
8. Mobilization, traffic control, and general conditions.			LS \$	2,800.00
9. Bonding expenses.			LS \$	1,021.46
			Total Estimate	\$26,557.96
Estimate Notes:				



Estimate By: Ermilo Chavez
 990 S. Garrison St
 Lakewood, CO 80226
 Cell No. 720-308-2926

Client Name / Address		Date: 10/01/2024	Estimate No.	E2024255R2
Roxborough Village Metro District Ephram Glass		Project Location: Red-Blue Mesa Access Roxborough Metro District		
Task Description		Qty	Rate	Amount
1. Crack fill repairs.			LS \$	2,500.00
2. Seal coat, 2 coats.		12600 sf	\$ 0.45	\$ 5,670.00
3. Mobilization, traffic control, and general conditions.			LS \$	1,700.00
4. Bonding expenses.			LS \$	394.80
			Total Estimate	\$10,264.80



Estimate By: Ermilo Chavez
 990 S. Garrison St
 Lakewood, CO 80226
 Cell No. 720-308-2926

Client Name / Address	Date: 10/01/2024	Estimate No.	E2024272R1
Roxborough Village Metro District Ephram Glass	Project Location: Main Parking at 7671 N. Rampart Rd Roxborough Metro District <u>Farnsworth Option 2</u>		
<i>Task Description</i>	<i>Qty</i>	<i>Rate</i>	<i>Amount</i>
1. Asphalt saw cutting.		LS	\$1,500.00
2. Pavement Demolition - includes hauling and disposal expenses. 6" maximum thickness.	3700 square ft	\$2.50	\$9,250.00
3. Curb/Gutter Demolition - includes hauling and disposal expenses. 12" maximum thickness.	25 lf	\$18.00	\$450.00
4. Earthwork - excavate and remove approx. 137 cubic yards of soil, hauling, and disposal fees. Compaction to 95% standard proctor density. (4558 sf max. area)		LS	\$12,600.00
5. Place new concrete curb and gutter, CDOT 4500 psi concrete, 12" max. thickness.	25 lf	\$39.00	\$975.00
6. Place new asphalt pavement, using 1/2" and 3/4" hot mixed asphalt. Bottom lifts to be 3/4" mix and top lift to be 1/2" mix., 6" max. total thickness.	3700 square ft	\$8.60	\$31,820.00
7. Crack fill repairs at existing asphalt.		LS	\$ 8,300.00
8. Seal coat, 2 coats at new asphalt and existing asphalt .	34812 sf	\$ 0.45	\$ 15,665.40
9. Striping including handicap spaces.		LS	\$ 1,000.00
10. Place new concrete wheel steps.	5 Ea.	\$ 150.00	\$ 750.00
11. Mobilization, traffic control, and general conditions.		LS	\$ 7,200.00
12. Bonding expenses.		LS	\$ 3,580.42
	Total Estimate		\$93,090.82

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203A State Highway 46 East, Boerne, TX 78006
(972) 488-9355 or (800) 726-1816 | Fax (800) 560-9150

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PlayWell

Athletic, Park, and Playground Equipment

References and Projects



Douglas County School District Platte River Academy

Alan McQueen - Director of Operations
4085 Lark Sparrow St.
Highlands Ranch, CO 81026
amcqueen@prak8.org
303-221-1070

Playground & Surfacing - \$250K
Project Manager - Jason Gruwell

Products Include: Hybrid (2-12) Play Equipment w/ Crawl Net-ix Tube, Hex Net Hub Climber, SpinMax Orbit, Mini-Go-Round & Swings



Estes Valley Recreation & Park East Portal Playground

Estes Valley Recreation & Park
District
660 Community Dr.
Estes Park, CO 80517
zenda@evrpd.com
970-342-5723

Playground - \$95K

Products Include: Hybrid (5-12) Play Equipment with emphasis on mountain themed playground

Jason Gruwell has my highest recommendation and I feel very fortunate to have chosen Playwell Group, Inc. He is a huge asset to their organization - Zenda Smith

Byers School District Byers Elementary

Tom Turrell - Superintendent
444 East Front St.
Byers, CO 80103
turrell.tom@byers.k12.co.us
303-822-5292

Playground & EWF- \$345K
Project Managers - Jason Gruwell

Products Include:
Basketball Hoop & Volleyball Net
3 Playgrounds at different sites:
Hybrid (5-12) for Kindergarten,
1st - 3rd and 4th - 6th.



References and Projects



Highlands Ranch Metro District Plum Valley Park

Taylor Irelan - Project Manager
10230 W. Westridge Village Pwky.
Highlands Ranch, CO 80129
tirelan@highlandsranch.org
720-234-7805

Playground & Surfacing - \$215K
Project Manager - Jason Gruwell

Products Include: Hybrid (2-12)
Play Equipment, Zip Line & PIP
Surfacing



City of Fort Morgan Fieldhouse Playground

Matt Underwood - Director of Community
Services
110 Main Street
Fort Morgan, CO 80701
matt.underwood@cityoffortmorgan.com
970-370-6563

Playground & Surfacing with emphasis
on ADA accessibility - \$251K
Project Manager - Jason Gruwell

Products include: Hybrid Playground &
Poured in Place Rubber w/ design



Buckley Air Force Base Rocky Mountain Lodge

Joshua Coleman -
345 S. Beaver Creek St. Bldg 332
Buckley, AFB, CO 80011
joshua.coleman.7@spaceforce.mil
720-847-5899 ext 5

Playground, Fabric Shade & PIP
Surfacing - \$437K
Project Manager - Jason Gruwell

Products Include: Hybrid (5-12) &
(2-5) Play Equipment, Cantilever
Shade Structure & PIP Surfacing

Option

#1

I apologize, I know our quotes can be confusing. I always feel it necessary to clarify. For an all-in (turn-key) price please add the following quotes together:

PlayWell Quote = Product

PlayWorks Quote = Install/Labor

Lumps Sum Grand Total = \$179,302.41



www.playwellgroup.com
 800-726-1816
 505-296-8900 (fax)

QUOTATION
 QUOTE # 25058 10/14/2024

Athletic, Park, and Playground Equipment
 Serving Colorado, Texas, New Mexico, Oklahoma, and Arkansas since 1988

BILL TO:
 Roxborough Village Metropolitan District
 Accounts Payable
 141 Union Boulevard Suite 150
 Lakewood, CO 80228

 Phone: (303) 987-0835

SHIP TO:
 Roxborough Village Metropolitan District
 Roxborough Community Park
 Scott Humphrey-Redwood Precision Lndscp.
 10630 Pronghorn Place
 Franktown, CO 80116

 Phone: (720) 384-5253

CUST. PO #	TERMS	SALES REP	COUNTY		QUOTE EXPIRATION
	NET 30	JRG	JEFFERSON		11/13/2024
ITEM	DESCRIPTION	QTY	LIST PRICE	DISC. PRICE	TOTAL
	OPTION 1				
	PLAYCRAFT SYSTEMS, INC				
PR-R5	R5 CUSTOM PLAY SYSTEM (R5033CEDA)	1	87206.22	83,717.97	83,717.97
PC-2476	SPIN MAX, TOWER	1	8465.28	8,126.67	8,126.67
SHIP	SHIPPING & HANDLING	1	11872.57	11,872.57	11,872.57

QUOTE VALID FOR 30 DAYS. Product will be ordered upon receipt of written approvals and/or deposit. Please email or fax all pages. PLEASE REMIT YOUR DEPOSIT TO:

THE PLAYWELL GROUP, INC.
 203A STATE HIGHWAY 46 EAST
 BOERNE, TX 78006

Date _____ Signature _____

CREDIT CARD FEE NOTICE: Effective July 1, 2023, a credit card usage fee of 3.5% will be applied to sales settled by credit card. No fees apply to payment by ACH, check, money order, and wire transfer. Sorry no C.O.D. orders

SUBTOTAL	\$103,717.21
SALES TAX (0.0%)	\$0.00
TOTAL	\$103,717.21



PlayWorks, Inc.

Athletic, Park, and Playground Equipment
Serving Colorado, Texas, New Mexico, Oklahoma, and Arkansas since 1988

www.playwellgroup.com
800-726-1816
505-296-8900 (fax)

INSTALLATION QUOTE

QUOTE #
12155

10/14/2024

BILL TO:

Roxborough Village Metropolitan District
Accounts Payable
141 Union Boulevard Suite 150
Lakewood, CO 80228

Phone: (303) 987-0835

INSTALLATION SITE:

Roxborough Village Metropolitan District
Roxborough Community Park
Ephram Glass
7671 North Rampart Range Road
Littleton, CO 80125

Phone: (303) 987-0835

CUST. PO#	TERMS	SALES REP	COUNTY	QUOTE EXPIRATION
	NET 30	JRG	JEFFERSON	11/13/2024
ITEM	DESCRIPTION	QTY	LIST PRICE	TOTAL
	OPTION 1			
INSTALL-REDWOODS	EQUIPMENT DELIVERED AND INSTALL BY REDWOOD'S PRECISION LANDSCAPING			
INSTALL-REDWOODS	INSTALL R5 CUSTOM PLAY SYSTEM (R5033CEDA)	1	28,131.05	28,131.05
INSTALL-REDWOODS	INSTALL SPIN MAX, TOWER	1	2,730.73	2,730.73
	INSTALLED BY BEDROCK SLINGERS			
INSTALL-BEDROCK	SITE WORK: EXCAVATION AND REMOVAL OF NATIVE SOIL TO A DEPTH OF 13" BELOW FINISH GRADE. DRILL AND INSTALL 2 DRY WELLS	1	10,121.58	10,121.58
INSTALL-BEDROCK	EWf: PURCHASE OF EWf	114	27.86	3,176.04
INSTALL-BEDROCK	EWf: DELIVERY AND INSTALLATION OF 2,300 SF OF EWf AT A 12" COMPACTED DEPTH WITH THE BLOWER TRUCK	114	22.84	2,603.76
INSTALL-BEDROCK	FABRIC: PURCHASE OF FABRIC WITH PINS	2,300	0.14	322.00
INSTALL-BEDROCK	FABRIC: DELIVERY AND INSTALLATION OF 2,300 SF OF FABRIC WITH PINS	2,300	0.20	460.00
INSTALL-BEDROCK	CONCRETE CURBING: PURCHASE OF CONCRETE	112	44.85	5,023.20
INSTALL-BEDROCK	CONCRETE CURBING: FORM AND FINISH 112 LF. OF 8" X 36" OF GREY CONCRETE CURBING. THIS INCLUDES 3 - #3 REBAR, CONTROL JOINTS AND BROOM FINISH ON THE TOP ONLY	112	145.97	16,348.64
INSTALL-BEDROCK	CONCRETE MOW BANDED: PURCHASE OF CONCRETE	70	19.49	1,364.30





PlayWorks, Inc.

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www.playwellgroup.com
800-726-1816
505-296-8900 (fax)

INSTALLATION QUOTE

QUOTE #
12155

10/14/2024

BILL TO:

Roxborough Village Metropolitan District
Accounts Payable
141 Union Boulevard Suite 150
Lakewood, CO 80228

Phone: (303) 987-0835

INSTALLATION SITE:

Roxborough Village Metropolitan District
Roxborough Community Park
Ephram Glass
7671 North Rampart Range Road
Littleton, CO 80125

Phone: (303) 987-0835

CUST. PO#	TERMS	SALES REP	COUNTY	QUOTE EXPIRATION
	NET 30	JRG	JEFFERSON	11/13/2024
ITEM	DESCRIPTION	QTY	LIST PRICE	TOTAL
INSTALL-BEDROCK	CONCRETE CURBING: FORM AND FINISH 70 LF. OF 8" X 14" OF GREY CONCRETE CURBING. THIS INCLUDES 1 - #3 REBAR, CONTROL JOINTS AND BROOM FINISH ON THE TOP ONLY	70	75.77	5,303.90

QUOTE VALID FOR 30 DAYS. Install will be ordered upon receipt of written approvals and/or deposit.

TOTAL \$75,585.20

**PLEASE REMIT PAYMENT TO:
PLAYWORKS, INC.
203A STATE HIGHWAY 46 EAST
BOERNE, TX 78006**



Date _____ Signature _____

CREDIT CARD FEE NOTICE: Effective July 1, 2023, a credit card usage fee of 3.5% will be applied to sales settled by credit card. No fees apply to payment by ACH, check, money order, and wire transfer. Sorry no C.O.D. orders

Roxborough Community Park - Opt #1

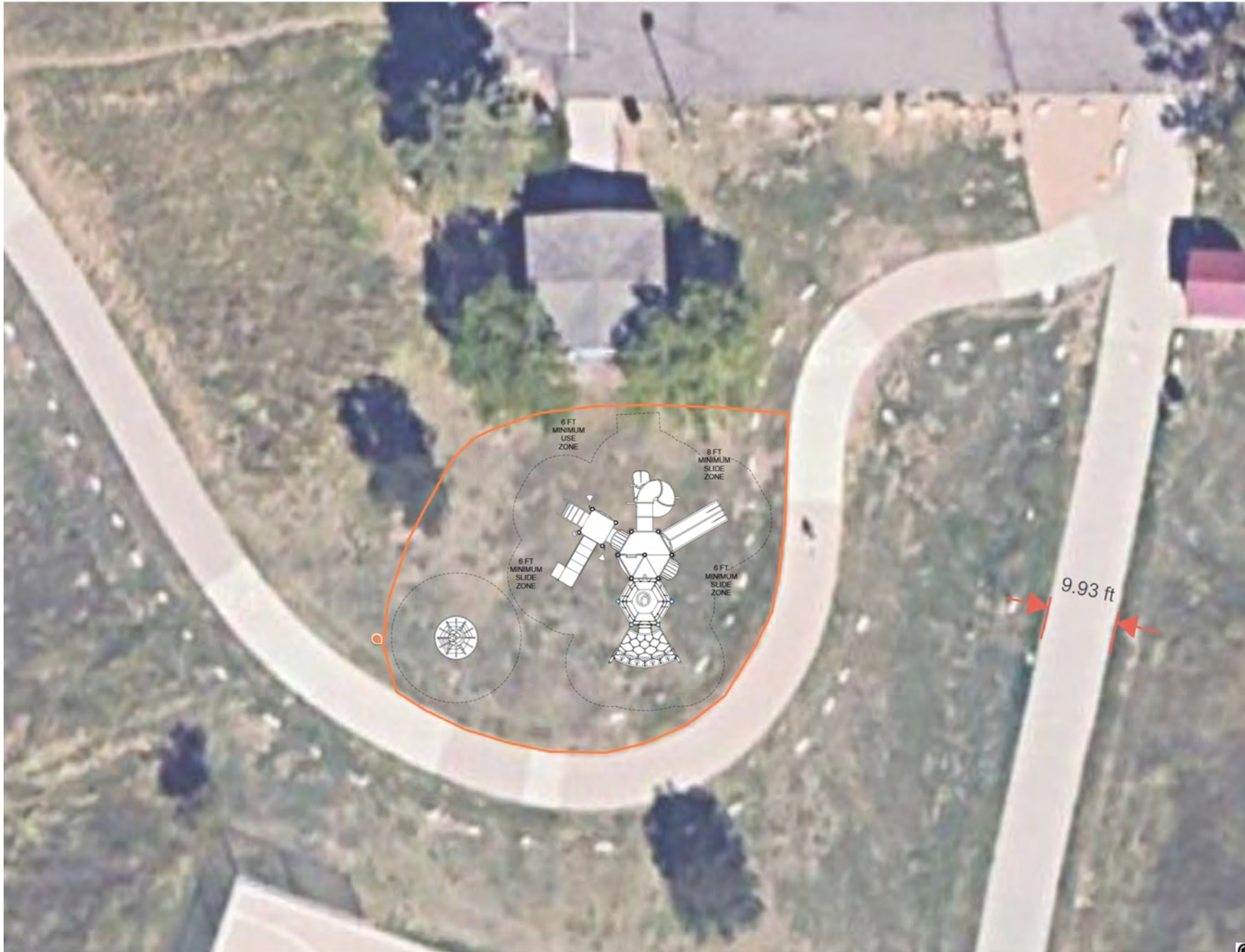
SITE PLAN

ADA ACCESSIBILITY GUIDELINES - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
10	5/5	0/0	11/3	7/3

R5

FOR KIDS
AGES
5-12



GENERAL NOTES

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Playcraft Systems will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.

PROJECT # R5033CEDA
DATE 10/10/2024

The PlayWell Group, Inc.
MIN. USE ZONE 60' x 19' (18.288m x 5.512m)





PlayWell

Roxborough Community Park

PLAYCRAFT
SYSTEMS
A PLAYCORE Company













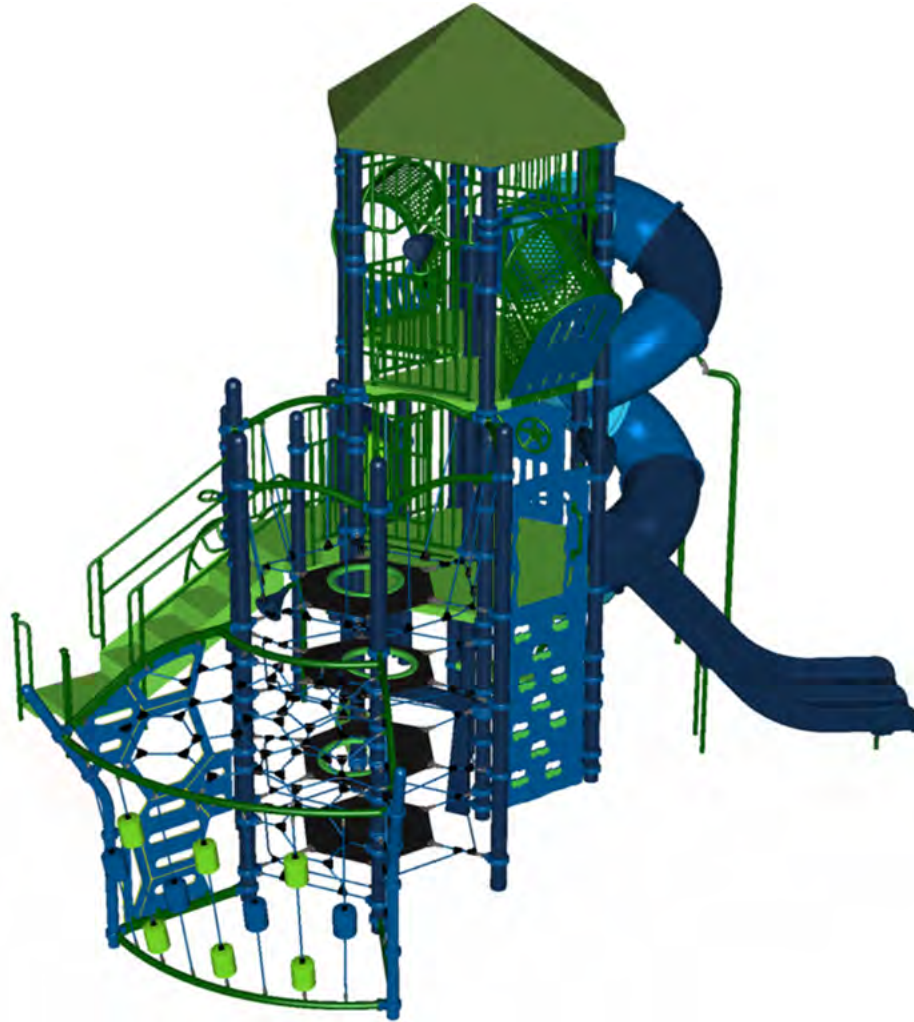




Roxborough Community Park - Opt #1
SW VIEW

R5

FOR KIDS
AGES
5-12



STRUCTURE # R5033CEDA
PROJECT # R5033CEDA
DATE 10/10/2024

Roxborough Community Park - Opt #1
NE VIEW

R5

FOR KIDS
AGES
5-12



STRUCTURE # R5033CEDA
PROJECT # R5033CEDA
DATE 10/10/2024

Roxborough Community Park - Opt #1

TOP VIEW

ADA ACCESSIBILITY GUIDELINES - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
10	5/5	0/0	10/3	6/3
CHILD CAPACITY	120	MAX FALL HEIGHT	144	

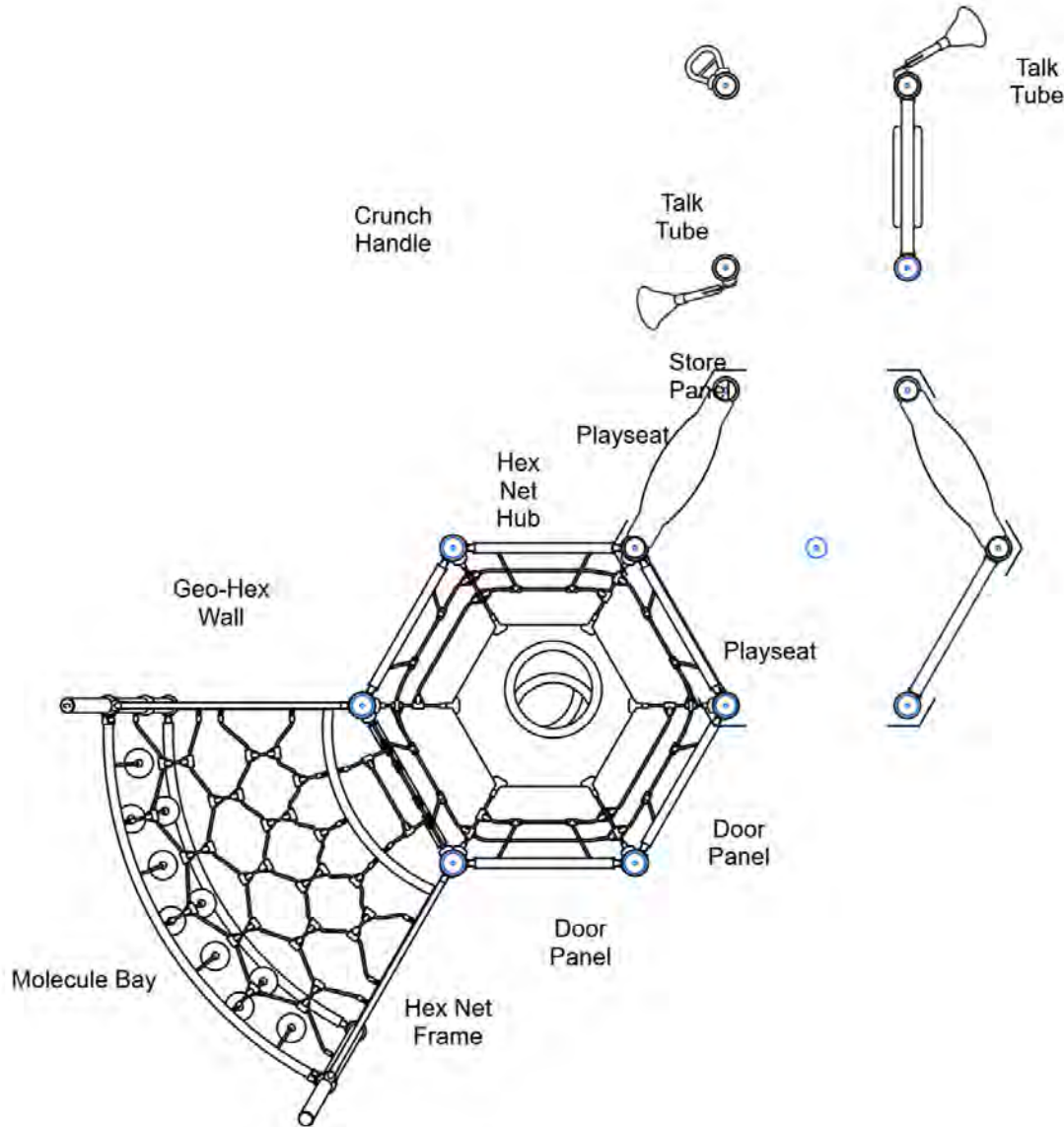
R5

FOR KIDS
AGES
5-12

GENERAL NOTES

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



STRUCTURE # R5033CEDA
PROJECT # R5033CEDA
DATE 10/10/2024

The PlayWell Group, Inc.

MIN. USE ZONE 40' x 38' (12.114m x 11.436m)



Roxborough Community Park - Opt #1

TOP VIEW

ADA ACCESSIBILITY GUIDELINES - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
10	5/5	0/0	10/3	6/3
CHILD CAPACITY	120	MAX FALL HEIGHT	144	

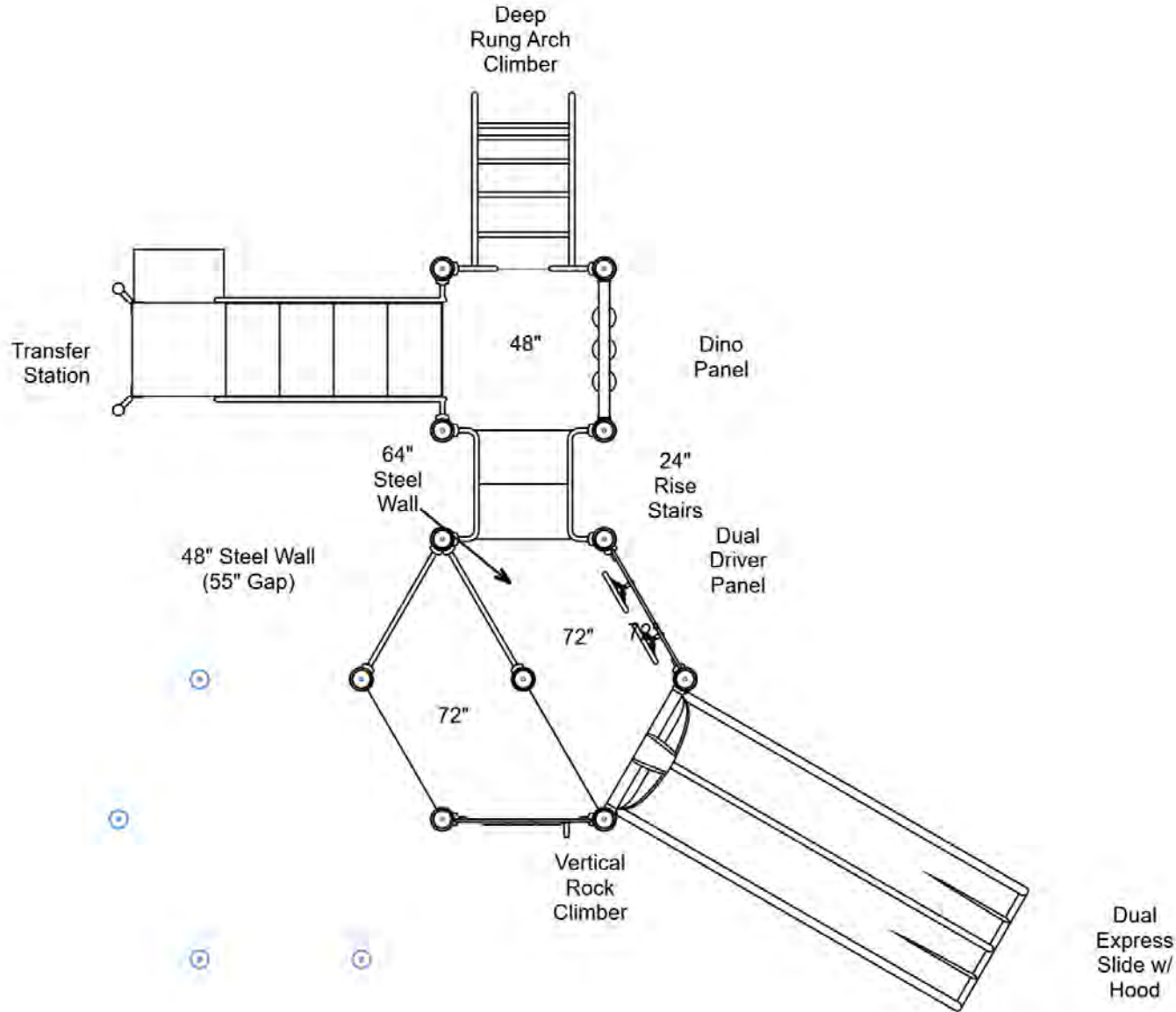
R5

FOR KIDS
AGES
5-12

GENERAL NOTES

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



STRUCTURE # R5033CEDA
PROJECT # R5033CEDA
DATE 10/10/2024

The PlayWell Group, Inc.

MIN. USE ZONE 40' x 38' (12.114m x 11.436m)



Roxborough Community Park - Opt #1

TOP VIEW

ADA ACCESSIBILITY GUIDELINES - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
10	5/5	0/0	10/3	6/3
CHILD CAPACITY	120	MAX FALL HEIGHT	144	

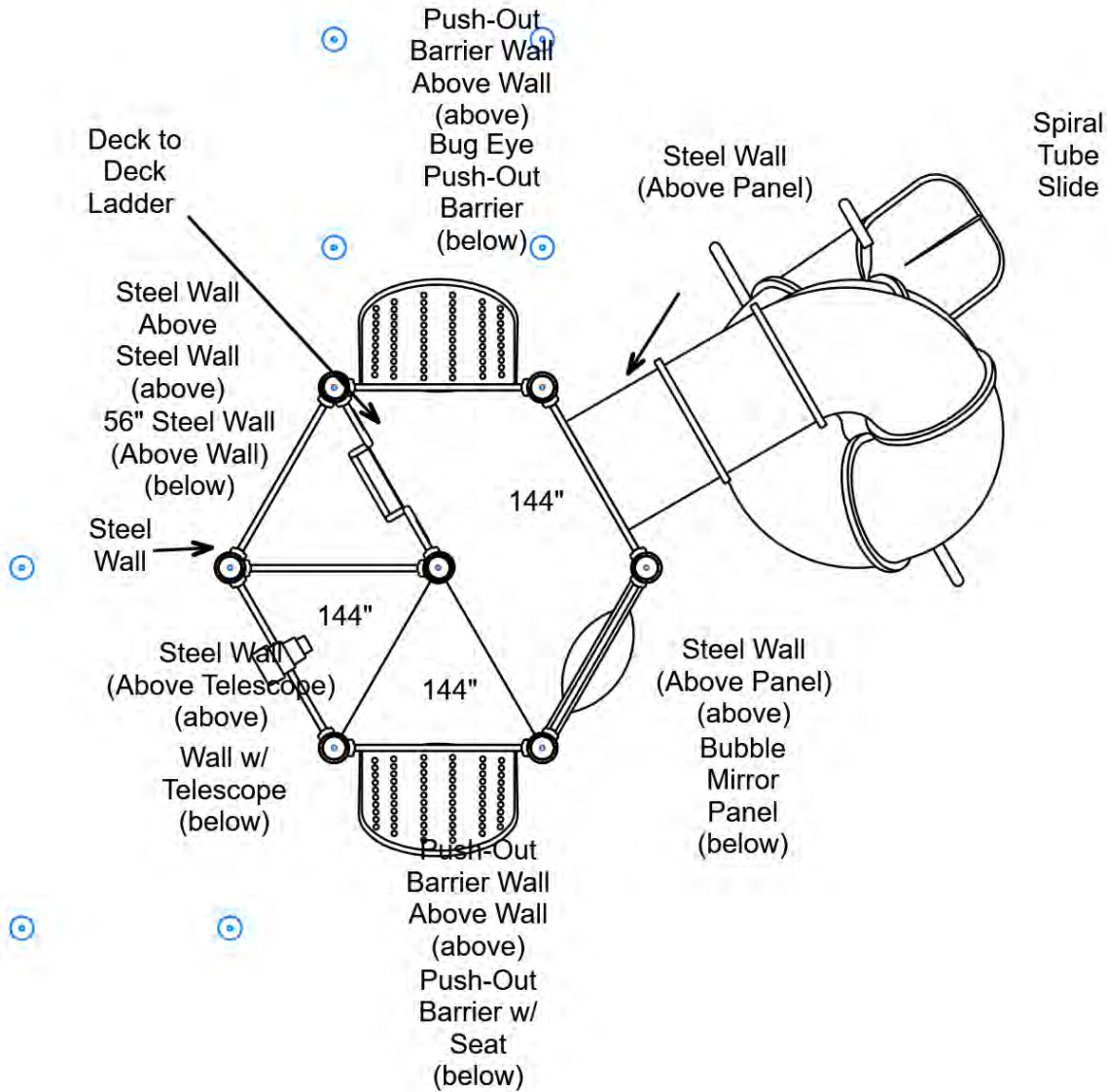
R5

FOR KIDS
AGES
5-12

GENERAL NOTES

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



STRUCTURE # R5033CEDA
PROJECT # R5033CEDA
DATE 10/10/2024

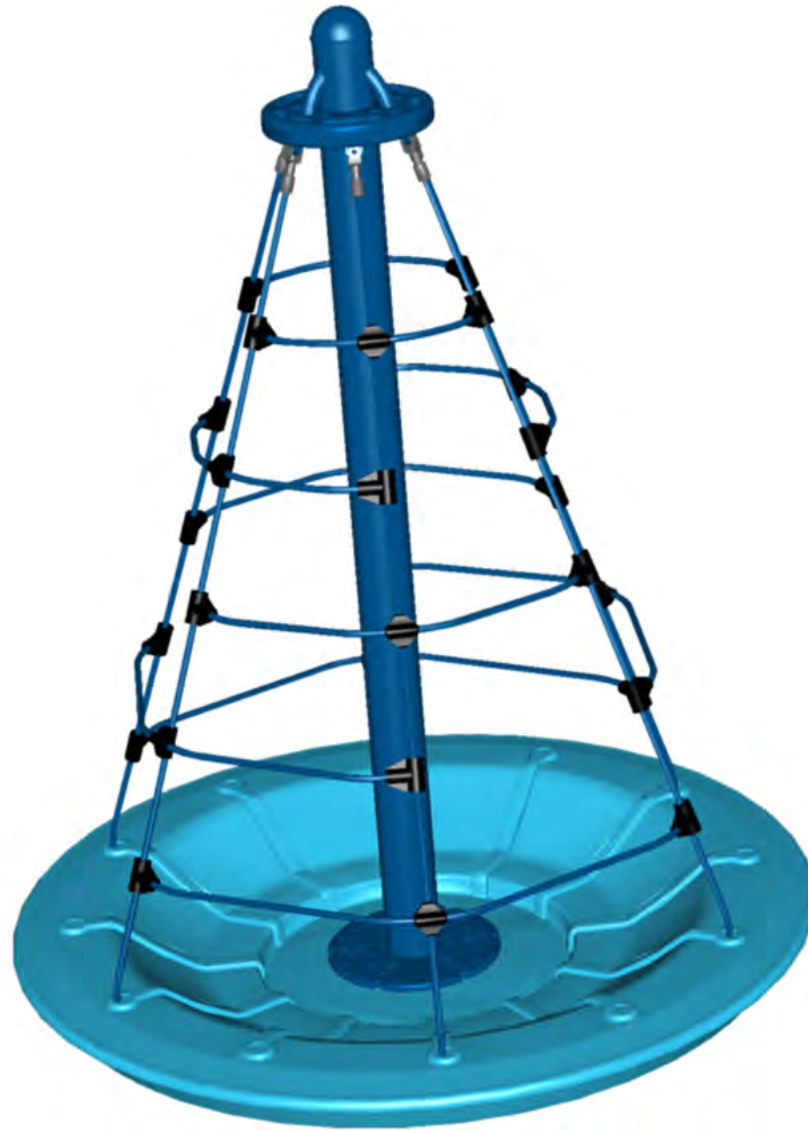
The PlayWell Group, Inc.

MIN. USE ZONE 40' x 38' (12.114m x 11.436m)



Roxborough Community Park - Opt #1
SW VIEW

FOR KIDS
AGES
5-12



STRUCTURE # abc
PROJECT # R5033CEDA
DATE 10/10/2024

Roxborough Community Park - Opt #1

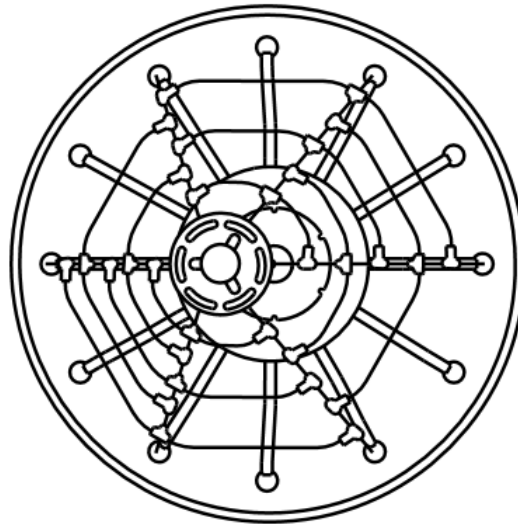
TOP VIEW

ADA ACCESSIBILITY GUIDELINES - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0/0	1/0	1/0
CHILD CAPACITY	8	MAX FALL HEIGHT	96	

FOR KIDS
AGES
5-12

PC 2476 SPIN MAX TOWER



GENERAL NOTES

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.

STRUCTURE # abc
PROJECT # R5033CEDA
DATE 10/10/2024

The PlayWell Group, Inc.

MIN. USE ZONE 19' x 19' (5.517m x 5.524m)



Roxborough Community Park - Opt #1

Project # R5033CEDA

Date 10/10/2024

Item / Part Number	Description	Qty
[R5033CEDA]		
HS-1004-R	Collars	134
HS-1004-R35	Collars R35	9
GF-7002	Dome Cap, R5	9
S-1011-R5-11ft	Post, 11ft R5	2
S-1012-R5-12ft	Post, 12ft R5	2
S-1016-R5-16ft	Post, 16ft R5	4
S-1019-R5-19ft	Post, 19ft R5	1
S-1022-R5-22ft	Post, 22ft R5	6
S-1101-R5	Square Deck	1
S-1102-R5	Tri-Deck	2
S-1103-R5	Hex Deck, Half (5 Post)	3
S-1206-24R5	ADA Stairs, 24in Rise w/ Walls (Short)	1
S-1209-36-R5	Transfer Station, 48in-L	1
S-1219-4	Climber, Deep Rung Arch 42-48in	1
S-1237-6R5	Climber, Vertical Rock 66-72in	1
S-1242-6R5	Deck to Deck Ladder (72in Rise)	1
S-1301-1830-S-R5	Wall w/ Telescope	1
S-1301-3475R5	Steel Wall (AboveWall, Single Bar)	1
S-1301-36875R5	Steel Wall (Above Panel)	2
S-1301-55R5	Wall, Steel 48in (55in gap)	1
S-1301-56R5	Steel Wall (Above Wall) 56in	1
S-1301-64R5	Wall, Steel (64in, Behind Ladder)	1
S-1301-R5	Wall, Steel 36in (Standard)	1
S-1301-RSP1675	Push-Out Barrier (Above Wall, Single Bar)	2
S-1306-R5	Double Slide SitDown Hood	1
S-1309-2-R5	Half Walls (Pair) R5	1
S-1325-R5	Steel Wall (Above Telescope, Single Bar)	1
S-1362-13112-R5	Push-Out Barrier (w/ Seat)	1
S-1362-16132-R5	Push-Out Barrier (Bug Eye)	1
S-1603-R5	Bubble Mirror Panel	1
S-1606-R5	Dino Panel	1
S-1615-R5	Store Panel	1
S-1625-2R5	Dual Driver Panel	1
S-1654-R5	Door Panel	2
S-1702-6R5	Slide, Double 66 - 72in (Dual Express)	1
S-1707-12SPR5	Slide, Tube 144in (Spiral, Right)	1

Roxborough Community Park - Opt #1

Item / Part Number	Description	Qty
S-1803-R5STL	Metal Roof, Hex	1
S-1910-R5	Talk Tube (Post Mounted, Left)	2
S-1925-R5	Hub, Hex Net	1
S-1937-R5	Crunch Handle	1
S-1962-R5	Playseat	2
S-5103	Geo-Hex Wall	1
S-5104	Hex Net Frame	1
S-5204	Molecule Bay	1
spin		
A2-2476	PC 2476 Spin Max, Tower	1

Option

#2

I apologize, I know our quotes can be confusing. I always feel it necessary to clarify. For an all-in (turn-key) price please add the following quotes together:

PlayWell Quote = Product

PlayWorks Quote = Install/Labor

Lumps Sum Grand Total = \$158,908.03



The PlayWell Group, Inc.

Athletic, Park, and Playground Equipment
Serving Colorado, Texas, New Mexico, Oklahoma, and Arkansas since 1988

www.playwellgroup.com
800-726-1816
505-296-8900 (fax)

QUOTATION

QUOTE # 25059 10/14/2024

BILL TO:
Roxborough Village Metropolitan District
Accounts Payable
141 Union Boulevard Suite 150
Lakewood, CO 80228

Phone: (303) 987-0835

SHIP TO:
Roxborough Village Metropolitan District
Roxborough Community Park
Scott Humphrey-Redwood Precision Lndscp.
10630 Pronghorn Place
Franktown, CO 80116

Phone: (720) 384-5253

CUST. PO #	TERMS	SALES REP	COUNTY		QUOTE EXPIRATION
	NET 30	JRG	JEFFERSON		11/13/2024
ITEM	DESCRIPTION	QTY	LIST PRICE	DISC. PRICE	TOTAL
	OPTION 2				
	PLAYCRAFT SYSTEMS, INC				
PR-R35	R35 CUSTOM PLAY SYSTEM (R358D812A)	1	80472.54	77,253.64	77,253.64
SHIP	SHIPPING & HANDLING	1	10972.08	10,972.08	10,972.08

QUOTE VALID FOR 30 DAYS. Product will be ordered upon receipt of written approvals and/or deposit. Please email or fax all pages. PLEASE REMIT YOUR DEPOSIT TO:

THE PLAYWELL GROUP, INC.
203A STATE HIGHWAY 46 EAST
BOERNE, TX 78006

Date _____ Signature _____

CREDIT CARD FEE NOTICE: Effective July 1, 2023, a credit card usage fee of 3.5% will be applied to sales settled by credit card. No fees apply to payment by ACH, check, money order, and wire transfer. Sorry no C.O.D. orders

SUBTOTAL \$88,225.72

SALES TAX (0.0%) \$0.00

TOTAL \$88,225.72



PlayWorks, Inc.

Athletic, Park, and Playground Equipment
 Serving Colorado, Texas, New Mexico, Oklahoma, and Arkansas since 1988

www.playwellgroup.com
 800-726-1816
 505-296-8900 (fax)

INSTALLATION QUOTE

QUOTE #
 12156

10/14/2024

BILL TO:

Roxborough Village Metropolitan District
 Accounts Payable
 141 Union Boulevard Suite 150
 Lakewood, CO 80228

Phone: (303) 987-0835

INSTALLATION SITE:

Roxborough Village Metropolitan District
 Roxborough Community Park
 Ephram Glass
 7671 North Rampart Range Road
 Littleton, CO 80125

Phone: (303) 987-0835

CUST. PO#	TERMS	SALES REP	COUNTY	QUOTE EXPIRATION
	NET 30	JRG	JEFFERSON	11/13/2024
ITEM	DESCRIPTION	QTY	LIST PRICE	TOTAL
	OPTION 2			
INSTALL-REDWOODS	EQUIPMENT DELIVERED AND INSTALL BY REDWOOD'S PRECISION LANDSCAPING INSTALL R35 CUSTOM PLAY SYSTEM (R358D812A)	1	25,958.89	25,958.89
INSTALL-BEDROCK	INSTALLED BY BEDROCK SLINGERS SITE WORK: EXCAVATION AND REMOVAL OF NATIVE SOIL TO A DEPTH OF 13" BELOW FINISH GRADE. DRILL AND INSTALL 2 DRY WELLS	1	10,121.58	10,121.58
INSTALL-BEDROCK	EWf: PURCHASE OF EWf	114	27.86	3,176.04
INSTALL-BEDROCK	EWf: DELIVERY AND INSTALLATION OF 2,300 SF OF EWf AT A 12" COMPACTED DEPTH WITH THE BLOWER TRUCK	114	22.84	2,603.76
INSTALL-BEDROCK	FABRIC: PURCHASE OF FABRIC WITH PINS	2,300	0.14	322.00
INSTALL-BEDROCK	FABRIC: DELIVERY AND INSTALLATION OF 2,300 SF OF FABRIC WITH PINS	2,300	0.20	460.00
INSTALL-BEDROCK	CONCRETE CURBING: PURCHASE OF CONCRETE	112	44.85	5,023.20
INSTALL-BEDROCK	CONCRETE CURBING: FORM AND FINISH 112 LF. OF 8" X 36" OF GREY CONCRETE CURBING. THIS INCLUDES 3 - #3 REBAR, CONTROL JOINTS AND BROOM FINISH ON THE TOP ONLY	112	145.97	16,348.64
INSTALL-BEDROCK	CONCRETE MOW BANDED: PURCHASE OF CONCRETE	70	19.49	1,364.30





PlayWorks, Inc.

Athletic, Park, and Playground Equipment
Serving Colorado, Texas, New Mexico, Oklahoma, and Arkansas since 1988

www.playwellgroup.com
800-726-1816
505-296-8900 (fax)

INSTALLATION QUOTE

QUOTE #
12156

10/14/2024

BILL TO:

Roxborough Village Metropolitan District
Accounts Payable
141 Union Boulevard Suite 150
Lakewood, CO 80228

Phone: (303) 987-0835

INSTALLATION SITE:

Roxborough Village Metropolitan District
Roxborough Community Park
Ephram Glass
7671 North Rampart Range Road
Littleton, CO 80125

Phone: (303) 987-0835

CUST. PO#	TERMS	SALES REP	COUNTY	QUOTE EXPIRATION
	NET 30	JRG	JEFFERSON	11/13/2024
ITEM	DESCRIPTION	QTY	LIST PRICE	TOTAL
INSTALL-BEDROCK	CONCRETE CURBING: FORM AND FINISH 70 LF. OF 8" X 14" OF GREY CONCRETE CURBING. THIS INCLUDES 1 - #3 REBAR, CONTROL JOINTS AND BROOM FINISH ON THE TOP ONLY	70	75.77	5,303.90

QUOTE VALID FOR 30 DAYS. Install will be ordered upon receipt of written approvals and/or deposit.

TOTAL \$70,682.31

**PLEASE REMIT PAYMENT TO:
PLAYWORKS, INC.
203A STATE HIGHWAY 46 EAST
BOERNE, TX 78006**



Date _____ Signature _____

CREDIT CARD FEE NOTICE: Effective July 1, 2023, a credit card usage fee of 3.5% will be applied to sales settled by credit card. No fees apply to payment by ACH, check, money order, and wire transfer. Sorry no C.O.D. orders

Roxborough Community Park - Opt #2

SITE PLAN

ADA ACCESSIBILITY GUIDELINES - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
11	11/6	0/0	13/4	12/3

R35

FOR KIDS
AGES
5-12



GENERAL NOTES

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Playcraft Systems will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.

PROJECT # R358D812A
DATE 10/10/2024

The PlayWell Group, Inc.

MIN. USE ZONE 69' x 15' (21.031m x 4.394m)





PlayWell

Roxborough Community Park

PLAYCRAFT
SYSTEMS
A PLAYCORE Company















Roxborough Community Park - Opt #2
SW VIEW

R35

FOR KIDS
AGES
5-12



STRUCTURE # R358D812A
PROJECT # R358D812A
DATE 10/10/2024

Roxborough Community Park - Opt #2
NE VIEW

R35

FOR KIDS
AGES
5-12



STRUCTURE # R358D812A
PROJECT # R358D812A
DATE 10/10/2024

Roxborough Community Park - Opt #2

TOP VIEW

ADA ACCESSIBILITY GUIDELINES - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
11	11/6	0/0	13/4	12/3
CHILD CAPACITY		114	MAX FALL HEIGHT 108	

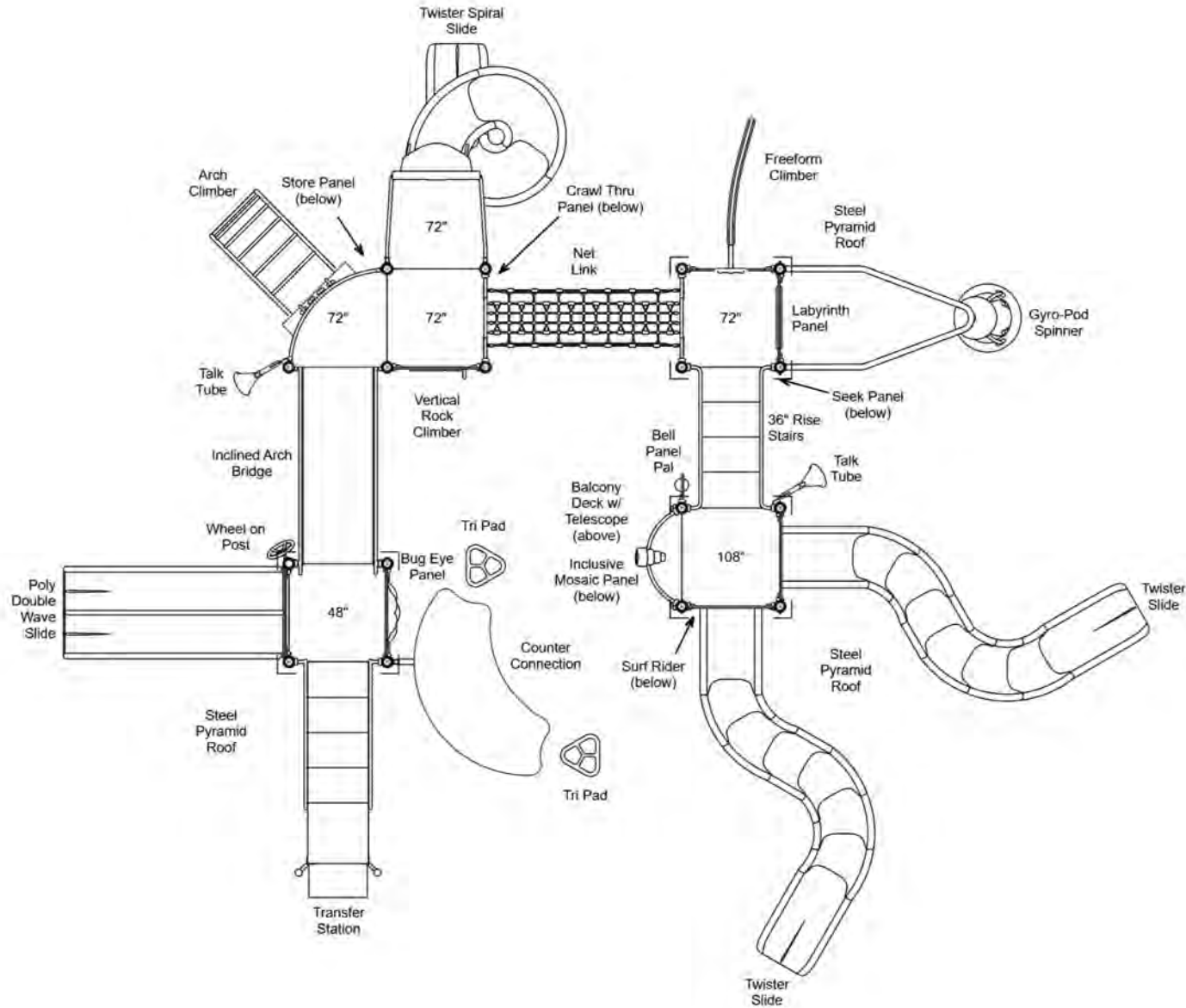
R35

FOR KIDS
AGES
5-12

GENERAL NOTES

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



STRUCTURE # R358D812A
PROJECT # R358D812A
DATE 10/10/2024

The PlayWell Group, Inc.

MIN. USE ZONE 53' x 48' (16.002m x 14.331m)



Roxborough Community Park - Opt #2

Project # R358D812A

Date 10/10/2024

Item / Part Number	Description	Qty
[R358D812A]		
HS-1004-R35	Collars	74
GG-8135	Dome Cap, R3.5	5
S-1013-R35-13ft	Post, 13ft R3.5	5
S-1014-R35-14ft	Post, 14ft R3.5	4
S-1016-R35-16ft	Post, 16ft R3.5	4
S-1019-R35-19ft	Post, 19ft R3.5	4
S-1101-R35	Square Deck	4
S-1107-R35	Curved Deck	1
S-1109-R35-T	Balcony Deck w/ Telescope	1
S-1206-36R35	ADA Stairs, 36in Rise w/ Walls	1
S-1209-36-R35	Transfer Station, 48in-C	1
S-1218-6CR35	Climber, Arch 66-72in	1
S-1237-6R35	Climber, Vertical Rock 66-72in	1
S-1238-6	Climber, Freeform 66-72in	1
S-1309-2-R35	Half Walls (Pair) R35	1
S-1316-R35	Twister Entry Panel	2
S-1514-84R35	Bridge, Inclined Arch (84in)	1
S-1521-R35	Link, Net (84in)	1
S-1600-R35I	Crawl Thru Panel	1
S-1615-R35I	Store Panel	1
S-1618-R35I	Seek Panel (Standard)	1
S-1632-R35	Bug Eye Panel	1
S-1634-R35	Labyrinth Panel	1
S-1661-R35	Panel Pal, Bell	1
S-1686-R35	Inclusive Mosaic Panel (Ground)	1
S-1702-4R35	Slide, Wave 48in (Double)	1
S-1706-S6R-R35	Slide, Twister Spiral 72 (R)	1
S-1710-9-LLSRRR	Slide, Twister 108in (L-L-S-R-R-R)	1
S-1710-9-RRSLLL	Slide, Twister 108in (R-R-S-L-L-L)	1
S-1807-R35STL	Metal Roof, Pyramid	3
S-1812-R35	Driver Wheel (Post Mounted)	1
S-1910-R35	Talk Tube (Post Mounted, Left)	1
S-1910-R35	Talk Tube (Post Mounted, Right)	1
S-1948-R35	Surf Rider	1
S-1961-RV	Tri Pad Seat	2
S-1974-R35	Gyro-Pod Spinner	1



A PlayCore Company

**Bill of Materials
(Continued)**

Roxborough Community Park - Opt #2

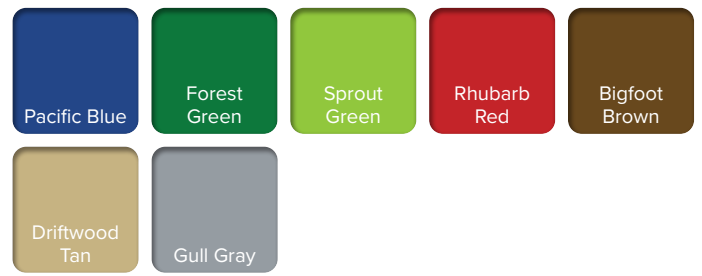
Item / Part Number	Description	Qty
S-1980-R35	Counter Connection MT-5	1

PLAYCRAFT COLOR CHART

METALUXE™ Signature Powder-coat Colors



PLAY-TUFF™ Coating Colors



Powder-coat Colors



Roto-molded Plastic Colors



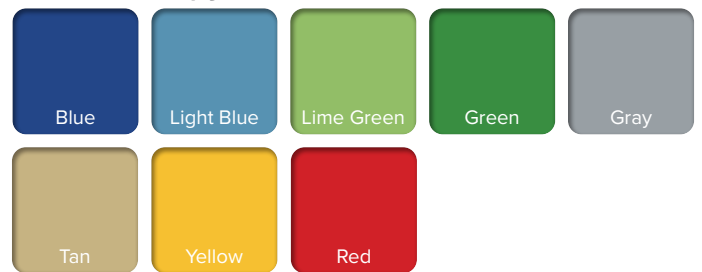
Solid HDPE Colors Layered HDPE Colors



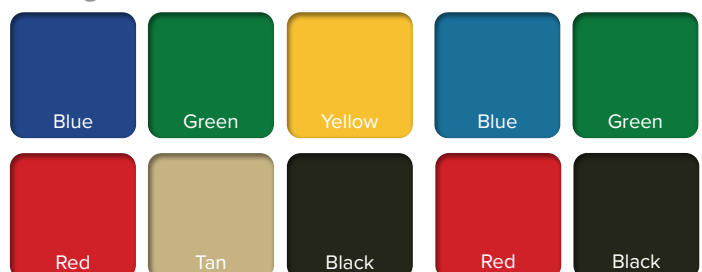
Thermoplastic Coating Colors



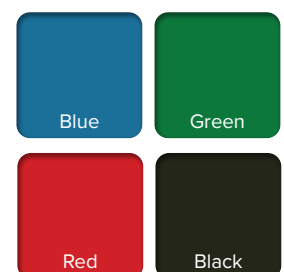
Shade Canopy Fabric Colors



Swing Seat Colors



PLAY-CORD™ Cable Colors



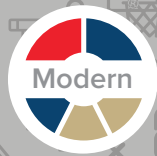


**BRIGHT
COLOR PALETTES**





MELLOW
COLOR PALETTES





**NATURAL
COLOR PALETTES**





FANCIFUL COLOR PALETTES



MATERIAL COLORS OFFERED

IMPORTANT: The colors shown are for illustration purposes only. Actual colors may vary. Contact your Playcraft Distributor for accurate color samples.

Powder-coat Colors

Metal components receive a multi-stage powder-coating process that yields a highly durable protective finish.



Roto-molded Plastic Colors

Using hot-blended color compounded resins our roto-molded products stay bright and colorful even after years of wear.



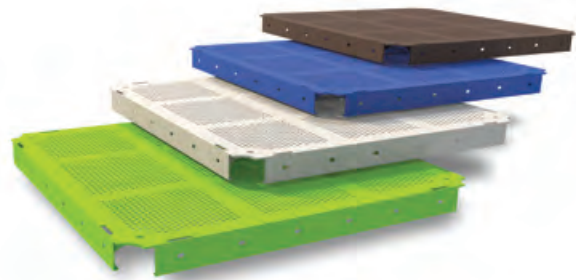
HDPE Sheet Plastic Colors

Our high density polyethylene sheet plastic is available in solid and layered colors for a variety of design opportunities.



Play-Tuff™ Coating Colors

Our in-house state-of-the-art Play-Tuff™ (plastisol) coating process offers unmatched protection on decks & steps.



Thermoplastic Coating Colors

Our Thermoplastic Polyethylene coating is an environmentally responsible choice.



Shade Canopy Fabric Colors

Our ultra-tough fabrics come in a wide variety of colors and provide superior protection from harmful ultra-violet rays.



Play-Cord™ Cable Colors

Cables are made from tightly woven, abrasion-resistant, nylon-wrapped, multi-strand galvanized steel cable.



Swing Seat Colors

Slash Proof Seats are constructed from durable elastomer and come in a variety of colors.



Warranty & Terms and Conditions

PLAYCRAFT SYSTEMS WARRANTY

Playcraft Systems®, warrants its products to be free from defects in materials or workmanship, when properly used, serviced and installed in accordance with published specifications, for a period of one (1) year from the original date of invoice.

Playcraft Systems® further warrants as follows:

LIFETIME LIMITED WARRANTY

on all stainless steel hardware, metal posts, aluminum posts, aluminum caps and aluminum clamps against structural failure due to natural deterioration or corrosion, or defects in materials or workmanship.

TWENTY-FIVE (25) YEAR LIMITED WARRANTY

on all cast aluminum Spring Rider castings against structural failure due to defects in materials or workmanship.

FIFTEEN (15) YEAR LIMITED WARRANTY

on all metal rails, metal slides, handles, rungs, loops and walls, all Play-Tuff™ coated perforated steel decks, steps, and bridges, all rotationally molded and HDPE sheet plastic components, excluding recycled plastic components, against structural failure due to defects in materials or workmanship.

TEN (10) YEAR LIMITED WARRANTY

on all shade canopy fabric made of UV Stabilized HDPE monofilament yarn and tape against significant fading.

TEN (10) YEAR LIMITED WARRANTY

on all Play-Cord™ against cable breakage and Play-Cord™ connectors against breakage and failure due to defects in materials or workmanship.

FIVE (5) YEAR LIMITED WARRANTY

on all Playcraft System® powder coating and Play-Tuff™ coating against cracking and/or peeling due to normal climatic exposure.

THREE (3) YEAR LIMITED WARRANTY

on all springs, moving swing parts, swing seats and other swing components, as well as all recycled plastic components against failure due to defects in materials or workmanship.

ONE (1) YEAR LIMITED WARRANTY

on any other product or part not specifically covered above against failure due to defects in materials or workmanship.

All warranties above commence on the date of the original invoice from Playcraft Systems®. For the purpose of this warranty, the term LIFETIME encompasses no specific number of years, but rather that Playcraft Systems® warrants to its original customer, for as long as the original customer owns the Products and uses the Products for their intended purpose, that any Products and all components will be free from defects in materials or workmanship.

The warranty stated above is valid only if the products and finishes: (1) are assembled and installed in conformity with the layout plan and installation instructions furnished by Playcraft Systems®; (2) have been maintained and inspected in accordance with Playcraft Systems® maintenance information and other normal and prudent practices; (3) have been subjected to normal use for the purpose for which the products were designed and intended; (4) have not been subjected to misuse, abuse, vandalism, accident or neglect; (5) have not been altered in any manner including, but not limited to, incorporating unauthorized or unapproved parts; and (6) have not been modified, altered, or repaired by persons other than Seller's designees in any respect which, in the judgment of Seller, affects the condition or operation of the equipment.

This warranty does not cover: (1) cosmetic damages or defects resulting from scratches, dents, marring, rough handling, improper installation methods, fading, discoloring or weathering; (2) damage due to extreme or prolonged exposure to "Environmental Factors", such as wind-blown sand, salt water, salt spray and airborne emissions from industrial sources (sulfur, acids, chemicals, or corrosive agents, other than normal photochemical smog); (3) damage caused by environmental hazards and "Acts of God", such as hail, flooding, lightning, tornadoes, sandstorms, earthquakes, windstorms, and other extreme weather conditions; or (4) normal wear and tear. No warranty is made with regard to gloss retention or uniformity of gloss and color retention. If any products covered by this warranty fail within the time period applicable to a defective product, Playcraft Systems® shall, upon being notified of the defect in writing, at its sole option, either repair the defective products or replace the defective products within 30 days of receipt of the written notification.

Repair or replacement as provided in this section shall be the purchaser's exclusive remedy and purchaser expressly agrees that Playcraft Systems® shall not be responsible for any other damages, losses, or costs, including consequential and incidental damages, claimed by purchaser. Playcraft Systems® shall deliver the repaired or replacement products to the purchaser free of charge, but shall not provide labor, reimbursements for labor or reimburse any other costs associated with the removal or disposal of the defective products and/or the installation of any replacement products. Notwithstanding the previous sentence, Playcraft Systems® shall not pay for any costs of shipping replacement parts outside of the continental United States. Any products replaced or repaired consistent with this paragraph shall be guaranteed for the balance of the original warranty period.

THIS WARRANTY IS EXCLUSIVE AND IS IN LIEU OF ALL OTHER WARRANTIES, WHETHER EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE REMEDIES PROVIDED HEREIN SHALL BE THE EXCLUSIVE AND SOLE REMEDIES OF THE ORIGINAL PURCHASER. PLAYCRAFT SYSTEMS® IS NOT LIABLE FOR ANY SPECIAL, DIRECT, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES WHICH MAY ARISE FROM THE PURCHASE, USE OR MISUSE OF ITS PRODUCTS. SOME STATES DO NOT ALLOW THE EXCLUSION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THIS EXCLUSION MAY NOT APPLY. PLAYCRAFT SYSTEMS® NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME OR IMPLY ANY OTHER LIABILITY IN CONNECTION WITH THE SALE OR USE OF THE EQUIPMENT SOLD.

To make a claim under the terms of this warranty, purchaser must submit a written statement detailing the nature of the warranty claim, including an itemization of each defective condition, along with a copy of the original invoice, maintenance records and supporting photographs to Playcraft Systems®, 123 North Valley Drive, Grants Pass, Oregon 97526.

Due to our on-going commitment to product development and Improvement, Playcraft Systems® reserves the right to change, modify or discontinue certain products without notice (Rev. 0).

PlayWorks, Inc.
Toll Free: (800)726-1816 Fax: (505) 296-8900
203A State Highway 46 East
Boerne, TX 78006

TERMS AND CONDITIONS

INVOICE TERMS

Tax funded and bonded projects only Net 30 days. Finance charge of 1.5% per month or maximum allowable by law will be added to past due balance. All other entities required 50% down and balance due upon completion.

OPEN ACCOUNT

Credit terms are available to municipalities, government agencies, school systems, bonded contractors, and businesses (with prior approved credit). To establish credit your organization must have a satisfactory rating with Dun & Bradstreet and provide three credit references. To establish credit, your initial order must total at least \$10,000.00. 50% deposit is required on all orders from non-tax funded entities. Prepayment may be required for any order at PlayWorks, Inc. sole discretion.

METHODS OF PAYMENTS

CREDIT CARD FEE NOTICE: Effective July 1, 2023, a credit card usage fee of 3.5% will be applied to sales settled by credit card. No fees apply for payment by ACH, check, money order, and wire transfer. Sorry no C.O.D. orders.

CO-OP CONTRACT'S

Available for Co-Op's and agency accounts on many items.

PLAYGROUND SURFACING WARNING

All play equipment must be installed over impact absorbing surface. Go to www.cpsc.gov for more information.

CONCEALED CONDITIONS—ROCKS, UTILITIES, IRRIGATION, SEWER & DRAIN, SUPPLY ABANDONED LINES

PlayWorks Inc., reserves the right to charge for additional manpower and equipment rental if subcontractors encounter rock that cannot be penetrated to drill installation holes with a mechanical auger. Other concealed conditions may include but are not limited to power and electrical lines, water and gas lines, irrigation lines, sewer lines, drain lines and any and all abandoned lines. Marking utilities and other subsurface lines are the responsibility of the end user. If any lines are damaged, all costs associated with the repairing the line are the sole costs of the end user. Any associated loses are the responsibility of the end user. PlayWell's Sales Associates will notify you and meet with you at the work site to review the conditions requiring additional charges.

SITE ACCESS

First off, you'll need a level site to make it free of any obstacles that might encroach upon the required fall zone for your design. Dig-Tess (1(800) Dig-Tess) will call all the possible utility companies that may have underground cables or piping running beneath the play area to mark where their runs might be. The site for equipment to be installed must be accessible by heavy machinery (trucks, trailers, and Bobcats). In the event this equipment is used at your site, please note there may be signs of access afterwards. PlayWorks, Inc. subcontractors will try to keep this to a minimum.

WEATHER DELAY

Unusual weather patterns, heavy rain, lightning or thunder conditions, and flooding "acts of God" or natural disaster, wherein the project site is determined to be unworkable. The installation of your equipment will be delayed.

INSTALLATION WILL BE ORDERED IMMEDIATELY UPON RECEIPT OF WRITTEN APPROVALS. Please email or fax all pages.

Installation Quote #: 12156 OPTION 2

Purchase Order #: _____

Signature: _____

Date: _____

The PlayWell Group, Inc.
Toll Free: (800)726-1816 Fax: (505) 296-8900
203A State Highway 46 East
Boerne, TX 78006

TERMS AND CONDITIONS

INVOICE TERMS

Tax funded and bonded projects only, Net 30 days. All other entities required 50% down and balance Net 30. All past due amounts will be subject to a finance charge in accordance with the Texas Prompt Payment Act, Chapter 2251, Texas Government Code.

Delay of Installation (if applicable): If the Customer delays the installation, the stored product will be invoiced with a term of Net 30.

OPEN ACCOUNT

Credit terms are available to municipalities, government agencies, school systems, bonded contractors, and businesses (with prior approved credit). To establish credit your organization must have a satisfactory rating with Dun & Bradstreet and provide three credit references. To establish credit, your initial order must total at least \$10,000.00. 50% deposit is required on all orders from non-tax funded entities. Prepayment may be required for any order at The PlayWell Group, Inc. sole discretion.

METHODS OF PAYMENTS

CREDIT CARD FEE NOTICE: Effective July 1, 2023, a credit card usage fee of 3.5% will be applied to sales settled by credit card. No fees apply for payment by ACH, check, money order, and wire transfer. Sorry no C.O.D. orders.

FEDERAL/STATE GOVERNMENT AND CO-OP'S CONTRACT

Available for Federal/State Government, Co-Op's and agency accounts on many items. Call your Sales Consultant for information.

SALES TAX

Will be added to the invoice, except when a tax-exempt/resale certificate is furnished, or your entity qualifies in your state as tax exempt.

FREIGHT CHARGES/DELIVERY TERMS

All shipments are F.O.B factory, except where specifically stated otherwise. Delivery of materials is up to eight weeks from the order date, plus a few days for transit, unless otherwise noted. Every effort is made to comply with scheduled shipping dates: however, The PlayWell Group, Inc. is not liable for any loss or damage arising out of delay in delivery of any of its products due to causes beyond the control of the Company.

DAMAGE/SHORTAGE CLAIMS

All claims for concealed loss or damage to product must be noted on the Bill of Lading or delivery ticket and reported immediately to our Customer Service Department. All claims for product damage and shortage via common carrier must be promptly made by consignee (customer) direct to The PlayWell Group's Customer Service Department. When reporting damage, be sure to hold all containers and packing materials for inspection (claims should be filed within 15 days of receipt of shipment).

RETURNS/CANCELLATIONS

No merchandise is to be returned without first obtaining written authorization from The PlayWell Group, Inc. Please provide invoice number, date and reason for your return. Any authorized merchandise must be carefully packed and in saleable condition to be accepted for return. A 25% (of list price) re-stocking charge plus freight to and from the manufacturer applies on all returned merchandise when error is not the fault of The PlayWell Group. All returned merchandise must be shipped insured and freight prepaid. Orders cancelled prior to shipment will be charged 10% of list price. Once the material has been installed, no refund will be granted.

FREIGHT CARRIER INFORMATION

All freight is shipped unassembled via common carrier. Made via common carrier to the end user, the customer is responsible for unloading all deliveries.

INSTALLATION

Installation/Prices are not included on this Quotation. A separate installation quotation must be included with your order if installation is required.

PLAYGROUND SURFACING WARNING

All play equipment must be installed over impact absorbing surface. Go to www.cpsc.gov for more information.

SITE ACCESS FOR SURFACING MATERIALS/INSTALL

It is highly preferred that a level site is free of any obstacles that encroach upon the required fall zone for your design. The site access must have a maximum of 25' for accessibility by heavy machinery (trucks, trailers, and Bobcats).

Poured-in-place rubber, artificial turf, and tile installation require 6' high chain link fence during installation and a 24 hour cure time. This will be provided by the owner unless explicitly stated in writing on the quote. Any damage during installation or during the cure time may be repaired and if so at the expense of the owner. This includes, but not limited to people and/or wildlife walking on the pad prior to a full cure.

Irrigation sprinklers and/or water systems must be shut off 24 hours before install of surfacing and remain off for an additional 24 hours after.

NOT INCLUDED FOR THE SURFACING MATERIALS/INSTALLS

Site security, bonding, permits or licenses, site preparation, excavation, sub base, concrete, compaction of aggregate, curbing, drainage, fencing, dumpster, demolition, trash removal, tenting or artificial heating due to weather, and roll coat maintenance.

WEATHER DELAY

Unusual weather patterns, heavy rain, lightning or thunder conditions, and flooding 'acts of God' or natural disaster, wherein the project site is determined to be unworkable. The installation of your surfacing will be delayed.

ESCALATOR CLAUSE

Due to the current volatility of the surfacing raw material and shipping and labor, expired proposals may be subject to a price increase. Please contact your Sales Rep for current pricing, if applicable.

PRODUCT WILL BE ORDERED IMMEDIATELY UPON RECEIPT OF WRITTEN APPROVALS. Please email or fax all pages.

Sales Quote #: 25059 OPTION 2

Purchase Order #: _____

Signature: _____ Date: _____

PROPOSAL

N&D Tree LLC
2718 Autumn Way
Parker, CO 80138
Phone (720) 793-5273

PROPOSED BY: Logan Ediger
DATE: July 8, 2024

CUSTOMER INFO:

Michelle Gardner
mgardner@sdmsi.com
141 Union Boulevard, Suite 150
Lakewood, CO. 80228-1898
303-987-0835 Ext. 204

WORK SITE:

Roxborough Village

Item	Service	Description	QTY	Rate	Cost
Brush	Mastication	Mastication of the shaded polygons (approximately 2.3 acres) on the map, with a focus on thinning out the rabbitbrush in these zones.			\$ 4,140.00
Trees	Pruning/removal	Removal of dead trees, trees <4" dbh, trees damaging the fence line (approximately 1-3 larger trees), and the raising of trees >4" dbh to a height of 10' (1/3 tree height or 6' for trees <20' tall) in an 8' wide border running along approximately 5.6 miles of fence marked in the map.			\$ 38,500.00
Land	Herbicide Spray	Optional per acre pricing for spraying treated areas to reduce woody plant regeneration.		\$500/acre	\$ -

N&D Tree will price match, or beat any other competitive bid by an insured, licensed, and certified contractor.

If scope definition will change, we can address on a case by case basis. Costs are valid if the entire job is to be completed by N&D Tree.

Payment Terms: Payment to be Received within 30 days of service completion. If payment is not received within 30 days, a 20% late charge will be added to the initial bill.
Credit cards are subject to a 3.5% processing fee.

Materials/Parts + Tax	N/A
Shipping and Handling	N/A
PROPOSAL TOTAL	\$ 42,640.00

I, the undersigned, hereby accept the above proposal and release N&D Tree, LLC, officers, and employees from any liability for property damage resulting from the operating, parking, loading, or unloading (including the use of any boom or detached equipment) of any N&D Tree vehicle over and upon the job location premises described above. This includes, but is not limited to, damage to driveways, walkways, and lawns. Additionally, I release N&D Tree, LLC, officers, and employees from any liability for damage to underground utilities or irrigation while stump grinding.

Authorized By:

(Signature) (Date)

Applicators are licensed by the Colorado Department of Agriculture

THANK YOU FOR YOUR BUSINESS!

SUMMIT RECREATION

QUOTATION

September 19, 2024

Michelle Gardner
 Assistant Community Manager
 Special District Management Services, Inc.
 141 Union Blvd, Ste 150
 Lakewood, CO 80228
 303-987-0835
mgardner@sdmsi.com

Project: Roxborough Village Playground

We are pleased to submit this quotation to supply the following items:

KOMPAN Lets Play

OPTION ONE
 Hopper Seesaw ELE400021-3718



\$ 4,730.00
 Freight \$ 1,135.00
 Installation of Seesaw – Relocation of Spinner \$ 5,300.00
 Total Option One \$11,165.00

OPTION TWO
 Motorcycle Seesaw M18301-12P



\$ 4,490.00
 Freight \$ 1,078.00
 Installation of Seesaw – Relocation of Spinner \$ 5,300.00
 Total Option Two \$10,868.00

OPTION THREE
 Horse Seesaw M182



\$ 3,800.00
 Freight \$ 950.00
 Installation of Seesaw – Relocation of Spinner \$ 5,300.00
 Total Option Three \$10,050.00

Terms: 50% Down / Balance due upon completion of installation. A 1.5% per month finance charge may be imposed on all past due accounts. Pricing does not include any state or local taxes, permits, inspections, bonds, and/or **prevailing wage rates. Pricing excludes "Additional Insured" and "Completed Operations" insurance coverage.** General Liability insurance coverage of \$2,000,000/\$2,000,000 aggregate is included; all other requirements must be reviewed and may involve other charges and/or may need to be waived as a requirement for this project.

Ship Date: Order will ship approximately 8-10 weeks upon receipt of acceptance and deposit requirement.

Installation: In the event of unforeseen soil, site and/or extreme digging conditions customers will be notified promptly to discuss corrective options and the possibility of additional charges. Installation charge reflects a one-time mobilization and is based on direct access to the site with a telehandler, skid steer, and/or truck. Installation pricing does not include any storage charges or removal and/or disposal of post install refuse.

This quotation is valid for 30 days. Thank you for the opportunity to provide this quote!

Accepted by Customer

Date

Print Name

Purchase Order Number



ALL PURCHASE ORDERS, CONTRACTS, AND
CHECKS TO BE MADE OUT TO:
ROCKY MOUNTAIN RECREATION INC.
P.O. BOX 1521
ENGLEWOOD, CO 80150-1521
303-783-1452 800-636-0199

PROPOSAL

December 2, 2024
DATE

CONTACT: Michelle Gardner
PHONE: 303.987.0835 ext 204
EMAIL: mgardner@sdmsi.com

Littleton, CO 80125
F.O.B.

FREIGHT Prepaid Collect

SHIP TO: Roxborough Neighborhood Park
10126 Waterton Rd
Littleton, CO 80125

50% Down, Remaining Balance Net 30;
1.5% Monthly Finance Charge There After
TERMS

Approx. 4-6 Weeks A.R.O.
SHIPPING TIME

BILL TO: Special District Management Services
141 Union Boulevard, Suite 150
Lakewood, CO. 80228-1898

January 2, 2025
PROPOSAL GOOD UNTIL

We are pleased to submit this proposal to supply the following items:

QTY	ITEM NO.	DESCRIPTION	UNIT WT	UNIT PRICE	WEIGHT	EXTENDED AMT
1	148637A	 Seesaw, 4-Seats	157	\$4,615.00	157	\$ 4,615.00
1	SITE-WORK	DEMO, RELOCATE & INSTALL: Removal/Disposal of (1) Spica Spinner, Spinner, Remove and Relocate (1) Bowl Spinner, and Install 4-Person Seesaw (#148637A)		\$6,300.00		\$ 6,300.00

Comments: *Pricing includes pushing EWF/Surfacing away and putting it back; pricing based on hand digging. Please include a copy of a tax exempt certificate if applicable to avoid charges. Thank you!*

SUBTOTAL MATERIALS \$10,915.00

INSTALLATION INCLUDED

FREIGHT \$410.00

SALES TAX (State& RTD) \$436.60

TOTAL \$11,761.60

ACCEPTED BY CUSTOMER _____ DATE _____

PRINT NAME _____

Jarett Baer 12/2/24

PROPOSED BY RMR REPRESENTATIVE _____ DATE _____

Jarett Baer
PRINT NAME

Location	Date	Time	Approved?	Deposit \$100	Deposit Returned	Fee	In Binder?	Voided/ Cashed?	Date Permit Issued
Rox Skate Park	4/6/2024	10 am- 2 pm	Yes	Yes	Yes	NA		Voided	3.28.2024
Rox Community Park/ Softball Field	3/30/2024	9:30 am-3:30 pm	Yes	Yes	Yes/6/18/2024	NA		Voided	3.12.2024
		Monday- Friday 4pm-8pm Saturday							
Rox Community Park/ Softball Field	4/6/24-5/4/2024	9am-6pm	Yes	Yes/ \$300			\$1,050		4.4.2024
	6/3,6/17,7/1,7/15								
Chatfield Farms	, and 7/29	8:30 am-10:30 am	Yes	on the way		NA			4.11.2024
Rox Community Park/ Softball Field/ CANCELED	5/22/2024	10:30am-1:30pm	Yes	Yes	5/1/2024	NA			4.11.2024
Softball Field	4/23/2024	9am- 3 pm	Yes	Waived		NA			4.11.2024
Rox Community Park Parking Lot	5/18/2024	6am-4pm (SET UP) 7A-2P (SALE)	Yes	NA		NA			
Chatfield Farms	6/5/2024	5:00 PM- 7:30 PM	Yes	Yes					

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	89
Cancelled	SDMS- Peggy	Agreement for weeding volunteer coordinator	7/26/2024			Requested on 7/18. Sent for signature on 7/29. Work was completed - check if agreement still needs to be signed (9/13/24).	
Completed	SDMS- Michelle	EOne- confirm and schedule	9/30/2024		10/3/2024	Do not remove panel; take off of scope of work. Agreement signed on 10/3; scheduling still in process. This is complete as of 10/3/2024	
Completed	CDI	Proposal for winter watering the new trees- 14 total; do per event	10/31/2024		10/9/2024	Requested on 10/9. RFPs sent out on 5/1 to four different contractors. Contractor selected; requested agreement on 6/7. Agreement executed; Ephram coordinating. To be done in the fall; due date extended. Peggy to send out amended agreement is out for signature (9/13/24).	
Completed	DC2	Plant 14 new trees	10/31/2024				
Completed	Dir. Glass	Check with Library if we can pay to reserve room ahead of everyone else for 2025	9/30/2024	Low	10/9/2024	Got everything but the September 2025. Working on board-only meeting dates	
Completed	Dir. Glass	Attempt to reschedule board-only meetings at the library through the end of the year	9/20/2024	Low	10/9/2024		
Completed	Dir. Glass	Attempt to schedule some landscape walkthroughs	9/20/2024	Low	10/6/2024		
Completed	Ireland Stapleton	Draft agreement for turf-replacement	9/20/2024	Low	10/1/2024		
Completed	SDMS- Charlie	Get paint proposals for Chatfield Farms roofs	9/30/2024	Low	10/7/2024	Included in Board packet for Oct. 7th meeting.	
Completed	SDMS- Diana	Board access to edit SIPA website	9/30/24	Low	9/30/2024	Requested the research on 1/18/2024.	
Completed	SDMS- Peggy	Reach out to vendors to get dead fish removed from Preble's Pond	8/30/2024		9/18/2024	CDI was out on 9/18.	
Completed	SDMS- Peggy	Damaged electrical line- P&L Electric	9/30/2024		9/30/2024	Agreement is out for signature (9/13/24).	
Completed	SDMS- Peggy	Reach out to Chavez- updated proposals	9/30/2024		9/30/2024	Ephram addressed.	
Completed	SDMS- Peggy	Change names on agreements for President	10/9/2024		10/9/2024	Outstanding agreements have been updated.	
Completed	SDMS- Peggy	Board- confirm 1st wednesday will work	9/19/2024		9/19/2024	E-mailed dates on 9/19.	
Completed	Dir. Glass	Give Brendan access	9/18/2024		9/18/2024		
Dependent	CDI	Replace green irrigation covers with purple	4/1/2025	Low		Get GPS coordinates for each box. Purple covers are difficult to obtain due to supply issues Followed up on 8/8 to see status. Extended. CDI will be replacing as they can with the covers and GPS. Followed up on 8/28. Waiting for GIS. 11/2 Roughly 15- 20% of purple valve box lids have been replaced - TH E-mailed on 4/4/24 to have them check/replace during the spring irrigation checks. Will be doing this over the winter; deadline extended (10/9). Waiting for proposal from CDI to do the work (11/12).	
Dependent	Dir. Glass	Put together greenhouse update for website	6/30/2024			Waiting on photo	
Dependent	Ireland Stapleton	Sign replacements	10/31/24	High		Postponed from 1/25/2023 meeting. On hold pending Board action.	
Dependent	Ireland Stapleton	Draft agreements with 16B HOA for tracts C and E	6/1/25	Low		Waiting on formula for how HOAs pay for work	
Dependent	SDMS- Michelle	Get a new bollard and locks for the path leading down the hill in Community Park	7/1/2025	Low		Requested proposal. Travis has options; will be forwarding to OP for selection. 10/5 - Found several options. Spoke with maintenance tech and they said we need a specific lock. Even if it is not a road/trail that emergency response will go on, it is still required for emergency purposes. TH. Received quote from CDI, need to confirm its the correct bollard. Will request new quote if not. Delayed until new playground is installed. Pushed back a year due to playground replacement.	
Dependent	SDMS- Peggy	Create spreadsheet for snow removal costs/percentages for billing purposes	10/30/2024			Do they want monthly or annually. Add to management report.	
In Progress	Farnsworth	Search for vendors to replace the pedestrian bridge in the common area near Rampart Way	11/1/2024			Asked JC for specs on 6/10. Followed up on 6/17. Followed up on 6/25.	
In Progress	CDI	List of items to follow up	10/31/2024			E-mailed list to CDI on 8/22.	
In Progress	Dir. Glass	Inserts for new home buyers in the district	10/31/2024	Low		Currently waiting on SDA to assist	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	89
In Progress	Dir. Glass	Contact Douglas County about proposed pedestrian connection to Waterton Canyon	1/31/2025	Low		Lora Thomas was interested in setting up a kickoff meeting early in the year. Initial meeting set for 1/31/24. Peggy to ask Denver Water if they would be on board with a path through their properties -5/13. Contact made; map with location and interested parties sent to DW on 5/20. She will get back with me after Memorial Day. The request was denied; e-mailed her to set up a time for Ephram to discuss. Followed up on 6/12. Per Ephram, he will be reaching out directly. (8/12/24) Douglas County setting up meeting for 9/13/24. (9/13/24) Discussed with Douglas County and they will see if they have funding for design in January 2025.	
In Progress	Dir. Glass	Reach out to DA regarding process for rule enforcement	1/30/2025			Waiting for new DA to take office	
In Progress	Farnsworth	Propose fix for second pump intake at Crystal Lake	7/31/23	Medium		Gave JC info at meeting on 9/20. Had meeting on 5/16; set up regular meetings. Survey in progress (9/13/24).	
In Progress	Farnsworth	Bridge replacement permitting at south creek crossing	4/1/24	High		Gave info to JC at meeting on 9/20. Get permit going ASAP. (Received permission from US Fish & Wildlife Service on 12/18/23). Had meeting on 5/16; set up regular meetings. Survey in progress (9/13/24).	
In Progress	Farnsworth	Seek permits for bridge replacement at Rampart Way Open Area bridge	4/1/24	High		Get permit going ASAP. (Received permission from US Fish & Wildlife Service on 12/18/23) Had meeting on 5/16; set up regular meetings. Survey in progress (9/13/24).	
In Progress	Farnsworth	Weathertrak	4/1/24	Low		Gave JC info at meeting on 9/20; Per CDI; don't renew. Need info on whether Optiflow is worthwhile to implement. Had meeting on 5/16; set up regular meetings.	
In Progress	Farnsworth	GIS initiative to map the irrigation system and other RVMG assets (trash cans, etc.)	5/31/24	High		Information provided to Farnsworth on 6/8/2023. Waiting for additional information about next steps. Ephram and SDMS can give JC or crew information that is needed. Need device to get GPS in the field. JC to reach out to Ephram. Presentation was at October meeting; to be discussed at the 11/7 meeting. Proposal to be approved 11/15. GIS device approved on 1/17/2024. Everything complete except for loading in stormwater shapefile from Douglas County.	
In Progress	Farnsworth	Three surveys	8/30/2024			Agreement requested on 8/22. E-mailed JC confirmation on 8/22. Finalized on 8/28	
In Progress	Ireland Stapleton	What would be the setup cost and ongoing costs for District employee.	9/30/2024			Meeting set up to discuss. To be done in August. Extended. Meeting set on 8/13.	
In Progress	SDMS- Peggy	Soccer swale repair- JPL	9/20/2024			Agreement in process. Followed up on 10/8.	
In Progress	Ireland Stapleton	Go to county re: median maintenance and landscaping along the sides of roads that are on Douglas County property	12/31/2024	Medium		Sent reminder on 7/24. Board directed Kelley to draft new agreement (or substantially change Douglas County's version). (10/14/24) Douglas County to supply language they would be comfortable with.	
In Progress	JPL	Greenhouse repairs- JPL	10/20/2024			Agreement was signed. Repairs were completed. Solar fans have not been installed yet (9/13/24). Ephram to supply fan model to JPL (10/14/24). Sent vent models to Cory for verification (11/11).	
In Progress	SDMS- Peggy	Continue to try to get electric repaired on Rampart Range Rd	10/1/2025	Low		Additional contractors contracted. Revisiting area and information with CORE electric. Working with FW. Changed to SDMS. Travis coordinating with boring company and McBride. 9/27 - Meeting scheduled with McBride Lighting to meet on 9/29 at 10am. Waiting to here if boring company can attend. 9/29 Met with boring and electrical company. Electrical company will be placing a work order for the area of the week of 10/9 to do more thorough check. Once they update, I will pass along the information - TH. 1/18/2024 Reached out to Core electric. Will follow up on 1/19. 1/22/2024 Emailed Mitch Anderson with McBride lighting to address next steps. Will be done when the road is being repair; changed to Dependance. Per Douglas County, road work will not happen until at least 2026. Board to discuss next steps in June -5/13. Coordinate with Douglas County with Rampart road work in 2026. Proposal included in August meetings. Agreement approved at August meeting. Agreement is out for signature (9/13/24). Agreement finalized on 9/30.	
In Progress	SDMS- Charlie	Info for playground maintenance	9/30/2024				
In Progress	SDMS- Diana	Reservations for tennis/ cost for non-district residents, rules	10/30/2024	Medium		Working to confirm that SIPA offers this with no monthly fee attached. Also need more direction from the Board about costs and process. Reaching with SIPA. Not possible through SIPA but we can get an add-on. Diana is researching. Not something we can do through SIPA. Working on other options. SIPA is investigating costs for an add-on (9/12/24). Would be \$8500 to add on. Peggy working with a company; information coming (10/9).	

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes	89
In Progress	SDMS- Diana	Obtain roxvillagemetro.gov domain	5/31/2024			SDMS has already requested. Waiting to hear back. Followed up on 4/29.	
In Progress	SDMS- Michelle	Find out if we can use ballot box at library	1/30/2025	Low		Have reached out to Rox Water and Library about hosting box. Also will be connecting with Ireland Stapleton Atty about this week of 1/30. Travis called on 9/18; the ballot box they have goes through Douglas county. He is checking with them. Seemed to be a possibility, but we won't know until January 2025.	
In Progress	SDMS- Michelle	Spinner replacement proposal for Chatfield Farms park	5/15/2024			Emailed Thomas for proposal on Friday, 5/10/24. Proposal received 6/7. Board to review 6/26. Michelle to request info for another device. Requested a few times but haven't heard back. MG 8/9/2024 Waiting on new proposal from Summit Recreation MG 9.6.2024. Ephram to also get a bid from Playwell (9/13/24).	
In Progress	SDMS- Michelle	Get proposals for mechanically removing algae from Tadpole, Heron, and Preble's ponds	5/1/2025			I have talked to several companies, and no one that I have talked to will do this. DC2 said they may be able to do this (9/13/24). Charlie with SDMS went out and was unable to address as needed (10/21).	
In Progress	SDMS- Diana	Website ADA compliance	7/1/2025	Medium		Some fixes will be easy in terms of navigation and headers. Remediating older pdf documents and agreements will be more time consuming and expensive. Conversation with legal about what needs to be on site, and WCAG requirements. Grant proposal submitted on 4/30. Diana is tracking, and putting up quarterly reports as needed (10/9). Per report, the website is 99% compliant (10/21).	
In Progress	SDMS- Peggy	Newsletter- get ideas together; get approval from Board and send out. Include info re: new rules.	11/1/2024			This should be done after the website is ready and should include a QR code. Board to list topics. Per Operating Committee, to be done when signs are installed. Extended. Waiting for Board direction.	
In Progress	SDMS- Peggy	Confirm Ace; let them know we are going with a grant re: timing	10/31/2024			We have been in contact with them; waiting on grant response. Grant was not awarded; agreement out for signature (10/9). It was updated and re-sent for signature on 10/21.	
In Progress	Signage Committee	Order sign for greenhouse	4/25/2024			Board provided the name on 4/10. Researching options. 5/10 Still researching options-MG. Waiting on Signage Committee for input.	
In Progress	Dir. Glass	Confirm timeline for planter	10/15/2024			E-mailed on 10/9 for confirmation. They are waiting for materials.	
In Progress	SDMS- Peggy	Library- 2025 board-only meeting scheduling	10/31/2024			Requested on 9/19; waiting for confirmation.	
In Progress	Farnsworth	Clean up remaining issues in GIS	11/1/2024				
In Progress	SDMS- Peggy	Execute asphalt repair contract	11/30/2024			Deferred to 11/20.	
In Progress	SDMS- Michelle	Follow-up with CORE on retaining wall issue at corner of Turkey Rock Rd and Village Circle West	11/30/2024			Michelle submitted a request to Douglas County on 11/6. Ephram asked CORE separately.	
In Progress	SDMS- Peggy	Obtain proposal from CDI for GIS mapping and replacing green lids	10/31/2024				
In Progress	SDMS- Peggy	Work on sign design & locations	12/31/2024				
In Progress	SDMS- Michelle	Notify Douglas County regarding fallen fences	11/30/2024			Assigned to her on 11/11. Waiting on Board direction (11/12). Board e-mailed details on 11/12.	
In Progress	Ireland Stapleton	Black-line CDI agreement for small gas-powered equipment					
Oct Board Meeting	SDMS- Peggy	Follow up with CDI questions re: invoices	12/31/2024				
Open	SDMS- Peggy	Wildfire grant (Douglas County) - deadline & response timeline to Board	3/30/2024			Check on grant for 2025	
Open	CDI	Review drip irrigation areas with board members in the field	6/30/2024			Some areas on the map are suspect. SDMS to set up meeting in late April. Per May meeting, to be done when main line breaks are fixed.	
Open	Dir. Rubic	Update Mission Communications	1/1/2025			Need to remove Scott's email address as the main login	
Open	SDMS- Peggy	SIPA- Google workspace	8/16/2024				
Open	SDMS- Peggy	Work regarding Wix moving forward.	8/16/2024			Work on forwarding old website.	
Open	Signage Committee	Review signs for tennis courts first.	9/1/2024				
Open	Dir. Glass	Talk to Douglas County re: guardrail between Waterton & soccer field.	11/30/2024				
Open	SDMS- Peggy	Work with Dino re: signage verbiage; get proofs	11/30/2024				
Open	Ireland Stapleton	Send letters to homeowners with fences down on public property	11/1/2024				

Status	Assigned to	Task	Due Date	Priority	Completed Date	Notes
Open	Ireland Stapleton	Draft Pinyon Environmental agreement	10/31/2024			Upon approval on 10/16
Open	Dir. Glass	Upload noxious weed mapping data	11/30/2024			
Open	SDMS- Peggy	Wildfire grant (DOLA) - deadline & response timeline to Board	3/30/2024			Check on DOLA grant for 2025
Recently Complete	SDMS- Michelle	Schedule bathroom winterization for mid-October with Good Plumbing	9/30/2024	Low	10/16/2024	This is scheduled for 10/16/2024 @ 9am.
Recently Complete	SDMS- Peggy	Get a proposal from SavATree to remove dead trees in the district (and possibly save the broken one on Village Circle East)	8/30/2024		10/16/2024	Get CDI to remove branch on ground off of V. Circle East. Still need tree removal quotes for all dead trees (9/13/24). Included in tree proposal with CDI.
Recently Complete	SDMS- Michelle	Bids to repair split rail fence.	10/31/2024		10/19/2024	Received one bid back from Trophy Fencing on 10/13/2024. Work don on 10/19.
Recently Complete	Dir. Glass	Designs for playground for October meeting	10/31/2024		11/6/2024	
Recently Complete	Gemsbok	Reserach into bill pay options.	11/30/2024		10/19/2024	Resreach done; per Ephram, bill.com is the way to go.
Recently Complete	Dir. Glass	Obtain proposals for Community Park playground	10/31/2024		11/6/2024	
Recently Complete	SDMS- Peggy	Obtain holiday lights proposals	10/21/2024		10/16/2024	
Recently Complete	SDMS- Michelle	Find out if air freshener replacement in the Community Park bathrooms is included in the Metro Maintenance contract (and add if it isn't)	10/31/2024		10/31/2024	
Recently Complete	SDMS- Peggy	Repair fence between Red Mesa and Jared Way	1/31/2025		10/19/2024	Confirm we can do this at 10/16/24 meeting rather than waiting for wildfire mitigation work.
Recently Complete	Barrett	Mosquito agreement	9/20/2024		10/8/2024	Guardian if Barrett does not use BTI. Waiting on agreement to be signed (9/13/24).
Recently Complete	CDI	CDI to complete weed priority; including medians and Arrowhead Shores	8/25/2023	High	10/16/2024	
Recently Complete	Gemsbok	Check if past property tax calculations used the correct property counts	9/30/2024	Low	10/8/2024	
Recently Complete	Ireland Stapleton	Agreements for approved items	10/31/2024		10/31/2024	Requested on 8/22.
Recently Complete	Dir. Glass	Obtain proposals to remove noxious/invasive trees	10/31/2024		10/16/2024	
Recently Complete	Dir. Glass	Receive shape file for stormwater systems in Chatfield Farms	11/30/2024		10/31/2024	Sent to Farnsworth for upload
Recently Complete	SDMS- Peggy	Request agreements & confirm with vendors	10/16/2024		10/31/2024	
Recently Complete	SDMS- Michelle	Trophy Fence- approve repair	10/19/2024		10/19/2024	E-mailed Michelle on 10/16. Work done on 10/19.
Recently Complete	SDMS- Peggy	Set up monthly reminder to update RVMD communication systems (Mission Communications)	10/21/2024		10/21/2024	Added to check on the first Friday of each month.
Recently Complete	SDMS- Michelle	Updated proposal for janitorial- once per week	11/1/2024		10/22/2024	Requested on 10/21.
	Farnsworth	Update option #2 with sidewalk on south end				
	SDMS- Michelle	Get info from N&D Tree re: fully scope included in price; set up call with Ephrm.				
	SDMS- Charlie	Obtain proposals for installing solar aerators in Heron, Tadpole, and Preble's ponds.				Got a proposal from EcoResource in teh past.
		Draft RFP for playground				Details in e-mail from Ephram (send 11/12).

2023	
Month	Billed
January	\$2,033.76
February	\$1,161.67
March	\$1,414.21
April	\$3,317.49
May	\$1,519.84
June	\$1,650.40
July	\$3,246.17
August	\$1,486.89
September	771.64
October	\$2,242.14
November	\$1,563.59
December	\$1,717.39
Total	\$22,125.19
Budgeted	\$22,500.00
YTD	\$22,125.19
Remaining	\$374.81
Percent	98.3%

2024	
Month	Billed
January	\$1,717.39
February	\$1,306.04
March	\$1,203.99
April	4,073.60
May	1,676.99
June	\$1,741.22
July	\$3,685.27
August	\$2,198.86
September	730.27
October	\$2,824.00
November	
December	
Total	\$21,157.63
Budgeted	\$25,818.00
YTD	\$21,157.63
Remaining	\$4,660.37
Percent	81.9%